



swimming pool checklist

The checklist has been provided to assist you in providing the minimum information Council requires to process your application.

You must provide all the information below.

Please tick ✓ boxes on the left of the page to indicate that the information is supplied with your application.

Council Staff will check this when the application is lodged. If the information is not provided, Council staff will **not** accept lodgement of the application.

If you are unsure about any requirements please contact Customer Service on (02) 4560 4565.

<i>Please Tick</i>	General
<input type="checkbox"/>	Four (4) copies of plans that are numbered and dated, show the property address and owners details and proposed development (site plan, pool plan, elevations, sections, landscape concept, soil erosion and sediment control). Plans to be a minimum scale of 1:100
<input type="checkbox"/>	Four (4) copies of supporting documentation (eg:- Environmental Impact Statement, Waste Management Plan, Bush Fire Report etc.)
<input type="checkbox"/>	Six (6) A4 size Site Plans and Elevations for Neighbour Notifications
<input type="checkbox"/>	One (1) electronic copy of the application including plans and supporting documentation. If you are not able to provide a CD ROM with your application, Council staff can organise for a CD ROM to be created for you in accordance with Council's adopted fees and charges
<input type="checkbox"/>	All plans to be fully dimensioned
Detailed Plans - Four (4) copies of each	
	Site plan showing:
<input type="checkbox"/>	Property dimensions and north point
<input type="checkbox"/>	Details of pool capacity - in litres
<input type="checkbox"/>	Location of proposed and existing structures including water tanks, septic tanks & disposal areas
Continued over leaf	



Detailed Plans - Four (4) copies of each

Site plan showing:	
<input type="checkbox"/>	Any encumbrances, such as, easements or right of way
<input type="checkbox"/>	Location of pool fencing and any proposed decking including distances from adjacent structures
<input type="checkbox"/>	Distance from water to pool fence
<input type="checkbox"/>	Height of decking above ground level
<input type="checkbox"/>	Details of proposed filter type, location of filtration equipment, plumbing and location of backwash disposal point
<input type="checkbox"/>	Boundary setback distances to water line.
<input type="checkbox"/>	Relationship with nearby buildings and structures (onsite and adjoining)
<input type="checkbox"/>	Location of vegetation to be retained or removed

Detailed Documents - Four (4) copies of each

<input type="checkbox"/>	BASIX Certificate (Pools over 40,000 Litres) www.basix.nsw.gov.au
<input type="checkbox"/>	Statement of Environmental Effects - Refer to separate sheet on Statement of Environmental Effects
<input type="checkbox"/>	Waste Management Plan
<input type="checkbox"/>	Development Application form completed correctly
<input type="checkbox"/>	Fees - Check with Council
<input type="checkbox"/>	If applying for a combined Development Application and Construction Certificate: two (2) copies of Specifications should be included
<input type="checkbox"/>	On acreage properties (2ha, 5 acres or 20,000m ² or larger) the Swimming Pools Act permits a property owner to decide between pool isolation fencing or a perimeter barrier to the dwelling. In the case of a perimeter barrier being preferred, the owner shall provide details demonstrating how unauthorised child access to the pool is restricted.
<input type="checkbox"/>	Political disclosure statement for any donations over \$1,000 (available on Council's website)

PRIVACY NOTICE

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained.