

Hawkesbury City Council

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Office Use Only

Date received	
Fee	\$
Receipt No.	
Officer	
DA/CDC #	
Cashier Code	472

application for occupation certificate

Environmental Planning and Assessment Act, 1979

(as amended) Sections 109C (1)(c) and Part 8, Division 3 of the
E P and A Regulation, 2000.

Please return form to the above address

Applicant details *(must be the person who appointed the PCA)*

Applicants Name

Address

Phone BH AH

Email

Type of certificate sought *(tick appropriate boxes)*

- Interim Occupation Certificate *(To commence use of partially completed building or commence new use of part building)*
- Final Occupation Certificate *(To commence use of new building or commence new use of building)*

Owner of building *(if not applicant)*

Name

Address

Subject Land

No. **Street**

Town

Lot **DP**

Building Details *(the following information must be the same as that specified in the Development Consent or Complying Development Certificate)*

Whole/Part of Building

Use of Whole/Part of Building

Building Code of Australia Code

Type of Construction

New/Existing Building



Attachments *(required to accompany application)*

- Copy of Development Consent or Complying Development Certificate
- Construction Certificate (where relevant)
- Final Fire Safety Certificate or Interim Fire Safety Certificate (where relevant – see note 1)
- Copy of BASIX Certificate (where relevant)
- Planning Agreement (where relevant)
- Design Certificate (where relevant)

List of Attachments *(applicant to complete)*

Note 1

A Final Fire Safety Certificate or Interim Fire Safety Certificate is not required for a class 1a or class 10 building.

Applicant Signature

Name

Signature

Date

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.