

Hawkesbury City Council Hawkesbury Library Service

Deerubbin Centre 300 George Street (PO Box 146) Windsor NSW 2756

Phone: (02) 4560 4460 Facsimile: (02) 4587 7740 Email: council@hawkesbury.nsw.gov.au



Community Directory Listing

Request a new, or update an existing listing

Conditions of Inclusion

Inclusion in the Community Directory is free. However, Council has the right to include or exclude your submission or to modify the information you supply to ensure consistency between listings in the directory.

By completing this form you are agreeing that the information supplied will be made available to the public via the Library catalogue and the internet as well as other formats. Your details may be included in contact/ mailing lists generated by other organisations.

Submission Details

Email Complete the PDF form by typing in your details and saving it. Email the saved document to the below address.

Print Complete the hard copy form, and return via email, post or fax:

Email communitydirectory@hawkesbury.nsw.gov.au

Post Hawkesbury Library Service
Hawkesbury City Council
PO Box 146
WINDSOR NSW 2756

Fax (02) 4587 7740

Listing Details - complete using BLOCK letters

New Listing

Update Existing

Name of Service/Group

Service location or meeting address

Postal Address

(if different to the above)

Phone (for public use)

Fax (for public use)

Email (for public use)

Website address

Social media links

Contact Person

Hawkesbury City Council

Hawkesbury Library Service



Service Description (Brief description, approx. 1 paragraph)	<input type="text"/>
Hours	<input type="text"/>
Fees	<input type="text"/>
Disability Access (Briefly describe facilities available)	<input type="text"/>
Parent organisation	<input type="text"/>
Transport options	<input type="text"/>
Referral details Only include if a referral is required to use your service / facilities, such as a referral from a doctor or other professional	<input type="text"/>
Public use facilities	<input type="text"/>
Volunteering	<input type="checkbox"/> Opportunities available <input type="checkbox"/> Opportunities NOT available
Details	<input type="text"/>
Eligibility restrictions (Age, sex and other eligibility restrictions)	<input type="text"/>
Languages spoken (Include only languages, other than English, spoken by professional full time staff)	<input type="text"/>
Geographical area/region served (Area or region from which you would expect to draw most users of the service e.g. Hawkesbury)	<input type="text"/>

The following information is private and will not be included in any public directory

Name	<input type="text"/>	
Signature	<input type="text"/>	Date <input type="text"/>
Notification email address (If different from email address for public use. This will be used to contact you for information updates in the future)	<input type="text"/>	

Privacy Notice
Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.