

Hawkesbury City Council

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Request for pre-lodgement advice meeting

For development applications

Office Use Only

Application No.	
Receipt No.	
Date	
Fee	

These meetings are reserved for larger developments (e.g. mixed use, residential flat buildings, large commercial development, etc.) of a complex nature and are held on a Thursday afternoon.

Please provide the concept site, elevation and floor plans and written explanation of the development (where applicable) with the completed request form. If plans/documents are inadequate or insufficient, a meeting time will not be scheduled until satisfactory details are provided. Council will advise you in writing, if this is the case.

Once the application has been received, you will be contacted as soon as possible to arrange a meeting date and time.

Meetings will be booked a minimum of one week in advance to enable a preliminary review of the submitted information so as to ensure that detailed advice can be given.

Following the meeting written confirmation of the matters discussed will be provided.

Applicant

Name

Address

Phone Mobile Phone

Email

Property Details

Lot Deposited Plan

Street Address

Suburb

Description of the Proposed Development

Accompanying Plans/Documents

Please list plans and/or documents that are attached

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.