

Hawkesbury City Council

366 George Street (PO Box 146) Windsor NSW 2756
Phone: (02) 4560 4444 Facsimile: (02) 4587 7740

DX 8601 WINDSOR
Email: council@hawkesbury.nsw.gov.au



Lease Proposal

Council Property Details

Property Name

Property Address

Respondent Details

Company Name

Address

Phone Number

Email

Company Director(s)

Contact Phone (BH)

(M)

Proposed Lease Details

Annual rent
(including of turnover, if applicable)

Requested rental-free period

Lease Term

Commencement Date

Proposed Use of Site

Operating Hours

Internal Fit Out

External Works

Additional Information (for Council's consideration)

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Conflicts of Interest - Information for Respondents (Continued)

Disclaimer

I, of
(Name) *(Company)*

agree that I have read the General Conditions of this Offer and are bound by the same.

Furthermore, I agree:

1. Not to use this information contained herein other than for the purpose of preparing my Offer to Council.
2. Not to disclose any information contained herein to a third party without first obtaining the consent of Council.
3. That I have read and understood the "Statement of Business Ethics".

In addition to my proposal, I enclose herewith:

1. Three business references.
2. Appropriate financial particulars.

Signature

Date



General Conditions

1. Unless otherwise stated:
 - (a) The word "respondent" refers to the person or party responding to the request for Offer i.e. to lease the subject premises.
 - (b) "Council" and "Landlord" refers to Hawkesbury City Council.
2. The lodgement of the Offer shall conform to the "Lodgement Instructions" on the previous page.
3. The Offer will be valid for a minimum period of three months from the date ("closing date") specified on the previous page.
4. No claims that the respondent was disadvantaged by lack of information, or inability to resolve ambiguities will be considered. Where applicants have made assumptions in preparing their Offer, these should be clearly defined in the Offer.
5. Using the enclosed form, applicants shall declare any interest of any immediate family member and/or association with any Hawkesbury City Councillor or member of the staff of Hawkesbury City Council, or other that a reasonable person would consider an interest.

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.