



# Hawkesbury City Council

## ordinary meeting business paper

date of meeting: 27 March 2007

location: council chambers

time: 5:00 p.m.



# mission statement

***“To create opportunities  
for a variety of work  
and lifestyle choices  
in a healthy, natural  
environment”***

## **How Council Operates**

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are held on the second Tuesday of each month, except January, and the last Tuesday of each month, except December. The meetings start at 5:00pm with a break from 7:00pm to 7:30pm and are scheduled to conclude by 11:00pm. These meetings are open to the public.

When a Special Meeting of Council is held it will usually start at 7:00pm. These meetings are also open to the public.

### **Meeting Procedure**

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the issues to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager at least two hours before the meeting of those matters they wish to discuss. A list will then be prepared of all matters to be discussed and this will be publicly displayed in the Chambers. At the appropriate stage of the meeting, the Chairperson will move for all those matters not listed for discussion to be adopted. The meeting then will proceed to deal with each item listed for discussion and decision.

### **Public Participation**

Members of the public can request to speak about a matter raised in the business paper for the Council meeting. You must register to speak prior to 3:00pm on the day of the meeting by contacting Council. You will need to complete an application form and lodge it with the General Manager by this time, where possible. The application form is available on the Council's website, from reception, at the meeting, by contacting the Manager Corporate Services and Governance on 4560 4426 or by email at [lmifsud@hawkesbury.nsw.gov.au](mailto:lmifsud@hawkesbury.nsw.gov.au).

The Mayor will invite interested persons to address the Council when the matter is being considered. Speakers have a maximum of five minutes to present their views. If there are a large number of responses in a matter, they may be asked to organise for three representatives to address the Council.

### **A Point of Interest**

Voting on matters for consideration is operated electronically. Councillors have in front of them both a "Yes" and a "No" button with which they cast their vote. The results of the vote are displayed on the electronic voting board above the Minute Clerk. This was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

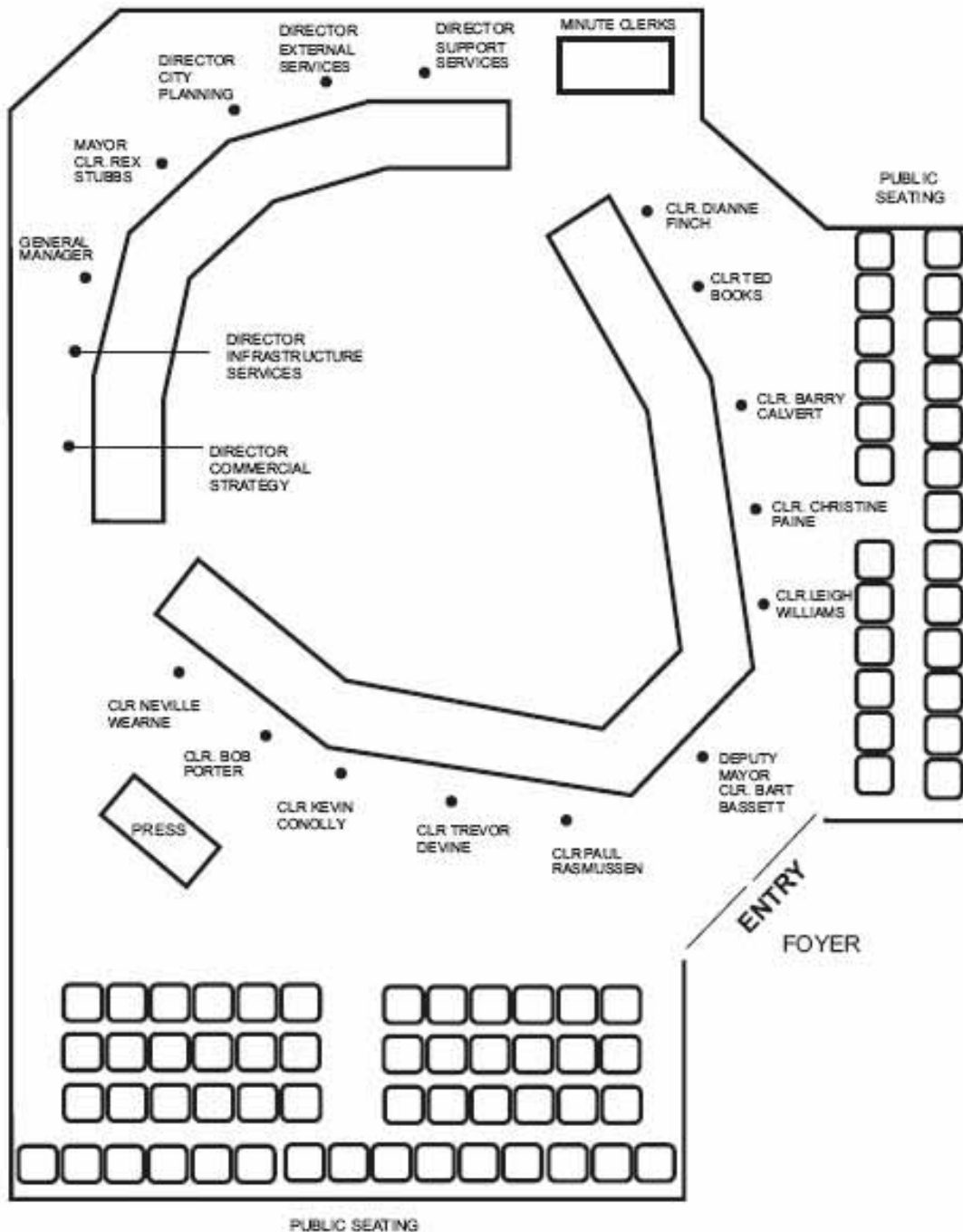
### **Website**

Business Papers can be viewed on Council's website from noon on the Friday before each meeting. The website address is [www.hawkesbury.nsw.gov.au](http://www.hawkesbury.nsw.gov.au).

### **Further Information**

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone 02 4560 4426.

# council chambers



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**SECTION 3 - Notices of Motion**

**RESCISSION MOTION:**

**CP - Pitt Town Investigation 2006 - Independent Report - (95498, 87959, 103216)**

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**Submitted by:** Councillor L Williams  
Councillor P Rasmussen  
Councillor C Paine

**NOTICE OF RESCISSION MOTION:**

That Council rescind the resolution made regarding Item 41: Pitt Town Investigation 2006 - Independent Report at the Ordinary Meeting of 13 March 2007.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF NOTICE OF MOTION Oooo**

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Notices of Motion



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### SECTION 4 - Reports for Determination

#### GENERAL MANAGER

**Item: 54**                      **GM - 2007 Local Government Managers Australia (LGMA) National Congress - (79351, 74304)**

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#### **REPORT:**

The 2007 Local Government Managers Australia (LGMA) National Congress will be held from 29 April to 2 May 2007 in Hobart, Tasmania.

The theme of the Congress is "Power and the Passion- the Power to Make a Difference. The Passion to Lead". Concurrent streams include dealing with People, Process and Place specifically reflecting the needs of Local Government and showcase leading practice. Keynote speakers include, General Peter Cosgrove AC, MC (Ret), the Hon. Jeffrey Kennett AC, Kirsty Dunphey, Author and Business Entrepreneur and John Anderson, Founder, Contiki Holidays.

Cost of attendance at the 2007 LGMA National Congress will be approximately \$3,500.00 per delegate.

Budget for Delegate Expenses - payments made:

• Total budget for Financial Year 2006/2007	\$55,593.00
• Expenditure to date	\$17,715.00
• Budget balance as at 20/3/07	\$37,878.00

#### **Conformance to Strategic Plan**

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

*"Investigating and planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future."*

#### **Funding**

Funding for this proposal will be from the Delegates Expenses Budget.

#### **RECOMMENDATION:**

That Council approve the attendance of two members of Council, and staff as considered appropriate by the General Manager, at the 2007 LGMA National Congress to be held 29 April to 2 May 2007 in Hobart, Tasmania, at a cost of approximately \$3,500.00 per delegate.

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**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**

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**Item: 55**                      **GM - Australian Local Government Women's Association (NSW) Annual Conference, 3 - 6 May, 2007, Lismore NSW - (79351, 95655)**

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### REPORT:

The Australian Local Government Women's Association (NSW) Annual Conference will be held 3 -6 May 2007 in Lismore, NSW. The Conference theme is "Living with Change" and will provide a basis for a diverse range of enlightening and challenging workshops and inspiring guest speakers.

Cost of attendance at the Australian Local Government Women's Association (NSW) Annual Conference will be approximately \$1,700.00 per delegate.

Budget for Delegate Expenses - payments made:

- Total Budget for Financial Year 2006/2007    \$55,593.00
- Expenditure to date    \$17,715.00
- Budget balance as at 20/3/07    \$37,878.00

### Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

*"Investigating and planning the City's future in consultation with our community, and co-ordinating human and financial resources to achieve this future"*

### Funding

Funding for this proposal will be from the Delegates Expenses Budget.

### RECOMMENDATION:

That attendance of nominated Councillors at the Australian Local Government Women's Association (NSW) Annual Conference, 3 - 6 May 2007 in Lismore, NSW at a cost of \$1,700.00 per delegate be considered.

### ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

## ORDINARY MEETING

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### CITY PLANNING

**Item: 56**                    **CP - Car Park Land Transfer to Council from North Richmond Bakery - Consent Condition to DA 0234-93 - (95498, 29514, DA0234/93)**

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#### **REPORT:**

In April 1994 Council issued a Development Consent for DA234-93 regarding additions to the existing shops at the North Richmond Bakery and the car park development at Lot 17 and 18 Bells Line of Road at North Richmond. Item 6 of the consent required that:

*"Parking shall be provided for 10 vehicles in accordance with Council's Regulations and Parking Policy. Parking spaces, accessways and aisles to conform to Council's Development Control Plan and to be constructed, drained, sealed and marked. The constructed car park area and the 7m wide pedestrian zone on the south western side of shop 8 to be transferred to Council free of cost."*

The car park and the pedestrian zone have been in operation for a number of years, however, land transferred to Council has not been formalised due to delays on the part of the applicant.

Recently the applicant has registered the plan for subdivision and submitted to Council the relevant transfer documents, which will put ownership of the newly created lot 171 covering land under the car park and pedestrian zone in Council's name. These documents have been inspected by Council's Solicitor and are found to be in order.

Council is now required to execute the transfer documents under the Seal of Council to enable the documentation to then be stamped and registered.

#### **Conformance to Strategic Plan**

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e.:

*"Objective: Establish a framework to define and equitably manage the infrastructure demands of the City."*

#### **Funding**

There is no impact on the current budget.

#### **RECOMMENDATION:**

That authority be given for the transfer documentation associated with this matter to be executed under the Seal of Council and that appropriate action also be taken to enable the land in question to be classified as "operational land" under the provisions of the Local Government Act 1993.

#### **ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**

## ORDINARY MEETING

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**Item: 57**                    **CP - Floodplain Risk Management Committee - Appointment of New Committee Members - (95498, 86589)**

**Previous Item:**        224, Special (19 September 2006)

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### REPORT:

On 19 September 2006 Council resolved that:

*"Two additional community representatives be included on the Flood Plain Management Committee".*

Notices were placed in the Hawkesbury Independent newspaper on 24 October 2006, inviting expressions of interest for membership.

Council received three expressions of interest. The interested persons are:

- Mr William Sneddon, 113 Church Street, South Windsor
- Mr Geoffrey Bessell, 91 Burdekin Road, Wilberforce
- Mr Frank Scharfe, 63 Level Crossing Road, Vineyard

Council's Floodplain Risk management Committee (FRMC) considered the applications on 19 February 2007 and resolved as follows:

*The matter of membership be referred to Council for determination.*

Attached to this report are application forms submitted by Mr Sneddon, Mr Bessell and Mr Scharfe and are now submitted to Council's for consideration.

At the FRMC of 19 February 2007 the chair of the Committee, Councillor Conolly, requested that any other relevant matter relating to membership also be reported to Council.

In response, it is considered that three issues require attention. These are:

1. Amendment to the FRMC constitution by updating references to Director Environment and Development and deletion of reference to Manager Building and Development.
2. Amendment to the FRMC constitution to allow the additional two community members and government departments.
3. Attendance of Ms Carolyn Daley and Department Primary Industries at the FRMC meetings

### Issue 1

Throughout the FRMC constitution various references are made to the Director Environment and Development. As a result of restructuring within Council, the Directorate of Environment and Development no longer exists. The Directorate now responsible for supporting the committee is City Planning. Accordingly, it is recommended that the references to Director Environment and Development be changed to the Director City Planning.

Section 5(c) of the constitution states that the Director may delegate the Manager Building and Development as his/her delegate when deemed necessary. This position has been made redundant. Council's Strategic Planner - Corporate Planner has been attending the FRMC meetings regularly since August 2005, is involved in a number of flood related projects affecting Council, and is within the City

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Planning directorate. It is recommended that the holder of this position be the Director's delegate when deemed necessary.

### Issue 2

As a result of Council's resolution on 19 September 2006 there will now be up to six community representatives. The current constitution at Section 5(a)(ii) allows for four representatives. It is recommended that the constitution be amended to allow for six community representatives.

Section 5(a)(iii) of the constitution allows for four Government departments to be appointed to the Committee. These are State Emergency Services; Department of Infrastructure, Planning and Natural Resources; Department of Primary Industries; and Department of Defence.

The Department of Infrastructure, Planning and Natural Resources has been split into two departments which are the Department of Planning and the Department of Natural Resources. Since the split representatives from the Department of Natural Resources have continued to attend meetings. Previous contact with representatives from the Department of Planning reveals that the Department of Planning wish to continue as a member of the Floodplain Risk Management Committee. Furthermore, the Committee has requested the Roads and Traffic Authority to become a member of the Committee. Council is presently waiting a response from the RTA.

It is recommended Section 5(a)(iii) be amended to allow for up to six Government departments to be appointed to the Committee.

### Issue 3

Section 6(e) (iii) states that members of the Committee shall cease to hold office if absent without prior approval of the committee for three consecutive meetings.

The present Committee first met on 14 February 2005 and has had a total of nine meetings. Ms Carolyn Daley has attended one of these meeting, sent apologies for one meeting and absence without explanation for seven meetings, including the last four meetings. It is recommended that Council write to Ms Daley to confirm whether or not she is still interested in being on the Committee and remind her of the relevant provisions of the Constitution with respect to meeting attendance.

The representative from the Department of Primary Industries has not attended any meetings, however, has sent apologies on two occasions. The representative has recently made contact with Council staff, confirmed willingness to attend meetings and provided an updated postal address.

### Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

*"Objective: An informed community working together through strong local and regional connections".*

### Funding

The operation of this committee is funded within existing budgetary allocations.



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### RECOMMENDATION:

That:

1. The addition of two community members to Floodplain Risk Management Committee be considered.
2. The Constitution of the Floodplain Risk Management Committee be amended as follows:
  - a. Wherever appearing Director, Environment and Development” and insert “Director City Planning”
  - b. Section 5(a)(ii) – before the words “community appointments” delete “Four (4)” and insert “Six (6)”
  - c. Section 5(a)(iii) – before the words “government departments” delete “Four (4)” and insert “Six (6)”, and insert after “Department of Primary Industries”, “Road and Traffic Authority, Department of Planning”
  - d. Section 5(c) – after the words “may delegate the”, delete “Manager, Building and Development” and insert “Strategic Planner – Corporate Planner”
3. Council write to Ms Carolyn Daley to confirm whether or not she is still interested in being on the Floodplain Risk Management Committee and remind her of the relevant provisions of the constitution with respect to meeting attendance.

### ATTACHMENTS:

**AT - 1** Expressions of Interest from Mr Sneddon, Mr Bessell and Mr Scharfe

**AT - 2** Current Constitution of Floodplain Risk Management Committee.

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**AT - 1 Expressions of Interest from Mr Sneddon, Mr Bessell and Mr Scharfe**

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**AT - 2 Current Constitution of Floodplain Risk Management Committee.**

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**oooO END OF REPORT Oooo**

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### INFRASTRUCTURE SERVICES

**Item: 58**                      **IS - Argyle Bailey Memorial Reserve - Draft Plan of Management - (79354)**

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#### **REPORT:**

Grant funding from the Metropolitan Greenspace Program (Department of Planning) has been received for the rehabilitation of Argyle Bailey Reserve, Ebenezer. Following the announcement of this funding, the Department of Planning recommended that due to the regional significance of the reserve and its association with Ebenezer Church, that a Master Plan be developed for the reserve to ensure that the reserve is managed appropriately to protect and enhance these key features.

In April 2004, an application was made to the Metropolitan Greenspace Program for \$25,000, to fund a Plan of Management/Master Plan and continued rehabilitation works (bush regeneration). This application was successful and a consultant was subsequently engaged to develop the Plan.

As part of the community consultation process, a community meeting/workshop was held on 27 September 2006. Residents were notified by way of advertisements in the Hawkesbury Independent and Gazette, and correspondence forwarded to adjoining landowners, residents with a licence to pump from the reserve and other key stakeholders. Unfortunately, attendance to the community meeting was disappointing, with only one person attending to provide input into the Plan of Management.

The Draft Plan of Management Master Plan for Argyle Bailey Memorial Reserve is now complete. It is proposed to place this Plan on Public Exhibition for 28 Days, as required under the Crown Lands Act, commencing Wednesday, 4 April 2007.

#### **Conformance to Strategic Plan**

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

*"Objective: Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City".*

#### **Funding**

Future improvements to the reserve are proposed to be funded from the Park Improvement Program, Section 94 funds and Grants depending upon availability funding.

#### **RECOMMENDATION:**

That the Draft Argyle Bailey Reserve Plan of Management Master Plan be placed on public exhibition.

#### **ATTACHMENTS:**

**AT - 1** The Draft Argyle Bailey Memorial Reserve Plan of Management - *(to be distributed under separate cover)*

**oooO END OF REPORT Oooo**

**Item: 59                    IS - Windsor Wharf - (95495)**

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**REPORT:**

The need to replace the timber wharf at Windsor had previously been identified and funds in the amount of \$270,000 had been provided within the 2006/07 budget for this purpose. It was anticipated that a matching grant would have been provided from the NSW Maritime Authority to enable the project to proceed. An application, including concept plan, was forwarded to NSW Maritime for their consideration and they have unfortunately advised that the project is not supported at this stage for the following reasons:

- Other applications were assessed as higher priority.
- The design and reconstruction was not finalised at the time of assessment. Upon request council provided a number of concept plans, however, further investigation and consultation with relevant stakeholders (including recreational boating users) would be required.
- Maritime Infrastructure Program (MIP) grants are available for improvements for recreational boat users. For a combined use facility, a pro rata grant amount is determined depending on the amount of recreational use as compared to commercial activities. This breakdown is unclear at this stage.

The MIP assessment committee has recommended that further investigation be undertaken to clarify the scope of work and ensure that the final design accommodates for all user of the facility which include commercial and recreational users as well as the operation of the sewage pumpout facility.

There has been an issue with the landing stairs on the wharf and temporary repairs had been undertaken to those stairs on the basis that the wharf would be replaced this financial year. An inspection has been undertaken by NSW Maritime and they have identified a number of problems including the need to close the steps to public access and this has been undertaken. NSW Maritime also require the installation of a berthing pile at the lowest corner of the steps. A further inspection of the berthing piles adjacent to the wharf was undertaken and it was found that the piles at bed level had significant decay and these also require replacement. It has been estimated that the cost of replacing the necessary berthing piles and other ancillary repairs to the wharf will cost in the vicinity of \$40,000 and it is proposed that these works be undertaken immediately from the funds previously identified for the replacement of the wharf.

To further progress the replacement of the wharf, it is suggested that a further \$15,000 be allocated from the funds previously identified to undertake consultation with relevant stakeholders and final design of a new wharf to a standard acceptable for funding under the Maritime Infrastructure Program.

**Conformance to Strategic Plan**

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

*"Objective: Implement infrastructure strategy to underpin the social, cultural and commercial development of the City."*

**Funding**

Funding requirements are outlined within the report.

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### **RECOMMENDATION:**

That:

1. Repairs required by NSW Maritime to the Windsor Wharf be undertaken immediately at an estimated cost of \$40,000.
2. Consultation and final design of a new wharf to a standard which will attract funding under the Maritime Infrastructure Program be undertaken at an estimated cost of \$15,000.
3. Funding be provided from funds allocated within the 2006/2007 budget for the Windsor Wharf replacement with remaining funds being carried forward to the 2007/2008 financial year to match NSW Maritime funding, if successful, to replace the Windsor Wharf.

### **ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**

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**Item: 60**                      **IS - Yarramundi Reserve - Draft Plan of Management - (79354)**

**Previous Item:**            Item 71, Ordinary (14 December 2004)  
                                 Item 71, GPC (30 November 2004)

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### REPORT:

Yarramundi Reserve is located at the confluence of the Grose and Nepean Rivers, being the start of the Hawkesbury river. The reserve is 78 hectares in size and is comprised of a lineal parcel of land and water.

Council became the trust manager of this reserve in 2002. In its role as appointed manager of the trust, Council has the ongoing responsibility to provide care, control and management of the reserve and to ensure that the reserve's uses are consistent with the dedicated public purpose, in accordance with the Crown's Land Act 1989. The public purpose of the reserve is 'Public Recreation and Environmental Protection'.

The realignment of Yarramundi Bridge led to the delay in the finalisation of the plan of management however the draft plan of management was completed in late 2004. In accordance with Council's Resolution in December 2004 the draft plan was placed on public exhibition from April to May 2005. No comments were received during this process.

As the land is Crown Land, and the Crown contributed financially to the development of the Plan, the Department of Lands were requested to provide comment on the plan prior to its finalisation. The Department's comments were minor and related to clarification of Crown Land Policy rather than the content of the plan. The original consultant was asked last year to upgrade the plan to accommodate the changes suggested by the Department of Lands. The Consultant has liaised with the Department and now finalised the plan. Due to the amendments being minor, there is no requirement under the Local Government Act 1993 or Crown Lands Act to readvertise the plan.

### Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

*"Objective: Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City."*

### Funding

No funding is required for the adoption of the Plan of Management. Future improvements to the reserve are proposed to be funded from the Park Improvement Program, Section 94 funds and Grants depending upon availability.

### RECOMMENDATION:

That the amended Yarramundi Reserve Plan of Management be adopted

### ATTACHMENTS:

**AT - 1** The Yarramundi Reserve Plan of Management *(to be distributed under Separate Cover)*

oooO END OF REPORT Oooo

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**SUPPORT SERVICES**

**Item: 61                      SS - Monthly Investments Report - February 2007 (96332)**

**REPORT:**

According to Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide the Council with a written report setting out details of all money that the Council has invested under section 625 of the Local Government Act 1993. The report must include a certificate as to whether or not investments have been made in accordance with the Act, the Regulations and the Council's Investment Policy.

The following table lists the investment portfolio held by Council at 28 February 2007 in a form compliant with legislative and policy requirements.

All investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

**February 2007**

The following table indicates that Council held \$33.5 million in investments as at 28 February 2007. Details of the financial institutions or fund managers with which the investment was made, date investments were taken out, the period to maturity, the rate of return achieved and the credit rating of the investments are provided below.

Investment Type	Lodgement Date	Interest Rate %	Principal	Rating	Total
<b>On Call</b>					
CBA	28-Feb-07	6.20%	\$ 2,550,000.00	A1+	\$ 2,550,000.00
<b>Term Deposit</b>					
CBA	12-Feb-07	6.34%	\$ 1,000,000.00	A1+	\$ 1,000,000.00
<b>Managed Funds</b>					
ANZ Cash Plus Fund	28-Feb-07	6.79%	\$2,416,768.84	AA	
Macquarie Income Plus Fund No 1	28-Feb-07	7.41%	\$6,685,444.38	A	
Deutsche Cash-Plus Fund	28-Feb-07	7.55%	\$9,225,750.83	A	
Perpetual Credit Income	28-Feb-07	7.07%	\$6,502,723.46	A	
ING Enhanced Cash	28-Feb-07	7.10%	\$5,143,144.67	A	\$29,973,832.18
<b>TOTAL INVESTMENT AS AT 28 FEBRUARY 2007</b>					<b>\$33,523,832.18</b>

**Managed Funds**

Bench Mark - Feb 2007	6.61%	Bench Mark - last 12 months	6.16%
Actual- Feb 2007	6.92%	Actual -last 12 months	6.32%



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**Performance by Type**

Category	Balance	Average Interest	Difference to Benchmark
Cash at Call	\$ 2,550,000.00	6.20%	-0.41%
Term Deposit	\$ 1,000,000.00	6.34%	-0.27%
Managed Funds	\$29,973,832.18	6.92%	0.31%
	\$ 33,523,832.18	6.49%	-0.12%

Restriction Type	Amount
External Restrictions -S94	\$ 4,386,213
External Restrictions - Other	\$ 14,748,457
Internal Restrictions	\$ 10,166,898
Unrestricted	\$ 4,222,264
<b>Total</b>	<b>\$ 33,523,832</b>

**Investment Commentary**

The investment portfolio increased by \$2.2m during February 2007. The increase is mainly due to the third quarter rate instalment and financial assistance grant. During February income received including rates payments amounted to \$6.7m, while payment to suppliers and staff costs amounted to \$4.3m.

Managed Fund performance was above the benchmark (UBS Australia) Bank Bill Index in February 2007 with an average return after fees of 6.92%, compared with the index of 6.61%. The managed funds portfolio has achieved a return after fees for the past 12 months of 6.32%, which outperformed the (UBS Australia) Bank Bill Index of 6.16% for the corresponding 12 month period.

The investment portfolio is diversified across a number of investment types. This includes a number of managed funds, term deposits and on-call accounts.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Comparisons are made between existing investments with available products that are not part of Council's portfolio. Independent advice is sought on new investment opportunities.

**Conformance to Strategic Plan**

The proposal is deemed to conform with the strategies set out in Council's Strategic Plan i.e:

*"Objective: Maximise return on Council's investment portfolio"*

**Funding**

Funds are invested with the aim of achieving budgeted income in 2006/2007.

Robert Stalley  
Responsible Accounting Officer

**RECOMMENDATION:**

That the information be received.

**ATTACHMENTS:**

There are no supporting documents for this report.

oooO END OF REPORT Oooo

## ORDINARY MEETING

Meeting Date: 27 March 2007

### CONFIDENTIAL REPORTS

Item: 62                      SS - Property Matter - Shop 6, Wilberforce Shopping Centre - (95496, 34779, 74075, 76925) **CONFIDENTIAL**

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#### **Reason for Confidentiality**

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

*Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

*In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.*

**ORDINARY MEETING**

**Meeting Date:** 27 March 2007

ordinary

section 5

reports  
of committees

**ORDINARY MEETING**  
Reports of Committees

**ORDINARY MEETING**  
Reports of Committees

**SECTION 5 - Reports of Committees**

**ROC - Cultural Precinct Advisory Committee - 17 October 2006 - (95494, 82780, 97382)**

The meeting commenced at 5.04pm in the Tebbutt Room, Deerubbin Centre

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<b>Present:</b>	Councillor Dianne Finch Michael Ginnings Margarete Formanek Judy Newland Ian Jack Keri Whiteley Graham Edds	Hawkesbury City Council (Chair) FoHAC and RAG Education representative Hawkesbury Historical Society Hawkesbury Historical Society Hawkesbury City Council FoHAC&RAG
<b>Apologies:</b>	Glenda Ewing Robyn Bruce Alan Leek Simon French Johneen Hibbert	Community representative Hawkesbury Chamber of Commerce Tourism Hawkesbury Community representative Community representative
<b>In Attendance:</b>	Joseph Litwin	Hawkesbury City Council

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**REPORT:**

**RESOLVED** on the motion of Michael Ginnings and seconded by Margarete Formanek that the apologies be accepted.

**SECTION 1 – CONFIRMATION OF MINUTES**

**1. Matters Arising From Previous Minutes**

Corrections were made to Item 6. Mr Ginnings noted that he had not expressed disappointment at the delay in the reporting of the Deed of Agreement to Council (as attributed to him in the Minutes).

**2. Confirmation of Minutes**

**RESOLVED** on the motion of Michael Ginnings and seconded by Graham Edds that the Minutes of the Cultural Precinct Advisory Committee held on 17 October be confirmed.

**3. Correspondence**

Nil

**SECTION 2 - REPORTS FOR DETERMINATION**

**Item 1 - Activity Report - Cultural Services**

**RESOLVED** on the Motion of Michael Ginnings and seconded by Margarete Formanek that:

The information be received.

**Item 2 - Activity Report - Hawkesbury Historical Museum and Information Centre**

**RESOLVED** on the Motion of Michael Ginnings and seconded by Margarete Formanek that:

The information be received.

**Item 3 - Cultural Plan Implementation Strategy - Project Teams**

**RESOLVED** on the Motion of Judy Newland and seconded by Ian Jack that:

The information be received

**Item 4 - Deed of Agreement between Hawkesbury City Council, Hawkesbury Historical Society and the Friends of the Hawkesbury Art Collection and Regional Art Gallery**

Discussion

It was requested that the Committee recommend to Council that the draft Deed of Agreement together with the independent assessment report be referred to Collection Policy sub-Committee (CPSC) and the Cultural Precinct Advisory Committee (CPAC) for response. It was further requested that any response from the CPSC and CPAC be forwarded and considered by Council in its deliberations regarding the development of a sustainable collection management framework for cultural collections to be located in the Cultural Precinct.

**RESOLVED** on the motion of Ian Jack and seconded by Graham Edds that:

The information be received.

**3. General Business**

- 3.1 A suggestion was made that the proposed survey on signage be included in the Council Rates Notice.
- 3.2 The Committees attention was drawn to the cover of the 2007 telephone directory featuring members of FOHACaRAG.
- 3.3 Letter from the National Gallery of Australia was tabled.

**4. Next Meeting**

The next meeting of the Cultural Precinct Advisory Committee will be held on Tuesday, 17 April 2007 at 5:00 pm in the Tebbutt Room.

The Meeting Closed at 6.15pm.

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**  
Reports of Committees

**ROC - Hawkesbury Bicycle and Access Mobility Committee - 19 February 2007 - (95494, 98212)**

The meeting commenced at 4:35pm in the Meeting Room at Peppercorn Place

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<b>Present:</b>	Councillor Dianne Finch - (Chair) Councillor Leigh Williams Mark Newton Alan Aldrich Andrew Docking Jenni Bousfield James Suprain (RTA)
<b>Apologies:</b>	Peter Rukin Doug Bathersby Jane MacCormick
<b>In Attendance:</b>	Joseph Litwin (Executive Officer) Janet Hogge (Road Safety Program Co-ordinator)

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**REPORT:**

**RESOLVED** on the motion of Alan Aldrich and seconded by Mark Newton that the apologies be accepted.

**SECTION 1 - CONFIRMATION OF MINUTES**

**1. Matters Arising From Previous Minutes**

There were no matters arising.

**2. Confirmation of Minutes**

**RESOLVED** on the motion of Mark Newton and seconded by Alan Aldrich that the Minutes of the Hawkesbury Bicycle and Access Mobility Committee held on 20 November 2006 be confirmed.

**SECTION 2 - REPORTS FOR DETERMINATION**

**Item 1 – Status Report – February 2007 - Notification of Operational Issues**

**RESOLVED** on the motion of Mark Newton and seconded by Alan Aldrich that:

The information be received.

**Item 2 –Hawkesbury Access Mobility Plan - Hawkesbury Mobility Survey**

**RESOLVED** on the motion of Andrew Docking and seconded by Mark Newton that:

The information be received.



**Item 3 – Hawkesbury Access Mobility Plan - Scoping Study**

**RESOLVED** on the motion of Mark Newton and seconded by Andrew Docking that:

1. The information be received.
2. That the recommendations outlined in the *Hawkesbury Mobility Plan Scoping Document* be adopted.
3. That the committee request that funding allocations within the Road Safety and Community Programs budgets be earmarked as a contribution to the costs of engaging an external consultant to manage the development of the Mobility Plan (on a 50/50 basis with the RTA). Funding subject to confirmation of budget appropriations by Council in conjunction with the preparation and adoption of 2007-2008 financial estimates.
4. The Committee to nominate a representative to sit on the proposed Steering Committee.

**Item 4 – Responses to Questions Without Notice (16 October 2006)**

**RESOLVED** on the motion of Dianne Finch and seconded by Alan Aldrich that:

The information be received.

**SECTION 3 - GENERAL BUSINESS**

- 3.1 Councillor Finch noted that the walkway at Ham Common may require maintenance and that water bubblers did not appear to be operating. Executive Officer to follow up with Manager Land Management.
- 3.2 Mark Newton tabled a Notification of Operational Issue.
- 3.3 Alan Aldrich noted that the exit out of the Riverview Shopping Centre was problematic due to hump on road making it hard to push wheelchair up.

**NEXT MEETING** – to be held at 4:30 pm on Monday, 16 April 2007 at The Meeting Room Peppercorn Place, 320 George Street, WINDSOR.

Meeting Closed at 5:13pm.

**oooO END OF REPORT Oooo**



ordinary  
meeting

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