



Hawkesbury City Council

attachment 1
to
item 98

2019/2020 - Operational Plan

date of meeting: 12 June 2019

location: council chambers

time: 6:30 p.m.

HAWKESBURY CITY COUNCIL **OPERATIONAL PLAN** **2019-2020**

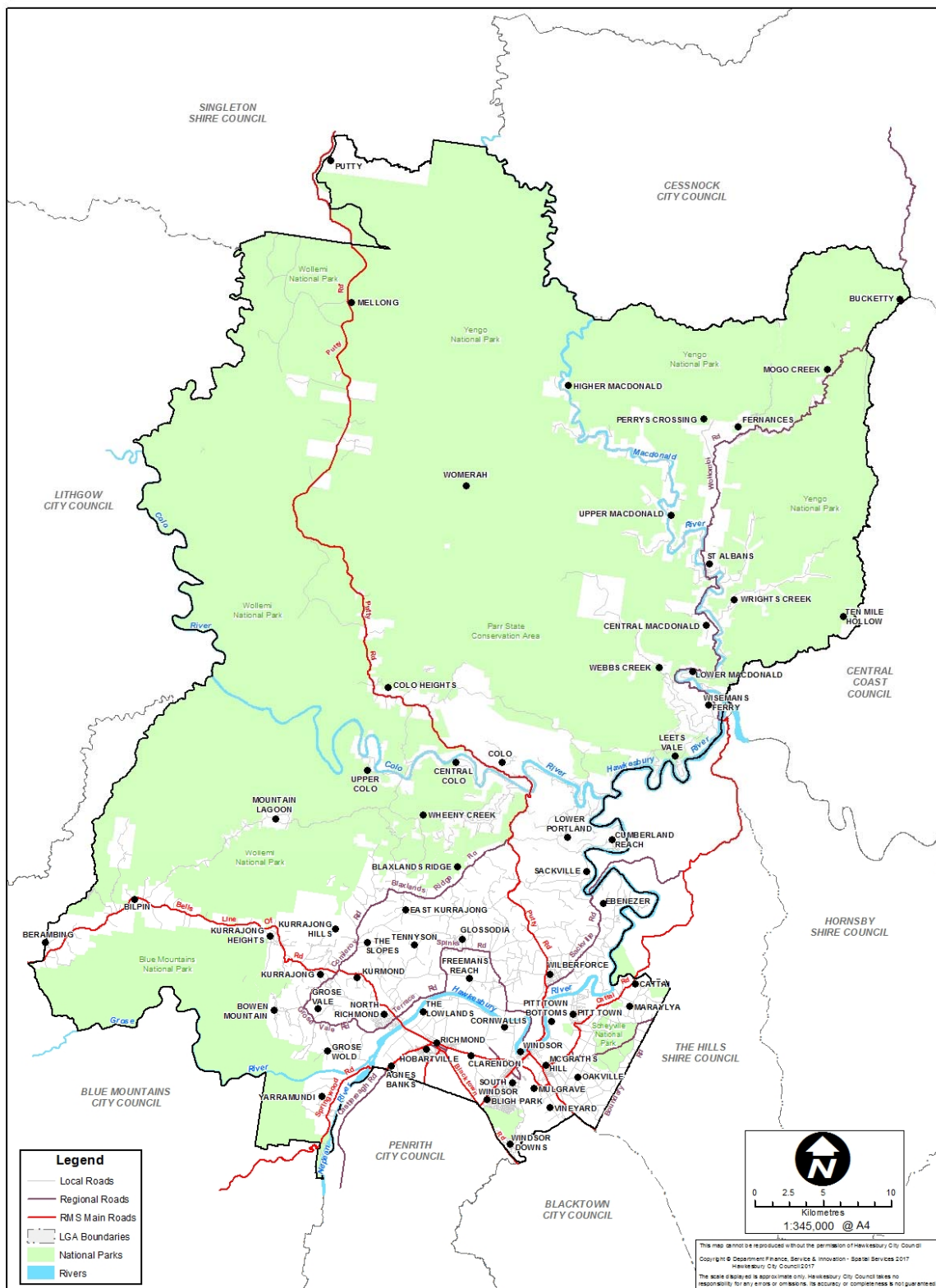
The Hawkesbury 2036...It's Our Future





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Table of Contents

A message from our Councillors	iii
Our Vision.....	vi
Our Mission.....	vi
Our Values.....	vi
Planning for a sustainable future.....	2
The process.....	2
Why	2
How the framework links works and links to other plans.....	3
Community Strategic Plan	4
Resourcing Strategy	4
Delivery Program.....	4
Operational Plan.....	5
Annual Report.....	5
What has Council done in response to this framework?	5
A Snapshot	8
Major Works and Highlights.....	8
Our Budget	10
How Council spends every \$100.....	10
How Council funds this	10
.....	11
2019/2020 Estimates of Income and Expenditure.....	63
Financial Sustainability	64
Income Statement	65
Glossary of Terms	66
Summary of Expenditure	67
Capital Works Program	68
2019/2020 Revenue Policy.....	73
Revenue Policy.....	74
Types of Revenue	74
Rates and Charges.....	74
Revenue Policy – Rating	74
Ordinary Rates	76
Annual Charges.....	78
Pensioner Concessions.....	82
Fees and Charges	83
Fee Pricing Policy.....	83
Financial Assistance given by Council	84
Goods and Services Tax (GST)	85
Kerbing and Guttering Contributions by Adjoining Owners.....	85
Interest on Overdue Rates and Annual Charges	85
Interest on Overdue Sundry Debts.....	85
2019/2020 Fees and Charges	87



A message from Councillors

Operational Plan 2019-2020

We hope that you find the Hawkesbury Operational Plan 2019/2020 to be informative and that it provides a useful aid in better understanding Council's operations.

This publication aims to translate the Community Strategic Plan - developed in response to feedback from the Community regarding their aspirations for the future, as outlined in the Delivery Program 2017-2021.

Marking the third year of Council's commitment to implementing the Council Statement Plan Delivery Program 2017-2020, the 2019/2020 Operational Plan 20 provides the specific details of the Delivery Program including individual projects and activities that will be undertaken in the coming financial year.

The Major Operational Plan Highlights for 2019/2020 include:
(See pages 8 and 9 for details).

- Building Improvements - \$1.9M
- Parks, Recreation Facilities and Amenities Improvements - \$2.2M
- Road Rehabilitation and Upgrades - \$6.9M
- Stormwater Drainage Improvement Program - \$1.6M
- Enhanced Pedestrian Safety and Accessibility - \$1.0M
- Road Surface Renewals - \$2.2M
- Sealing of Gravel Roads - \$1.8M

We are working closely with our executive team to ensure the successful implementation of this 2019/2020 Operational Plan. We will also report back to our community via the Annual Report on what has been achieved during the third year of implementing the Delivery Program 2017-2021.

Our continued commitment to the Hawkesbury community is to deliver on the actions contained within the 2019/2020 Operational Plan 2018/2019 and to keep you informed of this progress and involved in the process.

We look forward to delivering these actions for the Hawkesbury community.

Operational Plan 2019-2020



L-R Back row: Councillor Sarah Richards, Councillor Patrick Conolly, Councillor Barry Calvert (Mayor), Councillor Paul Rasmussen, Councillor Emma-Jane Garrow, Councillor Nathan Zamprogno.

L-R Front row: Councillor Tiffany Tree, Councillor John Ross, Councillor Amanda Kotlash, Councillor Mary Lyons-Buckett (Deputy Mayor), Councillor Peter Reynolds, Councillor Danielle Wheeler.

Operational Plan 2019-2020

Hawkesbury City Council's vision, mission and values respond to our community's aspirations for the future.

Our Vision

We see the Hawkesbury as a vibrant and collaborative community living in harmony with our history and environment, whilst valuing our diversity, striving for innovation, a strong economy and retaining our lifestyle and identity.

Our Mission

Hawkesbury City Council leading and working with our community to create a healthy and resilient future.

Our Values

Hawkesbury City Council is a professional, friendly and ethical organisation that consults with, and listens to the community. In our daily activities we embrace the following values, and aim to deliver on these in an effective and efficient manner.

PROFESSIONAL

We set clear goals, measure results and seek to improve

We are sustainable

We are resilient

ETHICAL

We behave with integrity

We keep our commitments and deliver

We make fair and consistent decisions

ENGAGING

We value open and clear communication

We listen to the contribution of every individual

We value differences in people and their perspectives

COLLABORATIVE

We work together

We are cooperative

We share our ideas and talents

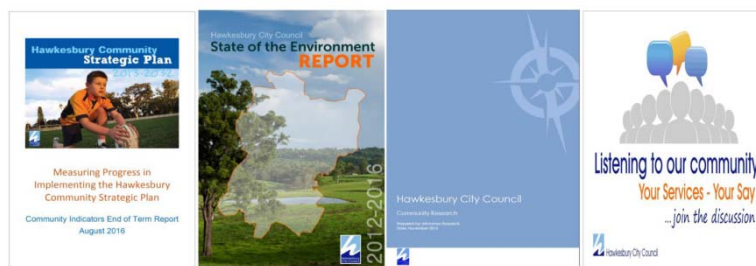


Integrated Planning and Reporting Framework

Planning for a sustainable future

The process

The Hawkesbury Community Strategic Plan (CSP) was originally adopted by Council in 2009 and reviewed in 2017. The review of the Community Strategic Plan was supported by a Community Engagement Strategy. This latest review of the Community Strategic Plan provided a unique opportunity to review the overarching vision and strategy for the Hawkesbury to ensure it reflects the community's aspirations, and that the strategies are measurable. In preparing this Community Strategic Plan, we have listened to what the community has said it wants and taken into account the outcomes of the following reports:



In reviewing the CSP, Council and the community considered:

- Where are we now?
- Where do we want to go?
- How will we get there?
- How will we know when we get there?

Why

The Community Strategic Plan sits above all other Council Plans and Policies. Its purpose is to identify the Hawkesbury community's priorities and aspirations for the future. The strategies within it should take into consideration the issues and pressures that affect the community and the level of resources realistically available. Given this, the significance of the Community Strategic Plan to the community, and to Council, is of the highest order and ensuring that it is fully reflective of the Hawkesbury community's aspirations is viewed as critical.

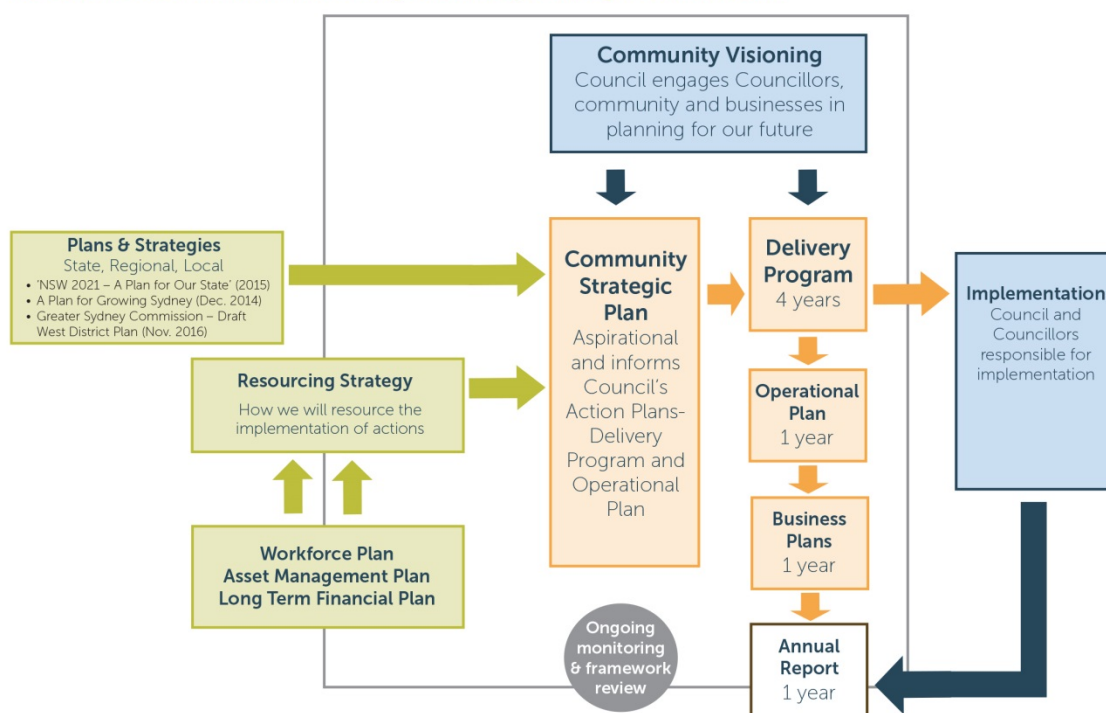
Legislation requires that each newly elected Council must review their respective Community Strategic Plan and develop a new Delivery Program by 30 June in the year following the local government elections (i.e. 30 June 2017).

Operational Plan 2019-2020

How the framework links works and links to other plans

The Integrated Planning and Reporting Framework requires all local authorities in NSW to produce a Community Strategic Plan with a minimum timeframe of 10 years which is based on aspirations rather than actions. All subsequent Plans and Policies that outline Council's actions stem from the Community Strategic Plan including the Resourcing Strategy, a Delivery Program with a timeframe of four years (term of the Council), an annual Operational Plan, and an Annual Report. The following diagram, adapted from the Integrated Planning and Reporting Manual shows the structure and interrelated nature and linkages of plans in the Integrated Planning and Reporting Framework.

Local Government Planning and Reporting Framework



Community Strategic Plan

The Community Strategic Plan is the highest level plan that a council will prepare. It is a long term plan that identifies the main priorities and aspirations for the future of the local government area. The Community Strategic Plan establishes the strategic objectives together with strategies for achieving those objectives.

The Community Strategic Plan is to:

- address civic leadership, social, environmental and economic issues in an integrated manner
- be based on social justice principles of equity, access, participation and rights
- be adequately informed by relevant information relating to civic leadership, social, environmental and economic issues
- be developed having due regard to the State government's State Plan and other relevant State and regional plans of the State government.

While Council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the Hawkesbury local government area, it is not wholly responsible for its implementation. Other partners, such as State agencies and community groups may also be engaged in delivering the long term objectives of the plan.

Resourcing Strategy

The Community Strategic Plan provides a vehicle for expressing long-term community aspirations. However, these will not be achieved without sufficient resources (i.e. time, money, assets and people) to actually carry them out.

The Resourcing Strategy consists of three components:

- Long Term Financial Planning
- Workforce Management Planning
- Asset Management Planning.

The Resourcing Strategy is the point where Council assists the community by sorting out who is responsible for what, in terms of the issues identified in the Community Strategic Plan. Some issues will clearly be the responsibility of Council, some will be the responsibility of other levels of government and some will rely on input from community groups or individuals. The Resourcing Strategy focuses in detail on matters that are the responsibility of the Council and looks more generally at matters that are the responsibility of others.

Delivery Program

The Delivery Program details the principal activities to be undertaken by Council over a four year period to implement the strategies established by the Community Strategic Plan within the resources available under the Resourcing Strategy.

The Council must establish a new Delivery Program after each ordinary election of Councillors to cover the principal activities of the Council for the four year period commencing on 1 July following an ordinary election.

The General Manager must ensure that regular progress reports are provided to the Council, reporting its progress with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every six months.

Operational Plan

The Operational Plan spells out the details of the Delivery Program by identifying the projects, programs and the activities to be engaged in by Council during the year to achieve the commitments made in the Delivery Program.

The Operational Plan includes Council's Statement of the Revenue Policy for the year covered by the Operational Plan.

Annual Report

The Annual Report is one of the key points of accountability between Council and the community.

The Annual Report focuses on Council's implementation of the Delivery Program and Operational Plan. The report also includes some information that is prescribed by the *Local Government (General) Regulation 2005*. This information has been included in the Regulation because the State Government believes that it is important for community members to know about it, to help their understanding of how Council has been performing both as a business entity and a community leader.

What has Council done in response to this framework?

In October 2016, Council resolved to implement a Community Engagement Strategy to inform the development of the Community Strategic Plan. The primary objectives of the Strategy were to:

1. document community needs, issues and priorities
2. clarify community priorities and expectation for the future
3. validate future priorities.

The new Council elected in September 2016 had an opportunity to review the Community Strategic Plan and as a result a new Community Engagement Strategy was adopted by Council for this purpose.

On 28 March 2017 Council adopted the new Hawkesbury Community Strategic Plan 2017-2036 after extensive community engagement.

After further community consultation, the new 4 year Delivery Program 2017-2021, Resourcing Strategy 2017-2021 and the 2017-2018 Operational Plan was adopted by Council on 13 April 2017.





A Snapshot

A Snapshot

Major Works and Highlights



Road Rehabilitation and Upgrades - \$6.9M

- Beaumont Avenue, North Richmond
- Bull Ridge Road, East Kurrajong
- Commercial Road, Vineyard
- Cornwallis Road, Cornwallis
- Drummond Street, South Windsor
- East Kurrajong Road, East Kurrajong
- East Market Street, Richmond
- Grose Vale Road, Grose Vale
- Grose Wold Road, Grose Wold
- Kurmond Road, North Richmond
- Linden Drive, Freemans Reach
- Moray Street, Richmond
- Sackville Road, Ebenezer
- Settlers Road, Lower Macdonald
- Slopes Road, Kurrajong
- Spinks Road, Glossodia
- St Albans Road, St Albans
- St Albans Road, Webbs Creek
- Paget Street, Richmond
- Pebbly Hill Road, Maraylya
- Tennyson Road, Tennyson
- Terrace Road, Freemans Reach
- The Driftway, South Windsor
- Tizzana Road, Ebenezer
- Upper Colo Road, Colo
- Wallace Road, Vineyard



Stormwater Drainage Improvement Program - \$1.6M

- Londonderry Road, Richmond
- Rifle Range Road, Bligh Park



Parks, Recreation Facilities & Amenities Improvements - \$2.2M

- Colo Heights Reserve
- Deerubbin Park
- Governor Phillip Park
- Ham Common
- Hawkesbury Leisure Centres
- Kurrajong Memorial Park
- Macquarie Park
- Richmond Park Cannon
- Richmond Pool
- Windsor Foreshore Parks
- Windsor Mall
- Woodbury Reserve



Enhanced Pedestrian Safety and Accessibility - \$1.0M

- Andrew Thompson Drive, McGraths Hill
- Bourke Street, Richmond
- Campbell Street, South Windsor
- Church Street, South Windsor
- College Street, Richmond
- Francis Street, Richmond
- Harpur Crescent, South Windsor
- James Street, South Windsor
- Macquarie Street, South Windsor
- Paget Street, Richmond
- Redhouse Crescent, McGraths Hill
- William Street, North Richmond

Operational Plan 2019-2020



Building Improvements - \$1.9M

- Accessibility Improvements
- Argyle Bailey Reserve Amenities
- Bensons Lane Sporting Complex
- Bilpin Community Hall
- Blaxland Ridge Community Centre
- Blaxland Ridge Old School House
- Bligh Park Community Centre
- Colo Heights Reserve
- Companion Animal Shelter
- Horrie Elly Community Hall
- State Emergency Services Headquarters
- The Breakaway Amenities
- Tourist Information Centre
- Wilberforce Community Precinct
- Wilberforce RFS Offices Refurbishment
- Windsor CWA Hall
- Childcare Centre Renewals



Road Surface Renewals - \$2.2M

- | | |
|------------------|-----------------|
| • Agnes Banks | • Mulgrave |
| • Bligh Park | • Oakville |
| • East Kurrajong | • Pitt Town |
| • Freemans Reach | • Richmond |
| • Hobartville | • South Windsor |
| • Kurrajong | • Wilberforce |
| • LowerPortland | • Windsor |
| • McGraths Hill | • Windsor Downs |



Other

Unsealed Road Renewals - \$0.2M
Extension of Cycleways between Bligh Park and South Windsor - \$0.3M
New Drainage Infrastructure at Vineyard - \$8.6M
Contribution to Hawkesbury Sports Council - \$1.3M
Contribution to Emergency Services - \$1.6M
Purchase of Library Resources - \$0.3M
Construction of new Waste Management Cell - \$1.0M
Holding and sponsorship of Events - \$0.4M



Sealing of Gravel Roads - \$1.8M

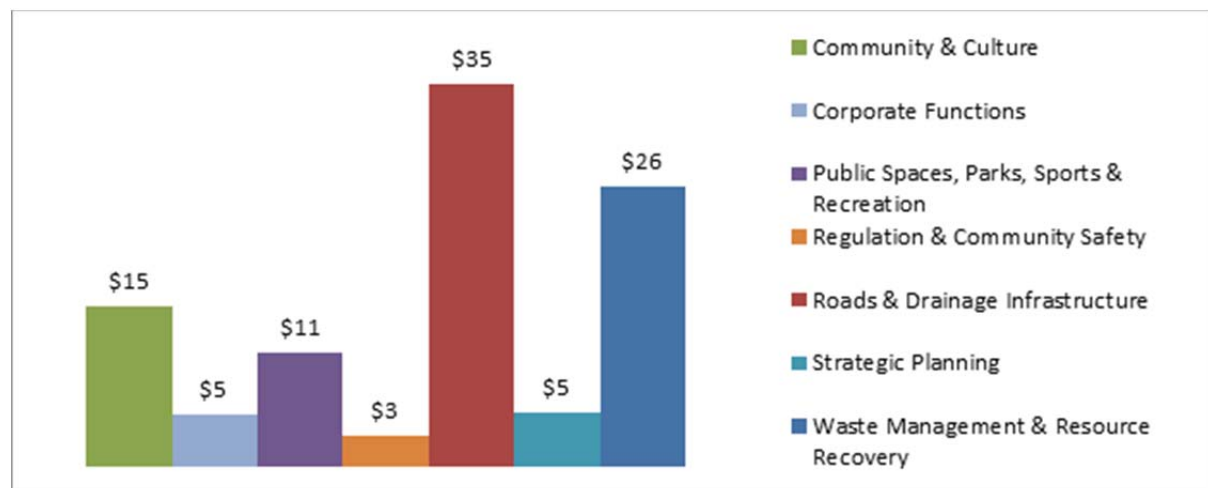
- Old East Kurrajong Road, East Kurrajong
- Old Hawkesbury Road, Vineyard
- Shepherds Road, Freemans Reach
- Stannix Park Road, Ebenezer

Operational Plan 2019-2020

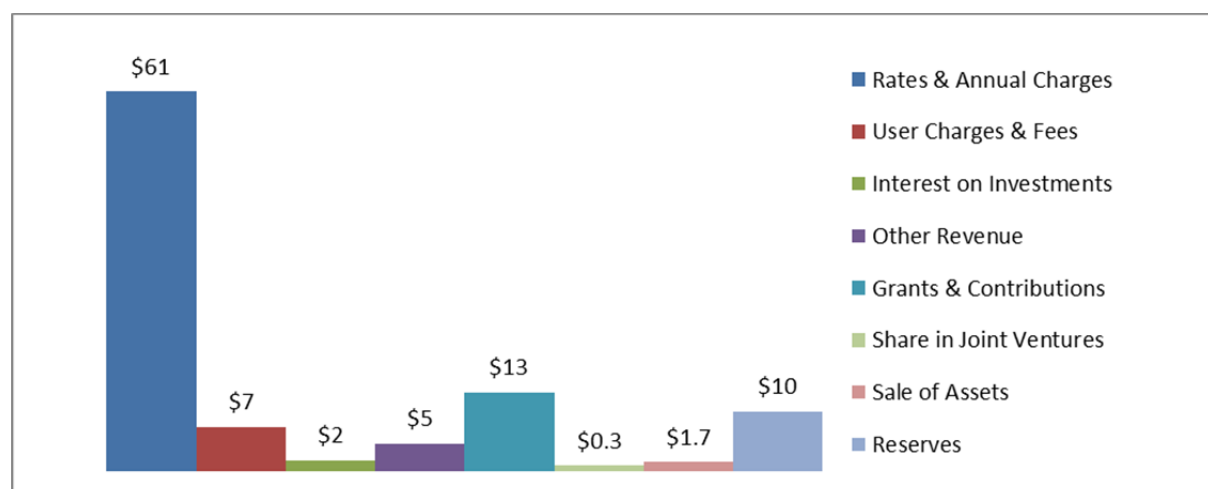
Our Budget

Where does the money come from?	\$Million	Where does Council spend our money?	\$Million
Rates and Annual Charges	61.3	Community and Culture	14.8
User Charges and Fees	7.2	Corporate Functions	4.8
Interest on Investments	1.8	Public Spaces, Parks, Sports and Recreation	10.5
Other Revenue	4.5	Regulation and Community Safety	2.8
Grants and Contributions	12.8	Road and Drainage Infrastructure	35.4
Share in Joint Ventures	0.3	Strategic Planning	5.1
Sale of Assets	1.6	Waste Management & Resource Recovery	25.8
Internal Reserves (Net)	9.7		
TOTAL	99.2	TOTAL	99.2

How Council spends every \$100



How Council funds this





Operational Plan 2019/2020



CSP Strategy 1.1.1 Council's elected leaders will actively connect and collaborate with the community.		
Delivery Program Activity	Operational Plan Action	Measure
Achieve an increased community awareness of Council's elected leader's roles and responsibilities.	Develop and implement a program for regular engagement within distinct geographic areas across the Hawkesbury.	Council endorsement of program.
CSP Strategy 1.2.1 Provide open and clear lines of communication with the community that use the most current forms of digital technology.		
Delivery Program Activity	Operational Plan Action	Measure
Provide a diverse range of opportunities for the community to be involved and engaged, seeking to achieve this through adherence to the International Association Public Participation principles	<ol style="list-style-type: none"> 1. Implement actions in the Digital Communication Strategy. 2. Continue review of website and update in line with current trends, technologies and community requirement. 	<ol style="list-style-type: none"> 1. Actions Implemented. 2. Council's website reviewed and updated.
CSP Strategy 1.2.2 Council's communication will be enhanced to ensure community awareness and understanding of the role Council plays in everyday life in the Hawkesbury.		
Delivery Program Activity	Operational Plan Action	Measure
Develop and implement community engagement programs.	<ol style="list-style-type: none"> 1. Continue to annually engage with the community about Council's roles and functions. 2. Develop a Community Engagement Strategy. 	<ol style="list-style-type: none"> 1. Location, number and variety of engagement activities undertaken. 2. Community Engagement Strategy reported to Council.



CSP Strategy 1.2.3 Provide quality customer service to the community.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Provide customer services in accordance with International Customer Service Standard (ICSS) benchmarks. 2. Implement Council's Customer Service Improvement Strategy to support the provision of reliable and responsive customer services. 	<p>Introduce digital services via Council's website to provide enhanced customer service to the community.</p>	<p>Number of customer transactions migrated to online platforms.</p>

CSP Strategy 1.3.1 In all of Council's strategies, plans and decision making there will be a strong focus on financial sustainability.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Develop and implement strategies to deliver sustainable services and facilities. 2. Identify and seek alternative income streams. 3. Develop a budget that sustains our provision of services and assets. 	<ol style="list-style-type: none"> 1. Informed by the annual Audit Program, pursue business process reviews, and where appropriate, implement outcomes of the review. 2. Review policy and procedures for development contribution plans and Voluntary Planning Agreements. 	<ol style="list-style-type: none"> 1. Business processes reviewed and implemented where appropriate. 2. Policy and procedures reviewed.

CSP Strategy 1.3.2 Meet the needs of the community now and into the future by managing Council's assets with a long-term focus.		
Delivery Program Activity	Operational Plan Action	Measure
<p>Develop and implement asset management strategies and plans to support sustainable service provision, in line with community expectations</p>	<p>Collaborate through the Regional Strategic Alliance on a regional approach to asset management including the completion of condition audits on relevant asset categories.</p>	<p>Complete condition audits on relevant asset categories.</p>



CSP Strategy 1.3.3 Decisions relating to determining priorities will be made in the long term interests of the community.		
Delivery Program Activity	Operational Plan Action	Measure
Implement Council's Fit For The Future Strategies.	Implement Council's Fit for the Future Strategies.	Actions implemented in accordance with the Fit for the Future strategies.

CSP Strategy 1.4.1 Foster positive relationships with all tiers of government and peak bodies to ensure a thorough understanding of the challenges and local requirements of the Hawkesbury.		
Delivery Program Activity	Operational Plan Action	Measure
Positive relationships with all tiers of government and peak bodies are pursued to enable Council to advise on the challenges and requirements of the Hawkesbury.	Engage with and provide advice to relevant government agencies and peak bodies.i.e. work with all levels of government via City Deal through Planning Partnerships, Engineering Standards, and Liveability Grants.	Engagement undertaken and advice provided.



CSP Strategy 1.4.2 Achieve higher strategic capacity through strategic alliances and partnerships.		
Delivery Program Activity	Operational Plan Action	Measure
Develop and maintain partnerships that facilitate management of resources and funding.	<p>Work with strategic partners to pursue objectives in relation to:</p> <ul style="list-style-type: none"> • Tourism • Waste Management • Asset Management • Procurement • Auditing • Environment and Sustainability • Transport • Employment • Risk Management • Leisure Centres • The Western Parkland City 	Identify outcomes and record results.



SP Strategy 1.5.1 Undertake Council initiatives within a clear and fair framework of strategic planning, policies, procedures and service standards as required under all regulatory frameworks.		
Delivery Program Activity	Operational Plan Action	Measure
Comply with all statutory corporate planning and reporting requirements	<ol style="list-style-type: none"> Review Business Plans for each Council Business Unit, incorporating: <ul style="list-style-type: none"> Policies Enterprise Risk Management Delegations Authorities and Licenses Training Budgets Resources Contracts Tenders Prepare a draft Dashboard of Compliance with Legislative Requirements and Customer Service Standards. Manage the process in relation to the submission of grant applications to funding authorities. Continue planning to achieve the payment of a Sewer Dividend over the next 3 years. 	<ol style="list-style-type: none"> Business Plans completed. Draft Dashboard completed. Number of applications lodged during the reporting period. Sewer Dividend realised through 3 years of positive sewer operational reserve growth.



CSP Strategy		1.5.2 Best practice, sustainability principles, accountability and good governance are incorporated in all activities undertaken by Council.	
Delivery Program Activity	Operational Plan Action	Measure	
Develop and implement best practice processes and reporting measures.	1. Investigate customer service complaints and compliments in accordance with process and timeframes within Council's Complaints Policy.	1. Number of complaints finalised within timeframes.	
	2. Conduct audits in accordance with the Annual Audit Program and report progress in relation to Audit recommendations and agreed management actions.	2. Audits completed and recommendations actioned.	
	3. Complete Sustainability Strategy including best practice processes and reporting measures.	3. Strategy completed.	
CSP Strategy		1.6.1 Council will seek to attract, develop and retain highly skilled staff and a highly capable workforce.	
Delivery Program Activity	Operational Plan Action	Measure	
Implement strategies identified in Council's Workforce Management Plan.	Implementation of strategies as identified in Council's Workforce Management Plan	Strategies commenced.	



CSP Strategy		
1.6.2 Council's workforce, systems and processes will support high performance and optimal service delivery for our community.		
Delivery Program Activity	Operational Plan Action	Measure
Council's workforce, systems and processes will support high performance and optimal service delivery for our community.	Continue an organisation-wide program of Business Improvement processes linked to Council's Fit for the Future Strategies and Customer Service Outcomes including Fire Safety and Development Services such as Development Application assessment times.	Develop and implement Business Improvement processes.



CSP Strategy		
2.1.1. Meet the needs of our community through effective flood, fire and other natural disaster management plans that promote the protection of life, property and infrastructure.		
Delivery Program Activity	Operational Plan Action	Measure
1. Implement Council's Hawkesbury Floodplain Risk Management Plan.	1. Implement agreed priority actions of the Hawkesbury Floodplain Risk Management Plan and Strategy.	1. Actions implemented.
2. Implement Council's Natural Hazards Resilience Study.	2. Develop interim Flood Policy.	2. Policy developed.
3. Participate with other authorities in the planning and implementation of their emergency and risk management plans.	3. Work with Rural Fire Service to develop and implement yearly hazard reduction programs on community managed land.	3. Hazard Reduction program developed and implemented.
	4. Provide support to the community led Disaster Resilience Pilot Project west of the river.	4. Support provided.



CSP Strategy 2.1.2 Make the Hawkesbury a friendly place where people feel safe.		
Delivery Program Activity	Operational Plan Action	Measure
Take action and develop partnerships to strengthen and achieve a safe and inclusive community.	<ol style="list-style-type: none"> 1. Deliver community safety projects and activities in conjunction with Hawkesbury Police Area Command to reduce crime and improve community safety. 2. Implement Year 3 actions of the Hawkesbury Family and Domestic Violence Action Plan including holding White Ribbon events and establishing local partnerships to address key priorities, including funding for crisis accommodations, education programs and health services. 3. Implement priority activities and campaigns in the Road Safety Action Plan including child restraint fitting program and speed reduction campaigns. 4. Develop Dementia Friendly Hawkesbury Plan including rolling out community education on dementia friendly spaces. 	<ol style="list-style-type: none"> 1. Number of projects and activities implemented. 2. Year 3 actions implemented. 3. Priority activities and campaigns implemented. 4. Draft Plan reported to Council.



CSP Strategy 2.2.1 Healthy, active ageing programs are promoted in partnership with government agencies and community organisations.		
Delivery Program Activity	Operational Plan Action	Measure
Resource the joint planning and provision of activities and programs which support healthy lifestyles.	<ol style="list-style-type: none"> 1. Deliver health awareness and active lifestyle programs in partnership with the Hawkesbury District Health Service, YMCA NSW and other stakeholders, including programs for people with chronic health conditions and accessible sports and recreation initiatives. 2. As a part of the Western Sydney Health Alliance under the City Deal develop a Memorandum of Understanding (MOU) with services to develop Hawkesbury Health Action Plans. 	<ol style="list-style-type: none"> 1. Number of programs delivered. 2. Memorandum of Understanding developed.

CSP Strategy 2.2.2 Encourage active participation in a range of sporting and recreational pursuits.		
Delivery Program Activity	Operational Plan Action	Measure
Implement the Hawkesbury Regional Open Space Strategy.	<ol style="list-style-type: none"> 1. Complete review the Hawkesbury Regional Open Space Strategy. 2. Develop the Fernadell Master Plan and Management Plan. 	<ol style="list-style-type: none"> 1. Review of Strategy completed. 2. Plans developed.

CSP Strategy 2.3.1 Encourage and facilitate community partnerships.		
Delivery Program Activity	Operational Plan Action	Measure
Provide financial and other support to assist community groups to build social capital through the sponsorship of community programs and events.	Implement Community Sponsorship Program.	Value of financial support provided.



CSP Strategy 2.3.2 Support and expand active volunteering.		
Delivery Program Activity	Operational Plan Action	Measure
Support and resource active volunteerism within the community.	<ol style="list-style-type: none"> 1. Establish Civic Volunteer Program. 2. Support volunteer Bush Care groups. 3. Support Clean-up Australia Day volunteers. 4. Promote the Cultural Services volunteer program. 5. Establish and implement an annual program of tourism familiarisation tours for Museum volunteers. 	<ol style="list-style-type: none"> 1. Program established. Number of Volunteers. 2. Number of groups and participants supported. 3. Number of sites and participants supported. 4. Number of volunteers. Training and recognition programs delivered. 5. Program implemented.

CSP Strategy 2.3.3 Advocate and facilitate constructive and productive partnerships with residents, community groups and institutions.		
Delivery Program Activity	Operational Plan Action	Measure
Advocate and facilitate constructive and productive partnerships with residents, community groups and institutions.	<ol style="list-style-type: none"> 1. Provide corporate governance and financial services to delegated managing agents for Council's externally funded community services (Peppercorn Services Inc.). 2. Develop a community awareness program targeting school zones. 3. Under take a review of third part relationships. 	<ol style="list-style-type: none"> 1. Funding and statutory requirements as negotiated with funding bodies achieved 2. Number of school zones in the program. 3. Review completed.



CSP Strategy		
2.3.4 Develop opportunities for active involvement of residents in the management of parks and public spaces in the Hawkesbury.		
Delivery Program Activity	Operational Plan Action	Measure
Develop opportunities for active involvement of residents in the management of parks and public spaces in the Hawkesbury.	<ol style="list-style-type: none"> 1. Continue to work with the Hawkesbury Sports Council to deliver contemporary solutions to sporting needs. 2. Encourage community involvement in the development of plans for the management of parks. 	<ol style="list-style-type: none"> 1. Funding provided and Annual Report to Council from Sports Council. 2. Number of consultation to engage with the community



CSP Strategy 2.4.1 Work in partnership with government and community organisations to improve services and facilities for disadvantaged and vulnerable groups, and to build stronger and more cohesive communities.		
Delivery Program Activity	Operational Plan Action	Measure
Advocate for the provision of affordable and accessible health care, housing, aged care, mental health, youth and family services and other community services.	<ol style="list-style-type: none"> 1. Subject to flooding and other constraints, implement the priority actions of the Affordable Housing Working Group, in conjunction with Council's Human Services Advisory Committee including partnerships to deliver affordable rental housing. 2. Seek funding to implement community resilience and mental health programs in particular mental health outreach programs. 3. Seek funding in partnership with Nepean Blue Mountains Primary Health Network to prepare a Community Health and Well-being Action framework. 4. Participate on local, regional and State planning forums to advocate for the human service needs of the Hawkesbury. 5. Prepare a design brief and operating framework for Homelessness Hub. 6. Develop and implement Hawkesbury Response to Rough Sleeper Action Plan. 	<ol style="list-style-type: none"> 1. Actions implemented. 2. Funding submission lodged. 3. Funding secured. 4. Number of forums attended. 5. Design brief and operating framework completed. 6. Action Plan endorsed and project group established to implement Action Plan.
CSP Strategy 2.4.2 Provide flexible services that can adapt to changing community needs and service demands.		
Delivery Program Activity	Operational Plan Action	Measure
Undertake community consultation and engagement to understand community needs and service demands.	Undertake community consultation and engagement to understand community needs and service demands.	Consultation and engagement undertaken as required.



CSP Strategy 2.5.1 Encourage and support all residents to participate in all aspects of community, cultural and civic life.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Work in partnership with government and non-government agencies to develop and deliver action plans for an inclusive community. 2. Resource the planning of activities and events which celebrate community and cultural diversity in conjunction with inter-agency organising committees. 3. Provide a range of cultural and community programs and services, and civic events, that strengthen the capacity, well-being and cultural identity of our community. 	<ol style="list-style-type: none"> 1. Implement Year 3 actions of Council's Disability Inclusion Access Plan including events that assist to develop positive attitudes towards people with disabilities, supporting volunteers and social groups and developing accessible local service directories. 2. Report recommendations of the Hawkesbury Youth Summit 2019 to Council and implement endorsed recommendations. 3. Provide financial and other support to community groups to plan and deliver community events and activities. 4. Develop Youth Action Plan to understand the needs of young people and plan Hawkesbury's future with them. 5. Adopt the Hawkesbury Cultural Development Plan. 	<ol style="list-style-type: none"> 1. Year 3 actions implemented. 2. Recommendations reported and implemented. 3. Number of events supported. 4. Action Plan developed and reported to Council. 5. Plan reported to Council for adoption.

CSP Strategy 2.5.2 Provide community and cultural services through a range of affordable and accessible facilities.		
Delivery Program Activity	Operational Plan Action	Measure
<p>Provide a range of cultural and community programs and services that strengthen the capacity, well-being and cultural identity of our community.</p>	<ol style="list-style-type: none"> 1. Complete implementation of a new Library system which will include museum and gallery collection catalogues and make them online accessible. 2. Work with PCYC NSW to progress planning for the design and delivery of a Police Community Youth Club for the Hawkesbury. 	<ol style="list-style-type: none"> 1. Implementation of accessible new Library system is completed. 2. Site identified and Development Application submitted.



CSP Strategy 2.5.3 Recognise, conserve and promote the area's history and heritage for current and future generations.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Provide a range of history and cultural heritage programs and exhibitions. 2. Review and implement Council's Heritage Strategy. 3. Through the Masterplanning processes for the revitalisation of the Richmond and Windsor Town Centres provide opportunity to consider the recognition and promotion of the area's history and heritage. 4. Provide a range of media to recognize and promote the area's history and heritage. 	<ol style="list-style-type: none"> 1. Provide library programs which celebrate our local history and manage the library's local history collection. 2. Provide museum collection programs which celebrate our significant heritage and history and manage the museum's history collection. 3. Review and implement agreed priority actions of Council's Heritage Strategy. 4. Complete master planning for town centre revitalisation of Richmond, Windsor and South Windsor. 5. Work with respective Committees to produce a range of media to promote the areas heritage. 6. Produce a Museum publication on the cultural history of food production in the Hawkesbury. 7. Complete the Community Based Hawkesbury Heritage Study. 	<ol style="list-style-type: none"> 1. Number of local history programs, participants, collections items, and items online. 2. Number of exhibitions, public programs, participants, and collection items. 3. Review completed and actions implemented. 4. Complete masterplans. 5. Range of media released and promoted. 6. Publication produced. 7. Study completed.



CSP Strategy 3.1.1 Encourage effective management and protection of our rivers, waterways, riparian land, surface and ground waters, and natural eco-systems through local action and regional partnerships.		
Delivery Program Activity	Operational Plan Action	Measure
1. Manage and protect our rivers, waterways, riparian land, surface and groundwaters, and natural eco-systems through local action and regional partnerships.	1. Implement the priority actions of the Upper Hawkesbury River Estuary Coastal Zone Management Plan.	1. Actions implemented
2. Create opportunities to work with local volunteers and provide education on environmental issues, threats and opportunities.	2. Commence a Scoping Study for a new Coastal Management Plan with other Hawkesbury River local authorities.	2. Scoping Study commenced

CSP Strategy 3.1.2 Act to protect and improve the natural environment, including working with key agency partners.		
Delivery Program Activity	Operational Plan Action	Measure
Take action and engage with relevant government agencies and community groups to protect the natural environment.	1. Actively manage onsite sewerage management systems effectively through the NSW Septic Safe Program. 2. Investigate the opportunity to work with RID Squad to undertake a pilot illegal dumping project. 3. Work with key agencies to investigate illegal land use actives such as the Natural Resource Access Regulator, Environmental Planning Authority and Department of Primary Industries to undertake investigations.	1. Implement program for management of systems in accordance with provisions of the NSW Septic Safe Program. 2. Opportunity investigated. 3. Number of investigations with other key agencies.



CSP Strategy 3.1.3 Minimise our community's impacts on habitat and biodiversity, and protect areas of conservation value.		
Delivery Program Activity	Operational Plan Action	Measure
Develop and implement programs that encourage the community to care for the natural environment.	<ol style="list-style-type: none"> 1. Provide bush regeneration activities on riparian corridors and natural ecosystems within Council managed land. 2. Grow endemic plants at the community nursery for parks, reserves, and Land-care groups. 3. Complete Ecological/Biodiversity Framework. 	<ol style="list-style-type: none"> 1. Number and location of sites. 2. Number of plants produced/ sold/given away. 3. Framework completed.
CSP Strategy 3.1.4 Use a range of compliance measures to protect the natural environment.		
Delivery Program Activity	Operational Plan Action	Measure
Identify, investigate and resolve unauthorised and environmentally harmful development	Identify, investigate and resolve unauthorised and environmentally harmful development in accordance with Council's Compliance & Enforcement Policy.	Investigations undertaken and compliance action taken.
CSP Strategy 3.2.1 Our community is informed and acts to reduce our ecological footprint.		
Delivery Program Activity	Operational Plan Action	Measure
Develop and implement community sustainability programs.	Review and implement Council's Waste Education Program.	Program reviewed and implemented.
CSP Strategy 3.2.2 Alternative forms of energy are embraced throughout the Hawkesbury.		
Delivery Program Activity	Operational Plan Action	Measure
Investigate and implement alternative energy forms where feasible.	Implement renewable energy and energy efficient projects.	Projects implemented.



CSP Strategy 3.2.3 Become a carbon neutral Local Government Area.		
Delivery Program Activity	Operational Plan Action	Measure
Investigate opportunities and take action to assist Council in becoming a carbon neutral organisation.	Based on baseline data, investigate opportunities for Council to manage, lead and advocate for the benefits of becoming a carbon neutral organisation.	Opportunities identified and investigated.
CSP Strategy 3.3.1 Develop and maintain active partnerships that will result in the innovative management of our community's waste, with an emphasis on resource recovery and waste minimisation.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Finalise and commence implementation of a Waste Management Strategy. 2. Conduct kerbside recycling audits with a view to reducing contamination levels. 3. Operate recycled water systems at South Windsor and McGraths Hill Sewage Treatment Plants. 	Develop a Waste Management Strategy.	Strategy completed.
CSP Strategy 3.3.2 Undertake community education on best practice environmental sustainability and climate change issues		
Delivery Program Activity	Operational Plan Action	Measure
Develop and implement environmental sustainability and climate change education programs.	Facilitate advice on request from tenants of Council leased buildings on caring for their environment and implementing sustainable practices.	Information provided as necessary.



CSP Strategy 3.4.1 Work with businesses and tourism operators to promote good practice and sustainability principles.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Undertake the industrial premises audit program. 2. Undertake the inspection of regulated commercial premises in accordance with a risk based program. 	<ol style="list-style-type: none"> 1. Undertake the industrial premises audit program targeting small and medium businesses that pose a significant risk to the environment. 2. Conduct inspections of food shops, public swimming pools, skin penetration premises and cooling systems in accordance with legislative requirements and relevant Council Policies. 	<ol style="list-style-type: none"> 1. Audit program inspections completed. 2. Number and type of inspections undertaken.

CSP Strategy 3.4.2 Development is functional, attractive and sympathetic with the environment, and avoids unnecessary use of energy, water or other resources.		
Delivery Program Activity	Operational Plan Action	Measure
Investigate opportunities and act to encourage development that is functional, attractive and sympathetic with the environment, and avoids unnecessary use of energy, water or other resources.	<ol style="list-style-type: none"> 1. Incorporate ecologically sustainable building and road construction practices into Council projects. 2. Commence review of Hawkesbury Development Control Plan (DCP). 	<ol style="list-style-type: none"> 1. Use of water and energy efficient products and technology. Use of sustainable, renewable and recycled building and road construction materials. 2. Hawkesbury Development Control Plan review commenced.



CSP Strategy		
4.1.1 Our roads and other transport infrastructure will be planned and provided to ensure connected, efficient and safe movement for all modes of transport.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Explore and implement solutions to traffic congestion on our major roads. 2. Advocate for the provision of major transport services and linkages to improve transport connections within and external to the City. 	<ol style="list-style-type: none"> 1. Undertake a review of parking requirements and provisions in Windsor and Richmond, and implement solutions to address identified parking issues. 2. Utilise Council Traffic model to assess traffic impact of projects and planning proposals in the final stages of the comprehensive Traffic Study of the Hawkesbury. 3. Work with NSW Roads and Maritime Services (RMS) and provide input on their projects such as the Richmond to North Richmond upgrade, Windsor Bridge, HCC Traffic Study and other projects as required. 4. Advocate for the provision of major transport services and linkages to improve transport connections within and external to the Hawkesbury. 	<ol style="list-style-type: none"> 1. Solutions explored and implemented. 2. Number of modeling undertaken. 3. Inputs provided to NSW RMS and other transport agencies. 4. Advocacy undertaken.
CSP Strategy		
4.1.2 Establish and maintain relationships with transport providers and other levels of government to improve and extend public transport services.		
Delivery Program Activity	Operational Plan Action	Measure
Establish and maintain relationships with transport providers and other levels of government to improve and extend public transport services.	Work with Peppercorn Services Inc. and other providers to improve access to community transport services.	Access provided to community transport services.



CSP Strategy	4.1.3 Have a comprehensive transport system of well maintained local and regional linkages that are financially and environmentally sustainable and respond to community safety, priorities and expectations.	
Delivery Program Activity	Operational Plan Action	Measure
1. Undertake operational programs associated with construction and maintenance of roads and ancillary facilities.	Works and activities are undertaken in accordance with the Capital Works Program and Operational Plan.	Works completed on time and within budget.
CSP Strategy	4.1.4 Provide mobility links throughout the City to connect our centres, parks and facilities.	
Delivery Program Activity	Operational Plan Action	Measure
Review and implement the Hawkesbury Mobility Plan.	<ol style="list-style-type: none"> 1. Implement the Hawkesbury Mobility Plan. 2. Implement Stage 6 of the Bligh Park to South Windsor Shared pathway. 3. Seek funding to prepare an Active Transport Plan for the Hawkesbury. 	<ol style="list-style-type: none"> 1. Priority works implemented. 2. Works completed. 3. Funding submission lodged.



CSP Strategy 4.2.1 Our community's current and future utility infrastructure needs (water, sewer, waste, stormwater, gas, electricity and telecommunications) are identified and delivered.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Design, construct, operate and maintain Council's wastewater, stormwater and solid waste facilities to ensure efficient and effective best practices. 2. Assist other levels of government to deliver the utility infrastructure for which they are responsible. 3. With providers and users, report any telecommunication service shortfall issues. 4. Advocate to improve delivery of telecommunication services, incorporating a range of telecommunication services. 5. Investigate telecommunications directions, in particular the digital era. 	<ol style="list-style-type: none"> 1. Explore opportunities to increase use of the recycled water system at the South Windsor Sewage Treatment Plant. 2. Assist relevant government agencies to remedy existing utility infrastructure deficiencies and ensure the provision of necessary utility infrastructure for new development. 3. Plan for strategic Infrastructure requirements through the development of The Local Strategic Planning Statement. 	<ol style="list-style-type: none"> 1. Number of customers and volume of recycled water used. 2. Assistance provided. 3. Strategic infrastructure requirements identified.
CSP Strategy 4.2.2 New development and infrastructure provision is aligned and meets community needs.		
Delivery Program Activity	Operational Plan Action	Measure
Plan for the infrastructure needs of the community and identify infrastructure requirements for new development.	Identify, seek funding, and enable the delivery of infrastructure associated with new development to meet community needs.	Appropriate infrastructure requirements are included in relevant development consents, development contribution plans and Voluntary Planning Agreements.



CSP Strategy	4.3.1 Provide a variety of quality passive recreation spaces including river foreshores, parks, bushland reserves and civic spaces to enhance our community's health and lifestyle.	
Delivery Program Activity	Operational Plan Action	Measure
Provide passive recreation opportunities in accordance with the Hawkesbury Regional Open Space Strategy.	Quality passive recreational spaces are provided and enhanced.	Capital works and maintenance programs are developed and delivered.
CSP Strategy	4.3.2 Provide a variety of quality active recreation spaces including playgrounds, sporting fields, pool, stadium and multipurpose centres to enhance our community's health and lifestyle.	
Delivery Program Activity	Operational Plan Action	Measure
Provide active recreation opportunities in accordance with the Hawkesbury Regional Open Space Strategy.	1. Manage active recreational spaces in accordance with strategies and available resources.	1. Programs set in place for mowing, spraying and cleaning.
CSP Strategy	4.3.3 Provide a variety of quality shared spaces including meeting spaces accommodating public art, cultural and environmental amenity to enhance our community's health and lifestyle.	
Delivery Program Activity	Operational Plan Action	Measure
1. Provide sustainable support for community groups. 2. Prepare design briefs for redevelopment of community precincts and upgrade of community facilities.	1. Prepare a design and draft plan for increasing activity spaces in Windsor Central Library, and investigate funding options. 2. Finalise design brief for redevelopment of the North Richmond Community Precinct. 3. Complete a signage renewal project within Richmond Branch Library, which will enhance access to Library resources.	1. Design and draft Plan prepared and funding investigated. 2. Design Brief finalised. 3. Signage renewal project completed.



CSP Strategy 4.3.4 Manage commercial spaces available for business and investment across the Hawkesbury's local centres.		
Delivery Program Activity	Operational Plan Action	Measure
Seek to optimize occupancy rates for Council owned commercial properties.	Seek to optimise occupancy rates and rental returns for Council owned commercial properties.	Occupancy rates of Council owned commercial properties optimised.
CSP Strategy 4.3.5 Provision by Council of the administrative and civic spaces on behalf of the community including the Council's Administrative Buildings, Local Libraries, Gallery, Museum and heritage buildings.		
Delivery Program Activity	Operational Plan Action	Measure
Provide administrative and commercial spaces on behalf of the community.	<ol style="list-style-type: none"> 1. Review Library, Gallery and Museum spaces so that they evolve to attract a wide range of users. 2. Implement Council's building maintenance program. 	<ol style="list-style-type: none"> 1. Place and spaces reviewed. No. of changes made. 2. Program implemented.



CSP Strategy 5.1.1 Council's Planning is integrated and long term.		
Delivery Program Activity	Operational Plan Action	Measure
1. Council's planning in consistent with the Office of Local Government's Integrated Planning and Reporting Framework. 2. Implement Council's Fit For The Future strategies.	1. Ensure Council's planning in consistent with the Office of Local Government's Integrated Planning and reporting Framework. 2. Implement Council's Fit for the Future strategies.	1. Compliance with OLG's planning and reporting framework. 2. Strategies implemented.
CSP Strategy 5.1.2 Council's decision making on all matters is transparent, accessible and accountable.		
Delivery Program Activity	Operational Plan Action	Measure
Council meetings are held in accordance with the Code of Meeting Practice and Council resolutions are documented and available.	1. Ensure compliance with Code of Meeting Practice. 2. Process informal and formal requests for Council information and complete required reporting.	1. Compliance with Code of Meeting Practice. 2. Number of applications processed and reported.
CSP Strategy 5.1.3 Council will continually review its service provision to ensure best possible outcomes for the community.		
Delivery Program Activity	Operational Plan Action	Measure
Undertake community engagement relating to service level reviews.	Undertake community engagement in relation to any further business process and/or service reviews.	Engagement and reviews undertaken.



CSP Strategy 5.1.4 Encourage increased community participation in planning and policy development.		
Delivery Program Activity	Operational Plan Action	Measure
Encourage increased community participation in planning and policy development.	Undertake community engagement associated with planning and policy development in accordance with Council's Engagement Policy and/or legislative requirements.	Community engagement undertaken.
CSP Strategy 5.1.5 The needs of our community will be reflected in Local, State and Regional Plans.		
Delivery Program Activity	Operational Plan Action	Measure
Advocate for the expressed needs of the Hawkesbury to be included in local, regional and State plans.	Advocate for the expressed needs of the Hawkesbury to be included in local, regional and State plans.	Advocacy undertaken.
CSP Strategy 5.2.1 Our planning and actions will ensure that Aboriginal and Non Aboriginal heritage are integral to our City.		
Delivery Program Activity	Operational Plan Action	Measure
Review and implement Council's Heritage Strategy.	<ol style="list-style-type: none"> 1. Complete Community Based Hawkesbury Heritage Study. See also 5.2.3. 2. Commence the Museum's grant funded Indigenous and endemic edible garden project, in partnership with WSU and Merana Aboriginal Community Organisation for the Hawkesbury Inc. 	<ol style="list-style-type: none"> 1. Study completed.



CSP Strategy 5.2.2 Encourage and implement progressive urban design, sensitive to environment and heritage issues.		
Delivery Program Activity	Operational Plan Action	Measure
Explore and implement progressive urban design, sensitive to environment and heritage issues.	<ol style="list-style-type: none"> 1. Review and amend the Hawkesbury Local Environmental Plan 2012 and Hawkesbury Development Control 2002 as required. 2. Complete masterplan and public domain plans for town centre revitalisation of Richmond, Windsor and South Windsor. See also 5.2.1. 	<ol style="list-style-type: none"> 1. Local Environmental Plan and Development Control Plan amended as required. 2. Masterplaning processes completed.

CSP Strategy 5.2.3 Sympathetic, adaptive and creative uses for heritage sites and buildings across the City will be encouraged and promoted.		
Delivery Program Activity	Operational Plan Action	Measure
Encourage and promote sympathetic adaptive and creative uses of heritage sites and buildings.	Provide enhanced level of service in relation to Heritage and Urban Design.	Increased level of service established.

CSP Strategy 5.2.4 As a community, we will identify ways to become better connected with our Aboriginal people, their history and culture.		
Delivery Program Activity	Operational Plan Action	Measure
Develop and implement a Reconciliation Action Plan.	Reconciliation Action Plan reported to Council and a resourcing framework for implementing Year 1 actions developed.	Action Plan complete and resourcing framework developed.



CSP Strategy 5.3.1 Growth and change in the Hawkesbury will be identified, planned for and valued by the community.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Prepare and implement necessary strategies to inform landuse, infrastructure and service plans. 2. Lobby other levels of government to deliver the infrastructure and services for which they are responsible. 	<p>Complete the Local Strategic Planning Statement process, including background studies:</p> <ul style="list-style-type: none"> • Rural Land Strategy • Local Housing Strategy • Employment Lands Strategy. 	Local Strategic Planning Statement process completed.
CSP Strategy 5.3.2 The diverse housing needs of our community will be met through research, active partnerships and planned development.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Establish partnerships with developers and community housing providers. 2. In conjunction with regional stakeholders plan and implement a Regional Housing Strategy. 	<ol style="list-style-type: none"> 1. Building on the work of the Affordable Housing Working Party, investigate affordable rental housing opportunities and partnerships. 2. Complete the Draft Local Housing Strategy. 	<ol style="list-style-type: none"> 1. Affordable rental housing opportunities and partnerships investigated and reported to Council. 2. Draft Strategy commenced.
CSP Strategy 5.3.3 Plan for a balance of agriculture, natural environment and housing that delivers viable rural production and maintains rural character.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Develop and implement a Rural and Resource Land Strategy. 2. Prepare necessary strategies to inform landuse plans and education awareness programs based on a peri-urban context. 	<ol style="list-style-type: none"> 1. Complete the Rural Lands Strategy. 2. Complete the Rural Landscape Character Assessment for all rural areas of the LGA. 	<ol style="list-style-type: none"> 1. Strategy completed. 2. Assessment completed.



CSP Strategy	5.4.1 Celebrate and use our rivers for a range of recreation, leisure, tourism and event activities.
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Delivery Program Activity	Operational Plan Action	Measure
Implement the Hawkesbury Horizon Initiative.	Continue to work with Greater Sydney Commission, NSW department of Urban and Industry, Western Sydney University, Richmond RAAF and Air Base Tenants, Hawkesbury Race Club and Hawkesbury District Agricultural Society to progress plans for the development of plans for an equestrian, research and employment precinct at Clarendon.	Progress towards development of a long term strategy for the precinct.

CSP Strategy	5.4.2 Develop active partnerships and implement programs designed to improve the health of our rivers and river banks.
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Delivery Program Activity	Operational Plan Action	Measure
Implement Council's Upper Hawkesbury River Estuary Coastal Zone Management Plan.	1. Implement the priority actions of the Upper Hawkesbury River Estuary Coastal Zone Management Plan.	1. Actions implemented.

CSP Strategy	5.4.3 Encourage agriculture production, vegetation conservation, tourism, recreation and leisure uses within our floodplains.
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Delivery Program Activity	Operational Plan Action	Measure
1. Implement the Hawkesbury Floodplain Risk Management Plan.	1. Implement agreed priority actions of the Hawkesbury Floodplain Risk Management Plan.	1. Actions implemented.
2. Explore business opportunities in 'green space' to use floodplain lands.	2. Complete the Employment Lands Strategy.	2. Strategy completed.



CSP Strategy	5.5.1 Revitalise and enhance our two significant town centres of Windsor and Richmond, to create thriving centres each with its own character that attracts residents, visitors and businesses.		
Delivery Program Activity	Operational Plan Action	Measure	
Take action to revitalise and enhance the Windsor and Richmond town centres in order to create thriving centres each with its own character that attracts residents, visitors and businesses.	<div>1. Work with community event organisers to develop events that showcase and build on strengths of towns and villages.</div> <div>2. Support Council's revitalisation projects within Windsor and Richmond through history research services and contributing to community events.</div>	<div>1. Number and type of events.</div> <div>2. Number of community events supported.</div>	
CSP Strategy	5.5.2 Create active partnerships to develop a network of vibrant centres, creating opportunities for business growth and community connection.		
Delivery Program Activity	Operational Plan Action	Measure	
Develop opportunities for the active involvement of residents and business to participate in precinct planning activities.	Maintain and refine annual events calendar.	Calendar maintained.	
CSP Strategy	5.5.3 Assist our town and village centres to become vibrant local hubs.		
Delivery Program Activity	Operational Plan Action	Measure	
Prepare and implement strategies to activate town centres and villages that also showcase our heritage and character.	<div>Complete masterplan and public domain plans for town centre revitalization of Richmond, Windsor and South Windsor including implementation of Place Making Strategies:</div> <div><div>• Shopfront improvements</div><div>• Public art/mural projects</div><div>• Activation through testing of concepts.</div></div>	Masterplan and public domain plans completed and strategies commenced.	



CSP Strategy	5.6.1 Foster and promote an annual program of events, festivals, sporting and cultural activities that allows our communities to connect and celebrate with one another.	
Delivery Program Activity	Operational Plan Action	Measure
Develop and implement annual events programs.	Maintain and refine annual events calendar.	<ol style="list-style-type: none"> 1. Calendar maintained. 2. Number and variety of events. 3. Attendance at events.
CSP Strategy	5.6.2 Masterplanning processes will be prepared in consultation with the community, key stakeholders and partners to establish the specific strategies for town and village centres	
Delivery Program Activity	Operational Plan Action	Measure
Encourage and facilitate community engagement and participation associated with Masterplanning processes.	Undertake masterplanning process for Richmond, Windsor and South Windsor including community engagement.	Masterplanning processes completed.



CSP Strategy	5.7.1 Working in partnership we will actively market our City and our capabilities to existing and potential businesses, visitors, investors.
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Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Define local and regional markets. 2. Support training, networking and development of business community to address business skills and job creation and retention. 3. Develop and implement an Economic Development Strategy. 4. Review and provide visitor services. 5. Develop a Hawkesbury Brand Strategy. 	<ol style="list-style-type: none"> 1. Building on the work of Destination NSW, commence development of Local Brand Strategy. 2. Promote the use of Australian Tourism Data Warehouse (ATDW) by local tourism operators. Promote the availability of Destination NSW funding to existing and new tourism businesses, through the Destination NSW Regional Tourism Fund. 3. Complete Economic Development Strategy. 	<ol style="list-style-type: none"> 1. Presentation of options paper to Council. 2. Relevant information incorporated into Tourism and Economic Development activities. 3. Draft Strategy prepared.

CSP Strategy	5.7.2 Working in partnership we will develop the Hawkesbury tourism product to enhance and strengthen opportunities within our tourism sector.
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Delivery Program Activity	Operational Plan Action	Measure
Work with tourism sector and other parties to develop a local and regional approach to tourism.	In the context of the Hawkesbury Tourism Strategy and the Hawkesbury Destination Management Plan and Action Plan 2017-2021, work with the Regional Strategic Alliance partners and the Hawkesbury Visitor Economy Advisory Committee, to identify and pursue opportunities to grow local tourism.	Actions implemented to grow local tourism.



CSP Strategy 5.7.3 Businesses are encouraged and upskilled to adopt more ethical and sustainable practices.		
Delivery Program Activity	Operational Plan Action	Measure
Facilitate access to learning opportunities for business and employees to improve business ethics and practices.	Convene meetings and events with a range of business interests	Number of meetings and events.
CSP Strategy 5.8.1 Plan for a range of industries that build on the strengths of the Hawkesbury to stimulate investment and employment in the region.		
Delivery Program Activity	Operational Plan Action	Measure
Planning instruments and other land use documents are to include provisions to provide a range of business activities consistent with environmental constraints and strengths of Hawkesbury.	1. Commence the review of the LEP and DCP.	1. LEP and DCP review commenced.
	2. Complete Local Strategic Planning Statement.	2. Statement completed.
	3. Complete Employment Lands Strategy.	3. Strategy completed.
CSP Strategy 5.8.2 Increase the focus on jobs and innovation to build on our strengths and achieve a diverse industry base.		
Delivery Program Activity	Operational Plan Action	Measure
Monitor changes in employment and investigate jobs skills and skills of the future and growth sectors.	Identify and develop strategic relationships with potential partners.	Partners identified and meetings held.





CSP Strategy 5.8.3 Actively support the retention of the Richmond Royal Australian Airforce Base and enhanced aviation related industry, building on existing facilities.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Advocate for the retention of RAAF Base Richmond. 2. Monitor Defence and Aviation industry sectors contribution to the local economy. 	<p>Pursue opportunities such as the Greater Sydney Commission District Plan and City Deal to press for retention and expansion of the RAAF and related activities at Richmond.</p>	<p>Retention and expansion of the RAAF and related activities at Richmond.</p>
CSP Strategy 5.8.4 Work towards ensuring that all people in our community have access to safe, nutritious, affordable and sustainably produced food.		
Delivery Program Activity	Operational Plan Action	Measure
<p>Work in partnership with businesses, community and public health agencies to promote access to safe, nutritious, affordable and sustainably produced food.</p>	<ol style="list-style-type: none"> 1. Ensure the retention of agricultural lands through relevant planning processes. 2. Complete The Sustainability Strategy. 	<ol style="list-style-type: none"> 1. Number of farmland properties. 2. Strategy completed.
CSP Strategy 5.8.5 Plan for the continuance and growth of agricultural industry uses with in the Hawkesbury.		
Delivery Program Activity	Operational Plan Action	Measure
<ol style="list-style-type: none"> 1. Planning instruments and other landuse documents to include provisions for agricultural business activities within environmental constraints and strengths of the Hawkesbury. 	<ol style="list-style-type: none"> 1. Complete Local Strategic Planning Statement including identified priorities and actions associated with Land Use Policy documents. 2. Complete Employment Lands Strategy. Including identification of potential partnerships and opportunities. 	<ol style="list-style-type: none"> 1. Statement completed. 2. Strategy completed.

Summary of Major Functions



Waste Management & Resource Recovery

Services and Facilities Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Landfill Operations	1.3.1, 1.3.2, 1.5.2, 3.3.1, 3.3.2.	1.3.1.1, 1.3.1.3, 1.3.2, 1.5.2, 3.3.1.1, 3.3.2.	\$2.1M	
Kerbside Waste Collection & Recycling	3.3.1, 3.3.2.	3.3.1.2, 3.3.2.	\$11.8M	
Sewer & Effluent Reuse Operations	1.3.1, 3.1.1, 3.1.2, 3.1.3,	1.3.1.1, 1.3.1.3, 3.1.2, 3.1.3.	\$8.1M	
Sullage Collection & Disposal	3.1.1, 3.1.2, 3.1.3, 3.1.4, 4.2.1.	3.1.1.1, 3.1.2, 3.1.3, 3.1.4, 4.2.1.1.	\$1.8M	
On-Site Sewer Management Facilities	3.1.4.	3.1.4.	\$0.3M	
				









Road Infrastructure

Services and Facilities Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Road maintenance and Construction	1.3.1, 1.3.2, 1.3.3, 1.4.1, 1.6.2, 4.1.1, 4.1.3, 4.1.4, 4.2.2.	1.3.1.1-3, 1.3.2, 1.3.3, 1.4.1, 4.1.1.1&2, 4.1.4, 4.2.2	\$37.3M	
Ferry Operations	4.1.1, 4.1.3.	4.1.1.1&2, 4.1.3.	\$0.7M	
Pathways	1.3.1, 1.3.2, 1.3.3, 4.1.1, 4.1.3, 4.1.4, 4.2.2.	1.3.1.1-3, 1.3.2, 1.3.3, 4.1.1.1&2, 4.2.2.	\$1.2M	
Car Parks	1.3.3, 4.1.1.	1.3.3, 4.1.1.1&2.	\$45K	
Traffic Management & Street Lighting	4.1.1, 4.1.2, 4.1.3, 4.1.4, 4.2.1.	4.1.1.1&2, 4.1.2, 4.1.3, 4.1.4, 4.2.1.1&2.	\$0.9M	
				





Community and Culture

Services and Facilities Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Community and Civic Events	5.2.4, 5.4.1, 5.5.1, 5.5.2, 5.5.3, 5.6.1.	5.2.4, 5.4.1, 5.5.1, 5.5.2, 5.5.3, 5.6.1.	\$0.4M	
Community Buildings & Management	4.3.3, 4.3.5.	4.3.3.1&2, 4.3.5.	\$6.7M	
Community & Event Sponsorship	2.3.1, 2.3.3, 2.4.1, 5.6.1	2.3.1, 2.3.3, 2.4.1, 5.6.1.	\$0.2M	
Library, Gallery & Museum	2.3.2, 2.3.3, 2.4.2, 2.5.2, 4.3.5.	2.3.2, 2.3.3, 2.4.2, 2.5.2, 4.3.5.	\$3.2M	
Community Partnerships Planning and Programs	2.1.2, 2.2.1, 2.3.1, 2.3.3, 2.4.1, 5.2.4.	2.1.2, 2.2.1, 2.3.1, 2.3.3, 2.4.1, 5.2.4.	\$1.0M	
Emergency Services & Disaster Management	1.4.1, 2.1.1, 2.3.1, 2.3.2.	1.4.1, 2.1.1, 2.1.2, 2.3.2.	\$2.2M	
Community Engagement	1.1.1, 1.2.1, 1.2.2.	1.1.1, 1.2.1, 1.2.2.	\$0.6M	
Visitor Information services	5.7.1, 5.7.2.	5.7.1.4&5, 5.7.2.	\$0.3M	
				



Public Spaces, Parks, Sports & Recreation

Services and Facilities Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Parks & Public Domain Cleaning & Maintenance	1.3.1, 1.3.2, 1.3.3, 2.1.2, 2.2.2, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 3.1.2, 4.3.1, 4.3.2, 4.3.3, 5.4.2, 5.5.1, 5.5.3.	1.3.1.1-3, 1.3.2, 1.3.3, 2.1.2, 2.2.2, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 3.1.2, 4.3.1, 4.3.2, 4.3.3.2, 5.4.2, 5.5.1, 5.5.3.	\$7.8M	
Street Sweeping	4.3.1, 4.3.2.	4.3.1, 4.3.2.	\$0.5M	
Playing Fields and Courts	2.2.2, 2.3.2.	2.2.2, 2.3.2.	\$0.8M	
Swimming Pools and Stadiums	1.3.1, 1.3.2, 1.3.3, 2.2.1, 2.2.2, 2.4.1, 4.3.2.	1.3.1.1-3, 1.3.2, 1.3.3, 2.2.1, 2.2.2, 2.4.1, 4.3.2.	\$2.3M	
Cemeteries	2.5.2, 2.5.3.	2.5.2, 2.5.3.2.	\$0.2M	
  				


Strategic Planning

Services and Facilities Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Strategic Land Use Planning	1.3.1, 1.4.1, 1.4.2, 4.2.2, 5.1.1, 5.1.4, 5.1.5, 5.2.2, 5.2.3., 5.3.1, 5.3.3, 5.6.2.	1.3.1.1&3, 1.4.1, 1.4.2, 4.2.2, 5.1.1.1&2, 5.1.4, 5.1.5, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2, 5.6.2.	\$1.3M	
Development Assessments	1.5.1, 3.4.2.	1.5.1, 3.4.2.	\$2.2M	
Infrastructure Planning, Design and Delivery	4.1.1, 4.1.2, 4.1.3, 4.1.4, 4.2.1, 4.2.2, 5.1.1, 5.1.3, 5.1.5, 5.3.1,1.6.2.	4.1.1.1&2, 4.1.2, 4.1.3, 4.1.4, 4.2.1.2, 4.2.2, 5.1.1.2, 5.1.3, 5.1.5, 5.3.1.1&2, 1.6.2.	\$0.8M	
Environmental Management	3.1.1, 3.1.2, 3.1.3, 3.1.4, 4.2.1.	3.1.1.1, 3.1.2, 3.1.3, 3.1.4, 4.2.1.1&2.	\$0.7M	
Placemaking Programs	5.5.1, 5.5.2, 5.5.3.	5.5.1, 5.5.2, 5.5.3.	\$0.1M	
Economic Development & Tourism	1.4.1, 1.4.2, 2.3.3, 5.4.3, 5.5.2, 5.6.1, 5.7.1, 5.7.2, 5.7.3, 5.8.1,	1.4.1, 1.4.2, 2.3.3, 5.4.3.2, 5.5.2, 5.6.1, 5.7.1.1-5, 5.7.2, 5.7.3, 5.8.1.	\$0.2M	
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Corporate Functions

Services and Facilities Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Information, Mapping & Technology Platforms	1.6.2	1.6.2	\$3.6M	
Records Management	1.6.2	1.6.2	\$0.7M	
Printing	1.6.2	1.6.2	\$0.2M	
Corporate Governance	1.4.1, 1.6.2	1.4.1, 1.6.2.	\$3.0M	
Risk Management	1.6.1, 1.6.2	1.6.1, 1.6.2.	\$1.1M	
Customer Services	1.2.3	1.2.3	\$1.3M	
Rates, Procurement & Financial Services	1.3.1, 1.5.2, 1.6.2.	1.3.1.1&2, 1.5.2, 1.6.2.	\$4.5M	
Human Resources	1.6.1, 1.6.2	1.6.1, 1.6.2.	\$0.7M	
Property Management	4.3.4.	4.3.4.	\$0.5M	
				











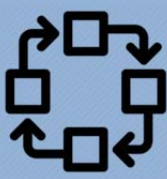
Regulatory & Community Safety

Services and Facilities Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Parking Patrol	1.5.1, 2.1.2.	1.5.1, 2.1.2.	\$0.3M	
Regulation	1.5.1.	1.5.1.	\$0.6M	
Companion Animal Services & Shelter	1.5.1	1.5.1.	\$0.8M	
Public & Environmental Health Programs	1.5.1	1.5.1.	\$0.4M	
				

Strategic Initiative

Program Highlights

A More Commercial and Accountable Council

Key Highlight Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Business Strategy	1.3.1, 1.5.1, 1.5.2.	1.3.1.1&2, 1.5.1, 1.5.2.	Staff Time	
Property Strategy	1.3.1, 1.5.1, 1.5.2.	1.3.1.1&2, 1.5.1, 1.5.2.	\$0.2M	
Organisational Development	1.6.1, 1.6.2.	1.6.1, 1.6.2.	\$0.2M	
Business Improvements	1.6.2	1.6.2.	\$0.2M	
Enterprise Risk Management	1.6.2.	1.6.2.	\$0.1M	
Corporate Planning	1.3.1	1.3.1.1&2.	\$0.1M	
Asset Management	1.3.1, 1.3.2, 1.3.3, 1.5.2, 4.1.1, 4.1.3, 4.2.1, 4.2.2.	1.3.1.1&2, 1.3.2, 1.3.2, 1.5.2, 4.1.1.1&2, 4.1.3, 4.2.1.1&2, 4.2.2.	\$0.2M	
Project Delivery	1.6.2.	1.6.2.	Staff Time	
  				









Program Highlights

Working in Partnership with our Community

Key Highlight Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Volunteers and Community programs	2.3.1, 2.3.2, 2.3.3, 2.3.4, 2.4.1.	2.3.1, 2.3.2, 2.3.3, 2.3.4, 2.4.1.	\$0.2M	    
				









Program Highlights

Valuing our Natural and Built Environment





Key Highlight Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Environmental	3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1, 3.3.2.	3.1.1.1&2, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1.1-3, 3.3.2.	\$0.1M	
Climate and Energy Efficiencies	3.2.1, 3.2.2, 3.2.3, 3.3.2.	3.2.1, 3.2.2, 3.2.3, 3.3.2.	Savings \$0.2M	
Waste Strategy	3.2.1, 3.2.3, 3.3.1, 3.3.2, 3.4.1, 3.4.2	3.2.1, 3.2.3, 3.3.1, 3.3.2, 3.4.1, 3.4.2	\$0.2M	
				
				
				

Program Highlights

A Vibrant, Connected and Liveable Hawkesbury

Key Highlight Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Transport and Infrastructure	5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3.	5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2.	\$0.1M	
Places and Spaces	3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1, 3.3.2.	3.1.1.1&2, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1.1-3, 3.3.2.	Staff Time	
Tourism and Events	3.2.1, 3.2.2, 3.2.3, 3.3.2.	3.2.1, 3.2.2, 3.2.3, 3.3.2.	\$0.2M	
Town Centre Program	5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3.	5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2.	Staff Time	
				
  				

Program Highlights Planning for a Sustainable Hawkesbury

Key Highlight Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Strategic Planning: Land Use	5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3.	5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2.	Staff Time	
Section 94	3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1, 3.3.2.	3.1.1.1&2, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1.1-3, 3.3.2.	\$0.1M	
Urban Strategy	3.2.1, 3.2.2, 3.2.3, 3.3.2.	3.2.1, 3.2.2, 3.2.3, 3.3.2.	Staff Time	
Regional Open Space Strategy	5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3.	5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2.	Staff Time	
Enhanced Planning	5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3.	5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2.	\$0.2M	
Advocacy	5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3.	5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2.	Staff Time	
<div></div> <div>Advocacy</div>				

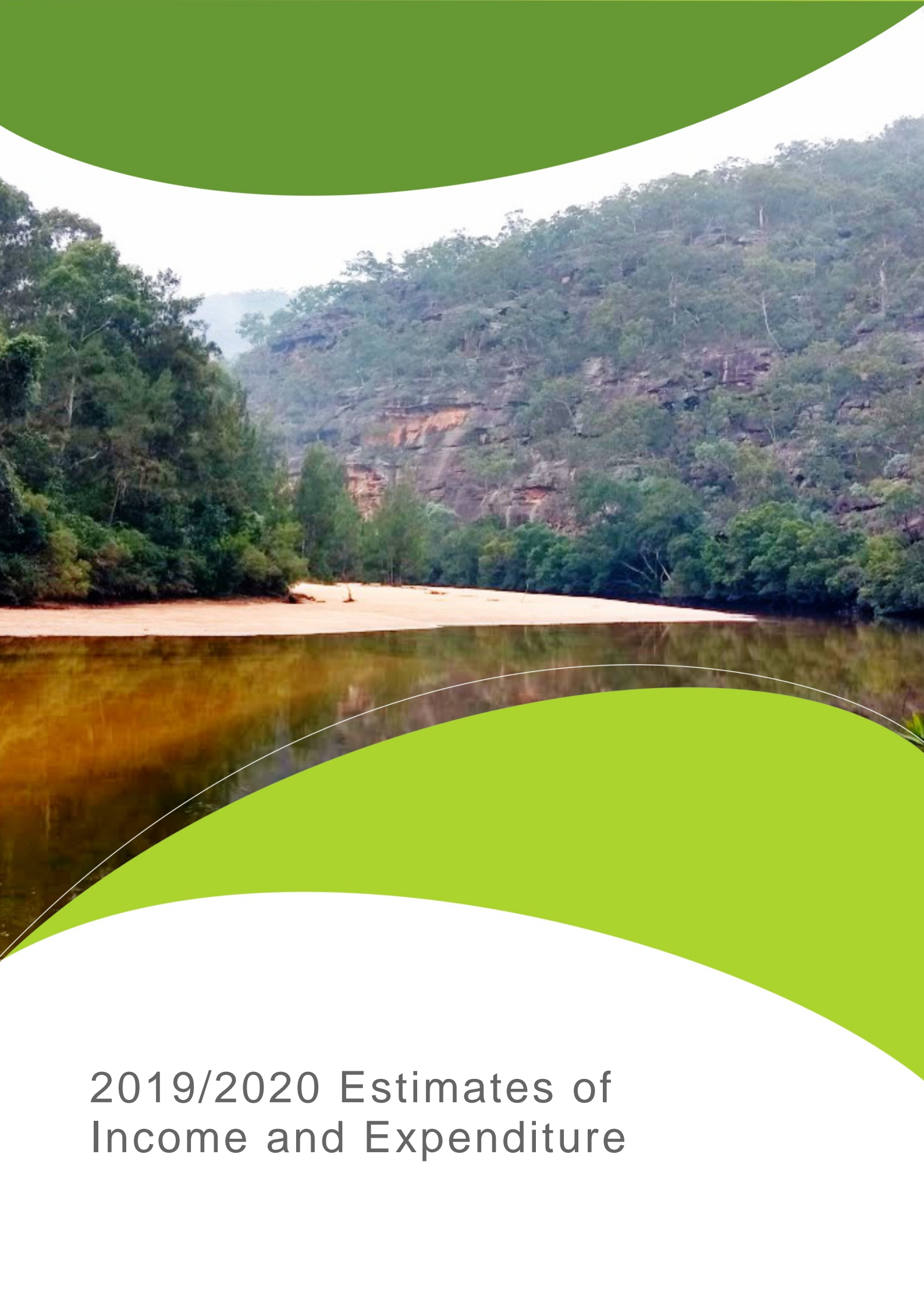
Program Highlights

Strengthening our Capacity and Voice

Key Highlight Area	Community Strategic Plan 2017-2036 (CSP) Link	Delivery Program (DP) 2017-2021 Link	Budget \$'s	CSP Area Highlighted (Symbol)
Strategic Alliances: Western City Deals, Regional Strategic Alliance, WSROC and Other.	1.4.2.	1.4.2.	\$0.3M	    
 				







2019/2020 Estimates of Income and Expenditure

Operational Plan 2019-2020

Financial Sustainability

Council has adopted and commenced implementing a range of strategies to ensure we remain financially sustainable, as measured by NSW Government's seven Fit for the Future (FFTF) benchmarks. Council has projected that all FFTF targets will be met by 2020/2021. This will ensure that Council can continue to provide services at the level expected from our community into the long-term.

The following table demonstrates the change in the FFTF ratios over the last three years, due to the implementation of several of its Fit for the Future strategy. The main objective has been to improve the Operating Performance Ratio, which is projected to improve by 95% in 2019/2020, as against the result in 2017/2018.

Measure	Benchmark	2020/2021 Target	2019/2020	Status
Operating Performance Ratio	At least break even over long term	0	-0.004	On track
Own Source Revenue	60% minimum level of own source revenue	60%	84.0%	On track
Building/ Infrastructure Renewal Ratio	Ratio >100% renewals=depreciation	Improve (>74%)	118.5%	On track
Infrastructure Backlog Ratio	Ratio of less than 2% (of write down value)	Improve (<9.0%)	1.4%	On track
Asset Maintenance Ratio	Ratio of >100% to prevent deterioration	Improve (>64.5%)	85.3%	On track
Debt Service Ratio	Up to 20% of revenue	Up to 20%	4.7%	On track
Operation Expenditure Per capita	Decline in per-capita expenditure over time	Decreasing	Decreasing	On track

The table below summarises the strategies within Council's FFTF Plan and the associated impact on the 2019/2020 Budget.

Action	Outcome of Action
No CPI on non-core services / Operating Efficiencies	Savings in operating expenditure of \$540K
Review of insurance model	Saving in operating expenditure of \$39K
Energy Efficiency Initiatives	Savings in operating expenditure of \$288K
Review of Plant/Fleet Management	Savings in capital expenditure of \$235K
Storm-water Management Charge	Increase in operating income of \$535K
Redbank Drainage Charge	Increase in operating income of \$16K
Review fees for discretionary services	Increase in operating income of \$487K
Review of service delivery models	Increase in operating income of \$221K
Childcare Building Levy	Increase in operating income of \$65K
Property Portfolio Review	Increase in capital income of \$500K

Operational Plan 2019-2020

Income Statement

(\$'000)	Original Budget 2018/2019	Budget 2019/2020
Income from Continuing Operations		
Revenue		
Rates and Annual Charges	(56,331)	(61,313)
User Charges and Fees	(7,154)	(7,227)
Interest and Investment Revenue	(1,569)	(1,794)
Other Revenues	(4,396)	(4,513)
Grants and Contributions provided for Operating Purposes	(6,990)	(8,246)
Grants and Contributions provided for Capital Purposes	(6,235)	(4,520)
Share of Interest in Joint Ventures	(265)	(265)
Total Income from Continuing Operations	(82,940)	(87,878)
Expenses from Continuing Operations		
Employee Benefits and On-Costs	28,431	30,378
Borrowing Costs	303	982
Materials and Contracts	18,484	19,248
Depreciation and Amortisation	19,214	18,244
Other Expenses	13,555	13,725
Total Expenses from Continuing Operations	79,987	82,577
Net Operating Result for the Year	(2,953)	(5,301)
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	3,282	(781)
Source of capital funding (excluding reserves)		
Proceeds from the sale of capital assets	(1,497)	(1,568)
Depreciation	(19,214)	(18,244)
Grants and Contributions - Capital	(6,235)	(4,520)
	(26,946)	(24,332)
Application of Capital Funding		
New Assets		
Land, Building and Land Improvements	3,508	175
Roads, Bridges, Footpaths and Drainage	4,875	13,486
Sewer Infrastructure	-	-
Parks Assets and Other Structures	322	180
Renewal of Assets		
Land, Building and Land Improvements	1,942	2,619
Roads, Bridges, Footpaths and Drainage	10,026	10,877
Sewer Infrastructure	1,000	1,270
Parks Assets and Other Structures	781	1,560
Other Assets	1,738	1,470
Plant and Equipment	3,480	3,196
	27,672	34,833
Net Capital Expenditure	726	10,501
Retained (surplus)/deficit from prior years		
Transfer from Reserves	(44,127)	(56,989)
Transfer (to) Reserves	40,119	47,269
	(4,008)	(9,720)
Retained (surplus)/deficit available for general funding purposes	-	-

Glossary of Terms

To assist in the understanding of the budgeted estimates of income and expenditure included within this section of the 2019/2020 Operational Plan, a glossary of terms has been provided below.

Term	Definition
Application of capital funding	Various categories of capital expenditure, sorted by asset class and whether works are new or renewal.
Capital expenditure	Costs associated with works that improve the level of service able to be provided to the community from an asset.
Capital funding	Funds used to provide capital expenditure.
Consultants	Professionals that are external to Council, used to provide expert advice when either resources are not available internally, or independence is required.
Contributions – outside bodies	Funds that are contributed by Council towards other organisations. These contributions are either regulated or required for Council to participate or be represented by the organisation. Organisations include the EPA, State Planning Commission, Hawkesbury River County Council, WSROC and the Regional Strategic Alliance.
Depreciation	Costs that reflect the consumption of the value of an asset over time.
Employee Costs	Expenses incurred relating to the employment of salary and wages staff, including: worked time, allowances, overtime, leave entitlements, staff training, superannuation, workers compensation and casuals.
Expenditure from continuing operations	Costs incurred in relation to Council providing goods and services to the community.
Income from continuing operations	Income generated by Council to fund the provision of goods and services to the community.
Overheads	Distribution of internal service costs incurred, that are not directly allocated. For example, payroll processing, IT support and hardware, corporate governance, word processing and risk management.
Net capital expenditure	The net result of deducting the capital expenditure from capital funding.
Net operating result	The result from deducting expenses from income relating to continuing operations.
New Assets	The acquisition of or the upgrade/extension of current infrastructure assets, such as buildings, roads, sewer and parks.
Renewal of Assets	Capital expenditure that is required to bring or retain infrastructure assets at a satisfactory level to provide adequate services.
Reserves	Funds dedicated for specific purposes. For example, Developer contributions received are held in reserve until enough money exists to fund works identified in a Contributions Plan.
(Surplus)/Deficit	If income is greater than expenditure, a surplus results and is indicated by a negative value in the Budgeted Income Statement. If expenditure is greater than income, a deficit results and is indicated by a positive value in the Budgeted Income Statement.

Operational Plan 2019-2020

Summary of Expenditure

(\$'000)	Original Budget 2018/2019	Budget 2019/2020
Employee Benefits and On-Costs	28,431	30,378
Borrowing Costs	303	982
Materials and Contracts		
Animal Control	185	169
Audit Services	100	95
Bushcare	266	267
Buildings and Facilities	1,181	1,197
Communications and Civic Events	426	540
Community Services	140	141
Consultants	833	1,028
Corporate Services	1,588	1,777
Cultural Services	230	192
Domestic Waste Management	3,990	4,321
Emergency Services	209	237
Legal Expenses	250	255
Local Economic Development and Tourism	121	67
Parks and Recreation	1,135	1,160
Regulatory Services	125	130
Sullage Service	1,625	1,668
Sewer Service	1,283	1,195
Transport Infrastructure	3,937	3,825
Waste Management Facility	860	984
Depreciation and Amortisation	19,214	18,244
Other Expenses		
Bank Charges	184	196
Better Waste Program	101	100
Contributions - Outside Bodies	4,105	4,269
Contributions - Sports Council and Leisure Centres	1,048	1,074
Councillor Fees	360	357
Electricity	810	1,299
Projected Savings from Solar Initiative Program	-	(288)
Emergency Services	1,106	1,126
Gas	51	48
Information Services	991	1,019
Insurance	892	987
Licences, Subscriptions and Memberships	202	218
Miscellaneous	972	841
Printing and Postage	263	268
Remediation Works – Waste Management Facility	700	-
Sponsorship and Donations	115	115
Street Lighting	639	904
Telecommunications	129	131
Treatment Works	688	882
Water	199	179
Total Expenses from Continuing Operations	79,987	82,577
Costs of Governance included above	487	488

Operational Plan 2019-2020

Capital Works Program

Project	Project Description	Budget 2019/2020
Information Technology		231,350
002004	Additional Software Licencing	8,000
002005	PDA Mobile Work, Telework, Instant Messaging	10,000
002017	Network Infrastructure Upgrade	60,000
002959	Mobile Devices	10,000
002290	Replacement of Building Management System – WMF	62,275
002961	Computer Monitors	2,500
003009	Replacement of Building Management System	62,275
003768	Councillor Mobile Devices	5,000
004497	Disaster Recovery Infrastructure	11,300
Library Resources		284,589
001745	Digital Media	9,750
001746	Children & Young Adults Books	44,512
001747	Large Books	20,315
001748	Talking Books	35,000
001749	Non-Fiction Books	43,880
001750	Fiction Books	43,880
001751	DVDs	25,331
001752	Suggest to Buy	23,000
001753	Music CDs	2,000
001754	Periodicals	10,000
001755	Local Studies	16,153
002044	Additional Library resources	2,800
003916	Library Book Sales	(5,032)
004514	Local Priority Grant funded Project	13,000
New, Renewal and Upgrade of Road Network		13,041,006
	Road Pavement Renewal Program	2,220,301
	Upgrade and Re-sheeting of Unsealed Roads	200,000
001978	Miscellaneous Traffic Facilities - Minor Works / Renewals	40,000
001984	Acquisition costs - Road Reserve Realignments	50,000
002000	Guard rail installations - Various locations	100,000
002045	Reactive Road Rehabilitation	815,372
002046	Road Shoulder Renewal	100,000
002077	Dedicated Road Assets	1,500,000
004694	Grose Vale Road, Grose Vale – Road Rehabilitation	192,799
004695	Grose Wold Road, Grose Wold - Road Rehabilitation	235,000
004935	Upper Colo Road, Colo - Replace Guardrail	129,000
004936	Cornwallis Road, Cornwallis - Road Rehabilitation	417,396
004937	Old East Kurrajong Rd, East Kurrajong - Seal Gravel Road	928,000
004938	East Kurrajong Road, East Kurrajong - Road Rehabilitation	350,000

Operational Plan 2019-2020

Project	Project Description	Budget 2019/2020
004940	Tizzana Road, Ebenezer - Road Rehabilitation	330,000
004941	Stannix Park Road, Ebenezer - Seal Gravel Road	330,000
004942	Linden Drive, Freemans Reach - Road Rehabilitation	20,000
004943	Terrace Road, Freemans Reach - Road Rehabilitation	320,000
004944	Shepherds Road, Freemans Reach - Seal Gravel Road	280,000
004945	Spinks Road, Glossodia - Road Rehabilitation	350,324
004949	Slopes Road, Kurrajong - Road Rehabilitation	155,550
004955	Beaumont Avenue, North Richmond - Road Rehabilitation	55,000
004959	Moray Street, Richmond - Road Rehabilitation	111,264
004960	East Market Street, Richmond - Road Rehabilitation	258,000
004961	The Driftway, Londonderry – Road Rehabilitation	200,000
004962	Drummond Street, South Windsor - Road Rehabilitation	240,000
004965	Tennyson Road, Tennyson - Road Rehabilitation	310,000
004966	Old Hawkesbury Road, Vineyard - Seal Gravel Road	260,000
004967	Commercial Road, Vineyard - Road Rehabilitation	198,000
004991	Kurmond Road, North Richmond - Road Rehabilitation	340,000
005015	Sackville Road, Ebenezer - Road Rehabilitation	340,000
005173	RMS Repair Program-St Albans Road, Webbs Creek	450,000
005195	Settlers Road, Lower Macdonald - Road Rehabilitation	240,000
005196	Wallace Road, Vineyard - Road Rehabilitation	420,000
005197	Pebbly Hill Road, Maraylya - Road Rehabilitation	420,000
005198	Bull Ridge Road, East Kurrajong - Road Rehabilitation	24,000
005199	Paget Street, Richmond - Road Rehabilitation	12,000
005222	St Albans Road, St Albans - Guardrail Replacement	99,000
New, Renewal and Upgrade of Kerb, Gutter & Stormwater Infrastructure		10,230,360
001958	Reactive Kerb, Gutter, Stormwater Rehabilitation	1,050,666
002918	Landslip – Carters Road	50,000
004933	Rifle Range Road, Bligh Park - Install Gross Pollutant Trap	455,794
004958	Londonderry Road, Richmond - Drainage Upgrade	69,206
005161	Stormwater Drainage Network – Vineyard	8,604,694
Renewal and Construction of Footpaths and Shared Pathways		1,242,344
001737	Extension of Cycleway Network – Bligh Park to South Windsor	250,000
002038	Reconstruct Footpaths and Minor Works - Various Locations	133,344
002074	Pedestrian Access Management Plan Program	16,000
005209	Macquarie Street, South Windsor - New Pathway	140,000
005210	Church Street, South Windsor - New Pathway	135,000
005211	Andrew Thompson Drive, McGraths Hill - New Pathway	90,000
005212	Francis Street, Richmond - New Pathway	85,000
005213	James Street, South Windsor - New Pathway	80,000
005214	College Street, Richmond - New Pathway	72,000
005215	Bourke Street, Richmond - New Pathway	63,000
005216	Paget Street, Richmond - New Pathway	49,000

Operational Plan 2019-2020

Project	Project Description	Budget 2019/2020
005217	William Street North Richmond - New Pathway	35,000
005218	Campbell Street, South Windsor - New Pathway	35,000
005219	Harpur Crescent, South Windsor - New Pathway	32,000
005220	Redhouse Crescent, McGraths Hill - New Pathway	27,000
Fleet, Public Works Plant and Equipment		1,856,005
	Fleet and Public Works Plant Net Changeover	1,851,005
002098	Equipment Purchases – Fire Control	5,000
Miscellaneous		574,119
	Sale of Operational Land	(500,000)
001764	Alternate Waste Night Cover	15,500
002022	Construction of Waste Management Facility Cell – Stage Two	1,000,000
002495	Construction of Plinths at Richmond Lawn Cemetery	40,000
004324	Banner Program	18,619
Renewal, Upgrade and Construction of Council & Community Buildings		1,750,826
001779	Administration Building Fit-out Renewal	50,000
003903	Asbestos Removal Works	50,000
004423	Reactive Capital Repairs	219,927
004753	Wilberforce Community Precinct - Public Domain Improvement	125,000
004756	Accessibility Improvements	180,216
004758	Brinsley Park Kiosk & Store Renewal Works	4,200
004759	Windsor CWA Renewal Works	76,160
004765	Bligh Park Community Centre Minor Upgrade Works	54,100
004769	Bilpin Community Hall Renewal	56,175
004772	Blaxlands Ridge Old School House Renewal	20,000
004776	Works Depot Building and Plant Upgrade	185,000
004782	Childcare Centre Building Renewal Works Programs	161,307
004783	State Emergency Service Headquarters Refurbishment	106,247
004784	Lower Portland Ferry Masters Cottage Demolition	25,200
004785	Horrie Elly Community Hall Fit Out Renewal	30,066
004816	Wilberforce Rural Fire Service Offices Refurbishment	244,602
004832	Companion Animal Shelter Renewal	70,000
005176	RFS Buildings - Security & Electrical Works	10,716
005200	Women's Cottage – 22 Bosworth Street, Richmond - Fitout Renewal	29,400
005201	Tourist Information Centre - Fitout Renewal	27,510
005202	Blaxland Ridge Community Centre - Floor Renewal	25,000

Operational Plan 2019-2020

Sewer Schemes		1,270,000
003059	Sewer Pump Station 'B'	50,000
003071	Sewer Pump Station 'D'	50,000
003065	Sewer Pump Station 'I'	70,000
003068	Sewer Pump Station 'L'	300,000
003074	Sewer Pump Station 'R'	300,000
003083	Treatment Works - McGraths Hill	100,000
003084	Sewer pipe relining program	300,000
003086	Treatment Works - South Windsor	100,000
Renewal, Upgrade and Construction of Open Spaces, Amenities and Recreational Facilities		2,784,793
001890	Kurrajong Memorial Park	338,945
001905	Woodbury Reserve	50,000
001935	Park Seats - Various Locations	36,427
001959	Construct Fencing/Gates - Replacement various gates	52,425
001967	Governor Phillip Park Windsor	100,000
002042	Sports Council Capital Contribution	440,430
004625	Deerubbin Park Design	100,000
004685	Ham Common Renewals	112,000
004755	Bensons Lane Sporting Complex Renewal Works	70,000
004763	Church Street Reserve Amenities Fit Out Renewal	7,070
004764	Oasis Aquatic and Leisure Centre Upgrade and Renewal Works	438,500
004777	Colo Heights Reserve Amenities Renewal	26,500
004778	Argyle Bailey Memorial Reserve Amenities Roof Renewal	11,850
004779	St Albans Park Amenities Renewal	1,000
004780	The Breakaway Amenities Renewal	8,680
004786	Woodlands Park Flood Light Renewal	80,000
004860	Richmond Swimming Pool Renewal Works	87,152
005076	Richmond Pool Renewal Works	40,000
005203	Governor Phillip Park - Lighting Renewal	8,000
005204	Colo Heights Reserve Renewals	114,241
005205	Richmond Park - Cannon Restoration	61,573
005206	Windsor Mall - Upgrade & Renewal Works	300,000
005207	Windsor Foreshore Parks Improvements	150,000
005208	Macquarie Park Improvements	150,000
Capital Works Program (Net of Capital Proceeds)		33,265,392





2019/2020 Revenue Policy

Revenue Policy

Types of Revenue

The sources of funds to enable Council to carry out its works and services and provision of facilities are from the following revenue categories:

- rates
- annual charges for services
- fees for services
- Federal and State Government grants
- borrowings
- earnings from investments and entrepreneurial activities.

Critical to the development of the Statement of Revenue Policy is that the principles of efficiency, effectiveness and equity are demonstrated.

Efficiency ensures that resources are devoted to the most valuable ends as determined by Council, whilst using as few resources as possible. It relates to the cost at which services and facilities as desired by the community are delivered or provided.

Effectiveness relates to the satisfaction of stated objectives so that outcomes of decisions and the needs and demands of consumers are taken into consideration. Effectiveness is clearly demonstrated by the relative service standards or qualities to the satisfaction of a particular group's needs.

Equity ensures that services are provided to those who need them, even though they may be unable to pay for the particular service.

This document provides pricing policies for rates, annual charges for services and fees for specific services provided by Council.

Rates and Charges

Revenue Policy – Rating

Rate Pegging

Rate pegging limits the amount that Council can increase its rate revenue from one year to the next by a nominated percentage. The Independent Pricing and Regulatory Tribunal has determined the rate pegging amount for 2019/2020 is 2.7%.

Special Rate Variation

The Independent Pricing and Regulatory Tribunal approved a Special Rate Variation for a period of three years commencing in 2018/2019. Accordingly Council will be permitted to increase rates revenue by 9.5% for 2019/2020.

Land Valuations

Rates are assessed on a rate in the dollar as a product of the land value supplied by the Valuer General. The Valuation of Land Act requires the Council to assess the rates on the most recent values provided by the Valuer General. A revaluation of the Hawkesbury Local Government Area (LGA) took place in 2016. These valuations were used for the first time for rating purposes in 2017/2018 and will be used again in 2018/2019 and 2019/2020. The rates levied in the 2019/2020 year will be based on land values totalling \$12,631,699,233 as at 1 July 2019, as determined by the NSW Valuer General.

Rating Categories

In accordance with Section 514 of the *Local Government Act 1993* (Act), each parcel of land within the LGA has been categorised for rating purposes and owners are notified on their annual rate notice.

Under Section 554 of the Act all land is rateable unless it is exempt from rating. Sections 555 and 556 of the Act define the categories under which a parcel of land must fall in order to be eligible for exemption from rating. Ratepayers that are eligible under these sections may apply to Council for exemption from rating.

The Act also provides for all rateable properties to be categorised into one of four categories of ordinary rates as follows:

- Farmland Category
- Mining Category
- Residential Category
- Business Category.

For 2019/2020, Council will levy rates on the following categories and sub-categories.

Farmland Category

This Category includes any parcel of rateable land valued as one assessment and the dominant use of the land is for farming. The farming activity must have a significant and substantial commercial purpose or character and must be engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made). Properties which meet these criteria are categorised as 'Farmland'.

Residential Category

This Category includes any rateable parcel of land valued as one assessment and the dominant use is for residential accommodation; or if vacant land is zoned or otherwise designated for use for residential purposes under an environmental planning instrument; or is rural residential land.

Business Category

This Category includes rateable land that cannot be classified as farmland, residential or mining. Council has three sub-categories established within the Business Category as follows:

- **Business Area 1** – Business rated properties within defined areas in Richmond, Windsor, Vineyard and Mulgrave.

The defined area for Richmond is the area bounded by Lennox Street, Bourke Street, Windsor Street, Hobart Street, Pitt Street, Francis Street, March Street, Chapel Street and East Market Street.

Operational Plan 2019-2020

The defined area for Windsor is the area bounded by the Railway Line, Rickaby's Creek, Hawkesbury River, Bridge Street and South Creek.

The defined area for Vineyard and Mulgrave is the area bounded by Windsor Road, South Creek, Railway Road South and Bandon Road.

- **Business Area 2** – Business rated properties within defined areas in North Richmond and South Windsor.

The defined area for North Richmond is the area is bounded by a Radius of 650m from the Centre Point of the intersection of Bells Line of Road, Beaumont Avenue and Grose Vale Road.

The defined area for South Windsor is the area bounded by Macquarie Street, Woods Road, South Creek and the Railway Line.

- **Business Area Other** – All other business rated properties not falling within any of the defined areas in Richmond, Windsor, Vineyard, Mulgrave, North Richmond and South Windsor.

Ordinary Rates

For 2019/2020, Council will collect its rating revenue from determined categories and sub-categories thereof predominantly through an ad valorem rate in the dollar, with a base rate being applicable as shown in the below table.

Rate Category/ Sub-Category	No. of Properties	Rateable Land Value	% Land Value	Notional Yield	% of Notional Yield	Ad valorem Rate in \$	Base Amount	Base Amount % of Yield
Residential	24,256	\$11,088,330,242	87.78%	\$32,792,047	85.41%	0.207140	\$405	29.96%
Business Area 1	751	\$391,591,158	3.10%	\$1,926,439	5.02%	0.414280	\$405	15.79%
Business Area 2	371	\$170,741,661	1.35%	\$857,604	2.23%	0.414280	\$405	17.52%
Business Area Other	415	\$250,245,972	1.98%	\$1,204,794	3.14%	0.414280	\$405	13.95%
Farmland	615	\$730,790,200	5.79%	\$1,611,458	4.20%	0.186426	\$405	15.46%
Total	26,408	\$12,631,699,233	100%	\$38,392,342	100%			

Base Amount

Council may levy up to 50% of its rating income (notional yield) within a category or sub-category by way of a Base Amount. The Base Amount applies to a category or sub-category, the applicable base amount is applied equally to all properties within the category or sub-category. After applying the Base Amount to a property, the remainder of ordinary rate applicable to that property is levied through the application of the relevant ad valorem rate (rate in the dollar) to the land value of that property.

A Base Amount is used to more equitably levy the total amount of rates across ratepayers where land values vary greatly within categories of ratepayers or there are disproportionate variations in valuations arising from a new valuation. Essentially the application of a Base Amount reduces the effect of land valuations on the rates payable.

Section 536 of the Act stipulates the criteria that are relevant in determining the Base Amount. In determining the proportion of rating income to be levied through a Base Amount for the respective relevant categories and sub-categories, Council has had regard to the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities and the degree of congruity and homogeneity between the values of properties that would be subject to the rate and their spread throughout the area. For the relevant categories and sub-categories, a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.

Taking into account these factors, rates from the Residential, Business and Farmland categories are levied on the basis of the proportion of the rating income (notional yield) allowed to be levied through a Base Amount for each Category based on 30% of the Residential Category.

Notes:

Variations will occur throughout the budget year between the estimated rate revenue indicated above and the actual income received. Reasons for variations between estimated income and actual income received include:

- Previously non-rateable properties becoming rateable during the year.
- Properties being withheld from rating, pending revised valuation particulars from the Valuer General's Office. This occurs when properties are subdivided and new valuation particulars are requested for the newly created lots. This usually results in an increase in the valuation base for the following year.
- Properties being rated for previous years upon receipt of new valuation particulars. There is a time delay associated with requesting new valuation particulars. This may result in some properties not being rated for a particular year until subsequent rating periods. This artificially inflates the rating revenue received for the year the rates are actually levied.
- Any change in rating category is to take effect from the following quarter from when the application was received, should that application be successful.

Rating of Subdivided Land

Following the sub-division of a parcel of land, rates cannot be levied on new lots until supplementary valuations have been provided to the Council by the Valuer General and the Council has categorised each of the new parcels. Once this has happened, Council can levy rates on a pro-rata basis from the date the deposited plan was registered.

When Council levies rates on new parcels of land on a pro-rata basis, an adjustment must be made in respect of the land that existed prior to the subdivision to reflect that rates and charges are only payable on that parcel up until the date of subdivision.

Annual Charges

In accordance with Section 501 of the Act, in addition to ordinary rates and special rates, Council may levy an annual charge for any of the following services:

- waste management services
- sewerage services
- water supply services
- drainage services
- any service prescribed by the regulations.

Waste Management

Domestic Waste Management (DWM) Services generally means waste of a kind and quantity ordinarily generated on domestic premises and includes waste that may be recycled and garden organics.

In accordance with Section 504 of the Act, income obtained from charges for domestic waste management has been calculated so as to not exceed the reasonable cost to the council of providing the service. Council separately accounts for income raised through an annual charge for the provision of the DWM service and applies this revenue towards the cost of providing the service.

The DWM service for 2019/2020 includes the applicable bin service, the recycling bin service, the garden organics waste bin service and the one bulk kerbside collection service. DWM services are charged on a per dwelling basis. Council is required to levy a DWM service availability charge on properties that do not utilise the service but are located within the service area, to reflect the cost of the availability of the service to those properties.

For 2019/2020, Domestic Waste Management charges have been increased by 2.5% and Business Waste Management charges have been increased by 4%.

The table below illustrates the Waste Management charges for 2019/2020.

Charge 2018/2019	Description	Charge 2019/2020
DOMESTIC		
Without Garden Organics Service		
\$545.78	240 litre bin - Weekly	\$559.42
\$345.24	140 litre bin - Weekly	\$353.87
\$345.24	240 litre bin - Fortnightly	\$353.87
\$242.42	140 litre bin – Fortnightly	\$248.48
With Garden Organics Service		
\$623.91	240 litre bin - Weekly	\$639.51
\$423.37	140 litre bin - Weekly	\$433.95
General Services		
\$157.76	Availability - Weekly	\$161.70
\$78.87	Availability - Fortnightly	\$80.84
\$91.56	240 litre additional garden organics bin	\$93.85
\$91.56	240 litre additional recycling bin	\$93.85
POA	Multiple waste collection service	POA

Charge 2018/2019	Description	Charge 2019/2020
BUSINESS		
\$765.70	240 litre bin - Weekly	\$796.33
\$468.57	140 litre bin - Weekly	\$487.31
N/A	240 litre bin - Fortnightly	\$557.43
N/A	140 litre bin - Fortnightly	\$341.11
\$93.08	240 litre additional garden organics bin	\$96.80
\$93.08	240 litre additional recycling bin	\$96.80
POA	Multiple waste collection service	POA

The estimated yield from Waste Management charges is \$14,098,551.

Sewerage Service

Council provides reticulated sewerage services to the areas of:

- Bligh Park
- Clarendon
- McGraths Hill and Mulgrave Industrial Area
- Pitt Town
- South Windsor and South Windsor Industrial Area
- Windsor
- Windsor Downs
- Other minor extensions.

Residential Sewerage Charge

Council levies an annual charge for sewerage services provided to each residential dwelling, whether by way of mixed development, single dwelling, dual occupancy, strata or non-strata units/flats. The residential sewer rate is calculated on the basis that revenue raised is sufficient to fund the cost of providing the service, the ongoing sewerage network maintenance and renewal, and major capital works planned for future years.

Business Sewerage Charge

Businesses pay a sewerage charge rate based on usage. Five categories have been derived for volume discharges ranging from less than 1,000L per day (Category 1) to greater than 20,000L per day (Category 5).

Additionally, a Trade Waste Excess Volume Charge applies to the Category 5 discharges. Those businesses with volumes exceeding 20,000 litres per day (Category 5) will attract the excess volume charge for each kilolitre in excess of 20kL per day.

In addition to the excess volume charge, a trade waste mass loading charge may be levied, based on the strength of pollutants in the waste stream in Categories 2, 3, 4 and 5. The mass load will be calculated on the entire volume discharge, not just the excess, and charged according to pre-determined rates. Mass loading content may include Biochemical Oxygen Demand (BOD), Suspended Solids, Total Grease and Oil, Chemical Oxygen Demand (COD), Total Organic Carbon (TOC), Total Dissolved Solids (TDS) Group 1 Pollutant and other pollutant groups.

Volumes of waste generated consistently above the initial assessed categorisation will result in a review of the nominated category. An appeal mechanism will also enable the category to be reviewed when a property owner feels the assessed volume is too high.

Operational Plan 2019-2020

Where industrial or commercial premises contain strata or non-strata units constructed under current planning laws these units are self-contained and considered separate entities; that is each unit contains its own amenities (toilets, showers, sink, canteen etc.). In these cases, a sewerage rate is calculated based on volume discharged to the sewerage system and applied to each unit.

Where industrial or commercial premises contain non-strata units constructed under older planning laws and may not be self-contained, that is where several units share amenities; these units can be aggregated to a single annual charge based on a combined volume discharge to the sewerage system.

Council levies an Unconnected Annual Charge (availability charge) on properties that do not utilise the sewerage service but are located within the service area, to reflect the cost of the availability of the service to those properties.

For 2019/2020, Sewerage charges have been increased by 6%.

The table below shows the Sewerage charges for 2019/2020.

Charge 2018/2019	Type of Service	Charge 2019/2020
RESIDENTIAL		
\$816.09	Residential Connected	\$865.06
\$543.44	Residential Unconnected	\$576.05
BUSINESS		
\$949.90	Category 1 (<1,000 litres per day)	\$1,006.89
\$4,762.81	Category 2 (1,001 to 5,000 litres per day)	\$5,048.58
\$9,487.76	Category 3 (5,001 to 10,000 litres per day)	\$10,057.03
\$18,917.58	Category 4 (10,001 to 20,000 litres per day)	\$20,052.63
\$18,917.58 (plus volumetric)	Category 5 (>20,000 litres per day)*	\$20,052.63 (plus volumetric)
\$547.60	Business - Unconnected	\$580.46

* Plus Trade Waste Excess Volume Charge of \$3.24 per kilolitre for Category 5 properties.

The estimated yield from Sewerage charges is \$7,196,329.

Sullage Service

Council provides a sullage pump-out service to properties that are not serviced by Sydney Water or the Windsor Sewer Scheme and do not have an on-site sewerage management facility. An annual charge is levied for the Sullage service.

Extra services and Emergency Services may be requested at any time during the financial year at an additional fee per service.

The sullage service charges are calculated on the basis that revenue raised is sufficient to fund the cost of providing the service.

For 2019/2020, Sullage charges have been increased by 7.33%.

Operational Plan 2019-2020

The table below shows the Sullage service charges for 2019/2020.

Charge 2017/2018	Type of Service	Charge 2018/2019
RESIDENTIAL		
\$2,174.68	Fortnightly Residential	\$2,334.08
\$4,349.36	Weekly Residential	\$4,668.16
\$174.97	Emergency Service	\$187.80
\$139.35	Extra Service	\$149.56
BUSINESS		
\$23.95	Commercial per 1000 litre (min volume 2500 litre)	\$25.71

The estimated yield from Sullage service charges is \$1,717,606.

Stormwater Management Service Charge

This charge enables Council to deliver an additional \$525K worth of new stormwater infrastructure and \$10K towards a water quality testing program. The charges to be levied are shown in the table below.

Category	Annual Charge
RESIDENTIAL	
Residential	\$25.00
Residential Strata	\$12.50
BUSINESS	
Business	\$25.00 per 350m ² , or part thereof, up to a maximum of \$1,500
Business Strata	Pro-rata of the above, based on land valuation apportionment
Total Revenue	

The estimated yield from Stormwater Management Service charges is \$534,968.

Drainage Management Charge

The previously referred to stormwater charge has not yet been applied to the North Richmond (Redbank) area.

Given the unique nature of the stormwater system in the area, it is proposed to apply a similar Drainage Management charge under Section 501 of the Local Government Act, 1993, on all properties in the identified urban release area in North Richmond (Redbank), to recover ongoing maintenance and renewal costs, and legislative obligations in regard to the drainage infrastructure in this area.

Funding collected under this charge will be applied specifically to works and maintenance in the collection area.

Operational Plan 2019-2020

The Table below shows the Drainage Management charges for 2019/2020.

Category	Charge 2019/2020
RESIDENTIAL	
Drainage Management Residential	\$25.00
BUSINESS	
Drainage Management Business	\$25.00

The estimated yield from Drainage Management charge is \$16,250

Pensioner Concessions

Concession on the rates and charges levied are available to eligible pensioners. Council offers a number of rating concessions to pensioners over and above the mandatory concessions. No State Government subsidy is received against these additional concessions.

Pensioner Rebates are only available to eligible pensioners from 1 July in the rating year in which they apply (or from the applicable quarter in the same year).

- **Ordinary Rates and Domestic Waste Management Service Charge**

The Act provides for pension rebates of up to 50% of the aggregated ordinary rates and domestic waste management service charges, to a maximum of \$250.

Under the State's mandatory Pensioner Concession Scheme, the State Government reimburses Council 55% (up to \$137.50 per property) of the rates and charges written off under the provisions of the Act. Council funds the remaining 45% (up to \$112.50).

- **Sewerage Service Charge**

A concession is available to eligible pensioners who are subject to the residential connected charge under the Windsor Sewerage Scheme. The mandatory concession in respect to Sewerage charges is \$87.50 of which the State Government provides a reimbursement to Council of 55% (\$48.13).

This amount has remained unchanged since 1989. The total concession provided has traditionally been in excess of this, being based on 50% of the applicable charge. The additional concession amount is fully funded by Council.

- **Sullage Service Charge**

Council provides eligible pensioners receiving a sullage pump-out service with a pensioner concession additional to that received for rates and garbage. This subsidy is not available to pensioners who have non-eligible adult residents living at their property.

This rebate is fully funded by Council and is based on 50% of the applicable charge. The State Government provides no assistance towards pensioners on the sullage service.

Fees and Charges

Fee Pricing Policy

Council provides a wide range of services to the community and applies fees and charges accordingly. Each fee has been based on the pricing policy relevant and applicable to the fee and in line with competitive neutrality principles.

Code	Pricing Policy	Description
S	Statutory Fee	Price set to comply with statutory legislation
E	External Cost	Price determined by external parties
N	Nil Cost Recovery	No fee charged
P	Partial Cost Recovery	Price partially recovers costs
F	Full Cost Recovery	Price recovers costs attributable to good or service
R	Rate of Return	Price recovers all costs plus a set return
M	Market Rate	Price based on relevant market rate

Section 610E of the Act allows Council to waive payment of, or reduce a fee in a particular case if is satisfied that the case falls within a category of hardship or any other category that Council has determined it may consider waiving payment, or reducing a fee for this category. This does not apply to statutory, or otherwise regulated fees and charges.

Meeting Rooms - Deerubbin Centre

The meeting rooms in the Deerubbin Centre are available for hire or for free use as follows:

- **Free Use - Meeting Rooms Deerubbin Centre**

Local Community Group (for the purposes of Hawkesbury City Council's fees and charges) and therefore be eligible for free use of meeting rooms at the Deerubbin Centre, all of the following five criteria must be met (supportive documentation may be required):

- An organised, volunteer, membership-based group whose objective is to support or engage in activities of public interest and;
- Operates on a non-profit basis and received no government funding to provide services and;
- Is located within the Hawkesbury Local Government Area (LGA) or can provide documented evidence that a least 50% of their membership base resides in the Hawkesbury LGA and;
- Provides community or cultural benefits to the residents of the LGA and;
- Be a non-political group.

Pays Fees and Chargers

All other hires of the meeting rooms at the Deerubbin Centre, with the exception of Local Community Groups, as defined above, are subject to the fees as outlined in the Fees and Charges. Council has determined the following categories:

Category	Description
Hardship	Where there is evidence that the payment of the fee or charge will impose unreasonable financial hardship on the applicant given their particular circumstances
Charity	Where the applicant is a registered charity and the fee is for a service that will enable the provision of charitable services
Not For Profit	Where the applicant is an organisation that holds "not for profit" status and the fee is for a service that will enable the achievement of their objectives and betterment for the Hawkesbury community
Commercial	To attract functions or activities to the Hawkesbury Local Government Area, where there is a longer term benefit to the Hawkesbury community

The following principles will be considered when applying any reduction or waiver of a fee or charge:

- compliance with statutory requirements
- fairness and consistency
- integrity
- equity
- transparency.

The Council will directly, or through delegated authority, assess and make determinations on requests for reduction or waiver of fees in accordance with the above Categories.

Financial Assistance given by Council

Council may seek to advance its strategic and operational objectives by providing financial and other support to individuals, community groups and business entities. In line with Section 356 of the Act, Council may by way of resolution, contribute money or otherwise grant financial assistance.

To facilitate the provision of financial assistance to individuals, community groups and business entities, Council has adopted a Sponsorship Policy and established a Community Sponsorship Program. The Community Sponsorship Program provides financial assistance to up to 53,000 projects and activities which deliver on the objectives of the Hawkesbury Community Strategic Plan and other plans adopted by Council.

Council also sponsors the Hawkesbury Sister Cities Program and will provide financial assistance of up to \$500 as a contribution to the cost of individual students participating in the Sister City Student Exchange Program. Council also contributes funding towards the staging of the Hawkesbury City Eisteddfod and the rental of the Council owned building occupied by the Womens' Cottage.

Council provides a range of in kind services through the provision of staff and the use free of charge of community rooms and other Council owned buildings.

Goods and Services Tax (GST)

Council has registered for GST. The ABN of Council is 54 659 038 834.

The Federal Treasury announced within the 2010/2011 Commonwealth Budget that the Treasurer's Division 81 Determination (which listed the Treasurers' determinations on GST exempt items) would be replaced with a new 'principles based regime' from 1 July 2011. Effective 1 July 2013, Local Governments are required to assess all (new and existing) taxes, fees and charges to determine the GST status.

Fees and Charges have been based on the best available information in relation to the GST impact on the fees and charges at time of publication. It should be noted that all fees and charges are subject to change in accordance with amendments to the Goods and Services Tax Legislation and subsequent ATO rulings and regulations.

The 2019/2020 fees listed are inclusive of GST where applicable.

Kerbing and Guttering Contributions by Adjoining Owners

The Act provides that recovery from the adjoining owner of a property may be made for up to 50% of the costs of the construction of kerbing and guttering. This applies for all future works, upon completion, with 50% of costs recovered for the adjoining front boundary and 25% of the costs recovered for the side boundary constructions on corner blocks.

Interest on Overdue Rates and Annual Charges

In accordance with Section 566 of the Act, the interest rate charged on overdue rates and charges for 2019/2020 by Council, is set at up to the maximum permitted by the Minister for Local Government.

Interest on Overdue Sundry Debts

Sundry Debts greater than 180 days incur interest charges at the same rate which is applicable to overdue rates.

Legal Charges

Legal fees charged on applicable outstanding Rates and Charges are levied in accordance with the Schedule provided by NSW Courts.

Payment of Interest on Securities

Upon application, interest is paid on security deposits due for refund. Interest payable is calculated at the equivalent rate achieved on investments less the administration charge.

Proposed Borrowings

In accordance with Section 405(2) of the Act and Clause 201 of the *Local Government (General) Regulation 2005*, Council is required to provide a statement of:

- the amounts of any proposed borrowings (other than internal borrowing)
- the sources from which they are proposed to be borrowed
- the means by which they are proposed to be secured.

In March 2013, Council entered into a Loan Agreement with the Commonwealth Bank in relation to a loan in the amount of \$5.26 million.

The loan is secured by Council's income in accordance with Clause 23 of the Local Government Financial Management Regulation 2005 which requires that "*the repayment of money borrowed by a council (whether by way of overdraft or otherwise), and the payment of any interest on that money, is a charge on the income of the Council*".

The loan has been undertaken as part of Council's participation in the Local Infrastructure Renewal Scheme (LIRS) administered by the Office of Local Government. The LIRS provides for subsidised interest loans to be utilised for accelerated infrastructure works. The loan funds were utilised to fund an accelerated timber bridge replacement program.

Council intends on borrowing \$7 million in 2019/2020 to bring forward needed infrastructure renewal works, in line with Council's Fit for the Future Plan. The loan will be secured by Council's income in accordance with Clause 23 of the Local Government (General) Regulation, 2005.



2019/2020 Fees and Charges

Table of Contents

Strategic Activities.....	91
Local Economic Development.....	91
Corporate Communications.....	91
Events.....	91
Advertising And Promotion.....	94
Environment And Regulatory Services.....	94
Caravan Parks, Camping Grounds & Manufactured Home Estates	94
Companion Animals	94
Health Services	98
Regulation And Enforcement	101
Sewerage Management Facilities	102
Waste Collection.....	103
Other.....	103
Development Services.....	103
Construction And Development.....	103
Subdivision And Civil Works.....	108
Additional Application Fees	111
Modification And Review Of Development Consent	111
Certificates And Documents.....	113
Miscellaneous Fees.....	116
Written Advice	116
Strategic Planning Services.....	117
Additional Application Fees.....	117
Certificates And Documents.....	118
Miscellaneous Fees.....	119
Construction And Maintenance	120
Construction And Maintenance	120
Irrigation Licence Fee	121
Other Fees.....	121
Design And Mapping Services	122
Sales.....	122
Road Naming - New Road	123
Parks And Recreation - Hawkesbury Sports Council.....	123
Player Fee	123
Ground And Facility Fees.....	123
Bensons Sports Fields	123
Owen Earle Oval	123
Canteen Hire Fees	123
Call Out Fees.....	123
Floodlighting/Electricity Charges	123
Keys.....	124
Security/Cleaning Bond/Administration Fee.....	124
Tennis And Netball Court Hire.....	124
School Hirers	124
Event Bin Hire.....	124
Commercial Organisations - Hire Fees	125
Wet Weather Training Facility	125

Operational Plan 2019-2020

Parks And Recreation - McMaho ns Park	125
Player Fee	125
Ground And Facility Fees	125
Floodlighting/Electricity Charges	125
Keys.....	125
Call Outs.....	125
Security/Cleaning Bond.....	125
Casual School Hire.....	126
School Athletics Carnivals.....	126
Parks And Recreation - Hawkesbury Leisure Centres	126
Aquatics	126
Health And Fitness Membership	127
Indoor Stadium	128
Kidz Moves	129
Parks And Recreation - Recreation	129
Camping Fees - Upper Colo.....	131
Tree Preservation	131
Cemetery Fees	132
Miscellaneous.....	133
Richmond Pool	135
Tennis Court Hire	136
Bowen Mountain Park Hall.....	137
Waste Management - Sewer And Waste	137
Council Sewer Catchments Area Charges.....	137
S64 Pitt Town Development Area - Sewerage Infrastructure	138
S64 Pitt Town Development Area - Stormwater Infrastructure	139
Trade Waste Disposal In Council's Sewers	139
Sewerage	141
Sales.....	141
Waste Management Facility	141
Waste Management Sales	143
Non-Potable Water Sales.....	143
Community Services.....	144
Community Facility Hire	144
S377 Delegations To Community Committees	144
Corporate Services And Governance.....	148
General.....	148
Access To Information.....	149
Windsor Mall Fees.....	150
Footpath Usage	151
Printing And Signwriting Fees	151
Sale Of Documents	151
Subpoenas	152
Cultural Services - Gallery And Museum	152
Regional Gallery	152
Regional Gallery Room Hire.....	153
Regional Museum.....	154
Regional Museum Room Hire	155
Cultural Services - Library Services	156

Operational Plan 2019-2020

Library Sales.....	156
Library Activities	156
Meeting Rooms	158
Cultural Services - Visitor Information Centre	159
Merchandise Sales	159
Financial Services	160
Professional And Administration Fees	160
Administration Charges	160
Section 603 Certificates	160
Legal Charges	161
Information Services	161
Extraction & Collation Of Information From Databases	161
Web Services - Related Organisations	161

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
STRATEGIC ACTIVITIES						
LOCAL ECONOMIC DEVELOPMENT						
SA.1	Sale of Merchandise	Per item or unit price	POA	P	Y	POA
SA.2	Signage Policy (Directional)					
SA.2.1	Signs - Commercial on Public Land	Per sign	\$1,030.00	F	X	\$1,030.00
SA.3	Economic Development Activities					
SA.3.1	Business Development Promotions and Projects	Per item or unit price	POA	M	Y	POA
SA.3.2	Tourism Promotion and Projects	Per item or unit price	POA	M	Y	POA
SA.4	Biz Connect Room (Digital Domain)					
SA.4.1	Hire of Biz Connect Room (Digital Domain)	Per hour Room only	\$16.00	P	Y	\$16.00
SA.4.2	Hire of Biz Connect Room (Digital Domain)	Per hour Room and IT Equipment	POA	P	Y	POA
CORPORATE COMMUNICATIONS						
EVENTS						
CC.1	Event Application Fees					
CC.1.1	Application Fee		Free	N		Free
CC.1.2	Late Application Fee	2 months or less	\$100.00	P	X	\$100.00
CC.2	Traffic and Transport Management for Events					
CC.2.1	Late Application Fee - Special Events - Traffic Management		\$115.00	P	X	\$115.00
CC.3	Non Exclusive use events					
CC.3.1	Administration/Booking Fee					
CC.3.2	Events in Parks	Included but not limited to the following activities: Weddings, Events, Parties, Large gatherings, Markets or Activities involving temporary structures				
CC.3.3	Small to Medium Events	Up to 200 people Excluding War Memorial Events	\$66.00	P	Y	\$68.00
CC.3.4	Large Events	Over 200 people	\$110.00	F	Y	\$113.00
CC.3.5	Personal trainers/Boot camps	Per season Summer (September - March), Winter (April - August)	\$791.00	F	Y	\$812.00
CC.3.6	Personal trainers/Boot camps/Other Commercial users	Casual hourly rate	\$25.00	F	Y	\$26.00
CC.3.7	Wedding at McQuade Park	Per hour (Maximum 2 hours) Includes Booking Fee	\$120.00	F	Y	\$120.00
CC.3.8	Refundable Bond					
CC.3.9	Sporting/Community event	Minimum fee	\$200.00	P	X	\$200.00
CC.3.10	Corporate/Business event	Minimum fee	\$1,000.00	P	X	\$1,000.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CC.4	Exclusive use events	Exclusive use is where the activity/event takes over the whole or part of a park and restricts usage to that area				
CC.4.1	Administration/Booking Fee					
CC.4.2	Community organisation event (not for profit)	Where the event is no more than 3 consecutive days				
CC.4.3	Set up - Prior to Event	Per day	\$330.00	P	Y	\$340.00
CC.4.4	Event days	Per day	\$875.00	P	Y	\$900.00
CC.4.5	Removal/Clean up - Post Event	Per day	\$330.00	P	Y	\$340.00
CC.4.6	Corporate/Business organisation event	Where the event is no more than 3 consecutive days				
CC.4.7	Set up - Prior to Event	Per day	\$567.00	F	Y	\$585.00
CC.4.8	Event days	Per day	\$1,123.00	F	Y	\$1,155.00
CC.4.9	Removal/Clean up - Post Event	Per day	\$562.00	F	Y	\$580.00
CC.4.10	Community/Corporate/Business organisation event	Where the event is more than 3 consecutive days	POA	F	Y	POA
	Exclusive use events					
	For areas less than 1000m2 or less than 40% of the park, a reduced fee of 50% applies					
CC.4.11	Refundable Bond					
CC.4.12	Sporting/Community event	Minimum fee	\$200.00	P	X	\$200.00
CC.4.13	Corporate/business event	Minimum fee	\$1,000.00	P	X	\$1,000.00
CC.5	Events Services					
CC.5.1	Electricity	Per day	\$96.00	P	Y	\$100.00
CC.5.2	Water	Per day	\$96.00	P	Y	\$100.00
CC.5.3	Parking and event fencing set up	Per day	\$2,200.00	F	Y	\$2,200.00
CC.5.4	Parking and event fencing pack up	Per day	\$2,200.00	F	Y	\$2,200.00
CC.5.5	Commercial Stallholder Fee - where Council is the Event Organiser - Tier 1	Per day, per event (Minimum fee)		R	Y	\$330.00
CC.5.6	Commercial Stallholder Fee - where Council is the Event Organiser - Tier 2	Per day, per event (Minimum fee)		R	Y	\$220.00
CC.5.7	Commercial Stallholder Fee - where Council is the Event Organiser - Tier 3	Per day, per event (Minimum fee)		R	Y	\$88.00
CC.5.8	Entry Fee - Event Demonstrations and/or Workshops - Tier 1	Per Event		P	Y	\$110.00
CC.5.9	Entry Fee - Event Demonstrations and/or Workshops - Tier 2	Per Event		P	Y	\$55.00
CC.5.10	Entry Fee - Event Demonstrations and/or Workshops - Tier 3	Per Event		P	Y	\$27.50
CC.5.11	Food/Alcohol Stallholder Consultant					
CC.5.12	Food/Alcohol Stallholder fee - where External Consultant is engaged	Per stall, per day, per event	\$110.00	R	Y	\$110.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CC.5.13	Garbage Service					
CC.5.14	Delivery & Pick-up of bins	For Events held in Council owned parks only				
CC.5.15	1 to 10 bins		\$371.00	F	Y	\$381.00
CC.5.16	11 to 25 bins		\$742.00	F	Y	\$762.00
CC.5.17	Emptying Fee	Per bin	\$17.00	F	Y	\$17.50
CC.5.18	Replacement bin due to vandalism or theft		\$110.00	F	Y	\$110.00
CC.5.19	Toilet cleaning	Prior to event	\$88.00	P	Y	\$91.00
CC.6	Casual Use of Parks and Reserves					
CC.6.1	Park Access					
CC.6.2	Establishment fee for use of parks as compounds by Contractors		\$270.00	F	X	\$270.00
CC.6.3	Rental per week for compound site	Per m2	\$1.30	F	X	\$1.30
CC.6.4	Parks access administration fee		\$66.00	F	X	\$68.00
CC.6.5	Use of Parks and Reserves by Hot Air Balloons					
CC.6.6	Annual administration booking fee		\$66.00	P	Y	\$68.00
CC.6.7	Fee per launch, landing or tether	For annual bookings	\$27.00	R	Y	\$28.00
CC.6.8	Casual hire fee	Per launch, landing or tether	\$119.00	R	Y	\$123.00
CC.6.9	Circuses/Fairs/Carnivals and other similar size events					
CC.6.10	Set up/Removal/Non-Show days	Per day	\$563.00	F	Y	\$580.00
CC.6.11	Show days		\$1,125.00	F	Y	\$1,156.00
CC.6.12	Markets and Fetes (Excluding Windsor Mall)	Rate per day				
CC.6.13	Application Fee - Community		\$103.00	F	Y	\$106.00
CC.6.14	Application Fee - Commercial		\$515.00	F	Y	\$530.00
CC.6.15	Commercial Markets - Richmond Park	Per day within designated area	\$620.00	F	Y	\$620.00
CC.6.16	Other Markets		POA	F	Y	POA
CC.6.17	Use of park to access private property for building/landscape works					
CC.6.18	Administration fee		\$66.00	P	X	\$68.00
CC.6.19	Inspection fee		\$127.00	F	X	\$130.00
CC.6.20	Refundable Bond	Minimum	\$2,000.00	P	X	\$2,000.00
CC.7	Food Premises Registration and Inspection	Temporary and/or Mobile Food Vending Equipment				
CC.7.1	Temporary and/or mobile food vending equipment registration and inspection fee	Fee paid 30 days prior to event				
CC.7.2	Temporary Food Premises Category 1	Per annum (fee paid 30 days prior to event)	\$138.00	P	X	\$141.70
CC.7.3	Temporary Food Premises Category 2	Per annum (fee paid 30 days prior to event)	\$103.00	P	X	\$105.80

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CC.7.4	Temporary Food Premises Category 3	Per annum (fee paid 30 days prior to event)	\$68.50	P	X	\$70.40
CC.7.5	Temporary and/or mobile food vending equipment registration and inspection fee					
CC.7.6	Temporary Food Premises Category 1	Per annum	\$178.20	P	X	\$183.00
CC.7.7	Temporary Food Premises Category 2	Per annum	\$132.90	P	X	\$136.50
CC.7.8	Temporary Food Premises Category 3	Per annum	\$89.10	P	X	\$91.50
ADVERTISING AND PROMOTION						
CC.8	Banner Pole Hire					
CC.8.1	Application Fee	Per banner Covers a period of 2 weeks	\$25.00	P	X	\$26.00
CC.8.2	Removal of overdue banner		\$135.00	F	X	\$140.00
CC.8.3	Refundable key bond		\$30.00	P	X	\$40.00
CC.8.4	Late return of key		\$14.00	P	X	\$14.50
CC.9	Banner Production	External Organisations				
CC.9.1	Supply of completed banner	Per linear metre	\$109.18	P	Y	\$112.15
CC.10	Sale of Promotional Items		POA	P	Y	POA
ENVIRONMENT AND REGULATORY SERVICES						
CARAVAN PARKS, CAMPING GROUNDS & MANUFACTURED HOME ESTATES						
RS.1	Application for approval to operate	Per site (minimum \$100.00)	\$21.50	P	X	\$22.10
RS.2	Reinspection of application for approval to operate	Per site (minimum \$100.00)	\$21.50	P	X	\$22.10
RS.3	Periodic inspection	Per site (minimum \$100.00)	\$21.50	P	X	\$22.10
RS.4	Reinspection required due to non compliance in periodic inspection	Per site (minimum \$80.00)	\$19.10	P	Y	\$19.60
RS.5	Issue replacement approval to new proprietor		\$78.50	P	X	\$80.60
RS.6	Application and Inspection of Installations on Caravan Parks		\$143.20	P	X	\$147.10
RS.7	Reinspection required for Installations on Caravan Parks		\$93.20	P	X	\$95.70
RS.8	Application and Inspection of structure associated with manufactured home and completion certificate		\$143.20	P	X	\$147.10
RS.9	Reinspection of structure associated with manufactured home and completion certificate		\$92.80	P	X	\$95.30
COMPANION ANIMALS						
RS.10	Companion Animals Registration Fees	Companion Animals Amendment Bill 2013 (NSW) Schedule 2 Amendment of Companion Animals Regulation 2008				
RS.10.1	Desexed Animal (Cats & Dogs)	Per animal or as determined by Legislation	\$57.00	S	X	\$57.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
RS.10.2	Animal not desexed (Cats & Dogs)	Per animal or as determined by Legislation	\$207.00	S	X	\$207.00
RS.10.3	Pensioner (desexed animal) (Cats & Dogs)	Per animal or as determined by Legislation	\$24.00	S	X	\$24.00
RS.10.4	Breeder (Cats & Dogs)	Per animal or as determined by Legislation	\$57.00	S	X	\$57.00
RS.10.5	Desexed Animal sold by eligible pound or shelter	Per animal or as determined by Legislation	\$28.50	S	X	\$28.50
A recognised Breeder means a person who is a prefix endorsed member of the following:- - Royal NSW Canine Council Ltd - NSW Cat Fanciers Assoc Inc - Waratah State Cat Alliance Inc						
RS.11	Micro-chipping (Cats & Dogs)	Per animal	\$53.60	P	Y	\$55.10
RS.12	Micro-chipping Cat/Dog for Animal Welfare Groups that have Section 16D exemption under the NSW Companion Animals Act 1998	Per animal	\$8.30	P	Y	\$8.50
RS.13	Vaccinating Cat/Dog for Animal Welfare Groups that have Section 16D exemption under the NSW Companion Animals Act 1998	Per animal	\$11.90	P	Y	\$12.20
Note: A dog formerly registered with the Greyhound Racing Act (1985), will have the applicable registration fee reduced by \$15.00						
RS.14	Compliance Certificates	Companion Animals Regulation 2008 - Regulation 25 for the purpose of the Companion Animals Act 1998 - Section 58H				
RS.14.1	Certificate of compliance with enclosure requirements for dangerous, menacing or restricted dog, including inspection		\$150.00	S	X	\$150.00
RS.15	Hire of Animal Control Goods					
RS.15.1	Traps					
RS.15.2	Cats - Hire of Traps	Per fortnight Plus Fee RS.15.3	\$33.80	P	Y	\$34.70
RS.15.3	Cats - Deposit on Trap Hire	Refundable on return of trap	\$163.00	P	X	\$167.40
RS.15.4	Dogs - Hire of Traps	Per fortnight Plus Fee RS.15.5	\$40.70	P	Y	\$41.80
RS.15.5	Dogs - Deposit on Trap Hire	Refundable on return of trap	\$309.40	P	X	\$317.80

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
RS.16	Companion Animals Impounding					
RS.16.1	Cats Impounding					
RS.16.2	Release fee		\$43.80	P	X	\$45.00
RS.16.3	Maintenance	Per day	\$37.50	F	X	\$38.50
RS.16.4	Subsequent releases - same owner/same cat within 12 month period		\$115.20	R	X	\$118.30
RS.16.5	Dogs Impounding					
RS.16.6	Release fee		\$65.70	P	X	\$67.50
RS.16.7	Maintenance	Per day	\$40.60	F	X	\$41.70
RS.16.8	Subsequent releases - same owner/same dog within 12 month period		\$123.20	R	X	\$126.50
RS.17	Sales of animals					
	For the following Councils-					
	1) Hawkesbury City Council - Cats & Dogs					
	2) Penrith City Council - Cats & Dogs					
	3) The Hills Shire Council - Cats & Dogs					
	4) Hornsby Shire Council - Cats & Dogs					
RS.17.1	Sale of Cats					
RS.17.2	Male kittens under 3 years	Per animal Includes registration, micro-chipping and desexing	\$163.20	P	Y	\$167.60
RS.17.3	Male kittens under 3 years (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$128.10	P	Y	\$131.60
RS.17.4	Male cats 3 years to 10 years	Per animal Includes registration, micro-chipping and desexing	\$128.10	P	Y	\$131.60
RS.17.5	Male cats 3 years to 10 years (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$94.10	P	Y	\$96.70
RS.17.6	Male cats 10 years and older	Per animal Includes registration, micro-chipping and desexing	\$84.10	P	Y	\$86.40
RS.17.7	Male cats 10 years and older (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$61.40	P	Y	\$63.10
RS.17.8	Male cat of any age already desexed	20% discount on sale price (sale price subject to age group)	POA	P	Y	POA
RS.17.9	Female kittens under 3 years	Per animal Includes registration, micro-chipping and desexing	\$187.00	P	Y	\$192.10
RS.17.10	Female kittens under 3 years (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$151.90	P	Y	\$156.00
RS.17.11	Female cats 3 years to 10 years	Per animal Includes registration, micro-chipping and desexing	\$151.90	P	Y	\$156.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
RS.17.12	Female cats 3 years to 10 years (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$116.70	P	Y	\$119.90
RS.17.13	Female cats 10 years and older	Per animal Includes registration, micro-chipping and desexing	\$106.70	P	Y	\$109.60
RS.17.14	Female cats 10 years and older (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$77.90	P	Y	\$80.00
RS.17.15	Female cat of any age already desexed	20% discount on sale price (sale price subject to age group)	POA	P	Y	POA
RS.17.16	Sale of dogs					
RS.17.17	Dogs and Pups under 4 years	Per animal Includes registration, micro-chipping and desexing	\$396.60	P	Y	\$407.30
RS.17.18	Dogs and Pups under 4 years (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$361.50	P	Y	\$371.30
RS.17.19	Male dogs 4 years to 9 years	Per animal Includes registration, micro-chipping and desexing	\$268.50	P	Y	\$275.80
RS.17.20	Male dogs 4 years to 9 years (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$233.40	P	Y	\$239.70
RS.17.21	Male dogs 10 years and older	Per animal Includes registration, micro-chipping and desexing	\$170.00	P	Y	\$174.60
RS.17.22	Male dogs 10 years and older (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$124.00	P	Y	\$127.40
RS.17.23	Male dog of any age already desexed	20% discount on sale price (sale price subject to age group)	POA	P	Y	POA
RS.17.24	Female dogs 4 years to 9 years	Per animal Includes registration, micro-chipping and desexing	\$291.20	P	Y	\$299.10
RS.17.25	Female dogs 4 years to 9 years (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$256.10	P	Y	\$263.00
RS.17.26	Female dogs 10 years and older	Per animal Includes registration, micro-chipping and desexing	\$190.00	P	Y	\$195.20
RS.17.27	Female dogs 10 years and older (Pensioner sale)	Per animal Includes registration, micro-chipping and desexing	\$138.70	P	Y	\$142.50
RS.17.28	Female dog of any age already desexed	20% discount on sale price (sale price subject to age group)	POA	P	Y	POA
RS.18	Surrender and Collection of Animals					
RS.18.1	Surrender of cats to pound - Hawkesbury residents ONLY	Per animal	\$185.70	P	X	\$190.70
RS.18.2	Surrender of cats to pound - Non-Hawkesbury residents	Per animal	\$408.50	R	X	\$419.60
RS.18.3	Surrender of dogs to pound - Hawkesbury residents ONLY	Per animal	\$260.00	P	X	\$267.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
RS.18.4	Surrender of dogs to pound - Non-Hawkesbury residents	Per animal	\$482.70	R	X	\$495.70
RS.19	Collection of surrendered cat or dog from private premises					
RS.19.1	Within 30 km of the animal shelter	Per animal Plus Fees RS.18.1 to RS.18.4	\$131.00	F	X	\$134.60
RS.19.2	Between 30 km and 60 km of the animal shelter	Per animal Plus Fees RS.18.1 to RS.18.4	\$171.80	F	X	\$176.50
RS.19.3	Greater than 60 km of the animal shelter	Per animal Plus Fees RS.18.1 to RS.18.4	\$212.80	F	X	\$218.60
RS.20	Stock Impounding					
	Driving Fees - under clause 2(4) of the Impounding Act 1993	Additional charges will apply for after hours, weekend & public holidays				
RS.20.1	Call out fee	Collection of animal already contained	\$110.00	F	Y	\$110.00
RS.20.2	Call out fee where the animal is not contained	Additional charges are applicable if the animal is not contained and a portable yard is required	POA	F	Y	POA
RS.20.3	Transportation fees	Per km to secure holding facility	\$0.83	F	Y	\$0.83
RS.20.4	Pound Keepers Fees for Sustenance					
RS.20.5	Horses	Per head, per day	\$66.00	F	Y	\$66.00
RS.20.6	Cattle	Per head, per day	\$55.00	F	Y	\$55.00
RS.20.7	Sheep	Per head, per day	\$44.00	F	Y	\$44.00
RS.20.8	Pigs	Per head, per day	\$49.50	F	Y	\$49.50
RS.20.9	Goats	Per head, per day	\$44.00	F	Y	\$44.00
RS.20.10	Impounding fees to owner of animal(s)	Per animal per day whilst held at the holding facility	POA	F	Y	POA
HEALTH SERVICES						
RS.21	Food Premises Annual Administration Charge	Food Regulation 2015, Part 10 Clause 183				
	This administration fee does not apply to School Canteens and Not for Profit Organisations					
RS.21.1	5 or less FTE Food Handlers at premises		\$195.00	P	X	\$250.00
RS.21.2	6-50 FTE Food Handlers at premises		\$378.00	P	X	\$388.20
RS.21.3	Supermarkets		\$800.00	P	X	\$821.60
RS.22	Food Premises Inspection Fees					
RS.22.1	Category 1 (Food Authority P3)	Per annum for each inspection	\$178.00	P	X	\$182.80
RS.22.2	Category 2 (Food Authority P1 or P2)	Per annum for each inspection	\$217.50	P	X	\$223.40
RS.22.3	Category 3 (Food Authority P1 or P2)	Per annum for each inspection	\$271.00	P	X	\$278.30
RS.22.4	Supermarkets	Per annum for each inspection	\$633.40	P	X	\$633.40
RS.22.5	Inspection/Reinspections of low risk food business (Food Authority P4)		\$41.20	P	X	\$42.30
RS.22.6	Reinspection after non-compliance		\$200.00	P	X	\$205.40

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
RS.23	Temporary and/or mobile food vending equipment registration and inspection fee - Fee paid 30 days prior to event					
RS.23.1	Temporary Food Premises Category 1	Per annum (fee paid 30 days prior to event)	\$138.00	P	X	\$141.70
RS.23.2	Temporary Food Premises Category 2	Per annum (fee paid 30 days prior to event)	\$103.00	P	X	\$105.80
RS.23.3	Temporary Food Premises Category 3	Per annum (fee paid 30 days prior to event)	\$68.50	P	X	\$70.40
RS.24	Temporary and/or mobile food vending equipment registration and inspection fee					
RS.24.1	Temporary Food Premises Category 1	Per annum	\$178.20	P	X	\$183.00
RS.24.2	Temporary Food Premises Category 2	Per annum	\$132.90	P	X	\$136.50
RS.24.3	Temporary Food Premises Category 3	Per annum	\$89.10	P	X	\$91.50
RS.25	Reinspection after non-compliance for temporary and/or mobile food vending equipment		\$110.20	P	X	\$113.20
RS.26	Issuing of notices under the Food Act		\$330.00	S	X	\$330.00
RS.27	Pre-purchase inspection of food premises and written report		\$267.80	R	X	\$275.00
RS.28	Scores on Door review		\$200.00	P	Y	\$205.40
RS.29	Inspection of Other Premises					
RS.29.1	Brothels		\$300.00	P	X	\$308.10
RS.29.2	Legionella Control	Per Legionella Control Tower	\$124.70	P	X	\$128.10
RS.29.3	Legionnaire Re-inspection		\$130.50	P	X	\$134.00
RS.29.4	Hairdressing		\$124.70	P	X	\$128.10
RS.29.5	Skin penetration		\$180.00	P	X	\$184.90
RS.29.6	Skin Penetration Re-inspection		\$97.90	P	X	\$100.50
RS.29.7	Public and Semi Public Swimming Pools	For premises with one swimming pool Plus Fee RS.29.8 where applicable	\$124.70	P	X	\$128.10
RS.29.8	Public and Semi Public Swimming Pools - inspection of additional pools	Per pool, Where there is more than one pool on the premises		P	X	\$34.00
RS.30	Annual Registration of Premises					
RS.30.1	Brothels		\$37.60	P	X	\$38.60
RS.30.2	Legionnaire Cooling Towers		\$37.60	P	X	\$133.75
RS.30.3	Hairdressing		\$37.60	P	X	\$38.60
RS.30.4	Skin penetration		\$37.60	P	X	\$38.60
RS.30.5	Public and Semi Public Swimming Pools		\$37.60	P	X	\$38.60
RS.31	Water carting		\$37.60	P	X	\$38.60
RS.32	Registration of Portable Water Suppliers		\$37.60	P	X	\$38.60

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
RS.33	Undertakers Premises/Mortuary					
RS.33.1	Application for approval to operate an undertakers premises		\$162.80	F	X	\$167.20
RS.33.2	Periodic inspection of undertakers premises		\$178.20	P	X	\$183.00
RS.33.3	Application for approval to operate a mortuary		\$162.80	F	X	\$167.20
RS.33.4	Periodic inspection of mortuary		\$178.20	F	X	\$183.00
RS.34	Water Sampling					
RS.34.1	Bacteriological water sampling for public swimming pools		\$95.80	P	X	\$98.40
RS.34.2	Chemical and bacteriological water sampling and investigation for on-site water tanks including annual sampling of commercial premises and supplies		\$177.20	F	X	\$182.00
RS.34.3	Cryptosporidium Analysis		POA	M	X	POA
RS.34.4	Inspection of water carting vehicle/tanks		\$100.50	P	X	\$103.20
RS.35	Education Courses run by Council					
RS.35.1	Skin penetration, beauty treatment and hairdressing training courses		\$55.10	F	Y	\$56.60
RS.35.2	Pool maintenance training courses		\$55.10	F	Y	\$56.60
RS.35.3	Food handling education course		\$55.10	F	Y	\$56.60
RS.35.4	Not-for-profit organisations	Minimum charge	\$10.00	N	Y	\$10.30
RS.36	Public Health Act 2010 & Regulations 2012					
RS.36.1	Improvement Notices and Prohibition Orders under the Public Health Regulations 2012 (Regulation 97) - Prescribed Fee		\$560.00	S	X	\$560.00
RS.36.2	Improvement Notices and Prohibition Orders under the Public Health Regulations 2012 (Regulation 97) - In any other case		\$270.00	S	X	\$270.00
RS.36.3	Re-inspection of premises subject of prohibition order	Public Health Regulation 2012 - Regulation 98 Per hour (Minimum charge 1/2 hour to a maximum charge of 2 hours - excluding travel time)	\$250.00	S	X	\$250.00
RS.36.4	Notification of installation or carrying out a function under Public Health Act & Regulations Issue notice or order for Regulated Systems		\$100.00	S	X	\$100.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
REGULATION AND ENFORCEMENT						
RS.37	Location Costs for Stolen & Abandoned Vehicles					
RS.37.1	Zone 1 - Richmond, Windsor, Pitt Town, Cattai		\$183.40	F	X	\$188.40
RS.37.2	Zone 2 - Kurrajong, Kurrajong Heights, East Kurrajong, Glossodia, Blaxland Ridge and Ebenezer area		\$192.60	F	X	\$197.80
RS.37.3	Zone 3 - Bilpin, Colo Heights, Upper Colo areas		\$257.50	F	X	\$264.50
RS.37.4	Zone 4 - MacDonald Valley, St Albans and to the northern and north eastern boundaries		\$257.50	F	X	\$264.50
RS.38	Stationery, typing and the like involved in advice to Police and contractor including appropriate photographs		\$59.30	F	X	\$60.90
RS.39	Notification letter to owner, if applicable		\$43.80	F	X	\$45.00
RS.40	Storage charges for keeping vehicle in custody	At Contractors' Costs	POA	F	X	POA
RS.41	Towing & removal (by Contractor)		\$106.10	F	X	\$109.00
RS.42	Advertising Costs of abandoned vehicles					
RS.42.1	Advertising Cost	Advertising cost, Plus Fee RS.42.2	POA	M	Y	POA
RS.42.2	Administration Fee	Plus Fee RS.42.1	\$124.70	F	Y	\$128.10
RS.43	Other Impounding and Retrieval Fees					
RS.43.1	Retrieval of confiscated shopping trolleys		\$183.40	R	X	\$188.40
RS.43.2	Retrieval of confiscated charity bins		\$310.10	R	X	\$318.50
RS.44	Environmental Protection Inspections					
RS.44.1	Non-compliance reinspection of business after environmental review	Per hour	\$123.80	F	Y	\$127.20
RS.44.2	Request for voluntary environmental review of business	Per hour	\$123.80	F	Y	\$127.20
RS.44.3	Noise level reading and assessment	Per hour	\$113.80	F	X	\$116.90
RS.44.4	Noise level reading and assessment after normal business hours	Per hour	\$213.80	F	X	\$219.60
RS.44.5	Audit of industrial/commercial premises for environmental compliance	Per hour	\$112.80	F	X	\$115.90
RS.44.6	Research and preparation of report for site history of contamination	Per hour	\$112.80	F	X	\$115.90
RS.44.7	Intensive agriculture premises inspection (piggeries, poultry, cattle etc.)		\$146.80	F	X	\$150.80

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
RS.45	Environmental Protection Notices under POEO Act 1997					
RS.45.1	Issuing notice administration fee		\$550.00	S	X	\$550.00
RS.45.2	Monitoring compliance to notice issued	Per hour	\$113.30	F	X	\$116.40
RS.45.3	Outstanding notices or orders information in register		\$103.00	F	X	\$105.80
RS.46	Public Health Consultation and Investigation					
RS.46.1	Pollution control investigation charges to polluter	Per hour	\$124.10	F	Y	\$127.50
RS.47	Certificates/Documents Available-Regulatory Services					
RS.47.1	S735A LGA Certificate- Outstanding notices and orders		\$103.00	F	X	\$105.80
RS.47.2	S735A LGA Certificate-Urgency Fee (24hrs turnaround)	Plus Fee RS.47.1	\$58.70	P	X	\$60.30
RS.47.3	S121ZP, EP & A Certificate- Outstanding notices and orders		\$103.00	F	X	\$105.80
RS.47.4	S121ZP, EP & A Certificate-Urgency Fee (24hrs turnaround)	Plus Fee RS.47.3	\$58.70	F	X	\$60.30
RS.48	Registration Fees					
RS.48.1	A' Framed sign on Council land	Annual administration fee	\$161.70	F	X	\$166.10
SEWERAGE MANAGEMENT FACILITIES						
RS.49	Sales					
RS.49.1	Sale of septic irrigation warning signs		\$22.20	F	Y	\$22.80
RS.50	Certificates/Documents available					
RS.50.1	Copy of approval to operate septic system		\$27.10	F	X	\$27.90
RS.51	Septic Tanks Inspections					
RS.51.1	Licence Fee - "Approval to operate a Sewage Management Facility".		\$149.40	F	X	\$153.50
RS.51.2	Pre-purchase inspection of Sewage Management Facility and written report		\$149.40	F	X	\$153.50
RS.51.3	Sewage Management Facility re-inspection fee		\$168.00	F	X	\$92.10
RS.51.4	Application to install a centralised Sewage Management Facility (e.g. Community Title)	Plus \$210.90 per allotment	\$323.20	F	X	\$332.00
RS.51.5	Inspection of Decommissioned Sewage Management Facility		\$78.80	P	X	\$81.00
RS.51.6	Septic tank application fee to install a Domestic System	Including assessment, 2 inspections & approval to operate for first year	\$526.30	M	X	\$540.50
RS.52	Septic tank application fee to install a Commercial System					
RS.52.1	Commercial septic systems less than \$20,000	Includes assessment and 2 inspections	\$526.30	M	X	\$540.50
RS.52.2	Commercial septic systems greater than or equal to \$20,000	Includes assessment and 4 inspections	\$1,195.30	M	X	\$1,227.60
RS.52.3	Application to alter a Sewage Management System	50% of current application fee for same system	POA	M	X	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
RS.52.4	Application fee to install a Greywater System	Including assessment, 2 inspections & approval to operate for first year	\$526.30	M	X	\$540.50
RS.53	Inspection of Private Water Scheme plumbing and drainage					
RS.53.1	Inspection of private water scheme plumbing and drainage	Per inspection	\$192.60	M	X	\$197.80
RS.54	Plumbing and Drainage Inspections					
RS.54.1	Single Inspection	Internal and external	\$152.50	M	X	\$156.60
WASTE COLLECTION						
RS.55	Waste Bins					
RS.55.1	120/140L size		\$68.00	R	X	\$69.90
RS.55.2	240L size		\$99.90	R	X	\$102.60
RS.55.3	Second hand 240L		\$45.30	R	X	\$46.60
RS.55.4	Recycle bins		\$96.80	R	X	\$99.50
RS.55.5	Educational stickers for Waste and Recycling Bins		\$6.45	R	Y	\$6.70
OTHER						
RS.56	Advertising Structures/Signs					
RS.56.1	Sandwich Board Annual fee		\$161.70	R	X	\$166.10
RS.56.2	Retrieval of confiscated unauthorised sign on public land		\$231.30	R	X	\$237.60
RS.57	Land Clearing - Hazard reduction (S66 Rural Fires Act)					
RS.57.1	Contractor's cost for land clearing	Contractors' Fee, Plus Fee RS.57.2	POA	M	Y	POA
RS.57.2	Administration Charge	Plus Fee RS.57.1	\$420.80	R	Y	\$432.20
RS.58	Sale of Tender Documents					
RS.58.1	Sale of Tender documents (printing, paper, expertise, overheads)		POA	F	Y	POA
DEVELOPMENT SERVICES						
CONSTRUCTION AND DEVELOPMENT						
DS.1	Development Applications					
DS.1.1	General Development	See Clause 246B EP&A Regulation 2000				
DS.1.2	Not exceeding \$5,000		\$110.00	S	X	\$110.00
DS.1.3	\$5,001 - \$50,000	Plus \$3.00 each \$1,000 above \$5,000	\$170.00	S	X	\$170.00
DS.1.4	\$50,001 - \$250,000	Plus \$3.64 each \$1,000 above \$50,000	\$352.00	S	X	\$352.00
DS.1.5	\$250,001 - \$500,000	Plus \$2.34 each \$1,000 above \$250,000	\$1,160.00	S	X	\$1,160.00
DS.1.6	\$500,001 - \$1,000,000	Plus \$1.64 each \$1,000 above \$500,000	\$1,745.00	S	X	\$1,745.00
DS.1.7	\$1,000,001 - \$10,000,000	Plus \$1.44 each \$1,000 above \$1,000,000	\$2,615.00	S	X	\$2,615.00
DS.1.8	More than \$10,000,000	Plus \$1.19 each \$1,000 above \$10,000,000	\$15,875.00	S	X	\$15,875.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.1.9	Change of Use (Where no cost of works)	See Clause 250 EP&A Regulations 2000	\$285.00	S	X	\$285.00
DS.2	Dwelling-houses					
DS.2.1	Dwelling - houses not exceeding \$100,000	See Clause 247 EP&A Regulations 2000	\$455.00	S	X	\$455.00
DS.2.2	Dwelling - houses exceeding \$100,000	Fee calculated according to General Development Refer to Fees DS.1	POA	S	X	POA
DS.3	Development Application for Tree Removal					
DS.3.1	1 to 5 trees	Located on Heritage Listed Property	\$134.00	P	X	\$138.00
DS.3.2	6 to 25 trees	Located on Heritage Listed Property	\$295.00	P	X	\$303.00
DS.3.3	More than 25 trees	Fee calculated according to General Development Refer to Fees DS.1	POA	S	X	POA
DS.4	Development Application for Pools					
DS.4.1	Pool - Permanent	Fee calculated according to General Development Refer to Fees DS.1	POA	S	X	POA
DS.4.2	Pool - Temporary (e.g. inflatable, self supporting)	Minimum charge under General Development Refer to Fees DS.1	\$110.00	S	X	\$110.00
DS.5	Notification of Development Applications (Hawkesbury DCP)					
DS.5.1	Requiring adjoining owners' advertisement	Plus Fees DS.5.2 - DS.5.5	\$433.00	P	X	\$445.00
DS.5.2	Notification Site Sign		\$80.00	F	X	\$82.00
DS.5.3	Requiring adjoining owners letters only (up to 20 properties)		\$187.00	P	X	\$192.00
DS.5.4	Requiring adjoining owners letters only (21 to 100 properties)		\$392.00	P	X	\$403.00
DS.5.5	Requiring adjoining owners letters only (more than 100 properties)		\$530.00	P	X	\$544.00
DS.6	Notification of Development	EP&A Regulations 2000				
DS.6.1	Requiring notice for 8.2 Review		\$392.00	S	X	\$392.00
DS.6.2	Requiring notice under S4.55(2) or S4.56(1)		\$530.00	S	X	\$665.00
DS.6.3	Notice and advertising of designated development	See Clause 252(a) EP&A Regulations 2000	\$2,220.00	S	X	\$2,220.00
DS.6.4	Advertised Development	See Clause 252(b) EP&A Regulations 2000	\$1,105.00	S	X	\$1,105.00
DS.6.5	Prohibited Development	See Clause 252(c) EP&A Regulations 2000	\$1,105.00	S	X	\$1,105.00
DS.6.6	Notified Development	See Clause 252(d) EP&A Regulations 2000	\$1,105.00	S	X	\$1,105.00
DS.7	Building Construction Certificates					
DS.7.1	Building Class 1 and 10 Buildings					
DS.7.2	Up to \$5,000		\$305.00	R	Y	\$313.00
DS.7.3	\$5,001 up to \$12,000		\$608.00	R	Y	\$624.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.7.4	\$12,001 up to \$100,000		\$979.00	R	Y	\$1,005.00
DS.7.5	\$100,001 up to \$200,000		\$1,133.00	R	Y	\$1,164.00
DS.7.6	\$200,001 up to \$350,000		\$1,545.00	R	Y	\$1,587.00
DS.7.7	Greater than \$350,000	\$2,010.00 Plus 0.1% of estimated cost of Development	POA	R	Y	POA
DS.7.8	Building Class 2 - 9 Buildings					
DS.7.9	Up to \$5,000		\$463.50	R	Y	\$476.00
DS.7.10	\$5,001 up to \$100,000		\$875.50	R	Y	\$898.00
DS.7.11	\$100,001 up to \$250,000		\$1,750.00	R	Y	\$1,797.00
DS.7.12	\$250,001 up to \$1,000,000		\$3,296.00	R	Y	\$3,385.00
DS.7.13	Greater than \$1,000,000	\$8,251.00 Plus 0.1% of estimated cost of Development	POA	R	Y	POA
DS.8	Certifiers' review (Engineering or Building) of works (not covered by above or elsewhere) - rate per hour	\$346.50 for first hour, then \$173.20 per hour or part thereof	POA	M	Y	POA
DS.9	Amended Building Construction Certificate (Minor change)	25% of original CC Fee	POA	M	Y	POA
DS.10	Amended Building Construction Certificate (Major change)	50% of original CC Fee	POA	M	Y	POA
DS.11	Additional Fees					
DS.11.1	Bushfire Assessment Level (BAL) - Risk assessment	Includes inspection	\$463.50	M	Y	\$476.00
DS.11.2	Hoarding application fee	Plus Fee DS.11.3 or Fee DS.11.4	\$226.60	M	X	\$233.00
DS.11.3	Type "A" Hoarding weekly rate	Per m2 up to 4 weeks, \$18.50 per m2 thereafter Plus Fee DS.11.2	\$23.70	M	X	\$24.00
DS.11.4	Type "B" Hoarding weekly rate	Per linear metre Plus Fee DS.11.2	\$17.50	M	X	\$18.00
DS.11.5	Mandatory inspection prior to release of Construction Certificate		\$180.25	M	Y	\$185.00
DS.12	Scanning of hard copy documents and conversion into electronic format					
DS.12.1	Documents (except DA form) are provided in electronic format (e.g. pdf)	File conversion fee may still apply see below	Free	N		Free
DS.12.2	S4.55(1) Applications		Free	N		Free
DS.12.3	Applications (Value of works less than \$100,000)		\$26.00	M	Y	\$27.00
DS.12.4	Applications (Value of works between \$100,001 and \$500,000)		\$50.00	M	Y	\$51.00
DS.12.5	Applications (Value of works between \$500,001 and \$1,000,000)		\$100.00	M	Y	\$103.00
DS.12.6	Applications (Value of works between \$1,000,001 and \$2,000,000)		\$310.00	M	Y	\$318.00
DS.12.7	Applications (Value of works greater than \$2,000,000)		\$682.00	M	Y	\$700.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.12.8	Applications (Any value) - Not for Profit Organisations		Free	N		Free
DS.12.9	Subdivision - DA, Eng, CC & Sub Cert (3 Lots or less)		\$50.00	M	Y	\$51.00
DS.12.10	Subdivision - DA, Eng, CC & Sub Cert (4-19 Lots)		\$156.00	M	Y	\$160.00
DS.12.11	Subdivision - DA, Eng, CC & Sub Cert (20 lots or more and/or incorporating a road)		\$686.00	M	Y	\$705.00
DS.12.12	Subdivision - Boundary adjustment under LEP 2012		\$156.00	M	Y	\$160.00
DS.13	Miscellaneous Documents					
DS.13.1	Minimum Charge	Plus Fees DS.13.2 - DS.13.4	\$32.00	M	Y	\$33.00
DS.13.2	Up to A4	Per page Plus Fee DS.13.1	\$3.20	M	Y	\$3.30
DS.13.3	A3	Per page Plus Fee DS.13.1	\$6.40	M	Y	\$7.00
DS.13.4	Documents greater than A3	Plus Fee DS.13.1	\$26.00	M	Y	\$27.00
DS.14	File conversion of electronic documents					
DS.14.1	Documents (except application or certificate form) are provided in digital format consistent with Council naming conventions and file format requirements		Free	N		Free
DS.14.2	S4.55(1) Applications		Free	N		Free
DS.14.3	Applications (Value of works less than \$100,000)		\$13.00	M	Y	\$13.00
DS.14.4	Applications (Value of works between \$100,001 and \$500,000)		\$26.00	M	Y	\$27.00
DS.14.5	Applications (Value of works between \$500,001 and \$1,000,000)		\$50.50	M	Y	\$52.00
DS.14.6	Applications (Value of works between \$1,000,001 and \$2,000,000)		\$155.00	M	Y	\$159.00
DS.14.7	Applications (Value of works greater than \$2,000,000)		\$341.00	M	Y	\$350.00
DS.14.8	Applications (Any value) - Not for Profit Organisations		Free	N		Free
DS.15	Subdivision (DA, Eng, CC & Sub Cert)					
DS.15.1	3 Lots or less		\$26.00	M	Y	\$27.00
DS.15.2	4 - 19 Lots		\$77.00	M	Y	\$79.00
DS.15.3	20 lots or more and/or incorporating a road		\$353.00	M	Y	\$363.00
DS.15.4	Boundary adjustments under LEP 2012		\$77.50	M	Y	\$80.00
DS.16	Stamping additional hard copy plans	When in excess of 1 set for applicant	\$26.00	M	Y	\$27.00
	Building projects (other than dwellings & residential additions) which involve civil works, e.g. car parks, drainage, etc. will be subject to the additional CC fees in the Subdivision and Civil Works section of this document					

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.17	Building Compliance Certificates	Includes all inspections				
DS.17.1	Residential (Class 1,4)		\$1,262.00	M	Y	\$1,296.00
DS.17.2	Residential Additions		\$1,262.00	M	Y	\$1,296.00
DS.17.3	Residential Flat Building (Class 2)	Per unit	\$1,262.00	M	Y	\$1,296.00
DS.17.4	Commercial (Class 3,5,6 and 9)	Per unit Or \$1,068.85 per 500m2 floor area (whichever is greater)	\$1,262.00	M	Y	\$1,296.00
DS.17.5	Industrial (Class 7 and 8)	Per unit Or \$1,068.85 per 500m2 floor area (whichever is greater)	\$1,262.00	M	Y	\$1,296.00
DS.17.6	Other Class 10 structures		\$541.00	M	Y	\$556.00
DS.17.7	Demolition		\$541.00	M	Y	\$556.00
DS.18	Building Compliance Certificates - Swimming Pools	Compliance and Non-Compliance Certificates				
DS.18.1	In ground	Permanent	\$721.00	M	Y	\$740.00
DS.18.2	Above ground	Permanent	\$206.00	M	Y	\$212.00
DS.18.3	Temporary	e.g. inflatable, self supporting	\$180.00	M	Y	\$184.00
DS.18.4	Single Inspection		\$180.00	M	Y	\$185.00
DS.18.5	Re-inspection where failed or not ready		\$180.00	M	Y	\$185.00
DS.18.6	Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - First Year		Free	N		Free
DS.18.7	Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - Subsequent years		\$180.00	M	Y	\$185.00
DS.19	Occupation Certificates					
DS.19.1	Occupation Certificate - Class 1 (or combined Class 1 & 10)		\$258.00	M	Y	\$265.00
DS.19.2	Occupation Certificate - Class 10 (50% of Class 1)		\$129.00	M	Y	\$132.00
DS.19.3	Occupation Certificate - Class 2-9		\$773.00	M	Y	\$794.00
DS.19.4	Re-inspection where failed		\$180.00	M	Y	\$185.00
DS.20	Resited Dwellings					
DS.20.1	Refundable Deposit - Transit Damage		\$1,468.00	M	X	\$1,508.00
DS.20.2	Route inspection fee		\$180.00	M	X	\$185.00
DS.21	Inspection of building	Where it is proposed to have it removed and re-erected				
DS.21.1	Up to distance of 100km		\$541.00	M	X	\$556.00
DS.21.2	In excess of 100km		POA	M	X	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.22	Complying Development Certificate					
DS.22.1	CDC pre-certificate review (all development types)	40% of relevant CDC Fee (Fees DS.22.2 to DS.22.14), whichever is greater	POA	M	Y	POA
DS.22.2	CDC - Building Class 1 and 10 Buildings					
DS.22.3	Up to \$5,000	Plus Fee DS.17 to Fee DS.18.3, where applicable	\$362.00	R	Y	\$372.00
DS.22.4	\$5,001 up to \$12,000	Plus Fee DS.17 to Fee DS.18.3, where applicable	\$786.00	R	Y	\$807.00
DS.22.5	\$12,001 up to \$100,000	Plus Fee DS.17 to Fee DS.18.3, where applicable	\$1,529.00	R	Y	\$1,570.00
DS.22.6	\$100,001 up to \$200,000	Plus Fee DS.17 to Fee DS.18.3, where applicable	\$2,058.00	R	Y	\$2,114.00
DS.22.7	\$200,001 up to \$350,000	Plus Fee DS.17 to Fee DS.18.3, where applicable	\$3,342.00	R	Y	\$3,452.00
DS.22.8	Greater than \$350,000	\$5,080.65 Plus Fee DS.17 to Fee DS.18.3, where applicable Plus 0.1% estimated cost of development	POA	R	Y	POA
DS.22.9	CDC - Building Class 2 - 9 Buildings					
DS.22.10	Up to \$5,000	Plus Fee DS.17 to Fee DS.18.3, where applicable	\$520.00	R	Y	\$534.00
DS.22.11	\$5,001 up to \$100,000	Plus Fee DS.17 to Fee DS.18.3, where applicable	\$1,426.00	R	Y	\$1,465.00
DS.22.12	\$100,001 up to \$250,000	Plus Fee DS.17 to Fee DS.18.3, where applicable	\$2,676.00	R	Y	\$2,748.00
DS.22.13	\$250,001 up to \$1,000,000	Plus Fee DS.17 to Fee DS.18.3, where applicable	\$5,938.00	R	Y	\$6,098.00
DS.22.14	Greater than \$1,000,000	\$11,017.00 Plus Fee DS.17 to Fee DS.18.3, where applicable Plus 0.1% estimated cost of development	POA	R	Y	POA
DS.23	Mandatory inspection prior to release of Complying Development Certificate		\$180.00	M	Y	\$185.00
DS.24	Modification of Complying Development Certificate - Minor (S4.30 of EP&A Act 1979)	40% of the original fee	POA	M	Y	POA
DS.25	Modification of Complying Development Certificate - Major (S4.30 of EP&A Act 1979)	65% of the original fee	POA	M	Y	POA
To ensure that Council's prices for building certification services are competitive, Council will match the price of any genuine written quotation from a private certifier						
SUBDIVISION AND CIVIL WORKS						
DS.26	Development Application Fees					
DS.26.1	New public road (See Clause 249(a)(i) EP&A Regulations 2000)	Plus \$65.00 per additional lot	\$665.00	S	X	\$665.00
DS.26.2	No new road (See Clause 249(a)(i) EP&A Regulations 2000)	Plus \$53.00 per additional lot	\$330.00	S	X	\$330.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.26.3	Strata (See Clause 249(b) EP&A Regulations 2000)	Plus \$65.00 per additional lot	\$330.00	S	X	\$330.00
DS.27	Construction Certificate (Civil Works) or Subdivision Construction Certificate	Plus Fees DS.34 - DS.37 See Clause 6.4 EPA Act				
DS.27.1	Full width road construction					
DS.27.2	Residential, commercial & industrial					
DS.27.3	Minimum Charge	Or Fee DS.27.4, whichever is greater	\$814.00	M	Y	\$836.00
DS.27.4	Charge per linear metre	Per linear metre Or Fee DS.27.3, whichever is greater	\$20.60	M	Y	\$21.00
DS.27.5	Rural Road					
DS.27.6	Minimum Charge	Or Fee DS.27.7, whichever is greater	\$620.00	M	Y	\$637.00
DS.27.7	Charge per linear metre	Per linear metre Or Fee DS.27.6, whichever is greater	\$10.30	M	Y	\$11.00
DS.27.8	Half width road construction					
DS.27.9	Residential, commercial & industrial					
DS.27.10	Minimum Charge	Or Fee DS.27.11, whichever is greater	\$590.00	M	Y	\$606.00
DS.27.11	Charge per linear metre	Per linear metre Or Fee DS.27.10, whichever is greater	\$15.00	M	Y	\$15.00
DS.27.12	Access Ways (includes crossings)					
DS.27.13	Residential	Per driveway	\$227.00	M	Y	\$233.00
DS.27.14	Rural	Per driveway	\$366.00	M	Y	\$376.00
DS.27.15	Drainage where no road or access works					
DS.27.16	Minimum Charge	Or Fee DS.27.17, whichever is greater	\$268.00	M	Y	\$275.00
DS.27.17	Charge per linear metre	Per linear metre Or Fee DS.27.16, whichever is greater	\$1.80	M	Y	\$1.90
DS.28	Car Parking Areas	Maximum of 4 spaces For greater than 4 spaces - Fee DS.28 Plus Fee DS.30	\$220.00	M	Y	\$226.00
DS.29	On site stormwater detention		\$344.00	M	Y	\$353.00
DS.30	Certifiers' review (Engineering or Building) of works	\$346.50 for first hour, then \$173.20 per hour or part thereof	POA	M	Y	POA
DS.31	Amended Construction Certificate (Civil Works) or Subdivision Construction Certificate - Minor change to CC	25% of original CC Fee	POA	M	Y	POA
DS.32	Amended Construction Certificate (Civil Works) or Subdivision Construction Certificate - Major change to CC	50% of original CC Fee	POA	M	Y	POA
DS.33	Issue 88B signing of Plan (and related documents)		\$165.00	M	X	\$169.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.34	Compliance Certificate (Civil Works) or Subdivision Works Inspections	Plus Fees DS.27 - DS.30 See Clause 6.4 EPA Act				
DS.34.1	Full width road construction					
DS.34.2	Residential, commercial & industrial					
DS.34.3	Minimum Charge	Or Fee DS.34.4, whichever is greater	\$1,581.00	M	Y	\$1,624.00
DS.34.4	Charge per linear metre	Per linear metre Or Fee DS.34.3, whichever is greater	\$40.20	M	Y	\$41.00
DS.34.5	Rural Road					
DS.34.6	Minimum Charge	Or Fee DS.34.7, whichever is greater	\$1,235.00	M	Y	\$1,268.00
DS.34.7	Charge per linear metre	Per linear metre Or Fee DS.34.6, whichever is greater	\$18.00	M	Y	\$18.00
DS.34.8	Half width road construction					
DS.34.9	Residential, commercial & industrial					
DS.34.10	Minimum Charge	Or Fee DS.34.11, whichever is greater	\$1,179.00	M	Y	\$1,211.00
DS.34.11	Charge per linear metre	Per linear metre Or Fee DS.34.10, whichever is greater	\$30.00	M	Y	\$31.00
DS.34.12	Access Ways (includes crossings)					
DS.34.13	Residential	Per driveway	\$458.00	M	Y	\$470.00
DS.34.14	Rural	Per driveway	\$743.00	M	Y	\$763.00
DS.34.15	Drainage where no Road or access works					
DS.34.16	Minimum Charge	Or Fee DS.34.17, whichever is greater	\$201.00	M	Y	\$206.00
DS.34.17	Charge per linear metre	Per linear metre Or Fee DS.34.16, whichever is greater	\$2.15	M	Y	\$2.20
DS.35	Car Parking Areas Compliance Certificate	Maximum of 4 spaces For greater than 4 spaces - Fee DS.35 Plus Fee DS.37	\$384.00	M	Y	\$394.00
DS.36	On-site stormwater detention		\$589.00	M	Y	\$605.00
DS.37	Certifiers' review (Engineering or Building) of works	\$346.50 for first hour, then \$173.20 per hour or part thereof	POA	M	Y	POA
DS.38	Re-inspection fee (where job not ready)		\$279.00	M	Y	\$287.00
DS.39	Subdivision Certificate Fees					
DS.39.1	Subdivision Certificate					
DS.39.2	Torrens Title					
DS.39.3	Torrens Title	Plus Fee DS.39.4 Plus Fees DS.65 - DS.65.4 (where applicable)	\$359.00	M	X	\$369.00
DS.39.4	Charge Per Lot as shown on plan	Plus Fee DS.39.3 Plus Fees DS.65 - DS.65.4 (where applicable)	\$180.00	M	X	\$185.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.39.5	Community Title					
DS.39.6	Community Title	Plus Fee DS.39.7 Plus Fees DS.65 - DS.65.4 (where applicable)	\$695.00	M	X	\$714.00
DS.39.7	Charge Per Lot as shown on plan	Plus Fee DS.39.6 Plus Fees DS.65 - DS.65.4 (where applicable)	\$180.00	M	X	\$185.00
DS.39.8	Strata title					
DS.39.9	Strata title	Plus Fee DS.39.10 Plus Fee DS.40	\$574.00	M	X	\$590.00
DS.39.10	Charge Per Lot as shown on plan	Plus Fee DS.39.9 Plus Fee DS.40	\$180.00	M	X	\$185.00
DS.40	Mandatory inspection prior to release of Strata Certificate	\$346.20 for first hour, then \$173.20 per hour or part thereof	POA	M	X	POA
DS.41	Re-certification of previously approved plan/Subdivision Certificate		\$221.00	M	X	\$227.00
DS.42	Performance Security Application & Administration Fee					
DS.42.1	Administration Fee - Security for works with a value of less than \$10,000		\$354.00	M	Y	\$364.00
DS.42.2	Administration Fee - Security for works with a value of \$10,000 or more		\$1,234.00	M	Y	\$1,267.00
ADDITIONAL APPLICATION FEES						
DS.43	Integrated Development					
DS.43.1	Administration fee payable to Council in addition to DA Fee	See Clause 253 (1) EP&A Reg 2000	\$140.00	S	X	\$140.00
DS.43.2	Fee payable to each approval body in addition to DA fee	See Clause 253 (4) EP&A Reg 2000	\$320.00	S	X	\$320.00
DS.44	Development Requiring Concurrence					
DS.44.1	Administration fee payable to Council in addition to DA Fee	See Clause 252A (1) EP&A Reg 2000	\$140.00	S	X	\$140.00
DS.44.2	Fee payable to each concurrence authority in addition to DA Fee	See Clause 252A (5) EP&A Reg 2000	\$320.00	S	X	\$320.00
DS.45	Designated Development					
DS.45.1	Administration fee payable to Council in addition to DA Fee	See Clause 251 EP&A Reg 2000	\$920.00	S	X	\$920.00
DS.45.2	Residential Apartment Building	Payable for DA modification if referred to Design Review Panel see Clause 248 EP&A Reg 2000	\$3,000.00	S	X	\$3,000.00
MODIFICATION AND REVIEW OF DEVELOPMENT CONSENT						
DS.46	Modification of Consent Section 4.55 EP&A Act	See Clause 258 EP&A Reg 2000				
DS.46.1	Minor error, misdescription or miscalculation only (by Applicant) - Section 4.55 (1)		\$71.00	S	X	\$71.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.46.2	Modification involving minimal environmental impact- Section 4.55 (1A) or Section 4.56 (1)	50% of original DA fee, OR \$645.00 (whichever is less), Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47	Modification not of minimal environmental impact- Section 4.55 (2) or Section 4.56 (1)					
DS.47.1	Original DA fee less than \$100	50% of original DA fee, Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47.2	Original DA fee \$100 or more, but no building, demolition or work	50% of original DA fee, Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47.3	Dwelling \$100,000 or less	\$190.00 Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47.4	Other Development up to \$5,000	\$55.00 Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47.5	Other Development \$5,001 - \$250,000	\$85.00 Plus \$1.50 each \$1,000, Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47.6	Other Development \$250,001 - \$500,000	\$500.00 Plus \$0.85 each \$1,000 above \$250,000 Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47.7	Other Development \$500,001 - \$1,000,000	\$712.00 Plus \$0.50 each \$1,000 above \$500,000 Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47.8	Other Development \$1,000,001 - \$10,000,000	\$987.00 Plus \$0.40 each \$1,000 above \$1,000,000 Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47.9	Other Development more than \$10,000,000	\$4,737.00 Plus \$0.27 each \$1,000 above \$10,000,000 Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.47.10	Residential Apartment Building - Modification of consent (See Clause 4.55 (2) of the EP&A Act and Clause 115 (3) of the EP&A Reg 2000)	\$760.00 Plus Fees DS.47.1 - DS.47.9, where applicable	POA	S	X	POA
DS.48	Review of Determination DA - Under Section 8.2 of EP&A Act 1979	See Clause 257 EP&A Regulations 2000				
DS.48.1	Does not involve erecting a building, demolition or work	50% of original DA fee, Plus Fee DS.6 Notification Fee where required	POA	S	X	POA
DS.48.2	Dwelling house \$100,000 or less	\$190.00 Plus Fee DS.6 Notification Fee where required	POA	S	X	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.49	Review of Rejection of 8.2 Application	See Clause 257A EP&A Regulations 2000				
DS.49.1	Less than \$100,000.00		\$55.00	S	X	\$55.00
DS.49.2	More than \$100,000.00 and less than \$1,000,000.00		\$150.00	S	X	\$150.00
DS.49.3	More than \$1,000,000.00		\$250.00	S	X	\$250.00
DS.50	Other Development based on estimated value					
DS.50.1	Up to \$5,000		\$55.00	S	X	\$55.00
DS.50.2	\$5,001 - \$250,000	\$85.00 Plus \$1.50 each \$1,000 above \$5,000	POA	S	X	POA
DS.50.3	\$250,001 - \$500,000	\$500.00 Plus \$0.85 each \$1,000 above \$250,000	POA	S	X	POA
DS.50.4	\$500,001 - \$1,000,000	\$712.00 Plus \$0.50 each \$1,000 above \$500,000	POA	S	X	POA
DS.50.5	\$1,000,001 - \$10,000,000	\$987.00 Plus \$0.40 each \$1,000 above \$1,000,000	POA	S	X	POA
DS.50.6	More than \$10,000,000	\$4,737.00 Plus \$0.27 each \$1,000 above \$10,000,000	POA	S	X	POA
DS.51	Review of Modification Determination - under Section 8.9 of EP&A Act 1979	See Clause 258A EP&A Regulations 2000				
DS.51.1	Review where modification application refused or conditions imposed	50% of original DA fee, Plus Fee DS.6 Notification Fee	POA	S	X	POA
DS.52	Amend Development, Section 4.55 or Section 8.2 application prior to determination					
DS.52.1	Administration fee	10% of DA Fee Plus Fee DS.6 Notification Fee where required	POA	M	X	POA
CERTIFICATES AND DOCUMENTS						
DS.53	Certificates/Reports					
DS.53.1	S10.7 Planning Certificate	See Clause 259 of EP&A Regulations 2000				
DS.53.2	S10.7 (2) Planning Certificate		\$53.00	S	X	\$53.00
DS.53..4	S10.7 (5) Planning Certificate	Certificate where advice is provided under Section 107 (5) of the Act	\$133.00	S	X	\$133.00
DS.53..5	Certified copy of S10.7 Planning Certificate	Plus Fee DS.53.6 where applicable	\$53.00	S	X	\$53.00
DS.53..6	Fax or postage of certified copy of S10.7 (2) or S10.7 (5) Planning Certificate		\$17.00	F	X	\$17.45
DS.54	S6.23 (2) Building Certificates	See Clause 260 of EP&A Regulations 2000				
DS.54.1	Class 1 (fee per dwelling) & Class 10 Buildings		\$250.00	S	X	\$250.00
DS.54.2	Additional Inspections		\$90.00	S	X	\$90.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.55	Class 2-9 Buildings					
DS.55.1	Not Exceeding 200 square metres		\$250.00	S	X	\$250.00
DS.55.2	Exceeding 200 square metres but not exceeding 2,000 square metres	\$250.00 Plus \$0.50 per m2, over 200m2	POA	S	X	POA
DS.55.3	Exceeding 2,000 square metres	\$1,165.00 Plus \$0.075 per m2, over 2,000m2	POA	S	X	POA
DS.56	Unapproved buildings as described in Clause 260 (3A), (3B) & (3C) of EP&A Regulations 2000		POA	S	X	POA
DS.56.1	Copy of Building Certificate	See Clause 261 EP&A Regulations 2000	\$13.00	S	X	\$13.00
DS.57	Drainage Diagram		\$23.30	S	X	\$23.30
DS.58	Sewer Reference Sheet	where Drainage Diagram is unavailable	\$19.90	F	X	\$20.00
DS.59	Map Extract Certificate	See Clause 262 EP&A Regulations 2000	\$53.00	S	X	\$53.00
DS.60	Registration of all Part 4A or Complying Development Certificates (incl. Construction, Compliance, Occupation and Subdivision Certificates)	See Clause 263 EP&A Regulations 2000	\$36.00	S	X	\$36.00
DS.61	Submission of Annual Fire Safety Statement		\$92.70	F	X	\$95.00
DS.62	Certificate of Stage of Building Work		\$176.00	M	Y	\$181.00
DS.63	Swimming Pools Act					
DS.63.1	Application for Exemption	See Clause 13 Swimming Pools Regulation 2008	\$70.00	S	X	\$70.00
DS.63.2	Swimming Pool Safety Inspection by accredited certifier - first inspection	See Clause 18 (a) Swimming Pools Regulation 2008	\$150.00	S	X	\$150.00
DS.63.3	Swimming Pool Safety Inspection by accredited certifier - follow up inspection	See Clause 18 (a) Swimming Pools Regulation 2008	\$100.00	S	X	\$100.00
DS.63.4	Register a swimming pool	See Clause 18 (d) Swimming Pools Regulation 2008	\$10.00	S	X	\$10.00
DS.63.5	Provision of Pool Register information - To owner or tenant or their agent only	See Clause 18 (d) Swimming Pools Regulation 2008	\$10.00	S	X	\$10.00
DS.63.6	Swimming Pool Resuscitation Sign		\$26.80	M	Y	\$27.50
DS.64	S88G Certificate	See Clause 43 Conveyancing (General) Regulations 2013				
DS.64.1	S88G Certificate - no inspection required	See Clause 43(B) Conveyancing (General) Regulations 2013	\$10.00	S	X	\$10.00
DS.64.2	S88G Certificate - inspection required	See Clause 43(A) Conveyancing (General) Regulations 2013	\$35.00	S	X	\$35.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.65	Endorsement of Legal Documents relating to development and subdivision					
DS.65.1	Section 88B		\$212.00	M	X	\$218.00
DS.65.2	Section 88E, positive covenant and restrictions-as-to-user (RATU)		\$212.00	M	X	\$218.00
DS.65.3	Endorsement of amended 88B or 88E		\$212.00	M	X	\$218.00
DS.65.4	Endorsement of Legal Documents by Council Resolution and Seal (where required)		\$525.00	M	X	\$539.00
DS.66	Maps, Plans & Documents					
DS.66.1	Copies of Building Plans					
DS.66.2	Customer printing approved plans from DA Tracker		Free	N		Free
DS.66.3	Copy of Approved Plans (per DA or CC approval) - Class 1 and 10		\$85.50	M	X	\$88.00
DS.66.4	Copy of Approved Plans (per DA or CC approval) - Class 2 - 9		\$163.00	M	X	\$167.00
DS.67	Other Plans					
DS.67.1	B1 sheet		\$13.80	M	X	\$14.00
DS.67.2	A1 sheet		\$11.30	M	X	\$12.00
DS.67.3	A2 sheet		\$6.20	M	X	\$6.40
DS.67.4	A3 sheet		\$1.75	M	X	\$1.80
DS.67.5	A4 sheet		\$0.90	M	X	\$0.95
DS.68	Photocopies					
DS.68.1	Black & white - A4	Per copy	\$0.88	F	X	\$0.90
DS.68.2	Black & white - A3	Per copy	\$1.75	F	X	\$1.80
DS.68.3	Studies, reports & other documents	Cost Plus 50%	POA	M	X	POA
DS.69	Administration Fees for Withdrawn Applications and Certificates					
DS.69.1	Administration Fee: Cancelled or withdrawn applications for certificates, diagrams, etc. (deducted from refund)		\$38.10	M	Y	\$39.00
DS.69.2	Administration Fee: Cancelled or withdrawn applications for DA, CC (building and engineering), S96, S8.2 applications (deducted from refund)		\$75.20	M	Y	\$77.00
DS.70	Refunds for Withdrawn Applications and Certificates- (DA, CC, CDC, SC, S4.55, S8.2 only)					
DS.70.1	Withdrawn within 3 days of lodgement - 100% of DA	100% of DA Fee, Admin, Scanning	POA	M	X	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
DS.70.2	Withdrawn/Refund (prior to assessment) - 50% of DA Fee (excluding Scanning, Admin Fee and PlanFirst levy)	50% of DA Fee only	POA	M	X	POA
DS.70.3	Withdrawn/Refund (after 7 day letter issued) - the amount will be assessed based on the work performed by Council	Based on work done and staff time	POA	M	X	POA
MISCELLANEOUS FEES						
DS.71	Flood level advice - Basic	Letter confirming 1:100 level only	\$113.00	M	Y	\$116.00
DS.72	Flood level advice - Detailed	Letter confirming 1:100 level, likely velocity, site specific matters etc.	\$562.00	M	Y	\$577.00
DS.73	Flood level advice - CDC	Letter confirming 1:100 level, likely velocity, site specific matters etc.	\$562.00	M	Y	\$577.00
DS.74	Amusement devices	As defined Section 3 of Construction Safety Act	\$61.80	M	X	\$63.00
DS.75	Fees, Charges or Penalties permitted under legislation other than LGA	As specified in relevant legislation	POA	S	X	POA
DS.76	Applications under Section 68 of the Local Government Act					
DS.76.1	Solid fuel heater Approval	S68 Activity under the Local Government Act 1993	\$232.00	R	X	\$238.00
DS.76.2	Application and Inspection of a structure associated with manufactured or relocatable home and completion certificate	S68 Activity under the Local Government Act 1993	\$543.00	R	X	\$558.00
DS.76.3	Reinspection of a structure associated with manufactured or relocatable home and completion certificate	S68 Activity under the Local Government Act 1993	\$180.00	R	X	\$185.00
DS.76.4	Other Section 68 Applications		\$232.00	R	X	\$238.00
WRITTEN ADVICE						
DS.77	Written advice regarding Development Consent	\$133.75 per hour or part thereof (Minimum Fee \$133.75)	POA	P	Y	POA
DS.78	Written advice regarding Building Consent	\$133.75 per hour or part thereof (Minimum Fee \$133.75)	POA	P	Y	POA
DS.79	Response to written request involving interpretation or clarification of information/documents	\$133.75 per hour or part thereof (Minimum Fee \$133.75)	POA	P	Y	POA
DS.80	Written advice regarding contaminated land enquiries	\$133.75 per hour or part thereof (Minimum Fee \$133.75)	POA	P	Y	POA
DS.81	Written advice regarding exempt subdivision development	\$133.75 per hour or part thereof (Minimum Fee \$133.75)	POA	P	Y	POA
DS.82	Prelodgement Meetings - General	Per hour (Minimum Fee \$577.00)	POA	P	Y	POA
DS.83	Prelodgement Meetings - Major	Per hour (Minimum Fee \$866.00)	POA	P	Y	POA
DS.84	Enquiries using the Electronic Housing Code		Free	N		Free

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
STRATEGIC PLANNING SERVICES						
ADDITIONAL APPLICATION FEES						
SP.1	Application to Prepare Local Environmental Plans (LEP's) or Preparation/Amendment of Development Control Plan (DCP)					
SP.1.1	Planning proposals relating to Section 73A of the Environment Planning and Assessment Act 1979 matters		\$2,349.40	M	X	\$2,410.85
SP.1.2	Planning proposal - Reclassification of land only	\$17,955.00, Plus the cost of specialist advice and studies required Refund of 90% of fee if applicant withdraws prior to Council determination. Refund of 50% of fee if Council resolves not to proceed to Gateway Determination. Refund of 40% of fee if Gateway Determination is not to proceed. In all other circumstances, there will be no refund	POA	M	X	POA
SP.1.3	Planning proposal - Minor - relating to LEP Definitions, Clauses, Heritage Listings or minor additional permitted uses within an existing zone	\$11,222.00, Plus the cost of specialist advice and studies required Refund of 90% of fee if applicant withdraws prior to Council determination. Refund of 50% of fee if Council resolves not to proceed to Gateway Determination. Refund of 40% of fee if Gateway Determination is not to proceed. In all other circumstances, there will be no refund	POA	M	X	POA
SP.1.4	Planning proposal - Major - relating to a change of zoning and/or minimum allotment size provisions (and development yield is below 20 lots)	\$28,055.00, Plus the cost of specialist advice and studies required Refund of 90% of fee if applicant withdraws prior to Council determination. Refund of 50% of fee if Council resolves not to proceed to Gateway Determination. Refund of 40% of fee if Gateway Determination is not to proceed. In all other circumstances, there will be no refund	POA	M	X	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
SP.1.5	Planning proposal - Significant - relating to a significant change of zoning and/or other provisions (and development yield exceeds 20 lots and/or development cost is more than \$10 million)	\$56,111.00, Plus the cost of specialist advice and studies required Refund of 90% of fee if applicant withdraws prior to Council determination. Refund of 50% of fee if Council resolves not to proceed to Gateway Determination. Refund of 40% of fee if Gateway Determination is not to proceed. In all other circumstances, there will be no refund	POA	M	X	POA
SP.1.6	Preparation or variation to DCP - Minor - changes to existing DCP (eg. Minor changes to wording, diagrams)	Quotation on application - written response will be quoted at professional rate per hour (as per Fee FS.1)	POA	M	X	POA
SP.1.7	Preparation or variation to DCP - Major - involving significant changes (eg. New DCP chapter)	Quotation on application - written response will be quoted at professional rate per hour for senior staff (as per Fee FS.1)	POA	M	X	POA
SP.2	Advertising of Planning Proposals and DCP Variations					
SP.2.1	Advertising for all applications (payable in addition to fee for planning proposal and/or DCP variation fee)	Plus Fees SP.1.1 - SP.1.7 Plus Fees SP.2.2 - SP.2.4	\$432.85	P	X	\$445.00
SP.2.2	Requiring adjoining owners letters only (up to 20 properties)		\$186.75	M	X	\$192.00
SP.2.3	Requiring adjoining owners letters only (21 to 100 properties)		\$392.50	M	X	\$403.00
SP.2.4	Requiring adjoining owners letters only (more than 100 properties)		\$530.45	M	X	\$544.00
CERTIFICATES AND DOCUMENTS						
SP.3	Hawkesbury Development Control Plan					
SP.3.1	Hard Copy - DCP & Appendices	See Clause 19 EP&A Reg 2000	\$136.50	M	X	\$140.20
SP.3.2	Hard Copy - DCP only	See Clause 19 EP&A Reg 2000	\$96.80	M	X	\$99.40
SP.3.3	Hard Copy - Appendices only	See Clause 19 EP&A Reg 2000	\$69.55	M	X	\$71.40
SP.3.4	CD Rom	See Clause 19 EP&A Reg 2000	\$33.50	M	X	\$34.40
SP.3.5	Download from www.hawkesbury.nsw.gov.au	See Clause 19 EP&A Reg 2000	Free	N		Free
SP.4	Local Environmental Plan 1989 or 2012					
SP.4.1	Written document		\$16.20	M	X	\$16.65
SP.4.2	Download LEP 1989 maps from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.4.3	Coloured map set (LEP 1989 only)		\$450.45	M	X	\$462.60

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
SP.4.4	Single colour map (LEP 1989 only)		\$59.55	M	X	\$61.15
SP.4.5	Download LEP 2012 maps from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.4.6	Coloured map set (LEP 2012 only)		POA	M	X	POA
SP.4.7	Single colour map (LEP 2012 only)		POA	M	X	POA
SP.5	Development Contribution Plan (S94 Plan and S94a Plan)					
SP.5.1	Hardcopy of Plan	See Clause 38 EP&A Reg 2000	\$9.00	M	X	\$9.25
SP.5.2	Internet download	See Clause 38 EP&A Reg 2000	Free	N		Free
SP.6.3	Planning Studies					
SP.6.4	Hawkesbury Residential Land Strategy					
SP.6.5	Written document		\$20.00	M	X	\$20.00
SP.6.6	Download from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.6.7	Hawkesbury Employment Land Strategy					
SP.6.8	Written document		\$22.00	M	X	\$22.00
SP.6.9	Download from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.6.10	Hawkesbury Floodplain Risk Management Study and Plan					
SP.6.11	Written document		\$50.00	M	X	\$50.00
SP.6.12	Download from www.hawkesbury.nsw.gov.au		Free	N		Free
MISCELLANEOUS FEES						
SP.7	Infrastructure Contribution Payment Rates (under Section 94/94a Plans)	Refers to Sections 7.11 and 7.12 of the Environmental Planning and Assessment Amendment Act 2017 (NSW)				
SP.7.1	Provision of local infrastructure including, but not limited to, car parks, community facilities, land acquisition, park improvements, plan administration, recreation facilities, road works, stormwater drainage	As per Section 94/94a Plan, Adopted by Council, indexed accordingly	POA	F	X	POA
SP.8	Drainage Works	S64 Local Government Act 1993				
SP.8.1	Drainage Catchment 1	Per m2 of site area	POA	F	X	POA
SP.8.2	Drainage Catchment 2	Per m2 of site area	POA	F	X	POA
SP.8.3	Drainage Catchment 3	Per m2 of site area	POA	F	X	POA
SP.8.4	Drainage Catchment 4	Per m2 of site area	POA	F	X	POA
SP.8.5	Drainage Catchment 5	Per m2 of site area	POA	F	X	POA
SP.8.6	Drainage Catchment 6	Per m2 of site area	POA	F	X	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CONSTRUCTION AND MAINTENANCE						
CONSTRUCTION AND MAINTENANCE						
CM.1	Road Opening Permit		\$224.70	F	X	\$230.75
	Restoration charges below must be paid in addition to the Road Opening Permit. Unless otherwise stated, all charges are per m2 and minimum area charged is 2m2					
	Also, any work performed adjacent to a state road or town centre, will incur an additional charge for traffic control to RMS standards, based on actual cost plus 5%					
CM.2	Driveways- Restoration					
CM.2.1	Concrete					
CM.2.2	Residential driveways 100mm thick	Per m2 (Minimum area 2m2)	\$309.00	F	X	\$317.35
CM.2.3	Industrial driveways 150mm thick concrete	Per m2 (Minimum area 2m2)	\$376.30	F	X	\$386.45
CM.2.4	Pavers					
CM.2.5	Returned to Council's Works Depot in good order	Per m2 (Minimum area 2m2)	\$401.70	F	X	\$412.55
CM.2.6	Where Council is required to supply pavers	Per m2 (Minimum area 2m2)	\$483.75	F	X	\$496.80
CM.2.7	Bitumen surfaces/paths	Per m2 (Minimum area 2m2)	\$188.80	F	X	\$193.90
CM.2.8	Formed paths - earth, grassed or gravel	Per m2 Up to 15m2 (Minimum area 2m2)	\$151.70	F	X	\$155.80
CM.2.9	Formed paths - earth, grassed or gravel	For areas greater than 15m2, the first 15m2 is charged as per Fee CM.2.8, Plus \$28.84 per m2 thereafter	POA	F	X	POA
CM.2.10	Non-Formed paths (All rural areas)	Per m2 (Minimum area 2m2)	\$13.90	F	X	\$14.30
CM.2.11	Driveway Inspections Fees (Residential)					
CM.2.12	First 2 inspections		\$146.05	F	X	\$150.00
CM.2.13	Subsequent inspections		\$78.75	F	X	\$80.90
CM.2.14	Driveway Inspections Fees (Commercial/Industrial)					
CM.2.15	Inspection - Commercial/Industrial		\$303.35	F	X	\$311.55
CM.3	Footpaths - Restoration					
CM.3.1	Concrete path	Per m2 (Minimum area 2m2)	\$267.25	F	X	\$274.45
CM.3.2	Concrete with bitumen/asphalt surface paths	Per m2 (Minimum area 2m2)	\$281.80	F	X	\$289.40
CM.4	Kerbing and Guttering - Restoration	Per linear metre				
CM.4.1	Concrete kerb and gutter	Per metre (Minimum length 2m)	\$353.15	M	X	\$362.70
CM.5	Roads - Restoration					
CM.5.1	Formed roads (earth or gravel)	Per m2 (Minimum area 2m2)	\$209.15	M	X	\$214.80
CM.5.2	Bitumen or asphalt surface (max 23mm thick A.C.)					
CM.5.3	Per opening up to 50m2	Per m2 (Minimum area 2m2)	\$281.90	M	X	\$289.50

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CM.5.4	Per opening after the first 50m2	Fee CM.5.3 per m2 Plus \$223.80 per m2 thereafter	POA	M	X	POA
CM.5.5	Asphaltic concrete pavement (deep lift)					
CM.5.6	Per opening up to 35m2 (Minimum 2m2)	Per m2 Up to 35m2 (Minimum area 2m2) For areas greater than 35m2, the first 35m2 is charged as per Fee CM.5.6	\$373.75	M	X	\$383.85
CM.5.7	Per opening after the first 35m2	Plus \$326.85 per m2 thereafter	POA	M	X	POA
CM.5.8	Concrete pavement roads	Per m2 (Minimum area 2m2)	POA	M	X	POA
CM.6	Kerbing and Guttering - New Construction					
CM.6.1	Kerbing and guttering construction					
CM.6.2	50% of the cost of the work	As per Contractors' charges	POA	F	Y	POA
CM.6.3	25% for side boundary on corner block	As per Contractors' charges	POA	F	Y	POA
CM.7	Private Works / Advertising Signs					
CM.7.1	Industrial Area Advertising Boards					
CM.7.2	Name & Address only		\$182.30	R	X	\$187.20
CM.7.3	Annual charge for maintaining Name and Address only sign		\$127.30	R	X	\$130.75
CM.7.4	Name, Address with Logo		\$271.70	R	X	\$279.05
CM.7.5	Annual charge for maintaining Name, Address with Logo sign		\$190.90	R	X	\$196.05
CM.8	Traffic Control Barrier Fee					
CM.8.1	Barricades on footways, emergency barricades and lights & temporary footway crossings		POA	F	X	POA
IRRIGATION LICENCE FEE						
CM.9	Permit to Irrigate Fee		\$400.50	M	X	\$411.30
CM.9.1	Annual Licence Fee		\$168.55	M	X	\$173.10
OTHER FEES						
CM.10	Road Occupancy					
CM.10.1	Permit to occupy road/footpath for Event purposes - must be accompanied by a Traffic Management Plan	Per day or part thereof	POA	M	X	POA
CM.10.2	Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Regional/Local Roads in Non-Commercial areas - must be accompanied by a Traffic Management Plan, if required	Per week or part thereof		M	X	\$230.75

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CM.10.3	Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Regional/Local Roads in Commercial areas - must be accompanied by a Traffic Management Plan, if required	Per day or part thereof		M	X	\$230.75
CM.10.4	Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Roads and Maritime Services (RMS) controlled roads	Applications must be approved by RMS prior to consideration by Council		M	X	POA
CM.10.5	Construction Establishment Fee		\$898.70	M	X	\$923.00
CM.10.6	Construction Zone	Per Week Per 12.5m (truck length)	\$112.40	M	X	\$115.45
CM.11	Sale of Tender Documents					
CM.11.1	Sale of Tender documents (printing, paper, expertise, overheads)		POA	R	Y	POA
CM.12	Road Closures					
CM.12.1	Assess Traffic Management Plan		POA	F	X	POA
DESIGN AND MAPPING SERVICES						
SALES						
DM.1	Sale of Maps	Supplied from Geographical Information System				
DM.1.1	Category 1 : Maps displaying cadastral data, creeks, rivers and contours	Prices for 1-10 sheets Price for 11 copies or more on application				
DM.1.2	A0 sheet		\$58.90	F	X	\$60.50
DM.1.3	A1 sheet		\$56.15	F	X	\$57.65
DM.1.4	A2 sheet		\$36.70	F	X	\$37.70
DM.1.5	A3 sheet		\$27.40	F	X	\$28.15
DM.1.6	A4 sheet		\$19.90	F	X	\$20.45
DM.1.7	Category 2 : Maps displaying aerial photography, slope data, vegetation or data requiring manipulation.	Prices for 1-10 sheets Price for 11 copies or more on application				
DM.1.8	A0 sheet		\$103.25	F	X	\$106.05
DM.1.9	A1 sheet		\$98.15	F	X	\$100.80
DM.1.10	A2 sheet		\$83.10	F	X	\$85.35
DM.1.11	A3 sheet		\$56.95	F	X	\$58.50
DM.1.12	A4 sheet		\$51.40	F	X	\$52.80
DM.1.13	Sale of Tender Documents					
DM.1.14	Sale of Tender Documents (printing, paper, expertise, overheads)	At cost	POA	F	Y	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
ROAD NAMING - NEW ROAD						
DM.2	Road Naming Application Fee	Naming of newly created Public and Private Roads - The Fee is for up to and including 5 roads (road names) per application within the one site. More than 5 road names will be priced in multiple blocks of 5 road names. The Fee excludes the sign and erection of the sign.	\$816.90	F	X	\$840.00
PARKS AND RECREATION - HAWKESBURY SPORTS COUNCIL						
PLAYER FEE						
SC.1	Registered Player Fee	Per player	\$7.20	E	Y	\$7.20
GROUND AND FACILITY FEES						
SC.2	Basic Ground booking fee	Per field Per discipline season	\$765.00	E	Y	\$765.00
SC.3	Casual Ground Hire	Full day	\$211.00	E	Y	\$211.00
BENSONS SPORTS FIELDS						
SC.4	Casual Turf Wicket Hire	Not including preparation fee	\$395.00	E	Y	\$395.00
SC.5	Casual Turf Wicket Preparation Fee		\$235.00	E	Y	\$235.00
SC.6	Casual Synthetic Wicket Hire		\$211.00	E	Y	\$211.00
SC.7	Casual Bensons Other Ground Hire		\$211.00	E	Y	\$211.00
OWEN EARLE OVAL						
SC.8	Owen Earle Oval	Not including preparation fee	\$513.00	E	Y	\$513.00
SC.9	Owen Earle Turf Wicket Preparation		\$270.00	E	Y	\$270.00
CANTEEN HIRE FEES						
SC.10	Per discipline season		\$400.00	E	Y	\$400.00
SC.11	Casual Hire	Per day Plus Fee SC.12	\$165.00	E	Y	\$170.00
SC.12	Casual Hire - Refundable deposit		\$120.00	E	X	\$125.00
CALL OUT FEES						
SC.13	After hours call out fee for failing to secure buildings or turn off lights		\$155.00	E	Y	\$160.00
FLOODLIGHTING/ELECTRICITY CHARGES						
SC.14	Casual hire	Per hour	\$50.00	E	Y	\$52.00
SC.14.1	1 night	Per week, Per season	\$242.00	E	Y	\$250.00
SC.14.2	2 nights	Per week, Per season	\$480.00	E	Y	\$490.00
SC.14.3	3 nights	Per week, Per season	\$615.00	E	Y	\$630.00
SC.14.4	4 nights	Per week, Per season	\$820.00	E	Y	\$845.00
SC.14.5	5 nights	Per week, Per season	\$1,020.00	E	Y	\$1,050.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
SC.14.6	6 nights	Per week, Per season	\$1,255.00	E	Y	\$1,300.00
SC.14.7	7 nights	Per week, Per season	\$1,450.00	E	Y	\$1,500.00
KEYS						
SC.15	Refundable key deposit	Per key	\$25.00	E	X	\$25.00
SC.16	Replacement keys		\$25.00	E	Y	\$25.00
<p>Each user is required to pay \$25 per key per season. The deposit will be refunded upon the return of the key at the completion of the season</p> <p>To assist in the ground & facility security, every effort will be made to limit the number of keys issued to each ground user. Users are required to return keys at the end of each season</p> <p>Additional or replacement keys, over and above the original key, will only be granted upon written application from the club, justifying why the key is required</p> <p>Associations using various fields must arrange for access to grounds through the home team of each particular ground</p>						
SECURITY/CLEANING BOND/ADMINISTRATION FEE						
SC.17	Casual bookings refundable security deposit					
SC.17.1	Small Events		\$250.00	E	X	\$260.00
SC.17.2	Large Events		\$1,044.00	E	X	\$1,070.00
SC.18	Casual Administration fee		\$155.00	E	Y	\$160.00
TENNIS AND NETBALL COURT HIRE						
SC.19	North Richmond Tennis Courts					
SC.19.1	Permanent Bookings					
SC.19.2	Per night hour		\$20.00	E	Y	\$20.00
SC.19.3	Per day hour		\$12.00	E	Y	\$12.00
SC.19.4	Casual Bookings					
SC.19.5	Per night hour		\$100.00	E	Y	\$100.00
SC.19.6	Per day hour		\$40.00	E	Y	\$40.00
SCHOOL HIRERS						
SC.20	Primary School	Per field, Per school year	\$320.00	E	Y	\$350.00
SC.21	High School	Per field, Per school year	\$490.00	E	Y	\$520.00
SC.22	Tennis Courts	Per court, Per school year	\$120.00	E	Y	\$130.00
SC.23	Netball Courts	Per court, Per school year	\$120.00	E	Y	\$130.00
SC.24	Primary School Sports Association (P.S.S.A.)	Per competitor, Per sport	\$3.20	E	Y	\$3.30
SC.25	School carnival and/or school event hire - Primary School	Per day	\$150.00	E	Y	\$150.00
SC.26	School carnival and/or school event hire - High School	Per day	\$200.00	E	Y	\$200.00
EVENT BIN HIRE						
SC.27	Supply, Hire & Emptying of Bins	Per bin, Per day	\$24.00	E	Y	\$25.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
COMMERCIAL ORGANISATIONS - HIRE FEES						
SC.28	Commercial hire fees for organisations	Charged at the above rates Plus 25% commercial levy	POA	E	Y	POA
WET WEATHER TRAINING FACILITY						
SC.29	Large area - day hire (no floodlighting)	Per hour	\$40.00	E	Y	\$40.00
SC.30	Small area - day hire (no floodlighting)	Per hour	\$20.00	E	Y	\$20.00
SC.31	Large area - night hire with floodlighting	Per hour	\$100.00	E	Y	\$100.00
SC.32	Small area - night hire with floodlighting	Per hour	\$50.00	E	Y	\$50.00
PARKS AND RECREATION - MCMAHONS PARK						
PLAYER FEE						
MP.1	Registered Player Fee	Per player	\$7.20	E	Y	\$7.20
GROUND AND FACILITY FEES						
MP.2 Basic Ground booking fee						
MP.2.1	Sports Oval per discipline season		\$765.00	E	Y	\$765.00
MP.2.2	Community Groups - per discipline season	Community groups, personal trainers, fitness groups etc Season is considered to be 6 months Does not include hire of lights	\$290.00	E	Y	\$298.00
MP.3 Casual Ground Hire						
MP.3.1	Full day		\$211.00	E	Y	\$211.00
MP.4 Canteen Hire						
MP.4.1	Per Discipline/Season			E	Y	\$280.00
MP.4.2	Per day		\$165.00	E	Y	\$170.00
FLOODLIGHTING/ELECTRICITY CHARGES						
MP.5	Casual hire	Per hour	\$50.00	E	Y	\$52.00
MP.6	1 night	Per week, per season	\$242.00	E	Y	\$250.00
MP.7	2 nights	Per week, per season	\$480.00	E	Y	\$490.00
MP.8	3 nights	Per week, per season	\$615.00	E	Y	\$630.00
MP.9	4 nights	Per week, per season	\$820.00	E	Y	\$845.00
MP.10	5 nights	Per week, per season	\$1,020.00	E	Y	\$1,050.00
KEYS						
MP.11	Refundable deposit	Per key	\$50.00	E	X	\$50.00
CALL OUTS						
MP.12	Failing to switch off floodlighting		\$160.00	E	Y	\$160.00
MP.13	Failing to secure Canteen/Hall building		\$165.00	E	Y	\$169.00
SECURITY/CLEANING BOND						
MP.14 Casual Bookings refundable security deposit Minimum charge						
MP.14.1	Small Events		\$250.00	E	X	\$260.00
MP.14.2	Large Events		\$1,044.00	E	X	\$1,070.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CASUAL SCHOOL HIRE						
MP.15	Primary School - 1 day per week	Per term	\$75.00	E	Y	\$77.00
MP.16	Primary School - 2 days per week	Per term	\$93.00	E	Y	\$96.00
MP.17	High School		POA	E	Y	POA
SCHOOL ATHLETICS CARNIVALS						
MP.18	Ground hire	Includes limited range of sporting equipment. Must be returned in the same condition	\$134.00	E	Y	\$138.00
MP.19	Canteen/Hall hire		\$72.00	E	Y	\$74.00
MP.20	Ground marking		\$85.00	E	Y	\$87.00
PARKS AND RECREATION - HAWKESBURY LEISURE CENTRES						
AQUATICS						
LC.1	General					
LC.1.1	Adult		\$5.90	E	Y	\$6.10
LC.1.2	Child		\$4.30	E	Y	\$4.40
LC.1.3	Concession		\$4.30	E	Y	\$4.40
LC.1.4	Family		\$19.20	E	Y	\$19.80
LC.1.5	Spectators		\$2.10	E	Y	\$2.20
LC.2	Vouchers	10 visit passes				
LC.2.1	Adult		\$50.50	E	Y	\$51.90
LC.2.2	Child		\$37.00	E	Y	\$38.00
LC.2.3	Pensioner		\$37.00	E	Y	\$38.00
LC.3	Spa, Sauna, Steamroom	Including swim				
LC.3.1	Casual		\$9.30	E	Y	\$9.60
LC.3.2	Concession		\$6.40	E	Y	\$6.60
LC.3.3	After activity spa		\$8.00	E	Y	\$8.20
LC.4	10 visit spa					
LC.4.1	Casual		\$83.00	E	Y	\$85.00
LC.4.2	Concession		\$56.00	E	Y	\$58.00
LC.5	Birthday parties	Rate per catered person, Plus Fee LC.7	\$27.00	E	Y	\$28.00
LC.6	Birthday parties - Non-catered person	Rate per non-catered person, Plus Fee LC.7	\$17.00	E	Y	\$18.00
LC.7	Birthday parties where number of children exceeds 14	Flat rate	\$55.00	E	Y	\$60.00
LC.8	Fun Days	Range from \$6.50 - \$10.00, based on type of activity	POA	E	Y	POA
LC.9	Aquatic Facility Hire					
LC.9.1	Carnivals					
Amended	Pool hire - 50 metre pool	Per hour	\$44.50	E	Y	\$100.00
Amended	Pool hire - 25 metre pool	Per hour	\$44.50	E	Y	\$80.00
LC.9.4	Student		\$3.90	E	Y	\$4.00
LC.9.5	Facilities					
LC.9.6	Inflatable	Per 30 minutes Minimum 1 hour booking	\$54.50	E	Y	\$56.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
LC.9.7	Water Slide	Per 30 minutes Minimum 1 hour booking	\$34.00	E	Y	\$35.00
LC.9.8	Lagoon	Per hour	\$23.00	E	Y	\$30.00
LC.9.9	Crèche Hire	Per hour	\$57.00	E	Y	\$60.00
LC.9.10	Aerobics room hire	Per hour	\$57.00	E	Y	\$60.00
LC.9.11	Lane Hire					
LC.9.12	Lane hire 25m	Per hour	\$39.00	E	Y	\$40.00
LC.9.13	Lane hire 50m	Per hour	\$44.20	E	Y	\$46.00
LC.10	Learn to Swim Lessons	Personal Aquatic Survival Skills				
LC.10.1	Infants		\$15.00	E	F	\$15.50
LC.10.2	Pre School and School Age		\$15.00	E	F	\$15.50
LC.10.3	Private Swimming Lesson	30 minutes	\$46.00	E	F	\$47.50
LC.10.4	School lesson Swim		\$7.40	E	F	\$7.60
LC.10.5	Holiday Program	5 lessons a week	\$72.00	E	F	\$74.00
LC.11	Squad	Including Swimwest squad participants Swimwest to provide coaching				
LC.11.1	Gold/Silver PLUS Squad Swim Pass	3 monthly pass	\$315.00	E	Y	\$365.00
LC.11.2	Gold/Silver PLUS Squad Swim Pass	Per fortnight, by direct debit	\$52.00	E	Y	\$54.00
LC.11.3	Bronze Squad Swim Pass	3 monthly pass	\$245.00	E	Y	\$280.00
LC.11.4	Bronze Squad Swim Pass	Per fortnight, by direct debit	\$39.50	E	Y	\$41.00
LC.11.5	Mini Squad Swim Pass	3 monthly pass	\$212.00	E	Y	\$240.00
LC.11.6	Mini Squad Swim Pass	Per fortnight, by direct debit	\$34.00	E	Y	\$35.00
LC.11.7	Casual Squads		\$12.00	E	Y	\$16.00
LC.11.8	Silver Squad ONLY Swim Pass	3 monthly pass	\$285.00	E	Y	\$320.00
LC.11.9	Silver Squad ONLY Swim Pass	Per fortnight, by direct debit	\$47.00	E	Y	\$48.00
LC.12	Pool Membership	Includes spa and sauna				
LC.12.1	12 Months	Single upfront membership	\$545.00	E	Y	\$560.00
LC.12.2	Single	Per fortnight, by direct debit	\$21.00	E	Y	\$25.00
LC.13	Water Polo					
LC.13.1	Water Polo Registration	Per season	\$83.00	E	Y	\$85.00
LC.13.2	Water Polo Game Fee	Weekly game/entry fee	\$4.20	E	Y	\$4.30
LC.13.3	Flipper Ball Registration	Per season	\$52.00	E	Y	\$55.00
HEALTH AND FITNESS MEMBERSHIP						
LC.14	Membership					
LC.14.1	12 months - New		\$950.00	E	Y	\$976.00
LC.14.2	12 months Renewal	Paid in full	\$835.00	E	Y	\$858.00
LC.14.3	12 months - Off Peak		\$715.00	E	Y	\$734.00
LC.14.4	Student Membership	Per fortnight, by direct debit Student verification required eg. Student Card	\$30.00	E	Y	\$31.00
LC.14.5	Easy pay - 12 month minimum term	Per fortnight, by direct debit		E	Y	\$34.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
LC.14.6	Easy pay - Peak	Per fortnight, by direct debit	\$40.00	E	Y	\$41.00
LC.14.7	Easy Pay - Off Peak	Per fortnight, by direct debit	\$30.00	E	Y	\$31.00
LC.14.8	PrYme Adults - per fortnight		\$22.50	E	Y	\$25.00
LC.14.9	PrYme Adults - per 6 months		\$270.00	E	Y	\$290.00
LC.14.10	PrYme - Casual		\$7.20	E	Y	\$7.40
LC.14.11	Joining Fee		\$80.00	E	Y	\$80.00
LC.14.12	Rehabilitation - 3 months		\$390.00	E	Y	\$400.00
LC.14.13	Corporate membership		\$720.00	E	Y	\$740.00
LC.14.14	Corporate membership (fortnight by direct debit)		\$30.00	E	Y	\$31.00
LC.14.15	Aqua-aerobics		\$11.30	E	Y	\$11.60
LC.14.16	Teen Gym Membership	Per fortnight	\$21.50	E	Y	\$25.00
LC.14.17	Personal training - Per Hour		\$64.00	E	Y	\$67.00
LC.14.18	Personal training - Per Hour (direct debit)		\$56.50	E	Y	\$60.00
LC.14.19	Personal training - 10 visit pack	Hourly sessions	\$565.00	E	Y	\$600.00
LC.14.20	PT Starter Pack	3 one hour sessions First time users only	\$170.00	E	Y	\$150.00
LC.15	Casual					
LC.15.1	Casual gym	Includes swim	\$19.50	E	Y	\$20.00
LC.15.2	Casual aerobics	Includes swim	\$19.50	E	Y	\$20.00
LC.15.3	Boot Camp	6 Weeks, 3 hourly sessions per week	\$155.00	E	Y	\$160.00
LC.15.4	Casual Kids Boot Camp	Hourly session Children aged between 5 and 11 years	\$10.00	E	Y	\$10.50
LC.16	Crèche					
LC.16.1	Crèche (member)	Per hour	\$2.10	E	Y	\$2.50
LC.16.2	Crèche (non member)	Per hour	\$4.70	E	Y	\$4.80
LC.16.3	Multi-Visit Pass	20 visits	\$130.00	E	Y	\$42.00
INDOOR STADIUM						
LC.17	Sports Hall Hire Standard					
LC.17.1	Commercial Competition Hire	Per court, Per hour	\$79.00	E	Y	\$81.50
LC.17.2	Competition Hire Senior (HDBA)	Per court, Per hour	\$53.00	E	Y	\$53.00
LC.17.3	General Hire - Peak	Per court, per hour Peak time considered 5pm - Close (Mon-Fri & Weekends)	\$59.00	E	Y	\$60.00
LC.17.4	General Hire - Off Peak	Per court, per hour Off-peak time considered before 5pm (Mon-Fri)	\$49.50	E	Y	\$50.00
LC.17.5	Casual user	Per person, Subject to availability of courts	\$5.00	E	Y	\$5.00
LC.17.6	Ball Hire	Flat rate	\$2.00	E	Y	\$2.00
LC.17.7	General Hire - Half Court	Per hour	\$32.00	E	Y	\$34.00
LC.17.8	General Hire - Regular (10 weeks)	Per hour, Per court (10 week minimum)	\$55.00	E	Y	\$57.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
LC.17.9	General Hire - Not for Profit groups (non HDBA)	Per hour, Per court - Flat Rate		E	Y	\$57.00
LC.17.10	Local School Sports Day Hire	Per day Entire facility - Subject to availability during school times		E	Y	\$800.00
LC.17.11	Event Hire Bond	Per day	\$1,000.00	E	X	\$1,000.00
LC.18	Badminton					
LC.18.1	Badminton	Per hour, per court	\$18.00	E	Y	\$20.00
LC.19	Team Sports					
LC.19.1	Adults	Per team, Per game	\$58.00	E	Y	\$60.00
LC.19.2	Junior - 10 years and under	Per team, Per game	\$43.00	E	Y	\$45.00
LC.19.3	Youth -11 years and over	Per team, Per game		E	Y	\$48.00
LC.20	School use	Hours (9am - 5pm)				
LC.20.1	Per Child/with instructor	Per participant	\$7.40	E	Y	\$7.50
LC.21	Meeting Room	Per hour	\$30.00	E	Y	\$30.00
LC.22	Crèche	Per hour	\$4.50	E	Y	\$4.60
LC.23	Creche Pass	40 visits	\$130.00	E	F	\$133.50
LC.24	Sports Membership Registration	Per person, per competition	\$25.00	E	Y	\$28.00
KIDZ MOVES						
LC.25	Learn-to-play	Per class	\$10.00	E	Y	\$10.50
LC.26	Holiday Sports Clinic	Per session	\$40.00	E	Y	\$42.00
PARKS AND RECREATION - RECREATION						
PARK BOOKINGS						
PR.1	Non Exclusive use events					
PR.1.1	Administration/Booking Fee					
PR.1.2	Events in Parks	Included but not limited to the following activities: Weddings, Events, Parties, Large gatherings, Markets or Activities involving temporary structures				
PR.1.3	Small to Medium Events	Up to 200 people Excluding War Memorial Events	\$66.00	P	Y	\$68.00
PR.1.4	Large Events	Over 200 people	\$110.00	F	Y	\$113.00
PR.1.5	Personal trainers/Boot camps	Per season Summer (September - March), Winter (April - August)	\$791.00	F	Y	\$812.00
PR.1.6	Personal trainers/Boot camps/Other Commercial users	Casual hourly rate	\$25.00	F	Y	\$26.00
PR.1.7	Wedding at McQuade Park	Per hour (Maximum 2 hours) Includes Booking Fee	\$120.00	F	Y	\$120.00
PR.1.8	Refundable Bond					
PR.1.9	Sporting/Community event	Minimum fee	\$200.00	P	X	\$200.00
PR.1.10	Corporate/Business event	Minimum fee	\$1,000.00	P	X	\$1,000.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
PR.2	Exclusive use events	Exclusive use is where the activity/event takes over the whole or part of a park and restricts usage to that area				
PR.2.1	Administration/Booking Fee					
PR.2.2	Community organisation event (not for profit)	Where the event is no more than 3 consecutive days				
PR.2.3	Set up - Prior to Event	Per day	\$330.00	P	Y	\$340.00
PR.2.4	Event days	Per day	\$875.00	P	Y	\$900.00
PR.2.5	Removal/Clean up - Post Event	Per day	\$330.00	P	Y	\$340.00
PR.2.6	Corporate/Business organisation event	Where the event is no more than 3 consecutive days				
PR.2.7	Set up - Prior to Event	Per day	\$567.00	F	Y	\$585.00
PR.2.8	Event days	Per day	\$1,123.00	F	Y	\$1,155.00
PR.2.9	Removal/Clean up - Post Event	Per day	\$562.00	F	Y	\$580.00
PR.2.10	Community/Corporate/Business organisation event Exclusive use events For areas less than 1000m2 or less than 40% of the park, a reduced fee of 50% applies	Where the event is more than 3 consecutive days	POA	F	Y	POA
PR.2.11	Refundable Bond					
PR.2.12	Sporting/Community event	Minimum fee	\$200.00	P	X	\$200.00
PR.2.13	Corporate/business event	Minimum fee	\$1,000.00	P	X	\$1,000.00
PR.3	Events Services					
PR.3.1	Electricity					
PR.3.2	Corporate/business organisation	Per day	\$96.00	P	Y	\$100.00
PR.3.3	Garbage Service					
PR.3.4	Delivery & Pick-up of bins	For Events held in Council owned parks only				
PR.3.5	1 to 10 bins		\$371.00	F	Y	\$381.00
PR.3.6	11 to 25 bins		\$742.00	F	Y	\$762.00
PR.3.7	Emptying Fee	Per bin	\$17.00	F	Y	\$17.50
PR.3.8	Replacement bin due to vandalism or theft		\$110.00	F	Y	\$110.00
PR.3.9	Toilet cleaning	Prior to event	\$88.00	P	Y	\$91.00
PR.4	Casual Use of Parks and Reserves					
PR.4.1	Park Access					
PR.4.2	Establishment fee for use of parks as compounds by Contractors		\$270.00	F	X	\$270.00
PR.4.3	Rental per week for compound site	Per m2	\$1.30	F	X	\$1.30
PR.4.4	Parks access administration fee		\$66.00	F	X	\$68.00
PR.4.5	Use of Parks and Reserves by Hot Air Balloons					
PR.4.6	Annual administration booking fee		\$66.00	P	Y	\$68.00
PR.4.7	Fee per launch, landing or tether	For annual bookings	\$27.00	R	Y	\$28.00
PR.4.8	Casual hire fee	Per launch, landing or tether	\$119.00	R	Y	\$123.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
PR.4.9	Circuses/Fairs/Carnivals and other similar size events					
PR.4.10	Set up/Removal/Non-Show days	Per day	\$563.00	F	Y	\$580.00
PR.4.11	Show days		\$1,125.00	F	Y	\$1,156.00
PR.4.12	Markets and Fetes (Excluding Windsor Mall)	Rate per day				
PR.4.13	Application Fee - Community		\$103.00	F	Y	\$106.00
PR.4.14	Application Fee - Commercial		\$515.00	F	Y	\$530.00
PR.4.15	Commercial Markets - Richmond Park	Per day within designated area	\$620.00	F	Y	\$620.00
PR.4.16	Other Markets		POA	F	Y	POA
PR.4.17	Use of park to access private property for building/landscape works					
PR.4.18	Administration fee		\$66.00	P	X	\$68.00
PR.4.19	Inspection fee		\$127.00	F	X	\$130.00
PR.4.20	Refundable Bond	Minimum	\$2,000.00	P	X	\$2,000.00
PR.4.21	Use of park by Registered Food Vans					
PR.4.22	Registered Food Van	Per van, per day		F	Y	POA
Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CAMPING FEES - UPPER COLO						
PR.6	Fee per person per night	Prepaid				
PR.6.1	Adult/Child over 5 years	Children aged 17 years and under must be supervised by an adult 18 years and above	\$12.00	F	Y	\$12.00
PR.6.2	Children under 5 years of age		Free	N		Free
PR.6.3	Family	2 adults and 2 children - children aged between 5 and 12 years	\$34.00	P	Y	\$34.00
PR.6.4	Group Booking	Minimum 50 people		F	Y	POA
PR.6.5	Cancellation Fee - More than 7 days prior to arrival	50% of fee paid Or \$50.00 minimum If the amount paid is less than \$50.00, whole payment will be forfeited	POA	P	Y	POA
PR.6.6	Cancellation Fee - Within 7 days of arrival	100% of fee paid	POA	P	Y	POA
	Campers can cancel and re-book their stay, at no additional charge, provided the booking date is within 6 months of the original reservation					
PR.7	Fee per person per night	Not Prepaid				
PR.7.1	Adult/Child over 5 years	Children aged 17 years and under must be supervised by an adult 18 years and above	\$18.00	R	Y	\$20.00
PR.7.2	Children under 5 years of age		Free	N		Free
TREE PRESERVATION						
PR.7	Street Trees					
PR.7.1	Administration fee for removal of street trees in township	On Council Land	\$66.00	R	X	\$68.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
PR.7.2	Compensation for removal of tree on Council Land	Arising from approved development	\$445.00	F	X	\$460.00
PR.7.3	Permit Application for Tree Removal	Modifications to an application must be lodged as a new application. Permit is issued for a 12 month period - expired permits are subject to a new application, fees apply				
PR.7.4	1 to 3 Trees		\$110.00	F	X	\$113.00
PR.7.5	4 to 6 Trees		\$130.00	F	X	\$133.00
PR.7.6	7 to 10 Trees		\$150.00	F	X	\$154.00
PR.7.7	11 to 20 Trees		\$180.00	F	X	\$185.00
PR.7.8	20 to 25 Trees		\$230.00	F	X	\$236.00
PR.7.9	More than 25 Trees and/or clearing of native vegetation or bushland	This includes the clearing of trees as well as other native vegetation (Not part of a development)	POA	F	X	POA
PR.7.10	Written consent for tree removal	Per hour or part thereof (Min \$133.75)	POA	F	X	POA
CEMETERY FEES						
PR.8	Richmond Lawn Cemetery/Wilberforce Cemetery/Pitt Town Cemetery					
PR.8.1	Plot Fees					
PR.8.2	Burial Plot	Includes perpetual maintenance	\$3,600.00	F	Y	\$3,800.00
PR.8.3	Surcharge for Non-Residents (new sites)	Does not include plot fee Plus Fee PR.8.2	\$1,600.00	F	Y	\$1,700.00
PR.8.4	Perpetual Maintenance	For plots purchased prior to July 2014	\$880.00	F	Y	\$920.00
PR.8.5	Interment Fee	First or second interment Plus Fee PR.8.6, where applicable	\$1,500.00	F	Y	\$1,540.00
PR.8.6	Interments on weekends/public holidays	Plus Fee PR.8.5	\$630.00	F	Y	\$647.00
PR.8.7	Fixing in concrete of inscribed stainless steel plaque		\$415.00	F	Y	\$426.00
PR.8.8	Additional inscription on existing plaque		\$260.00	F	Y	\$268.00
PR.8.9	Monument/headstone permit	For monumental application for installation and/or repairs for headstone or plaque	\$200.00	F	X	\$205.00
PR.8.10	Associated Fees					
PR.8.11	Transfer of a Burial Licence			F	Y	\$70.00
PR.8.12	Administration fee for relinquishing/reversing purchase of cemetery plots/niches	10% of plot cost	POA	F	Y	POA
PR.8.13	Placement of War Office plaque at Richmond Lawn Cemetery		\$155.00	F	Y	\$160.00
PR.8.14	Administration fee - Exhumation of remains			F	Y	\$133.75
PR.8.15	Exhumation of remains	As per Contractors' charges Plus Fee PR.8.14		F	Y	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
PR.8.16	Columbarium Walls/Rose Garden/Magnolia Garden/Burial Plots					
PR.8.17	Niche in Columbarium, Magnolia Garden, Rose Garden or Burial Plot	Maximum of 2 ashes in a burial plot	\$620.00	F	Y	\$640.00
PR.8.18	Ashes placed in coffin	Per Urn Maximum of 2 ashes in a burial plot	\$270.00	F	Y	\$280.00
PR.8.19	Interment in the Magnolia Garden	First or second interment	\$310.00	F	Y	\$320.00
PR.8.20	Bronze plaque on sandstone base	Maximum 8 lines	\$420.00	F	Y	\$435.00
PR.8.22	Laser cut steel plaque on sandstone base	Maximum 8 lines	\$280.00	F	Y	\$290.00
PR.8.23	Insignias		POA	F	Y	POA
PR.8.24	Niche in Columbarium - new Wilberforce Wall	New sandstone niche	\$350.00	F	Y	\$360.00
PR.8.25	Interment into niche wall and sealing - new Wilberforce Wall	Includes interment and securing of new plaque	\$310.00	F	Y	\$320.00
PR.8.26	Bronze plaque to niche wall - new Wilberforce Wall	Maximum 8 lines	\$740.00	F	Y	\$760.00
PR.8.27	Probe of Grave	All cemeteries	\$500.00	F	X	\$515.00
PR.8.28	Repair of Monumental Graves	All cemeteries Plus Fee PR.8.27	POA	F	X	POA
PR.9	Lower Portland Cemetery					
PR.9.1	Plot Fees					
PR.9.2	Single Plot		\$900.00	E	Y	\$925.00
PR.9.3	Single Niche		\$550.00	E	Y	\$565.00
PR.9.4	Interment Fees					
PR.9.5	Interment Fee		\$100.00	E	Y	\$110.00
PR.10	St Albans Cemetery					
PR.10.1	Plot Fees					
PR.10.2	Single Plot - Resident		POA	E	Y	POA
PR.10.3	Single Plot - Non Resident		\$4,000.00	E	Y	\$4,000.00
PR.10.4	Interment Fees					
PR.10.5	Interment - Resident		POA	E	Y	POA
PR.10.6	Interment - Non Resident		\$1,500.00	E	Y	\$1,500.00
MISCELLANEOUS						
PR.11	Banners					
PR.11.1	Application Fee	Per banner Covers a period of 2 weeks	\$25.00	P	X	\$25.00
PR.11.2	Removal of overdue banner		\$135.00	F	X	\$135.00
PR.11.3	Refundable key bond		\$30.00	P	X	\$30.00
PR.11.4	Late return of key		\$14.00	P	X	\$14.00
PR.12	Community Nursery					
	If a Pre grow or forward order is cancelled, Council will endeavour to on-sell any stock that is commonly grown and held by the Nursery. Where Council is unable to do this, the client will be charged 100% of the quoted price					

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
PR.12.1	Hyco cells					
PR.12.2	1 to 40	Each	\$1.10	P	Y	\$1.10
PR.12.3	41 or more	Each	\$1.00	P	Y	\$1.00
PR.12.4	Tubestock					
PR.12.5	Tubestock - Approx 50mm x 50mm x 120mm - 1 to 20	Each	\$2.20	P	Y	\$2.20
PR.12.6	Tubestock - Approx 50mm x 50mm x 120mm - 21 or more	Each	\$1.80	P	Y	\$1.80
PR.12.7	Tubestock - 50mm x 50mm x 120mm	End of line or overgrown stock	POA	P	Y	POA
PR.12.8	Tubestock - 50mm x 50mm x 120mm	Sale of stock at Community Events	POA	P	Y	POA
PR.12.9	Super Tube - Approx 65mm x 65mm x 160mm		\$2.80	P	Y	\$2.80
PR.12.10	Long stem- Approx 50mm x 50mm x 120mm		\$2.80	P	Y	\$2.80
PR.12.11	2" Pot - 1 to 20	Each	\$1.20	P	Y	\$1.20
PR.12.12	2" Pot - 21 or more	Each	\$1.10	P	Y	\$1.10
PR.12.13	6" Pot	Each	\$6.60	P	Y	\$6.60
PR.12.14	8" Pot	Each	\$8.80	P	Y	\$8.80
PR.12.15	12" Pot	Each	\$30.00	P	Y	\$30.00
PR.12.16	Tube return	Return 25 undamaged tubes to receive 1 free plant	Free	N		Free
PR.12.17	Tray Deposits		\$3.30	P	X	\$3.30
PR.12.18	Grow cells					
PR.12.19	Small grow cells - Approx 20mm x 20mm x 20mm	Each	\$0.25	P	Y	\$0.25
PR.12.21	Large grow cells - Approx 30mm x 30mm x 30mm	Each	\$0.45	P	Y	\$0.45
PR.12.22	Planting Accessories					
PR.12.23	Bamboo canes 11-13mm x 750mm	Each	\$0.30	F	Y	\$0.30
PR.12.24	Frost bag tree sleeves 450mm x 350mm	Each	\$0.55	F	Y	\$0.55
PR.12.25	Delivery for plants or planting accessories	Price per courier Plus 10% administration fee	POA	F	Y	POA
PR.13	Film and Television					
PR.13.1	Filming Application	Fees on application as per Local Government Filming Protocol Education facilities/students are exempt	POA	E	X	POA
PR.13.2	Filming Inspection	Fees on application as per Local Government Filming Protocol	POA	E	X	POA
PR.14	Opening of Gates					
PR.14.1	Minimum charge	Cost of staff/contractors to open the gates	\$150.00	F	Y	\$155.00
PR.15	Sale of Tender Documents					
PR.15.1	Sale of Tender documents (printing, paper, expertise, overheads)		POA	P	Y	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
PR.16	Stage Hire					
PR.16.1	Community Events		\$420.00	P	Y	\$435.00
PR.16.2	Private/Business Events		\$600.00	F	Y	\$620.00
PR.16.3	Skate Ramp Hire		POA	F	Y	POA
PR.17	Supply of Keys					
PR.17.1	Supply of keys to Community Groups and Sports Bodies		\$30.00	F	Y	\$30.00
PR.17.2	Bond - Refundable deposit for keys on loan		\$30.00	P	X	\$40.00
RICHMOND POOL						
PR.18	Admission Charges					
PR.18.1	Adults		\$4.80	P	Y	\$4.90
PR.18.2	Pensioners, seniors, children & students		\$3.60	P	Y	\$3.70
PR.18.3	Accompanying parents/carers		\$1.00	P	Y	\$1.00
PR.18.4	School Accredited Learn to Swim Programs		\$2.20	P	Y	\$2.25
PR.18.5	Family - 2 adults and 3 children	Additional children incur entry charge	\$16.80	P	Y	\$17.20
PR.18.6	Exclusive use of the pool - Half day	On approval	POA	P	Y	POA
PR.18.7	Exclusive use of the pool - Full day	On approval	POA	P	Y	POA
PR.19	Entry Card	20 passes				
PR.19.1	Adult		\$67.20	P	Y	\$68.60
PR.19.2	Child/Concession		\$50.40	P	Y	\$51.80
PR.20	Carnivals	Including school carnivals				
PR.20.1	Half Day Carnival		\$185.50	P	Y	\$191.00
PR.20.2	Full Day Carnival		\$273.00	P	Y	\$281.00
PR.21	Learn to Swim					
PR.21.1	Learn to Swim class					
PR.21.2	Learn to Swim class	Per person	\$11.95	P	F	\$12.30
PR.21.3	Private Learn to Swim Lesson		\$35.85	P	F	\$36.90
PR.21.4	Family Learn to Swim class	When full school term or full 2 week intensive program (minimum 9) are purchased, the 2nd child and subsequent children in the family receive \$10.00 off the full term/intensive fee	POA	P	F	POA
PR.21.5	Lane Hire	Per hour	\$33.00	P	Y	\$30.00
PR.21.6	Staying Active group fitness	Per person	\$7.50	P	Y	\$7.50
PR.21.7	School survival class	Per child (Minimum 50 children)	\$7.70	P	Y	\$7.70
PR.22	Season pass					
PR.22.1	Adult		\$265.00	P	Y	\$273.00
PR.22.2	Child		\$191.00	P	Y	\$197.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
PR.22.3	Platinum Family Entry Pass	Unlimited family entry for the Summer season including RSC Squads and limited Learn to Swim bookings	\$990.00	P	Y	\$999.00
PR.23	Squad Training					
PR.23.1	Casual visit		\$11.95	P	Y	\$12.30
PR.23.2	10 visit Squad pass	10 visits (RSC Squads) to be used throughout Summer season	\$83.65	P	Y	\$86.10
PR.23.3	Monthly Squad pass	Unlimited Squad swim entry (RSC Squads) for calendar month	\$95.60	P	Y	\$98.40
PR.24	Birthday Parties/Functions					
PR.24.1	Hire of Club Room		POA	P	Y	POA
TENNIS COURT HIRE						
PR.25	Non Commercial Hire for the following tennis courts					
PR.25.1	Blaxland's Ridge					
PR.25.2	Day Hire	Per court per hour, or part thereof	\$8.00	P	Y	\$8.00
PR.25.3	Night Hire	Per court per hour, or part thereof	\$12.00	P	Y	\$12.00
PR.25.4	Colo Heights					
PR.25.5	Day Hire	Per court per hour, or part thereof	\$8.00	P	Y	\$8.00
PR.25.6	Night Hire	Per court per hour, or part thereof	\$12.00	P	Y	\$12.00
PR.25.7	Freeman's Reach					
PR.25.8	Day Hire	Per court per hour, or part thereof	\$8.00	P	Y	\$8.00
PR.25.9	Night Hire	Per court per hour, or part thereof	\$12.00	P	Y	\$12.00
PR.25.10	Maraylya					
PR.25.11	Day Hire	Per court per hour, or part thereof	\$8.00	P	Y	\$8.00
PR.25.12	Night Hire	Per court per hour, or part thereof	\$12.00	P	Y	\$12.00
PR.25.13	Pitt Town					
PR.25.14	Day Hire	Per court per hour, or part thereof	\$8.00	P	Y	\$8.00
PR.25.15	Night Hire	Per court per hour, or part thereof	\$12.00	P	Y	\$12.00
PR.25.16	St Albans					
PR.25.17	Day Hire	Per court per hour, or part thereof	\$8.00	P	Y	\$8.00
PR.25.18	Night Hire	Per court per hour, or part thereof	\$12.00	P	Y	\$12.00
PR.25.19	Tennis Shed hire		POA	P	Y	POA
PR.25.20	Windsor - McQuade Park					
PR.25.21	Day Hire	Per hour	\$8.00	P	Y	\$9.00
PR.25.22	Night Hire	Per hour	\$12.00	P	Y	\$12.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
PR.25.23	Club Members	Minimum 20 uses (For use on any of Council's courts)	POA	P	Y	POA
PR.25.24	Commercial Hire for tennis courts	Charged at the above rates plus 25% commercial levy	POA	P	Y	POA
BOWEN MOUNTAIN PARK HALL						
PR.27	Bowen Mountain Park Hall hire					
PR.27.1	Day Hire		\$80.00	E	Y	\$80.00
PR.27.2	Night Hire		\$100.00	E	Y	\$100.00
PR.27.3	Hire - per hour	Kitchen not being used	\$20.00	E	Y	\$20.00
PR.27.4	Refundable Bond		\$100.00	E	X	\$100.00
WASTE MANAGEMENT - SEWER AND WASTE						
COUNCIL SEWER CATCHMENTS AREA CHARGES						
WM.1	Developers Charges S.64					
WM.1.1	Residential					
WM.1.2	Contribution for Pump Station carrier main and amplification of reticulation system	Per Lot Or as per adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.3	Contribution for treatment works	Per Lot Or as per adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.4	Industrial					
WM.1.5	Mulgrave	Per gross Ha Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.6	Fairey Road	Per gross Ha Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.7	Properties in serviced areas not previously subject to contribution	Per gross Ha Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.8	Additional lots created on other services areas	Per gross Ha Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.9	Commercial (floor area)	Per square metre for additional development Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.10	Residential Flat Buildings	Strata & Torrens				
WM.1.11	1 Bedroom	No charge for first residential flat Per additional flat Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.12	2 Bedroom	No charge for first residential flat Per additional flat Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.13	3 Bedroom	No charge for first residential flat Per additional flat Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
WM.1.14	Duplex/Villas (Strata/Torrens Title)	Per Duplex/Villa Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.1.15	Examination of Plans and Specifications including inspections	Pursuant to Section 307 Compliance Certificate				
WM.1.16	Lodgement of Section 305 application	50% of minimum charge, as per Fee WM.1.17 Minimum Charge \$280.40 (includes two hours assessment time) Plus \$140.20 per hour Less Fee WM.1.16, where applicable	\$136.50	F	X	\$140.20
WM.1.17	Assessment for Construction Certificate (Section 305 application)	Minimum Charge \$420.60 (includes three hours assessment time and one inspection) Plus \$140.20 per hour; Or Fee WM1.20, whichever is greater	POA	F	X	POA
WM.1.18	Minor Works (Section 306 application)	Minimum Charge \$420.60 (includes three hours assessment time and one inspection) Plus \$140.20 per hour; Or Fee WM1.20, whichever is greater	POA	F	X	POA
WM.1.19	Major Works (Section 306 application)	Minimum Charge \$420.60 (includes three hours assessment time and one inspection) Plus \$140.20 per hour; Or Fee WM1.20, whichever is greater	POA	F	X	POA
WM.1.20	Per linear metre	\$2.78 Per linear metre	POA	F	X	POA
WM.1.21	Additional junctions on same application		\$89.90	F	X	\$92.35
WM.1.22	Special Inspection		\$147.29	F	X	\$151.25
S64 PITT TOWN DEVELOPMENT AREA - SEWERAGE INFRASTRUCTURE						
WM.2	Pump station T – Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.3	Rising Main T – Pitt Town to McGraths Hill	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.4	Fernadell carrier – Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.5	Blighton carrier (option 1) – Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.6	Storage at T – Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.7	Pump Station C – Windsor	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.8	Rising Main C - Windsor to South Windsor	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.9	Storage at Pump Station C - Windsor	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
WM.10	Easements for rising main from Pump Station C to South Windsor	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.11	Replacement of rising main J	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.12	Upgrade to South Windsor STP inlet	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WM.13	Land dedication for Pump Station T at Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
S64 PITT TOWN DEVELOPMENT AREA - STORMWATER INFRASTRUCTURE						
WM.14	Bona Vista & Fernadell Precincts - Preliminary Studies /Plans, Land acquisition, Basin, Overland Flow Path and Wetland Construction	Per development as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
WM.15	Contribution Area 1 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
WM.16	Contribution Area 2 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
WM.17	Contribution Area 3 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
WM.18	Contribution Area 4 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
WM.19	Contribution Area 5 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
TRADE WASTE DISPOSAL IN COUNCIL'S SEWERS						
	Volume discharge, conveyance and treatment	Changes applied in accordance with Adopted Trade Waste Policy				
WM.20.1	Trade Waste Excess Volume Charge	Per kilolitre	\$3.10	F	X	\$3.28
WM.21	Treatment charge only					
WM.21.1	Correctional Facility, etc.	Per kilolitre	\$1.55	F	X	\$1.64
WM.22	Mass loading					
WM.22.1	Biochemical Oxygen Demand (BOD)					
WM.22.2	Biochemical Oxygen Demand - Up to 100%	Per kilogram	\$3.45	F	X	\$3.64

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
WM.22.3	Biochemical Oxygen Demand - Over 100%	Per kilogram	\$6.94	F	X	\$7.32
WM.22.4	Suspended solids					
WM.22.5	Suspended solids - Up to 100%	Per kilogram	\$3.00	F	X	\$3.17
WM.22.6	Suspended solids - Over 100%	Per kilogram	\$6.01	F	X	\$6.34
WM.22.7	Total grease and oil (G & O)					
WM.22.8	Total grease and oil (G & O) - Up to 100%	Per kilogram	\$4.22	F	X	\$4.45
WM.22.9	Total grease and oil (G & O) - Over 100%	Per kilogram	\$8.45	F	X	\$8.91
WM.22.10	Chemical Oxygen Demand (COD)					
WM.22.11	Chemical Oxygen Demand (COD) - Up to 250mg per litre	1/2 100% Standard BOD	\$1.61	F	X	\$1.70
WM.22.12	Chemical Oxygen Demand (COD) - 251mg to 500mg per litre	100% Standard BOD	\$3.23	F	X	\$3.41
WM.22.13	Chemical Oxygen Demand (COD) - >500mg per litre	>100% Standard BOD	\$6.47	F	X	\$6.83
WM.22.14	Total Dissolved Solids (TDS)					
WM.22.15	Total Dissolved Solids (TDS) - Up to 550mg per litre		Free			Free
WM.22.16	Total Dissolved Solids (TDS) - 551mg to 1200mg per litre	100% Standard	\$3.67	F	X	Free
WM.22.18	<p>pH coefficient (k) for 2019/20 0.429</p> <p>\$ Value/kL for pH outside the approved range is calculated as below:</p> <p>$\\$/kL = K \times \text{actual pH} - \text{approved pH} + 2 \text{actual pH} - \text{approved pH}$</p>	Where pH is outside standard limits, Indexed accordingly	POA	F	X	POA
WM.22.19	Schedule A Charge Groups (mass)					
WM.22.20	Group 1 - 100% standard	Per kilogram	\$3.92	F	X	\$4.14
WM.22.21	Group 1 - Over 100%	Per kilogram	\$7.85	F	X	\$8.28
WM.22.22	Group 2 - 100% standard	Per kilogram	\$79.13	F	X	\$83.48
WM.22.23	Group 2 - Over 100%	Per kilogram	\$158.22	F	X	\$166.92
WM.22.24	Group 3 - 100% standard	Per kilogram	\$198.07	F	X	\$208.96
WM.22.25	Group 3 - Over 100%	Per kilogram	\$396.13	F	X	\$417.92
WM.22.26	Group 4 - 100% standard	Per kilogram	\$396.13	F	X	\$417.92
WM.22.27	Group 4 - Over 100%	Per kilogram	\$792.42	F	X	\$836.00
WM.23	Chemical analysis					
WM.23.1	Reimbursement to Council		POA	F	X	POA
WM.23.2	Sampling Fee		\$123.11	F	X	\$126.43
WM.24	Trade waste application		\$284.46	F	X	\$292.14
WM.25	Inspection fee		\$94.92	F	X	\$97.48
WM.26	Trade Waste Permission Renewal		\$71.59	F	X	\$73.52
WM.27	Trade Waste Formal Agreement Preparation		\$378.38	F	X	\$388.60
WM.28	Additional capacity for commercial customers	As per Trade Waste Agreement (Sum of Fee WM.1.2 and Fee WM.1.3)	POA	F	X	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
SEWERAGE						
WM.29	Junction Sheets		\$20.15	F	X	\$20.69
SALES						
WM.30	Hay bales	Prices variable - dependent on quality	POA	R	Y	POA
WM.31	Sale of Tender documents (printing, paper, expertise, overheads)		POA	F	Y	POA
WASTE MANAGEMENT FACILITY						
WM.32	Waste Disposal Tipping Fees					
WM.32.1	Recycling Centre Materials	Kerbside type materials	Free	N		Free
WM.32.2	Mattresses					
WM.32.3	Mattresses - any size		\$34.00	F	Y	\$34.00
WM.32.4	White Goods (Metal)	\$25 flat charge where fridge requires degassing prior to disposal, otherwise cost is free	Free	N		POA
WM.32.5	Metal items	Excluding car bodies and gas bottles/tanks	Free	N		Free
WM.32.6	Tyres					
WM.32.7	Tyres - Tyres on Rim	No heavy vehicle	\$12.00	F	Y	\$12.00
WM.32.8	Tyres - Tyres de-rimmed	No heavy vehicle	\$9.00	F	Y	\$9.00
WM.32.9	Truck		\$15.27	F	Y	\$15.68
WM.32.10	Super Single		\$45.81	F	Y	\$47.05
WM.32.11	Tractor - Small up to 1m high		\$95.26	F	Y	\$97.83
WM.32.12	Tractor - Large 1m to 2m high		\$162.48	F	Y	\$166.87
WM.32.13	Grader		\$106.41	F	Y	\$109.28
WM.32.14	Earthmoving - Small up to 1m high		\$132.88	F	Y	\$136.47
WM.32.15	Earthmoving - Medium 1m to 1.5m high		\$259.71	F	Y	\$266.72
WM.32.16	Earthmoving - Large greater than 1.5m high		\$503.54	F	Y	\$517.14
WM.32.17	Difficult to handle or special waste					
WM.32.18	Base charge - Waste requiring separate/supervised burial, including security burials and commercial large animals	Plus Fee WM.32.19	\$56.00	F	Y	\$58.00
WM.32.19	Waste requiring separate/supervised burial, including security burials and commercial large animals	Only accepted with 24 hrs prior booking with gate house Per tonne (Minimum \$129.00)	\$425.00	F	Y	\$444.00
WM.32.20	Load containing Expanded Plastic (e.g. polystyrene) & Synthetic Mineral fibre (e.g. insulation)					
WM.32.21	Base charge - Load containing Expanded plastic (e.g. polystyrene) & Synthetic Mineral fibre (eg. insulation)	Plus Fee WM.32.22	\$208.00	F	Y	\$215.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
WM.32.22	Load containing Expanded plastic (eg. polystyrene) & Synthetic Mineral fibre (eg. insulation)	Per tonne	\$513.00	F	Y	\$537.00
WM.32.23	Mixed loads containing NO recyclable materials					
WM.32.24	Waste loads less than or equal to 20 kg	Flat rate	\$15.00	F	Y	\$16.00
WM.32.25	Base charge - Waste loads more than 20 kg	Plus Fee WM.32.26	\$15.00	F	Y	\$16.00
WM.32.26	Waste loads more than 20 kg (tonnage rate per tonne)	Per tonne (pro rata)	\$275.00	F	Y	\$286.00
WM.32.27	Mixed loads containing recyclable materials					
WM.32.28	Waste loads less than or equal to 20 kg	Flat rate	\$64.00	F	Y	\$68.00
WM.32.29	Base charge - Waste loads more than 20 kg	Plus Fee WM.32.30	\$64.00	F	Y	\$68.00
WM.32.30	Waste loads more than 20 kg	Per tonne (pro rata)	\$425.00	F	Y	\$444.00
WM.32.31	Other materials					
WM.32.32	Small animals - cat , dog, sheep , goat etc. <60kg	Per animal	\$32.00	F	Y	\$34.00
WM.32.33	Base charge - Large animals - horse, alpaca, cow etc. >60kg	Plus Fee WM.32.34	\$35.00	F	Y	\$37.00
WM.32.34	Large animals - horse, alpaca, cow etc.	Per tonne	\$321.00	F	Y	\$334.00
WM.32.35	Plastic containers	Per Item Excl. DrumMuster and containers below 5 litre capacity	\$1.00	F	Y	\$1.00
WM.32.36	Televisions and Computers	Per Item Product Stewardship Scheme items only	Free	P	N	Free
WM.32.37	Building/Construction/Demolition/Renovation wastes	Separated and deposited to correct locations				
WM.32.38	Waste loads less than or equal to 20kg	Flat rate	\$15.00	F	Y	\$16.00
WM.32.39	Base charge - Waste loads more than 20kg	Plus Fee WM.32.40	\$15.00	F	Y	\$16.00
WM.32.40	Waste loads more than 20kg (tonnage rate per tonne)	Per tonne	\$425.00	F	Y	\$444.00
WM.32.41	Separated bricks, concrete, terracotta pipes and tiles up to 100kg	Minimum charge (Delivered as separate loads only)	\$35.00	F	Y	\$37.00
WM.32.42	Separated bricks, concrete, terracotta pipes and tiles	Per tonne (Delivered as separate loads only)	\$182.00	F	Y	\$188.00
WM.32.43	Timber Waste					
WM.32.44	Waste loads less than or equal to 20 kg	Flat rate	\$15.00	F	Y	\$16.00
WM.32.45	Base charge - Waste loads more than 20 kg	Plus Fee WM.32.46	\$15.00	F	Y	\$16.00
WM.32.46	Waste loads more than 20 kg (tonnage rate per tonne)	Per tonne (pro rata)	\$425.00	F	Y	\$444.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
WM.32.47	Separated 100% vegetation loads free of any contamination	Excludes palm trees and fronds, bamboo, weeds, root ball and stumps and other non-mulchable garden organics which are charged as per Fee WM.32.23				
WM.32.48	Less than 300 mm diameter	Per tonne Minimum charge \$10.00	\$143.00	F	Y	\$147.00
WM.32.49	300 mm diameter or greater	Per tonne Minimum charge \$10.00	\$193.00	F	Y	\$199.00
WM.32.50	Replacement of lost weighbridge card by the public		\$55.00	F	Y	\$55.00
WM.32.51	Reloading fee	For any misrepresented or unacceptable loads that require reloading for removal from the site	\$200.00	F	Y	\$200.00
WM.32.52	Boom gate damage fee	Chargeable when boomgate is damaged by vehicles	\$330.00	F	Y	\$330.00
All above prices that include the Section 88 Waste Levy will be reduced by the Levy amount, where exemption from the Levy has been granted by the Department of Environment & Climate Change						
WASTE MANAGEMENT SALES						
WM.33	Sale of Goods					
WM.33.1	Mulch	Per tonne loaded Maximum	\$15.00	F	Y	\$15.00
WM.33.2	Fire wood / timber	Per tonne (when available) Maximum \$15.00 per tonne	POA	M	Y	POA
WM.33.3	Crushed aggregate	When available	POA	M	Y	POA
WM.33.4	Soil	When available	POA	M	Y	POA
WM.33.5	Other miscellaneous items		POA	M	Y	POA
WM.33.6	Soil conditioner	Per tonne loaded (when available) Maximum	\$15.00	M	Y	\$15.00
NON-POTABLE WATER SALES						
WM.34	Sale of Recycled Water	Based on average daily consumption for each month				
WM.34.1	0 to 150 kilolitres per day	Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less	POA	P	F	\$0.10
WM.34.2	151 to 300 kilolitres per day	Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less	POA	P	F	\$0.07
WM.34.3	301 to 500 kilolitres per day	Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less	POA	P	F	\$0.03
WM.34.4	>500 kilolitres per day	Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less	POA	P	F	\$0.01

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
COMMUNITY SERVICES						
COMMUNITY FACILITY HIRE						
CS.1	Hall 3 Richmond Neighbourhood Centre (The Annex)	Per hour	\$12.00	P	Y	\$14.00
CS.2	McGraths Hill Community Centre	Per hour	\$12.00	P	Y	\$14.00
CS.3	Yarramundi Community Centre	Per hour	\$12.00	P	Y	\$14.00
CS.4	Hire of hall for function		\$170.00	P	Y	\$180.00
CS.5	Function bond		\$220.00	P	X	\$220.00
CS.6	Key bond - Hire of hall		\$50.00	P	X	\$50.00
S377 DELEGATIONS TO COMMUNITY COMMITTEES						
CS.7	Bilpin District Hall					
CS.7.1	Corporate hire of main hall for functions		\$300.00	E	Y	\$300.00
CS.7.2	Corporate hire of main hall for functions - half day		\$150.00	E	Y	\$150.00
CS.7.3	Hire of main hall for functions	Per day	\$250.00	E	Y	\$250.00
CS.7.4	Hire of main hall for meetings	Per hour	\$15.00	E	Y	\$15.00
CS.7.5	Corporate hire of main hall for meetings		\$18.00	E	Y	\$18.00
CS.7.6	Hire of meeting room	Per hour	\$15.00	E	Y	\$15.00
CS.7.7	Hire of kitchen appliances for function	Per appliance Per hour	\$15.00	E	Y	\$15.00
CS.7.8	Function Bond		\$550.00	E	X	\$550.00
CS.8	Blaxlands Ridge Community Centre					
CS.8.1	Hire of hall for functions	Per day	\$250.00	E	Y	\$250.00
CS.8.2	Hire of hall for meeting or child's party	Per hour (Minimum three hour booking)	\$20.00	E	Y	\$20.00
CS.8.3	Hire of hall for community groups	Per person (Minimum \$15.00)	\$5.00	E	Y	\$5.00
CS.8.4	Hire of tennis court (without lights)	Per hour	\$6.00	E	Y	\$6.00
CS.8.5	Hire of tennis court (with lights)	Per hour	\$10.00	E	Y	\$10.00
CS.8.6	Hire of Old School House to Comleroy-Kurrajong Historical Society	Per year	\$350.00	E	Y	\$350.00
CS.8.7	Hire of hall to HCOS for Preschool	Per day	\$60.00	E	Y	\$60.00
CS.8.8	Hire of hall to HCOS - Additional hire	Per hour	\$15.00	E	Y	\$15.00
CS.8.9	Hire of hall to HCOS - Extra Storeroom	Per term	\$55.00	E	Y	\$55.00
CS.8.10	Hire of hall to HCOS - Floor levy	Per term	\$50.00	E	Y	\$50.00
CS.8.11	Equipment hire - Tables	Each	\$10.00	E	Y	\$10.00
CS.8.12	Equipment hire - Chairs	Each	\$0.50	E	Y	\$0.50
CS.8.13	Function Bond		\$250.00	E	X	\$250.00
CS.9	Bligh Park Community Centre					
CS.9.1	Tiningi Hall - Regular hire	Per hour	\$18.00	E	Y	\$18.00
CS.9.2	Tiningi Hall - Casual Hire (Saturday)		\$315.00	E	Y	\$315.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CS.9.3	Tiningi Hall - Casual Hire (Sunday)		\$325.00	E	Y	\$325.00
CS.9.4	Tiningi Hall - Casual Hire (Other days)	Per hour (minimum 2 hour booking)	\$47.50	E	Y	\$47.50
CS.9.5	Tiningi Hall - Key bond		\$200.00	E	X	\$200.00
CS.9.6	Neighbourhood Centre Hall - Regular hire	Per hour	\$18.00	E	Y	\$18.00
CS.9.7	Neighbourhood Centre Hall - Casual Hire (Saturday)		\$325.00	E	Y	\$325.00
CS.9.8	Neighbourhood Centre Hall - Casual Hire (Sunday)		\$235.00	E	Y	\$235.00
CS.9.9	Neighbourhood Centre Hall - Casual Hire (Other days)	Per hour (minimum 2 hour booking)	\$34.00	E	Y	\$34.00
CS.9.10	Neighbourhood Centre Hall - Key bond for casual hire		\$200.00	E	X	\$200.00
CS.9.11	Neighbourhood Centre Meeting Lounge - Regular hire	Per hour	\$7.00	E	Y	\$7.00
CS.9.12	Administration Fee	All halls	\$60.00	E	Y	\$60.00
CS.9.3	Hire of large cupboards	Per month	\$14.00		Y	\$14.00
CS.9.4	Hire of small cupboards	Per month	\$6.50		Y	\$6.50
CS.9.15	Neighbourhood Centre - Key bond	All regular hirers	\$100.00	E	X	\$100.00
CS.10	Glossodia Community Centre					
CS.10.1	Hall Hire for a function	6 hour hire Plus Fee CS.12.2	\$200.00	E	Y	\$200.00
CS.10.2	Additional Hall Hire	Per hour - after initial 6 hours	\$50.00	E	Y	\$50.00
CS.10.3	Hall Hire - For Profit groups	Per hour	\$12.00	E	Y	\$12.00
CS.10.4	Hall Hire - Not for Profit groups	Per hour	\$15.00	E	Y	\$15.00
CS.10.5	Meeting Room Hire	Per hour	\$12.00	E	Y	\$12.00
CS.10.6	Function bond		\$250.00	E	X	\$250.00
CS.11	Maraylya Hall					
CS.11.1	Hall Hire for a function		\$250.00	E	Y	\$250.00
CS.11.2	Hall Hire for a 4 hour day time party		\$150.00	E	Y	\$150.00
CS.11.3	Casual Hall Hire for a meeting	Per hour	\$25.00	E	Y	\$25.00
CS.11.4	Hall Hire Deposit		\$200.00	E	X	\$200.00
CS.12	North Richmond Community Centre					
CS.12.1	Party Hire of Community Centre Hall 1 and Hall 2 (Saturday)		\$600.00	E	Y	\$600.00
CS.12.2	Party Hire of Community Centre Hall 1 and Hall 2 (Friday or Sunday)		\$500.00	E	Y	\$500.00
CS.12.3	Party Hire of Hall 1 only (Saturday)		\$500.00	E	Y	\$500.00
CS.12.4	Party Hire of Hall 1 (Friday)		\$400.00	E	Y	\$400.00
CS.12.5	Party Hire of Hall 1 (Sunday)	From 1pm - Midnight	\$300.00	E	Y	\$300.00
CS.12.6	Party Hire of Hall 2 (Friday)		\$350.00	E	Y	\$350.00
CS.12.7	Party Hire of Hall 2 only (Saturday)		\$400.00	E	Y	\$400.00
CS.12.8	Party Hire of Hall 2 (Sunday)		\$250.00	E	Y	\$250.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CS.12.9	Party Hire of Youth Hall (Friday, Saturday or Sunday)		\$300.00	E	Y	\$300.00
CS.12.10	Party Hire of any Hall - Childrens Party (up to 12 years)	Hire up to 5 hours Before 4pm on Friday or Saturday and after 1pm on Sunday	\$150.00	E	Y	\$150.00
CS.12.11	Permanent hire of Hall - For Profit groups rate	Per hour	\$23.00	E	Y	\$23.00
CS.12.12	Permanent Hire of hall (for groups) - concessional rate	Per hour	\$17.00	E	Y	\$17.00
CS.12.13	Hire of hall (for groups) - casual	Per hour (during the week)	\$25.00	E	Y	\$25.00
CS.12.14	Hire of hall (for groups) (Weekends)	Per hour - casual rate	\$35.00	E	Y	\$35.00
CS.12.15	Hire of Meeting Room or Foyer	Per hour - for profit group rate	\$16.00	E	Y	\$16.00
CS.12.16	Hire of Meeting Room or Foyer	Per hour - concessional rate	\$11.00	E	Y	\$11.00
CS.12.17	Hire of Meeting Room or Foyer	Per hour - casual rate	\$19.00	E	Y	\$19.00
CS.12.18	Hire of large storage cupboard	Per month	\$10.00	E	Y	\$10.00
CS.12.19	Hire of kitchen cupboard	Per month	\$5.00	E	Y	\$5.00
CS.12.20	Refundable deposit for party hire	Other than 16th, 18th & 21st Birthdays	\$250.00	E	X	\$250.00
CS.12.21	Refundable deposit for party hire	16th, 18th and 21st Birthdays	\$500.00	E	X	\$500.00
CS.12.22	Hall hire - Not for Profit Organisations (Weekdays)	Per hour - casual rate	\$25.00	E	Y	\$25.00
CS.12.23	Hall hire - Not for Profit Organisations (Weekends)	Per hour - casual rate	\$35.00	E	Y	\$35.00
CS.12.24	Meeting Room hire - Not for Profit Organisations (Weekdays)	Per hour - casual rate	\$18.00	E	Y	\$18.00
CS.12.25	Meeting Room hire - Not for Profit Organisations (Weekends)	Per hour - casual rate	\$23.00	E	Y	\$23.00
CS.12.26	Key deposit		\$50.00	E	X	\$50.00
CS.12.27	Additional hall hire fee to allow finish at 1.00am		\$50.00	E	Y	\$50.00
CS.12.28	Additional fee for Friday night set up (If available)		\$100.00	E	Y	\$100.00
CS.13	Richmond Community Centre					
CS.13.1	Hire of hall - Function hire		\$220.00	E	Y	\$220.00
CS.13.2	Hire of hall - Casual users	Per hour - For profit group rate	\$22.00	E	Y	\$22.00
CS.13.3	Hire of hall - Casual users	Per hour - concessional rate	\$18.00	E	Y	\$18.00
CS.13.4	Hire crockery & glass		\$50.00	E	Y	\$50.00
CS.13.5	Refundable deposit (Cleaning/Damages)		\$200.00	E	X	\$200.00
CS.13.6	Refundable key deposit		\$35.00	E	X	\$35.00
CS.13.7	Hire of Meeting Room	Per hour - Non-profit making	\$15.00	E	Y	\$15.00
CS.13.8	Hire of Meeting Room	Per hour - Profit making	\$20.00	E	Y	\$20.00
CS.13.9	Hire of Meeting Room	All day rate - Non-profit making	\$35.00	E	Y	\$35.00
CS.13.10	Hire of Meeting Room	All day rate - Profit making	\$50.00	E	Y	\$50.00
CS.13.11	Hire of Office	Per hour - Non-profit making	\$12.00	E	Y	\$12.00
CS.13.12	Hire of Office	Per hour - Profit making	\$17.00	E	Y	\$17.00
CS.13.13	Hire of Office	All day rate - Non-profit making	\$25.00	E	Y	\$25.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CS.13.14	Hire of Office	All day rate - Profit making	\$38.00	E	Y	\$38.00
CS.14	St Albans School of Arts					
CS.14.1	Hire of hall	Up to 4 hours	\$45.00	E	Y	\$45.00
CS.14.2	Hire of hall	Up to 8 hours - including set up/clean up	\$95.00	E	Y	\$95.00
CS.14.3	Day/Night hire	Up to 24 hours (Day only) - including set up/clean up	\$145.00	E	Y	\$145.00
CS.14.4	Hire of Kitchen		\$35.00	E	Y	\$35.00
CS.14.5	Bond/Key Deposit	For all categories	\$500.00	E	X	\$500.00
CS.15	Wilberforce School of Arts					
CS.15.1	Hire of hall (for function)		\$250.00	E	Y	\$250.00
CS.15.2	Hire of hall - For groups	Per hour (\$55.00 minimum)	\$15.00	E	Y	\$15.00
CS.15.3	Refundable key deposit		\$50.00	E	X	\$50.00
CS.15.4	Refundable Function Bond		\$300.00	E	X	\$300.00
CS.16	Kurrajong Community Centre	Includes use of kitchen				
CS.16.1	Casual Hall Hire	Full day	\$225.00	E	Y	\$230.00
CS.16.2	Regular Hall Hire	Per hour (Minimum 10 hours paid in advance, and then per term as required)	\$20.00	E	Y	\$22.00
CS.16.3	Meeting Room Hire	Small part of hall only	\$50.00	E	Y	\$60.00
CS.16.4	PA Hire	Per day	\$47.00	E	Y	\$48.00
CS.16.5	Storage Rate	Per m2 Per season	\$180.00	E	Y	\$185.00
CS.16.6	Refundable security deposit		\$200.00	E	X	\$200.00
CS.16.7	Office Hire	2 offices per year Indexed annually as per Contract, using CPI released by ABS	POA	E	Y	POA
	All hire users (not casual) are required to lodge a key deposit refundable on return of all issued keys All hire users are required to leave building premises and amenities clean and tidy					
CS.17	Colo Heights Hall					
CS.17.1	Hire of hall (Playgroup)	Per session	\$5.00	E	Y	\$5.00
CS.17.2	Casual hire	Per hour	\$10.00	E	Y	\$10.00
CS.17.3	Function (Weeknights)	Per night (Weeknights)	\$50.00	E	Y	\$50.00
CS.17.4	Function hire (Weekends)	Per day (weekends)	\$100.00	E	Y	\$100.00
CS.17.5	Tennis court hire	Per hour	\$5.00	E	Y	\$5.00
CS.17.6	Refundable deposit for party hire		\$300.00	E	X	\$300.00
	All hire users (not casual) are required to lodge a key deposit refundable on return of all issued keys All hire users are required to leave building premises and amenities clean and tidy					
CS.18	Hawkesbury Leisure and Learning Centre					
CS.18.1	Regular hire of any 1 function space	Per hour (Minimum 3 hours)	\$22.00	E	Y	\$22.00
CS.18.2	Casual hire of any 1 function space	Per hour (Minimum 3 hours)	\$27.50	E	Y	\$27.50

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CS.18.3	Regular hire of any 2 function spaces	Per hour	\$33.00	E	Y	\$33.00
CS.18.4	Casual hire of any 2 function spaces	Per hour	\$41.25	E	Y	\$41.25
CS.18.5	Casual hire of Cafe/Lounge/Courtyard	Per hour Only hired after 4.00pm	\$55.00	E	Y	\$55.00
CS.18.6	Full day hire	All rooms Plus Fee CS.20.7 (where applicable)	\$200.00	E	Y	\$200.00
CS.18.7	Weekend hire surcharge	All rooms Plus Fee CS.20.6	\$50.00	E	Y	\$50.00
CS.18.8	Hire of crockery/cutlery	Per day (0-100 people)	\$50.00	E	Y	\$50.00
CS.18.9	Hire of crockery/cutlery	Per day (> 100 people)	\$100.00	E	Y	\$100.00
CS.18.10	Hire of data projector and screen	Per day	\$50.00	E	Y	\$50.00
CS.18.11	Key Bond		\$100.00	E	X	\$100.00
CS.19	South Windsor Family Centre					
CS.19.1	Regular hire of main hall	Per hour (minimum 3 hours)	\$16.50	E	Y	\$16.50
CS.19.2	Casual hire of main hall	Per hour (minimum 3 hours)	\$22.00	E	Y	\$22.00
CS.19.3	Regular hire of Small Meeting Room	Per hour (minimum 3 hours)	\$16.50	E	Y	\$16.50
CS.19.4	Casual hire of Small Meeting Room	Per hour (minimum 3 hours)	\$22.00	E	Y	\$22.00
CS.19.5	Regular hire of Child Care area	Per hour (minimum 3 hours)	\$19.80	E	Y	\$19.80
CS.19.6	Casual hire of Child Care area	Per hour (minimum 3 hours)	\$22.00	E	Y	\$22.00
CS.19.7	Key bond		\$50.00	E	X	\$50.00
CORPORATE SERVICES AND GOVERNANCE						
GENERAL						
CG.1	Photocopies					
CG.1.1	Black & white - A4	Per copy	\$0.88	F	Y	\$0.90
CG.1.2	Black & white - A3	Per copy	\$1.75	F	Y	\$1.80
CG.2	Courier Fees		POA	F	Y	POA
CG.3	Road Closure Application Fee					
CG.3.1	Road vesting in Council		\$1,147.42	F	Y	\$1,180.00
CG.3.2	Unformed Council Public Road		\$1,923.01	F	Y	\$1,975.00
CG.4	Sale of Council Land - Road - Bond	Costs recovery for legal, survey and valuation fees incurred for the sale. Where applicable, the balance of the bond is refundable	\$6,815.00	F	X	\$7,000.00
CG.5	Request to transfer a Crown Road to Council		\$154.50	P	X	\$160.00
CG.6	Leasing of Roads					
CG.6.1	Application for Lease - Road		\$1,045.45	F	X	\$1,075.00
CG.6.2	Lease of Road - Bond		\$3,302.00	F	X	\$3,390.00
CG.7	Easement over Council Property					
CG.7.1	Administration Fee			F	Y	\$915.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CG.7.2	Bond	Costs recovery for legal, survey and valuation fees incurred for the easement. Where applicable, the balance of the bond is refundable		F	X	\$11,550.00
CG.7.3	Compensation payable to Council	As determined by a Valuation Report conducted by a Certified Practising Valuer		M	Y	POA
CG.8	Australian Pioneer Village					
CG.8.1	Filming or use of	To be negotiated with Lessee	POA	E	X	POA
ACCESS TO INFORMATION						
CG.9	Government Information (Public Access) Act					
CG.9.1	Formal Access Applications					
CG.9.2	Application Fee	The application fee counts as payment towards any processing charge payable	\$30.00	S	X	\$30.00
CG.9.3	Processing Fee	Per hour	\$30.00	S	X	\$30.00
CG.9.4	Financial hardship and/or special public benefit reasons	50% reduction to final processing fee	POA	S	X	POA
CG.9.5	Internal Review Application Fee	No further processing fees apply to internal reviews	\$40.00	S	X	\$40.00
CG.9.6	Formal Access Applications by natural persons for their personal information only					
CG.9.7	Application fee	The application fee counts as payment towards any processing charge payable	\$30.00	S	X	\$30.00
CG.9.8	Processing fee	Per hour, after the first 20 hours	\$30.00	S	X	\$30.00
CG.9.9	Financial hardship and/ special public benefit reasons	50% reduction to final processing fee	POA	S	X	POA
CG.9.10	Informal Access Applications					
CG.9.11	Archival retrieval fee	Per file Based on costs charged by State Records	POA	F	X	POA
CG.9.12	Inspections of documents at Council Offices		Free	S		Free
CG.9.13	Scanning Fees and Provision of Photocopies	Per page				
CG.9.14	Black & white - A4	Per copy	\$0.88	F	X	\$0.90
CG.9.15	Black & white - A3	Per copy	\$1.75	F	X	\$1.80
CG.9.16	Black & white - A2	Per copy	\$4.65	F	X	\$4.80
CG.9.17	Black & white - A1	Per copy	\$8.75	F	X	\$9.00
CG.9.18	Colour - A4	Per copy	\$2.06	F	X	\$2.10
CG.9.19	Colour - A3	Per copy	\$4.12	F	X	\$4.25
CG.9.20	Colour - A2	Per copy	\$4.80	F	X	\$4.95
CG.9.21	Colour - A1	Per copy	\$9.00	F	X	\$9.25
CG.9.22	Provision of Recordings &/or CDs					
CG.9.23	Supply of CD	Each	\$41.00	F	X	\$42.10

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
WINDSOR MALL FEES						
CG.10	Bond amount of \$1,000 is required or as otherwise determined by nominated Council Officer					
	Banners					
CG.10.1	Application fee		\$103.00	F	X	\$105.80
CG.10.2	Charge for Overdue Banner	One-off payment	\$103.00	F	X	\$105.80
CG.10.3	Busking					
CG.10.4	Adult	On application	Free	N		Free
CG.10.5	Child (under 18 years)	On application	Free	N		Free
CG.10.6	Display & Promotions					
CG.10.7	For Profit Organisations					
CG.10.8	Owners/Shopkeepers in the mall		\$206.00	F	X	\$211.55
CG.10.9	Owners/Shopkeepers in the LGA		\$360.50	F	X	\$370.25
CG.10.10	Owners/Shopkeepers - Other		\$515.00	F	X	\$528.90
CG.10.11	For Non Profit Organisations					
CG.10.12	Entertainment & Events					
CG.10.13	Application Fee	Including 1 day Plus Fee CG.10.14	\$515.00	F	X	\$528.90
CG.10.14	Fee for each subsequent day		\$515.00	F	X	\$528.90
CG.10.15	Fundraising					
CG.10.16	Application Fee	For Non Profit Organisations	Free	N		Free
CG.10.17	Retail					
CG.10.18	Wagons	By licence and market evaluation	POA	M	Y	POA
CG.10.19	Other					
CG.10.20	Owners/Shopkeepers in the Mall		\$206.00	M	X	\$211.55
CG.10.21	Owners/Shopkeepers in the LGA		\$360.50	M	X	\$370.25
CG.10.22	Owners/Shopkeepers - Other		\$515.00	M	X	\$528.90
CG.10.23	Markets					
CG.10.24	Windsor Mall Markets					
CG.10.25	Application Fee	Plus Fee CG.10.26	\$100.00	F	X	\$102.70
CG.10.26	Charge per stall	Per day	\$30.90	M	Y	\$31.75
CG.10.27	Outdoor Dining & Footpath Trading - In Windsor Mall					
		Excludes the use of the Use/Licensing of areas where specific facilities have been provided				
CG.10.28	Application Fee	Plus Fee CG.10.29	\$133.90	F	X	\$137.50
CG.10.29	Annual fee	Per m2	\$88.90	M	X	\$91.30
CG.10.30	Approval Variation Fee		\$66.95	F	X	\$68.75
CG.10.31	Public Research					
CG.10.32	For Profit including promotions organisations					
CG.10.33	Application Fee		\$46.80	F	X	\$48.00
CG.10.34	For Non Profit organisations					
CG.10.35	Application Fee		Free	N		Free

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CG.10.36	Raffles or Lotteries					
CG.10.37	For Profit, including promotions, organisations					
CG.10.38	Application Fee		\$70.10	F	X	\$72.00
CG.10.39	For Non Profit Organisations					
CG.10.40	Application Fee		Free	N		Free
CG.10.41	Windsor Mall Rotunda					
CG.10.42	For Profit, including promotions, organisations					
CG.10.43	Application Fee	Including 1 day Plus Fee CG.10.44	\$131.07	F	X	\$134.60
CG.10.44	Fee for each subsequent day	Per day	\$144.20	F	X	\$148.10
CG.10.45	For Non Profit Organisations					
CG.10.46	Application Fee		Free	N		Free
FOOTPATH USAGE						
CG.11	Outdoor Dining and Footpath Trading					
CG.11.1	Fee on application		\$138.02	F	X	\$141.75
CG.11.2	Approval Variation fee		\$69.01	F	X	\$70.85
CG.11.3	Annual Fee for occupation of footpath	Charge per m2 Per annum				
CG.11.4	Thompson Square and Windsor Mall environs	With the exclusion of the use/licensing of areas where specific facilities have been provided by Council, Per m2	\$100.94	M	X	\$103.65
CG.11.5	Elsewhere in Windsor, Richmond and North Richmond	Per m2	\$79.31	M	X	\$81.45
CG.11.6	Elsewhere in the city	Per m2	\$58.71	M	X	\$60.30
PRINTING AND SIGNWRITING FEES						
CG.12	Printing and Signwriting	External Organisations				
CG.12.1	Materials and machines costs	Plus wages costs, Plus up to 40% overheads fee	POA	F	Y	POA
CG.12.2	Photocopies					
CG.12.3	Black & white - A4	Per copy	\$0.88	F	Y	\$0.90
CG.12.4	Black & white - A3	Per copy	\$1.75	F	Y	\$1.80
CG.12.5	Colour - A4	Per copy	\$2.06	F	Y	\$2.10
CG.12.6	Colour - A3	Per copy	\$4.12	F	Y	\$4.25
CG.12.7	Banners	External Organisations				
CG.12.8	Supply of completed banner	Per linear metre	\$109.18	P	Y	\$112.15
SALE OF DOCUMENTS						
CG.13	Operational Plan and Delivery Program					
CG.13.1	Internet		Free	N		Free
CG.13.2	Hard Copy		\$81.37	P	X	\$83.55
CG.14	Annual Report					
CG.14.1	Full report	Annual Report, State of the Environment Report & Financial Statements				

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
CG.14.2	Internet		Free	N		Free
CG.14.3	Hard copy	3 part document	\$50.47	F	X	\$51.85
CG.14.4	Annual Report only					
CG.14.5	Internet		Free	N		Free
CG.14.6	Hard copy (1 part document)	1 part document	\$23.69	F	X	\$24.35
CG.15	State of the Environment Report only					
CG.15.1	Internet		Free	N		Free
CG.15.2	Hard copy	1 part document	\$23.69	F	X	\$24.35
CG.16	Financial Statements only					
CG.16.1	Internet		Free	N		Free
CG.16.2	Hard copy	1 part document	\$13.39	F	X	\$13.75
CG.17	Minute Book					
CG.17.1	Copies of Minute Book	Per page	\$2.78	F	X	\$2.85
CG.17.2	Postage & packaging		POA	F	Y	POA
CG.18	Council Meeting Business Paper					
CG.18.1	Internet		Free	N		Free
CG.18.2	Sale of Council Meeting Business Paper	Per annum	\$709.67	F	X	\$728.85
CG.18.3	Postage & packaging		POA	F	Y	POA
CG.19	Sale of Tender Documents					
CG.19.1	Sale of Tender documents	At cost Printing, paper, expertise, overheads	POA	F	Y	POA
SUBPOENAS						
CG.20	Photocopies					
CG.20.1	Black & white - A4	Per copy	\$0.88	F	X	\$0.90
CG.20.2	Black & white - A3	Per copy	\$1.75	F	X	\$1.80
CG.20.3	Colour - A4	Per copy	\$2.06	F	X	\$2.10
CG.20.4	Colour - A3	Per copy	\$4.12	F	X	\$4.25
CG.20.5	Provision of Tapes &/or Discs	Each	\$42.23	F	X	\$43.35
CG.20.6	Subpoenas served on council					
CG.20.7	Application Fee for Subpoenas		\$81.00	F	X	\$83.20
CG.20.8	Additional charge for Subpoenas served under seven days		\$142.14	F	X	\$146.00
CG.20.9	Processing charge after the 1st hour	1st hour free Per hour or part thereof	\$100.00	F	X	\$102.70
CULTURAL SERVICES - GALLERY AND MUSEUM						
REGIONAL GALLERY						
GM.1	Membership Program					
GM.1.1	Pearl Membership	Volunteers	Free	N		Free
GM.1.2	Jets Membership	Full time students at approved institutions	\$15.00	F	Y	\$15.00
GM.1.3	Opals Membership	Ordinary members	\$25.00	F	Y	\$25.00
GM.1.4	Rubies Membership	Families with up to 2 adults and all children under 18 living at home	\$35.00	F	Y	\$35.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
GM.1.5	Diamonds Membership	Corporate	\$250.00	F	Y	\$250.00
GM.2	Gallery Merchandise					
GM.2.1	Postcards, books, souvenirs, etc.					
GM.2.2	Range- \$0.05 to POA	Per item	POA	R	Y	POA
GM.2.3	Commission fee on consignment stock	Range - 20% to 50% Per item	POA	R	Y	POA
GM.2.4	Commission fee on sale of artworks	20% Commission Per item	POA	R	Y	POA
GM.3	Gallery Activities					
GM.3.1	Activities range in complexity, amount of consumables and other resources	May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour				
GM.3.2	Range: free to POA	Per person	POA	P	Y	POA
GM.3.3	Range: free to POA	Per family with up to 2 adults and all children under 18 living at home Age ranges may apply to activities	POA	P	Y	POA
GM.4	Gallery Education Programs					
GM.4.1	Basic activity or activity with facilitator, activity with materials etc.					
GM.4.2	Range: free to POA	Per student	POA	P	Y	POA
GM.4.3	Range: free to POA	Per school group	POA	P	Y	POA
GM.5	Gallery Exhibitions					
GM.5.1	Entry fee for special exhibitions					
GM.5.2	Range: free to POA	Per person	POA	M	Y	POA
GM.5.3	Range: free to POA	Per family with up to 2 adults and all children under 18 living at home	POA	M	Y	POA
GM.5.4	Touring Exhibition Fee	Payment for exhibitions generated and toured by the Gallery	POA	M	Y	POA
REGIONAL GALLERY ROOM HIRE						
GM.6	Bond	Refundable	\$400.00	P	X	\$400.00
GM.6.1	Gallery Room Hire	Dependant on the exhibition currently on show. Paid Gallery staff in attendance is a requirement of hire conditions. Functions held 9am-5pm weekdays (which require additional staffing), after 5pm weekdays and all functions held on weekends attract additional staffing charges: Starting from \$200 for 4 hours for a single staff member, depending on the size of the event	POA	R	Y	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
GM.6.2	Monday - Friday between 9.00am - 5.00pm Not available on public holidays	Per hour Plus Fee GM.6.1 if applicable	\$100.00	R	Y	\$100.00
GM.6.3	Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am - 12.00am (midnight) Not available on public holidays	Per hour Plus Fee GM.6.1 if applicable	\$150.00	R	Y	\$150.00
GM.6.4	Cleaning Fee - if additional cleaning is required	As per Fees FS.1 - FS.3	POA	F	Y	POA
GM.6.5	Breakages, loss or damage	Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment	POA	F	Y	POA
GM.6.6	Security or staff call-out fee	As per Fees FS.1 - FS.3	POA	M	Y	POA
REGIONAL MUSEUM						
GM.7	Museum Merchandise					
GM.7.1	Postcards, books, souvenirs, etc.					
GM.7.2	Range- \$0.05 to POA	Per item	POA	R	Y	POA
GM.7.3	Commission fee on consignment stock	Range - 20% to 50% Per item	POA	R	Y	POA
GM.8	Museum Activities					
GM.8.1	Activities range in complexity, amount of consumables and other resources					
		May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour				
GM.8.2	Range: free to POA	Per person	POA	P	Y	POA
GM.8.3	Range: free to POA	Per family with up to 2 adults and all children under 18 living at home Age ranges may apply to activities	POA	P	Y	POA
GM.9	Museum Education Programs					
GM.9.1	Basic activity or activity with facilitator; activity with materials, etc.					
GM.9.2	Range: free to POA	Per student	POA	P	Y	POA
GM.9.3	Range: free to POA	Per school group	POA	P	Y	POA
GM.10	Museum Exhibitions					
GM.10.1	Entry fee for special exhibitions					
GM.10.2	Range: free to POA	Per person	POA	M	Y	POA
GM.10.3	Range: free to POA	Per family with up to 2 adults and all children under 18 living at home	POA	M	Y	POA
GM.11	Access to Former Mortuary					
		Paid staff is a requirement of hire conditions				
GM.11.1	Range: free to POA	Per person Plus Fees FS.1 - FS.3 for commercial business bookings	POA	F	Y	POA
GM.12	Photographs and Images					
		Refer to Fees LS.3.1 - LS.3.11				

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
REGIONAL MUSEUM ROOM HIRE						
GM.13	Bond	Refundable	\$400.00	P	X	\$400.00
GM.13.1	Museum Room Hire	<p>Dependant on the exhibition currently on show</p> <p>Paid Museum staff in attendance is a requirement of hire conditions.</p> <p>Functions held 9am-5pm weekdays (which require additional staffing), after 5pm weekdays and all functions held on weekends attract additional staffing charges: Starting from \$200 for 4 hours for a single staff member, depending on the size of the event</p>	POA	R	Y	POA
GM.13.2	<p>Hugh Williams Room only</p> <p>Monday - Friday 9.00am-5.00pm</p> <p>Not available on Public Holidays</p>	<p>Per hour</p> <p>Plus Fee GM.13.1 if applicable</p>	\$60.00	R	Y	\$60.00
GM.13.3	<p>Hugh Williams Room only</p> <p>Saturday - Sunday 9.00am-12.00am (midnight)</p> <p>Monday - Friday 5.00pm - 12.00am (midnight)</p> <p>Not available on Public Holidays</p>	<p>Per hour</p> <p>Plus Fee GM.13.1</p>	\$90.00	R	Y	\$90.00
GM.13.4	<p>Hugh Williams Room and Museum exhibition areas</p> <p>Monday - Friday 9.00am - 5.00pm</p> <p>Not available on Public Holidays</p>	<p>Per hour</p> <p>Plus Fee GM.13.1 if applicable</p>	\$90.00	R	Y	\$90.00
GM.13.5	<p>Hugh Williams Room and Museum exhibition areas</p> <p>Monday - Friday 5.00pm - 12.00am (midnight)</p> <p>Saturday - Sunday 9.00am - 12.00am (midnight)</p> <p>Not available on Public Holidays</p>	<p>Per hour</p> <p>Plus Fee GM.13.1</p>	\$120.00	R	Y	\$120.00
GM.13.6	<p>Howe House</p> <p>Monday - Friday 9.00am - 5.00pm</p> <p>Not available on Public Holidays</p>	<p>Per hour</p> <p>Plus Fee GM.13.1 if applicable</p>	\$60.00	R	Y	\$60.00
GM.13.7	<p>Howe House</p> <p>Monday - Friday 5.00pm - 12.00am (midnight)</p> <p>Saturday - Sunday 9.00am - 12.00am (midnight)</p> <p>Not available on Public Holidays</p>	<p>Per hour</p> <p>Plus Fee GM.13.1</p>	\$100.00	R	Y	\$100.00
GM.13.8	<p>Hugh Williams Room, Museum exhibition areas and Howe House</p> <p>Monday - Friday 9.00am - 5.00pm</p> <p>Not available on Public Holidays</p>	<p>Per hour</p> <p>Plus Fee GM.13.1 if applicable</p>	\$120.00	R	Y	\$120.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
GM.13.9	Hugh Williams Room, Museum exhibition areas and Howe House Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am - 12.00am (midnight) Not available on Public Holidays	Per hour Plus Fee GM.13.1	\$160.00	R	Y	\$160.00
GM.13.10	Cleaning Fee	As per Fees FS.1 - FS.3	POA	F	Y	POA
GM.13.11	Breakages, loss or damage	Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment	POA	F	Y	POA
GM.13.12	Security or staff call-out fee	As per Fees FS.1 - FS.3	POA	M	Y	POA
CULTURAL SERVICES - LIBRARY SERVICES						
LIBRARY SALES						
LS.1	Merchandise	Library bags, maps, plastic, etc.				
LS.1.1	Range- \$0.05 to POA	Per item	POA	R	Y	POA
LS.1.2	Commission fee on consignment stock	Range - 20% to 50% Per item	POA	R	Y	POA
LIBRARY ACTIVITIES						
LS.2	Library Activities					
LS.2.1	Activities range in complexity, amount of consumables and other resources	May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour or school program				
LS.2.2	Range: free to POA	Per person	POA	P	Y	POA
LS.2.3	Range: free to POA	Per group	POA	P	Y	POA
LS.3	Photographs and Images					
LS.3.1	Supply of digital files of photographs or images in the Local Studies collection					
LS.3.2	Low resolution digital images downloaded from the Library website	For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction	Free	N		Free
LS.3.3	General purpose digital files	For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction	\$20.00	P	X	\$20.00

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
LS.3.4	High resolution digital files	For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction	\$40.00	P	X	\$40.00
LS.3.5	Reproduction Fee	Reproduction rights are not granted with the download or purchase of any digital file of photographs or images				
LS.3.6	Reproduction Fee for Local Community Groups (Refer to Fees and Charges Explanatory Notes)	Free plus Fees LS.3.1 - LS.3.4	POA	R	Y	POA
LS.3.7	Reproduction Fee	\$50.00 plus; Fees LS.3.1 - LS.3.4 plus; Fees FS.1 - FS.1.3	POA	R	Y	POA
LS.3.8	Photograph and Scan Delivery	General purpose digital files may be emailed. High resolution digital files must be delivered using online delivery service. Fees apply for supply of a USB and postage and handling, where applicable				
LS.3.9	Email or online delivery		Free	N		Free
LS.3.10	USB	Refer to Fee LS.1	POA	F	Y	POA
LS.3.11	Postage and handling within Australia	Recovery of postage and handling costs	\$5.00	F	Y	\$5.00
LS.4	Card replacement	Borrower's cards - lost or damaged Original card is free Cost per day	\$4.00	F	X	\$4.00
LS.5	Public Computer Visitor Card - One day	Time limits apply Wireless access is free of charge	\$3.00	R	Y	\$3.00
LS.6	Public Computer Visitor Card - One week	Cost per week Time limits apply Wireless access is free of charge	\$15.00	R	Y	\$15.00
LS.7	Temporary library membership	Fee for three month temporary Library membership for non-residents who live outside of NSW or unable to provide ID, as well as overseas visitors	\$30.00	F	F	\$30.00
LS.8	Ex-Library stock, donations including books and AV formats (poor/good condition) sales		POA	P	Y	POA
LS.9	Inter Library Loan from a Special or Uni Library	Where applicable, cost recovery of outsourced service Plus Fee LS.10.1				
LS.9.1	Inter Library Loan handling fee	Per item	\$3.00	P	Y	\$3.00
LS.9.2	Book or Journal Articles - Black & white	First 50 pages Plus Fee LS.10.3 where applicable	POA	E	Y	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
LS.9.3	Additional 50 pages		POA	E	Y	POA
LS.9.4	Colour copies		POA	E	Y	POA
LS.9.5	Lost or damaged inter library loan items		POA	E	X	POA
LS.10	Damaged, Lost or Non repairable items					
LS.10.1	Non repairable or Lost item or component of a kit					
LS.10.2	Replacement cost	Plus Fee LS.11.3	POA	F	X	POA
LS.10.3	Processing fee		\$8.00	P	X	\$8.00
LS.11	Repairable damaged item		\$10.00	P	X	\$10.00
LS.12	Photocopies & Printouts	Black and white				
LS.12.1	A4 size		\$0.20	F	Y	\$0.20
LS.12.2	A3 size		\$0.40	F	Y	\$0.40
LS.13	Photocopies & Printouts	Colour				
LS.13.1	A4 size		\$1.00	R	Y	\$1.00
LS.13.2	A3 size		\$2.00	R	Y	\$2.00
LS.14	Reader printer	Microfilm/Microfiche	\$0.20	R	Y	\$0.20
LS.15	Scanning - self service		Free	N		Free
LS.16	Scanning service	per page	\$0.05	P	Y	\$0.05
LS.17	Use of Library 3D Printer	Up to 20 grams of filament, Plus \$0.20 per gram thereafter	\$10.00	R	Y	\$10.00
LS.18	Reference research fee	First 15 minutes of any reference enquiry is free Then, \$40 per hour, or part thereof	POA	P	F	POA
LS.19	Invigilator service (Exam supervision)	\$40 per hour to cover cost of staff member Hire of suitable meeting room is student responsibility	POA	P	Y	POA
LS.20	Book Club kits	Per Book Club Valid for 1 year, includes up to 8 books in a set and reading notes. Up to 11 sets in a year	\$80.00	P	F	\$80.00
LS.21	Disc cleaning (DVD/CD)	Per disc One week turnaround	\$2.00	P	Y	\$2.00
MEETING ROOMS						
LS.22	Bond	Refundable bond - applicable to all hirers		P	X	\$100.00
LS.22.1	Administration fee - Local Community Groups (Refer to Fees and Charges Explanatory Notes)	Per annum	\$10.00	P	Y	\$10.00
LS.23	Meeting Rooms Hire					
LS.23.1	Tebbutt Room					
LS.23.2	Local Community Groups (Refer to Fees and Charges Explanatory Notes)			N		Free

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
LS.23.3	Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays	Per hour	\$20.00	M	Y	\$39.00
LS.23.4	Stan Stevens Studio					
LS.23.5	Local Community Groups (Refer to Fees and Charges Explanatory Notes)			N		Free
LS.23.6	Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays	Per hour	\$13.00	M	Y	\$28.00
LS.23.7	Rozzoli Room					
LS.23.8	Local Community Groups (Refer to Fees and Charges Explanatory Notes)			N		Free
LS.23.9	Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays	Per hour	\$8.00	M	Y	\$20.00
LS.23.10	Meeting Rooms and Kitchens Cleaning Fee	Applicable to Local Community Groups and hirers As per Fees FS.1 - FS.3	POA	F	Y	POA
LS.23.11	Security or staff call-out Fee	Applicable to Local Community Groups and hirers As per Fees FS.1 - FS.3	POA	M	Y	POA
LS.23.12	Replacement of Meeting Room access card	Community Room Access	\$25.00	R	X	\$25.00
LS.23.13	Cancellation Fee	Bookings cancelled within five business days prior to booking will be required to pay the standard hire fee		M	X	POA
LS.23.14	Equipment Hire					
LS.23.15	Refundable bond on equipment	Applicable to Local Community Groups and hirers	POA	P	X	POA
LS.23.16	Failure to pack up equipment and furniture fee	Applicable to Local Community Groups and hirers As per Fees FS.1 - FS.3	POA	M	Y	POA
LS.23.17	Breakages, loss or damage	Applicable to Community groups and hirers. Cost recovery for replacement or repair of meeting rooms and kitchen contents or building plant and equipment.	POA	F	Y	POA
CULTURAL SERVICES - VISITOR INFORMATION CENTRE						
MERCHANDISE SALES						
VC.1	Merchandise					
VC.1.1	Range- \$0.05 to POA	Per item	POA	R	Y	POA
VC.1.2	Commission fee on consignment stock	Range - 10% to 50% Per item	POA	R	Y	POA
VC.1.3	Commission on bookings	6% commission	POA	R	Y	POA

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
VC.2	Promotional Activities					
VC.2.1	Range- \$50.00 to POA	Per item For provision of promotional service	POA	P	Y	POA
VC.3	Photographs and Images	Refer to Fees LS.3.1 - LS.3.11				
FINANCIAL SERVICES						
PROFESSIONAL AND ADMINISTRATION FEES						
FS.1	Staff technical/professional project services-General Manager, Directors, Managers	Per hour or part thereof (Min \$178.35)	\$174.00	M	Y	\$178.35
FS.2	Staff technical/professional project services-General	Per hour or part thereof (Min \$133.75)	\$130.50	M	Y	\$133.75
FS.3	Staff technical/professional project services-Administrative/Clerical	Per hour or part thereof (Min \$89.20)	\$87.00	M	Y	\$89.20
ADMINISTRATION CHARGES						
FS.4	Refunds - General		\$42.25	P	Y	\$43.40
FS.5	Refunds - Rates		\$38.50	P	X	\$39.55
FS.6	Refunds - Rates		\$54.00	F	Y	\$55.45
FS.7	Cheque or EFT cancellation or Stop Payment request - General		\$54.00	F	Y	\$55.45
FS.8	Returned Cheques or Direct Debits - Rates		\$49.00	F	X	\$50.30
FS.9	Cheque cancellation or Stop Payment request - Rates		\$49.00	F	X	\$50.30
FS.10	Private Works Administration Charges	Up to 20% of cost	POA	F	Y	POA
FS.11	Copy of Rate Notice		\$20.50	F	X	\$21.05
SECTION 603 CERTIFICATES						
FS.12	S.603 Certificate	or as determined by Legislation	\$80.00	S	X	\$85.00
FS.13	S.603 Certificate Urgency Fee	Fee Plus Fee FS.12	\$54.50	F	X	\$55.95
FS.14	S.603 Certificate Fax Copy Fee		\$17.00	F	Y	\$17.45
FS.15	S.603 Certificate Refunds Administration Fee		\$38.50	F	X	\$39.50

Operational Plan 2019-2020

Index	Fee Description	Conditions	2018/2019 Fees	Pricing Policy	GST	2019/2020 Fees
LEGAL CHARGES						
FS.16	Court Fees	as per Court Fees Schedule	POA	E	X	POA
INFORMATION SERVICES						
EXTRACTION & COLLATION OF INFORMATION FROM DATABASES						
IS.1	Minimum Fee	Plus Fees IS.1.1 to IS.1.2, where applicable	\$222.50	R	X	\$225.00
IS.1.1	Printout Paper- Per 100 pages	Plus Fee IS.1	\$77.40	R	X	\$80.00
IS.1.2	Information provided- Per CD Rom	Plus Fee IS.1	\$2.90	R	X	\$3.00
WEB SERVICES - RELATED ORGANISATIONS						
IS.2	Mini Site Project Establishment	Minimum fee of \$1,500.00 applies	POA	R	Y	POA
IS.3	Hourly Rate for Mini Site Project Establishment	Per hour or part thereof (Min \$133.75) Minimum fee \$1,500.00	POA	R	Y	POA
IS.4	Mini Site Hosting	Minimum fee of \$1,000.00 per annum applies Price negotiable dependent on size of site (e.g. amount of disk storage space required) Per annum	POA	R	Y	POA
IS.5	Web Development/Consultancy/Support	Per hour or part thereof (Min \$133.75)	POA	R	Y	POA

