



## Registration of temporary food premises and food vending vehicles

TFP	Office Use only

### Requirements for Temporary Food Premises and Vehicles

All temporary food traders will need to fill out this registration form and return it to Council. A receipt of registration will be sent back to the vendor, and must be retained on the food premises during operation within the Hawkesbury Local Government area. Registration is current for the financial year (1 July to 30 June). A new application form is required to be submitted for each new financial year.

Please note that an inspection fee will only be applied when an Environmental Health Officer conducts an inspection. If you are attending a large event you are required to register with Council before the date of the event. Temporary food stalls that are held by not-for-profit community groups or charities are exempt from fees. To claim the exemption, appropriate information must be supplied verifying charitable status. Please note that charitable groups will also be inspected.

Hawkesbury City Council's website has information on food vending vehicles and temporary food stalls. It is expected that vendors comply with the guidelines unless other arrangements have been approved by an Environmental Health Officer.

### Type of Food Premises

Demountable     Food Vending Vehicle    Rego      Temporary Structure/Stall

Name of Business

Business Number (ABN)

Proprietor Name

Proprietor Address

Postal Address

Email

Phone/Mobile

Food Safety Supervisor Certificate Obtained     Yes     No     Unsure

Type of food to be sold

Is all food prepared at the event     Yes     No\*

\* Address where food is prepared

\* Type of food prepared at the address

\* Water supply at the address     Sydney Water mains     Private water supply

Event(s) you expect to trade at

Are you a charity/not for profit/incorporated body     Yes     No

Name

Signature

Date

### Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.