

We note that the following conditions of consent apply:

1. Park bookings are required to be made a minimum of two weeks prior to event date and all required documents and payments are to be submitted a week prior to event date.
2. Booking does not guarantee exclusive use, nor will additional maintenance outside routine cleaning, mowing and pruning be carried out prior to your activity.
3. The reserve is to left clean and tidy with your organisation being responsible for collection and disposal of all waste; the club is to lodge with Council a damage bond of \$200.00 (sporting community) or \$1000.00 (corporate/business) which is refundable less any costs incurred by Council, administrative or otherwise, to clean or restore the area. Please note that these are a minimum amount. If there is a potential for greater impact to the reserve, these costs can be increased as needed.
4. The applicant, and all hire companies used, are to submit to Council a copy of their Public Liability Policy for \$10,000,000 with Council's interest noted on that policy is to be submitted one week prior to the event.
5. A non-refundable park booking administration fee is required to be paid.
6. A refundable key deposit of \$33.00 is to be paid via your booking online and can be collected at Council's Administration Office.
7. Noise is to be kept to a reasonable level, with all amplified sound less than 5d(B)a above ambient level. All parties are to comply with noise restrictions which can be viewed here <https://www.hawkesbury.nsw.gov.au/for-residents/pollution-and-noise/noise>
8. No vehicles are to travel on grassed areas unless approved by Council prior to event date.
9. The serving of alcohol is not permitted for events without prior approval from Council.
10. If applicable, any building, vehicle or stall that is preparing food for public consumption is to comply with Council's "Information for Food Stall Holders" brochure; this information and any related food/public health information can be obtained by contacting Council's Environmental Health Officer on (02) 4560 4444. More information can be found here <https://www.hawkesbury.nsw.gov.au/for-business/public-health/food>
11. For events of 100 people, notification of this event is to be made to Hawkesbury Local Area Command at Windsor Police Station on (02) 4587 4099. Please note the Police require at least two months' notice and require Form 1/Schedule 1 to be completed (attached) as well as a copy of your Certificate of Currency, Risk Assessment, Schedule of times and Traffic Management Plan.
12. The event manager/applicant must undertake a Risk Assessment of the event to be conducted including pre-event preparations. This assessment must identify potential hazards and the procedures that need to be implemented to eliminate or control those hazards. The event manager/applicant is responsible for ensuring that procedures are followed and that they comply with the requirements of the Work Health and Safety Regulations 2017.

13. Dependent upon activity associated with this application, being advised later, it is understood and agreed that additional conditions may be applied upon assessment of the application.
14. If generating waste garbage bins and recycle bins must be provided on site. Garbage bins can be provided for your event by Council and Recycle bins can be provided through JJ Richards Recycling, telephone number 1800 689 332.
15. Portable toilets may need to be provided for the event. If applicable a ratio of 1 to 25 females and 1 to 50 males applies.
16. The event will be consistent with Council's Sustainable Events Management Policy/Sustainable Events Management Action plan.
17. **I/We acknowledge that the above fees and charges contained in this letter are current only at this time, and that changes to the fees and charges listed, and/or additional new fees and charges may be applicable and payable at the time of our event.**