



# ORDINARY MEETING

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Date of meeting: 10 March 2026  
Location: Council Chambers  
Time: 6:51 PM

MINUTES



## ORDINARY MEETING

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## **ORDINARY MEETING**

### **1. WELCOME**

**Meeting Date:** 10 March 2026

### **1. WELCOME**

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 10 March 2026, commencing at 6:51pm.

#### **a) Acknowledgement of Indigenous Heritage**

The Mayor, Councillor Les Sheather acknowledged the Indigenous Heritage.

#### **b) General Manager's Matters for Mention**

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

### **2. ACKNOWLEDGEMENT OF OFFICIAL VISITORS TO THE COUNCIL**

There were no official visitors to Council.

**ORDINARY MEETING**

**3. APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS**

**Meeting Date:** 10 March 2026

**3. APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS**

**Attendance**

**PRESENT:** Councillor Les Sheather, Mayor, Councillor Sarah McMahon, Deputy Mayor and Councillors Mike Creed, Shane Djuric, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Peter Ryan, Paul Veigel, Danielle Wheeler and Nathan Zamprogno.

**ALSO PRESENT:** General Manager - Elizabeth Richardson, Director Corporate Services - Laurie Mifsud, Acting Director City Planning - Craig Winn, Director Infrastructure Services - Will Barton, Manager Governance and Risk - Patricia Krzeminski, Manager Communications and Events – Suzanne Stuart, Information Services Manager - Donna McCue, and Administrative Support Coordinator - Vandana Saini.

**ORDINARY MEETING**

**4. DECLARATIONS OF INTERESTS**

**Meeting Date:** 10 March 2026

**4. DECLARATIONS OF INTERESTS**

Councillor McMahon declared interest in Items 9.3.1. and 9.5.3.

Councillor Wheeler declared interest in Items 9.3.1 and 9.5.3.

**ORDINARY MEETING**

**5. CONFIRMATION OF MINUTES**

**Meeting Date:** 10 March 2026

**5. CONFIRMATION OF MINUTES**

**29 RESOLUTION**

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Creed that the minutes of the Ordinary Meeting held on 17 February 2026 be confirmed.

**ORDINARY MEETING**

**6. CONDOLENCES**

**Meeting Date:** 10 March 2026

**6. CONDOLENCES**

Nil Reports.

The PROCEDURAL MOTION was moved by Councillor Wheeler, seconded by Councillor Veigel to suspend standing orders to consider Items 9.3.1. and 9.5.1.

The Procedural Motion was CARRIED.

**ORDINARY MEETING**

**8. EXCEPTION REPORTS - ADOPTION OF ITEMS NOT IDENTIFIED FOR DISCUSSION AND DECISION**

**Meeting Date:** 10 March 2026

**8. EXCEPTION REPORTS - ADOPTION OF ITEMS NOT IDENTIFIED FOR DISCUSSION AND DECISION**

**MOTION**

MOVED on the motion of Councillor Lyons-Buckett seconded by Councillor Creed.

***Refer to RESOLUTION***

**30**

**RESOLUTION**

RESOLVED on the motion of Councillor Lyons-Buckett seconded by Councillor Creed.

That the following items are dealt with by exception:

- Item 9.2.1
- Item 9.2.3.
- Item 9.4.1.
- Item 9.5.4.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**

**9. REPORTS FOR DETERMINATION**

**Meeting Date:** 10 March 2026

**9. REPORTS FOR DETERMINATION**

**9.1. PLANNING DECISIONS**

Nil Reports.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**9.2. GENERAL MANAGER**

**9.2.1. GM - Amendment to Schedule of Ordinary Council Meetings 2026 - (79351)**

**Previous Item:** 10.2.1, Ordinary (9 December 2025)

**Directorate:** General Manager

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**MOTION**

MOVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

***Refer to RESOLUTION***

**31 RESOLUTION**

RESOLVED on the motion of Councillor Buckett, seconded by Councillor Creed.

That Council:

1. Amend its schedule of Council Meetings for 2026 to hold the Council Meeting for the month of July on Tuesday, 21 July 2026.
2. Delegate authority to the Mayor and General Manager to amend its schedule of Council Meetings for 2026 for the month of June 2026 to accommodate the timing of a response from the Independent Pricing and Regulatory Tribunal to Council's Special Rate Variation Application, as required.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**9.2.2. GM - Events Strategy 2026-2030 (79351, 15988)**

**Previous Item:** Ordinary (8 April 2025)

**Directorate:** General Manager

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**MOTION**

MOVED on the motion of Councillor Ryan, seconded by Councillor Creed.

***Refer to RESOLUTION***

**32 RESOLUTION**

RESOLVED on the motion of Councillor Ryan, seconded by Councillor Creed.

That:

1. The Draft Events Strategy 2026-2030, attached as Attachment 1 to this report, be placed on public exhibition for at least 28 days.
2. At the expiration of the public notification period outlined in part 1 above, the following action be taken:
  - a) Should any material submissions objecting to the Draft Events Strategy 2026-2030 be received, a further report be submitted to Council, or
  - b) Should no material submissions objecting to the Draft Events Strategy 2026-2030 be received, Council adopt the Events Strategy 2026-2030 attached in Attachment 1 to this report.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**9.2.3. GM - Refresh of the Joint Organisations Framework - (79351)**

**Directorate:** General Manager

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**MOTION**

MOVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

*Refer to RESOLUTION*

**33 RESOLUTION**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

That Council advise the Office of Local Government of Council's intention not to create or join a Joint Organisation.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**9.3. CITY PLANNING**

**9.3.1. CP - Significant Development Applications (95498, 96329)**

**Directorate:** City Planning

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Councillor McMahon declared a pecuniary interest in this Item, being that the owner of development application property is a client of her ex-partner and declared a significant non-pecuniary interest in this Item, being that it involves her ex-partner and an applicant to a development application. She left the Chamber and did not participate in the discussion and voting on this matter.

Councillor Wheeler declared a less than significant non-pecuniary interest in this Item, being that her son is a member of NSW RFS - Wilberforce Brigade. She remained in the Chamber and participated in the discussion and voting on this matter.

**MOTION**

MOVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

***Refer to RESOLUTION***

**34 RESOLUTION**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

That the information contained in this report regarding significant Development Applications be received and noted.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Councillor McMahon.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**9.4. CORPORATE SERVICES**

**9.4.1. CS - Investment Report - January 2026 (95496, 96332)**

**Directorate:** Corporate Services

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**MOTION**

MOVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

***Refer to RESOLUTION***

**35 RESOLUTION**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

That the Monthly Investment Report for January 2026 be received and noted.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**9.5. INFRASTRUCTURE SERVICES**

**9.5.1. IS - Western Sydney Infrastructure Grants Program - Richmond Swimming Centre Redevelopment Project (95495, 159577)**

**Previous Item:** 10.5.2 10 December 2024

**Directorate:** Infrastructure Services

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**MOTION**

MOVED on the motion of Councillor Zamprogno, seconded by Councillor Veigel.

That Council:

1. Endorse the updated 80% design for the Richmond Swimming Centre Redevelopment project, as presented in this report as Attachment 2;
2. Confirm Council's in-principle commitment to proceed with delivery of the WSIG-funded project scope as outlined in this report and to fund the capital shortfall identified in the updated cost plan, subject to a further report to Council, prior to tender award, confirming final tendered project costs and financing arrangements;
3. Endorse the project to proceed with the following:
  - a) Lodgement of a Development Application for the project
  - b) Submission of a variation request to the Western Sydney Infrastructure Grants (WSIG) funding body, to align the deed scope with the current designs, noting Council's commitment to deliver the project
  - c) Construction procurement as per the proposed procurement strategy (Select Tender, Early Tenderer Involvement (ETI) process and Design Finalisation and Construct contract approach).
4. Note the preliminary advice regarding a potential gymnasium extension and receive a further report outlining the expected costs of developing the potential gymnasium project, funding sources and any further financial considerations be presented to a future Council meeting.

**AMENDMENT**

An AMENDMENT was moved by Councillor Lyons-Buckett, seconded by Councillor Reardon.

That:

1. Council defer this matter until the Council Meeting of 14 April 2026 to receive further information on the possibility of an eight (8) lane pool.
2. The Mayor makes a specific representation to the Member for Hawkesbury, Robyn Preston, MP and the Hon Steve Kamper, NSW Minister for Sport regarding funding to supplement the WSIG funding, noting the significant catchment area this pool relates to.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**For the Amendment:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel and Wheeler.

**Against the Amendment:** Councillor Zamprogno.

**Absent:** Nil.

The Amendment was CARRIED.

**MOTION**

MOVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Reardon.

***Refer to RESOLUTION***

**36 RESOLUTION**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Reardon.

That:

1. Council defer this matter until the Council Meeting of 14 April 2026 to receive further information on the possibility of an eight (8) lane pool.
2. The Mayor makes a specific representation to the Member for Hawkesbury, Robyn Preston, MP and the Hon Steve Kamper, NSW Minister for Sport regarding funding to supplement the WSIG funding, noting the significant catchment area this pool relates to.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ADJOURNMENT OF MEETING**

At 8:26pm the Mayor, Councillor Sheather adjourned the meeting for a short break.

**RESUMPTION OF MEETING**

The meeting resumed at 8:35pm.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**9.5.2. IS - Western Sydney Infrastructure Grants Program - North Richmond Community Precinct Stage 2 Concept Design (95495, 159577)**

**Previous Item:** 10.5.2 IS, Ordinary (09 September 2025),

**Directorate:** Infrastructure Services

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**MOTION**

MOVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

***Refer to RESOLUTION***

**37 RESOLUTION**

RESOLVED on the motion of Councillor Lyon-Buckett, seconded by Councillor Creed.

That Council:

1. Endorse the North Richmond Community Precinct (NRCP) Concept Plans, enabling progression to detailed design as presented in this report as Attachments 1 and 2.
2. Note that the Concept Plans will be published on Your Hawkesbury Your Say for 28 days of community feedback.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**9.5.3. IS - Quarter 2 - 2025/2026 Capital Projects Report (95495, 159577)**

**Previous Item:** 10.5.1, Ordinary (9 December 2025)

**Directorate:** Infrastructure Services

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Councillor McMahon declared a less than significant non-pecuniary interest in this Item, being that she is a member of Hawkesbury Communications Rural Fire Brigade. She remained in the Chamber and participated in the discussion and voting on this matter.

Councillor Wheeler declared a less than significant non-pecuniary interest in this Item, being that her son is a member of NSW RFS - Wilberforce Brigade. She remained in the Chamber and participated in the discussion and voting on this matter.

**MOTION**

MOVED on the motion of Councillor Creed, seconded by Councillor Veigel.

*Refer to RESOLUTION*

**38 RESOLUTION**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel.

That Council receive and note the Quarter 2 - 2025/2026 Capital Projects report.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**9. REPORTS FOR DETERMINATION**  
**Meeting Date: 10 March 2026**

**9.5.4. IS - Road Naming Proposal Associated with DA0323/21, 125-131 King Road, Wilberforce (95495, 159576)**

**Directorate:** Infrastructure Services

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**MOTION**

MOVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

***Refer to RESOLUTION***

**39 RESOLUTION**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

That Council:

1. In accordance with the requirements of the NSW Roads Act 1993, Council will exhibit the proposed road name of "Carpini Place" associated with Development Application DA0323/21, 125-131 King Road, Wilberforce, for a period of 28 days, and
2. At the expiration of the public notification period outlined in Part 1 above, the following action be taken:
  - a) Should any material submissions of objection be received regarding the proposed Road Naming Proposal, a further report be submitted to Council, or
  - b) Should no material submissions of objection be received, Council adopts the Road Naming Proposal.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**

**10. RECEIPT OF MINUTES OF OTHER COMMITTEES**

**Meeting Date:** 10 March 2026

**10. RECEIPT OF MINUTES OF OTHER COMMITTEES**

**10.1.1. ROC - Local Traffic Committee - 9 February 2026**

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**MOTION**

MOVED on the motion of Councillor Zamprogno, seconded by Councillor Veigel.

That:

1. Council adopts the recommendations contained in the minutes of the Hawkesbury City Council Local Traffic Committee meeting held on 9<sup>th</sup> February 2026.
2. Council recognises the desire of the Oakville Public School community to have improvements to the footpaths, kerbs, pedestrian and vehicle safety around the School.
3. Priority be given to securing grant funding for these works.
4. The footpath works listed in the report be further refined for consideration in the next revision of Council's Capital Works Program and Budget.

**AMENDMENT**

An AMENDMENT was moved by Councillor Lyons-Buckett, seconded by Councillor Kotlash.

That the Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Local Traffic Committee meeting held on 9 February 2026.

**For the Amendment:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel and Wheeler.

**Against the Amendment:** Councillor Zamprogno

**Absent:** Nil.

The Amendment was CARRIED.

**MOTION**

MOVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

***Refer to RESOLUTION***

**40 RESOLUTION**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

That the Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Local Traffic Committee meeting held on 9 February 2026.

**ORDINARY MEETING**

**10. RECEIPT OF MINUTES OF OTHER COMMITTEES**

**Meeting Date:** 10 March 2026

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**11. NOTICES OF MOTION**  
**Meeting Date:** 10 March 2026

**11. NOTICES OF MOTION**

Nil Reports.

**ORDINARY MEETING**  
**12. QUESTIONS WITH NOTICE**  
**Meeting Date:** 10 March 2026

**12. QUESTIONS WITH NOTICE**

Nil Reports.

**ORDINARY MEETING**

**13. RESPONSES TO QUESTIONS WITH NOTICE FROM PREVIOUS MEETING**

**Meeting Date:** 10 March 2026

**13. RESPONSES TO QUESTIONS WITH NOTICE FROM PREVIOUS MEETING**

**13.1.1. Responses to Councillor Questions Taken on Notice at the Council Meeting -  
17 February 2026**

---

There were no comments or further questions to the Councillor Questions Taken on Notice at the Council Meeting on 17 February 2026.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date: 10 March 2026**

**14. CONFIDENTIAL REPORTS**

**41 RESOLUTION**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Lyons-Buckett.

That the Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the press and the public be excluded from the Council Chambers during consideration of the following items:

**7.1.1. CONF – LATE SUPPLEMENTARY - MM – General Manager’s Performance Agreement – 2024/2025 – (125610)**

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**REASON FOR CONFIDENTIALITY**

*This report is CONFIDENTIAL in accordance with the provisions of Part 1 Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and public.*

*Specifically, the matter is to be dealt with pursuant to Section 10A(2)(a) of the Act as it relates to personnel matters concerning particular individuals (other than Councillors).*

*In accordance with the provisions of Section 11(2) and (3) of the Local Government Act 1993, the reports, correspondence and other relevant documents relating to this matter are to be withheld from the press and public.*

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**14.3.1. CONF - CS - Road Reserve Lease to Jasbe Kurmond Pty Ltd as Trustee for BP Kurmond Unit Trust (95496, 112106, 189857)**

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**REASON FOR CONFIDENTIALITY**

*This report is CONFIDENTIAL in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

*Specifically, the matter is to be dealt with pursuant to Section 10A (2) (c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to public interest.*

*In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.*

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**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date: 10 March 2026**

**14.3.2.                    CONF - CS - Lease to OSR Group Pty Ltd - Windsor Function Centre - 7 Dight Street, Windsor - (95496, 107)**

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**REASON FOR CONFIDENTIALITY**

*This report is CONFIDENTIAL in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

*Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

*In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.*

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**14.3.3.                    CONF - CS - Acquisition of Part of 315 Commercial Road, Oakville (1121106, 95496, 2488)**

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**REASON FOR CONFIDENTIALITY**

*This report is CONFIDENTIAL in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

*Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the purchase of property by the Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

*In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.*

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**42                    RESOLUTION**

RESOLVED on the motion of Councillor Reardon seconded by Councillor McMahon that open meeting be resumed.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date: 10 March 2026**

**MOTION**

MOVED on the motion of Councillor Creed seconded by Councillor Veigel.

***Refer to RESOLUTION***

**43 RESOLUTION:**

RESOLVED on the motion of Councillor Creed seconded by Councillor Veigel.

That the following items are dealt with by exception:

- Item 14.3.1.
- Item 14.3.2.
- Item 14.3.3.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date: 10 March 2026**

**7. MAYORAL MINUTES**

**7.1.1. LATE SUPPLEMENTARY - MM – General Manager’s Performance Agreement – 2024/2025 – (125610)**

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**MOTION**

The Mayor, Councillor Sheather advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Veigel.

***Refer to RESOLUTION***

**45 RESOLUTION**

The Mayor, Councillor Sheather advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Veigel.

That Council:

1. Receive and note the General Manager’s Performance Review results for 2024/2025 by the General Manager’s Performance Review Panel.
2. Receive and note the General Manager’s Performance Agreement for the 2025/2026 Financial Year, included as Attachment 1 to this report.
3. Approve a performance-based increase in the General Manager’s Annual Total Remuneration Package of 4% based on results against agreed performance measures in the 2024/2025 Review. This would bring the General Manager’s Package to \$420,067.44. Further, the TRP will automatically increase by 3.5% to \$434,769.80 on 1 June 2026.

**For the Motion:** Councillors Sheather, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Councillors Creed and Djuric.

**Absent:** Nil.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date: 10 March 2026**

**14.1. GENERAL MANAGER**

Nil Reports.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date:** 10 March 2026

**14.2. CITY PLANNING**

Nil Reports.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date: 10 March 2026**

**14.3. CORPORATE SERVICES**

**14.3.1. CONF - CS - Road Reserve Lease to Jasbe Kurmond Pty Ltd as Trustee for BP Kurmond Unit Trust (95496, 112106, 189857)**

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**MOTION**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel

***Refer to RESOLUTION***

**46 RESOLUTION**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel

That:

1. Council commence public exhibition and notification of the proposed road reserve lease to Jasbe Kurmond Pty Ltd as Trustee for BP Kurmond Unit Trust, in regard to the road reserve adjoining Lot 105 in Deposited Plan 1042797, being 501-509 Bells Line of Road, Kurmond in accordance with the proposal outlined in the report, and as required under Section 154 of the Roads Act 1993.
2. At the expiration of the public notification period outlined in Part 1 above, the following action should be taken:
  - a) Should any submissions be received regarding the proposed lease with Jasbe Kurmond Pty Ltd as Trustee for BP Kurmond Unit Trust, a further report be submitted to Council;
  - b)
    - i) Should no submissions be received, Council enter into a new road reserve lease with Jasbe Kurmond Pty Ltd as Trustee for BP Kurmond Unit Trust for the road reserve adjoining Lot 105 in Deposited Plan 1042797, being 501-509 Bells Line of Road, Kurmond, as outlined in the report.
    - ii) Authority be given for any necessary documentation in association with this matter to be executed under the Seal of Council.
    - iii) Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council is not, and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date: 10 March 2026**

**14.3.2. CONF - CS - Lease to OSR Group Pty Ltd - Windsor Function Centre - 7 Dight Street, Windsor - (95496, 107)**

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**MOTION**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel.

***Refer to RESOLUTION***

**47 RESOLUTION**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel

That:

1. Council agree to enter into a new lease with OSR Group Pty Ltd, for the property known as the Windsor Function Centre, 7 Dight Street, Windsor, as outlined in the report.
2. Authority be given for the lease and any other documentation in association with this matter to be executed under the Seal of Council.
3. Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date: 10 March 2026**

**14.3.3. CONF - CS - Acquisition of Part of 315 Commercial Road, Oakville (1121106, 95496, 2488)**

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**MOTION**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel.

***Refer to RESOLUTION***

**48 RESOLUTION**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel.

That:

1. Council undertake the compulsory acquisition, under Sections 186 and 187 of the Local Government Act 1993, an area of land as shown in Attachment 2 to this report, in the order of 565.5m<sup>2</sup> within part of 315 Commercial Road, Oakville (Lot 2 in Deposited Plan 543132), being proposed Lot 2 in Deposited Plan 1312479, for the purposes of a roundabout and road widening.
2. Council approve the making of an application to the Minister for Local Government for the issue of a Proposed Acquisition Notice (PAN) under the Land Acquisition (Just Terms Compensation) Act 1991 with respect to the acquisition of land.
3. Council approve the making of an application to the Governor for the publication of an Acquisition Notice in the NSW Government Gazette under the Land Acquisition (Just Terms Compensation) Act 1991 with respect to the acquisition of the land.
4. Council bear all costs in association with the process of acquiring the land.
5. Authority be given for any documentation in association with this matter to be executed under the Seal of Council.
6. Council grant delegation to the General Manager to execute any documents on behalf of Council, associated with the compulsory acquisition process, which do not require the Seal of Council to be affixed.
7. Details of Council's resolution be conveyed to the affected landowner together with the advice that Council is not and will not be bound by the terms of its resolution until such time as appropriate documentation to put such a resolution into effect has been executed.

**For the Motion:** Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date: 10 March 2026**

**14.4. INFRASTRUCTURE SERVICES**

Nil Reports.

**ORDINARY MEETING**  
**14. CONFIDENTIAL REPORTS**  
**Meeting Date:** 10 March 2026

Meeting terminated at 11:22pm on 10 March 2026.

Submitted to and confirmed at the Ordinary meeting on 14 April 2026.

.....  
Mayor, Councillor Les Sheather



## Ordinary Meeting

## End of Minutes

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.