



Major and Minor Sewer Works

Application under Section 305 of the *Water Management Act, 2000* for a Section 307 Certificate of Compliance Regarding Council's Sewerage Assets

Hawkesbury City Council (Council) is a Water Supply Authority under the *Water Management Act 2000* which specifically manages sewerage services for the Windsor Sewerage Scheme and recycled water for the South Windsor Recycled Water Scheme. Potable water within the Windsor Sewerage Scheme area is still managed by Sydney Water.

Where any development or engineering works are to be undertaken within the Windsor Sewerage Scheme, the owner or developer is responsible for ensuring the Water Supply Authority's (Hawkesbury City Council) sewerage assets are considered.

Where works are privately certified it is the Private Certifier's responsibility to obtain Council's conditions and/or approval prior to certifying a development as being suitable for construction. Council may issue this approval in the form of a section 307 Compliance Certificate or a certificate that plans are compliant (endorsement) depending on the type of development proposed.

Approval Requirements for Sewer Infrastructure or Building within the Zone of Influence of a Council Sewer Main

1. The lodgement of an application (lodged by the applicant under Section 305 of the *Water Management Act 2000*). Fees Apply.
2. Council's Waste Management Branch will assess the application and determine the work to be done and/or applicable contributions under Section 306 of the *Water Management Act 2000* and Section 64 of the *Local Government Act 1993*.
3. Council's Waste Management Branch will issue a Certificate of Compliance under Section 307 of the *Water Management Act 2000* once the 'Works As Executed' information has been received, assessed and approved.

Details of Approval: The 3 step process for obtaining a Section 307 approval under the *Water Management Act 2000*

Section 305 Application

The applicant is to complete and submit Part 1 (Design Approval Only) of the application attached together with all plans and any other relevant information that will assist Council's Waste Management Branch in assessing the application (see below for Submission details).

Submission Details

- **New Sewer Works:**
Site plan or subdivision plan showing existing and proposed structures with dimensions to boundaries, existing lead in and all new sewer work (plan and longitudinal sections) drawn in accordance with Supplement 3 of Australian Standard AS1100.401 - 1992 - 'Engineering Survey and Engineering Survey Design Drawing'.
- **Building within the Zone of Influence of a Council Owned Sewer Main:**
Site Plan must show existing and proposed structures with dimensions to boundaries. In addition all existing sewer mains within the lot being developed or in adjacent properties along common boundaries must be shown on the plan with survey accuracy and dimensions to relevant boundaries. Several surface levels along the sewer main or mains must be shown in AHD.
 - **Building adjacent to a Sewer Main:**
The structure's foundation must be designed by a registered Structural Engineer so that piers comply with Standard Drawing SM5-2.

– *Building over a Sewer Main:*

The structure's foundation must be designed by a registered Structural Engineer so that piers comply with Standard Drawing SM5-1 and/or SM5-3 depending on the depth of the main.

If the sewer main is less than 2.0m in depth it must be excavated and concrete encased.

Any sewer junctions that would end up under a proposed structure must be relocated out from under the structure.

Note: Drainage Diagrams and Sewer Location Sketches cannot be used to obtain a Section 307 Compliance Certificate.

Section 307 Compliance

Once the applicant has completed all the work identified in the Section 306 assessment, all inspections have been completed and the 'Works As Executed' information has been submitted, assessed and accepted; Council will issue a Section 307 Certificate of Compliance under the *Water Management Act 2000* confirming satisfactory completion of works completion of works.

Section 306 Assessment

Part 1 'Approval for Design Only'

Council's Waste Management Branch will assess the Section 305 application with regard to sewer infrastructure and impose any relevant conditions and/or contributions. Requirements may include the relocation of development clear of a sewer main, sewer protection and/or monetary contributions. Once Waste Management is satisfied with the assessment a Part 1 'Approval for Design Only' will be issued to the applicant.

At this time the application is available for collection from the Customer Service counter at Council Offices. In addition all relevant fees and monetary contributions must be paid at time of collection.

Part 2 Approval 'Permission to Construct'

Council is a self-insurer under Safe Work NSW and as part of 'Due Diligence' any Contractor hired by the applicant must be deemed competent to do the work at hand. Therefore, the applicant has an approved design plan to entertain quotes for the work to be done. Once a Contractor has been selected the applicant must submit Part 2A of the application along with the required information listed on the form and seek approval for 'Permission to Construct'

If the applicant knows who the Contractor will be then Part 1 and 2A can be submitted at the same time.



This document contains important information.
If you do not understand it, contact the
Telephone Interpreter Service on 131 450.



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