

# Hawkesbury City Council

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## Monumental Application

Note: Council may take up to two weeks to process this permit.

Name of deceased

Section  Grave Number

### Monumental Mason Details

Company name

Contact person

Address

Phone Number  B/H  Mobile

Email address

Stonemason Licence Number

I/We agree to abide by the Rules and Conditions attached.

Signature  Date

### Applicant Declaration

I, the undersigned, being the:

- Registered holder of the Burial Licence for the above allotment (original Burial Licence Certificate to be produced); or
- The Registered holder heir/successor to the Burial Licence for the above allotment (proof of authorisation required).

have read, understood and agree to abide by Hawkesbury City Council's Cemeteries Terms and Conditions.

I agree to indemnify Hawkesbury City Council against any action proceeding claim demand, damage cost loss and expense which may be made on or instituted against or suffered by Hawkesbury City Council in any matter whatsoever by reason of it consenting to the carrying out of the Work to the above allotment.

### Particulars of the Work

Expected Commencement Date

Dimensions and design of footing/foundations proposed:




Type of materials for work/construction:


Proposed wording for inscriptions:


## Definitions

*Burial Licence* means an exclusive right to bury the remains of one or more persons in a burial place as defined in the Crown Lands (General Reserves) By-Law 2006. A burial licence may be pre-purchased for an interment in a grave at a later date.

*Holder*, in relation to a Burial Licence, means the person recorded in the Register as the holder of the Burial Licence.

*Monument* means any structure, plaque, headstone, masonry, metal work, casting or item placed over in or around a Burial Place.

## Monumental Work

1. Council may refuse an application if it is of the opinion that the material, design, bulk, scale or standard of the work is incompatible with existing monuments in the Cemetery.
2. The construction and erection of monuments must adhere with the current Australian Standard AS4204 – Headstones and Cemetery Monuments. In relation to the Richmond Lawn Cemetery restrictions occur on the size of the monument allowable, including maximum length 900mm, maximum width 330mm and maximum height of 220mm.
3. The holder of the burial licence must ensure that work is completed within a reasonable time and to the satisfaction of Council
4. All debris must be removed from the Cemetery.
5. Monumental masons must supply Council with certificates of currency for (1) public liability insurance with a minimum cover of \$10 million and (2) workers compensation prior to commencement of work.
6. If Monuments or other structures are erected without Council approval or do not comply with these rules and conditions, Council may dismantle, remove or alter the Monument erected on the burial site.
7. The Burial Licence holder, as the owner of the monument, will be responsible for the maintenance and repair of the monument constructed or erected on the burial place concerned.
8. Council will not be responsible for the maintenance and repair of any monuments constructed or erected in the Cemetery
9. Council may remove, demolish or alter monuments constructed or erected on a burial place that in Council's opinion has become dilapidated, unsightly, is in unsafe structural condition or is otherwise dangerous to visitors or staff of the Cemetery.

## Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.