



Hawkesbury City Council

extraordinary
meeting
minutes

date of meeting: 27 September 2016

location: council chambers

time: 6:30 p.m.

EXTRAORDINARY MEETING

Minutes: 27 September 2016

MINUTES

- **ELECTION OF CHAIRPERSON**
- **AFFIRMATION AND OATH OF OFFICE BY COUNCILLORS**
- **WELCOME**

Acknowledgement of Indigenous Heritage

- **APOLOGIES AND LEAVE OF ABSENCE**
- **DECLARATION OF INTERESTS**
- **REPORTS FOR DETERMINATION**

General Manager

EXTRAORDINARY MEETING

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EXTRAORDINARY MEETING

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Minutes of the Extraordinary Meeting held at the Council Chambers, Windsor, on 27 September 2016, commencing at 6:32pm.

ATTENDANCE

PRESENT: Councillor M Lyons-Buckett, Mayor, Councillor B Calvert, Deputy Mayor and Councillors P Conolly, E-J Garrow, A Kotlash, P Rasmussen, P Reynolds, S Richards, J Ross, D Wheeler and N Zamprogno.

ALSO PRESENT: Acting General Manager - Laurie Mifsud, Director City Planning - Matt Owens, Director Infrastructure Services - Jeff Organ, Acting Director Support Services - Emma Galea, Executive Manager - Community Partnerships - Joseph Litwin, Manager Corporate Services and Governance - Ian Roberts and Administrative Support Coordinator - Natasha Martin.

ELECTION OF CHAIRPERSON

In accordance with Section 369 of the Local Government Act 1993 and Clause 236 of the Local Government (General) Regulation 2005, the election of a Chairperson was undertaken to preside at the meeting until a Mayor was elected.

The Acting General Manager, Mr Laurie Mifsud, in accordance with the provisions of Clause 236 of the Local Government (General) Regulation 2005, conducted the election of the Chairperson.

The Acting General Manager, Mr Laurie Mifsud, advised that he had received one nomination for the position of the Chairperson, being:

Councillor Calvert	Nominated by Councillor Rasmussen
	Seconded by Councillor Lyons-Buckett

The Returning Officer, Mr Laurie Mifsud declared Councillor Calvert to be the Chairperson for the meeting.

AFFIRMATION AND OATH OF OFFICE BY COUNCILLORS

The Acting General Manager, Mr Laurie Mifsud advised that under Section 233A of the Local Government Act 1993, all Councillors must make an Affirmation of Office or take an Oath of Office at or before the first meeting of the Council after the Councillor is elected.

In accordance with Section 233A of the Local Government Act 1993, Councillors Calvert, Kotlash, Lyons-Buckett, Rasmussen and Wheeler made an Affirmation of Office.

In accordance with Section 233A of the Local Government Act 1993, Councillors Conolly, Garrow, Reynolds, Ross, Richards and Zamprogno took an Oath of Office.

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WELCOME

The Chairperson, Councillor Calvert welcomed the newly elected Council, members of the community and former Councillors to the Extraordinary meeting.

APOLOGY

An apology for absence was received from Councillor Tree.

293 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett and seconded by Councillor Rasmussen that the apology be accepted and that leave of absence from the meeting be granted.

EXTRAORDINARY MEETING

Meeting Date: 27 September 2016

Reports for Determination

GENERAL MANAGER

Item: 192 GM - Election of Mayor - (79351, 95496)

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

294 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That an election for the position of Mayor of the City of Hawkesbury for the 2016 to 2018 Mayoral Term be carried out.

The Acting General Manager, Mr Laurie Mifsud, in accordance with provisions of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2005, acted as Returning Officer for the election of Mayor.

The Returning Officer, Mr Laurie Mifsud, advised that he had received two valid nominations for the position of Mayor, being:

Councillor Lyons-Buckett	Nominated by Councillor Wheeler Seconded by Councillor Reynolds
Councillor Richards	Nominated by Councillor Conolly Seconded by Councillor Zamprognio

The Returning Officer advised that it would be necessary for Council to determine the method of voting for the position of Mayor.

EXTRAORDINARY MEETING

Meeting Date: 27 September 2016

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

Refer to RESOLUTION

295 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That the election for the position of Mayor of the City of Hawkesbury for the 2016 to 2018 Mayoral Term be carried out by open voting.

The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Councillor Lyons-Buckett	8 votes
Councillor Richards	3 votes

The Returning Officer declared Councillor Lyons-Buckett as Mayor of the City of Hawkesbury for the 2016 to 2018 Mayoral Term.

Councillor Lyons-Buckett assumed the Chair as Mayor.

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Meeting Date: 27 September 2016

Item: 193 GM - Election of Deputy Mayor - (79351, 95496)

A MOTION was moved by Councillor Rasmussen, seconded by Councillor Zamprogno.

That:

1. The term of Deputy Mayor Term be for a period of one year from 2016 to 2017.
2. An election for the position of Deputy Mayor of the City of Hawkesbury for the term as determined in accordance with Part 1 above, be carried out.

The Motion was lost.

MOTION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Wheeler.

Refer to RESOLUTION

296 RESOLUTION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Wheeler.

That:

1. The term of Deputy Mayor Term be for a period of two years from 2016 to 2018.
2. An election for the position of Deputy Mayor of the City of Hawkesbury for the term as determined in accordance with Part 1 above, be carried out.

The Acting General Manager, Mr Laurie Mifsud, in accordance with provisions of Clause 1 of Schedule 7 of the Local Government (General) Regulation 2005, acted as Returning Officer for the election of Deputy Mayor.

The Returning Officer, Mr Laurie Mifsud, advised that he had received two valid nominations for the position of Deputy Mayor, being:

Councillor Calvert	Nominated by Councillor Kotlash Seconded by Councillor Wheeler
Councillor Conolly	Nominated by Councillor Richards Seconded by Councillor Zamprogno

The Returning Officer advised that it would be necessary for Council to determine the method of voting for the position of Deputy Mayor.

EXTRAORDINARY MEETING

Meeting Date: 27 September 2016

MOTION:

RESOLVED on the motion of Councillor Reynolds, seconded by Councillor Rasmussen.

Refer to RESOLUTION

297 RESOLUTION:

RESOLVED on the motion of Councillor Reynolds, seconded by Councillor Rasmussen.

That the election for the position of Deputy Mayor of the City of Hawkesbury for the 2016 to 2018 Mayoral Term be carried out by open voting.

The Returning Officer then conducted a ballot by open voting resulting in the candidates receiving the following votes:

Councillor Calvert	8 votes
Councillor Conolly	3 votes

The Returning Officer declared Councillor Calvert elected as Deputy Mayor of the City of Hawkesbury for the 2016 to 2018 Mayoral Term.

EXTRAORDINARY MEETING**Meeting Date:** 27 September 2016**Item: 194****GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)****MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

*Refer to RESOLUTION***298 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That

1. Committees, delegates and representatives for the first year of the Mayoral Term being from September 2016 to September 2017 be as follows:

Committee	Function	Councillor Representation
a. Committees of Council		
Human Services Advisory Committee	To provide advice and recommendations for the co-ordination of community and social planning for the City of Hawkesbury and to provide a mechanism for the discussion of social issues.	Clr Lyons-Buckett (Mayor) Clr Calvert (Deputy Mayor) Clr Garrow Clr Richards
Hawkesbury Civics and Citizenship Committee	To consider and determine nominations for recipients of Citizenship Awards (Australia Day, Sports Medal).	Clr Lyons-Buckett (Mayor) Clr Richards Clr Zamprogno
Waste Management Advisory Committee	Established to develop options for future waste management in the City of Hawkesbury.	Clr Lyons-Buckett (Mayor) Clr Rasmussen Clr Richards Clr Wheeler
Hawkesbury Sustainability Advisory Committee	Established to provide a forum for community representatives, Councillors and Council officers to focus on sustainability issues and to ensure a coordinated approach to the development, implementation and evaluation of Council's grant funded sustainability projects and other Council approved sustainability initiatives.	Clr Kotlash Clr Wheeler
Heritage Advisory Committee	Provides advice to Council regarding heritage and related issues.	Clr Reynolds Clr Wheeler Clr Zamprogno

EXTRAORDINARY MEETING

Meeting Date: 27 September 2016

Committee	Function	Councillor Representation
Floodplain Risk Management Advisory Committee	Advisory Committee established to provide input in relation to floodplain management issues.	Clr Lyons-Buckett (Mayor) Clr Kotlash Clr Rasmussen Clr Reynolds Clr Wheeler
General Manager's Performance Review Panel	To review the performance of the General Manager	Clr Lyons-Buckett (Mayor) Clr Conolly Clr Rasmussen And one Councillor nominated by the General Manager, if he or she so chooses.
Audit Committee	Provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.	Clr Rasmussen Clr Ross Clr Conolly (alternate)
Hawkesbury Access and Inclusion Advisory Committee	Provide advice on strategies to eliminate barriers which may prevent residents and visitors from accessing services and facilities and participating in community and civic life.	Clr Calvert (Deputy Mayor) Clr Ross
Development Application Monitoring Advisory Committee	Established to primarily focus on monitoring the processing of development applications generally and those applications relating to riverfront land.	Clr Lyons-Buckett (Mayor) Clr Conolly Clr Rasmussen Clr Reynolds Clr Ross
b. Statutory Committees		
Local Traffic Committee	Committee responsible for considering and recommending requests for alterations to traffic facilities and other traffic related matters.	Clr Reynolds
clubGrants Local Committee	To consider and rank applications received under the clubGrants Scheme.	Clr Lyons-Buckett (Mayor)
Greater Sydney Local Land Services Local Government Advisory Group	Committee established by NSW Government to co-ordinate catchment management.	Clr Kotlash
c. Committees where Council has a Financial Interest		
Regional Strategic Alliance	Regional Strategic Alliance between Hawkesbury, Penrith and Blue Mountains Councils established with the objective to enhance each Council's local government areas and its broader subregion.	Clr Lyons-Buckett (Mayor) Clr Calvert (Deputy Mayor) Clr Conolly (alternate)
Westpool/UIP	Self-insurance agency established by consortium of participating Councils.	Clr Rasmussen

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Committee	Function	Councillor Representation
McMahon's Park Management Committee	Incorporated body with delegated responsibility for management and operation of McMahon's Park.	Clr Calvert (Deputy Mayor) Clr Lyons-Buckett (Mayor) (alternate)
Hawkesbury Sports Council	Incorporated body with delegated responsibility for management and operation of Council facilities.	Clr Richards Clr Garrow (alternate)
Peppercorn Services Inc.	Incorporated body with delegated responsibility for management and operation of Council auspiced community services (externally funded).	Clr Garrow
Western Sydney Regional Organisation of Councils	Regional Body established to co-ordinate lobbying for Western Sydney	Clr Calvert (Deputy Mayor) Clr Zamprogno
Hawkesbury Sister City Association	Incorporated Body responsible for coordinating Sister City activities.	Clr Garrow Clr Zamprogno
d. Other Committees		
NSW Public Libraries	Established to represent and support the interests of NSW public libraries.	Clr Lyons-Buckett (Mayor)
Western Sydney Academy of Sport	Regional Body established to co-ordinate lobbying for sports development in Western Sydney.	Clr Reynolds Clr Calvert (Deputy Mayor) (alternate)
Council Budget Preparation Process	To attend the annual Council budget preparation process meetings.	Clr Lyons-Buckett (Mayor) Clr Conolly

2. Councillor representation on the Economic Development Working Group be Councillors Conolly, Rasmussen and Ross.
3. Councillor representation on the Tourism Working Group be Councillors Garrow and Rasmussen.
4. The report entitled "Appointment of Committees, Delegates and Representatives" submitted to the relevant Council meeting in September each year, be amended in future to include the following statement. This statement could be included either as point 'e' in the background section or as point 5 in the notes section, or in a separate section of the report.

"Working Parties – As well as the committee structure outlined in this report, Council can also create working parties as needed to investigate and make recommendations on various matters as determined by council. The working parties will:

- *be chaired by a councillor selected by Council*
- *be open to all councillors to participate*
- *include nominated experts and residents*
- *have a defined brief and stated outcomes determined by Council*
- *have a set time period in which to deliver the agreed outcomes*
- *produce an annual report to be included in the report submitted to the relevant Council meeting in September each year".*

EXTRAORDINARY MEETING

Meeting Date: 27 September 2016

A MOTION was moved by Councillor Zamprogno, seconded by Councillor Conolly.

That Council representatives for the first year of the Mayoral Term being from September 2016 to September 2017 for the Hawkesbury River County Council be as follows:

Committee	Function	Councillor Representation
c. Committees where Council has a Financial Interest		
Hawkesbury River County Council	Statutory Body responsible for management of noxious weeds.	Clr Kotlash Clr Zamprogno

An AMENDMENT was moved by Councillor Wheeler, seconded by Councillor Reynolds.

That Council representatives for the first year of the Mayoral Term being from September 2016 to September 2017 for the Hawkesbury River County Council be as follows:

Committee	Function	Councillor Representation
c. Committees where Council has a Financial Interest		
Hawkesbury River County Council	Statutory Body responsible for management of noxious weeds.	Clr Kotlash Clr Wheeler

The Amendment was carried and became the Motion.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Reynolds.

Refer to RESOLUTION

299 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Reynolds.

That Council representatives for the first year of the Mayoral Term being from September 2016 to September 2017 for the Hawkesbury River County Council be as follows:

Committee	Function	Councillor Representation
c. Committees where Council has a Financial Interest		
Hawkesbury River County Council	Statutory Body responsible for management of noxious weeds.	Clr Kotlash Clr Wheeler

EXTRAORDINARY MEETING

Meeting Date: 27 September 2016

Item: 195 **GM - Various Committees - Annual Reports - (79351, 95496)**

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

Refer to RESOLUTION

300 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

That the contents of the report and the annual reports of the various Council Committees for the 2015/2016 Mayoral Term as detailed in the report be received.

Item: 196 **GM - Attendance - 2016 Local Government NSW Annual Conference (79351, 79633)**

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

Refer to RESOLUTION

301 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

That:

1. Attendance of nominated Councillors, and staff as considered appropriate by the Acting General Manager, at the 2016 Local Government NSW Annual Conference, at an approximate cost of \$1,870, plus travel expenses per delegate, be approved.
2. Councillors Calvert, Kotlash, Lyons-Buckett, Ross and Wheeler attend the 2016 Local Government NSW Annual Conference as Council's nominated delegates.
3. Councillors Calvert, Kotlash, Lyons-Buckett, Ross and Wheeler be nominated as Council's voting delegates at the 2016 Local Government NSW Annual Conference.

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The meeting terminated at 7:35pm.

Submitted to and confirmed at the Ordinary meeting held on 11 October 2016.

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Mayor