



Hawkesbury City Council

extraordinary
meeting
business
paper

date of meeting: 13 June 2018

location: council chambers

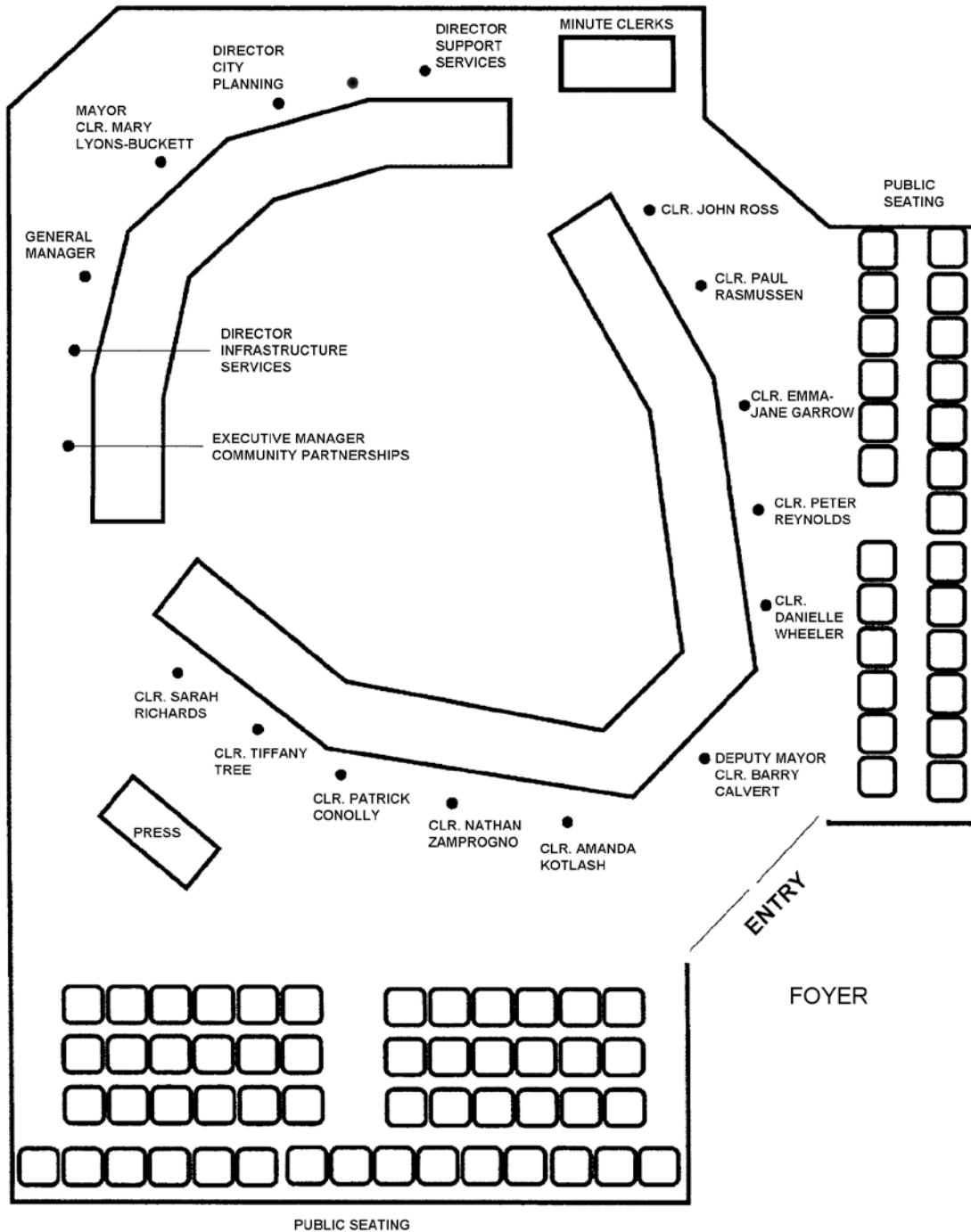
time: 6:30 p.m.



mission statement

***Hawkesbury City Council
leading and working
with our community
to create a healthy
and resilient future.***

Hawkesbury City Council



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EXTRAORDINARY MEETING

Procedural Matters

Meeting Date: 13 June 2018

PROCEDURAL MATTERS

Welcome

The General Manager will address the Council meeting, mentioning:

- Acknowledgement of Indigenous Heritage
- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones.

Attendance

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

Apologies and Leave of Absence

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

Declaration of Interest

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

Acknowledgement of Official Visitors to the Council

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

ordinary

section

1

reports
for determination

EXTRAORDINARY MEETING
SECTION 1 – Reports for Determination
Meeting Date: 13 June 2018

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SECTION 1 – Reports for Determination

GENERAL MANAGER

Item: 143 **GM - Adoption of Operational Plan 2018/2019, and Making and Levying of Rates and Fixing of Charges for the Period 1 July 2018 to 30 June 2019 - (79351, 95496, 96332, 107)**

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is to consider submissions received in regard to the exhibited Draft Operational Plan 2018/2019 and to make and fix rates and charges for the year ending 30 June 2019.

EXECUTIVE SUMMARY:

At the Extraordinary Meeting of Council held on 9 April 2018, consideration was given to a report in relation to the Draft Operational Plan 2018/2019.

At that meeting, Council resolved that the report be received and that the Draft Operational Plan 2018/2019 be adopted for exhibition purposes and be advertised in accordance with the Local Government Act 1993.

In addition, Council resolved that an Extraordinary Meeting be held on 13 June 2018, to consider public submissions received, consider the adoption of Draft Operational Plan 2018/2019, and to make and fix rates and charges for the 2018/2019 financial year.

This report considers submissions received and makes the recommendation to adopt the Operational Plan 2018/2019, and to make and fix rates and charges for the year ending 30 June 2019.

RECOMMENDATION SUMMARY:

This report recommends that the report regarding Draft Operational Plan 2018/2019 is noted and the Draft Operational Plan 2018/2019 including the fees and charges, as placed on public exhibition, be adopted incorporating the amendments as outlined in the report.

The report also recommends that Council make and levy the rates and fix the specified Charges for the 2018/2019 financial period.

REPORT:

Context and Background

At the Extraordinary Meeting of Council held on 9 April 2018, consideration was given to a report regarding the Draft Operational Plan 2018/2019. Council adopted the following resolutions relevant to this report:

“Resolution 116 That the General Manager's report regarding the Draft Operational Plan 2018/2019 be received.”

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- “Resolution 117 That the Draft Operational Plan 2018/2019 attached as Attachment 1 to the report, be adopted for exhibition purposes, and be advertised for a minimum of 28 days in accordance with Section 405 of the Local Government Act 1993.”
- “Resolution 118 That an Extraordinary Meeting of Council be held on Wednesday, 13 June 2018, to consider any public submissions received in respect of the Draft Operational Plan 2018/2019; and to consider the adoption of these documents; and to make and fix rates and charges for the year ended 30 June 2019.”

Consultation

The issues raised in this report concern matters that required Community Engagement under Council's Community Engagement Policy. The Draft Operational Plan 2018/2019 was advertised and placed on public exhibition for a period of 28 days from on Friday, 20 April 2018 and concluded on Friday 18 May 2018, in accordance with the Local Government Act 1993. The draft document was advertised in the Hawkesbury Courier on Thursday, 19 and 26 April, and Thursday, 3 and 10 May 2018. The draft document was also exhibited in hard copies at various Council sites and on Council's website, and through Council's social media platforms.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with all of the Focus Areas, Directions and Strategies contained within the 2017-2036 Hawkesbury Community Strategic Plan.

Special Rate Variation

Following comprehensive community engagement in regard to Council's services and service levels in 2016, in July 2017 Council commenced its Investing in Your Future consultation program seeking feedback on three future rating proposals:

- *Reduce* - rates would increase by rate-pegging only = 2.3%.
- *Stabilise* - rates would increase by 9.5% a year for two years (inclusive of the rate peg), with the increase remaining in the rating base.
- *Improve* - rates would increase by 9.5% a year for three years (inclusive of the rate peg), with the increase remaining in the rating base.

Micromex Research was engaged to undertake a telephone survey on these rating proposals. The results showed 57% of the respondents supported a special rate increase.

In considering the outcomes of the public consultation process, Council applied to IPART in February 2018 for a Special Rate Variation (SRV), including responses to the submissions.

IPART announced on 15 May 2018 that it had fully approved Council's application for a SRV.

This approval will realise almost \$14.5 million over the next three years and see Council maintaining its financial sustainability, improve services and provide our community with new and renewed infrastructure and assets.

Council was one of 13 councils that made an application for a special variation to IPART. Two councils had their application approved in part; two councils had their application rejected, with the remaining nine councils' applications, including this Council, being approved in full.

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Public Submissions

Following the conclusion of the exhibition period, two public submissions were received. In addition a late submission was also received. As the submission missed the timeframe for completion of the Business Paper report, the submission and brief responses are attached as Attachment 2 to this report.

A summary of the submissions and comments addressing the submissions are as follows:

Submission No. 1

The submission requested consideration of a number of matters as part of the 2018/2019 Operational Plan. The issues raised and responses are provided below:

1. Empty shops in Windsor Mall

Utilisation of empty shops in the Mall for artisan projects. This would show Council working collaboratively with the community.

Comment

The concerns raised in the submission are currently being addressed as part of Council's Town Centres Revitalisation Program. A Town Centres Masterplan Project Group has been formed as part of the Revitalisation Program to assist Council with the creation of Master Plans for a number of Town Centres within the Hawkesbury Local Government Area.

This process has commenced with the undertaking of an extensive survey of the community known as PLACESCORE. This process is a place experience diagnostic, engagement, benchmarking, and data tracking platform that helps guide and measure more effective investment in urban environments.

PLACESCORE provided two sophisticated data collection tools, Care Factor and Place Assessments.

Like a 'place census', Care Factor captured what the Hawkesbury community really values, while the Place Assessments undertaken measure the community's lived experience. Together they have provided Council with data driven directions for prioritising investment. The outcome of the PLACESCORE process is currently being communicated to internal and external stakeholders.

Another part of the Town Centres Revitalisation Program will explore opportunities to establish a program to activate currently vacant shops. Council has also been successful in securing funds under the City Deal.

2. Recycling Playground Equipment

Relocation of replaced playground equipment to Windsor Mall or Howe Park, Windsor. This would attract families and businesses in the area.

Comment

When replacement of playground equipment in parks occurs it is generally done as a result of safety conformance and the equipment being at the end of its useful life. Whilst some components may be recycled for other alternate uses, the equipment overall cannot be reused. Windsor Mall in its current form has a mixed use of pedestrian and vehicle use. Play equipment can be considered as part of the town centre revitalisation, noting the constraints of the width of Windsor Mall.

3. Maintenance of buildings in Windsor Mall

Introduction of requirement for landlords to maintain the outside of buildings.

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Comment

This is a difficult matter for Council to have any direct involvement in given there are no current regulatory provisions or powers to require shop owners to maintain their properties. However, Council will be working with landowners and tenants as part of the Town Centres Revitalisation Program and this matter can be discussed at that time.

4. History Walk

Introduction of a history walk.

Comment

Council has produced booklets outlining four self-directed heritage walks in and around Windsor. The heritage walks can be accessed from Council's website. In addition, history walks are being considered as part of the Town Centres Revitalisation Program and the PLACESCORE process. There is potential for significant costs associated with major streetscape works which requires careful consideration of how funds will be spent in the best possible manner. Grant funding has also been sought to fund the Government Domain Precinct Project which will include heritage tourist walks.

The Flood Risk Management Advisory Committee of Council are also exploring ways in which to consider the introduction of flood awareness programs that could include information walks.

5. Interactive Display in the Mall and RV site in Macquarie Park - Tourism

Setting up an interactive display in the rotunda, showing floods and the history of the area, in partnership with schools and artists.

Consideration of an RV site at Macquarie park to attract tourist and stimulate the economy.

Comment

Part of Council's Tourism Strategy is to explore options for creating areas of interest to visit and stay around the Hawkesbury Local Government Area.

This suggestion can be referred to Council's Tourism Advisory Committee for consideration.

6. Commemorative Wall

Set up of a permanent wall in McQuade Park to commemorate Anzacs. This would also attract tourism.

Comment

A number of options are currently being investigated to enhance the existing memorial in McQuade Park as well as a new memorial space for commemorative events.

7. Events

Continued support with funding the Blues and Roots Festival, a major event within Windsor.

Comment

The organisers of the Sydney Blues and Roots Festival have been approached by Council on a number of occasions since late 2017 to discuss proposals for the 2018 Festival.

Continued funding an Australia Day event in Governor Phillip Park and enhance the 2019 event

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Comment

Plans are underway to hold Australia Day on the Hawkesbury in 2019 at Governor Phillip Park. Council are currently developing a sponsorship package seeking additional sponsors and funding to further grow the event.

Linking of the Hawkesbury Paddlewheeler to the evening event on Australia Day

Comment

In 2018 the Hawkesbury River was used as part of the Australia Day on the Hawkesbury celebrations with 9pm fireworks being held on the River. In 2019 the Hawkesbury Paddlewheeler may be interested in being involved as an event sponsor and offering evening entertainment during the Australia Day celebrations.

Highlighting the Hawkesbury River as part of the event on Australia Day

Comment

A focus for Australia Day on the Hawkesbury was to incorporate the River in the celebrations through the use of the riverside Governor Phillip Park as a venue and the location of the fireworks on a barge on the River which was the focal point of the 9pm fireworks celebrations.

Continued support of the Light Up Windsor event

Comment

Council is seeking to initiate projects that will focus on the revitalisation of the Hawkesbury's town centres. Council has held a number of meetings with event organisers of the Light Up Windsor event and will continue to work with the Windsor Business Group and other businesses to further develop this event or a similar event in 2018.

8. Signage on Toilets

Place clearer signage to where public toilets are located in the area

Comment

The provision of additional directional signage for toilets will be reviewed and implemented as required.

9. McGraths Hill Flats

Continued maintenance of McGraths Hill Flats, replacement of Jacaranda trees and implement a watering program. This would attract tourism.

Comment

Replacement Jacaranda trees were planted along the McGraths Hills flats during May 2018. Ongoing watering and care is being undertaken with an irrigation system installed.

Placement of signage along McGraths Hill Flats to depict the picturesque area of Windsor and District

Comment

The provision of any significant signage is not favoured as it would detract from the view and natural qualities of this area.

10. Entrance to Windsor Mall

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Placement of signage to each entrance to the mall to prohibit vehicular access

Comment

Gateway signage improvements and beautification of entrances to town centres in addition to Wayfinding are all being considered as part of the Town Centres Revitalisation Program.

The Windsor Mall Policy is also currently under review and as part of this consultation has been undertaken to seek the views of those who occupy the businesses along the Mall. Upon completion of this review, the provision of signage will be considered as part of the overall usage and access to and within the Mall.

11. Loading Zone and Kiss and Drop in Baker Street

Introduction of a loading Zone and Kiss and Drop in Baker Street

Comment

The provision of a Loading Zone in Baker Street near the Mall will be considered as part of the Town Centres Revitalisation Program. In relation to a 'Kiss and Drop' zone, these are legally covered by a 'No Parking' zone, of which there are some along Baker Street and one in particular provided in the vicinity of the exit driveway to the Baker Street car park. (A "No Parking" zone permits a vehicle to drop off goods and passengers for a maximum of two minutes provided the driver remains within three metres of the vehicle).

12. Waste Facility Charges

Waste Facility charges are expensive, resulting in dumped rubbish. Ratepayers should be able to access the Waste Facility at a nominal fee

Comment

The Waste Facility charges reflect the current costs of disposal and waste management including EPA fees with access to the facility limited to only Hawkesbury residents. Any change or subsidy to the fee structure would require costs to be recovered from general income sources. It is considered that a "user pays" structure is both the most equitable arrangement and also supports waste reduction targets, to extend the life of the landfill.

13. Pedestrian crossing on the corner of Baker and George Street

The pedestrian crossing on the corner of Baker and George Street needs repainting

Comment

The pedestrian crossing at the corner of Baker Street and George Street has been repainted.

Submission No. 2

Issues raised in regard to the condition of Comleroy Road, Kurrajong and Cedar Ridge Road, Kurrajong.

Comment

Comleroy Road and Cedar Ridge Road have been inspected and any necessary routine maintenance works have been undertaken, including edge and shoulder work. Comleroy Road will be progressively upgraded as part of Council's road maintenance and rehabilitation program with approximately \$1 million allocated in forward programs. Similarly Cedar Ridge Road has projected expenditure of approximately \$200,000 over the next 10 years.

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Late Submission No. 3

A late submission was received after the conclusion of the exhibition period. As the submission missed the timeframe for completion of the Business Paper report, the submission and brief responses are attached as Attachment 2 to this report.

Amendments Proposed

Listed below are details of amendments proposed to be made to the exhibited Draft Operational Plan 2018/2019. These amendments are reflected in Attachment 1 (distributed under separate cover).

1. At the time the Draft Operational Plan 2018/2019 was placed on public exhibition, the outcome of Council's application for an SRV was yet to be determined by IPART. Consequently the exhibited Plan included two scenarios, one being based on Council's application being unsuccessful, and the other being based on Council's application being approved in full.

Council's application for an SRV was approved in full on 15 May 2018. Accordingly, all reference to a scenario based on Council's application being unsuccessful throughout the document will be removed, and wording reflecting IPART's determination added.

Additional works funded by the SRV will be identified accordingly.

2. A number of typographical errors have been identified and the document has been amended accordingly.
3. The following fees require amendment, (page numbers are in reference to the exhibited Draft Operational Plan 2018/2019):
 - Page 90, Fee CC.12.1 to be amended with the condition to read "*covers a period of 2 weeks*".
 - Page 95, Fee RS.30.2 to be amended to be \$37.60 for 2018/2019.
 - Page 97, Fee RS.35.10 to be amended with the condition to read "*Plus Fee RS 35.11*".
 - Page 97, Fee RS.35.11 to be amended with the condition to read "*Plus Fee RS 35.10*".
 - Page 98, Fee RS.40.2 to be amended with the condition to read "*Plus Fee RS 40.1*".
 - Page 98, Fee RS.40.4 to be amended with the condition to read "*Plus Fee RS 40.3*".
 - Page 99, Fee RS.50.1 to be amended with the condition to read "*Plus Fee RS 50.2*".
 - Page 99, Fee RS.50.2 to be amended with the condition to read "*Plus Fee RS 50.1*".
 - Page 129, Fee PR.11.1 to be amended with the condition to read "*per banner, covers a period of 2 weeks*".
 - Page 147, Fee CG.12.3 to be deleted.
 - Page 149, Fee GM.7 to be amended to be POA for 2018/2019.
 - Page 151, Fee GM.18 to be amended to be POA for 2018/2019.

Making the Rates for the 2018/2019 Financial Year

- *Rates in the dollar 2018/2019*

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As stated in the Draft Operational Plan 2018/2019 placed on public exhibition, the rates in the dollar in the recommendation in this report differ slightly to those placed on public exhibition. It is prudent to incorporate valuation changes up to the final Rating Resolution (being 13 June 2018) to ensure Council's valuation base remains as up to date as possible to minimise carryovers and thereby maximising potential revenue.

- *Variation of General Income for 2018/2019*

IPART approved a 9.5% variation of General Income, including the rate-peg of 2.3%, in terms of Section 508A of the Local Government Act 1993 for the rating year commencing 1 July 2018.

The recommendation at the end of this report details the rate in the dollar and applicable base amount for each rating category in the Hawkesbury Local Government Area based on the above.

Financial Implications

The adoption of the recommendations in this report will result in Draft Operational Plan 2018/2019, as placed on exhibition and incorporating the changes proposed in this report, being adopted.

Fit For The Future Strategy Considerations

The matters addressed in this report are directly aligned with specific Fit for the Future Strategies. The Operational Plan 2018/2019 reflects a number of strategies relating to efficiency savings and the specific strategy relating to a Special Rate Variation.

Conclusion

The Draft Operational Plan 2018/2019 was exhibited for a period of 28 days in accordance with legislative requirements with two submissions being received as detailed in this report. The submissions have been addressed and do not result in any amendments being required to the exhibited Plan in this regard.

Council's application to IPART for a Special Rate Variation of 9.5% commencing in the 2018/2019 rating year was approved in full. This will enable to the delivery of additional works as detailed in the exhibited Plan. The exhibited document is required to be amended to remove references to a scenario based on the SRV not being approved.

Council is required to make and levy the rates and fix the charges for the 2018/2019 financial year. The Rates detailed in the recommendation reflect the 9.5% variation to general income and reflect the rating structure as exhibited. The Charges reflect the amounts exhibited.

RECOMMENDATION:

That:

1. The report regarding Draft Operational Plan 2018/2019 be noted.
2. The Draft Operational Plan 2018/2019 including the fees and charges, as placed on public exhibition, be adopted incorporating the amendments as outlined in the report including the rates in the dollar for 2018/2019 to incorporate valuation changes up to the final Rating Resolution.
3. Council Make and Levy the following Rates and Fix the following Charges for the 2018/2019 financial period in accordance with Section 535 of the Local Government Act 1993 (Land Values used for calculation of rates have a Base Date of 1 July 2016):

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Residential Category

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Residential in accordance with Section 543 (1), of zero point one nine zero one eight six (0.190186) cents in the valuation dollar be levied on all properties categorised as Residential in accordance with Section 516. These properties will be subject to an ad valorem rate and a base amount of \$365.00. The levying of the base amount from the Residential Category will generate 29.56% of the notional yield applicable to the Residential Category.

Farmland Category

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Farmland in accordance with Section 543 (1), of zero point one seven one one six seven (0.171167) cents in the valuation dollar be levied on all properties categorised as Farmland in accordance with Section 515. These properties will be subject to an ad valorem rate and a base amount of \$365.00. The levying of the base amount from the Farmland Category will generate 14.34% of the notional yield applicable to the Farmland Category.

Business Category

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Business Area 1 in accordance with Section 543 (1), of zero point three eight zero three seven two (0.380372) cents in the valuation dollar be levied on all properties in the Business sub-category Business Area 1 in accordance with Section 518. These properties will be subject to an ad valorem rate and a base amount of \$365.00. The levying of the base amount from the Business Area 1 sub-category will generate 14.48% of the notional yield applicable to the Business Area 1 sub - category.

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Business Area 2 in accordance with Section 543 (1), of zero point three eight zero three seven two (0.380372) cents in the valuation dollar be levied on all properties in the Business sub-category Business Area 2 in accordance with Section 518. These properties will be subject to an ad valorem rate and a base amount of \$365.00. The levying of the base amount from the Business Area 2 sub-category will generate 15.86% of the notional yield applicable to the Business Area 2 sub-category.

In accordance with Section 535 of the Local Government Act 1993, an Ordinary rate named Business Area Other in accordance with Section 543 (1), of zero point three eight zero three seven two (0.380372) cents in the valuation dollar be levied on all properties in the Business sub-category Business Area Other in accordance with Section 518. These properties will be subject to an ad valorem rate and a base amount of \$365.00. The levying of the base amount from the Business Area Other sub-category will generate 12.58% of the notional yield applicable to the Business Area Other sub-category.

Domestic Waste Management Service

For 2018/2019, in accordance with Section 496 of the Local Government Act 1993:

- A "Weekly Domestic (Inc. Green) Waste Mgt Charge 240L" annual charge of \$623.91 be made for a 240 litre bin, for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service, including a green waste service, is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling, a fortnightly pick up for green waste and one kerbside pickup for the financial year.
- A "Weekly Domestic Waste Mgt Charge 240L" annual charge of \$545.78 be made for a 240 litre bin, for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service, is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling, and one kerbside pickup for the financial year.

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- A "Weekly Domestic (Inc. Green) Waste Mgt Charge 140L" annual charge of \$423.37 be made for a 140 litre bin for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service, including a green waste service, is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling, a fortnightly pickup for green waste and one kerbside pickup for the financial year.
- A "Weekly Domestic Waste Mgt Charge 140L" annual charge of \$345.24 be made for a 140 litre bin for each weekly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a weekly domestic waste service is available. This charge includes a weekly pickup for garbage, a fortnightly pickup for recycling and one kerbside pickup for the financial year.
- A "Fortnightly Domestic Waste Mgt Charge 240L" annual charge of \$345.24 be made for a 240 litre bin, for each fortnightly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a fortnightly domestic waste service, is available. This charge includes a fortnightly pickup for garbage, a fortnightly pickup for recycling and one kerbside pickup for the financial year.
- A "Fortnightly Domestic Waste Mgt Charge 140L" annual charge of \$242.42 be made for a 140 litre bin for each fortnightly domestic waste service to an occupied property which is categorised as Residential or Farmland, and for which a fortnightly domestic waste service, is available. This charge includes a fortnightly pickup for garbage, a fortnightly pickup for recycling and one kerbside pickup for the financial year.
- A "Weekly Domestic Waste Service Availability" annual charge of \$157.76 be made for parcels of land where a weekly domestic waste service is available but the service is not utilised.
- A "Fortnightly Domestic Waste Service Availability" annual charge of \$78.87 be made for parcels of land where a fortnightly domestic waste service is available but the service is not utilised.

Pensioner Rebate

In accordance with Section 575 of the Local Government Act 1993 where a property is owned and occupied by eligible pensioner(s), a rebate amounting to 50% (fifty percent) of the combined rates and domestic waste service charges up to a maximum of \$250.00 (two hundred and fifty dollars) in annual concession will be granted for 2018/2019.

Business Waste Management Service

For 2018/2019, in accordance with Section 501 of the Local Government Act 1993 a Waste Management Service annual charge of \$765.70 be made for a 240 litre bin, and an annual charge of \$468.57 be made for a 140 litre bin for each weekly waste service to a property which is categorised as Business and for which a weekly waste service is utilised.

Sewerage Service

For 2018/2019, in accordance with Section 501 of the Local Government Act 1993, the following range of annual charges be made for the provision of sewerage services.

- | | |
|--------------------------------------|----------|
| • Connected Residential Properties | \$816.08 |
| • Unconnected Residential Properties | \$543.44 |
| • Unconnected Business Properties | \$547.60 |

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- Business - Category 1 (<1,000 litres per day) \$949.90
- Business - Category 2 (1,001 - 5,000 litres per day) \$4,762.81
- Business - Category 3 (5,001 - 10,000 litres per day) \$9,487.76
- Business - Category 4 (10,001 - 20,000 litres per day) \$18,917.58
- Business - Category 5 (>20,000 litres per day) \$18,917.58
- Additionally, a trade waste volume charge of \$3.06 per kilolitre be charged to Category 5 properties for each kilolitre in excess of 20,000.

Pensioner Rebate

Where a residential property receiving this service is owned by pensioner(s) eligible for an Ordinary Rate pensioner rebate, then a rebate amounting to \$408.04 be granted to the owner(s) in annual concession for 2018/2019.

Stormwater Management Service Charge

For 2018/2019, in accordance with Section 496A of the Local Government Act 1993, the following annual charges be made for stormwater management services:

- Stormwater Management Service – Residential \$25.00
- Stormwater Management Service - Residential Strata \$12.50
- Stormwater Management Service - Business \$25.00 per 350m² or part thereof, up to a maximum of \$1500.00.
- Stormwater Management Service - Business Strata - Pro-rata of business charge, based on land valuation apportionment.

Sullage Pump-Out Services

For 2018/2019:

- In accordance with Section 501 of the Local Government Act 1993, a Sullage Pump-out Service annual charge of \$2,174.68 will be made for the provision of a fortnightly sullage pump-out service to residential properties.
- In accordance with Section 501 of the Local Government Act 1993, a Sullage Pump-out Service annual charge of \$4,349.36 will be made for the provision of a weekly sullage pump-out service to residential properties.
- Where a property receiving a sullage pump-out service is owned by pensioner(s) eligible for an Ordinary Rate pensioner rebate, and the property is occupied solely by the eligible pensioner(s), in accordance with Section 577 of the Local Government Act 1993 a rebate amounting to 50% of the applicable charge be granted to the owner(s) in annual concession for 2018/2019.
- In accordance with Section 502 of the Local Government Act 1993, additional pump-outs can be requested at a cost of \$139.35 per extra service.
- In accordance with Section 502 of the Local Government Act 1993, emergency after hours pump-outs be charged at \$174.97 per service.

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- In accordance with Section 502 of the Local Government Act 1993, that a charge of \$23.95 be made for each 1,000 (one thousand) litres of effluent pumped out from commercial and industrial properties for services being conducted on request.

Interest Charges

In accordance with Section 566 (3) of the Local Government Act 1993, the interest rate charged on overdue rates and charges for 2018/2019 by Council be set at the maximum permitted by the Minister for Local Government. For the 2018/2019 rating year, this will be 7.5%.

The persons and organisations that made submissions in response to the exhibition of Council's Draft Operational Plan 2018/2019 be advised of Council's decision in this regard and the relevant comments in the report.

ATTACHMENTS:

AT - 1 Operational Plan - 2018/2019 (*distributed under separate cover*)

AT - 2 Responses to Late Submission

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AT - 2 Responses to Late Submission

Response to Late Submission - Attachment 2

Page*	Submission	Response
vi	The diagram at the bottom of the page, which it appears has been taken from the Community Strategic Plan, is extremely faint and is hard for people with vision difficulties to read. Is it possible to transform the text from grey to black? The figure at the bottom of page 3 suffers from the same issue.	Images have been enhanced.
2	In the second last paragraph, the comma in the sentence "pressures that affect the community, and the level" should not be included. Also, the last sentence is grammatically incorrect. It would appear the comma should be after the word "Council" and not after "order", and it appears as if the word "why" in the last line should be "is". According to page 5, the CSP was reviewed on 28 March 2017 so the last paragraph on this page appears superfluous	Amendments have been made.
4	For consistency, the word "councillors" in the second last paragraph and the word "council" in the last paragraph should both be capitalised.	Amendments have been made.
8,9	Can the Snapshot heading indicate the figures are for the 2018-19 year? On page 9, no doubt the words (subject to IPART approval) will be removed from the final Plan.	Noted - The header of the document already refers to the Operational Plan 2018/2019. All references to IPART and the Special Rate Variation have been amended throughout the document to reflect the Special Rate approval by IPART in May 2018.
10	The Illustration of Our Budget has changed significantly from prior years and is likely to provide ammunition for those opposed to Council's direction as it "hides" administration and governance costs. Has thought been given to the change in disclosure, or is this another change imposed by Government?	Noted - Administration and Governance Costs are now reflected under the heading Corporate Functions. Reporting categories are reviewed regularly based on community feedback.
17	While pages 13-19 are new features, the numbers on page 17 almost appear to contradict the CSP. There is \$3.4M being spent on "Strategic Land Use Planning" and "Development Assessments", but only \$1M on "Environmental Management", "Placemaking Programs" and "Economic Development & Tourism" despite these areas being heavily identified in the community consultation process as being of importance to the community. Is there a supportable reason for this?	Noted - Council's Operational Plan delivers on the CSP to the extent of funding available. For 2018/2019, there is increased focus on areas identified as a priority by the community. These areas will continue to be focused on in future Operational Plans.
32	Which "agreed priority actions of the Hawkesbury Floodplain Risk Management Plan" were implemented?	The exhibited material is a statement of future proposal actions, the details of which will be emailed to the author. Column 2 is the proposed action for 2018/2019 and column 3 is the performance measure.
50	If the Rural and Urban Land Strategy is completed as stated, where is it?	The exhibited material is a statement of future proposal actions, the details of which will be emailed to the author. Column 2 is the proposed action for 2018/2019 and column 3 is the performance measure.
51	Is there anywhere that the number of visitors to Council facilities such as the Gallery, Museum and Libraries is publicly available?	Although this question is outside the scope of the exhibition of the 2018-2019 Operational Plan, the information is reported to Council on six monthly basis and available through Council's Business Paper page.
53	What has happened with the Hawkesbury Brand Strategy?	The exhibited material is a statement of future proposed actions. Column 2 is the proposed action for 2018/2019 and column 3 is the performance measure.
58 onwards	Will the "No SRV" figures be removed from the final Plan? This would also correct the error in the reference to IPART on page 59.	All references to IPART and the Special Rate Variation have been amended throughout the document to reflect the Special Rate approval by IPART in May 2018.
62	There is a significant increase in Consultants Fees but the budget if the SRV is approved is LESS than if it isn't. What is the reason for the (a) increase and (b) difference related to the SRV?	The Special Rate Variation enables Council to increase its focus on various areas, including Heritage. With this increased focus it is more cost effective to resource this function with staff in lieu of consultants.
62	Why has the budget for Regulatory Services decreased so significantly?	The information on page 62 reflects the costs associated with delivery regulatory functions. These costs will vary from year to year depending on the combination of projected income and resourcing mix.

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71	The Business Area 1 for Richmond is not properly defined, as it does not mention Chapel Street and includes Castlereagh Road, while the Town Map (separate document) shows the area is actually bounded by East Market Street between Lennox and March. Conversely, if Castlereagh Road is the correct boundary between Lennox and March, the Town Map is incorrect.	Council has three business categories, Business 1, Business 2 and Other. The rate in the dollar for all these categories is the same. The description of the Business Area 1 has been aligned to reflect the Business Area 1 Map.
73	The description relating to the Base Amount should be reviewed as the base is only 30% for the Residential category. The structure of the rating is that all categories have the 30% base determined on the Residential category, the ad valorem for the Business categories is 2 times that of the Residential, and the Farmland category ad valorem is 90% of the Residential rate. This is the framework currently adopted by Council but is not clearly set out in the Revenue policy.	The wording has been amended to reflect the 2018/2019 rating structure, being a Base Amount for all Categories being based on 30% of the Residential Category.
77	Stormwater Management Service Charge. The total revenue at the bottom of the page at \$538K is higher than the combined spend of \$517K and \$10K described immediately above. In previous years the total of spend and revenue has been equal. Is this deliberate or is one of the figure incorrect?	A ten year Stormwater Management Plan is in place outlining the works that will be funded from the revenue generated through the levying of the Stormwater Charge. Due to the actual project sizes, the works are not evenly spread to align with the annual revenue.
79	Point 2 refers to "the following six criteria", but only 4 (a to d) are shown	Amendments have been made to reflect four criteria.
87	Some of the proposed charges for the coming year are virtually identical to or lower than those in 2013/14. In view of the need for Council to improve its financial position it seems ridiculous that proposed fees would be lower than what they were 5 years ago. These should be reviewed and increased, particularly where they are priced on a partial cost recovery basis.	Noted - All fees are reviewed by Management on an annual basis to reflect any statutory changes, cost recovery and comparability with other councils. Furthermore, in accordance with Council's fit for the Future Plan, all fees and charges will be systematically reviewed.
88	Proposed New Fee Food/Alcohol Stallholder fee. Should this refer to "Plus Stallholder fee" (note the stallholder fee is also new and has no index. Otherwise why would the food/alcohol stallholder consultant be required if there is no stall)? Is the consultant required for any food or alcohol stall? There is no indication of this in the stallholder fee charge.	Additional wording added to enhance clarity.
90	Banner pole hire. There is no indication as to whether this policy relates to hire of all 3 banner pole sets or each individual location. While this is consistent with previous years clarification would be of assistance.	Change to exhibited Fees - Amended Fee CC.12.1 and Fee PR.11.1 to include 'per banner' in the conditions
90	The reference to "Manufactures Home estates" is incorrect and inconsistent with the definition in Schedule 9 of the Local Government Act – the correct word is "Manufactured". This error has been in the Operational Plan document since 2014-2015 and is also incorrect in the index on page 84.	Typographical error - Amendment made on page 90 and in Table of Contents
94	Is the transportation fee RS.20.3 adequate? It appears ridiculously low to transport stock at \$0.83 per km in comparison to the fees charged to transport smaller animals such as cats and dogs which exceed \$130 per animal	Noted - 2018/2019 fee is based on direct cost recovery. As part of the annual review of fees by management, the potential to recover any other indirect costs associated with this activity will be investigated for the 2019/2020 Operational Plan.
94-95	Health Services. Many of these fees are based on partial cost recovery and appear very low. Why are they not based on full cost recovery? Why has the inspection fee for brothels and skin penetration increased so sharply in comparison to other fees? Regarding registration fees, it is far cheaper to register a brothel than a dog! Registration fees in the Hills Shire are more than 3 times Hawkesbury fees.	Noted - All fees are reviewed by Management on an annual basis to reflect any statutory changes, cost recovery and comparability with other councils. Furthermore, in accordance with Council's fit for the Future Plan, all fees and charges will be systematically reviewed.
98	Fee RS.40.2 has the condition "Plus Fee RS.46.1", however one refers to a S735A LGA Certificate and RS.46.1 refers to inspection of water scheme plumbing and drainage. Should the reference be to RS.40.1 not RS.46.1?	Change to exhibited Fees - Amendment made to reflect correct fee reference
98	Fee RS.40.4 refers to "Plus Fee RS.46.3" which does not exist. It would seem the reference should be to RS.40.3 not RS.46.3	Change to exhibited Fees - Amendment made to reflect correct fee reference
99	Fees RS.50.1 and RS.50.2 refer to fees RS.56.1 and RS.56.2, neither of which exist. Should the reference be to 50 rather than 56?	Change to exhibited Fees - Amendment made to reflect correct fee reference

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100	Fees DS.2.2, DS.3.3, DS.4.1 and DS.4.2 refer to Fee DS.1 which is a heading. It is unclear what the correct reference should be but it appears from the reference to General Development that it should be DS.1.1 rather than the heading Development Applications.	Typographical error - Amendment made to reflect correct fee reference
100	Fees DS.3.1 and DS.3.2 refer to a condition "Located on Heritage Listed Property", but there does not appear to be any charges specifically for non-heritage listed properties. It would appear that DA fees for tree removal on non-listed properties are not required?	Fees for tree removal on non-heritage listed properties are based on a permit fee as on page 128 PR7.3
100	DS.5 fees are indicated as being based on partial cost recovery only with the exception of DS.5.2. As these are not controlled by any statutory provisions why would they not be based on full cost recovery?	Noted - All fees are reviewed by Management on an annual basis to reflect any statutory changes, cost recovery and comparability with other councils. Furthermore, in accordance with Council's Fit for the Future Plan, all fees and charges will be systematically reviewed.
109	Fee DS.5.3.6 relating to fax or postage of planning certificates has decreased from \$54.60 to \$17.00. What justification is there for this charge to reduce so dramatically?	The Fee has been reviewed and reduced to \$17.00 to be in line with the same fee for S.603 Certificates.
111	Fee DS.68.1 Photocopy charges – is there any valid reason to not set this cost at \$0.90 as charging at \$0.88 can not properly be paid in cash without rounding up anyway? Further, photocopy charges appear in a number of places throughout the fees and charges schedule, and could probably be listed as one single charge for efficiency purposes since they all appear to be the same.	Noted - All fees are reviewed by Management on an annual basis to reflect any statutory changes, cost recovery and comparability with other councils. Furthermore, in accordance with Council's Fit for the Future Plan, all fees and charges will be systematically reviewed.
111-112	Risk Management Plan which suggests at section 6.7.4.1 that flood certificates should be provided free?	Statutory flood advice is obtained via a 149 Certificate. Site specific flood advice requires detailed investigations and as such charges apply accordingly. Furthermore, in accordance with Council's Fit for the Future Plan, all fees and charges will be systematically reviewed.
114	Fee SP.4.1 which sets the cost for a written copy of the Hawkesbury LEP seems incredibly low with regard to the number of pages in the document, and the cost of written versions of the DCP set out in Fee SP.3.	Noted - All fees are reviewed by Management on an annual basis to reflect any statutory changes, cost recovery and comparability with other councils. Furthermore, in accordance with Council's Fit for the Future Plan, all fees and charges will be systematically reviewed.
119	Many of the fees set by the Hawkesbury Sports Council appear to have no time period specified. This makes use of the document to estimate costs difficult for potential purchasers.	Officers will liaise with the Hawkesbury Sports Council to improve clarity going forward.
125	Fee PR.1.3 onwards are duplicates of the fees for Park Bookings set out under Corporate Communications back on page 87 on. Is there a practical reason for the duplication or would efficiency be improved if the duplication is removed? Note for reference that Fee CC.3.7 is identical to Fee PR.1.7?	Noted. The duplication is justified to provide users with all fees applicable to a particular activity in the same area of the document.
127	Fee PR.5.5 and PR.5.6 Booking Cancellation Fee is listed as a percentage of the booking fee, however there is no booking fee specified. Only nightly camping fees are shown, and it is assumed that this is the "booking fee" referred to as these fees are prepaid, but the actual position is not clearly set out.	The word 'booking' has been deleted from both the fee descriptions and conditions. Both fees are referred to as a 'Cancellation Fee' and references the 'fee paid' added in the conditions.
128	Fee PR.8.4 looks rather odd. Perpetual maintenance was introduced in 2011-2012 and it would seem the current charge only applies to pre-June 2012 interments which did NOT include the perpetual maintenance option. For those that did purchase the perpetual maintenance option prior to June 2012 there should obviously be no additional cost.	The perpetual maintenance fee is only charged on plots where the fee was not previously incorporated in the plot purchase fee. In these circumstances the fee is then payable at the time of burial. Since 2014/2015 plot purchase includes perpetual maintenance condition updated to reflect July 2014.
128	Fees PR.9 and PR.10 – is there a permanent maintenance option as per Fee PR.8.4 for these cemeteries also?	These fees are on page 129. Fees and maintenance regimes are set by the cemetery committees and reflect specific maintenance. Currently there are no perpetual maintenance options.
128	Fee PR.11 Banners is identical to the fees on page 90. The duplication appears unnecessary.	Noted. These fees are on page 129. The duplication is justified to provide users with all fees applicable to a particular activity in the same area of the document.
130	Fee PR.16 Stage hire – is this for the portable stage owned by Council. What usage does this stage get, and what efforts are made to notify community organisations that it is available?	Community organisations hire the stage for community events, but usage to date has been minimal. Information on how to book the Council stage is provided on Council's website.

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133-135	Fees WM.1 to 19. Are all these fees listed as P.O.A required to be shown in the schedule of fees and charges? Given there is no specified fee, and also the number of similar P.O.A fees, the document would be much easier to use if these were removed. It would also reduce printing costs.	Council is requested to list: all fees and charges in its Operational Plan. Some fees can only be calculated based on a specific assessment of the cost of providing a service and accordingly have been listed as P.O.A. (Price on Application). If they are removed Council would be unable to recoup the cost of these services. So they cannot be omitted from the schedule of fees and charges.
137-139	Waste Management Charges. In order to ensure the cost to Hawkesbury ratepayers is minimised and the Waste Management facility's lifespan maximised, are these fees restricted to residents only, or are users from other council areas able to use the facility at the same price? (Bear in mind I haven't used the facility for some time other than for recycling). Where tonnage rates are set at full cost recovery do they actually recover the levies imposed by the State government, noting Fee WM.32.35 is \$321 and the fee at WM.32.20 has a minimum \$124 per tonne? The EPA states the Metropolitan Area levy for 2018-2019 is \$141.20 per tonne which exceeds WM.32.20 without allowing for staff costs.	The Hawkesbury Waste Management Facility only accepts waste from Hawkesbury residents. All fees applicable to the Facility are based on a ten year financial plan which takes into account various factors, including the Section 88 Levy. Fee WM32.20 should be read in conjunction with fee WM32.19 (minimum charge \$180.00)
144 onwards	It appears in increasing charges by 3% the rounding of amounts has fallen away after this point. Up to here the charges virtually all end in 5 or 0, but after this point they are all over the place.	Noted.
145	It is good to see that Council has abolished the fee for busking permits, as the appearance of buskers in Windsor Mall not only allows young performers to hone their skills but also adds to the atmosphere of the locale.	Noted.
147	Fee CG.12.2 and .12.3. The Operational Plan is described as a 2 part document which can be purchased in 2 parts @ \$11.33 each, totalling \$22.66, but if you buy both parts together you would be charged \$81.37, almost 4 times as much. These charges are obviously ludicrous. It also appears the 2018-2019 Operational Plan is only a single part document, so the charges in this respect need to be corrected.	Change to exhibited Fees - Fee CG.12.2 description amended to 'Hard Copy' ('2 part document' has been Deleted from the description). Change to exhibited Fees - Fee CG.12.3 has been deleted. A copy can be downloaded free of charge from Council's website or a hard copy can be purchased for \$81.37.
148	Fee GM.1.5. Why has the Diamonds corporate membership for the Regional Gallery halved? All other memberships have remained unchanged from the previous year.	Noted - All fees are reviewed by Management on an annual basis to reflect any statutory changes, cost recovery and comparability with other councils. The fees have been reduced in line with other councils and to encourage membership.
149	Fee GM.7 has no fee listed but is referred to in fee GM.7.1 and GM.7.2 as an additional amount to pay. Should there be a fee or is it another P.O.A?	Change to exhibited Fees - Typographical error - Amendment made to add "POA" in the 2018/2019 Fee column
151	Fee GM.16.12. If this fee is based on full cost recovery, why has it halved from the previous year? Postage has not reduced in cost.	Noted - All fees are reviewed by Management on an annual basis to reflect any statutory changes, cost recovery and comparability with other councils. Furthermore, in accordance with Council's Fit for the Future Plan, all fees and charges will be systematically reviewed.
151	Fee GM.18 is similar to Fee GM.7 in that it is referred to by GM.18.1 to GM.18.8 but has no amount shown.	Change to exhibited Fees - Typographical error - Amendment made to add "POA" in the 2018/2019 Fee column
154	Fee LS.3.12 is the same as GM.16.12, and has halved despite the cost of postage increasing. Why?	Noted - All fees are reviewed by Management on an annual basis to reflect any statutory changes, cost recovery and comparability with other councils. Furthermore, in accordance with Council's Fit for the Future Plan, all fees and charges will be systematically reviewed.
157	Fee VC.3.11 is the same as LS.3.12 and GM.16.12, and has halved despite the cost of postage increasing. Why?	Noted - All fees are reviewed by Management on an annual basis to reflect any statutory changes, cost recovery and comparability with other councils. Furthermore, in accordance with Council's Fit for the Future Plan, all fees and charges will be systematically reviewed.

* = The page numbers above refer to the Draft Operational Plan 2018/2019 that advertised on Public Exhibition from Friday, 20 April 2018 to Friday, 18 May 2018

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SUPPORT SERVICES

Item: 144 **SS - Naming of Old Hawkesbury Hospital - 6 Christie Street, Windsor (054496, 112106)**

Previous Item: Item 62, 9 November 2004
 Item 62, 8 March 2005
 Item 132, 29 May 2018

Division: Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to seek Council's direction in respect to the possible renaming of the Old Hawkesbury Hospital located at 6 Christie Street, Windsor, and the process of engagement should a name change be explored.

EXECUTIVE SUMMARY:

Council now leases the Old Hawkesbury Hospital Building at 6 Christie Street, Windsor to various tenants. The tenants have requested that Council rename the building. The matter was reported to the previous Council Meeting, whereby Council resolved to defer consideration of the matter for further information. The outcomes of the further investigations are outlined in the report below, as well as the process of public engagement should a proposed name change be supported.

RECOMMENDATION SUMMARY:

It is recommended that Council agree to consult with the public and other relevant groups to rename the Old Hawkesbury Hospital located at 6 Christie Street, Windsor, and to prepare a further report on the outcomes of the consultation. Alternatively, Council could determine to take no further action and building name will remain as is.

In addition, it is suggested that a Naming Policy be developed for Council Roads, Buildings, Parks and Reserves.

REPORT:

Context and Background

Council purchased the Old Hawkesbury Hospital Building at 6 Christie Street, Windsor in September 1998. Between 8 August 2004 to 9 November 2017 the building was leased to two different organisations. Since 10 November 2017, Council has leased the Old Hawkesbury Hospital Building to various tenants.

In November 2004, Council resolved to undertake a formal public consultation process to name all facilities and rooms in the Hawkesbury Cultural Precinct. Consequently, Council at its meeting on 8 March 2005 resolved that the Former Hospital Building be named "Hawkesbury Benevolent Society Building". However, no branding or signage was implemented and the lease to the tenant at that time, being Catholic Healthcare Services Limited, identified the building as "former Hawkesbury Hospital".

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The lease with Catholic Healthcare Services Limited commenced on 8 August 2004 and ceased on 31 October 2009. All Council documentation from 2005 onwards refers to the site by various names as follows:

- "Old Hospital Building",
- "Old Hawkesbury Hospital Building",
- "Former Hospital Building",
- "Former Hawkesbury Hospital Building", or
- A combination of the above.

The premises remained vacant until a lease was entered into with the previous tenants, Hawkesbury House Pty Ltd on 1 October 2014. The lease to this tenant identified the building as "Former Hawkesbury Hospital". The previous tenants then branded the building as "Hawkesbury House" in line with their business name. No permission was sought or given from Council to rebrand/rename the building. The lease with Hawkesbury House Pty Ltd ceased on 9 November 2017 and all signage that could identify the building as "Hawkesbury House" has been removed.

In 2018 Council received a request from the current group of tenants to rename the building Deerubbin House. Council, at its meeting held on Tuesday, 29 May 2018, considered the request from the tenants to name the building "Deerubbin House". The naming of the building was requested to facilitate the promotion of the building for current and future tenants, as well as allowing the ability to install building name and directional signage.

As previously outlined in the report to Council on 29 May 2018, Council staff have consulted with Council's Reconciliation Action Plan Working Group and a Darug Elder. No objections were raised to using the name suggested by the tenants. The matter was subsequently deferred by Council for further consideration pending the receipt of additional information.

Discussion

It appears that the building at 6 Christie Street, Windsor has an official name – "Hawkesbury Benevolent Society Building". Council resolved this way on 8 March 2005 and the report to Council at the time advised that the name was nominated by the Hawkesbury Historical Society for the following reasons:-

"The Hawkesbury Benevolent Society's beginnings trace back to 1818 when it was formed. Its objective was to assist the old and infirm amongst the free and emancipated colonists of the District of Windsor, Richmond, Wilberforce, Pitt Town and Portland Head. Its chief source of income was not from charitable donations but from establishing a herd of cattle, which eventually, by 1860, numbered over 4,000 (four thousand). The herd was disposed of 45 (forty five) years later.

The former hospital building was erected in 1820. It was a brick built barracks for the residence and accommodation of 100 (one hundred) male convicts. It was changed in 1823 to a Colonial Hospital and continued until 1841. The Benevolent Society was granted the hospital premises in 1846 for the care of the sick.

With regard to the up to date hospitalisation for the district's needs, an Act of Parliament was passed in 1903 to enable the Society to dispose of its assets if required. This Act also added "and Hospital" to the name "Hawkesbury Benevolent Society". Repairs and renovations to the hospital continued on from that time and modernisation of the old wards took place in 1965.

Pioneer families have played a prominent part in the long existence of the Hawkesbury Benevolent Society and Hospital."

However, from the matters raised in discussion at the Council Meeting on 29 May 2018, documents and correspondence viewed subsequent to that Council Meeting, the name of the building has been referred to historically as:

- "Old Hospital Building",

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- "Old Hawkesbury Hospital Building",
- "Former Hospital Building",
- "Former Hawkesbury Hospital Building", or
- A combination of the above.

Moving forward, the options available for Council are as follows:-

Option 1

Undertake a public consultation process, whereby Council staff consult further with the current tenants, the Hawkesbury Heritage Advisory Committee, the Hawkesbury Historical Society and the general public as to what name that would best suit the building.

The following names (in alphabetical order) are suggested for consideration during the consultation period:

- "Hawkesbury Benevolent Society Building"
- "Deerubbin House"
- "Old Hospital Building"
- "Old Hawkesbury Hospital"
- "Old Hawkesbury Hospital Building"
- "Former Hospital Building"
- "Former Hawkesbury Hospital Building".

Other names suggested in 2005 as part of the public consultation included:

- "Old Macquarie Hospital"
- "Old Rums Corps Hospital"
- "Old Macquarie Towns Hospital Building".

It would be proposed to carry out consultation in accordance with Council's Community Engagement Strategy Policy by advertising the proposed building name options:

- in the local newspaper,
- on the 'Your Council Your Say' webpage, and
- on Social Media.

In addition the matter would be canvassed with the current tenants, the Hawkesbury Heritage Advisory Committee, the Hawkesbury Historical Society, Council's Local History Librarian and the Reconciliation Action Plan Working Group.

Option 2

Take no further action in relation to the name of building at 6 Christie Street, Windsor. The site would retain its previously adopted name, the "Hawkesbury Benevolent Society Building". However, Council can support the tenants in branding the business being conducted from the building as they wish. This can include internal branding and signage, but no external advertising, building or directional signage.

Naming Policy

Arising from discussions and investigations into this matter, it has been identified that Council requires a policy in respect to the naming of Council Roads, Buildings, Parks and Reserves. Council's staff will seek advice from other Councils and government departments to formulate a policy for Council's consideration.

Furthermore, Council will now instruct its solicitors to include clauses in all new leases and licences requiring a tenant to formally request and discuss with Council the naming of a leased building to ensure that the appropriate processes are followed and Council's facilities are not rebranded without permission.

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Previous Council decisions

Council resolved in part on 9 November 2004:

"That:

6. *That the public be invited to nominate names for unnamed facilities and rooms of the Hawkesbury Cultural Precinct, as contained within this report, to be considered by a Committee comprising the members of the Capital Infrastructure Works Project Team, together with 2 (two) additional Councillors, to be appointed and that a short list of suggestions be presented to Council for decision."*

Council resolved in part on 8 March 2005:

"That:

1. *Former Hospital Building be named "Hawkesbury Benevolent Society Building".*

Council resolved on 29 May 2018:

"That consideration of this item be deferred to the Extraordinary Meeting on 13 June 2018."

Consultation

As mentioned previously in this report, the issues raised in this may concern matters which constitute a trigger for Community Engagement under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Assets

4.3 Places and Spaces - Provide the right places and spaces to serve our community

4.3.4 Manage commercial spaces available for business and investment across the Hawkesbury's local centres.

Financial Implications

The matters raised in this report may have minor financial implications. The public exhibition expenditure applicable is provided for in the 2017/2018 Adopted Operational Plan. Should a name change be agreed to, there will be some advertising costs incurred by Council. Council staff will work with the Managing Agent and tenants to have the appropriate signage installed at minimal cost to Council.

Fit For The Future Strategy Considerations

The proposal is not currently aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks.

Conclusion

Council's direction is sought in respect to the possible renaming of the building at 6 Christie Street, Windsor. Two options have been outlined in report above for Council to consider. It is recommended below that Council undertake a public consultation process to formally rename the building to provide clarity moving forward and resolve the existing naming/branding issue raised by the tenants.

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It is also recommended that Council develop a Naming Policy for Council Roads, Buildings, Parks and Reserves.

RECOMMENDATION:

That:

1. Council undertake the public consultation as outlined in this report and comments be invited on the following names (listed in alphabetical order) for the building at 6 Christie Street, Windsor:
 - Deerubbin House
 - Former Hawkesbury Hospital Building
 - Former Hospital Building
 - Hawkesbury Benevolent Society Building
 - Old Hawkesbury Hospital Building
 - Old Hospital Building
 - Old Macquarie Hospital
 - Old Macquarie Towns Hospital Building
 - Old Rums Corps Hospital
2. As part public consultation process, Council consult with the current tenants, the Hawkesbury Heritage Advisory Committee, the Hawkesbury Historical Society, Council's Local History Librarian and the Reconciliation Action Plan Working Group.
3. The results of the consultation be considered in a further report to Council, with a preferred name presented to Council for decision.
4. Council develop a Naming Policy for its Roads, Buildings, Parks and Reserves.

ATTACHMENTS:

There are no supporting documents for this report.

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extraordinary
meeting

end of
business
paper

This business paper has
been produced
electronically to reduce
costs, improve efficiency
and reduce the use of
paper. Internal control
systems ensure it is an
accurate reproduction of
Council's official copy of
the business paper.