



Hawkesbury City Council

ordinary
meeting
minutes

date of meeting: 25 September 2018

location: council chambers

time: 6:30 p.m.

ORDINARY MEETING

Minutes: 25 September 2018

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 25 September 2018, commencing at 6.31pm.

Welcome

The Acting General Manager addressed the Council meeting, mentioning:

- Acknowledgement of Indigenous Heritage
- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT: Councillor B Calvert, Mayor, Councillor M Lyons-Buckett, Deputy Mayor and Councillors P Conolly, E-J Garrow, A Kotlash, P Rasmussen, P Reynolds, S Richards, J Ross, T Tree and D Wheeler.

ALSO PRESENT: Acting General Manager – Laurie Mifsud, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Executive Manager - Community Partnerships - Joseph Litwin, Chief Financial Officer - Emma Galea, Strategic Planning Manager - Andrew Kearns, Manager Corporate Communication - Suzanne Stuart, Manager Corporate Services and Governance - Michael Wearne and Administrative Support Coordinator - Tracey Easterbrook.

APOLOGIES AND LEAVE OF ABSENCE

An apology for absence was received from Councillor Zamprogno.

298 RESOLUTION:

RESOLVED on the motion of Councillor Conolly and seconded by Councillor Kotlash that the apology be accepted and that leave of absence from the meeting be granted.

Councillor Rasmussen arrived at the meeting at 6.34pm.

DECLARATIONS OF INTEREST

Councillor Calvert declared an interest on Item 238.

Councillor Garrow declared an interest on Item 238.

Councillor Wheeler declared an interest on Item 238.

Acknowledgement of Official Visitors to the Council

There were no official visitors to Council.

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SECTION 1 - Confirmation of Minutes

299 RESOLUTION:

RESOLVED on the motion of Councillor Richards and seconded by Councillor Conolly that the Minutes of the Ordinary meeting held on the 11 September, be confirmed.

300 RESOLUTION:

RESOLVED on the motion of Councillor Richards and seconded by Councillor Conolly that the Minutes of the Extraordinary meeting held on the 18 September, be confirmed.

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SECTION 2 – Mayoral Minutes

Item: 236

MM - Review of Policies - (79353, 79351)

MOTION:

A Motion was moved by Councillor Calvert, Mayor.

That Council review its policies with a view to:

1. Preparing a procedure for developing and reviewing Council policies which considers the use of a council policy template that includes a review date, version control and responsible officer.
2. Identifying policies that are currently on the Policy Register that:
 - are no longer applicable and can therefore be removed;
 - can be amalgamated with other policies; or
 - can be reviewed and updated ensuring that Council's Policy Register is always current.

AMENDMENT:

An AMENDMENT was moved by Councillor Rasmussen, seconded by Councillor Ross.

That:

1. Council proceed expeditiously with delivery of its current Special Rate Variation (SRV) plans and projects as notified extensively to the Hawkesbury Community during numerous Community consultations and workshops and other identified high prioritise such as the Hawkesbury Rural Lands Strategy Study, Town and Village revitalization, the rewrite of the Development Control Plan (DCP) and the upgrade of the Kurrajong and Kurmond Investigation Area Study, and following completion of these activities;
2. A Councillor Workshop be held to undertake a review of its policies with a view to:
 - a) Preparing a procedure for developing and reviewing Council policies which considers the use of a council policy template that includes a review date, version control and responsible officer.
 - b) Identifying policies that are currently on the Policy Register that:
 - are no longer applicable and can therefore be removed;
 - can be amalgamated with other policies; or
 - can be reviewed and updated ensuring that Council's Policy Register is always current
 - are currently under review and the status of these policies.

The amendment was carried.

The amendment then became the motion which was put and carried.

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RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Ross.

Refer to RESOLUTION

301 RESOLUTION:

That:

1. Council proceed expeditiously with delivery of its current Special Rate Variation (SRV) plans and projects as notified extensively to the Hawkesbury Community during numerous Community consultations and workshops and other identified high prioritise such as the Hawkesbury Rural Lands Strategy Study, Town and Village revitalization, the rewrite of the Development Control Plan (DCP) and the upgrade of the Kurrajong and Kurmond Investigation Area Study, and following completion of these activities;.
2. A Councillor Workshop be held to undertake a review of its policies with a view to:
 - a) Preparing a procedure for developing and reviewing Council policies which considers the use of a council policy template that includes a review date, version control and responsible officer.
 - b) Identifying policies that are currently on the Policy Register that:
 - are no longer applicable and can therefore be removed;
 - can be amalgamated with other policies; or
 - can be reviewed and updated ensuring that Council's Policy Register is always current
 - are currently under review and the status of these policies.

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SECTION 3 – Reports for Determination

CITY PLANNING

Item: 237 **CP - Western Parkland City Liveability Program - (95498, 79351)**

Previous Item: GM - Western Sydney City Deal - (79351)

Division: City Planning

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

302 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

That Council endorse a program of Town Centre improvements, as the priority project to be applied for under the Western Parkland City Liveability Program.

Item: 238 **CP - Local Heritage Assistance Fund 2018/2019 - Minor Improvements/Conservation Works to Heritage Listed Properties within Village and Neighbourhood Centres - (95498, 124414)**

Division: City Planning

Councillor Calvert declared a less than significant non-pecuniary conflict of interest in this matter as he is a Committee Member of one of the groups applying for a grant and no further action is required.

Councillor Garrow declared a less than significant non-pecuniary conflict of interest in this matter as she is a close friend of a recipient who is likely to receive funding and no further action is required.

Councillor Wheeler declared a less than significant non-pecuniary conflict of interest in this matter as she is a member of the Friends of the Australian Pioneer Village which manages one of the items likely to receive funding and no further action is required.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

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RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That:

1. Council approve financial assistance of up to \$3,270 under Section 356 of the Local Government Act 1993 for each of the selected successful applicants in Table 1, and up to \$2,000 for the remainder of the successful applicants under the terms of the Local Heritage Assistance Fund 2018/2019.

Heritage Listed Residential Property	Financial assistance sought
1349 Upper MacDonald Road, Upper MacDonald	\$2,000 plus additional \$1,270
7 Francis Street, Richmond	\$1,650
"Longleat", 74 Longleat Lane, Kurmond	\$2,000 plus additional \$1,270
25 – 29 Boswoth Street, Richmond	\$2,000
'Australiana Pioneer Village', 496 Wilberforce Road, Wilberforce	\$2,000
94 Bathurst Street, Pitt Town	\$2,000 plus additional \$1,270
31 – 33, North Street, Windsor	\$2,000 plus additional \$1,270
"Cooraba", 816 Grose Vale Road, Grose Vale	\$2,000
"Goldfinders" (former inn), 164 Old Bells Line of Road, Kurrajong	\$2,000
"The Glen", 250A Wollombi Road, St Albans	\$2,000 plus additional \$1,270
26 Rose Street, Wilberforce	\$2,000
"Macquarie Retreat", 143 Threlkeld Drive, Cattai	\$2,000
TOTAL	\$23,650 or \$30,000 if additional funds are approved by Council

2. The successful applicants for the Local Heritage Assistance Fund 2018/2019 be advised accordingly.

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SUPPORT SERVICES

Item: 239 **SS - General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2018 - (95496, 96332)**

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

304 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Lyons-Buckett.

That:

1. Council note the following Statement in respect of Section 413(2) (c) of the Local Government Act 1993 as to its Annual Financial Statements:
 - a) Council's Annual Financial Statements for 2017/2018 have been drawn up in accordance with:
 - The Local Government Act 1993 (NSW) (as amended) and the Regulations made thereunder;
 - The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board, and
 - The Local Government Code of Accounting Practice and Financial Reporting.
 - b) The Statements present fairly the Council's financial position and operating result for the year.
 - c) The Statements are in accordance with the Council's accounting and other records.
 - d) The signatories do not know of anything that would make these Statements false or misleading in any way.
2. Council sign the "Statements by Councillors and Management". The Statements are to be signed by the Mayor, Deputy Mayor, General Manager and the Responsible Accounting Officer.
3. Council seek a presentation from the NSW Audit Office, or its representative, at a Council Meeting following the completion of the audit.

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Item: 240 **SS - Monthly Investments Report - August 2018 - (95496, 96332)**

Previous Item: 150, Ordinary (26 June 2018)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

305 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Lyons-Buckett.

That the Monthly Investments Report for August 2018 be received and noted.

Item: 241 **SS - Hawkesbury Family and Domestic Violence Action Plan - (95496, 96328)**

Previous Item: 161, Ordinary (12 September 2017)
115, Ordinary (27 June 2017)
18, Ordinary (31 January 2017)
NM1, Ordinary (26 May 2015)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

Refer to RESOLUTION

306 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That:

1. The Hawkesbury Family and Domestic Violence Action Plan annual progress report be received and noted.
2. Council contact the Local Member of Parliament, Mr Dominic Perrottet and the relevant State and Federal Ministers to outline the absence of any crisis accommodation and a women's refuge within the Hawkesbury Local Government Area.

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QUESTIONS FOR NEXT MEETING

Item: 242

Councillor Questions and Responses from Previous Meetings - 11 September 2018

A response to a Question in relation to previous Questions for the Next Meeting was discussed.

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Questions – 25 September 2018

#	Councillor	Question	Response
1	Garrow	Enquired as to whether Council had a representative at the opening of the Western Sydney Airport, Badgery's Creek on Monday, 24 September 2018.	The General Manager
2	Garrow	Enquired as to whether there was an Emergency Meeting of Councillors on Friday, 21 September 2018.	The General Manager

The meeting terminated at 7.35pm.

Submitted to and confirmed at the Ordinary meeting held on 9 October 2018.

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Mayor

