



Hawkesbury City Council

ordinary
meeting
business
paper

date of meeting: 09 March 2021

location: council chambers and
by audio-visual link

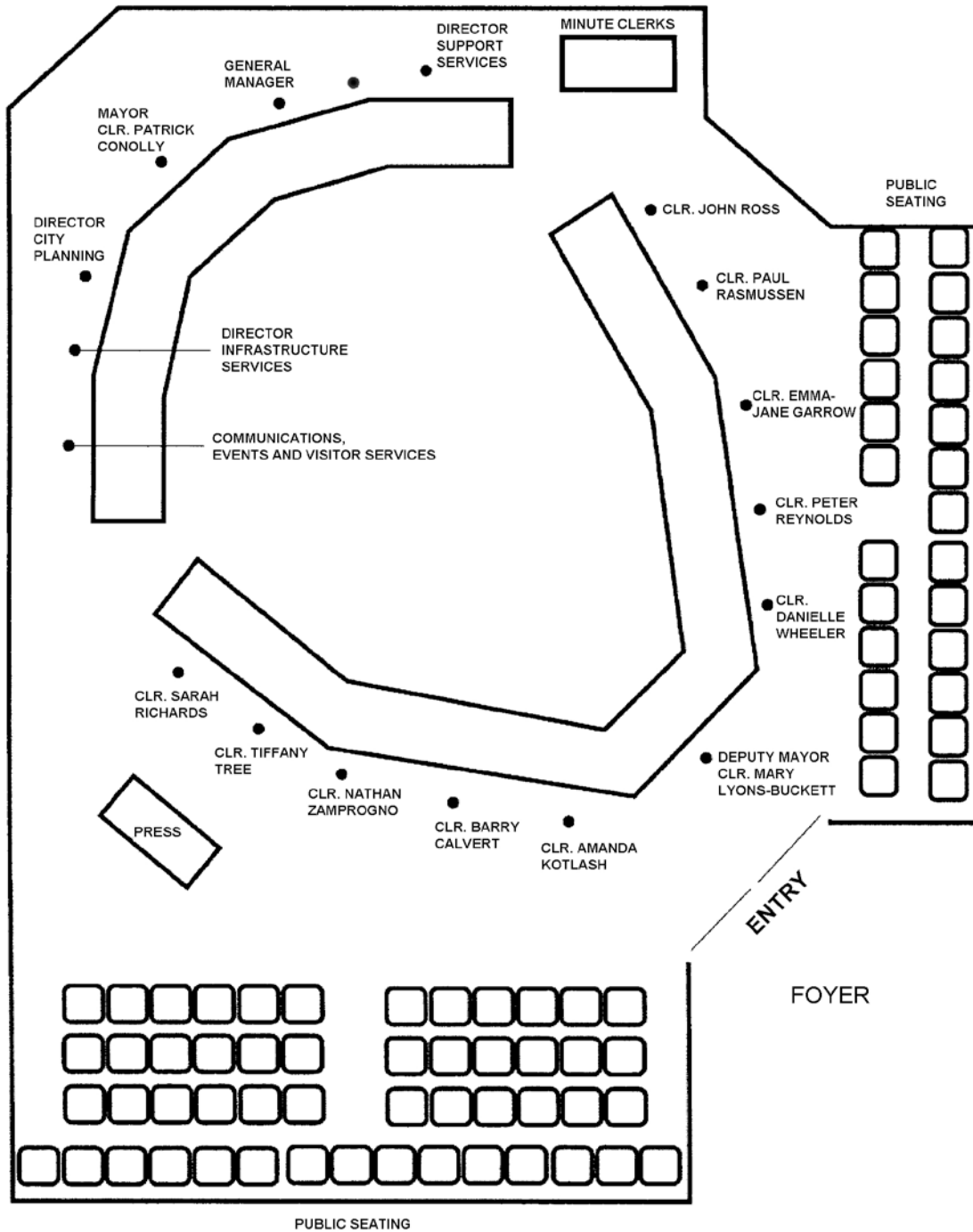
time: 6:30 p.m.



mission statement

***Hawkesbury City Council
leading and working
with our community
to create a healthy
and resilient future.***

Hawkesbury City Council



ORDINARY MEETING**Table of Contents****Meeting Date:** 09 March 2021**TABLE OF CONTENTS**

ITEM	SUBJECT	PAGE
	PROCEDURAL MATTERS	3
	SECTION 1 - Confirmation of Minutes	6
	SECTION 2 – Mayoral Minutes	9
Item: 045	MM - A Customer and Community Focused Council - (125610, 79351)	9
	SECTION 3 – Reports for Determination	12
	SECTION 4 – Reports of Committees	14
	SECTION 5 – Notices of Motion	16
	CONFIDENTIAL REPORTS	17
Item: 046	GM - Workers Compensation Matter - (79351) CONFIDENTIAL	17
Item: 047	SS - Lease to The Trust Company (Australia) Limited - Part Hollands Paddock - 50 The Terrace, Windsor - (112106, 95496, 132053) CONFIDENTIAL	18
Item: 048	SS - Property Matter - Lease to Urban City Consulting Pty Ltd - Johnson Wing, 4 Christie Street, Windsor - (112106, 95496, 85782) CONFIDENTIAL	19
Item: 049	SS - Property Matter - Lease to Britannia Catering - Deerubbin Centre Cafe, 300 George Street, Windsor - (112106, 95496, 151902) CONFIDENTIAL	20

ORDINARY MEETING

Table of Contents

Meeting Date: 09 March 2021

ORDINARY MEETING
Procedural Matters
Meeting Date: 09 March 2021

PROCEDURAL MATTERS

Welcome

The Mayor, Councillor Patrick Conolly will acknowledge the Indigenous Heritage.

The Acting General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

Attendance

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

Apologies and Leave of Absence

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

Declaration of Interest

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

Acknowledgement of Official Visitors to the Council

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

ORDINARY MEETING

Procedural Matters

Meeting Date: 09 March 2021

ordinary

section 1

confirmation of minutes

ORDINARY MEETING

SECTION 1 - Confirmation of Minutes

Meeting Date: 09 March 2021

SECTION 1 - Confirmation of Minutes



Hawkesbury City Council

ordinary meeting minutes

date of meeting: 23 February 2021

location: council chambers and by
audio-visual link

time: 6:30 p.m.

ORDINARY MEETING**Table of Contents****Minutes:** 23 February 2021**TABLE OF CONTENTS**

ITEM	SUBJECT	PAGE
	ATTENDANCE	3
	APOLOGIES AND LEAVE OF ABSENCE	3
	DECLARATIONS OF INTEREST	3
	SECTION 1 - Confirmation of Minutes	4
	SECTION 2 – Mayoral Minutes	5
Item: 027	MM - Budget Process - (125610)	5
	SECTION 3 – Reports for Determination	6
	PLANNING DECISIONS	6
Item: 028	CP - Hawkesbury Local Strategic Planning Statement 2040 - (95498, 124414)	6
Item: 029	CP - Vineyard Precinct Stage 1 Contributions Plan - (95498, 124414)	7
Item: 030	CP - Update on Kurmond-Kurrajong Investigation Area Structure Plan - (124414, 95498)	8
	GENERAL MANAGER	10
Item: 031	GM - Six Month Update on the 2020/2021 Operational Plan - 1 July to 30 December 2020 - (79351)	10
	INFRASTRUCTURE SERVICES	11
Item: 032	IS - Hawkesbury and Blue Mountains World Heritage Centre Proposal - (95495)	11
Item: 033	IS - Short Term Licence for McMahon Park, Kurrajong - (95495, 79354, 105529)	12
Item: 034	IS - Weed and Biosecurity Management - (95495, 79354, 12212)	13
	SUPPORT SERVICES	14
Item: 035	SS - Investment Report - January 2021 - (95496, 96332)	14
Item: 036	SS - December 2020 Quarterly Budget Review Statement - (95496, 96332)	15
Item: 037	SS - Financial Information Regarding Various Matters - (95496)	16

ORDINARY MEETING

Table of Contents

Minutes: 23 February 2021

SECTION 4 – Reports of Committees	17
Item: 038 ROC - Audit Committee - 2 December 2020 - (91369, 95496, 79351)	17
Item: 039 ROC - Local Traffic Committee - 8 February 2021 - (80245, 95495)	18
Item: 040 ROC - Innovation and Partnerships Committee - 9 February 2021 - (79351, 95496)	19
SECTION 5 – Notices of Motion	21
Item: 041 NM1 - Proposed Amendments to the Code of Meeting Practice - (79351, 125612)	21
Item: 042 NM2 - Parramatta Powerhouse Museum - (79351, 138880)	22
CONFIDENTIAL REPORTS	23
Item: 043 SS - Lease to Y Ghet Cang - Shop 2, McGraths Hill Shopping Centre - (95496, 111656, 112106)	24
Item: 044 SS - Tender - Provision of Legal Services - (95496)	25

ORDINARY MEETING

Minutes: 23 February 2021

Minutes of the Ordinary Meeting held at the Council Chambers and by Audio-Visual Link, Windsor, on 23 February 2021, commencing at 6:31pm.

Welcome

The Mayor, Councillor Patrick Conolly acknowledged the Indigenous Heritage.

The Acting General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

At Council Chambers: Councillor Patrick Conolly, Mayor and Councillors Barry Calvert, Sarah Richards and Nathan Zamprogno.

By Audio-Visual Link: Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Emma-Jane Garrow, Amanda Kotlash, Paul Rasmussen, Peter Reynolds, Tiffany Tree and Danielle Wheeler.

ALSO PRESENT:

At Council Chambers: Acting General Manager - Laurie Mifsud, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Acting Director Support Services - Emma Galea, Manager Corporate Communications - Suzanne Stuart, Manager Corporate Services and Governance - Charles McElroy, Senior Governance Officer - Karina Ward and Administrative Support Coordinator - Tracey Easterbrook.

By Audio-Visual Link: Strategic Planning Manager - Andrew Kearns.

APOLOGIES AND LEAVE OF ABSENCE

The Acting General Manager advised that a request for leave of absence from Council was received from Councillor John Ross for the Council Meeting on 23 February 2021.

39 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno and seconded by Councillor Kotlash that the leave of absence be granted to Councillor Ross for the Council Meeting on 23 February 2021.

DECLARATIONS OF INTEREST

Councillor Lyons-Buckett declared an interest on Item 030.

Councillor Richards declared an interest on Item 030.

Acknowledgement of Official Visitors to the Council

There were no official visitors

ORDINARY MEETING

Minutes: 23 February 2021

ADJOURNMENT OF MEETING

The Mayor adjourned the meeting at 9:06pm for a short break. The meeting resumed at 9:12pm.

SECTION 1 - Confirmation of Minutes

40 RESOLUTION:

RESOLVED on the motion of Councillor Kotlash and seconded by Councillor Lyons-Buckett that the Minutes of the Ordinary Meeting held on 9 February 2021, be confirmed.

ORDINARY MEETING

Minutes: 23 February 2021

SECTION 2 – Mayoral Minutes

Item: 027

MM - Budget Process - (125610)

MOTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

Refer to RESOLUTION

It was agreed that this motion be dealt with in seriatim.

41 RESOLUTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

That all Councillors be provided with the agenda for the Executive Team Draft Budget Meetings, and be given the opportunity to indicate which Branches they would like further explanation and/or discussion of.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Rasmussen.

Absent: Councillor Ross.

42 RESOLUTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

That Council be provided with budget briefing sessions on these areas, where staff including the Directors and Managers (where appropriate) would provide a very brief overview of the budget for the area, and then be open to questions from Councillors. The number of sessions would be determined based on the requests from Councillors and these sessions would be held prior to the Draft Operational Plan being considered by Council.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillors Rasmussen and Reynolds.

Absent: Councillor Ross.

43 RESOLUTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

That Council no longer have Councillor delegates attend the Draft Budget Meetings, instead allowing all Councillors to have the opportunity to gain insight into the various budgets across Council through budget briefing sessions on the relevant areas of interest.

For the Motion: Councillors Conolly, Calvert, Kotlash, Richards, Tree and Zamprogno.

Against the Motion: Councillors Garrow, Lyons-Buckett, Rasmussen, Reynolds and Wheeler.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

SECTION 3 – Reports for Determination

PLANNING DECISIONS

Item: 028 CP - Hawkesbury Local Strategic Planning Statement 2040 - (95498, 124414)

Previous Item: 170, Ordinary (24 September 2019)
232, Ordinary (10 December 2019)
029, Ordinary (25 February 2020)
095, Ordinary (26 May 2020)
217, Ordinary (10 November 2020)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

44 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council adopt the Hawkesbury Local Strategic Planning Statement 2040 attached as Attachment 2 to this report.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 029 **CP - Vineyard Precinct Stage 1 Contributions Plan - (95498, 124414)**

Previous Item: 099, Ordinary (8 May 2018)
 192, Ordinary (14 August 2018)
 181, Ordinary (29 September 2020)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

45 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Receive the outcome of the public exhibition of the draft Vineyard Precinct Stage 1 Contributions Plan.
2. Adopt the Vineyard Precinct Stage 1 Contributions Plan attached as Attachment 2 to this report.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 030 **CP - Update on Kurmond-Kurrajong Investigation Area Structure Plan - (124414, 95498)**

Previous Item: 40, Ordinary (March 2015)
 114, Ordinary (July 2015)
 134, Ordinary (August 2015)
 199, Ordinary (November 2015)
 188, Ordinary (August 2016)
 257, Ordinary (November 2016)
 164, Ordinary (10 September 2019)
 111, Ordinary (30 June 2020)

Directorate: City Planning

Councillor Lyons-Buckett declared a significant non-pecuniary conflict of interest in this matter as she resides in a property in Kurrajong Road, which is within the Kurmond-Kurrajong Investigation Area. She left the Meeting and did not take part in voting or discussion on the matter.

Councillor Richards declared a pecuniary conflict of interest in this matter as her partner owns property within the Kurmond-Kurrajong Investigation Area. She left the Meeting and did not take part in voting or discussion on the matter.

Mr David O'Dowd addressed Council, speaking for the recommendation in the Business Paper.

A MOTION was moved by Councillor Wheeler, seconded by Councillor Garrow.

That Council adopt the Kurmond-Kurrajong Investigation Area Structure Plan and proceed with planning proposal to amend zoning, minimum lot sizes and Development Contributions Plan provisions.

An AMENDMENT was moved by Councillor Calvert, seconded by Councillor Zamprogno.

That Council:

1. Not adopt the Kurmond-Kurrajong Investigation Area Structure Plan.
2. Assess remaining individual planning proposals within the Kurmond-Kurrajong Investigation Area against the interim development constraints principles and the NSW Planning Framework (Sydney Region Plan and Western City District Plan including Metropolitan Rural Area).
3. Not encourage the lodgement of additional individual Planning Proposals within the Kurmond-Kurrajong Investigation Area for rural residential development.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the Amendment, the results of which were as follows:

For the Amendment: Councillors Conolly, Calvert, Kotlash, Tree and Zamprogno.

Against the Amendment: Councillors Garrow, Rasmussen, Reynolds and Wheeler.

Absent: Councillors Lyons-Buckett, Richards and Ross.

The Amendment was carried.

ORDINARY MEETING

Minutes: 23 February 2021

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Garrow.

Refer to RESOLUTION

46 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Garrow.

That Council:

1. Not adopt the Kurmond-Kurrajong Investigation Area Structure Plan.
2. Assess remaining individual planning proposals within the Kurmond-Kurrajong Investigation Area against the interim development constraints principles and the NSW Planning Framework (Sydney Region Plan and Western City District Plan including Metropolitan Rural Area).
3. Not encourage the lodgement of additional individual Planning Proposals within the Kurmond-Kurrajong Investigation Area for rural residential development.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

For the Motion: Councillors Conolly, Calvert, Kotlash, Tree and Zamprogno.

Against the Motion: Councillors Garrow, Rasmussen, Reynolds and Wheeler.

Absent: Councillors Lyons-Buckett, Richards and Ross.

ORDINARY MEETING

Minutes: 23 February 2021

GENERAL MANAGER

Item: 031 **GM - Six Month Update on the 2020/2021 Operational Plan - 1 July to 30 December 2020 - (79351)**

Previous Item: 112, Ordinary (30 June 2020)

Directorate: General Manager

MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

47 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

That Council receive and note the six month progress update on the 2020/2021 Operational Plan for the period from 1 July 2020 to 31 December 2020.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

INFRASTRUCTURE SERVICES

Item: 032 **IS - Hawkesbury and Blue Mountains World Heritage Centre Proposal - (95495)**

Previous Item: Item 159, Ordinary (14 July 2020)
Item 272, Ordinary (27 October 2020)
Item 226, Ordinary (10 November 2020)

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

Refer to RESOLUTION

48 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

That the correspondence from the Minister for Infrastructure, Transport and Regional Development regarding the Hawkesbury and Blue Mountains World Heritage Centre Proposal be received and noted.

For the Motion: Councillors Conolly, Calvert, Kotlash, Rasmussen, Richards, Tree and Zamprogno.

Against the Motion: Councillors Garrow, Lyons-Buckett, Reynolds and Wheeler.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 033 **IS - Short Term Licence for McMahon Park, Kurrajong - (95495, 79354, 105529)**

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Garrow.

Refer to RESOLUTION

49 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Garrow.

That:

1. Council to enter into a Temporary Licence for a maximum of 12 months with Hawkesbury Community Outreach Services Inc. to install a temporary bus shelter at McMahon Park, Kurrajong.
2. The General Manager be given delegated authority to execute the Temporary Licence.
3. The General Manager be given delegation to negotiate with Hawkesbury Community Outreach Services Inc., an appropriate bond or security which is refundable less any costs incurred by Council, administrative or otherwise, to remove the temporary structure after the twelve month period in the event that the necessary approvals are not in place at that time.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 034 **IS - Weed and Biosecurity Management - (95495, 79354, 12212)**

Previous Item: 199, Ordinary (13 October 2020)

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Wheeler.

Refer to RESOLUTION

50 RESOLUTION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Wheeler.

That:

1. The report regarding Weed and Biosecurity Management be received and noted.
2. By 30 April 2021, Council receive a further report on the costs of what was actually delivered by Hawkesbury River County Council in the Hawkesbury Local Government Area versus the annual targets outlined in the annual operational plans, for the last four years.
3. By 30 April 2021, Council receive a report outlining the process it would need to follow if it wished to withdraw from Hawkesbury River County Council and take over as the local control authority.
4. By 30 April 2021, Council receive a cost estimate of a replacement service provided in-house and likely timeframe to be operational.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

SUPPORT SERVICES

Item: 035 **SS - Investment Report - January 2021 - (95496, 96332)**

Previous Item: 150, Ordinary (10 March 2020)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

51 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

That the Monthly Investments Report for January 2021 be received and noted.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 036 **SS - December 2020 Quarterly Budget Review Statement - (95496, 96332)**

Previous Item: 112, Ordinary (30 June 2020)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

52 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

That:

1. Council receive the information contained in this report regarding the December 2020 Quarterly Budget Review and that the Budget adjustments, as summarised in the report and detailed in Attachment 1 to the report, be adopted.
2. The budgeted surplus of \$126K is transferred to the Multi Year Reserve.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 037 **SS - Financial Information Regarding Various Matters - (95496)**

Previous Item: 093, Ordinary (26 May 2020)

Directorate: General Manager

MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

53 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

That the information in regard to various financial matters be received and noted.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

SECTION 4 – Reports of Committees

Item: 038 **ROC - Audit Committee - 2 December 2020 - (91369, 95496, 79351)**

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

54 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

That Council receive and note the Minutes of the Audit Committee Meeting held on 2 December 2020.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 039 **ROC - Local Traffic Committee - 8 February 2021 - (80245, 95495)**

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

55 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

That Council receive and note the Minutes of the Local Traffic Committee Meeting held on 8 February 2021.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 040 **ROC - Innovation and Partnerships Committee - 9 February 2021 - (79351, 95496)**

Directorate: General Manager

Mr Michael Want addressed Council, speaking against the recommendation in the Business Paper.

A MOTION was moved by Councillor Zamprogno, seconded by Councillor Richards.

That in relation to the Minutes of the Innovation and Partnerships Committee Meeting held on 9 February 2021:

1. Council receive and note Item 1 – Election of Chairperson.
2. The Minutes be amended to reflect the correct voting on Items 1 and 2.
3. In regard to Item 2 - Arrangements for meetings concerning Telecommunications Matter, as Telstra have indicated they are not available to attend the Innovation and Partnerships Committee Meeting at Bilpin on any of the dates proposed to them, the Committee be advised not to hold a meeting at Bilpin until such time as Telstra's attendance can be arranged.
4. A letter of support be forwarded to Telstra, the Communications Minister, the Federal Member for Macquarie, and include information submitted to the Bushfire Royal Commission.

An AMENDMENT was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett.

1. Council receive and note Item 1 – Election of Chairperson
2. The Minutes be amended to reflect the correct voting on Items 1 and 2.
3. In regard to Item 2 - Arrangements for meetings concerning Telecommunications Matter, as Telstra have indicated they are not available to attend the Innovation and Partnerships Committee Meeting at Bilpin on any of the dates proposed to them, the Committee be advised not to hold a meeting at Bilpin for two months while continuing to secure Telstra's attendance.
4. If Telstra cannot attend the meeting, that Council hold and record the meeting and forward the recording to Telstra.
5. A letter of support be forwarded to Telstra, the Communications Minister, the Federal Member for Macquarie, and include information submitted to the Bushfire Royal Commission.

For the Amendment: Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds and Wheeler.

Against the Amendment: Councillors Conolly, Calvert, Kotlash, Richards, Tree and Zamprogno.

Absent: Councillor Ross.

The Amendment was lost.

ORDINARY MEETING

Minutes: 23 February 2021

MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Richards.

Refer to RESOLUTION

56 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Richards.

That in relation to the Minutes of the Innovation and Partnerships Committee Meeting held on 9 February 2021:

1. Council receive and note Item 1 – Election of Chairperson.
2. The Minutes be amended to reflect the correct voting on Items 1 and 2.
3. In regard to Item 2 - Arrangements for meetings concerning Telecommunications Matter, as Telstra have indicated they are not available to attend the Innovation and Partnerships Committee Meeting at Bilpin on any of the dates proposed to them, the Committee be advised not to hold a meeting at Bilpin until such time as Telstra's attendance can be arranged.
4. A letter of support be forwarded to Telstra, the Communications Minister, the Federal Member for Macquarie, and include information submitted to the Bushfire Royal Commission.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

SECTION 5 – Notices of Motion

Item: 041 **NM1 - Proposed Amendments to the Code of Meeting Practice - (79351, 125612)**

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

Refer to RESOLUTION

57 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That:

1. The following minor amendments be made to Council's Code of Meeting Practice adopted on 18 February 2020:
 - a) Replace Clause 3.16 with the following:

3.16 *A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted seven days before the meeting is to be held, or ten days if the notice is a question under clause 3.19.*
 - b) Replace Clause 9.17 with the following:

9.17 *A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice. Responses to questions taken on notice will be reported to the next meeting of the council in the 'Questions With Notice' section of the agenda.*
2. Pursuant to Section 362(2) of the Local Government Act 1993, Council, being of the opinion that the amendments in Part 1 are not substantial, adopt the amended Code of Meeting Practice without public exhibition.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 042 **NM2 - Parramatta Powerhouse Museum - (79351, 138880)**

MOTION:

RESOLVED on the motion of Councillor Reynolds, seconded by Councillor Wheeler.

Refer to RESOLUTION

58 RESOLUTION:

RESOLVED on the motion of Councillor Reynolds, seconded by Councillor Wheeler.

That Council write to the Minister for Planning and the Minister for the Public Service and Employee Relations, Aboriginal Affairs and the Arts expressing:

1. Concern at the manner in which approval has been granted for the Parramatta Powerhouse Museum project prior to the completion of the Parliamentary Inquiry.
2. Confirming that as a Western Sydney Council, this Council cannot support this project when significant community concerns addressing heritage and flooding have not been addressed.

For the Motion: Councillors Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Wheeler and Zamprogno.

Against the Motion: Councillors Conolly, Richards and Tree.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

CONFIDENTIAL REPORTS

59 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Calvert.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Meeting during consideration of the following items:

Item: 043 SS - Lease to Y Ghet Cang - Shop 2, McGraths hill Shopping Centre - (95496, 111656, 112106)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if disclosed in an open meeting would, on balance, be contrary to the public interest.*

Item: 044 SS - Tender - Provision of Legal Services - (95496)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to Tenders for the provision of legal services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business, and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

60 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Calvert that open meeting be resumed.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 043 **SS - Lease to Y Ghet Cang - Shop 2, McGraths Hill Shopping Centre - (95496, 111656, 112106)**

Directorate: Support Services

MOTION:

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

Refer to RESOLUTION

61 RESOLUTION:

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

That:

1. Council agree to enter into a new lease with Y Ghet Cang in regard to Shop 2 McGraths Hill Shopping Centre, as outlined in this report.
2. Authority be given for the lease and any documentation in association with this matter to be executed under the Seal of Council.
3. Details of Council's resolution be conveyed to the Lessee, together with the advice that Council is not, and will not, be bound by the terms of its resolution until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Ross.

ORDINARY MEETING

Minutes: 23 February 2021

Item: 044 **SS - Tender - Provision of Legal Services - (95496)**

Directorate: Support Services

MOTION:

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Garrow, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

62 RESOLUTION:

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Garrow, seconded by Councillor Lyons-Buckett.

That Council:

1. Accept the proposals submitted by Marsdens Law Group, Pikes & Verekers Lawyers and Wilshire Webb Staunton Beattie to undertake the Provision of Legal Services, based on the Schedule of Rates for a three year period with the option to extend for an additional three years at Council's discretion.
2. Authority be given for any documentation in association with this matter to be executed under the Seal of Council.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprognio.

Against the Motion: Nil.

Absent: Councillor Ross.

The meeting terminated at 9:40pm.

Submitted to and confirmed at the Ordinary meeting held on 9 March 2021.

.....
Mayor

ordinary

section 2

mayoral minutes

ORDINARY MEETING
SECTION 2 – Mayoral Minute
Meeting Date: 09 March 2021

ORDINARY MEETING
SECTION 2 – Mayoral Minute
Meeting Date: 09 March 2021

SECTION 2 – Mayoral Minutes

Item: 045 MM - A Customer and Community Focused Council - (125610, 79351)

BACKGROUND:

Council is focused on improving the experience of customers and ratepayers when dealing with Council and its businesses and services. Ensuring that Council is reporting openly on our operations will help Council to improve customer service and meet the expectations of the community.

The Hawkesbury Community Strategic Plan has identified a series of Strategies which support open and transparent communication:

1. Provide open and clear lines of communication with the community that use the most current forms of digital technology.
2. Council's communication will be enhanced to ensure community awareness and understanding of the role Council plays in everyday life in the Hawkesbury.
3. Provide quality customer service to the community.
4. Council's decision making on all matters is transparent, accessible and accountable.

It is proposed that a Councillor Briefing Session be held to develop a set of statistics that provide an indication of the Customer Service standards that are being experienced by ratepayers and other customers when dealing with Hawkesbury City Council.

The statistics will report on Council's operations, including Customer Service, Cultural Services, City Planning and other relevant areas of Council. The statistics will be published quarterly on the Council website.

RECOMMENDATION:

That:

1. A set of statistics be developed at a Councillor Briefing Session that report on the facilities and operations that Council manage and that address the interaction with a range of Council's functions, including Customer Service, Cultural Services, City Planning and other relevant areas of Council.
2. Following the Council Briefing Session, the set of statistics be reported back to Council for consideration.
3. The set of statistics be published quarterly on Council's website and be updated every three months.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF MAYORAL MINUTE Oooo

ORDINARY MEETING
SECTION 2 – Mayoral Minute
Meeting Date: 09 March 2021

ordinary

section 3

reports
for determination

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 09 March 2021

SECTION 3 – Reports for Determination

No Reports for Determination.

ordinary

section 4

reports
of committees

ORDINARY MEETING
SECTION 4 – Reports of Committees
Meeting Date: 09 March 2021

SECTION 4 – Reports of Committees

No Reports of Committees.

ordinary

section 5

notices of motion

ORDINARY MEETING
SECTION 5 – Notices of Motion
Meeting Date: 09 March 2021

SECTION 5 – Notices of Motion

No Notices of Motion.

ORDINARY MEETING
Confidential Reports
Meeting Date: 09 March 2021

CONFIDENTIAL REPORTS

Item: 046 **GM - Workers Compensation Matter - (79351) CONFIDENTIAL**

Directorate: General Manager

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(a) of the Act as it relates to personnel matters concerning particular individuals (other than councillors).

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 09 March 2021

Item: 047 **SS - Lease to The Trust Company (Australia) Limited - Part Hollands Paddock - 50 The Terrace, Windsor - (112106, 95496, 132053) CONFIDENTIAL**

Previous Item: 080, Ordinary (28 April 2020)

Directorate: Support Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 09 March 2021

Item: 048 **SS - Property Matter - Lease to Urban City Consulting Pty Ltd - Johnson Wing,
4 Christie Street, Windsor - (112106, 95496, 85782) CONFIDENTIAL**

Directorate: Support Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 09 March 2021

Item: 049 **SS - Property Matter - Lease to Britannia Catering - Deerubbin Centre Cafe, 300 George Street, Windsor - (112106, 95496, 151902) CONFIDENTIAL**

Directorate: Support Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.



ordinary
meeting

end of
business
paper

This business paper has
been produced
electronically to reduce
costs, improve efficiency
and reduce the use of
paper. Internal control
systems ensure it is an
accurate reproduction of
Council's official copy of
the business paper.

