



# **Attachment 1 to Item 215**

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## **Council Resolution Summary - January 2022 to June 2022**

Date of meeting: 13 December 2022  
Location: Council Chambers  
Time: 6:30 p.m.

## Council Report - All Council Resolutions 01/01/2022 - 30/06/2022

Meeting Date	Item No	Resolution No	Description	Mover	Seconder	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail	Completed Resolution Part
11/01/2022	001	RES001/22	GM - Election of the Mayor - (79351, 95496)	Councillor Kotlash	Councillor Wheeler	General Manager	RES001/22/1	The Returning Officer declared Councillor Patrick Conolly as Mayor of Hawkesbury City Council for the January 2022 to January 2024 Mayoral Term. Councillor Patrick Conolly assumed the Chair as Mayor.	Completed 12 January 2022	Mayoral equipment provided following the Council meeting on 11 January 2022. Letter of congratulations and setting out administrative matters sent to Mayor by the General Manager on 12 January 2022. Letters also sent to the Office of Local Government, Local Government NSW, and neighbouring councils.	12/01/2022
11/01/2022	002	RES002/22	GM - Election of the Deputy Mayor - (79351, 95496)	Councillor Lyons-Buckett	Councillor Kotlash	General Manager	RES002/22/1	The Returning Officer, advised that she had received two valid nominations for the position of Deputy Mayor, being: Councillor Barry Calver Nominated by Councillor Kotlash Seconded by Councillor Conolly Councillor Nathan Zamprogno Nominated by Councillor Djuric Seconded by Councillor Zamprogno The Returning Officer advised that it would be necessary for Council to determine the method of voting for the position of Deputy Mayor.	Action – Completed noted and no further action required		12/01/2022
11/01/2022	002	RES003/22	GM - Election of the Deputy Mayor - (79351, 95496)	Councillor Conolly	Councillor Richards	General Manager	RES003/22/1	The Returning Officer declared Councillor Barry Calvert elected as Deputy Mayor of Hawkesbury City Council for the January 2022 to January 2024 Mayoral Term. Councillor Patrick Conolly assumed the Chair as Mayor.	Completed 12 January 2022	Letters sent by Council to the Office of Local Government, Local Government NSW and neighbouring Councils on 12 January 2022 advising of election of Mayor and Deputy Mayor.	12/01/2022
11/01/2022	003	RES004/22	GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)	Councillor Kotlash	Councillor Lyons-Buckett	General Manager	RES004/22/1	That Council appoint the following delegates and representatives to the following Committees for the period from January 2022 to January 2024.	Completed 14 January 2022	Council appointed delegates and representatives to Committees for the period from January 2022 to January 2024.	14/01/2022
11/01/2022	003	RES004/22	GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)	Councillor Kotlash	Councillor Lyons-Buckett	General Manager	RES004/22/2	That Council amend the Council Committee Constitution to appoint four Councillors as members to the Heritage Committee.	Completed 11 January 2022	The Council Committee Constitution was amended to appoint four Councillors as members of the Heritage Committee.	11/01/2022
11/01/2022	003	RES004/22	GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)	Councillor Kotlash	Councillor Lyons-Buckett	General Manager	RES004/22/3	That Council seek expressions of interest for community membership of the Heritage Committee.	Completed 3 April 2022	Expressions of interest for community representation on the Heritage Committee were advertised from 2 March 2022 to 3 April 2022. Previous Committee members were also notified by email on 7 March 2022.	03/04/2022
11/01/2022	005	RES006/22	GM - Countback Election to fill Casual Vacancies - (79351, 95496)	Councillor Kotlash	Councillor Calvert	General Manager	RES006/22/1	That pursuant to Section 291A(1)(b) of the Local Government Act 1993 (the Act) Council declares that casual vacancies occurring in the office of Councillor within 18 months after the last ordinary election of councillors for the Council on 4 December 2021 are to be filled by a countback of votes cast at that election for the office of Councillor	Completed 18 January 2022	The NSW Electoral Commission's Electoral Manager was notified of Council's resolution on 18 January 2022 as required by legislation.	18/01/2022
11/01/2022	005	RES006/22	GM - Countback Election to fill Casual Vacancies - (79351, 95496)	Councillor Kotlash	Councillor Calvert	General Manager	RES006/22/2	That the General Manager notify the NSW Electoral Commission's Election Manager for Council's ordinary election held on 4 December 2021, of Council's decision within seven days.	Completed 18 January 2022	The NSW Electoral Commission's Electoral Manager was notified of Council's resolution by letter sent on 18 January 2022.	18/01/2022
11/01/2022	006	RES007/22	GM - 2022 Local Government NSW Special Conference - (79351, 79633)	Councillor Lyons-Buckett	Councillor Veigel	General Manager	RES007/22/1	That Council notify Local Government NSW that Council's voting delegates for the 2022 Local Government NSW Special Conference are: • Councillor Mary Lyons-Buckett • Councillor Danielle Wheeler • Councillor Nathan Zamprogno	Completed 18 January 2022	Local Government NSW were advised of Council's delegates on 18 January 2022.	18/01/2022
11/01/2022	006	RES007/22	GM - 2022 Local Government NSW Special Conference - (79351, 79633)	Councillor Lyons-Buckett	Councillor Veigel	General Manager	RES007/22/2	That Council consider whether to submit any motions to the 2022 Local Government NSW Special Conference.	Completed 11 January 2022	No motions were received for consideration at the Council meeting on 11 January 2022.	11/01/2022
11/01/2022	006	RES007/22	GM - 2022 Local Government NSW Special Conference - (79351, 79633)	Councillor Lyons-Buckett	Councillor Veigel	General Manager	RES007/22/3	That any proposed motions to the 2022 Local Government NSW Special Conference be submitted to the General Manager by 18 January 2022 and be reported to Council.	Completed 18 January 2022	One proposed Conference motion submitted to the General Manager concerning refining post-disaster planning approval processes. Reported to the Council meeting on 25 January 2022.	18/01/2022
25/01/2022		RES008/22	Confirmation of Minutes	Councillor Lyons-Buckett	Councillor Zamprogno	General Manager	RES008/22/1	That the Minutes of the Ordinary Meeting held on the 23 November 2021, be confirmed.	Action – Completed noted and no further action required		28/01/2022
25/01/2022		RES009/22	Confirmation of Minutes	Councillor Richards	Councillor Lyons-Buckett	General Manager	RES009/22/1	That the Minutes of the Ordinary Meeting held on the 11 January 2022, be confirmed.	Action – Completed noted and no further action required		28/01/2022

## Council Report - All Council Resolutions 01/01/2022 - 30/06/2022

25/01/2022	007	RES010/22	MM - Warragamba Dam Raising Project - (125610)	Councillor Conolly		City Planning	RES010/22/1	That Council: 1. Calls on the NSW Government to recognise that: a) The Hawkesbury Valley has the largest unmitigated flood risk in New South Wales, if not Australia. b) Infrastructure NSW and Water NSW have considered a number of flood mitigation infrastructure options, and the Warragamba Dam Raising Project (by 14m for flood mitigation purpose only) was identified as the option with the best cost-benefit ratio. c) The risk to our community is significant and well documented, and that we need the Government to act urgently to address the risk. d) Further delays to the Warragamba Dam Raising Project will continue to put our community in danger.	Completed 18 March 2022	Letters were sent on the 18 March 2022.	18/03/2022
25/01/2022	007	RES010/22	MM - Warragamba Dam Raising Project - (125610)	Councillor Conolly		City Planning	RES010/22/2	That Council write to the Premier, the Minister for Western Sydney and the Member for Hawkesbury in addition to the Chair of the Select Committee on the Proposal to Raise the Warragamba Dam Wall to advise them of our resolution.	Completed 18 March 2022	Letters were sent on 18 March 2022 to the following: - Minister for Western Sydney - Member for Hawkesbury - Premier of NSW - Justin Field MLC - Chair, Select Committee on Proposal to Raise Warragamba Dam	18/03/2022
25/01/2022	008	RES011/22	GM - 2022 Local Government NSW Special Conference - (79351, 79633)	Councillor Wheeler	Councillor Lyons-Buckett	Support Services	RES011/22/1	That Council submit to the 2022 Local Government NSW Special Conference Motion 1 as outlined in this report dealing with refining post-disaster planning approval processes.	Completed 30 January 2022	Conference Motion concerning refining post-disaster planning approval processes submitted to Local Government NSW on 30 January 2022.	30/01/2022
25/01/2022	009	RES012/22	IS - Local Roads and Community Infrastructure Program Phase 3 - Proposed Projects - (95495, 79344)	Councillor Lyons-Buckett	Councillor Sheather	Infrastructure Services	RES012/22/1	That Council: 1. Subject to adjustments that may be necessary to achieve the greatest benefit to Council and the community as detailed in the report, adopts the list of projects as identified in Table 1 of this Report as its preferred program for the Local Roads and Community Infrastructure Program Phase 3 and submits this list to the Department of Infrastructure, Transport, Regional Development and Communications for approval; and 2. Delegates to the General Manager, the authority to make amendments to the adopted projects for the purpose of meeting budget constraints.	Action – Completed noted and no further action required		27/01/2022
25/01/2022	010	RES013/22	SS - Investment Report - November 2021 - (95496, 96332)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES013/22/1	That the Monthly Investment Report for November 2021 be received and noted.	Action – Completed noted and no further action required		25/01/2022
25/01/2022	011	RES014/22	SS - Investment Report - December 2021 - (95496, 96332)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES014/22/1	That the Monthly Investment Report for December 2021 be received and noted.	Action – Completed noted and no further action required		25/01/2022
25/01/2022	012	RES015/22	SS - Audit Committee Annual Report - September 2021 - (95496, 91369, 79351)	Councillor Kotlash	Councillor Calvert	Support Services	RES015/22/1	That the Audit Committee's Annual Report for the period ending 22 September 2021 be received and noted.	Action – Completed noted and no further action required		27/01/2022
25/01/2022	012	RES015/22	SS - Audit Committee Annual Report - September 2021 - (95496, 91369, 79351)	Councillor Kotlash	Councillor Calvert	Support Services	RES015/22/2	That the Audit Committee's annual report for the following year focus on providing a summary of the outcomes of the Committee.	Completed 27 January 2022	Council's Audit Committee was in place until the end of the Council term on 4 December 2021, therefore there will be no future Annual Reports from the Audit Committee. At its meeting on 15 March 2022, Council endorsed the establishment of an Audit, Risk and Improvement Committee (ARIC). The first Annual Report of the Audit, Risk and Improvement Committee will be prepared in the second half of 2023 and in line with the requirements of the legislation and guidelines when they are finalised.	27/01/2022
25/01/2022	012	RES015/22	SS - Audit Committee Annual Report - September 2021 - (95496, 91369, 79351)	Councillor Kotlash	Councillor Calvert	Support Services	RES015/22/3	That items such as the following should not take precedence: a) Profile of Committee Members b) Committee Report Card c) Committee Participation d) Committee Guests e) Committee and Standing Reports	Completed 27 January 2022	Council's Audit Committee was in place until the end of the Council term on 4 December 2021, therefore there will be no future Annual Reports from the Audit Committee. At its meeting on 15 March 2022, Council endorsed the establishment of an Audit, Risk and Improvement Committee (ARIC). The first Annual Report of the Audit, Risk and Improvement Committee will be prepared in the second half of 2023 and in line with the requirements of the legislation and guidelines when they are finalised.	27/01/2022
25/01/2022	013	RES016/22	SS - Code of Meeting Practice - (95496, 96333, 79351)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES016/22/1	That: 1. The Draft Code of Meeting Practice, attached as Attachment 1 to this report, be placed on public exhibition for 28 days, with submissions being accepted from interested parties for 42 days. 2. At the expiration of the public notification period, a further report be submitted to Council.	Completed 16 March 2022	The Draft Code of Meeting Practice was placed on public exhibition for 42 days from 3 February 2022 to 16 March 2022, no submissions were received. The Code of Meeting Practice was reported to the Council meeting on 29 March 2022.	16/03/2022

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25/01/2022	014	RES017/22	ROC - Audit Committee - 24 November 2021 - (91369, 94596, 79351)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES017/22/1	That Council receive and note the Minutes of the Audit Committee Meeting held on the 24 November 2021.	Action – Completed noted and no further action required		27/01/2022
25/01/2022	015	RES018/22	ROC - Local Traffic Committee - 10 January 2022 - (80245)	Councillor Lyons-Buckett	Councillor Zamprogno	Infrastructure Services	RES018/22/1	That Council receive and note the recommendations in the minutes of the Hawkesbury City Council Traffic Committee meeting held on 10 January 2022.	Action – Completed noted and no further action required		28/01/2022
25/01/2022	016	RES019/22	RM1 - Review of Hawkesbury Local Environment Plan 2012 - (95498, 124414, 125610, 111628, 155349)	Councillor Conolly	Councillor Sheather	City Planning	RES019/22/1	That resolution 289 from the Ordinary Meeting of Council on 23 November 2021 regarding Review of Hawkesbury Local Environment Plan 2012, be rescinded.	Action – Completed noted and no further action required	Rescission Motion – no action taken with respect to the original resolution.	25/01/2022
25/01/2022	016	RES020/22	RM1 - Review of Hawkesbury Local Environment Plan 2012 - (95498, 124414, 125610, 111628, 155349)	Councillor Conolly	Councillor Sheather	City Planning	RES020/22/1	That Council: 1. Council seek advice from the Hawkesbury Local Planning Panel in regards to the draft document. 2. Council provide the LEP/DCP Reference Group with the draft document and hold a briefing session so the members of the group can provide feedback directly to councillors. 3. The matter be reported back to Council with this advice, for Council to consider whether to proceed with the preparation of a planning proposal.	Action – Completed noted and no further action required	Meeting held with LEP/DCP Reference Group in April 2022. Matter reported back to Council on the 22 November 2022.	22/11/2022
25/01/2022	017	RES021/22	RM2 - Rural Boundary Clearing Code - (95498, 125610, 111628, 138879)	Councillor Conolly	Councillor Dogramaci	City Planning	RES021/22/1	That resolution 262 from the Ordinary Meeting of Council on 12 October 2021 regarding the Rural Boundary Clearing Code, be rescinded.	Action – Completed noted and no further action required	Rescission Motion - Resolution 262 rescinded regarding Rural Boundary Clearing Code.	25/11/2022
25/01/2022	017	RES022/22	RM2 - Rural Boundary Clearing Code - (95498, 125610, 111628, 138879)	Councillor Conolly	Councillor Dogramaci	City Planning	RES022/22/1	That Council opt in to the NSW Rural Fire Service Rural Boundary Clearing Code.	Completed 21 February 2022	A letter was sent to the office of the Commissioner NSW Rural Fire Service via email on 21 February 2022.	21/02/2022
25/01/2022	018	RES023/22	NM1 - Community Halls within the Hawkesbury Local Government Area - (125612)	Councillor Lyons-Buckett	Councillor Wheeler	Support Services	RES023/22/1	That Council facilitate a meeting of representatives from community halls within the Local Government Area with the aim of: 1. Discussing potential sharing of resources, information, procurement and opportunities to access grant funding; 2. Preparing a register comprising contact details, descriptions of onsite facilities and equipment, and indicating areas where interactions and support can be offered between community halls; 3. Considering an ongoing mechanism for regular engagement of hall representatives with Council and each other; and 4. Identifying respective roles and responsibilities that will be reflected in a renewed agreement between Council and hall committees, to support optimal usage and improvements of these halls.	In progress - to be completed by June 2023	Hall Committees have undergone governance training. Council staff have met with Committees individually regarding hall management and grant opportunities and a meeting with the hall committees as a collective once the Property Strategy (including structure for governance arrangements between Council and 377 Committees) has been finalised.	
25/01/2022	019	RES024/22	NM2 - Council Rating System - (138879)	Councillor Richards	Councillor Sheather	Support Services	RES024/22/1	That Council: 1. Notes the current rating system is considered unfair by many residents. 2. Requests a briefing to explain to Councillors the options available for the levying of rates, including various base rates, minimum rate, and other methods applicable to the Hawkesbury Local Government Area and their likely impacts.	Completed 1 March 2022	A Councillor Briefing was provided to Councillor's on 1 March 2022 regarding options available for levying rates.	01/03/2022
25/01/2022	021	RES025/22	NM4 - Establishment of Economic Investment and Tourism Committee - (155346)	Councillor Dogramaci	Councillor Sheather	City Planning	RES025/22/1	That Council ask the Partnerships and Innovations Committee for a report regarding engagement with the business and tourism community. This report should outline: 1. A review of actions already taken by Council to increase engagement; 2. Options and recommendations for further engagement with the business and tourism community, that may include the establishment of an Economic, Investment and Tourism Reference Group; and 3. Draft Guidelines, and the process for establishing any Economic, Investment and Tourism Reference Group.	Completed 8 November 2022	A report was presented to the Innovation and Partnerships Committee on 8 November 2022.	08/11/2022
25/01/2022	024	RES028/22	SS - Appointments to Hawkesbury Local Planning Panel - (95496)	Councillor Zamprogno	Councillor Lyons-Buckett	Support Services	RES028/22/1	That the information provided in the report in relation to the role of community members on the Hawkesbury Local Planning Panel be received and noted.	Action – Completed noted and no further action required		28/01/2022
25/01/2022	024	RES028/22	SS - Appointments to Hawkesbury Local Planning Panel - (95496)	Councillor Zamprogno	Councillor Lyons-Buckett	Support Services	RES028/22/2	That Council appoint the following as community representatives for the pool of community members of the Hawkesbury Local Planning Panel for meetings of the Local Planning Panel until 29 February 2024. • Graham Edds • Paul Rogers • Michael Edwards • Preeti Karan • Brett Mason	Completed 25 January 2022		25/01/2022

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25/01/2022	024	RES028/22	SS - Appointments to Hawkesbury Local Planning Panel - (95496)	Councillor Zamprogno	Councillor Lyons-Buckett	Support Services	RES028/22/3	That Council advise the Department of Planning, Industry and Environment of the additional community representatives appointed by Council to the Hawkesbury Local Planning Panel.	Completed 2 March 2022	The Department of Planning, Industry and Environment were notified of appointments by letter on 2 March 2022.	02/03/2022
25/01/2022	024	RES028/22	SS - Appointments to Hawkesbury Local Planning Panel - (95496)	Councillor Zamprogno	Councillor Lyons-Buckett	Support Services	RES028/22/4	That Council advise the eligible applicants of Council's determination and thank them for their interest in this matter.	Completed 2 March 2022	Letters were sent to appointees on 2 March 2022.	02/03/2022
25/01/2022	025	RES029/22	SS - Migration of Council's Corporate Systems to Software as a Service - (95496, 79352)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES029/22/1	That the report be received and noted.	Action – Completed noted and no further action required		21/01/2022
25/01/2022	025	RES029/22	SS - Migration of Council's Corporate Systems to Software as a Service - (95496, 79352)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES029/22/2	That in accordance with the provisions of Section 55(3)(i) of the Local Government Act 1993, Council not call tenders for the migration to, and provision of Council's corporate systems to software as a service, on the Technology One cloud base, on the basis of extenuating circumstances for the following reasons: a) A lack of other preconfigured local government integrated enterprise resource software as a service solutions; b) Leveraging existing system capabilities in the Technology One solution; c) The cost and time burden of proceeding to tender to make a similar assessment for an inferior financial outcome. d) Unavailability of competitive tenderers to provide software as a service for Technology One software.	Completed - 10 February 2022	Contracts agreed and counter-signed returned to Council. Details provided for inclusion on Contract Register.	10/02/2022
25/01/2022	025	RES029/22	SS - Migration of Council's Corporate Systems to Software as a Service - (95496, 79352)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES029/22/3	That Council enter into a five year contract with TechnologyOne for migration to, and the provision of software as a service, as outlined in the report.	Completed - 10 February 2022	Contracts agreed and counter-signed returned to Council. Details provided for inclusion on Contract Register.	27/01/2022
25/01/2022	025	RES029/22	SS - Migration of Council's Corporate Systems to Software as a Service - (95496, 79352)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES029/22/4	That the General Manager be given delegated authority to execute any documentation associated with the final agreement between Council and TechnologyOne	Completed - 10 February 2022	Signed by General Manager 4 February 2022 and sent to TechnologyOne for counter-signing Counter signed contract received on 10 February 2022	10/02/2022
08/02/2022		RES030/22	Confirmation of Minutes	Councillor Reardon	Councillor Lyons-Buckett	General Manager	RES030/22/1	That the Minutes of the Ordinary Meeting held on the 25 January 2022, be confirmed.	Action – Completed noted and no further action required		11/02/2022
08/02/2022	026	RES031/22	GM - Request for Leave of Absence - Councillor Paul Veigel (79351, 155349)	Councillor Zamprogno	Councillor Reardon	General Manager	RES031/22/1	That Council approve the application from Councillor Paul Veigel for leave of absence from the Ordinary meeting of Council on 22 February 2022.	Action – Completed noted and no further action required		22/02/2022
08/02/2022	027	RES032/22	CP - Draft Wayfinding and Signage Strategy - (95498, 124414, 147666)	Councillor Zamprogno	Councillor Lyons-Buckett	City Planning	RES032/22/1	That: 1. Council adopt the Wayfinding and Signage Strategy attached as Attachment 1 to this report. 2. Council note that place based engagement will be undertaken during the detail design phase. 3. During the detailed design phase of the Wayfinding and Signage Strategy, explicit consideration will be given to recognition of the Hawkesbury Regional Gallery as a desirable local destination. 4. The detailed design phase consults closely with a working group of the local Heritage Committee the work of creating signage content that relates to historical interpretation.	RES - Status – Anticipated Completion Time – June 2023	The detailed design phase has commenced and the explicit consideration has been given to recognition of the Hawkesbury Regional Gallery as a desirable local destination and is now included. Consultation is underway with a working group of the local Heritage Committee the work of creating signage content that relates to historical interpretation.	
08/02/2022	028	RES033/22	IS - Draft Woodbury Reserve Masterplan and Plan of Management - (95495, 79354)	Councillor Sheather	Councillor Zamprogno	Infrastructure Services	RES033/22/1	That Council: 1. Adopt the Woodbury Reserve Plan of Management, including Masterplan attached at Attachment 3 and 4, respectively, to the report. 2. Categorises the land within Woodbury Reserve as detailed in Figure 3 of this report.	Completed 11 February 2022		11/02/2022
08/02/2022	029	RES034/22	RM - Rural Boundary Clearing Code - (95498, 125612, 138882, 138884)	Councillor Zamprogno	Councillor Wheeler	City Planning	RES034/22/1	That Council calls for a report on the methodology and funding available to map our koala populations, as well as how this information could be used to protect them.	Action – Completed noted and no further action required	Officers are continuing to monitor the availability of funding opportunities through various programs to undertake a Koala Management Plan. There may also be funding opportunities through the NSW Saving Native Species Program, and Officers are continuing to monitor the release of grant funding under this program. When funding opportunities become available, a report will be prepared for consideration.	8/02/2022

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08/02/2022	030	RES035/22	NM1 - Reporting on Councillor Attendance and Engagement - (138884, 79351)	Councillor Zamprogno	Councillor Djuric	City Planning	RES035/22/1	That: 1. During each term of Council, that Council collects data on: a) The number of formal Council meetings each Councillor has attended. b) The number of briefings, workshops, and community engagement sessions each Councillor has attended. c) The number of committees each Councillor is a member of. d) The number of committee meetings each Councillor has attended (including, where possible, external bodies such as HRCC and WSROC). e) The number and cost of conferences, professional development sessions and events Councillors have attended, where such attendance incurs a cost to Council. f) The cost of Inf Information Technology expenses. 2. Council tabulates that data on a per-Councillor basis and report it in the Annual Report and prior to the Local Government general election. 3. Reports of Councillor's attendance at conferences be published.	Resolution Rescinded	Resolution 035/22 was rescinded by Resolution 118/22 at the Council meeting on 10 May 2022.	10/05/2022
08/02/2022	031	RES036/22	NM2 - Mulgrave Railway Station Car Park - (155349, 79351)	Councillor Veigel	Councillor Kotlash	Infrastructure Services	RES036/22/1	That Council 1. Write to the Minister for Transport Hon. David Elliott MP and the Member for Hawkesbury Robyn Preston MP to advise them that the commuter carpark at Mulgrave Station is unsafe in areas and is inadequate for the number of people who now park and ride at this railway station. 2. Request that the NSW Government install floodlighting for the three overflow (unsealed) car park areas and seal the carpark areas. 3. Request that Transport for NSW regularly inspect the railway station's surrounds for rubbish that has been dumped illegally and remove if needed.	Completed 6 June 2022	A Response from the Minister for Transport was received on the 6 June 2022.	6/06/2022
08/02/2022	032	RES037/22	NM3 - Request Costings for Local Contractors to Undertake Road Works in Emergency Situations - (125612, 79351)	Councillor Lyons-Buckett	Councillor Wheeler	Infrastructure Services	RES037/22/1	That: 1. Council request costings on the design and implementation of a system to authorise local contractors to undertake road works in emergency situations, and 2. Such costing be reported back to Council in sufficient time to consider inclusion in the 2022/2023 budget.	Completed 30 June 2022	Council updated by report to Council Meeting 14 June 2022.	30/06/2022
22/02/2022		RES038/22	Condolences	Councillor Wheeler	Councillor Kotlash	General Manager	RES038/22/1	That Council: 1. Recognises the recent passing of Dick Petrikas of Tennyson, variously former Captain and Deputy Captain of the Tennyson RFS. 2. Express its condolences and gratitude for Dick's service, via letter, to the Petrikas family; and 3. Observe one minute's silence in respect of Dick's contribution to our community.	Completed 29 July 2022	A letter of condolence was sent to Mrs Petrikas and family on the 29 July 2022.	29/07/2022
22/02/2022		RES039/22	Confirmation of Minutes	Councillor Reardon	Councillor Zamprogno	General Manager	RES039/22/1	That the Minutes of the Ordinary Meeting held on the 8 February 2022, be confirmed.	Action – Completed noted and no further action required		25/02/2022
22/02/2022	34	RES040/22	CP - Draft Voluntary Planning Agreements for 79 Bells Lane, 95 Bells Lane and 457 Bells Line of Road, Kurmond - (95498, 124414)	Councillor Kotlash	Councillor Sheather	City Planning	RES040/22/1	That Council: 1. Note the outcome of public exhibition of the Draft Voluntary Planning Agreements for Lot 38 DP 7565, 79 Bells Lane; Lot 12 DP 711049, 95 Bells Lane and Lot 31 DP 7565, 457 Bells Line of Road, Kurmond. 2. Endorse the Voluntary Planning Agreements associated with Lot 38 DP 7565, 79 Bells Lane; Lot 12 DP 711049, 95 Bells Lane and Lot 31 DP 7565, 457 Bells Line of Road, Kurmond attached as Attachments 1, 2 and 3 respectively. 3. Provide delegation to the Mayor and General Manager to execute the Voluntary Planning Agreements included as Attachments 1, 2 and 3 under the Seal of Council.	Action – Completed noted and no further action required	Endorsed VPA to be signed.	24/02/2022
22/02/2022	35	RES041/22	GM - 2022 National General Assembly of Local Government - (79351, 80426)	Councillor Lyons-Buckett	Councillor Wheeler	General Manager	RES041/22/1	That Councillors forward any proposed motions for the 2022 National General Assembly of Local Government to the General Manager by Monday, 28 February 2022 to be included for consideration by Council at the Ordinary meeting on 8 March 2022.	Completed 16 March 2022	Proposed Conference motion received and included on Business Paper for Council Meeting scheduled for 8 March 2022 (meeting cancelled due to flooding and Extraordinary meeting held on 15 March 2022).	16/03/2022
22/02/2022	36	RES042/22	CP - Draft Hawkesbury City Council Submission - Infrastructure Contributions Reform - (124414, 95498)	Councillor Wheeler	Councillor Kotlash	City Planning	RES042/22/1	That Council endorse the draft submission included at Attachment 1 to the report, to the NSW Governments reforms to the infrastructure contributions system.	Completed 25 February 2022	Council lodged the adopted submission on the 25 February 2022.	25/02/2022

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22/02/2022	37	RES043/22	IS - Road Naming Proposal - Vineyard Precinct Stage 1 - (95495, 79346)	Councillor Kotlash	Councillor Lyons-Buckett	Infrastructure Services	RES043/22/2	At the expiration of the public notification period outlined in Part 1 above, the following action be taken: a) Should any submissions be received regarding the proposed Road Naming Proposal Vineyard Precinct Stage 1, a further report be submitted to Council, or b) Should no submissions be received, Council adopt the Road Naming Proposal as shown in Attachment 2 to this report.	Completed 14 April 2022	Following the conclusion of the public exhibition period there were no submission and the proposal was adopted.	14/04/2022
22/02/2022	38	RES044/22	IS - Flood Damage Report - Update on Major Road Projects - (95495)	Councillor Wheeler	Councillor Lyons-Buckett	Infrastructure Services	RES044/22/1	That Council note the Flood Damage Report - Update on Major Road Projects.	Completed 24 February 2022		24/02/2022
22/02/2022	38	RES044/22	IS - Flood Damage Report - Update on Major Road Projects - (95495)	Councillor Wheeler	Councillor Lyons-Buckett	Infrastructure Services	RES044/22/2	That Council endorse the community consultation process outlined in the report.	Completed 24 February 2022		24/02/2022
22/02/2022	38	RES044/22	IS - Flood Damage Report - Update on Major Road Projects - (95495)	Councillor Wheeler	Councillor Lyons-Buckett	Infrastructure Services	RES044/22/3	That Council write to the various funding bodies, to seek an update on the timing of approval and payments of claims lodged by Council in regard to the March 2021 Flood.	Completed 24 February 2022	Funding was approved for various projects which are all now commenced, with the exception of Cornwallis Drain.	24/02/2022
22/02/2022	38	RES044/22	IS - Flood Damage Report - Update on Major Road Projects - (95495)	Councillor Wheeler	Councillor Lyons-Buckett	Infrastructure Services	RES044/22/4	That Council receive an update on road infrastructure recovery projects in a form of a report to Council at least every two months.	Completed 10 May 2022	This matter was reported to Council at its meeting on 10 May 2022.	10/05/2022
22/02/2022	39	RES045/22	IS - Draft McQuade Park Plan of Management and Masterplan - (95495, 79354)	Councillor Richards	Councillor Sheather	Infrastructure Services	RES045/22/1a	That Council refer the Draft McQuade Park Plan of Management to the Minister responsible for Crown Land for review, after making the following changes: a) The Plan is to be amended to make allowance for a memorial of the type and scale proposed by the Windsor RSL Sub-Branch, to be located as identified in their proposal, at 10m from the western edge of the ornamental pond.	Completed 23 March 2022	Changes have been made to the draft plan of management for McQuade Park as resolved by Council, this was forwarded to off to Crown Lands on 15 March 2022 and identified it as a high priority.	23/03/2022
22/02/2022	39	RES045/22	IS - Draft McQuade Park Plan of Management and Masterplan - (95495, 79354)	Councillor Richards	Councillor Sheather	Infrastructure Services	RES045/22/1b	The conditions listed for the design of any future proposal for a memorial at the location are to be altered to: i Protect local heritage value and vistas .ii Protect the open visual quality and low-key character of the lake-side landscape setting. iii Provide a safe easily accessible space for large gatherings. iv Consider including gardens/vegetation to soften harsh edges. v Exclude specific veterans names. vi Honour veterans from all conflicts including Indigenous. vii Be publicly exhibited extensively, giving the broader public the opportunity to comment on the proposal. Exhibited plans should be notified to all residents within 400m of the Park, a notice in the local paper and a notice on the land advising of the proposal and exhibition period. Plans should be exhibited and comment allowed for a minimum 42 days to be consistent with the requirements for Plans of Management SRFFD	Completed 23 March 2022	Changes have been made to the draft plan of management for McQuade Park as resolved by Council, this was forwarded to off to Crown Lands on 15 March 2022 .	23/03/2022
22/02/2022	39	RES045/22	IS - Draft McQuade Park Plan of Management and Masterplan - (95495, 79354)	Councillor Richards	Councillor Sheather	Infrastructure Services	RES045/22/2	That upon receipt of approval from the Minister responsible for Crown Land, the Draft McQuade Park Plan of Management be placed on public exhibition.	Completed 23 September 2022	On receipt of approval from the Minister responsible for Crown Land, the Draft McQuade Park Plan of Management be placed on public exhibition from 10 August 2022 to 23 September 2022	23/09/2022
22/02/2022	39	RES045/22	IS - Draft McQuade Park Plan of Management and Masterplan - (95495, 79354)	Councillor Richards	Councillor Sheather	Infrastructure Services	RES045/22/3	That the matter be reported back to Council following the public exhibition period.	Completed 22 November 2022	This matter was reported back to Council at its meeting on 22 November 2022.	22/11/2022
22/02/2022	40	RES046/22	SS - Investment Report - January 2022	Councillor Kotlash	Councillor Lyons-Buckett	Support Services	RES046/22/1	That the Monthly Investment Report for January 2022 be received and noted.	Action – Completed noted and no further action required		22/02/2022
22/02/2022	41	RES047/22	SS - December 2021 Quarterly Budget Review Statement - (95496, 96332)	Councillor Zamprogno	Councillor Lyons-Buckett	Support Services	RES047/22/1	That Council receive the information contained in this report and that the Budget adjustments, as summarised in the report and detailed in Attachment 1 to the report, be adopted.	Completed 25 February 2022	Adjustments as adopted incorporated into the Full Year Budget.	25/02/2022
22/02/2022	41	RES047/22	SS - December 2021 Quarterly Budget Review Statement - (95496, 96332)	Councillor Zamprogno	Councillor Lyons-Buckett	Support Services	RES047/22/2	That Council write to the various funding bodies, to seek an update on the timing of approval and payments of claims lodged by Council in regard to the March 2021 Flood.	Resolution Status – Response to correspondence received 1 March 2022	Emails sent to various funding bodies regarding approval of claims submitted for March 2021 Flood. Correspondence from TfNSW was received 1 March 2022 approving \$36M for the Restoration of Essential Public Assets, being the bulk of the costs associated with this event.	1/03/2022
22/02/2022	42	RES048/22	NM1 - Tree Canopy - (138882, 79351)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES048/22/1	That Council refers to Resolution 404 from the Ordinary Meeting of Council on 12 December 2017, Increased Tree Canopy to the Environment Committee to be actioned.	Action – Completed noted and no further action required	The matter was referred to Environment Committee meeting 26 April 2022. Council has commenced preparation of an Urban Forest Strategy.	26/04/2022

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22/02/2022	43	RES049/22	NM2 - Loss of Key Courses at Richmond College of TAFE - (138882, 79351)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES049/22/1	That Council contact the Member for Hawkesbury, Ms Robyn Preston, and the Member for Macquarie, Ms Susan Templeman, as well as the Minister for Skills and Training, Alister Henskens, the Shadow Minister for Skills and TAFE, Mr Tim Crakanthorp, Greens Education and TAFE Spokesperson, Mr David Shoebridge, and Shooters, Fishers and Farmers Leader Mr Robert Borsak, outlining Council's concerns with the loss of key courses from Richmond TAFE. These concerns should include the temporary suspension of Cert III Conservation and Land Management due to teacher shortages, the cessation of Equine Studies at the end of 2022, and requests that they each pursue a reversal of these cuts and any further cuts to Richmond TAFE funding and service provision.	Completed 8 April 2022	Correspondence was prepared outlining Council's concerns with the loss of key courses from Richmond TAFE. This was sent to the Member for Hawkesbury, Ms Robyn Preston, and the Member for Macquarie, Ms Susan Templeman, as well as the Minister for Skills and Training, Alister Henskens, the Shadow Minister for Skills and TAFE, Mr Tim Crakanthorp, Greens Education and TAFE Spokesperson, Mr David Shoebridge, and Shooters, Fishers and Farmers Leader Mr Robert Borsak.	08/04/2022
22/02/2022	43	RES049/22	NM2 - Loss of Key Courses at Richmond College of TAFE - (138882, 79351)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES049/22/2	That Council include in the above correspondence, the following: a) The potential impacts of the loss of the above courses on the equine industry locally, a key economic driver in the Hawkesbury, worth nearly \$160 million annually and employing approximately 700 people (Hawkesbury Local Strategic Planning Statement, 2021) .b) The temporary suspension due to teacher shortages of the Cert III Conservation and Land Management prevents local weed control authority, Hawkesbury River County Council, hiring trainees in 2022, reducing an already limited workforce and removing high quality training opportunities for local young people. The only comparable course is run at Tocal, 3 hours drive from Windsor. Council requests that TAFE takes all necessary steps to ensure continuity of the Cert III Conservation and Land Management in the future. c) SRFFD	Completed 8 April 2022	Correspondence was prepared and sent in accordance with Council's resolution.	08/04/2022
22/02/2022	43	RES049/22	NM2 - Loss of Key Courses at Richmond College of TAFE - (138882, 79351)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES049/22/3	That Council contact WSROC to tell them of the concerns expressed in point 2 and requests their help in lobbying for the retention of funding and courses at Richmond TAFE.	Completed 8 April 2022	Correspondence sent to WSROC on 8 April 2022.	08/04/2022
22/02/2022	43	RES049/22	NM2 - Loss of Key Courses at Richmond College of TAFE - (138882, 79351)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES049/22/4	That Council invite the Member of Hawkesbury, Ms Robyn Preston, and the Member for Macquarie Ms Susan Templeman to meet with Councillors.	RES - Status – Anticipated Completion Time – December 2022	Correspondence was prepared outlining Council's concerns with the loss of key courses from Richmond TAFE and sent on the 8 April 2022. Council is continuing to follow up for a suitable meeting date.	
22/02/2022	44	RES050/22	NM3 - Council Consider Using Modular Infrastructure Biological Services Systems - (138881, 79351)	Councillor Kotlash	Councillor Lyons-Buckett	City Planning	RES050/22/1	That Council notes Section 3.3.1 in our Community Strategic Plan that says: "Develop and maintain active partnerships that will result in the innovative management of our community's waste, with an emphasis on resource recovery and waste minimization."	Action – Completed noted and no further action required		25/02/2022
22/02/2022	44	RES050/22	NM3 - Council Consider Using Modular Infrastructure Biological Services Systems - (138881, 79351)	Councillor Kotlash	Councillor Lyons-Buckett	City Planning	RES050/22/2	That Council notes that work is underway to develop a Waste Strategy and asks that this Strategy considers the feasibility of using Modular Infrastructure Biological Services (MIBS) systems, (e.g. black fly maggots) to reduce the amount of food waste going to our landfill, reduce carbon emissions and to produce sustainable by-products.	Action – Completed noted and no further action required		25/02/2022
22/02/2022	44	RES050/22	NM3 - Council Consider Using Modular Infrastructure Biological Services Systems - (138881, 79351)	Councillor Kotlash	Councillor Lyons-Buckett	City Planning	RES050/22/3	That Council notes that it will be in a better position to seek grant funding for projects such the use of MIBS systems when contained within a broader endorsed strategy.	Action – Completed noted and no further action required		25/02/2022
22/02/2022	44	RES050/22	NM3 - Council Consider Using Modular Infrastructure Biological Services Systems - (138881, 79351)	Councillor Kotlash	Councillor Lyons-Buckett	City Planning	RES050/22/4	That Council requests that the Environment Committee provide advice to Council on the feasibility of the use of such systems and this advice be provided in consultation with waste experts from other government agencies and industry, WSROC, the hospitality and grocery industries and the like and the broader community.	Resolution Status – Additional research being undertaken	Council is working in partnership with Western Sydney University and Sydney Water on the Hawkesbury Circular Economy Hub with investigations underway to include an insect biological system. An update to the Environment Committee in 2023 can be considered.	
22/02/2022	44	RES050/22	NM3 - Council Consider Using Modular Infrastructure Biological Services Systems - (138881, 79351)	Councillor Kotlash	Councillor Lyons-Buckett	City Planning	RES050/22/5	That in parallel to relying on grant funding, consideration be given for the funding of implementation of these types of biological systems (possibly in pilot form) in the 2022/2023 Operational Plan, as well as in the long-term planning to address landfill life extension and location shortages.	Resolution Status – Additional research being undertaken	Council is working in partnership with Western Sydney University and Sydney Water on the Hawkesbury Circular Economy Hub with investigations underway to include an insect biological system.	



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22/02/2022	45	RES051/22	NM4 - Review of Parking Controls in Town Centres - (125612, 79351)	Councillor Lyons-Buckett	Councillor Wheeler	Infrastructure Services	RES051/22/1/2/3	That Council carry out a review of issues associated with parking controls and availability in our Town Centres (retail precincts) including, but not limited to: 1. Suitability of areas designated for various types of parking (general, loading zones, disabled parking spots). 2. Timed parking zones and adequacy of the time limits imposed. 3. Possibility of the introduction of a permit system for business operators, or provision of additional all day parking.	Resolution Status – Additional research being undertaken	Project related to the Liveability Project which investigated parking issues in the Town Centres and was also part of the surveys undertaken to review the need for the various types of parking, time limits and other requirements.	
22/02/2022	45	RES051/22	NM4 - Review of Parking Controls in Town Centres - (125612, 79351)	Councillor Lyons-Buckett	Councillor Wheeler	Infrastructure Services	RES051/22/4	That Council carry out a review of issues associated with parking controls and availability in our Town Centres (retail precincts) and seek this review to be put in for consideration in the 2022/2023 Operational Plan.	In Progress - to be completed by September 2023	Council is progressively reviewing parking as part of its Liveability Project and as of 1 December 2022 have reviewed parking in Richmond and South Windsor. A parking review of Windsor town centre and renewed parking controls of Windsor town centre will not be finalised until the completion of Liveability project works; estimated completion date of September 2023. Following adoption of the Place Plans in the first quarter of 2023, staff will progressively review the availability of parking in town centres, and review and renew parking controls; this work is projected to be complete by September 2023.	
22/02/2022	49	RES054/22	SS - Property Matter - Lease to Urban City Consulting Pty Ltd - Johnson Wing, 4 Christie Street, Windsor - (112106, 95496, 85782)	Councillor Kottlash	Councillor Sheather	Support Services	RES054/22/1	That: 1. Council agree to enter into a new lease with Urban City Consulting Pty Ltd in regard to the Johnson Wing and four car spaces, 4 Christie Street, Windsor, as outlined in this report. 2. Authority be given for any documentation in association with this matter to be executed under the Seal of Council. 3. Details of Council's resolution be conveyed to the Lessee, together with the advice that Council is not, and will not, be bound by the terms of its resolution until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.	Completed 26 September 2022	The Lease has been registered on title with a copy of the registered lease being received by Council on 26 September 2022.	26/09/2022
22/02/2022	50	RES055/22	SS - Proposed Road Closure Adjoining 24 Toll House Way, Windsor - (95496, 112106)	Councillor Kottlash	Councillor Sheather	Support Services	RES055/22/1	That: 1. Council approve the sale of the road reserve adjoining 24 Toll House Way, Windsor, which comprises an area of 126m2, as shown in Attachment 1 to the report, to Joanne Margaret Schembri, in the amount detailed in the report. 2. Authority be given for the sale, and any documentation in association with the matter to be executed under the Seal of Council.	Anticipated Completion Time – March 2023	Council's Solicitors are lodging relevant documentation with NSW Land Registry Services to create the title to finalise the sale of the closed portion of road reserve.	
15/03/2022		RES056/22	Confirmation of Minutes	Councillor Lyons-Buckett	Councillor Zamprogno	General Manager	RES056/22/1	That the Minutes of the Extraordinary Meeting held on the 17 February 2022, be confirmed.	Action – Completed noted and no further action required		18/03/2022
15/03/2022		RES057/22	Confirmation of Minutes	Councillor Kottlash	Councillor Lyons-Buckett	General Manager	RES057/22/1	That the Minutes of the Ordinary Meeting held on the 22 February 2022, be confirmed.	Action – Completed noted and no further action required		18/03/2022
15/03/2022	061	RES058/22	MM - 2022 Flood Emergency (125610, 79351)	Councillor Conolly		Infrastructure Services	RES058/22/1	That Council request that the NSW Government provide its operational and financial assistance for flood waste removal until the 31 August 2022.	Completed 17 March 2022	Extension granted to 31 December 2022	17/03/2022
15/03/2022	061	RES058/22	MM - 2022 Flood Emergency (125610, 79351)	Councillor Conolly		Infrastructure Services	RES058/22/2	That Council request additional support from the NSW Government in the form of funding for dedicated Infrastructure Recovery staff for the next year.	Completed 30 April 2022	Council has made a number of requests for support from the NSW Government. Agreement has been reached on the funding of project management for flood recovery projects under the DRFA. Advice confirmed that such a team could be funded through the Disaster Recovery Funding Arrangements and the Team was established in April 2022.	30/04/2022
15/03/2022	061	RES058/22	MM - 2022 Flood Emergency (125610, 79351)	Councillor Conolly		Infrastructure Services	RES058/22/3	That Council request that the Local Emergency Management Committee adopt suitable protocols for the provision of sandbags and/or sandbag supplies on previously agreed trigger points.	Resolution Status – Noted, to be incorporated into an existing Council activity, study etc.	After action review will be raised in the post July review.	01/07/2023
15/03/2022	061	RES058/22	MM - 2022 Flood Emergency (125610, 79351)	Councillor Conolly		Infrastructure Services	RES058/22/4	That Council extend the existing waivers of development application fees for flood affected properties until 30 June 2023.	Completed 17 March 2022		17/03/2022

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15/03/2022	061	RES058/22	MM - 2022 Flood Emergency (125610, 79351)	Councillor Conolly		Infrastructure Services	RES058/22/5	That Council if needed, make an appropriate adjustment in the March 2022 Quarterly Budget Review.	Completed 27 April 2022	Costs associated with the flood emergency were considered as part of the March Quarterly Budget Review Statement, no adjustment was required as costs incurred are subject to claims from funding bodies and did not require Council funding.	27/04/2022
15/03/2022	061	RES058/22	MM - 2022 Flood Emergency (125610, 79351)	Councillor Conolly		Infrastructure Services	RES058/22/6	That Council request that the NSW Government provide the streamlined process that was promised a year ago for the approval of applications for riverbank restoration.	Completed 31 August 2022	Council has received advice on 31 August 2022 that the Department of Planning and Environment will exhibit draft State Environmental Planning Policy for riverbank restoration in late 2022 and that this draft Policy will be adopted in the first quarter of 2023.	31/08/2022
15/03/2022	061	RES058/22	MM - 2022 Flood Emergency (125610, 79351)	Councillor Conolly		Infrastructure Services	RES058/22/7	That Council hold an event to thank the volunteers and emergency services personnel for their efforts in dealing with the Bushfires, COVID-19 Pandemic and Floods over the past three years.	Completed 22 June 2022	A Thankyou event was held on the 22 June 2022 for all volunteers and emergency services.	22/06/2022
15/03/2022	051	RES059/22	GM - 2021/2022 Event Sponsorship - Round 1 - (79351)	Councillor Kotlash	Councillor Sheather	General Manager	RES059/22/1	That Council under the 2021/2022 Event Sponsorship Program, agree to support the following organisations and individuals at the following levels: 1. Hawkesbury 120 \$3,500, 2. Hawkesbury Canoe Classic \$3,000, 3. Collectors Plant Fair \$5,000, 4. Hawkesbury Home Show \$4,500, 5. Hawkesbury Show \$5,000, 6. Hawkesbury Spotlight \$5,000, 7. Music in the Park \$4,000, 8. Richmond Good Food Markets \$5,000. 2. Approve the execution of Council's standard Sponsorship Agreement for the applications numbered 1 to 8 identified in Table 1 and Attach1 of this report. 3. Require all event organisers to prepare a COVID Safe Plan for events. 4. Approve the funds distributed for the 2020/21 sponsored events that were cancelled due to COVID-19 to be used for 2022 events. 5. Advise applicants numbered 9 and 10 in Table 1 that their applications were not successful in accordance event Event Assessment Criteria .	Completed 30 June 2022	Sponsorship Agreements were issued to the sponsored events, COVID Safe plans requested and unsuccessful organisations advised.	30/06/2022
15/03/2022	052	RES060/22	GM - 2022 National General Assembly of Local Government - Proposed Motions and Attendance - (79351, 80426)	Councillor Wheeler	Councillor Lyons-Buckett	General Manager	RES060/22/1	That Council approve submitting to the 2022 National General Assembly of Local Government a motion concerning Federal Disaster Recovery Fund as set out in the report.	Completed 6 May 2022	Council submitted a motion following the Ordinary meeting of 15 March 2022. The ALGA acknowledge receipt of the Motion on 6 May 2022.	06/05/2022
15/03/2022	052	RES060/22	GM - 2022 National General Assembly of Local Government - Proposed Motions and Attendance - (79351, 80426)	Councillor Wheeler	Councillor Lyons-Buckett	General Manager	RES060/22/2	That staff as considered appropriate by the General Manager and the following Councillors be nominated to attend the 2021 National General Assembly of Local Government from 19 to 22 June 2022: a) Mayor, Councillor Conolly and Councillor Zamprogno attend the National General Assembly of Local Government. b) Councillor Lyons-Buckett attend the Specialised Forum on Regional Issues on Sunday, 19 June 2022.	Completed 28 April 2022	Clrs Conolly and Zamprogno registered to attend. Clr Conolly later withdrew his registration and passed this to Clr Mary Lyons-Buckett who had expressed an interest in attending the Regional Forum which is part of the NGA. Registration passed to Clr Lyons-Buckett.	28/04/2022
15/03/2022	052	RES060/22	GM - 2022 National General Assembly of Local Government - Proposed Motions and Attendance - (79351, 80426)	Councillor Wheeler	Councillor Lyons-Buckett	General Manager	RES060/22/3	That after participating in the 2022 National General Assembly, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Assembly relevant to Council business and/or the local community.	Completed 3 August 2022	Clr Mary Lyons-Buckett provided report 27 June 2022 Clr Nathan Zamprogno provide report 3 August 2022 Clr Conolly cancelled attendance prior to the NGA.	3/08/2022
15/03/2022	052	RES060/22	GM - 2022 National General Assembly of Local Government - Proposed Motions and Attendance - (79351, 80426)	Councillor Wheeler	Councillor Lyons-Buckett	General Manager	RES060/22/4	That Council request additional support from the NSW Government in the form of funding for dedicated Infrastructure Recovery staff for the next year.	Completed 30 April 2022	Council has made a number of requests for support from the NSW Government. Agreement has been reached on the funding of project management for flood recovery projects under the DRFA. Advice confirmed that such a team could be funded through the Disaster Recovery Funding Arrangements and the Team was established in April 2022.	30/04/2022

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15/03/2022	053	RES061/22	GM - Ordinary Council Meetings (79351)	Councillor Kotlash	Councillor Calvert	General Manager	RES061/22/1	That: 1. Council set dates for the holding of ordinary meetings of Council for the months of April to December 2022, in accordance with Attachment 2 (One meeting a month, second Tuesday of every month) to the report. 2. The set ordinary meetings for the months of April to December 2022 commence at 6.30pm and take place in the Council Chambers, or by audio-visual link to the extent permitted by law.	Completed 22 March 2022	Councils website was updated with scheduled meeting dates, and calendars updated.	22/03/2022
15/03/2022	054	RES062/22	CP - Progress Report on the 2021/2022 Operational Plan for Period 1 July to 31 December 2021 - (95498)	Councillor Wheeler	Councillor Sheather	City Planning	RES062/22/1	That Council receive and note the Six-Month Progress Update on the 2021/2022 Operational Plan.	Action – Completed noted and no further action required		16/03/2022
15/03/2022	055	RES063/22	IS - Heavy Vehicle Movement Increase in the Hawkesbury Local Government Area - (95495-79346)	Councillor Lyons-Buckett	Councillor Sheather	Infrastructure Services	RES063/22/1	That the information as contained in this report regarding heavy vehicles in the Hawkesbury Local Government Area be received and noted.	Action – Completed noted and no further action required		17/03/2022
15/03/2022	055	RES063/22	IS - Heavy Vehicle Movement Increase in the Hawkesbury Local Government Area - (95495-79346)	Councillor Lyons-Buckett	Councillor Sheather	Infrastructure Services	RES063/22/2	That this matter be forwarded to the Innovation and Partnerships Committee for consideration and further report back to Council.	Completed 8 November 2022	The matter was reported to the Innovation and Partnerships at its meeting on 8 November 2022 with Committee report to Council Meeting 13 December 2022	08/11/2022
15/03/2022	056	RES064/22	SS - Audit Risk and Improvement Committee (ARIC) - (95496)	Councillor Lyons-Buckett	Councillor Kotlash	Support Services	RES064/22/1	That Council endorse the establishment of an Audit, Risk and Improvement Committee (ARIC) with three voting members comprising of one independent chair, two independent members and one non-voting Councillor member.	Completed 15 March 2022		15/03/2022
15/03/2022	056	RES064/22	SS - Audit Risk and Improvement Committee (ARIC) - (95496)	Councillor Lyons-Buckett	Councillor Kotlash	Support Services	RES064/22/2	That Council endorse the Draft Terms of Reference for Council Audit, Risk and Improvement Committees, attached as Attachment 2 to this report, with an amendment to the effect that a non-voting Councillor member of the Audit, Risk and Improvement Committee cannot be the Mayor.	Completed 15 March 2022		15/03/2022
15/03/2022	056	RES064/22	SS - Audit Risk and Improvement Committee (ARIC) - (95496)	Councillor Lyons-Buckett	Councillor Kotlash	Support Services	RES064/22/3	That Council endorse the fees payable per meeting to the external independent members as outlined in the report.	Completed 15 March 2022		15/03/2022
15/03/2022	056	RES064/22	SS - Audit Risk and Improvement Committee (ARIC) - (95496)	Councillor Lyons-Buckett	Councillor Kotlash	Support Services	RES064/22/4	That Council Commence the process for seeking expressions of interest for external independent members of the Audit Risk and Improvement Committee.	Completed 2 May 2022	An expression of interest was advertised in April in Council Notices in the Hawkesbury Gazette, the jobs board on the website of the Institute of Internal Auditors and on Council's website.	02/05/2022
15/03/2022	056	RES064/22	SS - Audit Risk and Improvement Committee (ARIC) - (95496)	Councillor Lyons-Buckett	Councillor Kotlash	Support Services	RES064/22/5	That Council consider nominations for a non-voting Councillor member of the Audit, Risk and Improvement Committee when the response to the expressions of interest for external independent members is reported to Council.	Completed 11 May 2022	Councillor Lyons-Buckett nominated as the non-voting Councillor member of the Audit, Risk and Improvement Committee at Council's meeting on 11 May 2022.	11/05/2022
15/03/2022	057	RES065/22	SS - Pecuniary Interest Returns - Designated Person - (95496, 96333)	Councillor Kotlash	Councillor Lyons-Buckett	Support Services	RES065/22/1	That the Clause 4.21(a) Pecuniary Interest Return be received and noted.	Completed 16 March 2022		16/03/2022
15/03/2022	058	RES066/22	ROC - Local Traffic Committee - 14 February 2022 - (80245)	Councillor Kotlash	Councillor Lyons-Buckett	Infrastructure Services	RES066/22/1	That Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Traffic Committee meeting held on 14 February 2022.	Action – Completed noted and no further action required		30/03/2022
15/03/2022	058	RES066/22	ROC - Local Traffic Committee - 14 February 2022 - (80245)	Councillor Kotlash	Councillor Lyons-Buckett	Infrastructure Services	RES066/22/1	That Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Traffic Committee meeting held on 14 February 2022.	Completed 30 March 2022		30/03/2022
15/03/2022	059	RES067/22	NM - Establishment of a Disaster and Emergency Sub-Committee (125612, 79351)	Councillor Lyons-Buckett	Councillor Wheeler	General Manager	RES067/21/1	That the Disaster and Emergency Committee meet as soon as possible. This meeting should be solely about flooding and involve all relevant Council staff and all other agencies involved in floodplain risk management (e.g. SES, Infrastructure NSW, Resilience NSW).	Completed 25 March 2022	The disaster and Emergency Committee met on 31 March 2022, agency representatives attended, and the Committee received submissions from members of the public in advance of the meeting and addresses at the meeting.	25/03/2022
15/03/2022	059	RES067/22	NM - Establishment of a Disaster and Emergency Sub-Committee (125612, 79351)	Councillor Lyons-Buckett	Councillor Wheeler	General Manager	RES067/22/2	That the local community (including but not limited to - flood affected residents, businesses, Chambers of Commerce, relevant industry bodies, owners or managers of infrastructure or land that may influence flood behaviour) be invited to attend or send written submissions to the meeting.	Completed 30 April 2022	Local community members were invited to attend or send written submissions in April 2022.	30/04/2022
15/03/2022	059	RES067/22	NM - Establishment of a Disaster and Emergency Sub-Committee (125612, 79351)	Councillor Lyons-Buckett	Councillor Wheeler	General Manager	RES067/22/3	That at this meeting the formation of working groups should be addressed. A working group should only be set up to address a particular issue and have a start and an end date.	Completed 30 April 2022		30/04/2022

**Council Report - All Council Resolutions 01/01/2022 - 30/06/2022**

15/03/2022	060	RES070/22	SS - Licence Agreements - Old Hawkesbury Hospital - 6 Christie Street, Windsor - (95496, 112106) CONFIDENTIAL	Councillor Kotlash	Councillor Sheather	Support Services	RES070/22/1	That: 1. Council agree to enter into new licence agreements with existing tenants of the property known as the Old Hawkesbury Hospital, 6 Christie Street, Windsor, as outlined in this report, as well as any new tenants that are secured. 2. The General Manager be authorised to approve minor amendments to the licence agreements, if necessary. 3. Authority be given for the licence agreements and any other relevant documentation in association with this matter to be executed under the Seal of Council. 4. Details of Council's resolution be conveyed to the proposed tenants, together with the advice that Council, is not and will not be bound by the terms of its resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.	Completed 30 September 2022	Licence Agreements have been executed since the Council resolution with the last Agreement finalised in September 2022.	30/09/2022
29/03/2022		RES072/22	Confirmation of Minutes	Councillor Veigel	Councillor Reardon	General Manager	RES072/22/1	That the Minutes of the Extraordinary Meeting held on the 15 March 2022, be confirmed.	Action – Completed noted and no further action required		01/04/2022
29/03/2022	062	RES073/22	GM - Code of Conduct and Procedures - (79351)	Councillor Lyons-Buckett	Councillor Reardon	Support Services	RES073/22/1	That Council: 1. Adopt the Code of Conduct attached as Attachment 1 to the report. 2. Adopt the Procedures for the Administration of the Code of Conduct for Local Councils in NSW attached as Attachment 2 to the report.	Completed 12 April 2022	The Code of Conduct was updated on Council's website and distributed under cover of memorandum to Councillors, and to staff.	12/04/2022
29/03/2022	063	RES074/22	IS - Dinner by the River - (95495)	Councillor Lyons-Buckett	Councillor Reardon	Infrastructure Services	RES074/22/1	That approval be granted to Utopian Touring for "exclusive use" of Macquarie Park for 'Dinner by the River' to be held on Saturday, 21 May 2022.	Action – Completed noted and no further action required	Approval was granted to Utopian Touring for exclusive use of Macquarie Park for Dinner by the River. Event was postponed due to weather conditions.	31/03/2022
29/03/2022	063	RES074/22	IS - Dinner by the River - (95495)	Councillor Lyons-Buckett	Councillor Reardon	Infrastructure Services	RES074/22/2	The approval be subject to the following conditions/documents: a) Council's General Park Conditions. b) Council's Fees and Charges. c) The Windsor Foreshore Plan of Management. d) The applicant undertaking an assessment of the event to determine if an application under the Traffic Management for Special events is required. e) Preparation of the COVID-19 Safe Plan for the event. f) Provision of the Event Liquor License. g) Provision of Event Approval by Hawkesbury Local Area Command. h) Event Food vendors to be registered under Council 's Temporary Food Premises and Food Vending Application. i) Adherence to the Protection of the Environment Operations General Regulations noise guidelines for Large Outdoor Activities. j) Preparation of a flyer distributed to surrounding landowners/residents notifying of the event, traffic and noise impacts.	Action – Completed noted and no further action required	Approval was granted to Utopian Touring for exclusive use of Macquarie Park for Dinner by the River. Event was postponed due to weather conditions.	31/03/2022
29/03/2022	063	RES074/22	IS - Dinner by the River - (95495)	Councillor Lyons-Buckett	Councillor Reardon	Infrastructure Services	RES074/22/3	That as the applicant have not advised alternative dates in the event of inclement weather or other circumstances, the General Manager be given authority to negotiate exclusive use on an alternate date, if required by the applicant.	Action – Completed noted and no further action required	Approval was granted to the Utopian Touring for exclusive use of Macquarie Park for Dinner by the River. Event was postponed due to weather conditions and organisers are working with staff regarding alternative dates.	31/03/2022
29/03/2022	064	RES075/22	IS - The Late John Miller - (95495)	Councillor Lyons-Buckett	Councillor Reardon	Infrastructure Services	RES075/22/1	That Council endorse the erection of a memorial, consisting of a bronze plaque on a sandstone plinth, within Streeton Lookout to acknowledge the contribution of the late John Miller to the Hawkesbury community.	Resolution Status – Additional research being undertaken	Staff are working with John Miller's family regarding the wording for the plaque.	
29/03/2022	064	RES075/22	IS - The Late John Miller - (95495)	Councillor Lyons-Buckett	Councillor Reardon	Infrastructure Services	RES075/22/2	That Council develop a Memorials Policy to guide future decision making on such requests.	Resolution Status – Additional research being undertaken	Staff are researching other Council memorial policies before developing one for Hawkesbury City Council.	
29/03/2022	065	RES076/22	SS - Investment Report - February 2022 - (95496, 96332)	Councillor Lyons-Buckett	Councillor Reardon	Support Services	RES076/22/1	That the Monthly Investment Report for February 2022 be received and noted.	Action – Completed noted and no further action required		29/03/2022
29/03/2022	066	RES077/22	SS - Code of Meeting Practice - (95496, 96333, 79351)	Councillor Calvert	Councillor Veigel	Support Services	RES077/22/1	That Council adopt the Code of Meeting Practice, attached as Attachment 1 to the report.	Completed 12 April 2022	Code of Meeting Practice updated on Council's website and distributed under cover of memorandum to Councillors, and to staff.	12/04/2022

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29/03/2022	066	RES077/22	SS - Code of Meeting Practice - (95496, 96333, 79351)	Councillor Calvert	Councillor Veigel	Support Services	RES077/22/2	That the Code of Meeting Practice be amended to include the following: a) Clause 8.1 include ....13) Matters to be Referred to Committees. b) Add the following words to Clause 3.39"....and person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a pre-meeting briefing session without the prior authorisation of the council or the committee."	Completed 12 April 2022	Code of Meeting Practice amended, updated on Council's website and distributed under cover of memorandum to Councillors, and to staff.	12/04/2022
29/03/2022	067	RES078/22	ROC - Local Traffic Committee - 14 March 2022 - (80245)	Councillor Lyons-Buckett	Councillor Reardon	Infrastructure Services	RES078/22/1	That Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Traffic Committee meeting held on 14 March 2022.	Completed 8 April 2022		08/04/2022
29/03/2022	68	RES079/22	NM1 - Retention of Iconic Features of Windsor Mall - (155345, 79351)	Councillor Djuric	Councillor Dogramaci	City Planning	RES079/22/1	That: 1. During the implementation of the liveability project, Council retains in Windsor Mall, such iconic items as: a) The rotunda in front of 156 George Street b) The rotunda wisteria plants c) The water wheel d) The gas lamps. 2. Council remove the raised pavers around the base of the wisteria plants and replace them with a suitable safety matting or another solution to achieve a safe and sustainable outcome.	Completed 31 March 2022	The Liveability Detailed Design Plans have been reviewed and amended to retain in Windsor Mall, iconic items: a) The rotunda in front of 156 George Street b) The rotunda wisteria plants c) The water wheel d) The gas lamps. 2. Council remove the raised pavers around the base of the wisteria plants and replace them with a suitable safety matting or another solution to achieve a safe and sustainable outcome.	31/03/2022
29/03/2022	69	RES080/22	NM2 - WSROC Heat Smart Program and Holding of Committee Meetings - (80093, 79351)	Councillor Calvert	Councillor Kotlash	City Planning	RES080/22/1	That Council convene a meeting of the Community Services Committee as soon as possible to make recommendations to Council regarding the implementation of WSROC's Heat Smart Program in the Hawkesbury. Council recognises that staff have already been working on this Program and asks the Committee to work alongside staff to build on this work and to make recommendations on how to achieve greater community input.	Action – Completed noted and no further action required	Matter considered at Community Services Committee Meeting on 26 April and 28 June 2022 with recommendations endorsed by Council.	28/06/2022
29/03/2022	69	RES080/22	NM2 - WSROC Heat Smart Program and Holding of Committee Meetings - (80093, 79351)	Councillor Calvert	Councillor Kotlash	City Planning	RES080/22/2	That Council also requests that the Committee specifically considers whether Council should appoint a delegated staff officer as the Heat Coordinator.	Action – Completed noted and no further action required	Matter considered at Community Services Committee Meeting on 26 April and 28 June 2022 with recommendations endorsed by Council.	28/06/2022
29/03/2022	69	RES080/22	NM2 - WSROC Heat Smart Program and Holding of Committee Meetings - (80093, 79351)	Councillor Calvert	Councillor Kotlash	City Planning	RES080/22/3	That any outstanding matters held over by the previous committees also be considered, including reports from Working Groups such as the Dementia Working Group.	Anticipated Completion Time – December 2022	Matters concerning improving dementia inclusion within Council services are complete. Matters related to direct service delivery and/or clinical services have been delegated to Peppercorn Services Inc to deliver.	
29/03/2022	69	RES080/22	NM2 - WSROC Heat Smart Program and Holding of Committee Meetings - (80093, 79351)	Councillor Calvert	Councillor Kotlash	City Planning	RES080/22/4	That where possible, all Council Committee Meetings be held on the last Tuesday of the month which has now become available because Council meetings will be held monthly.	Completed 29 March 2022		29/03/2022
29/03/2022	070	RES083/22	SS - Property Matter - Acquisition of Road Reserve by Sydney Water - Part of Earl Street, Wilberforce - (112106, 95496, 79380)	Councillor Zamprogno	Councillor Veigel	Support Services	RES083/22/1	That: 1. Council approve the sale of the road reserve, adjacent to 29 Putty Road, Wilberforce, known as proposed Lot 100 in DP 1165686, as shown in Attachment 2 to the report, to Sydney Water, in the amount detailed on the report. 2. Authority be given for the sale, and any documentation in association with the matter to be executed under the Seal of Council.	Anticipated Completion Time – June 2023	Both parties entered into a Deed in July 2022. Sydney Water are now to undertake the road closure process and pay compensation, as agreed to Council.	
12/04/2022		RES084/22	Confirmation of Minutes	Councillor Reardon	Councillor Kotlash	General Manager	RES084/22/1	That the Minutes of the Ordinary Meeting held on the 29 March 2022, be confirmed.	Action – Completed noted and no further action required		29/03/2022
12/04/2022	071	RES085/22	CP - NSW Government - Employment Zones Reform - (95498, 124414)	Councillor Sheather	Councillor Kotlash	City Planning	RES085/22/1	That Council endorse the draft Translation of Employment Zones Land Use Tables – Hawkesbury Local Environmental Plan 2012 included as Attachment 3 to the report for the purposes of public exhibition by the Department of Planning and Environment.	Action – Completed noted and no further action required	Department of Planning and Environment advised on Council resolution on 15 April 2022.	15/04/2022
12/04/2022	072	RES086/22	CP - Proposed Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order - (95498, 124414)	Councillor Sheather	Councillor Zamprogno	City Planning	RES086/22/1	That Council endorse the proposed nomination of draft agritourism provisions to the Hawkesbury Local Environmental Plan 2012 with the following amendments: a) Change the area in Clause 5.24 (2) (a) to 200 square metres. b) Change the number of persons in Clause 5.24 (2) (b) to 50 persons.	Action – Completed noted and no further action required	Department of Planning and Environment advised Council resolution on 15 April 2022.	15/04/2022

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12/04/2022	072	RES086/22	CP - Proposed Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order - (95498, 124414)	Councillor Sheather	Councillor Zamprogno	City Planning	RES086/22/2	That Council prepare and forward a Standard Instrument Local Environmental Plan Agritourism Nomination to the Department of Planning and Environment to finalise drafting of a state environmental planning policy.	Action – Completed noted and no further action required	Department of Planning and Environment advised Council resolution on 15 April 2022.	15/04/2022
12/04/2022	073	RES087/22	CP - Draft Voluntary Planning Agreement - 2 Inverary Drive, Kurmond - (95498, 124414)	Councillor Kotlash	Councillor Sheather	City Planning	RES087/22/1	That Council: 1. Note the outcome of public exhibition of the draft Voluntary Planning Agreement for Lot 2 DP 600414, 2 Inverary Drive, Kurmond. 2. Endorse the Voluntary Planning Agreement associated with Lot 2 DP 600414, 2 Inverary Drive, Kurmond attached as Attachment 1 to the report. 3. Provide delegation to the Mayor and General Manager to execute the Voluntary Planning Agreement included as Attachment 1 to the report under the Seal of Council.	Action – Completed noted and no further action required	Endorsed VPA to be signed.	14/04/2022
12/04/2022	074	RES088/22	GM - Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan - (79351, 95496, 96332)	Councillor Veigel	Councillor Reardon	City Planning	RES088/22/1	That the Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and the Draft 2022-2032 Long-Term Financial Plan attached as Attachments 1, 2, 3 and 4 to the report be approved for public exhibition and that Council give public notice of the exhibition of the Draft documents for a minimum of 28 days, in accordance with Section 405 of the Local Government Act, 1993.	Action – Completed noted and no further action required	The Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan were advertised and placed on public exhibition for 28 days from 19 April 2022 to 16 May 2022. The draft documents were circulated via Council's website, media releases, Council Notices, social media platforms and Council's online community portal YourHawkesbury-YourSay.	14/04/2022
12/04/2022	074	RES090/22	GM - Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan - (79351, 95496, 96332)	Councillor Veigel	Councillor Reardon	Support Services	RES090/22/1	The exhibition of the Plans outlined in Part 1 include: b) The notional yield based on a 0.8% rate-peg and a 2.5% rate-peg.	Completed 19 April 2022	The exhibition of the Operational Plan included the notional yield based on a 0.8% rate peg and a 2.5% rate peg.	19/04/2022
12/04/2022	074	RES092/22	GM - Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan - (79351, 95496, 96332)	Councillor Veigel	Councillor Reardon	Support Services	RES092/22/1	Council apply for the special variation under Section 508(2) of the Local Government Act, 1993 on the following basis: • The application being for a permanent special variation under Section 508(2) of the Local Government Act, 1993. • The special variation, if successful, will generate an additional \$0.7M in 2022/2023 and an additional \$8.2M over a period of ten years. • The additional income from the special variation is required to maintain service levels included in Council's Long-Term Financial Plan in line with community expectations and maintaining financial sustainability in accordance with the relevant benchmarks. • The impact on ratepayers and the community in 2022/2023 and in future years, if the special variation is approved, is reasonable.	Completed 29 April 2022	Council applied for the Additional Special Variation to the Independent Pricing and Regulatory Tribunal and was successful in its application.	29/04/2022
12/04/2022	93	RES093/22	CP - Council Submission on Draft Western Parkland City Blueprint and Economic Development Roadmap - (95498, 122414)	Councillor Lyons-Buckett	Councillor Veigel	City Planning	RES093/22/1	That Council endorse the submission to the Draft Blueprint and Economic Development Roadmap attached as Attachment 2 to the report, and a copy be forwarded to the Western Parkland City Authority by 28 April 2022.	Completed 28 April 2022	The Submission to the Draft Blueprint and Economic Development Roadmap was forwarded to the Western Parkland City Authority 28 April 2022.	28/04/2022
12/04/2022	076	RES094/22	SS - Pecuniary Interest Returns - Councillors - (95496)	Councillor Reardon	Councillor Lyons-Buckett	Support Services	RES094/22/1	That Council note that the Disclosures of Pecuniary Interests and Other Matters Returns, lodged with the General Manager, have been tabled.	Action – Completed noted and no further action required		14/04/2022
12/04/2022	77	RES095/22	SS - Redevelopment North Richmond Community Precinct - (95496)	Councillor Lyons-Buckett	Councillor Wheeler	Support Services	RES095/22/1	That Council endorse the concept designs, attached as Attachment 1 to the report, for the development of the existing North Richmond Community Precinct site, to enable the obtaining of the requisite planning approvals to progress the project.	Complete 12 April 2022		12/04/2022
12/04/2022	078	RES096/22	SS - Re-Establishment of Existing Alcohol Free Zones - (95496, 112106)	Councillor Zamprogno	Councillor Sheather	Support Services	RES096/22/1	That in accordance with the provisions of the Local Government Act 1993, the consumption of alcohol in the areas outlined in the report, be prohibited for the period from 1 May 2022 to 30 April 2026, by the establishment of the Alcohol Free Zones in the Hawkesbury Local Government Area.	Completed 27 June 2022	New signage regarding Alcohol Free Zones was installed in June 2022.	27/06/2022

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12/04/2022	078	RES096/22	SS - Re-Establishment of Existing Alcohol Free Zones - (95496, 112106)	Councillor Zamprogno	Councillor Sheather	Support Services	RES096/22/2	That in accordance with the Ministerial Guidelines on Alcohol Free Zones, Council exclude approved outdoor dining and/or footpath trading areas associated with appropriately licensed venues from the relevant alcohol free zones, subject to: a) Appropriate development consent; b) Appropriate approval/licensing by the relevant liquor authority; c) Clear delineation and control of the licensed area from the AFZ by the licensee; d) Appropriate signage, indicating the exclusion from an area within an AFZ, to be clearly displayed; e) The Windsor Mall Policy and the Outdoor Dining and Footpath Trading Policy, being adhered to.	Completed 27 June 2022	New signage regarding Alcohol Free Zones was installed in June 2022.	27/06/2022
12/04/2022	081	RES097/22	ROC - Disaster and Emergency Committee - 31 March 2022 - (151940, 95495)	Councillor Lyons-Buckett	Councillor Wheeler	City Planning	RES097/22/1	That in relation to the Minutes of the Disaster and Emergency Committee Meeting held on the 31 March 2022: Council receive and note the Disaster and Emergency Committee Minutes in respect to Item 1 (points 1 and 2 of the Committee's recommendation), and Item 2 (point 1 of the Committee's recommendation).	Action – Completed noted and no further action required	Matters considered at Disaster and Emergency Committee Meeting on 19 May 2022.	19/05/2022
12/04/2022	081	RES097/22	ROC - Disaster and Emergency Committee - 31 March 2022 - (151940, 95495)	Councillor Lyons-Buckett	Councillor Wheeler	City Planning	RES097/22/2	Council endorse the Committee Recommendations in respect of Item 1 (points 3 and 4 of the Committee's recommendation), namely: a) Identify matters for further action or resolution by Council including: i. Management of drainage and stormwater clearing ii. That this committee reconvene within eight weeks iii. Discussion about the concerns of rural and remote communities, and how Council can restore access earlier to these communities iv. Request Water NSW to provide community education v. Electricity supply vi. Pitt Town evacuation route vii. Provision of emergency food and supplies viii. Riverbanks ix. Evacuation Centres. b) Staff compile the feedback from the submissions and refer them to the relevant agencies and referrals and responses be reported back to the Committee.	Action – Completed noted and no further action required	Matters considered at Disaster and Emergency Committee Meeting on 19 May 2022.	19/05/2022
12/04/2022	080	RES100/22	SS - Contract for the Management and Operation of the Oasis Aquatic and Fitness Centre - (95496, 34584)	Councillor Kotlash	Councillor Calvert	Support Services	RES100/22/2	That Council extend the current contract with YMCA NSW for the management and operation of the Oasis Aquatic and Fitness Centre for a further 12 months commencing 1 July 2022, with an option of an extension for a further 12 months, at Council's discretion, as outlined in the report.	Completed 24 August 2022	Deed of Agreement extending the current contract was executed 24 August 2022.	24/08/2022
12/04/2022	080	RES100/22	SS - Contract for the Management and Operation of the Oasis Aquatic and Fitness Centre - (95496, 34584)	Councillor Kotlash	Councillor Calvert	Support Services	RES100/22/4	That Council authorise the affixing of the Seal of Council to any documentation in regard to this matter, if necessary.	Completed 5 August 2022	Council Seal affixed to Deed of Variation on 5 August 2022 and signed by the Mayor and General Manager.	5/08/2022
12/04/2022	080	RES100/22	SS - Contract for the Management and Operation of the Oasis Aquatic and Fitness Centre - (95496, 34584)	Councillor Kotlash	Councillor Calvert	Support Services	RRES100/22/3	The General Manager be given delegated authority to execute any documentation associated with final agreement between Council and YMCA NSW.	Completed 5 August 2022	Council Seal affixed to Deed of Variation on 5 August 2022 and signed by the Mayor and General Manager.	5/08/2022
10/05/2022		RES102/22	Confirmation of Minutes	Councillor Veigel	Councillor Reardon	General Manager	RES102/22/1	RESOLVED on the motion of Councillor Veigel and seconded by Councillor Reardon that the Minutes of the Ordinary Meeting held on the 12 April 2022, be confirmed.	Action – Completed noted and no further action required		10/05/2022
10/05/2022	082	RES104/22	GM - 2022 Floodplain Management Australia National Conference - (79351)	Councillor Sheather	Councillor Wheeler	General Manager	RES104/22/1	That: 1. The report be received and noted.	Completed 10 May 2022		10/05/2022
10/05/2022	082	RES104/22	GM - 2022 Floodplain Management Australia National Conference - (79351)	Councillor Sheather	Councillor Wheeler	General Manager	RES104/22/2	The attendance of Councillor Lyons-Buckett and staff as considered by the General Manager, at the 2022 Floodplain Management Australia National Conference at a cost of \$725 if attendance is virtual and approximately \$3,500 if attending in person, be approved.	Completed 13 May 2022	Clr Mary Lyons-Buckett was registered to attend the 2022 Floodplain Conference via an on-line registration.	13/05/2022
10/05/2022	082	RES104/22	GM - 2022 Floodplain Management Australia National Conference - (79351)	Councillor Sheather	Councillor Wheeler	General Manager	RES104/22/3	After participating in the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.	Completed 5 July 2022	Clr Mary Lyons-Buckett provided written report of her findings following attendance at the 2022 Floodplain Management Conference held via virtual forum May 2022.	05/07/2022

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10/05/2022	082	RES105/22	GM - WestInvest Program - (79351)	Councillor Sheather	Councillor Veigel	Infrastructure Services	RES105/22/1	Prepare and lodge applications for the following projects under the WestInvest Program - Community Project Fund - Local Government Allocation, as outlined in the report:a) Wayfinding Signage - Getting Around and Discovering the Hawkesbury.b) Woodbury Reserve, Glossodia Upgrade.c) Fernadell Park and Community Facility, Pitt Town Development.	Completed 27/07/2022		27/07/2022
10/05/2022	082	RES105/22	GM - WestInvest Program - (79351)	Councillor Sheather	Councillor Veigel	Infrastructure Services	RES105/22/2	Prepare and lodge applications for the following projects under the WestInvest Program - Community Project Fund - Competitive Round, as outlined in the report: a) Cycleway Bridge over Rickabys Creek, Windsor.b) North Richmond Community Precinct - Library, Arts, Recreation and Evacuation Centre.c) Colbee Park, McGraths Hill Upgrade.d) McQuade Park, Windsor Upgrade.e) Oasis Aquatic and Fitness Centre, South Windsor Improvements.f) Richmond Swimming Centre Upgrade.g) Turnbull Oval, North Richmond - Grandstand and Amenities Upgrade.h) Kurrajong to Kurmond Cycleway.i) Road Safety Project - Accessible Crossing Points at Macquarie Street, South Windsor.j) Tamplin Field, Hobartville Redevelopment.	Completed 27/07/2022		27/07/2022
10/05/2022	082	RES105/22	GM - WestInvest Program - (79351)	Councillor Sheather	Councillor Veigel	Infrastructure Services	RES105/22/3	Following more detailed project costing, should Council's allocation of \$22.574 million not be exhausted, delegation be granted to the General Manager to submit additional projects (or stages thereof) if required. Projects shall be from the ten nominated to be otherwise submitted as part of the Community Competitive Round.	Completed 27/07/2022		27/07/2022
10/05/2022	084	RES106/22	IS - Flood Damage Report - Update on Major Road Recovery Projects - (95495)	Councillor Sheather	Councillor Lyons-Buckett	Infrastructure Services	RES106/22/1	That Council note the Flood Damage Report – Update on Major Road Recovery Projects.	Completed 13 May 2022		13/05/2022
10/05/2022	085	RES107/22	IS - Upper Colo Reserve - (95495)	Councillor Lyons-Buckett	Councillor Kotlash	Infrastructure Services	RES107/22/1	Council locate a permanent toilet facility on the western side of Upper Colo Bridge following the completion of the Upper Colo Bridge reconstruction.	Resolution Status – Noted and referred for future budget consideration		12/05/2022
10/05/2022	085	RES107/22	IS - Upper Colo Reserve - (95495)	Councillor Lyons-Buckett	Councillor Kotlash	Infrastructure Services	RES107/22/2	The current funding allocated for the caretaker's cottage at Upper Colo Reserve be restricted for future funding of the permanent toilet facility at the Upper Colo Bridge site.	Completed 1 July 2022	These funds have been transferred to the Fund multi year projects reserve.	1/07/2022
10/05/2022	085	RES107/22	IS - Upper Colo Reserve - (95495)	Councillor Lyons-Buckett	Councillor Kotlash	Infrastructure Services	RES107/22/3	The shortfall in capital funding for the permanent toilet facility be considered for inclusion in the 2023/2024 capital works program or through grant opportunities.	Resolution Status – Noted and referred for future budget consideration	The shortfall in capital funding will be considered for inclusion in the 2023/2024 capital works program.	12/05/2022
10/05/2022	085	RES107/22	IS - Upper Colo Reserve - (95495)	Councillor Lyons-Buckett	Councillor Kotlash	Infrastructure Services	RES107/22/4	The relevant fees and charges for camping at Upper Colo Reserve be reviewed for 2023/2024 to achieve cost recovery for the future operational and maintenance costs for the toilet facility and the final management model implemented for the Reserve.	Resolution Status – Noted and referred for future budget consideration		12/05/2022
10/05/2022	086	RES108/22	SS - March 2022 Quarterly Budget Review Statement - (95496)	Councillor Sheather	Councillor Reardon	Support Services	RES108/22/1	That Council receive the information contained in this report and that the Budget adjustments, as summarised in the report and detailed in Attachment 1 to the report, be adopted.	Completed 13 May 2022	Budget adjustments as adopted in the March Quarterly Budget Review Statement made to the Full Year Budget within Council's Finance System.	13/05/2022
10/05/2022	087	RES109/22	SS - Investment Report - March 2022 - (95496, 96332)	Councillor Kotlash	Councillor Calvert	Support Services	RES109/22/1	That the Monthly Investment Report for March 2022 be received and noted.	Completed 13 May 2022		13/05/2022
10/05/2022	088	RES110/22	SS - Council Resolution Summary - July 2021 to December 2021 - (95496)	Councillor Lyons-Buckett	Councillor Sheather	Support Services	RES110/22/1	The Council Resolution Summary for the period 1 July 2021 to 31 December 2021 attached as Attachment 1 to this report, be received and noted.	Action – Completed noted and no further action required		10/05/2022
10/05/2022	088	RES110/22	SS - Council Resolution Summary - July 2021 to December 2021 - (95496)	Councillor Lyons-Buckett	Councillor Sheather	Support Services	RES110/22/2	The Council Resolution Summary of Outstanding Council resolutions for the period 1 January 2018 to 30 June 2021, attached as Attachment 2 to this report, be received and noted.	Action – Completed noted and no further action required		10/05/2022
10/05/2022	089	RES111/22	SS - 2022/2023 Remuneration for Mayor and Councillors - (95496)	Councillor Kotlash	Councillor Calvert	Support Services	RES111/22/1	The annual fee for Councillors for 2022/2023 to be set at \$24,320.	Completed 11 May 2022	Council payroll staff notified of the annual fee for Councillors.	11/05/2022
10/05/2022	089	RES111/22	SS - 2022/2023 Remuneration for Mayor and Councillors - (95496)	Councillor Kotlash	Councillor Calvert	Support Services	RES111/22/2	The additional annual fee for the Mayor be set at \$60,080, and the Deputy Mayor's additional annual fee be set at \$9,012, to be deducted from the Mayor's \$60,080 annual fee.	Completed 11 May 2022	Council payroll staff notified of the additional annual fee for the Mayor and the Deputy Mayor.	11/05/2022



## Council Report - All Council Resolutions 01/01/2022 - 30/06/2022

10/05/2022	090	RES113/22	SS - Superannuation Contributions for Councillors - (95496)	Councillor Kotlash	Councillor Calvert	Support Services	RES113/22/1	That Council make superannuation contribution payments for Councillors from 1 July 2022 in the amount Council would have been required to contribute under the Commonwealth superannuation legislation as superannuation if Councillors were employees of Council.	Completed 31 July 2022	Councillors were advised of the requirement, in accordance with the Local Government Act, to nominate complying superannuation fund account details by 31 July 2022 to receive superannuation payments commencing in that month. Complying fund information provided to payroll for processing.	31/07/2022
10/05/2022	091	RES114/22	ROC - Local Traffic Committee - 11 April 2022 - (80245)	Councillor Kotlash	Councillor Calvert	Infrastructure Services	RES114/22/1	That Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Traffic Committee meeting held on 11 April 2022.	Completed 13 May 2022	LTC Agenda and Recommendations Adopted by Council. Action items for each reports actioned by PA DIS.	13/05/2022
10/05/2022	092	RES115/22	ROC - Environment Committee - 26 April 2022 - (95498, 151938)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES115/22/1	Council receive and note the Environment Committee Minutes in respect to Item 1.	Action – Completed noted and no further action required	Potential Cool Burnings trial sites referred to Council's Bushfire Committee. Council has commenced preparation of an Urban Forest Strategy.	12/05/2022
10/05/2022	092	RES115/22	ROC - Environment Committee - 26 April 2022 - (95498, 151938)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES115/22/2	Council endorse the Committee Recommendations in respect of Item 2 (Cool Burning Cultural Burning), namely:a) Council refer this matter to the Hawkesbury Bushfire Management Committee, Local Land Services, Rural Fire Service and NSW Fire and Rescue to determine how Cool Burning practices may be implemented in partnership with Council.b) Council work with Local Land Services and First Nations people to identify Council controlled land that should be managed by cultural burning and report back to the Environment Committee.	Action – Completed noted and no further action required	Potential Cool Burnings trial sites referred to Council's Bushfire Committee. Council has commenced preparation of an Urban Forest Strategy.	12/05/2022
10/05/2022	092	RES115/22	ROC - Environment Committee - 26 April 2022 - (95498, 151938)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES115/22/3	3. Council endorse the Committee Recommendations in respect of Item 3 (Zero Litter to River – Community Consultation), namely:StripThat staff investigate and report back to the Environment Committee on the following matters:a) Setting up clean up volunteers with hivi vests when collecting rubbish.b) Provision of additional shelters and bins at Bilpin Oval.c) Work with Blue Mountains City Council regarding rubbish bins at Mount Tomah.d) Holding additional Clean up Australia Day events at specific locations throughout the year.e) Advocate for an increase in return and earn vending machines within the Hawkesbury Local Government Area.f) Undertaking Schools Clean Up Australia Day Events.g) Explore the offer from Hawkesbury Environment Network to partner with schools in potential film making campaigns.h) Explore drainage signage.i) Council review its use of single use plastics, (SRFFD)	Action – Completed noted and no further action required	Potential Cool Burnings trial sites referred to Council's Bushfire Committee. Council has commenced preparation of an Urban Forest Strategy.	12/05/2022
10/05/2022	092	RES115/22	ROC - Environment Committee - 26 April 2022 - (95498, 151938)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES115/22/4	Council endorse the Committee Recommendations in respect of Item 4 (Hawkesbury City Council Electric Vehicle Scoping Paper), namely:That Council:1. Adopt the Hawkesbury City Council Electric Vehicle Scoping Paper, whilst noting that staff are already working on projects that are addressing this transition within the Hawkesbury Local Government Area within current resources.2. Council staff continue to review the opportunities available to transition Council fleet to electric vehicles.3. Council staff consider public electric vehicle charging infrastructure as part of the Hawkesbury Town and Village Place Plans.4. Council staff pursue opportunities that meet Council's requirements and resourcing capacity, to assist in the facilitation of this transition.	Action – Completed noted and no further action required		12/05/2022
10/05/2022	092	RES115/22	ROC - Environment Committee - 26 April 2022 - (95498, 151938)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES115/22/5	Council endorse the Committee Recommendation in respect of Item 5 (Increasing Tree Canopy), namely:That the Environment Committee be consulted before the brief for the Urban Forest Strategy has gone out to the market and that the brief include, provision for community engagement as part of the list of requirements to the preparation of this strategy.	Action – Completed noted and no further action required	Council has commenced preparation of an Urban Forest Strategy.	12/05/2022

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10/05/2022	094	RES116/22	NM2 - Failure of the Sewer Rising Main C	Councillor Dogramaci	Councillor Reardon	Infrastructure Services	RES116/22/1	Why did Council experience a failure of the Sewer Rising Main C in March 2022?	Resolution Status – Additional research being undertaken	Council is currently undertaking repair measures and will further investigate the cause location by trying to access the failure point.	
10/05/2022	094	RES116/22	NM2 - Failure of the Sewer Rising Main C	Councillor Dogramaci	Councillor Reardon	Infrastructure Services	RES116/22/2	Can Council provide the maintenance schedule for the period of January 2022 to March 2022?	Completed 13 December 2022	Report provided to the 12 July 2022 and 13 December 2022 Council Meetings.	13/12/2022
10/05/2022	094	RES116/22	NM2 - Failure of the Sewer Rising Main C	Councillor Dogramaci	Councillor Reardon	Infrastructure Services	RES116/22/3	Details of the rising main's maintenance schedule, including the compliance with the required maintenance in the period (January 2022 to March 2022).	Completed 13 May 2022	No Maintenance schedules for rising main C have been developed as the pipe is buried up to 4 m in the ground. Council has undertaken preliminary risk assessment for rising main C (attached) which states that a monthly visual inspection (driving or walking the route of the main) is undertaken. During the period January to March 2022 no inspections were undertaken due to the high wet weather and the failure of rising main C (example of rising main inspection report attached) The pump stations are inspected on a fortnightly basis (Inspection form attached).	13/05/2022
10/05/2022	094	RES116/22	NM2 - Failure of the Sewer Rising Main C	Councillor Dogramaci	Councillor Reardon	Infrastructure Services	RES116/22/4	Whilst the sewer rising main was non-operational, what costs were incurred to utilise tankers? How many tankers were used?	Completed 19 July 2022	Since the failure of the rising main C on the 17 January 2022 tankers have been used to cart sewage from pump station C to the treatment plants. Up to the 17 May 2022 the cost incurred for this is \$2,540,407.45. Please note that not all invoices for this period to 17 May 2022 have been received. There has been up to 7 tankers used during extreme wet weather however 4 are normally used during dry weather.	19/07/2022
10/05/2022	094	RES116/22	NM2 - Failure of the Sewer Rising Main C	Councillor Dogramaci	Councillor Reardon	Infrastructure Services	RES116/22/5	What action has Council taken to mitigate against future failures?	Completed 19 July 2022	Council acted promptly to organise the repair works which commenced on 13 April 2022. The main repair works include boring under the bed of South Creek and placing a new 350mm polyethylene pipe to connect to the existing pipe at each end past the banks of South Creek. When the new pipe is installed and tested Rising Main C be put back online. The investigation of the cause includes inspection and CCTV monitoring and other inspection methods where possible. Options for relocation of the Rising Main C have also been explored with Public Works.	19/07/2022
10/05/2022	095	RES117/22	NM3 - Windsor Mall - (155346, 79351)	Councillor Dogramaci	Councillor Reardon	City Planning	RES117/22/1	Hold a Councillor Briefing Session to discuss the Windsor Mall revitalisation project.	Completed 19 May 2022	A Councillor briefing session to discuss the Windsor Mall revitalisation project was held on Thursday 19 May 2022.	19/05/2022
10/05/2022	095	RES117/22	NM3 - Windsor Mall - (155346, 79351)	Councillor Dogramaci	Councillor Reardon	City Planning	RES117/22/2	Note that the work will continue based on current plans.	Completed 19 May 2022	The Liveability Project works are continuing based on current plans as per Council's resolution. A Councillor briefing to discuss the works was undertaken as per RES 117/22/1 on Thursday 19 May 2022.	19/05/2022
10/05/2022	096	RES118/22	RM - Councillor Attendance and Engagement - (138881, 80093, 125610)	Councillor Kotlash	Councillor Calvert	Support Services	RES118/22/1	That Resolution 35 from the Ordinary Meeting of Council on 8 February 2022, being the Resolution from Item 30 NM1 - Reporting on Councillor Attendance and Engagement, be rescinded.	Action – Completed noted and no further action required		13/05/2022
10/05/2022	098	RES121/22	CP - Community Representation on Hawkesbury Heritage Committee - (124414, 80242) CONFIDENTIAL	Councillor Reardon	Councillor Lyons-Buckett	City Planning	RES121/22/1	Appoint the following community representatives for community members of the Heritage Committee until September 2024:• Michael Edwards• Graham Edds• Jan Barkley-Jack• Cheryl Ballantyne• Gaye Wilson• Deborah Hallam• Michelle Nichols• John Moxon• Erin Wilkins	Action – Completed noted and no further action required	The following community representatives for community members of the Heritage Committee were appointed until September 2024:• Michael Edwards• Graham Edds• Jan Barkley-Jack• Cheryl Ballantyne• Gaye Wilson• Deborah Hallam• Michelle Nichols• John Moxon• Erin Wilkins	12/05/2022
10/05/2022	098	RES121/22	CP - Community Representation on Hawkesbury Heritage Committee - (124414, 80242) CONFIDENTIAL	Councillor Reardon	Councillor Lyons-Buckett	City Planning	RES121/22/2	Advise all applicants of Council's determination and thank them for their interest in this matter.	Action – Completed noted and no further action required	All applicants were advised of Council's determination in writing and thanked for their interest.	12/05/2022
10/05/2022	099	RES122/22	SS - Assignment of Lease from Britannia Catering to Windlore Pty Ltd - Deerubbin Centre Cafe, 300 George Street, Windsor - (112106, 95496, 151902) CONFIDENTIAL	Councillor Wheeler	Councillor Lyons-Buckett	Support Services	RES122/22/1	Council agree to the Assignment of Lease for the property known as Deerubbin Centre Café, 300 George Street, Windsor, from Britannia Catering to Windlore Pty Ltd, as outlined in this report.	Completed 6 July 2022	Council's Solicitors, Marsdens, advised that the Assignment of Lease documents were finalised on 6 July 2022.	06/07/2022

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10/05/2022	099	RES122/22	SS - Assignment of Lease from Brittainia Catering to Windalore Pty Ltd - Deerubbin Centre Cafe, 300 George Street, Windsor - (112106, 95496, 151902) CONFIDENTIAL	Councillor Wheeler	Councillor Lyons-Buckett	Support Services	RES122/22/2	Authority be given for the Assignment of Lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.	Action – Completed noted and no further action required	The seal was not required to be affixed to documentation.	21/10/2022
10/05/2022	099	RES122/22	SS - Assignment of Lease from Brittainia Catering to Windalore Pty Ltd - Deerubbin Centre Cafe, 300 George Street, Windsor - (112106, 95496, 151902) CONFIDENTIAL	Councillor Wheeler	Councillor Lyons-Buckett	Support Services	RES122/22/3	Details of Council's resolution be conveyed to the proposed Assignor and proposed Assignee, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.	Completed 16 May 2022	The incoming and outgoing tenants were advised of Council's resolution via email on 16 May 2022.	16/05/2022
10/05/2022	100	RES123/22	SS - Audit Risk and Improvement Committee (ARIC) - (95496, 91369) CONFIDENTIAL	Councillor Sheather	Councillor Veigel	Support Services	RES123/22/1	Appoint an independent chair and two independent members of Council's Audit, Risk and Improvement Committee until the end of the current Council term in September 2024 as follows, subject to satisfactory reference checks. • Independent Chair: Michael Quirk • Independent Members: Rhonda Wheatley Rachel Harris	Completed 17 June 2022	Correspondence sent to the appointed Chair and each appointed independent member on 20 May 2022, and each appointee accepted their appointment. Induction for new Audit, Risk and Improvement Committee members held on 17 June 2022. Members provided with a handbook and presentation material. First meeting of Audit, Risk and Improvement Committee held on 15 July 2022.	17/06/2022
10/05/2022	100	RES123/22	SS - Audit Risk and Improvement Committee (ARIC) - (95496, 91369) CONFIDENTIAL	Councillor Sheather	Councillor Veigel	Support Services	RES123/22/2	Delegate to the General Manager the authority to appoint the next highest ranked candidate for the position of independent chair and independent member, if any of the appointed members do not accept their appointment or their reference checks are not satisfactory.	Completed 17 June 2022	All appointed members of the Audit, Risk and Improvement Committee accepted their appointments.	17/06/2022
10/05/2022	100	RES123/22	SS - Audit Risk and Improvement Committee (ARIC) - (95496, 91369) CONFIDENTIAL	Councillor Sheather	Councillor Veigel	Support Services	RES123/22/3	Appoint Councillor Lyons-Buckett as the non-voting Councillor of Council's Audit, Risk and Improvement Committee until the end of the current Council term in September 2024.	Completed 17 June 2022	Induction for new Audit, Risk and Improvement Committee members held on 17 June 2022. Members provided with a handbook and presentation material. First meeting on Audit, Risk and Improvement Committee held on 15 July 2022.	17/06/2022
14/06/2022		RES124/22	Confirmation of Minutes	Councillor Lyons-Buckett	Councillor Reardon	General Manager	RES124/22/1	That the Minutes of the Ordinary Meeting held on the 10 May 2022, be confirmed.	Action – Completed noted and no further action required		17/06/2022
14/06/2022	101	RES125/22	GM - Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan - (79351, 95496, 96332)	Councillor Kottlash	Councillor Calvert	City Planning	RES125/22/1	The report regarding the exhibited Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022-2032 Long Term Financial Plan and Draft 2022/2023 Operational Plan be noted.	Completed 16 June 2022		16/06/2022
14/06/2022	101	RES125/22	GM - Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan - (79351, 95496, 96332)	Councillor Kottlash	Councillor Calvert	City Planning	RES125/22/2	The Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, and Draft 2022-2032 Long Term Financial Plan be adopted with the following amendments: a) In Community Outcome 2 of the Draft 2022-2042 Community Strategic Plan replace the sections "Considerations for our Future", "Long Term Objectives" and "Success Indicators" with Attachment 1 to these Minutes. b) In Community Outcome 2 of the Draft 2022-2026 Delivery Program replace the section "Long Term Objectives" with Attachment 2 to these Minutes.	Completed 16 June 2022	Amendments made to Community Strategic Plan in accordance with resolution.	16/06/2022
14/06/2022	101	RES125/22	GM - Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan - (79351, 95496, 96332)	Councillor Kottlash	Councillor Calvert	City Planning	RES125/22/3	The Draft 2022/2023 Operational Plan including the fees and charges, as placed on public exhibition, be adopted incorporating the amendments as outlined in the report including the rates in the dollar for 2022/2023 to incorporate valuation changes up to the final Rating Resolution and the changes to the Community Outcome 2 of the Draft 2022-2042 Community Strategic Plan as outlined in Part 2.	Completed 16 June 2022	Amendments made to Operational Plan in accordance with resolution.	16/06/2022

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14/06/2022	101	RES125/22	GM - Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan - (79351, 95496, 96332)	Councillor Kottlash	Councillor Calvert	City Planning	RES125/22/4	Council make the following rates, charges and rebates: a) In accordance with Sections 494 of the Local Government Act 1993, Ordinary Rates are made as shown in Table 1 in this report, based on the 50% Base Amount and the outcome of the application for an Additional Special Variation.b) In accordance with Section 496 of the Local Government Act 1993, Domestic Waste Management Charges are made as shown in Table 2 in this report.c) In accordance with Section 501 of the Local Government Act 1993, Commercial Waste Management Charges are made as shown in Table 3 in this report.d) In accordance with Section 501 of the Local Government Act 1993, Sewerage Service Charges are made as shown in Table 4 in this report.e) In accordance with Section 501 and Section 502 of the Local Government Act 1993, Sullage Pump-out Service Charges are made as shown in Table 5 in this report SRFD	Completed 17 June 2022	Rates and Charges based on 50% base amount noted and steps undertaken to implement effective 1 July 2022, dependent upon outcome of ASV application to IPART.	17/06/2022
14/06/2022	101	RES125/22	GM - Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan - (79351, 95496, 96332)	Councillor Kottlash	Councillor Calvert	City Planning	RES125/22/5	Council adopt an interest rate of 6.0% on overdue rates and charges, in accordance with Section 566(3) of the Local Government Act 1993.	Completed 17 June 2022	6% interest rate to be applied to outstanding balances effective 1 July 2022. As this is in line with the 2021/2022 financial year, no further action is required.	17/06/2022
14/06/2022	101	RES125/22	GM - Draft 2022-2042 Community Strategic Plan, Draft 2022-2026 Delivery Program, Draft 2022/2023 Operational Plan and Draft 2022-2032 Long Term Financial Plan - (79351, 95496, 96332)	Councillor Kottlash	Councillor Calvert	City Planning	RES125/22/6	The persons and/or organisations that made submissions in response to the exhibition of Council's Draft 2022/2023 Operational Plan be advised of Council's decision in this regard and the relevant comments in the report.	Action – Completed noted and no further action required		14/06/2022
14/06/2022	102	RES126/22	GM - 2021/2022 Event Sponsorship Program - Round 2 (79351)	Councillor Lyons-Buckett	Councillor Zamprogno	General Manager	RES126/22/1	Under Round 2 of the 2021/2022 Event Sponsorship Program, agree to support the following organisation at the following level. • Pitt Town Anzac Day Service \$3,000	Completed 30 June 2022	Event Sponsorship agreed and Sponsorship Agreement issued.	30/06/2022
14/06/2022	102	RES126/22	GM - 2021/2022 Event Sponsorship Program - Round 2 (79351)	Councillor Lyons-Buckett	Councillor Zamprogno	General Manager	RES126/22/2	Approve the execution of Council's standard Sponsorship Agreement for the application numbered 1 as identified in Table 1 and Attachment 1 of this report.	Completed 30 June 2022	Sponsorship Agreement issued.	30/06/2022
14/06/2022	102	RES126/22	GM - 2021/2022 Event Sponsorship Program - Round 2 (79351)	Councillor Lyons-Buckett	Councillor Zamprogno	General Manager	RES126/22/3	Acknowledge the applicant numbered 2 withdrew their sponsorship application.	Action – Completed noted and no further action required		30/06/2022
14/06/2022	103	RES127/22	CP - Interim Heritage Order - 3 New Street, Windsor - (124414, 95498)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES127/22/1	Council prepare a Local Environmental Plan to include 3 New Street, Windsor as an item of Environmental Heritage under Schedule 5 of Hawkesbury Local Environmental Plan 2012.	Completed 21 July 2022	Planning Proposal prepared ahead of reporting matter to Hawkesbury Local Planning Panel on 21 July 2022.	21/07/2022
14/06/2022	103	RES127/22	CP - Interim Heritage Order - 3 New Street, Windsor - (124414, 95498)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES127/22/2	Council commence the process associated with the Local Environmental Plan identified in point 1, including seeking advice from the Hawkesbury Local Planning Panel, and pre lodgement advice from the Department of Planning and Environment.	Completed 21 July 2022	The matter was reported to the Hawkesbury Local Planning Panel on 21 July 2022, who resolved to support the Planning Proposal. Relevant details were also provided to the Department of Planning and Environment at the same stage.	21/07/2022
14/06/2022	103	RES127/22	CP - Interim Heritage Order - 3 New Street, Windsor - (124414, 95498)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES127/22/3	A progress report and timeline for the Community Heritage Study be brought to the first meeting of the Heritage Committee.	Completed 28 July 2022	A progress report was prepared for the Heritage Committee at its first meeting on 28 July 2022	28/07/2022
14/06/2022	104	RES128/22	CP - Draft Hawkesbury City Council Destination Management Plan for exhibition - (124414, 147666)	Councillor McMahon	Councillor Veigel	City Planning	RES128/22/1	Council approve public exhibition of the Draft Destination Management Plan attached as Attachment 1 to this report, for a period of 28 days.	Action – Completed noted and no further action required	Council placed the Draft Destination Management Plan on public exhibition for for 28 days from 1 July to 29 July 2022. As a result of the July floods, the public exhibition period was extended to 12 August 2022.	12/08/2022
14/06/2022	104	RES128/22	CP - Draft Hawkesbury City Council Destination Management Plan for exhibition - (124414, 147666)	Councillor McMahon	Councillor Veigel	City Planning	RES128/22/2	At the expiration of the public notification period, the following action be taken: -a) Should any submissions be received regarding the proposed Draft Destination Management Plan, a further report be submitted to Council, orb) Should no submissions be received, Council adopt the Destination Management Plan as shown in Attachment 1 to this report.	Action – Completed noted and no further action required	An Outcome report on the Public Exhibition for Draft Destination Management Plan was presented to the Council meeting of 13 September 2022. Seven submissions were received during the exhibition period and the issues raised were summarised in the report. The Destination management Plan was adopted.	13/09/2022

## Council Report - All Council Resolutions 01/01/2022 - 30/06/2022

14/06/2022	104	RES128/22	CP - Draft Hawkesbury City Council Destination Management Plan for exhibition - (124414, 147666)	Councillor McMahon	Councillor Veigel	City Planning	RES128/22/3	Council receive a report detailing the process and feasibility of seeking expressions of interest for an operator to develop a holiday park at Macquarie Park, Windsor. The report should build on the 'River Precinct' concept as detailed in the Hawkesbury Horizons Proposed Future Actions Report.	Completed 22 November 2022	This matter was reported to council at its meeting on 22 November 2022, in conjunction with the Plan of Management.	22/11/2022
14/06/2022	105	RES129/22	IS - Costings for Local Contractors to Undertake Road Works in Emergency Situations - (95495)	Councillor Lyons-Buckett	Councillor Kotlash	Infrastructure Services	RES129/22/1	Council staff progress the establishment of a suitable framework to utilise local contractors to undertake roadworks in emergency situations.	Resolution Status – Additional research being undertaken	Plan to facilitate a focus group with local contractors from areas such as Colo and Macdonald Valley to assess the feasibility and interest in establishing an annual pre-qualification process. This would allow timely engagement of local contractors during emergencies, whilst being assured of financial, quality and safety performance.	
14/06/2022	105	RES129/22	IS - Costings for Local Contractors to Undertake Road Works in Emergency Situations - (95495)	Councillor Lyons-Buckett	Councillor Kotlash	Infrastructure Services	RES129/22/2	Councillors be updated on the progress of this framework at a Councillor Briefing Session.	Resolution Status – Further report and/or Councillor Briefing required	Initial briefing provided. Further briefing required following the facilitation of a focus group session to determine the feasibility and willingness of local contractors to engage in a pre-qualification process that will allow this type of work.	
14/06/2022	106	RES130/22	IS - Domestic Sullage - (95495)	Councillor Sheather	Councillor Veigel	Infrastructure Services	RES130/22/1	Continues to provide sullage services to customers through an external contractor based on minimum fortnightly pump out frequency.	Completed 17 June 2022		17/06/2022
14/06/2022	106	RES130/22	IS - Domestic Sullage - (95495)	Councillor Sheather	Councillor Veigel	Infrastructure Services	RES130/22/2	Prepare Tender documents to reflect the current sullage service provided and the option of a pricing structure to more equitably distribute the fixed costs across all customers, irrespective of the frequency of the service received.	Resolution Status – Additional research being undertaken	Council will be preparing the tender documents soon and the two options will be compared before selecting the best outcome.	
14/06/2022	106	RES130/22	IS - Domestic Sullage - (95495)	Councillor Sheather	Councillor Veigel	Infrastructure Services	RES130/22/3	Receive and note the comment from Sydney Water regarding their plans for the expansion of the sewer network in the North-West area of the Council.	Action – Completed noted and no further action required		16/06/2022
14/06/2022	106	RES130/22	IS - Domestic Sullage - (95495)	Councillor Sheather	Councillor Veigel	Infrastructure Services	RES130/22/4	Receive a briefing at a Councillor Briefing Session on how to seek support from the State Government in regard to sullage services and fees.	Resolution Status – Additional research being undertaken	Additional research being undertaken on this matter.	
14/06/2022	107	RES131/22	SS - Investment Report - April 2022 - (954956)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES131/22/1	That the Monthly Investment Report for April 2022 be received and noted.	Action – Completed noted and no further action required		17/06/2022
14/06/2022	108	RES132/22	SS - Pecuniary Interest Return - Designated Person - (95496, 96333)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES132/22/1	That the Clause 4.21(a) Pecuniary Interest Return be received and noted.	Action – Completed noted and no further action required		10/05/2022
14/06/2022	109	RES133/22	SS - Forgotten Valley Mobile Preschools - (95496)	Councillor Kotlash	Councillor Veigel	Support Services	RES133/22/1	That Council surrender its Service Provider Approval for Forgotten Valley Mobile Preschools.	Action - Completed and no further action required		16/06/2022
14/06/2022	110	RES134/22	SS - Proposed Road Dedication - Bismark Street, McGraths Hill - (95496, 112106)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES134/22/1	Council publicly exhibit the proposed dedication of Bismark Street, McGraths Hill as public road, as shown in the location plan attached as Attachment 1, to this report, in accordance with Section 17(1) of the Roads Act, 1993.	Completed 1 August 2022	The proposed road dedication was publicly exhibited between 4 July 2022 and 1 August 2022. Letters were sent to 43 neighbouring properties, a sign placed on the fence at the entrance of Colbee Park and information placed on YourHawkesbury-YourSay.	01/08/2022
14/06/2022	110	RES134/22	SS - Proposed Road Dedication - Bismark Street, McGraths Hill - (95496, 112106)	Councillor Lyons-Buckett	Councillor Zamprogno	Support Services	RES134/22/2	A further report be prepared for Council to consider the outcome of the public exhibition for the dedication and if approved, seek Council's approval to proceed with the proposed closure of Bismark Street, McGraths Hill.	Completed 13 September 2022	The outcome of the public exhibition was reported to Council at its meeting on 13 September 2022. Council resolved to proceed to dedicate the road and proposed road closure.	13/09/2022
14/06/2022	111	RES135/22	ROC - Community Services Committee - 26 April 2022 - (95496, 151937)	Councillor McMahon	Councillor Wheeler	Support Services	RES135/22/1	Council receive and note the Community Services Committee in respect to Item 1.	Action – Completed noted and no further action required		16/06/2022
14/06/2022	111	RES135/22	ROC - Community Services Committee - 26 April 2022 - (95496, 151937)	Councillor McMahon	Councillor Wheeler	Support Services	RES135/22/2	Council endorse the Committee Recommendations in respect of Item 2, namely:"That:1. This matter be deferred to the next Community Services Committee Meeting. 2. The WSROC Heat Smart Program Coordinator be invited to address the next Community Services Committee.3. The Committee consider the Heat Coordinator position at the next Community Services Committee meeting."	Action – Completed noted and no further action required	Matter considered at Community Services Committee on 28 June 2022.	28/06/2022
14/06/2022	111	RES135/22	ROC - Community Services Committee - 26 April 2022 - (95496, 151937)	Councillor McMahon	Councillor Wheeler	Support Services	RES135/22/3	Council endorse the Committee Recommendation in respect of Item 3, namely:"That the Committee receive and note the report and endorse the development of the Community Wellbeing Outcomes Framework as included in the Draft 2022/2023 Operational Plan."	Action – Completed noted and no further action required		16/06/2022

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14/06/2022	111	RES135/22	ROC - Community Services Committee - 26 April 2022 - (95496, 151937)	Councillor McMahon	Councillor Wheeler	Support Services	RES135/22/4	Council hold a workshop to discuss affordable housing provisions.	Action – Completed noted and no further action required		16/06/2022
14/06/2022	112	RES136/22	ROC - Local Traffic Committee - 09 May 2022 - (95495, 80245)	Councillor Lyons-Buckett	Councillor Kotlash	Support Services	RES136/22/1	That Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Traffic Committee meeting held on 09 May 2022.	Completed 30 June 2022		30/06/2022
14/06/2022	113	RES137/22	ROC - Disaster and Emergency Committee - 19 May 2022 - (151940)	Councillor Calvert	Councillor Kotlash	Infrastructure Services	RES137/22/1	Receive and note the Minutes of the Disaster and Emergency Committee Meeting held on the 19 May 2022.	Action – Completed noted and no further action required		17/06/2022
14/06/2022	113	RES137/22	ROC - Disaster and Emergency Committee - 19 May 2022 - (151940)	Councillor Calvert	Councillor Kotlash	Infrastructure Services	RES137/22/2	Request the Rural Fire Services provide a briefing at the next Disaster and Emergency Committee on the Grose Valley Wollemi Mitigation Scheme.	Completed 27 October 2022	The RFS provided a briefing to Council on the 27 October 2022 at the Disaster and Emergency Committee Meeting.	27/10/2022
14/06/2022	113	RES137/22	ROC - Disaster and Emergency Committee - 19 May 2022 - (151940)	Councillor Calvert	Councillor Kotlash	Infrastructure Services	RES137/22/3	Refer to the Disaster and Emergency Committee: • Cumulative Overland Flood Study• Gauges at South Creek and Yarramundi• Outstanding issues from the Floodplain Risk Management Committee• Power supply during flooding• Failure of the three towns sewer• Insurance related issues• Waste related issues • Evacuation routes.	Action – Completed noted and no further action required	Matters considered at Disaster and Emergency Committee Meeting on 27 September 2022.	27/09/2022
14/06/2022	114	RES138/22	NM1 - Consideration of Reduction of Councillors for the Council Term 2024-2028 - (125612, 79351)	Councillor Lyons-Buckett	Councillor Wheeler	Support Services	RES138/22/1	Consider changing the number of Councillors for the term following the 2024 NSW Local Government election from 12 to 7, 9, 11 or 13.	Completed 12 July 2022	Report provided to Council meeting on 12 July 2022.	12/07/2022
14/06/2022	114	RES138/22	NM1 - Consideration of Reduction of Councillors for the Council Term 2024-2028 - (125612, 79351)	Councillor Lyons-Buckett	Councillor Wheeler	Support Services	RES138/22/2	Receive a report outlining the impacts of changing Councillor numbers from 12 to 7, 9, 11 or 13 for a four-year period, including:• The process and timeline of how such a change could occur• Financial implications• Comparisons to other Councils regarding ratio of Councillors to population.	Completed 12 July 2022	Report provided to Council meeting on 12 July 2022.	12/07/2022
14/06/2022	116	RES141/22	CP - Community Representation on Hawkesbury Heritage Committee - (80242, 124414)	Councillor McMahon	Councillor Kotlash	City Planning	RES141/22/1	That Council appoint Ms Cindy Laws to the Heritage Committee until September 2024 as an additional member.	Action – Completed noted and no further action required	Ms Cindy Laws appointed to the Heritage Committee until September 2024 as an additional member.	16/06/2022
14/06/2022	117	RES142/22	IS - Lease from Crepe Myrtle - 442 and (part of) 441 Cornwallis Road, Cornwallis - (793514, 95495)	Councillor McMahon	Councillor Kotlash	Support Services	RES142/22/1	The outcome of negotiations between Hawkesbury City Council and Crepe Myrtle Pty Limited regarding land that is leased at 442 and part of 441 Cornwallis Road, Cornwallis, as detailed in the report be received and noted.	Action – Completed noted and no further action required		21/10/2022
14/06/2022	117	RES142/22	IS - Lease from Crepe Myrtle - 442 and (part of) 441 Cornwallis Road, Cornwallis - (793514, 95495)	Councillor McMahon	Councillor Kotlash	Support Services	RES142/22/2	Council enter into a new lease between Hawkesbury City Council and Crepe Myrtle Pty Limited for 442 and part of 441 Cornwallis Road, Cornwallis, as outlined in this report.	Anticipated Completion Time – February 2023	Draft lease delivered to the Lessor on 6 October 2022 for their review and execution.	
14/06/2022	117	RES142/22	IS - Lease from Crepe Myrtle - 442 and (part of) 441 Cornwallis Road, Cornwallis - (793514, 95495)	Councillor McMahon	Councillor Kotlash	Support Services	RES142/22/3	Authority be given for any documentation in association with this matter to be executed under the Seal of Council.	Completed 25 November 2022	Council's seal will be affixed to the Lease once executed by the Lessor.	25/11/2022
14/06/2022	117	RES142/22	IS - Lease from Crepe Myrtle - 442 and (part of) 441 Cornwallis Road, Cornwallis - (793514, 95495)	Councillor McMahon	Councillor Kotlash	Support Services	RES142/22/4	Details of Council's resolution be conveyed to the proposed Lessor, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.	Completed 12 July 2022	The Lessor's Solicitor was advised of Council's resolution on 12 July 2022.	12/07/2022
14/06/2022	118	RES143/22	SS - Licence Agreement for Signage at Industry Road Reserve, Vineyard - (95496, 112106)	Councillor Sheather	Councillor Wheeler	Support Services	RES143/22/1	Council delegate authority to the General Manager to negotiate an agreement with Price and Speed Clearances Pty Limited trading as EIMedia in regard to part of the land known as Industry Road located at 9 Industry Road, Vineyard for up to two signs.	Anticipated Completion Time – February 2023	Draft heads of agreement terms have been agreed to with both parties to execute the heads of agreement until development consent is received and a licence agreement can be executed.	
14/06/2022	118	RES143/22	SS - Licence Agreement for Signage at Industry Road Reserve, Vineyard - (95496, 112106)	Councillor Sheather	Councillor Wheeler	Support Services	RES143/22/2	Authority be given for any documentation regarding this matter to be executed under the Seal of Council.	Anticipated Completion Time – February 2023	Council's seal will be affixed to the licence agreement, after the Licensee receives development consent.	
14/06/2022	119	RES144/22	SS - Licence Agreements - Hawkesbury Professional Business Chambers - 1 Dight Street, Windsor - (95496, 112106)	Councillor McMahon	Councillor Kotlash	Support Services	RES144/22/1	Council agree to enter into new licence agreements with existing tenants of the property known as the Hawkesbury Professional Business Chambers located at 1 Dight Street, Windsor, as outlined in this report, as well as any new tenants that are secured.	Completed 8 September 2022	Various licence agreements have been entered into from the date of Council's resolution until 8 September 2022.	08/09/2022

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14/06/2022	119	RES144/22	SS - Licence Agreements - Hawkesbury Professional Business Chambers - 1 Dight Street, Windsor - (95496, 112106)	Councillor McMahon	Councillor Kotlash	Support Services	RES144/22/2	The General Manager be authorised to approve minor amendments to the licence agreements, if necessary.	Action – Completed noted and no further action required	Licence Agreements did not require amendments.	08/09/2022
14/06/2022	119	RES144/22	SS - Licence Agreements - Hawkesbury Professional Business Chambers - 1 Dight Street, Windsor - (95496, 112106)	Councillor McMahon	Councillor Kotlash	Support Services	RES144/22/3	Authority be given for the licence agreements and any other relevant documentation in association with this matter to be executed under the Seal of Council.	Completed 30 September 2022	The seal was affixed on various dates to each agreement since Council's resolution.	30/09/2022
14/06/2022	119	RES144/22	SS - Licence Agreements - Hawkesbury Professional Business Chambers - 1 Dight Street, Windsor - (95496, 112106)	Councillor McMahon	Councillor Kotlash	Support Services	RES144/22/4	Details of Council's resolution be conveyed to the proposed tenants, together with the advice that Council, is not and will not be bound by the terms of its resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.	Completed 15 March 2022	Council's Managing Agent, Preston Rowe Paterson, was advised of Council's resolution on 15 March 2022. They then advised the tenants and prepared the licence agreements.	15/03/2022