

Adjoining Property Ownership Request Form

Government Information (Public Access) Act 2009 and Government Information (Public Access) Regulation 2009

(No application fee payable, processing charges may apply)

This application form is only to be used to request access to information of adjoining property owners for safety/security reasons. Request for information of non-adjoining owners, or requests for other purposes (e.g. expressions of interest to purchase a property) require lodgement of a formal access application.

Part A - Applicant Details

| | | | |
|-------------------|----------------------|------|----------------------|
| Title (Mr/Mrs/Ms) | <input type="text"/> | Name | <input type="text"/> |
| Company Name | <input type="text"/> | | |
| Postal Address | <input type="text"/> | | |
| Telephone | <input type="text"/> | | |
| Email | <input type="text"/> | | |

Part B - Information about the property you own

Please provide as much information about your request as possible.

| | | | |
|----------------|----------------------|----------|----------------------|
| Lot No. | <input type="text"/> | DP/SP No | <input type="text"/> |
| Street Address | <input type="text"/> | | |

Part C - Information about the adjoining property (if known)

Note: If ownership details for multiple properties are required, the details of other properties can be attached

| | | | |
|----------------|----------------------|----------|----------------------|
| Lot No | <input type="text"/> | DP/SP No | <input type="text"/> |
| Street Address | <input type="text"/> | | |

Part D - Reason for request

Please advise WHY you are requesting this information (e.g. to discuss replacement of a boundary fence). Any information provided in this section may be communicated to the adjoining owner(s). You may also wish to attach photographs or other information as evidence of the purpose of your request.

Part E - Consent to disclose identity

Do you consent for Council to disclose your identity (name and property address) to the adjoining owner(s) in connection with this request?

- Yes
 No

Part F - Payment Method

- Eftpos via phone (preferred) Cash/Eftpos over the counter

Part G - Applicant Declaration

- I understand that I may be required to pay charges in accordance with Council's Operational Plan (Fees and Charges) in request of this request.
- Should I be provided with personal information of other persons in response to this request, I acknowledge that the information is to be used only for purpose described in Part D of this application.

| | | | |
|-----------|----------------------|------|----------------------|
| Name | <input type="text"/> | Date | <input type="text"/> |
| Signature | <input type="text"/> | | |

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.