



ORDINARY MEETING

Date of meeting: 4 February 2025
Location: Council Chambers
Time: 6:30 PM

MINUTES

ORDINARY MEETING

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ORDINARY MEETING

1. WELCOME

Meeting Date: 4 February 2025

1. WELCOME

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 4 February 2025, commencing at 6:42pm.

a) Acknowledgement of Indigenous Heritage

The Mayor, Councillor Les Sheather acknowledged the Indigenous Heritage.

b) General Manager's Matters for Mention

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

c) Oath of Office by Councillor Peter Ryan

The General Manager, Elizabeth Richardson advised that the Local Government Act 1993 requires all Councillors to make an affirmation of office or to take an oath of office after that Councillor is elected.

In accordance with Section 233A of the Local Government Act 1993, Councillor Peter Ryan took an Oath of Office.

2. ACKNOWLEDGEMENT OF OFFICIAL VISITORS TO THE COUNCIL

There were no official visitors to Council.

ORDINARY MEETING

3. APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

Meeting Date: 4 February 2025

3. APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

Attendance

PRESENT: Councillor Les Sheather, Mayor, Councillor Sarah McMahon, Deputy Mayor and Councillors Mike Creed, Shane Djuric, Eddie Dogramaci, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Peter Ryan, Paul Veigel, Danielle Wheeler and Nathan Zamprogno.

ALSO PRESENT: General Manager – Elizabeth Richardson, Director Corporate Services – Laurie Mifsud, Director City Planning – Meagan Ang, Director Infrastructure Services – Will Barton, Manager Governance and Risk - Patricia Krzeminski, Manager Communications and Events – Suzanne Stuart, Strategic Planning Manager – Andrew Kearns and Administrative Support Coordinator – Vandana Saini.

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4. DECLARATIONS OF INTERESTS

Meeting Date: 4 February 2025

4. DECLARATIONS OF INTERESTS

Councillor Ryan declared interest in Item 15.2.2.

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5. CONFIRMATION OF MINUTES

Meeting Date: 4 February 2025

5. CONFIRMATION OF MINUTES

1. RESOLUTION

RESOLVED on the motion of Councillor McMahon, seconded by Councillor Veigel that the minutes of the Ordinary Meeting held on 10 December 2024, be confirmed, subject to the following amendment to Resolution 238 on page 15:

“A Rescission Motion was lodged after the meeting in relation to this matter.”

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

2. RESOLUTION

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed that the minutes of the Ordinary Meeting held on 16 December 2024, be confirmed.

For the Motion: Councillors Sheather, Creed, Dogramaci, Kotlash, McMahon, Reardon and Veigel.

Against the Motion: Councillors Djuric, Lyons-Buckett, Ryan, Wheeler and Zamprogno.

Absent: Nil.

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6. AGENDA ITEMS SUBJECT TO PUBLIC ADDRESS

Meeting Date: 4 February 2025

6. AGENDA ITEMS SUBJECT TO PUBLIC ADDRESS

The following item was subject to public address:

- Item 10.3.1.- CP - Submission to Richmond Bridge Stage 2 Review of Environmental Factors – (124414)

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7. CONDOLENCES

Meeting Date: 4 February 2025

7. CONDOLENCES

Nil Reports.

ORDINARY MEETING

8. MAYORAL MINUTES

Meeting Date: 4 February 2025

8. MAYORAL MINUTES

Nil reports.

ORDINARY MEETING

9. EXCEPTION REPORTS - ADOPTION OF ITEMS NOT IDENTIFIED FOR DISCUSSION AND DECISION

Meeting Date: 4 February 2025

9. EXCEPTION REPORTS - ADOPTION OF ITEMS NOT IDENTIFIED FOR DISCUSSION AND DECISION

MOTION

A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Creed.

Refer to RESOLUTION

3 RESOLUTION

RESOLVED on the motion of Councillor Lyons-Buckett seconded by Councillor Creed.

That the following items are dealt with by exception:

- Item 10.4.1
- Item 10.4.2
- Item 10.4.3
- Item 11.1.1

For the Motion: Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci (Abstained).

Absent: Nil.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

Meeting Date: 4 February 2025

10. REPORTS FOR DETERMINATION

10.1. PLANNING DECISIONS

Nil reports.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

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10.2. GENERAL MANAGER

Nil reports.

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10. REPORTS FOR DETERMINATION
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10.3. CITY PLANNING

10.3.1. CP - Submission to Richmond Bridge Stage 2 Review of Environmental Factors – (124414)

Previous Item: Item 124, Ordinary (29 June 2021)
Item 155, Ordinary (10 August 2021)
Item 172, Ordinary (14 September 2021)

Directorate: City Planning

Mr Darin McLean and Mr Rod Alderton addressed the Council, speaking against the recommendation contained in the business paper.

MOTION

A MOTION was moved by Councillor Wheeler, seconded by Councillor Kotlash.

Refer to RESOLUTION

4 RESOLUTION

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Kotlash.

That:

1. The matter be deferred to the next Council Meeting of 18 February 2025 to amend the submission to include the issues raised by the community and other matters raised by Councillors.
2. Council write to Transport for NSW to organise a community information session in Richmond or Hobartville.

For the Motion: Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci (Abstained).

Absent: Nil.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

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10.4. CORPORATE SERVICES

10.4.1. CS - Audit, Risk and Improvement Committee Draft Four Year Strategic Work Plan from 2024/2025 to 2027/2028 - (158054, 121470, 95496, 79351)

Directorate: Corporate Services

MOTION

A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Creed.

Refer to RESOLUTION

5 RESOLUTION

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

That Council adopt the Audit, Risk and Improvement Committee Four Year Strategic Work Plan 2024/2025 to 2027/2028 included as Attachment 1 to this report.

For the Motion: Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci (Abstained).

Absent: Nil.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION

Meeting Date: 4 February 2025

10.4.2. CS - Investment Report - November 2024 - (95496, 96332)

Previous Item: 4.4.6, Ordinary (14 May 2024)

Directorate: Corporate Services

MOTION

A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Creed.

Refer to RESOLUTION

6 RESOLUTION

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

That the Monthly Investment Report for November 2024 be received and noted.

For the Motion: Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci (Abstained).

Absent: Nil.

ORDINARY MEETING
10. REPORTS FOR DETERMINATION
Meeting Date: 4 February 2025

10.4.3. CS - Disclosure of Pecuniary Interests and Other Matters Returns - (95496)

Directorate: Corporate Services

MOTION

A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Creed.

Refer to RESOLUTION

7 RESOLUTION

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

That Council note that the Disclosure of Interests in Written Returns outlined in the report and lodged with the General Manager, have been tabled.

For the Motion: Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci (Abstained).

Absent: Nil.

ORDINARY MEETING

10. REPORTS FOR DETERMINATION

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10.5. INFRASTRUCTURE SERVICES

Nil reports.

ORDINARY MEETING

11. RECEIPT OF MINUTES OF OTHER COMMITTEES

Meeting Date: 4 February 2025

11. RECEIPT OF MINUTES OF OTHER COMMITTEES

11.1.1 **ROC - Audit, Risk and Improvement Committee - 6 December 2024 - (158054, 95196)**

Directorate: Corporate Services

MOTION

A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Creed.

Refer to RESOLUTION

8 RESOLUTION

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Creed.

That Council receive and note the Minutes of the Audit, Risk and Improvement Committee Meeting held on 6 December 2024.

For the Motion: Councillors Sheather, Creed, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci (Abstained).

Absent: Nil.

ORDINARY MEETING
12. NOTICES OF MOTION
Meeting Date: 4 February 2025

12. NOTICES OF MOTION

12.1.1 NM1 – Community Justice Centres

MOTION

MOVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

9 RESOLUTION

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Note with concern the State Government's decision to close all Community Justice Centres (CJCs) from 30 June 2025, without consultation with communities or local Councils.
2. Note that the loss of valuable mediation and dispute resolution services will financially impact Councils, force disputes into the court system thereby delaying all court proceedings and remove access to free legal support for people who cannot afford private legal advice.
3. Write to the Department of Communities and Justice requesting the Department provide Council with data on the use of CJC's, for the past five years, within the Hawkesbury Local Government Area, to include data on the number of community/neighbour disputes received, the number of community/neighbour disputes resolved informally, the number of community/neighbour disputes referred to and resolved by way of mediation and the number of community/neighbour disputes that resulted in litigation.
4. Contact the NSW Attorney General, The Honourable Michael Daley MP, highlighting Council's concerns with the loss of the service, the adverse impacts of closures on the community and Council, especially in light of the increased stressors experienced in the Hawkesbury following repeated natural disasters, and requesting that any closures be reconsidered.
5. Provide the local member, The Honourable Robyn Preston MP, the Greens Justice Spokesperson, Sue Higginson MLC, and other members of the NSW cross bench with a copy of the letter to the Attorney General, inform them of this Council resolution, and ask them to oppose these closures.
6. Contact the President of Local Government NSW, Ms Phyllis Miller OAM, informing her of this resolution and Council's support for Community Justice Centres.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Lyons-Buckett, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillors Kotlash and McMahon (Abstained).

Absent: Nil.

ORDINARY MEETING

13. QUESTIONS WITH NOTICE

Meeting Date: 4 February 2025

13. QUESTIONS WITH NOTICE

Nil reports.

ORDINARY MEETING

14. RESPONSES TO QUESTIONS WITH NOTICE FROM PREVIOUS MEETING

Meeting Date: 4 February 2025

14. RESPONSES TO QUESTIONS WITH NOTICE FROM PREVIOUS MEETING

**14.1.1. Responses to Councillor Questions Taken on Notice at the Council Meeting
10 December 2024**

Comments and further questions were provided in regard to the Responses to Councillor Questions Taken on Notice at the Council Meeting on 10 December 2024. Answers to supplementary questions will be provided at the next Council Meeting.

ORDINARY MEETING

14. RESPONSES TO QUESTIONS WITH NOTICE FROM PREVIOUS MEETING

Meeting Date: 4 February 2025

**14.1.2. Response to Councillor Questions Taken on Notice at the Council Meeting
16 December 2024**

Comments and further questions were provided in regard to the Response to Councillor Questions Taken on Notice at the Council Meeting on 16 December 2024. Answers to supplementary questions will be provided at the next Council Meeting.

ORDINARY MEETING

15. CONFIDENTIAL REPORTS

Meeting Date: 4 February 2025

15. CONFIDENTIAL REPORTS

10 RESOLUTION

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Creed.

That the Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

15.2.1. CP - Community Representation on Council's Heritage Committee – (80242)

Directorate: City Planning

REASON FOR CONFIDENTIALITY

This report is CONFIDENTIAL in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant Section 10A(2)(a) of the Act as it relates to personnel matters concerning particular individuals (other than Councillors).

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

15.2.2. CP - Community Representation on Council's Floodplain Management Committee – (161821)

Directorate: City Planning

REASON FOR CONFIDENTIALITY

This report is CONFIDENTIAL in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant Section 10A(2)(a) of the Act as it relates to personnel matters concerning particular individuals (other than Councillors).

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING
15. CONFIDENTIAL REPORTS
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15.3.1. CS - Compulsory Lease of Part of 3 Bells Line of Road, North Richmond by Transport for New South Wales – (159585)

Directorate: Corporate Services

REASON FOR CONFIDENTIALITY

This report is CONFIDENTIAL in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

11 RESOLUTION:

RESOLVED on the motion of Councillor Creed seconded by Councillor Kotlash that open meeting be resumed.

ORDINARY MEETING
15. CONFIDENTIAL REPORTS
Meeting Date: 4 February 2025

15.1. GENERAL MANAGER

Nil reports.

ORDINARY MEETING

15. CONFIDENTIAL REPORTS

Meeting Date: 4 February 2025

15.2. CITY PLANNING

15.2.1. CP - Community Representation on Council's Heritage Committee – (80242)

Directorate: City Planning (Andrew)

MOTION

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel.

Refer to RESOLUTION

11 RESOLUTION

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Veigel.

That Council appoint the following members as community representatives on Council's Heritage Committee for the 2024 to 2028 Council term:

- Michelle Nichols
- Graham Edds
- Jan Barkley-Jack
- Carol Roberts
- Michael Edwards
- Deborah Hallam
- Venecia Wilson
- Cheryl Ballantyne
- Erin Wilkins
- Carl Robinson
- Richard Holdforth.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil

ORDINARY MEETING

15. CONFIDENTIAL REPORTS

Meeting Date: 4 February 2025

15.2.2. CP - Community Representation on Council's Floodplain Management Committee – (161821)

Directorate: City Planning

Councillor Ryan declared a less than significant non-pecuniary interest in this Item, being that he is the Vice President of the Pitt Town Progress Association Inc, and one of the applicants of the Floodplain Management Committee is the President of the same organisation. He remained in the Chamber and participated in the discussion and voting on this matter.

MOTION

A MOTION was moved by Councillor Creed, seconded by Councillor McMahon.

That Council appoint the following members as community representatives on Council's Floodplain Management Committee for the 2024 to 2028 Council term:

- Kevin Conolly
- Wayne Mitchell
- Yara Hanlon-Smith
- Murray West
- Laurie Rose
- Christopher Bell
- Maurie Smith

AMENDMENT

An AMENDMENT was moved by Councillor Ryan, seconded by Councillor Dogramaci:

That Council appoint the following members as community representatives on Council's Floodplain Management Committee for the 2024 to 2028 Council term:

- Wayne Mitchell
- Yara Hanlon-Smith
- Laurie Rose
- Christopher Bell
- Maurie Smith
- Michael Thom
- Murray West

For the Amendment: Councillors Dogramaci, Djuric, Ryan, Lyons-Buckett and Wheeler.

Against the Amendment: Councillors Sheather, Creed, Kotlash (Abstained), McMahon, Reardon, Veigel and Zamprogno.

Absent: Nil.

The Amendment was LOST.

ORDINARY MEETING
15. CONFIDENTIAL REPORTS
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12 RESOLUTION

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor McMahon.

Refer to RESOLUTION

That Council appoint the following members as community representatives on Council's Floodplain Management Committee for the 2024 to 2028 Council term:

- Kevin Conolly
- Wayne Mitchell
- Yara Hanlon-Smith
- Murray West
- Laurie Rose
- Christopher Bell
- Maurie Smith.

For the Motion: Councillors Sheather, Creed, Djuric, McMahon, Reardon, Veigel and Zamprogno.

Against the Motion: Councillors Dogramaci, Kotlash (Abstained), Ryan, Lyons-Buckett and Wheeler.

Absent: Nil.

ORDINARY MEETING

15. CONFIDENTIAL REPORTS

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15.3. CORPORATE SERVICES

15.3.1. CS - Compulsory Lease of Part of 3 Bells Line of Road, North Richmond by Transport for New South Wales – (159585)

Directorate Corporate Services

MOTION

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Creed.

Refer to RESOLUTION

13 RESOLUTION

That:

1. Council agree to enter into a lease agreement with Transport for New South Wales for part of 3 Bells Line of Road, North Richmond (known as proposed Lot 47 in DP 787272), in accordance with the proposal outlined in the report.
2. Council raise no objections to the Transport for New South Wales compulsory leasing an area, in the order of 2,540m² within 3 Bells Line of Road, North Richmond (known as Lot 47 in DP 787272) under the terms outlined in the report.
3. Council consent to the lease of the land by the Transport for New South Wales referred to in Part 2 by compulsory lease acquisition process, including the agreeing that in accordance with Sections 29 and 30 of the Land Acquisition (Just Terms) Compensation Act 1991, that the Pre-Acquisition Procedures will not apply as an agreement has been reached.
4. Authority be given for any documentation in association with the report to be executed under the Seal of Council.
5. Details of Council's resolution be conveyed to the Transport for New South Wales together with the advice that Council is not and will not be bound by the terms of its resolution until such time as appropriate documentation to put such resolution into effect has been agreed to and executed by all parties.

For the Motion: Councillors Sheather, Creed, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Ryan, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil

ORDINARY MEETING
15. CONFIDENTIAL REPORTS
Meeting Date: 4 February 2025

15.4. INFRASTRUCTURE SERVICES

Nil reports.

Meeting terminated at 9:47pm.

Submitted to and confirmed at the Ordinary meeting on 18 February 2025.

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Mayor



Ordinary Meeting

End of Minutes

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.