



Hawkesbury City Council

Attachment 1
to
item 26

2010/2011 Management Plan Review
- December 2010 Quarter

date of meeting: 15 February 2011
location: council chambers
time: 6:30 p.m.

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Part 1

Executive Summary





DECEMBER 2010 QUARTERLY BUDGET REVIEW

EXECUTIVE SUMMARY

FINANCIAL PERFORMANCE

Financial Position

The December Quarterly Budget Review resulted in a surplus of \$95,438 after allowing for a number of recommended variations. This Review recommends that this surplus be used to fund additional works under the Roads Rehabilitation Program. The works associated with the expansion of the program total \$275,000 and the difference is to be funded from the Contingency Reserve.

Details of all variations processed in this Review have been included at the end of this document. Commentary on Council's financial performance for the second quarter of the 2010/2011 financial year, and details on the more significant issues in this Review are provided below.

Operating Revenue

As at the end of the second quarter, Council's operating revenue from general rates and utility rates and charges, user fees, charges and other income streams from external sources and net of any applicable subsidies, is in line with the YTD budget for the second quarter of 2010/2011. As at the end of December, total operating income excluding interest earnings and operating grants and contributions is \$42.4M, in line with the YTD budget as at the end of December. Interest income received on Council's investment portfolio is trending to exceed the current full year budget. As at the end of December 2010, interest earnings attributable to General Funds are \$1.3M, compared to a full year budget of \$1.75M.

Operating Expenditure

Council incurs operating expenditure in delivering operational programs as outlined in the adopted 2010/2011 Management Plan. Council's operating budgets are expended in maintaining the infrastructure in the Hawkesbury such as parks, recreational facilities, roads, bridges, community buildings and community facilities. These funds are also required to deliver essential services to the community, including waste, sewerage, and storm water services, community services and cultural services. Other services provided include city planning and support services. Apart from direct service delivery, Council also supports other bodies, including emergency services and recreational services by way of contributions and donations. Main expenditure items include employee costs, materials, contractors, consultants, legal expenses, contributions and insurance.

As at the end of December 2010, operating expenditure, excluding depreciation, amounts to \$22.8M, or 46% of the full year budget of \$50M. Based on these figures, overall, operating expenditure is tracking well against budget.

Operating income and expenditure reports are prepared and analysed on a monthly basis to ensure that problem areas are identified and acted upon in a timely manner.

Capital Expenditure

For the 2010/2011 financial year, Council has a total capital budget of \$37.2M. This total includes \$10.7M in funds carried over from the 2009/2010 financial year. As at the end of the second quarter, actual capital expenditure amounted to \$10.1M, or 28% of the total capital budget for 2010/2011. It is to be noted that the full year budget includes \$13M in respect of sewerage projects. These projects are expected to be completed, or nearing completion, by the end of the current financial year.

Capital expenditure in the second quarter of the financial year includes over \$4M spent on road works, footpaths and drainage and bridge construction, \$1.1M for park improvement and recreation, \$1.2M on building works, \$1.5M in respect of the plant replacement program, and \$2M on other assets including library resources, fleet, and IT equipment. As at the end of the second quarter, Council also expended \$0.3M on Infrastructure Renewal Program Projects.



Cash and Investments

Council's reserve balances as at the end of the second quarter amount to \$39.3M. This balance was made up of \$16.8M in internally restricted reserves and \$22.5M in externally restricted reserves.

Council's investments portfolio as at the end of December 2010 is \$44.4M and returned an annualised average of 6.20% for the first six months of the financial year.

Analysis of the more significant adjustments included in the December Quarterly Review can be found within this document.

QUARTERLY BUDGET REVIEW

The December Quarterly Review of the 2010/2011 Management Plan is reported to Council in accordance with the requirements of Clause 203 of the Local Government (General) Regulation 2005. The Review recommends budget adjustments that result in a balanced adjustment for the quarter.

In the second Quarterly Review of the financial year a conservative approach is taken, whereby under expended budgets are left unchanged, but monitored closely, and income budgets are only increased where income has already been received or is reasonably certain to be received.

Unfavourable adjustments required to meet existing commitments or to implement Council resolutions are included in the Review, as are certain unfavourable income budget adjustments.

Financial Position

The December 2010 Review recommends budget adjustments that result in a balanced adjustment for the quarter, and in the opinion of the Responsible Accounting Officer, maintains a satisfactory short term financial position for Council.

The more significant items of the December 2010 Review include:

- **Interest Income – Favourable Variance \$200K**
(Adopted Management Plan –Part 2 – SS Pg 39)

The Full Year Budget for interest income, after the September Quarterly Review, for 2010/2011 is \$1.75M. As at the end of December 2010, Council's earnings are \$1.3M. Based on the current level of investment funds and the trends associated with interest rates, the full year income is projected to exceed the Full Year Budget. However, the current trend of capital expenditure and considering several major projects are underway, it is expected that the level of invested funds may drop over the coming months. In light of these factors, a favourable adjustment of \$200K is included in this Review.

- **Development Fees – Net Favourable Variance \$86K**
(Adopted Management Plan –Part 2 – CP, Pg 33)

Favourable adjustments of \$73K for Development Application Income and \$13K for Subdivision Fees have been included in this Review. The increases in income are forecast to result from the ongoing Pitt Town development.

- **Public Works Plant – Net Favourable Variance \$159K**
(Adopted Management Plan –Part 2 – IS Pg 12, Pg 62, Pg 65)

Adjustments resulting in a net favourable variance of \$159K have been processed in this Review in relation to public works plant. The net favourable variation results mainly from unbudgeted sale of plant and from delayed sales.

- **Public Liability Claims – Unfavourable Variance \$100K**
(Adopted Management Plan –Part 2 – GM Pg 2)

An additional \$100K is being requested to cover the unbudgeted increase in public liability claims. The Original Budget was \$50K, with an addition of \$30K being processed in the September Review, bringing the Full Year



Budget to \$80K. The YTD Actual expenditure as at the end of December is \$88K. The amount requested is based on further claims received, but not paid as at the end of the reporting period, including a commitment of \$40K.

The nature of this expense makes it challenging to budget for as it is dependent upon the number of claims lodged and the outcome and timing of the rulings, which vary from months to years. Last year there were 16 claims averaging \$5,400 each, conversely for this year there have been 7 claims but with an average \$14K each.

- **Richmond Pool Income – Unfavourable Variance \$30K**
(Adopted Management Plan – IS Pg 8)

A reduction in the Budget of \$30K, for Richmond Pool Income is included in this Review. Based on the YTD Actual Income as of the end of January 2011, and when forecasting income based on the same period last year, a shortfall of approximately \$30K is expected. The reduction in patronage is attributed to the above average number of inclement days within the peak season, which significantly impact upon income received.

- **Animal Control Income - Unfavourable Variance \$31K**
(Adopted Management Plan – CP Pg 18)

A reduction in the Budget of \$31K for Animal Control Income is included in this Review. The unfavourable variance results mainly from lower than budgeted revenue received from lifetime registration (\$18K) and less than expected dog impounding.

- **Employee Costs – Unfavourable Variance \$130K**
(Adopted Management Plan –Part 2 – CP Pg 7, Pg 18, Pg 21, Pg 23; IS Pg 67, Pg 71, Pg76; SS Pg 33)

Unfavourable adjustments totalling \$130K are included in this Review in respect of Employee Costs. Variations included are for casuals, overtime, allowances, and employment agencies. These costs were incurred as a result of the change in the application of allowances and overtime as per the new state award; along with backfill arrangements for staff on extended leave and vacant positions.

- **Road Rehabilitation Program - Variance \$275K**
(Adopted Management Plan –Part 2 – IS Pg 26)

The December Quarterly Budget Review resulted in a surplus of \$95,438.

Included in this Review is an additional \$275K to be allocated to a Road Rehabilitation Program to be funded from the Quarterly Review surplus, with the remaining funding coming from the Contingency Reserve. After this adjustment the Contingency Reserve will have a balance of \$814,359. Details of the Road Rehabilitation Program are included in a separate report within this business paper.

- **Grants**

There are no major grant adjustments included in this Review.

- **Reserve Funded Adjustments**

The following adjustments are within internally or externally restricted funds, and consequently have no net impact on Council's overall position.

- *Hawkesbury Waste Management Facility* – A net favourable variance of \$160K is included in the Review. A favourable adjustment of \$300K is included in this Review in respect of the S88 Levy payable by Council in the current financial year. As at the end of the second quarter, gate takings at the Hawkesbury Waste Management Facility have been lower than expected, resulting in less than expected waste entering the Facility, and consequently a lower amount payable in S88 levies. This has also lead to unfavourable adjustments in Gate Takings Income of \$100K and Recycling Income of \$40K.

- *Sewerage Program* – An unfavourable adjustment of \$500K is included in this review for S64 Contributions. As at the end of December only \$43K had been received as opposed to an \$800K Budget. The income from the Pitt Town Development has been significantly less than expected as a result of the provision of a private treatment system.



- *Sullage Income* – The number of properties connecting to sewerages provided by Sydney Water has been greater than expected, resulting in a significant drop to sullage income. Included in this Review is an unfavourable variance of \$445K as a result.

The Review includes a number of minor adjustments and reallocation of funds that have not been detailed above. Further details can be found in the attachment to this report.

Various other grants adjustments are detailed in the attachment.

Details of all adjustments processed in this Review can be found at the end of this document.

Conclusion

The December Quarterly Review has resulted in a balanced budget position.

Branch Managers monitor operational income and expenditure on a monthly basis and variations exceeding established thresholds need to be justified. Capital expenditure is reported to Directors on a monthly basis to ensure that expenditure remains within budget estimates and that the capital works program for 2010/2011 is delivered within the stipulated timeframe.

Part 2

Financial Performance





HAWKESBURY CITY COUNCIL Income Statement

For the period ended 31st December 2010 - prior to 2nd Quarter Budget Review

2010		2011	2011	2011	2011	%
Actual		ORIGINAL BUDGET	AMENDED BUDGET	YTD BUDGET	YTD Actual	Of YTD Budget
\$		\$	\$	\$	\$	
OPERATIONAL ACTIVITIES						
Revenue from Ordinary Activities						
(23,680,878)	General Rates	(24,478,926)	(24,470,216)	(24,321,782)	(24,589,392)	101%
(12,395,168)	Utility Rates & Charges	(13,589,614)	(13,644,558)	(13,386,611)	(13,230,770)	99%
(36,076,046)		(38,068,540)	(38,114,774)	(37,708,393)	(37,820,162)	100%
(6,272,761)	Fees & Charges	(4,538,695)	(4,659,412)	(2,058,564)	(2,416,275)	117%
(7,028,255)	Grants & Contributions- Operating	(6,508,106)	(5,701,936)	(3,043,985)	(3,154,894)	104%
(2,219,213)	Interest	(1,792,799)	(2,056,271)	(1,166,337)	(1,491,855)	128%
(5,504,624)	Other Operating Revenue	(3,597,336)	(3,691,033)	(2,013,208)	(2,120,299)	105%
(377,000)	Share of Interest in Joint Ventures	-	-	-	-	-
(256,266)	(Profit)/Loss on Sale Assets	-	-	-	(18,637)	-
(57,734,166)	Total Operating Income	(54,505,476)	(54,223,426)	(45,990,487)	(47,022,124)	102%
Expenses from Ordinary Activities						
16,852,698	Employee Costs	15,890,363	15,885,439	7,871,828	8,009,536	102%
950,448	Other Employee Costs	591,490	599,963	307,291	338,592	110%
18,681,969	Materials & Services	19,702,592	22,087,820	8,584,169	8,775,562	102%
223,065	Borrowing Costs	-	-	-	-	-
10,733,813	Depreciation	17,321,787	17,321,787	8,657,493	10,366,465	120%
9,534,482	Other Expenses	11,174,609	11,363,492	5,773,365	5,637,095	98%
39,024,585	Infrastructure Services	45,564,406	46,550,676	21,013,006	22,997,759	109%
7,381,963	Support Services	7,789,946	8,218,935	4,110,957	3,985,158	97%
8,950,390	City Planning	9,429,264	10,207,769	4,780,470	4,782,470	100%
1,619,538	General Manager	1,897,225	2,281,121	1,289,713	1,361,863	106%
56,976,476	Total Operating Expenses	64,680,841	67,258,502	31,194,146	33,127,250	106%
(757,690)	Operating (Surplus)/Deficit before capital items	10,175,365	13,035,076	(14,796,341)	(13,894,873)	94%
CAPITAL FUNDING AND EXPENDITURE						
Source of capital funding (excluding reserves)						
(910,804)	Proceeds from the sale of capital assets	(571,391)	(718,768)	(333,610)	(556,848)	
(10,733,813)	Depreciation	(17,321,787)	(17,321,787)	(8,657,493)	(10,366,465)	
(21,243,878)	Grants & Contributions - Capital	(8,762,726)	(12,249,861)	(2,487,443)	(2,302,891)	
(32,888,495)		(26,655,904)	(30,290,416)	(11,478,546)	(13,226,204)	115%
Application of Capital Funding						
Non current capital assets:						
155,000	Land & Land Improvements	-	-	-	-	
1,915,268	Buildings	341,920	2,949,918	1,259,343	1,449,177	
24,845,864	Infrastructure	19,001,720	28,503,952	5,046,124	6,331,459	
3,175,773	Plant & Equipment	2,296,849	4,918,695	1,749,770	2,158,345	
640,973	Other	627,450	777,331	129,933	403,144	
30,732,877		22,267,939	37,149,895	8,185,170	10,342,125	126%
Principal loan redemptions:						
-	Loan Redemptions	-	-	-	-	
(2,155,618)	Net Capital Expenditure	(4,387,965)	6,859,479	(3,293,376)	(2,884,080)	
NET RESERVE TRANSFERS & CAPITAL MOVEMENTS						
Retained (surplus)/deficit from prior years						
(32,074,880)	Transfer from Reserves	(32,730,971)	(51,500,417)	(15,291,290)	(18,328,124)	120%
34,454,105	Transfer (to) Reserves	26,943,571	31,605,862	17,548,495	19,621,766	112%
(534,082)	Retained (surplus)/deficit available for general funding purposes	-	-	(15,832,513)	(15,485,311)	-



HAWKESBURY CITY COUNCIL

Balance Sheet

For the period ended 31st December 2010 - prior to 2nd Quarter Budget Review

	2010	2011	2011	2011	2011
	Actual	ORIGINAL BUDGET	AMENDED BUDGET	YTD BUDGET	Actual
	\$	\$	\$	\$	\$
Current Assets					
46,044,335		40,256,935	26,149,780	48,301,540	46,245,459
5,913,161		5,913,161	5,913,161	5,913,161	19,774,951
209,170		209,170	209,170	209,170	229,522
121,958		121,958	121,958	121,958	967
25,854,698		25,854,698	25,854,698	25,854,698	25,854,698
<u>78,143,322</u>		<u>72,355,922</u>	<u>58,248,766</u>	<u>80,400,526</u>	<u>92,105,597</u>
Non-Current Assets					
-		-	0	0	-
1,071,619,955		1,093,316,503	1,108,051,083	1,079,471,515	1,080,914,667
(442,606,406)		(459,928,193)	(459,928,193)	(451,263,925)	(452,727,198)
<u>629,013,549</u>		<u>633,388,310</u>	<u>648,122,890</u>	<u>628,207,590</u>	<u>628,187,470</u>
707,156,871	TOTAL ASSETS	705,744,232	706,371,656	708,608,116	720,293,067
Current Liabilities					
Payables					
(5,506,108)		(5,506,108)	(5,506,108)	(5,506,108)	(2,990,809)
(6,611,163)		(6,611,163)	(6,611,163)	(6,611,163)	(6,466,050)
(2,875,532)		(2,875,532)	(2,875,532)	(2,875,532)	(2,475,532)
<u>(14,992,803)</u>		<u>(14,992,803)</u>	<u>(14,992,803)</u>	<u>(14,992,803)</u>	<u>(11,932,391)</u>
Non-Current Liabilities					
(4,945,127)		(4,945,127)	(4,945,127)	(4,945,127)	(4,945,127)
<u>(4,945,127)</u>		<u>(4,945,127)</u>	<u>(4,945,127)</u>	<u>(4,945,127)</u>	<u>(4,945,127)</u>
(19,937,930)	TOTAL LIABILITIES	(19,937,930)	(19,937,930)	(19,937,930)	(16,877,518)
687,218,941	NET COMMUNITY ASSETS	685,806,302	686,433,726	688,670,186	703,415,549
Community Equity					
(627,210,379)		(632,997,779)	(647,444,675)	(624,966,647)	(647,918,301)
(38,006,994)		(32,219,594)	(17,772,699)	(40,250,727)	(39,300,636)
-		-	0	15,832,539	1,154
(22,001,567)		(20,588,928)	(21,216,352)	(39,285,351)	(16,197,765)
<u>(687,218,941)</u>		<u>(685,806,302)</u>	<u>(686,433,726)</u>	<u>(688,670,186)</u>	<u>(703,415,549)</u>
(687,218,941)	TOTAL COMMUNITY EQUITY	(685,806,302)	(686,433,726)	(688,670,186)	(703,415,549)



HAWKESBURY CITY COUNCIL
STATEMENT OF RESERVE BALANCES
For the Period Ending 31st December 2010

	2011	2011	2011	2011
	Opening Balance	Budgeted Reserve Transfers	Full Year Budgeted Reserve Balances	YTD Actual Reserve Balance
Externally Restricted Reserve Balances				
Sewerage Capital	3,306,700	(4,654,263)	(1,347,563)	2,640,546
Sewerage Operating Reserve	1,435,395	1,172,890	2,608,285	3,415,552
S64 Contributions Reserve	444,254	(3,198,537)	(2,754,283)	502,826
Waste Management Reserve	850,315	(384,061)	466,254	4,011,675
Waste Performance Improvement Reserve	237,317	(237,317)	0	207,537
S94 Contributions	4,731,989	(94,936)	4,637,053	4,920,401
S94A Contributions	1,010,183	197,161	1,207,344	1,096,888
Extractive Industries	284,082	56,759	340,841	351,495
South Windsor Effluent Reuse Scheme Reserve	668,457	339,740	1,008,197	648,139
Unspent Contributions Reserve	871,123	(841,106)	30,017	532,782
Unexpended Grants Reserve	3,161,117	(3,161,117)	(0)	1,910,602
Stormwater Management	2,225,250	(171,801)	2,053,449	2,248,899
	19,226,183	(10,976,588)	8,249,595	22,487,342
Internally Restricted Reserve Balances				
Council S94	557,440	(290,468)	266,972	347,769
Bligh Park Reserve	524,811	(191,631)	333,180	524,555
Drainage	17,532	(17,273)	259	259
ELE	1,826,502	(150,000)	1,676,502	1,718,590
Election	368,942	(26,720)	342,222	342,222
Glossodia/Freemans	53,248	-	53,248	53,248
HLC Risk Management	108,161	-	108,161	108,161
Information Technology	308,379	(126,779)	181,600	294,467
Kerb & Gutter	122,747	-	122,747	122,747
Carryovers	8,446,177	(6,925,292)	1,520,885	5,966,148
Plant Replacement	202,125	(133,432)	68,693	199,050
Fleet Management	3,042	-	3,042	3,042
Property Development	(1,965,193)	(40,000)	(2,005,193)	(2,038,148)
Risk Management	299,175	(7,973)	291,202	291,202
Roadworks	1,187,107	(1,186,283)	824	55,560
Sullage	1,173,888	30,951	1,204,839	2,095,304
Trees	42,611	(41,981)	630	42,611
Misc Specific Purpose	26,130	(25,744)	386	26,130
Workers Compensation	742,286	-	742,286	742,286
Heritage	74,841	(30,000)	44,841	74,841
Parks & Gardens	48,926	(48,203)	723	48,926
Tip Remediation Reserve	3,678,741	232,135	3,910,876	4,800,403
Contingency Reserve	933,195	60,726	993,921	993,921
	18,780,811	(8,917,967)	9,862,844	16,813,294
	-			
Total Reserve Balances	38,006,994	(19,894,555)	18,112,439	39,300,636

INVESTMENT REPORT

INVESTMENT PERFORMANCE

The investment portfolio decreased by \$0.6m for the month. The decrease was due to additional expenditure over income for the December period. During December, various income was received totalling \$5.6m, including rate payments amounting to over \$2.4m, while payments to suppliers and staff costs amounted to \$7.02m.

The investment portfolio is diversified across a number of investment types. This includes term deposits, and on-call accounts.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility. Comparisons are made between existing investments and available products that are not part of Council's portfolio. Independent advice is sought on new investment opportunities.

Official cash interest rate for December 2010 is at 4.75%.

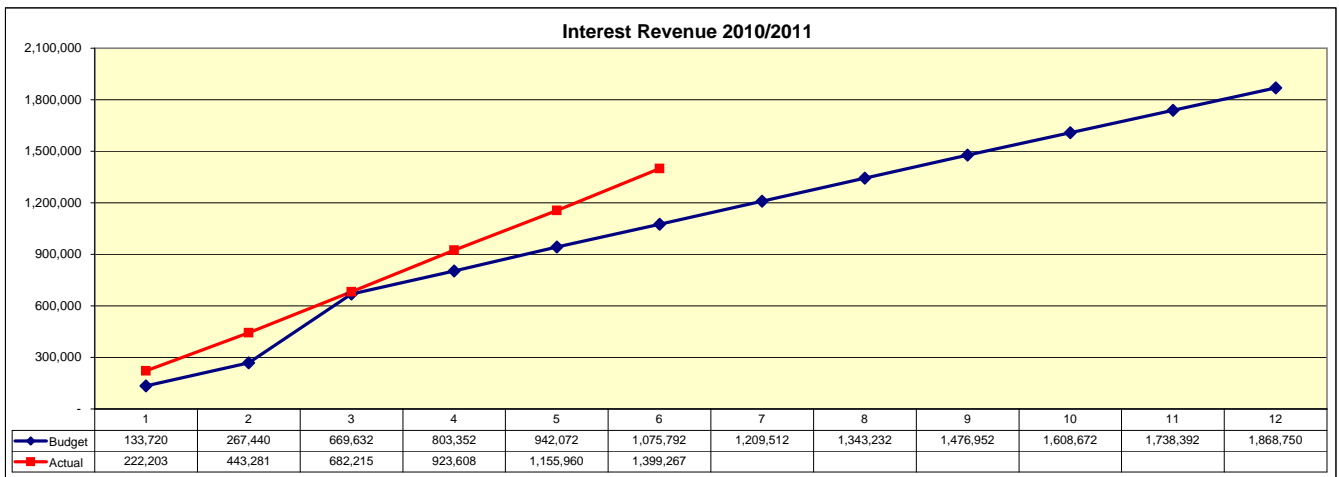
Council's Interest Earnings to date is \$1,399,267. Net interest income received has exceeded the YTD budget of \$1,075,792.

FACTS AND FIGURES

	YTD Budget	YTD Actual
Interest Earnings	\$ 1,075,792	\$ 1,399,267
Investment Portfolio		\$ 44,400,000
Investment Rate Return		6.25%
Official Cash Rate		4.75%

INVESTMENT PORTFOLIO

DECEMBER 2010	Balance	Return
On Call Funds	\$ 4,400,000	5.25%
Term Investments	\$ 40,000,000	6.30%
Total	\$ 44,400,000	6.20%



SEVEN YEAR TREND

	YTD 2011	2010	2009	2008	2007	2006	2005
Avg Investment Portfolio(\$M)	\$43.94	\$39.03m	\$37.65m	\$36.04m	\$31.07m	\$25.43m	\$23.20m
Interest Earnings (\$M)	\$1.15m	\$2.00m	\$2.26m	\$1.52m	\$1.95m	\$1.32m	\$1.36m
Avg.Return on Investments	6.25%	4.83%	5.89%	4.24%	6.35%	5.80%	5.83%



Hawkesbury City Council Investment Register - December 2010

Term Investments

Financial Institution	Rating S&P	Term Rating	Op Bal	Deposits	Withdrawals	Balance @ EOM	Percentage of Portfolio	Commence Date	Maturity Date	Term (Days)	Interest Rate
AMP	A1	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	20-Jan-10	21-Jan-11	365 days	6.86%
ANZ	A1+	Short	500,000.00	0.00	0.00	500,000.00	1.13%	11-Aug-10	27-Jan-11	169 days	6.10%
ANZ	A1+	Short	2,000,000.00	0.00	0.00	2,000,000.00	4.50%	26-Aug-10	09-Feb-11	167 days	6.20%
ANZ	A1+	Short	2,000,000.00	0.00	0.00	2,000,000.00	4.50%	02-Sep-10	23-Mar-11	202 days	6.10%
ANZ	A1+	Short	1,500,000.00	0.00	0.00	1,500,000.00	3.38%	20-Oct-10	20-Jul-11	270 days	6.30%
ANZ	A1+	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	17-Nov-10	17-Aug-11	273 days	6.30%
ANZ	A1+	Short	1,500,000.00	0.00	0.00	1,500,000.00	3.38%	29-Nov-10	26-Oct-11	331 days	6.36%
ANZ	A1+	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	25-Nov-10	23-Nov-11	353 days	6.60%
ANZ	A1+	Short	2,000,000.00	0.00	0.00	2,000,000.00	4.50%	25-Nov-10	23-Nov-11	353 days	6.60%
Bankwest	A1+	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	19-Aug-10	23-Feb-11	188 days	6.05%
Bankwest	A1+	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	21-Jul-10	20-Apr-11	273 days	6.25%
Bankwest	A1+	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	04-Aug-10	04-May-11	272 days	6.15%
Bank of Queensland	A-2	Short	0.00	1,000,000.00	0.00	1,000,000.00	2.25%	21-Dec-10	22-Jun-11	183 days	6.45%
Bendigo and Adelaide Bank	A-2	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	13-Oct-10	15-Jun-10	245 days	6.10%
Credit Union Australia	A-2	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	26-Jul-10	23-Feb-11	212 days	6.21%
Defence Force Credit Union Lt	unrated		1,000,000.00	0.00	0.00	1,000,000.00	2.25%	17-Nov-10	18-May-11	182 days	6.30%
IMB	A-2	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	11-Aug-10	11-May-11	273 days	6.20%
ING Direct	A-1	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	19-Aug-10	23-Feb-11	188 days	6.36%
Macquarie Bank	A-1	Short	1,000,000.00	0.00	-1,000,000.00	0.00	0.00%	15-Jun-10	13-Dec-10	181 days	6.00%
Members Equity	A-2	Short	1,000,000.00	0.00	-1,000,000.00	0.00	0.00%	02-Jun-10	02-Dec-10	183 days	6.20%
Members Equity	A-2	Short	0.00	500,000.00	0.00	500,000.00	1.13%	21-Dec-10	22-Jun-11	183 days	6.30%
NAB	A1+	Short	2,000,000.00	0.00	-2,000,000.00	0.00	0.00%	03-Dec-09	03-Dec-10	365 days	6.80%
NAB	A1+	Short	3,000,000.00	0.00	-3,000,000.00	0.00	0.00%	08-Dec-09	08-Dec-10	365 days	6.80%
NAB	A1+	Short	4,000,000.00	0.00	0.00	4,000,000.00	9.01%	03-Jun-10	20-Jan-11	230 days	6.21%
NAB	A1+	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	20-Jul-10	20-Jul-11	365 days	6.24%
NAB	A1+	Short	0.00	2,000,000.00	0.00	2,000,000.00	4.50%	08-Dec-10	10-Aug-11	245 days	6.39%
NAB	A1+	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	17-Nov-10	16-Nov-11	364 days	6.46%
NAB	A1+	Short	0.00	1,000,000.00	0.00	1,000,000.00	2.25%	02-Dec-10	07-Dec-11	370 days	6.44%
NAB	A1+	Short	0.00	2,000,000.00	0.00	2,000,000.00	4.50%	03-Dec-10	07-Dec-11	369 days	6.45%
NAB	A1+	Short	0.00	500,000.00	0.00	500,000.00	1.13%	08-Dec-10	07-Dec-11	364 days	6.44%
Newcastle Permanent	A-2	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	15-Jun-10	15-Jun-11	365 days	6.10%
Rural Bank	A-2	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	16-Jun-10	15-Jun-11	364 days	6.40%
QANTAS Staff Credit Union	unrated		500,000.00	0.00	0.00	500,000.00	1.13%	25-Aug-10	23-Feb-11	182 days	6.10%
Suncorp	A-1	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	15-Jun-10	15-Jun-11	365 days	6.50%
Westpac	A1+	Short	3,000,000.00	0.00	-3,000,000.00	0.00	0.00%	21-Dec-09	21-Dec-10	365 days	7.00%
Westpac	A1+	Short	1,000,000.00	0.00	0.00	1,000,000.00	2.25%	26-May-10	27-Jan-11	246 days	6.10%
Westpac	A1+	Short	2,000,000.00	0.00	0.00	2,000,000.00	4.50%	23-Sep-10	20-Apr-11	209 days	6.15%
Total Term Investments			43,000,000.00	7,000,000.00	-10,000,000.00	40,000,000.00	90.09%				6.30%

Financial Institution	Rating S&P	Term Rating	Op bal	Deposits	Withdrawals	Balance @ EOM	Percentage of Portfolio	Interest Rate		
CBA Online Saver	A1+	Short	2,000,000.00	7,070,000.00	-4,670,000.00	4,400,000.00	9.91%	5.25%		from 5/11/10
Total On Call Investments			2,000,000.00	7,070,000.00	-4,670,000.00	4,400,000.00	9.91%			

TOTAL INVESTMENTS			45,000,000.00	14,070,000.00	-14,670,000.00	44,400,000.00	100%			
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Bench Mark Rates		Bench Mark	Actual
UBS 90 Day Bank Bill Rate		4.96%	6.30%
Reserve Bank Cash Reference Rate		4.75%	5.25%

Part 3

Budget Review





HAWKESBURY CITY COUNCIL

Budgeted Income Statement

For the period ended 31st December 2010

	2011	2011	2011	2011
	ORIGINAL BUDGET	AMENDED BUDGET	2nd QTR ADJUST	AMENDED BUDGET After 2nd QTR
	\$	\$	\$	\$
<u>OPERATIONAL ACTIVITIES</u>				
Revenue from Ordinary Activities				
General Rates	(24,478,926)	(24,470,216)	11,630	(24,458,586)
Utility Rates & Charges	(13,589,614)	(13,644,558)	413,147	(13,231,411)
	(38,068,540)	(38,114,774)	424,777	(37,689,997)
Fees & Charges	(4,538,695)	(4,659,412)	158,349	(4,501,063)
Grants & Contributions- Operating	(6,508,106)	(5,701,936)	50,308	(5,651,628)
Interest	(1,792,799)	(2,056,271)	(390,180)	(2,446,451)
Other Operating Revenue	(3,597,336)	(3,691,033)	(135,849)	-
Share of Interest in Joint Ventures	-	-	-	-
(Profit)/Loss on Sale Assets	-	-	393	393
Total Operating Income	(54,505,476)	(54,223,426)	107,798	(54,115,628)
Expenses from Ordinary Activities				
Employee Costs	15,890,363	15,885,439	132,814	16,018,253
Other Employee Costs	591,490	599,963	17,568	617,531
Materials & Services	19,702,592	22,087,820	182,453	22,270,273
Borrowing Costs	-	-	-	-
Depreciation	17,321,787	17,321,787	3,278,344	20,600,131
Other Expenses	11,174,609	11,363,492	(78,794)	11,284,698
Infrastructure Services	45,564,406	46,550,676	3,172,706	49,723,382
Support Services	7,789,946	8,218,935	144,468	8,363,403
City Planning	9,429,264	10,207,769	99,819	10,307,588
General Manager	1,897,225	2,281,121	115,392	2,396,513
	-	-	-	-
Total Operating Expenses	64,680,841	67,258,502	3,532,385	70,790,887
Operating (Surplus)/Deficit before capital items	10,175,365	13,035,076	3,640,183	16,675,259
<u>CAPITAL FUNDING AND EXPENDITURE</u>				
Source of capital funding (exclusing reserves)				
Proceeds from the sale of capital assets	(571,391)	(718,768)	(154,309)	(873,077)
Depreciation	(17,321,787)	(17,321,787)	(3,278,344)	(20,600,131)
Grants & Contributions - Capital	(8,762,726)	(12,249,861)	362,552	(11,887,309)
	(26,655,904)	(30,290,416)	(3,070,101)	(33,360,517)
Application of Capital Funding				
Non current capital assets:				
Land & Land Improvements	-	-	-	-
Buildings	341,920	2,949,918	(14,218)	2,935,700
Infrastructure	19,001,720	28,503,952	333,000	28,836,952
Plant & Equipment	2,296,849	4,918,695	25,340	4,944,035
Other	627,450	777,331	39,306	816,637
	22,267,939	37,149,895	383,428	37,533,323
Principal loan redemptions:				
Loan Redemptions	-	-	-	-
Net Capital Expenditure	(4,387,965)	6,859,479	(2,686,673)	4,172,806
<u>NET RESERVE TRANSFERS & CAPITAL MOVEMENTS</u>				
Retained (surplus)/deficit from prior years				
Transfer from Reserves	(32,730,971)	(51,500,417)	(142,911)	(51,643,328)
Transfer (to) Reserves	26,943,571	31,605,862	(810,599)	30,795,263
Retained (surplus)/deficit available for general funding purposes	-	-	-	-



HAWKESBURY CITY COUNCIL

Budgeted Balance Sheet

For the period ended 31st December 2010

2010		2011	2011	2011	2011
Actual		ORIGINAL BUDGET	AMENDED BUDGET	2nd QTR ADJUST	AMENDED BUDGET After 2nd QTR ADJ
\$		\$	\$		
Current Assets					
46,044,335	Cash assets & Investments	40,256,935	26,149,780	(953,510)	25,196,270
5,913,161	Receivables	5,913,161	5,913,161	-	5,913,161
209,170	Inventories	209,170	209,170	-	209,170
121,958	Other	121,958	121,958	-	121,958
25,854,698	Investment Properties at Fair Value	25,854,698	25,854,698	-	25,854,698
<u>78,143,322</u>		<u>72,355,922</u>	<u>58,248,766</u>	<u>(953,510)</u>	<u>57,295,256</u>
Non-Current Assets					
-	Other	-	0	-	0
1,071,619,955	Property, plant and equipment	1,093,316,503	1,108,051,083	229,119	1,108,280,202
(442,606,406)	Accumulated Depreciation	(459,928,193)	(459,928,193)	(3,278,344)	(463,206,537)
<u>629,013,549</u>		<u>633,388,310</u>	<u>648,122,890</u>	<u>(3,049,225)</u>	<u>645,073,665</u>
707,156,871	TOTAL ASSETS	705,744,232	706,371,656	(4,002,735)	702,368,921
Current Liabilities					
Payables					
(5,506,108)	Payables	(5,506,108)	(5,506,108)	-	(5,506,108)
(6,611,163)	Provisions	(6,611,163)	(6,611,163)	-	(6,611,163)
(2,875,532)	Borrowings	(2,875,532)	(2,875,532)	-	(2,875,532)
<u>(14,992,803)</u>		<u>(14,992,803)</u>	<u>(14,992,803)</u>	<u>-</u>	<u>(14,992,803)</u>
Non-Current Liabilities					
Interest bearing liabilities					
(4,945,127)	Provisions	(4,945,127)	(4,945,127)	-	(4,945,127)
<u>(4,945,127)</u>		<u>(4,945,127)</u>	<u>(4,945,127)</u>	<u>-</u>	<u>(4,945,127)</u>
(19,937,930)	TOTAL LIABILITIES	(19,937,930)	(19,937,930)	-	(19,937,930)
687,218,941	NET COMMUNITY ASSETS	685,806,302	686,433,726	(4,002,735)	682,430,991
Community Equity					
(627,210,379)	Capital and Capital Reserves	(632,997,779)	(647,104,935)	-	(647,104,935)
(38,006,994)	Other reserves	(32,219,594)	(18,112,439)	-	(18,112,439)
-	Retained (surplus)/deficit	-	0	-	0
(22,001,567)	Operating Statement (surplus) /deficit	(20,588,928)	(21,216,353)	4,002,735	(17,213,618)
<u>(687,218,941)</u>		<u>(685,806,302)</u>	<u>(686,433,726)</u>	<u>4,002,735</u>	<u>(682,430,991)</u>
(687,218,941)	TOTAL COMMUNITY EQUITY	(685,806,302)	(686,433,726)	4,002,735	(682,430,991)



QUARTERLY BUDGET VARIATION 2010/11 - SUMMARY
2nd Quarter 2010/11 Review

		Operational Variation	Capital Variation
Budgeted (Surplus)/Deficit B/F		0	
EXPENDITURE			
Employee Costs			
	2101 - Salaries	5,812	0
	2102 - Annual Leave	3,147	0
	2103 - Sick Leave	1,044	0
	2107 - Casuals	38,617	0
	2108 - Travelling	1,500	0
	2110 - Overtime	29,865	0
	2111 - Superannuation	1,555	0
	2112 - Allowances - Recurring	28,138	0
	2114 - Training	17,000	0
	2115 - Vacancy Discount	86	0
	2119 - Public Holidays	23,050	0
	2570 - Safety Expenses & Training	568	0
TOTAL		150,382	0
Materials & Services			
	1000 - Plant Surplus -PW Hire Earned	(81,976)	0
	1169 - Accident Damage Reimbursement	(13,172)	0
	2000 - Plant - Running Costs	(5,000)	0
	2131 - OH&S Labour time	1,323	0
	2244 - Debt Recovery Expenses	70,000	0
	2407 - Consultancy Fees	50,654	0
	2411 - Vehicle Expenses-Lease Back	6,554	0
	2435 - Promotion Expenditure	(1,804)	0
	2438 - Fire Safety Expenses	24	0
	2453 - Sponsorship	2,200	0
	2490 - Activity Expenses	(750)	0
	2492 - Comty Services Program Expenses	11,945	0
	2510 - Local Economic Development Program	20,000	0
	2599 - Co-Gen Electricity Internal	(4,880)	0
	2605 - Maintenance - Furniture & Fittings	2,866	0
	2606 - Maintenance - Buildings	(584)	0
	2607 - Maintenance - Plant & Equipment	1,900	0
	2612 - Mtce Gardens & Grounds	(500)	0
	2614 - Air Conditioning	7,326	0
	2615 - Vandalism Repairs	19,424	0
	2619 - Works Program - Building M&R	23,696	0
	2662 - Infringement Processing Expenses	40	0
	2695 - Maintaince - Sewer Systems	2,847	0
	2762 - Art Gallery Expenses	(50,846)	0
	2820 - Grant Funded Operational Exp	31,525	0
	2821 - Grant Funded Consultancy Fees	79,599	0
	2948 - Pasture Improve Program	1,956	0
	2960 - Sundry Collection Expense	9,986	0
	2963 - Waste Depot Work Expenditure	2,000	0
	2986 - Museum Program Expenses	(3,900)	0
TOTAL		182,453	0
Borrowing Costs			
TOTAL		0	0



QUARTERLY BUDGET VARIATION 2010/11 - SUMMARY
2nd Quarter 2010/11 Review

	Operational Variation	Capital Variation
Other Expenditure		
1168 - Council Rates & Annual Charges Recoveries	(2,975)	0
2402 - Sundry Expenses	1,202	0
2405 - Contribution to outside bodies	(300,000)	0
2408 - Printing & Stationery Costs	492	0
2419 - General Office Expenditure	24	0
2422 - Telephone Expenses	2,475	0
2423 - Postage & Freight	124	0
2426 - Licences & Subscriptions	960	0
2456 - Employment Agencies	26,030	0
2553 - Contribution Bush Fire Fight Fund	6,004	0
2554 - Contribution Board Fire Commission	10,688	0
2593 - Contribution Emergency Mgt SES	(112)	0
2598 - Co-Gen Hot & Cold Water Internal	61,500	0
2601 - Electricity	723	0
2602 - Water	1,831	0
2603 - Insurance	(271)	0
2604 - Security	11,900	0
2609 - Cleaning	(900)	0
2613 - HCC Sewer Rates	1,291	0
2637 - Insurance - Public Liability Claims	100,000	0
2740 - General Computer Expenses	220	0
2300 - Depreciation Expense Plant	60,981	0
2301 - Depreciation Expense Equipment	3,294	0
2302 - Depreciation Expense Office Equipment	1,070	0
2303 - Depreciation Expense Furniture & Fitting	(19,374)	0
2304 - Depreciation Expense Land Improvements	(17,898)	0
2305 - Depreciation Expense Buildings	(45,851)	0
2306 - Depreciation Expense Other Structures	(4,087)	0
2307 - Depreciation Expense Roads	685,507	0
2308 - Depreciation Expense Bridges	117,311	0
2309 - Depreciation Expense Footpaths	(325,827)	0
2310 - Depreciation Expense Sewer network	419,397	0
2312 - Depreciation Expense Library Books	4	0
2314 - Depreciation Expense Other Assets	41,471	0
2315 - Depreciation Expense Stormwater Drainage	1,213,333	0
2316 - Depreciation Expenses - Road Structure	12,863	0
2317 - Depreciation Expense - Kerb & Gutter	688,326	0
2319 - Depreciation Expense Road Furniture	447,824	0
3300 - Depreciation - Plant	0	(60,981)
3301 - Depreciation Equipment	0	(3,294)
3302 - Depreciation Office Equipment	0	(1,070)
3303 - Depreciation Furniture & Fittings	0	19,374
3304 - Depreciation other Structure	0	17,898
3305 - Depreciation Buildings	0	45,851
3306 - Depreciation Land Improvements	0	4,087
3307 - Depreciation Roads	0	(685,507)
3308 - Depreciation Bridges	0	(117,311)
3309 - Depreciation Footpaths	0	325,827
3310 - Depreciation Sewer network	0	(419,397)
3312 - Depreciation Library Books	0	(4)
3314 - Depreciation Other Assets	0	(41,471)
3315 - Depreciation - Stormwater Drainage	0	(1,213,333)
3316 - Depreciation - Road Structure	0	(12,863)
3317 - Depreciation - Kerb & Gutter	0	(688,326)
3319 - Depreciation Road Furniture	0	(447,824)
TOTAL	3,199,550	(3,278,344)



QUARTERLY BUDGET VARIATION 2010/11 - SUMMARY
2nd Quarter 2010/11 Review

		Operational Variation	Capital Variation
Capital Expenditure			
	3101 - Sale of Plant	0	(133,319)
	3104 - Sale Admin Furn & Equip	0	(644)
	3106 - Sale of Leaseback Vehicles	0	(20,346)
	3115 - Adjust Sale Proceeds	0	38,556
	4101 - Purchase of Plant	0	(4,465)
	4106 - Purchase Office Equipment	0	1,444
	4114 - Purchase Other Assets	0	750
	4120 - Building Works-Reg & Local Comm Infra Prog	0	0
	4601 - Purchase Leaseback Plant	0	20,768
	4612 - Furniture & Fittings	0	493
	4613 - Purchase of Equipment	0	7,100
	4701 - Road Construction	0	0
	4720 - Road Rehabilitation	0	363,976
	4730 - Construct Footpaths	0	0
	4760 - Drainage Construction	0	40,000
	4784 - Bridge Construction	0	0
	4827 - Road Rehabilitation - IRP	0	(88,976)
	4829 - Pathways - IRP	0	(1,554)
	4831 - Road Construction - IRP	0	1,554
	4833 - Roads To Recovery Program-Capital Exps	0	0
	4901 - Building Construction	0	(14,218)
	4904 - Building Services - IRP	0	0
	4953 - Sewer Rehabilitation	0	0
	4955 - Treatment Works Upgrade	0	18,000
TOTAL		0	229,119
Borrowings Capital Expenditure			
TOTAL		0	0
TOTAL EXPENDITURE VARIATIONS		3,532,385	(3,049,225)
REVENUE			
Rates & Charges			
	1109 - Domestic Waste Charges	(54,754)	0
	1110 - Pensioner Rebate	9,036	0
	1123 - Govt Pensioner Rebate	19,515	0
	1127 - Sewer Rates Residential Connected	(574)	0
	1129 - Sewer Rates Business Connected	(1,059)	0
	1135 - Pensioner Rebate Subsidy Rebate	744	0
	1137 - Pensioner Rebate Subsidy Cnl Rebate	1,307	0
	1140 - Sullage Coll Inc Annual Charge Residenti	445,180	0
	1758 - Kerbside bulk waste collection Income	(1,495)	0
	2595 - HCC Land Rates - Business	2,538	0
	2608 - HCC Land Rates - Residential	56	0
	2616 - HCC Garbage Rates	4,283	0
TOTAL		424,777	0



QUARTERLY BUDGET VARIATION 2010/11 - SUMMARY
2nd Quarter 2010/11 Review

	Operational Variation	Capital Variation
User Charges & Other Income		
1002 - Plant Income - Leaseback	(1,668)	0
1150 - Charges & Fees Recovery Legal Costs	(70,000)	0
1155 - Rental, Lease and fees Income	(6,628)	0
1165 - CoGen Hot & Chilled Water Inc Internal	(61,500)	0
1166 - Co-Gen Electricity Income Internal	(3,120)	0
1167 - CoGen Electrical Network Income External	30,000	0
1310 - Septic Tank Permits	(176)	0
1314 - Advertising Signs Licence	(300)	0
1320 - Subdivision Fees	(13,400)	0
1321 - Development Application	(73,000)	0
1326 - Sundry Develop Income	(95)	0
1331 - Licences & Fees	(78)	0
1337 - Pound Income	31,000	0
1353 - Nursery Income	(3,642)	0
1361 - Richmond Pool Income	30,000	0
1407 - Income-Infringements	(1,320)	0
1703 - GST Fuel Rebate	(1,208)	0
1705 - Land Clearing Admin Charge	(300)	0
1708 - Tender Documents	(181)	0
1730 - Art & Historical Income	4,700	0
1742 - Reimburse Legal Expenses	(7,919)	0
1750 - Sale of Bins	(265)	0
1751 - Recycling Income	40,000	0
1752 - Disposal Fees (Gate Takings)	100,000	0
1761 - Collection of Waste	(7,482)	0
1770 - Sewer Connections	(142)	0
1776 - Sullage Disposal Fee	19,235	0
1797 - Sundry Income DIV81	(2,002)	0
1799 - Sundry Income	(23,009)	0
2967 - Domestic Waste Disposal Expenses	45,000	0
1798 - Profit on Sale of Assets	(1,304)	0
2437 - Loss on Sale of Assets	1,697	0
TOTAL	22,893	0
Interest		
1601 - Interest Income	(390,180)	0
TOTAL	(390,180)	0
Grants & Contributions		
1111 - Pensioner Subsidy	(19,808)	0
1136 - Pensioner Rebate Subsidy Subsidy	(1,760)	0
181F - Reg Roads-Ex 3x3 Block RTA Grant	128,000	0
1840 - Wetland Mgt Proj-Bush Regen-HNCMA	(4,525)	0
187S - Arts Funding Program	(2,500)	0
1891 - Bush Fire Prevention Fund-RFS Grant	5,000	0
1892 - Fire Hazard Reduction-NSW RFS Grant	(6,000)	0
18PG - Greenspace-Gr Rvr Walk-Wind Wharf to Gov Ph Res-Dp Plan	(8,300)	0
18PH - Greenspace-Gr Rvr Walk-Windsor Parks Mgt Plan-Dept Plan	(18,799)	0
18PZ - Ymundi Res Restoration Proj-DpEd,E&W Relations	(15,000)	0
18RC - Weed Control-Gloss Pk & Cattai Br Res-LPMA	(6,000)	0
1937 - Other Works Contributions	(3,032)	0
381F - Reg Roads-Ex 3x3 Block RTA Cap Grant	0	(128,000)
3901 - Capital Contribution	0	(6,399)
3903 - Contributions-Sewer S64 - Other	0	500,000
3916 - S94 Roadworks Contributions	0	(17)
TOTAL	47,276	365,584
TOTAL REVENUE VARIATIONS	104,766	365,584



QUARTERLY BUDGET VARIATION 2010/11 - SUMMARY
2nd Quarter 2010/11 Review

		Operational Variation	Capital Variation
RESERVE TRANSFERS			
Transfers from			
	3201 - Tfr from Rsve Capital - Sewer	0	(18,000)
	3229 - Tfr from Rsve Sewer Operating Reserve	0	(69,810)
	3203 - Tfr from Rsve Waste Management Reserve	0	(62,500)
	3249 - Tfr from Rsve Kerb & Gutter Reserve	0	(40,000)
	3205 - Tfr from Rsve Parks & Gardens Reserve	0	0
	3251 - Tfr from Rsve Carryovers Reserve	0	0
	3258 - Tfr from Rsve Trees Reserve	0	0
	3270 - Transfer from Contingency Reserve	0	(179,562)
	3230 - Transfer from Tip Remediation Reserve	0	267,639
	3238 - Transfer from Sth Windsor Effluent Reuse Scheme Reserve	0	(40,678)
TOTAL		0	(142,911)
Transfers to			
	4201 - TFR to Rsve Capital - Sewer	0	(13,080)
	4224 - TFR to Rsve S94 Road Works	0	17
	4229 - TFR to Rsve Sewer Operating Reserve	0	231,030
	4203 - TFR to Rsve Waste Management Reserve	0	19,729
	4257 - TFR to Rsve Sullage Reserve	0	(445,180)
	4264 - TRF to Rsve S64 Sewerage Contributions	0	(470,048)
	4230 - Transfer to Tip Remediation Reserve	0	(139,955)
	4238 - Transfer to Sth Windsor Effluent Reuse Scheme Reserve	0	6,888
TOTAL		0	(810,599)
TOTAL RESERVE VARIATIONS		0	(953,510)
GRAND Total (Surplus)/Deficit		3,637,151	(3,637,151)

NET (SURPLUS)/ DEFICIT

0



QUARTERLY BUDGET VARIATION 2010/11 - DETAILS
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
General Fund					
GENERAL MANAGER					
16 - Insurance Risk Management	2637 - Insurance - Public Liability Claims	0000 - No Project	100,000	0	Increased Public Liability Claims
17 - Workers Compensation	2740 - General Computer Expenses	2999 - Workers Comp Figtree System	220	0	Adjust budget in line with actuals
40 - Strategic Activities	1799 - Sundry Income	1086 - Sale of Merchandise	2,100	0	Demand reduced post Mac 10 Celebrations
40 - Strategic Activities	1799 - Sundry Income	2108 - Business Develop Prog- Joint Economic Development	(20,000)	0	Contribution from Dept INI
40 - Strategic Activities	2112 - Allowances - Recurring	0000 - No Project	500	0	Adjust budget in line with actuals
40 - Strategic Activities	2305 - Depreciation Expense Buildings	0000 - No Project	(83)	0	Adjust budget in line with actuals
40 - Strategic Activities	2408 - Printing & Stationery Costs	0000 - No Project	615	0	Adjust budget in line with actuals
40 - Strategic Activities	2453 - Sponsorship	2102 - Christmas Promotions	2,200	0	Funds for Xmas promotions sponsorship
40 - Strategic Activities	2510 - Local Economic Development Program	2108 - Business Develop Prog- Joint Economic Development	20,000	0	Adjust budget in line with trend
40 - Strategic Activities	3305 - Depreciation Buildings	0000 - No Project	0	83	Adjust budget in line with actuals
65 - Personnel	2114 - Training	0000 - No Project	17,000	0	Adjust budget in line with trend
68 - Public Relations /Cultural Development	2101 - Salaries	0000 - No Project	(2,606)	0	Salary adjust due to S Vlaming ML
68 - Public Relations /Cultural Development	2102 - Annual Leave	0000 - No Project	(225)	0	Salary adjust due to S Vlaming ML
68 - Public Relations /Cultural Development	2103 - Sick Leave	0000 - No Project	(113)	0	Increase for Maternity Leave backfill
68 - Public Relations /Cultural Development	2107 - Casuals	0000 - No Project	3,123	0	Salary adjust due to S Vlaming ML
68 - Public Relations /Cultural Development	2111 - Superannuation	0000 - No Project	(265)	0	Increase for Maternity Leave backfill
68 - Public Relations /Cultural Development	2115 - Vacancy Discount	0000 - No Project	86	0	Salary adjust due to Maternity Leave
68 - Public Relations /Cultural Development	2312 - Depreciation Expense Library Books	0000 - No Project	4	0	Adjust budget in line with actuals
68 - Public Relations /Cultural Development	3312 - Depreciation Library Books	0000 - No Project	0	(4)	Adjust budget in line with actuals
69 - Elected Members	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	(64)	0	Adjust budget in line with actuals
69 - Elected Members	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	64	Adjust budget in line with actuals
70 - Executive Management	2407 - Consultancy Fees	0000 - No Project	(10,000)	0	Tfr funds to C.43 for IPR Implementation
70 - Executive Management	2407 - Consultancy Fees	0478 - Strategic Plan Review	(15,000)	0	Tfr funds to C.43 for IPR Implementation
70 - Executive Management	3251 - Tfr from Rsvs Carryovers Reserve	0478 - Strategic Plan Review	0	15,000	Transfer to Comp 43
TOTAL			97,492	15,143	
SUPPORT SERVICES					
10 - Computer Services	2101 - Salaries	0000 - No Project	(550)	0	Reduction to offset inc in 2107 & 2108
10 - Computer Services	2107 - Casuals	0000 - No Project	250	0	Adjust budget in line with actuals
10 - Computer Services	2108 - Travelling	0000 - No Project	300	0	Adjust budget in line with actuals
11 - Records	1797 - Sundry Income DIV81	1095 - Sundry Sales Subpoena Inc	(58)	0	Adjust budget in line with actuals
11 - Records	1797 - Sundry Income DIV81	1096 - Sundry Sales Microfiche Info Fees	(46)	0	Adjust budget in line with actuals
11 - Records	1799 - Sundry Income	1095 - Sundry Sales Subpoena Inc	(5,672)	0	*1xlarge subpoena
11 - Records	2107 - Casuals	0000 - No Project	8,000	0	High level of sick leave & absences
15 - Cultural Services - Library Services	2110 - Overtime	0000 - No Project	2,500	0	Adjust budget in line with actuals
15 - Cultural Services - Library Services	2490 - Activity Expenses	5107 - Cultural Planning Programs	(750)	0	Reallocate budget to Nat 4114
15 - Cultural Services - Library Services	2598 - Co-Gen Hot & Cold Water Internal	6480 - Hawkesbury Central Library (300GeorgeSt) Site	57,500	0	Adjust budget in line with actuals
15 - Cultural Services - Library Services	2599 - Co-Gen Electricity Internal	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(7,400)	0	Adjust budget in line with trend
15 - Cultural Services - Library Services	2605 - Maintenance - Furniture & Fittings	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(1,000)	0	Reallocated to Nat 4612 + asset purchase
15 - Cultural Services - Library Services	4114 - Purchase Other Assets	2100 - Signage Programs	0	750	Reallocated from Nat 2490
15 - Cultural Services - Library Services	4612 - Furniture & Fittings	6480 - Hawkesbury Central Library (300GeorgeSt) Site	0	1,000	Tfr from Nat 4605 + library shelving
15 - Cultural Services - Library Services	4901 - Building Construction	6153 - Richmond Library Richmond	0	8,779	Transfer from Project 6480
15 - Cultural Services - Library Services	4901 - Building Construction	6480 - Hawkesbury Central Library (300GeorgeSt) Site	0	(8,779)	Tfr to Proj 6153 (Richmond Library)
18 - Financial Planning	2101 - Salaries	0000 - No Project	(5,000)	0	Reduction offset by Agency Inc in C.19



QUARTERLY BUDGET VARIATION 2010/11 - DETAILS
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
18 - Financial Planning	2110 - Overtime	0000 - No Project	268	0	Adjustment offset by C.19 Nat 1705
19 - Accounting Services	1705 - Land Clearing Admin Charge	0000 - No Project	(300)	0	Adjust budget in line with actuals
19 - Accounting Services	2107 - Casuals	0000 - No Project	2,500	0	Adjust budget in line with actuals
19 - Accounting Services	2456 - Employment Agencies	0000 - No Project	12,930	0	Adjust budget in line with actuals
20 - Rating Services	1110 - Pensioner Rebate	0000 - No Project	9,036	0	Adjust budget in line with actuals
20 - Rating Services	1111 - Pensioner Subsidy	0000 - No Project	(8,352)	0	Adjust budget in line with actuals
20 - Rating Services	1150 - Charges & Fees Recovery Legal Costs	1098 - Sundry Income Recovery Rates Legal Costs	(70,000)	0	Adjustment offset by Nat 2244
20 - Rating Services	2112 - Allowances - Recurring	0000 - No Project	648	0	Increased First Aid due to award changes
20 - Rating Services	2244 - Debt Recovery Expenses	0000 - No Project	70,000	0	Increase in budget offset by Nat 1150
20 - Rating Services	2402 - Sundry Expenses	0000 - No Project	187	0	Adjust budget in line with actuals
21 - Investment Debt Servicing	1601 - Interest Income	1550 - Interest Revenue - General Fund	(200,000)	0	Adjust Budget in line with trend
22 - Administrative Services	1797 - Sundry Income DIV81	1443 - S/Sales & Serv- Freedom Info Access Fee	(1,898)	0	Adjust budget in line with actuals
22 - Administrative Services	2112 - Allowances - Recurring	0000 - No Project	227	0	Adjust budget in line with actuals
22 - Administrative Services	2422 - Telephone Expenses	0000 - No Project	245	0	Adjust budget in line with actuals
22 - Administrative Services	2423 - Postage & Freight	0000 - No Project	124	0	Adjust budget in line with actuals
24 - Purchasing & Stores	2119 - Public Holidays	0000 - No Project	3,700	0	Adjust budget in line with trend
24 - Purchasing & Stores	2402 - Sundry Expenses	0000 - No Project	500	0	Adjust budget in line with actuals
25 - Property Development	1168 - Council Rates & Annual Charges Recoveries	6338 - Show Grounds Clarendon	(2,975)	0	Adjust budget in line with actuals
25 - Property Development	2112 - Allowances - Recurring	0000 - No Project	60	0	Adjust budget in line with actuals
25 - Property Development	2422 - Telephone Expenses	6072 - Glossodia Shopping Centre Glossodia	50	0	Adjust budget in line with actuals
25 - Property Development	2422 - Telephone Expenses	6959 - Hawkesbury Federation Precinct	300	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	1879 - Shop/Office-M'Quarie St Pizza Hut	19	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	5022 - Dwell Mtce & Serv 20 Bosworth St Rich'd	12	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	5067 - Shops & Offices KFC Macq St Wndsr	2,142	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	6005 - 22 Bosworth Street Richmond	16	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	6039 - Bowman Cottage -370 Windsor St, Richmond	15	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	6072 - Glossodia Shopping Centre Glossodia	13	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	6103 - Macquarie Park House Windsor	7	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	6147 - Rev Turner Cottage Windsor	13	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	6169 - 325 George Street, Windsor-Wdsr Town Hall	18	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	6205 - Wilberforce Shopping Centre Wilberforce	56	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	6208 - Dight St Offices (Old Windsor Library)	31	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	6210 - Windsor Function Centre Windsor	70	0	Adjust budget in line with actuals
25 - Property Development	2595 - HCC Land Rates - Business	7167 - Hawkesbury Valley Pony Club	53	0	Adjust budget in line with actuals
25 - Property Development	2607 - Maintenance - Plant & Equipment	6065 - 139 March Street Richmond	10	0	Adjust budget in line with actuals
25 - Property Development	2607 - Maintenance - Plant & Equipment	6147 - Rev Turner Cottage Windsor	20	0	Adjust budget in line with actuals
25 - Property Development	2607 - Maintenance - Plant & Equipment	6205 - Wilberforce Shopping Centre Wilberforce	20	0	Adjust budget in line with actuals
25 - Property Development	2607 - Maintenance - Plant & Equipment	6208 - Dight St Offices (Old Windsor Library)	50	0	Adjust budget in line with actuals
25 - Property Development	2607 - Maintenance - Plant & Equipment	6210 - Windsor Function Centre Windsor	220	0	Adjust budget in line with actuals
25 - Property Development	2607 - Maintenance - Plant & Equipment	6389 - Johnson Bldg Action Insurance	80	0	Adjust budget in line with actuals
25 - Property Development	2607 - Maintenance - Plant & Equipment	6394 - Old Hospital Site Catholic Health	200	0	Adjust budget in line with actuals
25 - Property Development	2608 - HCC Land Rates - Residential	1913 - Other Rent & Lease Turf Farms	48	0	Adjust budget in line with actuals
25 - Property Development	2608 - HCC Land Rates - Residential	6188 - Unit 6 John Tebbutt Mews Richmond	8	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	1879 - Shop/Office-M'Quarie St Pizza Hut	217	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6010 - 52 Berger Road Bligh Park	43	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6114 - M/Hill Shopping Ctr McGraths Hill	43	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6147 - Rev Turner Cottage Windsor	43	0	Adjust budget in line with actuals



QUARTERLY BUDGET VARIATION 2010/11 - DETAILS
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
25 - Property Development	2613 - HCC Sewer Rates	6169 - 325 George Street, Windsor-Wdsr Town Hall	43	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6205 - Wilberforce Shopping Centre Wilberforce	826	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6208 - Dight St Offices (Old Windsor Library)	43	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6210 - Windsor Function Centre Windsor	43	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6278 - Toll House Windsor	43	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6338 - Show Grounds Clarendon	217	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6439 - 292 George Street Windsor	24	0	Adjust budget in line with actuals
25 - Property Development	2613 - HCC Sewer Rates	6945 - Halls Services Ham Street Hall	22	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	0000 - No Project	37	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	1879 - Shop/Office-MQuarie St Pizza Hut	32	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	1913 - Other Rent & Lease Turf Farms	9	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	5022 - Dwell Mtce & Serv 20 Bosworth St Rich'd	32	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	5482 - Colonial Drive No 155	9	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6005 - 22 Bosworth Street Richmond	32	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6010 - 52 Berger Road Bligh Park	20	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6039 - Bowman Cottage -370 Windsor St, Richmond	191	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6065 - 139 March Street Richmond	64	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6072 - Glossodia Shopping Centre Glossodia	381	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6114 - M/Hill Shopping Ctr McGraths Hill	127	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6147 - Rev Turner Cottage Windsor	32	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6169 - 325 George Street, Windsor-Wdsr Town Hall	64	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6187 - Unit 11 John Tebbutt Mews Richmond	28	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6188 - Unit 6 John Tebbutt Mews Richmond	28	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6189 - Unit 7 John Tebbut Mews Richmond	28	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6190 - Unit 8 John Tebbutt Mews Richmond	28	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6205 - Wilberforce Shopping Centre Wilberforce	381	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6208 - Dight St Offices (Old Windsor Library)	59	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6210 - Windsor Function Centre Windsor	96	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6274 - 138 Slopes Rd Residence	18	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6278 - Toll House Windsor	32	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6292 - Woodlands Pony Club Wilberforce	32	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6448 - Grose Vale Scout Hall	28	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	6945 - Halls Services Ham Street Hall	9	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	7167 - Hawkesbury Valley Pony Club	32	0	Adjust budget in line with actuals
25 - Property Development	2616 - HCC Garbage Rates	7207 - Vines Pony Club	28	0	Adjust budget in line with actuals
25 - Property Development	2695 - Maintaince - Sewer Systems	6072 - Glossodia Shopping Centre Glossodia	2,847	0	Adjust budget in line with actuals
28 - Reception	2111 - Superannuation	0000 - No Project	200	0	Adjust budget in line with actuals
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0004 - Purchase Leaseback - Plant 4	0	(17)	Adjust budget in line with actuals
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0030 - Purchase Leaseback - Plant 30	0	(3,982)	Adjust budget in line with actuals
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0038 - Purchase Leaseback - Plant 38	0	(14,591)	Adjust budget in line with actuals
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0039 - Purchase Leaseback - Plant 39	0	1,045	Adjust budget in line with actuals
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0049 - Purchase Leaseback - Plant 49	0	(682)	Adjust budget in line with actuals
29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0058 - Purchase Leaseback - Plant 58	0	(2,119)	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0002 - Purchase Leaseback - Plant 2	0	403	Adjust budget in line with commitments
29 - Fleet Management	4601 - Purchase Leaseback Plant	0005 - Purchase Leaseback - Plant 5	0	163	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0014 - Purchase Leaseback - Plant 14	0	31,000	Vehicle replaced this FY



QUARTERLY BUDGET VARIATION 2010/11 - DETAILS
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
29 - Fleet Management	4601 - Purchase Leaseback Plant	0015 - Purchase Leaseback - Plant 15	0	(1,864)	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0020 - Purchase Leaseback - Plant 20	0	(1,864)	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0026 - Purchase Leaseback - Plant 26	0	1,500	Adjust budget in line with commitments
29 - Fleet Management	4601 - Purchase Leaseback Plant	0030 - Purchase Leaseback - Plant 30	0	(1,664)	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0032 - Purchase Leaseback - Plant 32	0	(3,804)	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0037 - Purchase Leaseback - Plant 37	0	563	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0039 - Purchase Leaseback - Plant 39	0	(964)	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0049 - Purchase Leaseback - Plant 49	0	(1,855)	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0054 - Purchase Leaseback - Plant 54	0	736	Adjust budget in line with actuals
29 - Fleet Management	4601 - Purchase Leaseback Plant	0057 - Purchase Leaseback - Plant 57	0	(1,582)	Adjust budget in line with actuals
39 - Cultural Services - Regional Gallery	1730 - Art & Historical Income	0000 - No Project	300	0	Adjust budget in line with actuals
39 - Cultural Services - Regional Gallery	1730 - Art & Historical Income	9650 - Charges & Fees Sale Merchandise	2,000	0	Adjust budget in line with trend
39 - Cultural Services - Regional Gallery	1875 - Arts Funding Program	5430 - Arts Funding Program 2009	50,000	0	Move grant monies to Proj 6246
39 - Cultural Services - Regional Gallery	1875 - Arts Funding Program	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	(51,250)	0	*Extra grant money received
39 - Cultural Services - Regional Gallery	2598 - Co-Gen Hot & Cold Water Internal	6481 - Hawkesbury Regional Gallery Site	4,000	0	Adjust budget in line with actuals
39 - Cultural Services - Regional Gallery	2599 - Co-Gen Electricity Internal	6481 - Hawkesbury Regional Gallery Site	920	0	Adjust budget in line with trend
39 - Cultural Services - Regional Gallery	2603 - Insurance	6481 - Hawkesbury Regional Gallery Site	(354)	0	insurance premium paid
39 - Cultural Services - Regional Gallery	2605 - Maintenance - Furniture & Fittings	6481 - Hawkesbury Regional Gallery Site	(1,834)	0	Reallocated to Nat 4612
39 - Cultural Services - Regional Gallery	2606 - Maintenance - Buildings	6481 - Hawkesbury Regional Gallery Site	(1,300)	0	Adjust budget in line with actuals
39 - Cultural Services - Regional Gallery	2614 - Air Conditioning	6481 - Hawkesbury Regional Gallery Site	500	0	Adjust budget in line with actuals
39 - Cultural Services - Regional Gallery	2762 - Art Gallery Expenses	0517 - General Consumables	(200)	0	Adjust budget in line with actuals
39 - Cultural Services - Regional Gallery	2762 - Art Gallery Expenses	4948 - Printing & Signage	(200)	0	Adjust budget in line with actuals
39 - Cultural Services - Regional Gallery	2762 - Art Gallery Expenses	5430 - Arts Funding Program 2009	(50,000)	0	Move to Nat 2821 re-grant 187S
39 - Cultural Services - Regional Gallery	2762 - Art Gallery Expenses	9642 - Conservation & Collections Management Expenses	(446)	0	Adjust budget in line with actuals
39 - Cultural Services - Regional Gallery	2821 - Grant Funded Consultancy Fees	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	51,250	0	From Nat 2762-refer Grant 187S
39 - Cultural Services - Regional Gallery	4612 - Furniture & Fittings	0000 - No Project	0	(281)	Tfr from Nat 2605 Proj 9768
39 - Cultural Services - Regional Gallery	4612 - Furniture & Fittings	9768 - Gallery Improve-Achieve Regional Gallery status	0	108	Transferred from Project 0000
39 - Cultural Services - Regional Gallery	4901 - Building Construction	6481 - Hawkesbury Regional Gallery Site	0	2,007	Transferred from Nat 4612
42 - Legal Services	1742 - Reimburse Legal Expenses	3984 - Tree removal-HCC v 78 Greens Rd Lr Portland	(7,919)	0	Adjust budget in line with actuals
58 - Printing & Signwriting	2102 - Annual Leave	0000 - No Project	1,058	0	Special Leave - not covered by Provision
79 - Cultural Services - Regional Museum	1730 - Art & Historical Income	0000 - No Project	200	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	1730 - Art & Historical Income	2041 - School Program	200	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	1730 - Art & Historical Income	9650 - Charges & Fees Sale Merchandise	2,000	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	1875 - Arts Funding Program	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	(1,250)	0	Extra funding received - Nat 2821
79 - Cultural Services - Regional Museum	2422 - Telephone Expenses	6476 - Hawkesbury Regional Museum-Baker St Windsor	(700)	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2604 - Security	6128 - Museum-Howes House,Thompson Square Windsor	(300)	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2604 - Security	6476 - Hawkesbury Regional Museum-Baker St Windsor	2,200	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2605 - Maintenance - Furniture & Fittings	6476 - Hawkesbury Regional Museum-Baker St Windsor	(1,000)	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2606 - Maintenance - Buildings	6128 - Museum-Howes House,Thompson Square Windsor	(500)	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2607 - Maintenance - Plant & Equipment	6128 - Museum-Howes House,Thompson Square Windsor	(100)	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2607 - Maintenance - Plant & Equipment	6476 - Hawkesbury Regional Museum-Baker St Windsor	1,400	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2609 - Cleaning	6128 - Museum-Howes House,Thompson Square Windsor	(1,500)	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2612 - Mtce Gardens & Grounds	0000 - No Project	(500)	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2615 - Vandalism Repairs	6476 - Hawkesbury Regional Museum-Baker St Windsor	(1,100)	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	2821 - Grant Funded Consultancy Fees	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	1,250	0	Extra funding received - Nat 187S
79 - Cultural Services - Regional Museum	2986 - Museum Program Expenses	6380 - Exhibitions	(3,600)	0	purchase of assets - moved to 4613-6476



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
79 - Cultural Services - Regional Museum	2986 - Museum Program Expenses	9642 - Conservation & Collections Management Expenses	(300)	0	Adjust budget in line with actuals
79 - Cultural Services - Regional Museum	4612 - Furniture & Fittings	6128 - Museum-Howes House, Thompson Square Windsor	0	(3,500)	Tfr to Nat 4613 fit out of Hugh Williams
79 - Cultural Services - Regional Museum	4613 - Purchase of Equipment	6476 - Hawkesbury Regional Museum-Baker St Windsor	0	7,100	Tfr from 2986-6380 (Howe House)
90 - Visitor Information Centre	1799 - Sundry Income	0000 - No Project	300	0	Adjust budget in line with actuals
90 - Visitor Information Centre	1799 - Sundry Income	9650 - Charges & Fees Sale Merchandise	300	0	Adjust budget in line with actuals
90 - Visitor Information Centre	2408 - Printing & Stationery Costs	0000 - No Project	(624)	0	Adjust budget in line with actuals
90 - Visitor Information Centre	2426 - Licences & Subscriptions	0000 - No Project	360	0	Business IP
90 - Visitor Information Centre	2435 - Promotion Expenditure	4170 - Hawkesbury Tourism	(1,804)	0	Tfr to Nat 4106 for WAN Connection
90 - Visitor Information Centre	2438 - Fire Safety Expenses	0000 - No Project	24	0	Adjust budget in line with actuals
90 - Visitor Information Centre	4106 - Purchase Office Equipment	4170 - Hawkesbury Tourism	0	1,444	Connect VIC to council WAN
TOTAL			(133,563)	9,050	
INFRASTRUCTURE SERVICES					
34 - Sullage Disposal	1140 - Sullage Coll Inc Annual Charge Residenti	0000 - No Project	445,180	0	Connect to sewer greater than expected
34 - Sullage Disposal	4257 - TFR to Rsvs Sullage Reserve	0000 - No Project	0	(445,180)	Connect to sewer greater than expected
46 - Roadworks-Roads to Recovery DOTARSGrant	4833 - Roads To Recovery Program-Capital Exps	8516 - Rds to Rec'y - Terrace Road	0	(495,000)	Funds transferred to Project 8834
46 - Roadworks-Roads to Recovery DOTARSGrant	4833 - Roads To Recovery Program-Capital Exps	8825 - Rds to Rec'y-Blacktown Rd, Freemans Reach	0	(13,733)	Works Completed as per Cap Report
46 - Roadworks-Roads to Recovery DOTARSGrant	4833 - Roads To Recovery Program-Capital Exps	8826 - Rds to Rec'y-Comleroy Road, Kurrajong	0	13,733	Adjust budget in line with actuals
46 - Roadworks-Roads to Recovery DOTARSGrant	4833 - Roads To Recovery Program-Capital Exps	8834 - Rds to Rec'y-Scheyville Road, Oakville	0	495,000	Fund Scheyville Rd Rehab-from Proj 8516
47 - Roads-RTA Grant Funded Projects	181F - Reg Roads-Ex 3x3 Block RTA Grant	8571 - 3x3 Reg Rds-RTA Block Grant 181F- BUO	128,000	0	Budget for income moved to Nat 381F
47 - Roads-RTA Grant Funded Projects	2307 - Depreciation Expense Roads	0000 - No Project	(80,978)	0	Adjust budget in line with trend
47 - Roads-RTA Grant Funded Projects	3307 - Depreciation Roads	0000 - No Project	0	80,978	Adjust budget in line with actuals
47 - Roads-RTA Grant Funded Projects	381F - Reg Roads-Ex 3x3 Block RTA Cap Grant	8588 - RTA Repair Rehab-Scheyville Rd, Scheyvil	0	(128,000)	Transfer from Nat 181F
50 - Parks - Operational	1155 - Rental, Lease and fees Income	1679 - Rents and Fees Upper Colo Rsvs (Caretake)	(6,628)	0	Adjust budget in line with actuals
50 - Parks - Operational	1353 - Nursery Income	7746 - Community Nursery	(3,642)	0	Adjust budget in line with actuals
50 - Parks - Operational	2613 - HCC Sewer Rates	6119 - McQuade Park Kiosk & Store Windsor	44	0	Adjust budget in line with actuals
50 - Parks - Operational	2613 - HCC Sewer Rates	6124 - Mileham St Netball Pub Amen Sth Wind	44	0	Adjust budget in line with actuals
50 - Parks - Operational	2613 - HCC Sewer Rates	6336 - Hollands Park Windsor	44	0	Adjust budget in line with actuals
50 - Parks - Operational	2613 - HCC Sewer Rates	7118 - George Street Reserves	(356)	0	Adjust budget in line with actuals
50 - Parks - Operational	2613 - HCC Sewer Rates	7198 - Memorial Park-Pitt Town	44	0	Adjust budget in line with actuals
50 - Parks - Operational	2615 - Vandalism Repairs	0000 - No Project	20,000	0	Adjust budget in line with commitments
50 - Parks - Operational	2616 - HCC Garbage Rates	0000 - No Project	8	0	Adjust budget in line with actuals
50 - Parks - Operational	2616 - HCC Garbage Rates	5629 - StormwaterDrain Mileham St Windsor	8	0	Adjust budget in line with actuals
50 - Parks - Operational	2616 - HCC Garbage Rates	6336 - Hollands Park Windsor	32	0	Adjust budget in line with actuals
50 - Parks - Operational	2616 - HCC Garbage Rates	7096 - Valder Avenue Reserve	8	0	Adjust budget in line with actuals
50 - Parks - Operational	2616 - HCC Garbage Rates	7098 - Ham Common/Bicentenary Pk/Friendship Pk	568	0	Adjust budget in line with actuals
50 - Parks - Operational	2616 - HCC Garbage Rates	7118 - George Street Reserves	32	0	Adjust budget in line with actuals
50 - Parks - Operational	2616 - HCC Garbage Rates	7122 - Govenor Phillip Park	28	0	Adjust budget in line with actuals
50 - Parks - Operational	2616 - HCC Garbage Rates	7215 - St Albans Tennis Courts	5	0	Adjust budget in line with actuals
50 - Parks - Operational	2616 - HCC Garbage Rates	7223 - St Albans Park	18	0	Adjust budget in line with actuals
50 - Parks - Operational	3205 - Tfr from Rsvs Parks & Gardens Reserve	0000 - No Project	0	48,203	Transfer funds to Project 7993
50 - Parks - Operational	3205 - Tfr from Rsvs Parks & Gardens Reserve	7993 - Road Verge Tree Maintenance	0	(48,203)	Transfer funds from Project 0000
50 - Parks - Operational	3258 - Tfr from Rsvs Trees Reserve	0000 - No Project	0	41,981	Transfer funds to Project 7993
50 - Parks - Operational	3258 - Tfr from Rsvs Trees Reserve	7993 - Road Verge Tree Maintenance	0	(41,981)	Transfer funds from Project 0000
51 - Recreation	1361 - Richmond Pool Income	1981 - Richmond Pool, Income	15,000	0	Reduction due to inclement weather
51 - Recreation	1361 - Richmond Pool Income	1982 - Kiosk Sales, Richmond Pool Income	15,000	0	Reduction due to inclement weather
51 - Recreation	2300 - Depreciation Expense Plant	0000 - No Project	(1,700)	0	Adjust budget in line with trend
51 - Recreation	2305 - Depreciation Expense Buildings	0000 - No Project	(801)	0	Adjust budget in line with trend



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
51 - Recreation	2314 - Depreciation Expense Other Assets	0000 - No Project	(29)	0	Adjust budget in line with trend
51 - Recreation	2603 - Insurance	6161 - Richmond Pool Richmond	(26)	0	Adjust budget in line with actuals
51 - Recreation	2603 - Insurance	7805 - Richmond Pool Expenditure Services	(20)	0	Adjust budget in line with actuals
51 - Recreation	3300 - Depreciation - Plant	0000 - No Project	0	1,700	Adjust budget in line with trend
51 - Recreation	3305 - Depreciation Buildings	0000 - No Project	0	801	Adjust budget in line with trend
51 - Recreation	3314 - Depreciation Other Assets	0000 - No Project	0	29	Adjust budget in line with trend
52 - Roadworks Maintenance	1708 - Tender Documents	0000 - No Project	(136)	0	Adjust budget in line with actuals
52 - Roadworks Maintenance	2616 - HCC Garbage Rates	8192 - Argyle Reach Rd	9	0	Adjust budget in line with actuals
53 - Roadworks Construction	2119 - Public Holidays	0000 - No Project	3,700	0	Adjust budget in line with trend
53 - Roadworks Construction	2307 - Depreciation Expense Roads	0000 - No Project	1,698,313	0	Adjust budget in line with trend
53 - Roadworks Construction	2308 - Depreciation Expense Bridges	0000 - No Project	(336,000)	0	Adjust budget in line with trend
53 - Roadworks Construction	2309 - Depreciation Expense Footpaths	0000 - No Project	(4,326)	0	Adjust budget in line with trend
53 - Roadworks Construction	2316 - Depreciation Expenses - Road Structure	0000 - No Project	12,863	0	Adjust budget in line with trend
53 - Roadworks Construction	3270 - Transfer from Contingency Reserve	0000 - No Project	0	(179,562)	Inc in Road Rehab Program - Sites TBA
53 - Roadworks Construction	3307 - Depreciation Roads	0000 - No Project	0	(1,698,313)	Adjust budget in line with trend
53 - Roadworks Construction	3308 - Depreciation Bridges	0000 - No Project	0	336,000	Adjust budget in line with trend
53 - Roadworks Construction	3309 - Depreciation Footpaths	0000 - No Project	0	4,326	Adjust budget in line with trend
53 - Roadworks Construction	3316 - Depreciation - Road Structure	0000 - No Project	0	(12,863)	Adjust budget in line with trend
53 - Roadworks Construction	3916 - S94 Roadworks Contributions	8010 - S94 Rd Improvt Road Maint Levy	0	(17)	Adjust budget in line with actuals
53 - Roadworks Construction	4224 - TFR to Rsve S94 Road Works	8010 - S94 Rd Improvt Road Maint Levy	0	17	To offset Nat 3916
53 - Roadworks Construction	4701 - Road Construction	7022 - Mountain Lagoon Road Bilpin	0	50	Adjust budget in line with actuals
53 - Roadworks Construction	4701 - Road Construction	8305 - East Kurrajong - East Kurrajong Rd	0	414	Adjust budget in line with actuals
53 - Roadworks Construction	4701 - Road Construction	8721 - Road Easement/ Acquisition costs	0	(464)	**Tfr to Proj 7022
53 - Roadworks Construction	4720 - Road Rehabilitation	0000 - No Project	0	275,000	Inc in Road Rehab Program - Sites TBA
53 - Roadworks Construction	4720 - Road Rehabilitation	7022 - Mountain Lagoon Road Bilpin	0	1,057	Transfer from Project 9939
53 - Roadworks Construction	4720 - Road Rehabilitation	7818 - Sackville Road Wilberforce	0	88,976	Project extended to West Portland Hd Rd
53 - Roadworks Construction	4720 - Road Rehabilitation	8720 - George St, South Windsor	0	1,242	Transfer from Project 9939
53 - Roadworks Construction	4720 - Road Rehabilitation	9939 - Road Rehabilitation-Variou Locations	0	(2,299)	Transfer to Project 8720
53 - Roadworks Construction	4827 - Road Rehabilitation - IRP	9939 - Road Rehabilitation-Variou Locations	0	(88,976)	**Transfer \$88
54 - Kerb, Guttering & Drainage	2307 - Depreciation Expense Roads	0000 - No Project	(893,718)	0	Adjust budget in line with trend
54 - Kerb, Guttering & Drainage	2309 - Depreciation Expense Footpaths	0000 - No Project	(2,472)	0	Adjust budget in line with trend
54 - Kerb, Guttering & Drainage	2315 - Depreciation Expense Stormwater Drainage	0000 - No Project	1,213,333	0	Adjust budget in line with trend
54 - Kerb, Guttering & Drainage	2317 - Depreciation Expense - Kerb & Gutter	0000 - No Project	688,326	0	Adjust budget in line with trend
54 - Kerb, Guttering & Drainage	3249 - Tfr from Rsve Kerb & Gutter Reserve	9731 - 22 Price Ln Agnes Banks-Replace low flow drain	0	(40,000)	Fund Price Ln Drainage Easements
54 - Kerb, Guttering & Drainage	3307 - Depreciation Roads	0000 - No Project	0	893,718	Adjust budget in line with trend
54 - Kerb, Guttering & Drainage	3309 - Depreciation Footpaths	0000 - No Project	0	2,472	Adjust budget in line with trend
54 - Kerb, Guttering & Drainage	3315 - Depreciation - Stormwater Drainage	0000 - No Project	0	(1,213,333)	Adjust budget in line with trend
54 - Kerb, Guttering & Drainage	3317 - Depreciation - Kerb & Gutter	0000 - No Project	0	(688,326)	Adjust budget in line with trend
54 - Kerb, Guttering & Drainage	4760 - Drainage Construction	8692 - Chapel Street, Richmond construct pipe	0	197,116	Chapel/Windsor sts drain-From Proj 9731
54 - Kerb, Guttering & Drainage	4760 - Drainage Construction	9731 - 22 Price Ln Agnes Banks-Replace low flow drain	0	(157,116)	Tfr to Project 8692 + \$40k from K&G
54 - Kerb, Guttering & Drainage	4760 - Drainage Construction	9920 - Investigate bridge option	0	1,847	Adjust in line with actuals project 9926
54 - Kerb, Guttering & Drainage	4760 - Drainage Construction	9926 - Windsor St-Pipe open channel drain	0	(1,847)	Transfer to Project 9920
55 - Car Parking	2309 - Depreciation Expense Footpaths	0000 - No Project	(65,251)	0	Adjust budget in line with trend
55 - Car Parking	2601 - Electricity	4032 - Car Park M&R Exps Kmnd/Wf/NthRich	629	0	Adjust budget in line with actuals
55 - Car Parking	2602 - Water	6140 - Pauls Car Park Amenities Richmond	1,328	0	Adjust budget in line with actuals
55 - Car Parking	2602 - Water	6217 - Woodhills Car Park Amenities Richmond	125	0	Adjust budget in line with actuals
55 - Car Parking	2613 - HCC Sewer Rates	5067 - Shops & Offices KFC Macq St Wndsr	24	0	Adjust budget in line with actuals
55 - Car Parking	2613 - HCC Sewer Rates	8409 - The Terrace - Windsor	43	0	Adjust budget in line with actuals
55 - Car Parking	2616 - HCC Garbage Rates	6455 - Nth Richmnd Car Parks	64	0	Adjust budget in line with actuals



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
55 - Car Parking	3309 - Depreciation Footpaths	0000 - No Project	0	65,251	Adjust budget in line with trend
57 - Design, Survey and Mapping Servs	2119 - Public Holidays	0000 - No Project	2,200	0	Adjust budget in line with trend
59 - Administrative Building	2131 - OH&S Labour time	6013 - Administration Building Windsor	1,000	0	Adjust budget in line with actuals
59 - Administrative Building	2302 - Depreciation Expense Office Equipment	0000 - No Project	(1)	0	Adjust budget in line with trend
59 - Administrative Building	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	(15,212)	0	Adjust budget in line with actuals
59 - Administrative Building	2305 - Depreciation Expense Buildings	0000 - No Project	7,379	0	Adjust budget in line with actuals
59 - Administrative Building	2426 - Licences & Subscriptions	6013 - Administration Building Windsor	600	0	Adjust budget in line with actuals
59 - Administrative Building	2595 - HCC Land Rates - Business	6013 - Administration Building Windsor	73	0	Adjust budget in line with actuals
59 - Administrative Building	2604 - Security	6013 - Administration Building Windsor	10,000	0	Adjust budget in line with trend
59 - Administrative Building	2605 - Maintenance - Furniture & Fittings	6013 - Administration Building Windsor	6,700	0	Officer reconfiguration in Design & Risk
59 - Administrative Building	3302 - Depreciation Office Equipment	0000 - No Project	0	1	Adjust budget in line with actuals
59 - Administrative Building	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	15,212	Adjust budget in line with actuals
59 - Administrative Building	3305 - Depreciation Buildings	0000 - No Project	0	(7,379)	Adjust budget in line with actuals
59 - Administrative Building	4612 - Furniture & Fittings	9932 - Purchase of furniture and fittings	0	780	Adjust budget in line with actuals
60 - Community Buildings	2101 - Salaries	0000 - No Project	(5,000)	0	Transferred to Nat 2017
60 - Community Buildings	2107 - Casuals	0000 - No Project	5,000	0	Adjust budget in line with trend
60 - Community Buildings	2108 - Travelling	0000 - No Project	500	0	Adjust budget in line with trend
60 - Community Buildings	2131 - OH&S Labour time	6210 - Windsor Function Centre Windsor	143	0	Adjust budget in line with actuals
60 - Community Buildings	2300 - Depreciation Expense Plant	0000 - No Project	1,316	0	Adjust budget in line with actuals
60 - Community Buildings	2302 - Depreciation Expense Office Equipment	0000 - No Project	(293)	0	Adjust budget in line with actuals
60 - Community Buildings	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	(1,385)	0	Adjust budget in line with actuals
60 - Community Buildings	2305 - Depreciation Expense Buildings	0000 - No Project	(7,772)	0	Adjust budget in line with actuals
60 - Community Buildings	2613 - HCC Sewer Rates	6076 - Greenhills LDC Centre South Windsor	43	0	Adjust budget in line with actuals
60 - Community Buildings	2613 - HCC Sewer Rates	6113 - McGraths Hill LDC Centre McGraths Hill	43	0	Adjust budget in line with actuals
60 - Community Buildings	2613 - HCC Sewer Rates	6214 - Windsor Pre-school Windsor	43	0	Adjust budget in line with actuals
60 - Community Buildings	2613 - HCC Sewer Rates	6236 - Childrens Centre Bligh Park	43	0	Adjust budget in line with actuals
60 - Community Buildings	2613 - HCC Sewer Rates	6459 - South Windsor Family Centre I&II	43	0	Adjust budget in line with actuals
60 - Community Buildings	2614 - Air Conditioning	6076 - Greenhills LDC Centre South Windsor	145	0	Adjust budget in line with actuals
60 - Community Buildings	2614 - Air Conditioning	6113 - McGraths Hill LDC Centre McGraths Hill	100	0	Adjust budget in line with actuals
60 - Community Buildings	2614 - Air Conditioning	6132 - North Richmond Pre-School North Richmond	190	0	Adjust budget in line with actuals
60 - Community Buildings	2614 - Air Conditioning	6180 - Stewart St Child Care South Windsor	114	0	Adjust budget in line with actuals
60 - Community Buildings	2614 - Air Conditioning	6201 - Wilberforce Offices Wilberforce	5,475	0	Adjust budget in line with actuals
60 - Community Buildings	2614 - Air Conditioning	6236 - Childrens Centre Bligh Park	305	0	Adjust budget in line with actuals
60 - Community Buildings	2614 - Air Conditioning	6421 - Peppercorn Place Windsor	377	0	Adjust budget in line with actuals
60 - Community Buildings	2614 - Air Conditioning	6458 - Kurrajong Community Facilities	53	0	Adjust budget in line with actuals
60 - Community Buildings	2614 - Air Conditioning	6474 - Dead Centre	67	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6028 - Bilpin Hall Bilpin	96	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6045 - Chas Perry Hall North Richmond	127	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6080 - H'ville Long Day Care Centre Hobartville	127	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6109 - Maraylya Community Hall Maraylya	32	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6113 - McGraths Hill LDC Centre McGraths Hill	191	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6154 - Richmond Neighbourhood Centre Richmond	64	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6167 - Senior Citizens Centre Richmond	191	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6204 - W'force School of Arts Hall Wilberforce	51	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6214 - Windsor Pre-school Windsor	64	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6236 - Childrens Centre Bligh Park	64	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6391 - Yarramundi Community Centre Yarramundi	28	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6444 - 23 Bosworth St Richmond	32	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6459 - South Windsor Family Centre I&II	64	0	Adjust budget in line with actuals



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
60 - Community Buildings	2616 - HCC Garbage Rates	6490 - Bligh Park Tennis Courts	127	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6500 - R'mond Community Ctre	127	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	6952 - Halls Services St Albans Sch Arts	57	0	Adjust budget in line with actuals
60 - Community Buildings	2616 - HCC Garbage Rates	7052 - Elizabeth Street North Richmond	127	0	Adjust budget in line with actuals
60 - Community Buildings	3300 - Depreciation - Plant	0000 - No Project	0	(1,316)	Adjust budget in line with actuals
60 - Community Buildings	3302 - Depreciation Office Equipment	0000 - No Project	0	293	Adjust budget in line with actuals
60 - Community Buildings	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	1,385	Adjust budget in line with actuals
60 - Community Buildings	3305 - Depreciation Buildings	0000 - No Project	0	7,772	Adjust budget in line with actuals
60 - Community Buildings	4120 - Building Works-Reg & Local Comm Infra Prog	3503 - Connection to Sewer-Glossodia	0	(336)	Reduction to offset Project 6203
60 - Community Buildings	4120 - Building Works-Reg & Local Comm Infra Prog	6203 - W'force Pre-School - Wilberforce	0	336	Adjust budget in line with actuals
60 - Community Buildings	4901 - Building Construction	6201 - Wilberforce Offices Wilberforce	0	(4,475)	Reduction to offset Project 6236
60 - Community Buildings	4901 - Building Construction	6236 - Childrens Centre Bligh Park	0	4,475	Adjust budget in line with actuals
61 - Works Depot	2300 - Depreciation Expense Plant	0000 - No Project	(36)	0	Adjust budget in line with trend
61 - Works Depot	2302 - Depreciation Expense Office Equipment	0000 - No Project	4,509	0	Amend budget in line with trend
61 - Works Depot	2305 - Depreciation Expense Buildings	0000 - No Project	(1,244)	0	Adjust budget in line with trend
61 - Works Depot	2314 - Depreciation Expense Other Assets	0000 - No Project	9,956	0	Adjust budget in line with trend
61 - Works Depot	3300 - Depreciation - Plant	0000 - No Project	0	36	Adjust budget in line with trend
61 - Works Depot	3302 - Depreciation Office Equipment	0000 - No Project	0	(4,509)	Adjust budget in line with trend
61 - Works Depot	3305 - Depreciation Buildings	0000 - No Project	0	1,244	Adjust budget in line with trend
61 - Works Depot	3314 - Depreciation Other Assets	0000 - No Project	0	(9,956)	Adjust budget in line with trend
62 - Operations Management	2300 - Depreciation Expense Plant	0000 - No Project	(8,975)	0	Adjust budget in line with trend
62 - Operations Management	2302 - Depreciation Expense Office Equipment	0000 - No Project	(1,676)	0	Amend budget in line with trend
62 - Operations Management	2402 - Sundry Expenses	0000 - No Project	130	0	Adjust budget in line with actuals
62 - Operations Management	2408 - Printing & Stationery Costs	0000 - No Project	326	0	Adjust budget in line with actuals
62 - Operations Management	3101 - Sale of Plant	0111 - P/Works Plant 111-Hino Ranger 8T - XLA666	0	(38,182)	Adjust Budget in line with actuals
62 - Operations Management	3300 - Depreciation - Plant	0000 - No Project	0	8,975	Adjust budget in line with trend
62 - Operations Management	3302 - Depreciation Office Equipment	0000 - No Project	0	1,676	Adjust budget in line with trend
62 - Operations Management	4101 - Purchase of Plant	0104 - P/Works-Plant 104 Ranger Pro 6 tonne Table Top	0	28,061	Adjust budget in line with actuals
62 - Operations Management	4101 - Purchase of Plant	0111 - P/Works Plant 111-Hino Ranger 8T - XLA666	0	9,996	Adjust budget in line with actuals
62 - Operations Management	4101 - Purchase of Plant	0922 - Publicworks - Chainsaw - Plant 922	0	(916)	Purchase complete
62 - Operations Management	4101 - Purchase of Plant	0923 - Publicworks - Chainsaw - Plant 923	0	(1,336)	Purchase complete
62 - Operations Management	4101 - Purchase of Plant	0924 - Publicworks - Chainsaw - Plant 924	0	(1,336)	Purchase complete
62 - Operations Management	4101 - Purchase of Plant	0930 - Publicworks - Chainsaw - Plant 930	0	(1,336)	Purchase complete
63 - Ancillary Facilities	1799 - Sundry Income	1483 - Other P/Works Inc Sale of Plans Engineer	(37)	0	Adjust budget in line with actuals
63 - Ancillary Facilities	1937 - Other Works Contributions	1475 - Other Work Contr Concrete Slab Inspect'n	(3,032)	0	Adjust budget in line with actuals
63 - Ancillary Facilities	2119 - Public Holidays	0000 - No Project	2,950	0	Adjust budget in line with trend
63 - Ancillary Facilities	2301 - Depreciation Expense Equipment	0000 - No Project	100	0	Adjust budget in line with trend
63 - Ancillary Facilities	2305 - Depreciation Expense Buildings	0000 - No Project	164	0	Adjust budget in line with trend
63 - Ancillary Facilities	2307 - Depreciation Expense Roads	0000 - No Project	(38,110)	0	Adjust budget in line with trend
63 - Ancillary Facilities	2308 - Depreciation Expense Bridges	0000 - No Project	453,311	0	Adjust budget in line with trend
63 - Ancillary Facilities	2309 - Depreciation Expense Footpaths	0000 - No Project	(253,778)	0	Adjust budget in line with trend
63 - Ancillary Facilities	2319 - Depreciation Expense Road Furniture	0000 - No Project	447,824	0	Adjust budget in line with trend
63 - Ancillary Facilities	2408 - Printing & Stationery Costs	0000 - No Project	96	0	Adjust budget in line with actuals
63 - Ancillary Facilities	2570 - Safety Expenses & Training	4595 - Safety Exp & Training	568	0	Adjust budget in line with actuals
63 - Ancillary Facilities	2615 - Vandalism Repairs	6156 - Bus Shelter Windsor Street Richmond	74	0	Adjust budget in line with actuals
63 - Ancillary Facilities	2615 - Vandalism Repairs	8970 - Bus Shelters Bus Shelter Maintenance	296	0	Adjust budget in line with actuals
63 - Ancillary Facilities	3301 - Depreciation Equipment	0000 - No Project	0	(100)	Adjust budget in line with trend
63 - Ancillary Facilities	3305 - Depreciation Buildings	0000 - No Project	0	(164)	Adjust budget in line with trend
63 - Ancillary Facilities	3307 - Depreciation Roads	0000 - No Project	0	38,110	Adjust budget in line with trend



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
63 - Ancillary Facilities	3308 - Depreciation Bridges	0000 - No Project	0	(453,311)	Adjust budget in line with trend
63 - Ancillary Facilities	3309 - Depreciation Footpaths	0000 - No Project	0	253,778	Adjust budget in line with trend
63 - Ancillary Facilities	3319 - Depreciation Road Furniture	0000 - No Project	0	(447,824)	Adjust budget in line with trend
63 - Ancillary Facilities	4730 - Construct Footpaths	8939 - Const Footpaths Church St Sth Windsor	0	414	Adjust budget in line with actuals
63 - Ancillary Facilities	4730 - Construct Footpaths	9929 - Reconstruct failed footpaving-various locations	0	(414)	Transfer to Project 8939
63 - Ancillary Facilities	4784 - Bridge Construction	6300 - Windsor Wharf, Windsor	0	(2,801)	*Tfr to Projects 8191
63 - Ancillary Facilities	4784 - Bridge Construction	8191 - Webbs Creek Rd	0	1,046	Adjust budget in line with actuals
63 - Ancillary Facilities	4784 - Bridge Construction	8714 - Hermitage Rd Kurrajong	0	1,755	Adjust budget in line with actuals
63 - Ancillary Facilities	4829 - Pathways - IRP	9929 - Reconstruct failed footpaving-various locations	0	(1,554)	Transfer to Nat 4831
63 - Ancillary Facilities	4831 - Road Construction - IRP	9738 - Upper Colo Rd-Replace bridge	0	1,554	Adjust budget in line with actuals
64 - Ferry Operations	2305 - Depreciation Expense Buildings	0000 - No Project	(180)	0	Adjust budget in line with trend
64 - Ferry Operations	2616 - HCC Garbage Rates	6102 - L/Port'd Ferry Master Cottage Lwr Port'd	28	0	Adjust budget in line with actuals
64 - Ferry Operations	2619 - Works Program - Building M&R	6102 - L/Port'd Ferry Master Cottage Lwr Port'd	820	0	Adjust budget in line with actuals
64 - Ferry Operations	3305 - Depreciation Buildings	0000 - No Project	0	180	Adjust budget in line with trend
67 - State Emergency Services	2300 - Depreciation Expense Plant	0000 - No Project	48,889	0	Adjust budget in line with trend
67 - State Emergency Services	2301 - Depreciation Expense Equipment	0000 - No Project	264	0	Adjust budget in line with trend
67 - State Emergency Services	2305 - Depreciation Expense Buildings	0000 - No Project	(1,547)	0	Adjust budget in line with trend
67 - State Emergency Services	2593 - Contribution Emergency Mgt SES	0000 - No Project	(112)	0	Decrease in Contribution
67 - State Emergency Services	3101 - Sale of Plant	0152 - SES Isuzu truck - Plant 152	0	(23,045)	Adjust Budget in line with actuals
67 - State Emergency Services	3300 - Depreciation - Plant	0000 - No Project	0	(48,889)	Adjust budget in line with trend
67 - State Emergency Services	3301 - Depreciation Equipment	0000 - No Project	0	(264)	Adjust budget in line with trend
67 - State Emergency Services	3305 - Depreciation Buildings	0000 - No Project	0	1,547	Adjust budget in line with trend
88 - Co Generation Project	1165 - CoGen Hot & Chilled Water Inc Internal	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(57,500)	0	Adjust budget in line with trend
88 - Co Generation Project	1165 - CoGen Hot & Chilled Water Inc Internal	6481 - Hawkesbury Regional Gallery Site	(4,000)	0	Adjust budget in line with trend
88 - Co Generation Project	1166 - Co-Gen Electricity Income Internal	6421 - Peppercorn Place Windsor	(1,600)	0	Adjust budget in line with trend
88 - Co Generation Project	1166 - Co-Gen Electricity Income Internal	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(600)	0	Adjust budget in line with trend
88 - Co Generation Project	1166 - Co-Gen Electricity Income Internal	6481 - Hawkesbury Regional Gallery Site	(920)	0	Adjust budget in line with trend
88 - Co Generation Project	1167 - CoGen Electrical Network Income External	0000 - No Project	30,000	0	Income not received as Cogen turned off
88 - Co Generation Project	2305 - Depreciation Expense Buildings	0000 - No Project	(4,325)	0	Adjust budget in line with trend
88 - Co Generation Project	3305 - Depreciation Buildings	0000 - No Project	0	4,325	Adjust budget in line with trend
89 - Waste Management Facility	1708 - Tender Documents	0000 - No Project	(45)	0	Adjust budget in line with actuals
89 - Waste Management Facility	1751 - Recycling Income	2218 - Recycling Income Recycling - Metal	25,000	0	Adjust Budget in line with trend
89 - Waste Management Facility	1751 - Recycling Income	2224 - Recycling Income Sundry Recycling Income	15,000	0	Adjust Budget in line with trend
89 - Waste Management Facility	1752 - Disposal Fees (Gate Takings)	0000 - No Project	100,000	0	Adjust Budget in line with trend
89 - Waste Management Facility	2107 - Casuals	0000 - No Project	27,764	0	Expenditure greater than expected
89 - Waste Management Facility	2110 - Overtime	0000 - No Project	4,597	0	Expenditure greater than expected
89 - Waste Management Facility	2302 - Depreciation Expense Office Equipment	0000 - No Project	105	0	Adjust budget in line with trend
89 - Waste Management Facility	2305 - Depreciation Expense Buildings	0000 - No Project	(10,134)	0	Adjust budget in line with trend
89 - Waste Management Facility	2306 - Depreciation Expense Other Structures	0000 - No Project	(4,087)	0	Adjust budget in line with trend
89 - Waste Management Facility	2314 - Depreciation Expense Other Assets	0000 - No Project	(694)	0	Adjust budget in line with trend
89 - Waste Management Facility	2405 - Contribution to outside bodies	2251 - S.88 Contribution EPA MWDA South Windsor	(300,000)	0	Adjust budget in line with trend
89 - Waste Management Facility	3230 - Transfer from Tip Remediation Reserve	0000 - No Project	0	267,639	Adjust budget in line with actuals
89 - Waste Management Facility	3302 - Depreciation Office Equipment	0000 - No Project	0	(105)	Adjust budget in line with trend
89 - Waste Management Facility	3305 - Depreciation Buildings	0000 - No Project	0	10,134	Adjust budget in line with trend
89 - Waste Management Facility	3306 - Depreciation Land Improvements	0000 - No Project	0	4,087	Adjust budget in line with trend
89 - Waste Management Facility	3314 - Depreciation Other Assets	0000 - No Project	0	694	Adjust budget in line with trend
89 - Waste Management Facility	4230 - Transfer to Tip Remediation Reserve	0000 - No Project	0	(139,955)	Adjust budget in line with actuals
92 - Parks Grants	1840 - Wetland Mgt Proj-Bush Regen-HNCMA	6332 - Bushells Lagoon	(4,525)	0	Grant funds received
92 - Parks Grants	1892 - Fire Hazard Reduction-NSW RFS Grant	6999 - Colo Heights Reserve	(2,400)	0	New Grant-refer Nat 2820



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
92 - Parks Grants	1892 - Fire Hazard Reduction-NSW RFS Grant	7000 - Comleroy Road Reserve	(1,200)	0	New Grant-refer Nat 2820
92 - Parks Grants	1892 - Fire Hazard Reduction-NSW RFS Grant	7013 - Bellbird Hill Reserve	(2,400)	0	New Grant-refer Nat 2820
92 - Parks Grants	18PG - Greenspace-Gr Rvr Walk-Wind Wharf to Gov Ph Res-Dp	9819 - Windsor Wharf to Governor Phillip Reserve	(8,300)	0	Grant funds received-Refer Nat 2821
92 - Parks Grants	18PH - Greenspace-Gr Rvr Walk-Windsor Parks Mgt Plan-Dept P	9754 - Windsor Parks-Plan of Management	(18,799)	0	Grant funds received-refer Nat 2821
92 - Parks Grants	18PZ - Ymundi Res Restoration Proj-DpEd,E&W Relations	7248 - Yarramundi Reserve	(15,000)	0	Grant funding received-refer Nat 2820
92 - Parks Grants	18RC - Weed Control-Gloss Pk & Cattai Br Res-LPMA	7888 - Crown Land-Weed Control	(6,000)	0	Grant funds recd-refer Nat 2820
92 - Parks Grants	2820 - Grant Funded Operational Exp	6332 - Bushells Lagoon	4,525	0	Grant funding received-Refer Nat 18PO
92 - Parks Grants	2820 - Grant Funded Operational Exp	6999 - Colo Heights Reserve	2,400	0	New grant-Refer Nat 1892
92 - Parks Grants	2820 - Grant Funded Operational Exp	7000 - Comleroy Road Reserve	1,200	0	New grant-Refer Nat 1892
92 - Parks Grants	2820 - Grant Funded Operational Exp	7013 - Bellbird Hill Reserve	2,400	0	New grant-Refer Nat 1892
92 - Parks Grants	2820 - Grant Funded Operational Exp	7248 - Yarramundi Reserve	15,000	0	Grant funding received-Refer Nat 18PZ
92 - Parks Grants	2820 - Grant Funded Operational Exp	7888 - Crown Land-Weed Control	6,000	0	Grant funds received-Refer Nat 18RC
92 - Parks Grants	2821 - Grant Funded Consultancy Fees	9754 - Windsor Parks-Plan of Management	18,799	0	Grant funds received-refer Nat 18PH
92 - Parks Grants	2821 - Grant Funded Consultancy Fees	9819 - Windsor Wharf to Governor Phillip Reserve	8,300	0	Grant funds received-Refer Nat 18PG
93 - Parks Plant	1002 - Plant Income - Leaseback	0000 - No Project	(1,668)	0	Sports Council contr to vehicle expenses
93 - Parks Plant	2300 - Depreciation Expense Plant	0000 - No Project	16,518	0	Adjust budget in line with trend
93 - Parks Plant	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	(247)	0	Adjust budget in line with trend
93 - Parks Plant	2411 - Vehicle Expenses-Lease Back	0000 - No Project	54	0	Adjust budget in line with actuals
93 - Parks Plant	3101 - Sale of Plant	0104 - P/Works-Plant 104 Ranger Pro 6 tonne Table Top	0	(28,182)	Adjust Budget in line with actuals
93 - Parks Plant	3101 - Sale of Plant	0144 - P/Works Plant 144-Hino Ranger 8 M3 Comp - YYC061	0	(32,727)	Adjust Budget in line with actuals
93 - Parks Plant	3101 - Sale of Plant	0145 - P/Works-Plant 145 Ranger 8M3 Compactor	0	(27,273)	Adjust budget in line with actuals
93 - Parks Plant	3101 - Sale of Plant	0405 - P/Works-Plant 405 Iseki 54" out front mower P&G	0	(1,403)	Adjust Budget in line with actuals
93 - Parks Plant	3101 - Sale of Plant	0415 - Publicworks -Mower- Plant 415	0	(2,728)	Adjust Budget in line with actuals
93 - Parks Plant	3101 - Sale of Plant	0603 - Plant 603 - Trailer Tandem Axle - J65929	0	(687)	Adjust Budget in line with actuals
93 - Parks Plant	3300 - Depreciation - Plant	0000 - No Project	0	(16,518)	Adjust budget in line with trend
93 - Parks Plant	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	247	Adjust budget in line with trend
93 - Parks Plant	4101 - Purchase of Plant	0000 - No Project	0	(3,541)	Tfr to Projects 0708
93 - Parks Plant	4101 - Purchase of Plant	0144 - P/Works Plant 144-Hino Ranger 8 M3 Comp - YYC061	0	(18,096)	Adjust budget in line with actuals
93 - Parks Plant	4101 - Purchase of Plant	0145 - P/Works-Plant 145 Ranger 8M3 Compactor	0	(8,844)	Adjust budget in line with actuals
93 - Parks Plant	4101 - Purchase of Plant	0415 - Publicworks -Mower- Plant 415	0	(2,505)	Adjust budget in line with actuals
93 - Parks Plant	4101 - Purchase of Plant	0513 - Plant 9513 - Woodchipper	0	(8,854)	Adjust budget in line with actuals
93 - Parks Plant	4101 - Purchase of Plant	0708 - Plant 708-Stihl BG 86c Blower	0	336	Adjust budget in line with actuals
93 - Parks Plant	4101 - Purchase of Plant	0749 - Plant 749-Stihl BG 86c Blower	0	336	Adjust budget in line with actuals
93 - Parks Plant	4101 - Purchase of Plant	0918 - Plant 918-Stihl MS 280 Chainsaw	0	809	Adjust budget in line with actuals
93 - Parks Plant	4101 - Purchase of Plant	0983 - Plant 983-Aussie/Honda AB22 Pressure Cleaner	0	1,340	Adjust budget in line with actuals
93 - Parks Plant	4101 - Purchase of Plant	0984 - Plant 984-Gentech EP 2000 Generator	0	720	Adjust budget in line with actuals
95 - Parks Capital (Excluding Plant & Grants)	2300 - Depreciation Expense Plant	0000 - No Project	29,612	0	Adjust budget in line with trend
95 - Parks Capital (Excluding Plant & Grants)	2304 - Depreciation Expense Land Improvements	0000 - No Project	(17,898)	0	Adjust budget in line with trend
95 - Parks Capital (Excluding Plant & Grants)	2305 - Depreciation Expense Buildings	0000 - No Project	(12,165)	0	Adjust budget in line with trend
95 - Parks Capital (Excluding Plant & Grants)	3300 - Depreciation - Plant	0000 - No Project	0	(29,612)	Adjust budget in line with trend
95 - Parks Capital (Excluding Plant & Grants)	3304 - Depreciation other Structure	0000 - No Project	0	17,898	Adjust budget in line with trend
95 - Parks Capital (Excluding Plant & Grants)	3305 - Depreciation Buildings	0000 - No Project	0	12,165	Adjust budget in line with trend
95 - Parks Capital (Excluding Plant & Grants)	3901 - Capital Contribution	6302 - Bowen Mt Park Hall Extensions	0	(6,399)	Adjust budget in line with actuals
95 - Parks Capital (Excluding Plant & Grants)	4901 - Building Construction	6302 - Bowen Mt Park Hall Extensions	0	6,812	Adjust budget in line with actuals
95 - Parks Capital (Excluding Plant & Grants)	4901 - Building Construction	6366 - Howe Park bridge walkway Windsor	0	2,513	Adjust budget in line with actuals
95 - Parks Capital (Excluding Plant & Grants)	4904 - Building Services - IRP	6120 - McQuade Park Rotunda Windsor	0	(12,000)	Budget transfer to Project 6126
95 - Parks Capital (Excluding Plant & Grants)	4904 - Building Services - IRP	6126 - McQuade Park Grandstand Windsor	0	12,000	Budget transfer from Project 6120
51 - Recreation	1169 - Accident Damage Reimbursement	6318 - Indoor Sports Stadium South Windsor	(13,172)	0	Adjust budget in line with actuals
51 - Recreation	2300 - Depreciation Expense Plant	0000 - No Project	28,951	0	Adjust budget in line with trend



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
51 - Recreation	2301 - Depreciation Expense Equipment	0000 - No Project	(3,860)	0	Adjust budget in line with trend
51 - Recreation	2302 - Depreciation Expense Office Equipment	0000 - No Project	(276)	0	Amend budget in line with trend
51 - Recreation	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	(2,188)	0	Adjust budget in line with trend
51 - Recreation	2305 - Depreciation Expense Buildings	0000 - No Project	(8,393)	0	Adjust budget in line with trend
51 - Recreation	2603 - Insurance	6174 - South Windsor Tennis South Windsor	(4)	0	Adjust budget in line with actuals
51 - Recreation	2603 - Insurance	6213 - Hbury Oasis Swimming Ctr Sth Windsor	295	0	Adjust budget in line with actuals
51 - Recreation	2603 - Insurance	6318 - Indoor Sports Stadium South Windsor	(162)	0	Adjust budget in line with actuals
51 - Recreation	2613 - HCC Sewer Rates	6213 - Hbury Oasis Swimming Ctr Sth Windsor	(870)	0	Adjust budget in line with actuals
51 - Recreation	2613 - HCC Sewer Rates	6318 - Indoor Sports Stadium South Windsor	260	0	Adjust budget in line with actuals
51 - Recreation	2616 - HCC Garbage Rates	6213 - Hbury Oasis Swimming Ctr Sth Windsor	(110)	0	Adjust budget in line with actuals
51 - Recreation	2616 - HCC Garbage Rates	6318 - Indoor Sports Stadium South Windsor	159	0	Adjust budget in line with actuals
51 - Recreation	2619 - Works Program - Building M&R	6213 - Hbury Oasis Swimming Ctr Sth Windsor	23,164	0	Reallocated from Nat 4901
51 - Recreation	3104 - Sale Admin Furn & Equip	0000 - No Project	0	(644)	Sale of Oasis Gym equipment
51 - Recreation	3300 - Depreciation - Plant	0000 - No Project	0	(28,951)	Adjust budget in line with trend
51 - Recreation	3301 - Depreciation Equipment	0000 - No Project	0	3,860	Adjust budget in line with trend
51 - Recreation	3302 - Depreciation Office Equipment	0000 - No Project	0	276	Adjust budget in line with trend
51 - Recreation	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	2,188	Adjust budget in line with trend
51 - Recreation	3305 - Depreciation Buildings	0000 - No Project	0	8,393	Adjust budget in line with trend
51 - Recreation	4612 - Furniture & Fittings	6318 - Indoor Sports Stadium South Windsor	0	2,386	Transfer from Project 6213 Nat 4901
51 - Recreation	4901 - Building Construction	6213 - Hbury Oasis Swimming Ctr Sth Windsor	0	(28,550)	*\$2386 Aircon
51 - Recreation	4901 - Building Construction	6318 - Indoor Sports Stadium South Windsor	0	3,000	Emergency Lighting
66 - Fire Control	1703 - GST Fuel Rebate	0000 - No Project	(1,063)	0	Adjust budget in line with actuals
66 - Fire Control	1891 - Bush Fire Prevention Fund-RFS Grant	0000 - No Project	5,000	0	To match FC bid - refer Nat 2000
66 - Fire Control	2000 - Plant - Running Costs	0000 - No Project	(5,000)	0	To match FC bid - refer Nat 1891
66 - Fire Control	2300 - Depreciation Expense Plant	0000 - No Project	(5,394)	0	Adjust budget in line with trend
66 - Fire Control	2301 - Depreciation Expense Equipment	0000 - No Project	6,076	0	Adjust budget in line with trend
66 - Fire Control	2302 - Depreciation Expense Office Equipment	0000 - No Project	(1,282)	0	Amend budget in line with trend
66 - Fire Control	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project	(278)	0	Adjust budget in line with trend
66 - Fire Control	2305 - Depreciation Expense Buildings	0000 - No Project	(7,617)	0	Adjust budget in line with trend
66 - Fire Control	2314 - Depreciation Expense Other Assets	0000 - No Project	(4)	0	Adjust budget in line with trend
66 - Fire Control	2553 - Contribution Bush Fire Fight Fund	0000 - No Project	6,004	0	As per RFS advise dated 16 Dec 10
66 - Fire Control	2554 - Contribution Board Fire Commission	0000 - No Project	10,688	0	As per NSW Emergency Mgmt Advise
66 - Fire Control	2606 - Maintenance - Buildings	6201 - Wilberforce Offices Wilberforce	150	0	Adjust budget in line with actuals
66 - Fire Control	2609 - Cleaning	0000 - No Project	400	0	Adjust budget in line with actuals
66 - Fire Control	2609 - Cleaning	6201 - Wilberforce Offices Wilberforce	200	0	Adjust budget in line with actuals
66 - Fire Control	2613 - HCC Sewer Rates	6337 - Headquarter Bush Fire Station Bligh Park	192	0	Adjust budget in line with actuals
66 - Fire Control	2615 - Vandalism Repairs	4260 - Fire Control Op Exp Station Maintenance	50	0	Adjust budget in line with actuals
66 - Fire Control	2615 - Vandalism Repairs	6279 - Tiningi Comm'y Ctr Bligh Park Bligh Park	30	0	Adjust budget in line with actuals
66 - Fire Control	2619 - Works Program - Building M&R	6201 - Wilberforce Offices Wilberforce	(288)	0	To fund unbudgeted expenditure
66 - Fire Control	3101 - Sale of Plant	0802 - Plant 802-South 1 Fire Control	0	(30,000)	Sale of Plant
66 - Fire Control	3101 - Sale of Plant	0817 - Plant 817-South 2 Fire Control	0	(26,364)	Sale of Plant
66 - Fire Control	3101 - Sale of Plant	4295 - Changeover Group Captain Vehicle	0	40,000	**Transfer to Plant Projects 0802
66 - Fire Control	3300 - Depreciation - Plant	0000 - No Project	0	5,394	Adjust budget in line with trend
66 - Fire Control	3301 - Depreciation Equipment	0000 - No Project	0	(6,076)	Adjust budget in line with trend
66 - Fire Control	3302 - Depreciation Office Equipment	0000 - No Project	0	1,282	Adjust budget in line with trend
66 - Fire Control	3303 - Depreciation Furniture & Fittings	0000 - No Project	0	278	Adjust budget in line with trend
66 - Fire Control	3305 - Depreciation Buildings	0000 - No Project	0	7,617	Adjust budget in line with trend
66 - Fire Control	3314 - Depreciation Other Assets	0000 - No Project	0	4	Adjust budget in line with trend
66 - Fire Control	4101 - Purchase of Plant	0802 - Plant 802-South 1 Fire Control	0	41,032	Purchase of Plant-from Project 4295



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
66 - Fire Control	4101 - Purchase of Plant	0817 - Plant 817-South 2 Fire Control	0	38,080	Purchase of Plant-from Project 4295
66 - Fire Control	4101 - Purchase of Plant	4295 - Changeover Group Captain Vehicle	0	(79,111)	Tfr to Projects 0802
80 - Sewerage Schemes	1000 - Plant Surplus -PW Hire Earned	0000 - No Project	(80,912)	0	Plant hire rates increased
80 - Sewerage Schemes	1127 - Sewer Rates Residential Connected	0000 - No Project	(574)	0	Adjust budget in line with actuals
80 - Sewerage Schemes	1129 - Sewer Rates Business Connected	0000 - No Project	(1,059)	0	Adjust budget in line with actuals
80 - Sewerage Schemes	1135 - Pensioner Rebate Subsidy Rebate	0000 - No Project	744	0	Adjust budget in line with actuals
80 - Sewerage Schemes	1136 - Pensioner Rebate Subsidy Subsidy	0000 - No Project	(1,760)	0	Adjust budget in line with actuals
80 - Sewerage Schemes	1137 - Pensioner Rebate Subsidy Cnl Rebate	0000 - No Project	1,307	0	Adjust budget in line with actuals
80 - Sewerage Schemes	1601 - Interest Income	1561 - Interest Revenue-S64 Sewer Reserve	(29,952)	0	Interest income greater than expected
80 - Sewerage Schemes	1601 - Interest Income	1562 - Interest Revenue -Sewer Capital Reserve	13,080	0	Interest income greater than expected
80 - Sewerage Schemes	1601 - Interest Income	1596 - Interest Revenue-Sewer Oper Reserve	(166,420)	0	Interest income greater than expected
80 - Sewerage Schemes	1703 - GST Fuel Rebate	0000 - No Project	(145)	0	Adjust budget in line with actuals
80 - Sewerage Schemes	1770 - Sewer Connections	5900 - Sewer Connection General Income	(142)	0	Adjust budget in line with actuals
80 - Sewerage Schemes	1776 - Sullage Disposal Fee	0000 - No Project	19,235	0	Adjustment offset by C.34
80 - Sewerage Schemes	1798 - Profit on Sale of Assets	0000 - No Project	(1,304)	0	Adjust budget in line with actuals
80 - Sewerage Schemes	2112 - Allowances - Recurring	0000 - No Project	23,885	0	Relating to changes in award
80 - Sewerage Schemes	2300 - Depreciation Expense Plant	0000 - No Project	14,871	0	Adjust budget in line with trend
80 - Sewerage Schemes	2301 - Depreciation Expense Equipment	0000 - No Project	495	0	Adjust budget in line with trend
80 - Sewerage Schemes	2305 - Depreciation Expense Buildings	0000 - No Project	(542)	0	Adjust budget in line with trend
80 - Sewerage Schemes	2310 - Depreciation Expense Sewer network	0000 - No Project	419,397	0	Adjust budget in line with trend
80 - Sewerage Schemes	2422 - Telephone Expenses	5936 - Treatment Works-South Windsor	1,531	0	Expenditure greater than expected
80 - Sewerage Schemes	2422 - Telephone Expenses	5955 - Sewer M & R Catchment C	58	0	Expenditure greater than expected
80 - Sewerage Schemes	2422 - Telephone Expenses	5959 - Sewer M & R Catchment G	4	0	Expenditure greater than expected
80 - Sewerage Schemes	2422 - Telephone Expenses	5961 - Sewer M & R Catchment J	2	0	Expenditure greater than expected
80 - Sewerage Schemes	2422 - Telephone Expenses	5963 - Sewer M & R Catchment L	4	0	Expenditure greater than expected
80 - Sewerage Schemes	2422 - Telephone Expenses	5970 - Sewer M & R Catchment S	4	0	Expenditure greater than expected
80 - Sewerage Schemes	2422 - Telephone Expenses	5976 - Scheyville W&S M&R S'ville Water & Sew	306	0	Expenditure greater than expected
80 - Sewerage Schemes	2422 - Telephone Expenses	6235 - SCADA Computer-Sewer	671	0	Expenditure greater than expected
80 - Sewerage Schemes	2437 - Loss on Sale of Assets	0000 - No Project	1,697	0	Adjust Budget in line with actuals
80 - Sewerage Schemes	2601 - Electricity	5981 - Pump Statns M&R Fairey Rd Rising Main P	94	0	Expenditure greater than expected
80 - Sewerage Schemes	2602 - Water	0000 - No Project	56	0	Expenditure greater than expected
80 - Sewerage Schemes	2948 - Pasture Improve Program	0000 - No Project	1,956	0	Expenditure greater than expected
80 - Sewerage Schemes	2960 - Sundry Collection Expense	5935 - Treatment Works - McGraths Hill	986	0	Expenditure greater than expected
80 - Sewerage Schemes	3115 - Adjust Sale Proceeds	0000 - No Project	0	38,556	Adjust budget in line with trend
80 - Sewerage Schemes	3201 - Tfr from Rsve Capital - Sewer	5999 - Power correction-S/W & M/H STP main switchboards	0	(18,000)	Expenditure expected in 2009-10
80 - Sewerage Schemes	3229 - Tfr from Rsve Sewer Operating Reserve	0000 - No Project	0	(69,810)	Adjust budget in line with actuals
80 - Sewerage Schemes	3300 - Depreciation - Plant	0000 - No Project	0	(14,871)	Adjust budget in line with trend
80 - Sewerage Schemes	3301 - Depreciation Equipment	0000 - No Project	0	(495)	Adjust budget in line with trend
80 - Sewerage Schemes	3305 - Depreciation Buildings	0000 - No Project	0	542	Adjust budget in line with trend
80 - Sewerage Schemes	3310 - Depreciation Sewer network	0000 - No Project	0	(419,397)	Adjust budget in line with trend
80 - Sewerage Schemes	3903 - Contributions-Sewer S64 - Other	5902 - Sewer Connection Developers Contribution	0	500,000	Lots within Pitt Town less then expected
80 - Sewerage Schemes	4201 - TFR to Rsve Capital - Sewer	1562 - Interest Revenue -Sewer Capital Reserve	0	(13,080)	Adjust budget in line with actuals
80 - Sewerage Schemes	4229 - TFR to Rsve Sewer Operating Reserve	0000 - No Project	0	64,610	Adjust budget in line with actuals
80 - Sewerage Schemes	4229 - TFR to Rsve Sewer Operating Reserve	1596 - Interest Revenue-Sewer Oper Reserve	0	166,420	Adjust budget in line with actuals
80 - Sewerage Schemes	4264 - TRF to Rsve S64 Sewerage Contributions	1561 - Interest Revenue-S64 Sewer Reserve	0	29,952	Budgeted Interest income
80 - Sewerage Schemes	4264 - TRF to Rsve S64 Sewerage Contributions	5902 - Sewer Connection Developers Contribution	0	(500,000)	Lots within Pitt Town less then expected



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
80 - Sewerage Schemes	4953 - Sewer Rehabilitation	5887 - Sewer Rehab'n Reticulation Mns General	0	(6,818)	Transferr budget to 9771
80 - Sewerage Schemes	4953 - Sewer Rehabilitation	9771 - Sewer pipe relining program	0	6,818	Transferr budget from 5887
80 - Sewerage Schemes	4955 - Treatment Works Upgrade	5999 - Power correction-S/W & M/H STP main switchboards	0	18,000	Expenditure expected in 2009-10
96 - South Windsor Effluent Reuse Scheme	1601 - Interest Income	1542 - Interest Earned on Reserves	(6,888)	0	Interest income greater than expected
96 - South Windsor Effluent Reuse Scheme	2101 - Salaries	0000 - No Project	3,748	0	Adjust Budget in line with trend
96 - South Windsor Effluent Reuse Scheme	2407 - Consultancy Fees	3502 - South Windsor Effluent Reuse Scheme	40,654	0	Consultancy fees greater than expected
96 - South Windsor Effluent Reuse Scheme	2419 - General Office Expenditure	0000 - No Project	24	0	Expenditure not expected
96 - South Windsor Effluent Reuse Scheme	3238 - Transfer from Sth Windsor Effluent Reuse Scheme Reser	0000 - No Project	0	(40,678)	Adjust budget in line with actuals
96 - South Windsor Effluent Reuse Scheme	4238 - Transfer to Sth Windsor Effluent Reuse Scheme Reserve	0000 - No Project	0	6,888	Adjust budget in line with actuals
TOTAL			3,641,709	(3,670,762)	
CITY PLANNING					
12 - Community Administration	2112 - Allowances - Recurring	0000 - No Project	1,809	0	Car Allow for Yth Parp Offr omitted
12 - Community Administration	2301 - Depreciation Expense Equipment	0000 - No Project	(33)	0	Adjust budget in line with actuals
12 - Community Administration	2305 - Depreciation Expense Buildings	0000 - No Project	(75)	0	Adjust budget in line with actuals
12 - Community Administration	2408 - Printing & Stationery Costs	0000 - No Project	39	0	Adjust budget in line with actuals
12 - Community Administration	2492 - Comty Services Program Expenses	1974 - Macquarie 2010 - Community Celebrations	8,165	0	Adjust budget in line with actuals
12 - Community Administration	2492 - Comty Services Program Expenses	2293 - Governor Macquarie 2010 Celebration	3,780	0	Adjust budget in line with actuals
12 - Community Administration	2599 - Co-Gen Electricity Internal	6421 - Peppercorn Place Windsor	1,600	0	Adjust budget in line with trend
12 - Community Administration	2602 - Water	6142 - Pound Cottage McGraths Hill	169	0	Adjust budget in line with actuals
12 - Community Administration	2602 - Water	6148 - Richmond Band Room137 March St Richmond	153	0	Adjust budget in line with actuals
12 - Community Administration	2615 - Vandalism Repairs	6229 - Richmond NHC Hall 3	74	0	Adjust budget in line with actuals
12 - Community Administration	3301 - Depreciation Equipment	0000 - No Project	0	33	Adjust budget in line with actuals
12 - Community Administration	3305 - Depreciation Buildings	0000 - No Project	0	75	Adjust budget in line with actuals
31 - Building Control	1314 - Advertising Signs Licence	1135 - Advertising Signs Licence	(300)	0	Adjust budget in line with actuals
31 - Building Control	1331 - Licences & Fees	1186 - S/Development Places of Public Entertai	(78)	0	Adjust budget in line with actuals
31 - Building Control	2402 - Sundry Expenses	0000 - No Project	200	0	Adjust budget in line with actuals
31 - Building Control	2456 - Employment Agencies	0000 - No Project	13,100	0	Adjust budget in line with actuals
32 - Development Control	1320 - Subdivision Fees	1161 - Subdivision Fee Security&Inspect Eng	(12,000)	0	Increase due to Pitt Town Development
32 - Development Control	1320 - Subdivision Fees	1166 - Subdivision Fee Sub/Dev Reinspection Fee	(900)	0	Increase due to Pitt Town Development
32 - Development Control	1320 - Subdivision Fees	1170 - Subdivision Fee Re-Certification of Plan	(500)	0	Increase due to Pitt Town Development
32 - Development Control	1321 - Development Application	1164 - Subdivision Fee DA Notices -Advertising	(1,000)	0	Increase due to Pitt Town Development
32 - Development Control	1321 - Development Application	1195 - Develop Application -Other fees	(72,000)	0	Increase by 20% for anticipated fees rel
32 - Development Control	1326 - Sundry Develop Income	1188 - S/Development Cancellation Admin Fee	(95)	0	Adjust budget in line with actuals
32 - Development Control	2101 - Salaries	0000 - No Project	15,220	0	Tfrr from Nat 2107
32 - Development Control	2102 - Annual Leave	0000 - No Project	2,314	0	Funding new PT position
32 - Development Control	2103 - Sick Leave	0000 - No Project	1,157	0	Funding new PT position
32 - Development Control	2107 - Casuals	0000 - No Project	(21,020)	0	To fund PT Position - Tfrr To Nat 2101
32 - Development Control	2111 - Superannuation	0000 - No Project	1,620	0	Funding new PT position
32 - Development Control	2112 - Allowances - Recurring	0000 - No Project	709	0	Funding new PT position
32 - Development Control	2302 - Depreciation Expense Office Equipment	0000 - No Project	(16)	0	Adjust budget in line with trend
32 - Development Control	2407 - Consultancy Fees	0000 - No Project	10,000	0	Increase for 09/10 Inv for JRPP matters
32 - Development Control	3302 - Depreciation Office Equipment	0000 - No Project	0	16	Adjust budget in line with actuals
33 - Sewerage Management Facilities	2300 - Depreciation Expense Plant	0000 - No Project	(183)	0	Adjust budget in line with actuals
33 - Sewerage Management Facilities	2402 - Sundry Expenses	0000 - No Project	150	0	Adjust budget in line with actuals
33 - Sewerage Management Facilities	2408 - Printing & Stationery Costs	0000 - No Project	40	0	Adjust budget in line with actuals
33 - Sewerage Management Facilities	3300 - Depreciation - Plant	0000 - No Project	0	183	Adjust budget in line with actuals
35 - Health Services	1310 - Septic Tank Permits	0000 - No Project	(176)	0	Adjust budget in line with actuals



QUARTERLY BUDGET VARIATION 2010/11 - DETAILS
2nd Quarter 2010/11 Review

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
35 - Health Services	1407 - Income-Infringements	0000 - No Project	(1,320)	0	Adjust budget in line with actuals
35 - Health Services	2301 - Depreciation Expense Equipment	0000 - No Project	324	0	Adjust budget in line with actuals
35 - Health Services	2662 - Infringement Processing Expenses	0000 - No Project	40	0	Adjust budget in line with actuals
35 - Health Services	3301 - Depreciation Equipment	0000 - No Project	0	(324)	Adjust budget in line with actuals
36 - Pollution Control	2314 - Depreciation Expense Other Assets	0000 - No Project	(24)	0	Adjust budget in line with actuals
36 - Pollution Control	3314 - Depreciation Other Assets	0000 - No Project	0	24	Adjust budget in line with actuals
37 - Regulation & Enforcement	2119 - Public Holidays	0000 - No Project	7,500	0	Adjust budget in line with trend
37 - Regulation & Enforcement	2300 - Depreciation Expense Plant	0000 - No Project	2,591	0	Adjust budget in line with actuals
37 - Regulation & Enforcement	3300 - Depreciation - Plant	0000 - No Project	0	(2,591)	Adjust budget in line with actuals
37 - Regulation & Enforcement	4101 - Purchase of Plant	0430 - Purchase P/W Plant - Plant 430	0	700	Adjust budget in line with actuals
38 - Animal Control	1337 - Pound Income	1221 - Dog Pound Impounding Fee-Dogs	4,000	0	Adjust Budget in line with trend
38 - Animal Control	1337 - Pound Income	1231 - Dog Pound Dogs Lifetime Registration	18,000	0	Adjust Budget in line with trend
38 - Animal Control	1337 - Pound Income	1241 - Dog Pound Impounding Fee-Dogs	9,000	0	Adjust Budget in line with trend
38 - Animal Control	2110 - Overtime	0000 - No Project	20,000	0	*Need additional \$20
38 - Animal Control	2112 - Allowances - Recurring	0000 - No Project	300	0	Adjust budget in line with actuals
38 - Animal Control	2131 - OH&S Labour time	4020 - Impound & Control Expense	180	0	Adjust budget in line with actuals
38 - Animal Control	2300 - Depreciation Expense Plant	0000 - No Project	(505)	0	Amend budget in line with actuals
38 - Animal Control	2301 - Depreciation Expense Equipment	0000 - No Project	(66)	0	Adjust budget in line with actuals
38 - Animal Control	2305 - Depreciation Expense Buildings	0000 - No Project	177	0	Adjust budget in line with actuals
38 - Animal Control	2606 - Maintenance - Buildings	6252 - Dog Pound McGraths Hill	1,066	0	Adjust budget in line with actuals
38 - Animal Control	3300 - Depreciation - Plant	0000 - No Project	0	505	Adjust budget in line with actuals
38 - Animal Control	3301 - Depreciation Equipment	0000 - No Project	0	66	Adjust budget in line with actuals
38 - Animal Control	3305 - Depreciation Buildings	0000 - No Project	0	(177)	Adjust budget in line with actuals
43 - City Planning	2407 - Consultancy Fees	0000 - No Project	25,000	0	Cover Darrell Hair Assoc - from C.70
43 - City Planning	3251 - Tfr from Rsvs Carryovers Reserve	0478 - Strategic Plan Review	0	(15,000)	Payment to Darrell Hair Assoc from C.70
44 - Road Safety Programs	2101 - Salaries	0000 - No Project	(65,751)	0	Tfr to Project 5400
44 - Road Safety Programs	2101 - Salaries	5400 - Road Safety Officer	65,751	0	Reallocated from Project 0000
44 - Road Safety Programs	2111 - Superannuation	0000 - No Project	(6,768)	0	Tfr to Project 5400
44 - Road Safety Programs	2111 - Superannuation	5400 - Road Safety Officer	6,768	0	Reallocated from Project 0000
49 - Parking Patrol	2108 - Travelling	0000 - No Project	700	0	Adjust budget in line with actuals
49 - Parking Patrol	2110 - Overtime	0000 - No Project	2,500	0	Adjust budget in line with trend
49 - Parking Patrol	2119 - Public Holidays	0000 - No Project	3,000	0	Adjust budget in line with trend
49 - Parking Patrol	2301 - Depreciation Expense Equipment	0000 - No Project	(6)	0	Adjust budget in line with actuals
49 - Parking Patrol	2402 - Sundry Expenses	5424 - Parking Patrol-Street Parking	35	0	Adjust budget in line with actuals
49 - Parking Patrol	2662 - Infringement Processing Expenses	5424 - Parking Patrol-Street Parking	30,400	0	Reallocated to project 5425
49 - Parking Patrol	2662 - Infringement Processing Expenses	5425 - Parking Patrol-Car Parking	(30,400)	0	Reallocated to project 5425
49 - Parking Patrol	3301 - Depreciation Equipment	0000 - No Project	0	6	Adjust budget in line with actuals
91 - Customer Service	2107 - Casuals	0000 - No Project	13,000	0	To cover backfill arrangements
94 - Section 94A Funding	2305 - Depreciation Expense Buildings	0000 - No Project	1,260	0	Adjust budget in line with actuals
94 - Section 94A Funding	3305 - Depreciation Buildings	0000 - No Project	0	(1,260)	Adjust budget in line with actuals
81 - Domestic Waste Management	1000 - Plant Surplus -PW Hire Earned	0000 - No Project	(1,064)	0	Adjust budget in line with actuals
81 - Domestic Waste Management	1109 - Domestic Waste Charges	2202 - Garb Serv Chg Own Resident'1 120L	5,198,526	0	Reallocated budget to Project 2206
81 - Domestic Waste Management	1109 - Domestic Waste Charges	2206 - Garb Serv Chg Own 240L	(5,253,280)	0	Reallocated budget from Project 2202
81 - Domestic Waste Management	1111 - Pensioner Subsidy	0000 - No Project	(11,456)	0	Adjust budget in line with actuals
81 - Domestic Waste Management	1123 - Govt Pensioner Rebate	0000 - No Project	19,515	0	Adjust budget in line with actuals
81 - Domestic Waste Management	1601 - Interest Income	0000 - No Project	30,000	0	Tfr in line with actuals to proj 1542
81 - Domestic Waste Management	1601 - Interest Income	1542 - Interest Earned on Reserves	(30,000)	0	Tfr budget from Project 0000
81 - Domestic Waste Management	1750 - Sale of Bins	0000 - No Project	(265)	0	Adjust budget in line with actuals
81 - Domestic Waste Management	1758 - Kerbside bulk waste collection Income	0000 - No Project	(1,495)	0	Adjust budget in line with actuals



QUARTERLY BUDGET VARIATION 2010/11 - DETAILS
2nd Quarter 2010/11 Review

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
81 - Domestic Waste Management	1761 - Collection of Waste	2244 - Orphan Waste Disposal - Asbestos	(7,482)	0	Adjust budget in line with actuals
81 - Domestic Waste Management	2300 - Depreciation Expense Plant	0000 - No Project	(64,974)	0	Adjust budget in line with actuals
81 - Domestic Waste Management	2305 - Depreciation Expense Buildings	0000 - No Project	47	0	Adjust budget in line with actuals
81 - Domestic Waste Management	2314 - Depreciation Expense Other Assets	0000 - No Project	32,266	0	Adjust budget in line with actuals
81 - Domestic Waste Management	2411 - Vehicle Expenses-Lease Back	0000 - No Project	6,500	0	Adjust budget in line with actuals
81 - Domestic Waste Management	2960 - Sundry Collection Expense	2244 - Orphan Waste Disposal - Asbestos	9,000	0	Adjust budget in line with actuals
81 - Domestic Waste Management	2963 - Waste Depot Work Expenditure	2260 - Waste Depot Work Exp	2,000	0	Adjust budget in line with actuals
81 - Domestic Waste Management	2967 - Domestic Waste Disposal Expenses	0000 - No Project	45,000	0	Adjusted to match budget internal income
81 - Domestic Waste Management	3101 - Sale of Plant	0130 - Garbage Truck-Plant 130	0	(27,273)	Tfr from project 0132
81 - Domestic Waste Management	3101 - Sale of Plant	0132 - Garbage truck-Plant 132	0	64,545	Tfr to project 0130
81 - Domestic Waste Management	3203 - Tfr from Rsve Waste Management Reserve	0000 - No Project	0	(51,500)	Adjust budget in line with actuals
81 - Domestic Waste Management	3203 - Tfr from Rsve Waste Management Reserve	2244 - Orphan Waste Disposal - Asbestos	0	(9,000)	Adjust budget in line with actuals
81 - Domestic Waste Management	3203 - Tfr from Rsve Waste Management Reserve	2260 - Waste Depot Work Exp	0	(2,000)	Adjust budget in line with actuals
81 - Domestic Waste Management	3300 - Depreciation - Plant	0000 - No Project	0	64,974	Adjust budget in line with actuals
81 - Domestic Waste Management	3305 - Depreciation Buildings	0000 - No Project	0	(47)	Adjust budget in line with actuals
81 - Domestic Waste Management	3314 - Depreciation Other Assets	0000 - No Project	0	(32,266)	Adjust budget in line with actuals
81 - Domestic Waste Management	4203 - TFR to Rsve Waste Management Reserve	0000 - No Project	0	19,519	Net impact of changes in Domestic Income
81 - Domestic Waste Management	4203 - TFR to Rsve Waste Management Reserve	0130 - Garbage Truck-Plant 130	0	27,273	Tfr from project 0132
81 - Domestic Waste Management	4203 - TFR to Rsve Waste Management Reserve	0132 - Garbage truck-Plant 132	0	(64,545)	Tfr to project 0130
81 - Domestic Waste Management	4203 - TFR to Rsve Waste Management Reserve	1542 - Interest Earned on Reserves	0	30,000	Adjust budget in line with actuals
81 - Domestic Waste Management	4203 - TFR to Rsve Waste Management Reserve	2244 - Orphan Waste Disposal - Asbestos	0	7,482	Adjust budget in line with actuals
TOTAL			31,513	9,418	
Total (Surplus)/Deficit			3,637,151	(3,637,151)	
		NET (SURPLUS)/DEFICIT	0		

Part 4

Management Plan Performance





LOOKING AFTER PEOPLE AND PLACE

In 2030 we want Hawkesbury to be a place where we have:

A community in which the area's character is preserved and lifestyle choices are provided with sustainable planned, well serviced development, within strongly connected, safe and friendly neighbourhoods.

Component 12 - Community Administration Services
Component 15 - Library
Component 30 - Heritage
Component 31 - Building Control
Component 32 - Development Control
Component 37 - Development Control & Regulation
Component 39 - Gallery
Component 43 - Strategic Planner- Community
Component 43 - Strategic Planner- Land Use
Component 43 - Strategic Planning Co-ordinator
Component 49 - Parking Control
Component 51 - Recreation
Component 59 - Administrative Building
Component 60 - Community Building
Component 61 - Works Depot
Component 66 - Fire Control
Component 67 - Emergency Services
Component 79 - Museum



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Strategic Objective:		<i>An informed community working together through strong local and regional connections</i>	
Community Administration Services - Component 12		Officer: Executive Manager - Community Partnerships	
Activity/Project	Key Performance Indicators	Target	Progress
1. Manage grants and donations programs.	1.1 Available funds distributed in compliance with Community Sponsorship Policy.	Respond to enquiries within 5 working days and achieve required milestones for operation of grants and donations programs.	100% of enquiries responded to within 5 working days. Round 2 of applications reported to Council in November 2010. Total distributed YTD \$60982 -, \$1307-remaining for future rounds.
2. Resource and support the planning of activities and events which celebrate community diversity and promote community harmony.	2.1 Level of sponsorship provided.	Sponsorship agreements executed for events and activities within NSW Govt time frame.	In December quarter, \$1,000 sponsorship agreement executed International Women's Day. Planning underway for Youth and Seniors Week celebrations.
3. Identify funding options to establish programs to improve community linkages and meet the social, health, safety, leisure and cultural needs of the community.	3.1 Source external investments to expand establish services and activities.	10% growth in community service grant receipts.	Funding application for \$203,755 under Better Futures Program lodged. \$15,000 in funding secured from Department of Ageing Disability and Home Care to facilitate drafting of Disability Action Plan.
4. Work in conjunction with community and user groups to market and promote usage of community facilities.	4.1 Increase utilisation of community facilities.	Increase utilisation by 5% (using 2010 as benchmark).	Utilisation figures for 2010 currently being collated. Committees have been surveyed to identify building improvement works.
5. Provide Property Management Services for Council's community facilities portfolio.	5.1 Properties maintained to required standard.	Property maintenance requests responded to within 3 working days.	In this quarter, 87 requests for maintenance and assistance responded to within 3 working days (162 year to date).
6. Provide corporate governance and financial services to externally funded services operated by delegated managing agents (Peppercorn Services)	6.1 Achieve all funding and statutory requirements as negotiated.	Contracted outputs achieved. No breaches of funding and statutory provisions.	Achieved. No breaches of funding and statutory provisions.
7. Develop and implement community participation and partnership programs.	7.1 Investigate youth participation strategies based on recommendations of Youth Summit.	Youth Participation Strategies identified.	Youth Participation Officer to commence January 2011.
8. Community Plans reviewed and updated.	8.1 Develop ageing profile of Hawkesbury to assist in service development and planning.	Draft profile by May 2011.	Due to workload constraints this item has been deferred.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Library - Component 15		Officer: Manager Cultural Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide a free, accessible and well resourced public library service to the people of the City of the Hawkesbury as well as the wider community.	1.1 Library Service is promoted to increase awareness and use by the community.	200,000 library visitors per year.	Exceeded target by 8.42% with 108,418 people visiting both libraries during Jul - Dec.
		40% of LGA population are library members.	Exceeded target: Membership is 36,717 which is approximately 57.77% of the Hawkesbury population (63,552). This is above the baseline suggested by the State Library of NSW.
		300,000 loans per year.	Exceeded target: 157,022 items loaned during Jul - Dec, which is 4.68% above target.
2. Encourage community participation in lifelong learning.	2.1 Community access to the latest collections and technology is enhanced.	A digital media library resource is established.	On target: eResources research being undertaken and new quotes prepared.
		PC use is 60% of total available time.	PC utilisation for Jul - Dec was 50.68% of total available time which was 24,835 computer bookings recorded for both libraries. This is normal as it includes the Christmas period.
3. Promote community use of the Cultural Precinct.	3.1 Community use of the Cultural Precinct is enhanced by developing library activities and a volunteer program.	A quarterly program of library activities is established.	On target - a quarterly Library events calendar is published.
		Maintain an active and well trained volunteer base of 30.	Currently 38 volunteers.
Opening Hours: Hawkesbury Central - Monday to Friday 9am - 7pm; Saturday 9am - 1pm; Sunday 2pm - 5pm. Richmond - Monday to Friday 9:30am - 6pm, Saturday 9am - 1pm.			



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Heritage - Component 30		Officer: Planning Manager	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide Heritage Advice to the Public.	1.1 Meet demand for Heritage Advisory Service.	100% of all requests actioned.	100% 19 site inspections.
2. Provide professional comment to Council in response to Development Applications.	2.1 Development Application comments received on time.	Comments received within 28 days of referral.	100% 26 referrals.
3. Provide assistance grants for building conservation.	3.1 All applications reviewed and recommended to Council.	Report to Council within 10 weeks of application.	Grant funding not available.
4. Undertake research and community consultation to identify what is important to preserve.	3.2 Funding sources for research are pursued and the community are consulted.	Research projects are undertaken in the specified time and findings are reported to Heritage Advisory Committee.	Slab Barn Study completed awaiting DOP approval before public release.

City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Building Control - Component 31		Officer: Planning Manager	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide development assessment services for Class 1 -10 buildings.	1.1 Turn around time for Development Applications.	Average 40 days, Median 35 Days.	Average 28 days Median 22 days.
	1.2 Age of current Development Applications- ratio of Development Applications older than 40 days to newer than 40 days.	0.7:1.	0.5:1.
	1.3 Customer satisfaction measured via post application survey.	80% overall satisfaction.	3 surveys 100% satisfaction.
2. Provide building certification and inspection services.	2.1 Secure a percentage of contestable service (in future requires accreditation).	55% of Market accredited building professionals deliver service.	60% HCC =86 PCA = 56.
	2.2 Cost effectiveness of contestable services.	Full cost recovery.	not able to be measured.
	2.3 Turn around time for Construction Certificates.	21 days after Development consent issued.	37 days.
3. Provide 149D building certificate services.	3.1 Ten day turnaround time for 149D Certificates.	80% compliance.	46% 6 = < 10 days 7 = >10 days.
4. Building Control Service is delivered in accordance with relevant legislation, Council policy and community strategic plan.	4.1 Policy is effective and appropriate, business systems are efficient and legislative changes are actioned.	A compliance review of 10% of determined applications and certificates is completed annually and systems are upgraded as required.	Review template and setup being drafted. Will commence next quarter.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Development Control - Component 32		Officer: Planning Manager	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide development application assessment services.	1.1 Turn around time for Development Applications.	Average 40 days, Median 35 days.	Average 28 days Median 22 days.
	1.2 Age of Current Development Application, ratio of Development Applications older than 40 days to newer than 40 days.	Target Ratio 0.7:1.	0.5:1.
2. Provide subdivision certification and inspection services.	2.1 Secure a percentage of contestable subdivision certification and inspection services.	25% of Market and accredited engineering professionals deliver service.	HCC = 9 PCA = unknown (comparison data not available).
	2.2 Turn around times for requests to release subdivision certificates	7 days after a complete request is received.	100% 9 ECCs.
3. Provide 149 planning certificate services.	3.1 Eight day turnaround time for 149 Certificates.	90% competed.	99% 518 planning certificates.
4. Provide development advisory panel appointments for major proposals.	4.1 Provide written advice after pre-lodgement meetings for major development proposals.	5 days after meeting held.	100% 4 meetings.
5. Provide complying development certificate service	5.1 Turn around times for Complying Development Certificates	10 days after a complete application is received.	None determined this quarter.
6. Provide review of determination of development application service	6.1 Turn around times for a review of determination of development application (under s.82A of EPA Act)	90 days after a complete request is received.	None determined this quarter.
7. Provide modification to development consent service	7.1 Turn around times for request to modify development consent (under s.96 of EPA Act)	40 days after a complete request is received.	14 modifications determined 28 days average.
8. Development Control Service is delivered in accordance with relevant legislation, Council policy and community strategic plan.	8.1 Policy is effective and appropriate, business systems are efficient and legislative changes are actioned.	A compliance review of 10% of determined applications and certificates is completed annually and systems are upgraded as required.	Review template and setup being drafted. Will commence next quarter.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Development Control & Regulations - Component 37		Officer: Manager Regulatory Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Investigate and take appropriate action in relation to unauthorised development.	1.1 Conduct inspection of suspected illegal development and implement actions.	Action initiated within 72hrs.	Actions are being initiated within 72hrs of receipt of information.
2. Control disposal of derelict and abandoned vehicles.	2.1 Investigate complaints of derelict vehicles and monitor streets and bushland for the existence of abandoned vehicles and take appropriate impounding action or disposal.	Responded to within 72hrs.	Actions are being initiated within 72hrs of receipt of information.
3. Monitor compliance with development approval conditions.	3.1 Complaints of non compliance with development consent conditions are investigated and appropriate action taken.	Responded to within 72hrs.	Actions are being initiated within 72hrs of receipt of information.

Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Gallery - Component 39		Manager Cultural Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide free and accessible visual art exhibitions to the people of the City of the Hawkesbury as well as the wider community.	1.1 A program of exhibitions.	Seven exhibitions per year.	Four major exhibitions held to date: Still, Form, Cultural Imperialism and Macquarie Portraiture. Also, Enid Colqhoun, Sydney Ure Smith.
		7,500 Gallery visitors per year.	Under target - 2,991 visitors.
		80% satisfaction rating from visitors.	92% satisfaction.
2. Encourage community participation in visual arts.	2.1 Community participation in the visual arts is supported through public programs and the volunteer program.	14 Gallery activities per year.	35 activities including talks, workshops, social functions and volunteer recognition events.
		Maintain an active and well trained volunteer base of 35.	51 volunteers are currently active.
Opening hours Monday to Friday -10am - 4pm; Saturday and Sunday 10am - 3pm (closed Tuesdays).			



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
City Planning - Component 43		Officer: Strategic Planner - Community	
Activity/Project	Key Performance Indicators	Target	Progress
1. Community plans reviewed and updated.	1.1 Tasks identified for Council's Community Planning Advisory Committee (CPAC).	Quarterly meetings/review quarterly.	Completed (as required).
	1.2 Assist the Nepean Homelessness Taskforce develop a 10 year plan to end homelessness in the region.	June 2011.	Completed (as required).
2. Develop and implement community participation and partnership programs.	2.1 Establish the Hawkesbury Community Panel to assist with defining key strategic areas.	September 2010.	Completed (as required).
	2.2 Consult community to define Hawkesbury's character.	December 2010.	Incomplete.
3. Conduct bi-annual community survey program.	3.1 Develop the community survey plan for 2011.	June 2011.	Planning for 2011 Community Survey to commence in 3rd Quarter.
4. Social Planning.	4.1 Ensure that the NSW Government's Social Justice Principles are integrated into Council's Strategic Community Plan implementation.	Review annually.	Reviewed as required. Information included in a Managers Package this quarter.
	4.2 Develop the Hawkesbury Social Planning Framework.	June 2011.	Integrated with the HCSP 2010 - 2030.
5. Demographic analysis.	5.1 Prepare outline for new Social Atlas.	June 2011.	Planning for 2011 Social Atlas to commence in 3rd Quarter.
	5.2 Demographic analysis for strategies.	As required.	Completed (as required).



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
City Planning - Component 43		Officer: Strategic Planner - Land Use	
Activity/Project	Key Performance Indicators	Target	Progress
1. Maintain and update Hawkesbury Local Environmental Plan.	1.1 Updated Hawkesbury Development Control Plan reflecting provisions of Standard Template Local Environmental Plan as well as other amendments prepared, exhibited and adopted by Council.	March 2011.	On target.
2. Prepare Residential Strategy.	2.1 Residential Strategy adopted by Council.	June 2011.	Not due in this quarter.
3. Review and update heritage list in Hawkesbury Local Environmental Plan.	3.1 Prepare plan to include additional heritage items in Hawkesbury Local Environmental Plan.	June 2011.	Not due in this quarter.
4. Maintain and update Hawkesbury Local Environmental Plan.	4.1 Prepare Local Environmental Plans as resolved by Council and/or as directed by Department of Planning.	Plans prepared and updated in reasonable timeframe.	Received Gateway Determination from the Department of Planning (DoP) advising to proceed with the Planning Proposal to rezone 66, 68 and 70, The Terrace, Windsor to Business General 3(a). Received Gateway Determination from DoP advising not to proceed with the Planning Proposal to rezone certain properties in North Bligh Park to Housing until Council adopts the Hawkesbury Flood Management Plan.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
City Planning - Component 43		Officer: Strategic Planning Co-ordinator	
Activity/Project	Key Performance Indicators	Target	Progress
1. Maintain and update Hawkesbury Local Environmental Plan.	1.1 Convert Hawkesbury Local Environmental Plan 1989 into Standard Template Local Environmental Plan.	Draft plan submitted to Department of Planning for finalisation by September 2010.	Report to Council regarding exhibition of draft plan being prepared. Additional information requested from RTA. Ministerial exemption under Section 458 of Local Government Act 1993 received.
2. Review and update heritage list in Hawkesbury Local Environmental Plan.	2.1 Incorporate updated heritage list in Standard Template Local Environmental Plan.	Draft plan submitted to Department of Planning for finalisation by September 2010.	Report to Council regarding exhibition of draft plan being prepared. Ministerial exemption under Section 458 of Local Government Act 1993 received.
3. Prepare flood risk management study and plan.	3.1 Flood risk management study adopted by Council.	June 2011.	Consultant engaged to prepare study. Stage 1 of 3 commenced.
4. Prepare developer contributions plans in accordance with Department of Planning guidelines.	4.1 Contributions plan prepared and exhibited.	June 2011.	Waiting on new legislation and guidelines from Department of Planning to be made effective.
5. Maintain and update Council's land use management information systems.	5.1 Maintain and update LEP, Section 149 Certificates, Proclaim and GIS system.	Update systems as required to ensure their accuracy and currency.	One amendment to GIS and Proclaim required as a result of Scheyville National Park being listed on State Heritage Register.
6. Maintain and update Council's Policy Register.	6.1 Update Policy Register upon resolution of Council.	Instruct relevant staff to update register within 14 days of Council resolution.	Two policies made by Council. Instructions provided to relevant staff within required timeframe.
7. Service Council Committees as required.	7.1 Service Council's Floodplain Management Committee.	As adopted by Council.	Two meetings held.
8. Co-ordinate the implementation of the Integrated Planning and reporting Manual and Guidelines in relevant strategic plan and documents.	8.1 Identify implementation requirements, prepare action plans and report to MANEX.	September 2010.	Implementation requirements identified, Delivery Program and Operational Plan templates prepared, workshops held with staff to develop Program and Plan.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Parking Control - Component 49		Officer: Manager Regulatory Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. City streets and car park areas are patrolled for compliance with time limit and parking restriction signage.	1.1 Streets and car parks are patrolled and monitored for compliance with restriction signage in a safe and reasonable manner.	100% Compliance.	100% compliance has been achieved.
2. Parking infringements are issued correctly for offences committed.	2.1 Accuracy of infringement notices issued.	99% Compliance.	99% Compliance has been achieved.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Recreation - Component 51		Officer: Manager Land Management	
Activity/Project	Key Performance Indicators	Target	Progress
1. Manage all Council's recreational assets	1.1. Council's recreational playgrounds and skate parks at an acceptable standard.	Quarterly safety inspection undertaken of all Skate parks and playgrounds.	Quarterly inspection undertaken.
2. Supervise all the operation of Richmond Swimming Pool	2.1 Richmond Pool is inviting to the community.	100% compliance to Department of Health guidelines and grounds at an acceptable conditions.	The pool met all requirements and the grounds maintained to an acceptable standard.
		Richmond Pool open to the community as per advertised opening hours.	Pool has been open as advertised.
3. Manage the Deed for the Management of the Oasis Aquatic Centre and the Hawkesbury Indoor Stadium	3.1 Centre Management in accordance with the Deed of Management.	Formal meeting of representatives of Council and YMCA held every three months.	Formal meetings held on 28 September and 29 November 2010 between Council staff and representatives of the YMCA. Also numerous informal meetings and discussions have taken place during the first 6 months of the financial year.
		Ensure that reports and any other documentation are provided by YMCA as required under the Deed of Management.	Reports and various documentation in accordance with the Deed of Management received by Council from the YMCA including monthly financial and attendance reports and annual marketing plan.
4. Oasis Aquatic Swimming Centre.	4.1 Install solar water heating system on available roof space.	Reduction in annual electricity and gas consumption.	Costings being sought.



Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Administrative Building - Component 59		Officer: Manager Building Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Building is maintained in accordance with Works Program.	1.1 Operation of communications.	98% uptime.	Achieved.
	1.2 Operation of air conditioner.	96% uptime.	Achieved.
	1.3 Operation of Emergency generator.	Zero Failures.	Achieved.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Community Buildings - Component 60		Officer: Manager Building Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Buildings are maintained in accordance with Works Program.	1.1 Completion of the Works Program.	Buildings are maintained for their designed use within budget.	Achieved.
		New construction completed within budget.	Achieved.
		Maintenance performed in a timely manner.	Achieved.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Works Depot - Component 61		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide functional Works Depot facilities to enable safe and convenient access to Stores, Work Shop, Office and Storage area.	1.1 Undertake maintenance and repairs.	Works completed on time and within budget.	On Target.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Fire Control - Component 66		Officer: Director Infrastructure Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Implement the Service Level Agreement with the Rural Fire Service to provide protection to life and property when threatened by fire.	1.1 Service Level Agreement is completed and funding provided.	Funding provided within 14 days of request.	Achieved.
		100% compliance with conditions of agreement.	Achieved.



Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Emergency Services - Component 67		Officer: Director Infrastructure Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide facilities for local SES units to a standard acceptable to the Director General in accordance with the State Emergency Services Act.	1.1 Maintenance and operation of SES Building maintained SES Building.	Controllers yearly review completed and forwarded to regional headquarters.	SES Building maintained and kept in acceptable standard.
	1.2 Operation readiness maintained.	Complete activity report and forwarded to state headquarters at the completion of each incident.	All activity reports completed and forwarded.
	1.3 Funds provided.	Funds processed in accordance with Council's adopted budget.	Funds provided and within budget.

Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Museum - Component 79		Officer: Manager Cultural Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide free and accessible history and heritage exhibitions to the people of the City of the Hawkesbury as well as the wider community.	1.1 A program of exhibitions is provided.	Three exhibitions per year.	Three temporary (Macquarie's Five Towns, Mythical Creatures and Domestic Goddess) and permanent exhibition (River, Land, People).
2. Encourage community participation in history and heritage	2.1 Community participation in history and heritage related activities is supported through public programs and the volunteer program.	12 Museum activities per year.	9 activities including walking tours, Living Wall unveiling and volunteer recognition event.
		Maintain an active and well trained volunteer base of 40.	55 volunteers are currently active.
Opening hours: Wednesday to Monday 10am - 4pm, Closed Tuesdays (open by appointment for booked groups for guided tours), Closed Christmas Day, Boxing Day and Good Friday, open other public holidays.			



CARING FOR OUR ENVIRONMENT

In 2030 we want Hawkesbury to be a place where we have:

A community dedicated to minimising its ecological footprint, enjoying a clean river and an environment that is nurtured, healthy, protected and provides opportunities for its sustainable use

- Component 33 - Sewage Management Facilities
- Component 34 - Sullage Services
- Component 35 - Health Services
- Component 36 - Pollution Control
- Component 38 - Animal Control
- Component 43 - Strategic Planner- Environmental
- Component 48 - Environmental Stormwater
- Component 50 - Parks
- Component 63 - Street Cleaning
- Component 80 - Sewerage
- Component 81 - Domestic Water Management
- Component 88 - Cogeneration Plant
- Component 89 - Hawkesbury City Waste Management Facility



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Sewage Management Facilities - Component 33		Officer: Manager Regulatory Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Conduct inspections of onsite Sewage Management Facilities (SMF) in the city for compliance with legislative requirements.	1.1 Inspections are conducted in accordance with Council's adopted program.	Complete 180 inspections / month.	An average of 200 inspections are being conducted each month.
		Approvals to operate SMF are issued within 21 days of inspection.	Approvals are being issued within 21 days of inspection.
		Rectification work documentation is sent within 21 days from inspection.	Rectification work requirements are being notified within 21 days of the inspection.
		Annual report completed in June on compliance to Council's adopted program.	Annual report to be submitted June 2011.
2. Provide advice to the community on use and maintenance of sewage management facilities.	2.1 Accurate information is given to assist the community with on-site sewage management issues.	90% satisfaction of customers.	90% or greater of customer satisfaction is being achieved.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Sullage Services - Component 34		Officer: Manager Waste Management	
Activity/Project	Key Performance Indicators	Target	Progress
1. To provide a quality sullage service to the community.	1.1 Pump Out Service provided within set time frames.	98% Compliance	On target.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Health Services - Component 35		Officer: Manager Regulatory Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. To enhance environmental protection and environmental health standards through education and statutory compliance.	1.1 Conduct inspections, review of premises for compliance with the public health statutory requirements.	Complaints about unhealthy conditions responded to within 48 hours.	Inspections are conducted within 24-48 hrs of receipt of complaint.
		20 premises are inspected each month.	In excess of 20 premises are inspected each month.
	1.2 Conduct Food Handling Training courses.	Three training courses are conducted each year.	Training courses are being conducted as per the target.
		90% customer satisfaction in training course from evaluation survey.	At least 90% satisfaction is being recorded from the survey sheets each session.
	1.3 Conduct inspections of Caravan Parks to measure compliance with legislative requirements.	Complaints about caravan parks are responded to within 96 hours of receipt.	Complaints about caravan parks are being responded to with 48 hrs of receipt of complaint.
		At least 25% of caravan parks in Hawkesbury inspected annually.	25% of caravan park or greater are being inspected annually.
2. Work in partnership with the Dept of Health conducting mosquito surveillance for the detection of the Ross River Virus.	2.1 Conduct mosquito surveillance program between December and April at nominated sites.	Completed in accordance with Dept of Health Surveillance Program.	The monitoring program has commenced December 2010 and will conclude April 2011 in accordance with the requirements.

City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Pollution Control - Component 36		Officer: Manager Regulatory Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Pollution Incidents are investigated to protect the local environment and potential health risk to the community.	1.1 Pollution Incidents are investigated.	Appropriate action initiated within 24hrs.	All incidents of pollution where there is a risk to public health are being responded to within 24hrs or better.
2. Financially contribute to the operations of the Hawkesbury River County Council.	2.1 Contributions to Hawkesbury River County Council is funded.	Contributions forwarded within 21 days of request.	Contributions were forwarded within 21 days of receipt.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Animal Control - Component 38		Officer: Manager Regulatory Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide adequate care of animals housed at the animal shelter.	1.1 Animals are cared for with adequate food and housing and homes are found for as many animals as possible.	80% dogs rehomed.	80-85% of animals are being rehomed each month.
2. Carry out patrols of the city area for roaming dogs.	2.1 Patrols are conducted where complaints are received of roaming dogs.	Within 48 hrs of receipt of the complaint.	Patrols are being conducted within 48hrs of receipt of complaints of roaming dogs.
3. Provide education to the community on responsible pet ownership.	3.1 School visits are conducted at the shelter and at schools throughout the year with the assistance of the Petpep program.	100% satisfaction of school groups participating.	School visits comprise of visits to Council's admin building only due to risk issues raised by the schools. There has been 100% satisfaction with the program now being delivered.
		Four school visits per year.	Visits arranged by PR section.
4. Maintain registration and micro chipping records.	4.1 Process records.	Registration and micro chipping records to be completed within 14 working days.	All requirements are being completed within 14 days.
5. Opening hours to benefit the community, Monday - Friday: 9:30am - 12:30pm & 2:00pm - 4:30pm, Saturday: 9:30am - 11:30am, Sunday: 7:00am - 9:00am.	5.1 Facility is open to serve the public to meet advertised hours of operation	100% compliance with advertised opening hours unless altered by emergency situation or designated public holidays	100% compliance has been achieved.

City Planning Division - Operational Plan and Performance Indicators 2010/2011			
City Planning - Component 43		Officer: Strategic Planner- Environmental	
Activity/Project	Key Performance Indicators	Target	Progress
1. Environmental Education for the community.	1.0 Maintain the Environmental Reporting indicators.	Launch an online portal system by June 2011.	Online portal on hold due to IPR legislation. Sustainable Living Guide to be implemented from the WaSIP program.
		Complete State of the Environment Update Report by 30 November 2010.	Update report completed.
2. Implement Project to save energy and water.	2.1 Provide updated quarterly information on water and energy usage to the management executive team (MANEX).	Quarterly briefing reports.	Planet Footprint usage summary provided to MANEX.
3. Refine the integration of sustainability Principles and Objectives into governance framework and planning process.	3.1 Integrate Council's Sustainability Principles into all aspects of operation	Review and report annually.	Sustainability Principles integrated into Council's Principle Activities.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
City Planning - Component 43		Officer: Strategic Planner- Environmental	
Activity/Project	Key Performance Indicators	Target	Progress
4. Have ongoing engagement and communication with our community, governments and industries.	4.1 Provide comments and advice to external and internal bodies on environmental issues.	Within 21 days of request.	Comments provided in accordance with target.
5. Review, develop and implement waste and recycling strategy.	5.1 Develop a Policy and Action Plan to reduce, reuse and recycle waste generated by all council activities.	Reduction in consumption of natural resources.	Coordination of WaSIP working group to facilitate project completion.
		Action Plan endorsed by the Management Executive Team.	WaSIP Action Plan approved by DECCW 29 October 2010.
	5.2 Service Council's' Waste Advisory Committee.	Twice a year.	Scheduled meeting 8th September 2010 cancelled due to the lack of agenda items.
	5.3 Coordinate the project management of priority projects identified in the Waste and Sustainability Improvement Payment Program- Action Table.	Ensure the allocation of funds to each project and the relevant reports provided.	Coordinated internal meetings to identify possible projects for consideration.
6. Work with regional groups to develop Climate Change strategies.	6.1 Prepare a Draft Risk Management & Adaptation Plan to improve and support human services and delivery of outcomes for the community on the possible impacts of climate change.	Draft to be completed by June 2011.	Tender to be completed.
7. Develop partnerships with relevant stakeholders to manage the Hawkesbury Nepean river system.	7.1 Participate in the Local Government Advisory Group.	Four meetings per year including an annual forum.	Meetings attended with Councillor Reardon as scheduled.
8. Prepare a Natural Asset Policy.	8.1 Coordinate the Environmental Network Group.	Two meetings per year.	Meetings not scheduled as yet.
	8.2 Participate in the Local Government and Sydney Western Area Health Service Environmental Health Committee.	Quarterly meetings to identify and deliver public and environmental health programs which are appropriate to the needs of the community and council policy objectives.	Meeting attended November 2010.
9. Develop environmentally sustainable building guidelines.	9.1 Prepare draft guidelines.	Draft to be completed by June 2011.	Project not started as yet.



Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Environmental Stormwater - Component 48		Officer: Manager Waste Management	
Activity/Project	Key Performance Indicators	Target	Progress
1. Operate and maintain 21 gross pollutant traps.	Monitor and ensure GPTs are operational.	GPTs inspected and cleaned post rain events.	100% Compliant.
2. Place pollutant removal results on web page.	Web page adopted.	Information provided each quarter.	On Target.
		Update results quarterly on webpage.	On Target.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Parks - Component 50		Officer: Manager Land Management	
Activity/Project	Key Performance Indicators	Target	Progress
1. To manage all passive open space under Council's care and control.	1.1 Open space is maintained for passive recreational purposes.	According to the level of usage, lawns kept below 150mm.	Lawns kept to agreed heights.
	1.2 Toilets/Facilities at an acceptable standard - Bins emptied regularly.	All toilets/facilities cleaned and bins emptied as per works schedule.	Toilets cleaned as per schedule.
2. To manage bushland under Council's care and control within available resources.	2.1 Bushland areas maintained and rehabilitated.	Work undertaken on 80% of reserves identified for rehabilitation.	All contracts are allocated.
3. To manage all cemeteries under Council's care and control.	3.1 Richmond Cemetery maintained to an acceptable standard.	Lawns maintained below 100mm and edges trimmed at least monthly.	Lawns kept to agreed heights.
4. Contributions to outside bodies for active recreation.	4.1 External recreational providers (377 Committee's) are supported.	Funds allocated quarterly/six monthly as required.	Funding allocated as required.
		Attend at least four key meetings of the Sports Council per year and maintain regular dialogue with administrator	Two meeting attended in last quarter.
		Attend at least two key meetings of the McMahons Park Committee per year	Two meeting attended in last quarter.
5. Recycling at Community Events.	5.1 Source separation of waste at community events.	Develop and implement a policy by December to increase recycling and source separation of waste at community events on Council land and development approvals for events on private property.	Policy is still to be developed.
6. Public Place Recycling Trial.	6.1 Source separation of waste in public places eg Windsor/Richmond. Run trial of 50 bins in public areas for 12 months.	Develop and implement a policy by August 2010 to increase recycling and source separation of waste in public places.	Bin trial has commenced, policy is still to be developed.



Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Street Cleaning - Component 63		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide the level of service to maintain a vibrant and clean city for residents and visitors.	1.1 Central Business Districts streets are kept tidy.	Sweep (CBD) Streets Daily	Compliant.
		Bins within the CBD are cleared on a daily basis, and others in accordance with schedule.	On Target.
		Damaged bins repaired or made safe within two days of request.	Compliant.
	1.2 Kerb and Gutter within residential streets free of sediment.	Sweep kerbed and guttered residential street at a minimum every four weeks where necessary.	Compliant.

Business Activities - Operational Plan and Performance Indicators 2010/2011			
Sewerage - Component 80		Officer: Manager Waste Management	
Activity/Project	Key Performance Indicators	Target	Progress
1. To provide and maintain a high quality sewage treatment service to the community.	1.1 Sewage Treatment Plants and major pump stations alarms responded.	Respond to alarms within one hour.	On Target
		Respond to alarms within four hours.	On Target
	1.3 Sewer choke response.	Respond to notification within two hours.	On Target
	1.4 Licence conditions met.	No breaches to EPA license conditions.	FC 90%ile breach and 90%ile NH4 breach - otherwise monitored and compliant.
2. To provide and maintain a high quality trade waste service to the community.	2.1 Monitor trade waste.	Trade Waste discharges comply with Hawkesbury City Council Requirements.	Trade waste discharges monitored and compliant.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Domestic Waste Management - Component 81		Officer: Manager Regulatory Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. To provide the waste collection service.	1.1 Service missed bins.	24 hours from notification.	Missed service are being serviced within 24hrs of notification.
2. To provide the recycling service for the community.	2.1 Manage recycling contracts.	Zero non-conformance to contract conditions.	There have been nil non-conformances with the contract conditions.
	2.2 Increase domestic recycling activities and community participation through education and the provision of increased recycling service.	Conduct annual education program with contractor to increase participation.	Education programs have been planned for 2011 to meet requirements.
3. To provide the Kerb Side Collection Service.	3.1 Manage kerbside collection service contracts.	100% compliance with contract conditions.	Nil complaints received to date this period.
4. Provide waste education to the Hawkesbury community.	4.1 Education programs are developed and presented to the community to encourage recycling and waste avoidance.	Annual program designed by March 2011.	2011/12 program will be developed before end of March 2011.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Cogeneration Plant - Component 88		Officer: Manager Building Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Manage Cogeneration Plant in an economical viable manner with minimal disruption to tenants.	1.1 Operation of plant.	Less than four breakdowns per annum.	Zero Failures to chillers and boiler due to Generator not operating due to Council's resolution.
	1.2 Maintain temperatures within the complex.	Minimal complaints from tenants.	Achieved.
	1.3 Maintain temperature and humidity within the gallery area to standard requirements, except for Acts of God and power/gas outages.	Stay within preset range.	Achieved.



Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Waste Management Facility - Component 89		Officer: Manager Water & Waste Management	
Activity/Project	Key Performance Indicators	Target	Progress
1. Operate and maintain the Hawkesbury City Waste Management Facility.	1.1 Maintain and operate the Hawkesbury City Waste Management Facility in accordance with EPA licence.	100% compliance, no breaches of license conditions.	95 % compliance - ongoing monitoring of gas exceedances in vacant UWS paddock.
2. Provide assistance to the Clean up Australia Day activities.	2.1 Assistance provided to volunteers.	All waste collected within 96 hrs of the event.	100 % compliance.
3. Waste Facility open to the public every day except Good Friday & Christmas Day.	3.1 Number of Days Facility Available.	100% Compliance.	98 % compliance - now closed all public holidays.
4. Beneficial use of Methane Gas from Hawkesbury City Waste Management Facility.	4.1 Investigation of the feasibility to the beneficial reuse of Methane gas produced by the degradation of waste landfilled.	Reduction in greenhouse gas volume and future liability.	50% compliance - initial investigations of gas production completed.
5. Alternative waste treatment feasibility study.	5.1 Look at different options available for the collection and treatment of municipal waste supported by an appropriate business plan.	Appropriate recommendation supported by the Waste Advisory Committee by July 2011.	10% quotes received assessment pending.
6. Further classification of waste received at the Hawkesbury City Waste Management Facility to establish the amount of resources that may be diverted from the received "Other Municipal Waste"/ C& I/C&D waste stream.	6.1 Waste to landfill classified prior to disposal.	Reduction of materials going to landfill through improved resource recovery	10% quotes received assessment pending.



LINKING THE HAWKESBURY

In 2030 we want Hawkesbury to be a place where we have:

A community which is provided with facilities and services efficiently linked by well maintained roads and accessible and integrated transport and communication systems which also connect surrounding regions

- Component 43 - Strategic Planner- Asset Management
- Component 44 - Community Safety Programs
- Component 46 - Roads to Recovery
- Component 47 - RTA Funding
- Component 52 - Roadworks Maintenance
- Component 53 - Roadworks Construction
- Component 54 - Kerb, Guttering and Drainage
- Component 55 - Carpark Maintenance
- Component 57 - Survey Design and Mapping
- Component 64 - Ferry Operations



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
City Planning - Component 43		Officer: Strategic Planner - Asset Management	
Activity/Project	Key Performance Indicators	Target	Progress
1. Develop action plan that satisfies the requirements for Asset Management Planning of the Integrated Planning and Reporting legislation.	1.1 Action Plan Developed	August 2010.	Action Plan Developed in the 1st quarter.
2. Develop and implement Asset Management Strategy.	2.1 Asset Management Strategy developed and adopted by Council.	July 2010.	Asset Management Strategy endorsed by MANEX in the 1st quarter.
3. Implement Asset Management Improvement Program.	3.1 Manage the procurement process for Asset Management Information System.	June 2011.	AMSystem EOI invited, submissions being reviewed.
	3.2 Coordinate the selection of a suitable Asset Management Information System.	June 2011.	Companies shortlisted for system demonstration.
	3.3 Oversee implementation of the Asset Management Information System and training of key staff in the new system.	June 2011.	Suitable corporate AMS selection process is currently underway.
4. Review and report on the implementation of the Asset Management Strategy.	4.1 Review report completed.	Annually.	Not due this quarter.
5. Review and update Engineering Standard Specifications of the Hawkesbury Development Control Plan.	5.1 Specification updated for inclusion in the Hawkesbury Development Control Plan.	August 2010.	Draft specification was prepared previously, the specification and the draft LEP (under development) will be publicised for public comments prior to finalising.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Community Safety Programs - Component 44		Officer: Executive Manager - Community Partnerships	
Activity/Project	Key Performance Indicators	Target	Progress
1. Deliver a road safety program through the development of integrated education, engineering and enforcement programs.	1.1 Council/RTA Action Plan which reflects local trends, statistics and priorities developed and implemented.	Action Plan developed as per RTA funding guidelines by April 2011.	Completed and in operation.
	1.2 Partnerships established with external and internal stakeholders to plan and implement road safety, community safety and injury prevention projects	Partnerships established to implement road safety, community safety and injury prevention projects.	Completed and in operation.
2. Implement Mobility Plan including Pedestrian Access and Bike Plan.	2.1 Identify Implementation Strategy.	Implementation Strategy adopted.	Mobility Plan Implementation Committee formed to oversee implementation of the Plan. Funding submissions for priority cycleway and pedestrian access improvements lodged with RTA.
3. Research and identify priority crime prevention issues (in conjunction with stakeholders) and identify strategies to address these issues within the Hawkesbury LGA.	3.1 Steering committee established (under Attorney Generals Department guidelines) to review and update the Hawkesbury Crime Prevention Strategy. 3.2 Draft Crime Prevention Strategy reported to Council.	Steering Committee established by August 2009. Draft Crime Prevention Strategy reported to Council by May 2011.	3.1 Formation of Crime Prevention Plan Steering Committee currently underway - first meeting scheduled for February 2011.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Roads to Recovery - Component 46		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Implement the Adopted Roads to Recovery Program.	1.1 Improved Road Condition at Specified Locations.	Program completed within allocated time period and budget.	On Track.
		Submit required DOTARS reports with timeframes	Achieved.



Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
RTA Funding - Component 47		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Undertake works on Regional Roads .	1.1 Safe Regional Road Network.	Complete RTA Funded Programs prior to 30 June 2011.	On Track.
		Maintenance completed in accordance with sound engineering principles.	Work undertaken to appropriate standards.
		95% urgent repairs made safe within 24 hours and repaired within one month.	Within target.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Roadworks Maintenance - Component 52		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Undertake roadworks maintenance.	1.1 A well maintained local road network.	Develop and implement an ongoing reactive maintenance program.	Program developed in accordance with needs.
		95% of urgent repairs made safe within 24 hours and repaired within one month.	Within target.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Roadworks Construction - Component 53		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Undertake roadworks construction program.	1.1 Improved road network.	Complete 90% of adopted program by 30 June 2011.	On target.
		Project completed within budget.	On track.



Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Kerb, Guttering and Drainage - Component 54		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Undertake the re-construction, maintenance and repair of kerb and gutter and footpaving.	1.1 Reduction in areas of failed footpaving or Kerb and Gutter.	Completion of 95% of Adopted Works Program.	On Target.
	1.2 Level of response to dangerous situations where advised.	Action taken within 24 hours.	Compliant.
2. Undertake drainage construction repair and maintenance.	2.1 Improvements to drainage systems.	Completion of 95% of Adopted Works Program.	Drainage projects are scheduled for the third quarter.
		Dangerous Situations acted upon within 24 hours.	Compliant.
		Programs identified for necessary improvement for Council consideration.	Compliant.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Car park Maintenance - Component 55		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Undertake maintenance and repair of car park surface and associated facilities.	1.1 Safe and functional car park with clearly visible signs, symbols and lines.	Completion of budget - 95% of adopted works.	On Target.
		Signs and lines are provided in accordance with RTA standards.	Compliant.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Survey Design and Mapping - Component 57		Officer: Manager Design and Mapping Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide Engineering designs for Council's operations program and other projects.	1.1 Availability of Designs.	Meet 95% service level.	Target Met.
2. Provide Engineering survey for Council's operation program and other projects.	2.1 Field surveys completed.	Survey output to meet 95% level of requests.	Target Met.
3. Mapping system provided for users with various needs.	3.1 Complete Data input and maintenance of mapping system.	Linens entered within seven days of notification, data entered into system within 21 days.	Target Met.



Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Ferry Operations - Component 64		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide a Ferry Service at Lower Portland	1.1 Availability of Service	Ferry operating within of schedule time and operation compliance with Maritime Authority.	Compliant.



SUPPORTING BUSINESS AND LOCAL JOB

In 2030 we want Hawkesbury to be a place where we have:

New and existing industries which provide opportunities for a range of local employment and training options, complemented by thriving town centres.

Component 40 - Strategic Activities

Component 90 - Tourist Information Centre



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Strategic Activities - Component 40		Officer: Strategic Planner	
Activity/Project	Key Performance Indicators	Target	Progress
1. Tourism market development.	1.1 Tourism Strategy for Area.	Prepare tourism plan to guide role and development of tourism in area, by June 2011.	Brief prepared. Procurement/ consultant engagement process preparation started.
		Undertake tourism research projects with adjoining councils in Hawkesbury region to identify market opportunities to position area/ region for tourists and support local employment and business growth, by June 2011.	Project underway with other councils (The Hills and Hornsby) and report completed by consultant for editing prior to finalising. Council report target, 3rd quarter. Half of funding secured from State Government.
		Incorporate "Macquarie 2010' into promotional strategies to track history/ heritage as visitor attractor of area.	Events held and attendance/ interest monitored. Events drawn people from inside and outside the area who are interested in the bicentenary and history of area. History as a visitor attractor is only one promotional strategy (minor) that can be used.
	1.2 Infrastructure development.	Identify infrastructure standards and needs desirable for tourism development.	Database started.
2. Business and employment market knowledge.	2.1 Business employment research.	Undertake preliminary analysis of businesses and industry sector locations to understand business drivers for land/ business premises (compared to land use zones).	Access to ATO's Australian Business Register established. To be cross referenced with Council property data and strategic planning documents eg. Employment Land Study, to build a picture and trends. To be included in business webpage.
		Undertake preliminary analysis of business drivers governing the employment decision, by June.	Started, including Payroll Tax and introduction of Australian Consumer Law on 1 January 2011. To be included in business webpage.
3. Economy Research and Knowledge.	3.1 Business Resources.	Review and promote business resources of library.	Started. Meeting set up with Cultural services/ Library to develop Library Business Guides. To be included in business webpage.
	3.2 Business Webpage.	Develop business webpage for Council's Website.	Start in 3rd quarter. Background meeting with IT section completed.
	3.3 Business Trends.	Review and establish gaps in industry/ business needs for the future (skills, resources, growth sectors etc).	Not started. Subject to and in conjunction with other KPI's in 2nd half of year.



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Strategic Activities - Component 40		Officer: Strategic Planner	
Activity/Project	Key Performance Indicators	Target	Progress
		Explore growth of home base business in area.	Started. Subject to and in conjunction with other KPI's in 2nd half of year. Results to be included in business webpage.
4. Business self - help.	4.1 Business to Business Support.	Support industry and employment associates and groups that provide business—to business support for businesses in the area.	Contact and support provided to local business groups - guidance on government programs, events/ funding opportunities, and focus of such groups. Attend meetings as required. Hawkesbury Home Base Business Network Inc activities transferred to Hawkesbury Chamber of Commerce in quarter.
	4.2 Training providers to Business Support.	Meet with training providers and service groups to explore ways in which they can address gaps/ needs of area businesses.	Not started, to be progressed in 3d quarter with City Planning - Strategic Planning.
	4.3 Business Awards.	Sponsor up to two industry activities that support excellence in business operation, by April 2011.	HHART 2010 tourism business awards supported - held August 2010. 2011 Local Business Awards to be supported - held April 2011.
5. Business/ Employment Training and Skills opportunities.	5.1 Future Leaders Skills Program.	Undertake up to two high-school (youth) business skills programs with project partners Schools Industry Partnership – Penrith Hawkesbury Blue Mountains, by June 2011.	Under review. SIP supplied details about alternative ways in which Council can support student business skills education it's involved with. Council report target, 3rd quarter.
	5.2 Secondary Education Scholarship.	Sponsor one undergraduate scholarship for a first year university student (from high school) at Hawkesbury Campus of UWS, by March 2011.	On target.
6. Community - Buy Local.	6.1 Friendship Program.	Support the use of area businesses in Hawkesbury Sister City Association and Council activities for Sister Cities. City Country Alliances, by June 2011.	On target.
		Support the use of area businesses in Hawkesbury Sister City Association and Council activities for City Country Alliances, by June 2011.	On target.



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Strategic Activities - Component 40		Officer: Strategic Planner	
Activity/Project	Key Performance Indicators	Target	Progress
7. Working with WS councils.	7.1 Location trade development.	Explore opportunities that promote trade development with area business in other Councils' economic development plans.	Contact made with Blacktown Council Officers to explore concept of promoting area as part of a Visit Blacktown/Hawkesbury strategy. Not progressed in quarter due to other KPI work tasks. Linked to joint tourism study too. To be progressed in 2nd half of year.
8. Federal and State Government Support.	8.1 Funding opportunities.	Monitor funding opportunities for business and employment development in the area.	On target and on demand. Notification on funding opportunities reviewed/assessed and forwarded to the local business groups for their interest.
	8.2 Business and Employment Plans.	Monitor and participate in government plans that apply to the area and advocate for strategies and actions that benefit and address area business needs.	On target and on demand. Relationships established with Government agencies.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Visitor Information Centre - Component 90		Officer: Manager Cultural Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Operate a visitor information service that provides accurate information and advice on visiting the Hawkesbury and environs	1.1 Ensure the prompt and accurate provision of visitor information	Collect and maintain accurate data on visitor numbers and inquiries	7,988 visitors: 36.6% are from Sydney suburbs; 26.25% from Hawkesbury and surrounds; 13.5% from intrastate; 9.4% from interstate and 14.25% from overseas. 6,811 enquiries dealt with. 17,907 visits to tourism website during Jul - Dec 2010.
		Respond to enquiries within five working days.	Target achieved.
2. Support promotion of the Hawkesbury	2.1 Monitor available promotional material on the Hawkesbury	Review and update visitor information, in a range of formats, on the Hawkesbury area.	The Macquarie Trail brochure has been published this quarter.
Opening hours Monday to Friday - 9am - 5pm; Saturday and Sunday 9am - 4pm, Closed Christmas Day, Boxing Day, New Years Day, Good Friday and Anzac Day closed till noon			Opening hours amended to comply with NSW Tourism accreditation standards: Monday – Friday 9am – 5pm; Saturday and Sunday 9am – 4pm; Closed Christmas Day, Good Friday; All other public holidays, Christmas Eve, New Years Eve 9am – 3pm.



SHAPING OUR FUTURE TOGETHER

In 2030 we want Hawkesbury to be a place where we have:

An independent, strong and engaged community, with a respected leadership which provides for the future needs of its people in a sustainable and financially responsible manner.

Component 10 - Computer Services
Component 11 - Records
Component 16 - Insurance Risk Management
Component 17 - Workers Compensation
Component 18 - Financial Planning
Component 19 - Accounting Services
Component 20 - Rating Services
Component 21 - Investment Debt Servicing
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Component 91 - Customer Service



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Computer Services - Component 10		Officer: Manager Information Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. To provide agreed levels of system availability.	1.1 Infrastructure Strategy.	IT Disaster Recovery infrastructure in place and tested.	Planning phase in progress. Implementation scheduled to commence 3rd quarter 2011.
		VOIP readiness for Administration Building and Deerubbin Centre.	Complete.
	1.2 Internal Capabilities Strategy.	Administration Centre Disaster Recovery Plan up to date and stored off site.	Target met.
		IT Disaster Recovery Plan developed.	In progress.
		IT Disaster Recovery Plan tested.	No action to date. Awaiting completion of 1.1.
2. To reduce operating costs of IT infrastructure and services.	2.1 Internal Communications Strategy.	Continued increase of Intranet and e-mail by Council staff.	Staff continuously reminded of and encouraged to utilise electronic tools for dissemination of information.
		Streamline of storage and publication of documents via multiple portals e.g. Web, Intranet, DataWorks.	Links implemented on both intranet and Web site to access documents directly from DataWorks and reduce document duplication.
	2.2. Collaborative Working Strategy.	Improved customer service by development of DataWorks workflows.	Customer Request Business Research Study undertaken. Work to continue to finalise categories and sub-categories. Build commenced in Beta environment.
		DataWorks workflows developed for internal staff performance reviews.	HR Appraisal development continues in FinanceOne. Scheduled for testing 3rd quarter.
3. To provide continuous improvement of IT services to make traditional aspects of Council business more effective.	3.1 Business Systems Strategy.	All business systems up 98% of the time.	Target met.
		Leases replaced or renewed within three months of expiry unless extended.	Target met.
	3.2 Client Delivery Strategy.	On line Communications Committee to meet quarterly.	Target met.
		Phase two of web site development commenced.	Development in progress and on target.
		Consideration of web site requirements to meet on-going and future needs of Community.	On Line Communications Committee and IT Steering Committee actively engaged in discussions. Meetings to be held in 3rd quarter.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Computer Services - Component 10		Officer: Manager Information Services	
Activity/Project	Key Performance Indicators	Target	Progress
		Access to Council internal Helpdesk from 8.00am to 5.30pm, Monday to Friday, 98% of the time.	Target met.
	3.3 Stakeholder Management Strategy.	IT Steering Committee meets at least four times per year.	Target met.
		Development of IT Strategy.	Research commenced.

Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Records - Component 11		Officer: Manager - Corporate Services & Governance	
Activity/Project	Key Performance Indicators	Target	Progress
1. To enable seamlessness and continuity of Council business by executing its records keeping function effectively.	1.1 Registration of daily inwards paper correspondence.	90% within 8 business hours, 100% within 12 business hours.	On Target - 99% within 8 business Hours and 100% within 12 business Hours.
	1.2 Record keeping rules.	Regular monitoring of adherence to precis rules.	On Target - Nightly audit of Customer Request Precis.
	1.3 Refine existing records.	DataWorks refined with indexes and compliant against State Records Standard.	On Target - 60% achieved to date with GDA10.
	1.4 Training.	All relevant Council staff trained in Records Management.	On Target - 100% of new users - induction training; Refresher Training underway with 3 area specific training and 7 other refresher training to date.
2. To reduce physical storage requirements by maintaining records effectively in an electronic format.	2.1 Reduction of paper based records through increasing electronic records.	Increased number of records registered into DataWorks.	On Target.
3. To minimise risk to the Council in terms of court actions and litigations by retrieving and producing relevant records to support Council's position or as required by a court of law.	3.1 Retrieval of information.	100% subpoenas processed as per the subpoena procedure.	On Target.
4. To comply with government legislation in terms of retention and destruction of records.	4.1 GDA10 and GDA24 based sentencing and destruction scheme.	Develop a sentencing and destruction regime in accordance with GDA24.	Completed.
		Relevant digital documents sentenced and destroyed by 30 June 2011.	On Target - 9080 digital documents destroyed to date and over 52,000 physical documents destroyed to date.



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Insurance Risk Management - Component 16		Officer: Manager Risk Management	
Activity/Project	Key Performance Indicators	Target	Progress
1. To provide an adequate level of civil liability protection and general insurance cover for Council activities and assets.	1.1 Review and placement of insurance program.	All disclosures and renewal proposals completed satisfactorily and on time.	All programs are in place. Completed
	1.2 Provide timely, accurate and quality Risk Management and insurance advice.	Advice to satisfaction of customers.	All known enquiries actioned for the quarter.
	1.3 Compliance with Westpool's Risk Management practices and reduction in claims.	Enhance staff awareness of risk exposure and risk management techniques through appropriate education programs.	All initiatives from Westpool have been forwarded to the appropriate areas for information or action.
	1.4 Manage Council's insurance claims in a cost effective manner.	Regular claims reviews and status reports of large claims reported to MANEX.	Current claims assessments on track and quarterly report to Manex in review.
2. To ensure strategies are in place to manage & minimise Council's exposure to public & internal risks.	2.1 Review of statistical information to highlight emerging trends & develop appropriate strategic responses	Identify and prioritise emerging trends and introduce procedures to contain the exposure to the risks.	Statistical information has been assessed and action taken as appropriate.



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Workers Compensation - Component 17		Officer: Manager Risk Management	
Activity/Project	Key Performance Indicators	Target	Progress
1. To ensure a safe workplace environment that meets legislative requirements and guidelines.	1.1 Monitor compliance with OH& S Act and regulations and WorkCover model for Self Insurers.	Achieve a 70%, or better, monthly safety performance rating.	
	1.2 Develop a process for training employees on Accountabilities, Responsibilities and Authorities.	All staff reinducted into OHS & IM system.	Staff training schedule has been prepared and programmed as appropriate.
	1.3 Develop and conduct safety training programs as required.	Complete Training Needs Analysis and initiate training for Core OHS elements as identified in PSAP.	Training Needs analysis to be the subject of a report to Manex. Program for Core training in operation.
	1.4 Monitor claims performance and provide monthly reports on claims made.	Acceptance by WorkCover of monthly claims data submissions.	CDR project completed and monthly claims returns experiencing some teething issues with WorkCover.
	1.5 Review Councils Case Management Procedures to align with WorkCover CDR & Concordance projects.	Achieve timelines as detailed in the HCC Project Plan accepted by WorkCover.	Project plan accepted and meetings held with Project Directors for action in the 3rd Quarter.
	1.6 Develop strategies to achieve compliance with National Model.	Achieve 75% compliance in two of the five elements of the WorkCover NSW Self Insurers model 2007.	Plans underway for 75% compliance in 3 of the 5 elements of the SI Model 2009.
	1.7 Maintain Workers Compensation Self Insurers licence.	Complete Annual Self Insurers licence renewal in accordance with Work Cover's Licensing policy by 31 October 2010.	Annual Self Insurers Licence renewal application submitted and due for response by 28th February 2011.
	1.8 Achieve compliance with the WorkCover Self Insurers Case Management Guide.	90% compliance with Worker's Annual Case Management Audit.	2010 Case Management Audit now completed and Council now on a 3 year audit cycle.
	1.9 Information sharing and continuous improvement.	80% attendance of peak bodies and industry group meetings.	80% attendance at Peak Body & industry group meetings achieved to date.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Financial Planning - Component 18		Officer: Chief Financial Officer	
Activity/Project	Key Performance Indicators	Target	Progress
1. Financial Planning - to manage based on a comprehensive financial strategy.	1.1 A planned approach to Council programming.	Management Plan adopted by June each year.	Not applicable for this quarter.
	1.2 The effective implementation of Council's Long Term Financial Strategy	Review the Long Term Financial Plan (LTFP) annually.	Target achieved - LTFP has been reviewed as part of the 2010/2011 budget process. Plan will be reviewed again as part of the 2011/2012 budget process.
2. Management Reporting - maintain effective and informative internal management reporting to meet corporate requirements.	2.1 Timely, accurate and informative financial reporting.	Manager's Reports distributed within five days of EOM.	Target achieved for the second quarter in 2010/2011 - Monthly reports are distributed within 5 days of EOM.
		Monthly reports to MANEX within 14 days of EOM.	Monthly reports submitted to the first available MANEX meeting each month.
	2.2 Adequate resources available to fulfil the Management Plan.	Quarterly Reviews adopted within two months of end of quarter	Target achieved - September 2010 Quarterly Review adopted by Council at the meeting 24 November 2010. December Quarterly Review submitted for Council adoption at the meeting 15 February 2011.
3. Systems Management - develop and maintain the financial systems.	3.1 Ensure the integrity and effectiveness of the financial systems.	Review Financial Systems Plan (FSP) annually.	In progress - The FSP is being reviewed and will be submitted to the IT steering committee for review.
		Review project strategy monthly.	Target achieved - During the second quarter of 2010/2011 regular meetings were held to review systems strategy and prioritise projects.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Accounting Services - Component 19		Officer: Chief Financial Officer	
Activity/Project	Key Performance Indicators	Target	Progress
1. Accounts Payable - To ensure payment of Council's Creditors in accordance with Council's Credit Terms.	1.1 Assess the effectiveness of payment processing of creditors.	All Council Creditors paid in accordance with Council's Credit Terms.	Target achieved - During the second quarter of 2010/2011, the weekly cheque run ensured the payment of Council's creditors in line with Council's credit terms. Cheque signatures reviewed for accuracy.
2. Payroll - To ensure the timely and accurate processing of payroll.	2.1 Accurate and timely payroll processing.	Payroll transmitted weekly by 2pm every Wednesday.	Target achieved - During the second quarter of 2010/2011, the payroll was produced, checked by senior Finance staff and transmitted by 2pm every Wednesday.
3. Debtors - To ensure the timely and accurate processing of accounts receivable.	3.1 Outstanding Debtors and other ratio.	Statements sent within five days of EOM.	Target achieved - During the second quarter of 2010/2011, sundry debtors invoices and statements were sent within 5 days EOM.
		Outstanding Debtors Ratio <10% (industry benchmark).	Target not achieved - As at 31 December the Outstanding Debtors Ratio is 11%. The outstanding balance includes a number of disputed amounts currently being resolved.
4. Statutory Compliance - To ensure Council's compliance with external regulatory and taxation legislation.	4.1 Accurate and timely S94 Register Updates.	S94 Register reconciled within five days of EOM.	Target achieved - For the second quarter of 2010/2011 reconciliations have been performed within five days of EOM.
	4.2 Adequate Council's Reserves.	Reconciliation of Reserves within five days of EOM.	Target achieved - For the second quarter of 2010/2011 reconciliations have been performed within five days of EOM. Reserves are reported to MANEX on a monthly basis.
	4.3 Compliance with taxation and other regulatory legislation.	BAS and Diesel Fuel submitted by 21st of each month.	Target achieved - For the second quarter of 2010/2011 all statutory deadlines have been complied with.
		FBT submitted by 21 May each year.	Not applicable for the second quarter.
		ABS and DLG returns submitted by due date.	Target achieved - For the second quarter of 2010/2011 all statutory deadlines have been complied with. All reports have been submitted to the DLG by the due date.
5. Cash Management - To ensure Council has sufficient cash resources to meet future commitments	5.1 Adequate liquidity maintained at all times.	Bank Reconciliation within five days of EOM.	Target achieved - For the second quarter of 2010/2011 reconciliations have been performed within five days of EOM.
		Unrestricted Current Ratio > 2:1 (industry benchmark).	Target achieved -For the year ended June 2010, the Unrestricted ratio was well above the benchmark at 4.35:1.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Accounting Services - Component 19		Officer: Chief Financial Officer	
Activity/Project	Key Performance Indicators	Target	Progress
6. Financial Reporting - To provide statutory financial accounts to stakeholders in compliance with the legislative requirements.	6.1 Timely and accurate financial reporting.	Statutory financial reports submitted by 7 November each year.	Target achieved - Annual Financial Reports for the year ended 30 June 2010 submitted by the due date.
	6.2 External Audit recommendations implemented in a timely manner.	External Audit recommendations implemented within 12 months of audit opinion/recommendation.	Recommendations arising from the EOY External Audit 2009/2010 are on track to be implemented by June 2011.
	6.3 Assess the effectiveness of Council's financial management practices and policies and compliance with prescribed legislation.	Unqualified Audit Opinion.	Target achieved - An Unqualified Audit opinion was received by Pricewaterhouse Coopers for EOY June 2010 Statutory Accounts.

Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Rating Services - Component 20		Officer: Chief Financial Officer	
Activity/Project	Key Performance Indicators	Target	Progress
1. Rating Services - To ensure the accuracy of Council's computer based rating and property information system and efficient collection of rate revenue.	1.1 Accurate and timely distribution of rating notices.	Rate Notices issued by due dates each year. (31 July, 31 October, 31 January and 30 April)	Target achieved - For the second quarter of 2010/2011 Rates Notices were sent within the statutory deadlines.
	1.2 Turnaround time for issuing S603 certificates.	Issued within three Working Days.	Target achieved - For the second quarter of 2010/2011 Rates Notices were issued within the target timeframe.
	1.3 Accurate of Council property database.	Updates within five Working Days.	Target achieved - During the second quarter of 2010/2011, the property database was regularly updated within target timeframes.
2. Debt Recovery - To minimise Council's exposure to outstanding debts through effective debt recovery procedures.	2.1 Outstanding Debtors (Rates and Annual Charges) Ratio.	Rate Arrears < 4.00% (industry benchmark).	The Rates Arrears Ratio as at June 2010 was 6.4% - higher than the industry benchmark of 4% -5%. The ratio is monitored during the year to ensure reduction of ratio to the acceptable level.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Investment Debt Servicing - Component 21		Officer: Chief Financial Officer	
Activity/Project	Key Performance Indicators	Target	Progress
1. To ensure the investment strategy maximises the return on Council's investment portfolio.	1.1 Effective investment strategies to maximise returns on investment.	ROI > 90 Day Bank Bill Rate (Industry benchmark).	Target achieved - During the second quarter of 2010/2011, interest rates achieved on Council's investment portfolio have been above the industry benchmarks at all times.
	1.2 Ensure that Council's investment strategy compares with industry standards.	Review Investment Policy annually.	Target achieved - Council's Investment policy was reviewed and adopted by Council on 29 June 2010. Next review due May 2011.
2. To ensure the appropriate utilisation of loan facilities in accordance with policy.	2.1 Ensure the prompt and accurate payment of loan interest and redemption.	Payments made by due date.	Target achieved - For the second quarter 2010/2011, loan repayment due (Sewerage program) was made by the due date.
	2.2 Assess the ability of Council capacity to service outstanding debt.	Debt Service Ratio < 10% (industry benchmark).	Not applicable - Council currently only has an interest free loan (Sewerage program).

Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Corporate Services and Governance - Component 22		Officer: Manager Corporate Services and Governance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provision of effective and efficient corporate and governance support.	1.1 Applications assessed under Section 12 of the Local Government Act.	75% of applications initially responded to within two working days of receipt of each application.	On Target - 315 Informal access applications received and 97% of applications initially responded to within 2 working days.
	1.2. Applications assessed under the Freedom of Information Act and Government Information (Public Access) Act.	Applications completed in accordance with statutory requirements.	On Target - 4 formal access to information applications received and completed within statutory requirements.
	1.3 Development and review of Corporate Services and Governance policies.	Policies are implemented and reviewed in accordance with legislative requirements.	On Target - 2 reviews completed.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Word Processing - Component 23		Officer: Manager Corporate Services and Governance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Compile and distribute Council Meeting agendas, minutes and action items.	1.1. Compilation of Council Business Papers.	Forwarded to Publishing Manager by 12 noon on the Thursday prior to the Meeting.	On Target - 10 Council Meetings.
	1.2. Compilation of Council Meeting Minutes.	Draft completed and distributed to Senior Staff within 48 hours after Meeting.	On Target - 10 Council Meetings.
	1.3. Distribution of Action Items from Council Meeting Minutes.	Distributed to Senior Staff within four working hours from final approval of draft minutes.	On Target - 10 Council Meetings.
	1.4. Distribution of Questions Without Notice.	Distributed to Senior Staff within eight working hours from final approval of draft minutes.	On Target - 10 Council Meetings.
	1.5. Council Business Papers completed for publication on Council's website.	Forwarded to Information Technology prior to 12 noon on the Friday before the meeting.	On Target - 10 Council Meeting Business Papers uploaded (by WordPro due to change in process).
2. Provide an efficient and effective typing and document presentation and processing system for Council.	2.1. Provide word processing, software user and help desk support.	Requests for support are responded to within one working hour.	On Target. In most cases provided immediately.
	2.2. Preparation of word documents.	Completed and returned within two working days.	On Target.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Supply - Component 24		Officer: Chief Financial Officer	
Activity/Project	Key Performance Indicators	Target	Progress
1. Maintain a manageable inventory stock level to satisfy Council's requirements and cost	1.1 Minimal inventory investment and inventory losses.	Undertake bi-annual review of slow moving stock and undertake an annual stocktake.	Bi annual review of slow moving stock undertaken. An annual stocktake will be undertaken towards the end of the financial year.
2. Manage the process of acquiring goods, works and services, spanning the whole cycle from identification of needs through to end of a services contract or the end of useful life of an asset. Providing measurable benefits in value for money obtained on a whole of life basis through open and effective competition.	2.1 Procurement strategies are aligned with Corporate objectives.	100% compliance.	Procurement Operational Standard implemented June 2010. Tendering Operational Management Standard implemented October 2010.
	2.2 Procurement Guidelines.	Review procurement guidelines annually.	Target achieved - Procurement Operational Standard implemented June 2010. Tendering Operational Management Standard implemented October 2010.
	2.3 Response to Quotation requests.	Quotation requests within agreed timeframes with customers.	Target achieved - During the second quarter of 2010/2011 requests were promptly dealt with within the target timeframe.
3. Ensure consideration to the environmental impact of procurement decisions.	2.4 An adopted Green purchasing policy.	Develop green purchasing policy by June 2011.	Development of green purchasing guide complete. Development of green purchasing OMS in progress.



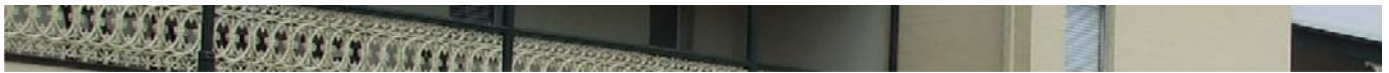
Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Property Development - Component 25		Officer: Manager Corporate Services and Governance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Co-ordination and management of Council's property portfolio including the acquisition and sale of property, leasing of property, road closures and openings.	1.1 Vacancies for leased premises in Council's property portfolio.	Greater than 85% occupancy rates.	Greater than 85% of occupancy rates have been achieved.
	1.2 Inspections of Council's leased residential properties.	Each residential property inspected annually during October to December.	Each residential property was inspected between October to December 2010.
	1.3 Inspections of Council's leased commercial/retail properties.	Each commercial/retail property inspected annually during January to March.	To commence in 3rd Quarter.
	1.4 Consumer Price Index reviews implemented for the relevant leases.	100% of CPI reviews implemented within 2 months of review date.	100% of CPI reviews were implemented within 2 months of review date.
	1.5 Process lease options and lease renewals.	100% of tenants notified within three to six months of termination dates.	100% of tenants were notified within three to six months of termination dates.
	1.6 Monitoring payments of property rentals for leased premises in Council's property portfolio.	85% or greater property rentals paid when due.	85% or greater property rentals are paid when due.
	1.7 Actioning of Council resolutions regarding property leases, sales and acquisitions.	Initial action commenced within five working days of approved Council resolutions.	Initial action has commenced, usually within three days of approved Council resolutions.

Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Reception - Component 28		Officer: Manager Corporate Services and Governance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provision of an efficient reception and telephone service to Councillors, Council staff and the public and to promote the image of Council as being courteous, efficient and effective.	1.1 The reception desk and switchboard are staffed during business hours.	100% attended during business hours.	On Target - 100% achieved to date.
Opening hours Monday-Friday 8:30am - 5:00pm			



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Fleet Management - Component 29		Officer: Chief Financial Officer	
Activity/Project	Key Performance Indicators	Target	Progress
1. To manage Council's fleet in a sustainable manner.	1.1 Adherence to Council's Fleet Policy.	Monthly reports completed and communicated.	Target achieved - During the second quarter of 2010/2011 monthly reports were e-mailed to each driver.
		All leaseback vehicles are inspected quarterly to ensure they are maintained in accordance with the manufacturers recommendations.	Target achieved - During the second quarter of 2010/2011 inspections were carried out as scheduled.
		Vehicles are replaced in accordance with the policy.	Target achieved - For the second quarter of 2010/2011 Council's leaseback fleet was replaced in line with Council's Fleet Policy.
		Fleet Management Policy reviewed annually.	Fleet Policy due to be reviewed June 2011.

Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Legal Services - Component 42		Officer: Director Support Services	
Activity/Project	Key Performance Indicators	Target	Progress
1. Support sound corporate governance.	1.1 Timely legal advice on Council matters.	Urgent legal advice provided within 24 hours.	All urgent legal advice provided immediately or within 24 hours of initial request.
		Other legal advice provided within agreed deadlines or required service levels.	Target achieved.
	1.2 Effective project management of legal issues involving Council.	Regular reports received from Council's solicitors outlining outstanding legal matters.	Monthly reports received from both of Council's Solicitors outlining outstanding legal matters.
		Regular monitoring of reports outlining outstanding legal matters.	The monthly reports from both of Council's Solicitors are considered and monitored by MANEX.



Support Services Division - Operational Plan and Performance Indicators 2010/2011			
Printing and Sign Writing - Component 58		Officer: Manager Corporate Services and Governance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provision of a consistent quality and efficient printing and sign writing service for Councillors, Council staff, the public and external customers.	1.1 Accurate and timely printing and binding of Council Business Papers.	Councillors - completed by 4pm on the Thursday prior to the meeting.	10 Meetings held and all targets met 100%.
		Others-completed by 12 noon on the Friday prior to meeting.	10 Meetings held and all targets met 100%.
	1.2 Provide timely quotations to external organisations for printing and sign writing requests.	Quotations provided within two working days of request.	Quotation provided as requested and on time.
	1.3 Acceptance of competitive quotations provided to external customers.	Acceptance of 80% of quotes provided.	Targets met with 95% of quotes accepted.
	1.4 Preparation of emergency signage for road closures, diversions and the like.	Provided within one working day from request.	All produced on demand 99.9% of the time.
	1.5 Provide printing and sign writing services to meet the requirements of Council and external customers.	90% of works completed within agreed timeframes.	95% supplied on time.
	1.6 Regular cleaning, testing and maintenance of Print Room machinery.	Each item of machinery cleaned and tested monthly and maintained as required by the relevant maintenance schedules.	Machines tested and cleaned to regular timetable.

Infrastructure Services Division - Operational Plan and Performance Indicators 2010/2011			
Operations Management - Component 62		Officer: Manager Construction and Maintenance	
Activity/Project	Key Performance Indicators	Target	Progress
1. Plant usage is costed to appropriate projects.	1.1 Adopted charges are balanced with plant reserve fund.	100% Compliance.	Compliant.
2. An effective plant replacement program	2.1 Plant items are suitable for current needs.	90% adopted plant replacement program achieved.	On Target.
	2.2 Provide adequate funding for plant replacement	Sufficient funds within plant reserve.	On Target.



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Human Resources - Component 65		Officer: Manager Human Resources	
Activity/Project	Key Performance Indicators	Target	Progress
1. To develop, review and implement effective Human Resource strategies, policies and programs that meet with corporate objectives and legislative requirements for the benefit of the organisation, management and staff.	1.1 Recruitment and selection of quality staff within established policies and procedures meeting all legislative requirements.	Recruitment process commenced within two weeks of approval by General Manager.	All recruitment has commenced within two weeks of approval by General Manager.
		90% of appointments with qualification, skills and experience of successful applicant matching the criteria.	During the October to December quarter eleven (11) vacancies were filled with applicants who had the relevant qualifications, skills and experience.
	1.2 Develop, review and implement policies and procedures to meet Award and legislative requirements.	Monitor, review and develop Human Resource Operational Management Standards for staff as required.	Continued monitoring, reviewing and updating of Operational Management Standards for approval by Management and presentation to staff.
		All legislative changes and statutory requirements actioned and complied with.	Introduction of new Local Government (State) Award 2010 and all legislative and statutory requirements met.
	1.3 Support and advice to Management and Staff in relation to Award interpretation and industrial issues.	90% of industrial disputes resolved internally.	All industrial disputes resolved internally through consultation with the appropriate parties and Unions or will be resolved through ongoing discussions with parties.
		Provision of accurate and timely advice to Management and Staff on industrial and legislative issues.	Management and staff kept informed of progress of any industrial and legislative changes.
	1.4 Ensure continual improvement in the development, implementation and monitoring of our systems.	Annual and probationary performance reviews completed by scheduled dates.	All probationary reviews for the quarter completed and returned.
		Monitor, review and update Performance Management and Salary Administration Systems as required.	No change in Performance or Salary Administration systems.
	1.5 Ensure corporate and individual training needs are identified and met.	The number of individual and corporate training and development programs that are approved by management and implemented.	Continued reviewing of corporate and individual training to suit the needs of the organisation in upskilling and developing staff.



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Human Resources - Component 65		Officer: Manager Human Resources	
Activity/Project	Key Performance Indicators	Target	Progress
		Provide learning opportunities including technical, personal and professional development that support Council's objectives.	Ongoing sourcing and organising of training and professional development programs for staff as required.
	1.6 Ensure compliance with the OH&S Acts and regulations and promote continuous improvement of safe systems at work.	Compliance with OH&S Act and Regulations.	OH&S requirements met.

General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Corporate Communication - Component 68		Officer: Manager Corporate Communication	
Activity/Project	Key Performance Indicators	Target	Progress
1. Engage the community to help determine affordable levels of service.	1.1 Objectives of Communication Strategy Undertaken.	Achieve Customer Service Institute of Australia accreditation	Discussions in conjunction with Macquarie 2010 Committee members, Windsor Business Group, St Matthews Church Windsor, Pitt Town Progress Association, Pitt Town School, Pitt Town Churches and Wilberforce Anglican Churches in relation to Macquarie 2010 events affecting their areas.
2. Have ongoing engagement and communication with out community, governments and industries.	2.1 Media relationships reviewed and enhanced.	Review of media services arrangements. Regular contact with all local media. Finalise 80% of media enquiries within three working days.	Regular contact with media maintained. 27 media comments provided to local and Sydney based media including Daily Telegraph, Sunday Telegraph and Penrith Star. Rates of compliance to KPI in relation to timing of return of media comments not able to be undertaken due to concentration of staff efforts on Macquarie 2010 and Federal Project events and functions.
	2.2 Issues Management Advice and Monitoring.	Regular updates provided to General Manager.	Updates provided as necessary.
	2.3 Media stories generated.	50% take up ratio of media releases in local newspapers. 80% of generated media releases published in at least one local newspaper.	35 media releases sent out. Take up rate of media releases not able to be monitored due to lack of resources.
	2.4 Strategic Cross Functional Working Groups organised and progressed.	Project Plans accomplished within timeframes set.	Due to concentration on events no further development in this area.



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Corporate Communication - Component 68		Officer: Manager Corporate Communication	
Activity/Project	Key Performance Indicators	Target	Progress
3. Develop and implement a community participation and partnership program.	3.1 Manage civic events, publications and public relation activities.	Programs and events completed and conducted within budget.	Organisation for following events and programs completed: School Citizenship Program, Ham Common Fitness Trail Launch, the Oasis Centre Extensions Opening and Community Newsletter. In relation to Macquarie 2010 Program, organisation and event production for Launch of Bicentenary Mosaic Sculpture in conjunction with launch of Elizabeth Macquarie Iris, Pitt Town Festival and Freedom of the City Parade, Richmond Park Renewal Celebrations, Proclamation Day celebrations including the Community Appreciation Function. Planning started for Wilberforce Plaque unveiling, Australia Day Awards Ceremony, Wilberforce Preschool Extensions opening and Bowen Mountain Park Hall Extensions opening. 20 speeches written and provided to VIPs. 15 mayoral columns written and provided to local newspapers.



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Elected Members - Component 69		Officer: General Manager	
Activity/Project	Key Performance Indicators	Target	Progress
1. To ensure elected officials are remunerated in accordance with the Local Government Act.	1.1 Monthly payments to elected officials completed on time.	100% compliance.	Payments made within appropriate timeframes in accordance with the level of fees for councillors as adopted by Council annually.
	1.2 Ensure remuneration levels for mayor and councillors are reviewed	Appropriate submission to be made to Local Government Remuneration Tribunal.	Submission made to Local Government Remuneration Tribunal.
2. To attend external conferences relevant to Council's strategic direction and activities in a cost effective manner.	2.1 Number of conferences attended where subject matter relates to strategic concepts in Council's Plan.	100% compliance.	Conferences attended relate to strategic matters and issues of relevance to the Council.
3. To ensure efficient operation of Council and Committee meetings.	3.1 Council meeting cycle meets legislative requirements.	At least 10 Council meetings held each year in different months.	Number and frequency of Council meeting meets legislative requirements.
		Meetings conducted in accordance with Code of Meeting Practice.	Code of Meeting Practice reviewed. Meetings are conducted in accordance with the requirements of the Code.
	3.2 Committees and membership predetermined by Council annually	Review undertaken in September 2010.	Review of structure, numbers and functions/operations of Committees undertaken in September 2010.



General Manager's Office - Operational Plan and Performance Indicators 2010/2011			
Component 70 - Executive Management		Officer: General Manager	
Activity/Project	Key Performance Indicators	Target	Progress
1. To ensure a safe workplace environment that meets legislative requirements and guidelines.	1.1 To monitor ongoing compliance with OH&S Act and Regulations.	Council's OH & IMS continues to operate and meets requirements of legislation and WorkCover.	Operation of system under continual review to ensure its effectiveness and to meet requirements of legislation and WorkCover.
2. Develop and maintain corporate procedures to ensure a safe workplace.	2.1 To assess the effectiveness of Council's OH&S system and corporate compliance.	Progress towards transformation of Council's OH & IMS to meet the requirements of the National Model.	Transformation of existing system to meet requirements of National Model underway towards target of audit by WorkCover in August/September 2011.
	2.2 Resource allocation to facilitate the implementation of OH&S strategies.	Consistent with comparable local government councils per staff unit.	Additional resources provided in 2010/2011 Adopted Budget. Recruitments of new positions commenced undertaken.
3. To ensure effective salary and performance structures in place for "senior staff" and monitor divisional performance.	3.1 The Annual Performance Review is conducted.	"Senior Staff" performance reviews undertaken in line with requirements of Contracts of Employment.	Performance reviews undertaken.
	3.2 To assess the effectiveness of managing and developing human resources.	Training & Development \$ > 1% budget and 90% satisfaction with training courses.	Training budget and satisfaction and achievements of training undertaken in line with expectations.
	3.3 To assess the effectiveness of managing financial resources.	Overall performance vs Budget +/- 5.00%.	On target.
	3.4 To assess the effectiveness of achieving strategic and operational performance objectives.	95% Strategic & Operational Targets Achieved.	On target.



City Planning Division - Operational Plan and Performance Indicators 2010/2011			
Customer Service - Component 91		Officer: Executive Manager - Community Partnerships	
Activity/Project	Key Performance Indicators	Target	Progress
1. Provide counter and telephone customer services to City Planning customers.	1.1 All frontline counter and telephone customer enquiries responded to (to satisfaction of customers).	All frontline customer enquiries answered (no drop-outs) No customer service complaints.	Performance benchmark achieved.
	1.2 Customer requests for technical advice logged and forwarded to responsible officer.	Customer service enquiries logged and forwarded within one working day.	Performance benchmark achieved.
2 Provide counter and telephone customer services to City Planning customers.	2.1 Customer requests met in accordance with the Customer Contact and Service Standards.	Customer Contact and Service Standards Met.	Customer Contact and Service Standards for City Planning Customer Service achieved.
3. Deliver customer services in accordance with identified benchmarks.	3.1 Measure performance in achieving service standards as identified in the Customer Service Charter and the Customer Contact and Service Standards.	Achieve identified 85% of benchmark.	Manual review of September Quarter results indicate that 89% of advertised service standards across Council are achieving the required benchmark.
4. Provide quality customer services by maintaining and improving customer satisfaction levels.	4.1 Customers surveyed to establish level of satisfaction with services received.	Maintain and increase customer satisfaction levels.	Customer Service Training Strategy adopted. 15 staff received session leader training in customer service and 38 staff trained in the ' Best Customer Service' training package.
5. Align Council's Customer Service processes with International Customer Service Standard (ICSS) benchmarks.	5.1 Maintain ICSS accreditation.	ICSS accreditation maintained.	Awaiting outcome of the pre-certification report and confirmation of date for final site visit to conduct audit.