



Hawkesbury City Council

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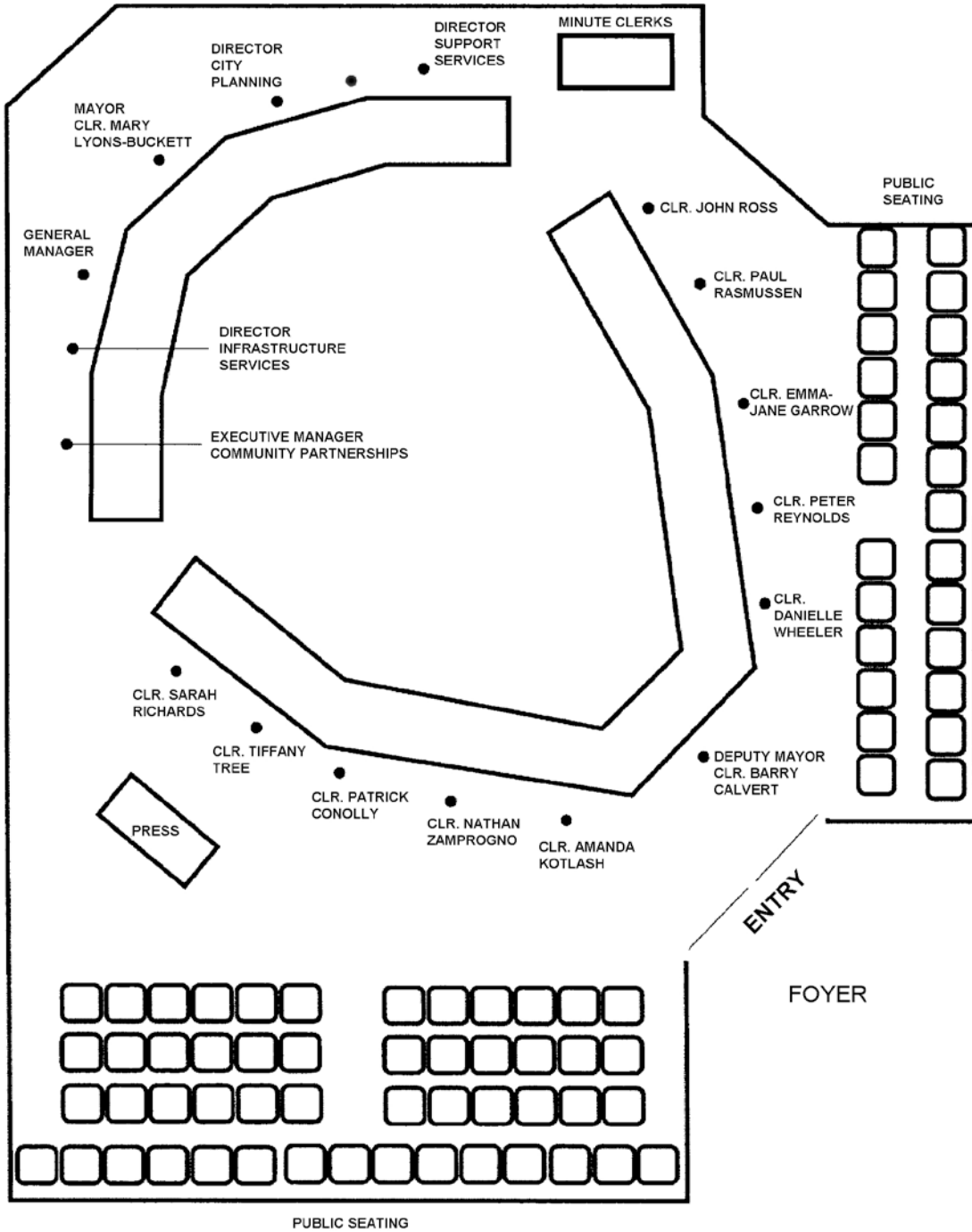
date of meeting: 13 March 2018
location: council chambers
time: 6:30 p.m.



mission
statement

*Hawkesbury City Council
leading and working
with our community
to create a healthy
and resilient future.*

Hawkesbury City Council



ORDINARY MEETING**Table of Contents**

Meeting Date: 13 March 2018

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE
PROCEDURAL MATTERS		2
SECTION 1 - Confirmation of Minutes		4
SECTION 2 – Mayoral Minutes		7
SECTION 3 – Reports for Determination		11
CITY PLANNING		11
Item: 062	CP - Delivery Program 2017 - 2021 - Six Month Progress Report 1 July 2017 - 31 December 2017 - (95498, 124414)	11
SUPPORT SERVICES		14
Item: 063	SS - Pecuniary Interest Return - Designated Person - (95496, 96333)	14
Item: 064	SS - Access to Information Policy - (95496, 96333)	17
Item: 065	SS - Classification of 94A Macquarie Street, Windsor - (95496, 112106)	20
SECTION 4 – Reports of Committees		25
Item: 066	ROC - Environmental Sustainability Advisory Committee - 5 February 2018 - (124414, 126363)	25
Item: 067	ROC - Human Services Advisory Committee - 8 February 2018 - (124414, 123486)	33
SECTION 5 – Notices of Motion		43
Item: 068	NM1 - Annual Local Government Budget Statement	43
Item: 069	NM2 - Wetlands Workshop	44
QUESTIONS FOR NEXT MEETING		46
Item: 070	Councillor Questions from Previous Meetings and Responses - (79351)	46
CONFIDENTIAL REPORTS		50
Item: 071	SS - Lease to Property NSW - Suite 3, Level 1, 300 George Street, Windsor - (117653, 95496, 112106)	50

ORDINARY MEETING
Procedural Matters
Meeting Date: 13 March 2018

PROCEDURAL MATTERS

Welcome

The General Manager will address the Council meeting, mentioning:

- Acknowledgement of Indigenous Heritage
- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones.

Attendance

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

Apologies and Leave of Absence

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

Declaration of Interest

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

Acknowledgement of Official Visitors to the Council

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

ordinary

section 1

confirmation of minutes

ORDINARY MEETING

SECTION 1 - Confirmation of Minutes

Meeting Date: 13 March 2018

SECTION 1 - Confirmation of Minutes

ordinary

section 2

mayoral minutes

ORDINARY MEETING
SECTION 2 – Mayoral Minute
Meeting Date: 13 March 2018

ORDINARY MEETING
SECTION 2 – Mayoral Minute
Meeting Date: 13 March 2018

SECTION 2 – Mayoral Minutes

No Mayoral Minutes.

ORDINARY MEETING
SECTION 2 – Mayoral Minute
Meeting Date: 13 March 2018

ordinary

section 3

reports
for determination

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 13 March 2018

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 March 2018

SECTION 3 – Reports for Determination

CITY PLANNING

Item: 062 **CP - Delivery Program 2017 - 2021 - Six Month Progress Report 1 July 2017 - 31 December 2017 - (95498, 124414)**

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to inform Council of the progress in implementing Council's Delivery Program 2017 - 2021 for the period 1 July 2017 to 31 December 2017.

EXECUTIVE SUMMARY:

Council's Delivery Program 2017 - 2021 details the principal activities to be undertaken by Council over a four year period to implement the key directions and strategies of the Hawkesbury Community Strategic Plan 2017 - 2036.

The Operational Plan 2017/2018 commenced on 1 July 2017. The table attached to this report shows the progress in achieving the Delivery Program activities for the period 1 July 2017 to 31 December 2017.

RECOMMENDATION SUMMARY:

That the information be received.

REPORT:

Context and Background

Council's Delivery Program 2017 - 2021 details the principal activities to be undertaken by Council over a four year period to implement the key directions and strategies of the Hawkesbury Community Strategic Plan 2017 - 2036.

Section 404 of the *Local Government Act 1993* requires that "regular progress report are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months". The Delivery Program states that the projects, programs and activities of the relevant Operational Plan will be used as the basis of this report.

The Operational Plan 2017/2018 commenced on 1 July 2017. The detailed document attached to this report shows the progress in achieving the Delivery Program activities for the period 1 July 2017 to 31 December 2017.

In summary, Table 1 below provides an overview of progress by the 5 areas of the Hawkesbury Community Strategic Plan 2017 - 2036. Overall 115 (49%) of the actions have been achieved or substantially completed, 104 actions have been commenced, and 17 actions have not yet commenced. Further details can be found full report attached.

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 March 2018

Table 1: Operational Plan 2017 - 2018, 6 monthly Progress Report



Consultation

The issues raised in this report concern matters which do not require community consultation under Council’s Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Leadership

1.5 Regulation and Compliance - Encourage a shared responsibility for effective local compliance

1.5.1 Undertake Council initiatives within a clear and fair framework of strategic planning, policies, procedures and service standards as required under all regulatory frameworks.

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 March 2018

Discussion

The attached table to this report provides details with respect to progress in achieving the principal activities of Council's Delivery Program 2017 - 2021 for the period 1 July 2017 to 31 December 2017.

Financial Implications

There are no financial implications from the preparation of this report.

Fit For The Future Strategy Considerations

While this matter is not specifically aligned with any Fit For the Future Strategies, it supports the implementation of Council's Fit for the Future Plan and the future implementation of the following Fit For The Future Strategy.

3.2 Service Level Review

Community Engagement Strategy to determine safe, affordable and agreed levels of service for all asset classes. Intended to establish BTS asset standard for asset classes to reflect community priorities.

Conclusion

This report is to inform Council of progress in implementing Council's Delivery Program 2017 - 2021 for the period 1 July 2017 to 31 December 2017.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

AT - 1 Delivery Program 2017 - 2021 Progress Report: 1 July 2017 - 31 December 2017 - *(Distributed Under Separate Cover)*

oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 March 2018

SUPPORT SERVICES

Item: 063 **SS - Pecuniary Interest Return - Designated Person - (95496, 96333)**

Directorate: Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to table a Disclosure of Pecuniary Interests and Other Matters Return, which has been recently lodged by a Designated Person, as required by Section 449(1) of the Local Government Act 1993.

EXECUTIVE SUMMARY:

Councillors and other members of Council staff identified as Designated Persons under the Local Government Act are required to complete a Pecuniary Interest Return form identifying any pecuniary and other types of interests that they hold as at their date of commencement with Council.

One such Return has recently been lodged with the General Manager, and is now tabled at the first Council meeting held after the required lodgement date.

RECOMMENDATION SUMMARY:

That the information be received and noted.

REPORT:

Context and Background

Councillors and other members of Council staff who hold a position involving the exercise of functions that, in their exercise, could give rise to a conflict between the person's duty as a member of staff and the person's private interest, are identified by Council as a "Designated Person", as defined by Section 441 of the Local Government Act.

Designated Persons are required by Section 449 of the Local Government Act to complete a Return form identifying any pecuniary and other types of interests that they hold as at their date of commencement with Council.

These Return forms must be lodged with the General Manager within three months of the Designated Person's date of commencement with Council, and must be tabled at the first Council meeting held after the required lodgement date.

Policy considerations

Section 450A of the Local Government Act, 1993 relates to the register of Pecuniary Interest Returns and the tabling of these Returns, which have been lodged by Councillors and Designated Persons. Section 450A of the Act is as follows:

- "1. *The General Manager must keep a register of returns required to be lodged with the General Manager under section 449.*

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 13 March 2018

2. *Returns required to be lodged with the General Manager under section 449 must be tabled at a meeting of the council, being:*
- (a) *In the case of a return lodged in accordance with section 449 (1)—the first meeting held after the last day for lodgement under that subsection, or*
 - (b) *In the case of a return lodged in accordance with section 449 (3)—the first meeting held after the last day for lodgement under that subsection, or*
 - (c) *In the case of a return otherwise lodged with the general manager—the first meeting after lodgement."*

With regard to Section 450A(1), a register of all Returns lodged by Councillors and Designated Persons, in accordance with Section 449 of the Act, is currently kept by Council as required by this part of the Act.

With regard to Section 450A(2), all Returns lodged by Councillors and Designated Persons, under Section 449 of the Act, must be tabled at a Council Meeting as outlined in subsections (a), (b) and (c).

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Leadership

1.5 Regulation and Compliance - Encourage a shared responsibility for effective local compliance.

- 1.5.2 Best practice, sustainability principles, accountability and good governance are incorporated in all activities undertaken by Council.

Discussion

With regard to Section 450(2)(a), the following Section 449(1) Return has been lodged:

Position	Return Date	Date Lodged
Compliance Officer	27 November 2017	16 February 2018

The above Designated Person has lodged their Section 449(1) Return prior to the due date (being three months after the Return Date), as required by the Act for the receipt of the Return.

The above details are now tabled in accordance with Section 450A(2)(a) of the Act, and the abovementioned Return is available for inspection if requested.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications outside of Council's adopted 2017/2018 Operational Plan, which will adversely impact on Council's financial sustainability.

Financial Implications

There are no financial implications applicable to this report.

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 March 2018

Conclusion

The Designated Person has lodged their Section 449(1) Return with the General Manager prior to the required due date.

The Return has now been tabled at a Council meeting as required by the Local Government Act, and is available for inspection if required.

RECOMMENDATION:

That the Section 449(1) Pecuniary Interest Return be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 March 2018

Item: 064 **SS - Access to Information Policy - (95496, 96333)**

Previous Item: 233, Ordinary (12 December 2017)

Directorate: Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to advise Council of the outcome of the public exhibition period of Council's draft Access to Information Policy, and to obtain the necessary resolution of Council to allow the Policy to be adopted.

EXECUTIVE SUMMARY:

Council has an Access to Information Policy that describes Council's principles regarding public access to information, and provides guidance on the processing of requests for access to information in accordance with the *Government Information (Public Access) Act 2009* (GIPA Act) and other relevant legislation.

In December 2017, Council staff completed a major review of the existing Policy, with the aim of improving the Policy to be more in line with the GIPA Act and other guidelines published by the NSW Information and Privacy Commission (IPC).

The new Policy which was drafted as a result of this review was reported to Council on 12 December 2017, and was subsequently placed on public exhibition for the required period under Council's Community Engagement Policy. A copy of the new Policy is attached as Attachment 1 to this report. As no submissions were received, the draft Policy is suitable to be adopted.

RECOMMENDATION SUMMARY:

The report recommends that the Access to Information Policy be adopted.

REPORT:

Context and Background

Since the introduction of the *Government Information (Public Access) Act 2009* (GIPA Act), the NSW Information and Privacy Commission (IPC), which is the responsible agency for the administration of the GIPA Act, has released a range of guidelines and supplementary materials in order to assist government agencies, including local councils, in processing access to information requests made under the Act.

In December 2017, Council staff completed a project to review the materials supplied by the IPC, in conjunction with Council's existing publications, and made extensive amendments and additions to Council's existing Access to Information Policy.

The proposed changes to Council's Policy were intended to achieve a range of different outcomes, which were previously reported to Council at its Meeting of 12 December 2017. These outcomes were intended to make the Access to Information Policy a more valuable resource for members of the public to learn about Council's access to information procedures, and for Council officials to ensure that they are complying with required legislation and Council's adopted practices. The revised Policy was also formatted in a manner that is consistent with other recently developed policies dealing with governance matters.

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 13 March 2018

During discussion of the draft Policy at the Council Meeting of 12 December 2017, further information was requested regarding the number of requests for information applications received by Council, and the charges imposed by Council in processing these applications.

Comprehensive statistics on the numbers, types and outcomes of 'request for information applications' received are published each year in Council's Annual Report. A summary of the number of access to information applications received over the previous five years are as follows:

Financial year	Formal requests received (application fee applicable)	Informal requests received (no application fee applicable)	Total
2016/2017	50	619	669
2015/2016	36	660	696
2014/2015	70	701	771
2013/2014	35	791	826
2012/2013	25	733	758

With regard to processing charges, the GIPA Act permits only a limited degree of flexibility in the charges which may be imposed for processing formal applications. Section 41(c) of the GIPA Act, mandates that all formal applications must be accompanied by a \$30 application fee to be considered valid. In addition, Section 64(1) of the Act states, that if a processing charge is imposed on a formal application, then that processing charge is required to be calculated at a rate of \$30 per hour of processing time after the first hour. Sections 65 and 66 of the Act, contain provisions for applicants to apply for a 50% discount in processing charges, on certain financial hardship and public interest grounds. This discount does not apply to the initial \$30 application fee.

For informal access applications, Section 8(2) of the GIPA Act states that Council can release information in response to an informal request “*subject to any reasonable conditions that [Council] thinks fit to impose*”. Since the introduction of the GIPA Act in 2009, Council has imposed only standard photocopying charges for the provision of information through informal requests. Most requests require files to be retrieved from the Government Records Repository facility at Kingswood, which charges Council individually for each file that is retrieved and returned. In addition, no processing fee is imposed to account for the time spent by Council staff in researching and reviewing the requested information. In the 2016/2017 financial year, Council has introduced the requirement for applicants to pay their own file retrieval costs (for informal requests only).

Detailed information regarding both formal and informal access requests is contained in Council's Information Guide, and the Formal and Informal Access Request fact sheets, all which are available on the Your Right to Information page of Council's website.

Detailed History, including previous Council decisions

At its meeting on 12 December 2017, Council resolved to place the revised Access to Information Policy on public exhibition for a period of 28 days and seek submissions from interested parties.

Consultation

As stated above, the issues raised in the previous report concerned matters which constituted a trigger for Community Engagement under Council's Community Engagement Policy. Council resolved to place the revised Access to Information Policy on public exhibition for a period of 28 days.

The consultation period was open between Thursday, 18 January 2018 and Friday, 16 February 2018. The Policy was made available on the Community Consultation page of Council's website, and in hard copy at Council's Administration Building.

No submissions were received.

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 March 2018

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

Our Leadership

- 1.5 Regulation and Compliance - Encourage a shared responsibility for effective local compliance.
 - 1.5.1 Undertake Council initiatives within a clear and fair framework of strategic planning, policies, procedures and service standards as required under all regulatory frameworks.
 - 1.5.2 Best practice, sustainability principles, accountability and good governance are incorporated in all activities undertaken by Council.

Financial Implications

There are no direct financial implications applicable to this report.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications outside of Council's adopted 2017/2018 Operational Plan, which will adversely impact on Council's financial sustainability.

Conclusion

The draft Access to Information Policy has been placed on public exhibition for the required period of 28 days, in accordance with Council's Community Engagement Policy.

As no submissions were received during the exhibition period, no amendments to the draft Policy are required and it is now appropriate for the Council to adopt the Policy, as attached to this report.

RECOMMENDATION:

That the Access to Information Policy, attached as Attachment 1 to this report, be adopted.

ATTACHMENTS:

AT - 1 Access to Information Policy - *(distributed under separate cover)*.

oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 March 2018

Item: 065 **SS - Classification of 94A Macquarie Street, Windsor - (95496, 112106)**

Directorate: Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to seek Council's endorsement to classify 94A Macquarie Street, Windsor as 'operational' land under the *Local Government Act, 1993*.

EXECUTIVE SUMMARY:

NSW Land Registry Services approached Council to claim ownership of 94A Macquarie Street, Windsor. The land is currently used as a sewer pump station. Council staff provided evidence to support the ownership claim and the property was transferred to Council's name.

Council is now required to classify the land as 'community' or 'operational'. The report recommends that the land be classified as 'operational' land under the *Local Government Act, 1993*.

RECOMMENDATION SUMMARY:

This report recommends that Council classify the land at 94A Macquarie Street, Windsor as 'operational'.

REPORT:

Context and Background

NSW Land Registry Services has been converting all 'Old System' title land in NSW to the modern system known as Torrens title. In January 2018, Council was approached by NSW Land Registry Services because Council is noted as the owner of the subject land on the Valuer General's ValNet database. However, NSW Land Registry Services did not have Council recorded as the owner of 94A Macquarie Street, Windsor.

To claim ownership Council had to provide documentary evidence in the form of Deeds, agreements, Gazettal's or other documentation showing how Council became owner of the land.

On 7 February 2018, Council Officers forwarded to NSW Land Registry Services:

- A copy of the Government Gazette dated 3 December 1947 whereby Windsor Municipal Council made an application to resume the subject land.
- A copy of the Government Gazette dated 12 December 1947 whereby Windsor Municipal Council resumed the subject property to be used for public works.
- Deed of Release for the resumption of the subject property dated 11 January 1949.
- Details of the Council amalgamations since 1871 to prove ownership should continue into the name of Hawkesbury City Council.

On 13 February 2018, NSW Land Registry Services issued the Certificate of Title in Council's name.

Under Section 31(2) of the *Local Government Act 1993*, Council should resolve to classify the land within three months of gaining ownership. Under Section 31(2A) of the Act, should Council not resolve to classify the land, it is taken to be classified as 'community'.

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 13 March 2018

Given that the use of the land is a sewer pump station, the classification of the subject land should be 'operational'.

Council's right of entry to the property is via an 'easement for access' through the surrounding properties of 96 Macquarie Street, Windsor and 11 and 15 Tollgate Crescent, Windsor. A location plan highlighting the subject site is attached as Attachment 1 to this report.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Assets

4.2 Utilities - Facilitate the delivery of infrastructure through relevant agencies and Council's own works

4.2.1 Our community's current and future utility infrastructure needs (water, sewer, waste, stormwater, gas, electricity and telecommunications) are identified and delivered.

Financial Implications

There are no direct financial implications applicable to this report.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications, outside of Council's adopted 2017/2018 Operational Plan, which will adversely impact on Council's financial sustainability.

Conclusion

Council was approached by NSW Land Registry Services to claim ownership of 94A Macquarie Street, Windsor. The documentary evidence has been accepted by NSW Land Registry Services, with the Certificate of Title now issued in Council's name.

It is recommended that Council classify the land as 'operational' in accordance with the *Local Government Act, 1993*.

RECOMMENDATION:

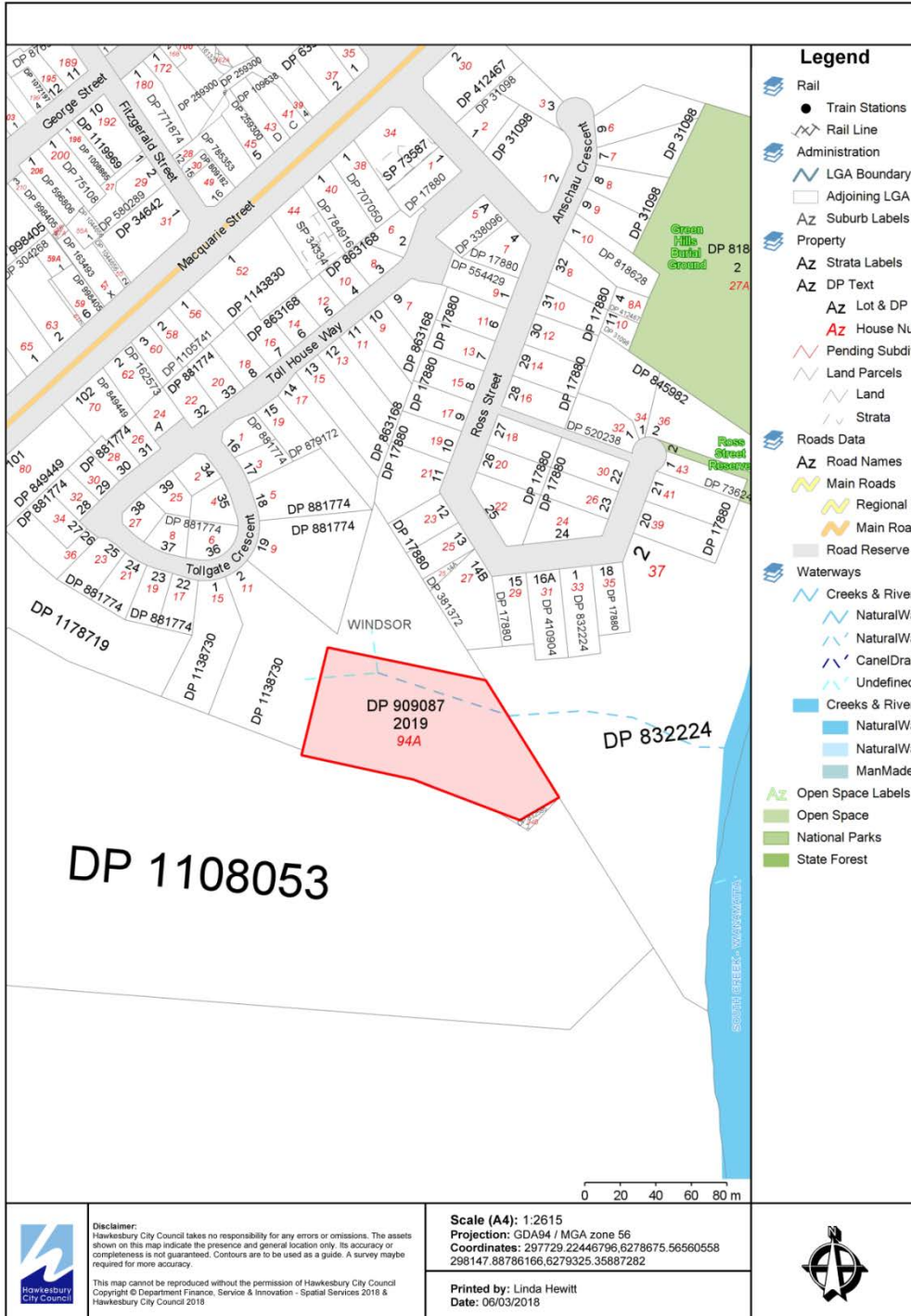
That Council classify the property known as 94A Macquarie Street, Windsor, being Lot 2019 in Deposited Plan 909087 as 'operational' under Section 31(2A) of the Local Government Act, 1993.

ATTACHMENTS:

AT – 1 Location Map of 94A Macquarie Street, Windsor

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 13 March 2018

AT – 1 Location Map of 94A Macquarie Street, Windsor



oooO END OF REPORT Oooo

ordinary

section 4

reports
of committees

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

SECTION 4 – Reports of Committees

Item: 066 **ROC - Environmental Sustainability Advisory Committee - 5 February 2018 - (124414, 126363)**

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Environmental Sustainability Advisory Committee, held on 5 February 2018.

RECOMMENDATION SUMMARY:

One of the matters contained within the attached minutes of the Environmental Sustainability Advisory Committee have policy or financial implications to Council. As such require special consideration by Council.

Items 1, 2 and 3 and all but one item in General Business (Dewatering of Dams - Policy/Management Plan) have no policy or financial implications for Council and are presented for information only.

In relation to the General Business item “Dewatering of Dams - Policy/ Management Plan”, as it has potential policy and/or financial implications, it requires specific consideration by Council. The details are discussed below.

REPORT:

Discussion

The Committee considered staff reports on a range of matters as shown in the attached minutes (Attachment 1). The following item is of particular note to Council:

General Business: Dewatering of Dams - Policy/Management Plan

In the course of considering this matter the Committee referred to the dewatering of dams for new developments and the need for Council to have a “dam dewatering policy” or some form of management plan which would facilitate the removal and relocation of fauna in the dam. It was also suggested that weed management should be included in any policy or management plan proposal.

It was agreed that research would be undertaken by the Committee to see what other councils do in relation to dam dewatering and bring the information back to a future Environmental Sustainability Advisory Committee Meeting.

RECOMMENDATION:

That:

1. The Minutes of the Environmental Sustainability Advisory Committee held on 5 February 2018 be received and noted.

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

2. Council Officers undertake research to see what other councils do in relation to dam dewatering and bring the information back to a future Environmental Sustainability Advisory Committee Meeting.

ATTACHMENTS:

AT - 1 Minutes of the Environmental Sustainability Advisory Committee held on 5 February 2018

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

AT - 1 Minutes of the Environmental Sustainability Advisory Committee

held on 5 February 2018

The meeting commenced at 5:03pm.

Present: Ms Olivia Leal-Walker, Chairperson
Councillor Amanda Kotlash, Deputy Chairperson
Councillor Danielle Wheeler, Hawkesbury City Council
Dr Jane DeGabriel, Office of Environment & Heritage
Ms Jennifer Moses, Community Representative

Apologies: Mr David Gregory, Community Representative

In Attendance: Mr Andrew Kearns, Hawkesbury City Council
Mr Matthew Owens, Hawkesbury City Council
Ms Robyn Kozjak - Minute Secretary, Hawkesbury City Council

REPORT:

RESOLVED on the motion of Councillor Kotlash and seconded by Councillor Wheeler that the apology be accepted.

CONFIRMATION OF MINUTES

RESOLVED on the motion of Councillor Kotlash and seconded by Councillor Wheeler that the Minutes of the Sustainability Advisory Committee held on the 27 November 2017, be confirmed.

Attendance Register of Environmental Sustainability Advisory Committee

Member	27/11/17	05/02/18		
Councillor Amanda Kotlash	✓	✓		
Councillor Danielle Wheeler	✓	✓		
Ms Olivia Leal-Walker	A	✓		
Mr David Gregory	✓	A		
Mr Justin Hechinger - (Resigned 31/01/18)	A	-	-	-
Ms Jennifer Moses	✓	✓		
Dr Jane DeGabriel	A	✓		

Key: A = Formal Apology ✓ = Present X = Absent - no apology

SECTION 3 - Reports for Determination

Item: 1 **SAC - Citizen Science Project - Urban Microclimate - (124414, 126363)**

Previous Item: NM, Ordinary (12 December 2017)

Directorate: City Planning

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

DISCUSSION:

- An outline of Council's role in the Citizen Science Project was provided and highlighted that the focus for Council was to engage, encourage and promote the Project to the community.
- It was suggested a few sites in the LGA be identified as areas which don't perform well (in extreme heat) and measurable actions could be undertaken to make a change. An example provided was the hard stand area between the Windsor Library (one side wall is all glass) and the café. The action taken to make the area cooler could include erecting shade sails and large pot plants.

5:10pm - Dr De Gabriel arrived.

- The Committee agreed that various environmental groups (eg WIRES, National Parks & Wildlife Services, Hawkesbury Environment Network, Penrith-Hawkesbury Environmental Educators Network) as well as Scout and Guide groups, Duke of Edinburgh Award participants and youth centres, be approached to seek volunteers to collect data for the Project. Additionally it was suggested that builders, architects and designers should also be encouraged to participate in the Project.
- Reference was made to the "*Which Plant Where*" project being undertaken by University (including WSU) and Government sectors. The project will investigate how well current tree (and other landscaping) species will cope under more extreme climates and investigate opportunities for new species and varieties for urban planting.
- Discussion also occurred with respect to the Notice of Motion regarding Increased Tree Canopy from the Ordinary Meeting on 12 December 2017 and a request was made for that report to be presented to the ESAC before being considered by Council.
- The Committee asked for the Project report to be forwarded to members prior to its finalisation.
- A request was also made for a copy of Council's Adaptation Action Plan to be distributed to Committee members.

RECOMMENDATION TO COMMITTEE:

That:

1. The report regarding Council's participation in this UNSW Citizen Science Project be received and noted.
2. Committee members provide input into the process of promoting the project in order to encourage community involvement.

MOTION:

RESOLVED on the motion of Ms Leal-Walker, seconded by Councillor Kotlash.

Refer to COMMITTEE RECOMMENDATION

That:

1. The report regarding Council's participation in this UNSW Citizen Science Project be received and noted.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

2. Committee members provide input into the process of promoting the Project in order to encourage community involvement.
3. The Project report consider the "Which Plant Where" program being undertaken by University and Government Sectors.
4. Once the Project report was available, that it be forwarded to the Environmental Sustainability Advisory Committee prior to finalisation of the report.

SECTION 4 - Reports for Information

Item: 2 **SAC - Sustainable Energy Strategy Update - (124414, 126363)**

Previous Item: 2, SAC (4 September 2017)
 1, SAC (27 November 2017)

Directorate: City Planning

DISCUSSION:

- A copy of the presentation by Ironbark Sustainability in relation to Solar Options - Council Energy was distributed. Representatives from Ironbark Sustainability had delivered the presentation to the Committee at the SAC Meeting on 6 March 2017.
- Concern was raised that there was only six points suggested for the Table of Contents for the Sustainable Energy Strategy and it was believed that extra points should be added including energy savings, efficiency, production and procurement.
- The Committee agreed to provide officers with a suggested list for the Table of Contents and objectives proposed for the Plan and forward to the Minute Secretary by the end of the week (9 February). It was proposed that Committee members would create a list utilising Google Docs which would enable members to provide input into the list.
- It was also suggested that the Strategy should address ways to engage business and educate the community.
- Comment was made regarding the linear 'Recommended Pathway' diagram at the rear of Ironbark's presentation. It was agreed the pathway appeared inflexible. A re-work of the diagram to reflect a less rigid pathway was proposed.

Subsequent to the meeting correspondence was distributed between Committee members that (given budget limitations) changed the focus to the 'low hanging fruit' identified in the Ironbark Sustainability presentation. A separate report on this matter was prepared for Council's Ordinary Meeting on 27 February 2018.

RECOMMENDATION TO COMMITTEE:

That the report be received and noted.

MOTION:

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Wheeler.

Refer to COMMITTEE RECOMMENDATION

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

COMMITTEE RECOMMENDATION:

That the report be received and noted.

Item: 3 **SAC - Responsible Cafes - Joint Partnership between Council and Hawkesbury Environment Network - (124414, 126363)**

Directorate: City Planning

DISCUSSION:

- The Committee agreed more education was needed to make the community aware of the impact disposable coffee cups have on the environment. It has been noted that in some instances disposable cups were given to customers who are not taking their drinks away, but sitting in the café.
- Advice was provided with respect to Penrith City Council who are trialling recyclable coffee cups (for staff) and was initiating the provision of reusable cups to local cafes.
- Reference was made to the CitySwitch "*Choose, Reuse*" program and toolkit and it was suggested that there may be potential to launch the program (internally) to encourage staff to take reusable cups when buying coffee.
- Discussion arose regarding the proposed partnership with HEN and it was asked how many environmental groups exist in the Hawkesbury area. It was suggested representatives from HEN be invited to the next ESAC to provide a presentation on this Project.

RECOMMENDATION TO COMMITTEE:

That the report regarding the Responsible Cafes program be received and noted.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Ms Moses.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the report regarding the Responsible Cafes program be received and noted.

SECTION 5 - General Business

Review of Data Available for Uptake of Photovoltaic (PV) Solar Systems and Options to Make the Information Publicly Available

- At the previous meeting of the SAC it was resolved that: "*Staff investigate what data was available, if any, regarding the uptake of PV and explore options to make it publicly available*"

Research by Council officers has discovered that there is a very informative web site available to the public <http://pv-map.apvi.org.au/historical#11/-33.7826/150.9350> run by the Australian PV Institute which maps

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

PV installation by state electorate location, and then drills down to post codes in those state electorate/ local government areas, detailing the estimated number of dwellings in the postcode, the number of installations undertaken in that post code and the capacity of the units installed (examples of screen shots of information from this web site are attached).

It was suggested that this web site be included in any information being made available to the general public.

It was noted that there were no systems greater than 100kW within the Hawkesbury indicating that larger businesses have not installed solar systems to date.

As Mr Gregory had raised this item and was absent from the meeting, it was agreed to discuss this matter at the next ESAC.

Resignation of SAC member - Mr Justin Hechinger

Advice was provided to the Committee of Mr Hechinger's resignation.

It was highlighted that as a vacancy exists on the Committee, a selection process will be undertaken by Council to fill the vacancy by reviewing and selecting from the pool of nominees for the ESAC, previously put to Council.

Turtles Killed at Yarramundi

It was reported by the Committee that native turtles had recently been killed at Yarramundi and Navua Reserves. Some authorities have been contacted including Council staff, WIRES and WSU. Discussion also highlighted that other agencies should also become involved (eg RMS, National Parks & Wildlife, Fisheries).

Due to the urgency of the issue (the ESAC minutes will not be available for reporting to Council at the next Ordinary Meeting), it was highlighted that a Notice of Motion would be put to Council in relation to suggested actions to be undertaken (eg signage, fishing license checks, education programs etc).

Subsequent to the Meeting a Notice of Motion was put to and resolved at Council's Ordinary Meeting dated 13 February 2018.

Dewatering of Dams - Policy/Management Plan

Reference was made to dewatering of dams (particularly for new developments) and statements made that Council should have a dam dewatering policy (or some sort of management plan which facilitates the removal and relocation of the occupants/fauna) in the dam.

A suggestion was also made that weed management should be included as well.

The Committee indicated that they would undertake some research to see what other Councils (Blacktown and Liverpool) do in relation to dam dewatering and will bring back to the Committee.

Tree Removal

A question was asked if there had been a recent change in tree removal legislation and a concern that 13 trees had been removed from the Windsor Golf Course to make way for pathways for golf carts. It was advised two trees were removed prior to obtaining a permit, and then it appears a permit was given for the removal of the remainder of the trees. It was questioned how the removal of trees to make way for golf carts could be justified.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

Officers advised that development applications for tree removal have been replaced by tree permits under the new State Legislation. The golf course was identified to staff for further investigation in terms of the permit that was issued.

Sydney Water Hawkesbury Nepean Catchment Community Reference Group

Officers advised they had been nominated to be a member of the Sydney Water Hawkesbury Nepean Catchment Community Reference Group (Richmond group). The first meeting is on Saturday 10 February 2018.

Koala Awareness

Advice was provided that the OEH was in discussion with Council and Local Land Services in relation to koala engagement (reporting of koalas). A meeting has been scheduled for Wednesday 7th February at HCC. It was also advised that Koala Community Awareness Day was in November.

Clean up Australia Day 4 March

It was highlighted that Council's Waste Education Officer will be co-ordinating collections for clean up sites across the Hawkesbury, a number of which had been registered at Pitt Town.

Expo for Large Business on Solar

A query was raised from the Committee about the potential for Council to facilitate an Expo on solar systems for big business.

The meeting closed at 6:50pm.

oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

Item: 067 **ROC - Human Services Advisory Committee - 8 February 2018 - (124414, 123486)**

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Human Services Advisory Committee, held on 8 February 2018.

RECOMMENDATION SUMMARY:

One of the matters contained within the attached minutes of the Human Services Advisory Committee have policy or financial implications to Council. As such it requires specific consideration by Council.

Items 1, 3 and general business have no policy or financial implications for Council and are presented for information only.

In relation to Item 2, as it has potential policy and/or financial implications, it requires specific consideration by Council. The details of which are discussed below.

REPORT:

Discussion

The Committee considered staff reports on a range of matters as shown in the attached minutes (Attachment 1). The following item is of particular interest to Council.

Item: 2 Recommendations and Report from the Affordable Housing Working Group

The Committee considered a report in relation to recommendations from the Affordable Housing Working Group. Following consideration of the matter, the Committee resolved as follows:

"That the Human Services Advisory Committee:

1. *Receive the Recommendations and Report from the Human Services Advisory Committee's Affordable Housing Working Group and consider the recommendations from the Affordable Housing Working Group.*
2. *Endorse the Recommendations and Report from the Human Services Advisory Committee's Affordable Housing Working Group to be included in a report to Council for consideration."*

The report and recommendations proposed a total of 21 strategies/actions under the four headings of:

- Partnership;
- Planning;
- Property; and
- Providing Leadership.

The Recommendations of the Affordable Housing Working Group together with the Recommendations of the Human Services Advisory Committee be reported to Council in the first half of 2018.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

RECOMMENDATION:

That:

1. The Minutes of the Human Services Advisory Committee held on 8 February 2018 be received and noted.
2. The Recommendations of the Affordable Housing Working Group together with the Recommendations of the Human Services Advisory Committee be reported to Council in the first half of 2018.

ATTACHMENTS:

AT - 1 Minutes of the Human Services Advisory Committee held on 8 February 2018

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

AT - 1 Minutes of the Human Services Advisory Committee

held on 8 February 2018

The meeting commenced at 9:30am.

- Present:** Councillor Barry Calvert, Chairperson
Ms Vickie Shackley, Deputy Chairperson
Councillor Emma-Jane Garrow, Hawkesbury City Council
Councillor Sarah Richards, Hawkesbury City Council
Mr Simon Griffin, Community Representative
Mr Scott Daczko, Hawkesbury District Health Services
Ms Karen Kobier, Community Representative
Mr Ben Jackson, Community Representative
Ms Birgit Walter, North Richmond Community Centre
Ms Kerry Dolaghan, Wentworth Community Housing
- Apologies:** Councillor Mary Lyons-Buckett, Hawkesbury City Council
Mr Peter Webb, Community Representative
Mr Matthew Owens, Hawkesbury City Council
Mr Joseph Litwin, Hawkesbury City Council
- In Attendance:** Mr Andrew Kearns, Hawkesbury City Council
Mr Michael Laing, Hawkesbury City Council
Ms Megan Ang, Hawkesbury City Council
Ms Robyn Kozjak - Minute Taker, Hawkesbury City Council
- Non Attendance:** Ms Stephanie Oatley, Platform Youth Services
-

REPORT:

The Chair opened the meeting and welcomed Ms Kobier to the Committee.

The Committee was saddened to hear of the passing of Ms Jacquie Menzies. Jacquie was a former member of the Human Services Advisory Committee and her contributions to the Committee and to the community was respectfully acknowledged.

The Committee asked for a message of condolence to be relayed to Jacquie's family and accordingly a sympathy card will be forwarded to the Menzies family for their loss.

RESOLVED on the motion of Ms Walter and seconded by Councillor Richards that the apologies be accepted.

CONFIRMATION OF MINUTES

RESOLVED on the motion of Ms Walter and seconded by Councillor Richards that the Minutes of the Human Services Advisory Committee held on the 9 November 2017, be confirmed.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

Attendance Register of Human Services Advisory Committee

Member	08.02.18			
Councillor Barry Calvert	✓			
Councillor Mary Lyons Buckett	A			
Councillor Emma-Jane Garrow	✓			
Councillor Sarah Richards	✓			
Ms Vickie Shackley	✓			
Mr Peter Webb	A			
Mr Simon Griffin	✓			
Mr Strephon Billinghamurst	✓ Scott Daczko in lieu			
Ms Karen Kobler	✓			
Mr Ben Jackson	✓			
Ms Birgit Walter	✓			
Ms Stephanie Oatley	X			
Ms Leonnie Carroll (joined as at 29.05.17)	A			
Ms Kerry Dolaghan (joined as at 31.05.17)	✓			

Key: A = Formal Apology ✓ = Present X = Absent - no apology

SECTION 3 - Reports for Determination

Item: 1 **HSAC - Update on Initiatives to End Homelessness, February 2018 - (124414, 123486)**

Previous Item: 3, HSAC (4 May 2017)
 3, HSAC (27 July 2017)

Directorate: City Planning

DISCUSSION:

- Concern was raised that there was a growing number of people in need of various forms of support 'on the other side of the river' (North Richmond). It was advised homelessness was on the increase.

Wentworth Community Housing advised more people were seeking assistance for rental arrears and acknowledged the need for services to be provided over the other side of the river.

- Reference was made to the Homelessness Resource Card and A4 Hawkesbury Helping Resource flyer and it was agreed that these should be updated and made available at Council's front desk. The flyer should also be distributed to schools and uploaded on social media pages.

- Discussion arose regarding various food services available for people in need.

Concern was raised that some people in need who live on the other side of the river do not have access to food and suggested that food vans be established to regularly stop off at the Centre (North Richmond Community Centre). The Manager of North Richmond Community Centre will investigate the Staples food bag initiative by Settlement Services International (SSI) and suggested the Centre could be a drop off point for that service to visit.

- Wentworth Community Housing advised an assertive Outreach worker from Wentworth Community Housing would contact the Manager of North Richmond Community Centre to discuss 'rough sleepers'.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

- Officers also provided an update on the Community Atlas.
- Officers outlined the three year journey for the Tiny Homes Project in Gosford that involved high levels of collaboration.

RECOMMENDATION TO COMMITTEE:

That the:

1. Information be received.
2. Human Services Advisory Committee continue to receive updates about the priority projects and partnerships of the *Heading Home, Ending Homelessness Here!* Project.
3. Final report of the *Heading Home, Ending Homelessness Here!* Project be forwarded to the Human Services Advisory Committee when it becomes available.

MOTION:

RESOLVED on the motion of Councillor Garrow, seconded by Ms Dolaghan.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the:

1. Information be received.
2. Human Services Advisory Committee continue to receive updates about the priority projects and partnerships of the *Heading Home, Ending Homelessness Here!* Project.
3. Final report of the *Heading Home, Ending Homelessness Here!* Project be forwarded to the Human Services Advisory Committee when it becomes available.

Item: 2 **HSAC - Recommendations and Report from the Affordable Housing Working Group - (124414, 123486)**

Previous Item: 1, HSAC (27 July 2017)
 1, HSAC (9 November 2017)

Directorate: City Planning

DISCUSSION:

- The Chair invited comments from Committee members in relation to the recommendations in the report of the Working Group. The recommendations will be considered by Council and eventually become Council policy if no further amendments are made by the Committee.
- Various avenues for Council to assist with housing affordability were suggested including a review of the approval process for granny flats. It was also stated that if Council purchased suitable buildings then it could charge rents accordingly (from an affordability aspect) and management of properties could be outsourced.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

- The Chair highlighted that there was a need to implement the recommendations rather than leave it as a policy/plan.

RECOMMENDATION TO COMMITTEE:

That the Human Services Advisory Committee:

1. Receive the Recommendations and Report from the Human Services Advisory Committee's Affordable Housing Working Group and consider the recommendations from the Affordable Housing Working Group.
2. Endorse the Recommendations and Report from the Human Services Advisory Committee's Affordable Housing Working Group to be included in a report to Council for consideration.

MOTION:

RESOLVED on the motion of Mr Griffin, seconded by Councillor Garrow.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the Human Services Advisory Committee:

1. Receive the Recommendations and Report from the Human Services Advisory Committee's Affordable Housing Working Group and consider the recommendations from the Affordable Housing Working Group.
2. Endorse the Recommendations and Report from the Human Services Advisory Committee's Affordable Housing Working Group to be included in a report to Council for consideration.

Item: 3 **HSAC - Development of Health and Wellbeing Action Framework for the Hawkesbury - (124414, 123486)**

Previous Item: 100, Ordinary (13 June 2017)

Directorate: Support Services

DISCUSSION:

- The Committee considered the appointment of a Working Group to assist in the preparation of the draft Health and Wellbeing Action Framework for the Hawkesbury. The following Committee members were subsequently nominated:
 - Councillor Garrow - Chairperson
 - Peter Webb
 - Simon Griffin
 - Karen Kobier
- The Working Group advised they would convene a meeting as soon as possible.
- Officers are in the process of reviewing what other local government areas are doing in relation to the implementation and measuring of health and wellbeing commitments and will bring a report back to the Committee.

ORDINARY MEETING
SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

- It was advised a Hope Walk will be held on Saturday 17 February 2018 (the Walk commences at 9:15am at Richmond Tennis Courts, Richmond and finishes at Hawkesbury Visitors Information Centre, Clarendon).

RECOMMENDATION TO COMMITTEE:

That the

1. Information be received.
2. Committee endorse the seven domains within the NSW Human Services Outcomes Framework as the basis to inform development of the draft Health and Wellbeing Action Framework for the Hawkesbury.
3. Committee endorse the process for developing the draft Health and Wellbeing Action Framework for the Hawkesbury as detailed in the report.
4. Committee appoint a working group to assist in the preparation of the draft Health and Wellbeing Action Framework for the Hawkesbury.

MOTION:

RESOLVED on the motion of Councillor Garrow, seconded by Ms Shackley.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the

1. Information be received.
2. Committee endorse the seven domains within the NSW Human Services Outcomes Framework as the basis to inform development of the draft Health and Wellbeing Action Framework for the Hawkesbury.
3. Committee endorse the process for developing the draft Health and Wellbeing Action Framework for the Hawkesbury as detailed in the report.
4. Committee appoint a working group to assist in the preparation of the draft Health and Wellbeing Action Framework for the Hawkesbury.

The meeting closed at 10:45am.

SECTION 5 - General Business

Nil.

oooO END OF REPORT Oooo

ORDINARY MEETING

SECTION 4 – Reports of Committees

Meeting Date: 13 March 2018

ordinary

section 5

notices of motion

ORDINARY MEETING
SECTION 5 – Notices of Motion
Meeting Date: 13 March 2018

ORDINARY MEETING
SECTION 5 – Notices of Motion
Meeting Date: 13 March 2018

SECTION 5 – Notices of Motion

Item: 068 **NM1 - Annual Local Government Budget Statement**

Submitted by: Councillor Reynolds

NOTICE OF MOTION:

That:

1. Council endorse the Local Government NSW recommendation to provide a detailed annual Local Government Budget Statement with each state budget.
2. Council write to the NSW Treasurer and request that the NSW Government eschews future cost shifting and commits to providing adequate funding to Local Government for any new services, assets or regulatory functions that it devolves to local councils, as recommended at the 2015 NSW Parliamentary Inquiry into Local Government.
3. Council write to Local Government NSW requesting that they coordinate a process to contact all other Councils in NSW to seek their support in relation to this matter.

BACKGROUND:

In 2015 the NSW Parliamentary Inquiry into Local Government recommended:

“That the NSW Government eschews future cost shifting and commits to providing adequate funding to local government for any new services, assets or regulatory functions that it devolves to local councils.”

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 5 – Notices of Motion
Meeting Date: 13 March 2018

Item: 069 **NM2 - Wetlands Workshop**

Submitted by: Councillor Wheeler

NOTICE OF MOTION:

That:

1. Council facilitate a Wetlands Workshop with invited stakeholders to discuss the current state of, threats to and management of wetlands in the Hawkesbury LGA.
2. The following stakeholders and their representatives be invited to participate:
 - Greater Sydney Local Land Services (Vanessa Keyzer)
 - Farmers and land owners from Bushells Lagoon
 - Hawkesbury Landcare (Xuela Slegde)
 - Hawkesbury Environment Network (Robin Woods)
 - WIRES (Desley Prophet)
 - Wetland Warriors (Jade Paton)
 - Hawkesbury River County Council
 - Cumberland Bird Watchers (Keith Brandwood)
 - Conservation Volunteers Australia (Suzie Wright)
 - Streamwatch (John Varley)
 - Australian Bird Study Association Inc (Phil Straw)
 - Department of Primary Industries
 - Water NSW
 - Wetland Care Australia (Louise Duff)
 - Ecotune
 - Fisheries NSW
 - Bass Sydney (Alan Izzard)
 - Western Sydney University (Dr Michelle Ryan, Dr Rick Spencer)
 - Windsor Bait and Tackle/ South Creek Bass Fishers (Aaron Horne)
 - Hawkesbury City Council Councillors - as observers
3. Stakeholders should be asked to present information relevant to their organisation, suggestions for discussion topics and their willingness to facilitate sessions in their area of expertise. Issues for discussion may include management objectives, measurable outcomes, timelines, current conditions, best practice guidelines, weed and invasive species controls, water extraction and artificial management techniques, buffer zones and revegetation, historical changes, impacts of climate change and details of current Council actions.
4. The General Manager investigate options for engaging an independent facilitator at no cost to Council.

BACKGROUND:

The Hawkesbury contains a number of significant wetlands as part of its natural geography. These wetlands perform vital functions for both humans and the natural environment and are a valuable and iconic part of the LGA. Currently, some of these wetlands are in poor condition and require better management. Working, functional and healthy ecosystems benefit more than just the flora and fauna that live in them – they provide cultural economic, tourist and agricultural benefits for all.

ORDINARY MEETING
SECTION 5 – Notices of Motion
Meeting Date: 13 March 2018

A workshop provides the best option to bring together stakeholders and their expertise to determine meaningful outcomes which will result in best practice management to educate the community and sustain the land and resources in perpetuity.

The workshop could be broken into sessions, for example:

1. Historic and Current Situation
2. Issues and Challenges
3. Long Term Goals, Objectives, Funding Opportunities and Performance Indicators

Within each sessions points could be covered in relation to:

- Ecology
- Land management practices
- Governance, Regulation and Compliance

FINANCIAL CONSIDERATIONS:

Costs for the workshop will be minimal. It can be held in a Council Building such as the Deerubbin Centre and participants could be asked to bring their own lunch. At a minimum, Council should provide tea and coffee. Therefore, staff time will be the major cost.

Further cost savings will be achieved by virtue of the information obtained from the workshop and it's value in relation to informing future planning initiatives

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF NOTICE OF MOTION Oooo

ORDINARY MEETING
Questions for Next Meeting
Meeting Date: 13 March 2018

QUESTIONS FOR NEXT MEETING

Item: 070 Councillor Questions from Previous Meetings and Responses - (79351)

REPORT:

Questions - 27 February 2018

#	Councillor	Question	Response
1	Ross	Referred to the Oasis Aquatic and Leisure Centre and asked if the outdoor pool will be open until the end of June.	The Director Support Services advised that the outdoor pool at the Oasis Aquatic and Leisure Centre previously remained opened until 31 March each year. However, since 2015, the outdoor pool has remained open until the conclusion of the school holidays and will therefore close this year on Sunday, 29 April 2018. The closure on 29 April 2018 is in accordance with the existing Contract and Budget. Discussions are being held as part of the 2018/2019 Budget process with YMCA NSW regarding the opening of the outdoor pool during 2018/2019.
2	Ross	Could the use of Flood lights at the sports fields in the Richmond Lowlands be investigated.	The Director Infrastructure Services advised that the matter had been referred to Hawkesbury Sports Council for investigation. Hawkesbury Sports Council advised that floodlighting was used from 5am to 7am on several mornings to assist in wicket preparation for Australian School Girls Cricket Championships and Grade Cricket Competitions.
3	Ross	Enquired if the polo matches staged over the last three weekends at the Richmond Lowlands were compliant.	The Director City Planning advised that compliance staff are investigating which polo club and property on which the games were played and will then check the available approvals on those properties to determine compliance. Council is also preparing an LEP Amendment, as resolved by Council in February 2017, to permit the playing of polo in a defined area of the lowlands.

ORDINARY MEETING

Questions for Next Meeting

Meeting Date: 13 March 2018

#	Councillor	Question	Response
4	Ross	Requested an update in relation to the progress made concerning the placement of soil adjacent to the river in the Richmond Lowlands, near the Sunnybrook Barn.	The Director City Planning advised that this matter is in the process of gathering evidence in conjunction with the Department of Primary Industries and under the guidance of Council's solicitors.
5	Rasmussen	Referred to the Scout Hall building at Campbell Street, North Richmond and enquired if it was in a suitable condition to be used as emergency evacuation accommodation in times of disaster.	The Director Infrastructure Services advised that the future use of the Scout Hall building is currently being assessed as part of a broader review of Council's property strategy.
6	Garrow	Requested if the lack of maintenance on the fields and the cracks appearing on the field at Colonial Reserve, Bligh Park could be investigated.	The Director Infrastructure Services advised that the matter was referred to Hawkesbury Sports Council for field maintenance to be carried out. Hawkesbury Sports Council advised that the irrigation system had failed, but has since been repaired.
7	Reynolds	Enquired if a secondary aerated treatment system at 64 Grandview Lane, Bowen Mountain has been installed in accordance with the development consent.	Director City Planning advised the owner of the property has been granted approval on 20 February 2018 to install an Aerated Waste Water Treatment System in accordance with development consent DA0685/15.
8	Wheeler	Requested that Council receive an urgent briefing on the progress at Bushells Lagoon relating to additional information regarding the trapping of Turtles and illegal earthworks and irrigation.	The Director City Planning advised an update on Bushells Lagoon was provided at the Councillor Briefing Session on 6 March 2018.
9	Wheeler	Referred to residents picking up rubbish in Pitt Town and the residents being targeted by drivers who are throwing glass bottles at them and requested that Council make representation to the Police to investigate the matter.	The General Manager advised that he has been in contact with the local Police to arrange a meeting between Police and representatives of Pitt Town residents to discuss options for supporting resident actions in relation to rubbish collection.
10	Calvert	Requested if Council could make representations to the local shopping centres in Windsor and Richmond requesting that they make more seating available to the public.	The General Manager advised that representations have been made to the following shopping centres to increase seating for the public: <ul style="list-style-type: none"> • Richmond Marketplace • Richmond Mall • Windsor Marketplace • Windsor Riverview.

ORDINARY MEETING**Questions for Next Meeting****Meeting Date:** 13 March 2018

#	Councillor	Question	Response
11	Kotlash	Requested advice in regard to the number of wheelchair bound children in the Hawkesbury LGA.	The Director Support Services advised that this information is not collected by the Australian Bureau of Statistics (ABS). The ABS does conduct a regular national survey to measure the prevalence of disability in Australia and uses this information to prepare synthetic predictors of disability within the community. On the basis of the sample survey, there may be up to 961 children aged 0 to 14 living in the Hawkesbury who have a disability. Of this number, 14.9% (143 children) may use a mobility aid with 4.8% (46 children) dependent on either a manual or electric wheelchair.
12	Connolly	Requested the cost of Council's in-kind support for the IDAHOBIT event at McMahons Park, Kurrajong, and enquired why this wasn't reported to Council as per the standard practice when Council supports events.	The Director Support Services advised that on 13 June 2017 Council adopted its 2017/2018 Operational Plan. Action item 2.5.1.6 within the Operational Plan required Council to investigate the holding of a local event in conjunction with the Sydney Mardi Gras. Consequently, staffing and financial resources were allocated from within the adopted Community Services Budget to implement this action. To date these resources have included 2 hours of staff time (a planning meeting and email exchanges) and an in-kind contribution of \$189 for a promotional banner.
13	Richards	Requested an update on the replacement of the dead plane and jacaranda trees on Windsor Road, between McGraths Hill and Windsor.	The Director Infrastructure Services advised that replanting would be undertaken in the Autumn period, and the irrigation system will be inspected and repaired if required.

ORDINARY MEETING

Questions for Next Meeting

Meeting Date: 13 March 2018

#	Councillor	Question	Response
14	Lyons-Buckett	Requested the Hawkesbury Sports Council, the Hawkesbury District Agricultural Association and the Hawkesbury Showjumping Association to provide Council with a calendar of major events that are being held in the Hawkesbury LGA.	The General Manager advised that staff have initiated contact with the relevant organisations to discuss options for establishing an up to date list of their coming events. In the interim and where possible, Council can provide a link between the relevant organisation website and Council's tourism website Discover the Hawkesbury www.discoverthehawkesbury.com.au For example we can link to the Hawkesbury District Agricultural Associations website: (http://www.hawkesburyshowground.com.au/about/association) to the tourism website.

oooO END OF REPORT Oooo

ORDINARY MEETING
Confidential Reports
Meeting Date: 13 March 2018

CONFIDENTIAL REPORTS

Item: 071 **SS - Lease to Property NSW - Suite 3, Level 1, 300 George Street, Windsor - (117653, 95496, 112106)**

Directorate: Support Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.



ordinary meeting

end of business paper

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.