



Hawkesbury City Council

ordinary  
meeting  
business  
paper

date of meeting: 09 April 2019

location: council chambers

time: 6:30 p.m.



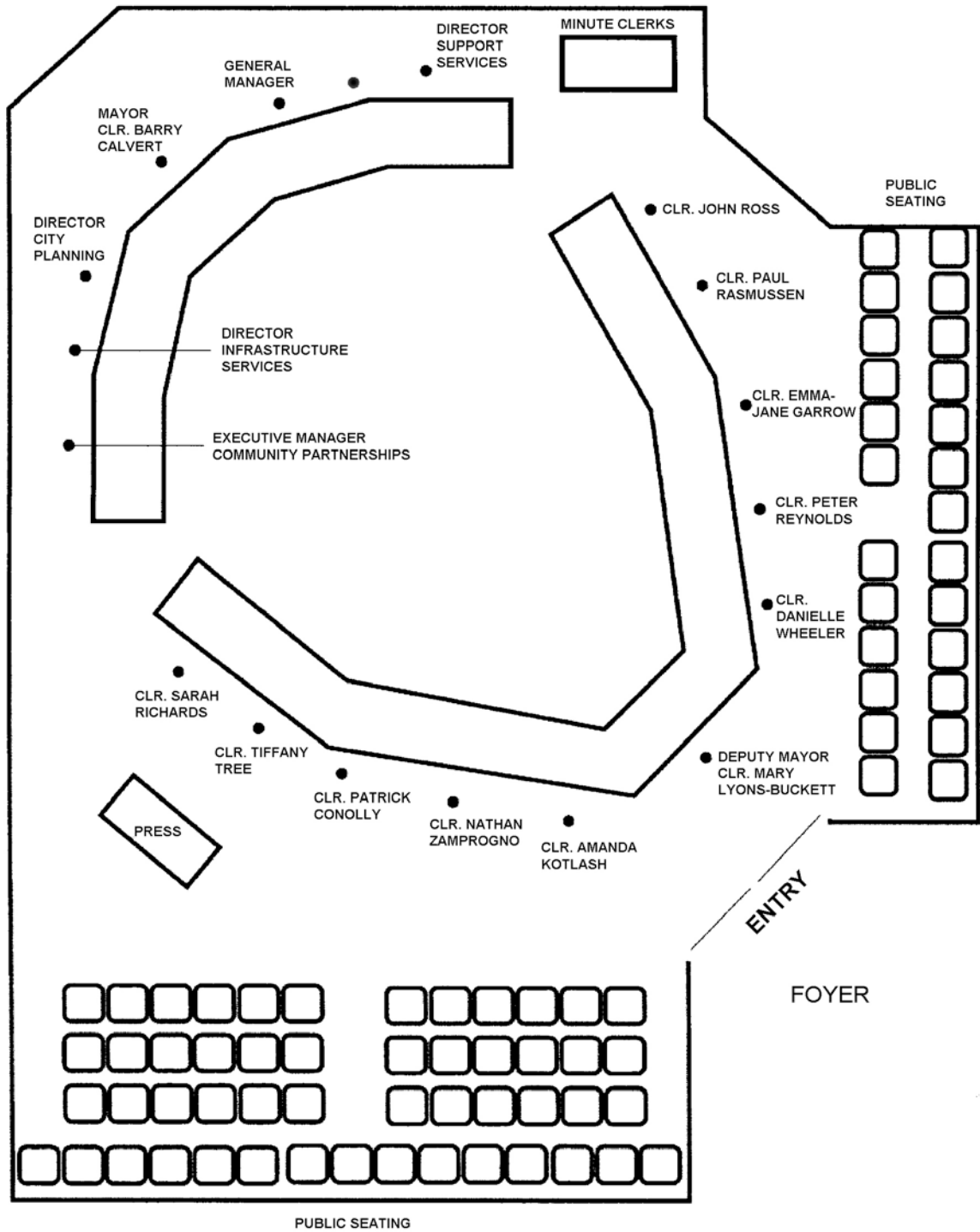


# mission statement

***Hawkesbury City Council  
leading and working  
with our community  
to create a healthy  
and resilient future.***



# Hawkesbury City Council









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**ORDINARY MEETING**  
**Procedural Matters**  
**Meeting Date: 09 April 2019**

**PROCEDURAL MATTERS**

**Welcome**

The Mayor, Councillor Barry Calvert will acknowledge the Indigenous Heritage.

The General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

**Attendance**

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

**Apologies and Leave of Absence**

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

**Declaration of Interest**

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

**Acknowledgement of Official Visitors to the Council**

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.



**ORDINARY MEETING**

**Procedural Matters**

**Meeting Date:** 09 April 2019



ordinary

section 1

confirmation of minutes



**ORDINARY MEETING**

**SECTION 1 - Confirmation of Minutes**

**Meeting Date:** 09 April 2019

**SECTION 1 - Confirmation of Minutes**





# Hawkesbury City Council

## ordinary meeting minutes

date of meeting: 26 March 2019

location: council chambers

time: 6:30 p.m.







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**ORDINARY MEETING**

**Minutes:** 26 March 2019



## ORDINARY MEETING

Minutes: 26 March 2019

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on Tuesday, 26 March 2019, commencing at 6.32pm.

### Welcome

The Mayor, Councillor Barry Calvert acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

### ATTENDANCE

**PRESENT:** Councillor Barry Calvert, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Patrick Conolly, Emma-Jane Garrow, Amanda Kotlash, Peter Reynolds, Sarah Richards, John Ross, Danielle Wheeler and Nathan Zamprogno.

**ALSO PRESENT:** General Manager - Peter Conroy, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Executive Manager - Community Partnerships - Joseph Litwin, Manager Corporate Communication - Suzanne Stuart, Manager Corporate Services and Governance - Michael Wearne and Administrative Support Coordinator - Tracey Easterbrook.

### APOLOGIES AND LEAVE OF ABSENCE

The General Manager advised that a leave of absence from Council was received from Councillor Tree for the period from 25 March 2019 to 9 April 2019, inclusive.

### 54 RESOLUTION:

RESOLVED on the motion of Councillor Richards and seconded by Councillor Zamprogno.

That leave of absence be granted to Councillor Tree from Monday, 25 March 2019 to Tuesday, 9 April 2019 inclusive, including the Council meetings on 26 March, 8 April and 9 April 2019.

Councillor Ross arrived at the meeting at 6.37pm.

### DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

### Acknowledgement of Official Visitors to the Council

The Mayor acknowledges and welcomes official visitors to the Council.



**ORDINARY MEETING**

**Minutes:** 26 March 2019

**SECTION 1 - Confirmation of Minutes**

**55 RESOLUTION:**

RESOLVED on the motion of Councillor Zamprogno and seconded by Councillor Kotlash that the Minutes of the Ordinary Meeting held on Tuesday, 12 March 2019, be confirmed.



## ORDINARY MEETING

Minutes: 26 March 2019

### SECTION 3 – Reports for Determination

#### CITY PLANNING

**Item: 048**                    **CP - Western Parkland City Liveability Program Funding Agreement - (95498, 124414, 140984)**

**Previous Item:**            GM - Western Sydney City Deal - (79351)

**Directorate:**              City Planning

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#### **MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

*Refer to RESOLUTION*

#### **56 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That authority be granted for the Western Parkland City Liveability Program Funding Agreement, and any documentation associated with this matter to be executed under the Seal of Council.

#### SUPPORT SERVICES

**Item: 049**                    **SS - Monthly Investments Report - February 2019 - (95496, 96332)**

**Previous Item:**            150, Ordinary (26 June 2018)

**Directorate:**              Support Services

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#### **MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

*Refer to RESOLUTION*

#### **57 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

That the Monthly Investments Report for February 2019 be received and noted.



## ORDINARY MEETING

Minutes: 26 March 2019

### SECTION 4 – Reports of Committees

**Item: 050**                      **ROC - Floodplain Risk Management Advisory Committee - 14 February 2019 - (86589, 124414)**

**Directorate:**                City Planning

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#### **MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

#### ***Refer to RESOLUTION***

#### **58 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That:

1. The Minutes of the Floodplain Risk Management Advisory Committee Meeting held on 14 February 2019 be received and noted.
2. In relation to Item 2 of the Minutes, Council endorse the recommendation of the Floodplain Risk Management Advisory Committee, namely that Council:  
  
*"Endorse the following priority projects for proposed grant applications to the Office of Environment & Heritage Floodplain Management Grants Program 2019-2020:*
  - a) *Flood Risk Management Plans for MacDonald River, Colo River and Webbs Creek Areas.*
  - b) *Overland Flooding in Urban Areas.*
  - c) *Amendment to the Hawkesbury Floodplain Risk Management Plan 2012, pending release of the Hawkesbury-Nepean Regional Flood Study"*
3. In relation to the matter raised in General Business (Richmond Bridge Duplication Project) the Floodplain Risk Management Advisory Committee be advised of the resolution of Council at its Ordinary Meeting on 26 February 2019 following consideration of a Notice of Motion on the subject matter.
4. Council contact Penrith City Council in regard to the availability of their flood planning studies.



**ORDINARY MEETING**

**Minutes:** 26 March 2019

**Item: 051**                      **ROC - Hawkesbury Access and Inclusion Advisory Committee - 28 February 2019 - (124569, 96328)**

**Directorate:**                Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

***Refer to RESOLUTION***

**59 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

That:

1. The Minutes of the Hawkesbury Access and Inclusion Advisory Committee Meeting held on 28 February 2019 be received and noted.
2. In relation to Item 2 of the Minutes, Council endorse the recommendation of the Hawkesbury Access and Inclusion Advisory Committee, namely;

*"That Council:*

- a) Adopt the Dementia Working Group as an official sub-committee of Hawkesbury Access and Inclusion Advisory Committee.*
- b) Request the sub-committee develop an action plan for a dementia-friendly community for the consideration of the Committee.*
- c) Ask the sub-committee to work with Dementia Australia to support the rollout of dementia awareness training to community groups*
- d) Requests that Council give consideration to including dementia awareness training in its training schedule for identified key-staff."*

**Item: 052**                      **ROC - Local Traffic Committee - 11 March 2019**

**Directorate:**                Infrastructure Services

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

***Refer to RESOLUTION***



**ORDINARY MEETING**

**Minutes:** 26 March 2019

**60 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

That the minutes of the Local Traffic Committee held on 11 March 2019 be received and the recommendations therein be adopted and noted.



**ORDINARY MEETING**

**Minutes: 26 March 2019**

**QUESTIONS FOR NEXT MEETING**

**Item: 053                      Councillor Questions from Previous Meetings and Responses - 26 February 2019 - (79351)**

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Questions and Responses in relation to previous Questions for the next Meeting - 26 February 2019 were provided.

**Item: 054                      Councillor Questions from Previous Meetings and Responses - 12 March 2019 - (79351)**

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Questions and Responses in relation to previous Questions for the next Meeting - 12 March 2019 were provided.



**ORDINARY MEETING****Minutes: 26 March 2019****Questions – 26 March 2019**

#	Councillor	Question	Response
1	Zamprogno	Requested an update regarding the removal of seating from Clarendon train station.	The Director Infrastructure Services
2	Zamprogno	Enquired as to whether any response has been received in relation to the Notice of Motion that went to the Ordinary Meeting on 26 June 2018 regarding clarity about development in the North West Growth Precinct Area.	The General Manager
3	Wheeler	Requested if Council could contact the RMS or Georgiou Group to repair a pothole outside the Georgiou Group entrance gate on Wilberforce Road heading into Windsor.	The Director Infrastructure Services
4	Ross	Enquired as to whether heavy vehicles entering the construction site for the inclusive playground in Church Street, South Windsor will impact a drainage line that is located in that area.	The Director Infrastructure Services
5	Ross	Enquired as to whether Council could investigate the top soil debris on Church Street, South Windsor due to the truck movements connected with the construction of the inclusive playground.	The Director Infrastructure Services
6	Ross	Enquired as to the tendering process that was used for the inclusive playground at South Windsor and when will be in the matter will be considered by Council.	The Director Infrastructure Services
7	Ross	Enquired in relation to the Richmond Preschool upgrade/renovations, specifically have the tender documents gone out.	The Director Infrastructure Services



## ORDINARY MEETING

Minutes: 26 March 2019

### CONFIDENTIAL REPORTS

#### 61 RESOLUTION:

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Reynolds.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

**Item: 055 SS - Easement - 96 Rifle Range Road, Bligh Park and Berger Road Drainage Reserve, 43 Berger Road, South Windsor - (124575, 112106, 94596)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it related to (details concerning the purchase an easement through a property owned by the Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

**Item: 056 SS - Lease to Johnny Odesho and William Koro - 37 Macquarie Street, Windsor - (112106, 94596, 141425, 141426)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it related to (details concerning the purchase an easement through a property owned by the Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the Press and the public left the Council Chambers.

#### 62 RESOLUTION:

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Conolly that open meeting be resumed.



## ORDINARY MEETING

Minutes: 26 March 2019

**Item: 055**                      **SS - Easement - 96 Rifle Range Road, Bligh Park and Berger Road Drainage Reserve, 43 Berger Road, South Windsor - (124575, 112106, 95496)**

**Directorate:**                Support Services

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### **MOTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Richards, seconded by Councillor Conolly.

### ***Refer to RESOLUTION***

### **63 RESOLUTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Richards, seconded by Councillor Conolly.

That:

1. Council publicly exhibit and notify adjoining owners of the proposed easement to Endeavour Energy in regard to the creation of an easement of an area, in the order of 697m2 within 96 Rifle Range Road, Bligh Park (Lot 1251 in DP 800323) and the Berger Road Drainage Reserve, 43 Berger Road, South Windsor (Lot 20 in DP 27136) as shown in Attachment 1 to this report, and compensation in the amount detailed in this report be accepted by Council.
2. At the expiration of the public notification period outlined in Part 1 above, the following action be taken:
  - a) Should any submissions be received regarding the proposed easement with Endeavour Energy, a further report be submitted to Council, or
  - b) Should no submissions be received;
    - (i) Council agree to the proposed easement through 96 Rifle Range Road, Bligh Park (Lot 1251 in DP 800323) and the Berger Road Drainage Reserve, 43 Berger Road, South Windsor (Lot 20 in DP 27136), as outlined in this report.
    - (ii) The applicant ensure that no trees are removed and that the site is restored to its original condition after the works have been completed.
    - (iii) The applicant reimburse Council for all legal costs incurred by Council in relation to the easement.
    - (iv) Authority be given for any plans and other documentation in association with this matter be executed under the Seal of Council.
    - (v) Details of the resolution be conveyed to the applicant together with the advice that Council is not and will not be bound by the terms of its resolution until such time as appropriate documentation to put such resolution into effect has been agreed to and executed by all parties.



**ORDINARY MEETING**

**Minutes:** 26 March 2019

**Item: 056**                      **SS - Lease to Johnny Odesho and William Koro - 37 Macquarie Street, Windsor - (112106, 95496, 141425, 141426)**

**Previous Item:**              66, Ordinary (28 March 2017)

**Directorate:**                Support Services

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**MOTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Richards, seconded by Councillor Conolly.

***Refer to RESOLUTION***

**64 RESOLUTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Richards, seconded by Councillor Conolly.

That:

1. Council agree to enter into a new lease with Johnny Odesho and William Koro for the property known as 37 Macquarie Street Windsor.
2. Authority be given for the Lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.
3. Details of Council's resolution be conveyed to the proposed Lessees, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.

The meeting terminated at 7.02pm.

Submitted to and confirmed at the Ordinary meeting held on Tuesday, 9 April 2019.

.....  
Mayor



**ORDINARY MEETING**

**SECTION 1 - Confirmation of Minutes**

**Meeting Date:** 09 April 2019



ordinary

section 2

mayoral minutes



**ORDINARY MEETING**  
**SECTION 2 – Mayoral Minute**  
**Meeting Date:** 09 April 2019



**ORDINARY MEETING**  
**SECTION 2 – Mayoral Minute**  
**Meeting Date:** 09 April 2019

**SECTION 2 – Mayoral Minutes**

No Mayoral Minutes.



**ORDINARY MEETING**  
**SECTION 2 – Mayoral Minute**  
**Meeting Date:** 09 April 2019



ordinary

section 3

reports  
for determination



**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 09 April 2019



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 09 April 2019**

**SECTION 3 – Reports for Determination**

**GENERAL MANAGER**

**Item: 058**                      **GM - 2019 National General Assembly of Local Government (79351, 82046)**

**Directorate:**                General Manager

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**PURPOSE OF THE REPORT:**

The purpose of this report is to consider the nomination and attendance of Councillors at the 2019 National General Assembly of Local Government to be held from 16 to 19 June 2019.

**EXECUTIVE SUMMARY:**

Due to the Conference topic and its relevance to Council's business, Council may wish to consider representation at the Conference.

**RECOMMENDATION SUMMARY:**

Approval be given to the attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the 2019 National General Assembly of Local Government.

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**REPORT:**

**Context and Background**

Consideration is required regarding attendance at the 2019 National General Assembly of Local Government which will be held in Canberra from 16 to 19 June 2019.

**Detailed History, including previous Council decisions**

Convened annually by the Australian Local Government Association, the National General Assembly of Local Government is the peak annual event for Local Government. This Assembly provides a unique opportunity for Local Government to engage directly with the Federal Government, to develop national policy and to influence the future direction of our councils and our communities.

Cost of attendance at the 2019 National General Assembly of Local Government will be approximately \$2,500, plus travel expenses per delegate.

Budget for Delegate Expenses - Payments made:

Total Budget for Financial Year 2018/2019	\$45,000
Expenditure to date	\$19,762
Outstanding Commitments	\$0
Budget balance as at 29 March 2019 (approx. including outstanding commitments)	\$25,238



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 09 April 2019**

**Policy considerations**

The Policy regarding Payment of Expenses and Provision of Facilities to Councillors should be considered as part of this report.

**Consultation**

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

**Conformance to the Hawkesbury Community Strategic Plan 2017-2036**

The proposal is consistent with the following Focus Area, Directions and Strategies within the CSP.

Our Leadership

1.1 Local Leadership and effective governance - Provide representative, responsive and accountable governance.

1.1.1 Council's elected leaders will actively connect and collaborate with the community.

1.4 Reinforcing and establishing effective strategic partnerships - Build strong relationships and shared responsibilities.

1.4.1 Foster positive relationships with all tiers of government and peak bodies to ensure a thorough understanding of the challenges and local requirements of the Hawkesbury.

**Discussion**

Consideration should be given in regard to the relevance of the Conference to Council's business and available budget to cover costs of attendance.

Where relevant, after returning from the Conference, delegates are requested to provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.

**Financial Implications**

The matters raised in this report have direct financial implications. The expenditure applicable is provided for in the 2018/2019 Adopted Operational Plan. Consideration should be given in regard to the relevance of Conference to Council's business and available budget to cover costs of attendance.

**Fit For The Future Strategy Considerations**

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications, outside of Council's adopted Long Term Financial Plan.

**Conclusion**

That attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the 2019 National General Assembly of Local Government at an approximate cost of \$2,500, plus travel expenses, per delegate be approved.



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 09 April 2019**

**RECOMMENDATION:**

That:

1. Attendance of nominated Councilors and staff as considered by the General Manager, at the 2019 National General Assembly of Local Government at an approximate cost of \$2,500 plus travel expenses, per delegate be approved.
2. After returning from the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 09 April 2019**

**Item: 059**                      **GM - 2019 Floodplain Management Australia Conference (79351, 80286)**

**Directorate:**                General Manager

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**PURPOSE OF THE REPORT:**

The purpose of this report is to consider the nomination and attendance of Councillors at the 2019 Floodplain Management Australia National Conference to be held from 15 to 17 May 2019.

**EXECUTIVE SUMMARY:**

Due to the Conference topic and its relevance to Council's business, Council may wish to consider representation at the Conference.

**RECOMMENDATION SUMMARY:**

Approval be given to the attendance of nominated Councillors and/or staff as considered appropriate by the General Manager, at the 2019 Floodplain Management Australia National Conference to be held from 15 to 17 May 2019.

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**REPORT:**

**Context and Background**

Consideration is required regarding attendance at the 2019 Floodplain Management Australia National Conference which will be held in Canberra from 15 to 17 May 2019.

**Detailed History, including previous Council decisions**

The 2019 Floodplain Management Australia National Conference will be held from 15 to 17 May 2019 in Canberra.

Floodplain Management Australia, previously known as the Floodplain Management Association, has held their annual conference for over 50 years. The Conference will include Australian and International keynote speakers, plenary and concurrent presentations.

Cost of attendance at the 2019 Floodplain Management Australia National Conference will be approximately \$2,500 per delegate.

Budget for Delegate Expenses - Payments made:

Total Budget for Financial Year 2018/2019	\$45,000
Expenditure to date	\$19,762
Outstanding Commitments	\$0
Budget balance as at 29 March 2019 (approx. including outstanding commitments)	\$25,238

**Policy considerations**

The Policy regarding payment of Facilities and Provision of Facilities to Councillors should be considered as part of this report.



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 09 April 2019**

**Consultation**

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

**Conformance to the Hawkesbury Community Strategic Plan 2017-2036**

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

Our Community

- 2.1 Community safety is improved - Enable a shared responsibility for community safety and disaster management
  - 2.1.1 Meet the needs of our community through effective flood, fire and other natural disaster management plans that promote the protection of life, property and infrastructure.
  - 2.1.2 Make the Hawkesbury a friendly place where people feel safe.

**Discussion**

Consideration should be given in regard to the relevance of Conference to Council's business and available budget to cover costs of attendance.

Where relevant, after returning from the Conference, delegates are requested to provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.

**Financial Implications**

The matters raised in this report have direct financial implications. The expenditure applicable is provided for in the 2018/2019 Adopted Operational Plan. Considering should be given in regard to the relevance of Conference to Council's business and available budget to cover costs of attendance

**Fit For The Future Strategy Considerations**

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications, outside of Council's adopted Long Term Financial Plan.

**Conclusion**

That attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the 2019 Floodplain Management Australia National Conference at an approximate cost of \$2,500 per delegate be approved.

**RECOMMENDATION:**

That:

1. Attendance of nominated Councilors and/or staff as considered by the General Manager, at the 2019 Floodplain Management Australia National Conference at an approximate cost of \$2,500 plus travel expenses, per delegate be approved.
2. After returning from the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 09 April 2019**

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 09 April 2019**

**Item: 060**                      **GM - Hawkesbury Sister City Association Program - 2019 Student Exchange Program Donation (79351, 73610)**

**Directorate:**                General Manager

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**PURPOSE OF THE REPORT:**

The purpose of this report is to inform Council that the Hawkesbury Sister City Association (Association) has selected the final six students to be part of the 2019 student exchange program to Council's sister city of Kyotamba, Japan.

**EXECUTIVE SUMMARY:**

The student exchange program, which is part of Council's Sister City and Country-Alliance Program Policy, provides for up to 12 students to visit each of Council's the sister cities per annum, being up to six students to each of Kyotamba and Temple City. Council has previously considered a report concerning the first six exchange students travelling to Temple City, USA. The Association has now selected the final six students for this year's Program to visit Kyotamba, Japan.

It has been the practice of Council throughout the operation of the Sister City Program to make a donation of \$500 to each student visiting a sister city, to assist with travel and daily costs while overseas.

**RECOMMENDATION SUMMARY:**

The Report recommends that Council donate \$500 to each of the six students participating in the 2019 student exchange program visit to Kyotamba.

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**REPORT:**

**Context and Background**

It has been past practice of Council to make a donation of \$500 to each student selected to visit one of Council's sister cities, to assist with travel and daily costs while overseas.

**Detailed History, including previous Council decisions**

Council's sister city relationship with Kyotamba and Temple City provides for culture, sport and youth exchanges between our areas. The Program includes Council's activities with the sister cities, such as civic-cultural exchanges, and Association activities (Program partners) with counterpart international sister city associations, like cultural and youth exchanges.

Council's Sister City and City-Country Alliance Program Policy (the Policy) delegates authority to the Association to undertake appropriate exchange programs on Council's behalf with Council's two sister cities. The Policy requires Council and the Association to sign a sponsorship agreement in accordance with the Sponsorship Policy. The Sponsorship Policy also requires requests for Section 356 financial assistance to be reported to Council for determination.

A key activity of the Association is the annual student exchange program. This program provides the opportunity for up to 12 high school students to take part in exchange visits to Council's two international sister cities per annum. Students stay with host sister city families and the visits are coordinated with



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counterpart sister city associations in each country. In reply, students from Temple City and Kyotamba visit the Hawkesbury as part of their annual student exchange programs.

The Association undertakes an application and selection process, and it is the parents and/or guardians of students who primarily fund student travel costs. Students have been selected on the basis of being a resident of the Hawkesbury area, or attending a Hawkesbury area school or a selective school outside the area in accordance with the Policy.

Council has previously considered a report concerning the first six exchange students travelling to Temple City, USA and the Association has now selected the final six students for this year's Program to visit Kyotamba, Japan.

The Hawkesbury students selected by the Association to take part in the 2019 Program to Kyotamba are:

Ms Luka McIntosh	Bede Polding College
Ms Ordelle Simmons	Arndell College
Ms Estelle Vigouroux	Nepean Creative & Performing Arts (CAPA)
Mr Darcy Brown	Arndell College
Ms Holly Purcell	Colo High School
Ms Samantha O'Brien	Bede Polding College

The visiting students from Kyotamba and Temple City students will undertake their student exchange to the Hawkesbury during July/August 2019. The Association advises that Temple City students will arrive on 20 July, 2019 and depart on 18 August, 2019. At this time, dates are yet to be confirmed for the visiting Kyotamba students.

Throughout the operation of the Sister City Program, it has been Council's practice to make a donation of \$500 to each student visiting a sister city to help with travel and daily costs while overseas.

#### **Policy considerations**

The donations proposed in this report are consistent with the provisions outlined in Council's Sister City and City-Country Alliance Program Policy

The donation has been included in this year's Operational Plan and is recommended for payment.

#### **Consultation**

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy

#### **Conformance to the Hawkesbury Community Strategic Plan 2017-2036**

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

#### Our Community

- 2.3 Community partnerships continue to evolve - Increase the range of local partnerships and plan for the future
  - 2.3.1 Encourage and facilitate community partnerships.
  - 2.3.3 Advocate and facilitate constructive and productive partnerships with residents, community groups and institutions.



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**Discussion**

Consideration should be given to providing funding assistance to each of the Hawkesbury students listed in this report to assist with travel expenses, in accordance with the Sister City and City-Country Alliance Program Policy.

**Financial Implications**

The matters raised in this report have direct financial implications. The expenditure applicable is provided for in the 2018/2019 Adopted Operational Plan.

**Fit For The Future Strategy Considerations**

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications, outside of Council's adopted Long Term Financial Plan.

**Conclusion**

The report proposes that funding amounting to \$500 for each Hawkesbury student selected to visit Kyotamba be approved. Such a contribution would be in accordance with the relevant policy and in keeping with Council's past practice in relation to this activity.

**RECOMMENDATION:**

That under the provisions of Section 356 of the Local Government Act, 1993, and in accordance with Council's Sister City and Country-Alliance Program Policy, Council donate \$500 to each of the following students participating in the 2019 student exchange program visit to Kyotamba being:

- Ms Luka McIntosh
- Ms Odelle Simmons
- Ms Estelle Vigouroux
- Mr Darcy Brown
- Mr Holly Purcell
- Ms Samantha O'Brien

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**



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**INFRASTRUCTURE SERVICES**

**Item: 061**                      **IS - Hawkesbury Boating Event - Governor Phillip Park Exclusive Use Approval - (95495, 79354, 73829)**

**Directorate:**                Infrastructure Services

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**PURPOSE OF THE REPORT:**

The purpose of this report is to seek approval for a boating event to be held at Governor Phillip Park on Sunday, 5 May 2019.

The event requires "exclusive use" of Governor Phillip Park to be given by Council under Council's Policy for exclusive use of this park.

**EXECUTIVE SUMMARY:**

The Upper Hawkesbury Power Boat Club is seeking exclusive use of Governor Phillip Park to run its "Double Dash" event on Sunday, 5 May 2019.

This race has been conducted annually for a number of years and attracts visitors and contributes positively to the local economy in addition to providing a high profile sporting event for the area.

**RECOMMENDATION SUMMARY:**

The report recommends that approval be given for the "exclusive use" of Governor Phillip Park for the Double Dash event on Sunday, 5 May 2019, subject to conditions.

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**REPORT:**

**Context and Background**

The Upper Hawkesbury Power Boat Club, is seeking exclusive use of Governor Phillip Park for their "Double Dash" event.

The Double Dash is to be held on Sunday, 5 May 2019 from 9am to 7pm and is expected to attract up to 200 people.

The event is a regular fixture at Governor Phillip Park. It has been well coordinated, receives good attendance, and is considered to provide positive benefits to both the community and local businesses as well as providing a high profile sporting event for the area.

Separate to the exclusive use application the event will also be required to obtain approval for traffic management, which is to be undertaken as part of the Special Event Application. This includes both road and water space usage.

The event does not impact on vehicular ferry operations.



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Council has previously granted approval for "exclusive use" of Governor Phillip Park for various events for approximately twelve years. With the development of the new playground it is recommended that this area not be part of the exclusive use zone. Groups wanting the exclusive use of the park need to take this into account including the cost of any fencing and controls to enable general public use of that area. Whilst it is acknowledged that this may impose additional cost to the organisers, it is considered a necessary arrangement to balance public access and exclusive use.

**Policy considerations**

The following policies are to be considered when assessing this approval:

- a) Council's General Park Conditions.
- b) Council's Fees and Charges.
- c) The Windsor Foreshore Plan of Management.
- d) The Governor Phillip Exclusive Use Policy.
- e) The Governor Phillip Noise Policy.

**Consultation**

Although the issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy, public notification of the event will be undertaken through signage and advertisements. Standard conditions of approval for the exclusive use of the park requires notification to affected residents.

**Conformance to the Hawkesbury Community Strategic Plan 2017-2036**

The proposal is consistent with the following Focus Area and Strategies within the CSP.

Our Future

- 5.6.1 Foster and promote an annual program of events, festivals, sporting and cultural activities that allows our communities to connect and celebrate with one another.
- 5.7.1 Working in partnership we will actively market our City and our capabilities to existing and potential businesses, visitors and investors.

**Financial Implications**

The matters raised in this report have direct financial implications, with the income from these events incorporated in the 2018/2019 Operational Plan.

**Fit For The Future Strategy Considerations**

The proposal is not specifically aligned with any Fit for the Future Strategy.

**Conclusion**

The Double Dash Boat Race has been conducted successfully over a number of years within the Hawkesbury. It is well attended, being a high profile sporting event and offers local businesses the opportunity to promote themselves and the Hawkesbury.

Approval for exclusive use of Governor Phillip Park is recommended, subject to conditions.



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**RECOMMENDATION:**

That:

1. Approval be granted to Upper Hawkesbury Power Boat Club for “exclusive use” of Governor Phillip Park for their Double Dash event held on Sunday, 5 May 2019.
2. The approval be subject to the following conditions/documents:
  - a) Council's General Park Conditions.
  - b) Council's Fees and Charges.
  - c) The Windsor Foreshore Plan of Management.
  - d) The Governor Phillip Exclusive Use Policy.
  - e) The Governor Phillip Noise Policy.
  - f) A Traffic Management Plan which has been approved as part of a Special Event Application.  
It should be noted that the applicant must obtain relevant RMS approvals for both water and road occupation.
3. As the applicant has not advised of alternative dates in the event of inclement weather or other circumstances, the General Manager be given authority to negotiate exclusive use on an alternate date, if required by the applicant.
4. The applicant's attention be drawn to the need to put arrangements in place to provide public access to the playground and toilet facilities.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**



ordinary

section 4

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of committees



**ORDINARY MEETING**

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**SECTION 4 – Reports of Committees**

**Item: 062**                      **ROC - Hawkesbury Tourism Advisory Committee - 30 November 2018 - (79351)**

**Directorate:**                General Manager

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**PURPOSE OF THE REPORT:**

The purpose of this report is to present the Minutes of the Hawkesbury Tourism Advisory Committee, held on 30 November 2018.

**RECOMMENDATION SUMMARY:**

The matters contained within the Minutes, attached as Attachment 1 to this report of the Hawkesbury Tourism Advisory Committee, are presented for Council's information.

In relation to Section 3 Item 2, as it has potential policy and/or financial implications, it requires specific consideration by Council, the details of which are discussed below.

In relation to the balance of the Minutes, as they have no policy or financial implications, they are presented to Council for information and noting.

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**REPORT:**

**Discussion**

The Committee meeting held on 30 November 2018 considered reports on a range of matters as shown in the attached minutes (Attachment 1).

In relation to Section 3 Item 2, as it has potential policy and/or financial implications, it requires specific consideration by Council.

Section 3 Item 2 relates to the proposed meeting dates for the Hawkesbury Tourism Advisory Committee for 2019. The dates were set on the basis of a meeting being held with Destination NSW in early January 2019. Unfortunately this did not eventuate due to the health of one of the participants. This in turn has impacted on a series of meetings, including the proposed Round Tables, all of which were required prior to the first meeting of the Hawkesbury Tourism Advisory Committee on 25 February 2019.

**RECOMMENDATION:**

That:

1. In relation to Section 3 Item 2, the meeting dates be reviewed subsequent to the proposed Round Table events.
2. The balance of the Minutes of the Hawkesbury Tourism Advisory Committee Meeting held on the 30 November 2018, be received and noted.



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**ATTACHMENTS:**

**AT - 1** Minutes - Hawkesbury Tourism Advisory Committee - 30 November 2018.  
 Minutes of the Meeting of the Hawkesbury Tourism Advisory Committee held in Council's Stan Steven Room, Windsor, on 30 November 2018 commencing at 10am.

**ATTENDANCE**

**Present:** Councillor Paul Rasmussen, Hawkesbury City Council  
 Councillor Emma-Jane Garrow, Hawkesbury City Council  
 Councillor Sarah Richards, Hawkesbury City Council  
 Mr Martin Boetz, Community Representative  
 Ms Sophie Devine, Community Representative  
 Ms Vanessa Hanna, Community Representative  
 Mr Tony Jeffcott, Community Representative  
 Ms Venecia Wilson, Community Representative

**Apologies:** Mr Declan O'Conner, Community Representative  
 Mr Ian Knowd, Community Representative

**In Attendance:** Mr Peter Conroy, Hawkesbury City Council  
 Ms Suzanne Stuart, Hawkesbury City Council  
 Ms Mary Harris, Hawkesbury City Council  
 Ms Tracey Easterbrook, Hawkesbury City Council  
 Ms Jan Readford - Minute Secretary, Hawkesbury City Council  
 Ms Georgia Lazzari, Destination NSW  
 Mr Glenn Caldwell, Destination NSW  
 Ms Giovanna Lever, Sparrowly Group

**CONFIRMATION OF MINUTES:**

**RESOLVED** on the motion of Councillor Emma-Jane Garrow and seconded by Councillor Paul Rasmussen that the Minutes of the Hawkesbury Tourism Advisory Committee held on 30 November 2018, be confirmed.

**Attendance Register of Hawkesbury Tourism Advisory Committee**

Member	13/11/2017	20/4/2018	30/5/2018	30/11/2018
Mr Martin Boetz	✓	A	A	✓
Ms Sophie Devine	✓	✓	✓	✓
Ms Vanessa Hanna	✓	✓	A	✓
Mr Tony Jeffcott	✓	✓	✓	✓
Mr Ian Knowd	x	✓	✓	A
Mr Declan O'Connor	✓	✓	A	A
Ms Venecia Wilson	✓	A	A	✓
Councillor Emma-Jane Garrow	✓	✓	✓	✓
Councillor Paul Rasmussen	✓	✓	✓	✓
Councillor Sarah Richards	✓	✓	✓	✓

**Key:** A = Formal Apology ✓ = Present x = Absent - no apology



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**SECTION 2 - Presentations to the Committee**

**Item 1:                      Presentation on Hawkesbury Brand and short term Marketing Strategy**

Presenter: Georgia Lazzari  
Destination NSW

- The catalogue of high resolution images and footage from across the Hawkesbury study area has progressed substantially. The database will be available for use by:
  - Tourism Committee/ Council
  - License Agreement to be established
- Images from a number of Council events have been captured, more work is required in this area to capture "regionally significant" activities.
- Discussions with DNSW
  - Canoe classic, St Albans, Wisemans colonial, Music Fest (May 19)
  - DNSW – resources dedicated to the region
- Photographs of towns – will be discussed with Council's Manager Corporate Communications
- "Famils" Program – more work to be done
- Branding
  - primary work complete
  - more work required to develop and refine
  - needs robust sell to follow
- Outdoor signs at major thoroughfares:
  - Options include: Epping Road, Macquarie Park; Beecroft Road, Epping; Train stations, Martin Place; Pacific Highway (north); City of Sydney (large outdoor for two weeks, afterwards smaller ones)
  - Some locations will be repeated in March/ April 2019
- Get into market – looking at opportunities
- Collaborate with neighbours
- About attracting others here
- Instagram – choice for people aged under 35
- Tested advertising
  - 75% like it
  - 79% want to visit region
  - 81% said it has more than the river
- Participation Plan
  - Visitor stats used
  - Understand what going on in area



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- Accommodation – affiliate hotels
- Working with Hawkesbury Visitor Information Centre
  - To make sure they are aware of new products
  - Need people to see region as overnight destination
  - Visit NSW has Website Policy – you can be somewhere within three clicks
  - Looking at that for Hawkesbury Visitor Information Centre
- Visitor numbers since 2017 = 17,715
- “Wake up with” campaign
  - Target = 2 million people. 32% people on = 683,520 people who recognise the advertisement - that’s very strong. Of the people who saw the ad – 61% liked.
- Hawkesbury Commercial - when we were looking at people – 23% said they had no intention of visiting the Hawkesbury. After showing the ad, that dropped to 11%. People before seeing any advertisement – 37% would not come to the Hawkesbury

**Item 2:                      Branding and Marketing – addressing the geographic identity**

Presenter:    Giovanna Lever  
                    Sparrowly Group

- Working with NRMA
- PR team has just locked in with Mike Whitney – to air in March 2019
- PR team in negotiation with other parties
- Investigating use of interactive map
- Exploring 'Open Road' program

**Item 3:                      Governance options**

Presenter:    Glenn Caldwell  
                    Destination NSW

Glenn Caldwell provided an overview on the Governance Structures that Council and the Hawkesbury Tourism Advisory Committee will need to consider.

There are three models:

1.     Industry Model
  2.     Outsource Model – 50% industry, 50% Council
  3.     Council Model
- **Industry Model**

A good example of an Industry Model is Port Stephens. It has an independent board and is still 50% funded by Council (\$400Kpa) and balance from membership. They have a really clear focus and are designing markets for domestic market, including a corporate market component. Industry will come on board next year. Council runs the VIC. It has a major events strategy, and is also developing an international strategy. They have clear branding for “Destination Port Stephens”. They only have a small number of products.



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Works well at Port Stephens, however the same model elsewhere has not worked.

- **Outsource Model**

A good example of an Outsource Model is the Hunter Valley. Central Coast Council fund the Hunter Valley (\$800Kpa). The ongoing allocation of the budget is based on achieving key KPIs. There are positives and negatives. Business Services is still sitting with Council. They are seeking industry buy in.

Need to avoid the 'them and us' mentality. When you get past the 'them and us' mentality, you can get something done. The Hunter Valley has put signs on the road really well. Funding is from membership. There is a Board. If you have a skills based Board, you will be successful.

In terms of a 50% enterprise and 50% council:

- Advantages:
  - o Industry facing and leading
  - o Strong industry investment and buy in
- Disadvantages:
  - o The calibre of the board can change outcome
  - o There is no security.

Close consideration would need to be given to KPIs in terms of the contracts. It's about getting the right people in the right role. If Council's outsources, all the IP can be lost.

- **Council Model**

A good example of a successful Council Model is Newcastle Council. There are positives and negatives and they should also be considered.

Council – advantages and disadvantages

- Advantages:
  - o Better to contract staff
  - o Negotiate with other councils
  - o Integrate tourism into the Council plans
- Disadvantages:
  - o Industry may not support Council
  - o Brand extremely difficult
  - o Competing internal priorities or policies.

**SECTION 3 - Reports for Determination**

**Item: 1            HTAC - Branding and Marketing Going Forward - (79351)**

**Division:**            General Manager

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**DISCUSSION:**

Ms Justine Sinclair provided an overview of the following matters:

- The work of the 3 Regional Strategic Alliance Councils in relation to Tourism



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- Her ongoing work with Suzanne Stuart and Peter Conroy
- The recently completed signage audit, the details of which will be presented to Council
- Data in relation to visitor numbers

The recently completed signage audit will also be a key partner to the Branding and Marketing program and the other work of the Hawkesbury Visitor Economy Advisory Committee.

- The High level branding and marketing will attract people's attention
- Responding to the findings of the Signage Audit will assist those people travelling by car from the North, South, East and West to the Region
- The detailed operator by operator digital work will assist those people in finding the specific site after they arrive in the Region

Peter Conroy confirmed that we are progressing things tentatively, we are not the experts. We are listening to all of this, we want to see how we are going to facilitate things, for example if signage illumination is important, we need to know that, so that we know who to talk to and what approvals may be required.

Justine Sinclair also indicated that from the signage audit there are things that can be done now. We are liaising with TASAC – the peak industry body, who are in turn looking to work with the Visitor Information Centre.

Peter Conroy noted that we have three Chambers in the Hawkesbury and three tourism groups i.e. RSA, HVEAC and Council.

Questions were also raised about the status of previous work, the work done by Albert Stafford – there were a number of priority items. We have not done anything with those. The Hawkesbury Tourism Advisory Committee has just been sitting here waiting.

In the context of the Sparrowly Group, Destination NSW and the Hawkesbury Visitor Economy Advisory Committee, Council needs to start planning now for the transition of this project across to Council and/or some other entity.

The next steps will involve pulling all of the strands together into a coherent package addressing the following points:

- Aligning the work and activities of the Hawkesbury Visitor Economy Advisory Committee, the Regional Strategic Alliance and the Hawkesbury Tourism Advisory Committee.
- Aligning the work and activities of the various business groups, the Chambers of Commerce, the Industry Groups etc.
- Maintaining the involvement and enthusiasm of the Tourism and Visitor Economy network that is progressively being established.
- Drawing together all of the research, plans etc. that have been completed in the last few years.
- Developing a common set of strategic directions that all stakeholders can commit to in the implementation.
- Developing a plan for taking all of this work forward, the preferred governance arrangement we would like to get in place and commenced well before the completion of the Hawkesbury Visitor Economy Advisory Committee, handing over the baton.

A "Round Table" with Destination NSW and the Sparrowly Group in late January 2019 could be convened to flesh out a range of issues in relation to:



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- Tourism within The Hawkesbury over the coming years.
- The transition of the work and other aspects of the Hawkesbury Visitor Economy Advisory Committee project across to Council and/or some other entity.

A meeting could be scheduled in early January 2019 with Destination NSW, at which time arrangements could be made for material to be prepared and circulated to “Round Table” Participants.

Further Round Tables / Workshops could then be convened, with Destination NSW, Council's Tourism Advisory Committee and the Hawkesbury Visitor Economy Advisory Committee

It is important that we work together.

Sparrowly Group will work collaboratively with Cr Garrow to integrate the Hawkesbury Tourism Strategy into the Destination Management Plan. Sparrowly Group also thanked the Visitor Information Centre for working so closely with them.

Glenn Caldwell (DNSW) emphasised the need to engage with the Industry, to get their input into the strategic direction and investment. If we all agree to a common direction, the tourism industry will support it, to grow it. It's not unobtainable to agree, we all want the same thing, to grow the visitor economy. I think we can have all get agreement to things and move forward.

**RECOMMENDATION:**

That the report be received and noted.

**MOTION:**

RESOLVED on the motion of Councillor Garrow, seconded by Councillor Rasmussen.

***Refer to COMMITTEE RECOMMENDATION***

**COMMITTEE RECOMMENDATION:**

That the report be received and noted.

**Item: 2            HTAC - 2019 Meeting Dates - (79351)**

**Division:**            General Manager

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**DISCUSSION:**

- Subject to advice being received from Destination NSW in early January 2019, the Hawkesbury Tourism Advisory Committee considered the proposed list of meeting dates for 2019, and agreed on the following:
  - Monday, 25 February 2019 - 10am
  - Monday, 6 May 2019 - 10am
  - Monday, 5 August 2019 - 10am
  - Monday, 4 November 2019 - 10am



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**OFFICER'S RECOMMENDATION:**

That the Hawkesbury Tourism Advisory Committee determine the meeting dates for 2019.

**MOTION:**

RESOLVED on the motion of Councillor Emma-Jane Garrow, seconded by Councillor Sarah Richards

***Refer to COMMITTEE RECOMMENDATION***

**COMMITTEE RECOMMENDATION:**

That the meeting dates for the Hawkesbury Tourism Advisory Committee for 2019, be held on Monday at 10am, on the following dates: 25 February 2019, 6 May 2019, 5 August 2019 and 4 November 2019 at 10am.

**SECTION 4 - General Business**

There were no matter raised.

The meeting terminated at 1.26pm.

Submitted to and confirmed at the meeting of the Hawkesbury Tourism Advisory Committee held on 25 February 2019.

**oooO END OF REPORT Oooo**



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**Item: 063**                      **ROC - Waste Management Advisory Committee - 27 February 2019 - (95498)**

**Directorate:**                City Planning

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**PURPOSE OF THE REPORT:**

The purpose of this report is to present the Minutes of the Waste Management Advisory Committee Meeting, held on 27 February 2019.

**RECOMMENDATION SUMMARY:**

Items 2 and 3 contained within the attached Minutes of the Waste Management Advisory Committee have policy or financial implications to Council, and as such require specific consideration by Council.

All other matters raised in the Minutes at the Waste Management Advisory Committee have no policy or financial implications for Council, and are presented for information only.

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**REPORT:**

The Committee considered staff reports on a range of matters as shown in the attached minutes (Attachment 1). The following are matters that require specific consideration by Council.

**Item 2 – Further Investigation Into a Repair and Reuse Facility**

This report responds to a Council Resolution from the Ordinary Meeting held on 29 August 2017, seeking an investigation into a Recycling or Rehoming Centre for unwanted household goods where Council resolved:

*"That Council prepare a report which investigates the feasibility and options of Council establishing or facilitating a recycle/re-homing facility for unwanted household items, excluding clothing, shoes and similar personal wear items, which are in fair, reasonable and usable condition for depositing, collection and removal by Hawkesbury residents wishing to reuse, recycle, rehome, repair and rework such items."*

The report detailed the preliminary investigations into the existing reuse and repair network within the Hawkesbury LGA and opportunities for facilitating the establishment of a rehoming/recycling facility. It was found that there are a large number of formal businesses, charities and organisations as well as informal groups and individuals that are currently undertaking reuse, repair and upcycling in the Hawkesbury.

The report also outlined the potential opportunities to consider in facilitation of further reuse and repair in the Hawkesbury via a permanent centre. It was recommended that Council undertake further research and analysis to determine whether a permanent reuse and repair centre would meet the needs of the community and build on the foundations of the existing reuse and repair network in the Hawkesbury and not compete with individual sections of that network.

At the Ordinary Meeting of Council on 13 November 2018, in response to a Report considered by the Waste Management Advisory Committee Meeting held on 3 October 2018, Council resolved:

*"That Council:*

- 1. Work towards facilitating further, reuse, repair and upcycling in the community through already established local businesses and organisations operating in this space. This will*



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*involve the creation of a free online public database on the Council website which lists all these individuals, businesses and organisations.*

2. *Undertake further research and analysis to determine the resource recovery outcomes, as well as how materials would be sourced, how the sale of items would operate and the impact of reuse/repair centre on existing reuse/repair service provided by businesses, organisations and individuals.*
3. *Further explore the expansion of the reuse site either at the landfill or elsewhere.*
4. *Run a specific publicity campaign associated with the existing reuse network and reuse shed."*

**Discussion**

- A demonstration was provided to the Committee on the current status of the development of Council's Reuse and Repair online database. Information provided included:
  - The Database is a register for Hawkesbury Reuse and Repair facilities with an inbuilt directory and focuses on local services.
  - The database includes a Registration Form that is to be completed by prospective applicants. This will be reviewed and if approved, Council Officers will include details in the directory. The database is user friendly with various search capabilities.
  - The current list of services can be expanded to include other items and following review by the Committee it was suggested that another field identified should include Appliances.
  - The database is almost complete and will be released online soon. When ready it will be advertised on facebook, other social media forums and the Council Webpage.
  - A question around the integrity of the database was raised and the Committee was advised that regular checks on the information to ensure it is up to date will be undertaken similarly to the Library Community Website.
- Visitors to the Meeting, Ms Grech and Ms Germani from Hawkesbury Remakery, were introduced to the Committee. Ms Germani advised the Committee that they have been successful in obtaining a grant from Create NSW to establish the Hawkesbury Remakery. A presentation was provided which detailed the following information:
  - The Hawkesbury Remakery is focussed on sustainability practices and includes a Resources Pantry, a Repair Café and a Recycle Collection point for a variety of products.
  - The Hawkesbury Remakery will also include a venue to be known as "Makerspace". The Makerspace will provide facilities for Makers in residence, workshops and will also include a retail outlet. It is envisaged that it will be a place for creative people to broaden the scope of the Makerspace, to be inclusive and provide a space that challenges community understanding of reuse and remake opportunities.
  - There will be three tiers of affiliation to the Remakery including Members, Makers and Volunteers. Other established groups such as The Men's Shed will be invited to participate in the venture.
- It was detailed that since the Reuse Shed at the Hawkesbury City Waste Management Facility was established in May 2018 its use has increased but further improvements and expansion of the Reuse Shed would depend on grant funding.



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- Further discussion ensued as to the commercial viability involved in disposing of unusable goods that have the potential of ending up as landfill. It was agreed that it will be imperative that stewardship at the source is considered and provided i.e. the Reuse Shed will need to provide alternatives and promote other sites for goods that fit into that category. Council Officers took the question on notice and will provide advice as to the likely costs to Council in this regard.
- The Council's website will promote all the reuse, repair and upcycling that is happening including the promotion of the Reuse Shed and Hawkesbury Remakery.

Following consideration of the matter, the Committee resolved as follows:

*"That Council:*

1. *Endorse the direction outlined in this report that the reuse and repair online database be launched.*
2. *Recommends that Council focus on supporting the Hawkesbury Remakery rather than continue to consider options for Council establishing its own large scale repair centre.*
3. *Approves that the considerations for improving the Reuse Shed be progressed and that a wider publicity campaign be launched."*

### **Item 3 – “Save our Recycling” Local Government NSW**

#### **Context and Background**

The *Protection of the Environment Operations Act 1997* (POEO Act) requires certain licensed waste facilities in NSW to pay a contribution to the NSW Government for each tonne of waste received at the facility. The 'waste levy' aims to reduce the amount of waste disposed of to landfill, and encourage recycling and resource recovery.

The waste levy applies in the regulated area of NSW which is comprised of the Greater Sydney metropolitan area including the peri-urban Councils of Hawkesbury, Blue Mountains, Wingecarribee and Wollondilly, the Illawarra and Hunter regions, the central and north coast local government areas to the Queensland border.

However, very little of the waste levy is currently used to support waste avoidance, recycling and resource recovery, with the vast majority flowing to the NSW Government's consolidated revenue.

In 2016/ 2017, the NSW Government collected \$726 million from local government, community, businesses and industry via the waste levy, but only committed to use \$72 million on waste avoidance and recycling in 2017/ 2018.

This amount, roughly 10 per cent of the total levy collection, will be spent on the NSW Government's *Waste Less Recycle More* program.

The program allocates \$801 million over 8 years to waste and recycling, compared to a total of more than \$4.62 billion expected to be collected over the same period.

At a local government level, just 18% of the \$300 million collected annually from local government was returned to councils to reinvest in recycling and waste management.

Hawkesbury City Council paid \$3,348,850 in waste levies in 2017/ 2018 while Council received \$100,000 in non-contestable funding over the same period to assist council with waste management and recycling infrastructure, programs and education.



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The reinvestment of the waste levy to support waste and resource recovery infrastructure, develop markets and innovative solutions, and undertake other initiatives to encourage reuse and recycling offers wide-ranging benefits to our communities right across NSW.

There is potential for economic growth, new infrastructure, new technology and new jobs, particularly in regional areas.

It is noted that the following motion was unanimously endorsed at the Local Government NSW (LGNSW) 2018 Conference:

*"That the NSW Government be called upon to ensure that 100% of the levy arising from Section 88 of the Protection of the Environment Operations Act 1997 be used for waste infrastructure and programs, predominantly by local government and the waste sector, for initiatives such as:*

- *Development of regional and region-specific solutions for sustainable waste management (e.g. soft plastic recycling facilities, green waste, waste to energy).*
- *Support innovative solutions to reduce waste and waste transport requirements.*
- *Protect existing and identify new waste management locations.*
- *Local community waste recovery and repair facilities.*
- *Funding a wider range of sustainability initiatives, such as marketing and strategies, that promote and support a circular economy.'*

This motion covered motions proposed by Blacktown City Council (resource recovery locations); Central Coast Council (waste levy revenues); Cessnock City Council (recycling crisis - funding support); City of Ryde (revenue raised by the waste levy); Federation Council (waste resource); Gwydir Shire Council (tyre recycling); Hornsby Shire Council (increase in grant funding for waste levy program); Leeton Shire Council (increase of waste levy distribution); and Shoalhaven City Council (POEO Levies). Related motions were also submitted by Tweed Shire Council (recycled products and procurement); Lake Macquarie Council (support for recycle end markets, reusable, recyclable or compostable packaging); and Orange City Council (waste management).

LGNSW continues to progress this policy on behalf of the local government sector via an advocacy campaign calling on all those contesting the State election to reinvest 100% of the waste levy collected each year into waste avoidance, recycling and resource recovery in NSW.

#### **Discussion**

- An update was provided to the Waste Management Advisory Committee on the Local Government NSW "Save Our Recycling" Campaign.
  - It was noted that the amount of non-contestable funding for waste management and recycling infrastructure, programs and education has decreased significantly each financial year.
  - The current funding arrangement is considered to be unfair and unjust and does not support Council in making improvements to the waste and recycling services and the Waste Management Facility.
  - It was agreed that the Committee recommend that Council should join the state-wide campaign for improving the current funding arrangement between State and Local Government.

Following consideration of these matters, the Committee resolved as follows:

*"That:*

1. *The report regarding Local Government NSW's Save Our Recycling Campaign be received and noted.*



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2. *The Waste Management Advisory Committee recommend that Council join this state-wide campaign for an improved funding arrangement between State and Local Government."*

**RECOMMENDATION:**

That:

1. The Minutes of the Waste Management Advisory Committee Meeting held on 27 February 2019 be received and noted.
2. In relation to Item 2 of the Minutes, Council endorse the recommendation of the Waste Management Advisory Committee, namely that Council:
  - "a) *Endorse the direction outlined in this report that the reuse and repair online database be launched.*
  - b) *Recommends that Council focus on supporting the Hawkesbury Remakery rather than continue to consider options for Council establishing its own large scale repair centre.*
  - c) *Approves that the considerations for improving the Reuse Shed be progressed and that a wider publicity campaign be launched."*
3. In relation to Item 3 of the Minutes, Council endorse the recommendation of the Waste Management Advisory Committee, namely:

"That:

  1. *The report regarding Local Government NSW's Save Our Recycling Campaign be received and noted.*
  2. *Council join the state-wide campaign for an improved funding arrangement between State and Local Government."*

**ATTACHMENTS:**

**AT - 1** Minutes - Waste Management Advisory Committee - 27 February 2019



**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**  
**Meeting Date: 09 April 2019**

**AT - 1 Minutes - Waste Management Advisory Committee - 27 February 2019**

Minutes of the Meeting of the Waste Management Advisory Committee held in Council Committee Rooms, Windsor, on 27 February 2019 commencing at 4pm.

**ATTENDANCE**

**Present:** Councillor Mary Lyons-Buckett, Chairperson  
Councillor Danielle Wheeler, Deputy Chairperson  
Mr Eric Brocken, Community Representative  
Mr William Sneddon, Community Representative  
Ms Sally-Anne Eather, Western Sydney University Student Representative

**Apologies:** Councillor Paul Rasmussen, Hawkesbury City Council  
Councillor John Ross, Hawkesbury City Council  
Prof Basant Maheshwari, Western Sydney University

**In Attendance:** Ms Sharon Grech, Hawkesbury Remakery  
Ms Liz Germani, Hawkesbury Remakery  
  
Mr Jeff Organ, Hawkesbury City Council  
Mr Andrew Kearns, Hawkesbury City Council  
Mr Ramiz Younan, Hawkesbury City Council  
Mr Justin Murphy, Hawkesbury City Council  
Mr Rod Williams, Hawkesbury City Council  
Ms Amanda Carroll- Council Committee Officer, Hawkesbury City Council

**CONFIRMATION OF MINUTES**

**RESOLVED** on the motion of Mr Brocken and seconded by Mr Sneddon that the Minutes of the Waste Management Advisory Committee held on the 3 October 2018, be confirmed.



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Member	27/02/2019	2/10/2019
Councillor Mary Lyons-Buckett - Chair	✓	
Councillor Danielle Wheeler - Deputy Chair	✓	
Councillor Paul Rasmussen	A	
Councillor John Ross	A	
Mr Bill Sneddon	✓	
Mr Eric Brocken	✓	
Prof. Basant Maheshwari	A	
Ms Sally-Ann Eather	✓	

**Attendance Register of Waste Management Advisory Committee**

A = Formal Apology

✓ = Present

x = Absent - no apology

Mr Organ joined the meeting at 4:15pm

Ms Eather joined the meeting at 5.00pm

**SECTION 3 - Reports for Determination**

**Item: 2**                      **WMAC - Further Investigation into Reuse and Repair (95249, 124414)**

**Previous Item:**              Council Resolution - 13 November 2018

**Division:**                      City Planning

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**RECOMMENDATION SUMMARY:**

That the Waste Management Advisory Committee receive this information and provide advice on the identified matters.

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**DISCUSSION:**

- A demonstration was provided to the Committee on the current status of the development of Council's Reuse and Repair online database. Information provided included:
  - The Database is a register for Hawkesbury Reuse and Repair facilities with an inbuilt directory and focuses on local services.
  - The database includes a Registration Form that is to be completed by prospective applicants. This will be reviewed and if approved, Council Officers will include details in the directory. The database is user friendly with various search capabilities.



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- The current list of services can be expanded to include other items and following review by the Committee it was suggested that another field identified should include Appliances.
- The database is almost complete and will be released online soon. When ready it will be advertised on facebook, other social media forums and the Council Webpage.
- A question around the integrity of the database was raised and the Committee was advised that regular checks on the information to ensure it is up to date will be undertaken similarly to the Library Community Website.
- Visitors to the Meeting Ms Grech and Ms Germani from Hawkesbury Remakery were introduced to the Committee. Ms Germani advised the Committee that they have been successful in obtaining a grant from Create NSW to establish the Hawkesbury Remakery. A presentation was provided, (copy attached) which detailed the following information:
  - The Hawkesbury Remakery is focussed on sustainability practices and includes a Resources Pantry, a Repair Café and a Recycle Collection point for a variety of products.
  - The Hawkesbury Remakery will also include a venue to be known as "Makerspace". The Makerspace will provide facilities for Makers in residence, workshops and will also include a retail outlet. It is envisaged that it will be a place for creative people to broaden the scope of the Makerspace, to be inclusive and provide a space that challenges community understanding of reuse and remake opportunities.
  - There will be three tiers of affiliation to the Remakery including Members, Makers and Volunteers. Other established groups such as The Men's Shed will be invited to participate in the venture.
- It was detailed that since the Reuse Shed at the Hawkesbury City Waste Management Facility was established in May 2018 its use has increased but further improvements and expansion of the Reuse Shed would depend on grant funding.
- Further discussion ensued as to the commercial viability involved in disposing of unusable or unsellable goods that have the potential of ending up as landfill. It was agreed that it will be imperative that stewardship at the source is considered and provided i.e. the Reuse Shed will need to provide alternatives and promote other sites for goods that fit into that category. Council Officers took the question on notice and will provide advice as to the likely costs to Council in this regard.
- The Council's website will promote all the reuse, repair and upcycling that is happening including the promotion of the Reuse Shed and Hawkesbury Remakery.

**OFFICERS RECOMMENDATION:**

That the Waste Management Advisory Committee:

4. Endorse the direction outlined in this report that the reuse and repair online database be launched in March 2019.
5. Recommends that Council focus on supporting the Hawkesbury Remakery rather than continue to consider options for Council establishing its own large scale repair centre.
6. Approves that the considerations for improving the Reuse Shed be progressed and that a wider publicity campaign be launched in March 2019.



**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**  
**Meeting Date: 09 April 2019**

**MOTION:**

RESOLVED on the motion of Mr Sneddon, seconded by Councillor Wheeler.

*Refer to COMMITTEE RECOMMENDATION*

**COMMITTEE RECOMMENDATION:**

That the Waste Management Advisory Committee:

1. Endorse the direction outlined in this report that the reuse and repair online database be launched in March 2019.
2. Recommends that Council focus on supporting the Hawkesbury Remakery rather than continue to consider options for Council establishing its own large scale repair centre.
3. Recommends that the considerations for improving the Reuse Shed be progressed and that a wider publicity campaign be launched in March 2019.

**Item: 3**                      **WMAC - "Save our Recycling" Local Government NSW (95249, 1244414)**

**Division:**                      City Planning

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**RECOMMENDATION SUMMARY:**

That the Waste Management Advisory Committee:

1. Receive and note this information.
  2. Recommend that Hawkesbury City Council join the Local Government NSW "Save Our Recycling" Campaign.
- 

**DISCUSSION:**

- An update was provided to the Waste Management Advisory Committee on the Local Government NSW "Save Our Recycling" Campaign.
  - It was noted that the amount of non-contestable funding for waste management and recycling infrastructure, programs and education has decreased significantly each financial year.
  - The current funding arrangement is considered to be unfair and unjust and does not support Council in making improvements to the waste and recycling services and the Waste Management Facility.
  - It was agreed that the Committee recommend that Council should join the state-wide campaign for improving the current funding arrangement between State and Local Government.



**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**  
**Meeting Date: 09 April 2019**

**OFFICERS RECOMMENDATION:**

That:

1. The report regarding Local Government NSW's Save Our Recycling Campaign be received and noted.
2. The Waste Management Advisory Committee recommend that Council join this state-wide campaign for an improved funding arrangement between State and Local Government.

**MOTION:**

Resolved on the motion of Mr Brocken and seconded by Mr Sneddon

**Refer to *COMMITTEE RECOMMENDATION***

That:

1. The report regarding Local Government NSW's Save Our Recycling Campaign be received and noted.
2. The Waste Management Advisory Committee recommend that Council join this state-wide campaign for an improved funding arrangement between State and Local Government.

**SECTION 4 - Reports for Information**

**Item: 4                      WMAC - Waste Education Projects Update (95249, 124414)**

**Division:**                      City Planning

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**RECOMMENDATION SUMMARY:**

That the Waste Management Advisory Committee receive and note this information.

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**DISCUSSION:**

- An update was provided to the Committee on the Environmental Protection Authority Better Waste funding Program. The funding arrangements are to be finalised for 2019 and further information will be provided at the next meeting.
- The Public Place Recycling Program at the Hawkesbury Show continues to improve. During the 2018 Show it was identified that the Return and Earn messaging, logistics and infrastructure needs to be improved and that plans are being developed for this.
- There has been a major change in the Public Place Recycling program in so far as Visy is no longer accepting commercial waste or recycling from Council's compactor at the Hawkesbury Show. Planning to ensure that high levels of recycling at the Hawkesbury Show continues are underway.
- An update on the Community Recycling Centre was provided to the Committee. It was noted that the Environmental Protection Authority endorsed and funded the Hawkesbury Community Recycling Centre Communication and Education Strategy to deliver better information on the Centre.
- The monthly "War on Waste" workshops have continued since March 2018. A wide range of topics have already been covered with the aim to inform the community to reduce landfill and household



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chemical and avoid waste. It has been identified that reminder communication is required to ensure participants who have registered actually attend their scheduled workshop.

- The Clean Up Australia day event will be held in the Hawkesbury on Sunday 3 March this year. The event has been widely promoted.
- Council has received funding to help community registered groups to carry out litter clean up throughout the area. It was noted that the previous Adopt-A-Road program no longer meets Clean Up Australia Day safety guidelines.
- The Second Hand Saturday Event is planned for World Environment Day in June 2019 and another in National Recycling Week in November 2019.
- The committee was informed of the Bin Inspection Program for 2019. The program will run from 26 February until 16 April in 7 locations including:
  - North Richmond:
  - South Windsor
  - Richmond
  - Pitt Town
  - McGraths Hill
  - Bligh Park
- It was noted that some Councillors had been contacted with complaints regarding the reduction of recycling services from 4 weeks to 2 weeks during the Christmas/New Year period. It was suggested that better messaging is required to inform residents of the Christmas/New Year recycle program in the future.
- The Committee was updated of the draft *Sustainability Strategy and Sustainability Advantage Program*. It was noted that in late 2018 Council participated in a Diagnostic Session as part of the Sustainability Advantage Program that highlighted the highest priority was to develop a Sustainability Strategy. The aim is to have a completed strategy within the next 6 months. The completed strategy will be considered by relevant Committees before going to Council for adoption for exhibition.

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**OFFICER RECOMMENDATION:**

That the report regarding the update on specific waste education projects be received and noted.

**MOTION:**

Resolved on the motion of Mr Sneddon and seconded by Councillor Wheeler

***Refer to COMMITTEE RECOMMENDATION***

**COMMITTEE RECOMMENDATION**

That:

The report regarding the update on specific waste education projects be received and noted.



**ORDINARY MEETING**  
**SECTION 4 – Reports of Committees**  
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**Item: 5**                      **WMAC - Penrith City Council FOGO System and Hawkesbury City Council Waste Management Facility Soil Conditioner (95249, 124414)**

**Division:**                      City Planning

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**RECOMMENDATION SUMMARY:**

That the Waste Management Advisory Committee receive and note this information.

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**DISCUSSION:**

- An overview was presented to the Committee on research into the current Penrith City Council FOGO 3 Bin System and the use of the compost material produced:
  - In response to an earlier request from this Committee, research into the ultimate use of Food Organics and Garden Organics Bin Collection at Penrith was carried out. The research found that there had been significant problems in the early stages of the program. However, following increased community education and engagement, many of the initial problems have been resolved. The result of reduced waste levy costs and increased resource recovery, including quality compost from their organics recycling program going back onto local sportsgrounds has provided a positive result.
  - An Environmental Protection Authority decision to suspend the use of low grade material previously used in forestry and mine site rehabilitation has temporarily suspended the use of these products, and as such these are currently sent to landfill until a solution is developed.
- An update of the Hawkesbury City Waste Management Facility regarding the Soil Conditioner Program was presented to the committee:
  - It was noted that 1 out of 20 samples of waste removed as Soil Conditioner failed EPA sample testing to ensure compliance with Australian Standards.
  - As the Soil Conditioner becomes available, promotion to the wider community on Councils Social Media sites, Council Website and Email Distribution lists will be triggered.
- The green waste that is being processed onsite at the Waste Management Facility is currently being graded and lab tested.

**OFFICERS RECOMMENDATION:**

That the Waste Management Advisory Committee receive and note this information.

**MOTION:**

Resolved on the motion of Mr Brocken and seconded by Mr Sneddon



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**Refer to *COMMITTEE RECOMMENDATION***

That:

The Waste Management Advisory Committee receive and note this information.

**Item:6**                      **WMAC - Community Recycling Centre (95249, 124414)**

**Division:**                      Infrastructure Services

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**RECOMMENDATION SUMMARY:**

That the Waste Management Advisory Committee receive and note this information.

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**DISCUSSION:**

- An update was provided to the Committee on the Community Recycling Centre, which was officially opened on 19<sup>th</sup> December 2018.
- There has been continuing advertising and promotion of the Community Recycling Centre since the opening, and it is expected that the number of residents using the facility and the amount of material being collected will continue to increase as more residents become aware of the Recycling Centre.

**OFFICER RECOMMENDATION:**

That the report regarding the update on the Hawkesbury City Council's Community Recycling Centre be received and noted.

**Motion:**

Resolved on the motion of Mr Brocken and seconded by Councillor Wheeler.

**Refer to *COMMITTEE RECOMMENDATION***

That:

The Waste Management Advisory Committee receive and note this information.

**SECTION 5 - General Business**

**Sewage Treatment Plant**

- An update of the current status of fodder production and reuse of the sewage sludge at the McGraths Hill Treatment Works was sought and provided to the Committee.
- It was advised that the current priority is to maintain and continue to use the irrigation area of the McGraths Hill Treatment Works to meet mandatory licence requirements, whilst maximising fodder production.
- It was considered by a Committee member that by taking an Educational opportunity with the Treatment Works it also provides an opportunity to work towards a circular economy as we move



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towards the reuse theory by maximising the use of the products: fodder → food. However, it was advised that storage and processing of sludge material is not permitted on site.

- Council is currently examining long term operation of the irrigation area to achieve the best overall environmental outcome, noting that the risks with the operation include weather related issues, fodder contamination, silage operation.

**Att 1:** [Hawkesbury Remakery Waste Management Committee - Presentation](#)

The meeting terminated at 5:35pm

Submitted to and confirmed at the meeting of the Waste Management Advisory Committee held on 2 October 2019

**oooO END OF REPORT Oooo**



ordinary

section 5

notices of motion



**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date:** 09 April 2019



**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date: 09 April 2019**

**SECTION 5 – Notices of Motion**

**Item: 064**                      **NM - Paramedic Numbers in the Hawkesbury - (79351, 125612)**

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**Submitted by:** Councillor Lyons - Buckett

**NOTICE OF MOTION:**

That Council:

1. Request a meeting with the Member for Hawkesbury - Robyn Preston, on behalf of concerned residents regarding the number of paramedics in the Hawkesbury area.
2. Appoint a delegation of Councillors or Council representatives to attend this meeting and request Ms Preston advocate on behalf of Hawkesbury residents for an increase in paramedics to ensure our population is provided with adequate paramedic services.
3. Specifically request that Hawkesbury be provided with an extra General Duties crew allocated to the Richmond Ambulance station for each night of the week and be kept there routinely to cover emergencies occurring in the Hawkesbury area.

**BACKGROUND:**

Concerns have been raised about a lack of paramedic services in the Hawkesbury area, particularly overnight. I am informed the one nightly rostered paramedic crew is being sent away, usually to Castle Hill, between the hours of 11pm and 7am.

Considering the vastness of our area and distances between towns, villages and suburbs, the absence of paramedics overnight is placing Hawkesbury residents in a vulnerable position and putting lives at risk.

The State Government has announced the appointment state-wide of 700 new paramedics over the coming 4 years. However none of the 700 has been allocated to the Hawkesbury. Additionally these figures do not take into account the natural attrition of on-road staff through retirement, injury, job changes or PTSD.

The request to the State Government would be that Hawkesbury be provided with an extra General Duties crew allocated to the Richmond Ambulance station for each night of the week and be kept there routinely to cover emergencies occurring in the Hawkesbury area.

Section 1.4.1 of the *Hawkesbury Community Strategic Plan 2017-2036* states one of Council's advocacy roles is to:

*'Foster positive relationships with all tiers of government and peak bodies to ensure thorough understanding of the challenges and local requirements of the Hawkesbury.'*

Therefore in the interests of advocating for the safety of our community, Council should facilitate discussion regarding this community concern to emphasise a significant need within our community.



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**FINANCIAL CONSIDERATIONS:**

There are no financial implications applicable to this report.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF NOTICE OF MOTION Oooo**



**ORDINARY MEETING**  
**Questions for Next Meeting**  
**Meeting Date: 09 April 2019**

**QUESTIONS FOR NEXT MEETING**

**Item: 065**                      **Councillor Questions from Previous Meetings and Responses - 26 March 2019 - (79351)**

**REPORT:**

**26 March 2019**

#	Councillor	Question	Response
1	Zamprogno	Requested an update regarding the removal of seating from Clarendon train station	The Director Infrastructure Services advised that a memorandum detailing the response from Sydney Trains on this matter has been distributed to all Councillors. Sydney Trains advised that some seats had been removed and others relocated due to safety issues.
2	Zamprogno	Enquired as to whether any responses has been received in relation to the Notice of Motion that went to the Ordinary Meeting, 26 June 2018 regarding disclosure outside the North West Growth and if not can this please be followed up.	<p>The General Manager advised that in accordance with the Notice of Motion, letters were sent to the Greater Sydney Commission; the Department of Planning and Environment; Transport for NSW; Roads and Maritime Services; the State Member for Hawkesbury; the Premier of NSW and the Minister for Planning.</p> <p>Responses have been received from the Greater Sydney Commission and Roads and Maritime Services on behalf of the Secretary of Transport NSW. The Parliamentary Secretary to the Premier and Treasurer has acknowledged Council's letter and referred this matter to the Minister for Planning. No response has been received from the Minister for Planning or the Department of Planning.</p>
3	Wheeler	Requested if Council could contact the RMS of Georgiou Group to repair a pothole outside the Georgiou Group entrance gate on Wilberforce Road heading into Windsor.	The Director Infrastructure Services advised that the matter had been reported to RMS via their website – reference number 00795104.



**ORDINARY MEETING****Questions for Next Meeting****Meeting Date:** 09 April 2019

4	Ross	Enquired as to whether heavy vehicles entering the construction site for the inclusive playground in Church Street, South Windsor will impact a drainage line that is located in that area.	The Director Infrastructure Services advised that the stormwater line through the reserve is clear of the construction site and access.
5	Ross	Enquired as to whether Council could investigate the top soil debris on Church Street, South Windsor due to the truck movements regarding the construction of the inclusive playground.	The Director Infrastructure Services advised that the area where vehicles are entering the site has had crushed gravel placed to reduce tracking of soil onto the road. Following the completion of the work the site will be remediated.
6	Ross	Enquired as what the tendering process that was used for the Inclusive Playground South Windsor.	The Director Infrastructure Services advised that the project is being delivered under tender arrangements through Local Government Procurement (contract LGP308.3) which allows Councils to work directly with suppliers to undertake supply and construction of park furniture and play spaces.
7	Ross	Enquired in relation the Richmond Preschool upgrade/renovations, has the tenders gone out.	The Director Infrastructure Services advised that the project was put to open tender and a preferred tenderer accepted. The contract has not been executed at this stage, pending development approval and conditions. It should be noted that the amenities refurbishment was completed separate to this during the Christmas break.

**oooO END OF REPORT Oooo**





ordinary  
meeting

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