



Hawkesbury City Council

ordinary
meeting
minutes

date of meeting: 11 August 2020

location: by audio-visual link

time: 6:30 p.m.

ORDINARY MEETING

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Minutes of the Ordinary Meeting held by audio-visual link, Windsor, on 11 August 2020, commencing at 6:31pm.

Welcome

The Mayor, Councillor Barry Calvert acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT: Councillor Barry Calvert, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Emma-Jane Garrow, Amanda Kotlash, Paul Rasmussen, Peter Reynolds, Sarah Richards, John Ross, Danielle Wheeler and Nathan Zamprogno.

ALSO PRESENT: General Manager - Peter Conroy, Director City Planning - Linda Perrine, Acting Director Infrastructure Services - Richard Vaby, Director Support Services - Laurie Mifsud, Acting Chief Financial Officer - Vanessa Browning, Strategic Planning Manager - Andrew Kearns, Manager Communications, Events and Visitor Information - Suzanne Stuart, Manager Corporate Services and Governance - Charles McElroy and Administrative Support Coordinator - Tracey Easterbrook.

APOLOGIES AND LEAVE OF ABSENCE

Apologies for absence were received from Councillor Patrick Conolly and Councillor Tiffany Tree.

179 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno and seconded by Councillor Rasmussen that the apologies be accepted.

DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

Acknowledgement of Official Visitors to the Council

There were no official visitors to the Council.

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SECTION 1 - Confirmation of Minutes

180 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett and seconded by Councillor Rasmussen that the Minutes of the Ordinary Meeting held on the 28 July 2020, be confirmed.

MATTER OF URGENCY

Heritage Interpretation Plan, Windsor Bridge Replacement Project

Councillor Wheeler requested that Council consider, as a matter of urgency under Clause 9.3 of Council's Code of Meeting Practice, notice of business that had not been given, in relation to the Heritage Interpretation Plan for the Windsor Bridge Replacement Project as the final Heritage Interpretation Plan has been forwarded by Transport for NSW to the Department of Planning, Industry and Environment for approval.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

181 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council consider, as a matter of urgency under Clause 9.3 of Council's Code of Meeting Practice, notice of business that had not been given.

The Mayor, Councillor Calvert ruled in accordance with Clause 9.3 (b) of Council's Code of Meeting Practice, that the matter of the Heritage Interpretation Plan for the Windsor Bridge Replacement Project was of great urgency.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

182 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Endorse the Resolution of Council's Heritage Advisory Committee, passed with unanimous support on 6 August 2020:

That the Heritage Advisory Committee:

1. Does not support or endorse the Final Draft Heritage Interpretation Plan for the Windsor Bridge Replacement Project.

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2. Has expertise and local knowledge otherwise unknown to the consultants. The Heritage Advisory Committee has engaged willingly to ensure the Management Plan is bespoke to the site and produces an accurate and appropriate interpretation to tell the story of Thompson Square and Windsor Bridge in a way meaningful to the local context.
 3. Finds the treatment of its feedback and input disrespectful. For example, the comments about the brick barrel drains strongly recommends that the consultants refer to the extant report which contains the accurate stories of the site.
 4. Holds grave concerns about the Interpretation Plan for the Windsor Bridge Replacement Project as well as the accuracy of any forthcoming oral histories prepared, the content of digital media and the protection and display of artefacts.
 5. Requests that this recommendation including the relevant sections of the Heritage Advisory Committee Meeting Minutes are forwarded to the RMS and the Office of Environment and Heritage.
2. Does not endorse the Final Draft Interpretation Plan on the advice of the Heritage Advisory Committee, and immediately forwards the Heritage Advisory Committee's feedback to Transport for NSW and the Office of Environment and Heritage seeking rectification of the inaccuracies and shortcomings of the Interpretation Plan as identified by the Committee, with a statement expressing concerns for the potential for inaccuracies when completing the next stages of the project, including oral histories and digital media releases; and
 3. Formally thank the Committee for their contributions to the Interpretation Plan, research information provided to the consultant and the RMS, editorial input, additional meetings and time given.

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Ross and Wheeler.

Against the Motion: Councillors Richards and Zamprogno.

Absent: Councillors Conolly and Tree.

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SECTION 3 – Reports for Determination

GENERAL MANAGER

Item: 145 **GM - 2020 Local Government NSW Annual Conference (79351, 79633)**

Directorate: General Manager

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

Refer to RESOLUTION

183 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That:

1. The report be received and noted.
2. Attendance of nominated Councillors and staff as considered by the General Manager, at the 2020 Local Government NSW Annual Conference at an approximate cost of \$2,350 plus travel expenses per delegate be considered.
3. The nomination of five Councillor voting delegates, for voting on Conference motions be considered.
4. Council consider whether to submit any motions to the 2020 Local Government NSW Annual Conference.
5. After participating in the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Conolly and Tree.

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MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wheeler.

Refer to RESOLUTION

184 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wheeler.

That Councillors Lyons-Buckett, Ross, Wheeler and Zamprogno attend the 2020 Local Government NSW Annual Conference and be Council's voting delegates.

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Conolly and Tree.

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CITY PLANNING

Item: 146 **CP - Reference Group - Hawkesbury Local Environmental Plan and Development Control Plan Review - (95498, 124414)**

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Garrow.

Refer to RESOLUTION

185 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Garrow.

That Council:

1. Endorse the establishment of a Hawkesbury Local Environmental Plan and Development Control Plan Review Reference Group and the Terms of Reference contained within Attachment 1 with the following amendments;
 - a) Procedures and General - Clause 7(f) - The Quorum be amended to be 50 percent of membership plus one.
 - b) Procedures and General - Clause 7(d) - Be changed from three days to seven days.
 - c) Roles and Responsibilities - Clauses 3(a) i and 3(a) iv - Be removed.
 - d) Inclusion of a Clause that all members should lodge a disclosure of interests declaration form prior to the first meeting of the Reference Group.
2. Invite Expressions of Interest for membership of the Reference Group to be considered by Council prior to appointment.

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillors Conolly and Tree.

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Item: 147 **CP - Draft Works in Kind Policy - (95498, 124414)**

Directorate: City Planning

MOTION:

A MOTION was moved by Councillor Ross.

That Council refer the Draft Works in Kind Policy attached as Attachment 1 to the report, to the Audit Committee.

The Motion was ruled out of order by the Mayor, Councillor Calvert.

A MOTION of Dissent against the ruling of the Mayor, Councillor Calvert was moved by Councillor Ross.

That the ruling of the Mayor be dissented from.

For the Motion: Councillor Ross.

Against the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Wheeler and Zamprogno.

Absent: Councillors Conolly and Tree

The Motion of Dissent was lost.

A MOTION Was moved by Councillor Zamprogno, seconded by Councillor Rasmussen.

That Council place the Draft Works in Kind Policy attached as Attachment 1 to the report on public exhibition.

An AMENDMENT was moved by Councillor Ross.

That Council agree to place the Draft Works in Kind Policy on public exhibition, and before doing so the Draft Policy be reflective of the requirement that there be an oversight committee appointed to review the Draft Policy before it goes on exhibition.

There was no seconder for the amendment and the amendment lapsed.

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MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Rasmussen.

Refer to RESOLUTION

186 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Rasmussen.

That Council place the Draft Works in Kind Policy attached as Attachment 1 to the report on public exhibition.

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillors Conolly and Tree.

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Item: 148 **CP - Draft Flood Policy 2020 - (95498, 124414)**

Previous Item: MM1, Ordinary (13 December 2016)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

Refer to RESOLUTION

187 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That Council place the Draft Flood Policy 2020, attached as Attachment 3 to the report, on public exhibition.

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillors Conolly and Tree.

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Item: 149 **CP - Draft Hawkesbury Employment Lands Strategy - (95498, 124414)**

Directorate: City Planning

Mr Andrew Thomas addressed Council speaking for the recommendation.

MOTION:

RESOLVED on the motion of Councillor Ross, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

188 RESOLUTION:

RESOLVED on the motion of Councillor Ross, seconded by Councillor Lyons-Buckett.

That Council:

1. Endorse the Draft Hawkesbury Employment Lands Strategy attached as Attachment 1 to this report to be placed on public exhibition in accordance with Council's Community Engagement Framework and Community Participation Plan.
2. Receive a post exhibition report with a summary of issues raised through submissions.

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Conolly and Tree.

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Item: 150 **CP - Draft Hawkesbury Local Housing Strategy - (95498, 124414)**

Previous Item: 94, Ordinary (26 May 2020)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Rasmussen.

Refer to RESOLUTION

189 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Rasmussen.

That Council:

1. Receive and note the Draft Hawkesbury Local Housing Strategy.
2. Review its current housing targets based on the current uncertainty associated with the Metropolitan Rural Area, incorporating the Probable Maximum Flood into planning strategies, the Outer Sydney Orbital Corridor, the ongoing threat of bushfire, the RAAF ANEF Noise Contours, the significant areas of high biodiversity, the significant cultural heritage of the City.
3. Endorse the Draft Hawkesbury Local Housing Strategy attached as Attachment 1 to this report to be placed on public exhibition in accordance with Council's Community Participation Plan.
4. Receive a post exhibition report with a:
 - a) Summary of issues raised through submissions
 - b) Any other matters Council believe are relevant.

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Conolly and Tree.

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INFRASTRUCTURE SERVICES

Item: 151 **IS - 2020 Commonwealth Local Road and Community Infrastructure Stimulus Package - (95495)**

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

190 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

That:

1. The report be received and noted.
2. Council endorse the \$1,087,629 Stage 1 Program of Projects.
3. Council Officers progress the finalisation of the Stage 2 longer term strategic projects as a matter of priority, so as to allow for their commencement in July 2021, or sooner.

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Conolly and Tree.

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SECTION 4 – Reports of Committees

Item: 152 **ROC - Human Services Advisory Committee - 11 June 2020 - (123486, 124414, 95498)**

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

191 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

That in relation to the Minutes of the Human Services Advisory Committee Meeting held on the 11 June 2020:

1. Council receive and note the Minutes of the Human Services Advisory Committee in respect to Item 1 and General Business.
2. Council endorse the Committee Recommendations in respect of Item 2, namely:

"Council staff investigate the following, and report findings to the next committee meeting;

 - a) *Which areas within the Hawkesbury Local Government Area permit a second dwelling without the need of submitting a Development Application*
 - i. *Provide Mapping*
 - ii. *List of suburbs*
 - b) *Create a fact sheet outlining Tiny Homes criteria."*

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Conolly and Tree.

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Item: 153 **ROC - Waste Management Advisory Committee - 15 July 2020 - (95249, 124414)**

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

192 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

That in relation to the Minutes of the Waste Management Advisory Committee Meeting held on 15 July 2020:

1. Council receive and note the Minutes on the Waste Management Advisory Committee in respect to General Business Items A to G.
2. Council endorse the Committee Recommendation in respect of Item 1, namely:

"That Council publicise the reasons why the Domestic Waste Kerbside Audit is undertaken and the results, particularly to emphasise the positive results achieved which can serve as an educational opportunity."

For the Motion: Councillors Calvert, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Conolly and Tree.

The meeting terminated at 8:51pm.

Submitted to and confirmed at the Ordinary meeting held on 25 August 2020.

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Mayor