



Hawkesbury City Council

ordinary  
meeting  
minutes

date of meeting: 13 October 2020

location: by audio-visual link

time: 6:30 p.m.



**ORDINARY MEETING**

Minutes: 13 October 2020

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## ORDINARY MEETING

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Minutes of the Ordinary Meeting held by audio-visual link, Windsor, on 13 October 2020, commencing at 6:31pm.

### Welcome

The Mayor, Councillor Patrick Conolly acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

### ATTENDANCE

**PRESENT:** Councillor Patrick Conolly, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Barry Calvert, Emma-Jane Garrow, Amanda Kotlash, Paul Rasmussen, Peter Reynolds, Sarah Richards, John Ross, Tiffany Tree, Danielle Wheeler and Nathan Zamprogno.

**ALSO PRESENT:** General Manager - Peter Conroy, Director City Planning - Linda Perrine, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Chief Financial Officer - Emma Galea, Strategic Planning Manager - Andrew Kearns, Manager Communications, Events and Visitor Services - Suzanne Stuart, Design and Mapping Services Manager - Christopher Amit, Manager Corporate Services and Governance - Charles McElroy and Administrative Support Coordinator - Tracey Easterbrook.

### APOLOGIES AND LEAVE OF ABSENCE

No apologies or leave of absence were received from Councillors.

Due to technical difficulties with the audio-visual link, Councillor Calvert left the meeting at 9:13pm.

### DECLARATIONS OF INTEREST

Councillor Calvert declared an interest on Item 197.

Councillor Lyons-Buckett declared an interest on Item 204.

Councillor Reynolds declared an interest on Item 203.

Councillor Richards declared an interest on Item 204.

### Acknowledgement of Official Visitors to the Council

There were no official visitors to the Council.

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**SECTION 1 - Confirmation of Minutes**

**247 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett and seconded by Councillor Rasmussen that the Minutes of the Ordinary Meeting held on the Tuesday, 29 September 2020, be confirmed.

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**SECTION 2 – Mayoral Minutes**

**Item: 192**                      **MM - Rate Restructure 2021/2022 - (125610, 79351)**

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Mr Peter Nicholson addressed Council, speaking against the recommendation.

A MOTION was moved by the Mayor, Councillor Conolly.

That Council implement the current rating structure commencing from the 2021/2022 financial year, with the exception of increasing the Base Rate applied to the Residential Rating Category from 30% to 50%, commencing from the 2021/2022 financial year.

An AMENDMENT was moved by Councillor Reynolds, seconded by Councillor Rasmussen.

That this matter be deferred to a Councillor Briefing Session to consider the effect of changing the rating structure and taking into account the latest land valuations.

**For the Amendment:**              Councillors Rasmussen and Reynolds.

**Against the Amendment:** Councillors Conolly, Calvert, Lyons-Buckett, Garrow, Kotlash, Richards, Ross, Tree, Wheeler and Zamprogno.

**Absent:**                                  Nil.

The Amendment was lost.

A MOTION was moved by the Mayor, Councillor Conolly.

That Council implement the current rating structure commencing from the 2021/2022 financial year, with the exception of increasing the Base Rate applied to the Residential Rating Category from 30% to 50%, commencing from the 2021/2022 financial year.

**For the Motion:**                      Councillors Conolly, Richards, Tree and Zamprogno.

**Against the Motion:**              Councillors Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Ross and Wheeler.

**Absent:**                                  Nil.

The motion was lost.

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**SECTION 3 – Reports for Determination**

**CITY PLANNING**

**Item: 193**                    **CP - Exhibition of Draft Voluntary Planning Agreement Policy - Post Exhibition Report - (95498, 124414)**

**Previous Item:**        233, Ordinary (10 December 2019)  
                              137, Ordinary (28 July 2020)  
                              185, Ordinary (29 September 2020)

**Directorate:**            City Planning

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A MOTION was moved by Councillor Rasmussen, seconded by Councillor Reynolds.

That Council:

1. Note the outcome of public exhibition of the Draft Voluntary Planning Agreement Policy.
2. Adopt the Voluntary Planning Agreement Policy, attached as Attachment 1 to this report.

An AMENDMENT was moved by Councillor Ross.

That the Draft Voluntary Planning Agreement Policy be referred to a Councillor Briefing Session for consideration of points raised in public consultation which appear not to have been appropriately addressed.

There was no seconder for the amendment and the amendment lapsed.

**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

***Refer to RESOLUTION***

**248 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

That Council:

1. Note the outcome of public exhibition of the Draft Voluntary Planning Agreement Policy.
2. Adopt the Voluntary Planning Agreement Policy, attached as Attachment 1 to this report.

**For the Motion:**            Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Councillor Ross.

**Absent:**                        Nil.



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**Minutes: 13 October 2020**

**Item: 194**                      **CP - Submission to Issues Paper: NSW Agricultural Land Use Planning - (95498, 124414)**

**Directorate:**                City Planning

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A MOTION was moved by Councillor Rasmussen, seconded by Councillor Reynolds.

That Council:

1. Receive and note the Issues Paper: NSW Agricultural Land Use Planning.
2. Note the key points in the Draft Submission, included as Attachment 2 to this report in relation to:
  - Increased urbanisation
  - Fragmentation of agricultural land
  - Lack of effective planning controls
  - Regeneration of historically cleared and farmed land
  - Mining of agricultural resources lands
  - Identification of state significant agricultural land
  - Development assessment complexities
  - Land use conflicts and dispute resolution.
3. Endorse the Draft Submission on the Issues Paper: NSW Agricultural Land Use Planning included as Attachment 2 to this report.

An AMENDMENT was moved by Councillor Reynolds, seconded by Councillor Lyons-Buckett.

That:

1. Council receive and note the Issues Paper: NSW Agricultural Land Use Planning.
2. Council note the key points in the Draft Submission, included as Attachment 2 to this report in relation to:
  - Increased urbanisation
  - Fragmentation of agricultural land
  - Lack of effective planning controls
  - Regeneration of historically cleared and farmed land
  - Mining of agricultural resources lands
  - Identification of state significant agricultural land
  - Development assessment complexities
  - Land use conflicts and dispute resolution.
3. Council endorse the Draft Submission on the Issues Paper: NSW Agricultural Land Use Planning included as Attachment 2 to this report.
4. To ensure preservation of the Richmond Lowlands as prime agricultural land, Council include in its Submission:
  - a) That the Richmond Lowlands be removed from SREP 9 - Extractive Industry (No.2)
  - b) That the exemption of the Richmond Lowlands from the State Environmental Planning Policy 2007 (Mining, Petroleum Production and Extractive Industries).

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**For the Amendment:** Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Amendment:** Councillors Calvert and Rasmussen.

**Absent:** Nil.

The Amendment was carried.

**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

***Refer to RESOLUTION***

**249 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

That:

1. Council receive and note the Issues Paper: NSW Agricultural Land Use Planning.
2. Council note the key points in the Draft Submission, included as Attachment 2 to this report in relation to:
  - Increased urbanisation
  - Fragmentation of agricultural land
  - Lack of effective planning controls
  - Regeneration of historically cleared and farmed land
  - Mining of agricultural resources lands
  - Identification of state significant agricultural land
  - Development assessment complexities
  - Land use conflicts and dispute resolution.
3. Council endorse the Draft Submission on the Issues Paper: NSW Agricultural Land Use Planning included as Attachment 2 to this report.
4. To ensure preservation of the Richmond Lowlands as prime agricultural land, Council include in its Submission:
  - a) That the Richmond Lowlands be removed from SREP 9 - Extractive Industry (No.2)
  - b) That the exemption of the Richmond Lowlands from the State Environmental Planning Policy 2007 (Mining, Petroleum Production and Extractive Industries).

**For the Motion:** Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

**Against the Motion:** Councillor Ross.

**Absent:** Councillor Calvert.

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**ADJOURNMENT OF MEETING**

The Mayor adjourned the meeting at 7:45pm so that Councillor Calvert could receive technical support with the audio-visual link. The meeting resumed at 7:53pm.

**INFRASTRUCTURE SERVICES**

**Item: 195**                    **IS - Road Naming Proposal Associated with S960003/19 (16 Dight Street)  
Richmond - (95495, 79346, 73916)**

**Directorate:**                Infrastructure Services

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**MOTION:**

RESOLVED on the motion of Councillor Garrow, seconded by Councillor Kotlash.

***Refer to RESOLUTION***

**250 RESOLUTION:**

RESOLVED on the motion of Councillor Garrow, seconded by Councillor Kotlash.

That Council:

1. In accordance with the requirements of the NSW Roads Act 1993, in respect of the road naming proposal connected to subdivision S960003/19, the proposed name Hillside Court in the suburb of Richmond, be publicly advertised for a period of 28 days, seeking comment on the proposed name.
2. The matter be reported back to Council following the public exhibition process.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

**Against the Motion:**            Councillor Ross.

**Absent:**                            Councillor Calvert.

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**SUPPORT SERVICES**

**Item: 196**                    **SS - Pecuniary Interest Returns - Councillors and Designated Persons - (95496, 96333)**

**Directorate:**            Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Kotlash.

***Refer to RESOLUTION***

**251 RESOLUTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Kotlash.

That:

1. Council note that the Disclosures of Pecuniary Interests and Other Matters Returns, lodged with the General Manager, have been tabled.
2. A briefing and report be provided to Council regarding the publication of Disclosures of Pecuniary Interests and Other Matters Returns on Council's website.

**For the Motion:**            Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                      Councillor Calvert.

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**Item: 197**                    **SS - Extension of Pensioner Rebates to Self-Funded Retirees - (95496)**

**Previous Item:**            172, Ordinary (31 July 2018)

**Directorate:**                Support Services

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Councillor Calvert declared a pecuniary interest in this matter as he is a self-funded retiree. He left the Meeting and did not take part in voting or discussion on the matter.

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

*Refer to RESOLUTION*

**252 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That Council:

1. Receive and note the information contained within this report regarding the extension of pensioner rebates to self-funded retirees, and
2. Specifically notes the legislative limitations applicable to the granting of pensioner concessions.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**            Nil.

**Absent:**                            Councillor Calvert.

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**Item: 198**                    **SS - Submission to IPART's Review of Domestic Waste Charges in Local Government - (95496)**

**Directorate:**                Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

*Refer to RESOLUTION*

**253 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Lyons-Buckett.

That Council endorse the proposed submission to the IPART's Discussion paper regarding Domestic Waste Management charges in local councils, attached as Attachment 1 to this report.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**            Nil.

**Absent:**                            Councillor Calvert.

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**Item: 199**                    **SS - Third Party Review - Hawkesbury River County Council - (95496, 12212)**

**Directorate:**                Support Services

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A MOTION was moved by Councillor Zamprogno, seconded by Councillor Kotlash.

That:

1. The InConsult Pty Ltd report of the third party review of Hawkesbury River County Council be received and noted.
2. The report be forwarded to Hawkesbury River County Council with a request that Hawkesbury River County Council formally responds to each recommendation as soon as possible.
3. Council receive a report by the ordinary meeting of 24 November 2020 to evaluate the comparative value of Hawkesbury River County Council membership with other options to achieve the same ends. The report to include:
  - a) A detailed list of the services that Council expects to receive from Hawkesbury River County Council on an annual basis and an analysis of the costs of these services. This analysis should include a comparison of the estimated costs of completing this work ourselves or by Hawkesbury River County Council.
  - b) Details of how Councils that are not part of Hawkesbury River County Council deal with their weed management obligations (eg. Wollondilly, Camden, Central Coast, Hornsby, Blue Mountains).
  - c) An analysis of the sources of funding for weed management and in particular, any differences between Hawkesbury Council's eligibility for grant funding and Hawkesbury River County Council's eligibility for grant funding.
  - d) Details of the current weed management capabilities of Hawkesbury City Council, including our access to trained staff and equipment.
4. Council consider meeting to discuss the learnings from the reviews to date and how they might be applied to future reviews.

An AMENDMENT was moved by Councillor Wheeler, seconded by Councillor Rasmussen.

That:

1. The InConsult Pty Ltd report of the third party review of Hawkesbury River County Council be received and noted.
2. Hawkesbury River County Council be requested to urgently implement the following recommendations contained in the InConsult Pty Ltd report:
  - a) Hawkesbury River County Council should consider developing a risk management policy/plan which includes a structured approach to assessing risks and controls and then ensure they are documented in a risk register.
  - b) Hawkesbury River County Council should ensure that an Audit, Risk and Improvement Committee is implemented prior to March 2021 and implement requirements in accordance with the new risk management and internal audit framework.

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3. Hawkesbury River County Council provide to constituent councils its annual budget and quarterly reviews, as well as minutes of its meetings on a monthly basis.
4. Council request from Hawkesbury River County Council a report on how the remaining recommendations in the report will be implemented and appropriate time frames.
5. Council be provided with a report to an Ordinary Meeting in February 2021 to the efficacy and value obtained from Hawkesbury River County Council and alternative methods of weed management, including but not limited to:
  - a) A detailed list of the services that Council expects to receive from Hawkesbury River County Council on an annual basis and an analysis of the costs of these services. This analysis should include a comparison of the estimated costs of completing this work ourselves or by Hawkesbury River County Council.
  - b) Details of how Councils that are not part of Hawkesbury River County Council deal with their weed management obligations (eg. Wollondilly, Camden, Central Coast, Hornsby, Blue Mountains).
  - c) An analysis of the sources of funding for weed management and in particular, any differences between Hawkesbury Council's eligibility for grant funding and Hawkesbury River County Council's eligibility for grant funding.
  - d) Details of the current weed management capabilities of Hawkesbury City Council, including our access to trained staff and equipment.
6. Council consider meeting to discuss the learnings from the reviews to date and how they might be applied to future reviews.

**For the Amendment:** Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds, Wheeler and Zamprogno.

**Against the Amendment:** Councillor Conolly, Kotlash, Richards, Ross and Tree.

**Absent:** Councillor Calvert.

The Amendment was carried.

### **MOTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Kotlash.

### ***Refer to RESOLUTION***

### **254 RESOLUTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Kotlash.

That:

1. The InConsult Pty Ltd report of the third party review of Hawkesbury River County Council be received and noted.



## ORDINARY MEETING

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2. Hawkesbury River County Council be requested to urgently implement the following recommendations contained in the InConsult Pty Ltd report:
  - a) Hawkesbury River County Council should consider developing a risk management policy/plan which includes a structured approach to assessing risks and controls and then ensure they are documented in a risk register.
  - b) Hawkesbury River County Council should ensure that an Audit, Risk and Improvement Committee is implemented prior to March 2021 and implement requirements in accordance with the new risk management and internal audit framework.
3. Hawkesbury River County Council provide to constituent councils its annual budget and quarterly reviews, as well as minutes of its meetings on a monthly basis.
4. Council request from Hawkesbury River County Council a report on how the remaining recommendations in the report will be implemented and appropriate time frames.
5. Council be provided with a report to an Ordinary Meeting in February 2021 to the efficacy and value obtained from Hawkesbury River County Council and alternative methods of weed management, including but not limited to:
  - a) A detailed list of the services that Council expects to receive from Hawkesbury River County Council on an annual basis and an analysis of the costs of these services. This analysis should include a comparison of the estimated costs of completing this work ourselves or by Hawkesbury River County Council.
  - b) Details of how Councils that are not part of Hawkesbury River County Council deal with their weed management obligations (eg. Wollondilly, Camden, Central Coast, Hornsby, Blue Mountains).
  - c) An analysis of the sources of funding for weed management and in particular, any differences between Hawkesbury Council's eligibility for grant funding and Hawkesbury River County Council's eligibility for grant funding.
  - d) Details of the current weed management capabilities of Hawkesbury City Council, including our access to trained staff and equipment.
6. Council consider meeting to discuss the learnings from the reviews to date and how they might be applied to future reviews.

**For the Motion:** Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

**Against the Motion:** Councillor Ross.

**Absent:** Councillor Calvert.

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**SECTION 4 – Reports of Committees**

**Item: 200**                      **ROC - Environmental Sustainability Advisory Committee - 21 September 2020 - (12363, 124414, 95498)**

**Directorate:**                City Planning

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**MOTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Rasmussen.

*Refer to RESOLUTION*

**255 RESOLUTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Rasmussen.

That in relation to the Minutes of the Environmental Sustainability Advisory Committee Meeting held on the 21 September 2020:

1. Council receive and note the minutes of the Environmental Sustainability Advisory Committee in respect to the items in General Business.
2. Council note that the Committee Recommendations in respect to Item 1 were included as part of Council's Submission to the Draft Cumberland Plain Conservation Plan.
3. Council endorse the Committee Recommendations in respect of Item 2, namely:
  - a) That Council consider the use of material prepared by the Renew organisation as part of Council's educational resources.
  - b) That Council investigate installing an Electric Vehicle charging station at a Hawkesbury Town Centre, as part of the Town Centres Revitalisation Liveability Project.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                            Councillor Calvert.

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**Item: 201**                      **ROC - Floodplain Risk Management Advisory Committee - 24 September 2020  
- (86589, 124414, 95498)**

**Directorate:**                City Planning

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

**256 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

That in relation to the Minutes of the Floodplain Risk Management Advisory Committee Meeting held on the 24 September 2020:

1. Council receive and note the minutes of the Floodplain Risk Management Advisory Committee in respect to Items 3, 4 and the remaining items in General Business.
2. Council note that the Committee Recommendation in respect to Item 1 will be considered by Council as part of a Post Exhibition Report on the Draft Flood Policy 2020.
3. Council endorse the Committee Recommendations in respect of Item 2, namely:
  - a) That Council seek an update from relevant organisations with respect to the previous request to place a river height gauge in South Creek, within the Hawkesbury Local Government Area.
  - b) That Council request the data from the river height gauge located at Yarramundi (#2122001) be made available.
4. Council endorse the Committee Recommendations in respect of the additional item raised in General Business (Issues with Utilities West of the River in Flood Events), namely:
  - That the Mayor invite the Deputy Mayor as Chair of the Floodplain Risk Management Advisory Committee to participate in the next meeting with the local member, Robyn Preston, with the purpose of briefing her on the power, water, sewerage and communication issues faced by those West of the Hawkesbury River in the event of a moderate or major flood with the intention of eliciting her support in prosecuting the argument for the State Government to take steps to ameliorate those issues.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                         Councillor Calvert.

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**SECTION 5 – Notices of Motion**

**Item: 202                      NM1 - Management of Council Reserves - (79351, 125612)**

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

*Refer to RESOLUTION*

**257 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That Council prepare a report regarding the possibility of including funds in the Operational Plan for additional resources to be put towards management of our reserves on weekends and public holidays. This would include, but not be limited to, traffic and parking management and increased frequency of waste collection.

**For the Motion:**                      Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**              Nil.

**Absent:**                                  Councillor Calvert.

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**CONFIDENTIAL REPORTS**

**258 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act 1993, members of the Press and the public be excluded from the Meeting during consideration of the following items:

**Item: 203 NM2 - Possible Acquisition of Property - (79351, 13883)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to potential purchase of property by the Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

**Item: 204 CP - Hawkesbury Local Environmental Plan and Development Control Plan Review Reference Group - (95498, 124414)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act, 1993 as it relates to personnel matters concerning particular individuals (other than Councillors).*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

**259 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds that open meeting be resumed.

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**Item: 203                      NM2 - Possible Acquisition of Property - (79351, 138883)**

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Councillor Reynolds declared a pecuniary interest in this matter as a relative works at the property the subject of the possible acquisition. He left the Meeting and did not take part in voting or discussion on the matter.

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The Director of Support Services advised that whilst in closed session, A MOTION was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council adopt the Notice of Motion as outlined in the Confidential Notice of Motion report regarding the possible acquisition of property.

**For the Motion:**                      Councillors Lyons-Buckett, Garrow, Rasmussen, Ross and Wheeler.

**Against the Motion:**                Councillors Conolly, Kotlash, Richards, Tree and Zamprognio.

**Absent:**                                  Councillors Calvert and Reynolds.

The Motion was lost on the casting vote of the Mayor.

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**Item: 204**                    **CP - Hawkesbury Local Environmental Plan and Development Control Plan Review Reference Group - (95498, 124414)**

**Previous Item:**            146, Ordinary (11 August 2020)

**Directorate:**              City Planning

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Councillor Lyons-Buckett declared a less than significant non-pecuniary interest in this matter as a relative of her husband applied for a position on the Reference Group.

Councillor Richards declared a significant non-pecuniary interest in this matter as she has a family member and friends who applied for positions on the Reference Group. She left the Meeting and did not take part in voting or discussion on the matter.

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**MOTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

***Refer to RESOLUTION***

**260 RESOLUTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That:

1. Council appoint the following to the Hawkesbury Local Environmental Plan and Development Control Plan Review Reference Group:
  - Nathan Croft - Orion Consulting
  - Andrew Edwards - McKinlay Morgan & Assoc.
  - Barbara Tarnawski - B T Architects
  - Malcolm Grech - Trevet Property
  - Greg Hall - Urban City Consulting
  - Michael Edwards - Edwards Heritage Consultants
  - Carmen Osborne - Allam Homes
  - Graham Edds - Graham Edds & Assoc.
  - Trent McKellar - Urban Greenfield Consultants
  - Aaron Lloyd - McDonald Jones Homes
  - Matthew Bennett – BCM Property Group
  - Patrick Hurley - PGH Environmental Planning
  
2. The Hawkesbury Local Environmental Plan and Development Control Plan Review Reference Group begin work immediately and Council engage in a targeted approach to fill positions on the Reference Group in the following areas:
  - a) Design
  - b) Landscape Architecture
  - c) Environmental Planning
  - d) Agriculture

**ORDINARY MEETING**

**Minutes:** 13 October 2020

**For the Motion:** Councillors Conolly, Lyons-Buckett, Garrow, Kotlash, Rasmussen, Reynolds, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Councillors Calvert and Richards.

The meeting terminated at 11:08pm.

Submitted to and confirmed at the Ordinary meeting held on 27 October 2020.

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Mayor