



# Hawkesbury City Council

## ordinary meeting minutes

date of meeting: 25 January 2021

location: council chambers and  
by audio-visual link

time: 6:30 p.m.



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Minutes of the Ordinary Meeting held at the Council Chambers and by Audio-Visual, Windsor, on 25 January 2021, commencing at 6:43pm.

### Welcome

The Mayor, Councillor Patrick Conolly acknowledged the Indigenous Heritage.

The Acting General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

### ATTENDANCE

#### PRESENT:

At Council Chambers: Councillor Patrick Conolly, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Barry Calvert, Sarah Richards, Danielle Wheeler and Nathan Zamprogno.

By Audio-Visual Link: Councillors Emma-Jane Garrow, Amanda Kotlash, Paul Rasmussen, Peter Reynolds, John Ross and Tiffany Tree.

#### ALSO PRESENT:

At Council Chambers: Acting General Manager - Laurie Mifsud, Director Infrastructure Services - Jeff Organ, Acting Director Support Services - Emma Galea, Manager Corporate Communications - Suzanne Stuart, Manager Corporate Services and Governance - Charles McElroy and Administrative Support Coordinator - Tracey Easterbrook.

By Audio-Visual Link: Director City Planning - Linda Perrine and Strategic Planning Manager - Andrew Kearns.

### APOLOGIES AND LEAVE OF ABSENCE

No apologies for absence were received from Councillors.

### DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

### Acknowledgement of Official Visitors to the Council

There were no official visitors to the Council.

## SECTION 1 - Confirmation of Minutes

### 1 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno and seconded by Councillor Kotlash that the Minutes of the Ordinary Meeting held on the 8 December 2020, be confirmed.

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### SECTION 3 – Reports for Determination

#### PLANNING DECISIONS

**Item: 001** CP - Draft Voluntary Planning Agreement for Lot 1 DP 120436, 631 Bells Line of Road, Kurrajong - (95498, 124414)

**Previous Item:** 69, Ordinary (12 May 2015)  
RM, Ordinary (8 September 2015)  
71, Ordinary (11 April 2017)  
230, Ordinary (24 November 2020)

**Directorate:** City Planning

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#### **MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

*Refer to RESOLUTION*

#### **2 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

That Council:

1. Note the outcome of public exhibition of the Draft Voluntary Planning Agreement for Lot 1 DP 120436, 631 Bells Line of Road, Kurrajong.
2. Endorse the Voluntary Planning Agreement and the Explanatory Note regarding Lot 1 DP 120436, 631 Bells Line of Road, Kurrajong (attached as Attachments 1 and 2 to this report), and authority be given for the Voluntary Planning Agreement, and any other documentation in association with this matter to be executed under the Seal of Council.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

**For the Motion:** Councillors Conolly, Calvert, Garrow, Kotlash, Reynolds, Richards, Ross, Tree and Zamprogno.

**Against the Motion:** Councillors Rasmussen, Lyons-Buckett and Wheeler.

**Absent:** Nil.

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**Item: 002**                      **CP - Proposed Optional Natural Disasters Clause to the Standard Instrument (Local Environmental Plans) Order 2006 - (95498, 124414)**

**Previous Item:**              158, Ordinary (25 August 2020)

**Directorate:**                City Planning

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### **MOTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Reynolds.

***Refer to RESOLUTION***

### **3 RESOLUTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Reynolds.

That this matter be deferred to a Councillor Briefing Session for further discussion, and reported back to a Council Meeting.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

**For the Motion:**              Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Reynolds, Richards, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Councillors Rasmussen and Ross.

**Absent:**                        Nil.

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### GENERAL MANAGER

**Item: 003**                      **GM - 2021 National General Assembly of Local Government - (79351, 80426)**

**Directorate:**                General Manager

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#### **MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

#### **4 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

That:

1. Councillors forward any suggested motions to the General Manager for the 2021 National General Assembly of Local Government by Friday, 5 February 2021 to be included for consideration by Council at the Ordinary meeting on 23 February 2021.
2. Consideration be given to the participation of nominated Councillors and staff as considered appropriate by the General Manager, at the 2021 National General Assembly of Local Government from 20 to 23 June 2021.
3. After participating in the 2021 National General Assembly, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Assembly relevant to Council business and/or the local community.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.



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### MOTION:

RESOLVED on the motion of Councillor Garrow, seconded by Councillor Richards.

*Refer to RESOLUTION*

### 5 RESOLUTION:

RESOLVED on the motion of Councillor Garrow, seconded by Councillor Richards.

That Councillors Lyons-Buckett, Calvert and Zamprogno attend the 2021 National General Assembly of Local Government.

**For the Motion:** Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**Item: 004**                      **GM - Planning for Non-Planners Course - (79351)**

**Directorate:**                General Manager

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### MOTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

*Refer to RESOLUTION*

### 6 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

That the Planning for Non-Planners Course or similar course offered by Local Government NSW be further reported to Council for consideration.

**For the Motion:** Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

## ORDINARY MEETING

Minutes: 25 January 2021

### CITY PLANNING

**Item: 005**                      **CP - Submission to Options Paper: Agricultural Land Use Planning Strategy - (95498, 124414)**

**Previous Item:**              194, Ordinary (13 October 2020)

**Directorate:**                City Planning

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#### **MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Ross.

***Refer to RESOLUTION***

#### **7 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Ross.

That Council:

1. Receive and note the Options Paper: *Agricultural Land Use Planning Strategy*.
2. Note the key points in the Draft Submission, included as Attachment 2 to this report in relation to:
  - Identifying production areas
  - Monitoring and reporting of loss of rural land
  - Education
  - State Agricultural Land Use Planning Policy
  - Controlling Land Use in Rural Zones
  - Department of Primary Industries approvals/advice.
3. Endorse the Draft Submission on the Options Paper: *Agricultural Land Use Planning Strategy* included as Attachment 2 to this report.

**For the Motion:**              Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogn.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

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**SUPPORT SERVICES**

**Item: 006**                      **SS - Investment Report - November 2020 - (95496, 96332)**

**Previous Item:**              150, Ordinary (10 March 2020)

**Directorate:**                Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

**8 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

That the Monthly Investments Report for November 2020 be received and noted.

**For the Motion:**              Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

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**Item: 007**                      **SS - Investment Report - December 2020 - (95496, 96332)**

**Previous Item:**              150, Ordinary (10 March 2020)

**Directorate:**                Support Services

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### **MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

### **9 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

That the Monthly Investments Report for December 2020 be received and noted.

**For the Motion:**              Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

**Item: 008**                      **SS - Pecuniary Interest Returns - Designated Person - (95496, 96333)**

**Directorate:**                Support Services

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### **MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

### **10 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

That the Clause 4.21(a) Pecuniary Interest Returns be received and noted.

**For the Motion:**              Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

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**Item: 009**                      **SS - Submission to the Towards a Fairer Rating System Consultation - (95496)**

**Previous Item:**            155, Ordinary (27 August 2019)  
                                 221, Ordinary (11 October 2016)  
                                 87, Ordinary (10 May 2016)

**Directorate:**                Support Services

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### MOTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Ross.

***Refer to RESOLUTION***

### 11 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Ross.

That Council:

1. Receive and note the information within this report.
2. Note the key points in the Draft Submission, included as Attachment 2 to this report in relation to:
  - Council does not wish to comment on the harmonisation of rates as Council is not a newly created Council.
  - Council does not support allowing Councils to levy special rates for jointly funded infrastructure.
  - Council supports greater flexibility for Councils when setting rates through allowing for creating new rating categories and subcategories. This includes allowing different rates in contiguous urban areas, limiting the highest rate structure to 1.5 times the average rate structure, creating a new environmental land category, enabling different business rates for industrial land and commercial land, allowing subcategories for vacant land and setting farmland rates based on geographic location.
  - Council supports removing mandatory rates exemptions from new conservation agreements and special rates for water and sewerage.
  - Council supports changing the scope of who can apply for postponed rates and to remove the requirement to write off postponed rates debts.
  - Council supports implementing the mining category reform through guidance.
  - Council does not support retaining the business land rating category as the residual category.
  - Council supports the requirement to report the value of rates exemptions they grant each year.
3. Endorse the Proposed Submission to '*the Towards a Fairer Rating System consultation*' process attached as Attachment 2 to this report.

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**For the Motion:** Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:** Councillor Rasmussen.

**Absent:** Nil.

**Item: 010**                    **SS - Review of Council Committees - (95496)**

**Previous Item:**        **RM 256, Ordinary (8 December 2020)**

**Directorate:**            Support Services

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A MOTION was moved by Councillor Kotlash, seconded by Councillor Calvert.

That:

1. Council adopt the Council Committee Constitution, attached as Attachment 1 to this report, with the amendments referred to below. In the event of any inconsistencies between the Code of Meeting Practice to the extent it applies to Council Committees, the provisions in the Constitution will apply.
  - 6. PROCEDURES AND GENERAL  
Add to the second dot point: That meetings will be held by audio-visual link or in the Council Chambers.
  - Add: Written submissions on any of the agenda items must be received three (3) hours prior to the commencement of the meeting. The length of written submissions should be limited to five (5) minutes if read out. Written submissions will be read out and form part of the minutes of the meeting.
  - 5. STRUCTURE, MEMBERSHIP AND ELECTION  
Replace the second dot point with, each Member of the Committee shall be entitled to one vote except the Chairperson who shall also have a casting vote in the case of an equality of votes.
2. Council nominate and appoint five Councillors as members to the following Committees:
  - Community Services
  - Environment
  - Innovation and Partnerships
3. A Disaster and Emergency Committee be established with the membership being comprised of all 12 Councillors, and operate in accordance with the Council Committee Constitution, attached as Attachment 1 to this report.
4. The Heritage Committee maintains its current membership and operate in accordance with the Council Committee Constitution, attached as Attachment 1 to this report.
5. The determination of the Australia Day Awards previously addressed through the Civic and Citizenship Committee, be undertaken by way of a Councillor Briefing session and a report submitted to a Council meeting, whereby all twelve Councillors will be able to vote on Award recipients.
6. By the next meeting of Council, staff produce a report, based on Attachment 2 that contains;

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- A succinct list of outstanding actions in the form of questions to be reassigned to the relevant new committee; and
- A list of current working groups, the status of the projects they are working on and an indication of what new committee they will now belong to.

An AMENDMENT was moved by Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That this matter be deferred to a Councillor Briefing Session for further discussion.

**For the Amendment:** Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds, Ross and Wheeler.

**Against the Amendment:** Councillors Conolly, Calvert, Kotlash, Richards, Tree and Zamprogno.

**Absent:** Nil.

The Amendment was lost on the casting vote of the Mayor

### MOTION:

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Calvert.

### *Refer to RESOLUTION*

## 12 RESOLUTION:

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Calvert.

1. Council adopt the Council Committee Constitution, attached as Attachment 1 to this report, with the amendments referred to below. In the event of any inconsistencies between the Code of Meeting Practice to the extent it applies to Council Committees, the provisions in the Constitution will apply.
  - 6. PROCEDURES AND GENERAL  
Add to the second dot point: That meetings will be held by audio-visual link or in the Council Chambers.
  - Add: Written submissions on any of the agenda items must be received three (3) hours prior to the commencement of the meeting. The length of written submissions should be limited to five (5) minutes if read out. Written submissions will be read out and form part of the minutes of the meeting.
  - 5. STRUCTURE, MEMBERSHIP AND ELECTION  
Replace the second dot point with, each Member of the Committee shall be entitled to one vote except the Chairperson who shall also have a casting vote in the case of an equality of votes.
2. Council nominate and appoint five Councillors as members to the following Committees:
  - Community Services
  - Environment
  - Innovation and Partnerships
3. A Disaster and Emergency Committee be established with the membership being comprised of all 12 Councillors, and operate in accordance with the Council Committee Constitution, attached as Attachment 1 to this report.

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4. The Heritage Committee maintains its current membership and operate in accordance with the Council Committee Constitution, attached as Attachment 1 to this report.
5. The determination of the Australia Day Awards previously addressed through the Civic and Citizenship Committee, be undertaken by way of a Councillor Briefing session and a report submitted to a Council meeting, whereby all twelve Councillors will be able to vote on Award recipients.
6. By the next meeting of Council, staff produce a report, based on Attachment 2 that contains;
  - A succinct list of outstanding actions in the form of questions to be reassigned to the relevant new committee; and
  - A list of current working groups, the status of the projects they are working on and an indication of what new committee they will now belong to.

**For the Motion:** Councillors Conolly, Calvert, Kotlash, Richards, Tree, and Zamprogno.

**Against the Motion:** Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds, Ross and Wheeler.

**Absent:** Nil.

The Motion was carried on the casting vote of the Mayor.

### MOTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

### *Refer to RESOLUTION*

### 13 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Kotlash.

That the following Councillors be appointed as Committee Members to the Community Services Committee;

- Councillor Conolly
- Councillor Calvert
- Councillor Richards
- Councillor Zamprogno

**For the Motion:** Councillors Conolly, Calvert, Kotlash, Richards, Tree, and Zamprogno.

**Against the Motion:** Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds, Ross and Wheeler.

**Absent:** Nil.

The Motion was carried on the casting vote of the Mayor.



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### MOTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Calvert.

### *Refer to RESOLUTION*

### 14 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Calvert.

That the following Councillors be appointed as Committee Members to the Environment Committee;

- Councillor Conolly
- Councillor Kotlash
- Councillor Richards
- Councillor Zamprogno

**For the Motion:** Councillors Conolly, Calvert, Kotlash, Richards, Tree and Zamprogno.

**Against the Motion:** Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds, Ross and Wheeler.

**Absent:** Nil.

The Motion was carried on the casting vote of the Mayor.

### MOTION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Zamprogno.

### *Refer to RESOLUTION*

### 15 RESOLUTION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Zamprogno.

That the following Councillors be appointed as Committee Members to the Innovation and Partnerships Committee;

- Councillor Conolly
- Councillor Kotlash
- Councillor Richards
- Councillor Zamprogno

**For the Motion:** Councillors Conolly, Calvert, Kotlash, Richards, Tree and Zamprogno.

**Against the Motion:** Councillors Lyons-Buckett, Garrow, Rasmussen, Reynolds, Ross and Wheeler.

**Absent:** Nil.

The Motion was carried on the casting vote of the Mayor.

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**Item: 011**                      **SS - 2020/2021 Community Sponsorship Program - Round 1 - (95496, 96328)**

**Directorate:**                Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

**16 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

That Council:

1. Approve payments for Section 356 Financial Assistance to the organisations listed in this report and at the level recommended.
2. Approve execution of Council's standard Sponsorship Agreement for those applications where the approved level of funding is over \$500.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

## ORDINARY MEETING

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**Item: 012**                      **SS - Naming of Reserve and Ovals at 204 Freemans Reach Road, Freemans Reach - (95496, 112106)**

**Previous Item:**            210, Ordinary (10 November 2020)  
                                 173, Ordinary (8 September 2020)

**Directorate:**               Support Services

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### **MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

### **17 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

That Council:

1. Endorse the application to the Geographical Names Board of New South Wales to formally assign under the Geographical Names Act 1966 the following parcels as 'The Breakaway':
  - a) Lot 4 DP 165153
  - b) Lot 3 DP 165153
  - c) Lot 91 DP 525429
  - d) Lot 92 DP 525429
  - e) Lot 1 DP 999867
  - f) Lot 8 DP 231633
  - g) Lot 2 DP 165153
  - h) Lot 7 DP 231633
  - i) Lot 1 DP 165153
2. Endorse the application to the Geographical Names Board of New South Wales to record in the Spatial Services Topographic Database the naming of the Ovals located on Lot 2 DP 165153, Lot 7 DP 231633 and Lot 1 DP 165153 as 'The Charlie Greentree Oval' and 'The George Greentree Oval', as show in attachment 2 of this Report.

**For the Motion:**            Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**       Nil.

**Absent:**                      Nil.

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### SECTION 4 – Reports of Committees

**Item: 013**                      **ROC - Floodplain Risk Management Advisory Committee - 3 December 2020 - (95498, 124414, 86589)**

**Directorate:**                City Planning

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#### **MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

***Refer to RESOLUTION***

#### **18 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Rasmussen.

That Council:

1. Receive and note the Minutes of the Floodplain Risk Management Advisory Committee Meeting held on 3 December 2020.
2. In relation to Item 2 of the Minutes of the Floodplain Risk Management Advisory Committee Meeting held on 3 December 2020, the presentation by Mr Stephen Yeo from Infrastructure NSW to the Committee on Implementation of the Hawkesbury-Nepean Valley Flood Risk Management Strategy be circulated to Councillors.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                          Nil.

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**Item: 014**                      **ROC - Local Traffic Committee - 11 January 2021 - (80245, 95495)**

**Directorate:**                Infrastructure Services

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**MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

**19 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Zamprogno.

That Council receive and note the Minutes of the Local Traffic Committee Meeting held on the 11 January 2020.

**For the Motion:**                Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**            Nil.

**Absent:**                            Nil.

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### SECTION 5 – Notices of Motion

**Item: 015**                      **NM - Telstra Tower Upgrades - (79351,138882)**

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A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That as part of Council's resilience action planning Council:

1. Organise a public meeting for affected residents to discuss Telstra telecommunication improvements in the Bilpin area.
2. Invite Telstra and the Member for Macquarie, Susan Templeman MP to attend and address the meeting.
3. Provide Councillors with a copy of Mobile Black Spot Program Advisory Report, prepared by Total Site Solutions.

An AMENDMENT was moved by Councillor Kotlash, seconded by Councillor Calvert.

That as part of Council's resilience planning:

1. Council review the options available to Council to assist our residents that do not have access to adequate telecommunications and hold an initial meeting of the Innovation and Partnerships Committee in the next month and report back to Council within three months.
2. The Innovation and Partnerships Committee invite Telstra and the Member for Macquarie, Susan Templeman MP to attend and address the meeting or meetings which will be open to the public.

**For the Amendment:** Councillors Conolly, Calvert, Kotlash, Richards, Tree and Zamprogno.

**Against the Amendment:** Councillors Garrow, Lyons-Buckett, Rasmussen, Reynolds, Ross and Wheeler.

**Absent:** Nil.

The Amendment was carried on the casting vote of the Mayor.

## ORDINARY MEETING

Minutes: 25 January 2021

### MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

### *Refer to RESOLUTION*

### 20 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That as part of Council's resilience planning:

1. Council review the options available to Council to assist our residents that do not have access to adequate telecommunications and hold an initial meeting of the Innovation and Partnerships Committee in the next month and report back to Council within three months.
2. The Innovation and Partnerships Committee invite Telstra and the Member for Macquarie, Susan Templeman MP to attend and address the meeting or meetings which will be open to the public.

**For the Motion:** Councillors Conolly, Calvert, Kotlash, Richards, Tree and Zamprogno.

**Against the Motion:** Councillors Garrow, Lyons-Buckett, Rasmussen, Reynolds, Ross and Wheeler.

**Absent:** Nil.

The Motion was carried on the casting vote of the Mayor.

## ORDINARY MEETING

Minutes: 25 January 2021

### CONFIDENTIAL REPORTS

#### 21 RESOLUTION:

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Richards.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Meeting during consideration of the following items:

**Item: 016 GM - Recruitment of the General Manager - (125610, 79351)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning quotations received from agencies and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

**Item: 017 S - Lease to OSR Group Pty Ltd - Windsor Function Centre - 7 Dight Street, Windsor - (95496, 476741, 144755)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

#### 22 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Calvert that open meeting be resumed.



## ORDINARY MEETING

Minutes: 25 January 2021

**Item: 016**                      **GM - Recruitment of the General Manager - (125610, 79351) CONFIDENTIAL**

**Previous Item:**            229, Ordinary (24/11/2020)  
                                 258, Ordinary (8/12/2020)

**Directorate:**              General Manager

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### **MOTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Calvert.

***Refer to RESOLUTION***

### **23 RESOLUTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Calvert.

That:

1. The quotation submitted by Brian Bell, to join the Selection Panel for recruitment of the General Manager, be accepted.
2. Brian Bell be appointed as the totally independent person to join the Selection Panel for the recruitment of the General Manager to carry out functions including:
  - a) Assisting with shortlisting applicants for interview
  - b) Attending all interviews with applicants
  - c) Conducting referee checks for preferred applicants if requested by the Selection Panel.

**For the Motion:**            Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

**Against the Motion:**      Nil.

**Absent:**                      Councillor Rasmussen.

## ORDINARY MEETING

Minutes: 25 January 2021

**Item: 017**                      **SS - Lease to OSR Group Pty Ltd - Windsor Function Centre - 7 Dight Street, Windsor - (95496, 112106, 144755) CONFIDENTIAL**

**Directorate:**                      Support Services

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### **MOTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Reynolds, seconded by Councillor Calvert.

### ***Refer to RESOLUTION***

### **24 RESOLUTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Reynolds, seconded by Councillor Calvert.

That:

1. Council agree to exercise the five year option available in the current lease with OSR Group Pty Ltd, for the property known as Windsor Function Centre, 7 Dight Street, Windsor, as outlined in the report.
2. Authority be given for the lease and any other documentation in association with this matter to be executed under the Seal of Council.
3. Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.

**For the Motion:**                      Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogn.

**Against the Motion:**                      Nil.

**Absent:**                                      Nil.

The meeting terminated at 10:33pm.

Submitted to and confirmed at the Ordinary meeting held on 9 February 2021.

.....  
Mayor

