



# Ordinary Meeting

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Date of meeting: 09 August 2022  
Location: Council Chambers  
Time: 6:30 p.m.

MINUTES



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## ORDINARY MEETING

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 9 August 2022, commencing at 6:30pm.

### Welcome

The Mayor, Councillor Patrick Conolly acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

### ATTENDANCE

**PRESENT:** Councillor Patrick Conolly, Mayor, Councillor Barry Calvert, Deputy Mayor and Councillors Shane Djuric, Eddie Dogramaci, Amanda Kotlash, Mary Lyons-Buckett, Sarah McMahon, Jill Reardon, Les Sheather, Paul Veigel, Danielle Wheeler and Nathan Zamprogno.

**ALSO PRESENT:** General Manager - Elizabeth Richardson, Acting Director City Planning – Amanda Kearney, Director Infrastructure Services - Will Barton, Director Corporate Services - Laurie Mifsud, Manager Corporate Communications - Suzanne Stuart, Manager Strategic Planning - Andrew Kearns, Manager Community Planning and Partnerships - Meagan Ang, Manager Governance - Charles McElroy and Administrative Support Coordinator - Tracey Easterbrook.

### APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK

There were no apologies or leave of absences received from Councillors.

### DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

### Acknowledgement of Official Visitors to the Council

There were no official visitors to Council.

### SECTION 1 - Confirmation of Minutes

#### 167 RESOLUTION:

RESOLVED on the motion of Councillor Reardon and seconded by Councillor Zamprogno that the Minutes of the Ordinary held on the 19 July 2022, be confirmed.

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### SECTION 2 – Mayoral Minutes

#### Item: 137                      MM - Upgrades to Evacuation Routes - (125610)

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Mr Christopher Bell and Mr Peter Ryan addressed Council speaking for the recommendation in the business paper.

#### **MOTION:**

RESOLVED on the motion by the Mayor, Councillor Conolly.

#### ***Refer to RESOLUTION***

#### **168 RESOLUTION:**

RESOLVED on the motion by the Mayor, Councillor Conolly.

That:

1. Council writes to the local State Member the Hon Robyn Preston MP, Minister for Metropolitan Roads the Hon Natalie Ward MP and the Minister for Emergency Services and Resilience the Hon Steph Cooke MP:
  - a) Calling for the urgent funding of the immediate safety upgrades of the Pitt Town Evacuation Route as recommended in the Upper House enquiry.
  - b) Advocating for an expedited delivery timetable for the current proposed improvements to existing flood evacuation routes in the Hawkesbury-Nepean Valley; and
  - c) Requesting that, with the knowledge acquired from the five most recent flood events, a thorough review be undertaken of what additional upgrades to flood evacuation routes may be necessary.
2. Council requests that the local State Member the Hon Robyn Preston MP, Minister for Metropolitan Roads the Hon Natalie Ward MP and the Minister for Emergency Services and Resilience the Hon Steph Cooke MP along with Opposition and Minor Parties Spokespeople for Roads and Disaster Emergency take part in a tour of the evacuation networks.

**For the Motion:** Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

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**SECTION 3 – Reports for Determination**

**GENERAL MANAGER**

**Item: 138**                      **GM - Review of Delegations of Authority under Section 377 of the Local Government Act 1993 - (79351)**

**Previous Item:**            129, Ordinary (25 July 2017)

**Directorate:**              General Manager

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**MOTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

***Refer to RESOLUTION***

**169 RESOLUTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That this matter be deferred to a future Councillor Briefing Session.

**For the Motion:**            Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**      Nil.

**Absent:**                      Nil.

## ORDINARY MEETING

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**Item: 139**                      **GM - Motions - 2022 Local Government NSW Annual Conference - (79351, 79633)**

**Previous Item:**            126, Ordinary (19 July 2022)

**Directorate:**                General Manager

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### **MOTION:**

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Lyons-Buckett.

### ***Refer to RESOLUTION***

### **170 RESOLUTION:**

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Lyons-Buckett.

That:

1. The report be received and noted.
2. Council submit to the 2022 Local Government NSW Annual Conference a motion regarding inclusion of heatwaves as Natural Disasters and revision of the National Building Code and Basix to include heat resilience.
3. A copy of Council's 2022 Local Government NSW Annual Conference motion be forwarded to WSROC.

**For the Motion:**                Councillors Conolly, Calvert, Kotlash, Lyons-Buckett, McMahon, Reardon, Veigel, Wheeler and Zamprognio.

**Against the Motion:**           Councillors Djuric, Dogramaci and Sheather.

**Absent:**                          Nil.



## ORDINARY MEETING

Minutes: 09 August 2022

### SUPPORT SERVICES

**Item: 140**                      **SS - Investment Report - June 2022 - (95496)**

**Previous Item:**            129, Ordinary (19 July 2022)

**Directorate:**                Support Services

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#### **MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

#### ***Refer to RESOLUTION***

#### **171 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That the Monthly Investment Report for June 2022 be received and noted.

**For the Motion:**            Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

**ORDINARY MEETING**

**Minutes:** 09 August 2022

**Item: 141**                      **SS - Pecuniary Interest Returns - Designated Persons - (95496, 96333)**

**Directorate:**                Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

***Refer to RESOLUTION***

**172 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That the Clause 4.21(a) Pecuniary Interest Returns be received and noted.

**For the Motion:**                Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**            Nil.

**Absent:**                          Nil.

## ORDINARY MEETING

Minutes: 09 August 2022

**Item: 142**                      **SS - Payment of Expenses and Provision of Facilities to Councillors Policy - (95496)**

**Previous Item:**            113, Ordinary (15 June 2021)  
                                 133, Ordinary (13 July 2021)  
                                 143, Ordinary (27 July 2021)  
                                 206, Ordinary (26 October 2021)

**Directorate:**                Support Services

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### **MOTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor McMahon.

***Refer to RESOLUTION***

### **173 RESOLUTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor McMahon.

That:

1. The Draft Payment of Expenses and Provision of Facilities to Councillors Policy, attached as Attachment 1 to this report, be placed on public exhibition for 28 days, with submissions being accepted from interested parties for 42 days.
2. At the expiration of the public notification period, a further report be submitted to Council.

**For the Motion:**            Councillors Conolly, Calvert, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Councillor Dogramaci.

**Absent:**                        Nil.

## ORDINARY MEETING

Minutes: 09 August 2022

### SECTION 4 – Reports of Committees

**Item: 143**                      **ROC - Community Services Committee - 28 June 2022 - (151937)**

**Directorate:**                Support Services

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#### **MOTION:**

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Kotlash.

#### ***Refer to RESOLUTION***

#### **174 RESOLUTION:**

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Kotlash.

That in relation to the Minutes of the Community Services Committee Meeting held on the 28 June 2022:

1. Council receive and note the Community Services Committee Minutes in respect to Item 1 resolution part 1, namely:  
  

*"That the Committee recommend to Council that:*

  1. *Council Officers continue involvement on the WSROC Heat Smart Program, and projects associated with addressing the impacts of urban heat."*
2. In respect of part 2 of the Community Services Committee Minutes, the following motion be put to Local Government NSW:
  - i. That Local Government NSW calls on the State and Federal Governments to:
    - a) Include heatwaves as Natural Disasters
    - b) Revise the National Building Code and Basix to include heat resilience.
3. In respect of part 3 of the Community Services Committee Minutes, that Council refer consideration to developing a long term Heat Plan to the 2023/2024 Operational Plan.
4. In respect of part 4 of the Community Services Committee Minutes, that resourcing of Council's involvement in the WSROC Heat Smart Program currently continue on the basis of Officers from across the organisation performing that role and further consider the need and resourcing of the Heat Smart Coordinator in determining subsequent budgets.

**For the Motion:**                Councillors Conolly, Calvert, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprognio.

**Against the Motion:**        Councillor Dogramaci.

**Absent:**                        Nil.

**ORDINARY MEETING**

**Minutes:** 09 August 2022

**Item: 144**                      **ROC - Local Traffic Committee - 11 July 2022 - (80245)**

**Directorate:**                Infrastructure Services

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

***Refer to RESOLUTION***

**175 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Traffic Committee meeting held on 11 July 2022.

**For the Motion:**                Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**           Nil.

**Absent:**                            Nil.

**ORDINARY MEETING**

**Minutes:** 09 August 2022

**Item: 145**                      **ROC - Audit, Risk and Improvement Committee - 15 July 2022 - (158054, 95496)**

**Directorate:**                Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

***Refer to RESOLUTION***

**176 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That Council receive and note the Minutes of the Audit, Risk and Improvement Committee held on the 15 July 2022.

**For the Motion:**                Councillors Conolly, Calvert, Djuric, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Councillor Dogramaci.

**Absent:**                        Nil.

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**Minutes:** 09 August 2022

**SECTION 5 – Notices of Motion**

**Item: 146**                      **NM - Opting into the State Government e-Scooter Trial - (138884)**

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**MOTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Sheather.

***Refer to RESOLUTION***

**177 RESOLUTION:**

RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Sheather.

That Council:

1. Express its in principle support of the E-Scooter Trial program.
2. Note that there is currently work underway that will advance Council's position to favourably register an interest to participate in the E-Scooter Trial program in future years, including incorporation and implementation into each of the following projects:
  - a) Net Zero and Water Efficiency Strategy
  - b) Liveability Project
  - c) Active Transport Plan.
3. Is mindful of the advent of E-Scooters in the implementation of the above policies, and tasks the Innovation and Partnerships Committee to assess the success of trials in other Local Government Areas for future consideration in the Hawkesbury Local Government Area.

**For the Motion:**                      Councillors Conolly, Djuric, Lyons-Buckett, McMahon, Reardon, Veigel, Wheeler and Zamprogno.

**Against the Motion:**              Councillors Calvert, Dogramaci, Kotlash and Sheather.

**Absent:**                                  Nil.

## ORDINARY MEETING

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### CONFIDENTIAL REPORTS

#### 178 RESOLUTION:

RESOLVED on the motion of Councillor McMahon, seconded by Councillor Reardon.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

**Item: 147 MM – Staff Matter – (125610)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act, 1993 as it relates to personnel matters concerning particular individuals (other than councillors).*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the public and staff left the Council Chambers.

#### 179 RESOLUTION:

RESOLVED on the motion of Councillor McMahon, seconded by Councillor Reardon that open meeting be resumed.



## ORDINARY MEETING

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Item: 147                      MM - Staff Matter - (125610)

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### MOTION:

The Mayor, Councillor Conolly advised that whilst in closed session, the Council RESOLVED on the motion of Councillor McMahon, seconded by Councillor Reardon.

*Refer to RESOLUTION*

### 180 RESOLUTION:

The Mayor, Councillor Conolly advised that whilst in closed session, the Council RESOLVED on the motion of Councillor McMahon, seconded by Councillor Reardon.

That:

1. The report of the General Manager's Performance Review be received and noted.
2. Council approve the recommendation of the General Manager's Review Panel that pursuant to Clause 8.3 of the General Manager's Contract of Employment, the General Manager's total Remuneration package be increased by 3%, following the assessment of the General Manager's performance as being of better than satisfactory standard.
3. The increase in the General Manager's total remuneration package be applied effective 1 June 2022.

**For the Motion:** Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, McMahon, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

The meeting terminated at 9:35pm.

Submitted to and confirmed at the Ordinary meeting held on 13 September 2022.

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Mayor