



Hawkesbury City Council

Attachment 1
to
item 29

2011/2012 Management Plan Review -
December 2011 Quarter

date of meeting: 28 February 2012
location: council chambers
time: 6:30 p.m.

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**Hawkesbury City Council
Management Plan
2011/2012**

**Quarterly Budget Review
Statement**

December 2011

- Part 1 Executive Summary**
- Part 2 Quarterly Budget Review
Statement**
- Part 3 Management Plan
Performance**

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Part 1

Executive Summary

DECEMBER 2011 QUARTERLY BUDGET REVIEW

EXECUTIVE SUMMARY

FINANCIAL PERFORMANCE

Financial Position

The December Quarterly Budget Review resulted in a balanced Full Year Budget being maintained, after allowing for a number of recommended variations.

Details of all variations processed in this Review have been included at the end of this document. Commentary on Council's financial performance for the second quarter of the 2011/2012 financial year, and details on the more significant issues in this Review are provided below.

Operating Revenue

As at the end of the second quarter, Council's operating revenue from general rates and utility rates and charges, user fees, charges and other income streams from external sources and net of any applicable subsidies, is above the YTD Budget for the second quarter of 2011/2012. As at the end of December 2011, total income from continuing operations, excluding capital and operating grants and contributions is \$44.9M in line with the YTD Budget as at the end of December. As at the end of December 2011, interest earnings are \$1.3M, compared to a Full Year Budget of \$1.8M. Whilst interest earnings are currently trending over budget, no variation was made in the December Quarterly Review, as this income is likely to slow down to the budgeted as a result of the current world economic environment and recent and potential future lowering of the cash rate by the Reserve Bank.

Operating Expenditure

Council incurs operating expenditure in delivering operational programs as outlined in the adopted Management Plan 2011/2012. Council's operating budgets are expended in maintaining the infrastructure in the Hawkesbury such as parks, recreational facilities, roads, bridges, community buildings and community facilities. These funds are also required to deliver essential services to the community, including waste, sewerage, and storm water services, community services and cultural services. Other services provided include city planning and support services. Apart from direct service delivery, Council also supports other bodies, including emergency services and recreational services by way of contributions and donations. Main expenditure items include employee costs, materials, contractors, consultants, legal expenses, contributions and insurance.

As at the end of December 2011, operating expenditure, excluding depreciation, amounts to \$23.2M, or 47% of the full year budget of \$49.3M. Based on these figures, overall, operating expenditure is tracking well against budget.

Operating income and expenditure reports are prepared and analysed on a monthly basis to ensure that problem areas are identified and acted upon in a timely manner.

Capital Expenditure

For the 2011/2012 financial year, Council has a total capital budget of \$25.8M. This total includes \$16.1M in funds carried over from the 2010/2011 financial year. As at the end of the second quarter, actual capital expenditure amounted to \$8.3M, or 32% of the total capital budget for 2011/2012.

Capital expenditure in the second quarter of the financial year includes over \$2.3M spent on road works, footpaths, drainage and bridge construction, \$2.8M on the sewer network, \$0.6M for park improvement and recreation, \$0.4M on building works, \$0.4M in respect of the plant replacement program, and \$0.9M on other assets including library resources, fleet, and IT equipment. As at the end of the second quarter, Council also expended \$0.7M on Infrastructure Renewal Program Projects.

Cash and Investments

Council's reserve balances as at the end of the second quarter amount to \$37.7M. This balance was made up of \$14.2M in internally restricted reserves and \$23.5M in externally restricted reserves.

Council's investments portfolio as at the end of December 2011 is \$43M and returned an annualised average of 5.97% for the first six months of the financial year.

Analysis of the more significant adjustments included in the December Quarterly Review can be found within this document.

QUARTERLY BUDGET REVIEW

The December Quarterly Review of the 2011/2012 Management Plan is reported to Council in accordance with the requirements of Clause 203 of the Local Government (General) Regulation 2005. The Review recommends budget adjustments that result in a balanced adjustment for the quarter.

In the second quarterly review of the financial year a conservative approach is taken, whereby under expended budgets are left unchanged, but monitored closely, and income budgets are only increased where income has already been received or is reasonably certain to be received.

Unfavourable adjustments required to meet existing commitments or to implement Council resolutions are included in the Review, as are certain unfavourable income budget adjustments.

Financial Position

The December 2011 Quarterly Budget Review Statement recommends Budget adjustments that result in a balanced adjustment for the quarter, and in the opinion of the Responsible Accounting Officer, maintains a satisfactory short term financial position for Council. The Responsible Accounting Officer Statement is included in the Quarterly Review Statement Attachment.

The more significant items of the December 2011 Review include:

- ***Residential Rates Income – Favourable Variance \$83K***
(Adopted Management Plan –Part 2 – SS Pg 36)

A favourable adjustment of \$83K in relation to residential rates income is included in this Review. This variance has resulted from an increase in rateable properties that are within the residential rates category, either through development, subdivision or category adjustments.

- ***Fines and Penalties Income – Favourable Variance \$30K***
(Adopted Management Plan –Part 2 – CP, Pg 15)

A favourable adjustment of \$30K for Fines and Penalties Income has been included in this Review. The trend as at 31 December 2011 indicates that this financial year this income stream will be in the vicinity of \$80K, compared to the current budget of \$46K.

- **Purchase Leaseback Plant – Favourable Variance \$82K**
(Adopted Management Plan –Part 2 – SS Pg 46)

Adjustments resulting in a net favourable variance of \$82K have been processed in this Review in relation to purchase of leaseback plant. The net favourable variation results mainly from lower than expected purchase prices and the delay of some purchases to next financial year due to the distance travelled being lower than expected.

- **Animal Control Income – Unfavourable Variance \$30K**
(Adopted Management Plan –Part 2 – CP Pg 18)

A reduction in the Budget of \$30K for Animal Control Income is included in this Review. The Full Year Budget for this income stream, excluding Lifetime Registration Income is \$405K. Based on the expected income as of the end of December 2011, and taking into account the spike in income that normally occurs in the few months after the Christmas period, an estimated shortfall of approximately \$30K is included in this Review. This income will be monitored over the coming months and if necessary reviewed in future Quarterly Reviews.

- **Sewer Management Facilities Inspection Fee Income – Unfavourable Variance \$18K**
(Adopted Management Plan – CP Pg 9)

An unfavourable variance of \$18K for income generated through the Sewerage Management Facilities Inspection fees is included in this Review. As the connections to Sydney Water Sewerage are nearing completion, the number of residents decommissioning Sewer Management Facilities is reducing and hence the reduction in the expected income from inspections.

- **Photocopying and Scanning Income - Unfavourable Variance \$36K**
(Adopted Management Plan – SS Pg 2)

A reduction in the Budget of \$36K for Photocopying and Scanning Income has been incorporated in this Review. The wording used in the Revenue Pricing Policy in relation to the fees relevant to this income line has limited the application of photocopying and scanning fees. This has resulted in the income generated being significantly below what was anticipated and budgeted. The 2012/2013 Revenue Pricing Policy document will be reviewed in relation to the applicable fees to ensure the wider scope of these photocopying and scanning charges is reflected in the wording.

- **Casuals – Unfavourable Variance \$55K**
(Adopted Management Plan –Part 2 – CP Pg 34; SS Pg 8)

A net unfavourable variance of \$55K has been incorporated into this Review in respect of casual staff. An amount of \$25K is required to employ a person on a casual basis in the Property Development Section, to conduct extensive research work required to update Council's Land Register, including information regarding categorisation of Council Land. This information is essential for reporting purposes as well as for strategic purposes. Also included is an amount of \$30K for the employment of casual staff in the Town Planning Section in order to process backlogs in processing as a result of staff shortages. Other unfavourable adjustments in relation to casuals comprise several minor adjustments that have been funded from other employee costs as a result of vacancies. This amount does not include variations that have been grant or reserve funded.

- **Richmond Pool Refurbishment – Unfavourable Variance \$15K**
(Adopted Management Plan –Part 2 – IS Pg 10)

Included in this Review is an additional \$15K for Richmond Pool Refurbishment. This variance has arisen for urgent works required at Richmond Pool to replace non functioning chlorine tanks and is vital for the safe operation of the Pool.

- **Building Construction – Unfavourable Variance \$68K**

(Adopted Management Plan –Part 2 – IS Pg 52; SS Pg 20, Pg 49)

A net unfavourable variance of \$68K has been included in this Review in relation to general building works.

- **Grants**

A number of adjustments relating to variations between grant funding received and amounts budgeted, are included in this Review. These adjustments have a nil effect on the budget position. The major adjustments relating to grant funding are outlined below:

- *Hawkesbury Floodplain Risk Management Study and Plan* – Council has received a grant from the Office of Environment and Heritage of \$57K for the 2011/2012 phase of the Hawkesbury Floodplain Risk Management Study and Plan. Council's contribution representing one third of the entire Program was already included in the 2011/2012 Budget.
- *Greenspace Open Space Recreational Strategy* – Council has been successful in obtaining a grant of \$60K from the Department of Planning and Infrastructure for the development of the Open Space Recreational Strategy. Council's matching funds were already included in the 2011/2012 Budget.
- *South Windsor Effluent Reuse Scheme* – As part of the Hawkesbury Nepean River Recovery Program, Council has constructed the South Windsor Effluent Reuse Scheme, using funds managed through the New South Wales Office of the Hawkesbury-Nepean. During the construction, there were additional studies than initially anticipated when developing the 2011/2012 Budget. An unfavourable variance of \$73K has been incorporated in this Review, which is funded from these grant funds.
- *Windsor Wharf Construction* – Council was successful in obtaining a grant of \$350K from Roads and Maritime Services to fund half of the costs of replacing Windsor Wharf. Both the grant and grant funded expenditure were adjusted as part of this Review.

- **Reserve Funded Adjustments**

The following adjustments are within internally or externally restricted funds, and consequently have no net impact on Council's overall position:

- *Sullage Program* – The combined number of properties in Freemans Reach, Wilberforce and Glossodia connecting to sewerage provided by Sydney Water has been greater than expected, resulting in a significant drop in sullage income expected for the remaining of the 2011/2012 financial year. Included in this Review is an unfavourable variance for this income stream of \$279K.
- *Hawkesbury Waste Management Facility* – An unfavourable adjustment of \$200K is included in this Review in respect of S88 Levy payable by Council in the current financial year. A further unfavourable adjustment is also included in respect of Recycling Income. As at the end of the second quarter, recycling at Hawkesbury Waste Management Facility has been lower than expected, resulting in an unfavourable adjustment in Recycling Income of \$107K.
- *Sewerage Program* – An unfavourable adjustment of \$700K is included in this Review for S64 Contributions. As at the end of the reporting period, only \$51K had been received as opposed to the budgeted amount of \$806K. The development in relation to new tenements as estimated by the Sewerage S64 Plan has not eventuated. Additional unfavourable variances in relation to the prioritisation of the purchase of plant due to unforeseen damage (\$320K) and an unbudgeted upgrade of Pump Station N (\$100K) have also been included in this Review.

The Review includes a number of minor adjustments and reallocation of funds that have not been detailed above. Further details can be found in the attachment to this report.



Details of all adjustments processed in this Review can be found at the end of this document.

Conclusion

The December Quarterly Review has resulted in a balanced budget position.

Branch Managers monitor operational income and expenditure on a monthly basis and variations exceeding established thresholds need to be justified. Capital expenditure is reported to Directors on a monthly basis to ensure that expenditure remains within budget estimates and that the capital works program for 2011/2012 is delivered within the stipulated timeframe.

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Part 2

Quarterly Budget Review Statement



Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Hawkesbury City Council

Statement by the Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for the quarter ended 31 December 2011 indicates that Council's projected financial position at 30 June 2012 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure

Signed:

A handwritten signature in black ink, appearing to read 'Emma Galea', written over a horizontal line.

date: 21/02/2012.

Emma Galea
Responsible Accounting Officer



Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Hawkesbury City Council

Income and Expenses Budget Review Statement
for the quarter ended 31 December 2011

ACTUALS 2011	\$'000	ORIGINAL Budget 2012	APPROVED Budget 2012 (including Carry Overs)	Adopted September Review	Revised Amended Budget	Recommended changes for Resolution	PROJECTED Year End Result	YTD ACTUAL 2012
Income from Continuing Operations								
<i>Revenue:</i>								
37,638	Rates & Annual Charges	39,432	39,432	(367)	39,065	(148)	38,917	38,945
4,576	User Charges & Fees	4,162	4,162	230	4,392	(58)	4,334	2,419
2,945	Interest & Investment Revenue	2,000	2,000	60	2,060	47	2,107	1,432
3,534	Other Revenues	3,676	3,676	72	3,748	(91)	3,657	2,037
6,981	Grants & Contributions provided for Operating Purposes	6,849	6,856	(1,025)	5,832	132	5,964	2,769
12,266	Grants & Contributions provided for Capital Purposes	1,937	1,956	2,352	4,308	(350)	3,958	2,578
<i>Other Income:</i>								
290	Net gains from the disposal of assets	0	0	0	0	0	0	40
208	Entities using the equity method	0	0	0	0	0	0	0
68,438	Total Income from Continuing Operations	58,056	58,082	1,322	59,404	(468)	58,937	50,220
Expenses from Continuing Operations								
21,381	Employee Benefits & On-Costs	16,767	16,767	10	16,777	109	16,887	8,388
562	Borrowing Costs	200	200	0	200	0	200	0
16,823	Materials & Contracts	18,687	21,321	61	21,382	(224)	21,157	8,662
16,242	Depreciation & Amortisation	20,735	20,735	0	20,735	(2,434)	18,301	9,213
8,923	Other Expenses	10,748	10,889	58	10,947	264	11,211	6,164
63,931	Total Expenses from Continuing Operations	67,137	69,912	129	70,041	(2,285)	67,756	32,427
4,507	Net Operating Result for the Year	(9,081)	(11,830)	1,193	(10,637)	1,817	(8,820)	17,793
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes								
(7,759)		(11,018)	(13,786)	(1,160)	(14,946)	2,167	(12,778)	15,215



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Statement of Reserve Balances

for the quarter ended 31 December 2011

Cash & Investments Budget Review Statement

('000's)	Opening Balance 2012	Budgeted Net Reserve Movements	Full Year Budgeted Closing Balances	Adopted September Review	Adopted Reviewed Closing Balances	Recommended Changes in Net Movements	Projected Closing Balances	YTD Actual Reserve Balance
Externally Restricted Reserve Balances								
Sewerage Capital	5,488	(2,172)	3,316	410	3,726	(401)	3,324	6,925
Sewerage Operating Reserve	(336)	(957)	(1,293)	(294)	(1,587)	153	(1,434)	1,308
S64 Contributions Reserve	(1,773)	(1,105)	(2,878)	185	(2,693)	(700)	(3,393)	(1,722)
Waste Management Reserve	872	368	1,240	246	1,486	35	1,521	5,186
Waste Performance Improvement Reserve	420	(403)	17	0	17	5	22	222
S94 Contributions	5,300	(1)	5,299	(98)	5,201	0	5,201	5,411
S94A Contributions	1,029	(1)	1,028	(12)	1,016	0	1,016	1,170
Extractive Industries	447	137	584	0	584	0	584	538
South Windsor Effluent Reuse Scheme Reserve	1,753	(3,149)	(1,396)	2,205	809	(26)	783	1,367
Unspent Contributions Reserve	432	(361)	71	0	71	0	71	346
Unexpended Grants Reserve	1,426	(1,426)	0	(5)	(5)	0	(5)	594
Stormwater Management	2,195	(83)	2,112	0	2,112	0	2,112	2,135
	17,254	(9,153)	8,101	2,637	10,737	(934)	9,803	23,479
Internally Restricted Reserve Balances								
Council S94	349	(77)	272	43	315	0	315	306
Bligh Park Reserve	532	(100)	432	0	432	0	432	432
ELE	1,702	0	1,702	0	1,702	0	1,702	1,702
Election	347	0	347	0	347	0	347	347
Glossodia/Freemans	54	(53)	1	0	1	0	1	54
HLC Risk Management	110	0	110	0	110	0	110	110
Information Technology	296	(110)	186	0	186	0	186	246
Kerb & Gutter	114	(29)	85	0	85	0	85	113
Carryovers	7,763	(6,243)	1,520	1	1,521	4	1,525	4,660
Plant Replacement	133	(48)	85	0	85	1	86	131
Fleet Management	3	(3)	0	0	0	0	0	3
Property Development	(2,065)	(40)	(2,105)	(105)	(2,210)	0	(2,210)	(2,117)
Risk Management	348	(52)	296	0	296	0	296	296
Roadworks	1,150	0	1,150	(1,149)	1	0	1	0
Sullage	681	(248)	433	(34)	399	(279)	120	1,034
Workers Compensation	613	0	613	0	613	0	613	613
Heritage	76	(25)	51	0	51	0	51	76
Tip Remediation Reserve	4,279	75	4,354	175	4,529	(348)	4,181	5,367
Contingency Reserve	829	(3)	826	0	826	0	826	829
	17,316	(6,956)	10,359	(1,069)	9,290	(622)	8,668	14,203
Total Reserve Balances	34,570	(16,109)	18,460	1,568	20,028	(1,556)	18,472	37,682



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Cash & Investments Budget Review Statement

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The value of Cash at Bank which has been included in the Cash & Investment Statement totals \$805,834

This Cash at Bank amount has been reconciled to Council's physical Bank Statements as at the 30 December 2011

The date of the last completed bank reconciliation is 30 December 2011

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

		\$ 000's
Cash at Bank (as per bank statements)		394
Investments on Hand		43,000
less: Unpresented Cheques	(Timing Difference)	(20)
less: Payments not yet processed	(Timing Difference)	(94)
add: Undeposited Funds	(Timing Difference)	9
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	-
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	85
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	(33)
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	-
Reconciled Cash at Bank & Investments		<u>43,341</u>
Balance as per Review Statement:		<u>43,341</u>
Difference:		0



Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Hawkesbury City Council

Key Performance Indicators Budget Review Statement
Budget review for the quarter ended 31 December 2011

(\$'000's)	Current Projection		Original Indicator 11/12	Actuals Prior Periods	
	Amounts 11/12	Indicator 11/12		10/11	09/10

The Council monitors the following Key Performance Indicators:

1. Unrestricted Current Ratio

Current Assets less all External Restrictions	<u>48,712</u>	4.78	4.91	4.26	4.35
Current Liabilities less Specific Purpose Liabilities	10,190				

The purpose of this ratio is to assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

2. Debt Service Ratio

Debt Service Cost	<u>480</u>	0.89 %	0.89 %	0.74 %	0.00 %
Income from Continuing Operations excl. Capital Items & Specific Purpose Grants/Contributions	54,155				

The purpose of this ratio is to assess the impact of loan principal & interest repayments on the discretionary revenue of council.

3. Rates & Annual Charges Coverage Ratio

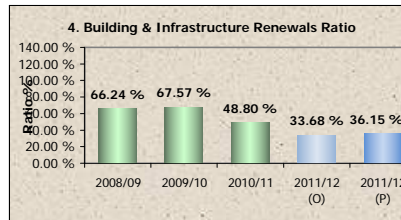
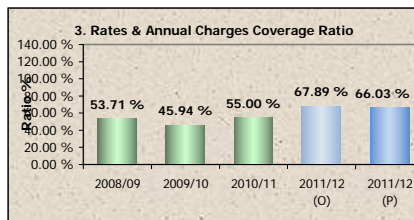
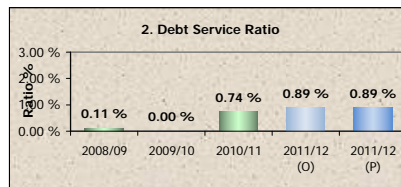
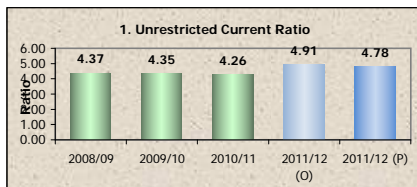
Rates & Annual Charges	<u>38,917</u>	66.03 %	67.89 %	55.00 %	45.94 %
Income from Continuing Operations	58,937				

The purpose of this ratio is to assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income.

4. Building & Infrastructure Renewals Ratio

Asset Renewals	<u>6,615</u>	36.15 %	33.68 %	48.80 %	67.57 %
Depreciation, Amortisation & Impairment	18,301				

The purpose of this ratio is to assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.





Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Consultancy & Legal Expenses Budget Review Statement
Budget Review for the quarter ended 31 December 2011

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	730,237	Y
Legal Fees	81,351	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2011

Part A - Contracts Listing - outstanding contracts for the quarter ending 31 December 2011

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Delaney Civil Pty Ltd	Reconstruction of Windsor Wharf	597,355	24/11/11	8 weeks	Y
Moodie Outdoor Products Pty Ltd	Construction of Yarramundi Reserve Amenities	86,873	19/12/11	1 week	Y
Murphy McCarthy and Associates	Biosolids upgrade - SWSTP	4,487,652	13/12/11	49 weeks	Y

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Summary of Quarterly Budget Review Variations by Natural Account

for the quarter ended 31 December 2011

Note: Variations shown as \$0 under both headings represent adjustment amounts of less than \$500

('000's)	Operational Variation	Capital Variation
Budgeted (Surplus)/Deficit Brought Forward	0	0
EXPENDITURE		
Employee Costs		
2101 - Salaries	(65)	0
2102 - Annual Leave	1	0
2103 - Sick Leave	0	0
2107 - Casuals	144	0
2108 - Travelling	1	0
2110 - Overtime	30	0
2111 - Superannuation	3	0
2112 - Allowances - Recurring	6	0
2114 - Training	11	0
2115 - Vacancy Discount	(1)	0
2118 - FBT	3	0
2570 - Safety Expenses & Training	(25)	0
	109	0
Materials & Services		
1000 - Plant Surplus -PW Hire Earned	(186)	0
2000 - Plant - Running Costs	24	0
2113 - Uniforms	1	0
2244 - Debt Recovery Expenses	(20)	0
2262 - Legal Expenses - General Managers Office	35	0
2265 - Legal Expenses-City Planning	(35)	0
2407 - Consultancy Fees	60	0
2420 - Audit Fees	2	0
2596 - Waste Sustainability Improvement Prog	(180)	0
2605 - Maintenance - Furniture & Fittings	(2)	0
2606 - Maintenance - Buildings	(7)	0
2607 - Maintenance - Plant & Equipment	0	0
2612 - Mtce Gardens & Grounds	1	0
2614 - Air Conditioning	(7)	0
2615 - Vandalism Repairs	0	0
2619 - Works Program - Building M&R	(52)	0
2640 - Roadworks Maintenance-General	(49)	0
2641 - Roadworks Maint Ancillary Road Items	0	0
2654 - Roadworks Maint Gravel Sheet Pavement	18	0
2656 - Roadworks Maint - Maintenance Grading	32	0
2661 - Road Safety Grant Programs Expenditure	2	0
2662 - Infringement Processing Expenses	0	0
2695 - Maintaince - Sewer Systems	1	0
2762 - Art Gallery Expenses	0	0
2770 - Valuation Expenses	7	0
2820 - Grant Funded Operational Exp	4	0
2821 - Grant Funded Consultancy Fees	128	0
2922 - Pool M & R	(2)	0
2960 - Sundry Collection Expense	2	0
2986 - Museum Program Expenses	(1)	0
	(225)	0



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Summary of Quarterly Budget Review Variations by Natural Account

for the quarter ended 31 December 2011

Note: Variations shown as \$0 under both headings represent adjustment amounts of less than \$500

('000's)	Operational Variation	Capital Variation
Other Expenditure		
2267 - Excess on Insurance Claims	5	0
2402 - Sundry Expenses	2	0
2405 - Contribution to outside bodies	200	0
2408 - Printing & Stationery Costs	(1)	0
2419 - General Office Expenditure	(0)	0
2422 - Telephone Expenses	7	0
2423 - Postage & Freight	0	0
2426 - Licences & Subscriptions	18	0
2456 - Employment Agencies	34	0
2550 - Fire Control Operating Ex	0	0
2553 - Contribution Bush Fire Fight Fund	(1)	0
2601 - Electricity	13	0
2602 - Water	2	0
2604 - Security	(3)	0
2609 - Cleaning	(27)	0
2613 - HCC Sewer Rates	0	0
2637 - Insurance - Public Liability Claims	13	0
2740 - General Computer Expenses	2	0
2300 - Depreciation Expense Plant	308	0
2301 - Depreciation Expense Equipment	22	0
2302 - Depreciation Expense Office Equipment	(96)	0
2303 - Depreciation Expense Furniture & Fitting	(20)	0
2304 - Depreciation Expense Other Structures	479	0
2305 - Depreciation Expense Buildings	56	0
2306 - Depreciation Expense Land Improvements	107	0
2307 - Depreciation Expense Roads	(3,495)	0
2310 - Depreciation Expense Sewer network	131	0
2311 - Depreciation Expense Tip Asset	117	0
2312 - Depreciation Expense Library Books	39	0
2314 - Depreciation Expense Other Assets	1,120	0
2315 - Depreciation Expense Stormwater Drainage	(1,045)	0
2319 - Depreciation Expense Road Furniture	(158)	0
3300 - Depreciation - Plant	0	(308)
3301 - Depreciation Equipment	0	(22)
3302 - Depreciation Office Equipment	0	96
3303 - Depreciation Furniture & Fittings	0	20
3304 - Depreciation other Structure	0	(479)
3305 - Depreciation Buildings	0	(56)
3306 - Depreciation Land Improvements	0	(107)
3307 - Depreciation Roads	0	3,495
3310 - Depreciation Sewer network	0	(131)
3311 - Depreciation Tip Asset	0	(117)
3312 - Depreciation Library Books	0	(39)
3314 - Depreciation Other Assets	0	(1,120)
3315 - Depreciation - Stormwater Drainage	0	1,045
3319 - Depreciation Road Furniture	0	158
	(2,170)	2,434



Hawkesbury City Council

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Summary of Quarterly Budget Review Variations by Natural Account

for the quarter ended 31 December 2011

Note: Variations shown as \$0 under both headings represent adjustment amounts of less than \$500

('000's)	Operational Variation	Capital Variation
Capital Expenditure		
3101 - Sale of Plant	0	(15)
3106 - Sale of Leaseback Vehicles	0	25
4101 - Purchase of Plant	0	285
4103 - Purchase of Computer Equipment	0	(7)
4114 - Purchase Other Asset	0	13
4601 - Purchase Leaseback Plant	0	(82)
4612 - Furniture & Fittings	0	(15)
4613 - Purchase of Equipment	0	2
4720 - Road Rehabilitation	0	0
4760 - Drainage Construction	0	0
4784 - Bridge Construction	0	350
4801 - Park Improvement Program	0	9
4802 - Park Improvement Furniture Replacement	0	(1)
4804 - Park Improvement Program Landscaping	0	(2)
4806 - Purchase Other Structures	0	17
4824 - Park Improvements-IRP	0	0
4901 - Building Construction	0	84
4957 - Upgrade Pump Stations	0	100
4959 - Waste Sustainability Improvement Program	0	176
	0	939

TOTAL EXPENDITURE VARIATIONS

(2,285)

3,373

REVENUE

Rates & Charges

1101 - Operational Revenue-Residential Rates	(83)	0
1109 - Domestic Waste Charges	(39)	0
1110 - Pensioner Rebate	(7)	0
1122 - Residential Availability Charge	(2)	0
1123 - Govt Pensioner Rebate	5	0
1127 - Sewer Rates Residential Connected	(6)	0
1140 - Sullage Coll Inc Annual Charge Residenti	279	0
2595 - HCC Land Rates - Business	0	0
2616 - HCC Garbage Rates	2	0
	148	0

User Charges & Other Income

1002 - Plant Income - Leaseback	20	0
1150 - Charges & Fees Recovery Legal Costs	20	0
1155 - Rental, Lease and fees Income	(10)	0
1165 - CoGen Hot & Chilled Water Inc Internal	70	0
1166 - Co-Gen Electricity Income Internal	(10)	0
1320 - Subdivision Fees	(2)	0
1321 - Development Application	7	0
1322 - Sect 149 Certificates	(2)	0
1331 - Licences & Fees	(1)	0
1337 - Pound Income	30	0
1341 - Fines & Penalties	(30)	0
1342 - Footpath - Dining & Trading	(4)	0
1351 - Inspection Fees	18	0
1407 - Income-Infringements	(10)	0
1420 - Other Revenue	(1)	0
1703 - GST Fuel Rebate	(0)	0
1705 - Land Clearing Admin Charge	0	0



Hawkesbury City Council

Quarterly Budget Review Statement
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Summary of Quarterly Budget Review Variations by Natural Account

for the quarter ended 31 December 2011

Note: Variations shown as \$0 under both headings represent adjustment amounts of less than \$500

('000's)	Operational Variation	Capital Variation
1719 - Library Charges and Fees	3	0
1730 - Art & Historical Income	(3)	0
1742 - Reimburse Legal Expenses	(14)	0
1750 - Sale of Bins	(1)	0
1751 - Recycling Income	107	0
1761 - Collection of Waste	(10)	0
1770 - Sewer Connections	(1)	0
1773 - Funding Contributions	(1)	0
1799 - Sundry Income	35	0
2598 - Co-Gen Hot & Cold Water Internal	(70)	0
2599 - Co-Gen Electricity Internal	10	0
	0	0
	149	0
Interest		
1601 - Interest Income	(47)	0
	(47)	0
Grants & Contributions		
1111 - Pensioner Subsidy	2	0
1136 - Pensioner Rebate Subsidy Subsidy	(4)	0
1813 - Road Safety LG Funding Programs-RTA Grants	(2)	0
185E - Flood Mgmt Prg-Hby River Risk Study-DCCE	(57)	0
1868 - Youth Worker-Salary Subsidy-DOCS	(1)	0
1869 - Comm Strategic Planner Subsidy-DOCS	(1)	0
186Y - Library Per Capita Sub-State Lib of NSW	(3)	0
187S - Arts Funding Program	(4)	0
18RD - Greenspace-OpenSpaceStrat-DpPlan-Gr 18RD	(57)	0
18RK - Regen-Old Gen Cemetery St Albans-HNCMA-Gr 18RK	(2)	0
1938 - Parks' Bookings	(3)	0
382G - Wdr Wharf Construction-NSW Maritime-Better Boating	0	(350)
3903 - Contributions-Sewer S64 - Other	0	700
	(132)	350
TOTAL REVENUE VARIATIONS	118	350
RESERVE TRANSFERS		
Transfers from		
3201 - Tfr from Rsve Capital - Sewer	0	(420)
3229 - Tfr from Rsve Sewer Operating Reserve	0	(10)
3203 - Tfr from Rsve Waste Management Reserve	0	(17)
3251 - Tfr from Rsve Carryovers Reserve	0	4
3253 - Tfr from Rsve Plant Reserve	0	1
3264 - Trf from Rsve S64 Sewerage Contributions	0	(51)
3275 - Tfr From Waste Performance Improve Reserve	0	(354)
3230 - Transfer from Tip Remediation Reserve	0	(281)
3238 - Transfer from Sth Windsor Effluent Reuse Scheme Reserve	0	(153)
	0	(1,281)



Hawkesbury City Council

Quarterly Budget Review Statement
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Summary of Quarterly Budget Review Variations by Natural Account
for the quarter ended 31 December 2011

Note: Variations shown as \$0 under both headings represent adjustment amounts of less than \$500

('000's)	Operational Variation	Capital Variation
Transfers to		
4201 - TFR to Rsve Capital - Sewer	0	19
4229 - TFR to Rsve Sewer Operating Reserve	0	163
4203 - TFR to Rsve Waste Management Reserve	0	52
4257 - TFR to Rsve Sullage Reserve	0	(279)
4264 - TRF to Rsve S64 Sewerage Contributions	0	(649)
4275 - Tfr To Waste Performance Improve Reserve	0	358
4230 - Transfer to Tip Remediation Reserve	0	(67)
4238 - Transfer to Sth Windsor Effluent Reuse Scheme Reserve	0	127
	0	(275)
TOTAL RESERVE VARIATIONS	0	(1,556)
TOTAL VARIATIONS	(2,167)	2,167
NET (SURPLUS)/DEFICIT		0



Hawkesbury City Council

Quarterly Budget Review Statement
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Detailed Quarterly Budget Review Variations
for the quarter ended 31 December 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
GENERAL MANAGER					
16 - Insurance Risk Management	1742 - Reimburse Legal Expenses	9320 - P/L Claim I Wylie DOI 071206	(5,000)		0 Budget to match acutals-
		9346 - P/L Claim R Jarvie 72-78 Bells Line of Road N Richmond	(9,370)		0 Budget to match acutals-
	2267 - Excess on Insurance Claims	9986 - Fidelity Guarantee Incident Date 23 Sep 2011	5,000		0 Budget to match acutals-
	2570 - Safety Expenses & Training	4595 - Safety Exp & Training	(24,997)		0 Budget reallocated-
	2637 - Insurance - Public Liability Claims	0000 - No Project	13,378		0 Budget to match acutals-
17 - Workers Compensation	2402 - Sundry Expenses	4593 - Workcover Audit	1,168		0 Budget to match acutals-
		4593 - Workcover Audit	17,992		0 Budget to match acutals-
	2740 - General Computer Expenses	2999 - Workers Compensation Computer Systems	1,830		0 Budget to match acutals-
65 - Personnel	1799 - Sundry Income	4910 - Frontline Management Training	(7,500)		0 Budget to match acutals-
	2114 - Training	0000 - No Project	7,500		0 Budget adjusted in line with trend-
		4917 - Staff Train Exp Support Services	3,230		0 Budget to match acutals-
70 - Executive Management	2101 - Salaries	0000 - No Project	(40,755)		0 Budget reallocated-
	2423 - Postage & Freight	0000 - No Project	142		0 Budget adjusted in line with trend-
			(37,382)	0	
SUPPORT SERVICES					
10 - Computer Services	2101 - Salaries	0000 - No Project	(10,000)		0 Budget adjusted in line with trend-
	2107 - Casuals	0000 - No Project	10,000		0 Budget adjusted in line with trend-
	2302 - Depreciation Expense Office Equipment	0000 - No Project	(74,000)		0 Budget adjusted in line with trend-
	3302 - Depreciation Office Equipment	0000 - No Project	0	74,000	Budget adjusted in line with trend-
	4103 - Purchase of Computer Equipment	9635 - Additional On Line IT Training	0	(3,230)	Budget reallocated-
		9747 - Business Continuity & Disaster Recovery Plan	0	(3,650)	Budget reallocated-
	4901 - Building Construction	9747 - Business Continuity & Disaster Recovery Plan	0	3,650	Budget reallocated-
11 - Records	1799 - Sundry Income	1148 - Photocopying & Scanning	36,000		0 Budget adjusted in line with trend-
	2101 - Salaries	0000 - No Project	(5,368)		0 Budget adjusted in line with trend-
	2302 - Depreciation Expense Office Equipment	0000 - No Project	2,550		0 Budget adjusted in line with trend-
	3302 - Depreciation Office Equipment	0000 - No Project	0	(2,550)	Budget adjusted in line with trend-
15 - Cultural Services - Library Services	1719 - Library Charges and Fees	1611 - Charges & Fees Library Sundry Income	3,000		0 Budget adjusted in line with trend-
		1616 - Charges & Fees InterLibrary Loan Income	150		0 Budget adjusted in line with trend-
		1627 - Charges & Fees Repl Lost/Damaged Books	(600)		0 Budget adjusted in line with trend-
		9650 - Charges & Fees Sale Merchandise	(350)		0 Budget adjusted in line with trend-
		9651 - Community Spaces Hire	587		0 Budget adjusted in line with trend-
	186Y - Library Per Capita Sub-State Lib of NSW	0000 - No Project	(2,787)		0 Budget to match acutals-
	2101 - Salaries	0000 - No Project	23,388		0 Budget adjusted in line with trend-
	2102 - Annual Leave	0000 - No Project	2,205		0 Budget adjusted in line with trend-
	2103 - Sick Leave	0000 - No Project	1,102		0 Budget adjusted in line with trend-



Hawkesbury City Council

Quarterly Budget Review Statement
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Detailed Quarterly Budget Review Variations
for the quarter ended 31 December 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
15 - Cultural Services - Library Services	2107 - Casuals	0000 - No Project	4,000		0 Budget adjusted in line with trend-	
	2108 - Travelling	0000 - No Project	200		0 Budget adjusted in line with trend-	
	2111 - Superannuation	0000 - No Project	2,589		0 Budget adjusted in line with trend-	
	2112 - Allowances - Recurring	0000 - No Project	2,073		0 Budget adjusted in line with trend-	
	2115 - Vacancy Discount	0000 - No Project	(702)		0 Budget adjusted in line with trend-	
	2302 - Depreciation Expense Office Equipment	0000 - No Project		(11,000)	0 Budget adjusted in line with trend-	
	2303 - Depreciation Expense Furniture & Fitting	0000 - No Project		6,850	0 Budget adjusted in line with trend-	
	2305 - Depreciation Expense Buildings	0000 - No Project		3,400	0 Budget adjusted in line with trend-	
	2312 - Depreciation Expense Library Books	0000 - No Project		38,600	0 Budget adjusted in line with trend-	
	2422 - Telephone Expenses	6153 - Richmond Library Richmond		(400)		0 Budget adjusted in line with trend-
		6480 - Hawkesbury Central Library (300GeorgeSt) Site		(500)		0 Budget adjusted in line with trend-
	2598 - Co-Gen Hot & Cold Water Internal	6480 - Hawkesbury Central Library (300GeorgeSt) Site		(70,000)		0 Budget adjusted in line with trend-
	2599 - Co-Gen Electricity Internal	6480 - Hawkesbury Central Library (300GeorgeSt) Site		10,000		0 Budget adjusted in line with trend-
	2602 - Water	6153 - Richmond Library Richmond		40		0 Budget adjusted in line with trend-
	2604 - Security	6153 - Richmond Library Richmond		(500)		0 Budget adjusted in line with trend-
		6480 - Hawkesbury Central Library (300GeorgeSt) Site		(3,500)		0 Budget adjusted in line with trend-
	2605 - Maintenance - Furniture & Fittings	6153 - Richmond Library Richmond		(750)		0 Budget reallocated-
		6480 - Hawkesbury Central Library (300GeorgeSt) Site		(1,070)		0 Budget reallocated-
	2606 - Maintenance - Buildings	6480 - Hawkesbury Central Library (300GeorgeSt) Site		30,000		0 Budget adjusted in line with trend-
	2607 - Maintenance - Plant & Equipment	6153 - Richmond Library Richmond		1,500		0 Budget adjusted in line with trend-
		6480 - Hawkesbury Central Library (300GeorgeSt) Site		1,600		0 Budget adjusted in line with trend-
	2612 - Mtce Gardens & Grounds	6381 - Cultural Precinct		500		0 Budget adjusted in line with trend-
	2614 - Air Conditioning	6153 - Richmond Library Richmond		(1,500)		0 Budget adjusted in line with trend-
		6480 - Hawkesbury Central Library (300GeorgeSt) Site		(6,000)		0 Budget adjusted in line with trend-
	2619 - Works Program - Building M&R	6153 - Richmond Library Richmond		1,180		0 Budget adjusted in line with trend-
	3302 - Depreciation Office Equipment	0000 - No Project		0	11,000	Budget adjusted in line with trend-
	3303 - Depreciation Furniture & Fittings	0000 - No Project		0	(6,850)	Budget adjusted in line with trend-
	3305 - Depreciation Buildings	0000 - No Project		0	(3,400)	Budget adjusted in line with trend-
	3312 - Depreciation Library Books	0000 - No Project		0	(38,600)	Budget adjusted in line with trend-
	4612 - Furniture & Fittings	6480 - Hawkesbury Central Library (300GeorgeSt) Site		0	(15,047)	Budget reallocated-
	4613 - Purchase of Equipment	6480 - Hawkesbury Central Library (300GeorgeSt) Site		0	867	Budget to match acutals-
	4901 - Building Construction	6480 - Hawkesbury Central Library (300GeorgeSt) Site		0	16,000	Budget to match acutals-
	18 - Financial Planning	2101 - Salaries	0000 - No Project	(57,696)		0 Budget to match acutals-
19 - Accounting Services	1705 - Land Clearing Admin Charge	0000 - No Project	150		0 Budget adjusted in line with trend-	
	1799 - Sundry Income	0000 - No Project	200		0 Budget adjusted in line with trend-	
	2402 - Sundry Expenses	0000 - No Project	(100)		0 Budget adjusted in line with trend-	
	2419 - General Office Expenditure	0000 - No Project	(250)		0 Budget adjusted in line with trend-	
	2420 - Audit Fees	0000 - No Project	1,500		0 Budget adjusted in line with trend-	



Hawkesbury City Council

Quarterly Budget Review Statement
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Detailed Quarterly Budget Review Variations
for the quarter ended 31 December 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
20 - Rating Services	1101 - Operational Revenue-Residential Rates	0000 - No Project	(83,228)		0 Budget to match actuals-
	1110 - Pensioner Rebate	0000 - No Project	(7,255)		0 Budget adjusted in line with trend-
	1111 - Pensioner Subsidy	0000 - No Project	7,255		0 Budget to match actuals-
	1150 - Charges & Fees Recovery Legal Costs	1098 - Sundry Income Recovery Rates Legal Costs	20,000		0 Budget adjusted in line with trend-
	2244 - Debt Recovery Expenses	0000 - No Project	(20,000)		0 Budget adjusted in line with trend-
21 - Investment Debt Servicing	2407 - Consultancy Fees	1697 - Investment Advice	3,000		0 Budget adjusted in line with trend-
24 - Purchasing & Stores	2110 - Overtime	2282 - Worked Budget- Overtime	2,000		0 Budget adjusted in line with trend-
	2426 - Licences & Subscriptions	0000 - No Project	2,778		0 Budget to match actuals-
25 - Property Development	1342 - Footpath - Dining & Trading	0000 - No Project	(4,000)		0 Budget to match actuals-
	2107 - Casuals	0000 - No Project	25,000		0 Budget adjusted in line with trend-
	2606 - Maintenance - Buildings	0000 - No Project	(40,328)		0 Budget reallocated-
	2607 - Maintenance - Plant & Equipment	0000 - No Project	2,496		0 Budget adjusted in line with trend-
	2614 - Air Conditioning	0000 - No Project	5,000		0 Budget adjusted in line with trend-
	2616 - HCC Garbage Rates	7167 - Hawkesbury Valley Pony Club	1,795		0 Budget adjusted in line with trend-
	2619 - Works Program - Building M&R	6072 - Glossodia Shopping Centre Glossodia	1,725		0 Budget adjusted in line with trend-
		6169 - 325 George Street, Windsor-Wdsr Town Hall	(12,000)		0 Budget reallocated-
		6188 - Unit 6 John Tebbutt Mews Richmond	400		0 Budget adjusted in line with trend-
		6389 - Old Hospital-Johnson Wing (Bldg Action Insurance)	(2,405)		0 Budget reallocated-
		6438 - 1-17 (Lot 24) Reynolds Road Londonderry	(1,160)		0 Budget reallocated-
	2695 - Maintenance - Sewer Systems	6072 - Glossodia Shopping Centre Glossodia	1,037		0 Budget to match actuals-
	2770 - Valuation Expenses	0000 - No Project	7,000		0 Budget adjusted in line with trend-
29 - Fleet Management	1002 - Plant Income - Leaseback	0000 - No Project	20,000		0 Budget adjusted in line with trend-
	2118 - FBT	0000 - No Project	2,500		0 Budget adjusted in line with trend-
	3106 - Sale of Leaseback Vehicles	0004 - Purchase Leaseback - Plant 4	0		(13,000) Budget to match actuals-
		0005 - Purchase Leaseback - Plant 5	0		4,082 Budget to match actuals-
		0006 - Purchase Leaseback - Plant 6	0		17,500 Budget reallocated-
		0014 - Purchase Leaseback - Plant 14	0		17,500 Budget adjusted in line with trend-
		0019 - Purchase Leaseback - Plant 19	0		(2,100) Budget to match actuals-
		0092 - Purchase Leaseback - Plant 92	0		545 Budget to match actuals-
	4601 - Purchase Leaseback Plant	0005 - Purchase Leaseback - Plant 5	0		(10,773) Budget to match actuals-
		0006 - Purchase Leaseback - Plant 6	0		(32,000) Budget reallocated-
		0014 - Purchase Leaseback - Plant 14	0		(32,000) Budget adjusted in line with trend-
		0019 - Purchase Leaseback - Plant 19	0		(1,355) Budget to match actuals-
		0045 - Purchase Leaseback - Plant 45	0		(3,314) Budget to match actuals-
	0432 - Purchase Leaseback - Plant 432	0		(2,864) Budget to match actuals-	



Hawkesbury City Council

Quarterly Budget Review Statement
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Detailed Quarterly Budget Review Variations
for the quarter ended 31 December 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
39 - Cultural Services - Regional Gallery	1730 - Art & Historical Income	0000 - No Project	500		0 Budget adjusted in line with trend-	
		9650 - Charges & Fees Sale Merchandise	(4,500)		0 Budget adjusted in line with trend-	
	187S - Arts Funding Program	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	(2,173)		0 Budget to match actuals-	
	2107 - Casuals	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	6,000		0 Budget adjusted in line with trend-	
	2407 - Consultancy Fees	9642 - Conservation & Collections Management Expenses	2,000		0 Budget to match actuals-	
	2604 - Security	6481 - Hawkesbury Regional Gallery Site	400		0 Budget adjusted in line with trend-	
	2762 - Art Gallery Expenses	5810 - Administration Expenses	(2,000)		0 Budget reallocated-	
		6380 - Exhibitions	2,056		0 Budget adjusted in line with trend-	
		2820 - Grant Funded Operational Exp	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	8,173		0 Budget adjusted for Grant-
		2821 - Grant Funded Consultancy Fees	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	(12,000)		0 Budget reallocated-
	4613 - Purchase of Equipment	6380 - Exhibitions	0	1,544	Budget to match actuals-	
42 - Legal Services	2262 - Legal Expenses - General Managers Office	0000 - No Project	35,000		0 Budget adjusted in line with trend-	
	2265 - Legal Expenses-City Planning	0000 - No Project	(35,000)		0 Budget reallocated-	
58 - Printing & Signwriting	2314 - Depreciation Expense Other Assets	0000 - No Project	402		0 Budget adjusted in line with trend-	
	3314 - Depreciation Other Assets	0000 - No Project	0	(402)	Budget adjusted in line with trend-	
79 - Cultural Services - Regional Museum	1730 - Art & Historical Income	0000 - No Project	950		0 Budget adjusted in line with trend-	
		2041 - School Program	500		0 Budget adjusted in line with trend-	
		9650 - Charges & Fees Sale Merchandise	(800)		0 Budget adjusted in line with trend-	
	187S - Arts Funding Program	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	(2,173)		0 Budget to match actuals-	
	2107 - Casuals	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	13,000		0 Budget adjusted in line with trend-	
	2301 - Depreciation Expense Equipment	0000 - No Project	3,000		0 Budget adjusted in line with trend-	
	2606 - Maintenance - Buildings	6128 - Museum-Howes House,Thompson Square Windsor	1,557		0 Budget to match actuals-	
		6476 - Hawkesbury Regional Museum-Baker St Windsor	(1,557)		0 Budget reallocated-	
		2820 - Grant Funded Operational Exp	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	(7,828)		0 Budget reallocated-
		2821 - Grant Funded Consultancy Fees	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	(3,000)		0 Budget reallocated-
	2986 - Museum Program Expenses	9642 - Conservation & Collections Management Expenses	(650)		0 -	
	3301 - Depreciation Equipment	0000 - No Project	0	(3,000)	Budget adjusted in line with trend-	
90 - Visitor Information Centre	1799 - Sundry Income	0000 - No Project	400		0 Budget adjusted in line with trend-	
		9650 - Charges & Fees Sale Merchandise	700		0 Budget adjusted in line with trend-	
	2101 - Salaries	0000 - No Project	(3,851)		0 Budget reallocated-	
	2112 - Allowances - Recurring	0000 - No Project	3,851		0 Budget reallocated-	
	2113 - Uniforms	4170 - Hawkesbury Tourism	1,000		0 Budget adjusted in line with trend-	
	2408 - Printing & Stationery Costs	0000 - No Project	(1,000)		0 Budget reallocated-	
	2606 - Maintenance - Buildings	6315 - Tourist Information Centre Clarendon	(600)		0 Budget adjusted in line with trend-	
	2609 - Cleaning	6315 - Tourist Information Centre Clarendon	(1,000)		0 Budget adjusted in line with trend-	
	2615 - Vandalism Repairs	6315 - Tourist Information Centre Clarendon	500		0 Budget adjusted in line with trend-	
				(130,242)	(27,447)	



Hawkesbury City Council

Quarterly Budget Review Statement
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Detailed Quarterly Budget Review Variations
for the quarter ended 31 December 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
INFRASTRUCTURE SERVICES					
34 - Sullage Disposal	1140 - Sullage Coll Inc Annual Charge Residenti	0000 - No Project	278,632		0 Budget to match acutals-
	4257 - TFR to Rsvse Sullage Reserve	0000 - No Project	0	(278,632)	Budget to match acutals-
47 - Roads-RTA Grant Funded Projects	2640 - Roadworks Maintence-General	8571 - 3x3 Reg Rds-RTA Block Grant 181F- BUO	(49,491)		0 Budget reallocated-
	2654 - Roadworks Maint Gravel Sheet Pavement	8545 - Reg.Rds Mtce.St Albans Rd	17,746		0 Budget to match acutals-
	2656 - Roadworks Maint - Maintenance Grading	8545 - Reg.Rds Mtce.St Albans Rd	31,745		0 Budget to match acutals-
50 - Parks - Operational	1155 - Rental, Lease and fees Income	1679 - Rents and Fees Upper Colo Rsvse (Caretake	(10,000)		0 Budget adjusted in line with trend-
	1420 - Other Revenue	1669 - Sundry income-Filming	(682)		0 Budget adjusted in line with trend-
	1938 - Parks' Bookings	1680 - Parks' Hire	(3,000)		0 Budget adjusted in line with trend-
	2407 - Consultancy Fees	4894 - Asset Data Collection	(3,506)		0 Budget reallocated-
	2422 - Telephone Expenses	7951 - Upper Colo Reserve Management	200		0 Budget adjusted in line with trend-
	2609 - Cleaning	0000 - No Project	(12,765)		0 Budget reallocated-
	2613 - HCC Sewer Rates	7118 - George Street Reserves	430		0 Budget to match acutals-
	2619 - Works Program - Building M&R	6043 - Campbell St Park Amenities Nth Rich'd	(101)		0 Budget reallocated-
		6074 - Gov. Phillip Park Amenities Windsor	(3,010)		0 Budget reallocated-
		6075 - Gov Phillip Park Picnic Shelters Windsor	(650)		0 Budget reallocated-
		6085 - Icely Park Amenities Richmond	1,125		0 Budget adjusted in line with trend-
		6104 - Mac Park Pub Amenities & Shower Windsor	(375)		0 Budget reallocated-
		6121 - Memorial Park Amenities Kurrajong	(430)		0 Budget reallocated-
		6133 - Nth Rich'd Pub Amenities North Richmond	(820)		0 Budget reallocated-
		6145 - Powel Park Tennis Facilities K'jong Hts	(2,500)		0 Budget reallocated-
		6358 - Nth Richmond tennis shelter Nth Richmond	(520)		0 Budget reallocated-
		6363 - St Albans Tennis Amenities St. Albans	(1,485)		0 Budget reallocated-
		6422 - Bensons Lane - B'ball Amenities Richmond	(155)		0 Budget reallocated-
		6457 - Colbee Park Shelter	(20)		0 Budget reallocated-
51 - Recreation	2111 - Superannuation	0000 - No Project	2,200		0 Budget to match acutals-
	2304 - Depreciation Expense Other Structures	0000 - No Project	849,000		0 Budget adjusted in line with trend-
	2306 - Depreciation Expense Land Improvements	0000 - No Project	189,000		0 Budget adjusted in line with trend-
	2314 - Depreciation Expense Other Assets	0000 - No Project	1,105,500		0 Budget adjusted in line with trend-
	2619 - Works Program - Building M&R	6161 - Richmond Pool Richmond	(4,275)		0 Budget reallocated-
		6164 - Richmond Tennis Centre Richmond	3,040		0 Budget adjusted in line with trend-
		6227 - Mileham St Netball Cts&Clubhouse SthWind	(3,610)		0 Budget reallocated-
	2922 - Pool M & R	7805 - Richmond Pool Expenditure Services	(2,141)		0 Budget adjusted in line with trend-
	3304 - Depreciation other Structure	0000 - No Project	0	(849,000)	Budget adjusted in line with trend-
	3306 - Depreciation Land Improvements	0000 - No Project	0	(189,000)	Budget adjusted in line with trend-
	3314 - Depreciation Other Assets	0000 - No Project	0	(1,105,500)	Budget adjusted in line with trend-
	4806 - Purchase Other Structures	6161 - Richmond Pool Richmond	0	17,141	Budget adjusted in line with trend-
52 - Roadworks Maintenance	2641 - Roadworks Maint Ancillary Road Items	8001 - Sealed Roads Maintenance	1,532		0 Budget to match acutals-
		8002 - Unsealed Roads Maintenanc	(1,532)		0 Budget reallocated-



Hawkesbury City Council

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Detailed Quarterly Budget Review Variations

for the quarter ended 31 December 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
53 - Roadworks Construction	2307 - Depreciation Expense Roads	0000 - No Project	(3,495,000)		0 Budget adjusted in line with trend-	
	3307 - Depreciation Roads	0000 - No Project	0	3,495,000	Budget adjusted in line with trend-	
	4720 - Road Rehabilitation	8466 - Scheyville Rd, Scheyville	0		4,289 Budget to match actuals-	
		9912 - Hermitage Rd-Rehab failed pavement incl widening	0		4,240 Budget to match actuals-	
		9939 - Road Rehabilitation-Variou Locations	0		(8,529) Budget reallocated-	
54 - Kerb, Guttering & Drainage	2315 - Depreciation Expense Stormwater Drainage	0000 - No Project	(1,045,000)		0 Budget adjusted in line with trend-	
	3315 - Depreciation - Stormwater Drainage	0000 - No Project	0	1,045,000	Budget adjusted in line with trend-	
	4760 - Drainage Construction	5732 - North Richmond Drainage Staged Upgrade	0		1,133 Budget to match actuals-	
		7758 - Various Locations Kerb,Gutter & Drainage	0		(13,556) Budget reallocated-	
		8692 - Chapel Street, Richmond construct pipe	0		12,423 Budget to match actuals-	
55 - Car Parking	2595 - HCC Land Rates - Business	5067 - Shops & Offices KFC Macq St Wndsr	363		0 Budget to match actuals-	
	4824 - Park Improvements-IRP	7879 - Yarramundi Res Carpark	0		6,500 Budget to match actuals-	
57 - Design, Survey and Mapping Servs	2407 - Consultancy Fees	4690 - Hawkesbury Overland Study-Stages 1 & 3	(20,000)		0 Budget adjusted for Grant-	
	2821 - Grant Funded Consultancy Fees	4690 - Hawkesbury Overland Study-Stages 1 & 3	20,000		0 Budget adjusted to match grants-	
59 - Council Buildings	2305 - Depreciation Expense Buildings	0000 - No Project	53,000		0 Budget adjusted in line with trend-	
	2601 - Electricity	6013 - Administration Building Windsor	13,000		0 Budget adjusted in line with trend-	
	2602 - Water	6013 - Administration Building Windsor	2,000		0 Budget adjusted in line with trend-	
	2607 - Maintenance - Plant & Equipment	6013 - Administration Building Windsor	(2,000)		0 Budget reallocated-	
	2609 - Cleaning	6013 - Administration Building Windsor	(13,000)		0 Budget reallocated-	
	2614 - Air Conditioning	6013 - Administration Building Windsor	(4,200)		0 Budget adjusted in line with trend-	
	2619 - Works Program - Building M&R	6013 - Administration Building Windsor	4,200		0 Budget adjusted in line with trend-	
	3305 - Depreciation Buildings	0000 - No Project	0		(53,000) Budget adjusted in line with trend-	
	4901 - Building Construction	5441 - One Stop Shop	0		47,906 Budget to match actuals-	
		6012 - Administration Air Conditioning	0		10,807 Budget to match actuals-	
	6013 - Administration Building Windsor	0		5,880 Budget to match actuals-		
60 - Community Buildings	2108 - Travelling	0000 - No Project	1,121		0 Budget to match actuals-	
	2110 - Overtime	0000 - No Project	859		0 Budget to match actuals-	
	2302 - Depreciation Expense Office Equipment	0000 - No Project	(3,369)		0 Budget adjusted in line with trend-	
	2615 - Vandalism Repairs	0000 - No Project	(90)		0 Budget reallocated-	
	2619 - Works Program - Building M&R	6005 - 22 Bosworth Street Richmond	(6,700)		0 Budget reallocated-	
		6028 - Bilpin Hall Bilpin	(5,505)		0 Budget reallocated-	
		6032 - Blax' ds Ridge Comm'y Centre Blax'd Ridge	(6,820)		0 Budget reallocated-	
		6069 - Glossodia Community Centre Glossodia	1,975		0 Budget adjusted in line with trend-	
		6082 - Horrie Elly Community Hall Colo Heights	(3,830)		0 Budget reallocated-	
		6109 - Maraylya Community Hall Maraylya	(3,402)		0 Budget reallocated-	
		6117 - McMahon Park Amenities Kurrajong	(5,985)		0 Budget reallocated-	
		6150 - Richmond Early Child Care (CWA) Richmond	1,880		0 Budget adjusted in line with trend-	
		3302 - Depreciation Office Equipment	0000 - No Project	0		3,369 Budget adjusted in line with trend-



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Detailed Quarterly Budget Review Variations
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
61 - Works Depot	2314 - Depreciation Expense Other Assets	0000 - No Project	4,900	0	Budget adjusted in line with trend-	
	2604 - Security	4990 - Depot Expenses Wilberforce Depot Expense	125	0	Budget to match actuals-	
	3314 - Depreciation Other Assets	0000 - No Project	0	(4,900)	Budget adjusted in line with trend-	
62 - Operations Management	2300 - Depreciation Expense Plant	0000 - No Project	87,000	0	Budget adjusted in line with trend-	
	2302 - Depreciation Expense Office Equipment	0000 - No Project	(6,800)	0	Budget adjusted in line with trend-	
	3101 - Sale of Plant	0741 - Publicworks - Mower - Plant 741	0741 - Publicworks - Mower - Plant 741	0	200	Budget adjusted in line with trend-
		0742 - Publicworks - Cutter - Plant 742	0742 - Publicworks - Cutter - Plant 742	0	200	Budget adjusted in line with trend-
		0743 - Publicworks - Cutter - Plant 743	0743 - Publicworks - Cutter - Plant 743	0	200	Budget adjusted in line with trend-
		0744 - Publicworks - Cutter - Plant 744	0744 - Publicworks - Cutter - Plant 744	0	200	Budget reallocated-
		0989 - Gentech Welder/Compressor	0989 - Gentech Welder/Compressor	0	(2,000)	Budget adjusted in line with trend-
		0997 - Publicworks - Generator - Plant 997	0997 - Publicworks - Generator - Plant 997	0	2,000	Budget reallocated-
	3251 - Tfr from Rsve Carryovers Reserve	0757 - Publicworks - Plant 757	0757 - Publicworks - Plant 757	0	689	Budget reallocated-
	3253 - Tfr from Rsve Plant Reserve	0757 - Publicworks - Plant 757	0757 - Publicworks - Plant 757	0	600	Budget reallocated-
	3300 - Depreciation - Plant	0000 - No Project	0000 - No Project	0	(87,000)	Budget adjusted in line with trend-
	3302 - Depreciation Office Equipment	0000 - No Project	0000 - No Project	0	6,800	Budget adjusted in line with trend-
	4101 - Purchase of Plant	0000 - No Project	0000 - No Project	0	(130,000)	Budget reallocated-
		0303 - P/Works Plant 303 - Flo Con	0303 - P/Works Plant 303 - Flo Con	0	130,000	Budget adjusted in line with trend-
		0741 - Publicworks - Mower - Plant 741	0741 - Publicworks - Mower - Plant 741	0	(856)	Budget adjusted in line with trend-
		0742 - Publicworks - Cutter - Plant 742	0742 - Publicworks - Cutter - Plant 742	0	(705)	Budget adjusted in line with trend-
		0743 - Publicworks - Cutter - Plant 743	0743 - Publicworks - Cutter - Plant 743	0	(705)	Budget adjusted in line with trend-
0744 - Publicworks - Cutter - Plant 744		0744 - Publicworks - Cutter - Plant 744	0	(705)	Budget reallocated-	
0989 - Gentech Welder/Compressor		0989 - Gentech Welder/Compressor	0	9,000	Budget adjusted in line with trend-	
0997 - Publicworks - Generator - Plant 997		0997 - Publicworks - Generator - Plant 997	0	(9,000)	Budget reallocated-	
63 - Ancillary Facilities		2110 - Overtime	8950 - Street Sweeping Programs	11,500	0	Budget adjusted in line with trend-
		2319 - Depreciation Expense Road Furniture	0000 - No Project	(158,000)	0	Budget adjusted in line with trend-
	3319 - Depreciation Road Furniture	0000 - No Project	0	158,000	Budget adjusted in line with trend-	
	382G - Wdr Wharf Construction-NSW Maritime-Better Boating	6300 - Windsor Wharf, Windsor	6300 - Windsor Wharf, Windsor	0	(350,000)	Budget adjusted for Grant-
	4784 - Bridge Construction	6300 - Windsor Wharf, Windsor	6300 - Windsor Wharf, Windsor	0	350,000	Budget adjusted to match grants-
88 - Co Generation Project	1165 - CoGen Hot & Chilled Water Inc Internal	6480 - Hawkesbury Central Library (300GeorgeSt) Site	70,000	0	Budget adjusted in line with trend-	
	1166 - Co-Gen Electricity Income Internal	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(10,000)	0	Budget adjusted in line with trend-	
	2606 - Maintenance - Buildings	6470 - Co Generation (Located at Deerubbin Cte)	3,434	0	Budget to match actuals-	
	2607 - Maintenance - Plant & Equipment	6470 - Co Generation (Located at Deerubbin Cte)	(3,434)	0	Budget reallocated-	
89 - Waste Management Facility	1751 - Recycling Income	2217 - Recycling Income Sale of Green Waste	7,000	0	Budget adjusted in line with trend-	
		2218 - Recycling Income Recycling - Metal	100,000	0	Budget adjusted in line with trend-	
	2000 - Plant - Running Costs	0000 - No Project	0000 - No Project	1,400	0	Budget adjusted in line with trend-
	2101 - Salaries	0000 - No Project	0000 - No Project	(54,131)	0	Budget reallocated-
	2107 - Casuals	0000 - No Project	0000 - No Project	39,677	0	Budget adjusted in line with trend-
	2300 - Depreciation Expense Plant	0000 - No Project	0000 - No Project	4,900	0	Budget adjusted in line with trend-
	2306 - Depreciation Expense Land Improvements	0000 - No Project	0000 - No Project	(82,000)	0	Budget adjusted in line with trend-
	2311 - Depreciation Expense Tip Asset	0000 - No Project	0000 - No Project	117,000	0	Budget adjusted in line with trend-



Hawkesbury City Council

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Detailed Quarterly Budget Review Variations
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
89 - Waste Management Facility	2405 - Contribution to outside bodies	2251 - S.88 Contribution EPA MWDA South Windsor	200,000		0 Budget adjusted in line with trend-
	3230 - Transfer from Tip Remediation Reserve	0000 - No Project	0	(226,846)	Budget adjusted in line with trend-
	3300 - Depreciation - Plant	0000 - No Project	0	(4,900)	Budget adjusted in line with trend-
	3306 - Depreciation Land Improvements	0000 - No Project	0	82,000	Budget adjusted in line with trend-
	3311 - Depreciation Tip Asset	0000 - No Project	0	(117,000)	Budget adjusted in line with trend-
	4230 - Transfer to Tip Remediation Reserve	0000 - No Project	0	(67,100)	Budget adjusted in line with trend-
92 - Parks Grants	18RD - Greenspace-OpenSpaceStrat-DpPlan-Gr 18RD	9205 - Open Space & Recreation Strategy	(57,280)		0 Budget adjusted for Grant-
	18RK - Regen-Old Gen Cemetery St Albans-HNCMA-Gr 18RK	7885 - Old General Cemetery-Macdonald River	(2,273)		0 Budget adjusted for Grant-
	2820 - Grant Funded Operational Exp	7885 - Old General Cemetery-Macdonald River	2,273		0 Budget adjusted to match grants-
	2821 - Grant Funded Consultancy Fees	9205 - Open Space & Recreation Strategy	57,280		0 Budget adjusted to match grants-
93 - Parks Plant	1000 - Plant Surplus -PW Hire Earned	0000 - No Project	(35,000)		0 Budget adjusted in line with trend-
	2300 - Depreciation Expense Plant	0000 - No Project	83,000		0 Budget adjusted in line with trend-
	3101 - Sale of Plant	0148 - Bushcare Officer Vehicle	0	12,591	Budget adjusted in line with trend-
		0701 - Publicworks - Cutter - Plant 701	0	(46)	Budget to match acutals-
		0702 - Publicworks - Cutter - Plant 702	0	(46)	Budget to match acutals-
		0705 - Publicworks - Cutter - Plant 705	0	(46)	Budget to match acutals-
		0711 - Publicworks - Cutter - Plant 711	0	(46)	Budget to match acutals-
		0744 - Publicworks - Cutter - Plant 744	0	(91)	Budget to match acutals-
	3300 - Depreciation - Plant	0000 - No Project	0	(83,000)	Budget adjusted in line with trend-
	4101 - Purchase of Plant	0000 - No Project	0	(44)	Budget reallocated-
		0148 - Bushcare Officer Vehicle	0	(28,324)	Budget adjusted in line with trend-
	0701 - Publicworks - Cutter - Plant 701	0	11	Budget to match acutals-	
	0702 - Publicworks - Cutter - Plant 702	0	11	Budget to match acutals-	
93 - Parks Plant		0705 - Publicworks - Cutter - Plant 705	0	11	Budget to match acutals-
		0711 - Publicworks - Cutter - Plant 711	0	11	Budget to match acutals-
95 - Parks Capital (Excluding Plant & Grants)	2304 - Depreciation Expense Other Structures	0000 - No Project	(370,254)		0 Budget adjusted in line with trend-
	3251 - Tfr from Rsve Carryovers Reserve	7057 - Monti Place Park	0	17,500	Budget reallocated-
		7140 - Macquarie Park	0	(17,500)	Budget adjusted in line with trend-
	3304 - Depreciation other Structure	0000 - No Project	0	370,254	Budget adjusted in line with trend-
	4114 - Purchase Other Asset	2296 - Garbage Bins	0	12,765	Budget to match acutals-
	4801 - Park Improvement Program	7039 - Kurrajong Memorial Park	0	3,506	Budget to match acutals-
		7620 - Signage Parks	0	1,248	Budget adjusted for Grant-
		7883 - Rickabys Creek Footbrige Construct	0	4,378	Budget reallocated-
	4802 - Park Improvement Furniture Replacement	6267 - Macquarie Park Grounds Windsor	0	972	Budget to match acutals-
		6405 - Woodlands Park Shelter Glossodia	0	(1,850)	Budget reallocated-
	4804 - Park Improvement Program Landscaping	6293 - Great River Walk	0	(1,158)	Budget reallocated-
		7140 - Macquarie Park	0	(972)	Budget reallocated-



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
95 - Parks Capital (Excluding Plant & Grants)	4824 - Park Improvements-IRP	4892 - Boat Ramp upgrades	0	(81,500)	Budget reallocated-	
		6295 - Bowen Mountain Park Bowen Mountain	0	15,000	Budget adjusted in line with trend-	
		7194 - Maraylya Park	0	15,000	Budget adjusted in line with trend-	
		9818 - Ham Common	0	45,000	Budget adjusted in line with trend-	
51 - Recreation	2301 - Depreciation Expense Equipment	0000 - No Project	19,000	0	Budget adjusted in line with trend-	
		3301 - Depreciation Equipment	0	(19,000)	Budget adjusted in line with trend-	
66 - Fire Control	2000 - Plant - Running Costs	0000 - No Project	23,000	0	Budget adjusted in line with trend-	
		2101 - Salaries	(14,301)	0	Budget reallocated-	
		2102 - Annual Leave	(1,238)	0	Budget reallocated-	
		2103 - Sick Leave	(619)	0	Budget reallocated-	
		2107 - Casuals	(16,382)	0	Budget reallocated-	
		2111 - Superannuation	(1,454)	0	Budget reallocated-	
		2302 - Depreciation Expense Office Equipment	(3,000)	0	Budget adjusted in line with trend-	
		2303 - Depreciation Expense Furniture & Fitting	(27,000)	0	Budget adjusted in line with trend-	
		2456 - Employment Agencies	33,994	0	Budget adjusted in line with trend-	
		2550 - Fire Control Operating Ex	(5,000)	0	Budget reallocated-	
		2550 - Fire Control Operating Ex	6000 - General Miscellaneous	5,000	0	Budget adjusted in line with trend-
		2553 - Contribution Bush Fire Fight Fund	0000 - No Project	(647)	0	Budget adjusted in line with trend-
		3101 - Sale of Plant	0824 - Plant 824-RFS Command Vehicle AP77WK	0	(29,100)	Budget adjusted in line with trend-
			0852 - Plant 852-RFS Command Vehicle AT47UG	0	(30,000)	Budget adjusted in line with trend-
			4295 - Changeover Group Captain Vehicle	0	40,000	Budget reallocated-
		3302 - Depreciation Office Equipment	0000 - No Project	0	3,000	Budget adjusted in line with trend-
		3303 - Depreciation Furniture & Fittings	0000 - No Project	0	27,000	Budget adjusted in line with trend-
		4101 - Purchase of Plant	0824 - Plant 824-RFS Command Vehicle AP77WK	0	40,550	Budget adjusted in line with trend-
			0852 - Plant 852-RFS Command Vehicle AT47UG	0	40,550	Budget adjusted in line with trend-
4295 - Changeover Group Captain Vehicle	0		(85,000)	Budget reallocated-		
80 - Sewerage Schemes	1000 - Plant Surplus -PW Hire Earned	0000 - No Project	(150,747)	0	Budget adjusted in line with trend-	
		1127 - Sewer Rates Residential Connected	(5,994)	0	Budget to match actuals-	
		1136 - Pensioner Rebate Subsidy Subsidy	(4,213)	0	Budget to match actuals-	
		1703 - GST Fuel Rebate	(465)	0	Budget to match actuals-	
		1770 - Sewer Connections	(878)	0	Budget to match actuals-	
		1773 - Funding Contributions	(1,073)	0	Budget to match actuals-	
		2101 - Salaries	(89,233)	0	Budget adjusted in line with trend-	
		2300 - Depreciation Expense Plant	10,000	0	Budget adjusted in line with trend-	
		3101 - Sale of Plant	0424 - M/F Tractor NMP984	0	(8,600)	Budget to match actuals-
			0125 - Plant 125-Isuzu Crane Truck	0	(160,000)	Budget adjusted in line with trend-
		3201 - Tfrr from Rsve Capital - Sewer	0126 - Plant 126-Isuzu Crane truck	0	(160,000)	Budget adjusted in line with trend-
			5946 - Sewer Pump Station 'N'	0	(100,000)	Budget adjusted in line with trend-



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
80 - Sewerage Schemes	3229 - Tfr from Rsve Sewer Operating Reserve	0000 - No Project	0	79,233	Budget adjusted in line with trend-
	3300 - Depreciation - Plant	0000 - No Project	0	(10,000)	Budget adjusted in line with trend-
	4101 - Purchase of Plant	0125 - Plant 125-Isuzu Crane Truck	0	160,000	Budget adjusted in line with trend-
		0126 - Plant 126-Isuzu Crane truck	0	160,000	Budget adjusted in line with trend-
	4201 - TFR to Rsve Capital - Sewer	0000 - No Project	0	18,600	Budget adjusted in line with trend-
	4229 - TFR to Rsve Sewer Operating Reserve	0000 - No Project	0	163,370	Budget adjusted in line with trend-
	4957 - Upgrade Pump Stations	5946 - Sewer Pump Station 'N'	0	100,000	Budget adjusted in line with trend-
96 - South Windsor Effluent Reuse Scheme	1601 - Interest Income	1542 - Interest Revenue-Reserves (Excl S64,S94)	(47,215)	0	Budget adjusted in line with trend-
	2101 - Salaries	0000 - No Project	206,819	0	Budget to match acutals-
	2310 - Depreciation Expense Sewer network	0000 - No Project	80,000	0	Budget adjusted in line with trend-
	2407 - Consultancy Fees	3502 - South Windsor Effluent Reuse Scheme	72,824	0	Budget to match acutals-
	3229 - Tfr from Rsve Sewer Operating Reserve	3502 - South Windsor Effluent Reuse Scheme	0	(89,233)	Budget to match acutals-
	3230 - Transfer from Tip Remediation Reserve	3502 - South Windsor Effluent Reuse Scheme	0	(54,131)	Budget to match acutals-
	3238 - Transfer from Sth Windsor Effluent Reuse Scheme Reserve	0000 - No Project	0	(152,824)	Budget adjusted in line with trend-
	3310 - Depreciation Sewer network	0000 - No Project	0	(80,000)	Budget adjusted in line with trend-
	4238 - Transfer to Sth Windsor Effluent Reuse Scheme Reserve	0000 - No Project	0	80,000	Budget adjusted in line with trend-
	1542 - Interest Revenue-Reserves (Excl S64,S94)	0	47,215	Budget adjusted in line with trend-	
97 - S64 Sewer Works	2310 - Depreciation Expense Sewer network	0000 - No Project	51,000	0	Budget adjusted in line with trend-
	3264 - Trf from Rsve S64 Sewerage Contributions	0000 - No Project	0	(51,000)	Budget adjusted in line with trend-
	3310 - Depreciation Sewer network	0000 - No Project	0	(51,000)	Budget adjusted in line with trend-
	3903 - Contributions-Sewer S64 - Other	5902 - Sewer Connection Developers Contribution	0	700,000	Budget adjusted in line with trend-
	4264 - TRF to Rsve S64 Sewerage Contributions	0000 - No Project	0	51,000	Budget adjusted in line with trend-
		5902 - Sewer Connection Developers Contribution	0	(700,000)	Budget adjusted in line with trend-
			(1,994,926)	2,108,908	

CITY PLANNING

12 - Community Administration	1868 - Youth Worker-Salary Subsidy-DOCS	4047 - Yth Participation Officer/Community Worker Salaries	(635)	0	Budget to match acutals-
	2422 - Telephone Expenses	6421 - Peppercorn Place Windsor	7,500	0	Budget adjusted in line with trend-
31 - Building Control	2407 - Consultancy Fees	0000 - No Project	5,993	0	Budget to match acutals-
32 - Development Control	1320 - Subdivision Fees	1162 - Subdivision Fee Subdivision Fees	(2,000)	0	Budget adjusted in line with trend-
	1321 - Development Application	1163 - Subdivision Fee DA Notices-Adjoin Owners	7,000	0	Budget adjusted in line with trend-
	1322 - Sect 149 Certificates	1217 - Sect 149 Certificates -Part (2)	(8,000)	0	Budget adjusted in line with trend-
		1218 - Sect 149 Certificates -Part (5)	6,000	0	Budget adjusted in line with trend-
	2107 - Casuals	0000 - No Project	30,000	0	Budget adjusted in line with trend-
33 - Sewerage Management Facilities	1351 - Inspection Fees	9978 - Decommission Septic Tank Fee	18,000	0	Budget adjusted in line with trend-



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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
35 - Health Services	1331 - Licences & Fees	1257 - Regulatory Education Courses	(1,200)		0 Budget adjusted in line with trend-	
	1407 - Income-Infringements	0000 - No Project	(278)		0 Budget to match actuals-	
	2110 - Overtime	0000 - No Project	1,000		0 Budget adjusted in line with trend-	
	2402 - Sundry Expenses	1257 - Regulatory Education Courses	1,200		0 Budget adjusted in line with trend-	
	2662 - Infringement Processing Expenses	0000 - No Project	160		0 Budget adjusted in line with trend-	
37 - Regulation & Enforcement	1341 - Fines & Penalties	0000 - No Project	(30,000)		0 Budget adjusted in line with trend-	
	2101 - Salaries	0000 - No Project	(15,432)		0 Budget reallocated-	
	2107 - Casuals	0000 - No Project	12,487		0 Budget adjusted in line with trend-	
	2300 - Depreciation Expense Plant	0000 - No Project	3,050		0 Budget adjusted in line with trend-	
	3300 - Depreciation - Plant	0000 - No Project	0	(3,050)	Budget adjusted in line with trend-	
38 - Animal Control	1337 - Pound Income	1221 - Dog Pound Impounding Fee-Dogs	(15,000)		0 Budget adjusted in line with trend-	
		1229 - Dog Pound Dog Imp. BHSCC	15,000		0 Budget adjusted in line with trend-	
		1241 - Dog Pound Impounding Fee-Dogs	30,000		0 Budget adjusted in line with trend-	
	2107 - Casuals	0000 - No Project	7,000		0 Budget adjusted in line with trend-	
	2300 - Depreciation Expense Plant	0000 - No Project	(6,700)		0 Budget adjusted in line with trend-	
	2619 - Works Program - Building M&R	6252 - Dog Pound McGraths Hill	(1,660)		0 Budget reallocated-	
	3300 - Depreciation - Plant	0000 - No Project	0	6,700	Budget adjusted in line with trend-	
43 - City Planning	1799 - Sundry Income	1181 - S/Development Application - Vary LEP	5,010		0 Budget adjusted in line with trend-	
	185E - Flood Mgmt Prg-Hby River Risk Study-DCCE	4692 - Hawkesbury River Flood Risk Mgmt Study	(56,966)		0 Budget adjusted for Grant-	
	1869 - Comm Strategic Planner Subsidy-DOCS	4043 - Community Administration	(539)		0 Budget to match actuals-	
	2407 - Consultancy Fees	0000 - No Project	(14,300)		0 Budget reallocated-	
		4692 - Hawkesbury River Flood Risk Mgmt Study	(3,602)		0 Budget reallocated-	
	2408 - Printing & Stationery Costs	4887 - Residential Strategy	298		0 Budget to match actuals-	
	2426 - Licences & Subscriptions	0000 - No Project	14,300		0 Budget to match actuals-	
	2596 - Waste Sustainability Improvement Prog	0000 - No Project	(358,221)		0 Budget reallocated-	
		2275 - Waste Education Expenses	120,000		0 Budget adjusted in line with trend-	
		3070 - Corporate Waste Reduction	(2,000)		0 Budget reallocated-	
		3072 - Sustainable Event Management Policy	8,000		0 Budget adjusted in line with trend-	
		3074 - Sustainable Fleet and Plant Policy Standard	(7,543)		0 Budget adjusted in line with trend-	
43 - City Planning		3078 - Pool Blankets	(45,000)		0 Budget reallocated-	
		3079 - Climate Change Adaptation Plan	(50,000)		0 Budget reallocated-	
		3080 - Primary School Waste Education Prog	9,485		0 Budget adjusted in line with trend-	
		3081 - High School Environment Mgmt Plan	17,331		0 Budget adjusted in line with trend-	
		3083 - High Reflector Fittings-Wilberforce Depot	47,000		0 Budget adjusted in line with trend-	
		3084 - Water Conservation Program	80,768		0 Budget adjusted in line with trend-	
		2820 - Grant Funded Operational Exp	4692 - Hawkesbury River Flood Risk Mgmt Study	1,199		0 Budget adjusted to match grants-
		2821 - Grant Funded Consultancy Fees	4692 - Hawkesbury River Flood Risk Mgmt Study	65,767		0 Budget adjusted to match grants-
		3251 - Tfr from Rsve Carryovers Reserve	4692 - Hawkesbury River Flood Risk Mgmt Study	0	3,602	Budget adjusted in line with trend-



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Detailed Quarterly Budget Review Variations
for the quarter ended 31 December 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
43 - City Planning	3275 - Tfr From Waste Performance Improve Reserve	2275 - Waste Education Expenses	0	(120,000)	Budget adjusted in line with trend-	
		3070 - Corporate Waste Reduction	0	2,000	Budget reallocated-	
		3072 - Sustainable Event Management Policy	0	(8,000)	Budget adjusted in line with trend-	
		3074 - Sustainable Fleet and Plant Policy Standard	0	7,543	Budget adjusted in line with trend-	
		3078 - Pool Blankets	0	5,000	Budget adjusted in line with trend-	
		3079 - Climate Change Adaptation Plan	0	50,000	Budget reallocated-	
		3080 - Primary School Waste Education Prog	0	(9,485)	Budget adjusted in line with trend-	
		3081 - High School Environment Mgmt Plan	0	(17,331)	Budget adjusted in line with trend-	
		3082 - Solar spa heating system - Oasis	0	(25,430)	Budget adjusted in line with trend-	
		3083 - High Reflector Fittings-Wilberforce Depot	0	(47,000)	Budget adjusted in line with trend-	
		3084 - Water Conservation Program	0	(80,768)	Budget adjusted in line with trend-	
		6013 - Administration Building Windsor	0	(110,000)	Budget adjusted in line with trend-	
		6213 - H'bury Oasis Swimming Ctr Sth Windsor	0	(83)	Budget adjusted in line with trend-	
		4275 - Tfr To Waste Performance Improve Reserve	0000 - No Project	0	358,221	Budget reallocated-
4959 - Waste Sustainability Improvement Program	3078 - Pool Blankets	0	40,000	Budget adjusted in line with trend-		
	3082 - Solar spa heating system - Oasis	0	25,430	Budget adjusted in line with trend-		
	6013 - Administration Building Windsor	0	110,000	Budget adjusted in line with trend-		
	6213 - H'bury Oasis Swimming Ctr Sth Windsor	0	(49,917)	Budget reallocated-		
44 - Road Safety Programs	1813 - Road Safety LG Funding Programs-RTA Grants	5411 - RSO GLS Workshops	(1,500)	0	Budget adjusted for Grant-	
	2661 - Road Safety Grant Programs Expenditure	5411 - RSO GLS Workshops	1,500	0	Budget adjusted to match grants-	
49 - Parking Patrol	1407 - Income-Infringements	0000 - No Project	(10,000)	0	Budget adjusted in line with trend-	
	2101 - Salaries	0000 - No Project	(11,594)	0	Budget reallocated-	
	2107 - Casuals	0000 - No Project	11,594	0	Budget adjusted in line with trend-	
91 - Customer Service	2101 - Salaries	0000 - No Project	7,578	0	Budget adjusted in line with trend-	
	2107 - Casuals	0000 - No Project	1,607	0	Budget to match acutals-	
	2110 - Overtime	0000 - No Project	576	0	Budget to match acutals-	
	2402 - Sundry Expenses	0000 - No Project	(576)	0	Budget reallocated-	
43 - City Planning	4959 - Waste Sustainability Improvement Program	6213 - H'bury Oasis Swimming Ctr Sth Windsor	0	50,000	Budget adjusted in line with trend-	
81 - Domestic Waste Management	1109 - Domestic Waste Charges	2202 - Garb Serv Chg Own Residentl 120L	(877)	0	Budget to match acutals-	
		2206 - Garb Serv Chg Own 240L	(38,422)	0	Budget to match acutals-	
		1111 - Pensioner Subsidy	0000 - No Project	(5,260)	0	Budget to match acutals-
		1122 - Residential Availability Charge	0000 - No Project	(2,303)	0	Budget to match acutals-
		1123 - Govt Pensioner Rebate	0000 - No Project	5,027	0	Budget to match acutals-
		1750 - Sale of Bins	0000 - No Project	(842)	0	Budget to match acutals-
		1761 - Collection of Waste	3033 - Hawkesbury Showground	(9,500)	0	Budget adjusted in line with trend-
		2110 - Overtime	0000 - No Project	14,500	0	Budget adjusted in line with trend-
		2300 - Depreciation Expense Plant	0000 - No Project	127,000	0	Budget adjusted in line with trend-
		2314 - Depreciation Expense Other Assets	0000 - No Project	9,500	0	Budget adjusted in line with trend-
		2426 - Licences & Subscriptions	2263 - Sund Coll Exp Expense	773	0	Budget to match acutals-
		2960 - Sundry Collection Expense	2265 - Sund Coll Exp Employees Equipment	2,000	0	Budget adjusted in line with trend-



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 31 December 2011

Detailed Quarterly Budget Review Variations
for the quarter ended 31 December 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
81 - Domestic Waste Management	3203 - Tfr from Rsve Waste Management Reserve	0000 - No Project	0	(17,273)	Budget adjusted in line with trend-
	3300 - Depreciation - Plant	0000 - No Project	0	(127,000)	Budget adjusted in line with trend-
	3314 - Depreciation Other Assets	0000 - No Project	0	(9,500)	Budget adjusted in line with trend-
	4203 - TFR to Rsve Waste Management Reserve	0000 - No Project	0	52,177	Budget adjusted in line with trend-
			(4,747)	85,836	
TOTAL VARIATIONS			(2,167,297)	2,167,297	
NET (SURPLUS)/DEFICIT				0	

people caring linking supporting shaping

Part 3

Management Plan Performance

Principal Activity

1. Develop and implement strategies, based on social justice principles, to work with the local and business communities to define the Hawkesbury character to identify what is important to preserve and promote

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Consult with the community to define the Hawkesbury character.	Strategic Planning	Consultation strategy developed and implemented	No further progress this quarter
Initiate discussions with Deerubbin Local Aboriginal Land Council (DLALC) about protocols for notification of development proposals.	Town Planning	Discussions with DLALC regarding preliminary options for notification of development proposals held	Not action this quarter - due to lack of resources
Deliver an events program that promotes community connection, celebration and character.	Corporate Communication	Community satisfaction with events increased	Nine compliments received regarding events this quarter
Project plan developed for the preparation, consultation and adoption of Plans of Management.	Parks & Recreation	Project Plan developed	Conservation plans identified and budgets sought through the 10year budget process
Implement Parks Plans of Management as funding and grants allow.	Parks & Recreation	Works completed on time and within budget	Work is being undertaken as funding and time allow
Develop an Urban Street Tree Management Strategy.	Parks & Recreation	Strategy developed	Not commenced - due to other work demands

Principal Activity <i>2. Council to adopt a Residential Land Strategy.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Finalise Residential Land Strategy.	Strategic Planning	Residential Land Strategy adopted	Completed - Residential Land Strategy adopted by Council

Principal Activity			
<i>3. Develop a Plan to coordinate heritage conservation and prioritise the implementation of actions including seeking resources from other sources to promote and conserve heritage.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Apply for the funding to complete a comprehensive Heritage Strategy for Hawkesbury Local Government Area.	Strategic Planning	Funding application made in accordance with guidelines set by Heritage Council	Project not scheduled for commencement in 2nd quarter
Provide annual assistance grants for agreed Council heritage programs (supplemented by external funding).	Town Planning	Heritage Reserve used to provide assistance grants for selected conservation projects	Not further action this quarter - due to lack of resources
Prepare a planning proposal to facilitate the listing of the additional items in Hawkesbury Local Environmental Plan.	Strategic Planning	Planning proposal prepared	List of additional heritage items being prepared
Prepare a draft Heritage Chapter in the Development Control Plan to specify provisions to protect and maintain heritage items in the Local Government Area.	Strategic Planning	Draft Heritage Chapter prepared	Draft Heritage Chapter prepared and to be included in next review of Hawkesbury Development Control Plan
Apply for funding to develop Conservation Management Plans for parks and cemeteries.	Parks & Recreation	Funding applications completed	Grant applications not available at this stage

Principal Activity			
<p>4. <i>Develop Community Safety Plans for:</i></p> <ul style="list-style-type: none"> • <i>IT Disaster Recovery Plan and Business Continuity Plan</i> • <i>Service Level Agreements with Rural Fire Service</i> • <i>Flood Risk Management Study and Plan for the Hawkesbury River</i> • <i>Hawkesbury Crime Prevention Strategy</i> • <i>Road Safety Action Plan</i> 			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Develop and implement an IT Disaster Recovery Plan and Business Continuity Plan.	Information Services	IT Disaster Recovery Plan completed and alternative site established	Infrastructure build complete. Final configuration issues being investigated. Initial images of servers migrated. Testing and documentation to be undertaken first quarter 2012.
Maintain Business Continuity Plan.	Information Services	Business Continuity Plan is current	Business Continuity Plan updated and distributed to Crisis Management Team. Action complete for 2011/12.
Develop a Bush Fire Hazard Reduction Program for open space in consultation with the Hawkesbury Rural Fire Service.	Parks & Recreation	Program developed	Plan to be developed over next quarter - awaiting information from RFS.
Provide support to the Rural Fire Service and State Emergency Services including the Local Emergency Management Committee and operation of the Emergency Operations Centre.	Director Infrastructure Services	Service level agreement satisfied	Organisations supported and Council represented on local emergency committee. Councils obligations under service level agreement are being met.
Finalise Flood Risk Management Study and Plan for the Hawkesbury River.	Strategic Planning	Study and Plan finalised	Floodplain Risk Management Advisory Committee preparing Study and Plan with assistance from consultant, Council staff and relevant government agencies
Crime Prevention Strategy adopted by Council and submitted to NSW Attorney General's Department for endorsement as a "Safer Community Compact".	Community Partnerships	Plan adopted and submitted for endorsement	Audits completed of Windsor and Richmond. working party commencing development of Draft Crime Prevention Strategy

Develop and Implement Road Safety Action Plan.	Community Partnerships	Annual Action Plan developed and implemented	Road Safety Action Plan being implemented. Learner driver workshop held October Local roads speed reduction project implemented December
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Principal Activity

5. Undertake community research and make information available so that services and facilities can be planned to serve changing demographics and other external impacts, and to inform the review of the Community Strategic Plan.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Provide statistical and other social planning information to assist in the identification of community needs.	Strategic Planning	Information and data collated and provided	Hawkesbury Profile and Atlas placed on Council's website and training provided to council staff (by Informed Decisions)
Assist in completing the Nepean Homeless Taskforce 10 Year Plan to end homelessness.	Strategic Planning	Recommendations reported to Council	Ongoing assistance provided - not yet reported to council.
Develop a strategy for the Integration of Social Justice Principles (SJP) into Council's corporate planning framework.	Strategic Planning	Strategy developed	Not commenced in this quarter
Explore opportunities for community housing partnerships to pursue affordable housing.	Community Partnerships	Recommendations reported to Council	Preliminary discussions held with Wentworth Community Housing
Develop a Disability Action Plan.	Community Partnerships	Disability Action Plan adopted	Terms of Reference for planning process adopted. Access audit training completed and Access Audit tool developed. Consultation Strategy endorsed.

Manage the Deed of Management for the operation of the Hawkesbury Leisure Centres.	Director Support Services	Formal meetings of representatives of the YMCA of Sydney and relevant Council staff held every three months Reports and other documentation provided by the YMCA of Sydney as required under the Deed of Management	Formal meetings held on 20 October 2011 and 28 November 2011 between Council staff and representatives of the YMCA to discuss the management and operation of the Centres. Also numerous informal discussions and meetings have taken place. Reports and various documentation in accordance with the Deed of Management received by Council from the YMCA including monthly financial and attendance reports and the 2010/2011 Annual Report.
Engage consultants to develop Open Space Recreation Strategy.	Parks & Recreation	Consultants engaged	Consultants are progressing according to schedule
Develop library services strategically and in response to social, economic and environmental benchmarks, and in accordance with State Library NSW benchmarks.	Cultural Services	State Library NSW benchmarks for attendance figures met	Library visitors for Jul-Dec numbered 101,397 a decrease of 6% for same period in 2010. Currently 38,906 library members which is 60% of the Hawkesbury population. This compares very favourably with the State average of 46%.

Principal Activity			
<i>6. Finalise Master Plan for Windsor.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Commence review of draft Master Plan for Windsor.	Strategic Planning	Review commenced	Application for grant funding to undertake review made under Livable Cities Program

Principal Activity			
<i>7. Develop a Sustainable Land Use Strategy that integrates all land use and other relevant plans to protect environmentally sensitive land.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Define environmentally sensitive land.	Strategic Planning	Environmentally sensitive land defined	Project not scheduled for commencement in 2nd quarter
Develop a framework, to sequence existing and proposed strategies and plans for the development of the Sustainable Land Use Strategy.	Strategic Planning	Framework developed	Project not scheduled for commencement in 2nd quarter

Principal Activity

8. Develop and implement a Risk Management and Adaptation Plan to improve and support human services and delivery of outcomes for the community on the possible impacts of climate change.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Prepare a Climate Change Risk Assessment Plan to identify the possible impacts to residents from flooding, heat stress, and fire and storm events.	Strategic Planning	Risk Assessment Plan finalised and reported to Council	Consultants Brief completed and provision of quotations to be requested in January 2012
Develop an Adaptation Plan to identify actions that protect residents against the possible impacts of climate change.	All	Adaptation Plan adopted by Council	Adaption Plan on hold pending the completion of the Risk assessment plan and availability of funding

Principal Activity

9. Develop support and implement partnerships with relevant stakeholders to manage the Hawkesbury - Nepean River system. Advocate for relevant agencies to produce "State of the River Reports".

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Participate in the Hawkesbury Nepean Local Government Advisory Group.	Strategic Planning	Meetings attended as required	Meetings attended as required
Lobby the Office of the Hawkesbury - Nepean and the Catchment Management Authority to develop actions that improve the health of the Hawkesbury - Nepean River.	Strategic Planning	Implementation of actions supported	Supported actions include:- -Estuary Management Study
Develop and implement a bush regeneration program.	Parks & Recreation	Bushland regeneration program developed	Bushland program has commenced
Provide pump out services to limit nutrients and pollutants from onsite sewerage management systems entering waterways.	Waste Management	Pump out service provided within set time frames	Pump out service have been provided within set time frames
Ensure onsite management systems are managed effectively.	Regulatory Services	Onsite management systems assessed	Onsite sewage management systems are being managed effectively through the Septic Safe Program and Prevention Orders
Reduce gross pollutants entering waterways through the provision of Gross Pollutant Traps (GPTs).	Construction & Maintenance	Gross pollutants are captured and measured	The state of the GPT are monitored on a regular basis and cleaned on a needs basis. The type and volume of pollutants is recorded and registered.
Ensure reticulated sewerage systems are operated to limit nutrients entering waterways.	Waste Management	Licence conditions met	95% compliance
Provide a trade waste service to commercial and industrial premises. Set service standards and levels.	Waste Management	Service levels met	Service standards and levels set and monitored. Service levels met
Provide recycled water to Council's reserves, parks and local schools for irrigation and toilet flushing.	Waste Management	Recycled water provided.	Recycled water available for use

Principal Activity			
<i>10. Delivery of actions contained in Council's Water and Energy Action Plans.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Finalise the Water and Energy Saving Action Plans Online Annual Reports.	Strategic Planning	DECCW online reporting completed	Project to be completed in quarter 3
Review and develop the Energy Savings Action Plan.	Strategic Planning	Review commenced	Project to be completed in quarter 3
Implement the Water and Energy Savings Action Plans.	All	Annual targets in Water and Energy Savings Action Plans achieved	Targets implemented as required by the WaSIP working group
Provide updated quarterly information on water and energy usage to the Management Executive Team.	Strategic Planning	Quarterly consumption data provided	Information provided to MANEX for their consideration on the 14th October 2011
Ensure programs included in the Water and Energy Action Plans are incorporated in the Long-Term Financial Plan and Asset Management Plans and funded in annual budgets.	All	Annual actions in Water and Energy Savings Action Plans delivered	Actions to be incorporated are identified by the WaSIP working group

Principal Activity			
<i>11. Delivery of actions identified in the Local Government Strategic Waste Action Plan (LGSWAP) in accordance with the State Governments Waste and Sustainability Improvement Payment Program.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Coordinate projects identified in the Waste and Sustainability Improvement Payment Program.	Strategic Planning	Projects completed	2011-2012 initiatives adopted by OEH. Fourteen projects worth \$731,535.00 to be implemented.
Prepare and call for tenders for the process and/or removal of green and timber waste received at the Hawkesbury City Waste Management Facility.	Waste Management	Tenders determined	Draft options paper prepared. Reviewing recommendations.
Provide domestic and commercial waste and recycling collection services to the community.	Regulatory Services	Customer service standards achieved	Customer service standards have been achieved during this period of reporting.
Classify waste received at the Hawkesbury City Waste Management Facility to establish opportunities to divert waste.	Waste Management	Waste classification undertaken	Waste classification completed
Undertake a feasibility study for an Alternate Waste Treatment Facility.	Waste Management	Feasibility study completed	Draft options paper prepared. Reviewing recommendations.
Investigate the viability of beneficial reuse of methane gas produced by the degradation of waste land filled.	Waste Management	Viability study completed	Completed - Not viable
Develop a program for the safe management of asbestos assets.	Director Infrastructure Services	Program developed	Asbestos Management Plans are being activated on sites as part of the commencement of any projects. A number of major precincts have been addressed to date and work is continuing.
Identify risks associated with waste management and the storage and disposal of substances and chemicals.	Risk Manager	Programs established and incorporated into relevant operational plans	WHS & IM procedure for the management, storage and disposal of substances and chemicals established and now in action
Develop and implement a Sustainable Events Policy.	Corporate Communication and Parks and Recreation	Policy developed	Policy developed and adopted by Council at its Ordinary meeting held 26 July 2011

Principal Activity			
<i>12. New and existing development meets planning controls and support Council's sustainability principles.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Investigate complaints of unauthorised development and development not complying with conditions of consent in accordance with Customer Service Standards.	Regulatory Services	Customer service standards achieved	Customer service standards have been achieved for this reporting period
Implement sustainability principles to meet total life cycle costs for infrastructure maintenance and renewal through the development of ten year Operational and Financial Plans for Waste Management.	Waste Management	Operational Plan and Financial Plans developed	10 year operational and financial plans have been completed

Principal Activity <i>13. Develop environmental educational programs.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Promote the Sustainable Events Policy to community groups holding events.	Corporate Communication	Policy promoted	Community Group training arranged for March 2012. Standard clause included in event approvals.
Provide and promote information and cultural services and resources that assist the community in caring for the environment.	Cultural Services	Relevant library resources collected and searchable online catalogue provided Gallery and Museum exhibitions and public programs are provided to encourage environmental awareness of sustainable practices developed	Save Power Kits from Office of Environment and Health have been borrowed 17 times. Energy and Water Ombudsman NSW talk on energy rebate schemes and household energy savings tips as well as presentation of Council's Sustainable Living Guide held in November. A free composting workshop was held at the Museum in November in conjunction with National Recycling Week and Council's Waste Education Officer. The Gallery exhibition A Verdant Heart opened in December with its focus on gardens and the environment. An art workshop for people with disabilities was held at The Secret Garden(not for profit public garden that uses horticulture as therapy), a partnership has been formed to work together on projects in the future.
Educate the community on environment and bush care values, threatened and endangered species.	Parks Recreation	Workshops and educational opportunities provided	A plant identification workshop and a bushcare site tour have been held

Initiate an education program for tenants of Council leased buildings on caring for their environment and implementing sustainable practices.	Corporate Services & Governance	Education program initiated	Property staff are gathering information on sustainable practices to provide to tenants.
Implement the actions contained in the Illegal Dumping Prevention Strategy.	Regulatory Services	Actions implemented	The actions required in the illegal dumping prevention strategy have been completed within time frames set
Develop and implement companion animal awareness programs.	Regulatory Services	Programs developed and implemented	Information has been posted on Council's web page with tips and suggestions for choosing and keeping of companion animals, together with other helpful information on keeping of pets
Develop a Waste Education Program.	Strategic Planning	Strategic Waste Action Plan developed	Two major waste school education projects commenced.

Principal Activity			
<i>14 Develop and implement an Integrated Land Use and Transport Network Strategy (ILUTNS) with partners to ensure networks meet the community's current and future needs.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Work with regional partners and state agencies to develop a Brief for the funding and development of an Integrated Land Use and Transport Network Strategy.	Strategic Planning	Partnership formed, funding achieved and Brief prepared	Project not scheduled for commencement in 2nd quarter
Deliver community transport services in accordance with contracted outputs as negotiated with funding bodies.	Community Partnerships	Contracted outputs achieved	Year to date contracted outputs (service levels) achieved

Principal Activity			
<i>15. Engage neighbouring councils, transport providers and State Government to contribute in kind or financially to improve the transport network.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Take every opportunity to lobby for improvements to transport networks.	Corporate Communication	Priority projects highlighted at appropriate government level	No projects highlighted this quarter.
Develop a Communication Strategy for priority projects.	General Manager	Strategy developed	No priority projects highlighted this quarter.
Lobby state / federal authorities for financial assistance by way of grant funding.	Construction & Maintenance	Relevant grant applications lodged	Nominations for State and Federal Funding are prepared and submitted prior to the closing time and date. Written replies to State and Federal Members will seek funding to carry out specific projects referred to in the ministers correspondence.
Prepare and submit applications for funding to authorities associated with natural disasters.	Construction & Maintenance	Relevant grant applications lodged	Applications for natural disaster funding are dealt with as a matter of urgency and formal submissions are compliant with the Authoritys requirements.
Apply for yearly Cycleway Funding with RTA. Provide technical input for Black Spot and other funding opportunities with government agencies.	Design & Mapping	Application for cycleway and black spot funding made	Completed in 1st Quarter.

Principal Activity <i>16. Advocate for improved transport networks.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Review and provide comments on proposed government services and infrastructure strategies.	Strategic Planning	Timely and accessible comments provided	Comments provided as requested

Principal Activity			
<i>17. Extend the shared pathway/cycleway network and improve pedestrian access in accordance with priorities identified in Mobility Plan.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Coordinate the implementation of works as identified in Hawkesbury Mobility Plan.	Community Partnerships	Annual works achieved	RTA funding application for 2012/2013 for cycleway and pedestrian facilities completed
Provide input to relevant mobility projects for implementation.	Design & Mapping	Input provided as required	Completed in 1st Quarter.
Implement works programs as identified in the Hawkesbury Mobility Plan.	Construction & Maintenance	Projects completed on time and within budget	Projects relating to the Mobility Plan have been completed on time and within budget.

Principal Activity			
<i>18. Maintain and monitor Council's roads and footpaths to ensure they are safe and accessible.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Undertake annual road and footpath maintenance and renewal programs.	Construction & Maintenance	Maintenance and renewal programs provided	Maintenance and renewal programs are carried out to the full extent of the available budget.
Undertake road and footpath inspections and report on their condition.	Construction & Maintenance	Inspections undertaken and reported	Foot path inspections are carried out once every second year.
Provide designs to support projects contained within the Capital Works Program.	Design & Mapping	Designs provided as required	Designs on Schedule in accordance with works program targets.

Principal Activity

19. Advocate for the best and affordable telecommunication services that addresses both urban and rural locations.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Identify priority issues relating to telecommunications services for the Hawkesbury.	Strategic Activities	Priority issues identified	Issues identified on an ongoing basis. Opportunities to promote more broadband service offerings monitored and progressed as appropriate ie. Digital Economy grant funds.
Lobby to seek improvements for priority issues.	Strategic Activities	Priority issues highlighted at appropriate government level	Representation made to politicians and Government departments approached as appropriate by Council Executive.

Principal Activity			
<i>20. Implement the recommended immediate, ongoing and short term strategies contained in the "Hawkesbury Employment Lands Strategy".</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Prepare project framework for the renewal of Richmond around Richmond Station and between Windsor Street and Bosworth Street by way of zoning, land use and urban design options.	Strategic Planning	Project framework prepared	Project not scheduled for commencement in 2nd quarter
Investigate the potential for land at Clarendon to be rezoned and developed for high amenity office and business development with minor and ancillary retail development.	Strategic Planning	Investigations undertaken and report prepared	Project not scheduled for commencement in 2nd quarter

Principal Activity			
<i>21. Develop a Marketing Strategy Project to commence 2012/2013.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Project to commence in 2012/2013.	Strategic Activites	Not Applicable	Not Applicable

Principal Activity <i>22. Facilitate partnerships between employers and training providers.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Develop Council as an Employer of Choice.	Human Resources	Statistics for the attraction and retention of staff improved each year	Resignations - 10 permanent staff. Appointments - 12 permanent and 6 casual positions filled.
Undertake Scholarship Program with University of Western Sydney.	Strategic Activities	Scholarship Program undertaken	Program operational. 2011 and 2009 recipients and UWS representative attend Mayoral function on 22 November 2011

Principal Activity <i>23. Establish social enterprises to provide employment opportunities</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Investigate opportunities to establish social enterprise partnerships with local service providers.	Community Partnerships	Feasibility Study completed	Preliminary meeting held with Wentworth Community Housing to discuss options

Principal Activity			
<i>24. Work with local industry and providers to develop business focused programs that promote sustainable business practices.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Establish program to work with local industry to promote sustainable business practices through improvements in environmental health, and pollution prevention and advice on other statutory requirements.	Regulatory Services	Program developed	Program development has been completed with introduction to take place in latter part of 2012

Principal Activity			
<i>25. Develop and commence implementation of an Economic Development Strategy.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Project to commence 2012/2013.	Strategic Activities	Not Applicable.	Not Applicable

Principal Activity			
<i>26. Develop and commence implementation of Tourism Strategy for Hawkesbury.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Tourism Strategy developed with assistance of partners.	Strategic Activities	Strategy adopted by Council	Project in preparation phase
Following adoption by Council commence implementation.	Strategic Activities	Implementation commenced	Actions to be undertaken subject to adoption.

Principal Activity

27. Ensure that sustainability principles are integrated into Council's plans and policies.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Integrate sustainability principles into Council's plans and policies.	All	Plans and policies, when reviewed, incorporate sustainability principles	<p>Community education and displays implemented to increase recycling rates and enhance communication.</p> <p>High school audit and education program developed and commenced within three high schools in the Hawkesbury.</p> <p>Waste education program developed and commenced within ten primary schools in the Hawkesbury.</p> <p>Recycling at Richmond swimming pool developed and undertaken to service school sports carnivals.</p> <p>Corporate recycling audit undertaken.</p> <p>Waste reduction strategies to be reported to MANEX for adoption.</p> <p>Installation of solar hot water for shower facilities at the Oasis swimming centre commenced.</p> <p>Solar spa heating system installation at the Oasis swimming centre commenced.</p> <p>New Pool blankets and associated motorised structures to the Richmond swimming pool has been installed.</p>
Incorporate financial sustainability principles within the budget process.	All	Council's service levels funded and maintained in the long-term	New Asset management system under development. This will assist in the whole of life planning for all assets

Investigate the use of recycled products in infrastructure programs and implement where possible.	Construction & Maintenance	Products used quantified and reported on	Recycled road base material is being utilised on most construction projects.
Undertake designs within available budget to meet best practice and life cycle cost.	Design & Mapping	Quality engineering designs for Council's Operations Program provided Designs for the implementation of the Works Program delivered in timely fashion Program completed	Designs on Schedule in accordance with works program targets and achieving best practice.
Improve accessibility to Council's website for the community and customers.	Information Services	Web Content Accessibility Guidelines implemented	Web site review to continue in February 2012 by On Line Communications Committee.
Examine the provision of possible e-Services and on line options to provide increased level of service.	Information Services	Amount of business conducted through Council's website increased	On-Line forms are being developed in line with CRM..

Principal Activity <i>28 Provide strong governance and resilient learning and professional opportunities.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Ensure efficient operation of Council and Committee meetings: · Council meeting cycle meets legislative requirements. · Committees and membership predetermined by Council annually.	General Manager	At least 10 Council meetings held each year, in different months Meetings conducted in accordance with Code of Meeting Practice Review undertaken	Required number of meetings held and/or scheduled. Meetings conducted as required. Review undertaken in September, 2011.
Implement policies and procedures to meet Award and legislative requirements.	Human Resources	Policies and procedures meet legislative requirements	Ongoing review of existing policies and procedures to meet legislative changes.
Corporate and individual training needs are provided.	Human Resources	Learning and professional opportunities developed	Continuous investigation and delivery of corporate and individual training to suit the needs of the organisation in developing staff skills and knowledge.
Conduct audits in accordance with Council's adopted Strategic Internal Audit Plan.	General Manager	Audits completed	Audits completed and reported to Audit Committee in accordance with the adopted Internal Audit Plan.
Provide community access to Council information.	Corporate Services & Governance	Government Information Public Access (GIPA) Act complied with	Ongoing provision of information to the community in accordance with GIPA Act.
Review the quality and cost effectiveness of provision of legal services to Council.	Support Services	Review undertaken	Completed. Report regarding the provision of legal services considered by Council at its meeting on 12/7/2011. Council resolved to extend the appointments of Marsdens Law Group and Pikes Lawyers to provide legal services to Council until 6/8/2014.

Implement Council's Work Health and Safety Strategy and Plan.	Risk Management	Registers current and maintained. Workplaces where exposure to chemical & physical agents required health surveillance monitored Emergency management plans developed.	Hazardous substances registers have been established for all permanent worksites. Audit program initiated. Health surveillance program being reviewed in line with WHS Act. Emergency evacuation plans established for major worksites in accordance with Australian Standards.
Monitor and report on the delivery of services as identified in the Customer Service Charter and the Customer Contact and Service Standards.	Community Partnerships	Reports provided	Reporting regime still under development. During this quarter Council received 20 compliments and 14 complaints in relation to customer service
Maintain Customer Service processes with International Customer Service Standard (ICSS) benchmarks.	Community Partnerships	ICSS Accreditation maintained	Finalising arrangements for ICSS accreditation on site validation process.

Principal Activity <i>29. Advocate for a better share of taxes.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Identify appropriate opportunities for advocacy for an equitable share of taxes to provide funding for projects and community needs identified in the Community Strategic Plan.	General Manager	Opportunities identified and advocacy undertaken at appropriate government level	Appropriate action taken in association with relevant issues as they arise.
Provide financial information and interpretation to support lobbying.	Financial Services	Financial information provided within deadlines	Financial information provided as required within set deadlines
Develop a Communication Strategy for advocacy in appropriate circumstances.	Corporate Communications	Strategy developed as required	No action taken at this stage due to workload in other areas.

Principal Activity			
<i>30. Explore options for alternative income to establish services and facilities to meet the identified needs of the community.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Review and implement processes to facilitate compliance with the Division of Local Government requirements relating to procurement processes.	Financial Services	Cost effective and transparent procurement processes implemented throughout Council	On-going. Procurement and Tendering procedures reviewed regularly and improvements implemented as required.
Source external investment from state and federal agencies to increase community services and community facilities which are available to satisfy identified community needs.	Community Partnerships	Grant applications lodged	\$20,000 grant received from Cancer Council. Application for \$100k to expand transport & lawn mowing service for HACC target group, \$550k application Health Communities Initiatives lodged
Provide rental income from Council owned properties under lease.	Corporate Services & Governance	Rental income received by Council is maximised	Regular rental reviews undertaken and implemented, where possible, to maximise income from rental properties.
Prepare and submit applications to funding authorities.	All	Relevant funding applications submitted	Ten applications were submitted for a total of \$1,928,500.00 currently waiting for determination.
Provide financial support to assist community groups to build social capital through sponsorship of community programs and events.	Community Partnerships	Financial support in accordance with Community Sponsorship Program provided	Round 2 of 2011/2012 CSP completed with 16 approved applications totalling \$7,918-. Total amount outlaid year-to-date = \$62083 leaving \$2137 for future rounds.

Principal Activity			
31. Develop the Resourcing Strategy consisting of:			
<ul style="list-style-type: none"> • Long Term Financial Planning • Asset Management Planning • Workforce Management Planning 			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Review Council's Long Term Financial Strategy and facilitate the review of Council's Long Term Financial Plan in line with the Division of Local Government Guidelines and legislative requirements.	Financial Services	Resourcing Strategy, including Long Term Financial Plan, submitted for Council's consideration Long Term Strategy established and Delivery Program resourced	In progress. Council's Long Term Financial Plan is currently under review and will be submitted for Council's adoption by June 2012.
Coordinate the development of asset management in accordance with Division of Local Government's Integrated Planning and Reporting Framework.	Strategic Planning	Division of Local Government requirements met	Management Plan under development
Develop a Workforce Management Plan.	Human Resources	Workforce Management Plan completed as part of the Resourcing Strategy	Workforce Management Plan amended as per changes made by Manex.
Prepare Development Contributions Plans in accordance with Department of Planning guidelines.	Strategic Planning	Plans prepared	Internal working group preparing revised S94 and S94A contribution plans

Principal Activity

32. Undertake community engagement on the development of the Resourcing Strategy and have dialogue with the community in setting affordable and sustainable service levels and standards.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Consult the community to identify current cultural priorities and assist in the identification of the Hawkesbury character.	Cultural Services	Community consultation undertaken	Library 'Suggestions to Buy' program assists in development of customer focussed Library collections. A Library Book Club was established in response to a Library Program Survey held in mid 2011. This has been well attended with 74 people attending 6 monthly meetings. Visitor surveys are collected at both the Gallery and the Museum to identify the spread of visitor demographics, to gauge the success of particular exhibitions and identify suggestions for improvements or other exhibitions. Community groups such as Friends of Hawkesbury Art Community and Regional Gallery Inc. and Hawkesbury Historical Society Inc. are working collaboratively to support the work of the gallery and museum operations and collection management.
Undertake consultation with the community in developing infrastructure programs.	Construction & Maintenance	Community consultation undertaken	Requests from the community are recorded and placed on a list for consideration when determining projects for Councils consideration.

Undertake community engagement to help identify affordable service levels.	Strategic Planning	Community Engagement Strategy commenced	Four Community Focus Groups held on critical areas from 2011 Community Survey. Results reported at Councillor Briefing and Council OM on 13 Dec. 2011
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Principal Activity <i>33 Work to develop partnerships and engage with key stakeholders.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Review and report on implementation of Hawkesbury Cultural Plan (2006 – 2011)	Cultural Services	Hawkesbury Cultural Plan 2006 - 2011 reviewed and reported to Council.	Cultural Plan review will commence in 2012
Develop Hawkesbury Cultural Plan (2012 – 2022).	Cultural Services	Hawkesbury Cultural Plan (2012 – 2022) commenced	Cultural Plan process will be undertaken in 2012
Undertake Hawkesbury Community Survey.	Strategic Planning	Results reported to Council and the community	Results reported to Council on 13 December 2011 and placed on Council's website.
Provide an efficient and effective media and public relations program.	Corporate Communication	Media relationships reviewed and enhanced Media stories generated Awards programs and public relations activities undertaken Council publications produced	26 media comment requested responded to 35 media releases issued. South Windsor Effluent Re-use scheme officially opened, Carers Week presentation conducted, Booking system at VIC launched, Luke Worsley Bridge dedication and Community Appreciation Function conducted. School Citizenship Program undertaken. Citizen and Young Citizen of the Season awarded. Spring newsletter produced and distributed.
Investigate and achieve resources for the implementation of youth participation strategies based on recommendations of Hawkesbury Youth Summit.	Community Partnerships	All youth participation strategies implemented	Council contributes to Hawkesbury Loudspeaker Facebook page. Date for Youth Summit 2012 scheduled and working party currently finalising agenda and format.

Principal Activity			
<i>34. Work with the community to build mutually beneficial partnerships with key stakeholders to promote community connection and participation.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Undertake Sister City/City - Country Alliance Program.	Strategic Activities	Program undertaken	Program operational. Adult delegation returned from visit to Kyotamba, late November 2011. Student delegations to two sister cities return. Welcome Home function attended by Mayor.
Work with the community to develop community events that promote community connection, celebration and character.	Corporate Communication	Events undertaken	Program of events included:- South Windsor Recycled Water launch. Community Appreciation Party. Luke Worsley Bridge Opening. Carers Morning Tea. School Citizenship Presentation.
Expand and formalise the communication program to encourage and promote volunteering.	Corporate Communication	Number of volunteers increased Communication campaign developed All volunteering opportunities within Council identified	Community Nursery Open day arranged for February 2012 to promote volunteering Volunteer projects promoted in newsletter.
Resource and support the planning of activities and events which celebrate community diversity, civic pride and promote community harmony.	Corporate Communication	Number of community events increased	19 community events listed on Council Events Calendar including 4 day Blues and Roots Festival and 2 day Bridge to Bridge

Continue to promote the mutually beneficial Library, Museum and Gallery Volunteer Program, providing a range of opportunities for volunteers, who provide support for Cultural Services activities.	Cultural Services	Cultural Services volunteers supported and valued through training and recognition programs Work of cultural services volunteers promoted throughout the community	Over 120 volunteers support Library, Gallery and Museum services. Regular bi-monthly volunteer meetings/events/training have been established in October. Volunteers participated and organised a Volunteer Art & Craft Sale in November. A visit to Newcastle Regional Museum and Lake Macquarie Regional Art Gallery provided volunteers with a skills and ideas development opportunity. An end of year Christmas function was held for all volunteers and thank you gifts were distributed to many volunteers who had contributed their services and skills throughout the year.
Manage, support, encourage and develop volunteer Bush Care groups for bushland sites.	Parks & Recreation	Number of active Bush Care groups supported	There are currently 14 bushcare groups.
Support the community and volunteers with Adopt - A - Road Program.	Design & Mapping	Number of active Adopt - A - Road groups supported	Currently 9 participants/project locations in progress. Awaiting response on continuity of existing participants. Ongoing support to participants as required.
Participate on local, regional and state planning forums to advocate for human services needs of the Hawkesbury.	Community Partnerships	Meetings attended as required	Attended Western Sydney Community Forum, Community Care Forum, Nepean Councils, Migrant interagency
Support community management of community facilities (halls and community centres).	Community Partnerships	Community halls and community centres maintained to required standard Utilisation of community facilities increased.	95 requests for repairs and maintenance and 26 requests for assistance with management issues received from community committees. Collection of utilisation statistics commenced.

Provide corporate governance and financial services to delegated managing agents for Council's externally funded community services (Peppercorn Services Inc.).	Community Partnerships	Funding and statutory requirements, as negotiated with funding bodies achieved	Funding and statutory requirements met.
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