



Hawkesbury City Council

ordinary meeting minutes

date of meeting: 27 November 2007

location: council chambers

time: 5:00 p.m.

ORDINARY MEETING

Table of Contents

MINUTES: 27 November 2007

MINUTES

- **WELCOME / EXPLANATIONS / PRAYER**
- **APOLOGIES**
- **DECLARATION OF INTERESTS**
- **PRESENTATION BY COUNCIL'S AUDITOR, MR DENNIS BANICEVIC OF PRICEWATERHOUSECOOPERS, IN RESPECT OF COUNCIL'S AUDITED 2006/2007 FINANCIAL STATEMENTS**
- **SECTION 1 - Confirmation of Minutes**
- **MINUTES ITEMS SUBJECT TO PUBLIC ADDRESS**
- **SECTION 2 - Mayoral Minutes**
- **QUESTIONS WITH NOTICE**
- **SECTION 3 - Notices of Motion**
- **EXCEPTION REPORT - Adoption of Items Not Identified for Discussion and Decision**
- **SECTION 4 - Reports for Determination**
 - General Manager**
 - City Planning**
 - Infrastructure Services**
 - Support Services**
- **SECTION 5 - Reports of Committees**
- **QUESTIONS WITHOUT NOTICE**

ORDINARY MEETING

Table of Contents

MINUTES: 27 November 2007

ORDINARY MEETING**Table of Contents****MINUTES: 27 November 2007****TABLE OF CONTENTS**

ITEM	SUBJECT	PAGE
SECTION 4 - Reports for Determination		7
GENERAL MANAGER		7
Item: 255	GM - Hawkesbury Sister City Association - Councillor Delegation - (95497)	7
CITY PLANNING		8
Item: 256	CP - Modification to Development Consent - Shed greater than 170m2 - Lot 1 DP 733243, 457 East Kurrajong Road, East Kurrajong - (MA1305/01A, 17250, 75950, 95498)	8
Item: 257	CP - Approval Sought in Retrospect - Shed less than 170m2 - Lot 112 DP 214752 Vol 9472 Fol 110, 514 Tennyson Road, Tennyson NSW 2754 - (DA0396/07, 106965, 24741, 24740, 95498)	9
Item: 258	CP - Approval Sought in Retrospect - Alterations and Additions to an Existing Building to include an additional Industrial Building - Lot B DP 392112, Lot C DP 365457, Lot B DP 365457, Lot 1 DP 577486, 13A Windsor Street, Richmond - (DA0247/07, 89725, 28	10
Item: 259	CP - Applications for Retrospective Approvals - (95498)	17
Item: 260	CP - Development Application - 2 Lot Torrens Title Subdivision - Lot 1 DP 874920, 34 Inalls Lane, Richmond - (DA0185/07, 74563, 95498)	17
Item: 261	CP - Hawkesbury City Council - Annual Report - 2006/2007 - (95498)	18
Item: 262	CP - Naming of rooms within the Hawkesbury Regional Museum - (103542, 95498)	18
Item: 263	CP - Update of NSW Government changes to developer contributions system under Section 94 and 94A of the Environmental Planning & Assessment Act 1979 and request from Department of Planning for new Section 94 plan for Pitt Town Development Area - (95498)	19
INFRASTRUCTURE SERVICES		20
Item: 264	IS - Future of Richmond Pool and Hawkesbury Oasis Aquatic and Fitness Centre - (79354, 34584, 3343)	20
Item: 265	IS - Bilpin Oval Reserve / Bilpin Hall Playground - (79354, 39986)	21
Item: 266	IS - Road Naming Proposals - Future Subdivisions at Pitt Town - (95495)	21
SUPPORT SERVICES		23
Item: 267	SS - General Purpose Financial Report and Special Purpose Financial Report for the period ended 30 June 2007 - (96332, 95496)	23

ORDINARY MEETING**Table of Contents****MINUTES: 27 November 2007**

Item: 268	SS - September 2007 Quarterly Review - 2007- 2008 Management Plan - (96332, 95496)	23
Item: 269	SS - Monthly Investments Report - October 2007 - (96332, 95496)	24
Item: 270	SS - Review of Council's Investment Policy - (96332, 95496)	24
CONFIDENTIAL REPORTS		25
Item: 271	IS - Tender No.007/FY08 - Tender for Building Painting Services - (79340, 95495)	26
Item: 272	SS - Property Matter - Lease Agreement - Hawkesbury District Tennis Association - (74070, 79337, 95496)	26
SUPPLEMENTARY REPORTS		28
Item: 273	CP - Councillor Representation on the Board of Peppercorn Services Inc. - (78340, 95498)	28
Item: 274	IS - Removal of Telstra Payphones within the Hawkesbury - (95495, 105667)	29
CONFIDENTIAL SUPPLEMENTARY REPORTS		30
Item: 275	GM - Appointment to Position of Director Support Services - (79351) CONFIDENTIAL	30
LATE SUPPLEMENTARY REPORTS		31
MM - Freemans Reach, Glossodia and Wilberforce Sewerage Scheme - (79353)		31
MM2 - Condolences to Family of Private Luke Worsley - (79353)		31
SECTION 5 - Reports of Committees		32
ROC - Heritage Advisory Committee Minutes - 11 October 2007 - (80242, 95498)		32
ROC - Community Planning Advisory Committee Minutes - 25 October 2007 - (96737, 95498)		32
QUESTIONS WITHOUT NOTICE		33

ORDINARY MEETING

Table of Contents

MINUTES: 27 November 2007

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on Tuesday, 27 November 2007, commencing at 5:00pm.

Pastor Andrew Mann of the Hawkesbury Church, representing the Hawkesbury Minister's Association, gave the opening prayer at the commencement of the meeting.

ATTENDANCE

PRESENT: Councillor B Bassett, Mayor, Councillor T Books, Deputy Mayor and Councillors B Calvert, K Conolly, T Devine, D Finch, B Porter, P Rasmussen, R Stubbs, N Wearne and L Williams

ALSO PRESENT: General Manager - Peter Jackson, Directory City Planning - Matt Owens, Director Infrastructure Service - Chris Daley, Acting Director Support Services - Laurie Mifsud, Executive Manager - Community Partnerships - Joseph Litwin, Chief Financial Officer - Robert Stalley, Financial Accountant - Jonathan Martin, Administrative Support Team Leader - Amy Dutch.

APOLOGIES

An apology for absence was received from Councillor Paine.

427 RESOLUTION:

RESOLVED on the motion of Councillor Conolly and seconded by Councillor Wearne that the apology be accepted.

Councillor Rasmussen arrived at the meeting at 5:04pm.

Councillor Williams left the meeting at 10:08pm.

SECTION 1: Confirmation of Minutes

428 RESOLUTION:

RESOLVED on the motion of Councillor Finch and seconded by Councillor Williams that the Minutes of the Ordinary Meeting held on the 13 November 2007, be confirmed.

ORDINARY MEETING

Table of Contents

MINUTES: 27 November 2007

429 RESOLUTION:

RESOLVED on the motion of Councillor Wearne, seconded by Councillor Porter.

That Item 267 be brought forward in the agenda to be dealt with in conjunction with the presentation given by Council's Auditor, Mr Dennis Banicevic, of PriceWaterhouseCoopers, in respect of Council's audited 2006/2007 Financial Statements.

Mr Banicevic addressed the meeting in respect of Council's 2006/2007 Financial Statements and Council subsequently considered the report in this regard (see Minute Number 442)

SECTION 4 - Reports for Determination

GENERAL MANAGER

Item: 255 **GM - Hawkesbury Sister City Association - Councillor Delegation - (95497)**

Previous Item: 193, Special Meeting (18 September 2007)

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Finch.

Refer to RESOLUTION

430 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Finch

That:

1. Additional Councillors be nominated as members of the Hawkesbury Sister City Association.
2. Councillors Finch and Paine be nominated as Council's representatives, with voting rights, to the Hawkesbury Sister City Association, it being noted that this may effect Councillor Paine's membership of the Association as a Community Representative, and in the event that Councillor Paine does not wish to accept this nomination be referred back to Council.

CITY PLANNING

Item: 256 **CP - Modification to Development Consent - Shed greater than 170m² - Lot 1 DP 733243, 457 East Kurrajong Road, East Kurrajong - (MA1305/01A, 17250, 75950, 95498)**

Mr Robert Hromek, proponent, addressed Council.
Ms Tanya Clifton and Mr Colin Clifton, respondents, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Porter.

Refer to RESOLUTION

An AMENDMENT was moved by Councillor Calvert, seconded by Councillor Rasmussen.

That Council encourage the applicant and the adjoining neighbours to engage in mediation talks within 21 days with a view to resolving this matter and if these talks are unsuccessful the following action be taken.

1. The application to amend the development consent for the erection of a shed at Lot 1 DP 733243, 457 East Kurrajong Road, East Kurrajong be refused for the following reasons:
 - (a) The proposed modification will have an adverse impact on the neighbouring property in terms of amenity and privacy.
 - (b) The proposed modification will have an unacceptable impact on the visual quality on the area.
 - (c) The proposed modification is inconsistent with the aims and objectives of the Hawkesbury Development Control Plan.
 - (d) The proposed modification does not comply with the requirements of the Hawkesbury Development Control Plan, in particular Part D Chapter 8 - Rural Sheds.
 - (e) Approval of the modified development would not be in the public interest.
2. A Demolition Order be issued on the parts of the existing development that do not comply with the development consent conditions issued for DA1035/01, on 11 December 2002.
3. Staff investigate whether there is a need to lodge a formal complaint about the Private Certifier with the Department of Planning.

The amendment was lost.

The motion was put and carried

431 RESOLUTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Porter

That:

1. The application to amend the development consent for the erection of a shed at Lot 1 DP 733243, 457 East Kurrajong Road, East Kurrajong be refused for the following reasons:
 - (a) The proposed modification will have an adverse impact on the neighbouring property in terms of amenity and privacy.
 - (b) The proposed modification will have an unacceptable impact on the visual quality on the area.
 - (c) The proposed modification is inconsistent with the aims and objectives of the Hawkesbury Development Control Plan.
 - (d) The proposed modification does not comply with the requirements of the Hawkesbury Development Control Plan, in particular Part D Chapter 8 - Rural Sheds.
 - (e) Approval of the modified development would not be in the public interest.
2. A Demolition Order be issued on the parts of the existing development that do not comply with the development consent conditions issued for DA1035/01, on 11 December 2002.
3. Staff investigate whether there is a need to lodge a formal complaint about the Private Certifier with the Department of Planning.

Item: 257 **CP - Approval Sought in Retrospect - Shed less than 170m2 - Lot 112 DP 214752**
Vol 9472 Fol 110, 514 Tennyson Road, Tennyson NSW 2754 - (DA0396/07, 106965,
24741, 24740, 95498)

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen.

Refer to RESOLUTION

432 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen

That Development Application DA0396/07 for a Rural Shed at Lot 112 DP214752, 514 Tennyson Road, Tennyson be approved subject to the following conditions:

General

1. The development shall take place in accordance with the stamped plans, specifications and accompanying documentation submitted with the application except as modified by these further conditions.

Use

2. No internal or external alterations shall be carried out without prior approval of Council.
3. The development shall be limited to the area shown on the submitted plans.
4. The subject development, including landscaping, is to be maintained in a clean and tidy manner.
5. The structure shall not be occupied for human habitation/residential, industrial or commercial purposes.

Item: 258 **CP - Approval Sought in Retrospect - Alterations and Additions to an Existing Building to include an additional Industrial Building - Lot B DP 392112, Lot C DP 365457, Lot B DP 365457, Lot 1 DP 577486, 13A Windsor Street, Richmond - (DA0247/07, 89725, 28**

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen.

Refer to RESOLUTION

433 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen

That Development Application DA0247/07 for the construction of new industrial building, car parking and landscaping works and use the unlawful structures in conjunction with the existing industrial use of the land at Lot B DP 392112, Lot C DP 365457, Lot B DP 365457, Lot 1 DP 577486, 13A Windsor Street, Richmond be approved subject to the following conditions:

General Conditions

1. The development shall take place in accordance with the stamped plans, specifications and accompanying documentation submitted with the application except as modified by these further conditions.
2. The development shall be modified in the following manner:
 - (a) Additional required exits shall be installed in the subject buildings in accordance with Part D of the Building Code of Australia.
 - (b) All other exits are to be constructed or modified to comply with the provisions of Part D of the Building Code of Australia.
 - (c) The external walls of building 3 shall be upgraded to comply with Table 5 of Specification C1.1 of the Building Code of Australia.
 - (d) All openings to Building 3 that are within three (3) metres of the property boundary are to be protected from the spread of fire in accordance with Part C3.4 and/or Table 5 of Specification C1.1 of the Building Code of Australia.
 - (e) Illuminated exit signage and emergency lighting shall be provided to Buildings 1 and 2 in accordance with Australian Standard 2293.

ORDINARY MEETING
MINUTES: 27 November 2007

- (f) Building 3 shall be demolished at the completion of construction works within sixty (60) days of the occupation of the new building.
 - (g) Textile reports or Certificates certifying compliance with Clause C1.10 of the Building Code of Australia are required to be submitted for all floor and wall coverings.
 - (h) Portable fire extinguishers are required to be provided to buildings 1, 2 and 3 in accordance with Australian Standard 2444.
 - (i) Portable shipping containers 1 and 2 and Building 3 shall be removed from the site at the completion of construction works within sixty (60) days of the occupation of the new building.
- 3. No excavation, site works or building works shall be commenced prior to the issue of an appropriate Construction Certificate.
 - 4. The approved use shall not commence until all conditions of this Development Consent have been complied with.
 - 5. The building shall not be used or occupied prior to the issue of an Occupation Certificate.
 - 6. The development shall comply with the provisions of the Building Code of Australia at all times.
 - 7. The accredited certifier shall provide copies of all Part 4 certificates issued under the Environmental Planning and Assessment Act, 1979 relevant to this development to Hawkesbury City Council within 7 (seven) days of issuing the certificate. A registration fee applies.
 - 8. A Section 149A Building Certificate Application is to be lodged with Council for the Buildings 1 and 2 as identified on Plan No 07396 - 01 Issue A dated 04-05-07 within 28 days of the date of this consent notice.
 - 9. The applicant shall make themselves aware of any User Restriction, Easements and Covenants to this property and shall comply with the requirements of any Section 88B Instrument relevant to the property in order to prevent the possibility of legal proceedings against them.
 - 10. The development shall also incorporate the amendments made in red to the approved plans, specifications or documentation submitted.
 - 11. The roof shall utilise non reflective materials so as to limit interference with aircraft operations. Details being submitted to the Principal Certifying Authority prior to the issue of the Construction Certificate.

Prior to Issue of a Construction Certificate

- 12. Registration of a plan of survey consolidating the site into a single allotment. Documentary evidence to be submitted prior to issue of a Construction Certificate.
- 13. Payment of a Section 94 Contribution of \$74,403.00 to Council covering the construction of drainage for catchment 4 at Richmond. This sum will remain fixed for a period of 3 (three) months after which time it will be recalculated at the rate applicable at the time of payment. The contribution has been determined in accordance with Hawkesbury Section 94 Contribution Plan. A copy of the Contribution Plan may be inspected at Council's Offices, George Street, Windsor.
- 14. An Environmental Management and Rehabilitation Plan for the development site shall be prepared by an appropriately qualified person. The Plan shall address (without being limited to) the clearing of vegetation, lopping and removal of trees, earthworks, erosion control, site rehabilitation and landscaping.

ORDINARY MEETING
MINUTES: 27 November 2007

15. All site works shall be carried out in accordance with the Plan. Implementation of the Plan shall be supervised by an appropriately qualified person.
16. A Traffic Guidance Scheme prepared in accordance with AS 1742-3 (1996) by an appropriately qualified person shall be submitted to Council. Where the works affect Roads and Traffic Authority controlled roads, the Traffic Guidance Scheme is to be approved by the Roads and Traffic Authority before submission to Council.
17. Pursuant to section 80A(1) of the Environmental Planning and Assessment Act 1979 and Hawkesbury City Council's Section 94A Development Contributions Plan 2006 (as amended from time to time), a contribution of \$7,000 shall be paid to Hawkesbury City Council.

The amount to be paid is to be adjusted at the time of the actual payment, in accordance with the provisions of Hawkesbury City Council's Section 94A Development Contributions Plan 2006 (as amended from time to time).

The contribution is to be paid prior to the issue of the construction certificate and copies of receipts(s) confirming that the contribution has been fully paid are to be provided to the certifying authority.

Prior to Commencement of Works

18. All traffic guidance devices shall be installed and maintained in accordance with the approved traffic guidance scheme.
19. A waste management plan shall be submitted to and approved by Council. The plan shall address any builder's waste and waste generated during the day to day operation of the development. Particular attention shall be paid to type and quantity of waste, recycling, reuse, storage and disposal.
20. Erosion and sediment control devices are to be installed and maintained at all times during site works and construction. The enclosed warning sign shall be affixed to the sediment fence/erosion control device.
21. The building shall be set out by a Registered Surveyor. The Survey Certificate of the building showing the position of the external walls under construction and in compliance with the approved plans shall be lodged with the principal certifying authority. Any easements must be shown on the Survey Certificate.
22. A copy of receipt of payment of Long Service Levy shall be provided to the Principal Certifying Authority prior to any works commencing on site. Payments can be made at Long Service Corporation offices or most Councils.
23. The applicant shall advise Council of the name, address and contact number of the principal certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1979.
24. At least two days prior to commencement of works, notice is to be given to Hawkesbury City Council, in accordance with the Environmental Planning and Assessment Regulation.
25. Toilet facilities (to the satisfaction of Council) shall be provided for workmen throughout the course of building operations. Such facility shall be located wholly within the property boundary.
26. A sign displaying the following information is to be erected adjacent to each access point and to be easily seen from the public road. The sign is to be maintained for the duration of works:
 - (a) Unauthorised access to the site is prohibited.
 - (b) The owner of the site.

ORDINARY MEETING
MINUTES: 27 November 2007

- (c) The person/company carrying out the site works and telephone number (including 24 hour 7 days emergency numbers).
 - (d) The name and contact number of the Principal Certifying Authority.
27. A qualified Structural Engineer's design for all reinforced concrete and structural steel shall be provided to the Principal Certifying Authority prior to any works commencing on site.
28. The approved plans must be submitted to a Sydney Water Quick Check agent or customer Centre to determine whether the development will affect Sydney Water's sewer and water mains, stormwater drains and/or easements, and if further requirements need to be met. Plans will be appropriately stamped. For quick Check agent details, please refer to the web site www.sydneywater.com.au, see Building Developing and Plumbing then Quick Check or telephone 13 20 92.
- The consent authority or a private accredited certifier must either:
 - Ensure that Quick Check agent/Sydney Water has appropriately stamped the plans before the issue of any Construction Certificate

During Construction

29. The development shall be completed in accordance with the approved colours and finishes and shall not be altered.
30. Exterior surfaces of the proposed structure including the roof shall be painted or treated with an earth toned non-reflective material.
31. The site shall be secured to prevent the depositing of any unauthorised material.
32. Should cranes be used during construction, details of cranes are to be submitted to the Department of Defence prior to commencement of works.
33. Dust control measures, eg vegetative cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas.
34. Measures shall be implemented to prevent vehicles tracking sediment, debris, soil and other pollutants onto any road.
35. 48 off-street car parking spaces, together with access driveways and turning areas, shall be constructed, paved, line marked, signposted and maintained, as shown on the approved plan.
36. All necessary works being carried out to ensure that any natural water flow from adjoining properties is not impeded or diverted.
37. Site and building works (including the delivery of materials to and from the property) shall be carried out only on Monday to Friday between 7am – 6pm and on Saturdays between 8am – 4pm.
38. The site shall be kept clean and tidy during the construction period and all unused building materials and rubbish shall be removed from the site upon completion of the project. The following restrictions apply during construction:
- a) Stockpiles of topsoil, sand, aggregate, spoil or other material shall be stored clear of any drainage path or easement, natural watercourse, footpath, kerb or road surface and shall have measures in place to prevent the movement of such material off site.
 - b) Building operations such as brick cutting, washing tools, concreting and bricklaying shall be undertaken only within the site.

ORDINARY MEETING
MINUTES: 27 November 2007

- c) Builders waste must not be burnt or buried on site. All waste (including felled trees) must be contained and removed to a Waste Disposal Depot.
 - d) At all times during demolition, a competent person shall directly supervise work. It is the responsibility of the person to ensure that:
 - e) Adjoining owners are given 24 (twenty four) hours notice, in writing, prior to commencing demolition.
 - f) Utility services within the structure not required to be maintained during the demolition work shall be properly disconnected and sealed before any demolition commences.
 - g) The site shall be secured at all times against the unauthorised entry of persons or vehicles.
 - h) Safe access and egress from adjoining buildings is to be maintained at all times for the duration of the demolition work.
 - i) Precautions are taken to ensure that the stability of all parts of the structure and the safety of persons on and outside the site are maintained, particularly in the event of sudden and severe weather changes.
 - j) The structure and all components shall be maintained in a stable and safe condition at all stages of the demolition work.
 - k) Demolition activity shall not cause damage to or adversely affect the structural integrity of adjoining buildings
 - l) Removal of dangerous or hazardous materials shall be carried out in accordance with the provisions of all applicable State legislation and with any relevant recommendations published by the National Occupational Health and Safety Commission (Worksafe Australia).
 - m) All work shall be carried out in accordance with AS2601 and the Work Plan submitted with the development application.
 - n) Unless otherwise permitted by Council, the structure is to be demolished in reverse order of construction, being progressive and having regard to the type of construction, to enable the maximum separation and recycling of demolished materials to take place.
 - o) No material is to be burnt on site.
39. Mandatory inspections shall be carried out and Compliance Certificates issued only by Council or an accredited certifier for the following components or construction:

Note: Structural Engineer's Certificates, Drainage Diagrams and Wet Area Installation Certificates are NOT acceptable unless they are from an accredited person.

- (a) commencement of work (including erosion controls, site works and site set out);
- (b) piers;
- (c) internal sewer or stormwater lines prior to covering;
- (d) steel reinforcement prior to pouring concrete;
- (e) external sewer or stormwater lines, prior to backfilling;
- (f) wet area flashing, after the installation of bath and shower fixtures;

ORDINARY MEETING
MINUTES: 27 November 2007

- (g) prior to occupation of the building;
 - (h) on completion of the works.
40. If an excavation associated with the erection or demolition of a building extends below the level of the base of the footings of a building on an adjoining allotment of land, including a public road or place, the person causing the excavation to be made:
- (a) must preserve and protect the building from damage; and
 - (b) if necessary, must underpin and support the building in an approved manner; and
 - (c) must, at least 7 (seven) days before excavating below the level of the base of the footings of a building on an adjoining allotment of land, give notice of intention to do so to the owner of the adjoining allotment of land and furnish particulars of the excavation to the owner of the building being erected or demolished.
 - (d) The person acting in accordance with this Consent is liable for any part of the cost of work carried out for the purposes of this condition, whether carried out on the allotment of land being excavated or on the adjoining allotment of land.
41. All natural and subsurface water-flow shall not be re-directed or concentrated to adjoining properties. Water flows shall follow the original flow direction without increased velocity.
42. All civil construction works required by this consent shall be in accordance with Hawkesbury Development Control Plan appendix E Civil Works Specification.
43. Inspections shall be carried out and compliance certificates issued by Council or an accredited certifier for the components of construction detailed in Hawkesbury Development Control Plan Appendix B Civil Works Specification, Part II, Table 1.1.
44. Removal of the existing layback crossing and construction of a new heavy duty layback and footway vehicular crossing minimum 9 metres wide tapering to 6m width at the property boundary over the new access driveway shall be constructed to the development . The crossing shall be constructed in accordance with Hawkesbury Development Control Plan Appendix E, Civil Works Specification. Prior to works commencing the applicant shall consult with Asset Services and Recreation regarding fees to be paid, the works required and to organise inspections for a Compliance Certificate.
45. The layback crossing and the driveway shall maintain a minimum 4m setback from any existing street trees within the road reserve.

Prior to Issue of Occupation Certificate

46. Compliance with all conditions of this development consent.
47. A Certificate from a telecommunications carrier confirming that provision has been made for services to the development shall be submitted to the Principal Certifying Authority.
48. A Section 73 Compliance Certificate under the Sydney Water Act 1994 must be obtained from Sydney Water Corporation.

Application must be made through an authorised Water Servicing Coordinator. Please refer to the Building Developing and Plumbing section of the web site www.sydneywater.com.au then refer to "Water Servicing Coordinator" under "Developing Your Land" or telephone 13 20 92 for assistance.

Following application a "Notice of Requirements" will advise of water and sewer infrastructure to be built and charges to be paid. Please make early contact with the Coordinator, since building of water/sewer infrastructure can be time consuming and may impact on other services and building, driveway or landscape design.

ORDINARY MEETING
MINUTES: 27 November 2007

49. Written clearance from Integral Energy shall be submitted to the Principal Certifying Authority.

Prior to Use of the Development

50. No internal or external alterations shall be carried out without prior approval of Council.
51. The new Industrial building shall be used for 'Light Industry' as defined in Hawkesbury Local Environmental Plan 1989.
52. All fire safety equipment and fixtures shall be regularly serviced and maintained. The owner or their agent shall certify annually that each of the fire safety measures specified in this statement has:
- (a) been assessed by a properly qualified person, and
 - (b) found, when it was assessed, to be capable of performing to at least the standard required by the current Fire Safety Schedule for the building for which the certificate is issued.
53. The development shall be limited to the area shown on the submitted plans.
54. Any external lighting shall be directed in such a manner so that no nuisance is caused to adjoining properties or to drivers on surrounding streets.
55. Any outdoor lighting design shall comply with the requirements of both ADFP-602, Chapter 7 and MOS139 Section 9.2.1. No upward light component (eg aeroscreen) is to be used for any outdoor lighting to minimise potential conflict with aircraft operations.
56. No advertising signs or structures shall be erected, displayed or affixed on any building or land without prior approval.
57. All work and the storage of goods or materials shall be confined within the building or approved areas at all times.
58. All vehicles being loaded or unloaded shall stand entirely within the property.
59. All vehicles shall be driven in a forward direction at all times when entering and leaving the premises.
60. All waste materials shall be regularly removed from the property.

Advisory Notes

- *** The applicant shall make themselves aware of the Discrimination Against People with Disabilities Act (DDA) and assess their responsibilities and liabilities with regards to the provision of access for all people.
- *** Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable to prosecution under the National Parks and Wildlife Act 1974.
- *** The applicant is advised to consult with:
- (a) Sydney Water Corporation Limited
 - (b) Integral Energy
 - (c) Natural Gas Company
 - (d) a local telecommunications carrier

ORDINARY MEETING
MINUTES: 27 November 2007

regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public roads.

*** The developer is responsible for all costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include water, sewerage, drainage, power, communication, footways, kerb and gutter.

Item: 259 CP - Applications for Retrospective Approvals - (95498)

Previous Item: 221, Ordinary (30 October 2007)

Mr Neville Diamond, respondent, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Books.

Refer to RESOLUTION

434 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Books

That:

1. Development Applications for retrospective approvals be annotated on the list of Development Applications received.
2. The lists of Development Applications received and Development Applications determined be distributed to the Councillors via the Councillor newsletter and be placed on Council's website.
3. Development applications for retrospective approvals be determined in the same manner as other development applications, that is under delegated authority unless a Council policy requires referral to Council in particular circumstances or the matter, is "called up to Council" for determination by a Councillor.
4. Council note the provisions of the Enforcement Policy adopted in December 2006.

Item: 260 CP - Development Application - 2 Lot Torrens Title Subdivision - Lot 1 DP 874920, 34 Inalls Lane, Richmond - (DA0185/07, 74563, 95498)

The General Manager advised that this item was withdrawn by Management and will be reported to a future meeting.

Item: 261 CP - Hawkesbury City Council - Annual Report - 2006/2007 - (95498)

Mr Neville Diamond, respondent, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Rasmussen.

Refer to RESOLUTION

435 RESOLUTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Rasmussen

That:

1. The completion of annual report information be received and noted.
2. Council display the full report on Council's website by the 30 November 2007.

Item: 262 CP - Naming of rooms within the Hawkesbury Regional Museum - (103542, 95498)

Previous Item: 62, Ordinary (9 November 2004)

Mr John Miller, proponent, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Rasmussen.

Refer to RESOLUTION

436 RESOLUTION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Rasmussen

That:

1. The audio-visual/activity room within the Hawkesbury Regional Museum building be renamed the *Hugh Williams Room* rather than the Hugh Williams Theatre, as previously resolved by Council.
2. Council further acknowledge the indigenous heritage of the City of Hawkesbury by consulting with local Aboriginal groups to identify appropriate indigenous names for rooms within the Hawkesbury Regional Museum with this consultation to be complemented by research conducted by Council's Local Studies Librarian.
3. Recommendations for naming of rooms within the Hawkesbury Regional Museum to be reported to Council.
4. Agriculture and the RAAF be considered in regard to the naming of rooms within the Hawkesbury Regional Museum.

Item: 263 **CP - Update of NSW Government changes to developer contributions system under Section 94 and 94A of the Environmental Planning & Assessment Act 1979 and request from Department of Planning for new Section 94 plan for Pitt Town Development Area - (95498)**

MOTION:

A MOTION was moved by Councillor Stubbs, seconded by Councillor Wearne.

Refer to RESOLUTION

437 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Wearne

That item 263 be recommitted.

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Finch.

Refer to RESOLUTION

438 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Finch

That:

1. The information be noted.
2. The Council be kept informed as to the progress of the revised Section 94 plan for the Pitt Town development area.
3. The Hawkesbury Sports Council Inc and the Hawkesbury District Agricultural Association be informed of the Minister's changes to contributions planning and advised that their requests will be delayed and that discussions take place with Council and both parties and include other efforts to access funding.
4. Upon release of the Section 94 guidelines by the Department of Planning, the details and implications for the Hawkesbury be reported to Council.
5. Council support WSROC's concern over changes and support actions to bring about a more equitable outcome for local government.
6. Where requests are received for funds carried over from the 2006/2007 Budget that they be allocated and that a report be submitted in relation to the requests received for, and the allocation of available funds received for Section 94A contributions for projects included within the Plan's Schedule of Works.

INFRASTRUCTURE SERVICES

Item: 264 **IS - Future of Richmond Pool and Hawkesbury Oasis Aquatic and Fitness Centre
- (79354, 34584, 3343)**

Previous Item: 107, Special (25 June 2007)

Councillor Finch declared an interest in this matter as she is the registered owner of a swim school. She left the meeting and did not take part in voting or discussion on the matter.

Ms Kim Smith and Mr John Rossi, respondents, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Porter, seconded by Councillor Conolly.

Refer to RESOLUTION

An AMENDMENT was moved by Councillor Williams, seconded by Councillor Rasmussen.

That this matter be deferred until further consultation is undertaken with John Rossi and the Wizards Swim Team regarding various issues discussed at the meeting including the possible solar heating and the long term management and growth of Richmond Pool and Oasis Aquatic and Fitness Centre.

The amendment was lost.

The motion was put and carried

439 RESOLUTION:

RESOLVED on the motion of Councillor Porter, seconded by Councillor Conolly

That:

1. Due to the capital cost of providing heating to either Richmond Pool or the Oasis and the ongoing operating cost should this be undertaken, heating of either outdoor pools not proceed at this stage.
2. Those works outlined within the report that can be achieved within current budgets proceed.
3. Feasibility of the purchase and use of pool covers for all pools be further investigated.
4. The Wizard Swim Team's request for refund of fees for the period that they utilised Richmond Pool not be supported.

ORDINARY MEETING
MINUTES: 27 November 2007

Item: 265 **IS - Bilpin Oval Reserve / Bilpin Hall Playground - (79354, 39986)**

Mr Mark Ure, proponent, addressed Council.
Ms Dimity Irwin and Ms Nicole McEvoy, respondents, addressed Council.

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Porter.

Refer to RESOLUTION

440 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Porter

That:

1. In addition to any funds raised by the Groups for the upgrade of the playground, up to \$5,000.00 be provided by Council for the necessary upgrading of the softfall area surrounding the play equipment at Bilpin Community Hall.
2. Future replacement of the playground equipment at the Hall will be the responsibility of the user groups and staff consult with those user groups to clarify the process of replacement.
3. The replacement of the playground at Bilpin Oval be deferred until Council has formal responsibility for the area.

Item: 266 **IS - Road Naming Proposals - Future Subdivisions at Pitt Town - (95495)**

Previous Item: 246, Ordinary (13 November 2007)

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wearne.

Refer to RESOLUTION

441 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wearne

That the:

1. List attached to the report prepared by the Local Studies Librarian and the 16 proposed names by the Johnson Property Group as listed within the report and table of proposed road names for use at Pitt Town, be exhibited for public comment.

ORDINARY MEETING

MINUTES: 27 November 2007

2. Following names also be included in the list of proposed road names for use at Pitt Town and exhibited for public comment:

Benjamin Jones
Boatbuilders
Boston
Fairlie
Old Manse
Pittsmoor
Vine House; and
The Cedars.

SUPPORT SERVICES

Item: 267 SS - General Purpose Financial Report and Special Purpose Financial Report for the period ended 30 June 2007 - (96332, 95496)

Mr Neville Diamond, respondent, addressed Council.

Mr Dennis Banicevic, Council's Auditor from PriceWaterhouseCoopers, made a presentation to Council in respect of Council's audited 2006/2007 Financial Statements.

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

Refer to RESOLUTION

442 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen

That Council note the completion of the General Purpose, Special Purpose Financial Reports and Special Schedules for the period ended 30 June 2007.

Item: 268 SS - September 2007 Quarterly Review - 2007- 2008 Management Plan - (96332, 95496)

MOTION:

RESOLVED on the motion of Councillor Porter, seconded by Councillor Stubbs.

Refer to RESOLUTION

443 RESOLUTION:

RESOLVED on the motion of Councillor Porter, seconded by Councillor Stubbs

That:

1. The information contained in the report on the 2007-2008 Management Plan - September Quarter Review be received.
2. The quarterly review of the 2007-2008 Management Plan and Financial Statement for the period ending 30 September 2007 be adopted.

ORDINARY MEETING
MINUTES: 27 November 2007

Item: 269 SS - Monthly Investments Report - October 2007 - (96332, 95496)

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen.

Refer to RESOLUTION

444 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen

That the information be received and noted.

Item: 270 SS - Review of Council's Investment Policy - (96332, 95496)

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen.

Refer to RESOLUTION

445 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen

That the revised Investment Policy, attached as Attachment 1 to the report, be adopted by Council.

CONFIDENTIAL REPORTS

446 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Wearne.

That the Confidential Items be moved to the end of the business paper to be dealt with last.

447 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wearne.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

Item: 271 IS - Tender No.007/FY08 - Tender for Building Painting Services

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposed to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 272 SS - Property Matter - Lease Agreement - Hawkesbury Association

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it concerns the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposed to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 275 GM - Appointment to Position of Director Support Services

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act, 1993 as it relates to personnel matters concerning particular individuals (other than councillors).*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the Press and the public left the Council Chambers.

ORDINARY MEETING
MINUTES: 27 November 2007

Item: 271 IS - Tender No.007/FY08 - Tender for Building Painting Services - (79340, 95495)

Councillor Devine declared an interest in this matter as a family member is working for one of the tenderers. He left the meeting and did not take part in voting or discussion on the matter.

MOTION:

The General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Porter.

Refer to RESOLUTION

448 RESOLUTION:

The General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Porter

That the tender submitted by Refurbishment Property Services Pty Ltd for the painting of various Council buildings, in the sum of \$222,659.00 (excluding GST), be accepted and the associated documents be executed under Seal of Council, if necessary.

Item: 272 SS - Property Matter - Lease Agreement - Hawkesbury District Tennis Association - (74070, 79337, 95496)

MOTION:

The General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Finch, seconded by Councillor Rasmussen.

Refer to RESOLUTION

449 RESOLUTION:

The General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Finch, seconded by Councillor Rasmussen

That:

1. Council agree to enter into a new lease with Hawkesbury District Tennis Association in respect of Richmond Tennis Complex in accordance with the proposal outlined in the report.
2. Authority be given for any documentation in association with this matter to be executed under the Seal of Council.
3. Details of Council's resolution be conveyed to the proposed lessees together with the advice that Council is not and will not be bound by the terms of its resolution until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.

450 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wearne that open meeting be resumed.

SUPPLEMENTARY REPORTS

Item: 273 **CP - Councillor Representation on the Board of Peppercorn Services Inc. - (78340, 95498)**

Previous Item: 242, Ordinary (13 November 2007)

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

451 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly

That Council:

1. Note that, given the existing Council representation on the Board of Peppercorn Services Inc., a Councillor is not required to sit on the Board of Peppercorn Services Inc. as a voting Director, and that the Constitution for Peppercorn Services Inc. be amended to reflect this.
2. Nominate a Councillor to act as a 'rapporteur' to facilitate communication between Council and the Board of Peppercorn Services Inc.

MOTION:

A MOTION was moved by Councillor Finch, seconded by Councillor Devine.

Refer to RESOLUTION

452 RESOLUTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Devine

That Councillor Devine be the nominated representative to Peppercorn Services Inc. with Councillor Finch as an alternate representative.

ORDINARY MEETING
MINUTES: 27 November 2007

Item: 274 **IS - Removal of Telstra Payphones within the Hawkesbury - (95495, 105667)**

Previous Item: 166, Ordinary (28 August 2007)

MOTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Stubbs.

Refer to RESOLUTION

453 RESOLUTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Stubbs

That the support of both the Federal and State Members and the new Federal Minister for Communications be sought with a view to retaining the payphones in East Market Street, near Brentwood Avenue, Richmond and Brabyn Street, near George Street, Windsor.

CONFIDENTIAL SUPPLEMENTARY REPORTS

Item: 275 **GM - Appointment to Position of Director Support Services - (79351)**
CONFIDENTIAL

Previous Item: 238, Ordinary (13 November 2007)

The Acting Director Support Services left the meeting during consideration of this item.

MOTION:

The General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Stubbs.

Refer to RESOLUTION

454 RESOLUTION:

The General Manager advised that whilst in closed session, Council RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Stubbs

That:

1. Council note, following consultation with the Council in accordance with the requirements of section 337 of the *Local Government Act 1993*, including interviews by an interview panel including the Mayor and three councillors, that the General Manager proposes to appoint Laurie James Mifsud to the position of Director Support Services.
2. A media release be issued announcing the appointment.
3. Council congratulate Laurie Mifsud on his appointment to position of Director of Support Services.

LATE SUPPLEMENTARY REPORTS

MM - Freemans Reach, Glossodia and Wilberforce Sewerage Scheme - (79353)

MOTION:

RESOLVED on the motion of Councillor Bassett, Mayor.

Refer to RESOLUTION

455 RESOLUTION:

RESOLVED on the motion of Councillor Bassett, Mayor.

That a submission be made to the REF highlighting the issues outlined within the minute and any other relevant comments arising during the consultation period.

MM2 - Condolences to Family of Private Luke Worsley - (79353)

MOTION:

RESOLVED on the motion of Councillor Bassett, Mayor.

Refer to RESOLUTION

456 RESOLUTION:

RESOLVED on the motion of Councillor Bassett, Mayor.

That:

1. Condolences be offered to the family, extended family and friends of Private Luke Worsley.
2. Flowers be sent to the family on behalf of Council and the Community.

SECTION 5 - Reports of Committees

ROC - Heritage Advisory Committee Minutes - 11 October 2007 - (80242, 95498)

457 RESOLUTION:

RESOLVED on the motion of Councillor Books, seconded by Councillor Rasmussen.

That the minutes of the Heritage Advisory Committee held on 11 October 2007 as recorded on pages 129 to 131 of the Ordinary Business Paper be received.

ROC - Community Planning Advisory Committee Minutes - 25 October 2007 - (96737, 95498)

458 RESOLUTION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Stubbs.

That the minutes of the Community Planning Advisory Committee held on 25 October 2007 as recorded on pages 132 to 136 of the Ordinary Business Paper be received.

459 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wearne.

That the meeting continue past 11:00pm to allow the business paper to be completed in full.

QUESTIONS WITHOUT NOTICE

1. Councillor Finch advised that the Kurrajong Historical Society are erecting a statue to honour Louisa Atkinson and that they have asked if Council has any banners that can be used to show that the area is part of the Botanist Way.

The General Manager advised that the matter will be investigated.

2. Councillor Calvert referred to the use of reflective materials for roofing and advised that a recent report by Greening Australia has indicated that the use of non-reflective materials is increasing the temperature in Western Sydney. Councillor Calvert advised that the Hawkesbury Development Control Plan encourages the use of non-reflective roofing materials and requested that this be revised.

The General Manager advised that the matter will be investigated and a report will be submitted to Council.

3. Councillor Books enquired if Council had made approaches to the then Federal Opposition Party following announcements by the then Federal Government regarding the future of the RAAF Base.

The General Manager advised that after the Minister made an announcement regarding the retention of the RAAF Base staff wrote to the then Opposition Leader and a response was received from the Shadow Minister indicating support for the retention of the RAAF Base.

4. Councillor Books referred to emails he has received regarding items placed out for pickup by the kerbside collection service and requested that the items on George Street, Windsor near the railway bridge be collected as soon as possible and the individual who sent the emails be advised.

The Mayor advised that the matter will be addressed.

5. Councillor Rasmussen referred to his question at a previous meeting regarding the surplus Police land in Richmond and enquired if a response from the Police Minister has been received.

The General Manager advised that a letter has been sent to the Minister however no reply has been received to date.

6. Councillor Rasmussen referred to his question at a previous meeting regarding the Water Industry Competition Regulations and enquired if a submission was made.

The Director Infrastructure Services advised that a response to Councillor Rasmussen's previous question has been drafted and will be provided.

7. Councillor Rasmussen requested an update regarding McKenzie Creek.

The Director City Planning advised that information has been received from the Department regarding the submitted development applications and one of the applications has come back from the Department indicating that it is an integrated development. Further information has been requested from some of the land owners as requested by the Department and to date no replies have been received.

The Director Infrastructure Services advised that the Hawkesbury River County Council has requested a meeting with Council staff to discuss the issue of weed removal in the area.

ORDINARY MEETING

MINUTES: 27 November 2007

8. Councillor Rasmussen referred to an Environmental Assessment Report relating to the development at Pitt Town and enquired if Council has any input into the studies that are required.

The Director City Planning advised that once Council is notified regarding Part 3A applications it is provided with a limited period of time to provide key issues. The key issues that Council resolved on relating to Pitt Town were forwarded to the Department of Planning as well as stormwater, drainage and flooding.

9. Councillor Rasmussen referred to Item 10 in the Environmental Assessment Report regarding the Planning Agreement, Developer Contributions and the requirement for the Johnson Property Group to provide a scope of likely planning agreements and developer contributions between the Council and other agencies. He asked if there is going to be a new planning agreement.

The Director City Planning advised that the requirement is essentially to ensure that the developer costs all of the infrastructure out correctly.

10. Councillor Rasmussen referred to Environmental Assessment Report and asked who defines what the "no intolerable increase in the risk to life and property" due to flooding means.

The Director City Planning advised that the Director General's requirements need to be looked at in context and are very general. The Floodplain Development Manual, the Floodplain mapping, SES requirements and local studies would be used to assess the risk to life and property.

11. Councillor Rasmussen enquired what the timeframe is for Pitt Town.

The Director City Planning advised that once issued the Director General's requirements are current for 12 months and the applicant has 12 months to submit an application to the Department of Planning.

12. Councillor Devine enquired if the resolution of Council relating the requested changes to the standard LEP template regarding Animal and Livestock Boarding and Training Establishments was discussed at the recent WSROC meeting and if not, have WSROC and the State Members been advised in accordance with the resolution.

Councillor Calvert advised that the matter was not discussed at the recent meeting.

The Director City Planning advised that WSROC have not been advised in writing however the matter was discussed with WSROC at a recent meeting of Planners and that written advice will be provided to WSROC shortly and letters to the State Members will be sent.

13. Councillor Devine requested that rubbish on Berger Road between Woods Road and Caldwell Street be removed.

The Mayor advised that the rubbish will be removed.

14. Councillor Devine requested it be noted that on 21 November 2007 no mushroom composting odour was detected coming from Tolson's Mushrooms.

The Mayor advised that this has been noted.

ORDINARY MEETING

MINUTES: 27 November 2007

15. Councillor Porter requested that a letter of acknowledgement be sent to the Bridge to Bridge Committee for their efforts in organising the Bridge to Bridge Ski Race and the number of people the event brings to the area. He also requested that letters of congratulations be sent to the owner of the winning boat 'Stinger' and the gentleman and his son who skied the race backwards to raise money for charity.

The Mayor advised that letters will be sent.

16. Councillor Porter requested that Council write to the local press regarding letters that had been forwarded to them about the noise issues associated with the Bridge to Bridge Ski Race.

The meeting terminated at 11:14pm.

Submitted to and confirmed at the Ordinary meeting held on 11 December 2007.

.....
Mayor