

# Payment Arrangement Agreement

As per the *Debt Recovery, Pensioner and Hardship Policy*

To The General Manager  
Hawkesbury City Council  
366 George Street  
WINDSOR NSW 2756

Name

Postal Address

Telephone

Property Address

Balance Outstanding

I/We apply to make the following arrangement to pay the outstanding balances due to Hawkesbury City Council (including Rates and Sundry Debtor Accounts) by instalments of:

\$  per ☐ Week ☐ Fortnight ☐ Month

Commencement Date

I understand that:

1. Should I default on any payment, legal action may commence or continue without further notice.
2. Each payment must be made on or before the due date.
3. Interest will accrue on all overdue amounts until paid in accordance with Section 566 of the Local Government Act 1993 and Council's Revenue Policy.
4. The arrangement will continue until all overdue amounts have been cleared.

☐ I accept and understand these conditions and agree to the payment agreement as outlined above.

Signature

Date

## Office Use Only

Reviewed by

Rates and Revenue Coordinator

☐ Approved

☐ Not Approved

Signature

Date

## Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.