



Hawkesbury City Council

ordinary meeting minutes

date of meeting: 25 May 2021

location: council chambers and
by audio-visual link

time: 6:30 p.m.

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Minutes of the Ordinary Meeting held at the Council Chambers and by Audio-Visual Link, Windsor, on 25 May 2021, commencing at 6:31pm.

Welcome

The Mayor, Councillor Patrick Conolly acknowledged the Indigenous Heritage.

The Acting General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT:

At Council Chambers: Councillor Patrick Conolly, Mayor, Councillor Mary Lyons-Buckett, Deputy Mayor and Councillors Barry Calvert, Emma-Jane Garrow, Peter Reynolds, Sarah Richards, John Ross, Tiffany Tree, Danielle Wheeler and Nathan Zamprogno.

By Audio-Visual Link: Councillors Amanda Kotlash and Paul Rasmussen.

ALSO PRESENT:

At Council Chambers: Acting General Manager - Laurie Mifsud, Director Infrastructure Services - Jeff Organ, Acting Director Support Services - Emma Galea, Manager Corporate Communication - Suzanne Stuart, Acting Chief Financial Officer - Vanessa Browning, Manager Corporate Services and Governance - Charles McElroy and Administrative Support Coordinator - Tracey Easterbrook.

APOLOGIES AND LEAVE OF ABSENCE

No apologies for absence were received from Councillors.

The Acting General Manager advised that at the Council Meeting on 20 April 2021, Council resolved to grant approval for Councillor Rasmussen to attend the Council Meeting of 25 May 2021 by audio-visual link.

The Acting General Manager advised that a request was received from Councillor Amanda Kotlash to attend the Council Meeting on 25 May 2021 by audio-visual link due to prior work commitments.

133 RESOLUTION:

RESOLVED on the motion of Councillor Richards and seconded by Councillor Zamprogno that approval be granted for Councillor Kotlash to attend the Council Meeting of 25 May 2021 by audio-visual link due to prior work commitments.

Councillor Kotlash entered the meeting at 6:33pm.

Councillor Kotlash left the meeting at 7:14pm.

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DECLARATIONS OF INTEREST

Councillor Lyons-Buckett declared an interest on Item 099.

Acknowledgement of Official Visitors to the Council

There were no official visitors.

SECTION 1 - Confirmation of Minutes

134 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett and seconded by Councillor Zamprogno that the Minutes of the Ordinary Meeting held on the 11 May 2021, be confirmed.

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SECTION 2 – Mayoral Minutes

LATE SUPPLEMENTARY REPORT

Item: 101 **MM - Closure of Greens Road and Upper Colo Bridge - (125610)**

MOTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

Refer to RESOLUTION

135 RESOLUTION:

RESOLVED on the motion of the Mayor, Councillor Conolly.

That Council:

1. Notes that the closure of Greens Road and the Upper Colo Bridge are having a significant impact on the lives of residents.
2. Assures the community it is committed to reopening both Greens Road, and the Upper Colo Bridge as soon as is safely possible.
3. Provide regular weekly updates on both projects, by email, social media and through the recovery hub.
4. Write to each affected residence to advise the current status of both projects, and to provide directions to register for the weekly email updates.
5. Provide the weekly updates to local members of the NSW and Commonwealth Parliaments, so they can support our applications for natural disaster funding, when they are made.
6. Write to Robyn Preston MP to request the NSW Government lodge a request for the assistance of the Australian Defence Force to provide any temporary solutions, and inform Susan Templeman MP Federal Member for Macquarie of the request.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

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SECTION 3 – Reports for Determination

INFRASTRUCTURE SERVICES

Item: 093 **IS - Management of Council Parks and Reserves on Weekends and Public Holidays - (95495, 79351, 125612, 79354)**

Previous Item: 250, Ordinary (8 December 2020)

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

Refer to RESOLUTION

136 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That Council note that funding has been allocated in the Draft 2021/2022 Operational Plan to allow a roving crew to do additional cleaning in summer and on public holidays (excluding Christmas).

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Kotlash.

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Item: 094 **IS - Hawkesbury Events - Governor Phillip Park Exclusive Use Approval - (95495, 79354, 147051)**

Previous Item: 076, Ordinary (27 April 2021)

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Garrow.

Refer to RESOLUTION

137 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Garrow.

That:

1. Approval be granted to Utopian Touring to start set up in Governor Phillip Park from Tuesday 1 June 2021. The additional to previously granted approvals is not to give rise to “exclusive use” of the area other than for safe work and security is subject to the following conditions:
 - Waiving of fees for the Hawkesbury Flood Relief Concert set up and pack down from Tuesday, 1 June 2021 to Tuesday, 8 June 2021
 - Compliance with The Governor Phillip Exclusive Use Policy
 - Payment of a bond for exclusive use of the venue
 - Modification of the existing Dinner by the River 2019 Traffic Management Plan
 - Preparation of the COVID-19 Safe Plan for the event
 - Provision of the Event Liquor License
 - Provision of Event Approval by Hawkesbury Local Area Command
 - Event Food vendors to be registered under Council's Temporary Food Premises and Food Vendor Application
 - Adherence to the Protection of the Environment Operations General Regulations noise guidelines for Large Outdoor Activities
 - Preparation of a flyer distributed to surrounding landowners/residents notifying of the event, traffic and noise impacts
 - Provision of, within one month of the Hawkesbury Flood Relief Concert, a copy of the financial statement from the event.
 - Provision of scheduled fireworks checklist, Roads and Maritime Services aquatic license and risk assessment.
 - Approval of Safe Work firework checklist
2. As the applicant has not advised alternative dates in the event of inclement weather or other circumstances, the General Manager be given authority to negotiate exclusive use on an alternate dates, if required by the applicant.

For the Motion: Councillors Conolly, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogn.

Against the Motion: Nil.

Absent: Councillor Lyons-Buckett.

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SUPPORT SERVICES

Item: 095 **SS - Investment Report - April 2021 - (95496, 96332)**

Previous Item: 150, Ordinary (10 March 2020)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Garrow.

Refer to RESOLUTION

138 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Garrow.

That the Monthly Investments Report for April 2021 be received and noted.

For the Motion: Councillors Conolly, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Lyons-Buckett.

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Item: 096 **SS - March 2021 Quarterly Budget Review Statement - (65496)**

Previous Item: 112, Ordinary (30 June 2020)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

Refer to RESOLUTION

139 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That:

1. Council receive the information contained in this report and that the Budget adjustments, as summarised in the report and detailed in Attachment 1 to the report, be adopted.
2. The budgeted surplus of \$548K is transferred to the Multi-Year Reserve.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Rasmussen, Reynolds, Richards, Tree, Wheeler and Zamprogno.

Against the Motion: Councillor Ross.

Absent: Councillor Kotlash.

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Item: 097 **SS - Review of Council's Investment Policy - (95496)**

Previous Item: 43, Ordinary (10 March 2020)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

140 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Adopt the Draft Investment Policy attached as Attachment 1 to this report.
2. Receive and note the information outlined in the report regarding divestment of funds.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Kotlash.

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Item: 098 **SS - Procurement Policy - (96332, 95496)**

Previous Item: 062, Ordinary (30 March 2021)

Directorate: Support Services

MOTION:

RESOLVED on the motion of Councillor Garrow, seconded by Councillor Wheeler.

Refer to RESOLUTION

141 RESOLUTION:

RESOLVED on the motion of Councillor Garrow, seconded by Councillor Wheeler.

That Council adopt the Procurement Policy attached as Attachment 1 to this report with the following amended wording to the first dot point on page 4 of the Policy:

- Sourcing a minimum of one quotation from suppliers within the Hawkesbury local government area for goods, services and works with a value of less than \$50,000 except where the goods, services or works from local suppliers cannot meet quality, time or cost requirements.

For the Motion: Councillors Conolly, Lyons-Buckett, Calvert, Garrow, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Kotlash.

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SECTION 4 – Reports of Committees

Item: 099 **ROC - Local Traffic Committee - 10 May 2021 - (80245, 95495)**

Directorate: Infrastructure Services

Councillor Lyons-Buckett declared a significant non-pecuniary conflict of interest in this matter due to owning property in the areas identified for road upgrades in Kurrajong. She left the Meeting and did not take part in voting or discussion on the matter.

MOTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Garrow.

Refer to RESOLUTION

142 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Garrow.

That Council receive and note the Minutes of the Local Traffic Committee Meeting held on the 10 May 2021.

For the Motion: Councillors Conolly, Calvert, Garrow, Kotlash, Rasmussen, Reynolds, Richards, Ross, Tree, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Lyons-Buckett.

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QUESTIONS FOR NEXT MEETING

Item: 100 **Responses to Councillor Questions Taken On Notice at the Council Meeting -
11 May 2021 - (79351)**

Comments to Questions Taken On Notice at the Council Meeting on 11 May 2021 were provided.

The meeting terminated at 7:37pm.

Submitted to and confirmed at the Ordinary meeting held on 8 June 2021.

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Mayor