



Attachment 2 to Item 215

Council Resolution Summary -
Outstanding Resolution from
previous Summaries January
2018 to December 2021

Date of meeting: 13 December 2022
Location: Council Chambers
Time: 6:30 p.m.

Council Report - Outstanding Council Resolutions 01/10/2017 - 31/12/2021

Meeting Date	Item No	Resolution No	Description	Mover	Seconder	Responsible Directorate	Resolution Part No	Resolution Part Summary	Status	Status Detail	Completed Resolution Part
28/08/2018	218	RES274/18	GM - 139 Colonial Drive and 85 Rifle Range Road, Bligh Park (79351, 95496, 112106)	Councillor Conolly	Councillor Rasmussen	Support Services	RES274/18/4	That Council carry out further investigations regarding the impacts of environmental legislation on 139 Colonial Drive, Bligh Park and 85 Rifle Range Road, Bligh Park with the matter being reported back to Council once the investigations are complete.	Resolution Status – Additional research being undertaken	Further investigations into Biobanking being undertaken such as updated costings and availability of credits.	
28/08/2018	218	RES274/18	GM - 139 Colonial Drive and 85 Rifle Range Road, Bligh Park (79351, 95496, 112106)	Councillor Conolly	Councillor Rasmussen	Support Services	RES274/18/5	That Council investigate the level of use of the Tiningi Community Centre and this matter be reported back to Council with the report outcomes of the environmental investigations.	Anticipated Completion Time – April 2023	12 month usage data is being gathered from all Community Centres from 1 April 2022 to 30 March 2023 as the usage of community centres for the two years' prior were impacted by COVID-19 restrictions.	
30/10/2018	260	RES332/18	SS - Oasis Aquatic and Leisure Centre - (95496, 96332, 93487, 73685)	Councillor Wheeler	Councillor Richards	Infrastructure Services	RES332/18/3	Council engage a Leisure Consultant to: <ul style="list-style-type: none"> Assess leisure and aquatic industry current and future trends Assess regional and other impacts Assess market, competition and emerging business models Assess upgrade works that could be carried out at the Oasis Aquatic and Leisure Centre Prepare a Facilities Master Plan for the Oasis Aquatic and Leisure Centre 	Resolution Status – Additional research being undertaken	The Oasis Aquatic and Leisure Centre will be reviewed before Council goes to tender.	
30/10/2018	260	RES332/18	SS - Oasis Aquatic and Leisure Centre - (95496, 96332, 93487, 73685)	Councillor Wheeler	Councillor Richards	Infrastructure Services	RES332/18/4	Further and wider community consultation be undertaken in conjunction with the activities undertaken in Part 3 above.	Resolution Status – Additional research being undertaken	The Oasis Aquatic and Leisure Centre will be reviewed before Council goes to tender.	
30/10/2018	260	RES332/18	SS - Oasis Aquatic and Leisure Centre - (95496, 96332, 93487, 73685)	Councillor Wheeler	Councillor Richards	Infrastructure Services	RES332/18/5	Regular updates to be provided at Councillor Briefing Sessions in conjunction with the activities undertaken in Part 3 above	Resolution Status – Additional research being undertaken	The Oasis Aquatic and Leisure Centre will be reviewed before Council goes to tender.	
13/11/2018	278	RES355/18	SS - Acquisition for Drainage Purposes - Part of Lot 2 in Deposited Plan 76375, being 130 Hall Street, Pitt Town (95496, 112106, 10535, 5247)	Councillor Richards	Councillor Rasmussen	Support Services	RES355/18/8	Information be provided to Councillors that includes a table outlining the infrastructure works that have been delivered at each particular stage of the Pitt Town redevelopment and what works are yet to be delivered, and that the report be included in a community update for the Pitt Town residents.	Resolution Status - Ongoing	Compulsory acquisition process underway.	
12/02/2019	010	RES011/19	NM - Sand and Gravel Mining on the Hawkesbury Floodplain - (79351, 138882)	Councillor Wheeler	Councillor Lyons-Buckett	City Planning	RES011/19/2	That Council opposes sand and gravel mining across the Hawkesbury River Floodplain, particularly on agricultural and environmentally sensitive lands, land close to residential development and land with high heritage and tourism significance, and that (i) Council staff ensure this position is included when undertaking strategic planning and any review of strategic and statutory planning instruments, including the DCP and LEP. (ii) Council's position on sand and gravel mining is presented when such a matter is being considered by the relevant planning panel. (iii) Council develop a policy on sand and gravel mining across the Hawkesbury Local Government Area.	Resolution Status – Additional research being undertaken	Background research commenced. Further work scheduled to prepare policy, brief Councillors and submit draft for Council consideration.	
13/08/2019	147	RES182/19	SS - Lease by Council of Bilpin Oval Reserve, 2526 Bells Line of Road, Bilpin (95496, 134759)	Councillor Conolly	Councillor Wheeler	Support Services	RES182/19/4	That Council continue to pursue the transfer of the subject land into Council's ownership, in accordance with the resolution of 29 May 2018.	Resolution Status – Additional research being undertaken	National Parks and Wildlife Service are continuing to investigate the process to extinguish Native Title on the property, before the transfer of title takes place.	
10/12/2019	241	RES297/19	NM - Domestic Violence Action Plan and Domestic and Family Abuse Policy - (79351, 138882)	Councillor Wheeler	Councillor Lyons-Buckett	Support Services	RES297/19/1	That Council receive a report detailing progress of its Domestic Violence Action Plan, including identification of ongoing gaps in services and additional supports needed.	Resolution Status – Further report and/or Councillor Briefing required	Councillor briefing updating on progress of reviewing plan held 22 June 2021. Community engagement has been delayed due to COVID restrictions rendering staff unable to undertake the best practice approach of face to face engagement to develop new Plan. Staff are currently working with Family and Domestic Violence services to develop a renewed plan within the Human Services Outcomes Framework, likely to be reported to Council in early 2023.	
10/12/2019	241	RES297/19	NM - Domestic Violence Action Plan and Domestic and Family Abuse Policy - (79351, 138882)	Councillor Wheeler	Councillor Lyons-Buckett	Support Services	RES297/19/2	That Council receive a report outlining the likely costs of adopting a Domestic and Family Abuse Policy for Council staff that includes 10 days paid special leave, flexible working arrangement, safe disclosure pathways, confidentiality, and education and support.	Resolution Status – Further report and/or Councillor Briefing required	The Draft Domestic Violence Action Plan was subject to a Councillor Briefing Session on 22 June 2021 and further report is required before reporting to Council. The Domestic and Family Violence Corporate Policy has been reviewed inline with legislative changes.	
10/12/2019	243	RES302/19	SS - Insurance Claim 2-8 The Driftway, Londonderry - (112106, 95496)	Councillor Rasmussen	Councillor Garrow	Support Services	RES302/19/2a	That Council lodge a Development Application for demolition of the existing structures located at 14 Cabbage Tree Road, Grose Vale.	Resolution Status – Additional research being undertaken	Construction quotations received, budget requirements being considered. This project is being considered as part of Council's Property Development Strategy.	

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10/12/2019	243	RES302/19	SS - Insurance Claim 2-8 The Driftway, Londonderry - (112106, 95496)	Councillor Rasmussen	Councillor Garrow	Support Services	RES302/19/2b	That Council lodge a Development Application for a new dwelling, as set out in Option 1 and associated infrastructure at 14 Cabbage Tree Road, Grose Vale in association with the insurance claim funds received from 2-8 The Driftway, Londonderry.	Resolution Status – Additional research being undertaken	Construction quotations received, budget requirements being considered. This project is being considered as part of Council's Property Development Strategy.	
10/12/2019	243	RES302/19	SS - Insurance Claim 2-8 The Driftway, Londonderry - (112106, 95496)	Councillor Rasmussen	Councillor Garrow	Support Services	RES302/19/3	That Council delegate authority to the General Manager to execute documentation in relation to the insurance claim and construction contract.	Resolution Status – Additional research being undertaken	Construction quotations received, budget requirements being considered. This project is being considered as part of Council's Property Development Strategy.	
10/12/2019	243	RES302/19	SS - Insurance Claim 2-8 The Driftway, Londonderry - (112106, 95496)	Councillor Rasmussen	Councillor Garrow	Support Services	RES302/19/4	Authority is given for any documentation in association with this matter to be executed under the Seal of Council.	Anticipated Completion Time – December 2022	Building Services Branch are obtaining quotations on the house two preferred house design options. After these costings are received, then Councillors will be briefed before a final design is selected. Seal will be affixed to the Building Contract when the design is selected and tender process completed.	
25/08/2020	161	RES203/20	SS - Review of Third Party Organisations - Peppercorn Services Inc - (95496, 78340)	Councillor Wheeler	Councillor Rasmussen	Support Services	RES203/20/2b	That Council review and revise the Memorandum of Terms of Delegation entered into with Peppercorn in 2013 and ensure that each service delivered by Peppercorn is the subject of a separate contract	Resolution Status – Further report and/or Councillor Briefing required	The Memorandum of Terms of Delegation was reviewed to better cover the responsibilities of the parties. Work is ongoing in relation to the associated service contracts.	
25/08/2020	161	RES203/20	SS - Review of Third Party Organisations - Peppercorn Services Inc - (95496, 78340)	Councillor Wheeler	Councillor Rasmussen	Support Services	RES203/20/2d	That the following recommendations contained in the InConsult Pty Ltd report be implemented: Recommendations 15 and 16 of the Report regarding Quarterly Reporting	Resolution Status – Additional research being undertaken	Peppercorn's Board receives monthly financial reports and the Audit and Risk Sub-Committee meets monthly. The Board also receives quarterly performance reports. Further discussions will occur with Peppercorn concerning the content of reports.	
29/09/2020	183	RES236/20	CP - Western Parkland City Liveability Program - (95498, 124414)	Councillor Zamprogno	Councillor Tree	City Planning	RES236/20/5	That Council investigate opportunities to work with business operators and owners in South Windsor to improve facades and shop fronts. This investigation to be reported back to Council with a recommendation of whether or not to proceed to detailed design for this work within two months	Anticipated Completion Time – June 2023	A report was submitted to the meeting of the 8 December 2020 to outline the options available to Council to work with the property owners to improve the shop fronts and facades. It was resolved that further work was required. Following further research and work with the business community and building owners a Council report is anticipated in June 2023.	
09/02/2021	024	RES037/21	SS - Property Matter - Easement Over 698 George Street, South Windsor - (10612, 95496, 112106)	Councillor Richards	Councillor Zamprogno	Support Services	RES037/21/1	That Council approve the extension of an easement area, in the order of 34.15m2 within 698 George Street, South Windsor (Lot 1 DP 879466) owned by Windsor Leagues Club, as shown in the Location Plan in this report, and compensation in the amount detailed in this report be accepted by Council.	Anticipated Completion Time – June 2023	Council is waiting for the property owner to execute the plans. Despite staff contacting by email, phone and in person the property owner is yet to finalise the matter.	
27/04/2021	083	RES120/21	SS - Development of the Hawkesbury Indoor Stadium - (95496)	Councillor Calvert	Councillor Kotlash	Support Services	RES120/21/3	That Council agree to enter into a Development Agreement and Agreement for Lease as outlined in this report including the proposed leased area as outlined in Attachment 3 for the operation and development of the Hawkesbury Indoor Stadium.	Anticipated Completion Time – December 2022	Following negotiations between the parties the Development Agreement and Agreement for lease has been finalised and is with PCYC for sending back minor amendments on 8 December 2022. It is anticipated that execution will occur by 23 December 2022.	
27/04/2021	083	RES120/21	SS - Development of the Hawkesbury Indoor Stadium - (95496)	Councillor Calvert	Councillor Kotlash	Support Services	RES120/21/4	That Authority be given for the Development Agreement and Agreement for Lease and any documentation in association with this matter to be executed under the Seal of Council.	Anticipated Completion Time – December 2022	Following negotiations between the parties the Development Agreement and Agreement for lease has been finalised and is with PCYC for sending back minor amendments on 8 December 2022. It is anticipated that execution will occur by 23 December 2022.	
15/06/2021	113	RES158/21	NM1 - Review of Payment of Expenses and Provision of Facilities to Councillors Policy - (138884, 79351)	Councillor Zamprogno	Councillor Wheeler	Support Services	RES158/21/3	Council report on the feasibility and cost of moving to an on-line system for the lodgment and reconciliation of Councillor expense claims.	Resolution Status – Additional research being undertaken	Council is continuing to investigate how to move lodgment and reconciliation of Councillor expenses to an online system. Information concerning how such a system might work by utilising Council's electronic content management software was included in reports to Council in 2021 and when the new Policy was adopted on 11 October 2022.	

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10/08/2021	161	RES217/21	SS - Lease to The Minister for Police and Emergency Services (Fire and Rescue NSW) - Unformed Road Reserve Adjoining 43 March Street, Richmond - (112106, 95496, 120506) CONFIDENTIAL	Councillor Wheeler	Councillor Rasmussen	Support Services	RES217/21/2b	At the expiration of the public exhibition period outlined in Part 1, the following action be taken: Should no submissions be received: i. Council agree to enter into a new Deed of Lease with The Minister for Police and Emergency Services (Fire & Rescue NSW) in regard to the unformed road adjoining 43 March Street, Richmond, as outlined in this report. ii. Authority be given for the Deed of Lease and any other documentation in association with the matter to be executed under the Seal of Council. iii. Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.	Anticipated Completion Time – June 2023	The Lease has not been executed by the Lessee, despite the matter being followed up by Council and our Solicitors, Pikes & Verekers.	
24/08/2021	163	RES219/21	NM - Disaster and Emergency Management - (138882, 79351)	Councillor Wheeler	Councillor Lyons-Buckett	Infrastructure Services	RES219/21/4	That Council receive a briefing on Council's Resilience Plan and support plans, including content and costings of distribution of the Emergency Management Guide.	Resolution Status – Further report and/or Councillor Briefing required	Works continue on the development of the Resilience Plan. Future Councillor Briefing to be scheduled as the plan is developed further.	
28/09/2021	178	RES241/21	GM - Communication and Engagement Strategy	Councillor Calvert	Councillor Ross	General Manager	RES241/21/2	The Communication and Engagement Strategy be reviewed in six months.	Additional research being undertaken	Review of the Community Engagement Policy is currently being undertaken which will guide the further review of the Communication and Engagement Strategy.	
28/09/2021	188	RES252/21	NM3 - North Richmond Traffic	Councillor Reynolds	Councillor Wheeler	Infrastructure Services	RES252/21/1	That an expedited report be received regarding the cost of the following: 1. Using Council's traffic model developed for stage 2 of Council's Traffic Study, an analysis of the current new Richmond Bridge options be conducted.	Resolution Status – Additional research being undertaken	On hold. Quotation received 16 November 2021. Cost over \$200k and matter to be dealt with by City Planning with a follow up report on the progress of the Richmond Bridge. Quotation passed on to City Planning 18 November 2021.	
28/09/2021	188	RES252/21	NM3 - North Richmond Traffic	Councillor Reynolds	Councillor Wheeler	Infrastructure Services	RES252/21/1	That an expedited report be received regarding the cost of the following: 1. Using Council's traffic model developed for stage 2 of Council's Traffic Study, an analysis of the current new Richmond Bridge options be conducted.	Resolution Status – Additional research being undertaken	TfNSW undertaking review of traffic movements and to incorporate into their review of options and update for the project - taking into account the Council Resolution details. The final outcome for the Bridge project will reflect the Traffic Model, Study and Options. City Planning to close out with Richmond Bridge reports to Council once TfNSW complete their review and a final outcome is determined.	
28/09/2021	188	RES252/21	NM3 - North Richmond Traffic	Councillor Reynolds	Councillor Wheeler	Infrastructure Services	RES252/21/2	The analysis to include the performance of each option without any crossing of the Grose River.	Resolution Status – Additional research being undertaken	TfNSW undertaking review of traffic movements and to incorporate into their review of options and update for the project - taking into account the Council Resolution details. The final outcome for the Bridge project will reflect the Traffic Model, Study and Options. City Planning to close out with Richmond Bridge reports to Council once TfNSW complete their review and a final outcome is determined.	
28/09/2021	188	RES252/21	NM3 - North Richmond Traffic	Councillor Reynolds	Councillor Wheeler	Infrastructure Services	RES252/21/3	Data used to be from existing pre COVID-19 traffic counts, sourced from Council's own Traffic Study as well as TfNSW.	Resolution Status – Additional research being undertaken	TfNSW undertaking review of traffic movements and to incorporate into their review of options and update for the project - taking into account the Council Resolution details. The final outcome for the Bridge project will reflect the Traffic Model, Study and Options. City Planning to close out with Richmond Bridge reports to Council once TfNSW complete their review and a final outcome is determined.	
28/09/2021	188	RES252/21	NM3 - North Richmond Traffic	Councillor Reynolds	Councillor Wheeler	Infrastructure Services	RES252/21/4	That an expedited report be received regarding the cost of the following: Consider the viability of a southern option that follows high ground, does not impact on the Redbank development, does not impact on the culturally sensitive Richmond Hill site and uses existing road corridors where possible.	Resolution Status – Additional research being undertaken	TfNSW undertaking review of traffic movements and to incorporate into their review of options and update for the project - taking into account the Council Resolution details. The final outcome for the Bridge project will reflect the Traffic Model, Study and Options. City Planning to close out with Richmond Bridge reports to Council once TfNSW complete their review and a final outcome is determined.	
28/09/2021	188	RES252/21	NM3 - North Richmond Traffic	Councillor Reynolds	Councillor Wheeler	Infrastructure Services	RES252/21/5	That an expedited report be received regarding the cost of the following: The analysis of the 2012 Richmond Bridge options.	Resolution Status – Additional research being undertaken	TfNSW undertaking review of traffic movements and to incorporate into their review of options and update for the project - taking into account the Council Resolution details. The final outcome for the Bridge project will reflect the Traffic Model, Study and Options. City Planning to close out with Richmond Bridge reports to Council once TfNSW complete their review and a final outcome is determined.	

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28/09/2021	192	RES258/21	SS - Steve and Janes Harvest Trust Pty Ltd - Shop 12, Wilberforce Shopping Centre	Councillor Lyons-Buckett	Councillor Ross	Support Services	RES258/21/1	That Council agree to enter into a new lease with Steve and Janes Harvest Trust Pty Ltd in regard to Shop 12, Wilberforce Shopping Centre, in accordance with the proposal outlined in the report.	Anticipated Completion Time – February 2023	The Lessee requires an amended to the development consent before a construction certificate can be issued. The issue is being discussed between staff and the Lessee, before a modification application is lodged.	
23/11/2021	231	RES295/21	IS - Upper Colo Bridge Replacement Project - Various Initiatives - (95495)	Councillor Richards	Councillor Tree	Infrastructure Services	RES295/21/6	That Council investigate using local residents on a contractor basis to clean and maintain facilities at the site.	Resolution Status – Additional research being undertaken	In Progress – research being conducted regarding the costs and safety of using local residents on a contract basis to clean and maintain facilities at the site.	
23/11/2021	240	RES304/21	SS - Third Party Reviews - (95496)	Councillor Tree	Councillor Kotlash	Support Services	RES304/21/2	That Council carry out a review of the Hawkesbury Sports Council Inc based on the methodology endorsed by Council's Audit Committee, with a focus on compliance, governance, and management of risk.	Resolution Status – Noted, to be incorporated into an existing Council activity, study etc.	Following discussions with CivicRisk Mutual to confirm available funding, initial meetings have been held with Inconsult to discuss required documentation and scope, although there has been a delay with finalisation of this.	