



Part E - Disclosure Log

Some details concerning the nature of your Formal Access application will be recorded in Council's disclosure log, which is published on Council's website. Under the Act, there are some grounds for objection to the inclusion of information on the disclosure log.

These are:

- the information includes personal information about the applicant (or a deceased person for whom the applicant is the personal representative).
- the information concerns the applicant's business, commercial, professional or financial interests,
- the information concerns research that has been, is being, or is intended to be, carried out by or on behalf of the applicant
- the information concerns the affairs of a government of the Commonwealth or another State (and the applicant is that government).

Objections to your application being included in Council's disclosure log must be made in writing on one of the grounds stated above, Please attach supporting documentation.

Part F - Proof of Identity

Are you seeking personal information about another person? Yes No If yes, please complete the following

When seeking access to personal information an applicant must provide proof of identity in the form of a certified copy of any one of the following documents.

- Current Australian passport Australian driver's licence
 Other identification (with photograph), proof of signature and current address details

Part G - Fees

1. Application Fee - This access request attracts a \$30 application fee. Please nominate a payment method.

- Cash Cheque Money order Eftpos

2. Processing Charges apply at \$30/ hour. Some applicants may be entitled to a 50% reduction in their processing charges. If you wish to apply for a discount, please indicate the reason and attach supporting documents. *Please note that the discounts are not cumulative.*

- Financial hardship. Please select from the following: Pension Card Student Card
 Special benefit to the public (e.g. not for profit organisation or acting on behalf of a not for profit organisation). Please specify why below and provide evidence.

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Part F - Applicant Declaration

I understand that I/We may be required to pay charges in accordance with Council's Operational Plan (Fees & Charges) respect of this request.

1. I/We undertake that I/We will not remove, alter, deface or destroy any items contained within the files to which I/We have been granted access under this request.
2. In accordance with copyright laws, I/We undertake to refrain from copying, photographing, scanning or reproducing any images of documents provided for inspection.
3. Should I/We be provided with copies of DA Documents under Clause 268 of the regulations, I/We note copyright laws still apply.

Name

Signature Date

**General information about the GIPA Act is available by calling the IPC
on freecall 1800 INFOCOM (1800 463 626) or at its website www.ipc.nsw.gov.au**

Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.