



Hawkesbury City Council

Attachment 1
to
item 270

2011/2012 Management Plan
Review - September 2011/2012

date of meeting: 29 November 2011
location: council chambers
time: 6:30 p.m.

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**Hawkesbury City Council
Management Plan
2011/2012**

**Quarterly Budget Review
Statement**

September 2011

- Part 1 Executive Summary**
- Part 2 Quarterly Budget Review
Statement**
- Part 3 Management Plan
Performance**

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Part 1

Executive Summary



SEPTEMBER 2011 QUARTERLY BUDGET REVIEW STATEMENT

EXECUTIVE SUMMARY

FINANCIAL PERFORMANCE

Financial Position

The September Quarterly Budget Review resulted in a balanced Full Year Budget being maintained, after allowing for a number of recommended variations.

Details of all variations processed in this Review have been included at the end of this document. Commentary on Council's financial performance for the first quarter of the 2011/2012 financial year, and details on the more significant issues in this Review are provided below.

It is not anticipated that the adjustments made to the Full Year Budget will negatively impact upon the delivery of the 2011/2012 Management Plan.

Operating Revenue

As at the end of the first quarter, Council's operating revenue from general rates and utility rates and charges, user fees, charges and other income streams from external sources and net of any applicable subsidies, is slightly above the YTD Budget for the first quarter of 2011/2012. As at the end of September 2011, total operating income excluding interest earnings and operating grants and contributions is \$42.4M, in line with the YTD Budget as at the end of September. As at the end of September 2011, interest earnings are \$668K, compared to a Full Year Budget of \$1.8M. Whilst interest earnings are currently over the YTD Budget of \$450K, no variation was made in the September Quarterly Review, as this income is likely to slow down to the budgeted amount as a result of the current world economic environment, and recent and potential future lowering of the cash rate by the Reserve Bank.

Operating Expenditure


Council incurs operating expenditure in delivering operational programs as outlined in the adopted Management Plan 2011/2012. Council's operating budgets are expended in maintaining the infrastructure in the Hawkesbury such as parks, recreational facilities, roads, bridges, community buildings and community facilities. These funds are also required to deliver essential services to the community, including waste, sewerage, and storm water services, community services and cultural services. Other services provided include city planning and support services. Apart from direct service delivery, Council also supports other bodies, including emergency services and recreational services by way of contributions and donations. Main expenditure items include employee costs, materials, contractors, consultants, legal expenses, contributions and insurance.

As at the end of September 2011, operating expenditure, excluding depreciation, amounts to \$13.6M, or 25% of the Full Year Budget of \$54.9M. Based on these figures, overall, operating expenditure is tracking to be in line with the Full Year Budget.

Operating income and expenditure reports are prepared and analysed on a monthly basis to ensure that problem areas are identified and acted upon in a timely manner.

Capital Expenditure

For the 2011/2012 financial year, Council has a total capital budget of \$26.1M. This total includes \$16.1M in funds carried over from the 2010/2011 financial year. As at the end of the first quarter, actual capital expenditure amounted to \$4.8M, or 18.4% of the total capital budget for 2011/2012.



Capital expenditure in the first quarter of the financial year includes over \$1.3M spent on road works, footpaths, drainage and bridge construction, \$1.8M on the sewer network, \$0.4M for park improvement and recreation, \$0.1M on building works, \$0.4M in respect of the plant replacement program, and \$0.1M on other assets including library resources, fleet, and IT equipment. As at the end of the first quarter, Council also expended \$0.3M on Infrastructure Renewal Program Projects.

Cash and Investments

Council's reserve balances as at the end of the first quarter amount to \$42.1M. This balance was made up of \$17.4M in internally restricted reserves and \$24.7M in externally restricted reserves.

Council's investments portfolio as at the end of September 2011 is \$43.5M and returned an annualised average of 6.14% for the first three months of the financial year.

Analysis of the more significant adjustments included in the September Quarterly Review can be found within this document.

QUARTERLY BUDGET REVIEW

The September Quarterly Review of the 2011/2012 Management Plan is reported to Council in accordance with the requirements of Clause 203 of the Local Government (General) Regulation 2005. The Review recommends budget adjustments that result in a balanced adjustment for the quarter.

In the first quarterly Review of the financial year a conservative approach is taken, whereby areas of over expenditure have been addressed with most under expended budgets left unchanged, and income budgets are only increased where income has already been received or is reasonably certain to be received.

Unfavourable adjustments required to meet existing commitments or to implement Council resolutions are included in the Review, as are certain unfavourable income budget adjustments. The variations included in the Review are not anticipated to negatively impact upon the delivery of the 2011/2012 Management Plan.

Financial Position

The September 2011 Review recommends Budget adjustments that result in a balanced adjustment for the quarter, and in the opinion of the Responsible Accounting Officer, maintains a satisfactory short term financial position for Council. The Responsible Account Officer's Statement is included in this report.

The Quarterly Budget Review Statement has been prepared in accordance with the Division of Local Government Circular 10/32 dated 10 December 2010. To comply with this Circular, Budget Review Statements have been included for Income and Expenses, the Capital Budget, Cash and Investments, Key Performance Indicators, Contracts, and Consultancy and Legal Expenses.

It is not anticipated that the adjustments made to the Full Year Budget will negatively impact upon the delivery of the 2011/2012 Management Plan.

The more significant items of the September 2011 Review include:

- ***Public Works Vehicle Sales – Net Favourable Variance \$87K***
(Adopted Management Plan –Part 2 – IS Pg 15, Pg39, Pg74)

A net favourable adjustment of \$87K in relation to the sale of public works vehicles is included in this Review. This variance has resulted from unbudgeted sales and better than expected resale values.



- **Town Planning Subdivision Fee Income – Net Favourable Variance \$15K**

(Adopted Management Plan –Part 2 – CP, Pg 32)

A favourable adjustment of \$15K was included in this Review. This variance relates to a one-off, unbudgeted transaction.

- **Street Lighting Expenditure – Net Unfavourable Variance \$40K**

(Adopted Management Plan –Part 2 – IS Pg 42)

A net unfavourable adjustment of \$40K has been included in this Review with respect to street lighting, predominantly as a result of higher than expected costs in street lighting expenditure. These costs will need to be closely monitored to capture any unfavourable trends that may follow on to the 2012/2013 financial year.

- **Park Improvement Program – Unfavourable Variance \$50K**

(Adopted Management Plan – IS Pg 17)

A net unfavourable variance of \$50K has been incorporated into this Review. Included in this, is a variation of \$20K for Dog Leash Free Areas in line with the Council Resolution of 10 May 2011. The proposed location of the first Dog Leash Free Area is at Peel Park. The additional unfavourable variation of \$30K was included as a result of additional unbudgeted expenditure on the Rickaby's Creek Footbridge construction.

- **Federal Assistance Grant – Net Unfavourable Variance \$53K**

(Adopted Management Plan –Part 2 – SS Pg 34; IS Pg 24, Pg 27, Pg 31)

Local Government Financial Assistance Grants are general purpose grants that are paid to local councils under the provisions of the Commonwealth Local Government (Financial Assistance) Act 1995. The grant is comprised of general purpose and roads components.

The Original adopted budget for 2011/2012 for the Financial Assistance Grant is a combined total of \$4.5M. This is made up of a budgeted general purpose component of \$2.9M, with the remaining \$1.6M being attributable to the roads component of the grant. The amount allocated to Council varies from year to year due to population changes, changes in standard costs and disability measures, local road and bridge length variations, and changes in property values, and takes into account any short or overpayments in the previous year as well as any prepayments.


The original budget was based on the amount received in 2010/2011. Council has now been advised that the total financial assistance amount payable for the 2011/2012 financial year is \$13K under the budgeted amount. Consequently, an unfavourable adjustment of \$13K is included in this Review in relation to the Financial Assistance Grant.

The first payment for the 2011/2012 financial year was received in the 2010/2011 financial year and the necessary adjustments to reflect this prepayment have also been included in this Review.

- **Grants**

A number of adjustments relating to variations between grant funding received and amounts budgeted, are included in this Review. The major adjustments relating to grant funding are outlined below:


- *Waste and Sustainability Improvement Program* – Council participates in the Office of Environment and Heritage's Waste and Sustainability Improvement Program, whereby funds are allocated to fund specific sustainability improvement projects. Council has been advised that an allocation of \$358K has been approved, which will be allocated to specific projects that conform to the requirements of this Program.

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- *CCTV Grant Windsor Mall* – Council has been successful in obtaining a grant of \$100K from the Attorney-General's Department for the installation of CCTV Cameras in the Windsor Mall.
 - *Rickaby's Creek Footbridge* – In 2007, The NSW Department of Planning approved a grant totaling \$168K for the construction of the Rickaby's Creek Footbridge. The final payment of \$83K was received this quarter. A variation for this amount has been incorporated into this Review.
 - *Hawkesbury River Environmental Estuary Management Study* – In line the Council Resolution of 11 October 2011, Council has accepted an offer of a grant for \$75K, to be matched by Council, for the development of a Hawkesbury River Environmental Estuary Management Study and Management Plan. Both the grant and Council's contribution to this Management Study have been incorporated in the Review.
 - *Bowen Mountain Fire Reduction* – Council has received a \$60K grant from the Rural Fire Service for Fire Hazard Reduction works in the Bowen Mountain area. This grant, along with a \$40K Council contribution funded from S94, is included in the Review.

- ***Reserve Funded Adjustments***

The following adjustments are within internally or externally restricted funds, and consequently have no net impact on Council's overall position.

- *South Windsor Effluent Reuse Scheme* – A favourable adjustment of \$2.17M is included in this Review for the receipt of the final contribution in relation to funding allocated from the Federal Government for the South Windsor Effluent Reuse Scheme.
- *Sewer Rehabilitation Works* – A favourable adjustment of \$468K is included in this Review in respect of the sewer relining program. It is now anticipated that these funds are surplus to the funding required for works to be delivered during the 2011/2012 financial year.
- *Desludge Lagoon at South Windsor Treatment Plant* – A favourable adjustment of \$85K is included in this Review for the desludging of the Waste Activated Sludge Lagoon. A review of the works required at the Lagoon, indicate that the costs are now projected to be lower than what was originally budgeted.
- *Sewer Treatment Operating Expense* – An unfavourable adjustment of \$325K is included in this Review for sewer treatment operating expenses. As at the end of the September, \$350K had been spent, trending above the Full Year Budget of \$1.13M. The additional expenditure has resulted in unforecasted works that are required to be undertaken. These works include stabilisation of the pond embankments, replacement of various pumps and upgrading of a generator.
- *Sullage Contractors* – A favourable adjustment of \$351K is included in this Review for contractor expenses for Sullage disposal. As at the end of the first quarter, \$328K had been incurred, trending below the Full Year Budget of \$1.95M. This decrease in expenditure can be attributed to the rate of connections to the Sydney Water system being greater than forecasted.
- *Sullage Income* – An unfavourable adjustment of \$385K is included in this Review for Sullage Income. This income was levied at the beginning of the financial year and generated a total of \$1.19M, compared to a budget of \$1.77M. This decrease in income has occurred as a result of connections made to the Sydney Water scheme being greater than anticipated.



- *Waste Management Section 88 Fees* – A favourable adjustment of \$278K is included in this Review for the payment of Section 88 Fees. As at the end of the first quarter, \$123K had been paid and is trending below the Full Year Budget of \$1.8M. A reduction in the tonnage of rubbish received at the Waste Management Facility has reduced the amount of fees to be paid by Council.

- *Waste Management Facility Gate Taking Fees* – An unfavourable adjustment of \$150K is included in this Review for gate taking fees taken at the Waste Management Facility. As at the end of the reporting period, \$168K had been received, trending below the Full Year Budget of \$759K. This shortfall in income has been attributed to a reduction in the amount of waste received at the Waste Management Facility.

The Review includes a number of minor adjustments and reallocation of funds that have not been detailed above. Further details can be found in the attachment to this report.

Various other minor grants adjustments are detailed in the attachment.

Conclusion

The September Quarterly Review has resulted in a balanced budget position.

Branch Managers monitor operational income and expenditure on a monthly basis and variations exceeding established thresholds need to be justified. Capital expenditure is reported to Directors on a monthly basis to ensure that expenditure remains within budget estimates and that the capital works program for 2011/2012 is delivered within the stipulated timeframe.

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Part 2

Quarterly Budget Review Statement



Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Hawkesbury City Council

Statement by the Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for the quarter ended 30 September 2011 indicates that Council's projected financial position at 30 June 2012 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure

Signed:



date: 21/11/2011

Emma Galea
Responsible Accounting Officer



Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Hawkesbury City Council

Income and Expenses Budget Review Statement
for the quarter ended 30 September 2011

ACTUALS 2011	\$'000	ORIGINAL Budget 2012	APPROVED Budget 2012 (including Carry Overs)	Recommended changes for Resolution	PROJECTED Year End Result	YTD ACTUAL 2012
Income from Continuing Operations						
<i>Revenue:</i>						
37,638	Rates & Annual Charges	39,432	39,432	(367)	39,065	38,960
4,576	User Charges & Fees	4,162	4,162	230	4,392	985
2,945	Interest & Investment Revenue	2,000	2,000	60	2,060	725
3,534	Other Revenues	3,676	3,676	72	3,748	1,003
6,981	Grants & Contributions provided for Operating Purposes	6,849	6,856	(1,025)	5,832	1,097
12,266	Grants & Contributions provided for Capital Purposes	1,937	1,956	2,352	4,308	2,335
<i>Other Income:</i>						
290	Net gains from the disposal of assets	0	0	0	0	(3)
208	Entities using the equity method	0	0	0	0	0
68,438	Total Income from Continuing Operations	58,056	58,082	1,322	59,404	45,103
Expenses from Continuing Operations						
21,381	Employee Benefits & On-Costs	16,767	16,767	10	16,777	4,196
562	Borrowing Costs	200	200	0	200	0
16,823	Materials & Contracts	18,687	21,321	61	21,382	4,117
16,242	Depreciation & Amortisation	20,735	20,735	0	20,735	4,650
8,923	Other Expenses	10,748	10,889	58	10,947	3,801
63,931	Total Expenses from Continuing Operations	67,137	69,912	129	70,041	16,764
4,507	Net Operating Result for the Year	(9,081)	(11,830)	1,193	(10,637)	28,338
(7,759)	Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	(11,018)	(13,786)	(1,160)	(14,946)	26,003



Hawkesbury City Council

Capital Budget Review Statement
for the quarter ended 30 September 2011

ACTUALS 2011	\$'000	ORIGINAL Budget 2012	APPROVED Budget 2012 (including Carry Overs)	Recommended changes for Resolution	PROJECTED Year End Result	YTD ACTUAL 2012
(7,759)	Net Operating Result (excl. Capital Grants)	(11,018)	(13,786)	(1,160)	(14,946)	26,003
Capital Funding and Expenditure						
Source of Capital Funding (excluding reserves)						
929	Proceeds from the sale of capital assets	1,072	1,072	109	1,181	172
16,242	Depreciation	20,735	20,735	0	20,735	4,650
12,266	Grants & Contributions - Capital	1,937	1,956	2,352	4,308	2,335
29,437		23,744	23,763	2,461	26,224	7,157
Application of Capital Funding						
368	Land & Land Improvements	0	0	0	0	0
1,945	Buildings	592	1,757	(38)	1,719	156
17,215	Infrastructure	5,498	18,425	(335)	18,090	3,863
3,239	Plant & Equipment	3,398	5,184	(3)	5,181	701
1,312	Other	483	720	111	831	41
24,079		9,970	26,086	(266)	25,821	4,761
5,358	Net Capital Expenditure	13,774	(2,323)	2,727	403	2,396
Net Reserve Transfers & Capital Movements						
42,448	Transfers from Reserves	22,017	40,882	346	41,228	9,059
40,047	Transfers to Reserves	24,773	24,773	1,913	26,686	16,554
(2,401)		2,756	(16,109)	1,567	(14,543)	7,495
0	Retained (surplus)/deficit available for general funding purposes	0	0	0	0	20,904



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Statement of Reserve Balances

for the quarter ended 30 September 2011

Cash & Investments Budget Review Statement

('000's)	Opening Balance 2012	Budgeted Net Reserve Movements	Full Year Budgeted Closing Balances	Recommended Changes in Net Movements	Projected Closing Balances	YTD Actual Reserve Balance
Externally Restricted Reserve Balances						
Sewerage Capital	5,488	(2,172)	3,316	410	3,726	5,599
Sewerage Operating Reserve	(336)	(957)	(1,293)	(294)	(1,587)	3,253
S64 Contributions Reserve	(1,773)	(1,105)	(2,878)	185	(2,693)	(1,773)
Waste Management Reserve	872	368	1,240	246	1,486	6,677
Waste Performance Improvement Reserve	420	(403)	17	0	17	403
S94 Contributions	5,300	(1)	5,299	(98)	5,201	5,383
S94A Contributions	1,029	(1)	1,028	(12)	1,016	1,100
Extractive Industries	447	137	584	0	584	485
South Windsor Effluent Reuse Scheme Reserve	1,753	(3,149)	(1,396)	2,205	809	(11)
Unspent Contributions Reserve	432	(361)	71	0	71	378
Unexpended Grants Reserve	1,426	(1,426)	0	(5)	(5)	1,016
Stormwater Management	2,195	(83)	2,112	0	2,112	2,159
	17,254	(9,153)	8,101	2,636	10,737	24,668
Internally Restricted Reserve Balances						
Council S94	349	(77)	272	43	315	349
Bligh Park Reserve	532	(100)	432	0	432	432
ELE	1,702	0	1,702	0	1,702	1,702
Election	347	0	347	0	347	347
Glossodia/Freemans	54	(53)	1	0	1	54
HLC Risk Management	110	0	110	0	110	110
Information Technology	296	(110)	186	0	186	296
Kerb & Gutter	114	(29)	85	0	85	113
Carryovers	7,763	(6,243)	1,520	1	1,521	5,756
Plant Replacement	133	(48)	85	0	85	133
Fleet Management	3	(3)	0	0	0	3
Property Development	(2,065)	(40)	(2,105)	(105)	(2,210)	(2,097)
Risk Management	348	(52)	296	0	296	296
Roadworks	1,150	0	1,150	(1,149)	1	1,150
Sullage	681	(248)	433	(34)	399	1,538
Workers Compensation	613	0	613	0	613	613
Heritage	76	(25)	51	0	51	76
Tip Remediation Reserve	4,279	75	4,354	175	4,529	5,695
Contingency Reserve	829	(3)	826	0	826	829
	17,316	(6,956)	10,359	(1,069)	9,291	17,396
Total Reserve Balances	34,570	(16,109)	18,460	1,567	20,028	42,064



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2011

Cash & Investments - Council Consolidated

(\$000's)	NET RESERVE MOVEMENTS			
	Approved Budget 2011/2012	Recommended Changes for Council Resolution	Projected Year End Result	YTD Actual 2012
Externally Restricted ⁽¹⁾				
Sewerage Capital Reserve	(2,172)	410	(1,762)	111
Sewerage Operating Reserve	(957)	(294)	(1,251)	3,589
S64 Contributions Reserve	(1,105)	185	(920)	0
Waste Management Reserve	368	246	614	5,804
Waste Performance Improvement	(403)	0	(403)	(17)
S94 Contributions	(1)	(98)	(99)	83
S94A Contributions	(1)	(12)	(13)	70
Extractive Industries	137	0	137	37
South Windsor Reuse Scheme	(3,149)	2,205	(944)	(1,764)
Unspent Contributions Reserve	(361)	0	(361)	(54)
Unexpended Grants Reserve	(1,426)	(5)	(1,431)	(409)
Stormwater Management	(83)	0	(83)	(36)
Total Externally Restricted	(9,153)	2,636	(6,517)	7,415
⁽¹⁾ Funds that must be spent for a specific purpose				
Internally Restricted ⁽²⁾				
Council S94	(77)	43	(34)	0
Bligh Park Reserve	(100)	0	(100)	(100)
Glossodia/Freemans	(53)	0	(53)	0
Information Technology	(110)	0	(110)	0
Kerb & Gutter	(29)	0	(29)	(1)
Carryovers	(6,243)	1	(6,242)	(2,008)
Plant Replacement	(48)	0	(48)	0
Fleet Management	(3)	0	(3)	0
Property Development	(40)	(105)	(145)	(32)
Risk Management	(52)	0	(52)	(52)
Roadworks	0	(1,149)	(1,149)	0
Sullage	(248)	(34)	(282)	857
Heritage	(25)	0	(25)	0
Tip Remediation Reserve	75	175	250	1,416
Contingency Reserve	(3)	0	(3)	0
Total Internally Restricted	(6,956)	(1,069)	(8,025)	80
⁽²⁾ Funds that Council has earmarked for a specific purpose				
Total Restricted (accrual basis)	(16,109)	1,567	(14,542)	7,495
Unrestricted (cash basis)				11,325
Total Cash & Investments				44,166



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Cash & Investments Budget Review Statement

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The value of Cash at Bank which has been included in the Cash & Investment Statement totals \$666,264

This Cash at Bank amount has been reconciled to Council's physical Bank Statements as at the 30 September 2011

The date of the last completed bank reconciliation is 30 September 2011

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

		\$ 000's
Cash at Bank (as per bank statements)		876
Investments on Hand		43,500
less: Unpresented Cheques	(Timing Difference)	(14)
add: Undeposited Funds	(Timing Difference)	15
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	(118)
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	(94)
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	0
Reconciled Cash at Bank & Investments		44,166
Balance as per Review Statement:		44,166
Difference:		0



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2011

(\$000's)	Current Projection		Original Indicator 11/12	Actuals	
	Amounts	Indicator		Prior Periods	09/10
	11/12	11/12		10/11	09/10

The Council monitors the following Key Performance Indicators:

1. Unrestricted Current Ratio

Current Assets less all External Restrictions	51,148	5.02	4.91	4.26	4.35
Current Liabilities less Specific Purpose Liabilities	10,190				

The purpose of this ratio is to assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

2. Debt Service Ratio

Debt Service Cost	480	0.91 %	0.89 %	0.74 %	0.00 %
Income from Continuing Operations excl. Capital Items & Specific Purpose Grants/Contributions	53,038				

The purpose of this ratio is to assess the impact of loan principal & interest repayments on the discretionary revenue of council.

3. Rates & Annual Charges Coverage Ratio

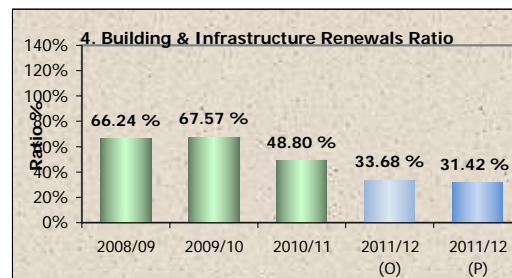
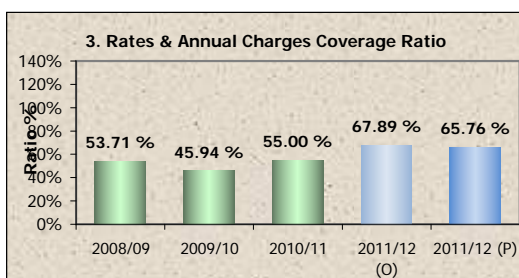
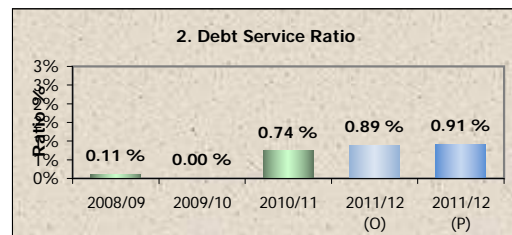
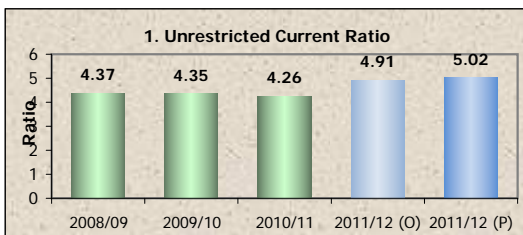
Rates & Annual Charges	39,065	65.76 %	67.89 %	55.00 %	45.94 %
Income from Continuing Operations	59,404				

The purpose of this ratio is to assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income.

4. Building & Infrastructure Renewals Ratio

Asset Renewals	6,515	31.42 %	33.68 %	48.80 %	67.57 %
Depreciation, Amortisation & Impairment	20,735				

The purpose of this ratio is to assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.





Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2011

Part A - Contracts Listing - outstanding contracts for the quarter ending 30 September 2011

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Tarpomatic Australia	Purchase of Tarpomatic night cover for Waste Facility	202,370	08/08/11	26/10/2011	Y
Technology One	Purchase of Asset Management System	243,083	28/09/11	28/06/2013	Y
Assetic Australia	Purchase of Asset Management System	128,904	28/09/11	28/06/2013	Y

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Consultancy & Legal Expenses Budget Review Statement

Budget Review for the quarter ended 30 September 2011

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	252,561	Y
Legal Fees	53,534	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Summary of Quarterly Budget Review Variations by Natural Account
for the quarter ended 30 September 2011

('000s)	Operational Variation	Capital Variation
Budgeted (Surplus)/Deficit Brought Forward	0	0
EXPENDITURE		
Employee Costs		
2101 - Salaries	(41)	0
2102 - Annual Leave	40	0
2103 - Sick Leave	20	0
2107 - Casuals	(17)	0
2110 - Overtime	(2)	0
2111 - Superannuation	34	0
2112 - Allowances - Recurring	(15)	0
2114 - Training	10	0
2115 - Vacancy Discount	(4)	0
2119 - Public Holidays for Non Budgeted Salaries	(23)	0
2125 - Salary Reclassifications	(20)	0
2127 - Maternity Leave	28	0
	10	0
Materials & Services		
2000 - Plant - Running Costs	45	0
2116 - Contractors	(351)	0
2407 - Consultancy Fees	138	0
2433 - Penrith CC Land Rates Payable	1	0
2490 - Activity Expenses	(1)	0
2504 - Bush Fire Mitigation Works	40	0
2596 - Waste Sustainability Improvement Prog	288	0
2605 - Maintenance - Furniture & Fittings	(9)	0
2606 - Maintenance - Buildings	(42)	0
2614 - Air Conditioning	1	0
2619 - Works Program - Building M&R	(12)	0
2661 - Road Safety Grant Programs Expenditure	7	0
2720 - Impound & Control Expense	(5)	0
2760 - Youth Worker Programs	2	0
2770 - Valuation Expenses	7	0
2780 - Records Expenditure	14	0
2820 - Grant Funded Operational Exp	136	0
2821 - Grant Funded Consultancy Fees	(69)	0
2937 - Desludge Lagoon	(85)	0
2986 - Museum Program Expenses	(44)	0
	61	0



Hawkesbury City Council

Quarterly Budget Review Statement
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Summary of Quarterly Budget Review Variations by Natural Account
for the quarter ended 30 September 2011

('000s)	Operational Variation	Capital Variation
Other Expenditure		
2402 - Sundry Expenses	32	0
2405 - Contribution to outside bodies	(278)	0
2419 - General Office Expenditure	3	0
2521 - Members Fees Section 29A	3	0
2522 - Travel and Sustenance	1	0
2550 - Fire Control Operating Ex	13	0
2553 - Contribution Bush Fire Fight Fund	(52)	0
2562 - State of the Environment Report	2	0
2567 - Police Fines & Processing	(1)	0
2571 - Rates Property Revaluation	6	0
2583 - Lib Local Priority Projects Oper Grants Projects	(38)	0
2601 - Electricity	(1)	0
2604 - Security	(1)	0
2609 - Cleaning	(2)	0
2613 - HCC Sewer Rates	5	0
2630 - Street Lighting Expenditure	40	0
2930 - Treatment Works Operating Expenditure	325	0
	58	0
Capital Expenditure		
3101 - Sale of Plant	0	(87)
3103 - Sale of Computer Equipment	0	(14)
3106 - Sale of Leaseback Vehicles	0	(8)
4101 - Purchase of Plant	0	(9)
4106 - Purchase Office Equipment	0	(1)
4114 - Purchase Other Assets	0	111
4601 - Purchase Leaseback Plant	0	(40)
4611 - Purchase Cameras	0	(8)
4612 - Furniture & Fittings	0	56
4801 - Park Improvement Program	0	50
4820 - Parks - Capital Grants Funded Projects	0	83
4901 - Building Construction	0	11
4908 - New Museum Site-Baker St	0	(50)
4953 - Sewer Rehabilitation	0	(468)
	0	(374)
TOTAL EXPENDITURE VARIATIONS	129	(374)



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Summary of Quarterly Budget Review Variations by Natural Account
for the quarter ended 30 September 2011

('000s)	Operational Variation	Capital Variation
REVENUE		
Rates & Charges		
1109 - Domestic Waste Charges	(399)	0
1127 - Sewer Rates Residential Connected	(14)	0
1140 - Sullage Coll Inc Annual Charge Residenti	385	0
1758 - Kerbside bulk waste collection Income	399	0
2595 - HCC Land Rates - Business	(6)	0
2608 - HCC Land Rates - Residential	1	0
2616 - HCC Garbage Rates	2	0
	367	0
User Charges & Other Income		
1124 - Waste Performance Improvement Rebate	(358)	0
1320 - Subdivision Fees	(15)	0
1331 - Licences & Fees	(2)	0
1342 - Footpath - Dining & Trading	(1)	0
1350 - Sewer Magement Facility Income	(1)	0
1420 - Other Revenue	(1)	0
1709 - NSW Rural Fire Serv Reimbursement	(18)	0
1730 - Art & Historical Income	(3)	0
1752 - Disposal Fees (Gate Takings)	150	0
1799 - Sundry Income	(51)	0
	(302)	0
Interest		
1601 - Interest Income	(60)	0
	(60)	0
Grants & Contributions		
1813 - Road Safety LG Funding Programs-RTA Grants	(5)	0
1819 - Financial Assistance Gr-L/Gvt Grants Com	1,163	0
182A - H'bury Child Restrains Proj-RTA Gr	(2)	0
187U - Alive&Well Volunteer Driver Prog-Cancer Cnl NSW	(9)	0
187V - Local Carer's Award Ceremonies-Carers NSW	(1)	0
188E - Hbury River Estuary Mgt Study-OfficeEnv&Heritage	(75)	0
1891 - Bush Fire Prevention Fund-RFS Grant	14	0
1892 - Fire Hazard Reduction-NSW RFS Grant	(60)	0
384Q - Greenspace-Rickabys Ck F/Bridge NSW Dep Plan	0	(83)
38RJ - Install CCTV & Light-W/Mall-AttorneyGeneralsDept-Gr 38RJ	0	(100)
3901 - Capital Contribution	0	(2,169)
	1,025	(2,352)
TOTAL REVENUE VARIATIONS	1,031	(2,352)



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Summary of Quarterly Budget Review Variations by Natural Account
for the quarter ended 30 September 2011

('000s)	Operational Variation	Capital Variation
RESERVE TRANSFERS		
Transfers From		
3201 - Tfr from Rsve Capital - Sewer	0	443
3213 - Tfr from Rsve S94 Drainage Reserve	0	(75)
3229 - Tfr from Rsve Sewer Operating Reserve	0	(308)
3203 - Tfr from Rsve Waste Management Reserve	0	180
3242 - Tfr from Rsve S94 Council Allocation	0	43
3251 - Tfr from Rsve Carryovers Reserve	0	1
3254 - Tfr from Rsve Property Develop't Reserv	0	(105)
3256 - Tfr from Rsve Roadworks Reserve	0	(1,146)
3257 - Tfr from Rsve Sullage Reserve	0	351
3206 - Tfr from Rsve S94 Bush Fire Reserve	0	(40)
3267 - Tfr from Unexpended Grants Reserve	0	(5)
3230 - Transfer from Tip Remediation Reserve	0	317
3238 - Transfer from Sth Windsor Effluent Reuse Scheme Reserve	0	(3)
	0	(346)
Transfers to		
4201 - TFR to Rsve Capital - Sewer	0	(34)
4210 - TFR to Rsve S94 Comm Facilities Catch 3	0	3
4211 - TFR to Rsve S94 Comm Facilities Catch 4	0	4
4212 - TFR to Rsve S94 Comm Facilities District	0	4
4213 - TFR to Rsve S94 Drainage Reserve	0	(3)
4214 - TFR to Rsve S94 Park Imp Catch 1	0	2
4215 - TFR to Rsve S94 Park Imp Catch 2	0	1
4216 - TFR to Rsve S94 Park Imp Catch 3	0	(1)
4217 - TFR to Rsve S94 Park Imp Catch 4	0	1
4218 - TFR to Rsve S94 Park Imp District	0	(1)
4219 - TFR to Rsve S94 Rec Buildings Catch 1	0	(1)
4221 - TFR to Rsve S94 Rec Buildings Catch 3	0	3
4222 - TFR to Rsve S94 Rec Buildings Catch 4	0	1
4223 - TFR to Rsve S94 Rec Buildings District	0	(1)
4224 - TFR to Rsve S94 Road Works	0	2
4225 - TFR to Rsve S94 Plan Administration Reserve	0	1
4229 - TFR to Rsve Sewer Operating Reserve	0	14
4203 - TFR to Rsve Waste Management Reserve	0	66
4232 - TFR to Rsve S94 Drainage Catchment 1	0	1
4235 - TFR to Rsve S94 Drainage Catchment 4	0	1
4256 - TFR to Rsve Roadworks Reserve	0	(4)
4257 - TFR to Rsve Sullage Reserve	0	(385)
4206 - TFR to Rsve S94 Bush Fire Reserve	0	(2)
4264 - TRF to Rsve S64 Sewerage Contributions	0	184



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Summary of Quarterly Budget Review Variations by Natural Account
for the quarter ended 30 September 2011

(’000s)	Operational Variation	Capital Variation
4269 - TFR to Rsvs S94A Contributions	0	(12)
4207 - TFR to Rsvs S94 Car Parking Reserve	0	3
4208 - TFR to Rsvs S94 Comm Facilities Catch 1	0	2
4230 - Transfer to Tip Remediation Reserve	0	(142)
4209 - TFR to Rsvs S94 Comm Facilities Catch 2	0	(3)
4238 - Transfer to Sth Windsor Effluent Reuse Scheme Reserve	0	2,208
	0	1,913
TOTAL RESERVE VARIATIONS	0	1,567
TOTAL VARIATIONS	1,160	(1,160)
NET (SURPLUS)/ DEFICIT		0



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
GENERAL MANAGER					
16 - Insurance Risk Management	2101 - Salaries	0000 - No Project	48,513	0	Reallocation of budget
	2102 - Annual Leave	0000 - No Project	4,200	0	Reallocation of budget
	2103 - Sick Leave	0000 - No Project	2,101	0	Reallocation of budget
	2111 - Superannuation	0000 - No Project	4,933	0	Reallocation of budget
	2115 - Vacancy Discount	0000 - No Project	(1,456)	0	Reallocation of budget
	2603 - Insurance	4592 - Disburse Property Insurance Pool	(52,000)	0	Budget to match actuals
17 - Workers Compensation	2101 - Salaries	0000 - No Project	(49,113)	0	Reallocation of budget
	2102 - Annual Leave	0000 - No Project	(4,252)	0	Reallocation of budget
	2103 - Sick Leave	0000 - No Project	(2,126)	0	Reallocation of budget
	2111 - Superannuation	0000 - No Project	(4,994)	0	Reallocation of budget
	2115 - Vacancy Discount	0000 - No Project	(413)	0	Reallocation of budget
40 - Strategic Activities	1799 - Sundry Income	2103 - Strategic Programs	(55)	0	Budget to match actuals
	2112 - Allowances - Recurring	0000 - No Project	254	0	Budget to match actuals
	2426 - Licences & Subscriptions	0000 - No Project	(254)	0	Reallocation of budget
65 - Personnel	1799 - Sundry Income	4910 - Frontline Management Training	(10,000)	0	Budget to match actuals
	2114 - Training	0000 - No Project	10,000	0	Budget adjusted in line with trend
	2125 - Salary Reclassifications	0000 - No Project	(20,000)	0	Budget reallocated
	2402 - Sundry Expenses	4900 - Personnel Exp Presentation	(1,100)	0	Budget reallocated
	2522 - Travel and Sustenance	5441 - One Stop Shop	1,100	0	Budget to match actuals
68 - Public Relations /Cultural Development	2101 - Salaries	0000 - No Project	(9,586)	0	Budget reallocated
	2127 - Maternity Leave	0000 - No Project	9,586	0	Budget to match actuals
69 - Elected Members	2521 - Members Fees Section 29A	4190 - Members Fees Sect 29A -Mayor Allowance	524	0	Budget adjusted as per Council Resolution
		4191 - Members Fees Sect 29A Members Fees	2,928	0	Budget adjusted as per Council Resolution
70 - Executive Management	2101 - Salaries	0000 - No Project	6,120	0	Budget to match actuals
	2422 - Telephone Expenses	0000 - No Project	(2,000)	0	Budget reallocated
			(67,090)	0	
SUPPORT SERVICES					
10 - Computer Services	2101 - Salaries	0000 - No Project	(3,700)	0	Budget reallocated
	2107 - Casuals	0000 - No Project	3,700	0	Budget to match actuals
	2603 - Insurance	4073 - Operating Leases	71	0	Budget to match actuals
	3103 - Sale of Computer Equipment	9747 - Business Continuity & Disaster Recovery Plan	0	(14,000)	Budget to match actuals
	4103 - Purchase of Computer Equipment	9747 - Business Continuity & Disaster Recovery Plan	0	14,000	Budget to match actuals



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
11 - Records	2101 - Salaries	0000 - No Project	(9,777)	0	Budget to match actuals	
	2102 - Annual Leave	0000 - No Project	(386)	0	Budget to match actuals	
	2103 - Sick Leave	0000 - No Project	(193)	0	Budget to match actuals	
	2111 - Superannuation	0000 - No Project	(455)	0	Budget to match actuals	
	2115 - Vacancy Discount	0000 - No Project	134	0	Budget to match actuals	
	2780 - Records Expenditure	4982 - Records Expenditure Misc&Archive Storage	14,000	0	Budget to match actuals	
	3251 - Tfr from Rsve Carryovers Reserve	4982 - Records Expenditure Misc&Archive Storage	0	0	(14,000)	Budget to match actuals
		7765 - Storage Reduction	0	0	4,582	Budget reallocated
		9748 - Records Process Improvements	0	0	9,418	Budget reallocated
		4103 - Purchase of Computer Equipment	7765 - Storage Reduction	0	0	(4,582)
		9748 - Records Process Improvements	0	0	(9,418)	Budget reallocated
15 - Cultural Services - Library Services	1719 - Library Charges and Fees	1611 - Charges & Fees Library Sundry Income	500	0	Budget adjustment in line with trend	
		1616 - Charges & Fees InterLibrary Loan Income	(200)	0	Budget adjustment in line with trend	
		1627 - Charges & Fees Repl Lost/Damaged Books	(500)	0	Budget adjustment in line with trend	
		9650 - Charges & Fees Sale Merchandise	(300)	0	Budget adjustment in line with trend	
		9651 - Community Spaces Hire	500	0	Budget adjustment in line with trend	
	2101 - Salaries	0000 - No Project	72,614	0	Budget to match actuals	
		4886 - Lib Programs & Promotions Development Project	30,918	0	Budget reallocated	
	2102 - Annual Leave	0000 - No Project	7,377	0	Budget to match actuals	
		4886 - Lib Programs & Promotions Development Project	2,677	0	Budget reallocated	
	2103 - Sick Leave	0000 - No Project	3,689	0	Budget to match actuals	
		4886 - Lib Programs & Promotions Development Project	1,338	0	Budget reallocated	
	2107 - Casuals	4593 - Workcover Audit	2,000	0	Budget reallocated	
	2111 - Superannuation	0000 - No Project	8,665	0	Budget to match actuals	
		4886 - Lib Programs & Promotions Development Project	3,144	0	Budget reallocated	
	2115 - Vacancy Discount	0000 - No Project	(2,557)	0	Budget to match actuals	
	2583 - Lib Local Priority Projects Oper Grants Projects	4886 - Lib Programs & Promotions Development Project	(38,078)	0	Budget reallocated	
	2595 - HCC Land Rates - Business	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(12,938)	0	Budget reallocated	
	2603 - Insurance	6153 - Richmond Library Richmond	369	0	Budget to match actuals	
		6480 - Hawkesbury Central Library (300GeorgeSt) Site	3,646	0	Budget to match actuals	
	2604 - Security	6153 - Richmond Library Richmond	1,000	0	Budget to match actuals	
		6480 - Hawkesbury Central Library (300GeorgeSt) Site	(1,000)	0	Budget reallocated	
	2605 - Maintenance - Furniture & Fittings	6153 - Richmond Library Richmond	(250)	0	Budget to match actuals	
		6480 - Hawkesbury Central Library (300GeorgeSt) Site	(750)	0	Budget to match actuals	
	2606 - Maintenance - Buildings	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(16,000)	0	Budget reallocated	
	2613 - HCC Sewer Rates	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(3,168)	0	Budget to match actuals	
	2614 - Air Conditioning	6153 - Richmond Library Richmond	3,000	0	Budget to match actuals	
		6480 - Hawkesbury Central Library (300GeorgeSt) Site	(2,000)	0	Budget reallocated	



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
15 - Cultural Services - Library Services	2615 - Vandalism Repairs	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(678)	0	Budget reallocated
	2616 - HCC Garbage Rates	6480 - Hawkesbury Central Library (300GeorgeSt) Site	(2,152)	0	Budget to match actuals
	4612 - Furniture & Fittings	6153 - Richmond Library Richmond	0	1,581	Budget to match actuals
		6480 - Hawkesbury Central Library (300GeorgeSt) Site	0	16,000	Budget to match actuals
	4901 - Building Construction	6153 - Richmond Library Richmond	0	(1,581)	Budget reallocated
19 - Accounting Services	1819 - Financial Assistance Gr-L/Gvt Grants Com	0000 - No Project	805,536	0	Budget to match actuals
	2101 - Salaries	0000 - No Project	(10,642)	0	Budget reallocated
	2102 - Annual Leave	0000 - No Project	(1,025)	0	Budget reallocated
	2103 - Sick Leave	0000 - No Project	(514)	0	Budget reallocated
	2111 - Superannuation	0000 - No Project	(1,205)	0	Budget reallocated
	2115 - Vacancy Discount	0000 - No Project	355	0	Budget reallocated
	2405 - Contribution to outside bodies	4300 - Contribution to WSROC	121	0	Budget to match actuals
	3256 - Tfr from Rsve Roadworks Reserve	4320 - Financial Assistance Grant	0	(751,690)	Budget to match actuals
20 - Rating Services	2101 - Salaries	0000 - No Project	(63,834)	0	Budget reallocated
	2102 - Annual Leave	0000 - No Project	(5,790)	0	Budget reallocated
	2103 - Sick Leave	0000 - No Project	(2,896)	0	Budget reallocated
	2111 - Superannuation	0000 - No Project	(6,801)	0	Budget reallocated
	2112 - Allowances - Recurring	0000 - No Project	(491)	0	Budget reallocated
	2115 - Vacancy Discount	0000 - No Project	1,992	0	Budget reallocated
	2571 - Rates Property Revaluation	5180 - Valuation Expenses Valuer General Exp	5,683	0	Budget to match actuals
	21 - Investment Debt Servicing	1601 - Interest Income	1552 - Interest Revenue Bank & Other Interest	(201)	0
1561 - Interest Revenue-S64 Sewer Reserve			152,782	0	Budget to match actuals
1562 - Interest Revenue-Sewer Capital Reserve			134,755	0	Budget to match actuals
1596 - Interest Revenue-Sewer Oper Reserve			(188,034)	0	Budget adjustment in line with trend
3254 - Tfr from Rsve Property Develop't Reserv			1542 - Interest Revenue-Reserves (Excl S64,S94)	0	(104,858)
4206 - TFR to Rsve S94 Bush Fire Reserve		0000 - No Project	0	(2,228)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	439	Budget adjustment in line with trend
4207 - TFR to Rsve S94 Car Parking Reserve		0000 - No Project	0	(29,713)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	32,534	Budget adjustment in line with trend
4208 - TFR to Rsve S94 Comm Facilities Catch 1		0000 - No Project	0	346	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	1,463	Budget adjustment in line with trend
4209 - TFR to Rsve S94 Comm Facilities Catch 2		0000 - No Project	0	(8,279)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	5,732	Budget adjustment in line with trend
4210 - TFR to Rsve S94 Comm Facilities Catch 3		0000 - No Project	0	(17,468)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	20,155	Budget adjustment in line with trend
4211 - TFR to Rsve S94 Comm Facilities Catch 4		0000 - No Project	0	(29,143)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	32,785	Budget adjustment in line with trend
4212 - TFR to Rsve S94 Comm Facilities District		0000 - No Project	0	(9,808)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	13,393	Budget adjustment in line with trend
4213 - TFR to Rsve S94 Drainage Reserve		0000 - No Project	0	(6,450)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	3,312	Budget adjustment in line with trend



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
21 - Investment Debt Servicing	4214 - TFR to Rsve S94 Park Imp Catch 1	0000 - No Project	0	(10,888)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	13,049	Budget adjustment in line with trend
	4215 - TFR to Rsve S94 Park Imp Catch 2	0000 - No Project	0	(3,977)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	4,748	Budget adjustment in line with trend
	4216 - TFR to Rsve S94 Park Imp Catch 3	0000 - No Project	0	(7,637)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	6,962	Budget adjustment in line with trend
	4217 - TFR to Rsve S94 Park Imp Catch 4	0000 - No Project	0	(3,263)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	4,062	Budget adjustment in line with trend
	4218 - TFR to Rsve S94 Park Imp District	0000 - No Project	0	(8,282)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	7,184	Budget adjustment in line with trend
	4219 - TFR to Rsve S94 Rec Buildings Catch 1	0000 - No Project	0	(13,297)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	12,738	Budget adjustment in line with trend
	4220 - TFR to Rsve S94 Rec Buildings Catch 2	0000 - No Project	0	(1,412)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	1,910	Budget adjustment in line with trend
	4221 - TFR to Rsve S94 Rec Buildings Catch 3	0000 - No Project	0	(22,856)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	25,461	Budget adjustment in line with trend
	4222 - TFR to Rsve S94 Rec Buildings Catch 4	0000 - No Project	0	(7,294)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	8,458	Budget adjustment in line with trend
	4223 - TFR to Rsve S94 Rec Buildings District	0000 - No Project	0	(10,834)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	10,293	Budget adjustment in line with trend
	4224 - TFR to Rsve S94 Road Works	0000 - No Project	0	(23,803)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	26,063	Budget adjustment in line with trend
	4225 - TFR to Rsve S94 Plan Administration Reserve	1599 - Interest Revenue-S94/S94a Reserve	0	894	Budget adjustment in line with trend
	4232 - TFR to Rsve S94 Drainage Catchment 1	0000 - No Project	0	(5,666)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	6,204	Budget adjustment in line with trend
	4233 - TFR to Rsve S94 Drainage Catchment 2	0000 - No Project	0	(993)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	1,087	Budget adjustment in line with trend
	4234 - TFR to Rsve S94 Drainage Catchment 3	0000 - No Project	0	(491)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	538	Budget adjustment in line with trend
	4235 - TFR to Rsve S94 Drainage Catchment 4	0000 - No Project	0	(7,515)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	8,229	Budget adjustment in line with trend
	4246 - TFR to Rsve S94 Extra Industries Reserv	0000 - No Project	0	(16,730)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	16,730	Budget adjustment in line with trend
	4265 - TFR to Stormwater Management Reserve	0000 - No Project	0	(91,950)	Budget reallocated
		1542 - Interest Revenue-Reserves (Excl S64,S94)	0	91,950	Budget adjustment in line with trend
	4269 - TFR to Rsve S94A Contributions	0000 - No Project	0	(60,073)	Budget reallocated
		1599 - Interest Revenue-S94/S94a Reserve	0	48,444	Budget adjustment in line with trend
	4271 - TFR to Rsve S64 Drainage Works Reserve	1561 - Interest Revenue-S64 Sewer Reserve	0	443	Budget adjustment in line with trend



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
22 - Administrative Services	2101 - Salaries	0000 - No Project	12,029	0	Budget reallocated
	2102 - Annual Leave	0000 - No Project	964	0	Budget reallocated
	2103 - Sick Leave	0000 - No Project	482	0	Budget reallocated
	2111 - Superannuation	0000 - No Project	1,419	0	Budget reallocated
	2115 - Vacancy Discount	0000 - No Project	(361)	0	Budget reallocated
24 - Purchasing & Stores	1799 - Sundry Income	1506 - Sale of Redundant Equip and stock	(1,396)	0	Budget to match actuals
	2119 - Public Holidays for Non Budgeted Salaries	0000 - No Project	(5,000)	0	Budget reallocated
25 - Property Development	1156 - Shops & Offices - Rental Income	1858 - Shop 7 & 8 Glossodia Shopping Centre	(31,917)	0	Budget adjustment in line with trend
		1865 - Shop/Office- Shop 7 Glossodia Shopping	19,181	0	Budget reallocated
		1866 - Shop/Office- Shop 8 Glossodia Shopping	12,736	0	Budget reallocated
	1168 - Council Rates & Annual Charges Recoveries	6338 - Show Grounds Clarendon	(110)	0	Budget to match actuals
	1342 - Footpath - Dining & Trading	0000 - No Project	(1,307)	0	Budget to match actuals
	2101 - Salaries	0000 - No Project	(20,423)	0	Budget reallocated
	2102 - Annual Leave	0000 - No Project	(1,787)	0	Budget reallocated
	2103 - Sick Leave	0000 - No Project	(894)	0	Budget reallocated
	2111 - Superannuation	0000 - No Project	(2,028)	0	Budget reallocated
	2115 - Vacancy Discount	0000 - No Project	613	0	Budget reallocated
	2433 - Penrith CC Land Rates Payable	2231 - Othr Rent & Lease Lot 18(50)The Driftway	78	0	Budget to match actuals
		2232 - Othr Rent & Lease 42 The Driftway Lderry	99	0	Budget to match actuals
		2233 - Othr Rent & Lease Lot 20 The Driftway	62	0	Budget to match actuals
		2234 - Othr Rent & Lease 18-24 The Driftway	79	0	Budget to match actuals
		2235 - Othr Rent & Lease 2 Reynolds Rd L'derry	71	0	Budget to match actuals
		2237 - Othr Rent & Lease Lot 21(26)The Driftway	79	0	Budget to match actuals
		2239 - Othr Rent & Lease Lot 24 Reynolds Road	95	0	Budget to match actuals
		2595 - HCC Land Rates - Business	5067 - Shops & Offices KFC Macq St Wndsr	(2,193)	0
		6114 - M/Hill Shopping Ctr McGraths Hill	1,029	0	Budget to match actuals
		6208 - Dight St Offices (Old Windsor Library)	470	0	Budget to match actuals
		6439 - 292 George Street Windsor	7,441	0	Budget to match actuals
	2603 - Insurance	6005 - 22 Bosworth Street Richmond	57	0	Budget to match actuals
		6010 - 52 Berger Road Bligh Park	32	0	Budget to match actuals
		6065 - 139 March Street Richmond	42	0	Budget to match actuals
		6072 - Glossodia Shopping Centre Glossodia	324	0	Budget to match actuals
		6073 - Glossodia Shops Amenities Glossodia	17	0	Budget to match actuals
		6102 - L/Port'd Ferry Master Cottage Lwr Port'd	43	0	Budget to match actuals
6103 - Macquarie Park House Windsor		173	0	Budget to match actuals	
6114 - M/Hill Shopping Ctr McGraths Hill		170	0	Budget to match actuals	
6139 - Old Sackville Road Cottage Wilberforce		51	0	Budget to match actuals	
6147 - Rev Turner Cottage Windsor		81	0	Budget to match actuals	
6164 - Richmond Tennis Centre Richmond		161	0	Budget to match actuals	
6169 - 325 George Street, Windsor-Wdsr Town Hall		150	0	Budget to match actuals	
6188 - Unit 6 John Tebbutt Mews Richmond		169	0	Budget to match actuals	



Hawkesbury City Council

Quarterly Budget Review Statement
for the period 01 July 2011 to 30 September 2011

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
25 - Property Development	2603 - Insurance	6205 - Wilberforce Shopping Centre Wilberforce	352	0	Budget to match actuals	
		6210 - Windsor Function Centre Windsor	1,198	0	Budget to match actuals	
		6230 - Residence 10 Slopes Road North Richmond	24	0	Budget to match actuals	
		6250 - Australian Poiner Village Wilberforce	445	0	Budget to match actuals	
		6251 - 246 Windsor Rd, Vineyard - KFC Lease	3	0	Budget to match actuals	
		6367 - 42 The Driftway Residence Londonderry	29	0	Budget to match actuals	
		6368 - 26 The Driftway Residence Londonderry	65	0	Budget to match actuals	
		6389 - Old Hospital-Johnson Wing (Bldg Action Insurance)	355	0	Budget to match actuals	
		6394 - Old Hospital (Now Dist Benevolent Society)	1,208	0	Budget to match actuals	
		6438 - 1-17 (Lot 24) Reynolds Road Londonderry	143	0	Budget to match actuals	
		6443 - Alfresco Dining Thomson Square	9	0	Budget to match actuals	
		6445 - Residence Lot 18 The Driftway	25	0	Budget to match actuals	
		6479 - Deerubin Centre - Chapters Cafe Site	45	0	Budget to match actuals	
		2608 - HCC Land Rates - Residential	6945 - Halls Services Ham Street Hall	1,105	0	Budget to match actuals
		2613 - HCC Sewer Rates	1879 - Shop/Office-M'Quarie St Pizza Hut	(10)	0	Budget to match actuals
			5067 - Shops & Offices KFC Macq St Wndsr	2,335	0	Budget to match actuals
	6278 - Toll House Windsor		(634)	0	Budget to match actuals	
	6338 - Show Grounds Clarendon		(10)	0	Budget to match actuals	
	2616 - HCC Garbage Rates	6439 - 292 George Street Windsor	8,199	0	Budget to match actuals	
		0000 - No Project	(391)	0	Budget to match actuals	
		1913 - Other Rent & Lease Turf Farms	(8)	0	Budget to match actuals	
		5022 - Dwell Mtce & Serv 20 Bosworth St Rich'd	31	0	Budget to match actuals	
		5482 - Colonial Drive No 155	930	0	Budget to match actuals	
		6005 - 22 Bosworth Street Richmond	31	0	Budget to match actuals	
		6010 - 52 Berger Road Bligh Park	19	0	Budget to match actuals	
		6147 - Rev Turner Cottage Windsor	31	0	Budget to match actuals	
		6205 - Wilberforce Shopping Centre Wilberforce	431	0	Budget to match actuals	
		6274 - 138 Slopes Rd Residence	18	0	Budget to match actuals	
		6278 - Toll House Windsor	(430)	0	Budget to match actuals	
		6448 - Grose Vale Scout Hall	(10)	0	Budget to match actuals	
		6945 - Halls Services Ham Street Hall	(8)	0	Budget to match actuals	
		7167 - Hawkesbury Valley Pony Club	(1,977)	0	Budget to match actuals	
7207 - Vines Pony Club		(10)	0	Budget to match actuals		
2619 - Works Program - Building M&R		6103 - Macquarie Park House Windsor	2,900	0	Budget to match actuals	
2770 - Valuation Expenses	0000 - No Project	7,000	0	Budget to match actuals		
3251 - Tfr from Rsve Carryovers Reserve	6103 - Macquarie Park House Windsor	0	(2,900)	Budget to match actuals		
	6147 - Rev Turner Cottage Windsor	0	14,500	Budget reallocated		
4901 - Building Construction	6147 - Rev Turner Cottage Windsor	0	(14,500)	Budget reallocated		



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
28 - Reception	1743 - Contribution to Private Mobile Calls	0000 - No Project	3,823	0	Budget reallocated	
	2101 - Salaries	0000 - No Project	(32,222)	0	Budget reallocated	
	2102 - Annual Leave	0000 - No Project	(2,872)	0	Budget reallocated	
	2103 - Sick Leave	0000 - No Project	(1,915)	0	Budget reallocated	
	2107 - Casuals	0000 - No Project	(3,400)	0	Budget reallocated	
	2115 - Vacancy Discount	0000 - No Project	966	0	Budget reallocated	
	2302 - Depreciation Expense Office Equipment	0000 - No Project	(7,863)	0	Budget reallocated	
	2401 - Overheads	0000 - No Project	165,812	0	Budget reallocated	
	2422 - Telephone Expenses	0000 - No Project	(126,743)	0	Budget reallocated	
	3302 - Depreciation Office Equipment	0000 - No Project	0	7,863	Budget reallocated	
	29 - Fleet Management	3106 - Sale of Leaseback Vehicles	0004 - Purchase Leaseback - Plant 4	0	(13,338)	Budget to match actuals
		0006 - Purchase Leaseback - Plant 6	0	(17,500)	Budget to match actuals	
		0009 - Purchase Leaseback - Plant 9	0	17,500	Budget to match actuals	
		0011 - Purchase Leaseback - Plant 11	0	(1,286)	Budget to match actuals	
		0013 - Purchase Leaseback - Plant 13	0	(120)	Budget to match actuals	
		0028 - Plant 28 - Ford Ranger SMF AW65HQ	0	5,636	Budget to match actuals	
		0034 - Purchase Leaseback - Plant 34	0	1,000	Budget to match actuals	
		0068 - Purchase Leaseback-Plant 68	0	545	Budget to match actuals	
3251 - Tfr from Rsve Carryovers Reserve		0006 - Purchase Leaseback - Plant 6	0	(32,000)	Budget reallocated	
		0009 - Purchase Leaseback - Plant 9	0	32,000	Budget reallocated	
4601 - Purchase Leaseback Plant		0000 - No Project	0	(32,000)	Budget reallocated	
		0004 - Purchase Leaseback - Plant 4	0	(2,157)	Budget to match actuals	
		0006 - Purchase Leaseback - Plant 6	0	32,000	Budget to match actuals	
		0009 - Purchase Leaseback - Plant 9	0	(32,000)	Budget reallocated	
		0010 - Purchase Leaseback - Plant 10	0	32,000	Budget to match actuals	
		0013 - Purchase Leaseback - Plant 13	0	(1,869)	Budget to match actuals	
		0028 - Plant 28 - Ford Ranger SMF AW65HQ	0	(31,000)	Budget reallocated	
		0034 - Purchase Leaseback - Plant 34	0	(32,000)	Budget reallocated	
		0068 - Purchase Leaseback-Plant 68	0	939	Budget to match actuals	
		0070 - Purchase Leaseback - Plant 70	0	29,136	Budget to match actuals	
		0071 - Purchase Leaseback - Plant 71	0	28,686	Budget to match actuals	
		0092 - Purchase Leaseback - Plant 92	0	(113)	Budget to match actuals	
		0429 - C&M Pool Car-Nissan Xtrail -BG00Y1 - Plant 429	0	(32,000)	Budget reallocated	
39 - Cultural Services - Regional Gallery		1730 - Art & Historical Income	0000 - No Project	(300)	0	Budget to match actuals
			9650 - Charges & Fees Sale Merchandise	(2,000)	0	Budget adjustment in line with trend
		2101 - Salaries	0000 - No Project	(24,257)	0	Budget reallocated
			6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	16,209	0	Budget adjusted for Grant
	2102 - Annual Leave	0000 - No Project	(2,100)	0	Budget reallocated	
		6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	1,403	0	Budget adjusted for Grant	
	2103 - Sick Leave	0000 - No Project	(1,050)	0	Budget reallocated	
		6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	702	0	Budget adjusted for Grant	



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
39 - Cultural Services - Regional Gallery	2107 - Casuals	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	15,600	0	Budget adjusted for Grant
	2111 - Superannuation	0000 - No Project	(2,467)	0	Budget reallocated
		6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	1,648	0	Budget adjusted for Grant
	2115 - Vacancy Discount	0000 - No Project	727	0	Budget reallocated
	2119 - Public Holidays for Non Budgeted Salaries	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	1,000	0	Budget reallocated
	2604 - Security	6481 - Hawkesbury Regional Gallery Site	(1,000)	0	Budget reallocated
	2615 - Vandalism Repairs	6481 - Hawkesbury Regional Gallery Site	178	0	Budget to match actuals
	2762 - Art Gallery Expenses	4948 - Printing & Signage	(7,500)	0	Budget to match actuals
		6380 - Exhibitions	7,500	0	Budget adjustment in line with trend
	2820 - Grant Funded Operational Exp	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	17,000	0	Budget to match actuals
	2821 - Grant Funded Consultancy Fees	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	(35,000)	0	Budget reallocated
	4612 - Furniture & Fittings	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	0	2,056	Budget reallocated
58 - Printing & Signwriting	2111 - Superannuation	0000 - No Project	353	0	Budget to match actuals
79 - Cultural Services - Regional Museum	1730 - Art & Historical Income	0000 - No Project	(800)	0	Budget adjustment in line with trend
		2041 - School Program	1,000	0	Budget reallocated
		9650 - Charges & Fees Sale Merchandise	(1,000)	0	Budget adjustment in line with trend
	2101 - Salaries	0000 - No Project	(24,257)	0	Budget reallocated
		6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	16,209	0	Budget adjusted for Grant
	2102 - Annual Leave	0000 - No Project	(2,100)	0	Budget reallocated
		6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	1,403	0	Budget adjusted for Grant
	2103 - Sick Leave	0000 - No Project	(1,050)	0	Budget reallocated
		6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	702	0	Budget adjusted for Grant
	2107 - Casuals	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	24,500	0	Budget adjusted for Grant
	2111 - Superannuation	0000 - No Project	(2,466)	0	Budget reallocated
		6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	1,648	0	Budget adjusted for Grant
	2115 - Vacancy Discount	0000 - No Project	728	0	Budget reallocated
	2407 - Consultancy Fees	6476 - Hawkesbury Regional Museum-Baker St Windsor	54,000	0	Budget to match actuals
	2490 - Activity Expenses	4143 - Community Volunteering	(1,000)	0	Budget reallocated
	2602 - Water	6128 - Museum-Howes House,Thompson Square Windsor	200	0	Budget to match actuals
	2603 - Insurance	6476 - Hawkesbury Regional Museum-Baker St Windsor	594	0	Budget to match actuals
	2606 - Maintenance - Buildings	6128 - Museum-Howes House,Thompson Square Windsor	6,000	0	Budget to match actuals
		6476 - Hawkesbury Regional Museum-Baker St Windsor	6,000	0	Budget to match actuals
	2613 - HCC Sewer Rates	6128 - Museum-Howes House,Thompson Square Windsor	(2)	0	Budget to match actuals
		6476 - Hawkesbury Regional Museum-Baker St Windsor	(363)	0	Budget to match actuals
	2615 - Vandalism Repairs	6128 - Museum-Howes House,Thompson Square Windsor	(100)	0	Budget reallocated
		6476 - Hawkesbury Regional Museum-Baker St Windsor	(750)	0	Budget reallocated
	2820 - Grant Funded Operational Exp	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	44,000	0	Budget adjusted for Grant
	2821 - Grant Funded Consultancy Fees	6246 - 2010-2012 Triennial Program Funding-Gallery/Museum	(109,080)	0	Budget reallocated
	2986 - Museum Program Expenses	6380 - Exhibitions	(44,358)	0	Budget reallocated
	3251 - Tfr from Rsve Carryovers Reserve	6476 - Hawkesbury Regional Museum-Baker St Windsor	0	(49,692)	Budget reallocated
	4612 - Furniture & Fittings	6380 - Exhibitions	0	47,100	Budget to match actuals



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
79 - Cultural Services - Regional Museum	4901 - Building Construction	6128 - Museum-Howes House, Thompson Square Windsor	0	(2,742)	Budget reallocated	
		6476 - Hawkesbury Regional Museum-Baker St Windsor	0	(5,000)	Budget reallocated	
90 - Visitor Information Centre	1799 - Sundry Income	0000 - No Project	1,000	0	Budget adjustment in line with trend	
		9650 - Charges & Fees Sale Merchandise	(500)	0	Budget to match actuals	
		2101 - Salaries	0000 - No Project	39,346	0	Budget to match actuals
		2102 - Annual Leave	0000 - No Project	3,463	0	Budget to match actuals
		2103 - Sick Leave	0000 - No Project	1,732	0	Budget to match actuals
		2107 - Casuals	0000 - No Project	(79,134)	0	Budget reallocated
		2111 - Superannuation	0000 - No Project	4,067	0	Budget to match actuals
		2112 - Allowances - Recurring	0000 - No Project	(28)	0	Budget to match actuals
		2115 - Vacancy Discount	0000 - No Project	(1,180)	0	Budget to match actuals
		2570 - Safety Expenses & Training	4595 - Safety Exp & Training	(100)	0	Budget to match actuals
		2603 - Insurance	6315 - Tourist Information Centre Clarendon	71	0	Budget to match actuals
		2614 - Air Conditioning	0000 - No Project	(500)	0	Budget reallocated
			6315 - Tourist Information Centre Clarendon	500	0	Budget to match actuals
		2615 - Vandalism Repairs	6315 - Tourist Information Centre Clarendon	1,761	0	Budget to match actuals
		3251 - Tfr from Rsve Carryovers Reserve	4170 - Hawkesbury Tourism	0	1,444	Budget reallocated
			6315 - Tourist Information Centre Clarendon	0	(11,250)	Budget to match actuals
4106 - Purchase Office Equipment	4170 - Hawkesbury Tourism	0	(1,444)	Budget reallocated		
4901 - Building Construction	6315 - Tourist Information Centre Clarendon	0	11,250	Budget to match actuals		
			820,863	(900,248)		
INFRASTRUCTURE SERVICES						
34 - Sullage Disposal	1140 - Sullage Coll Inc Annual Charge Residenti	0000 - No Project	384,705	0	Budget to match actuals	
		2116 - Contractors	(351,170)	0	Budget adjustment in line with trend	
		3257 - Tfr from Rsve Sullage Reserve	0	351,170	Budget adjustment in line with trend	
		4257 - TFR to Rsve Sullage Reserve	0	(384,705)	Budget to match actuals	
50 - Parks - Operational	1420 - Other Revenue	1669 - Sundry income-Filming	(682)	0	Budget to match actuals	
		2101 - Salaries	(95,597)	0	Budget reallocated	
		2102 - Annual Leave	16,005	0	Budget reallocated	
		2103 - Sick Leave	8,003	0	Budget reallocated	
		2111 - Superannuation	(4,091)	0	Budget reallocated	
		2115 - Vacancy Discount	2,298	0	Budget reallocated	
		2119 - Public Holidays for Non Budgeted Salaries	(1,104)	0	Budget to match actuals	
		2127 - Maternity Leave	18,650	0	Budget to match actuals	
		2405 - Contribution to outside bodies	7970 - Sports Cncl Oper'l Cont Academy of Sport	(1,000)	0	Budget to match actuals
2504 - Bush Fire Mitigation Works	9985 - Bowen Mountain	40,000	0	Budget adjusted to match grant		



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
50 - Parks - Operational	2603 - Insurance	0000 - No Project	(1,271)		0 Budget to match actuals
		6010 - 52 Berger Road Bligh Park	(235)		0 Budget to match actuals
		6017 - Argyle Bailey Reserve Amenities Ebenezer	23		0 Budget to match actuals
		6019 - Beau Strachan Pavilion-Benson Lane Richmond	197		0 Budget to match actuals
		6021 - Bensons Lane Cricket	11		0 Budget to match actuals
		6023 - Berger Road Amenities South Windsor	70		0 Budget to match actuals
		6029 - Bilpin Park Amenities Bilpin	6		0 Budget to match actuals
		6035 - Pony Club Amenities Glossodia	98		0 Budget to match actuals
		6036 - Bounty Reserve Amenities Bligh Park	69		0 Budget to match actuals
		6037 - Bowen Mountain Amenities Bowen Mountain	55		0 Budget to match actuals
		6040 - Breakaway Amenities Freemans Reach	33		0 Budget to match actuals
		6041 - Brinsley Park Amenities Pitt Town	19		0 Budget to match actuals
		6042 - Brinsley Park Kiosk & Store Pitt Town	10		0 Budget to match actuals
		6043 - Campbell St Park Amenities Nth Rich'd	15		0 Budget to match actuals
		6050 - Colo Heights Rsve Amenities Colo Heights	18		0 Budget to match actuals
		6051 - Colo Heights Tennis Shelter Colo Heights	4		0 Budget to match actuals
		6053 - Crown Reserve Amenities Wilberforce	(6)		0 Budget to match actuals
		6054 - Deerubbin Park Amenities Windsor	32		0 Budget to match actuals
		6064 - F'mans Reach Tennis Amen F'mans Reach	27		0 Budget to match actuals
		6071 - Glossodia Park Amenities Glossodia	11		0 Budget to match actuals
		6074 - Gov. Phillip Park Amenities Windsor	235		0 Budget to match actuals
		6075 - Gov Phillip Park Picnic Shelters Windsor	19		0 Budget to match actuals
		6083 - Howe Park Viewing Platform Windsor	(63)		0 Budget to match actuals
		6084 - Icely Park Amenities Changeroom Richmond	57		0 Budget to match actuals
		6085 - Icely Park Amenities Richmond	29		0 Budget to match actuals
		6086 - Kable Street Amenities Windsor	18		0 Budget to match actuals
		6087 - Kemsley Downs Amenities North Richmond	(175)		0 Budget to match actuals
		6099 - Lwr Port'd Amens Boat Ramp Lower Port'd	12		0 Budget to match actuals
		6100 - Lower Portland Amenities Lower Portland	12		0 Budget to match actuals
		6104 - Mac Park Pub Amenities & Shower Windsor	47		0 Budget to match actuals
		6106 - Howe Park Windsor	25		0 Budget to match actuals
		6110 - Maraylya Park Amenities Maraylya	19		0 Budget to match actuals
		6111 - Maraylya Park Tennis Shed Maraylya	4		0 Budget to match actuals
		6115 - McLeod Park Amenities South Windsor	5		0 Budget to match actuals
		6117 - McMahan Park Amenities Kurrajong	1,472		0 Budget to match actuals
		6118 - McMahan Park Public Shelters Kurrajong	8		0 Budget to match actuals
		6119 - McQuade Park Kiosk & Store Windsor	39		0 Budget to match actuals
		6120 - McQuade Park Rotunda Windsor	9		0 Budget to match actuals
		6121 - Memorial Park Amenities Kurrajong	22		0 Budget to match actuals
		6122 - Memorial Park Amenities Windsor Windsor	29		0 Budget to match actuals
		6123 - Memorial Pk,Wellesley St,P/Twn- All Facilities	33		0 Budget to match actuals



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
50 - Parks - Operational	2603 - Insurance	6124 - Mileham St Netball Pub Amen Sth Wind	37	0	Budget to match actuals
		6125 - Morans Rock Amenities Central Colo	10	0	Budget to match actuals
		6131 - Nth Rich'd Oval Amenities North Richmond	172	0	Budget to match actuals
		6134 - Nth Rich'd Water Standpipe Nth Richmond	6	0	Budget to match actuals
		6137 - Oakville Park Amenities Oakville	14	0	Budget to match actuals
		6138 - Oakville Park Kiosk Oakville	19	0	Budget to match actuals
		6143 - Pound Paddock Amenities Richmond	12	0	Budget to match actuals
		6144 - Powel Park Amenities Kurrajong Heights	20	0	Budget to match actuals
		6145 - Powel Park Tennis Facilities K'jong Hts	4	0	Budget to match actuals
		6146 - Rest-A-While Amenities Clarendon	21	0	Budget to match actuals
		6151 - Richmond Grandstand Richmond	76	0	Budget to match actuals
		6155 - Richmond Park Amenities Richmond	40	0	Budget to match actuals
		6158 - Richmond Park CWA Stall Richmond	4	0	Budget to match actuals
		6159 - Richmond Park Gardeners Store Richmond	22	0	Budget to match actuals
		6160 - Richmond Park General Richmond	11	0	Budget to match actuals
		6165 - Sackville Ferry Amenities Sackville	20	0	Budget to match actuals
		6170 - Smith Park Amenities Richmond	14	0	Budget to match actuals
		6178 - St Albans Park Amenities St. Albans	18	0	Budget to match actuals
		6179 - Stanley Park Amenities East Kurrajong	18	0	Budget to match actuals
		6181 - Tamplin Field Amenities Richmond	116	0	Budget to match actuals
		6192 - Upper Colo Reserve Amenities Upper Colo	46	0	Budget to match actuals
		6194 - Vineyard Park Amenities Vineyard	18	0	Budget to match actuals
		6197 - Webbs Creek Ferry Amenities W'mans Ferry	6	0	Budget to match actuals
		6198 - Wheeney Creek Amenities Wheeney Creek	19	0	Budget to match actuals
		6213 - H'bury Oasis Swimming Ctr Sth Windsor	6	0	Budget to match actuals
		6215 - Wisemans Ferry Amenities Wisemans Ferry	29	0	Budget to match actuals
		6216 - Woodbury Park Amenities Glossodia	181	0	Budget to match actuals
		6217 - Woodhills Car Park Amenities Richmond	18	0	Budget to match actuals
		6218 - Woodlands Park Amens Changerooms W'force	84	0	Budget to match actuals
		6219 - Woodlands Park Amenities Wilberforce	14	0	Budget to match actuals
		6220 - Woodlands Park Store Wilberforce	19	0	Budget to match actuals
		6223 - Berger Road Park South Windsor	31	0	Budget to match actuals
		6224 - Colbee Park General McGraths Hill	41	0	Budget to match actuals
		6226 - Vineyard Park Grounds Vineyard	11	0	Budget to match actuals
		6227 - Mileham St Netball Cts&Clubhouse SthWind	152	0	Budget to match actuals
		6239 - Colonial Reserve Amenities Bligh Park	115	0	Budget to match actuals
		6241 - Bounty Reserve General Bligh Park	11	0	Budget to match actuals
		6243 - McQuade Park Grounds Windsor	(20)	0	Budget to match actuals
		6244 - Nth Richmond Oval General North Richmond	11	0	Budget to match actuals
		6245 - McMahons Park General Kurrajong	11	0	Budget to match actuals
		6249 - Memorial Park Tennis Amenities Windsor	13	0	Budget to match actuals



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
50 - Parks - Operational	2603 - Insurance	6263 - Streeeton Park Amenities North Richmond	16		0 Budget to match actuals
		6266 - 0 Richmond Lawn Cemetery Richmond	20		0 Budget to match actuals
		6275 - 0 K'jong Heights Toilets Kurrajong Heigh	129		0 Budget to match actuals
		6292 - Woodlands Pony Club Wilberforce	62		0 Budget to match actuals
		6299 - Half Moon Farm Lower Portland	14		0 Budget to match actuals
		6301 - Amenities Colo High School Kurmond	51		0 Budget to match actuals
		6310 - Icely Park General Richmond	1		0 Budget to match actuals
		6311 - Windsor C.W.A. Stall Windsor	5		0 Budget to match actuals
		6317 - Woodbury Park Grounds Glossodia	11		0 Budget to match actuals
		6320 - Moblie Skateboard Ramp No1 Miscellaneous	48		0 Budget to match actuals
		6322 - Bensons Lane - Soccer Amenities Richmond	190		0 Budget to match actuals
		6323 - Bensons Lane - Softball Amenities R'mond	80		0 Budget to match actuals
		6325 - McMahon Park Public Amenities Kurrajong	34		0 Budget to match actuals
		6358 - Nth Richmond tennis shelter Nth Richmond	5		0 Budget to match actuals
		6361 - Various Skate board Ramps Miscellaneous	19		0 Budget to match actuals
		6363 - St Albans Tennis Amenities St. Albans	22		0 Budget to match actuals
		6366 - Howe Park bridge walkway Windsor	15		0 Budget to match actuals
		6378 - Pool Park Amenities South Windsor	19		0 Budget to match actuals
		6390 - McGraths Hill Nursery Building	137		0 Budget to match actuals
		6396 - Mileham Street Shelter South windsor	6		0 Budget to match actuals
		6397 - Bounty Reserve Shelter Bligh Park	6		0 Budget to match actuals
		6398 - Deerubbun Shelter Windsor	6		0 Budget to match actuals
		6400 - McQuade Picnic Shelter Windsor	18		0 Budget to match actuals
		6401 - Macquarie Park Shelter Windsor	9		0 Budget to match actuals
		6402 - Glossodia Park Shelter Glossodia	6		0 Budget to match actuals
		6403 - Hanna Park Shelter North Richmond	43		0 Budget to match actuals
		6404 - Breakway Shelter	6		0 Budget to match actuals
		6405 - Woodlands Park Shelter Glossodia	14		0 Budget to match actuals
		6407 - Oakville Park Shelter Oakville	7		0 Budget to match actuals
		6408 - Bensons Lane Shelter 1 Richmond	6		0 Budget to match actuals
		6409 - Bensons Lane Shelter 2 Richmond	14		0 Budget to match actuals
		6410 - Bensons Lane Shelter 3 Richmond	24		0 Budget to match actuals
		6411 - Icely Park Shelter Richmond	37		0 Budget to match actuals
		6412 - Bicentnary/Friendshp Pk Shelter Claredon	22		0 Budget to match actuals
		6413 - Upper Colo Park Shelter Upper Colo	8		0 Budget to match actuals
		6415 - Pool Park Shelter 1 South windsor	6		0 Budget to match actuals
		6419 - W'force Park Picnic Shelter Wilberforce	6		0 Budget to match actuals
		6422 - Bensons Lane - B'ball Amenities Richmond	192		0 Budget to match actuals
		6428 - Richmond Park Rotunda	33		0 Budget to match actuals
		6432 - Hanna Pk Public Amenities	10		0 Budget to match actuals
		6482 - Colbee Park Baseball Amenities	28		0 Budget to match actuals



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
50 - Parks - Operational	2603 - Insurance	6489 - Windsor Girl Guide Hall	46	0	Budget to match actuals	
		6497 - McQuade Park Cricket Store	5	0	Budget to match actuals	
		7046 - North Richmond Park	10	0	Budget to match actuals	
		7071 - Bensons Lane Sporting Complex	60	0	Budget to match actuals	
		7077 - Icely Park	10	0	Budget to match actuals	
		7089 - Tamplin Field	6	0	Budget to match actuals	
		7099 - Richmond Park	16	0	Budget to match actuals	
		7106 - Bounty Reserve	9	0	Budget to match actuals	
		7119 - Deerubbun Park	30	0	Budget to match actuals	
		7124 - McQuade Park	16	0	Budget to match actuals	
		7129 - South Windsor Park	54	0	Budget to match actuals	
		7153 - McKenzie Park	18	0	Budget to match actuals	
		7154 - Woodlands Park	15	0	Budget to match actuals	
		7185 - Woodbury Reserve	22	0	Budget to match actuals	
		7204 - Oakville Park	22	0	Budget to match actuals	
		7206 - Colbee Park	95	0	Budget to match actuals	
		7930 - Pks Op & Maint P&G services	962	0	Budget to match actuals	
		2606 - Maintenance - Buildings	0000 - No Project	(4,500)	0	Budget reallocated
		2619 - Works Program - Building M&R	6120 - McQuade Park Rotunda Windsor	6,900	0	Budget to match actuals
			6212 - Windsor Mall Windsor	6,500	0	Budget to match actuals
			6298 - Paine Park Windsor	(2,000)	0	Budget reallocated
		3206 - Tfr from Rsve S94 Bush Fire Reserve	9985 - Bowen Mountain	0	(40,000)	Budget adjusted to match grant
3251 - Tfr from Rsve Carryovers Reserve	6120 - McQuade Park Rotunda Windsor	0	(6,900)	Budget to match actuals		
	6212 - Windsor Mall Windsor	0	(2,000)	Budget to match actuals		
	6298 - Paine Park Windsor	0	2,000	Budget reallocated		
51 - Recreation	2603 - Insurance	6161 - Richmond Pool Richmond	270	0	Budget to match actuals	
		7805 - Richmond Pool Expenditure Services	203	0	Budget to match actuals	
52 - Roadworks Maintenance	1819 - Financial Assistance Gr-L/Gvt Grants Com	0000 - No Project	124,983	0	Budget to match actuals	
		2101 - Salaries	(54,000)	0	Budget reallocated	
		2102 - Annual Leave	(4,861)	0	Budget reallocated	
		2103 - Sick Leave	(2,430)	0	Budget reallocated	
		2111 - Superannuation	(1,269)	0	Budget reallocated	
		2225 - Superannuation-Retirement Scheme	(3,965)	0	Budget reallocated	
		2112 - Allowances - Recurring	(2,145)	0	Budget reallocated	
		2115 - Vacancy Discount	1,621	0	Budget reallocated	
		2119 - Public Holidays for Non Budgeted Salaries	(113)	0	Budget reallocated	
		2616 - HCC Garbage Rates	8192 - Argyle Reach Rd	108	0	Budget to match actuals
		3256 - Tfr from Rsve Roadworks Reserve	4320 - Financial Assistance Grant	0	(139,315)	Budget to match actuals



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
53 - Roadworks Construction	1819 - Financial Assistance Gr-L/Gvt Grants Com	0000 - No Project	228,540		0 Budget to match actuals	
	2101 - Salaries	0000 - No Project	135,002		0 Budget reallocated	
	2102 - Annual Leave	0000 - No Project	12,153		0 Budget reallocated	
	2103 - Sick Leave	0000 - No Project	6,077		0 Budget reallocated	
	2111 - Superannuation	0000 - No Project	4,373		0 Budget reallocated	
		2225 - Superannuation-Retirement Scheme	9,912		0 Budget reallocated	
	2112 - Allowances - Recurring	0000 - No Project	5,363		0 Budget reallocated	
	2115 - Vacancy Discount	0000 - No Project	(4,050)		0 Budget reallocated	
	2616 - HCC Garbage Rates	8546 - Grose Vale Rd	108		0 Budget to match actuals	
	3256 - Tfr from Rsve Roadworks Reserve	4320 - Financial Assistance Grant	0	(254,747)	Budget to match actuals	
	54 - Kerb, Guttering & Drainage	1819 - Financial Assistance Gr-L/Gvt Grants Com	0000 - No Project	3,570		0 Budget to match actuals
2101 - Salaries		0000 - No Project	(27,000)		0 Budget reallocated	
2102 - Annual Leave		0000 - No Project	(2,431)		0 Budget reallocated	
2103 - Sick Leave		0000 - No Project	(1,215)		0 Budget reallocated	
2111 - Superannuation		0000 - No Project	(875)		0 Budget reallocated	
		2225 - Superannuation-Retirement Scheme	(1,982)		0 Budget reallocated	
2112 - Allowances - Recurring		0000 - No Project	(1,073)		0 Budget reallocated	
2115 - Vacancy Discount		0000 - No Project	810		0 Budget reallocated	
4256 - TFR to Rsve Roadworks Reserve		4320 - Financial Assistance Grant	0	(3,980)	Budget to match actuals	
55 - Car Parking		2101 - Salaries	0000 - No Project	(27,000)		0 Budget reallocated
		2102 - Annual Leave	0000 - No Project	(2,431)		0 Budget reallocated
	2103 - Sick Leave	0000 - No Project	(1,215)		0 Budget reallocated	
	2111 - Superannuation	0000 - No Project	(875)		0 Budget reallocated	
		2225 - Superannuation-Retirement Scheme	(1,982)		0 Budget reallocated	
	2112 - Allowances - Recurring	0000 - No Project	(1,073)		0 Budget reallocated	
	2115 - Vacancy Discount	0000 - No Project	810		0 Budget reallocated	
	2613 - HCC Sewer Rates	5067 - Shops & Offices KFC Macq St Wndsr	(363)		0 Budget to match actuals	
57 - Design, Survey and Mapping Servs	2103 - Sick Leave	0000 - No Project	246		0 Budget to match actuals	
	2111 - Superannuation	0000 - No Project	162		0 Budget to match actuals	
	59 - Administrative Building	1743 - Contribution to Private Mobile Calls	0000 - No Project	(3,823)		0 Budget reallocated
2302 - Depreciation Expense Office Equipment		0000 - No Project	7,863		0 Budget reallocated	
2422 - Telephone Expenses		0000 - No Project	128,743		0 Budget reallocated	
2595 - HCC Land Rates - Business		6013 - Administration Building Windsor	(8)		0 Budget to match actuals	
2603 - Insurance		6013 - Administration Building Windsor	2,982		0 Budget to match actuals	
2605 - Maintenance - Furniture & Fittings		6013 - Administration Building Windsor	(8,042)		0 Budget reallocated	
2606 - Maintenance - Buildings		6013 - Administration Building Windsor	(2,343)		0 Budget reallocated	
2619 - Works Program - Building M&R		6013 - Administration Building Windsor	(18,000)		0 Budget reallocated	
3251 - Tfr from Rsve Carryovers Reserve		6012 - Administration Air Conditioning	0	24,326	Budget reallocated	
		6013 - Administration Building Windsor	0	(54,026)	Budget to match actuals	



Hawkesbury City Council

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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
59 - Administrative Building	3302 - Depreciation Office Equipment	0000 - No Project	0	(7,863)	Budget reallocated
	4612 - Furniture & Fittings	6013 - Administration Building Windsor	0	(15,500)	Budget reallocated
	4901 - Building Construction	5441 - One Stop Shop	0	190,000	Budget to match actuals
		6012 - Administration Air Conditioning	0	(24,326)	Budget reallocated
		6013 - Administration Building Windsor	0	(93,051)	Budget reallocated
60 - Community Buildings	1708 - Tender Documents	0000 - No Project	(50)	0	Budget to match actuals
	2101 - Salaries	0000 - No Project	7,405	0	Budget to match actuals
	2102 - Annual Leave	0000 - No Project	(3,011)	0	Budget to match actuals
	2103 - Sick Leave	0000 - No Project	(1,461)	0	Budget to match actuals
	2111 - Superannuation	0000 - No Project	1,904	0	Budget to match actuals
	2115 - Vacancy Discount	0000 - No Project	1,364	0	Budget to match actuals
	2601 - Electricity	6278 - Toll House Windsor	(60)	0	Budget reallocated
	2602 - Water	0000 - No Project	(311)	0	Budget reallocated
	2603 - Insurance	0000 - No Project	(393)	0	Budget to match actuals
		6028 - Bilpin Hall Bilpin	153	0	Budget to match actuals
		6032 - Blax'ds Ridge Comm'y Centre Blax'd Ridge	169	0	Budget to match actuals
		6033 - Blaxland Ridge Old School Blaxland Ridge	22	0	Budget to match actuals
		6034 - Bligh Park Community Centre Bligh Park	190	0	Budget to match actuals
		6039 - Bowman Cottage -370 Windsor St, Richmond	270	0	Budget to match actuals
		6045 - Chas Perry Hall North Richmond	71	0	Budget to match actuals
		6069 - Glossodia Community Centre Glossodia	259	0	Budget to match actuals
		6070 - Glossodia Long Day Care Glossodia	244	0	Budget to match actuals
		6076 - Greenhills LDC Centre South Windsor	208	0	Budget to match actuals
		6080 - H'ville Long Day Care Centre Hobartville	221	0	Budget to match actuals
		6082 - Horrie Elly Community Hall Colo Heights	98	0	Budget to match actuals
		6087 - Kemsley Downs Amenities North Richmond	34	0	Budget to match actuals
		6109 - Maraylya Community Hall Maraylya	82	0	Budget to match actuals
		6112 - McGrath Hill Comm'y Ctr McGraths Hill	106	0	Budget to match actuals
		6113 - McGraths Hill LDC Centre McGraths Hill	214	0	Budget to match actuals
		6130 - North Richmond NHC North Richmond	384	0	Budget to match actuals
		6132 - North Richmond Pre-School North Richmond	229	0	Budget to match actuals
		6133 - Nth Rich'd Pub Amenities North Richmond	25	0	Budget to match actuals
		6148 - Richmond Band Room137 March St Richmond	89	0	Budget to match actuals
		6154 - Richmond Neighbourhood Centre Richmond	465	0	Budget to match actuals
		6162 - Richmond Pre-School Richmond	179	0	Budget to match actuals
		6167 - Senior Citizens Centre Richmond	228	0	Budget to match actuals
		6175 - St Albans School of Arts Hall St Albans	215	0	Budget to match actuals
		6180 - Stewart St Child Care South Windsor	199	0	Budget to match actuals
		6200 - W'force Long Day Care Centre Wilberforce	200	0	Budget to match actuals
		6201 - Wilberforce Offices Wilberforce	1,009	0	Budget to match actuals
		6203 - W'force Pre-School - Wilberforce	137	0	Budget to match actuals



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
60 - Community Buildings	2603 - Insurance	6204 - W'force School of Arts Hall Wilberforce	130	0	Budget to match actuals
		6209 - Windsor Early Childhood Centre Windsor	64	0	Budget to match actuals
		6214 - Windsor Pre-school Windsor	195	0	Budget to match actuals
		6236 - Childrens Centre Bligh Park	218	0	Budget to match actuals
		6278 - Toll House Windsor	44	0	Budget to match actuals
		6279 - Tiningi Comm'y Ctr Bligh Park Bligh Park	285	0	Budget to match actuals
		6330 - Tiningi Youth Centre Bligh Park	115	0	Budget to match actuals
		6337 - Headquarter Bush Fire Station Bligh Park	(826)	0	Budget to match actuals
		6391 - Yarramundi Community Centre Yarramundi	151	0	Budget to match actuals
		6420 - Brinsley Park Picnic Shelter Pitt Town	7	0	Budget to match actuals
		6421 - Peppercorn Place Windsor	563	0	Budget to match actuals
		6444 - 23 Bosworth St Richmond	127	0	Budget to match actuals
		6458 - Kurrajong Community Facilities	67	0	Budget to match actuals
		6459 - South Windsor Family Centre I&II	426	0	Budget to match actuals
		6490 - Bligh Park Tennis Courts	6	0	Budget to match actuals
		7930 - Pks Op & Maint P&G services	17	0	Budget to match actuals
		2606 - Maintenance - Buildings		0000 - No Project	(243)
6013 - Administration Building Windsor	(29,700)			0	Budget reallocated
2615 - Vandalism Repairs		0000 - No Project	(411)	0	Budget reallocated
2616 - HCC Garbage Rates		6391 - Yarramundi Community Centre Yarramundi	(10)	0	Budget to match actuals
		6952 - Halls Services St Albans Sch Arts	(19)	0	Budget to match actuals
2619 - Works Program - Building M&R		6080 - H'ville Long Day Care Centre Hobartville	(7,500)	0	Budget reallocated
3242 - Tfr from Rsve S94 Council Allocation		6458 - Kurrajong Community Facilities	0	42,678	Budget reallocated
3251 - Tfr from Rsve Carryovers Reserve		0096 - Publicworks - Table Top - Plant 96	0	(27,424)	Budget to match actuals
		0097 - P/Works-Plant 97 Dutro Table Top 1.5 tonne	0	(27,424)	Budget to match actuals
		3503 - Connection to Sewer-Glossodia	0	(5,665)	Budget to match actuals
		6013 - Administration Building Windsor	0	29,700	Budget reallocated
		6068 - Glossodia Bush Fire Shed Glossodia	0	(2,100)	Budget to match actuals
		6070 - Glossodia Long Day Care Glossodia	0	965	Budget reallocated
		6076 - Greenhills LDC Centre South Windsor	0	(15,442)	Budget to match actuals
		6150 - Richmond Early Child Care (CWA) Richmond	0	5,200	Budget reallocated
		6201 - Wilberforce Offices Wilberforce	0	15,042	Budget reallocated
		6476 - Hawkesbury Regional Museum-Baker St Windsor	0	49,692	Budget reallocated
3274 - Transfer from Unspent Contributions Reserve		3503 - Connection to Sewer-Glossodia	0	(13,600)	Budget to match actuals
4101 - Purchase of Plant		0096 - Publicworks - Table Top - Plant 96	0	27,424	Budget to match actuals
		0097 - P/Works-Plant 97 Dutro Table Top 1.5 tonne	0	27,424	Budget to match actuals
4124 - Parks & Rec-Reg & Local Comm Infra Prog		3503 - Connection to Sewer-Glossodia	0	13,600	Budget to match actuals
4834 - Pump Station to Sewerage System - IRP		3503 - Connection to Sewer-Glossodia	0	5,665	Budget to match actuals
		6070 - Glossodia Long Day Care Glossodia	0	(965)	Budget reallocated



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
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Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
60 - Community Buildings	4901 - Building Construction	3503 - Connection to Sewer-Glossodia	0	800	Budget to match actuals	
		6076 - Greenhills LDC Centre South Windsor	0	33,197	Budget to match actuals	
		6080 - H'ville Long Day Care Centre Hobartville	0	7,500	Budget adjusted to match grant	
		6150 - Richmond Early Child Care (CWA) Richmond	0	(5,200)	Budget reallocated	
		6201 - Wilberforce Offices Wilberforce	0	(15,042)	Budget reallocated	
		6341 - Radio Tower K'jong Hts Kurrajong Heights	0	(17,512)	Budget reallocated	
		6458 - Kurrajong Community Facilities	0	(42,678)	Budget reallocated	
		4908 - New Museum Site-Baker St	6476 - Hawkesbury Regional Museum-Baker St Windsor	0	(49,692)	Budget reallocated
		61 - Works Depot	2603 - Insurance	4990 - Depot Expenses Wilberforce Depot Expense	526	0
4993 - Depot Expenses Radio Tower K'jong M&R	45			0	Budget to match actuals	
4994 - Depot Expenses Radio Twr GrassyHills M&R	12			0	Budget to match actuals	
3251 - Tfr from Rsve Carryovers Reserve	6052 - Council Depot Wilberforce			0	(3,250)	Budget to match actuals
4901 - Building Construction	6052 - Council Depot Wilberforce			0	3,250	Budget to match actuals
62 - Operations Management	2111 - Superannuation	0000 - No Project	3,299	0	Budget to match actuals	
		2119 - Public Holidays for Non Budgeted Salaries	0000 - No Project	(1,749)	0	Budget to match actuals
		2603 - Insurance	0000 - No Project	24	0	Budget to match actuals
	3101 - Sale of Plant	0113 - P/Works Plant 113-Hino Ranger 8T Tipper - XLA710	0	(41,712)	Budget to match actuals	
		0300 - P/Works Plant 300-Kawasaki Front End Loader - QPN131	0	(36,497)	Budget to match actuals	
		0644 - Plant 644-Punt Barge&Trailer MI3403	0	(182)	Budget to match actuals	
	3251 - Tfr from Rsve Carryovers Reserve	0300 - P/Works Plant 300-Kawasaki Front End Loader - QPN131	0	54,848	Budget reallocated	
		0757 - Publicworks - Plant 757	0	(689)	Budget to match actuals	
	3253 - Tfr from Rsve Plant Reserve	0757 - Publicworks - Plant 757	0	(600)	Budget to match actuals	
	4101 - Purchase of Plant	0113 - P/Works Plant 113-Hino Ranger 8T Tipper - XLA710	0	(3,374)	Budget to match actuals	
		0300 - P/Works Plant 300-Kawasaki Front End Loader - QPN131	0	(54,848)	Budget to match actuals	
		0757 - Publicworks - Plant 757	0	1,289	Budget to match actuals	
	63 - Ancillary Facilities	1799 - Sundry Income	0000 - No Project	(368)	0	Budget to match actuals
1483 - Other P/Works Inc Sale of Plans Engineer			(87)	0	Budget to match actuals	
2101 - Salaries		0000 - No Project	(27,000)	0	Budget reallocated	
		8950 - Street Sweeping Programs	5,912	0	Budget to match actuals	
2102 - Annual Leave		0000 - No Project	(2,431)	0	Budget reallocated	
		8950 - Street Sweeping Programs	512	0	Budget to match actuals	
2103 - Sick Leave		0000 - No Project	(1,215)	0	Budget reallocated	
		8950 - Street Sweeping Programs	256	0	Budget to match actuals	
2111 - Superannuation		0000 - No Project	(875)	0	Budget reallocated	
		2225 - Superannuation-Retirement Scheme	(1,983)	0	Budget reallocated	
		8950 - Street Sweeping Programs	601	0	Budget to match actuals	
2112 - Allowances - Recurring		0000 - No Project	(4,648)	0	Budget reallocated	
		8950 - Street Sweeping Programs	3,576	0	Budget to match actuals	
2115 - Vacancy Discount		0000 - No Project	633	0	Budget reallocated	
2603 - Insurance		8970 - Bus Shelters Bus Shelter Maintenance	62	0	Budget to match actuals	
		8971 - Bus Shelters Bus Shelter General Exp	103	0	Budget to match actuals	



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
63 - Ancillary Facilities	2616 - HCC Garbage Rates	8377 - Cordner Lane - Cornwallis	108		0 Budget to match actuals	
		8735 - St Albans Rd, Lower MacDonald	54		0 Budget to match actuals	
	2630 - Street Lighting Expenditure	0000 - No Project	40,000		0 Budget adjustment in line with trend	
64 - Ferry Operations	2603 - Insurance	4252 - Sundry Ferry Expenses Dock Slips & Punts	56		0 Budget to match actuals	
	2616 - HCC Garbage Rates	6102 - L/Port'd Ferry Master Cottage Lwr Port'd	(10)		0 Budget to match actuals	
67 - State Emergency Services	2559 - SES Operating Expenses	0000 - No Project	(232)		0 Budget reallocated	
	2603 - Insurance	6168 - SES Building-Wilberforce	232		0 Budget to match actuals	
88 - Co Generation Project	2603 - Insurance	6470 - Co Generation (Located at Deerubbin Cte)	603		0 Budget to match actuals	
89 - Waste Management Facility	1752 - Disposal Fees (Gate Takings)	0000 - No Project	150,000		0 Budget adjustment in line with trend	
	2405 - Contribution to outside bodies	2251 - S.88 Contribution EPA MWDA South Windsor	(283,200)		0 Budget adjustment in line with trend	
	2603 - Insurance	6240 - Windsor Tip Londonderry	149		0 Budget to match actuals	
	3101 - Sale of Plant	0042 - Public Works-Plant 42	0	(8,045)	Budget to match actuals	
	3230 - Transfer from Tip Remediation Reserve	0000 - No Project		0	283,051	Budget adjustment in line with trend
		0042 - Public Works-Plant 42		0	28,000	Budget reallocated
		5880 - Alternate Waste Night Cover		0	(2,370)	Budget to match actuals
		9797 - Security system & cameras		0	8,253	Budget reallocated
	4101 - Purchase of Plant	0042 - Public Works-Plant 42		0	(28,000)	Budget reallocated
	4114 - Purchase Other Assets	5880 - Alternate Waste Night Cover		0	2,370	Budget to match actuals
	4230 - Transfer to Tip Remediation Reserve	0000 - No Project		0	(150,000)	Budget adjustment in line with trend
		0042 - Public Works-Plant 42		0	8,045	Budget to match actuals
		4611 - Purchase Cameras	9797 - Security system & cameras	0	(8,253)	Budget to match actuals
	92 - Parks Grants	1892 - Fire Hazard Reduction-NSW RFS Grant	9985 - Bowen Mountain	(60,000)		0 Budget adjusted for grant
2820 - Grant Funded Operational Exp		7888 - Crown Land-Weed Control	4,893		0 Budget adjusted for grant	
		9985 - Bowen Mountain	60,000		0 Budget adjusted for grant	
3267 - Tfr from Unexpended Grants Reserve		7888 - Crown Land-Weed Control	0	(4,893)	Budget adjusted for grant	
384Q - Greenspace-Rickabys Ck F/Bridge NSW Dep Plan		7883 - Rickabys Creek Footbrige Construct	0	(83,000)	Budget adjusted for grant	
38RJ - Install CCTV & Light-W/Mall-AttorneyGeneralsDept-Gr		6212 - Windsor Mall Windsor	0	(100,000)	Budget adjusted for grant	
4114 - Purchase Other Assets		6212 - Windsor Mall Windsor	0	100,000	Budget adjusted for grant	
4820 - Parks - Capital Grants Funded Projects		7883 - Rickabys Creek Footbrige Construct	0	83,000	Budget adjusted for grant	
93 - Parks Plant	3101 - Sale of Plant	0706 - Publicworks - Cutter - Plant 706	0	(68)	Budget to match actuals	
		0709 - Publicworks - Cutter - Plant 709	0	(23)	Budget to match actuals	
		0716 - Publicworks - Mower - Plant 716	0	(227)	Budget to match actuals	
		0731 - Publicworks - Plant 731	0	(227)	Budget to match actuals	
		0736 - Publicworks - Cutter - Plant 736	0	(68)	Budget to match actuals	
		0920 - Publicworks - Chainsaw - Plant 920	0	(209)	Budget to match actuals	
		0921 - Publicworks - Chainsaw - Plant 921	0	(91)	Budget to match actuals	
		0933 - Plant 933-Chainsaw Stihl MS250 - P & G	0	(45)	Budget to match actuals	
		3251 - Tfr from Rsve Carryovers Reserve	0757 - Publicworks - Plant 757	0	689	Budget reallocated
		3253 - Tfr from Rsve Plant Reserve	0757 - Publicworks - Plant 757	0	600	Budget reallocated



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
93 - Parks Plant	4101 - Purchase of Plant	0405 - P/Works-Plant 405 Iseki 54" out front mower P&G	0	(620)	Budget reallocated	
		0706 - Publicworks - Cutter - Plant 706	0	(813)	Budget to match actuals	
		0709 - Publicworks - Cutter - Plant 709	0	(272)	Budget to match actuals	
		0716 - Publicworks - Mower - Plant 716	0	4	Budget to match actuals	
		0731 - Publicworks - Plant 731	0	711	Budget to match actuals	
		0736 - Publicworks - Cutter - Plant 736	0	(887)	Budget to match actuals	
		0744 - Publicworks - Cutter - Plant 744	0	620	Budget to match actuals	
		0757 - Publicworks - Plant 757	0	(1,289)	Budget reallocated	
		0920 - Publicworks - Chainsaw - Plant 920	0	37	Budget to match actuals	
		0921 - Publicworks - Chainsaw - Plant 921	0	(1,460)	Budget to match actuals	
		0933 - Plant 933-Chainsaw Stihl MS250 - P & G	0	532	Budget to match actuals	
		95 - Parks Capital (Excluding Plant & Grants)	3251 - Trf from Rsve Carryovers Reserve	6146 - Rest-A-While Amenities Clarendon	0	2,000
6216 - Woodbury Park Amenities Glossodia	0			6,100	Budget reallocated	
6263 - Streeon Park Amenities North Richmond	0			4,700	Budget reallocated	
6385 - Hanna Park North Richmond	0			5,000	Budget reallocated	
6441 - Memorial Park Windsor	0			445	Budget reallocated	
6490 - Bligh Park Tennis Courts	0			2,090	Budget reallocated	
7185 - Woodbury Reserve	0			(4,000)	Budget to match actuals	
3274 - Transfer from Unspent Contributions Reserve	7071 - Bensons Lane Sporting Complex			0	10,803	Budget reallocated
	9750 - Streeon Lookout			0	13,600	Budget reallocated
4114 - Purchase Other Assets	6212 - Windsor Mall Windsor			0	5,200	Budget adjusted to match grant
4121 - Plant/Equipment-Reg & Local Comm Infra Prog	7071 - Bensons Lane Sporting Complex			0	(10,803)	Budget reallocated
4124 - Parks & Rec-Reg & Local Comm Infra Prog	9750 - Streeon Lookout			0	(13,600)	Budget reallocated
4801 - Park Improvement Program	7058 - Peel Park (Previously Redbank Creek Reserve)			0	20,000	Budget as per Council Resolution
	7883 - Rickabys Creek Footbrige Construct			0	30,000	Budget to match actuals
4824 - Park Improvements-IRP	7057 - Monti Place Park			0	(17,500)	Budget reallocated
	7140 - Macquarie Park			0	17,500	Budget to match actuals
4834 - Pump Station to Sewerage System - IRP	6216 - Woodbury Park Amenities Glossodia			0	(6,100)	Budget reallocated
	6263 - Streeon Park Amenities North Richmond			0	(4,700)	Budget reallocated
	7185 - Woodbury Reserve			0	4,000	Budget to match actuals
4901 - Building Construction	6146 - Rest-A-While Amenities Clarendon			0	(2,000)	Budget reallocated
	6385 - Hanna Park North Richmond	0	(5,000)	Budget reallocated		
	6441 - Memorial Park Windsor	0	(445)	Budget reallocated		
	6490 - Bligh Park Tennis Courts	0	(2,090)	Budget reallocated		
51 - Recreation	2603 - Insurance	6174 - South Windsor Tennis South Windsor	40	0	Budget to match actuals	
		6213 - H'bury Oasis Swimming Ctr Sth Windsor	2,645	0	Budget to match actuals	
		6318 - Indoor Sports Stadium South Windsor	1,668	0	Budget to match actuals	
	2613 - HCC Sewer Rates	6213 - H'bury Oasis Swimming Ctr Sth Windsor	1,184	0	Budget to match actuals	
		6318 - Indoor Sports Stadium South Windsor	(12)	0	Budget to match actuals	



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
51 - Recreation	3251 - Tfr from Rsve Carryovers Reserve	6213 - H'bury Oasis Swimming Ctr Sth Windsor	0	(4,535)	Budget to match actuals	
	3274 - Transfer from Unspent Contributions Reserve	6213 - H'bury Oasis Swimming Ctr Sth Windsor	0	(10,803)	Budget to match actuals	
	4121 - Plant/Equipment-Reg & Local Comm Infra Prog	6213 - H'bury Oasis Swimming Ctr Sth Windsor	0	10,803	Budget to match actuals	
	4612 - Furniture & Fittings	6213 - H'bury Oasis Swimming Ctr Sth Windsor	0	4,535	Budget to match actuals	
66 - Fire Control	1709 - NSW Rural Fire Serv Reimbursement	1744 - Reimbursement of Councils 11.7% Fire Contribution	(18,250)	0	Budget as per Council Resolution	
	1891 - Bush Fire Prevention Fund-RFS Grant	0000 - No Project	14,000	0	Budget as per Council Resolution	
	2000 - Plant - Running Costs	0000 - No Project	45,000	0	Budget as per Council Resolution	
	2550 - Fire Control Operating Ex	4268 - Fire Control Op Exp Training	8,000	0	Budget as per Council Resolution	
		4270 - Fire Control Op Exp Field Day Expenses	5,000	0	Budget as per Council Resolution	
	2553 - Contribution Bush Fire Fight Fund	0000 - No Project	(51,812)	0	Budget as per Council Resolution	
	2613 - HCC Sewer Rates	6337 - Headquarter Bush Fire Station Bligh Park	822	0	Budget as per Council Resolution	
	2616 - HCC Garbage Rates	0000 - No Project	5,546	0	Budget as per Council Resolution	
		6031 - Blax'd Ridge Bushfire Shed Blax'd Ridge	(10)	0	Budget to match actuals	
		6337 - Headquarter Bush Fire Station Bligh Park	(430)	0	Budget to match actuals	
	4834 - Pump Station to Sewerage System - IRP	6068 - Glossodia Bush Fire Shed Glossodia	0	2,100	Budget to match actuals	
	80 - Sewerage Schemes	1127 - Sewer Rates Residential Connected	0000 - No Project	(14,026)	0	Budget to match actuals
		1601 - Interest Income	1562 - Interest Revenue-Sewer Capital Reserve	33,862	0	Budget adjustment in line with trend
			1596 - Interest Revenue-Sewer Oper Reserve	55,458	0	Budget adjustment in line with trend
2101 - Salaries		0000 - No Project	7,960	0	Budget to match actuals	
2102 - Annual Leave		0000 - No Project	92	0	Budget to match actuals	
2103 - Sick Leave		0000 - No Project	46	0	Budget to match actuals	
2111 - Superannuation		0000 - No Project	1,647	0	Budget to match actuals	
2112 - Allowances - Recurring		0000 - No Project	(13,919)	0	Budget to match actuals	
2119 - Public Holidays for Non Budgeted Salaries		0000 - No Project	(853)	0	Budget to match actuals	
2603 - Insurance		5935 - Treatment Works - McGraths Hill	1,654	0	Budget to match actuals	
		5936 - Treatment Works-South Windsor	4,562	0	Budget to match actuals	
		5953 - Sewer M & R Catchment A	198	0	Budget to match actuals	
		5954 - Sewer M & R Catchment B	198	0	Budget to match actuals	
		5955 - Sewer M & R Catchment C	1,786	0	Budget to match actuals	
		5956 - Sewer M & R Catchment D	(39)	0	Budget to match actuals	
		5957 - Sewer M & R Catchment E	311	0	Budget to match actuals	
		5958 - Sewer M & R Catchment F	(45)	0	Budget to match actuals	
		5959 - Sewer M & R Catchment G	108	0	Budget to match actuals	
		5960 - Sewer M & R Catchment I	1,791	0	Budget to match actuals	
		5961 - Sewer M & R Catchment J	(3)	0	Budget to match actuals	
		5962 - Sewer M & R Catchment K	(91)	0	Budget to match actuals	
		5963 - Sewer M & R Catchment L	108	0	Budget to match actuals	
		5964 - Sewer M & R Catchment M	113	0	Budget to match actuals	
	5965 - Sewer M & R Catchment N	68	0	Budget to match actuals		
	5966 - Sewer M & R Catchment O	63	0	Budget to match actuals		
	5967 - Sewer M & R Catchment P	409	0	Budget to match actuals		



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
80 - Sewerage Schemes	2603 - Insurance	5968 - Sewer M & R Catchment Q	47		0 Budget to match actuals
		5969 - Sewer M & R Catchment R	1,779		0 Budget to match actuals
		5970 - Sewer M & R Catchment S	106		0 Budget to match actuals
		5971 - Sewer M & R Catchment T	3,777		0 Budget to match actuals
		5972 - Sewer M & R Catchment U	113		0 Budget to match actuals
		5973 - Sewer M & R Catchment W	17		0 Budget to match actuals
		5979 - Pump Statns M&R Macquarie Park	14		0 Budget to match actuals
		5980 - Pump Statns M&R Bicentennial Park	14		0 Budget to match actuals
		9208 - Sewer Pump Station V	3,343		0 Budget to match actuals
		2613 - HCC Sewer Rates	5946 - Sewer Pump Station 'N'	(363)	
	5955 - Sewer M & R Catchment C		1		0 Budget to match actuals
	5993 - Generator - Pump Station 'I'		(362)		0 Budget to match actuals
	6238 - Mulgrave Road McGraths Hill		(1,268)		0 Budget to match actuals
	6469 - Sewer pump station 'G'		(363)		0 Budget to match actuals
	2616 - HCC Garbage Rates	9204 - Sewer Pump Station 'L'	(363)		0 Budget to match actuals
		6238 - Mulgrave Road McGraths Hill	(263)		0 Budget to match actuals
	2930 - Treatment Works Operating Expenditure	5935 - Treatment Works - McGraths Hill	110,000		0 Budget adjustment in line with trend
		5936 - Treatment Works-South Windsor	215,000		0 Budget adjustment in line with trend
	2937 - Desludge Lagoon	0000 - No Project		(85,000)	0 Budget adjustment in line with trend
	3201 - Tfr from Rsve Capital - Sewer	0414 - Plant 414-OEW 811 135 M/F Tractor		0	(25,000) Budget reallocated
9771 - Sewer pipe relining program			0	468,400 Budget adjustment in line with trend	
3229 - Tfr from Rsve Sewer Operating Reserve	0000 - No Project		0	(213,611) Budget to match actuals	
	1596 - Interest Revenue-Sewer Oper Reserve		0	(64,239) Budget adjustment in line with trend	
	5931 - Energy Costs - Pumping St South Windsor		0	(30,000) Budget reallocated	
4101 - Purchase of Plant	0414 - Plant 414-OEW 811 135 M/F Tractor		0	25,000 Budget to match actuals	
4201 - TFR to Rsve Capital - Sewer	1562 - Interest Revenue-Sewer Capital Reserve		0	(33,862) Budget adjustment in line with trend	
4229 - TFR to Rsve Sewer Operating Reserve	0000 - No Project		0	14,026 Budget reallocated	
4953 - Sewer Rehabilitation	9771 - Sewer pipe relining program		0	(468,400) Budget adjustment in line with trend	
96 - South Windsor Effluent Reuse Scheme	1601 - Interest Income	1542 - Interest Revenue-Reserves (Excl S64,S94)	(38,645)		0 Budget adjustment in line with trend
		2407 - Consultancy Fees	3502 - South Windsor Effluent Reuse Scheme	2,946	
	3238 - Transfer from Sth Windsor Effluent Reuse Scheme Res	0000 - No Project		0	(2,946) Budget to match actuals
	3901 - Capital Contribution	3502 - South Windsor Effluent Reuse Scheme		0	(2,169,250) Budget to match actuals
	4238 - Transfer to Sth Windsor Effluent Reuse Scheme Reser	0000 - No Project		0	2,169,250 Budget to match actuals
		1542 - Interest Revenue-Reserves (Excl S64,S94)		0	38,645 Budget adjustment in line with trend
97 - S64 Sewer Works	1601 - Interest Income	1561 - Interest Revenue-S64 Sewer Reserve	(184,258)		0 Budget to match actuals
	4264 - TRF to Rsve S64 Sewerage Contributions	1561 - Interest Revenue-S64 Sewer Reserve	0	184,258	Budget to match actuals
			511,316	(429,916)	



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation	
CITY PLANNING						
12 - Community Administration	1155 - Rental, Lease and fees Income	6154 - Richmond Neighbourhood Centre Richmond	(30)	0	Budget to match actuals	
	1867 - Youth Week Grant-Cabinet Office	4044 - Youth Week-Grant Funded	(45)	0	Budget adjusted for Grant	
	187U - Alive&Well Volunteer Driver Prog-Cancer Cnl NSW	5438 - Volunteer Driver Program	(9,091)	0	Budget adjusted for Grant	
	187V - Local Carer's Award Ceremonies-Carers NSW	1699 - Local Carer's Award Ceremonies	(800)	0	Budget adjusted for Grant	
	2609 - Cleaning	6229 - Richmond NHC Hall 3		(1,000)	0	Budget reallocated
		6421 - Peppercorn Place Windsor		(1,088)	0	Budget reallocated
	2615 - Vandalism Repairs	6229 - Richmond NHC Hall 3		100	0	Budget to match actuals
		6421 - Peppercorn Place Windsor		218	0	Budget to match actuals
	2760 - Youth Worker Programs	4044 - Youth Week-Grant Funded		1,845	0	Budget adjusted for Grant
	2820 - Grant Funded Operational Exp	1699 - Local Carer's Award Ceremonies		800	0	Budget adjusted for Grant
5438 - Volunteer Driver Program			9,091	0	Budget adjusted for Grant	
31 - Building Control	1311 - Construction Certificates	1125 - Construct Certific- Essential Ser Compl	(402)	0	Budget to match actuals	
	1313 - S149D Certificates	1130 - S149D Certificates Certified Copies	(106)	0	Budget to match actuals	
	2101 - Salaries	0000 - No Project	(48,513)	0	Budget reallocated	
	2102 - Annual Leave	0000 - No Project	(4,200)	0	Budget reallocated	
	2103 - Sick Leave	0000 - No Project	(2,101)	0	Budget reallocated	
	2111 - Superannuation	0000 - No Project	(4,933)	0	Budget reallocated	
	2115 - Vacancy Discount	0000 - No Project	1,456	0	Budget reallocated	
32 - Development Control	1320 - Subdivision Fees	1161 - Subdivision Fee Security&Inspect Eng	(15,000)	0	Budget to match actuals	
	2101 - Salaries	0000 - No Project	24,872	0	Budget to match actuals	
	2102 - Annual Leave	0000 - No Project	3,655	0	Budget to match actuals	
	2103 - Sick Leave	0000 - No Project	1,827	0	Budget to match actuals	
	2107 - Casuals	0000 - No Project	20,000	0	Budget to match actuals	
	2111 - Superannuation	0000 - No Project	2,732	0	Budget to match actuals	
	2115 - Vacancy Discount	0000 - No Project	(1,266)	0	Budget to match actuals	
	2407 - Consultancy Fees	0000 - No Project	17,345	0	Budget to match actuals	
	33 - Sewerage Management Facilities	1350 - Sewer Magement Facility Income	0000 - No Project	(920)	0	Budget to match actuals
1351 - Inspection Fees		0000 - No Project	(11,000)	0	Budget to match actuals	
		9978 - Decommission Septic Tank Fee		11,000	0	Budget adjustment in line with trend
2402 - Sundry Expenses		0000 - No Project	(500)	0	Budget reallocated	
35 - Health Services	1331 - Licences & Fees	1092 - S121Z/S735A Certificates - Urgency Fee	(1,594)	0	Budget to match actuals	
		1257 - Regulatory Education Courses	(508)	0	Budget to match actuals	
37 - Regulation & Enforcement	2101 - Salaries	0000 - No Project	4,843	0	Budget to match actuals	
	2102 - Annual Leave	0000 - No Project	420	0	Budget to match actuals	
	2103 - Sick Leave	0000 - No Project	209	0	Budget to match actuals	
	2110 - Overtime	2282 - Worked Budget- Overtime	(500)	0	Budget reallocated	
	2111 - Superannuation	0000 - No Project	343	0	Budget to match actuals	
	2115 - Vacancy Discount	0000 - No Project	(145)	0	Budget to match actuals	
	2402 - Sundry Expenses	0000 - No Project	(1,500)	0	Budget reallocated	
	2567 - Police Fines & Processing	0000 - No Project	(500)	0	Budget reallocated	



Hawkesbury City Council

Detailed Quarterly Budget Review Variations

for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
38 - Animal Control	1337 - Pound Income	1236 - Dog Pound Advert Impound Animals	(187)		0 Budget to match actuals
		1240 - Dog Pound Cat Impounding BHSC	(26)		0 Budget to match actuals
	2101 - Salaries	0000 - No Project	1,874		0 Budget to match actuals
	2102 - Annual Leave	0000 - No Project	3,069		0 Budget to match actuals
	2103 - Sick Leave	0000 - No Project	1,535		0 Budget to match actuals
	2111 - Superannuation	0000 - No Project	3,605		0 Budget to match actuals
	2115 - Vacancy Discount	0000 - No Project	(1,063)		0 Budget to match actuals
	2422 - Telephone Expenses	6252 - Dog Pound McGraths Hill	(200)		0 Budget reallocated
	2601 - Electricity	6252 - Dog Pound McGraths Hill	(600)		0 Budget reallocated
	2603 - Insurance	6252 - Dog Pound McGraths Hill	92		0 Budget to match actuals
	2606 - Maintenance - Buildings	6252 - Dog Pound McGraths Hill	(1,000)		0 Budget reallocated
	2619 - Works Program - Building M&R	6252 - Dog Pound McGraths Hill	(460)		0 Budget reallocated
	2720 - Impound & Control Expense	4020 - Impound & Control Expense	(4,619)		0 Budget reallocated
	4114 - Purchase Other Assets	6252 - Dog Pound McGraths Hill	0	3,570	Budget to match actuals
4901 - Building Construction	6252 - Dog Pound McGraths Hill	0	(3,570)	Budget reallocated	
43 - City Planning	1124 - Waste Performance Improvement Rebate	0000 - No Project	(358,221)		0 Budget adjusted for Grant
	1799 - Sundry Income	0000 - No Project	(30)		0 Budget to match actuals
	188E - Hbury River Estuary Mgt Study-OfficeEnv&Heritage	9984 - Estuary Management Program	(75,000)		0 Budget adjusted for Grant
	2101 - Salaries	2275 - Waste Education Expenses	56,902		0 Budget to match actuals
	2102 - Annual Leave	2275 - Waste Education Expenses	4,927		0 Budget to match actuals
	2103 - Sick Leave	2275 - Waste Education Expenses	2,464		0 Budget to match actuals
	2111 - Superannuation	2275 - Waste Education Expenses	5,786		0 Budget to match actuals
	2405 - Contribution to outside bodies	0000 - No Project	6,000		0 Budget as per Council Resolution
	2407 - Consultancy Fees	0000 - No Project	(6,000)		0 Budget reallocated
		4887 - Residential Strategy	(5,403)		0 Budget reallocated
		9984 - Estuary Management Program	75,000		0 Budget adjusted to match Grant
	2419 - General Office Expenditure	0000 - No Project	3,000		0 Budget to match actuals
	2562 - State of the Environment Report	0000 - No Project	2,403		0 Budget to match actuals
	2596 - Waste Sustainability Improvement Prog	0000 - No Project	358,221		0 Budget adjusted for Grant
	2275 - Waste Education Expenses	(70,079)		0 Budget reallocated	
2821 - Grant Funded Consultancy Fees	9984 - Estuary Management Program	75,000		0 Budget adjusted for Grant	
3213 - Tfr from Rsve S94 Drainage Reserve	9984 - Estuary Management Program	0	(75,000)	Budget adjusted to match Grant	
44 - Road Safety Programs	1813 - Road Safety LG Funding Programs-RTA Grants	5429 - Road Safety Proj-Speeding in the Hawkesbury	(5,000)		0 Budget adjusted for Grant
	182A - H'bury Child Restrains Proj-RTA Gr	5417 - Occupants Restrains Prog exps	(2,000)		0 Budget adjusted for Grant
	2661 - Road Safety Grant Programs Expenditure	5417 - Occupants Restrains Prog exps	2,000		0 Budget adjusted for Grant
		5429 - Road Safety Proj-Speeding in the Hawkesbury	5,000		0 Budget adjusted for Grant
49 - Parking Patrol	2110 - Overtime	0000 - No Project	(1,000)		0 Budget reallocated
	2112 - Allowances - Recurring	0000 - No Project	(904)		0 Budget reallocated



Hawkesbury City Council

Detailed Quarterly Budget Review Variations
for the quarter ended 30 September 2011

Component	Natural	Project	Operational Variation	Capital Variation	Explanation for Variation
91 - Customer Service	2101 - Salaries	0000 - No Project	199,149		0 Budget to match actuals
	2102 - Annual Leave	0000 - No Project	17,242		0 Budget to match actuals
	2103 - Sick Leave	0000 - No Project	8,621		0 Budget to match actuals
	2111 - Superannuation	0000 - No Project	16,749		0 Budget to match actuals
	2115 - Vacancy Discount	0000 - No Project	(5,974)		0 Budget to match actuals
	2401 - Overheads	0000 - No Project	(165,812)		0 Budget to match actuals
81 - Domestic Waste Management	1109 - Domestic Waste Charges	2202 - Garb Serv Chg Own Resident'l 120L	(119,750)		0 Budget to match actuals
		2206 - Garb Serv Chg Own 240L	(279,416)		0 Budget to match actuals
	1601 - Interest Income	1542 - Interest Revenue-Reserves (Excl S64,S94)	(25,578)		0 Budget to match actuals
	1758 - Kerbside bulk waste collection Income	0000 - No Project	399,165		0 Budget reallocated
	1799 - Sundry Income	2316 - Kerbside Collection Audit-OfficeEnvHeritage	(40,000)		0 Budget to match actuals
	2101 - Salaries	2250 - Carters Wages	(200,000)		0 Budget reallocated
	2111 - Superannuation	2225 - Superannuation-Retirement Scheme	61		0 Budget to match actuals
	2119 - Public Holidays for Non Budgeted Salaries	0000 - No Project	(15,000)		0 Budget to match actuals
	2402 - Sundry Expenses	2316 - Kerbside Collection Audit-OfficeEnvHeritage	34,895		0 Budget to match actuals
	3203 - Tfr from Rsve Waste Management Reserve	0000 - No Project	0	214,939	Budget to match actuals
		2316 - Kerbside Collection Audit-OfficeEnvHeritage	0	(34,895)	Budget to match actuals
	4203 - TFR to Rsve Waste Management Reserve	1542 - Interest Revenue-Reserves (Excl S64,S94)	0	25,578	Budget adjustment in line with trend
		2316 - Kerbside Collection Audit-OfficeEnvHeritage	0	40,000	Budget to match actuals
			(105,547)	170,622	
TOTAL VARIATIONS			1,159,542	(1,159,542)	
NET (SURPLUS)/DEFICIT				0	

people.....caring.....linking.....supporting.....shaping

Part 3

Management Plan Performance

Principal Activity

1. Develop and implement strategies, based on social justice principles, to work with the local and business communities to define the Hawkesbury character to identify what is important to preserve and promote

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Consult with the community to define the Hawkesbury character.	Strategic Planning	Consultation strategy developed and implemented	Project not scheduled for commencement in 1st quarter
Initiate discussions with Deerubbin Local Aboriginal Land Council (DLALC) about protocols for notification of development proposals.	Town Planning	Discussions with DLALC regarding preliminary options for notification of development proposals held	DLALC discussions will be initiated in early 2012
Deliver an events program that promotes community connection, celebration and character.	Corporate Communication	Community satisfaction with events increased	Three written compliments received for civic events and one for Library events
Project plan developed for the preparation, consultation and adoption of Plans of Management.	Parks & Recreation	Project Plan developed	Plan to be developed over next quarter
Implement Parks Plans of Management as funding and grants allow.	Parks & Recreation	Works completed on time and within budget	Work is being undertaken as funding and time allow
Develop an Urban Street Tree Management Strategy.	Parks & Recreation	Strategy developed	Not commenced - due to other work demands

Principal Activity <i>2. Council to adopt a Residential Land Strategy.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Finalise Residential Land Strategy.	Strategic Planning	Residential Land Strategy adopted	Completed - Residential Land Strategy adopted by Council

Principal Activity

3. Develop a Plan to coordinate heritage conservation and prioritise the implementation of actions including seeking resources from other sources to promote and conserve heritage.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Apply for the funding to complete a comprehensive Heritage Strategy for Hawkesbury Local Government Area.	Strategic Planning	Funding application made in accordance with guidelines set by Heritage Council	Project not scheduled for commencement in 1st quarter
Provide annual assistance grants for agreed Council heritage programs (supplemented by external funding).	Town Planning	Heritage Reserve used to provide assistance grants for selected conservation projects	Heritage Incentive Program for Slab Barns will be initiated in January 2012
Prepare a planning proposal to facilitate the listing of the additional items in Hawkesbury Local Environmental Plan.	Strategic Planning	Planning proposal prepared	Preparation of list of additional heritage items has commenced
Prepare a draft Heritage Chapter in the Development Control Plan to specify provisions to protect and maintain heritage items in the Local Government Area.	Strategic Planning	Draft Heritage Chapter prepared	Draft Heritage Chapter prepared and reviewed by Heritage Advisory Committee
Apply for funding to develop Conservation Management Plans for parks and cemeteries.	Parks & Recreation	Funding applications completed	Grant applications not available at this stage

Principal Activity**4. Develop Community Safety Plans for:**

- *IT Disaster Recovery Plan and Business Continuity Plan*
- *Service Level Agreements with Rural Fire Service*
- *Flood Risk Management Study and Plan for the Hawkesbury River*
- *Hawkesbury Crime Prevention Strategy*
- *Road Safety Action Plan*

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Develop and implement an IT Disaster Recovery Plan and Business Continuity Plan.	Information Services	IT Disaster Recovery Plan completed and alternative site established	Infrastructure build due for completion October 2011. Data migration of data commenced. Final testing and configuration scheduled for completion third quarter
Maintain Business Continuity Plan.	Information Services	Business Continuity Plan is current	Business Continuity Plan updated and distributed to Crisis Management Team. Action complete for 2011/12
Develop a Bush Fire Hazard Reduction Program for open space in consultation with the Hawkesbury Rural Fire Service.	Parks & Recreation	Program developed	Plan to be developed over next quarter
Provide support to the Rural Fire Service and State Emergency Services including the Local Emergency Management Committee and operation of the Emergency Operations Centre.	Director Infrastructure Services	Service level agreement satisfied	Organisations supported and Council represented on local emergency committee. Councils obligations under service level agreement are being met.
Finalise Flood Risk Management Study and Plan for the Hawkesbury River.	Strategic Planning	Study and Plan finalised	Floodplain Risk Management Advisory Committee preparing Study and Plan with assistance from consultant, Council staff and relevant government agencies
Crime Prevention Strategy adopted by Council and submitted to NSW Attorney General's Department for endorsement as a "Safer Community Compact".	Community Partnerships	Plan adopted and submitted for endorsement	In progress. Working party currently undertaking community safety audits of target locations

Develop and Implement Road Safety Action Plan.	Community Partnerships	Annual Action Plan developed and implemented	Road Safety projects implemented to date child restraints checking day in August. Ongoing school safety projects
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Principal Activity

5. Undertake community research and make information available so that services and facilities can be planned to serve changing demographics and other external impacts, and to inform the review of the Community Strategic Plan.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Provide statistical and other social planning information to assist in the identification of community needs.	Strategic Planning	Information and data collated and provided	Hawkesbury Profile and Atlas data resources available on Council's website. Discussions held with software provider regarding staff training
Assist in completing the Nepean Homeless Taskforce 10 Year Plan to end homelessness.	Strategic Planning	Recommendations reported to Council	Draft plan commenced - ongoing
Develop a strategy for the Integration of Social Justice Principles (SJP) into Council's corporate planning framework.	Strategic Planning	Strategy developed	Project not scheduled for commencement in 1st quarter
Explore opportunities for community housing partnerships to pursue affordable housing.	Community Partnerships	Recommendations reported to Council	Initial meeting held with Wentworth Community Housing
Develop a Disability Action Plan.	Community Partnerships	Disability Action Plan adopted	Terms of Reference for planning process adopted and being implemented. Access audit training completed

Manage the Deed of Management for the operation of the Hawkesbury Leisure Centres.	Director Support Services	<p>Formal meetings of representatives of the YMCA of Sydney and relevant Council staff held every three months</p> <p>Reports and other documentation provided by the YMCA of Sydney as required under the Deed of Management</p>	<p>Formal meeting scheduled to be held on 20/10/2011 between Council staff and representatives of the YMCA to discuss the management and operation of the Centres. Also numerous informal discussions and meetings have taken place during the first 3 months of the financial year.</p> <p>Reports and various documentation in accordance with the Deed of Management received by Council from the YMCA including monthly financial and attendance reports and the 2010/2011 Annual Report</p>
Engage consultants to develop Open Space Recreation Strategy.	Parks & Recreation	Consultants engaged	Consultants are progressing according to schedule
Develop library services strategically and in response to social, economic and environmental benchmarks, and in accordance with State Library NSW benchmarks.	Cultural Services	State Library NSW benchmarks for attendance figures met	53,836 Library visitors. 38,572 library members which is 62% of population. This compares very favourably with the State average of 46%

Principal Activity <i>6. Finalise Master Plan for Windsor.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Commence review of draft Master Plan for Windsor.	Strategic Planning	Review commenced	Project not scheduled for commencement in 1st quarter

Principal Activity

7. Develop a Sustainable Land Use Strategy that integrates all land use and other relevant plans to protect environmentally sensitive land.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Define environmentally sensitive land.	Strategic Planning	Environmentally sensitive land defined	Project not scheduled for commencement in 1st quarter
Develop a framework, to sequence existing and proposed strategies and plans for the development of the Sustainable Land Use Strategy.	Strategic Planning	Framework developed	Project not scheduled for commencement in 1st quarter

Principal Activity
8. Develop and implement a Risk Management and Adaptation Plan to improve and support human services and delivery of outcomes for the community on the possible impacts of climate change.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Prepare a Climate Change Risk Assessment Plan to identify the possible impacts to residents from flooding, heat stress, and fire and storm events.	Strategic Planning	Risk Assessment Plan finalised and reported to Council	Preparation of Consultants brief commenced anticipated completion of brief December 2011
Develop an Adaptation Plan to identify actions that protect residents against the possible impacts of climate change.	All	Adaptation Plan adopted by Council	Adaptation Plan put on hold pending the completion of the Risk assessment plan and availability of funding

Principal Activity
 9. Develop support and implement partnerships with relevant stakeholders to manage the Hawkesbury - Nepean River system. Advocate for relevant agencies to produce "State of the River Reports".

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Participate in the Hawkesbury Nepean Local Government Advisory Group.	Strategic Planning	Meetings attended as required	Meeting attended on 11th August 2011 as required
Lobby the Office of the Hawkesbury - Nepean and the Catchment Management Authority to develop actions that improve the health of the Hawkesbury - Nepean River.	Strategic Planning	Implementation of actions supported	A few supported actions include:- -Recycled water program -Estuary Management Study -Lands assessment
Develop and implement a bush regeneration program.	Parks & Recreation	Bushland regeneration program developed	Bushland program has commenced
Provide pump out services to limit nutrients and pollutants from onsite sewerage management systems entering waterways.	Waste Management	Pump out service provided within set time frames	On target
Ensure onsite management systems are managed effectively.	Regulatory Services	Onsite management systems assessed	Onsite sewage management systems are being managed effectively through the Septic Safe Program and Prevention Orders
Reduce gross pollutants entering waterways through the provision of Gross Pollutant Traps (GPTs).	Construction & Maintenance	Gross pollutants are captured and measured	All gross pollutant traps are monitored and cleaned on a regular basis
Ensure reticulated sewerage systems are operated to limit nutrients entering waterways.	Waste Management	Licence conditions met	95% compliance
Provide a trade waste service to commercial and industrial premises. Set service standards and levels.	Waste Management	Service levels met	On target
Provide recycled water to Council's reserves, parks and local schools for irrigation and toilet flushing.	Waste Management	Recycled water provided.	On target

Principal Activity*10. Delivery of actions contained in Council's Water and Energy Action Plans.*

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Finalise the Water and Energy Saving Action Plans Online Annual Reports.	Strategic Planning	DECCW online reporting completed	Project to be completed in quarter 2
Review and develop the Energy Savings Action Plan.	Strategic Planning	Review commenced	Project to be commenced in quarter 2
Implement the Water and Energy Savings Action Plans.	All	Annual targets in Water and Energy Savings Action Plans achieved	Targets implemented as required by the WaSIP working group
Provide updated quarterly information on water and energy usage to the Management Executive Team.	Strategic Planning	Quarterly consumption data provided	The yearly consumption data July 2010-June 2011 reported on 21st October 2011
Ensure programs included in the Water and Energy Action Plans are incorporated in the Long-Term Financial Plan and Asset Management Plans and funded in annual budgets.	All	Annual actions in Water and Energy Savings Action Plans delivered	Actions to be incorporated are identified by the WaSIP working group

Principal Activity

11. Delivery of actions identified in the Local Government Strategic Waste Action Plan (LGSWAP) in accordance with the State Governments Waste and Sustainability Improvement Payment Program.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Coordinate projects identified in the Waste and Sustainability Improvement Payment Program.	Strategic Planning	Projects completed	Six projects rolled over from last financial and eight new projects developed in the 2011-2012
Prepare and call for tenders for the process and/or removal of green and timber waste received at the Hawkesbury City Waste Management Facility.	Waste Management	Tenders determined	Community consultation consultant engaged and inception meeting to be held 17/10/11
Provide domestic and commercial waste and recycling collection services to the community.	Regulatory Services	Customer service standards achieved	Output measures being achieved
Classify waste received at the Hawkesbury City Waste Management Facility to establish opportunities to divert waste.	Waste Management	Waste classification undertaken	Completed
Undertake a feasibility study for an Alternate Waste Treatment Facility.	Waste Management	Feasibility study completed	Consultant engaged and study about to conclude with final report due late 2011
Investigate the viability of beneficial reuse of methane gas produced by the degradation of waste land filled.	Waste Management	Viability study completed	Completed
Develop a program for the safe management of asbestos assets.	Director Infrastructure Services	Program developed	Asbestos Management Plans are being activated on sites as part of the commencement of any projects. Four major precincts have been addressed to date.

Identify risks associated with waste management and the storage and disposal of substances and chemicals.	Risk Manager	Programs established and incorporated into relevant operational plans	<p>In conjunction with Manager Regulatory Services we identify and control risks associated with 'waste' through qualified contractors.</p> <p>Audits have established a full chemical register with associated risk assessments for permanent sites.</p> <p>Introduced an on-line Chemical Management System for all staff.</p> <p>In conjunction with the Manager Building Services completed Hazmat survey for all major/primary sites completed and programmed all other Council properties.</p> <p>Assessed all Haz Subs/Dangerous goods used by Council and none are carcinogenic or require other health surveillance.</p>
Develop and implement a Sustainable Events Policy.	Corporate Communication and Parks and Recreation	Policy developed	Policy developed and adopted by Council at its Ordinary meeting held 26 July 2011

Principal Activity

12. New and existing development meets planning controls and support Council's sustainability principles.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Investigate complaints of unauthorised development and development not complying with conditions of consent in accordance with Customer Service Standards.	Regulatory Services	Customer service standards achieved	Output measures are being achieved
Implement sustainability principles to meet total life cycle costs for infrastructure maintenance and renewal through the development of ten year Operational and Financial Plans for Waste Management.	Waste Management	Operational Plan and Financial Plans developed	Completed

Principal Activity <i>13. Develop environmental educational programs.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Promote the Sustainable Events Policy to community groups holding events.	Corporate Communication	Policy promoted	Quotations received for training to be held early 2012
Provide and promote information and cultural services and resources that assist the community in caring for the environment.	Cultural Services	Relevant library resources collected and searchable online catalogue provided Gallery and Museum exhibitions and public programs are provided to encourage environmental awareness of sustainable practices developed	Sustainable energy and green technology Library resources purchased including Save Power Kits from Office of Environment and Health. Planned Gallery exhibitions include Gardening and Gardens at the Gallery. Museum Kitchen Garden is planned which will lead into education programs on food and sustainability in conjunction with other sections of Council
Educate the community on environment and bush care values, threatened and endangered species.	Parks Recreation	Workshops and educational opportunities provided	A plant identification workshop and a bushcare site tour have been held
Initiate an education program for tenants of Council leased buildings on caring for their environment and implementing sustainable practices.	Corporate Services & Governance	Education program initiated	New legislation requires residential leased properties to have a plumbing certificate. MANEX has approved funding for a water saving program to be implemented
Implement the actions contained in the Illegal Dumping Prevention Strategy.	Regulatory Services	Actions implemented	Completed
Develop and implement companion animal awareness programs.	Regulatory Services	Programs developed and implemented	Programs are developed and implemented throughout the year
Develop a Waste Education Program.	Strategic Planning	Strategic Waste Action Plan developed	Project to commence in quarter 2

Principal Activity			
<i>14 Develop and implement an Integrated Land Use and Transport Network Strategy (ILUTNS) with partners to ensure networks meet the community's current and future needs.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Work with regional partners and state agencies to develop a Brief for the funding and development of an Integrated Land Use and Transport Network Strategy.	Strategic Planning	Partnership formed, funding achieved and Brief prepared	Project not scheduled for commencement in 1st quarter
Deliver community transport services in accordance with contracted outputs as negotiated with funding bodies.	Community Partnerships	Contracted outputs achieved	Year to date contracted outputs (service levels) achieved

Principal Activity

15. Engage neighbouring councils, transport providers and State Government to contribute in kind or financially to improve the transport network.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Take every opportunity to lobby for improvements to transport networks.	Corporate Communication	Priority projects highlighted at appropriate government level	Applications have been submitted under the RTA Repair Program, Black Spot Program and any other programs which are made available. Lobbying also undertaken as part of implementation of land use proposals.
Develop a Communication Strategy for priority projects.	General Manager	Strategy developed	No priority projects identified in this quarter
Lobby state / federal authorities for financial assistance by way of grant funding.	Construction & Maintenance	Relevant grant applications lodged	Correspondence forwarded to State and Federal Members often includes requests for funding regarding their constituent representation
Prepare and submit applications for funding to authorities associated with natural disasters.	Construction & Maintenance	Relevant grant applications lodged	Nil applications for funding submitted for July - September 2011
Apply for yearly Cycleway Funding with RTA. Provide technical input for Black Spot and other funding opportunities with government agencies.	Design & Mapping	Application for cycleway and black spot funding made	Completed: Application for 2012/2013 Cycleway Funding submitted to the RTA 23/8/2011: ID 7709 by D/M. Application for Blackspot 2012/2013 Funding submitted by C/M

Principal Activity <i>16. Advocate for improved transport networks.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Review and provide comments on proposed government services and infrastructure strategies.	Strategic Planning	Timely and accessible comments provided	Comments provided as requested

Principal Activity <i>17. Extend the shared pathway/cycleway network and improve pedestrian access in accordance with priorities identified in Mobility Plan.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Coordinate the implementation of works as identified in Hawkesbury Mobility Plan.	Community Partnerships	Annual works achieved	RTA funding application for 2012/2013 for cycleway and pedestrian facilities completed
Provide input to relevant mobility projects for implementation.	Design & Mapping	Input provided as required	Input provided for cycleway funding to RTA (2012/2013) as well as Input to Federal Funding for the Windsor to Richmond project
Implement works programs as identified in the Hawkesbury Mobility Plan.	Construction & Maintenance	Projects completed on time and within budget	Works are carried out upon confirmation of location and available budget

Principal Activity

18. Maintain and monitor Council's roads and footpaths to ensure they are safe and accessible.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Undertake annual road and footpath maintenance and renewal programs.	Construction & Maintenance	Maintenance and renewal programs provided	Maintenance and renewal programs are in progress:-
Undertake road and footpath inspections and report on their condition.	Construction & Maintenance	Inspections undertaken and reported	Inventory audit of the kerb and gutter and footpath network completed. The entire road inventory is scheduled on a two year cycle and is presently performed under contract
Provide designs to support projects contained within the Capital Works Program.	Design & Mapping	Designs provided as required	Designs on Schedule in accordance with works program targets

Principal Activity

19. Advocate for the best and affordable telecommunication services that addresses both urban and rural locations.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Identify priority issues relating to telecommunications services for the Hawkesbury.	Strategic Activities	Priority issues identified	Project not scheduled for commencement in 1st quarter
Lobby to seek improvements for priority issues.	Strategic Activities	Priority issues highlighted at appropriate government level	Project not scheduled for commencement in 1st quarter

Principal Activity

20. Implement the recommended immediate, ongoing and short term strategies contained in the "Hawkesbury Employment Lands Strategy".

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Prepare project framework for the renewal of Richmond around Richmond Station and between Windsor Street and Bosworth Street by way of zoning, land use and urban design options.	Strategic Planning	Project framework prepared	Project not scheduled for commencement in 1st quarter
Investigate the potential for land at Clarendon to be rezoned and developed for high amenity office and business development with minor and ancillary retail development.	Strategic Planning	Investigations undertaken and report prepared	Project not scheduled for commencement in 1st quarter

Principal Activity*21. Develop a Marketing Strategy Project to commence 2012/2013.*

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Project to commence in 2012/2013.	Strategic Activites	Not Applicable	Not Applicable

Principal Activity*22. Facilitate partnerships between employers and training providers.*

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Develop Council as an Employer of Choice.	Human Resources	Statistics for the attraction and retention of staff improved each year	Resignations - 7 permanent position this quarter. Appointments - 4 permanent positions this quarter
Undertake Scholarship Program with University of Western Sydney.	Strategic Activities	Scholarship Program undertaken	Program operational. 2011 recipient awarded in September 2011

Principal Activity <i>23. Establish social enterprises to provide employment opportunities</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Investigate opportunities to establish social enterprise partnerships with local service providers.	Community Partnerships	Feasibility Study completed	Preliminary meeting held with Wentworth Community Housing to discuss options

Principal Activity			
<i>24. Work with local industry and providers to develop business focused programs that promote sustainable business practices.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Establish program to work with local industry to promote sustainable business practices through improvements in environmental health, and pollution prevention and advice on other statutory requirements.	Regulatory Services	Program developed	Program development has been completed. Implementation proposed during 2012

Principal Activity*25. Develop and commence implementation of an Economic Development Strategy.*

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Project to commence 2012/2013.	Strategic Activities	Not Applicable.	Not Applicable

Principal Activity			
<i>26. Develop and commence implementation of Tourism Strategy for Hawkesbury.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Tourism Strategy developed with assistance of partners.	Strategic Activities	Strategy adopted by Council	Project in preparation phase
Following adoption by Council commence implementation.	Strategic Activities	Implementation commenced	Project not scheduled for commencement in 1st quarter

Principal Activity

27. Ensure that sustainability principles are integrated into Council's plans and policies.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Integrate sustainability principles into Council's plans and policies.	All	Plans and policies, when reviewed, incorporate sustainability principles	Council has joined the LGSA's "Sustainable Choice Program", which includes implementing the sustainable purchasing policy principles and Operational Management standard. Developed an online community information package called "The Sustainable Living Guide". The new Sustainable Fleet Program aims to reduce the emissions resulting from its leaseback fleet and plant. A Sustainable Event Management Policy and guide was developed for all events held on community land and events held on private property that require Council consent. It aims to provide clear and achievable strategies to incorporate that ensures events are held in a responsible and sustainable manner.
Incorporate financial sustainability principles within the budget process.	All	Council's service levels funded and maintained in the long-term	Council's Long Term Financial Plan (LTFP) is currently being prepared and forms part of the organisation's Resourcing Strategy.
Investigate the use of recycled products in infrastructure programs and implement where possible.	Construction & Maintenance	Products used quantified and reported on	Recycled products are being used particularly in road pavements. Potential exists for additional products such as recycled wheel stops etc in car parks

Undertake designs within available budget to meet best practice and life cycle cost.	Design & Mapping	Quality engineering designs for Council's Operations Program provided Designs for the implementation of the Works Program delivered in timely fashion Program completed	Designs on Schedule in accordance with works program targets and achieving best practice
Improve accessibility to Council's website for the community and customers.	Information Services	Web Content Accessibility Guidelines implemented	On-going review of entire website by On Line Communications Committee. Accessibility guidelines being applied as revisions are undertaken
Examine the provision of possible e-Services and on line options to provide increased level of service.	Information Services	Amount of business conducted through Council's website increased	Development of on-line forms has commenced in line with Customer Request Management system

Principal Activity*28 Provide strong governance and resilient learning and professional opportunities.*

Operational Plan Actions	Responsible Manager	Output Measure	Progress
<p>Ensure efficient operation of Council and Committee meetings:</p> <ul style="list-style-type: none"> · Council meeting cycle meets legislative requirements. · Committees and membership predetermined by Council annually. 	General Manager	<p>At least 10 Council meetings held each year, in different months</p> <p>Meetings conducted in accordance with Code of Meeting Practice</p> <p>Review undertaken</p>	<p>Appropriate meetings being held. Target will be met by end of 2011/2012.</p> <p>Meetings are conducted in accordance with the Code.</p> <p>Review undertaken and membership determined September 2011</p>
Implement policies and procedures to meet Award and legislative requirements.	Human Resources	Policies and procedures meet legislative requirements	Ongoing review of existing policies and procedures to meet legislative changes
Corporate and individual training needs are provided.	Human Resources	Learning and professional opportunities developed	Continuous investigation and delivery of corporate and individual training to suit the needs of the organisation in developing staff
Conduct audits in accordance with Council's adopted Strategic Internal Audit Plan.	General Manager	Audits completed	Internal Audit Management Plan 2011-2013 and Internal Audit Operational Plan for 2011 developed and adopted by Audit Committee. Audits completed to date include: Workers Compensation Case Management; Open Access of Information to the Public; Accounts Payable; Development Applications
Provide community access to Council information.	Corporate Services & Governance	Government Information Public Access (GIPA) Act complied with	195 GIPA applications were received and processed during the quarter, this is approximately a 13% increase on the previous year

Review the quality and cost effectiveness of provision of legal services to Council.	Support Services	Review undertaken	Completed. Report regarding the provision of legal services considered by Council at its meeting on 12/7/2011. Council resolved to extend the appointments of Marsdens Law Group and Pikes Lawyers to provide legal services to Council until 6/8/2014
Implement Council's Work Health and Safety Strategy and Plan.	Risk Management	Registers current and maintained. Workplaces where exposure to chemical & physical agents required health surveillance monitored Emergency management plans developed.	Plans & procedures updated to reflect new Australian Standards. Chemicals identified & registered Focussed testing organised for 2nd quarter. Highlighted site specific E.M.P's scheduled for development as part of the OHS Corporate initiatives 2012. Registers developed & under regular review
Monitor and report on the delivery of services as identified in the Customer Service Charter and the Customer Contact and Service Standards.	Community Partnerships	Reports provided	Reporting regime still under development. During this quarter Council received 27 compliments and 11 complaints in relation to customer service
Maintain Customer Service processes with International Customer Service Standard (ICSS) benchmarks.	Community Partnerships	ICSS Accreditation maintained	ICSS accreditation on hold due to the opening of the One Stop Shop. Accreditation scheduled for next quarter

Principal Activity <i>29. Advocate for a better share of taxes.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Identify appropriate opportunities for advocacy for an equitable share of taxes to provide funding for projects and community needs identified in the Community Strategic Plan.	General Manager	Opportunities identified and advocacy undertaken at appropriate government level	Opportunities identified on an ongoing basis and representation made as appropriate
Provide financial information and interpretation to support lobbying.	Financial Services	Financial information provided within deadlines	Financial information provided as required within set deadlines
Develop a Communication Strategy for advocacy in appropriate circumstances.	Corporate Communications	Strategy developed as required	No issues requiring a formal Communication Strategy were identified in this quarter

Principal Activity

30. Explore options for alternative income to establish services and facilities to meet the identified needs of the community.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Review and implement processes to facilitate compliance with the Division of Local Government requirements relating to procurement processes.	Financial Services	Cost effective and transparent procurement processes implemented throughout Council	On - going. Procurement and Tendering procedures reviewed regularly and improvements implemented as required
Source external investment from state and federal agencies to increase community services and community facilities which are available to satisfy identified community needs.	Community Partnerships	Grant applications lodged	\$20,000 grant received from Cancer Council. Application for \$100k to expand transport & lawn mowing service for HACC target group, \$550k application Health Communities Initiatives lodged
Provide rental income from Council owned properties under lease.	Corporate Services & Governance	Rental income received by Council is maximised	Rental amounts have been increased to reflect CPI. Valuations continue to be undertaken and implemented when permitted under current options and new lease arrangements
Prepare and submit applications to funding authorities.	All	Relevant funding applications submitted	Three funding applications submitted during July - September 2011. Two Crown Land weed control projects at Yarramaundi and Argyle Baileys Reserve and one rehabilitation and restoration project.
Provide financial support to assist community groups to build social capital through sponsorship of community programs and events.	Community Partnerships	Financial support in accordance with Community Sponsorship Program provided	Round 1 of 2011/2012 CSP completed with 26 approved applications totalling \$54,165. CDSE for 2011 finalised with 10 organisations receiving a total of \$48,472-

Principal Activity			
<p><i>31. Develop the Resourcing Strategy consisting of:</i></p> <ul style="list-style-type: none"> • <i>Long Term Financial Planning</i> • <i>Asset Management Planning</i> • <i>Workforce Management Planning</i> 			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Review Council's Long Term Financial Strategy and facilitate the review of Council's Long Term Financial Plan in line with the Division of Local Government Guidelines and legislative requirements.	Financial Services	Resourcing Strategy, including Long Term Financial Plan, submitted for Council's consideration Long Term Strategy established and Delivery Program resourced	In progress. Council's Long Term Financial Plan is currently under review and will be submitted for Council's adoption by June 2012
Coordinate the development of asset management in accordance with Division of Local Government's Integrated Planning and Reporting Framework.	Strategic Planning	Division of Local Government requirements met	Asset Management Plans being prepared for inclusion in Resourcing Strategy
Develop a Workforce Management Plan.	Human Resources	Workforce Management Plan completed as part of the Resourcing Strategy	First draft of Workforce Management Plan presented to MANEX
Prepare Development Contributions Plans in accordance with Department of Planning guidelines.	Strategic Planning	Plans prepared	Internal working group preparing revised S94 and S94A contributions plans

Principal Activity			
<i>32. Undertake community engagement on the development of the Resourcing Strategy and have dialogue with the community in setting affordable and sustainable service levels and standards.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Consult the community to identify current cultural priorities and assist in the identification of the Hawkesbury character.	Cultural Services	Community consultation undertaken	Visitor surveys are collected at both the Gallery and the Museum to identify the spread of visitor demographics, to gauge the success of particular exhibitions and identify suggestions for improvements or other exhibitions. Community groups such as Friends of Hawkesbury Art Community and Regional Gallery Inc. and Hawkesbury Historical Society Inc. are working collaboratively to support the work of the gallery and museum operations and collection management. Library 'Suggestions to Buy' program assists in development of customer focussed Library collections
Undertake consultation with the community in developing infrastructure programs.	Construction & Maintenance	Community consultation undertaken	Community input into the Capital Works Program has always been encouraged. Through public site meetings, telephone calls, media notices and newspaper advertisements
Undertake community engagement to help identify affordable service levels.	Strategic Planning	Community Engagement Strategy commenced	Project not scheduled for commencement in 1st quarter

Principal Activity <i>33 Work to develop partnerships and engage with key stakeholders.</i>			
Operational Plan Actions	Responsible Manager	Output Measure	Progress
Review and report on implementation of Hawkesbury Cultural Plan (2006 – 2011)	Cultural Services	Hawkesbury Cultural Plan 2006 - 2011 reviewed and reported to Council.	Cultural Plan review will be undertaken in 2012
Develop Hawkesbury Cultural Plan (2012 – 2022).	Cultural Services	Hawkesbury Cultural Plan (2012 – 2022) commenced	Cultural Plan process will be undertaken in 2012
Undertake Hawkesbury Community Survey.	Strategic Planning	Results reported to Council and the community	Hawkesbury Community Survey 2011 - draft report received
Provide an efficient and effective media and public relations program.	Corporate Communication	Media relationships reviewed and enhanced Media stories generated Awards programs and public relations activities undertaken Council publications produced	Ongoing. Responded to 26 media comment requests; 58 media releases issued; Sports Awards program undertaken and presented 2 August, 2011; Natalie Burton Award recipient determined and awarded; Citizen of the Season and Young Citizen of the Season determined; Community Report 2010/2011 distributed
Investigate and achieve resources for the implementation of youth participation strategies based on recommendations of Hawkesbury Youth Summit.	Community Partnerships	All youth participation strategies implemented	Hawkesbury Loudspeaker Facebook page being resourced to disseminate information, planning group of young people meeting for Youth Summit 2012

Principal Activity

34. Work with the community to build mutually beneficial partnerships with key stakeholders to promote community connection and participation.

Operational Plan Actions	Responsible Manager	Output Measure	Progress
Undertake Sister City/City - Country Alliance Program.	Strategic Activities	Program undertaken	Program operational. Adult delegation visiting Kyotamba in November 2011 and representing Council
Work with the community to develop community events that promote community connection, celebration and character.	Corporate Communication	Events undertaken	Program of events for Local Government Week arranged including presentation of Sports Awards and Opening of 9 RCIP Projects; presentation of CDSE Program; Tourism Awards Recognition and Cancer Council funding morning tea undertaken
Expand and formalise the communication program to encourage and promote volunteering.	Corporate Communication	Number of volunteers increased Communication campaign developed All volunteering opportunities within Council identified	Baseline data to be determined. Discussions with stakeholders commenced. Database of volunteering opportunities constructed
Resource and support the planning of activities and events which celebrate community diversity, civic pride and promote community harmony.	Corporate Communication	Number of community events increased	Advice & support provided to community event planners; 43 community & cultural events listed on events calendar

Continue to promote the mutually beneficial Library, Museum and Gallery Volunteer Program, providing a range of opportunities for volunteers, who provide support for Cultural Services activities.	Cultural Services	Cultural Services volunteers supported and valued through training and recognition programs Work of cultural services volunteers promoted throughout the community	Over 100 volunteers support Library, Gallery and Museum services. Special event held in September for 12 volunteers who had completed 5 years service at the Gallery. Volunteers also participated in the Volunteer Expo promoting the Cultural Services Volunteer Program. Volunteer development outing provided opportunity for volunteers to visit another museum and gallery to gather ideas and skills
Manage, support, encourage and develop volunteer Bush Care groups for bushland sites.	Parks & Recreation	Number of active Bush Care groups supported	There are currently 14 bushcare groups
Support the community and volunteers with Adopt - A - Road Program.	Design & Mapping	Number of active Adopt - A - Road groups supported	Currently 9 participants/project locations in progress. Participants awarded certificates for participation in August 2011. Adopt A Road Manual upgraded July 2011. Awaiting response on continuity of existing participants. Ongoing support to participants as required
Participate on local, regional and state planning forums to advocate for human services needs of the Hawkesbury.	Community Partnerships	Meetings attended as required	Attended Western Sydney Community Forum, Community Care Forum, Nepean Councils, Migrant interagency
Support community management of community facilities (halls and community centres).	Community Partnerships	Community halls and community centres maintained to required standard Utilisation of community facilities increased.	103 requests for repairs and maintenance and 27 requests for assistance with management issues received from community committees
Provide corporate governance and financial services to delegated managing agents for Council's externally funded community services (Peppercorn Services Inc.).	Community Partnerships	Funding and statutory requirements, as negotiated with funding bodies achieved	Funding and statutory requirements met Year To Date