

# Agreement form for driveways

## Office Use Only

Receipt No:	
Residential Fee: \$236.90	
Commercial/Industrial Fee: \$401.70	

All fees valid until 30 June 2026.

Applicant			
Telephone		Mobile	
Email			
Date of Works		Locality of Works	Lot No. <input type="text"/> Street No. <input type="text"/>
Street			
Town			
Owner			
Contractor Name			
Contractor Address			

Type of Work (please mark appropriate box):

- |   |   |
|---|---|
| <input type="checkbox"/> Residential                  | <input type="checkbox"/> Commercial                                     |
| <input type="checkbox"/> Concrete Drive Slab L/H Duty | <input type="checkbox"/> Pavers (residential only)                      |
| <input type="checkbox"/> Layback L/H Duty             | <input type="checkbox"/> Piped Crossing - size: <input type="text"/> mm |
| <input type="checkbox"/> Bitumen Sealed Crossing      | <input type="checkbox"/> Seal Road Shoulder                             |

I/we further agree to ensure that Council's requirements as listed hereunder are complied with in every respect and accept full liability to ensure that these works will be constructed in strict compliance with Council's Driveway Specification and Conditions as follows:

1. A minimum of **24 hours notice** is required for all inspections to be booked by the Owner/Contractor;
2. Should the second inspection of the formwork be rejected by non-compliance with Council's Specifications or conditions of approval, **an additional inspection fee of \$93.25 will be paid prior to each and every inspection thereafter;**
3. Pedestrians shall be permitted adequate and safe use of part of the footpath or, alternatively, a properly barricaded passage along the roadway, if required, and should be placed so as not to impede the flow of vehicular traffic;
4. Should the finish of the concrete not be of a suitable standard or any alterations be made after the formwork has been approved, I accept Council's decision to remove and replace this structure at my expense at any such time as it is deemed necessary by Council.
5. A Public Risk Liability Policy to the amount of \$10,000,000 to be obtained by the Owner/Contractor to cover all works undertaken on public property. **Please forward in date Certificate of Currency for Public Risk Liability Insurance Policy approximately 3 business days prior to inspection booking. Note, our Customer Experience Team will not be able to fulfill driveway inspection requests without receiving this information prior to booking the inspection.**

Insurance Company:

Policy Number:  Period of Insurance Cover:

6. Is work a condition of a Development or Subdivision Application? Yes ☐ No ☐

DA No.:

(Refer to Revised Specifications 7/2002)

**(All fees are GST inclusive)**

Owner's Signature  Date

## Privacy Notice

Council is bound by the provisions of the Privacy and Personal Information Protection Act 1998, in the collection, storage and utilisation of personal information provided in this form. Accordingly, the personal information will only be utilised for the purposes for which it has been obtained and may be available for public access and/or disclosure under various NSW Government legislation.