



Hawkesbury City Council

extraordinary  
meeting  
business  
paper

date of meeting: 21 March 2016  
location: council chambers  
time: 6:30 p.m.



mission  
statement

*“To create opportunities  
for a variety of work  
and lifestyle choices  
in a healthy, natural  
environment”*

## **How Council Operates**

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections, held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are generally held on the second Tuesday of each month (except January), and the last Tuesday of each month (except December), meeting dates are listed on Council's website. The meetings start at 6:30pm and are scheduled to conclude by 11pm. These meetings are open to the public.

When an Extraordinary Meeting of Council is held, it will usually also be held on a Tuesday and start at 6:30pm. These meetings are also open to the public.

### **Meeting Procedure**

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the items to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager by 3pm on the day of the meeting, of those items they wish to discuss. A list of items for discussion will be displayed at the meeting for the public to view.

At the appropriate stage of the meeting, the Chairperson will move for all those items which have not been listed for discussion (or have registered speakers from the public) to be adopted on block. The meeting then will proceed to deal with each item listed for discussion and decision.

### **Public Participation**

Members of the public can register to speak on any items in the business paper other than the Confirmation of Minutes; Mayoral Minutes; Responses to Questions from Previous Meeting; Notices of Motion (including Rescission Motions); Mayoral Elections; Deputy Mayoral Elections; Committee Elections and Annual Committee Reports. To register, you must lodge an application form with Council prior to 3pm on the day of the meeting. The application form is available on Council's website, from the Customer Service Unit or by contacting the Manager - Corporate Services and Governance on (02) 4560 4444 or by email at [council@hawkesbury.nsw.gov.au](mailto:council@hawkesbury.nsw.gov.au).

The Mayor will invite registered persons to address the Council when the relevant item is being considered. Speakers have a maximum of three minutes to present their views. The Code of Meeting Practice allows for three speakers 'For' a recommendation (i.e. in support), and three speakers 'Against' a recommendation (i.e. in opposition).

Speakers representing an organisation or group must provide written consent from the identified organisation or group (to speak on its behalf) when registering to speak, specifically by way of letter to the General Manager within the registration timeframe.

All speakers must state their name, organisation if applicable (after producing written authorisation from that organisation) and their interest in the matter before speaking.

## **Voting**

The motion for each item listed for discussion will be displayed for Councillors and public viewing, if it is different to the recommendation in the Business Paper. The Chair will then ask the Councillors to vote, generally by a show of hands or voices. Depending on the vote, a motion will be Carried (passed) or Lost.

## **Planning Decision**

Under Section 375A of the Local Government Act 1993, voting for all Planning decisions must be recorded individually. Hence, the Chairperson will ask Councillors to vote with their electronic controls on planning items and the result will be displayed on a board located above the Minute Clerk. This will enable the names of those Councillors voting For or Against the motion to be recorded in the minutes of the meeting and subsequently included in the required register. This electronic voting system was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

## **Business Papers**

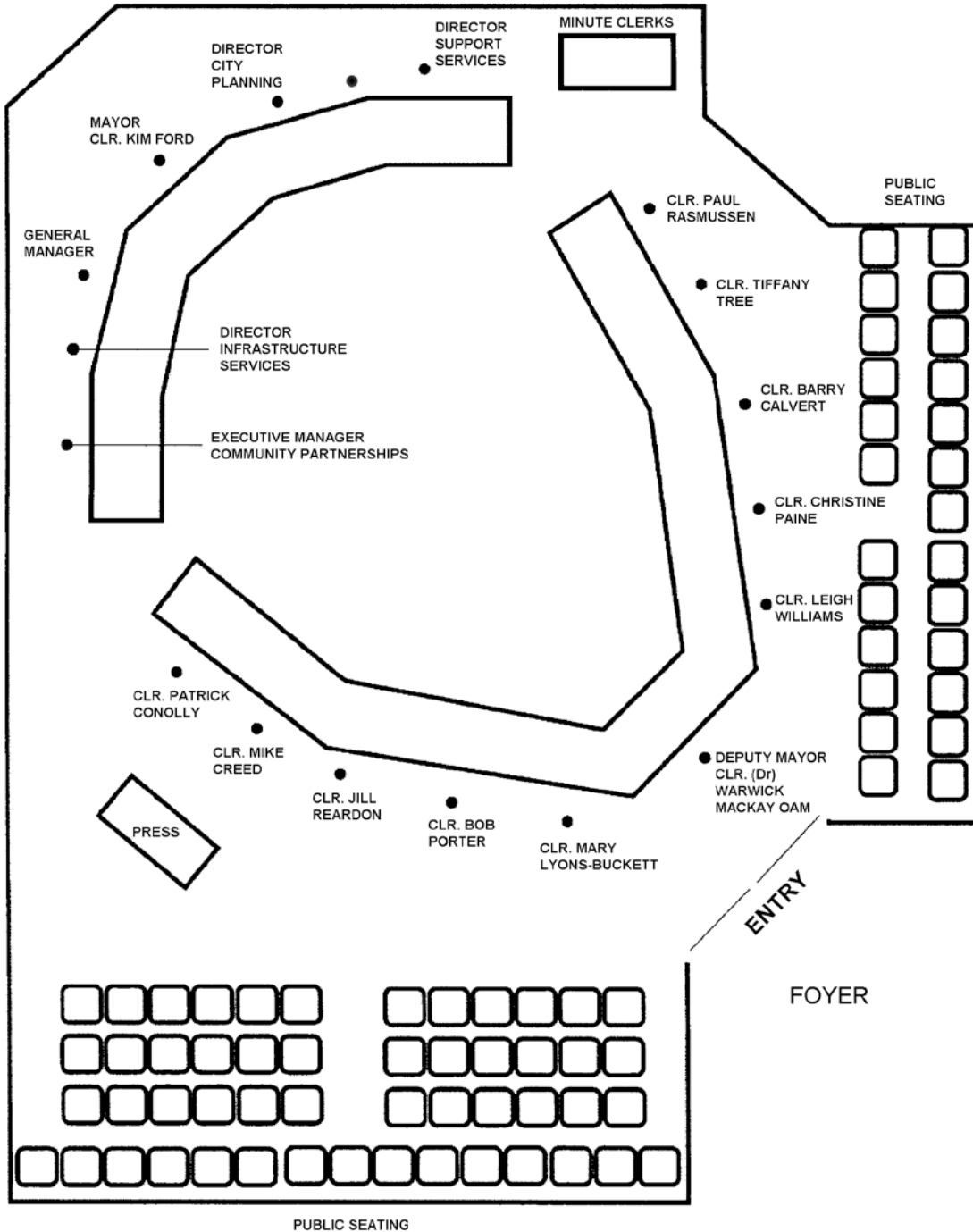
Business papers can be viewed online from noon on the Friday before the meeting on Council's website: <http://www.hawkesbury.nsw.gov.au>.

Hard copies of the business paper can be viewed at Council's Administration Building and Libraries after 12 noon on the Friday before the meeting, and electronic copies are available on CD to the public after 12 noon from Council's Customer Service Unit. The business paper can also be viewed on the public computers in the foyer of Council's Administration Building.

## **Further Information**

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone (02) 4560 4444.

# Hawkesbury City Council





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**EXTRAORDINARY MEETING**

**Meeting Date:** 21 March 2016

**Rescission Motions**

**RM1**                      **DA0702/15 - 1 Powells Lane, Richmond Lowlands - Lot 25 DP66377 -  
Temporary Use of an Existing Building as a Function Centre - (79351, 125611,  
80106, 111628)**

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**Submitted by:** Councillors Creed, Rasmussen, Reardon

**RESCISSION MOTION:**

That Council's resolution of 8 March 2016, in respect of Item 42, DA0702/15 concerning a planning proposal for 1 Powells Lane, Richmond Lowlands, be rescinded.

**NOTE BY MANAGEMENT:**

The Mayor has received a request signed by Councillors M Creed and T Tree requesting that he call an Extraordinary meeting of Council to consider rescission motions lodged in respect of Council's resolution from Items 42 and 43 of the Council meeting of 8 March 2016.

As such, in accordance with the requirements of Clause 2.1.4 of the Council's Code of Meeting Practice the Mayor has called an Extraordinary meeting of Council to be held on Monday, 21 March 2016, commencing at 6:30pm in the Council Chambers for this purpose.

Council's resolution from the meeting of 8 March 2016 in respect of this matter was:

*"That Development Application No. DA0702/15 at Lot 25 in DP663770, Lot 1 DP 997087, Lot 2 in DP 997087, Lot 1 in DP 659412, Lot 1 in DP797310 and Lot 1 in 120794 1 Powells Lane, Richmond Lowlands for the temporary use of the existing Polo Barn and Garden Pavilion as a function centre and surrounding land for associated wedding ceremonies be refused for the following reasons:*

1. *The development does not satisfy the objectives of the RU2 Rural Landscape zone of Hawkesbury Local Environmental Plan 2012 as the application proposes a prohibited land use which is considered to be incompatible with surrounding land uses.*
2. *The development is inconsistent with Clause 2.8 – Temporary use of Hawkesbury Local Environmental Plan 2012 in that the application has not adequately demonstrated to Council as the consent authority that the proposed land use will not adversely impact on the amenity of the neighbourhood as required under Clause 2.8 (3)(b).*
3. *The proposal has the potential to have an adverse impact on the amenity of residents in the immediate locality in respect to noise, traffic and visual impacts."*

**ATTACHMENTS:**

There are no supporting documents for this report.

oooO END OF NOTICE OF MOTION Oooo

**EXTRAORDINARY MEETING**

**Meeting Date:** 21 March 2016

**RM2**

**DA0703/15 - 106 Ridges Lane, Richmond Lowlands - Lot 27 DP56634 -  
Temporary Use of an Existing Building as a Function Centre - (79351, 125611,  
80106, 111628)**

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**Submitted by:** Councillors Creed, Rasmussen, Reardon

**RESCISSION MOTION:**

That Council's resolution of 8 March 2016, in respect of Item 43, DA0703/15 concerning a planning proposal for 106 Ridges Lane, Richmond Lowlands, be rescinded.

**NOTE BY MANAGEMENT:**

The Mayor has received a request signed by Councillors M Creed and T Tree requesting that he call an Extraordinary meeting of Council to consider rescission motions lodged in respect of Council's resolution from Items 42 and 43 of the Council meeting of 8 March 2016.

As such, in accordance with the requirements of Clause 2.1.4 of the Council's Code of Meeting Practice the Mayor has called an Extraordinary meeting of Council to be held on Monday, 21 March 2016, commencing at 6:30pm in the Council Chambers for this purpose.

Council's resolution from the meeting of 8 March 2016 in respect of this matter was:

*"That Development Application No. DA0703/15 at Lot 27 in DP 566434 and part Lot 1 in DP797310, 106 Ridges Lane, Richmond Lowlands for the temporary use of the existing Sunnybrook Barn as a function centre and surrounding land for associated wedding ceremonies be refused for the following reasons:*

- 1. The development does not satisfy the objectives of the RU2 Rural Landscape zone of Hawkesbury Local Environmental Plan 2012 as the application proposes a prohibited land use which is considered to be incompatible with surrounding land uses.*
- 2. The development is inconsistent with Clause 2.8 – Temporary use of Hawkesbury Local Environmental Plan 2012 in that the application has not adequately demonstrated to Council as the consent authority that the proposed land use will not adversely impact on the amenity of the neighbourhood as required under Clause 2.8 (3)(b).*
- 3. The proposal has the potential to have an adverse impact on the amenity of residents in the immediate locality in respect to noise, traffic and visual impacts."*

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF NOTICE OF MOTION Oooo**



extraordinary  
meeting

end of  
business  
paper

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.