



Hawkesbury City Council

attachment 2
to
item 010

Council Committees -
Outstanding Actions as at
31 December 2020

date of meeting: 25 January 2021

location: council chambers and
by audio visual link

time: 6:30 p.m.



ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action	Comments
9/12/2019	General Business - G	G. Electric Vehicle Charging Stations	<ul style="list-style-type: none">• Committee members mentioned that Woollahra Municipal Council and Randwick City Council are incorporating into their Development Controls that electric vehicle charging stations are a requirement for new developments.	Actions proposed to be reassigned	Action not complete reassign to Environment Committee



ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action
21/09/2020	2	ESAC - Consulting the Community - Net Zero Emissions and Water Efficiency Strategy - (126363, 124414, 95498)	<p>That the Environmental Sustainability Advisory Committee:</p> <ol style="list-style-type: none"> 1. Receive and note the information contained in this report. 2. Recommend that Council consider the incorporation of material prepared by Renew as a sustainability resource on Council's website. 3. Recommend that Council investigate installing an Electric Vehicle charging station at a Hawkesbury Town Centre, as part of the Town Centres Revitalisation Liveability Project. 	Incorporate in operational workplans
21/09/2020	General Business - B	Western Sydney Regional Organisation of Councils - Heat Smart Project	<ul style="list-style-type: none"> • Officers provided an overview of the Heat Smart Project, highlighting that Council is part of the successful grant funded project through the Western Sydney Regional Organisation of Councils. • Officers advised that the number one risk in Metropolitan Sydney is heatwaves and extreme heat. The Heat Smart Project will provide information to assist vulnerable areas during heat related events. • Committee members highlighted that the Regional Landcare Group is seeking interest for a hydration project using organic methods, as well as the Waste Management Advisory Committee's composting working group. There was also reference made to a temperature monitoring program being conducted by the Western Sydney University, which involves the installation of temperature sensors across the Campbelltown Local Government Area. 	Incorporate in operational workplans
21/09/2020	General Business - C	Update on the Western Sydney Regional Organisation of Councils - Urban Heat and Land Use Planning Project	<ul style="list-style-type: none"> • Officers provided an update on the Urban Heat and Land Use Planning Project, highlighting that the Committee will be informed of the key outcomes once available. • Committee members highlighted the importance of the interconnections of the Hawkesbury Resilience Project, the Heat Smart Project and the Urban Heat and Land Use Project. Officers clarified that these projects are all through the Western Sydney Organisation of Councils and essentially the same Council Officers have been attending all three projects. 	Incorporate in operational workplans
21/09/2020	General Business - D	The Climate Reality Project Presentation	<ul style="list-style-type: none"> • Officers advised that Council's Environmental Sustainability Coordinator was recently accepted into the online Global Climate Reality Leadership Corps training offered through the Climate Reality Project. • Council's Environmental Sustainability Coordinator will provide a Climate Reality Project presentation at a future Environmental Sustainability Advisory Committee Meeting. • Committee members passed on their congratulations for the achievement of being accepted into the Global Climate Reality Leadership Corps. It was suggested to also share this presentation with all Councillors at a Councillor Briefing Session, or by extending an invitation to all Councillors to attend the next Environmental 	Incorporate in operational workplans



			Sustainability Advisory Committee Meeting.	
11/05/2020	1	ESAC - Upper Hawkesbury River Water Quality Monitoring Program and Update on the Whole of Hawkesbury River System Coastal Management Program Scoping Study - (126363, 124414, 95498)	<p>That the Environmental Sustainability Advisory Committee:</p> <ol style="list-style-type: none"> 1. Receive and note the first report card under the Upper Hawkesbury River Water Quality Monitoring Program. 2. Notes the completion of the Stage 1 - Scoping Study for the Hawkesbury-Nepean River Coastal Management Program. 3. Endorse the findings and proposed approach of the Stage 1 - Scoping Study for the Hawkesbury-Nepean River Coastal Management Program and transition to Stage 2. 4. Recommends that Council seek funding for development of the Coastal Management Plan through a grant application with partner Councils. 5. Recommends that Council promote the partnership approach and seeks support of local State and Federal parliamentarians within the Local Government Area. 6. Recommends that Council writes to wider catchment Councils to seek their involvement in subsequent stages of the CMP planning process. 	Incorporate in operational workplans
11/05/2020	General Business - A	Western Sydney Regional Organisation of Councils - Western Sydney Energy Program	<p>Business Energy Advice Program</p> <ul style="list-style-type: none"> • Officers advised the Committee that the Business Energy Advice Program is a Western Sydney Regional Organisation of Councils Energy project, giving the opportunity for businesses with under 20 employees, to receive advice on Federal and State Government resources available in relation to creating a better energy future. • It was noted that due to the current Pandemic, there has not been a start date set for this program, but it should begin to be implemented over the next few months. <p>Transport Working Group</p> <ul style="list-style-type: none"> • Officers stated that the Transport Working Group is another project of the Western Sydney Regional Organisation of Councils Energy Program, and that the Working Group will be meeting in July 2020 to discuss electric vehicles and the opportunity for funding of public infrastructure. • Committee members enquired whether Council will be convening or installing electrical vehicle chargers. Officers clarified that Council will 	Incorporate in operational workplans



			<p>not specifically be installing the chargers, but creating a Policy to allow other companies to install.</p> <ul style="list-style-type: none"> • Committee members suggested Council seeks input from local businesses and shopping centre owners, for suitable locations of electrical vehicle chargers. 	
11/05/2020	General Business - B	Keep Australia Beautiful –NSW- Sustainable Cities Awards: Renewable Energy Category	<ul style="list-style-type: none"> • Officers advised that Council will be applying for the Sustainable Cities Awards, particularly the Renewable Energy Section of the Awards Program, highlighting that the Hawkesbury City Solar Program has been operational for almost 12 months and that the results from operational data can be used to assist and promote the application. 	Incorporate in operational workplans
11/05/2020	General Business - C	NSW Department of Education: Centre of Excellence in Agricultural Education at the Western Sydney University Campus.	<p>Officers provided an overview of the NSW Department of Education: Centre of Excellence in Agricultural Education at the Western Sydney University Campus and advised that Council staff had recently met with the Principal, Mr Kris Beazley, to learn about the Centre and its plans in the Hawkesbury. The Centre is expected to have its first students enrol in 2021.</p>	Incorporate in operational workplans
11/05/2020	General Business - D	Sustainability Tips 2020: Facebook Campaign	<ul style="list-style-type: none"> • Officers noted that as highlighted at the last Committee meeting, Officers have met with Corporate Communications to plan a monthly campaign via social media. The campaign is focused on educating residents about how to make changes at home and work, which will reduce their emissions and make their homes and behaviours more sustainable. • Committee members were enthusiastic about the campaign, stating that the topics are comprehensive, but a comment was made that the wording may not be suitable for community members who do not have any sustainability knowledge. A suggestion was made to make the messages more customer focused. • Officers appreciated the feedback and advised that they are happy to receive input to incorporate into the campaign. 	Incorporate in operational workplans
11/05/2020	General Business Additional	Sustainable House Day	<ul style="list-style-type: none"> • The Committee mentioned Sustainable House Day, to be held on 20 September 2020 and the opportunity for Council to support and encourage this. • An example of a holistic approach to sustainability was made as the Tiny Homes Project, by North West Disability Services at the Secret Garden, which is looking at sustainable building materials to demonstrate energy efficiency in smaller homes. <p>Councillor Ross and Councillor Kotlash left the meeting at 6:31pm.</p> <ul style="list-style-type: none"> • The meeting closed with a positive sentiment from a Committee Member, commending Hawkesbury City Council on their continual efforts in relation to Environmental Sustainability initiatives. 	Incorporate in operational workplans



ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

17/02/2020	1	ESAC - Council Energy, Water and Emissions Data Monitoring - (126363, 124414)	That Council consider the establishment of a Sustainability Revolving Fund in which any income from cash flow positive sustainability initiatives over and above capital expenses can be pooled and be put towards future sustainability projects.	Incorporate in operational workplans
17/02/2020	3	ESAC - Western Sydney Energy Program - WSROC - (126363, 124414)	That the Environmental Sustainability Advisory Committee recommends Council proceeds with all projects listed by WSROC as part of the Western Sydney Energy Program.	Incorporate in operational workplans
17/02/2020	General Business - D	Community Engagement – Net Zero Emissions – Monthly Campaign	<ul style="list-style-type: none"> • Officers provided an overview of the proposed Community Engagement – Net Zero Emissions Monthly Campaign, stating that this will involve Council posting one tip per month on Council's Facebook page. • Committee members suggested incorporating relatable content talking in the context of the Hawkesbury, in the monthly tip including photos from the community, as well as directing people to the appropriate places to seek further information on the subject if they wish to do so. • Committee members emphasised the necessity of Council setting a strong example by also participating and delivering on the campaign material such as ensuring the lights are switched off at Council's building after hours, as part of the 'Lights Off' initiative. 	Incorporate in operational workplans
17/02/2020	General Business - G	ADAPT NSW – Hawkesbury Future Project Climate Changes	<ul style="list-style-type: none"> • Officers advised that Council has worked with Adapt NSW to collate Hawkesbury specific climate projections for Richmond, as per the Committee's discussions in relation to this matter at the previous Committee Meeting held on 9 December 2019. • Committee members expressed the importance of sharing this information with the community and suggested incorporating a human aspect to connect people with the relevance of Climate Change. 	Incorporate in operational workplans
17/02/2020	General Business - J	Energy Efficient Communities Program	<ul style="list-style-type: none"> • Officers provided an overview on the Commonwealth Government's Energy Efficient Communities Program, highlighting that Council buildings will be eligible to apply. • Officers informed the Committee that Council has identified 56 eligible sites, and that a package will be sent out to community groups to assist them with their application. It was noted that the maximum grant available is \$12,000. 	Incorporate in operational workplans



ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

9/12/2019	2	ESAC - Adapt NSW - Making Climate Science Accessible - (126363, 124414)	<p>1. That the information be received and noted.</p> <p>2. That the Environmental Sustainability Advisory Committee recommend that Council investigate the use of similar data and performance targets and measures that are provided in the Bega Valley Shire Council 'Climate Resilience Strategy'.</p>	Incorporate in operational workplans
9/12/2019	General Business - H	H. Western Sydney Regional Organisation of Councils - Research – Civil Works: Cool Roads, Recycled Content and Sustainable Procurement	<ul style="list-style-type: none"> • Officers advised the Committee that WSROC has also been researching Cool Roads with a company called Cool Seal who has been presenting to WSROC about their product. • Officers also noted that Council is investigating revenues of using crushed glass and recyclables into road base, as recycling glass has been a problem across Australia. It was noted that the RMS recently changed specifications so that 10% of bitumen could be glass rather than 2.5%. 	Incorporate in operational workplans
9/12/2019	General Business - J	J. Sustainable Hawkesbury	<ul style="list-style-type: none"> • Officers provided a list of projects and programs to be included on the Sustainable Hawkesbury brochure which is currently being produced. • An enquiry was made regarding the outcome of Second Hand Saturday Event held on Saturday 16 November 2019. Officers advised that this event was only slightly less successful than the previous year, due to the catastrophic fire warning issued during that time period, although the people who did attend had positive feedback on the event. 	Incorporate in operational workplans
16/09/2019	2	Community and Business Solar Information Session - (126363, 124414)	<p>That:</p> <p>1. The report be received and noted.</p> <p>2. Council seek advice from WSROC as to their decision to withdraw funding from the Community Solar workshop series, and advise Committee members at the next meeting of the Committee.</p> <p>3. Council pursue opportunities to partner with other organisations to develop Community Solar workshops.</p>	Incorporate in operational workplans
16/09/2019	3	Hawkesbury Climate Forum 2019 - (126363, 124414)	<p>That:</p> <p>1. The report be received and noted.</p> <p>2. Council investigate the feasibility of hosting a further Hawkesbury Climate Forum.</p>	Incorporate in operational workplans
13/05/2019	General Business - A	a) Hawkesbury Show – Solar and Energy Efficiency Promotion	<p>The Committee recommends that:</p> <p>1. Council expand current community education programs regarding solar and energy efficiency, and continue to explore further opportunities in partnerships including with WSU, Renew and other entities.</p> <p>2. Prepare a Communications strategy for solar and energy efficiency</p>	Incorporate in operational workplans



			<p>including a mix of things in order to highlight success to start discussion.</p> <p>3. Council continue to explore schemes to promote and facilitate residential solar panel installations.</p> <p>4. Council consider a facilitation role to promote incentives for small business owners and other commercial businesses to undertake solar investments, through Council Officers attending the Chamber of Commerce Breakfast or the Windsor Business Group.</p>	
4/02/2019	General Business - D	d) Wetlands Working Group	<p>The Committee was advised by a member that the Wetlands Working Group had been meeting and indicated that the Group's aims included:-</p> <ul style="list-style-type: none"> • Promoting wetlands in particular • Assess the currently held wetlands • Increase coordination entities • Work with on ground work leading to rehabilitation of wetlands. <p>It was advised that the Group wished to come under the auspices of Council and would also like to have a representative on the Committee.</p> <p>A comment was provided that these decisions had been made by a subcommittee of the Working Group and had not been ratified by the wider Group.</p> <p>It was further added that there would need to be a constitutional change should a member of the Working Group be invited on the Committee.</p>	Incorporate in operational workplans
4/02/2019	General Business - I	i) Re-Use Centre	<p>An enquiry was made in terms of the building available for reuse at the waste facility.</p> <p>It was noted that the matter would be raised at the next meeting of the Waste Management Advisory Committee.</p>	Incorporate in operational workplans
10/12/2018	4	ESAC - Increasing Resilience to Climate Change - LGNSW and OEH Grants - (12441, 126363)	<p>That the:</p> <ol style="list-style-type: none"> 1. Information be received and noted. 2. Environmental Sustainability Advisory Committee recommends that Council wait for the release of the second round of grants before submitting a grant application. 	Incorporate in operational workplans
10/12/2018	5	ESAC - Increased Tree Canopy - (124414, 126363)	<p>That the information is received, and the Environmental Sustainability Advisory Committee provide advice to Council on the matter prior to a report being prepared for consideration by Council, and that Council be requested to report back to the Committee on how the project is progressing after six months.</p>	Incorporate in operational workplans



ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

14/05/2018	3	ESAC - Dewatering of Dam Guidelines/Policy - (124414, 126363)	<p>That the:</p> <ol style="list-style-type: none"> 1. Information contained in this report be received and noted. 2. Environmental Sustainability Advisory Committee recommends that Council consider the preparation of Guidelines for the Dewatering of Dams within the Hawkesbury Local Government Area as a trial with a view to making the Guidelines into a formal Policy following discussion with other local authorities. 	Incorporate in operational workplans
14/05/2018	4	ESAC - Opportunity to Collaboratively Develop a Whole of Hawkesbury River System Coastal Management Program Scoping Study - (124414, 126363)	That the Environmental Sustainability Advisory Committee endorse Hawkesbury City Council's membership on a steering committee to develop a Scoping Study for a whole of the Hawkesbury River System Coastal Management Program.	Incorporate in operational workplans
14/05/2018	General Business	Increased Tree Canopy	<ul style="list-style-type: none"> • Councillor Wheeler has been provided with a list from Hawkesbury Environment Network (HEN) of local tree species suitable for growing in the Hawkesbury LGA area. 	Incorporate in operational workplans
5/02/2018	General Business	Dewatering of Dams - Policy/Management Plan	<p>Reference was made to dewatering of dams (particularly for new developments) and statements made that Council should have a dam dewatering policy (or some sort of management plan which facilitates the removal and relocation of the occupants/fauna) in the dam.</p> <p>A suggestion was also made that weed management should be included as well.</p> <p>The Committee indicated that they would undertake some research to see what other Councils (Blacktown and Liverpool) do in relation to dam dewatering and will bring back to the Committee.</p>	Incorporate in operational workplans



Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action	Comments
25/06/2020	5	FRMAC - Richmond Bridge Duplication Project - (86589, 124414, 95498)	That: 1. The information be received and noted. 2. The Richmond Bridge Duplication Project matter be revisited by the Floodplain Risk Management Advisory Committee, once information regarding Council's work on Strategic Transport routes is available.	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
25/06/2020	General Business	Power Supply and Closure of Bridges	<ul style="list-style-type: none"> Committee members enquired whether there have been responses from Endeavour Energy and the Transport for NSW regarding the power supply west of the river and Policy for closure of bridges across the Hawkesbury river in flood events. Officers advised that no feedback had been received to date. The Committee requested that a follow up letter be sent to Transport for NSW in relation to their response, as well as contact made with the Local State Member. 	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
16/04/2020	General Business	E. Richmond Bridge Duplication Project	<ul style="list-style-type: none"> Officers noted that there was a previous recommendation made by the Floodplain Risk Management Advisory Committee to invite members of the Infrastructure Committee to attend a Floodplain Risk Management Advisory Committee Meeting to discuss the Richmond Bridge Duplication Project. It was explained that due to the current circumstances and that this meeting being the first Committee meeting held via audio-visual/teleconference, that a decision was made to invite the Infrastructure Committee to attend the next Floodplain meeting on 25 June 2020. 	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
5/12/2019	2	FRMAC - Successful Grant Applications Made Under the Office of Environment & Heritage Floodplain Management Program 2019-2020 - (86589, 124414)	That the Floodplain Risk Management Advisory Committee: 1. Thanks and congratulates the staff on the successful grant applications. 2. Request that Hawkesbury City Council formally request Blacktown and Penrith City Councils provide details of any current flood studies of South Creek. 3. Engage in ongoing communication with other Councils in the Hawkesbury Nepean Valley with regard to Floodplain management.	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
5/12/2019	General Business	A. Inquiry into the Proposal to Raise the Warragamba Dam Wall on 25 November 2019	<ul style="list-style-type: none"> Officers provided an overview of the first hearing of the Inquiry into the Proposal to Raise the Warragamba Dam Wall, advising that the focus of this hearing was to look into the flood risk assessment and proposed flood management of the Hawkesbury-Nepean Valley, and the nature and extent of the examination of alternative options for flood management. The Committee were advised that Council's Mayor and 	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee



			<p>Manager Strategic Planning were in attendance at the Inquiry into the Proposal to Raise the Warragamba Dam Wall held on 25 November 2019. Committee members thanked Council's Manager Strategic Planning for his representation.</p> <ul style="list-style-type: none"> • Committee members queried why Council did not make a submission, stating that this was considered to be a lost opportunity to reach out to the press and the community on flood related issues such as power supplies. • The Chairperson stated that it is important from here to ensure further opportunities are not missed and also noted that the Inquiry will not be holding more hearings until after the release of the Environmental Impact Statement. 		
5/12/2019	General Business	The New Duplication Bridge in North Richmond	<p>That the Floodplain Risk Management Advisory Committee:1. Recommends a higher flood immunity for the Richmond Bridge Duplication Project to ensure that the roads and access to the bridge be trafficable in a 1:100 level flood, and that Council lobby for the funding required to complete this.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
5/12/2019	General Business	Power Supply and Closure of Bridges	<ul style="list-style-type: none"> • Committee members enquired whether there have been responses from Endeavour Energy and the RMS regarding the power supply west of the river and closures of Hawkesbury bridges in a flooding event. • Officers advised that letters have been sent but no feedback has been received yet. 	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
26/09/2019	General Business	Power Supply – West of the River	<p>That:</p> <p>1. The Floodplain Risk Management Advisory Committee request that Council contact Endeavour Energy for a clear definition of when power will be cut off and what suburbs will be cut off in the event of a flood, particularly west of the river, and seek clarification regarding if any areas of the Hawkesbury LGA have access to a power supply from west of the Hawkesbury River (e.g. Mount Piper) and if so, which areas.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
27/06/2019	General Business	Insights from 2019 Floodplain Management Australia National Conference - A National Call for Action: Making Australia Flood Safe - (86589, 124414)	<p>That:</p> <p>1. The Committee receive advice that characterises in the first instance the issue of electricity supply west of the river during various sized floods (1:5, 1:20, 1:50, 1:100) and the duration of interruption to power supply.</p> <p>2. Council request advice from the NSW State Government with respect to infrastructure and service resilience west of the river.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee



27/06/2019	General Business	Roads and Maritime Services – Richmond Bridge Stakeholder Engagement – State Emergency Service & Infrastructure NSW Meeting – Flood Evacuation Requirements	<p>The Committee was updated in terms of the Roads and Maritime Services engagement with stakeholders associated with the Richmond Bridge Project.</p> <p>An overview of the key items discussed at the meeting between Roads and Maritime Services, the NSW State Emergency Service and Infrastructure NSW was presented to the Committee.</p> <p>The Committee was advised that the attachment provided during discussion on this matter was not a public document.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
14/02/2019	General Business	Update on the Implementation of Item 4 - Town Planning of the Hawkesbury Floodplain Risk Management Plan 2012	<p>An update was provided on this issue during discussions on Item 2 - Office of Environment and Heritage Floodplain Management Grants Program 2019 - 2020.</p> <p>Copies of reports on this issue had been distributed with the agenda.</p> <p>In addition, a flow diagram was distributed indicating the steps required to implement planning controls for flooding subject to the release of the Hawkesbury - Nepean Regional Flood Study. The diagram outlined the framework required to amend Council policy.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
14/02/2019	General Business	Richmond Bridge Duplication Project	<p>(a) Hawkesbury City Council write to the Treasurer, the Member for Hawkesbury and the Member for Macquarie on the increasing need for a bypass of Richmond and North Richmond rather than a duplication of the Richmond Bridge.(b) Further, that the bypass should be based on:• Hawkesbury City Council traffic data.• A detailed strategic plan of the Hawkesbury basin.• Flood evacuation capability.It was noted at meeting that given the minutes of this meeting would not be presented to the next Ordinary Meeting of Council, that Councillors in attendance at the meeting would submit a group notice of motion that was reflective of the resolution of the Committee.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
14/02/2019	General Business	Warragamba Dam	<p>Reference was made to the conflicting messages being received from the Department of Planning and Environment and Water NSW in relation to the proposed raising of the dam wall and whether this was to provide a water supply for Western Sydney.</p> <p>It was requested that some clarity be obtained in relation to this issue from relevant state agencies.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
25/10/2018	3	FRMAC - Update on the Implementation of Item 4 - Town Planning of the Hawkesbury Floodplain Risk Management Plan 2012 - (86589, 124414)	<p>That the:</p> <ol style="list-style-type: none"> 1. Report on the Update on the Implementation of Item 4 - Town Planning Section of the Hawkesbury Floodplain Risk Management Plan be received and noted. 2. Floodplain Risk Management Advisory Committee recommends to Council that it seeks external funding to prepare floodplain risk management studies and plans for the Macdonald and Colo Rivers. 	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee



19/04/2018	3	FRMAC - Update on the Implementation of Item 4 - Town Planning of the Hawkesbury Floodplain Risk Management Plan - (86589, 124414)	That the report on the Update on the Implementation of Item 4 - Town Planning of the Hawkesbury Floodplain Risk Management Plan be received and noted.	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
19/04/2018	General Business	Western City District Plan - Flooding in the Hawkesbury-Nepean Valley	<p>That the Committee:</p> <p>1. Is concerned about the Western City District Plan 'Flooding in the Hawkesbury-Nepean Valley' content of the Plan which fails to take into consideration the limitation of the evacuation routes for the residents of the Hawkesbury as advised by the SES, and the impact of further development along those evacuation routes.</p> <p>2. Notes and is concerned regarding the lack of water, sewer and electricity infrastructure West of the river when flooding reaches 14.1 metres and seeks that this information is passed on to the Greater Sydney Commission, the State Emergency Services, the Office of Emergency Management and the Office of Environment Heritage.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
7/12/2017	General Business	Discussion on the feasibility of a 1:100 elevated flood evacuation road from Chapel Street Richmond to Hanna Match Nth Richmond - Maurie Smith	<p>That:</p> <p>1. Council investigate the feasibility of constructing a 1:100 elevated flood evacuation route from Richmond to North Richmond to allow access for services such as ambulance, fire and medical evacuation.</p> <p>2. The matter be referred to Council's (newly formed) Infrastructure Committee.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
7/12/2017	General Business	Update on Consideration of Part 4 Town Planning of Hawkesbury Floodplain Risk Management Study and Plan	<p>• Discussion arose regarding exceptional circumstances and it was suggested if a case was presented to the Office of Environment & Heritage and the Department of Planning, in terms of hydraulics, there would very likely be a case for exceptional circumstances. Such an application would also have to demonstrate community support. • A suggestion was also made to invite the Local Emergency Management Officer to future meetings. • The Chair thanked Committee members for their input throughout the year and noted Ms Ribbons' attendance at the meeting to be very beneficial.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee
31/08/2017	4	FRMAC - Implementation of Item 4 - Town Planning of the Hawkesbury Floodplain Risk Management Plan - (86589, 124414)	<p>That:</p> <p>1. The approach to implementing Item 4 – Town Planning of the Hawkesbury Floodplain Risk Management Plan as described in this Report be supported by the Floodplain Risk Management Advisory Committee.</p> <p>2. The report to Council in respect of this matter consider the need for further community consultation prior to Council adopting Item 4 of the Hawkesbury Floodplain Risk Management Plan.</p>	Actions proposed to be reassigned	Action not complete reassign to Disaster and Emergency Committee



Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action
3/12/2020	3	FRMAC - Update on Grant Applications - 986589, 124414, 95498)	That the information be received and noted.	Incorporate in operational workplans
3/12/2020	General Business		<ul style="list-style-type: none"> • Officers advised the Committee that the Hawkesbury Emergency and Disaster Dashboard is now live on the new Council website, and demonstrated to the Committee its location on the website. • Committee members enquired as to whether the Dashboard could be put on an 'app' so the community could download it, Officers advised that this is currently possible to be downloaded as an app. • Committee members enquired as to whether the emergency tab on the website could be changed to a different colour to make it more obvious to the public. Officers advised that in times of Emergency and Disaster the tab would be more prominent. • An enquiry was made with respect to an issue previously raised for a site on Pitt Town Bottoms Road. 	Incorporate in operational workplans
24/09/2020	2	FRMAC - Updated Hawkesbury-Nepean Flood Emergency Sub Plan - (86589, 124414, 95498)	<p>That the Floodplain Risk Management Advisory Committee:</p> <ol style="list-style-type: none"> 1. Receive and note the information contained within this report. 2. Recommend that Council seek an update from relevant organisations with respect to the previous request to place a river height gauge in South Creek, within the Hawkesbury Local Government Area. 3. Recommend that Council request the data from the river height gauge located at Yarramundi (#2122001) be made available. 	Incorporate in operational workplans
24/09/2020	General Business	B. Transport for NSW Regional Flood Evacuation	<ul style="list-style-type: none"> • Officers provided an overview of the Transport for NSW Regional Flood Evacuation. • There were no further comments raised by the Committee. 	Incorporate in operational workplans



FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

24/09/2020	General Business	Issues with Utilities West of the River in Flood Events	That the Mayor invite the Deputy Mayor as Chair of the Floodplain Risk Management Advisory Committee to participate in the next meeting with the local member, Robyn Preston, with the purpose of briefing her on the power, water, sewerage and communication issues faced by those West of the Hawkesbury River in the event of a moderate or major flood with the intention of eliciting her support in prosecuting the argument for the State Government to take steps to ameliorate those issues.	Incorporate in operational workplans
25/06/2020	4	FRMAC - Consideration of Morphological Conditions and Sediment Loading (86589, 124414, 95498)	That the Floodplain Risk Management Advisory Committee consider the advice in respect of this matter.	Incorporate in operational workplans
25/06/2020	7	FRMAC - FMA 2020 Digital Floodplain Management Australia National Conference - (86589, 124414, 95498)	1. That the information be received and noted. 2. That the Floodplain Risk Management Advisory Committee recommend Council consider including community representatives from the Committee as participants in the 2021 Floodplain Management Australia National Conference to be held in Sydney.	Incorporate in operational workplans
25/06/2020	General Business	B. Transport for NSW Regional Flood Evacuation	<ul style="list-style-type: none"> This matter was not discussed and will be included in the next Floodplain Risk Management Advisory Committee meeting Agenda. 	Incorporate in operational workplans
25/06/2020	General Business	Manual Gauge Posts at Windsor Bridge Site	<ul style="list-style-type: none"> The Infrastructure NSW Representative highlighted discussion with the Bureau of Meteorology in relation to the desirable datum for the new gauge posts and was seeking Committee endorsement for this. It was noted that the preferred datum was AHD. The Committee agreed to wait for additional information on this matter before a recommendation is made. 	Incorporate in operational workplans
16/04/2020	General Business	A. 2020 Floodplain Management Australia National Conference - Toowoomba	<ul style="list-style-type: none"> Officers advised the Committee that due to the current COVID-19 pandemic, Floodplain Management Australia have recently announced that they will not be running the in-person National Conference in Toowoomba this year, and were looking at options for a virtual conference instead. Officers will resubmit the planned presentation to the 2021 Floodplain Management Australia National Conference which will be held in Sydney. 	Incorporate in operational workplans



FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

16/04/2020	General Business	C. Update on Flood Grants	<p>That the Floodplain Risk Management Advisory Committee recommends that Council:</p> <ol style="list-style-type: none"> 1. Contacts the relevant authorities to gather data regarding the Hawkesbury River hydrology levels following the February 2020 flood event. 2. Investigates the responsibility and management of sediment control from construction sites in Marsden Park, which appears to be completely unregulated and is filtering into South Creek. 3. Supports the applications for grant funded projects listed by Council Officers, through the Floodplain Management Grants Program. 	Incorporate in operational workplans
16/04/2020	General Business	D. Action Sheet	<ul style="list-style-type: none"> • Officers advised that there is correspondence being added in to the Action Sheet and once updated, this will be distributed to Committee members prior to the next Committee Meeting. 	Incorporate in operational workplans
16/04/2020	General Business	Committee Structure	<ul style="list-style-type: none"> • An enquiry was made regarding the postponement of the 2020 Local Government Elections and whether this means Committee memberships will be extended until the end of term in 2021. • Officers advised that the review of Committee Structures is still being undertaken including the outcome of the survey of Committee members and that once this has been completed, further details will be provided. 	Incorporate in operational workplans
16/04/2020	General Business	Flood Levels from Smaller Creeks and Roads	<ul style="list-style-type: none"> • An enquiry was made whether there were any recordings of measurements taken of the flood levels in smaller creeks and on roads, etc. Officers advised that the Bureau of Meteorology river gauges capture heights in various locations and that Council surveyors were unable to get out at the time of the flood to record levels, due to the equipment required for the task being on the other side of the river. Officers stated that they would investigate whether Council surveyors have been able to take measurements following the flood. • It was noted that two river gauges were out of action during the flood event, at Yarramundi and Sackville. Infrastructure NSW representatives advised that the drone survey that was undertaken didn't cover the full Valley, and that they are currently trying to obtain data from Transport for NSW and the fixed cameras on ferry crossings. • Committee members expressed their gratitude to Infrastructure NSW representatives who contribute valuable information and assistance to the Floodplain Risk Management Advisory Committee. 	Incorporate in operational workplans

FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

27/02/2020	1	FRMAC - February 2020 Flooding in the Hawkesbury Local Government Area - (86589, 124414)	That the Floodplain Risk Management Advisory Committee recommends:1. That Council write to the Member for Hawkesbury to raise the issues of power supply West of the river and processes around the closure of bridges in flood events.2. That the representatives on the Committee from the SES and Infrastructure NSW be forwarded the Draft Heritage Interpretation Plan for the Windsor Bridge Replacement Project for input and feedback on proposed flood interpretation.3. That Council advocate for the placement of a river heights gauge in South Creek within the Hawkesbury Local Government Area.4. That Council advises Sydney Water of the issues associated with sewerage connections in Wilberforce, Freemans Reach and Glossodia during the flood.	Incorporate in operational workplans
27/02/2020	General Business	C. Follow Up Action List	<ul style="list-style-type: none"> Officers advised that this will be finalised and included in the next meeting's Agenda. 	Incorporate in operational workplans
27/02/2020	General Business	Flood Markers	<ul style="list-style-type: none"> Committee members mentioned the possibility of flood markers displaying the actual flood height depth on either the top or the bottom so that people can relate these to the information they receive in terms of floods. 	Incorporate in operational workplans
27/02/2020	General Business	Redbank Bridge	<ul style="list-style-type: none"> It was noted by Committee members that the proposed Redbank Bridge across the Navua Reserve had been moved further upstream in order to provide a 1:100 road across to Springwood Road. 	Incorporate in operational workplans
5/12/2019	General Business	SES Communications with the Public	<p>That the Floodplain Risk Management Advisory Committee:</p> <p>1. Request that Council send a letter to the SES seeking clarification on their communications with the community regarding evacuation west of the river in the event of flooding, including an impact statement for loss of power.</p>	Incorporate in operational workplans
5/12/2019	General Business	Follow Up Action List	<ul style="list-style-type: none"> Committee members suggested that Officers create an action list including all matters requiring a follow up, to be included in future next Floodplain Risk Management Advisory Committee Meeting Agendas. 	Incorporate in operational workplans



FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

26/09/2019	3	FRMAC - Suncorp - Disaster Recovery Report - (86589, 124414)	That: 1. The Floodplain Risk Management Advisory Committee request that Council contact the Insurance Council Australia for an update on the cost of premiums within the Hawkesbury-Nepean Valley since the Regional Flood Study has been released.	Incorporate in operational workplans
26/09/2019	General Business	RMS Policy - Closure of Hawkesbury Bridges	That the Floodplain Risk Management Advisory Committee: 1. Request that Council write to the RMS requesting the policy for the closure of bridges due to flooding, including the AHD flood heights which would result in closing the replacement bridge in Windsor, the Richmond Bridge and the Jim Anderson Bridge over South Creek.	Incorporate in operational workplans
26/09/2019	General Business	Evacuation Routes and Signage	That the Floodplain Risk Management Advisory Committee: 1. Request to be invited by the SES to attend a trial of an evacuation in all areas of the Hawkesbury, in order to experience what it would be like, what signs are visible and how the evacuation process will be delivered.	Incorporate in operational workplans
27/06/2019	General Business	Evacuation Routes and Signage	That: 1. Council call upon the Roads and Maritime Services to be responsible for all maintenance and operation of signage on evacuation routes to ensure effective use in an emergency event of major flooding.	Incorporate in operational workplans
27/06/2019	General Business	Bridge Flood Levels	That:1. The Committee be presented with accurate flood water levels and heights which would result in the bridges located in the Hawkesbury to be closed during flood events.	Incorporate in operational workplans
18/04/2019	1	FRMAC - Release of Infrastructure New South Wales Hawkesbury Nepean Valley Regional Flood Study Final Draft Report	That the Floodplain Risk Management Advisory Committee: 1. Receive and note the Report on the Release of Infrastructure NSW's Regional Flood Study. 2. Recommend that Council adopt the flood data from Infrastructure NSW's Hawkesbury-Nepean Valley Regional Flood Study Final Draft Report for the purposes of informing floodplain risk management. 3. Recommend that Council support the review and update of the Hawkesbury Floodplain Risk Management Study and Plan 2012 to incorporate the flood data from the Hawkesbury-Nepean Valley Regional Flood Study Final Draft Report for the purposes of floodplain risk management and develop flood related controls to meet current best practice.	Incorporate in operational workplans



FLOODPLAIN RISK MANAGEMENT ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

6/12/2018	2	FRMAC - Presentation - Insurance Council of Australia - (86589, 124414)	<p>That the Floodplain Risk Management Advisory Committee recommends that Council:</p> <ol style="list-style-type: none"> 1. Explore opportunities for Civic Mutual to take on insurance for specialty areas. 2. Investigate ways in which to alert people to insurance brokers. 3. Investigate provision of an education program, including insurance resilience and loss of power. 4. Call for assessment of the extent of power loss west of the river during flood events. 5. Propose to the Australian Local Government Association the matter of rising insurance premiums, loss of power be taken up as an issue. 6. Advocate for government to lower stamp duty on insurance policies. 	Incorporate in operational workplans
31/08/2017	General Business		<ul style="list-style-type: none"> • Mr Terry referred to the flood evacuation west of the river and the SES recommendation that Springwood Road be used as an evacuation route, which is not feasible if the three nearby creeks flood. • Mr Ford noted that the planned Navua Reserve Bridge will assist with flood evacuation and that existing flood evacuation plans may not be effective due to the proposed routes becoming blocked with traffic. • Mr Ford and Councillor Wheeler commented that Council should prepare a community engagement program to raise awareness of flood evacuation requirements, similar to that provided for a fire event. • Mr Panagopoulos recommended that the Committee invite Maree Abood, Director Infrastructure NSW to address the gaps that exist between Council and Infrastructure NSW actions. • Mr Ford noted that the large issues are addressed, while issues relating to power supply are not considered and that Infrastructure NSW could address either a Councillor Briefing Session or a Town Meeting • The meeting determined that: <ul style="list-style-type: none"> – Infrastructure NSW should be contacted for clarification on the gaps that exist between Council and Infrastructure NSW actions. – Additional State agencies should also be contacted to receive details on gaps and overlaps in plans and proposed actions. 	Incorporate in operational workplans



HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action	Comments
29/10/2020	1	HAC - Hawkesbury Local Government Area - Aboriginal Cultural Heritage Study - (80242, 95498, 124414)	That the Heritage Advisory Committee provide input and feedback on the Draft Hawkesbury Aboriginal Cultural Heritage Study prepared by GML Heritage.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
29/10/2020	4	HAC - Hawkesbury Heritage Strategy 2021/2022 - 2023/2024 - (80242, 95498, 124414)	That the Heritage Advisory Committee provide input into the preparation of the Draft 3 Year Heritage Strategy for the 2021/2022 – 2023/2024 period and the revised Draft 3 Year Heritage Strategy be presented to the Heritage Advisory Committee for consideration.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
29/10/2020	7	HAC - Application for State Heritage Listing of the Archaeological Site of Singletons Watermill - (80242, 95498, 124414)	That the information be received and noted.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
29/10/2020	General Business - A	New Council Website - Heritage	That the Heritage Advisory Committee: 1. Recommend that Council considers the preparation and inclusion of Heritage information sheets in the Heritage section on Councils website in order to provide property owners with information about protecting heritage items, aiding education and prevention of inappropriate works.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
29/10/2020	General Business - B	Updated on Various Grant Funded Projects	<ul style="list-style-type: none"> Officers provided an update on various grant funded projects, noting that there are significant constraints on resources to complete the Heritage Study, but that the need to complete the Study is a priority. The Committee requested a list of potential nominated properties for the Heritage Study. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
29/10/2020	General Business - Additional	Heritage Awards	<ul style="list-style-type: none"> A Committee member enquired whether the Heritage Awards would be going ahead during Heritage Week in 2021. Officers advised that Heritage Awards will be included as a project proposal through the budget process. The Committee agreed to reconvene the Working Group that was formed to commence activity on this project when/if required. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee



HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

6/08/2020	4	HAC - Hawkesbury Local Government Area - Aboriginal Cultural Heritage Study - (80242, 124414, 95498)	That the information be received and noted.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
6/08/2020	5	HAC - Application for State Heritage Listing of the Archaeological Site of Singletons Watermill - (80242, 124414, 95498)	That the information be received and noted, subject to further discussion between Heritage Advisory Committee members and Council staff on this matter.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
6/08/2020	General Business - A	Windsor Presbyterian Cemetery South Windsor	<ul style="list-style-type: none"> • Officers shared the park plans of Windsor Presbyterian Cemetery in South Windsor and advised that as part of the Liveability Project, ground penetrating radar work has been undertaken in order to identify possible anomalies in the sub-surface strata that could indicate evidence of unmarked burials and other potential archaeology. • Committee members noted that the archaeological findings at the Cemetery were an opportunity for the Liveability Project. • A suggestion was made to consider creating an 'archaeology in the community' program, as there has been community interest for a program similar to this to commence. • Ms Jan Barkley-Jack was thanked by Council staff and the Heritage Advisory Committee for her assistance offered to the consultants in regard to discovering the history of this particular area. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
6/08/2020	General Business - B	Update on Various Grant Funded Projects	<ul style="list-style-type: none"> • Officers provided an overview of the following projects, noting that a number of projects have been delayed due to circumstances surrounding the COVID-19 pandemic: • Hawkesbury Heritage Study - Committee members expressed the importance of progressing the Hawkesbury Heritage Study as quickly and smoothly as possible, to prevent potential demolitions of Heritage properties as part of the Development Application process. • Works to Individual Properties • Strategic Conservation Management Plan for Cemeteries 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee



HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

21/05/2020	1	HAC - Richmond Bridge Duplication Program - (80242, 124414, 95498)	<p>That the Heritage Advisory Committee:</p> <p>1. Does not endorse any option that significantly impacts on Heritage properties and the cultural landscapes and notes that the yellow option will have a significant adverse impact on Durham Bowes, an extremely rare State Listed Heritage item and the green option has a significant adverse impact on Bronte, a locally listed Heritage property.</p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
21/05/2020	General Business - A	ICOMOS General Assembly 2020	<ul style="list-style-type: none"> Officers advised the Committee that the ICOMOS General Assembly 2020 scheduled to take place in Sydney in October has been cancelled due to the COVID-19 pandemic, and will now be held in 2023. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
21/05/2020	General Business - D	Verbal updates to be provided on various projects including:	<ul style="list-style-type: none"> Officers provided the Committee with updates on the following: <ul style="list-style-type: none"> Hawkesbury Heritage Study Hawkesbury Aboriginal Cultural Heritage Study Heritage Near Me Projects including: <ul style="list-style-type: none"> Cemeteries Works to Individual Properties Heritage Awards (Photography) A request was made for a follow up meeting with the State Member regarding heritage funding. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
21/05/2020	General Business - E	Historical Mile Markers	<ul style="list-style-type: none"> Following discussion from the previous Heritage Advisory Committee meeting, a Committee member advised that the Hawkesbury Regional Museum has two wooden mile markers and a cement mile marker, and that when the museum opens, further information will be gathered about these. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
5/03/2020	2	HAC - Heritage Awards - (80242, 124414)	<p>That the Heritage Advisory Committee recommends:</p> <p>1. Council runs the Heritage Awards as suggested by the Heritage Advisory Committee in 2020/2021 and request budget allocation for this.</p> <p>2. If the Awards proceed, that Council runs a lead in marketing campaign to promote the Heritage Awards and collect images of Heritage items via social media and to investigate a digital display at the ICOMOS General Assembly, and to liaise with the Hawkesbury Gazette for advertising.</p> <p>3. If the Awards proceed, that Council commence developing a branding and marketing campaign for the Heritage Awards.</p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee



HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

5/03/2020	3	HAC - Missing Historical Mile Marker From Roadside Reserve Outside 54 Windsor Street, East Richmond - (80242, 124414)	<p>That the Heritage Advisory Committee recommends:</p> <ol style="list-style-type: none"> 1. Council investigate the replication of the missing mile marker from Roadside Reserve outside 54 Windsor Street, East Richmond, as per Council's Heritage Advisor's design. 2. Council considers adding the mile marker at the location 400 metres north of Crowleys Lane on Castlereagh Road, Agnes Banks, and its subsequent inclusion on Schedule 5 of the Hawkesbury LEP 2012 as an item of heritage significance. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
5/03/2020	General Business - A	Heritage Study and Inventory Sheets Progress	<ul style="list-style-type: none"> • Officers provided an update on the progress of the Heritage Study and Inventory Sheets, stating that the aim is for this project to be completed by the third quarter of 2020. • The Chairperson requested that a list of the potential sites identified for this project be forward to Committee members. Officers advised that this is possible, but noted that due to confidentiality concerns, this list is not for public distribution outside of the Heritage Advisory Committee. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
5/03/2020	General Business - C	International Council of Monuments and Sites (ICOMOS) – 2020 General Assembly (GA)	<ul style="list-style-type: none"> • Officers advised the Committee that Council are seeking assistance from the Heritage Advisory Committee to conduct the tours associated with the ICOMOS General Assembly in October 2020, such as tour guides. • The majority of the Heritage Advisory Committee expressed interest in assisting with this event, and it was decided that it is important all volunteers confer prior to the event, to ensure a consistent script. • Officers noted that this will be addressed as part of the Agenda for the next Heritage Advisory Committee meeting. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
5/03/2020	General Business - D	Kurrajong Village Historic Signage	<ul style="list-style-type: none"> • Council's Heritage Advisor notified the Committee that discussions are underway between Hawkesbury, Camden, Liverpool, Penrith, Blue Mountains and Blacktown Councils regarding interpretive/historic signage and that Blue Mountains and Blacktown will include 20 of their heritage items on the Heritage of Western Sydney (HoWS) Group App. • It was noted that the recent works in Barangaroo has set the benchmark for future interpretative signage projects. • The Committee discussed the consistency with the Bondi to Manly walk signs which incorporated branding by colour and visual symbols. • It was also mentioned to ensure the placement of the signs ensures a minimal visual obstruction. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
5/03/2020	General Business - F	Verbal updates to be provided on various projects including:	<ul style="list-style-type: none"> • Update on listing of Singleton's Mill - Officers advised the Committee that the location of the mills is being determined but that the listing application is proceeding. • Update on listing of Macquarie Towns - The Committee discussed forming an informal Working Group to assist with progress on the listing of Macquarie Towns. Officers advised that this will be organised. • Heritage studies - Officers advised that consultants have been appointed for an 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee



HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

			<p>Aboriginal Cultural Heritage Study, and that further updates will be provided to the Committee as the Study progresses.</p> <ul style="list-style-type: none"> Local Heritage Assistance Fund <p>Ms Newland left the meeting at 7:09pm.</p> <p>Mr Edwards declared a conflict of interest in relation to this matter.</p> <ul style="list-style-type: none"> Officers displayed the signage that was placed at the front of successfully approved properties in the Local Heritage Assistance Fund Project. The Committee discussed the reluctance of the community to apply for the Local Heritage Assistance Fund, due to the dollar for dollar basis and not necessarily having immediate access to the funds required. Council's Heritage Advisor highlighted the challenges that Penrith Council had with their theme of Maintenance Plans and recommended that next year's theme also allows works to heritage properties as well. 		
5/03/2020	General Business - Additional	Howe House Verandah	<ul style="list-style-type: none"> Discussion occurred in relation to the verandah for Howe House, noting that a Conservation Management Plan had previously been prepared for the site which included removal of the existing verandah. In light of the recent Thompson Square Conservation Management Plan, the Committee agreed that the Conservation Management Plan for Howe House should be revisited and flagged for further consideration. Committee members mentioned that the fire escape was removed from Howe House due to a safety issue and therefore there is no public access permitted upstairs. A suggestion was made to look at the Building Code of Australia for access to the upstairs section. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
31/10/2019	General Business - D	International Council of Monuments and Sites (ICOMOS) – 2020 General Assembly (GA)	<ul style="list-style-type: none"> Officers provided an overview of the International Council of Monuments and Sites (ICOMOS) – 2020 General Assembly and Hawkesbury Heritage Tour and were seeking interest from Committee members to become involved. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
31/10/2019	General Business - Additional	Heritage Trails	<ul style="list-style-type: none"> Committee members discussed the out-dated Heritage Trail flyers produced by Council, expressing disappointment in the content of these flyers that are currently available at the Visitor Information Centre. Officers advised that these flyers would be reviewed in consultation with the relevant section of Council. 	Actions proposed to be reassigned	Action not complete reassign to nHeritage Committee
1/08/2019	3	HAC - Application for State Heritage Listing of the Archaeological Site of Singletons Watermill - (80242, 95498)	That the report be received and noted.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee

HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

1/08/2019	General Business - Additional	Brick Barrel Drains - Richmond	<p>The Heritage Advisory Committee recommends that:</p> <ol style="list-style-type: none"> 1. Council note the significance of the brick barrel drains in Richmond, and 2. Council investigates the location of the drain and it is appropriately mapped. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
9/07/2019	128	ROC - Heritage Advisory Committee - 13 June 2019 - (124414, 80242)	<p>That:</p> <ol style="list-style-type: none"> 5. In relation to General Business Item "Hawkesbury Birthplace of the Fair Go"; <p><i>"A working group be formed to collate information and develop the presentation to the Tourism Committee.</i></p> <p><i>The working group will comprise of two Councillor members of the Heritage Advisory Committee, the chair of Council's Tourism Committee and relevant staff as required. The working group would have the ability to second academics from the Heritage Advisory Committee"</i></p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
13/06/2019	3	Heritage Near Me - Strategic Projects Grant Funding - Update on Approved Projects (95498)	<p>That</p> <ol style="list-style-type: none"> 1. The information be received and noted. 2. The Heritage Advisory Committee recommend that Council prepare an audit regarding issues and concerns with the 'Heritage Near Me' Program to present to the relevant State Government Minister. 2. The Heritage Advisory Committee recommend that Council congratulates, commends and thanks St Albans volunteers in terms of works undertaken at the cemetery. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
13/06/2019	4	HAC - Application for State Heritage Listing of the Archaeological Site of Singletons Watermill - (95498)	<p>That</p> <ol style="list-style-type: none"> 1. This item be deferred for consideration until the next Heritage Advisory Committee Meeting. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
13/06/2019	General Business	International Council of Monuments and Sites (ICOMOS) – 2020 General Assembly (GA)	<p>The Committee was delighted to hear that Council was notified by the ICOMOS GA 2020 symposium organisers recently that the "Expression of Interest" and additional information supplied by Council has been successful, and the "Explore Hawkesbury's Heritage" tour is set to take place on Friday 2 October 2020.</p> <p>The Explore Hawkesbury's Heritage proposed tour program and estimated cost for delegates to attend the tour day were received and noted.</p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee

HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

13/06/2019	General Business	Macquarie Towns – the Case for Heritage Listing	<p>The Committee were advised that at its Ordinary Meeting on 28 August 2018, Council resolved to endorse the Heritage Advisory Committee's Recommendation in respect of Macquarie Towns – The Case for Heritage Listing, namely: That: 1. Council endorses the Heritage Advisory Committee recommendation to request a State Listing of the Town Plans in the Macquarie Towns. 2. Council make further contact with Penrith City Council, formally requesting that they consider including Castlereagh in the nomination as the fifth Macquarie Town. Should Penrith City Council agree, that Castlereagh be included in Council's nomination for the five Macquarie Towns. 3. Mr Graham Edds and Professor Ian Jack be asked to complete the nomination form for the State Listing of the Town Plans in Macquarie Towns for further consideration. 4. The completed nomination form be forwarded to the Office of Environment & Heritage following further consideration. It was noted that Mr Edds, Prof Ian Jack, Mr Edwards and Ms Nichols were interested in assisting with the next steps in the process to move the proposal forward.</p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
13/06/2019	General Business	Heritage Brick Barrel Drains in Richmond	<p>The Committee discussed the location of heritage brick barrel drains in Richmond.</p> <p>It was noted that these drains cross underneath the Richmond Club.</p> <p>Officers advised that video footage from inside the drains is available. The Committee were interested in viewing this and possibly determining the location.</p> <p>The Committee recommends that:</p> <ol style="list-style-type: none"> 1. The location of the heritage brick barrel drains in Richmond is to be noted and included for consideration as part of the Heritage Study. 2. This item is to be included on the next Heritage Advisory Committee Agenda for discussion, including the video footage available to Council. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
13/06/2019	General Business	The Hawkesbury - Birthplace of the "Fair Go"	<p>The Committee recommends that:</p> <ol style="list-style-type: none"> 1. The Heritage Advisory Committee receives a presentation on the concept of the Hawkesbury as the birthplace of the "Fair Go", and it's potential for a tourism strategy. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
23/05/2019	4	HAC - Application for State Heritage Listing of the Archaeological Site of Singletons Watermill - (95498)	Item not discussed, to be included in Agenda for meeting held on 13 June 2019.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee

HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

23/05/2019	General Business	International Council of Monuments and Sites (ICOMOS) – 2020 General Assembly (GA)	Item not discussed, to be included in Agenda for meeting held on 13 June 2019.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
23/05/2019	General Business	Heritage Brick Barrel Drains in Richmond	Item not discussed, to be included in Agenda for meeting held on 13 June 2019.	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
23/05/2019	General Business	Update stemming from RMS Richmond Bridge Duplication Project Engagement	<p>The Committee was updated by the Deputy Chairperson in terms of the RMS engagement with stakeholders for the Richmond Bridge Duplication Project that has been undertaken to date.</p> <p>The last meeting of stakeholders was presented with various options that had been proposed by stakeholders.</p> <p>Concern was raised that the route had already been selected and that the engagement with stakeholders was token consultation.</p> <p>The next meeting of stakeholder groups is in June and further updates will be provided to the Committee.</p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
7/03/2019	General Business	International Council of Monuments and Sites (ICOMOS) – 2020 General Assembly	<p>The committee was updated on the current status of the ICOMOS 2020 General Assembly EOI process for side events, including:</p> <ul style="list-style-type: none"> • An Expression of Interest to host an event in the Hawkesbury has been submitted, and Council is currently waiting for advice on the outcome. • A Regional Side Event for the 2020 General Assembly EOI is expected to be released in the near future. A potential Hawkesbury EOI will be based on information garnered from discussion with Committ 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
7/03/2019	General Business	Richmond Bridge Duplication Project	<p>An update on the Richmond Bridge Duplication stakeholder engagement by RMS was provided:</p> <ul style="list-style-type: none"> • A stakeholder group has been established by the RMS with a number of community groups and representatives invited to be part of the group. The group are currently meeting on a monthly basis. • The Heritage Advisory Committee is represented by the Chairperson and the Deputy Chairperson. It is noted that it is not permissible to substitute members on the group. The RMS have also held initial meetings with community groups. • RMS are investigating potential sites for a new bridge. Heritage Advisory Committee members highlighted that any route that passes 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee



HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

			<p>through the Richmond Town Centre will be discouraged due to local traffic concerns and the impact on heritage. A by-pass of the town centres is the best option.</p> <ul style="list-style-type: none"> • There was ongoing discussion regarding concerns about the impact on the Macquarie Towns including aspect, adjoining farmlands, and current local traffic congestion. • It was reiterated that the Heritage Advisory Committee encourages Council to advocate for a bridge with a higher flood immunity than the proposed 1:20. 		
7/03/2019	General Business	Milestone Marker - East Richmond	<p>Council's Heritage Advisor addressed the meeting regarding the missing milestone marker. Investigations are underway into potential interpretative elements.</p> <p>Meetings with the Heritage of Western Sydney (HOWS) group have been in progress to discuss interpretation and signage relating to heritage items. A further report will be presented to the Heritage Advisory Committee in due course.</p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
1/11/2018	3	HAC - Incorporation of Design Excellence Principles into Council LEPs - (124414, 80242)	<p>That the Heritage Advisory Committee:</p> <ol style="list-style-type: none"> 1. Continue discussion on the potential to incorporate design excellence principles into the Hawkesbury LEP. 2. Recommend that Council consider design excellence as part of its LEP review process. 3. Expressed its disappointment in the lack of financial support in meeting the expectations of the District Plan and the community. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
1/11/2018	4	HAC - Heritage Awards - (124414, 80242)	<p>That the:</p> <ol style="list-style-type: none"> 1. Report be received and noted. 2. Adoption of Heritage Awards in 2019 be considered by Council. 3. Heritage Awards Working Group be thanked for their extensive input. 4. Photographic competition be open to out of area participants and that a professional category be added. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
1/11/2018	General Business - A	Presentation - Insurance of Properties Subject to Flooding - Heritage and Non Heritage	<p>Mr Karl Sullivan, General Manager - Policy, Risk & Disaster, Insurance Council of Australia, commenced a presentation in relation to flood insurance.</p> <ul style="list-style-type: none"> • Flood insurance has been in existence since 2007. • Since 2007, flood insurance had been built into home and contents policies. Prior to 2007, 0% of policies included flood insurance. Currently, 94.5% of policies purchased in Australia have flood insurance included. • Flood insurance now a standard inclusion, with those who opt out being located well outside of floodplains, are located behind flood mitigation or who don't like the price. • A large portion of the Hawkesbury market has chosen to opt out of 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee



HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

		<p>flood insurance. This means the consumer opts out of all water peril risks (unless water goes through the roof the consumer is not covered). Any water that has been on the ground in that policy would be excluded if the consumer opts out of flood coverage.</p> <ul style="list-style-type: none"> • 68% of businesses in Lismore / Murwillumbah suffered flood damage from cyclone Debbie. A very small percentage were insured. • The price of flood insurance is risk based. Whilst the Insurance Council has had a version of the Regional Flood Study since 2015, it is not used to 'price risk' in the Hawkesbury, which can be to the detriment of residents in this LGA. • The Insurance Council has a flood information database on every property in Australia (1:20, 1:50, 1:100 and PMF). In many areas the extent of flooding is known, but not the depth which is a problem as insurers are very conservative. • Insurance industry can use published flood study and GIS data behind it as evidence. • Pre 2012 data for the Hawkesbury is patched together. Insurers have to balance the books and adjust by raising the price of insurance premiums. • Encourage customers to shop around for better deals. • If flooding occurs and causes floors only to be wet, allow for \$100,000, then upto 1 metre up the wall allow \$150,000 for home and contents. • Prudential regulations require insurers to have capital set aside to cover costs. • Insurance industry not using technical approach and has capped prices which is a big gamble as there is no guarantee that mitigation will be built. • Jeopardy to re-insure and lack of data to reliably use. • Climate change was not taken into account. Once climate change is taken into account, premiums will change as a result. Only insured for 12 months – assessed against the likelihood of what might happen in the next 12 months. • It was asked what impact raising the Warragamba Dam wall would have on risk assessments. <p>16% reduction in technical flood price if use data from Regional Flood Study.</p> <p>Launceston and Roma 34-75% reduction on day of mitigation opening.</p>		
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HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

			<p>Environmental concerns upstream</p> <ul style="list-style-type: none"> • Need for better point of reference where location of risk (house) is located. A couple of insurers would use a certified floor level. • If consumers are able to provide flood levels to insurers (proof from Council for example), it will be taken into account in pricing the risk. • Insurance companies view heritage homes as posing a higher risk than new homes as they are not built to modern specifications. The only point insurance companies can go on is the year of construction. A number of insurers will not consider insuring heritage properties as they cannot accurately assess what the repair costs would be due to having to engage specialist trades people etc. Queensland has a system where old homes are retrofitted, they are stamped with a new date of construction. Rules regarding heritage vary significantly across Australia. <p>Members of the Committee disagreed and stated that historic homes were made from more robust materials (than modern day homes) and many older buildings had survived several floods over the years.</p> <ul style="list-style-type: none"> • It was suggested that owners of heritage properties obtain the services of a broker (eg. Lloyd's syndicate) who would take the property details to an underwriting agency who will then build a specific policy. It may be beneficial to both the heritage property owner and the insurer if a few owners got together to obtain quotes. • Opportunities for government to lower stamp duty and ESL rates on insurance premiums. 		
1/11/2018	General Business - D	Interpretive Signage on Heritage buildings in the Hawkesbury Local Government Area	<ul style="list-style-type: none"> • It was advised that Blue Mountains, Liverpool and Blacktown Councils have joined the HoWS group. <p>A presentation (which was provided to the HoWS group) in relation to heritage signage was provided to the Committee. Images of a foundry in Budapest creating heritage signage was shown as an excellent example of heritage signage.</p> <ul style="list-style-type: none"> • Way-finding signage would be discussed at the next Committee meeting. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
2/08/2018	General Business	Insurance - Heritage Properties Subject to Flooding	<p>That Council write to the Insurance Council of Australia, the State Government and the Office of Environment & Heritage to advocate for wider affordable insurance coverage for heritage properties, affected and unaffected by flooding.</p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee

HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

2/08/2018	General Business	International Council Monuments and Sites (ICOMOS) - 2020 General Assembly	<ul style="list-style-type: none"> The Committee was encouraged to think about ideas for delegate site visits in readiness for the release of formal Expressions of Interest. <p>Details of tours (places to visit, merit of those sites, how many people etc) should be emailed to Mr Kearns by mid-August (the date for release of EOI's has not been announced).</p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
2/08/2018	General Business	Signage on Heritage Items	<ul style="list-style-type: none"> Concern was raised at the lack of interpretive signage on heritage properties in the LGA. It was requested that if some cost effective options for signage could be investigated in the short term (more of a stop gap measure that can be built on as part of a long term plan). <p>Mr Cserhalmi advised he was to attend a HOWS (Heritage of Western Sydney) group meeting where interpretive signage would be discussed. Feedback and examples will be provided at the next HAC meeting.</p> <p>The following link in relation to interpretive signage for heritage was subsequently provided:</p> <p>https://www.heritagecouncil.ie/content/files/bored_of_boards_1mb.pdf</p>	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee
3/08/2017	1	HAC - Hawkesbury Heritage Walking Trails and Interpretive Signage - (80242, 124414)	<p>That the:</p> <ol style="list-style-type: none"> 1. Text for the McQuade Park and Windsor Mall Precinct heritage walks is received and minor amendments were agreed upon. 2. Revised artwork for Thompson Square and The Peninsula is received. 3. Three options for background colours for heritage walk signs were considered and the Committee nominated the teal/slate grey colour sample as the preferred colour. 4. Committee raised concern regarding the durability of signs generally and asked for signage to be replaced as necessary. 	Actions proposed to be reassigned	Action not complete reassign to Heritage Committee



HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED INTO OPERATIONAL WORKPLANS

Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action
29/10/2020	3	HAC - Thompson Square Conservation Management Plan - Application to NSW Heritage Council for Endorsement - (80242, 95498, 124414, 147666)	<p>That:</p> <ol style="list-style-type: none"> 1. Council does not continue to pursue the endorsement of the Thompson Square Conservation Management Plan by Heritage NSW, due to the unreasonable financial impost on Council. 2. Council considers amending the parts of the Thompson Square Conservation Management Plan within the scope of the project brief, as per the recommendations made by NSW Heritage, and within Council's resourcing capacity. 3. Council formally responds to Heritage NSW acknowledging their detailed feedback to the draft Conservation Management Plan, and advises that Council has made amendments to the draft Conservation Management Plan where relevant. However: <ul style="list-style-type: none"> • Council does not have the resources to include an impact assessment of the State's Windsor Bridge Replacement Project. • An impact assessment was beyond the brief provided to Council's consultants and most pertinently, that a robust impact assessment of the Final Windsor Bridge Replacement Project is premature given construction is ongoing, and cannot be fully nor accurately assessed or considered as the project works have not yet been completed. • Council may consider including an assessment if resourcing becomes available in the future. 	Incorporate in operational workplans
29/10/2020	5	HAC - Update on Western Parkland City Liveability Program - (80242, 95498, 124414)	That the Heritage Advisory Committee note the update on the Western Parkland City Liveability Program.	Incorporate in operational workplans
29/10/2020	6	HAC - Local Heritage Assistance Program 2020/2021 - Preparation of Maintenance Plans and Minor Maintenance/Conservation Works to Heritage Listed Properties within the Hawkesbury LGA - (80242, 95498, 124414)	That the Heritage Advisory Committee note the update with respect to the Local Heritage Assistance Program 2020-2021.	Incorporate in operational workplans
29/10/2020	General Business - Additional	Slab Barn at 118 Francis Street, Richmond	<ul style="list-style-type: none"> • The Committee discussed the deteriorating condition of a slab barn at 118 Francis Street, Richmond, and whether an Interim Heritage Order should be taken out on this property. • Subsequent to the meeting, Council's Director City Planning advised that: <p>"Council, in response to a complaint, issued correspondence in</p>	Incorporate in operational workplans

HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED INTO OPERATIONAL WORKPLANS

			relation to overgrown vegetation and unsafe condition of the property, which has been tidied up and made safe. Since then, staff have been in further contact with the owner to advise that any potential development or demolishing of structures that they may wish to undertake would be subject to approval and that they should consult with Council first."	
6/08/2020	2	HAC - Thompson Square Conservation Management Plan - Application to NSW Heritage Council for Endorsement - (80242, 95498, 124414, 147666)	<p>That the Heritage Advisory Committee:</p> <ol style="list-style-type: none"> 1. Recommends that Council requests Heritage NSW reassess their requirements that the impacts of the Windsor Bridge Replacement Project be taken into account. 2. Draws attention to the fact that that the Conservation Management Plan was commissioned prior to the bridge being built and that Council does not take responsibility for the placement of the bridge and the adverse impacts on the centre of Thompson Square. 3. Does not believe that the Conservation Management Plan is the correct platform for assessment of the impact of the new bridge. 	Incorporate in operational workplans
6/08/2020	3	HAC - Western Parkland City Liveability Program - (80242, 124414, 95498, 79351)	<p>That the Heritage Advisory Committee:</p> <ol style="list-style-type: none"> 1. Note the Draft Masterplan and Public Domain Plan Report and provide input and feedback as part of the public exhibition. 2. Requests to review the Draft Masterplan and Public Domain Plan after the Community Consultation process has completed. 	Incorporate in operational workplans
6/08/2020	6	HAC - Richmond Park War Memorial Cannon Restoration - (80242, 124414, 95498)	That the information be received and noted.	Incorporate in operational workplans
6/08/2020	General Business - C	Update of Hawkesbury Local Heritage Assistance Fund 2020-2021	<ul style="list-style-type: none"> • Officers advised that relevant material regarding the Hawkesbury Local Heritage Assistance Fund 2020/2021 has been placed on Council's website which includes examples of last year's program. There has also been a media release and social media advertising for this program. The applications for this program are open until 14 September 2020. • Officers also noted that letters have been posted to all Heritage property owners within the Hawkesbury Local Government Area, encouraging them to apply for this year's program. • Committee members enquired whether there will be information sessions held with Council's Heritage Advisor as per previous years. Officers advised that at this stage there have been no information sessions scheduled due to current COVID-19 restrictions. 	Incorporate in operational workplans



			<ul style="list-style-type: none"> The Committee offered to assist with the drafting of media releases and social media releases, to ensure the information presented to the community is simple and exciting. 	
21/05/2020	2	HAC - Local Heritage Assistance Fund 2019/2020 Outcomes - (80242, 124414, 95498)	<p>That the Heritage Advisory Committee:</p> <ol style="list-style-type: none"> 1. Recommend the report on this matter be received by Council including the attached images highlighting the various works undertaken. 2. Recommend Council publicise via social media the outcomes of the Local Heritage Assistance Fund 2019/2020 Program and use this as an outlet to advertise next year's program. 3. Notes that the use of site signage was a success and generated a positive sentiment towards Heritage items within the community, and prompted meaningful conversations of positive interest and awareness. 	Incorporate in operational workplans
21/05/2020	General Business - C	Windsor Bridge Replacement Project - Approval of Modification	<p>That the Heritage Advisory Committee:</p> <ol style="list-style-type: none"> 1. Recommends that the use of hard surfaces are minimised and the natural and cultural landscape is maintained and that any and all works consider the heritage and archaeological significance of the fact that the site was the former Government Domain and Andrew Thompson's lease. 2. Expresses concerns in relation to the disabled parking being located at the bottom of a significant slope and whilst this does allow access to the Wharf, it does not allow access to Thompson Square. 	Incorporate in operational workplans
21/05/2020	General Business - F	Town Centres Revitalisation Master Planning	<ul style="list-style-type: none"> A Committee member, who is also a member of the Town Centres Master Plan Working Group, mentioned the suggestions put forward by Urbis in relation to creating a more interactive space near the Cemetery at South Windsor, and noted that there needs to be consideration of archaeology before any plans are developed for this location and also that consideration be given to an Archaeology in the Community Program should any works be planned. 	Incorporate in operational workplans
5/03/2020	General Business - B	Thompson Square Conservation Management Plan – Request for Endorsement by the New South Wales Heritage Council	<ul style="list-style-type: none"> Officers advised that the Thompson Square Conservation Management Plan had been adopted by Council and submitted to the NSW Heritage Council for endorsement, noting that the assessment process could take up to 12 months to be completed, given it is assessed by an independent reviewer. 	Incorporate in operational workplans

HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED INTO OPERATIONAL WORKPLANS

31/10/2019	General Business - A	Address by Mr Alan Leek on Commemoration of Private Frederick Whirlpool VC	That the Heritage Advisory Committee:1. Do not recommend or support the monument in its current state as it is too grand for the site and inconsistent with the traits of the man being commemorated and recommend that the commemoration be in the form of a plaque placed in an appropriate place and that the commemoration is reflective of the sensitivities of the cemetery site, the characteristics of the cemetery and appropriately reflects the modesty and privacy of Private Whirlpool, displayed during his lifetime.	Incorporate in operational workplans
31/10/2019	General Business - B	Thompson Square Conservation Management Plan – Request for Endorsement by the New South Wales Heritage Council	<ul style="list-style-type: none"> Officers provided an update on the application to the Office of Environment and Heritage regarding the Thompson Square Conservation Management Plan –Endorsement by the New South Wales Heritage Council. Subsequent to the meeting, the application was formally lodged with the Office of Environment and Heritage. 	Incorporate in operational workplans
31/10/2019	General Business - G	Town Centres Masterplan Working Group Update	<ul style="list-style-type: none"> The Chairperson provided an overview of the Town Centres Masterplan Working Group projects, advising that the Working Group met the day prior and went for a walking tour around the South Windsor centre. Updates included: Dementia Friendly Hawkesbury Working Group Presentation: <ul style="list-style-type: none"> The Chairperson advised that the Working Group is currently seeking disability access advice from the Access and Inclusion Committee. Update on Mural Project: <ul style="list-style-type: none"> The Chairperson advised that the murals in Windsor Mall were a huge success and the next location is being considered including the Target building. It was noted that a consultant was used for the Windsor Mall murals, and that the Working Group will not do this again as there were significant additional costs involved. Committee members suggested historic photograph murals, such as the ones at Commonwealth Bank, Richmond and IGA, the Heights could be utilised. Another suggestion was to prepare a mosaic of historic photographs, similar to what Toyota Windsor has done. Shopfront Design Project: <ul style="list-style-type: none"> The Chairperson provided details of the next two shopfronts to be designed with property owners currently working with a designer to establish plans to complete this. Liveability Program: <ul style="list-style-type: none"> The Chairperson advised Committee members that a consultant had been appointed to undertake the Master planning process in Windsor, Richmond and South Windsor. 	Incorporate in operational workplans
31/10/2019	General Business - H	Investigation of a Proposal to Require a Heritage Statement to be Submitted with a Development Application for Buildings at Least 50 years Old	<p>That:</p> <p>1. The Heritage Advisory Committee request that Council Officers flag any potential Development Applications received that involve a building over 50 years of age to be referred to Council's Heritage Advisor to determine whether a Heritage Assessment Report is required.</p>	Incorporate in operational workplans

HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED INTO OPERATIONAL WORKPLANS

1/08/2019	General Business - B	Australiana Pioneer Village – Building Repairs and Maintenance Financial Responsibility	<p>The Heritage Advisory Committee recommends that:</p> <p>1. Council considers funding a Conservation Management Plan for the Australiana Pioneer Village site utilising previous work undertaken in developing a Conservation Management Plan to date, and the work undertaken for the State Heritage Listing with the intention that completion of the Conservation Management Plan will permit potential funding opportunities.</p>	Incorporate in operational workplans
1/08/2019	General Business - D	Recognition of Private Whirlpool	<p>Professor Ian Jack advised the Committee that feedback from the Heritage Advisory Committee had been provided to the chair of the Frederick Whirlpool VC Memorial Committee. Subsequently, the chair of the Frederick Whirlpool VC Memorial Committee has requested an opportunity to address the Heritage Advisory Committee on this matter.</p> <p>The Heritage Advisory Committee recommends that:</p> <p>1. An invitation be extended to the Chair of the Frederick Whirlpool VC Memorial Committee to address the next Heritage Advisory Committee meeting on this matter.</p>	Incorporate in operational workplans
1/08/2019	General Business - Additional	Kurrajong Village Historic Signage	<p>Committee Members discussed the possibility of implementing historic signage for the Kurrajong Village area. It was suggested to make an appointment to speak to Council's Heritage Advisor in relation to this and that the matter be included in the agenda for the next Heritage Advisory Committee meeting on 31 October 2019.</p>	Incorporate in operational workplans
1/08/2019	General Business - Additional I	118 Francis Street, Richmond	<p>Members expressed concerns regarding the building situated at 118 Francis Street, Richmond. The slab barn located on the property is in poor condition.</p> <p>The Committee discussed the possibility of obtaining an Interim Heritage Order for this site if it becomes under threat.</p>	Incorporate in operational workplans
13/06/2019	5	Recognition of Private Whirlpool VC - Windsor Presbyterian Cemetery, South Windsor - (95498)	<p>That</p> <p>1. The Heritage Advisory Committee endorses the proposal to recognise Private Whirlpool, but that further consideration be given to the form of that recognition.</p>	Incorporate in operational workplans
13/06/2019	General Business	McQuade Park – Discussions Between Hawkesbury City Council and the Returned Service League (RSL)	<p>The Committee were updated on initial discussions between Council and the Windsor Returned Services League (RSL) regarding the installation of a permanent memorial in McQuade Park, Windsor.</p> <p>The Committee raised concern regarding the necessity and appropriateness of a permanent war memorial in McQuade Park.</p> <p>It was noted that this proposal is only in the early stages, but the Committee expressed a concern that a permanent structure would not fit into the landscape. It was noted that the RSL's consulting landscape architect is exploring ideas to suit the landscape area.</p>	Incorporate in operational workplans



			Further consideration of the matter is warranted when further details are available.	
13/06/2019	General Business	Update on Town Centres Masterplan Working Group	<p>Officers provided an overview to Committee members regarding the Town Centres Masterplan Working Group projects, including:</p> <ul style="list-style-type: none"> • City Deal Liveability Grant • Murals Project • Refreshed Shopfronts • Pilot project – Community/Cultural Incubator <p>The Hawkesbury City Council, with the assistance of the Windsor Returned Services League (RSL), has created a scheme to assist shop owners, tenants and landlords to improve the external appearance of their premises. The modest grants must be match funded in cash by the applicant. The publicly funded program to improve heritage buildings is part of Council's wider commitment to deliver the objectives set out in the Hawkesbury Community Strategic Plan and identified in the Place score survey. The Windsor Mall contains buildings that are historically significant as well as local businesses that are commercially important to the community. For this reason the appearance of shop fronts and the buildings in which they reside influences the character of a Mall. Windsor has an impressive collection of early 20th Century buildings that form an essential element of the wider streetscape. Over the years the buildings have been modified and some of their original personality has been lost. A shop front that has been re-designed with respect given to the original architecture and character of the surrounding area can add charm and vitality, making it attractive to shoppers and visitors alike. Many people believe the Hawkesbury possesses some of Australia's best architectural heritage. Over the next few years, as the renewal of our town centres gathers pace, it's important that careful integration of historic buildings remains part of the local landscape. The outdated perception of Victorian and Georgian buildings as obstacles to economic growth and urban renewal no longer holds. In its place is a clearer understanding of how places change, and how such buildings can present an opportunity to create development that adds to a town's character. Heritage buildings are seen as fundamental to Windsor's sustainable regeneration. Using our historic environment as an asset, and giving it new life, is central to the economic and social revival of the Hawkesbury's towns and villages. The Committee were appreciative of the efforts from the Working Group to take Heritage values into consideration with their projects. Suggestions were made by Committee Members in terms of other work relating to Town Centres and Heritage.</p>	Incorporate in operational workplans
13/06/2019	General Business	Australiana Pioneer Village, Wilberforce	<p>The Committee discussed the Australiana Pioneer Village, and more particularly the responsibility associated with the ongoing maintenance and care for buildings on the site.</p> <p>A question was raised as to whether a Conservation Management Plan had been prepared. It was suggested that this should be pursued and funded as a joint effort by the Village and Council.</p>	Incorporate in operational workplans



			<p>The Committee recommends that:</p> <ol style="list-style-type: none"> 1. The Heritage Advisory Committee requests an answer regarding the legal responsibility of Council and whether this can be delegated by lease. 2. This item is to be included on the next Heritage Advisory Committee Agenda for discussion. <p>Councillor Wheeler and Mr Edds declared an interest with respect to this matter.</p>	
23/05/2019	5	Recognition of Private Whirlpool VC - Windsor Presbyterian Cemetery, South Windsor - (95498)	Item not discussed, to be included in Agenda for meeting held on 13 June 2019.	Incorporate in operational workplans
23/05/2019	General Business	McQuade Park – Discussions Between Hawkesbury City Council and the Returned Service League (RSL)	Item not discussed, to be included in Agenda for meeting held on 13 June 2019.	Incorporate in operational workplans
23/05/2019	General Business	Update on Town Centres Masterplan Working Group	Item not discussed, to be included in Agenda for meeting held on 13 June 2019.	Incorporate in operational workplans
7/03/2019	3	HAC - Heritage Near Me - Strategic Projects Grant Funding - Update on Approved Projects - (124414, 80242)	<p>That the Heritage Advisory Committee recommend that Council:</p> <ol style="list-style-type: none"> 1. Receive and note the information within the report 2. Writes to the Office of Environment and Heritage detailing concerns with the 2017 Heritage Near Me process and that buildings are deteriorating whilst waiting for sufficient funding to be approved which is causing angst amongst those residents that have secured Grant Funding from Stage 1 of the Privately Owned Heritage Remediation Works Project. 	Incorporate in operational workplans
1/11/2018	General Business - C	Heritage Orders and Referrals	That Council consider that any incoming development applications for a building built prior to 1939 require a Heritage Statement.	Incorporate in operational workplans

HERITAGE ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED INTO OPERATIONAL WORKPLANS

24/05/2018	1	HAC - Potential Heritage Listing - Slab Hut 214A Yarramundi Lane Agnes Banks - (124414, 80242)	That the Heritage Advisory Committee Members provide any information they may have on the existence of the subject slab hut/cottage, and/or any known history surrounding the structure.	Incorporate in operational workplans
8/03/2018	2	HAC - Update on Heritage Information/Assistance Guidelines - (124414, 80242)	That the Heritage Advisory Committee provide feedback on the design and layout of the proposed Heritage Information/Assistance Guidelines currently being compiled.	Incorporate in operational workplans
8/03/2018	General Business	Kurrajong Comleroy Historical Society - Signage for Kurrajong Village Heritage Walk	<p>Council's Parks and Project officer is assisting the Society with the design and installation of signage across the Village as part of a Heritage Walk commencing at the Mill Stone Memorial Park and looping around to cover various sites in the Village.</p> <p>A design has been drafted and once agreed with the Society, the next stage is to develop fully with wording (the Society to provide) and present the full package back to the Committee and the Society.</p>	Incorporate in operational workplans
23/11/2017	3	HAC - Update on Heritage Information/Assistance - (80242, 124414)	<p>That the:</p> <ol style="list-style-type: none"> 1. Information be received and noted. 2. Heritage Advisory Committee members provide relevant information for inclusion into the compilation of the "plain language" heritage information sheets. 	Incorporate in operational workplans
25/05/2017	4	HAC - Hawkesbury Heritage Walking Trails and Interpretive Signage - (80242)	<p>That the:</p> <ol style="list-style-type: none"> 1. Content of signs for the Thompson Square and Peninsula heritage walks be approved. 2. Location of an interpretive sign in the vicinity of the Windsor Railway Station be approved. 3. Location of an interpretive sign in the vicinity of Loder House, Windsor Mall be approved. 	Incorporate in operational workplans
23/02/2017	6	HAC - Request from Hawkesbury Historical Society to have the Old Burial Ground in Windsor Heritage Listed - (124414, 80242)	<p>That:</p> <ol style="list-style-type: none"> 1. The information be received. 2. A further report regarding the possible heritage listing of the site known as the "Old Burial Ground" in Windsor shall be submitted to the HAC for its consideration, prior to any action being taken to pursue formal access to the site. 3. The Heritage Advisory Committee (HAC) of Council recommends to Council that investigation be undertaken to establish formal access 	Incorporate in operational workplans



			by way of an easement or other formal instrument, to permanently provide community access to the site known as the “Old Burial Ground” in Windsor.	
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Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action	Comments
30/07/2020	1	HSAC - Tiny Homes - (123486, 124414, 95498)	That the Human Services Advisory Committee recommend that Council staff provide a report to the next Human Services Advisory Committee meeting, detailing the status of Council Resolution 70, adopted at Councils Ordinary meeting held on 31 March 2020 regarding the Tiny Homes project, including what resources and funding are required to carry out this resolution.	Actions proposed to be reassigned	Action not complete reassign to Community Services Committee
30/07/2020	3	HSAC - Hawkesbury Demographics Study - (123486, 124414, 95498)	That the Human Services Advisory Committee: 1. Recommend that this matter be included in the next Human Services Advisory Committee meeting Agenda for further discussion. 2. Recommend that Council staff consider using this document to inform the process of developing the new Committee structure.	Actions proposed to be reassigned	Action not complete reassign to Community Services Committee
11/06/2020	2	HSAC - Tiny Homes - (123486, 124414, 95498)	1. Council staff investigate the following, and report findings to the next committee meeting; a) Which areas within the Hawkesbury Local Government Area are permitted a second dwelling without the need of submitting a Development Application i. Provide Mapping ii. List of suburbs b) Create a fact sheet outlining Tiny Homes criteria.	Actions proposed to be reassigned	Action not complete reassign to Community Services Committee
20/02/2020	1	HSAC - Tiny Homes Information Session - The Secret Garden and Nursery, Western Sydney University, Richmond - (123486, 124414, 95498)	That the Human Services Advisory Committee endorses the establishment of a Hawkesbury collaborative group and call for expression of interest and Council to work with this group.	Actions proposed to be reassigned	Action not complete reassign to Community Services Committee
21/11/2019	5	HSAC - Update on Recommendations from the Affordable Housing Working Group - (123484, 124412, 95498)	That the Human Services Advisory Committee receive and note this information.	Actions proposed to be reassigned	Action not complete reassign to Community Services Committee



25/07/2019	3	HSAC - Update on Recommendations from the Affordable Housing Working Group (123484, 124414)	<p>That the Human Services Advisory Committee:</p> <ol style="list-style-type: none">1. Receive and note this information;2. Receive ongoing updates at future Human Services Advisory Committee meetings on the progress of implementation of Council's adopted recommendations from the Affordable Housing Working Group.3. The Human Services Advisory Committee receive feedback on the preparation of a Property Strategy at the next meeting.	Actions proposed to be reassigned	Action not complete reassign to Community Services Committee
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Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action
20/02/2020	2	HSAC - StreetConnect Project - (123486, 124414, 95498)	That the Human Services Advisory Committee recommends that Council organise a formal presentation once the final report on community led resilience and the StreetConnect Project is available and that Council acts as a conduit between the Local Emergency Management Committee and community.	Incorporate in operational workplans
20/02/2020	General Business	Community Engagement	Mr Webb raised a number of questions regarding community consultation and in particular the issue of consultation associated with the upgrades to the PCYC.	Incorporate in operational workplans
22/11/2018	General Business	Community Wellbeing Action Framework.	<ul style="list-style-type: none"> • Working Group have met on six occasions. • The wellbeing domains that the Working Group has received information associated with are Social & Community, Education & Skills and Economic and Safety. • Representatives from Nepean Blue Mountains Local Health District and Nepean Blue Mountains Primary Health Network Health met with Council 13 August 2018 where development of an MOU with Council followed by a health-led local action plan was discussed. Due to limited staff resources, commencement of this piece of work has been scheduled for 2019. • For a number of reasons, including the move towards more administratively complex person-centred service models and the rationalisation of government funded support services, there has been an increase in need for Council to actively lead and intervene in the community services space. Whilst the need and expectations have increased, the relatively lean Community Services branch staffing complement (4.4 full time equivalent staff) remains steady, resulting in limited resources. As such the Committee is advised that progression of the development of the draft Community Wellbeing Action Framework is postponed until 2019/20. 	Incorporate in operational workplans
26/07/2018	2	HSAC - Update on Initiatives to End Homelessness, July 2018 - (124414, 123486)	<p>That the:</p> <ol style="list-style-type: none"> 1. Information be received. 2. Human Services Advisory Committee members continue to receive updates about the priority projects and partnerships of the Heading Home, Ending Homelessness Here Project (Stage 2). 3. Heading Home, Ending Homelessness Here Project Evaluation Report be forwarded to the Human Services Advisory Committee 	Incorporate in operational workplans



			<p>when available.</p> <p>4. Human Services Advisory Committee be invited and encouraged to attend the following events:</p> <ul style="list-style-type: none"> • Heading Home, Ending Homelessness Here! Evaluation Report Launch on 10 August 2018 at the Springwood Theatre & Community Hub and; • Garden Flats/Studio Expo in Springwood planned for November 2018 for Blue Mountains, Hawkesbury and Penrith home-owners/investors to increase housing options for people experiencing or at risk of homelessness; <p>with a view to bringing the event to the Hawkesbury in the future.</p>	
26/07/2018	General Business	Get Ready North Richmond - Disaster Resilient Future Ready Pilot Program	<ul style="list-style-type: none"> • North Richmond has been chosen as one of three pilot communities in NSW to trial a new national framework to improve community disaster preparedness and resilience. With support from the NSW Government (through the Office of Emergency Management), the pilots will identify effective approaches to building community resilience and determine what is needed for their communities to be better prepared and more resilient in the event of a natural disaster. The community needs to be involved as part of a co-design approach in developing its own approach that is relevant to their region. When communities are better prepared for disasters, they recover faster and more effectively than those that are not. The pilot project will facilitate a conduit between the North Richmond community and relevant agencies through communication, education and connections. HSAC members are welcome to attend the meeting (26 July) at North Richmond. Outcomes of the meeting will be reported to the next HSAC meeting in November. • The Mayor and Director City Planning had recently attended a forum for the public release of the Resilient Sydney Strategy, the culmination of a two year collaboration across 33 councils in metropolitan Sydney, as well as State Government, business and communities. Council has been connected to the 100 Resilient Cities initiative, which involves developing strategies to address resilience priorities for communities. 	Incorporate in operational workplans
26/07/2018	General Business	Update from Working Group - Development of Community Wellbeing Action Framework for the Hawkesbury	<p>The Wellbeing domains adopted as the basis for the Framework align with the Human Services Outcomes Framework being safety, home, economic, health, education and skills, social and community and empowerment.</p> <p>Activities undertaken to date:</p> <ul style="list-style-type: none"> • Review Council's policy documents to identify what is already in place to define Council's position against each wellbeing domain. • Seven working group meetings held to date and external persons with expertise in the associated wellbeing domain invited to attend. • Presentations related to wellbeing domains received include Social and Community (Peppercorn Services Inc), Education and Skills (Department of Education) and Economic (Manager Strategic 	Incorporate in operational workplans



			<p>Planning), Safety (Police Area Command). The Working Group consider that Housing and Empowerment domains will be broadly addressed through Council's existing processes, including recommendations from the Affordable Housing Working Group, partnerships with housing providers and Council's community engagement activities.</p> <ul style="list-style-type: none"> Representatives from the Nepean Blue Mountains Local Health District (LHD) are meeting with Council's General Manager, Executive Manager Community Partnerships and Community Programs Co-ordinator on Friday 3 August to discuss the LHD Health Action Framework (under development). After this time the briefing paper for the Community Wellbeing Action Framework will be prepared for the consideration for HSAC at the November meeting. Discussion arose in relation to the recent announcement from the State Government to fund the construction of a multipurpose Police Citizens Youth Clubs (PCYC) facility in the Hawkesbury (to be built on Council land). <p>Council has asked to be consulted and involved in the process of selecting a location for the facility.</p> <p>Officers will invite a representative from the PCYC to a future HSAC meeting to provide information on the business model used at its Hornsby facility.</p>	
3/05/2018	2	HSAC - Update on Initiatives to End Homelessness, May 2018 - (123486, 124414)	<p>That the: 1. Information be received. 2. Human Services Advisory Committee members continue to receive updates about the priority projects and partnerships of the Heading Home, Ending Homelessness Here Project (Stage 2). 3. Final report of the Heading Home, Ending Homelessness Here Project (Stage 1) and Executive Summary (March 2018), be received. 4. Human Services Advisory Committee ask Council to lobby the State Government to increase availability of social housing.</p>	Incorporate in operational workplans
8/02/2018	1	HSAC - Update on Initiatives to End Homelessness, February 2018 - (124414, 123486)	<p>That the:</p> <ol style="list-style-type: none"> Information be received. Human Services Advisory Committee continue to receive updates about the priority projects and partnerships of the Heading Home, Ending Homelessness Here! Project. Final report of the Heading Home, Ending Homelessness Here! Project be forwarded to the Human Services Advisory Committee when it becomes available. 	Incorporate in operational workplans
8/02/2018	3	HSAC - Development of Health and Wellbeing Action Framework for the Hawkesbury - (124414, 123486)	<p>That the</p> <ol style="list-style-type: none"> Information be received. Committee endorse the seven domains within the NSW Human Services Outcomes Framework as the basis to inform development of the draft Health and Wellbeing Action Framework for the Hawkesbury. 	Incorporate in operational workplans



			<p>3. Committee endorse the process for developing the draft Health and Wellbeing Action Framework for the Hawkesbury as detailed in the report.</p> <p>4. Committee appoint a working group to assist in the preparation of the draft Health and Wellbeing Action Framework for the Hawkesbury.</p>	
4/05/2017		HSAC - Initiatives to End Homelessness - May 2017 Update - (123486)	<p>That:</p> <p>1. The information be received.</p> <p>2. A detailed report be provided to a future meeting of the Human Services Advisory Committee which includes the investigations into the Gosford Tiny Homes trial, the potential suitability of Council owned land for a trial project, and a final report on the outcomes of the Heading Home, Ending Homelessness Here Project.</p>	Incorporate in operational workplans
4/05/2017	General Business		<p>That:1. A summary of outcomes of the Mental Health Forum be brought back to the Committee.2. Council support HOPE WALK 17 February 2018.3. Council support R U OK? Day on 14 September 2017. • Councillor Garrow suggested the Hawkesbury Helping Resources leaflet be made available at Council's front counter to assist those customers who wish to volunteer in the LGA, but may not be familiar with the various organisations and services in the area. Ms Ang advised Council does have a Community Directory listing various services in the area, however it is out of date and she has approached Peppercorn Place to potentially source volunteers to update the list. • Discussion arose in relation to possibly forming a working party as it was agreed the number of meetings the HSAC held per year was not adequate to achieve outcomes. It was subsequently determined that members would correspond via email in-between meetings.</p>	Incorporate in operational workplans



WASTE MANAGEMENT ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE REASSIGNED

Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action	Comments
7/10/2020	2	WMAC - Consulting the Community - Net Zero Emissions and Water Efficiency Strategy - (95249, 95498, 124414)	That: 1. The information be received and noted. 2. The Environmental Sustainability Advisory Committee and the Waste Management Advisory Committee's hold a separate meeting to discuss the issue of water, water in the landscape, water recycling and river health, and that Sydney Water are invited to attend that meeting.	Actions to be reassigned	Action not complete reassign to Environment Committee
7/10/2020	GB	B. Organics Proposal – Eric Brocken	1. Council considers its involvement in a project as described in the Business Papers before Council commits to the resourcing of this project. 2. The next Food Organics Working Group meeting be run as a workshop with identified potential stakeholders to discuss the proposal as outlined in the Business Papers.	Actions to be reassigned	Action not complete reassign to Environment Committee
15/07/2020	GB	C. Working Group – FOGO Trial	<ul style="list-style-type: none"> Officers advised that as part of the consultant's work being completed for the Draft Waste Strategy, Arcadis is investigating the options of implementing a food organics and garden organics bins (FOGO) trial in the Hawkesbury. The Chairperson requested a summary of the options compiled by Arcadis to be made available at the next Working Group meeting. 	Actions to be reassigned	Action not complete reassign to Environment Committee
26/02/2020	2	WMAC - Draft Waste Management Strategy - Focus Group - (95249, 95495, 95498)	That the Waste Management Advisory Committee recommend that an informal Working Group be created to discuss food waste composted locally	Actions to be reassigned	Action not complete reassign to Environment Committee



WASTE MANAGEMENT ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORK PLANS

Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action
7/10/2020	General Business	A. Update on Food Organics Working Group	That Council promotes a new round of the Environmental Protection Agency's Bin Trim Program and monitor the impact and report back to the Waste Management Advisory Committee.	Incorporate in operational workplans
15/07/2020	1	WMAC - Domestic Waste Kerbside Audit 2020 - (95249, 124414)	That the Waste Management Advisory Committee: 1. Receive and note the information. 2. Recommend that Council publicise the reasons why the Domestic Waste Kerbside Audit is undertaken and the results, particularly to emphasise the positive results achieved which can serve as an educational opportunity.	Incorporate in operational workplans
15/07/2020	General Business	D. Waste Education Updates	<ul style="list-style-type: none"> • Council Website Review - Officers advised that Council is currently developing a new website, which will incorporate a new structure for the waste and recycling content to make it easier to navigate once launched. • Plastic Free July - Officers advised that Council has signed up for the International Plastic Free July campaign through the Western Sydney Regional Organisation of Councils (WSROC) and will be running two workshops in relation to this, along with posts on Council's social media to promote this campaign. • War on Waste Workshop Series – Online - Officers advised that the 'Plastic Free Living' online workshop held on 8 July 2020 was a success with over 50 registrations, and that there are five more workshops scheduled to be held prior to the end of September 2020. It was highlighted that the 'Meal Planning – Eat Better and Avoid Food Waste' workshop had already received over 100 registrations. The workshops may continue to be held online in the future as this is a more convenient way for people to attend. • Hawkesbury Fest Online Event – 'Councils Do' - Officers advised that as part of the Hawkesbury Fest online event, there will be a focus on environment and sustainability. The Community will receive information about Council's net zero emissions work, compost revolution and the winners of the Waste to Art Competition will be announced. Council will also be running a survey to inform the net zero emissions and water efficiency strategy. 	Incorporate in operational workplans

WASTE MANAGEMENT ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORK PLANS

			<ul style="list-style-type: none"> • Chemical CleanOut - Officers advised that the annual Chemical CleanOut event will be held on 9 August 2020 at the Hawkesbury Showground during Local Government Week. Due to circumstances surrounding COVID-19, people in attendance will be required to stay in their vehicles for this event. • Remote Area Recycling Collection Events - Officers highlighted that following the success of the Remote Area Recycling Collection Event held in St Albans in October 2019, additional events have been scheduled, including St Albans 22 August 2020, Colo Heights 5 September 2020 and Bilpin 19 September 2020. - It was noted that Council will be creating media releases for these events, and that it would be appreciated if Committee members could share these event details with their various networks. 	
15/07/2020	General Business	E. EPA 20 Year Waste Strategy – Council Submission – Mayoral Minute	<ul style="list-style-type: none"> • The Chairperson advised that the Mayor, Deputy Mayor and General Manager had met with the Environment Minister. The meeting was to discuss the potential for re-classification of the Hawkesbury from paying the Metropolitan Waste Levy fees to the Regional Waste Levy fees. The Minister advised that a case could be made and forwarded along with corresponding data so that it could be considered. • Officers confirmed that a submission is currently being compiled. 	Incorporate in operational workplans
26/02/2020	General Business		<ul style="list-style-type: none"> • Committee members discussed a recent fatality in Sydney involving a waste truck driver and pedestrian, and emphasised the importance of ensuring truck drivers have regular mental health checks and are being offered avenues of support when needed. This advice was provided to the relevant Manager. • Committee members enquired whether the destination for yellow-topped recycling bins has been affected due to the industry being in flux and noted that Polytrade Recycling's plant in Rydalmere has announced it is closing down due to market conditions. • Officers clarified that JJ Richards is aware of Polytrade's closure but that indications are that Visy has not been affected at this stage. • An enquiry was made regarding recycling for the 2020 Hawkesbury Show, and Officers advised that the logistics of this has not been determined yet. Discussion commenced regarding the reusable beer cup (Wise Cup) which was offered at the Bushfire Relief Concert. • Discussion commenced regarding Return and Earn Program, and Officers highlighted that Council is in negotiations with Visy regarding refunds for products received through the recycling program. • A query was also raised regarding the use of glass in bitumen. Officers advised that the RMS had recently revised their specifications to include recycled glass. 	Incorporate in operational workplans



WASTE MANAGEMENT ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORK PLANS

2/10/2019		Reuse and Repair	<ul style="list-style-type: none"> • Officers provided an overview of the Online Reuse and Repair Directory, noting that this has been advertised on Council's website and social media, with a large response from the community via a Facebook Post indicating that there is a definite interest in reuse and repair. • Committee members noted that the opening of the Hawkesbury Remakery is a good time to promote reuse and repair, and that it is important to also promote the relationship between the tip and groups such as the Remakery. • Discussion occurred regarding educating people about alternative locations to give valuable materials to, instead of discarding them at the tip. It was agreed to continue looking at options to maintain connectivity between the tip and groups such as the Remakery. • Officers advised that there is an upcoming event, Second Hand Saturday, on 6 November 2019. 	Incorporate in operational workplans
2/10/2019	General Business	EPA 20 Year Waste Strategy	<ul style="list-style-type: none"> • Officers provided an overview of the EPA 20 Year Waste Strategy, noting that this is currently being developed and the draft should be completed by the end of 2019. • The new Minister of the Department of Planning, Industry and Environment has based the draft strategy and other accompanying policies centred on Sustainability, Reliability and Affordability. • Committee members enquired whether there is a program available to industrial generators of waste to be able to list out their items, and reuse waste. It was noted that there is Circulate, NSW EPA Industrial Ecology Program, offering grant applications designed to fund innovative, commercially oriented industrial ecology projects. Circulate supports projects that will recover materials that would otherwise be sent to landfill, and to instead use them as feedstock for other commercial, industrial or construction processes. • Officers advised that Planet Ark has business recycling as part of their Corporate Social Responsibility (CSR). Planet Ark are trialing a similar program for industry, but this is currently not operating in Sydney. 	Incorporate in operational workplans
27/02/2019	General Business	Sewage Treatment Plant	<ul style="list-style-type: none"> • An update of the current status of fodder production and reuse of the sewage sludge at the McGraths Hill Treatment Works was sought and provided to the Committee. • It was advised that the current priority is to maintain and continue to use the irrigation area of the McGraths Hill Treatment Works to meet mandatory licence requirements, whilst maximising fodder production. • It was considered by a Committee member that by taking an Educational opportunity with the Treatment Works it also provides an opportunity to work towards a circular economy as we move towards the reuse theory by maximising the use of the products: fodder → food. However, it was advised that storage and processing of sludge material is not permitted on site. • Council is currently examining long term operation of the irrigation area to achieve the best overall environmental outcome, noting that 	Incorporate in operational workplans



			the risks with the operation include weather related issues, fodder contamination, silage operation.	
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**INFRASTRUCTURE COMMITTEE- ACTIONS PROPOSED TO BE REASSIGNED**

Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action	Comments
4/11/2020	1	INFC - Endeavour Energy Infrastructure Presentation - (95495, 143704, 121224)	That: 2. Representatives from Endeavour Energy be invited to a future Infrastructure Committee meeting.	Actions proposed to be reassigned	Action not complete reassign to Innovation and Partnerships Committee
4/11/2020	2	INFC - NSW Ambulance Presentation - (95495, 143704, 127899)	That NSW Ambulance is advised of the Infrastructure Committee's 2021 meeting dates and a request that a presentation is arranged as soon as practicable.	Actions proposed to be reassigned	Action not complete reassign to Innovation and Partnerships Committee



Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action	Comments
24/11/2020	2	HCACC - Update on Australia Day Ceremonies Venue Option - (79351, 96972)	Report for Information - No resolution	Actions proposed to be reassigned	Action not complete reassign to Councillor Briefing Session



ACCESS AND INCLUSION ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action
3/09/2020	Presentation	Collaborating for Disability Inclusive Disaster Risk Reduction (DIDRR): Practices that leave nobody behind.	That the Hawkesbury Access and Inclusion Advisory Committee make recommendation to Council to support the allocation of health and wellbeing recovery and resilience funding to implement the Person Centred Emergency Preparedness Peer Leadership Project.	Incorporate in operational workplans
3/09/2020	General Business	General Business	<ul style="list-style-type: none"> • Tactile markers around Windsor and Richmond required as there have been a few slip ups. Ms Mottram will email Councillor Calvert in relation to this. 	Incorporate in operational workplans
25/06/2020	1	HAIAC - Access Improvements to Council Public Amenities 2020/2021 - (124569, 96328)	<p>That:</p> <ol style="list-style-type: none"> 1. The information be received and noted. 2. The Committee endorsed replacement of amenities at Beaumont Avenue, North Richmond, installation of new amenities at Bona Vista Drive and a refurbishment of the amenities at Church Street Reserve. 3. The Committee request that Council make financial provisions in future budgets to double the financial allocation to enable two major amenity upgrades per annum. 	Incorporate in operational workplans
25/06/2020	2	HAIAC - Access and Inclusion Checklist - (124569, 96328)	<p>That:</p> <ol style="list-style-type: none"> 1. The information be received and noted. 2. The working to develop tailored checklists for the endorsement of the Committee prior to publication. 	Incorporate in operational workplans
27/02/2020	2	HAIAC - Access and Inclusion Check-list Criteria (124569, 96328)	<p>That the Hawkesbury Access and Inclusion Committee is to receive the Version 1 of the Hawkesbury Access and Inclusion Checklist for review within two weeks.</p> <p>RESOLVED on the motion of Mr Gearin and seconded by Ms Mottram.</p> <p>That Council is to further develop the Draft toward a Final Draft and identify the changes made for Version 2 specific to children, the LGBTIQ community and people living with dementia prior to the Hawkesbury Access and Inclusion Committee meeting in April 2020.</p>	Incorporate in operational workplans
24/10/2019	General Business	Access and Inclusion Checklist	The Committee were advised that an updated Access and Inclusion checklist is being drafted. It is anticipated that this updated checklist will be provided to all Committee members prior to the next Committee meeting.	Incorporate in operational workplans



ACCESS AND INCLUSION ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

29/08/2019	1	HAIAC - Fusion - Assistive Technology Software (124569, 96328)	<p>That:</p> <ol style="list-style-type: none">1. The information be received.2. The Committee endorse purchase of Fusion ZoomText software.3. Committee members and Council staff explore any grant opportunities to assist with the funding of the Fusion ZoomText software.4. If no grant opportunities are identified by 30 September 2019 that the Committee make representation to Council for consideration of a special budget allocation to assist in the purchase of this software.	Incorporate in operational workplans
29/08/2019	General Business	Dementia Friendly Plan	<p>The Committee resolved:</p> <ol style="list-style-type: none">1. That Council Officers seek estimate costs for installation of double gate system for Council-owned dog park facilities in the Hawkesbury.2. That Council Officers investigate grant opportunities to assist with the funding of installation of double gates.3. If no grant opportunities are identified that the Committee make representation to Council for consideration of a special budget allocation to install double gate systems at Council-owned dog park facilities in the Hawkesbury.	Incorporate in operational workplans



27/06/2019	General Business	Dementia Friendly Plan:	<p>Ms Innes updated the Committee on the current status of the Dementia Friendly Plan: The Dementia Friendly Hawkesbury Working Group has increased community engagement and the group is now meeting on a fortnightly basis. This increase in consultative engagement is proving to be very beneficial. A number of forums have been planned and these forums are of interest to anyone living with dementia, family and friends of people living with dementia, people concerned with memory loss and service providers. The first of these forums was held on 26 June 2019 with aged care providers, carers and residents living with dementia in attendance. The feedback received following the forum was that whilst confronting it was a moving and powerful experience for those in attendance. It was identified that further training is required more broadly in the community across the Hawkesbury to enhance the lives of those living with dementia. A community survey will be distributed to small businesses, including cafes, Post Offices, Banks and, support workers to determine the level of understanding of service providers in the Hawkesbury of the expectations and limitation of those living with dementia and their carers. A further survey for people living with dementia and their carers will also be distributed to provide further information about their experiences. The next two part forum is scheduled for 19 July 2019 at the Hawkesbury Leisure and Learning Centre.</p>	Incorporate in operational workplans
27/06/2019	General Business	Access and Inclusion Checklist:	<p>Council is reviewing the Access and Inclusion Checklist seeking to improve and amalgamate this with dementia friendly principles and the LGBTI inclusion.</p>	Incorporate in operational workplans



27/06/2019	General Business	Hawkesbury Oasis Fitness and Aquatic Centre (Oasis Centre):	<p>The Committee enquired as to likelihood that the Oasis Centre could register as a provider for the National Disability Insurance Scheme (NDIS). It was noted that Hawkesbury Oasis Centre is managed independently by YMCA.</p> <p>Mr Richard Vaby joined the meeting at 5pm. He provided an update to the Committee on the work being undertaken in regard to the accessibility of footpaths across the Town Centres.</p> <ul style="list-style-type: none"> • It was noted that the reconstruction of the footpath in Kable Street, Windsor has been completed. • A current project being developed is to find a suitable alternative to the footpath outside the Richmond Library. There is considerable community attachment to the large tree outside the library and Council is working to develop a suitable solution to creating a safe and acceptable solution to the invasive root system without damaging the tree. • It was further noted that any works at this location will need RMS approval. • There was further discussion regarding a number of other locations where there are identified access issues. Mr Vaby took these on notice and will investigate the issues raised. 	Incorporate in operational workplans
27/06/2019	General Business	Wilberforce Shopping Centre:	<p>It was noted that there is no further update on the progress of planning for the Wilberforce Shopping Centre at this time.</p> <p>It was raised that the gate between the child care centres does not have a locking mechanism and that this should be addressed. Mr Vaby took this on notice and will investigate.</p>	Incorporate in operational workplans
27/06/2019	General Business	Bligh Park Shopping Centre Carpark:	<p>Committee member together with Council Officers attended the carpark to review the disabled parking spots. It was determined that the current positioning of these spots is best placed where they are.</p> <p>It was noted that the Australian Standard is that the hatched area and the bollards are to be painted in Yellow, which was previously identified as causing some visually impaired residents some concern.</p> <p>A concern was raised regarding large SUV vehicles parking to the rear and causing the vehicle to impede access due to the overrun of their vehicles on to the footpath behind their vehicles. Council Officers will obtain costing for the installation of wheel stops at this site and if needed report back to the Committee with the recommendation this be considered by Council in conjunction with Council's budgetary process.</p>	Incorporate in operational workplans

ACCESS AND INCLUSION ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

2/05/2019	2	Installation of Accessible Parking Spaces - Bligh Park Neighbourhood Centre (95496, 124569)	<p>That:</p> <ol style="list-style-type: none"> 1. The information be received. 2. That a site inspection of the proposed site be arranged in due course 3. That a draft plan of the proposed parking bays be forwarded to the Committee members out of session. 	Incorporate in operational workplans
2/05/2019	General Business	Playspace - Church Street, South Windsor.	<ul style="list-style-type: none"> • That the Committee members review the Department of Planning Document; Everyone Can Play. A comparison to Council's checklist for Access and Inclusion Advisory Group and provide feedback to Ms Ang prior to the next meeting. 	Incorporate in operational workplans
2/05/2019	General Business	Pound Paddock	<p>Committee member asked Council Officers if there were funds available at this time to complete additional proposed works the Pound Paddock. Committee was advised that there is no funding available in this current financial year. Committee member noted that the existing fencing is not suitable and that will need to be replaced when funding is available. It was noted that there is an opinion that the tap has not been working and could be better placed within the Park. Council Officer will investigate and if possible make any adjustments as required.</p>	Incorporate in operational workplans
2/05/2019	General Business	Deerubbin Centre:	<p>Committee members advised the following:</p> <ul style="list-style-type: none"> • Peppercorn Tree - outside the Deerubbin Centre has a protruding root system that is creating a trip hazard along the pathway. • The tap for the dog water station outside the Deerubbin centre is placed such that it is causing a slip hazard on the path beside the tap. It was suggested that the tap could be turned by a 90 degree angle which would alleviate this issue. • There are various locations where tactiles have been installed for the visually impaired. However, it asked if Council Officers could investigate further installations at the Deerubbin Centre. In particular, at the entrance door on the ground level and the upper level. It was noted that with the afternoon glare it is very difficult to see the entrance doors. 	Incorporate in operational workplans
2/05/2019	General Business	Wilberforce Shopping Centre:	<p>Committee asked for an update on the progress of planning for the Wilberforce Shopping Centre. Advice was provided that whilst planning is not complete, it is anticipated that it will work will be included in the 2091/2020 Works Program. Further update will be provided in due course.</p>	Incorporate in operational workplans

ACCESS AND INCLUSION ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

2/05/2019	General Business	Disabled Parking at the Hawkesbury Showground	<p>Some discussion on how to improve the signage for disabled parking was had. It was acknowledged that parking is moved to different locations depending on what events were being held. Therefore it is difficult to provide permanent parking signs. It is also difficult to provide adequate information to the various volunteers depending on the event schedule.</p> <p>Council Officers will be asked to undertake a disabled parking audit and work with Showground staff to ensure the integrity of parking sites. Mr Crane and Ms Mottram would be happy to assist with the audit if required.</p> <p>Council Officer advised that any or all requests for Works should be by an on-line Customer Request.</p>	Incorporate in operational workplans
2/05/2019	General Business	Hawkesbury Library	<p>It was raised that the document reader at the Library is not providing the functionality that is required. Mr Gearin offered to review cost effective technology that may provide a better alternative. He will report back in due course.</p>	Incorporate in operational workplans
28/02/2019	Presentation	<p>Presentation: Dementia Friendly Communities</p> <p>Presenter: Ms Holly Miller, Dementia Australia</p>	<p>That the Committee:</p> <ol style="list-style-type: none"> 1. Ask the Working Group to work with Dementia Australia to support the rollout of Dementia Awareness training to community groups. 2. Requests that Council give consideration to including Dementia Friendly training in its training schedule for identified key staff. 	Incorporate in operational workplans
28/02/2019	General Business	1. Community Directory	<p>It was noted that further review of the Community Directory is required. Further consultation will be scheduled between Council Officers and Committee Chairperson to discuss further requirements.</p>	Incorporate in operational workplans
28/02/2019	General Business	2. Hawkesbury Indoor Stadium	<p>That:</p> <ul style="list-style-type: none"> • This committee ask Council to commence discussions with YMCA to increase sporting opportunities at the Hawkesbury Indoor Sports Stadium. • Council officer pursue other Grant Opportunities for the purchase of a fixed indoor pool hoist at Hawkesbury Oasis. 	Incorporate in operational workplans



22/11/2018	Presentation	<p>Presentation: Capital Works Program and Accessible Playground South Windsor</p> <p>Presenter: Mr Craig Johnson, Parks Project Officer</p>	<p>Ms Ang welcomed Mr Johnson to the meeting to answer questions that the Committee may have in relation to the 2018/2019 Capital Works Program and the Accessible Playground in South Windsor, and discussed various matters raised by the Committee, including the following:</p> <ul style="list-style-type: none"> • Accessible Playground – Church Street, South Windsor - located opposite the Oasis Aquatic and Leisure Centre. Preliminary concepts have been developed with the assistance of a consultant group. One of the consultants is blind herself, and is providing assistance in relation to inclusion. Under the terms of the grant, the completion date for construction is 30 June 2019. Mr Johnson will provide a copy of the Plan to the Committee before it goes on exhibition. • Rickaby Creek – access to the dry creek bed and an accessible chair under construction. • Wilberforce Shopping Centre – a number of accessible footpaths have been designed following discussions with the Committee last year. Councillor Ross suggested that a play space also be considered. • Mr Johnson advised that Section 94 funds are available for improvements to public amenities at Wilberforce shopping precinct and that the committee and public can lodge their comments during public exhibition period. • Vineyard Precinct – there are no detailed plans at this stage. • Governor Philip Park – was designed to have a map of the Hawkesbury River installed. The sign has now been developed and will be installed following lamination. • Playground access - a number of small playgrounds located within the Glossodia area were noted as being difficult to access either due to challenging terrain or located on a steep slope. Mr Johnson agreed to review Council's list of playgrounds in this area, including those in North Richmond, and to provide a list for the next Committee meeting to assist in determining park upgrade priorities. 	Incorporate in operational workplans
25/10/2018	Presentation	<p>Presentation 1: Capital Works Program 2018/2019</p> <p>Presenter: Mr Lachlan McClure, Building and Associated Services Manager</p>	<p>Mr Lachlan McClure opened the presentation by discussing planned works for 2018/2019 that would include access improvements and advised the following:</p> <ul style="list-style-type: none"> • North Richmond Community Precinct redevelopment that includes Community Centre, Before and After School Care and Childcare Centre. Funded through part capital works funding and part voluntary planning agreement contribution from Redbank Development. Project budget totals \$2.7M – Budget for Stage 1 of the project totals 1.2M. No Australian Standards for accessible children's toilets – Building Services apply 'common sense' and design bathrooms in conjunction with interior designer. Ms Brunskill 	Incorporate in operational workplans



			<p>enquired if an Occupational Therapist has been consulted when designing children's bathroom areas. Mr McClure advised that this has not happened previously and that he will now speak to the project's access consultant to see if they have Occupational Therapists who can assist with pediatric bathroom design. Ms Ang will forward feedback relating to this action back to the Committee. Ms Brunskill enquired if South Windsor has clients who are children who use wheelchairs, and if the design Council is applying in new facilities is the same as South Windsor, and do users find them suitable. Mr McClure advised that the architect coordinated with staff at South Windsor and the designs were developed with advice from Access Consultants.</p> <ul style="list-style-type: none"> Richmond Preschool has access toilets being installed for staff. Macquarie Park has new amenities being installed which include accessible toilets and external showers with push button time release water. Amenities will be of a design and in material selected to reduce vandalism. <p>Ms Mottram enquired if there is a dog watering facility. Mr McClure advised yes and noted that it is now standard practice to install them under bubblers in public places.</p> <ul style="list-style-type: none"> Deerubbin Building now has a two bubblers installed, improved signage, door frame painting and updated braille. <p>The Committee noted this is a great result as these works were undertaken in response to recommendations made by Guide Dogs NSW.</p> <ul style="list-style-type: none"> Clr Ross noted that the screening on Ham Common toilets allows for the feet of people using the facility to be visible. Mr McClure indicated that there is a purpose and advised that the design was selected to reduce reported bad behaviour in the area. Strategies also included increased lighting to the amenities. Ms Ang advised there were nine reports of toilet amenities requiring cleaning in the 12 month period, and that this information was sourced in relation to a previous request of the Committee. Governor Phillip Toilets under boat club will be refurbished to be accessible. Mr McClure will work with Council's Parks staff regarding the installation of way-finding signage to these toilets. Mr McClure will also check National Public Toilet Register to ensure all accessible toilets are registered on this site. Wilberforce shopping precinct will receive access upgrades to toilets. The concept design for precinct proposal will look at a number of issues across the Wilberforce Shopping precinct site. <p>Mr McClure noted that Wilberforce Shopping Centre rated lowest in terms of community satisfaction in a survey undertaken around Town Centres. Final designs to be presented back to Committee once complete.</p> <p>Clr Ross referred to the cleanliness of the rear area of the shops. Mr McClure advised this this area is part of the precinct redesign proposal, however, in order to use this space and still meet code, the design needs to ensure that rear access is not a 'back entry'. This will be considered in design.</p> <p>Mr McClure advised there will be more accessible car parking spaces in the new design than the currently allocated 2 spaces. Ms Moses proposes edible garden of herbs might be considered.</p> <ul style="list-style-type: none"> Council 	
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			<p>Administration Building One Stop Shop§ Counter is currently 1.15m high, except for accessible station at desk height; counter is now being lowered to standard desk height. § Enquiries were made with other Councils. The new design will have chairs and the installation of a self-service on-line kiosk is also being considered. § The counter is access compliant. There are now two codes for desk design to cater for wheelchairs. There is a section that will be motorised to enable adjustment for motorised and standard wheelchair height. § Wheelchair access area flooring will be tiled. Main Building § Concept design and cost estimates for installation of lift to first floor being put together for consideration by Council at a later date. Alternates being explored. Windsor Library Library benches have been built for wheelchair access and include a hearing loop. Mr McClure advises that there is a Toilet Strategy currently being developed. Mr McClure will present back to the Committee Mr Gearin noted that there has been anti-social behaviour at pool park South Windsor. Mr McClure suggested this may be the result of the CCTV cameras in McLeod Park.</p>	
25/10/2018	Presentation	<p>Presentation 2: Capital Works Program 2018/2019 - Cultural Services</p> <p>Presenter: Ms Joanne Russo, Acting Manager Cultural Services</p>	<p>Ms Ang welcomed Ms Russo to the meeting to discuss any areas relating to Cultural Services within the Capital Works program 2018/2019. Discussions included:</p> <ul style="list-style-type: none"> • Large Print Books (\$20 for 315) and Talking Books (\$30 for 235). <p>Mr Gearin noted that five years ago there were no large print books that appealed to him.</p> <p>Ms Russo advised that the State Library reviewed the collection two years ago and recommended that Council vigorously remove older stock and replace with contemporary and Australian fiction. There are constraints in large print as not all books are made in large print. The Library holds standing orders for large print and does endeavour to have contemporary fiction and Australian authors. The Library also provides feedback to publishers. The Talking books collection has also been extended.</p> <p>Mr Gearin enquired about the font size and contrast used. Ms Russo advised this meets standard and is as provided by publishers. There is a publisher called 'Read What You Want' who provided large print versions of any material, however, these were trialed but were so large that they weren't being borrowed.</p> <p>Ms Brunskill noted that the contrast assists with Dyslexia as well.</p> <p>Mr Gearin referred to audio and enquired if there is a move away from physical material as he has experienced difficulties with this technology.</p>	Incorporate in operational workplans



			<p>Ms Russo advised that both are offered as the Library is aware there are many parts of the Hawkesbury that do not have good internet access. Systems to borrow and renew have been improved. Vendors have listened to users and changed the app 'Libby' to make it user friendly.</p> <p>Ms Mottram will notify the Vision Support Group of the increased audio book collection.</p> <p>Mr Gearin noted that braille isn't as commonly used as people may assume in the vision impaired community.</p> <p>Mr Gearin noted that the Guide Dogs NSW recommendations have been implemented in the Library precinct and says it's refreshing that the Library is coming on board and considering access beyond the Standards and compliance.</p> <ul style="list-style-type: none"> • Water Bubblers <p>Ms Russo advised that the bubblers are really well used which is pleasing for Council staff to see.</p> <ul style="list-style-type: none"> • Library Survey <p>Ms Russo advised that Council is currently circulating a survey to users. Ms Ang will send the survey link to the Committee and noted that hard copies are available.</p>	
25/10/2018	1	HAIAC - Disability Inclusion Action Plan 2017 - 2021 Year One Report - (96328)	That the Committee receive the Disability Inclusion Action Plan 2017-2021 report.	Incorporate in operational workplans



25/10/2018	General Business		<ul style="list-style-type: none"> • Ms Terri Mottram thanks Ms Ang for forwarding email link to Customer Service regarding state of Pound Paddock. <p>Ms Ang advises she will follow up the status of the issue of barbed wire in fencing</p> <ul style="list-style-type: none"> • Committee discuss that reading magnifying equipment isn't used widely by the Community and notes that it may be due to people not being aware this is available. <p>Ms Ang will follow up the prospect of having advice put in Council rates notice that there is magnifying equipment in library and advise Committee.</p> <ul style="list-style-type: none"> • Mr Gearin advises that he recently attended a presentation by Louise Hunt from Dementia Australia present. Presentation included use of virtual reality goggles and users looked through them then were asked to consider how you would change the environment to better support people with Dementia. • Ms Moses noted that these are a good tool to raise awareness and Dementia needs the stigma removed throughout the community to improve inclusion for people living with Dementia and their carers. • Meeting commencement time discussed at all Committee members in attendance agreed that meetings should commence at 4pm. <p>Ms Ang will circulate this recommendation to all Committee members for endorsement prior to Committee meeting 22 November 2018</p>	Incorporate in operational workplans
28/06/2018	2	HAIAC - Inclusive Playgrounds - (124569, 96328)	<p>That:</p> <ol style="list-style-type: none"> 1. The information be received 2. The Committee receive the Guidelines for Accessible Play Spaces once finalised, then set an audit schedule for the audit of Council's playgrounds and parks. 	Incorporate in operational workplans
28/06/2018	General Business	<ul style="list-style-type: none"> • Pathway adjacent to Peppercorn Services 	<p>Councillor Ross referred to an aluminium strip that has been placed across the pathway adjacent to Peppercorn Services and the old Hospital. The aluminium strip appears to form a slight ramp onto the pathway. Councillor Ross enquired if this is something, as simple as it is, that can be implemented on Kable Street? Mr Vaby will address this at the next meeting.</p>	Incorporate in operational workplans

ACCESS AND INCLUSION ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS

28/06/2018	General Business	• Richmond Library	<p>Mr Crane advised that it is currently necessary to enter Richmond Library by walking on the road.</p> <p>Ms Ang advised that Council is considering installing a pathway around the tree adjacent to the entry. Council's Construction and Maintenance Manager, Mr Vaby will be able to provide more information at the next meeting.</p>	Incorporate in operational workplans
8/03/2018	2	HAIAC - Guide Dogs Access Audit - Hawkesbury Central Library - (124569, 96328)	<p>That:</p> <ol style="list-style-type: none"> 1. The Committee endorse the installation of a water refill station and dog-bowl water station at Hawkesbury Central Library 2. The Committee request that Council give consideration to the purchase of Fusion Pro Network 5 user license and software maintenance agreement. 	Incorporate in operational workplans
8/03/2018	General Business	• Kable Street Access	<p>Ms Mottram advised that the proposed works on the driveway entering into Kable Street from the Shopping Centre have not been rectified as yet, nor is there signage at the location.</p> <p>Ms Ang will follow-up with relevant Council staff.</p>	Incorporate in operational workplans
23/11/2017	2	HAIAC - Access and Inclusion Checklist - (124569, 96328)	<p>That:</p> <ol style="list-style-type: none"> 1. The information be received. 2. The Access and Inclusion Checklist be amended with the proposed changes, and the revised Checklist, approved by the Access and Inclusion Committee, be reported to Council for adoption. 3. A report to Council be prepared to also recommend that a list of businesses with proven accessibility be promoted on Council's website, and that appropriate signage be provided for display in shop fronts to provide recognition of access. 4. That a Working Group be established to develop a plan for promoting the Checklist and recognising accessible businesses in the Access and Inclusion Awards. 	Incorporate in operational workplans
23/11/2017	3	HAIAC - Access and Inclusion Audits - (124569, 96328)	<p>That:</p> <ol style="list-style-type: none"> 1. The information be received and noted. 2. ZoomText software be investigated and reported back to the Committee before being reported to Council for purchase consideration. 	Incorporate in operational workplans



24/08/2017	General Business	1. Wilberforce Shopping Centre Carpark	<p>That:</p> <ol style="list-style-type: none"> 1. The feedback provided regarding access to Wilberforce Shopping Centre car park be received and noted. 2. Council be requested to review the works required to improve accessibility to Wilberforce Shopping Centre and to allocate funding to conduct these works in a future Works Program. 	Incorporate in operational workplans
22/06/2017	Presentation	<p>2. Capitol Works Program 2017/2018 - Construction and Maintenance</p> <p>Presentation: Mr Richard Vaby - Manager Construction and Maintenance</p>	<p>Mr Vaby advised that Mr Amit was not able to attend this evening, and was attending on his behalf.</p> <ul style="list-style-type: none"> • Ms Mottram referred to Richmond Library and advised that she has had a fall at the location. - Mr Vaby noted that Richmond Library has an issue with a major tree and that Council is looking at the impact on the footpath and what works need to be addressed. • Mr Vaby referred to East Market Street and the access problems for aged people and people who use a wheelchair. Council has talked to the RMS about flattening out the whole location. There are a number of utilities at that location i.e. Telstra, water etc. and these will need to be considered when looking at the whole situation. • Ms Mottram referred to Thompson Square and problem with the high level of footpaths, causing her not to be able to step off the sidewalk. Ms Mottram wants to be able to go up the town along George Street. - Mr Vaby advised that Council is limited to do anything to impact on the site as it is an historical area, however, is happy to look at the location to see if something can be done. • Mr Crane advised that couriers at that location have to walk on the road, and have to go further down to cross the road. There are also problems with accessing the shopping centre. Mr Crane is happy to go anytime to show the location to Mr Vaby. - Ms Ang will arrange for Council staff to visit various sites with Mr Crane. • Mr Vaby advised that the Old Hospital is another area of concern where the sidewalk reaches the ground. • Mr Carpenter referred to Drummond and Macquarie Streets and advised that the pathway is uneven. - Mr Vaby advised that he does need to investigate new routes so that people can get to the various locations. 	Incorporate in operational workplans



			<p>- Ms Carpenter advised it is difficult to get up and down the entire section.</p> <ul style="list-style-type: none"> • Councillor Ross enquired if Telstra are required to do remediation at a location where they are done work on their equipment. <p>- Mr Vaby advised that Telstra pays a fee to Council to return the location back to the original state. If required work is identified, it's difficult to trace who is responsible, however, in most instances, Telstra agrees to fully reinstate Council for the works.</p> <ul style="list-style-type: none"> • Councillor Ross referred to work being conducted by Telstra in South Windsor shopping area in the last week, in particular where asphalt has been laid down. <p>- Mr Vaby advised that work on gas had been done recently at the location and Council is working with Telstra to ensure the location is safe until works are finalised. Council has laid down the asphalt to ensure no one is injured.</p> <ul style="list-style-type: none"> • Ms Carpenter referred to Greenhills and its preschools across the road from the Bligh Park Tannery, and advised there is no pedestrian foot path. • Ms Burnskill enquired how the work is being prioritised. <p>- Mr Vaby advised the flow for a high volume of traffic and people accessing a location will dictate priority for the site. Schools, shopping centres, hospital, locations with access to an aged facility, and where you see there is a break that does not have paving, are listed as priorities.</p> <ul style="list-style-type: none"> • Mr Vaby advised that throughout the year he receives complaints. A register is kept. Submissions are added into the Footpath Program. • Mr Vaby advised that if the Committee has any areas of concern, he will add them to the list and put them into the Works Program. • Ms Ang advised that the Committee conducts access audits at identified locations. Council receives funding from RMS, including for accessible works. • Mr Crane referred to Kentucky Drive and the uneven footpath and advised that it needs to be levelled off. <p>- Mr Vaby advised that when work is considered, we must see if that work is going to benefit the community.</p> <ul style="list-style-type: none"> • Ms Lawson advised that the Committee has discussed a 	
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			<p>number of works that it would like to see happen.</p> <p>- Mr Vaby advised if there is anything else, he is happy to go through it with the Committee.</p> <ul style="list-style-type: none"> • Ms Lawson referred to the discussion with Mr Vaby and advised that it is good to get the connectivity. • Ms Mottram advised that she has to ask the bus driver to drop her on the road side. Ms Mottram referred to Rifle Range Road, and advised there is no path to the bus stop at the intersection at the top where there is round-a-bout, and where there is a childcare centre. It's not possible to access because of the traffic flow. There is a footpath on one side, but not the other, which makes it difficult to go to Richmond. - Mr Vaby advised that this is a State arterial road and it is difficult for Council to have any jurisdiction. - Ms Mottram indicated that it is hard to cross the road from Colless Avenue. • Councillor Ross referred to a property aligning with Colless Avenue where people are taking a short cut, and advised that it is private property. - Mr Vaby noted that people are using the well-worn track and that it private property. Council cannot put in a path because it is private land. • Ms Burnskill referred to the Kable Street carpark. - Ms Ang advised that works have been budgeted for 2017/2018. • Ms Ang thanked Mr Vaby for his attendance. Mr Vaby advised that if the Committee has any other matters to raised, that Ms Ang can follow-up with him. • Councillor Ross advised that he appreciates the work of the Committee. 	
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**TOURISUM ADVISORY COMMITTEE - ACTIONS PROPOSED TO BE INCORPORATED IN OPERATIONAL WORKPLANS**

Meeting Date	Item Number	Report Description	Committee Recommendation	Proposed Action
3/08/2020	4	HTAC - Draft Economic Development Strategy - (95498, 79351, 140396)	That: 2. The Hawkesbury Tourism Advisory Committee recommends that Council take action to gain additional resources to support Tourism initiatives and activities.	Incorporate in operational workplans