



# Heritage Committee

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Date of meeting: 3 August 2023  
Location: Council Chambers  
Time: 5:00 PM

**BUSINESS PAPER**



## HERITAGE COMMITTEE

### Table of Contents

Meeting Date: 3 August 2023

### Table of Contents

<b>1. AGENDA .....</b>	<b>5</b>
1.1. Welcome .....	5
1.2. Apologies .....	5
1.3. Declaration of Interests .....	5
<b>3. REPORTS FOR DETERMINATION .....</b>	<b>6</b>
3.1.1. HC - Response to Mayoral Minute - McQuade Park, Windsor - (80242) .....	6
3.1.2. HC - Hawkesbury Timber Slab Barns Update Study 2023 - (80242) .....	9
3.1.3. HC - Windsor Bridge Artefacts Working Group Meeting - (80242) .....	13
3.1.4. HC - Thomas James Bridge Conservation Management Plan - (80242) .....	15
3.1.5. HC - Discovery of a Brick Barrel Drain - Pitt Street Windsor - (80242) .....	20
3.1.6. HC - Local Heritage Assistance Fund 2022/2023 - Minor Maintenance/Conservation Works to Heritage Listed Properties Within the Hawkesbury LGA - (80242) .....	24
3.1.7. HC - State Heritage Listing of Singleton's Mill Site Kurrajong - (80242) .....	31
3.1.8. HC - Annual Dr Rex Stubbs OAM Symposium - (80242) .....	40
<b>4. GENERAL BUSINESS .....</b>	<b>42</b>

**HERITAGE COMMITTEE**

**Table of Contents**

**Meeting Date:** 3 August 2023

**HERITAGE COMMITTEE**

**AGENDA**

**Meeting Date:** 3 August 2023

**1. AGENDA**

**1.1. Welcome**

**1.2. Apologies**

**1.3. Declaration of Interests**

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

### 3. Reports for Determination

#### 3.1.1. HC - Response to Mayoral Minute - McQuade Park, Windsor - (80242)

**Previous Item:** MM1, Ordinary (31 January 2023)

**Directorate:** City Planning

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#### PURPOSE OF THE REPORT

The purpose of this report is to seek input from the Heritage Committee with respect to an adopted Mayoral Minute from Council's 31 January 2023 Ordinary Meeting, regarding McQuade Park and Vicinity Improvements.

#### EXECUTIVE SUMMARY

At Council's Ordinary Meeting on 31 January 2023, a Mayoral Minute was considered and adopted by Council with respect to McQuade Park and Vicinity Improvements. As part of the Mayoral Minute, consideration was to be given to the preparation of a report regarding permissibility, cost, funding options and potential timing of delivery of twenty nominated improvement projects in McQuade Park and the surrounding vicinity. It was resolved at that meeting that the Heritage Committee be requested to provide feedback to Council on the suggested improvements.

#### OFFICER'S RECOMMENDATION

That the Heritage Committee provide input and advice to Council on the proposed improvement projects included in the adopted Mayoral Minute from Council's Ordinary Meeting on 31 January 2023.

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#### BACKGROUND

Council considered a Mayoral Minute at its Ordinary Meeting on 31 January 2023 regarding McQuade Park and Vicinity Improvements. As part of the Mayoral Minute, consideration was to be given to the preparation of a report regarding permissibility, cost, funding options and potential timing of delivery, for each of twenty improvement projects in McQuade Park and the surrounding vicinity. It was also resolved at that meeting, that the Heritage Committee be requested to provide feedback to Council on the suggested improvements.

The following is a list of identified improvements included in the Mayoral Minute:

1.

- a) Signage - erect signage on each corner with the words 'The Great Square' and other names used for the park over time, including McQuade Park. Also include Indigenous names and references, in consultation with the local Darug community. This is to be large and attention grabbing to promote tourism and a sense of place and be within the guidelines of the current Wayfinding and Signage plans.
- b) Fountain - replace the current fountain in the pond with a larger one and ensure it is equipped with lighting. This lighting should be in various colours, for various occasions

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

and displayed every night. This will require an upgraded pump, which needs to be screened so as not to be a visual distraction.

- c) Smaller Fountain - ensure it is operation and turned on.
- d) Fountain Pump - (current) screen the pump and its housing with a visually appealing feature, so that it does not detract from the park.
- e) The Pond Bridge - the bridge to the island, and around the island, should have an arched white picket railing. The tree in the middle should consist of a variety that flowers all year round, encouraging bridal and other forms of photography into the locality.
- f) RSL Cenotaph – ensure this is erected as soon as possible (once the DA process is complete and in conjunction with the Windsor RSL Sub branch), which when the fountain is lit up, will become a prominent feature of the park.
- g) View Corridors - Remove the necessary trees, as outlined in the Plan of Management, to construct two 'View Corridors', which as per the Plan of Management, are tree lined corridors, one from the Council Chambers to St Matthew's Anglican Church and the other from Hawkesbury Valley Way to the Church.
- h) Further trees - Plant more trees as compensation for the removal of others.
- i) Undergrowth - Ensure the undergrowth of trees in the park are pruned to a height where buildings and features of prominence can be seen, and not hidden by foliage.
- j) Oleander trees - remove these poisonous trees, located near the Bowling Club.
- k) Fencing - The cable railing around Don't Worry field should be replaced with a period sympathetic low white post and rail type fence.
- l) Bins - replace the bins with more appealing bins, in keeping with the heritage theme of the park.
- m) Tables and chairs - replace all old and ruined tables and chairs with new ones, keeping with the heritage theme of the park.
- n) Playground - construct a new playground to replace the existing old one, located next to the Grandstand.
- o) Events - create a calendar of potential events to be held in McQuade Park, including outdoor concerts on the island, picnics, car meets, markets etc.
- p) Maintenance - create a plan of maintenance, discussing number of staff required and the cost and outline whether an MoU can be created with local Mens Sheds or Community groups, to assist with the work.
- q) The feasibility of public amenities in the vicinity of Don't Worry Oval.
- r) The feasibility of reinstalling the Krupp Gun to the Park.

Additionally:

2. Council investigate the possibility of Gateway signage on the corner of Hawkesbury Valley Way and Macquarie Street, as well as at other entry sites to Windsor including Windsor Bridge on the Wilberforce side and Windsor Road McGraths Hill), stating 'Welcome to Historic Windsor', in conjunction with the guidelines of the current Wayfinding and Signage plans.

**HERITAGE COMMITTEE**

**3. Reports for Determination**

**Meeting Date:** 3 August 2023

3. Signage and fencing at and around the Catholic Burial Ground opposite the Council Chamber.

Following consultation, Council adopted the McQuade Park Plan of Management at its Ordinary Meeting on 22 November 2022 with amendments to the Plan included in those Business Papers.

A copy of the amended McQuade Park Plan of Management incorporating the amendments resolved by Council is included as Attachment 1.

Advice and input is sought from the Heritage Committee with respect to the proposed improvements outlined above.

**ATTACHMENTS**

**AT – 1** Amended McQuade Park Plan of Management - (*Distributed under Separate Cover*).

**oooO END OF REPORT Oooo**



## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

#### 3.1.2. HC - Hawkesbury Timber Slab Barns Update Study 2023 - (80242)

Directorate: City Planning

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#### PURPOSE OF THE REPORT

The purpose of this report is to update the Heritage Committee on the Hawkesbury Timber Slab Barns Update Study 2023 that is currently in progress.

#### EXECUTIVE SUMMARY

In November 2022 Council commissioned the Hawkesbury Timber Slab Barns Update Study which is currently being undertaken by Lucas, Stapleton and Johnson P/L in conjunction with Graham Edds and Associates and Terry Kass. This follows two previous slab barn studies that were conducted in 1991 and 2010 by Graham Edds and Associates. The purpose of the slab barns study update is to provide a definitive list of the location and current condition of all of the extant slab barns within the Hawkesbury Local Government Area. The study includes additional historical research, physical inspections, and the production of updated heritage inventory sheets for all the previously identified slab barns (106), where required and where they still exist. This is in addition to other timber slab barns, not previously studied, that have come to the attention of Council staff since the completion of the 1991 and 2010 studies e.g., Approximately 38 additional barns. The study is also to include a submission(s) for the group and/or individual listing of timber slab barns considered to be of State and or National heritage significance. Council has also required to be included within the update study, the development of innovative strategies for incentivising the retention and conservation of timber slab barns, by relevant property owners, that are of local heritage significance.

Work on the Hawkesbury Timber Slab Barns Update Study is significantly advanced. The majority of the site visits to properties containing the slab barns, in consultation with the property owners, have been completed.

Further work on the study will also include briefing sessions to the Heritage Committee and Councillors at a future date.

#### OFFICER'S RECOMMENDATION

That the Heritage Committee note the update on the Hawkesbury Timber Slab Barns Update Study, and provide further feedback when presentations are made at a future meeting.

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#### BACKGROUND

Further to previous timber slab barn studies conducted in the Hawkesbury Local Government Area in May 1991 and March 2010, the Hawkesbury Timber Slab Barns Update Study was commissioned in November 2022 following a 'Request for Quote' process that saw Lucas Stapleton Johnson and Partners P/L in association with Graham Edds and Associates & Terry Kass, successful in their response to carry out the study for Council, which is currently being undertaken.

#### Previous Slab Barn Study History:

**Pitt Town Slab Barn Study May 1991 prepared by Graham Edds and Associates and Alice Brandjies of Hawkesbury City Council**

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

The study arose from concerns by the NSW Heritage Council in 1990 that surviving early building types in Pitt Town had not been properly studied, and in a (then) recent instance, one of these examples (No.4 Chatham Street, Pitt Town) had been approved for demolition by Council without sufficient information as to the heritage significance of the building. *"To permit demolition without this information could result in the loss of what may subsequently be found to be a significant example of an early building type particular to the area".*

The objectives of the study were:

- To prepare an inventory of slab barns in the locality of Pitt Town;
- To determine whether a typology of slab barns in the locality of Pitt Town exists;
- To identify and assess the significance of surviving slab barns in the locality of Pitt Town; and
- To assess the significance of the slab barn situated at No.4 Chatham Street, Pitt Town relative to other surviving slab barns in the locality.

The scope of the study was limited by access to a number of the properties and the time available to undertake the work, particularly the field work.

Twenty-four (24) slab barns were investigated and heritage inventory sheets prepared for each of the study items. Of the 24, 50% were found to be of "exceptional significance" by the authors of the report, which points to the items potentially being worthy of State or National Heritage listing.

A brief review of the items studied in this report revealed that although the majority of the barns had been included as local heritage items within Schedule 5 - Environmental heritage of Hawkesbury Local Environmental Plan 2012, potentially not all of the slab barns in the study area have been heritage listed or properly included within Schedule 5. Also, it would appear that the potential State or National Listing of some or all of the studied items was not pursued. Additionally, some of the barns, although locally heritage listed, do not appear to be properly maintained at present, and therefore, headed for potential demolition by neglect.

#### **Hawkesbury City Council Slab Barn Study March 2010 prepared by Graham Edds and Associates**

This study found that there were at least 106 timber slab barns and timber slab outbuildings located on 91 individual sites throughout the Hawkesbury Local Government Area. *"There was determined to be...[27]..discernible [slab barn] types and potentially within a construction date range from the last few years of the eighteenth century (c1795) to the early twentieth century (c1925) with only a few constructed within the last 30 years."*

*"A total of twenty-five barns were found to be located on the early land grant promises of 1794 – 1796. Nineteen of these barns were identified as being located on the 1794 land grant sites. Many of these potentially early barns are located from Freemans Reach along the Hawkesbury River to Wilberforce and Pitt Town and are worthy of further detailed documentary and physical investigation. It is predicted that some of the barns identified could be worthy of State if not National heritage listing as the earliest rural timber structures remaining in Australia."*

The study contained 91 heritage inventory sheets with 70 of those containing detailed sketch plans of the timber slab buildings.

#### **Hawkesbury Timber Slab Barns Update Study 2023**

The update study is to provide a definitive list of the location and current condition of all of the extant timber slab barns within the Hawkesbury Local Government Area. The update study involves

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

additional historical research, physical inspections, and the production of updated heritage inventory sheets for all the previously identified slab barns (106), where required and where they still exist. This is in addition to the other timber slab barns that have come to the attention of Council Officers since the completion of the 1991 and 2010 studies e.g., Approximately 38 additional timber slab barns. The study is also to include a submission(s) for the group and/or individual listing of timber slab barns considered to be of State and or National heritage significance. Council has also required to be included within the update study, innovative strategies for incentivising the retention and conservation of timber slab barns that are of local heritage significance.

The following tasks have been included in the brief for the update study:

- The study will provide a definitive list of the location and current condition of all of the extant timber slab barns/structures within the Hawkesbury City Council Local Government Area, involving additional historical research, physical inspections, and the production of updated heritage inventory sheets for all the previously identified slab barns (106), where required. This is in addition to the other timber slab barns that have come to the attention of Council Officers since the completion of the 1991 and 2010 studies e.g. Approximately 38 additional timber slab barns.
- The study is also to include a submission(s) for the group and/or individual listing of timber slab barns found to be of State and or National heritage significance.
- The update study is also to contain suggested innovative strategies for incentivising the retention and conservation of timber slab barns that are of local heritage significance.
- Meeting with Council Officers to discuss findings and recommendations; and
- Briefings of Council's Heritage Committee and Councillors on the heritage significance of the premises.

Works undertaken and completed by the consultants, in conjunction with Council staff, to date, include:

- Compiling a list of properties that contain timber slab barns that were listed on the 1991 and 2010 previous barn studies, and the identification of other properties that contain timber slab barns that were not included in the previous studies.
- Arranging introductory letters to be forwarded to property owners containing timber slab barns that will be inspected, with an explanation of the purpose of the barn study update and offering dates for mutually agreeable days to inspect the barns with the property owner.
- Conducting site visits to the slab barn properties in consultation with the property owners to gather information for the updated study.

Now that the majority of the site visits have been completed, the next stages of the tasks to be undertaken, which will include briefings with Council's Heritage Committee and Councillors, will be conducted at a future date to be advised.

Additional Note – impact on total HCC Strategic Heritage Output:

This study and Council's Potential Heritage Items Project work represent the two key focuses of Council's Strategic Heritage Staff during 2023 - 2024. In this regard, it is important to note that Council staff input into the Timber Slab Barns Update Study has been greater than what had been originally envisaged when the brief for the work had been originally prepared.

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

For example, upon engagement of the consultants a considerable amount of time was required of Council staff to:

- Prepare a definitive list of timber barns that had been previously studied.
- Research and prepare the list of other timber barns that should be included in the study that were not previously studied in 1991 and 2010.
- Initial and ongoing in-field exploratory checks by Council staff to determine if the barns to be studied still exist and to determine whether additional barns should be included in the update study to avoid the study team travelling to sites where the timber barns no longer exist.
- Obtaining revised property and ownership details for the timber slab barn owners.
- Undertaking detailed checks of Council's property and development application files to uncover pertinent historical information for the update study.
- Organising the mailout of the study tour letters to the relevant owners in conjunction with the study team.
- Undertaking follow-up telephone calls with the relevant property owners where they did not respond to the mail-out letters to arrange for or encourage their participation in the update study.

The culmination of this work, in conjunction with the ongoing operational duties of Council's heritage staff, has meant that work on the other key HCC strategic heritage project – Potential Heritage Items Project has not been significantly progressed, as yet. However, now that the input from Council staff into this update study has now been reduced, it is envisaged that work on this other key strategic heritage project will continue shortly.

## ATTACHMENTS

There are no supporting documents for this report.

oooO END OF REPORT Oooo

**HERITAGE COMMITTEE**  
**3. Reports for Determination**  
**Meeting Date: 3 August 2023**

**3.1.3. HC - Windsor Bridge Artefacts Working Group Meeting - (80242)**

**Directorate:** City Planning

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**PURPOSE OF THE REPORT**

The purpose of this report is to advise the Heritage Committee of the establishment of the Windsor Bridge Artefacts Working Group.

**EXECUTIVE SUMMARY**

Council had previously resolved to form a working group with interested community groups and Council's Heritage Committee to determine the best possible means of conservation, interpretation and display of the Old Windsor Bridge artefacts. The Working Group has the responsibility to consider and make recommendations to the Heritage Committee.

It is expected that the term of the Working Group will be for a period required in 2023 to prepare recommendations to the October or November Heritage Committee meeting.

The first meeting of the Windsor Bridge Artefacts Working Group is scheduled for Monday 31 July 2023, and as such it is expected that an update will be able to be provided at the Heritage Committee meeting.

**OFFICER'S RECOMMENDATION**

That the Heritage Committee note the update with respect to the formation of the Windsor Bridge Artefacts Working Group.

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**BACKGROUND**

The first meeting of the Windsor Bridge Artefacts Working Group will be held on 31 July 2023 where the terms of reference and reporting procedures will be established.

Council had previously resolved to form a working group with interested community groups and Council's Heritage Committee to determine the best possible means of conservation, interpretation and display of the Old Windsor Bridge artefacts. The Working Group has the responsibility to consider and make recommendations to the Heritage Committee.

The term of the Working Group is for a period required in 2023 to prepare recommendations to the October or November Heritage Committee meeting.

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

The working group is made up of representatives as follows:

Representative	
Clr Shane Djuric	Heritage Committee / Hawkesbury City Council Councillor
Clr Danielle Wheeler	Heritage Committee / Hawkesbury City Council Councillor
Erin Wilkins	Heritage Committee / Yanmala Cultural Education
Michael Edwards	Heritage Committee / Edwards Heritage Consultants Pty Ltd.
Jenny Lloyd	Community Member
Paul Caleo (Jacki Dand or Neil Dand as alternate)	Defenders of Thompson Square
Jan Barkley-Jack (Peta Sharpley as alternate)	Heritage Committee / Hawkesbury Historical Society
Cheryl Ballantyne	Heritage Committee
Carol Edds	National Trust of Australia
Graham Edds	Heritage Committee
Thomas Koruth	Manager Arts and Culture, Hawkesbury City Council
Elissa Blair	Acting Director Gallery and Museum, Hawkesbury City Council
Rebecca Turnbull	Museum Curator, Hawkesbury City Council
Harry Terry	Community Action for Windsor Bridge (CAWB)

## ATTACHMENTS

There are no supporting documents for this report.

oooO END OF REPORT Oooo

**3.1.4. HC - Thomas James Bridge Conservation Management Plan - (80242)**

**Directorate:** City Planning

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**PURPOSE OF THE REPORT**

The purpose of this report is to advise the Heritage Committee of the preparation of a Conservation Management Plan for the Thomas James Bridge, Wisemans Ferry which had been damaged as a result of recent flood events.

**EXECUTIVE SUMMARY**

The Thomas James Bridge which forms part of Settlers Road, Wisemans Ferry and is also known as the Settlers Road Bridge, had been damaged by flood events that have occurred over the course of 2021 and 2022.

The bridge is located partly within the Hawkesbury and the Central Coast Local Government Area's on an active roadway, Settlers Road, shortly before the fork of Settlers Road and the Old Great North Road at Wisemans Ferry.

Recent flood events have caused landslips in the immediate vicinity of the bridge and has necessitated partial closure whilst stabilisation work is undertaken on the upslope of the roadway and the abutments that form part of the bridge structure.

The bridge was constructed between 1826 and 1836 using convict labour and is considered to be the oldest bridge in NSW and possibly Australia. Currently, the bridge is not listed as a heritage item in either the Local Heritage items in Hawkesbury Council's or Central Coast Council's LEP, nor the NSW State Heritage Register.

Due to the bridge's heritage significance, consideration should be given to taking steps to have the bridge placed on the Hawkesbury Council's LEP and on the NSW State Heritage Register and/or the Old Great North Road World Heritage Listing using the information provided in the Thomas James Bridge Conservation Management Plan attached as Attachment 1 to this report.

**OFFICER'S RECOMMENDATION**

That the Heritage Committee recommend that Council consider the preparation of applications for listing of the Thomas James Bridge on:

1. Hawkesbury Council's LEP and;
  2. on the NSW State Heritage Register and;
  3. on the Old Great North Road World Heritage Listing using the information provided in the Thomas James Bridge Conservation Management Plan.
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**BACKGROUND**

The Conservation Management Plan for the Thomas James Bridge was commissioned to guide the future conservation and use of the Thomas James Bridge at Settlers Road, Wisemans Ferry.

## HERITAGE COMMITTEE

### 3. Reports for Determination

**Meeting Date:** 3 August 2023

The document provides current information on the history, physical fabric, heritage significance and relevant opportunities and constraints that apply to the site prior to detailing conservation policies.

The Thomas James Bridge, which has been alternatively called Settlers Road Bridge, was built using convict labour between 1826 and 1836 as part of the Great North Road, a 250km road project to connect Sydney and the Hunter Valley.

It was the first in a planned network of 'Great Roads', which mirrored the Great Roads of England, and aimed to facilitate expansion from Sydney to the north, south and west. The 43km span of road between Wisemans Ferry and Mt Manning is the most substantial section of the Great North Road which has not been re-used, overbuilt and upgraded, due to its early abandonment for more convenient routes, and is included on the UNESCO World Heritage List, as part of the 'Australian Convict Sites' listing.

This section is termed the 'Old Great North Road' to distinguish it from other portions of the route which have been modernised. While the Thomas James Bridge sits just outside of the listed nominated world heritage area of the 'Old Great North Road', it was constructed as part of this program and remains substantially intact, including convict-quarried stone abutments.

Additionally, the Thomas James Bridge is located within the world heritage buffer zone for 'Old Great North Road'. For these reasons, the Conservation Management Plan argues that the site warrants inclusion within the 'Old Great North Road' world heritage listing.

The condition of the Thomas James Bridge and surrounds has deteriorated as a result of repeated flooding that has hit the region over the course of 2021 and 2022, which resulted in landslips in the immediate vicinity of the bridge and necessitated its partial closure.



**Figure 1 - The Thomas James Bridge partial closure**



## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

The Conservation Management Plan aims to be a practical document, to guide decisions that may affect the heritage value of the place. It will form a basis for future planning and provide a standard against which to assess the heritage impact of future proposals on the bridge, the site and the vicinity. It should be used when planning any works, either temporary or permanent, that involve alterations to the surviving fabric of the place.

The Thomas James Bridge is not currently listed on any statutory heritage registers. However, the Old Great North Road, of which the Thomas James Bridge was a component at the time of construction, is listed on a number of registers, including the UNESCO World Heritage List. Additionally, the Thomas James Bridge is located within the world heritage buffer zone for 'Old Great North Road'.

It is a finding of the Conservation Management Plan that the Thomas James Bridge warrants heritage listing in the Hawkesbury and Central Coast LEPs and on the NSW State Heritage Register, as well as inclusion within the 'Australian Convict Sites – Old Great North Road' world heritage listing (by extending the area encompassed in the 'Old Great North Road' world heritage listing to include the bridge within the nominated world heritage area proper rather than within the world heritage buffer zone).

The Thomas James Bridge should be considered in the context of the Great North Road, and by extension, within the context of the areas outlined as significant in the local, state and world heritage listings for Old Great North Road. Until such time as the Thomas James Bridge becomes appropriately heritage-listed (either as an individual item or as part of the listing for the Old Great North Road) as per the findings of the Conservation Management Plan, the same protections should be afforded the site and the same restrictions should be observed on its use and development as if the bridge were already a heritage-listed item.

#### Remedial Works on the Thomas James Bridge

Recent flood events have caused landslips in the immediate vicinity of the bridge and has necessitated partial closure whilst stabilisation work is undertaken on the upslope of the roadway (see Figures 2 and 3 below) and the abutments that form part of the bridge structure (see Figure 1 above).



Figures 2 and 3 - View of the escarpment to the immediate northeast of the bridge.



**Figure 4 - Shows a view of the bridge and the stone-lined channel underneath.**

A joint venture to carry out remedial works on the Thomas James Bridge has been established through a Memorandum of Understanding (MoU) between Hawkesbury City Council and Central Coast Council.

Confirmation was received from Central Coast Council on 19 April 2023 that \$5.7M funding had been approved by TfNSW North Region to carry out the stabilisation work in the vicinity of the Thomas James Bridge.

## HERITAGE COMMITTEE

### 3. Reports for Determination

**Meeting Date:** 3 August 2023

Hawkesbury City Council has engaged Delaney Civil to carry out the remedial works and a site meeting was held on 5 July 2023 to discuss the site clearing of rocks and debris around the bridge. The initial clearing work is planned to establish two lane traffic access.

The bridge will continue to be monitored autonomously whilst remedial works are undertaken by the means of desktop CCTV by Hawkesbury Council, and 24/7 traffic control is in place enforcing the current 5 tonne load limit.

#### ATTACHMENTS

**AT - 1** Copy of the Thomas James Conservation Management Plan - (*Distributed under separate cover*).

**oooO END OF REPORT Oooo**

**HERITAGE COMMITTEE**  
**3. Reports for Determination**  
**Meeting Date: 3 August 2023**

**3.1.5. HC - Discovery of a Brick Barrel Drain - Pitt Street Windsor - (80242)**

**Directorate:** City Planning

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**PURPOSE OF THE REPORT**

The purpose of this report is to advise the Heritage Committee of the discovery of a brick barrel drain on the banks of South Creek in Pitt Street, Windsor.

**EXECUTIVE SUMMARY**

Council's Senior Heritage Officer has recently been informed by a local resident of the discovery of a brick barrel drain exposed following the 2022 flood event in South Creek. The brick barrel drain is located on the northern bank of South Creek located on private property, and partly on crown land below the property located at 6–8 Pitt Street, Windsor.

Concerns have been raised that future flooding could lead to the loss of this potentially historic brick barrel drain.

Representations have been made by Council to Heritage NSW, alerting them to the discovery of the brick barrel drain and requesting information that can assist Council to investigate and preserve the drain, but unfortunately to date, no assistance has been provided.

**OFFICER'S RECOMMENDATION**

That the Heritage Committee considers this matter, and provide insight or suggestions to assist in the investigation of whether the brick barrel drain is a potential State Heritage Significant Feature.

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**BACKGROUND**

Council's Senior Heritage Officer has recently been informed by a local resident of the discovery of a brick barrel drain exposed following the 2022 flood event in South Creek. The brick barrel drain is located on the northern bank of South Creek (see Figure 1 and 3 below) located on private property, and partly on crown land below the property located at 6–8 Pitt Street Windsor.

The drain appears to be partly located on private land below 6-8 Pitt Street, Windsor and partly upon the adjacent Crown Land. The local residents are concerned that further flood events will destroy or damage this historic drain that is potentially a State Heritage Significant Feature.



## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023



**Figure 1: Location of brick barrel drain on the bank of South Creek (red arrow marks location)**

Representations have been made by Council to Heritage NSW, to alert them to the discovery of the brick barrel drain and to encourage their investigation of the drain, given its likely significance to the State of New South Wales.

However, in the subsequent email response from a Senior Heritage Assessment Officer (Historical Archaeology) of Heritage NSW, Council was advised:

- Heritage NSW do not consider that the historic brick barrel drain is under threat.
- Council could engage a consultant archaeologist (at its own cost) to investigate the significance of the historic brick barrel drain.
- The quickest and easiest way for Council to secure the historic brick barrel drain is via the use of a membrane and soil.
- Depending on results of the findings of the consultant archaeologist a request could be made to Heritage NSW to record and remove the historic brick barrel drain at Council's own cost.

Council does not presently have any available funds to engage a consultant archaeologist to undertake further research and on the ground investigations into the historic brick barrel drain.

Nonetheless, research has been undertaken by concerned residents to find information about the original purpose of the historic brick barrel drain in this location. Initially it had been thought it could have been running from the Court House, however the direction it runs appears to head more toward the property next door to the Court House in North Street.

There could be a bend in the drain, which it is believed was often the case with ovoid drains to increase velocity of flow. There is a definite small flow of water running from the brick barrel drain.

Low tide is when the structure is best able to be seen.





**Figure 2: Photo of the exposed structure thought to be a brick barrel drain at low tide**

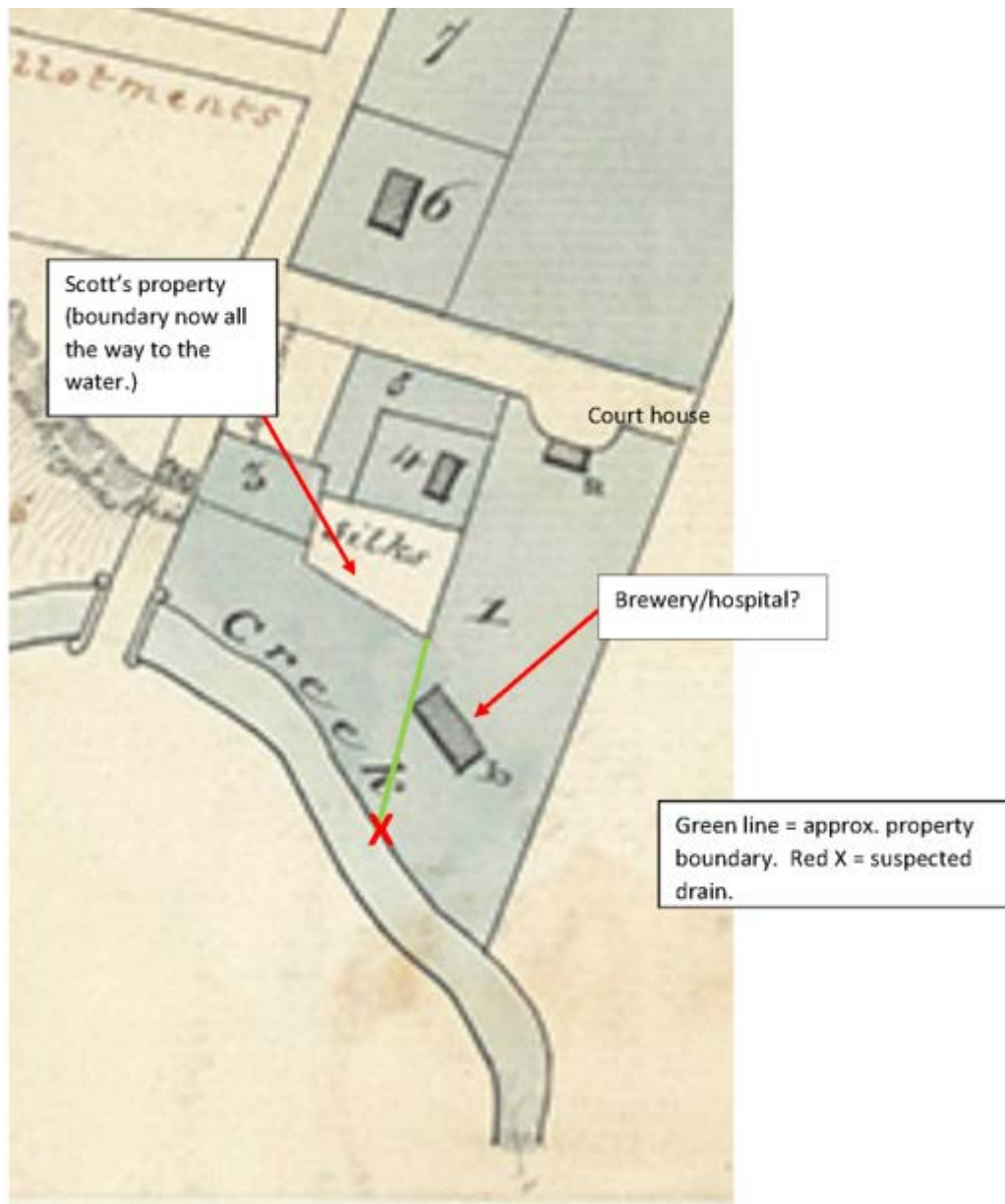
There is another possibility for the drain's construction, with Andrew Thompson's brewery located 'on the bank of South Creek' (see Figure 3 below) that was purchased from his estate by Governor

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

Macquarie in order to convert it into a hospital. There are maps showing a structure above where this suspected drain is located.



**Figure 3: Location of brick barrel drain straddling private property and Crown Land**

Further research is currently being undertaken by local residents to identify the brick barrel drain's history and reason for its original construction in order to consider whether an application to Heritage NSW for State Heritage Listing would be warranted.

#### ATTACHMENTS

There are no supporting documents for this report.

oooO END OF REPORT Oooo



## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

#### 3.1.6. HC - Local Heritage Assistance Fund 2022/2023 - Minor Maintenance/Conservation Works to Heritage Listed Properties Within the Hawkesbury LGA - (80242)

Directorate: City Planning

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#### PURPOSE OF THE REPORT

The purpose of this report is to update the Heritage Committee on the outcomes of the 2022/2023 Local Heritage Assistance Fund – Minor Maintenance/Conservation Works to Heritage Listed Properties within the Hawkesbury LGA and advice of the 2023/2024 program.

#### EXECUTIVE SUMMARY

The Local Heritage Assistance Fund is jointly funded each year by Council and Heritage NSW. For the 2022/2023 Financial Year, the \$35,500 program budget was funded by \$30,000 from Council, and \$5,500 from Heritage NSW. In August 2022, applications were invited from owners/managers of heritage listed properties for Minor Maintenance/Conservation Works to Heritage Listed Properties within the Hawkesbury Local Government Area (i.e. not restricted by theme).

Council received a total of 25 applications under the program, and with an increased allocation of funding as part of Council's contribution, Council at its Ordinary Meeting on 22 November 2022 was able to approve all the applications, which is the highest number of applications received under the Local Heritage Assistance Fund to date.

#### OFFICER'S RECOMMENDATION

That the Heritage Committee receive and note the information contained within the report.

---

#### BACKGROUND

The Hawkesbury Community Strategic Plan 2022-2042 recognises the importance of conservation and promotion of the Hawkesbury's heritage and history for current and future generations.

The Hawkesbury Heritage Strategy 2021-2024 provides an effective framework for Council to achieve its commitment to conservation and management of the unique and diverse heritage assets and character within the Hawkesbury.

In order to promote a positive community attitude towards heritage, and to also encourage the conservation and restoration of the Hawkesbury's significant heritage, each year, Council assisted by Heritage NSW, runs a Local Heritage Assistance Fund.

A total of \$35,500 joint funding was budgeted for the 2022/2023 Local Heritage Assistance Fund program which is comprised of \$30,000 from Council, and \$5,500 from Heritage NSW.

The Local Heritage Assistance Fund program has focussed on Minor Maintenance/Conservation Works to Heritage Listed Properties within the Hawkesbury Local Government Area in accordance with the Heritage Strategy 2021-2024.



## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

In early August 2022, all owners and managers of locally listed properties within the Hawkesbury Local Government Area were advised in writing of the Local Heritage Assistance Fund 2022/2023, and encouraged to apply for funding. Application forms and guidelines on how to apply for funding assistance were made available on Council's website during the application period.

As with previous years funding programs, the funding available for any one applicant/property was set at \$2,000.

Funding is offered on a dollar for dollar basis (\$1 of private funding for each \$1 of grant funding) to enable funded works to be undertaken.

Any expenditure in excess of the amount granted under the program was met by applicants. It should be noted that the funding allocation amounts were aimed at encouraging minor works that do not require formal approval from Council. This is due to time constraints imposed by Heritage NSW for Council to complete the grant funding program, and also to enable as many properties as possible to benefit from the funding.

#### Program Outcomes 2022/2023

In total, 25 applications were received for funding under the Local Heritage Assistance Fund 2022/2023, which is the highest number of applications received for funding since the program commenced.

The total value of proposed works for the 2022/2023 program was \$265,615.41, with applicants contributing \$216,865.41 towards these costs.

Table 1 below summarises the applications received, and the grant funding approved.

**Table 1: Summary of Applications Under the Local Heritage Assistance Fund 2022/2023**

Owners Name and Heritage Listed Property Address	Proposal	Total project cost (\$)	Financial Assistance Provided	Applicant's Contribution
Mr A & Mrs D Prudames, 3 Thompson Square Windsor	Prepare and repaint front façade of the "Doctor's House"	\$4,350.00	\$2,000.00	\$2,350.00
Mr S Zhuang, 888 Sackville Road Sackville	Repointing of the roof, repair gutters and repair stone retaining wall	\$3,850.00	\$1,925.00	\$1,925.00
Ms T Langton, 15 Brabyn Street Windsor	Maintenance/conservation work to out buildings and repairs to verandah concrete floor	\$4,180.00	\$2,000.00	\$2,180.00

**HERITAGE COMMITTEE****3. Reports for Determination****Meeting Date:** 3 August 2023

<b>Owners Name and Heritage Listed Property Address</b>	<b>Proposal</b>	<b>Total project cost (\$)</b>	<b>Financial Assistance Provided</b>	<b>Applicant's Contribution</b>
Ms A Gibson,  61 Francis Street Richmond	Investigate location of stormwater pipes and water levels of well and cellar areas and replace floorboards in living area and provide sub floor ventilation	\$13,558.41	\$2,000.00	\$11,558.41
Mr K & Mrs J Gosper,  7 New Street Windsor	Repair and restoration of existing roof in keeping with history of the building	\$42,149.00	\$2,000.00	\$40,149.00
Ms R J Fagan,  5 Francis Street Richmond	Prepare and repaint exterior of the building	\$8,770.00	\$2,000.00	\$6,770.00
Ms T Kletsas,  112 Lennox Street Richmond	Remove and replace existing roof sheeting to front verandah and repair existing timber columns to front verandah	\$12,000.00	\$2,000.00	\$10,000.00
Mr D & Mrs K Crumpton,  340 Bells Line of Road Kurmond	Repairs to heritage windows and french doors	\$4,950.00	\$2,000.00	\$2,950.00
Anglican Church Property Trust Diocese of Sydney,  110 Bathurst Street Pitt Town	Replace corroded and missing roof gutters and downpipes to St James Church which includes removal of old asbestos gutters	\$5,720.00	\$2,000.00	\$3,720.00
Ms T Faucher & Mr R McDonald,  1932 Wheelbarrow Ridge Road Lower Portland	Restore to original condition rotten and missing timber eaves on roof and bell tower and replace missing fascia boards and damaged gutters and down pipes	\$4,152.50	\$2,000.00	\$2,152.50

**HERITAGE COMMITTEE****3. Reports for Determination****Meeting Date:** 3 August 2023

<b>Owners Name and Heritage Listed Property Address</b>	<b>Proposal</b>	<b>Total project cost (\$)</b>	<b>Financial Assistance Provided</b>	<b>Applicant's Contribution</b>
Mr A & Mrs G Johnston,  7 Francis Street Richmond	Repairs to and the installation of timber cladding to the rear of the dwelling, carport and loft. Provide new window and door mouldings to match existing and install "Defender" bird spikes to chimney pots to deter ducks from entering them.	\$6,600.00	\$2,000.00	\$4,600.00
Ms M A Wright,  20 March Street Richmond	Replace roof sheets barges and ridge capping	\$6,930.00	\$2,000.00	\$4,930.00
Richmond Literary Institute Inc.,  26 West Market Street Richmond	Raking out and repointing 75m2 of sandstone flags at the side of the building	\$5,115.00	\$2,000.00	\$3,115.00
Mr J Horan & Mr G Horan,  119 Francis Street Richmond	Prepare and repaint external surfaces of the weatherboard dwelling	\$7,900.00	\$2,000.00	\$5,900.00
Mr L Penninkilampi & Ms A Michelutti,  1/339 Windsor Street Richmond	Repair and replace heritage windows in a traditional manner	\$10,444.50	\$2,000.00	\$8,444.50
Mr R Miller & Ms R Corrath,  94 Bathurst Street Pitt Town	Prepare, fix and repaint front picket fence.	\$1,650.00	\$825.00	\$825.00
Mr C Parri,  219 George Street Windsor	Replace and repair timber gable to the dwelling which has rotted and paint all external surfaces	\$7,590.00	\$2,000.00	\$5,590.00
Mr C & Mrs M Bingley,  1 March Street Richmond	Remove and replace guttering and down pipes which have deteriorated	\$9,600.00	\$2,000.00	\$7,600.00

**HERITAGE COMMITTEE****3. Reports for Determination****Meeting Date:** 3 August 2023

<b>Owners Name and Heritage Listed Property Address</b>	<b>Proposal</b>	<b>Total project cost (\$)</b>	<b>Financial Assistance Provided</b>	<b>Applicant's Contribution</b>
Mr G & Mrs J Kapp, 1042 Grose Vale Road Kurrajong	Underpinning of north eastern corner of the dwelling to strengthen and improve the ground beneath the piers that have subsided	\$5,016.00	\$2,000.00	\$3,016.00
Ms M Ashwell, 335 Windsor Street Richmond	Replace roof, gutters and downpipes	\$38,850.00	\$2,000.00	\$36,850.00
Mr M Bennett, 239 Windsor Street Richmond	Painting of external surfaces of the building	\$40,000.00	\$2,000.00	\$38,000.00
RJ & T Ingaldo, 67 Windsor Street Richmond	Repair cracked and damaged render to front fence/wall and repaint in heritage colour	\$4,400.00	\$2,000.00	\$2,400.00
Mr L & Mrs D Cavicchia, 117 George Street Windsor	Repair and restore the 9 supporting columns holding up front awning of the building on Windsor Mall	\$9,350.00	\$2,000.00	\$7,350.00
Mr P Zorbas, 463 Comleroy Road Kurrajong	Prepare and repaint rear section of dwelling	\$5,600.00	\$2,000.00	\$3,600.00
Mr P Hughes 135A-135B Wollombi Road St. Albans	Restore wall to historic kitchen timber slab building	\$8,000.00	\$6,000.00	\$2,000.00
<b>TOTAL</b>		<b>\$265,615.41</b>	<b>\$48,750.00</b>	<b>\$216,865.41</b>

**Implementation**

Following the endorsement by Council on 22 November 2022, all applicants were advised in writing of the determination of their application. Applicants were required to enter into an Agreement with Council which included provisions for acceptance of the offer of funding, permission to commence work, time limits, claims for payment, and any special conditions relating to the project. Successful applicants were also required to display a sign provided by Council on the front boundary of the property that highlights the grant funding program, and the funding contributors.

Onsite meetings were conducted with the successful applicants on 16 December and 21 December 2022 with Council's Senior Heritage Officer and Council's Consultant Heritage Advisor to discuss how the proposed works would be carried out, and to provide relevant advice on methods of restoration and/or the type of materials that should be used to meet heritage restoration standards.

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

Owners were then provided with a written report on the outcomes of these meetings, to ensure that there was a clear understanding of what had been discussed and agreed upon during the site meetings.

Of the 25 applications approved for funding, six of the applicants subsequently withdrew their applications due to difficulties in securing contractors to undertake the required works or for other personal reasons. The approved applicants that were unable to commence or complete their works will be invited to submit an application for the 2023/2024 Local Heritage Assistance Fund program.

A total of \$35,500 joint funding was budgeted for the 2022/2023 Local Heritage Assistance Fund program which was comprised of \$30,000.00 from Council, and \$5,500.00 from Heritage NSW. The grant applications received under the 2022/2023 Local Heritage Assistance Fund program were over subscribed and had a combined total of \$48,750. It was noted that as per previous years programs, that a number of successful applicants did not proceed with the works for various reasons. Council resolved that should the \$13,250 additional funding be required to fund the applications in full, that this was a minor budgetary shortfall, the cost of which could be met through an adjustment of budget funding allocated to alternate programs within the Strategic Planning Branch. Due to the six applications being withdrawn, a total of \$12,000 did not need to be funded, thus reducing the budget overspend to \$1,250.

#### Completion of Projects

On notification by the successful applicants that the works had been completed, inspections were carried out by Council's Senior Heritage Officer to ensure that the work has been carried out in accordance with the Agreement. Following approval of the works, the grant amounts were forwarded to the applicants.

#### DISCUSSION

The special character of the Hawkesbury derives from its unique historical background and the expression of this background in its interrelationship of buildings and places of heritage significance, their settings and landscapes. These irreplaceable and precious heritage items not only provide a window into the past, but also add character, appeal and interest to the Hawkesbury area. Therefore, Council is continuing in its leadership role in protecting and conserving Hawkesbury's heritage, promoting and encouraging the Community's participation and interest in heritage conservation and protection of significant and unique heritage items within the Hawkesbury Local Government Area.

Continuing with the Local Heritage Assistance Fund program in future years is a key to promoting and supporting the Hawkesbury's heritage and making the Community aware of the importance of heritage conservation.

Planning for the 2023/2024 Local Heritage Assistance Fund Program has commenced with application forms, guidelines for applicants and examples of previous projects documents ready to be distributed to applicants (See attachments 1, 2 and 3).

Correspondence will be forwarded to all owners and managers of known heritage listed properties within the Hawkesbury Local Government Area in addition to advertising in local media late July and early August 2023. Application will close on 8 September 2023, and all works on the approved projects will need to be completed by 12 April 2024.

#### ATTACHMENTS

**AT - 1** 2023/2024 Local Heritage Assistance Fund Application Form - (*Distributed under separate cover*).

**AT - 2** 2023/2024 Local Heritage Assistance Fund Guide for Applicants - (*Distributed under separate cover*).

**HERITAGE COMMITTEE**

**3. Reports for Determination**

**Meeting Date:** 3 August 2023

**AT - 3** 2023/2024 Local Heritage Assistance Fund Examples of Previous Projects - (*Distributed under separate cover*).

**HERITAGE COMMITTEE**  
**3. Reports for Determination**  
**Meeting Date: 3 August 2023**

**3.1.7. HC - State Heritage Listing of Singleton's Mill Site Kurrajong - (80242)**

**Previous Item:** Item 6, Heritage Committee, (28 July 2022)

**Directorate:** City Planning

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**PURPOSE OF THE REPORT**

The purpose of this report is to update the Heritage Committee on the finalisation of the application for State Heritage Listing of the Singleton's Mill site at 154 Mill Road, Kurrajong.

**EXECUTIVE SUMMARY**

Singletons Reserve, located at 154 Mill Road, Kurrajong is historically and archaeologically significant due to the site containing the remnants of the water mills built between 1810 and 1816 by James and Benjamin Singleton.

The site also revealed Aboriginal cultural archaeology with the potential to find further evidence of Aboriginal cultural heritage.

A Draft Conservation Management Strategy was prepared, peer reviewed and submitted to the Hawkesbury Heritage Advisory Committee on 23 February 2017.

The Draft Conservation Management Strategy was adopted by Council at its Ordinary Meeting dated 29 August 2017.

The adopted Conservation Management Strategy recommended a number of items that will direct the management of the site including:

- Singletons Reserve being listed on Council's LEP, and an application being submitted to list the mill site and associated areas of archaeological potential on the State Heritage Register (SHR).

An application for State Heritage Listing of the Archaeological Site of Singletons Watermill contained within Singletons Reserve located at 154 Mill Road, Kurrajong was prepared and submitted to Heritage NSW in March 2020.

Council was formally advised in writing on 15 December 2022, that the Minister for Environment and Heritage has, on the recommendation of the Heritage Council of NSW, directed that the listing of the Singleton Watermills Archaeological Site (and moveable heritage) be listed on the State Heritage Register (SHR). This information appeared in the NSW Government Gazette No. 576 on 9 December 2022.

**OFFICER'S RECOMMENDATION**

That the Heritage Committee:

1. Notes the finalisation of the State Heritage Listing of the Singleton Mill Site at 154 Mill Road, Kurrajong.
  2. Recommends that Council formally thank everyone involved in assisting with the research that led to the finalisation of the State Heritage Listing.
-

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

#### BACKGROUND

Singletons Reserve, located at 154 Mill Road, Kurrajong is historically and archaeologically significant due to the site containing the remnants of the water mills built between 1810 and 1816 by James and Benjamin Singleton.

The site also revealed Aboriginal cultural archaeology with the potential to find further evidence of Aboriginal cultural activity and the reason for the site's original name of 'Merroo' (muru) meaning pathway.

Of 13 known mills that were established throughout the Hawkesbury District, the majority of these sites have been demolished at different times in the past. Of the four known sites, up until recently only two were State Listed as heritage significant items, with the remainder having no formal conservation protection.

Singletons Reserve and the mill site are located within was one of those sites.

To address this, a Draft Conservation Management Strategy was prepared, peer reviewed and submitted to the Hawkesbury Heritage Advisory Committee on 23 February 2017. Comments received from the Committee were incorporated into the final draft document which was adopted by Council at its Ordinary Meeting dated 29 August 2017.

The adopted Conservation Management Strategy recommended a number of items that will direct the management of the site including:

- Singletons Reserve being listed on Council's LEP, and an application being submitted to list the mill site and associated areas of archaeological potential on the State Heritage Register (SHR).

An application for State Heritage Listing of the Archaeological Site of Singletons Watermill contained within Singletons Reserve located at 154 Mill Road, Kurrajong was prepared and submitted to Heritage NSW.

Following submission of the application for State Heritage Listing, Heritage NSW requested Council to arrange a site meeting to further investigate the proposal. The site meeting was attended by Council staff, Heritage NSW staff, local Aboriginal representatives and members of the Kurrajong-Comleroy Historical Society who have been researching the history of the site over the past decade.

Following the site meeting, advice was received from Heritage NSW officers that they believed the site was worthy of consideration to be State Listed, including details of Aboriginal cultural heritage that were identified, and would recommend to the NSW Minister for Environment & Heritage that the site be State Heritage Listed.

Council was formally advised in writing on 15 December 2022, that the Minister for Environment and Heritage has, on the recommendation of the Heritage Council of NSW, directed that the listing of the Singleton Watermills Archaeological Site (and moveable heritage) be listed on the State Heritage Register (SHR). This information appeared in the NSW Government Gazette No. 576 on 9 December 2022.

A copy of the Heritage Council NSW documentation regarding the State Listing and NSW Government Gazettal is included as Attachment 1 to this report.

#### ATTACHMENTS

**AT – 1** Heritage Council NSW documents regarding the State Listing and NSW Government Gazettal.



**HERITAGE COMMITTEE**  
**3. Reports for Determination**  
**Meeting Date: 3 August 2023**

**AT - 1 Heritage Council NSW documents regarding the State Listing and NSW Government Gazettal**

**From:** "David Hoffman (Heritage)" <David.Hoffman@environment.nsw.gov.au>  
**Sent:** Thu, 15 Dec 2022 14:17:11 +1100  
**To:** "Hawkesbury City Council"  
<Council.MainEmailAccount@hawkesbury.nsw.gov.au>  
**Subject:** Listing of Singleton Watermills Archaeological Site (and moveable heritage) on the State Heritage Register  
**Attachments:** Hawkesbury City Council - s37(1) letter to owners.pdf

Dear Ms Richardson  
Please find attached a notice for the Listing of Singleton Watermills Archaeological Site (and moveable heritage) on the State Heritage Register.  
regards

**David Hoffman**  
Senior Heritage Officer  
Heritage NSW  
Department of Planning and Environment  
T 02 9873 8582 E [david.hoffman@environment.nsw.gov.au](mailto:david.hoffman@environment.nsw.gov.au)  
[www.environment.nsw.gov.au/topics/heritage](http://www.environment.nsw.gov.au/topics/heritage)

4 Parramatta Square, 12 Darcy Street, Parramatta NSW 2150  
Locked Bag 5020, Parramatta NSW 2124



I acknowledge and respect the traditional custodians and lands I work across, and I pay my respect to all Elders past and present. I also acknowledge and respect my Aboriginal and Torres Strait Islander colleagues working with NSW Government.

Please consider the environment before printing this email.

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This email is intended for the addressee(s) named and may contain confidential and/or privileged information.

If you are not the intended recipient, please notify the sender and then delete it immediately.  
Any views expressed in this email are those of the individual sender except where the sender expressly and with authority states them to be the views of the NSW Office of Environment, Energy and Science.

PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023



Department of Planning and Environment

Our ref: DOC22/1110986

Ms Elizabeth Richardson  
General Manager  
Hawkesbury City Council  
PO Box 146  
Windsor NSW 2756

council@hawkesbury.nsw.gov.au

Dear Ms Richardson

**Listing on the State Heritage Register:  
Notice pursuant to 37(1)(a) of the Heritage Act 1977 (NSW)**

**Item:** Singleton Watermills Archaeological Site (and moveable heritage)  
**Address:** 88 & 154 Mill Road, (28 & 71A McIntosh Lane, and 84-96 Old Bells Line of Road), Kurrajong  
**SHR no:** 02064

I advise that the Minister for Environment and Heritage has, on the recommendation of the Heritage Council of NSW, directed the listing of the above-mentioned heritage item on the State Heritage Register (SHR). Please find enclosed a copy of the gazette notice which was published on 9 December 2022 in NSW Government Gazette No.576.

Listing on the SHR recognises that the item is of particular significance to New South Wales and enriches the community's understanding of the state's history.

Details of the item and its heritage significance are available from Heritage NSW, Department of Planning and Environment or can be viewed from the website (click [here](#)).

**Financial Assistance**

Listing a property on the SHR makes the owner/manager eligible for funding through the NSW Heritage Grants program and other support and advisory services. Applications for heritage funding are normally called once every two years.

Information on heritage funding including eligibility criteria can be obtained from Heritage NSW or downloaded from the website (click [here](#)).

**Sale of a Property**

Listing on the SHR does not place any restriction on the sale of a property.

**Alterations and Additions**

Listing of a building or land on the SHR does not mean that work cannot be carried out. The listing simply seeks to ensure that any new use or work is compatible with and complements the item.

Listing on the SHR means that the Heritage Council becomes the joint consent authority with authorities such as the local council for works that may affect the item's heritage significance.

Locked Bag 5020 Parramatta NSW 2124  
P: 02 9873 8500 ■ E: heritage mailbox@environment.nsw.gov.au

Document Set ID: 8244045  
Version: 1, Version Date: 16/12/2022

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

Activities listed in section 57(1) of the *Heritage Act 1977* (NSW) will require the approval of the Heritage Council in addition to any other approvals such as the local council. An application to change the use of or undertake work to a listed building or land should be submitted to your local council in the form of an *Integrated Development Application*. If the local council does not require a development application, a section 60 application should be submitted directly to the Heritage Council.

#### Exemptions for Minor Works

The Minister can grant exemptions from the need to obtain the Heritage Council's approval for specified activities. *Standard Exemptions* apply to all SHR listed items. *Site specific exemptions* can be made for individual heritage items.

The *Standard Exemptions for works requiring Heritage Council approval* can be obtained from Heritage NSW or downloaded from the website (click [here](#)).

Some sites are also covered by additional site specific exemptions that have been approved by the Minister on the recommendation of the Heritage Council. These site specific exemptions are developed through negotiations with the site owner/manager in order to facilitate day-to-day operational management.

#### Maintenance and Repair

*Minimum standards of maintenance and repair* for heritage items listed on the SHR are set out in the Heritage Regulation 2012. These have been formulated to ensure that these items are inspected regularly, secured and protected against the weather, fire and vandalism. They are based on prudent property management practices, aimed at avoiding expensive 'deferred maintenance'.

The *Minimum Standard of Maintenance and Repair* can be obtained from Heritage NSW, or downloaded from the website (click [here](#)).

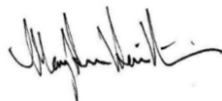
#### Support information

Support information can be found in *Heritage listing explained - What it means for you* which can be downloaded from the website (click [here](#)), and further information for owners of SHR listed properties can also be found on our website (click [here](#)).

#### Further information

Should you have any enquiries regarding this matter, please David Hoffman, Senior Heritage Officer at Heritage NSW, Department of Environment and Heritage on (02) 9873 8582 or [david.hoffman@environment.nsw.gov.au](mailto:david.hoffman@environment.nsw.gov.au).

Yours sincerely



Mary Ann Hamilton  
Manager  
Heritage Programs North  
Heritage NSW  
Department of Planning and Environment  
**As Delegate of the Heritage Council of NSW**  
14 December 2022

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

#### HERITAGE ACT 1977

#### NOTICE OF LISTING ON THE STATE HERITAGE REGISTER UNDER SECTION 37(1)(b)

**Singleton Watermills Archaeological Site (and moveable heritage)**  
88 & 154 Mill Road, (28 & 71A McIntosh Lane,  
and 84-96 Old Bells Line of Road), Kurrajong

SHR No. 02064

In pursuance of section 37(1)(b) of the *Heritage Act 1977 (NSW)*, the Heritage Council gives notice that the item of environmental heritage specified in Schedule "A" has been listed on the State Heritage Register in accordance with the decision of the Minister for Environment and Heritage made on 6 December 2022 to direct the listing. This listing applies to the curtilage or site of the item, being the land described in Schedule "B".

Heritage Council of New South Wales

#### SCHEDULE "A"

The item known as the Singleton Watermills Archaeological Site (and moveable heritage), situated on the land described in Schedule "B".

#### SCHEDULE "B"

All those pieces or parcels of land known as Part Lot 285 & Part Lot 286 of Deposited Plan 751649, Lot 2 of Deposited Plan 1186572, Lot 100 of Deposited Plan 880336, Lot 15 of Deposited Plan 80800, inclusive of Crown water and road reserves, and includes moveable heritage items located at 84-96 Old Bells line of Road, Kurrajong (but excludes land and structures at this location), Parish of Kurrajong, County of Cook shown on the plan catalogued HC 3286 in the office of the Heritage Council of NSW.

[n2022-2432]

NSW Government Gazette

9 December 2022

Document Set ID: 8244045  
Version: 1, Version Date: 16/12/2022

**HERITAGE COMMITTEE**  
**3. Reports for Determination**  
**Meeting Date: 3 August 2023**

**HERITAGE ACT 1977**

**ORDER UNDER SECTION 57(2) TO GRANT SITE SPECIFIC EXEMPTIONS FROM  
APPROVAL**

**Singleton Watermills Archaeological Site (and moveable heritage)**

**SHR No. 02064**

I, the Minister of Environment and Heritage, on the recommendation of the Heritage Council of New South Wales, in pursuance of section 57(2) of the *Heritage Act 1977*, do, by this my order, grant an exemption from section 57(1) of that Act in respect of the engaging in or carrying out of any activities described in Schedule "C" by the owner, mortgagee, manager or lessee of the land described in Schedule "B" on the item described in Schedule "A".

The Hon James Griffin MP  
**Minister of Environment and Heritage**

Dated at Sydney, 6 Day of December 2022

**SCHEDULE A**

The item known as Singleton Watermills Archaeological Site (and moveable heritage) SHR No.02064, situated on the land described in Schedule B.

**SCHEDULE B**

All those pieces or parcels of land known as Part Lot 285 & Part Lot 286 of Deposited Plan 751649, Lot 2 of Deposited Plan 1186572, Lot 100 of Deposited Plan 880336, Lot 15 of Deposited Plan 80800, inclusive of Crown water and road reserves.

*Note: Curtilage of the Singleton Watermills Archaeological Site (and moveable heritage) SHR No.02064 includes moveable heritage items located at 84-96 Old Bells line of Road, Kurrajong, Parish of Kurrajong, County of Cook shown on the plan catalogued HC 3286 in the office of the Heritage Council of New South Wales. Land and structures at this location are not included in this Order.*

**SCHEDULE C**

The following activities described below under 'Exemptions' are exempted from Heritage Council approval under Section 57(1) of the Act:

- (i) Where such activities are in accordance with the '*Standard exemptions for engaging in or carrying out activities/ works*' published in the NSW Government Gazette.
- (ii) Where works do not involve disturbance of a relic; and/or
- (iii) Where a relic is disturbed, all works shall cease and the Heritage Council be contacted within a reasonable time and furnish the Heritage Council with such information concerning the relic as the Heritage Council may reasonably require.

NSW Government Gazette

9 December 2022

Document Set ID: 8244045  
Version: 1, Version Date: 16/12/2022



## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

#### Exemptions

1. Bushfire hazard reduction

Bushfire hazard reduction activities including controlled burning where such works do not involve ground disturbance or excavation which would expose, move, or damage relics.

2. Erosion and sediment control

Erosion and sediment control activities including stabilisation of riverbank erosion and in-stream works, post-flood debris clean-up, laying of sediment traps and mats and site revegetation where such works do not involve ground disturbance or excavation which would expose, move, or damage relics.

3. Pest management

Weed and feral animal eradication activities including, spraying and ground shooting and trapping where such works do not involve ground disturbance or excavation which would expose, move, or damage relics.

4. Aquatic habitat improvement works:

Aquatic habitat improvement works where such works do not involve ground disturbance or excavation which would expose, move, or damage relics.

5. Roadside maintenance

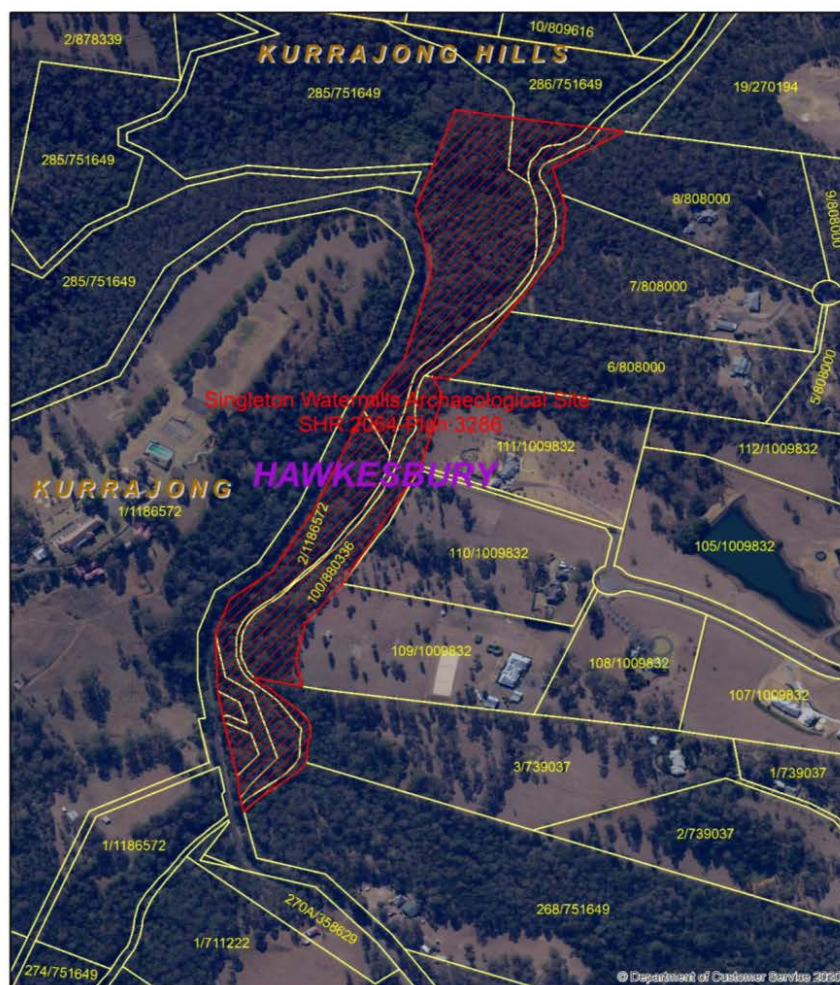
Routine roadside horticultural maintenance including lawn mowing, cultivation and pruning.

6. Stormwater assets

Works on stormwater assets, including sewerage systems, stormwater management systems and water supply systems for operational requirements, maintenance and repair that do not involve any excavation or impacts on archaeological resources and relics.

HERITAGE COMMITTEE  
3. Reports for Determination  
Meeting Date: 3 August 2023

Heritage Council of New South Wales



State Heritage Register - SHR 02064 Plan 3286  
Singleton Watermills Archaeological Site (and moveable heritage)

Gazettal Date: 09/12/2022

0 150 300 450 metres

Scale: 1:6,000 @A4  
Datum/Projection: GCS GDA 1994



- SHR Curtilage
- Land Parcels
- Roads
- LGAs
- Suburbs

Document Set ID: 8244045  
Version: 1, Version Date: 16/12/2022

oooO END OF REPORT Oooo

## HERITAGE COMMITTEE

### 3. Reports for Determination

Meeting Date: 3 August 2023

#### 3.1.8. HC - Annual Dr Rex Stubbs OAM Symposium - (80242)

Directorate: City Planning

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#### PURPOSE OF THE REPORT

The purpose of this report is to advise the Heritage Committee of the Dr Rex Stubbs OAM Symposium that was held on 4 February 2023.

#### EXECUTIVE SUMMARY

The annual Dr Rex Stubbs OAM Symposium recognises Emeritus Mayor, Dr Rex Stubbs OAM, who held office for 27 years before his passing in 2010, acknowledging his commitment to Hawkesbury history.

At the symposium, three presentations were given, including:

1. Dharug woman, teacher/researcher/linguist Jasmine Seymour, who spoke about the Dharug languages and encouraged everyone to try some of the Dharug words.
2. Michelle Nichols, Council's Local History Librarian, gave a presentation about historical material in the Library's unique Local Studies Collection.
3. Adjunct Professor Carol Liston, an Australian historian specialising in the history of early NSW who related the history of Governor Macquarie's sixth town near present-day Yarramundi.

#### OFFICER'S RECOMMENDATION

That the Heritage Committee note the update regarding the 2023 Dr Rex Stubbs OAM Symposium.

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#### BACKGROUND

The annual Dr Rex Stubbs OAM Symposium recognises Emeritus Mayor, Dr Rex Stubbs OAM, who held office for 27 years before his passing in 2010, acknowledging his commitment to Hawkesbury history.

The Rex Stubbs Symposium provides an annual opportunity for local history groups, from across the Hawkesbury District, to network. It also provides an opportunity to learn from wonderful, ground-breaking local history presentations, by experts in their fields.

There were presentations on Aboriginal Dharug Language Development; Researching Hawkesbury's History; and the not widely known history of Macquarie's sixth town in the Hawkesbury – former Upper Richmond /Little Richmond.

Deputy Mayor, Councillor Barry Calvert opened the event and noted the encouraging, large attendance numbers, which is a direct reflection of the exciting program for the day, developed by the Council's Arts and Culture staff.



## HERITAGE COMMITTEE

### 3. Reports for Determination

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Three presentations were given, including:

1. Dharug woman, teacher/researcher/linguist Jasmine Seymour, who spoke about the Dharug languages and encouraged everyone to try some of the Dharug words.

Jasmine is a registered primary school teacher (BEd) with a Masters Degree in indigenous languages. She teaches Dharug language at her school and also delivers Dharug lessons in the community to adults.

2. Michelle Nichols, Council's Local History Librarian, gave a presentation about historical material in the Library's unique Local Studies Collection. Michelle has co-ordinated the Hawkesbury Family History group since its inception in 1982.

3. Adjunct Professor Carol Liston, an Australian historian specialising in the history of early NSW who related the history of Governor Macquarie's sixth town near present-day Yarramundi.

Carol's research covers early colonial history in NSW with interests in people, local history, heritage and the built environment.

Sessions on the day included the presentations, groups sharing, and arts & culture updates. There was also an optional tour of the Dyarubbin exhibition in the gallery.

## ATTACHMENTS

There are no supporting documents for this report.

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**HERITAGE COMMITTEE**

**4. GENERAL BUSINESS**

**Meeting Date:** 3 August 2023

**4. GENERAL BUSINESS**



# Heritage Committee Meeting

## End of Business Paper

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