

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

Meeting Date	Resolution No	Description	Resolution Part Summary	Status	Status Detail
15/10/2024	RES177/24	GM - Election of Mayor - (79351, 95496)	That in accordance with Schedule 7 of the Local Government (General) Regulation 2021, the General Manager, as Returning Officer, conduct the Election of the Mayor of Hawkesbury City Council for the October 2024 to September 2026 Mayoral Term.	Completed	Elections complete.
			That the election for the position of Mayor of Hawkesbury City Council for the October 2024 to September 2026 Mayoral Term be carried out by open voting.	Completed	Election Complete. Councillor Les Sheather elected as Mayor for the two year Mayoral Term (2024-2026).
15/10/2024	RES179/24	GM - Election of Deputy Mayor - (79351, 95496)	That in accordance with Schedule 7 of the Local Government (General) Regulation 2021, the General Manager, as the Returning Officer, conduct the Election of the Deputy Mayor of Hawkesbury City Council for the October 2024 to September 2026 Mayoral Term.	Completed	Elections complete.
			That the election for the position of Deputy Mayor of Hawkesbury City Council for the October 2024 to September 2026 Mayoral Term be carried out by open voting.	Completed	Elections complete. Councillor Sarah McMahon elected as Deputy Mayor for the two year Mayoral Term (2024-2026).
15/10/2024	RES181/24	GM - Election of Council Representatives to the Hawkesbury River County Council - (79351, 95496, 12212)	1. Council hold an election for two Councillor representatives to be appointed to the Hawkesbury River County Council for the October 2024 to September 2028 Council term.	Completed	Elections complete.
			2. The result of the election be provided to the General Manager and Secretary of the Hawkesbury River County Council.	Completed	Elections complete. Councillor Sarah McMahon and Councillor Danielle Wheeler elected as representatives to the Hawkesbury River County Council. GM has advised the HRCC of the outcome of the elections.
15/10/2024	RES182/24	GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)	1. Nominate and appoint the following delegates and representatives to the following Committees for the Mayoral Term, being for October 2024 to September 2026: ...see minutes for full resolution	Completed	Councillors appointed. GM/ Mayor EA has advised the appropriate bodies of Council's representatives.
			2. Nominate and appoint the following representatives to the Western Sydney Regional	Completed	Councillors nominated and GM/Mayor EA advised WSROC.
			3. Call for expressions of interest for community members to be appointed to the Heritage Committee to be reported back to Council.	Completed	Expression of Interest for community representatives to the Heritage Committee and Floodplain Management Committee complete.
			4. Consider a further report on the re-establishment of the Enhancing the Arts in the Hawkesbury Working Group and the Windsor Bridge Artifacts Working Group.	RES - In Progress	Anticipated Completion Date: 30 June 2025 Comments: Anticipated a report will be provided to Council regarding the re-establishment of these groups in June 2025.
			5. Amend the Heritage Committee Constitution to provide for five Councillors being appointed to the	Completed	The Heritage Committee Cconstitution has been amended.
			6. Amend the Floodplain Management Committee Terms of Reference to provide for three Councillors	Completed	The Floodplain Management Committee Terms of Reference has been amended.
			7. Defer the Nomination of one Councillor or Council Staff Member for Peppercorn Services Inc. to a Councillor Briefing Session for discussion.	Completed	Complete.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

15/10/2024	RES183/24	GM - Filling Casual Vacancies in Civic Office - (79351, 95496)	That pursuant to Section 291A(1)(b) of the Local Government Act 1993 (the Act), Hawkesbury City Council declares that casual vacancies occurring in the office of a Councillor within 18 months after the last Ordinary election of Councillors for the Council on 14 September 2024 are to be filled by a countback of votes cast at that election for the office in accordance with Section 291A of the Act and directs the General Manager to notify the NSW Electoral Commissioner of the Council's decision within 7 days of the decision.	Completed	Advice provided to the NSW Electoral Commission on 16 October 2024 of Council's resolution to fill any casual vacancy in civic office by way of count back.
29/10/2024	RES189/24	Confirmation of Minutes	That in accordance with Section 9.3(a) of the Code of Meeting Practice, that Council consider an urgent motion regarding the demolition of existing arenas at Clarendon Showground following an announcement by Dressage NSW that dressage activity will not continue in the permanent sands arenas past November 2024.	Completed	No further action required.
29/10/2024	RES191/24	That the Monthly Investment Report for July 2024 be received and noted.	That the Monthly Investment Report for July 2024 be received and noted.	Completed	No further action required.
29/10/2024	RES193/24	That Council note that the Disclosures of Interests and Other Matters Returns, lodged with the General Manager, have been tabled.	That Council note that the Disclosures of Interests and Other Matters Returns, lodged with the General Manager, have been tabled.	Completed	Disclosure of Interest and Other matters Returns receipts have been issued.
29/10/2024	RES194/24	That Council receive and note the Minutes of the Floodplain Management Committee Meeting held on the 21 August 2024	That Council receive and note the Minutes of the Floodplain Management Committee Meeting held on the 21 August 2024.	Completed	Minutes of the Floodplain Management Committee Meeting held on 21 August 2024 were received/noted at Council's Meeting on 29 October 2024.
29/10/2024	RES195/24	That Council receive and note the Minutes of the Audit, Risk and Improvement Committee Meeting held on 13 September 2024	That Council receive and note the Minutes of the Audit, Risk and Improvement Committee Meeting held on 13 September 2024.	Completed	No further action required.
29/10/2024	RES196/24	That Resolution 170 from the Ordinary Meeting of Council on 13 August 2024, being the resolution from Item 12.1.2., Efficient and Cost-Effective Weed Management, be rescinded.	That Resolution 170 from the Ordinary Meeting of Council on 13 August 2024, being the resolution from Item 12.1.2., Efficient and Cost-Effective Weed Management, be rescinded.	Completed	No further action required.
29/10/2024	RES197/24	That the Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:	That the Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following item:	Completed	No further action required.
31/10/2024	RES192/24	That the Monthly Investment Report for August 2024 be received and noted.	That the Monthly Investment Report for August 2024 be received and noted.	Completed	No further action required.
12/11/2024	RES199/24	CONFIRMATION OF MINUTES	PRESENTATION - COUNCIL'S FINANCIAL STATEMENTS FOR YEAR ENDED 30 JUNE 2024A presentation was provided by Council's Auditor, Mr Kenneth Leung, in respect to Item 10.4.1 – CS – Audited Financial Statements for year ended 30 June 2024.	Completed	No further action required.
12/11/2024	RES200/24	EXCEPTION REPORTS - ADOPTION OF ITEMS NOT IDENTIFIED FOR DISCUSSION AND DECISION	RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Reardon. That the following items are dealt with by exception: • Item 10.4.2. • Item 10.4.3. • Item 11.1.1.	Completed	No further action required.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

12/11/2024	RES201/24	2024/2025 Event Sponsorship Program Round 1	1. Under Round 1 of the 2024/2025 Event Sponsorship Program, agree to support the following organisations for events at the following level:	Completed	All organisations eligible to receive event sponsorship under Event Sponsorship Round 1 2024/2025 were advised in November 2024.
			Approve the execution of Council's standard Sponsorship Agreement for the applications numbered 1 to 13 as identified in Table 1 and Attachment 1 of this report.	Completed	Council's Sponsorship Agreement was executed to applicants 1 to 13 in November 2024.
			That Council Advise applicant number 1 as identified in Table 1 and Attachment 1 of this report that their application for special event sponsorship was not successful in accordance with the Event Sponsorship Assessment Criteria Matrix.	Completed	Applicant advised that they had received Event Sponsorship to the value of \$5,000.
			That Council Advise successful organisations that the approved amount is inclusive of in-kind support from Council for the holding of the event, exclusive of marketing support and promotion through Council's social media channels.	Completed	This recommendation has been included in all Event Sponsorship Agreements for events sponsored by Council.
			That Council Advise applicants numbered 14 and 15 as identified in Table 1 and Attachment 1 of this report that their applications were not successful in accordance with the Event Sponsorship Assessment Criteria Matrix.	Completed	Applicants were advised that their event sponsorship application was not successful in accordance with the Event Sponsorship Criteria.
			Refer the Event Sponsorship Program selection criteria and grant acquittal process to a Councillor Workshop for review.	Completed	The Event Sponsorship Program selection criteria and grant acquittal process has been referred to a Councillor Workshop in February 2025.
12/11/2024	RES202/24	Customer Service Centre Pop-Up Pilot Project	That Council Note the report on the Customer Service Centre Pop-Ups Program Pilot.	Completed	No further action required.
			That Council Endorse the establishment of an ongoing Customer Service Centre Pop-Ups Program	Completed	First six program approved and Councillors advised in weekly update of 13 March 2025.
			That Council Consider the allocation of \$4,500 to the Customer Service Centre Pop-Ups Program in the September 2024 Quarterly Budget Review.	Completed	An allocation has been proposed as part of the September Quarterly Budget Review for Council's consideration at the 26 November 2024 Meeting.
12/11/2024	RES203/24	Draft Fireworks (Pyrotechnic) Display Policy	That The Draft Fireworks (Pyrotechnic) Display Policy, attached as Attachment 1, to the report be placed on public exhibition for 28 days.	Completed	The Fireworks (Pyrotechnic) Display Policy will go on public exhibition from 25 November 2024.
			That At the expiration of the public exhibition period, the following action be taken: a) Should any submissions be received regarding the draft Fireworks (Pyrotechnic) Display Policy, a further report be submitted to Council, or b) Should no submissions be received, Council adopt the Fireworks (Pyrotechnic) Display Policy, attached as Attachment 1 to the report.	Completed	The Policy went on exhibition on Monday 25 November 2024.
12/11/2024	RES204/24	Draft Redbank Creek Flood Study	That The draft Redbank Creek Flood Study, attached as Attachment 1 to this report, be placed on public exhibition for a minimum period of 60 days.	Completed	The draft Redbank Creek flood Study was exhibited for the period 2 December 2024 to 30 January 2025.
			That Council notify all property owners within the identified study area (from upstream in Kurrajong to where Redbank Creek flows into the Hawkesbury River) of the opportunity to provide feedback on the flood study.	Completed	Public exhibition of the draft Redbank Flood Study placed on public exhibition from 2 December 2024 to 30 January 2025. Letters to 5,445 property owners/residents in the Redbank Catchment sent week ending 29 November 2024.
			That The outcome of public exhibition of the draft Redbank Creek Flood Study be reported to Council.	Completed	The outcomes of the exhibition of the draft Redbank Creek Flood Study was reported to the Council Meeting of 11 March 2025.
			That A Public Meeting be held as soon as possible regarding the draft Redbank Creek Flood Study.	Completed	Arrangements were made for a public meeting associated with the Redbank Creek Flood Study on 11 December 2024.
12/11/2024	RES205/24	Audited Financial Statements for year ended 30 June 2024	That Council Note the completion of the Audited Financial Statements for the period ended 30 June 2024, attached as Attachment 1 to this report.	Completed	Noted the completion of the Audited Financial Statements for the period ended 30 June 2024.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

			That Council Thank the representative from the NSW Audit Office for their presentation in respect of Council's 2023/2024 Financial Statements.	Completed	Thanks provided to the Audit Office for their presentation at meeting held 15 November 2024.
12/11/2024	RES206/24	Investment Report - September 2024	That the Monthly Investment Report for September 2024 be received and noted.	Completed	No further action required.
12/11/2024	RES207/24	Licence Agreement to WICEN (NSW) Inc for Part 142 Warks Hill Road, Kurrajong Heights	That Council proceed to publicly exhibit the proposed Licence Agreement with WICEN (NSW) Inc, for part of 142 Warks Hill Road, Kurrajong Heights (Fire Communication Tower) as outlined in the report, in accordance with Sections 47 and 47A of the Local Government Act 1993.	Completed	Thanks provided to the Audit Office for their presentation at meeting held 15 November 2024.
			That At the expiration of the public exhibition period outlined in Part 1 above, the following action be taken:a) Should any submissions be received regarding the proposed Licence Agreement to WICEN (NSW) Inc, a further report be submitted to Council, orb) Should no submissions be received:i. Council enter into a Licence Agreement with WICEN (NSW) Inc for part of Lot 1 in Deposited Plan 1007671, 142 Warks Hill Road, Kurrajong Heights (Part of Warks Hill Fire Communication Tower), as outlined in the report.ii. Authority be given for the Licence Agreement and any documentation in association with the matter to be executed under the Seal of Council.iii. Details of Council's resolution be conveyed to the Licensee, together with the advise that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such a resolution	RES - In Progress	Anticipated completion date: 30 June 2025 Comments: Pending the outcome of the public exhibition period this Licence Agreement will be signed or the matter will be reported back to Council for further consideration.
12/11/2024	RES208/24	Code of Conduct Complaints Statistics Report - 1 September 2023 to 31 August 2024	That the report provided under Clause 11.1 of the Council's Procedures for the Administration of the Code of Conduct, in respect of the Code of Conduct complaints statistics for the period from 1 September 2023 to 31 August 2024, be noted.	Completed	Model Code of Statistics Report completed and emailed to the Office of Local Government on 6 December 2024.
12/11/2024	RES209/24	Office of Local Government - Councillor Conduct and Meeting Practices Draft Submission	That Council endorse the Draft Hawkesbury City Council submission to the Office of Local Government in response to the Councillor Conduct and Meeting Practices Discussion Paper as attached as Attachment 2 to this report.	Completed	Submission made to the Office of Local Government on 15 November 2024.
12/11/2024	RES210/24	ROC - Local Traffic Committee - 14 October 2024	That the Council adopt the recommendations contained in the Minutes of the Hawkesbury City Council Local Traffic Committee meeting held on 14 October 2024.	Completed	No further action required.
12/11/2024	RES211/24	NM1 - Forming a New Committee	That Council defer consideration of this matter to a Councillor Workshop to investigate options around fostering relationships with the business community.	RES - In Progress	Anticipated Completion Date: 30 June 2025. Comments: This matter will be considered as part of the review of Committees.
12/11/2024	RES212/24	2025 Hawkesbury Australia Day Awards	The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.That Council adopt the confidential recommendation developed in closed session of	Completed	The recipients of the 2025 Australia Day Awards have been decided in the Confidential session of Council on 12 November 2024 and was presented at the Australia Day Awards on 26 January 2025.
26/11/2024	RES218/24	MM – Lower Portland Ferry Operating Hours 24/7	That Council acknowledge the Ministerial representations made by the State Member for Hawkesbury, Ms Robyn Preston MP on this issue and that Council write to the NSW Minister for Transport, seeking an expansion of the Lower Portland Ferry hours to be 24 hours a day, seven days a week and Council advocate with the Member for Hawkesbury on this matter.	RES - In Progress	Anticipated completion date: 30/4/2025 Comments: Letter to the NSW Minister for Transport is being prepared.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

26/11/2024	RES220/24	CP - Planning Proposal - LEP005/23 Redbank, North Richmond - Post Exhibition Report (95498/ 124414)	That Council:1. Note the outcome of public exhibition of Planning Proposal LEP005/23, Redbank, North Richmond.	Completed	Public exhibition undertaken.
			2. Support the making of the proposed amendment to the Hawkesbury Local Environmental Plan 2012	Completed	LEP005/23 was formally notified on the NSW Legislation Website on 7 March 2025.
			3. Prepare and forward the draft instruments associated with the Hawkesbury Local Environmental	Completed	LEP005/23 was formally notified on the NSW Legislation Website on 7 March 2025.
			4. Upon receiving confirmation from the Department of Planning, Housing and Infrastructure that the	Completed	LEP005/23 was formally notified on the NSW Legislation Website on 7 March 2025.
26/11/2024	RES221/24	GM - 2023/2024 Annual Report and State of Our City Report	1. Adopt the 2023/2024 Annual Report attached as Attachment 1 to this report and forward a copy to the Office of Local Government and place on Council's	Completed	Document published on Council's website.
			2. Note the State of our City Report 2021-2024	Completed	Document published on Council's website.
26/11/2024	RES223/24	CP – Fire Safety Complaint – Paragon Filling – Hannabus Place, Aspinall Place and Hudson Place, Mulgrave (95498)	That Council receive and note the two inspection Reports from the Commissioner of Fire and rescue NSW provided as Attachments 1 and 2 to this report.	RES - In Progress	Fire Safety team has issued a Notice of Order. Owner and occupier are at present working with Council to address the defective items. Some matters have already been rectified. Other matters will take considerable time to resolve due to financial investment needed. Anticipated completion date is unknown at this time.
26/11/2024	RES224/24	CP - Community Batteries (95498)	That Council:1. Note the information provided in response to the Council resolution regarding community batteries from Council's Meeting of 12	Completed	Date completed: 26 November 2024 Comments: Report and information noted by Council.
			2. Seek to join the WSROC Community Renewable Energy Project, with costs to Council for participating in the scheme to be factored into the 2025/2026 Budget and further reported to Council at a Briefing.	RES - In Progress	Anticipated completion date: June 2025 Comments: WSROC have been notified of Council Resolution, and discussions on joining the Community Renewable Energy Project are underway. Discussion includes timing of payment of costs to join the Project given budget cycle. WSROC has indicated that the Expression of Interest is scheduled to be sent out to potential project delivery partners in January 2025.
			3. Undertake the necessary work to identify areas that would be likely to be qualify for ARENA funding in the future and that we learn from the project at Hobartville.	RES - In Progress	Anticipated completion date: June 2025 Comments: A Business Case will be developed for consideration as part of the 2025/2026 budget in order to resource actioning of this work
26/11/2024	RES225/24	CS - Investment Report - October 2024 - (95496, 96332)	That the Monthly Investment Report for October 2024 be received and noted.	Completed	No further action required.
26/11/2024	RES226/24	CS - September 2024 Quarterly Budget Review Statement - (95496, 96332)	That Council receive the information contained in this report regarding the September 2024 Quarterly Budget Review, and the Budget adjustments, as summarised in the report and detailed in Attachment 1, be adopted with the additional allocation of up to \$70,000 for the Koala Corridor Assessment and a Final Report/Koala Management Strategy, with those funds to come from reduced allocation to Council's Property Reserve.	Completed	Additional \$70,000 for Koala Corridor allocated funded from reduced allocation to Council's Property Reserve. No further action required.
26/11/2024	RES227/24	CS - Data Breach Policy	That The Draft Data Breach Policy, attached as Attachment 1 to this report, be placed on public exhibition for a minimum of 28 days.	Completed	The Draft Privacy Management Plan was placed on public exhibition from 9 December 2024 through to 13 January 2025.
			That At the expiration of the public exhibition period, the following action be taken:a) Should any submissions be received regarding the Data Breach Policy, a further report be submitted to Council, orb) Should no submissions be received, Council adopt the Data Breach Policy, attached as Attachment 1 to this report.	Completed	At the expiration of public exhibition for the Data Breach Policy, no submissions were received. The Policy is now adopted and published on Council's website.
26/11/2024	RES228/24	CS - Privacy Management Plan	That the Draft Privacy Management Plan, attached as Attachment 1 to this report, be placed on public exhibition for a minimum of 28 days.	Completed	The Draft Privacy Management Plan was placed on public exhibition from 9 December 2024 through to 13 January 2025.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

			That At the expiration of the public exhibition period, the following action be taken:a) Should any submissions be received regarding the Privacy Management Plan, a further report be submitted to Council, orb) Should no submissions be received:i. Council adopt the Privacy Management Plan, attached as Attachment 1 to this report, andii. A copy of the Privacy Management Plan be provided to the NSW Privacy Commissioner.	Completed	At the expiration of public exhibition for the Public Interest Disclosure Policy, no submissions were received. The Privacy Management Plan was published on Council's website.
26/11/2024	RES229/24	CS - Public Interest Disclosure Policy	That The Draft Public Interest Disclosure Policy, attached as Attachment 1 to this report, be placed on public exhibition for a minimum of 28 days.	Completed	The Draft Privacy Management Plan was placed on public exhibition from 9 December 2024 through to 13 January 2025.
			That At the expiration of the public exhibition period, the following action be taken:a) Should any submissions be received regarding the Public Interest Disclosure Policy, a further report be submitted to Council, orb) Should no submissions be received, Council adopt the Public Interest Disclosure Policy, attached as Attachment 1 to this report.	Completed	At the expiration of public exhibition for the Privacy Management Plan, no submissions were received. The Public Interest Disclosures Policy was published on Council's website.
			That Councillors receive training regarding their responsibilities under the Public Interest Disclosure Policy.	RES - In Progress	A Briefing Note will be provided to Councillors outlining their role and responsibilities under the Policy by end April 2025.
26/11/2024	RES230/24	CS - Proposed Road Closure Part of High Street, McGraths Hill	That Council publicly exhibit and notify adjoining owners of the proposed road closure of an area of approximately 425.5m2 of High Street, McGraths Hill as shown in the location plan attached as Attachment	Completed	Additional \$70,000 for Koala Corridor allocated funded from reduced allocation to Council's Property Reserve. No further action required.
			That At the expiration of the public exhibition period outlined in Part 1, the following action be taken:a) Should any submissions be received regarding the proposed road closure a further report be submitted to Council, orb) Should no submissions be received:i) Council approve the road closure as shown in Attachment 2 to this report, being part of High Street, McGraths Hill.ii) Authority be given for the Road Closure Plan, and any documentation in association with the matter to be executed under the Seal of Council.	RES - In Progress	Anticipated completion date: April 2025 Comments: Public exhibition will occur between 6 January and 17 February 2025. Further action on this action is pending the outcome of public exhibition.
26/11/2024	RES231/24	IS Quarter 1 - 2024/2025 Capital Projects Report	That Council receive and note the Quarter 1 - 2024/2025 Capital Projects Report.	Completed	No further action required.
26/11/2024	RES232/24	ROC - Local Traffic Committee - 11 November 2024	That the Council adopt the recommendations contained in the Minutes of the Hawkesbury City Council Local Traffic Committee meeting held on 11 November 2024.	Completed	No further action required.
26/11/2024	RES235/24	CS - Easement - William Street Reserve, 8 William Street, North Richmond	That Council publicly exhibit and notify adjoining land owners of the proposed creation of an easement comprising an area in the order of 62.42m2 within William Street Reserve, 8 William Street, North Richmond (Lot 1 in Deposited Plan 1184340) as shown in Attachment 2 to this report.	Completed	Public exhibition occurred between 6 January and 17 February 2025. No submissions were received.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

			That the expiration of the public notification period outlined in Part 1 above, the following action be taken:a) Should any submissions be received regarding the proposed easement in William Street Reserve, 8 William Street, North Richmond (Lot 1 in Deposited Plan 1184340), a further report be submitted to Council, orb) Should no submissions be received:i. Council agree to the proposed easement through William Street Reserve, 8 William Street, North Richmond (Lot 1 in Deposited Plan 1184340), as outlined in this report and as shown in Attachment 2 to this report, and compensation in the amount detailed in this report be accepted by Council.ii. The applicant ensure that no trees are removed and that the site is restored to its original condition after the works have been completed.iii. The applicant reimburse Council for all legal costs incurred by Council in relation to the easement.iv.	RES - In Progress	Anticipated completion date: April 2025 Comments: Public exhibition will occur between 6 January and 17 February 2025. The progress of this action will depend on the outcome of the public exhibition.
10/12/2024	RES238/24	CP - Kemsley Park Planning Proposal (95498, 124414)	That: 1. Council support Planning Proposal (LEP002/24) Kemsley Park, 322 Grose Vale Road, Grose Vale and forward the Planning Proposal to the Department of Planning, Housing and Infrastructure for a Gateway Determination.	Completed	Planning Proposal and supporting material uploaded to Planning Portal for a Gateway Determination.
			2. The Flood Evacuation and Bushfire Safety Report be updated.	Completed	Updated Flood Evacuation and Bushfire Safety Report received and provided to Department of Planning, Housing and Infrastructure.
10/12/2024	RES239/24	CP - Draft Hawkesbury Slab Barns and Outbuildings Update Study (95498, 124414)	That:1. Council endorse the Draft Hawkesbury Timber Slab Barn and Outbuildings Update Study included as Attachment 1 to this report, for the purpose of public exhibition for a period of at least 28 days.	RES - In Progress	Anticipated completion date: 8 April 2025 Comments: Public Exhibition of Draft Hawkesbury Slab Barns and Outbuildings Update Study completed on 9 March 2025 and is scheduled to be reported to Council on 8 April 2025.
			2. The matter be reported back to Council following the public exhibition period, including any submissions that are received and Council Officer responses to these submissions.	RES - In Progress	Anticipated completion date: 8 April 2025 Comments: Public Exhibition of Draft Hawkesbury Slab Barns and Outbuildings Update Study completed on 9 March 2025 and scheduled to be reported to Council on 8 April 2025
10/12/2024	RES240/24	CP - Hawkesbury 7.12 Contributions Plan 2024 (124414)	1. Note the outcome of public exhibition of the draft Hawkesbury 7.12 Contributions Plan 2024.	Completed	Draft Hawkesbury 7.12 Contributions Plan updated to reflect consideration of submissions received, and adopted by Council.
			2. Adopt the Hawkesbury 7.12 Contributions Plan 2024 included as Attachments 1 and 2 and repeal the <u>Hawkesbury Section 94A Contributions Plan 2015</u> .	Completed	Plan adopted by Council, and commenced implementation. Council website updated to <u>reflect adoption of Plan</u> .
			3. In future reviews of the Hawkesbury 7.12 Contributions Plan 2024 where there are only changes to the work program and mapping, Council will report and exhibit the reviewed work program for adoption.	Completed	Review of Works Program scheduled to be completed by November 2027.
10/12/2024	RES241/24	GM - Resignation - Councillor Tom Aczel	1. Note the resignation tendered by Councillor Tom Aczel from the Office of Councillor of Hawkesbury City Council, resulting in a casual vacancy within Hawkesbury City Council.	Completed	No further action required.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

			2. Note that the NSW Electoral Commission, Office of Local Government and Local Government NSW have been advised of the resignation of Councillor Tom Aczel, to allow a Countback Election to take place to fill the vacancy resulting from Councillor Aczel's resignation.	Completed	No further action required.
10/12/2024	RES242/24	GM - Ordinary Council Meetings 2025 - (79351)	1. Set the schedule of Ordinary Council Meetings for 2025, as outlined in this report.	Completed	Council meeting dates have been set.
			2. Set the time of Ordinary Council Meetings for 2025 to commence at 6:30pm and to take place in the Council Chambers, or by audio-visual link in accordance with Council's Code of Meeting Practice.	Completed	Council meeting dates for 2025 have now been set.
10/12/2024	RES243/24	CP - 2024/2025 Community Sponsorship Program - Round 1 (96328, 96328)	That Council: 1. Approve payments for Section 356 Financial Assistance to the individuals and	Completed	No further action required.
			2. Approve the execution of Council's standard Sponsorship Agreement for those applications where the approved level of funding is over \$500.	Completed	No further action required.
			3. Advise the unsuccessful applicant of the outcome of assessment of applications and provide feedback and offer assistance to support future applications for	Completed	Unsuccessful applicant has been advised in person and by email. Notifications were sent on 11 December 2024.
			4. Commence a review of the eligibility and assessment criteria for the Community Sponsorship Program and update the Community Sponsorship Strategy, to provide greater clarity to the Community Sponsorship Program, including a review of the guidelines for working with Charitable Organisations.	Completed	No further action required.
10/12/2024	RES244/24	CS - Audit, Risk and Improvement Committee - Terms of Reference (79351)	That Council adopt the Audit, Risk and Improvement Committee Terms of Reference attached as Attachment 1 to this report.	Completed	No further action required.
10/12/2024	RES245/24	IS - Liveability Project - Windsor Town Centre Stage 2 Options (95495)	1. Acknowledge the support of the Federal and State Government in supporting the finalisation of the Liveability Project – Windsor Town Centre.	Completed	No action required. Funding body made aware of resolution
			2. Finalise the detailed design and tender documents for the Liveability Project - Windsor Town Centre Stage 2 (Windsor Mall) in preparation for tender in early 2025.	Completed	Detailed design completed end December 2024. Tender process commenced in January 2025.
			3. Continue to negotiate with the Funding Body to achieve provision of funding to Council prior to 30 June 2025, for the Liveability Project - Windsor Town Centre Stage 2 (Windsor Mall).	Completed	No further action required.
			4. Include a project within the Draft 2025/2026 Operational Plan to fund a potential \$3.6M project shortfall if the 30 June 2025 deadline is enforced.	Completed	Funding included draft budget item into the 2025/2026 Budget.
10/12/2024	RES246/24	IS - WSIG - Richmond Swimming Centre Re-development Project (95495)	1. Proceed to detailed design for Option C for the Richmond Swimming Centre Redevelopment.	Completed	Direction provided and actioned. No further action required.
			2. Continue with design development on the project, and that value engineering and staging options are explored during this process to determine if an optimised outcome is available within the parameters of the Western Sydney Infrastructure Grant Funding Deed.	Completed	Design commenced in January 2025 with 50% design expected by October 2025.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

			3. Receive a further report when the project reaches 50% detailed design, to assess the anticipated project costs, prior to proceeding with or not proceeding with the submission of a Development Application and/or any relevant grant variation application.	Completed	Design commenced in January 2025 with 50% design expected by October 2025.
10/12/2024	RES249/24	IS - Investigation into Rising Main C (95495) - Confidential	That Council accept, for the purpose of undertaking the independent investigation into matters related to the failure of and repair of Rising Main C, the quotation from Centium Pty Ltd.	Completed	Quotation from Centium has been accepted
04/02/2025	RES001/25	Confirmation of Minutes	that the minutes of the Ordinary Meeting held on 10 December 2024, be confirmed, subject to the following amendment to Resolution 238 on page 15: "A Rescission Motion was lodged after the meeting in relation to this matter."	Completed	Minutes of the 10 December 2024 Council Meeting have been amended to reflect the resolved change. The minutes have been published to Council's website. No further action required.
			That the minutes of the Ordinary Meeting held on 16 December 2024, be confirmed.	Completed	No further action required.
04/02/2025	RES004/25	CP - Submission to Richmond Bridge Stage 2 Review of Environmental Factors – (124414)	That the matter be deferred to the next Council Meeting of 18 February 2025 to amend the submission to include the issues raised by the community and other matters raised by Councillors.	Completed	Draft submission updated based on Councillor and community member comments from Meeting on 4 February 2025, and included in Business Papers for 18 February 2025 Meeting.
			That Council write to Transport for NSW to organise a community information session in Richmond or Hobartville.	Completed	Transport for NSW undertook an additional community information session in Hobartville.
04/02/2025	RES005/25	CS - Audit, Risk and Improvement Committee Draft Four Year Strategic Work Plan from 2024/2025 to 2027/2028 - (158054, 121470, 95496, 79351)	That Council adopt the Audit, Risk and Improvement Committee Four Year Strategic Work Plan 2024/2025 to 2027/2028 included as Attachment 1 to this report.	Completed	The ARIC Four Year Strategic Work Plan has now been adopted by Council. The agenda for all ARIC meetings are prepared to align with the items identified in the Strategic Work Plan.
04/02/2025	RES006/25	CS - Investment Report - November 2024 - (95496, 96332)	That the Monthly Investment Report for November 2024 be received and noted.	Completed	No further action required.
04/02/2025	RES007/25	CS - Disclosure of Pecuniary Interests and Other Matters Returns - (95496)	That Council note that the Disclosure of Interests in Written Returns outlined in the report and lodged with the General Manager, have been tabled.	Completed	Receipts for the disclosure of interests in written returns will be issued in accordance with the requirements under the Code of Conduct.
04/02/2025	RES008/25	ROC - Audit, Risk and Improvement Committee - 6 December 2024 - (158054, 95196)	That Council receive and note the Minutes of the Audit, Risk and Improvement Committee Meeting held on 6 December 2024.	Completed	No further action required.
04/02/2025	RES009/25	NM1 – Community Justice Centres	That Council Note with concern the State Government's decision to close all Community Justice Centres (CJs) from 30 June 2025, without consultation with communities or local Councils.	Completed	No further action required.
			That Council Note that the loss of valuable mediation and dispute resolution services will financially impact Councils, force disputes into the court system thereby delaying all court proceedings and remove access to free legal support for people who cannot afford private legal advice.	Completed	No further action required.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

			That Council Write to the Department of Communities and Justice requesting the Department provide Council with data on the use of CJC's, for the past five years, within the Hawkesbury Local Government Area, to include data on the number of community/neighbour disputes received, the number of community/neighbour disputes resolved informally, the number of community/neighbour disputes referred to and resolved by way of mediation and the number of community/neighbour disputes that resulted in litigation.	Completed	No further action required.
			That Council Contact the NSW Attorney General, The Honourable Michael Daley MP, highlighting Council's concerns with the loss of the service, the adverse impacts of closures on the community and Council, especially in light of the increased stressors experienced in the Hawkesbury following repeated natural disasters, and requesting that any closures be reconsidered.	Completed	No further action required.
			That Council Provide the local member, The Honourable Robyn Preston MP, the Greens Justice Spokesperson, Sue Higginson MLC, and other members of the NSW cross bench with a copy of the letter to the Attorney General, inform them of this Council resolution, and ask them to oppose these closures.	Completed	No further action required.
			That Council contact the President of Local Government NSW, Ms Phyllis Miller OAM, informing her of this resolution and Council's support for Community Justice Centres.	Completed	No further action required.
04/02/2025	RES011/25	CP - Community Representation on Council's Heritage Committee – (80242)	That Council appoint the following members as community representatives on Council's Heritage Committee for the 2024 to 2028 Council term:• Michelle Nichols• Graham Edds• Jan Barkley-Jack• Carol Roberts• Michael Edwards• Deborah Hallam• Venecia Wilson• Cheryl Ballantyne• Erin Wilkins• Carl Robinson• Richard Holdforth.	Completed	Successful applicants notified of Council decision, and first Committee Meeting was held on 6 March 2025.
			That Council appoint the following members as community representatives on Council's Floodplain Management Committee for the 2024 to 2028 Council term:• Kevin Conolly• Wayne Mitchell• Yara Hanlon-Smith• Murray West• Laurie Rose• Christopher Bell• Maurie Smith.	Completed	Successful and Unsuccessful applicants notified of Council decision, and first Committee Meeting was held on 16 March 2025.
04/02/2025	RES013/25	CS - Compulsory Lease of Part of 3 Bells Line of Road, North Richmond by Transport for New South Wales – (159585)	That Council agree to enter into a lease agreement with Transport for New South Wales for part of 3 Bells Line of Road, North Richmond (known as proposed Lot 47 in DP 787272), in accordance with the proposal outlined in the report.	RES - In Progress	Anticipated completion date: April 2025 Comments: Transport for NSW are preparing the Lease Agreement for Council's review, prior to execution.
			That Council raise no objections to the Transport for New South Wales compulsory leasing an area, in the order of 2,540m2 within 3 Bells Line of Road, North Richmond (known as Lot 47 in DP 787272) under the terms outlined in the report.	Completed	Transport for NSW advised that no objection has been raised in regards to the compulsory lease of part of 3 Bells Line of Road, North Richmond.
			That Council consent to the lease of the land by the Transport for New South Wales referred to in Part 2 by compulsory lease acquisition process, including the agreeing that in accordance with Sections 29 and 30 of the Land Acquisition (Just Terms) Compensation Act 1991, that the Pre-Acquisition Procedures will not apply as an agreement has been reached.	Completed	Transport for NSW advised that Council has agreed to Pre-Acquisition Procedures not applying to the leasing of part of 3 Bells Line of Road, North Richmond.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

			That authority be given for any documentation in association with the report to be executed under the Seal of Council.	Completed	No further action required.
			That details of Council's resolution be conveyed to the Transport for New South Wales together with the advice that Council is not and will not be bound by the terms of its resolution until such time as appropriate documentation to put such resolution into effect has been agreed to and executed by all parties.	Completed	Letter was sent to Transport for NSW advising them of Council's resolution and requesting they send a draft Lease Agreement for Council to review.
18/02/2025	RES016/25	GM - Six Monthly Progress Report - 2024/2025 Operational Plan -	That Council Receive and note the six monthly progress report for period from 1 July 2024 to 31 December 2024, on the 2024/2025 Operational Plan.	Completed	Monthly Progress Report placed on website as required.
			That Council Receive a Councillor Briefing on the use of Artificial Intelligence (AI) in development assessment.	RES - In Progress	Councillor briefing is being prepared.
			That Council Hold a Councillor Workshop on local procurement.	RES - In Progress	Councillor briefing is being prepared.
18/02/2025	RES017/25	GM – 2025 National Assembly of Local Government – Conference Motions	That Councillors provide any proposed motions for the 2025 National General Assembly of Local Government to the General Manager by Friday, 28 February 2025.	Completed	Councillors requested to provide motions for the 2025 National General Assembly of Local Government to the Office of the General Manager by Friday, 28 February 2025, by way of email issued on 19 February 2025.
			That A further report be provided to the Council Meeting of Tuesday, 11 March 2025 to consider motions for submission to the 2025 National General Assembly.	Completed	A report to Council on 11 March 2025 considered Councillor attendance at the 2025 National General Assembly. Note: No motions were received by the Office of the General Manager for inclusion / consideration within this report.
18/02/2025	RES018/25	CP - Draft Macdonald River, Colo River, Webbs Creek and Greens Creek Flood Study and Floodplain Risk Management Study and Plan	That The Draft Macdonald River, Colo River, Webbs Creek and Greens Creek Flood Study and Floodplain Risk Management Study and Plan, attached as Attachments 1 to 4 to this report, be placed on public exhibition for a period of eight weeks.	RES - In Progress	Anticipated completion date: 26 May 2025 Comments: The public exhibition of the draft Macdonald River, Colo River, Webbs Creek and Greens Creek Flood Study and Floodplain Risk Management Study and Plan is scheduled for eight weeks between 31 March 2025 to 26 May 2025.
			That Council hold a public meeting during the public exhibition period.	RES - In Progress	Anticipated completion date: 18 April 2025 Comments: It is anticipated that the public meeting will be held no later than 18 April 2025 - details to be confirmed.
			That The outcome of public exhibition of the Draft Macdonald River, Colo River, Webbs Creek and Greens Creek Flood Study and Floodplain Risk Management Study and Plan be reported to Council for consideration.	RES - In Progress	Anticipated completion date: July 2025 Comments: the draft Macdonald River, Colo River, Webbs Creek and Greens Creek Flood Study and Floodplain Risk Management Study and Plan is scheduled to be exhibited 31 March 2025 to 26 May 2025, following which the outcome of the public exhibition will be reported to Council for consideration.
18/02/2025	RES019/25	CP - Draft Plan of Management- Church Street Reserve/ Oasis Aquatic and Fitness Centre and Windsor Pre School	That Council Submit the Draft Plan of Management to the Minister for Crown Lands for review and endorsement ahead of placing the Draft Plan on public exhibition.	Completed	Draft Masterplan and Plan of Management submitted to the Minister for Crown Lands for review and endorsement.
			That Council Endorse the Draft Masterplan and Plan of Management for Church Street Reserve/Oasis Aquatic and Fitness Centre and Windsor Pre School for the purpose of public exhibition.	RES - In Progress	Anticipated completion date: August 2025 Comments: Draft Masterplan and Plan of Management submitted to Crown Lands on 21 February 2025.
			That Council Report the matter back to Council following public exhibition.	RES - In Progress	Anticipated completion date: August 2025 Comments: Draft Masterplan and Plan of Management lodged with Crown Lands on 21 February 2025. Awaiting endorsement from Crown Lands prior to undertaking public exhibition and Council considering final Plan of Management.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

18/02/2025	RES020/25	CP - Submission to Richmond Bridge Stage 2 Review of Environmental - Factors	That Council endorse the draft submission to the Richmond Bridge Project - Stage 2 Review of Environmental Factors, included as Attachment 1 to the report, with amendments to the first page as follows:I refer to the above-mentioned Richmond Bridge Stage 2 – Review of Environmental Factors currently on public exhibition. Council has formally considered the Review of Environmental Factors at its Ordinary Meetings on 4 and 18 February 2025 and resolved to provide comments for consideration. Council does not consider this its final commentary on the Review of Environmental Factors (REF).Council does not endorse the project as presented. We have serious concerns that the project does not alleviate traffic congestion and may have an adverse impact on flood behaviour.In reviewing the Review of Environmental Factors, Council wishes to raise a series of significant issues that require attention	Completed	Endorsed submission lodged with Transport for NSW.
			That The submission be forwarded to Transport for NSW (TfNSW); Mark Banasiak MLC, Upper House Member for The Shooters Fishes and Farmers Party; Cate Faehrmann MP, NSW Greens; Peter Primrose MLC, Member of the Legislative Council; Susan Templeman MP, Federal Member for Macquarie and Robyn Preston MP, NSW State Member for Hawkesbury.	Completed	Letters forwarded to the General Manager for approval.
18/02/2025	RES021/25	CP - Hawkesbury Social Infrastructure and Assessment Strategy 2024-2034 Public Exhibition Outcomes	That Council Note the outcome of public exhibition of the Draft Hawkesbury Social Infrastructure and Assessment Strategy 2024-2034.	Completed	Outcome of public exhibition considered by Council, and also sent to relevant internal departments for further consideration of matters raised
			That Council Adopt the Hawkesbury Social Infrastructure and Assessment Strategy 2024-2034 included as Attachment 1 to the report.	Completed	Strategy adopted.
18/02/2025	RES022/25	CS - December 2024 Quarterly Budget Review Statement	That Council receive the information contained in this report regarding the December 2024 Quarterly Budget Review, and that the budget adjustments, as summarised in the report and detailed in Attachment 1 to the report, be adopted.	Completed	December 2024 QBRS Adopted by Council. All adopted budget adjustments loaded into the Finance system.
18/02/2025	RES023/25	CS – Draft Submission to the Office of Local Government Model Meeting Code Amendments	That Council endorse the Draft Hawkesbury City Council submission to the Office of Local Government in response to the Model Code of Meeting Practice Consultation Draft as included as Attachment 2 to this report.	Completed	The submission to the Office of Local Government Model Meeting Code Amendments was lodged on 21 February 2025.
18/02/2025	RES024/25	CS - Investment Report - December 2024	That the Monthly Investment Report for December 2024 be received and noted.	Completed	Investment Report for December 2024 Adopted by Council at the Ordinary Meeting 18 February 2025.
18/02/2025	RES025/25	IS - Quarter 2 - 2024/2025 Capital Expenditure and Project Report	That Council receive and note the Quarter 2 - 2024/2025 Capital Projects Report.	Completed	No further action required as report was noted only.
18/02/2025	RES026/25	ROC - Local Traffic Committee - 20 January 2025	That the Council adopt the recommendations contained in the Minutes of the Hawkesbury Local Traffic Committee Meeting held on the 20 January	Completed	Action Items forwarded to respective Event Organisers and internal staff.
11/03/2025	RES029/25	Hawkesbury Woodcraft Cooperative	That Council commence negotiations with Hawkesbury Woodcraft Cooperative to use part of Woodlands Park, 245 Sackville Road, Wilberforce as shown in Attachment 1 to this Mayoral Minute, for the purpose of a community shed.	RES - In Progress	Anticipated completion date: 15 April 2025 Comments: Draft Agreements have been drafted by Council's Officers and are being reviewed by relevant staff, prior to these being provided to Hawkesbury Woodcraft Cooperative.
			That Following completion of the negotiations outlined in part 1, the matter be reported to a future Council Meeting.	RES - In Progress	Anticipated completion date: 6 May 2025 Comments: The matter will be reported to a future Council Meeting after the negotiations have been completed.

Council Report - All Council Resolutions 15/10/2024 - 15/03/2025

11/03/2025	RES032/25	GM - 2025 National General Assembly of Local Government	That Councillors Sheather, Lyons-Buckett, McMahon, Wheeler and Zamprogno be nominated, and staff as considered appropriate by the General Manager, to attend the 2025 National General Assembly of Local Government from Tuesday, 24 June 2025 to Friday, 27 June 2025.	RES - In Progress	Anticipated Completion Date: 30 April 2025 Councillors will be registered for attendance at the 2025 National General Assembly for Local Government.
			That After participating in the 2025 National General Assembly, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Assembly relevant to Council business and/or the local community.	RES - In Progress	Anticipated Completion Date: 31 July 2025 Councillors to provide a report to the General Manager regarding the Conference.
11/03/2025	RES035/25	Hawkesbury Floodplain Risk Management Study and Plan 2025	That Council adopt the Hawkesbury Floodplain Risk Management Study and Plan 2025 to commence on 11 June 2025, except for the following options identified in the Hawkesbury Floodplain Risk Management Plan:a) Option PM 2 Flood Planning Levelsb) Option PM 3 Revise Hawkesbury Local Environmental Plan and develop Development Control Plan	RES - In Progress	Anticipated completion date: 11 June 2025 Comments: Arrangements being made to update systems ahead of commencement.
			That A separate statutory process that will further consider the recommendations of the Hawkesbury Floodplain Risk Management Study and Plan 2025 in relation to Options PM 2 and PM 3 be undertaken, with consideration of the land use planning work underway by the NSW Reconstruction Authority resulting in changes to the planning legislation and public consultation.	RES - In Progress	Anticipated completion date: June 2026 Comments: Awaiting outcomes of the Disaster Adaptation Plan including strategic land use framework for the Hawkesbury Nepean being undertaken by the NSW Reconstruction Authority.
			That Council support that 'Colonial Drive, Bligh Park – left turn ramp' be reinstated at 'FM7 – Road Improvements' within the Risk Management Study and Plan to enable a detailed investigation into the feasibility of these road improvements to assist evacuation.	Completed	Flood Risk Management Study and Plan updated to include this road improvement.
11/03/2025	RES037/25	IS – General Waste Processing Pilot – Update	That the update regarding the Waste Processing Pilot be received and noted.	Completed	No further action required.
11/03/2025	RES039/25	IS - South Windsor Park Concept Design	That Council Adopt the South Windsor Park Landscape Concept Design attached as Attachment 2 to this report.	Completed	No further action required.
			That Council Adopt the South Windsor Park Landscape Concept Design attached as Attachment 1 to this report.	Completed	No further action required.
11/03/2025	RES042/25	CS - Proposed Sale of Closed Road adjoining 112 Horans Lane, Grose Vale	The General Manager advised that whilst in closed session, the Council resolved on the motion of Councillor Creed, seconded by Councillor Kotlash. That Council approve the sale of Lot 21 in Deposited Plan 1301274, being the closed road adjoining 112 Horans Lane, Grose Vale which comprises of an area of 4,440m2, as shown in Attachment 1 to this report, to John Mahaffy and Peter Young, in the amount detailed in the report.	Completed	No further action required.