

Casual Ground Hire Form

Note: Applications must be submitted on this form only

ORGANISATION DETAILS

Name of Organisation			
Address of Organisation			
	Postcode		
Email Address			

CONTACT PERSON 1

Name			
Telephone:-	Home	Business	
	Fax	Mobile	
Signature	Date		

CONTACT PERSON 2

Name			
Telephone:-	Home	Business	
	Fax	Mobile	
Signature	Date		

Is your Club / Organisation Incorporated?	YES	NO	INC. No. _____
Does your Club / Organisation have an ABN No. ?	YES	NO	ABN. No. _____
Is your Club compliant with Working With Children Requirements	YES	NO	

VENUE REQUIREMENTS

Please fill out your organisations sporting venue requirements on the next page. Use one line per field / facility required.

Please return the form(s) no later than:- 1 month prior to booking

HAWKESBURY SPORTS COUNCIL INC.,
 2a Stewart Street, South Windsor. 2756
 EMAIL:- admin@hawksports.com.au

APPLICATIONS RECEIVED AFTER THE CLOSING DATE MAY NOT BE APPROVED.



SMOKING IS NOT PERMITTED AT SPORTING VENUES



GLASS IS NOT PERMITTED ON SPORTING FIELDS



NO DOGS (excluding Guide Dogs) ARE PERMITTED ON SPORTING FIELDS

IT IS AN OFFENCE TO SELL ALCOHOL WITHOUT A PERMIT

BOOKING REQUIREMENTS

COMPETITION

FIELD NAME	NO.	SPORT	TIMES REQUESTED							
			Time	M	T	W	T	F	S	S
eg. Woodlands	1	Soccer	9am-5pm						√	√

TRAINING

FIELD NAME	NO.	SPORT	TIMES REQUESTED							
			Time	M	T	W	T	F	S	S
eg. Woodlands	1	Soccer	5pm-9pm	√	√	√	√			

Please tick which facilities are required:-

<input type="checkbox"/>	Floodlights	<input type="checkbox"/>	Toilets
<input type="checkbox"/>	Canteen	<input type="checkbox"/>	Keys
<input type="checkbox"/>	Changerooms	<input type="checkbox"/>	Storage
<input type="checkbox"/>	Other		

A certificate of currency for your Club's Public Liability Insurance indemnifying Hawkesbury Sports Council and Hawkesbury City Council must be provided before season commencement.

ADDITIONAL REQUIREMENTS & PRE SEASON TRAINING

Do you request the use of any fields / facilities outside these dates for pre-season training? YES / NO

If "YES", you must complete the following:-

Name of Field:-	
Commencement Date:-	
Days and Times Requested	

NB: Pre season training will only be permitted after consultation with the current user and may be altered to fit in with their existing training schedule and ground conditions.

GROUND CLOSURE / WET WEATHER CONTACT



Please complete this form and return it with your ground hire application form.

GROUND CLOSURE / WET WEATHER CONTACT PERSON

NAME			
Telephone:-	Home	Business	
	Fax	Mobile	
Signature		Date	

I _____ as RESPONSIBLE REPRESENTATIVE OF THE ABOVE CLUB / ASSOCIATION am aware of our responsibilities in relation to our use of active playing fields and facilities under the control of the Hawkesbury Sports Council.

Note:- The wet weather contact person must be contactable after hours. A daytime only phone number is neither suitable nor acceptable for this purpose as the Hawkesbury Sports Council reserve the right to close grounds on short notice if weather conditions or unforeseen circumstances dictate such action. These closures must be adhered to.

Although Hawkesbury Sports Council will generally keep grounds open if there is some doubt about future weather conditions, hirers are expected to make their own assessment if conditions warrant, and choose not to play if there is a significant chance of damage to the grounds surface or injury to players or participants.

Any hirer using grounds whilst wet will be held liable for the full cost of repairs any any insurance claims resulting from such use.

Clubs should obtain a "wet weather contact number" for their members / visitors and advise Hawkesbury Sports Council of any ground closures to reduce the number of enquiries the office receives during inclement weather.

Ground closures can be accessed from the following website:-

<https://www.hawkesbury.nsw.gov.au/your-spaces/book-a-space/hawkesbury-sports-council>