



# HAWKESBURY SPORTS COUNCIL INC.

P.O. Box 5623, South Windsor. NSW. 2756  
 Telephone:- 4578 8504 Fax:- 4578 8323 Mobile:- 0408236186  
 Email:- hawksports@bigpond.com  
 ABN 87 441 409 041

## CASUAL GROUND HIRE

**Note: Applications must be submitted on this form only**

### IDENTIFICATION DETAILS

<b>Name of Club/Organisation :</b>	
<b>Address</b>	<b>Postcode</b>
<b>Email Address</b>	

### CONTACT PERSON 1 (President):

<b>Name</b>	
<b>Address</b>	<b>Postcode</b>
<b>Telephone:-</b>	<b>Business</b>
<b>Home Fax</b>	<b>Mobile</b>
<b>Signature</b>	<b>Date</b>

### CONTACT PERSON 2 (Secretary):

<b>NAME</b>	
<b>Address</b>	<b>Postcode</b>
<b>Telephone:-</b>	<b>Business</b>
<b>Home Fax</b>	<b>Mobile</b>
<b>Signature</b>	<b>Date</b>

### VENUE REQUIREMENTS

- 1 Please provide your organisation's venue requirements on the next page.
- 2 Use one line per field / facility required.
- 3 Should there be insufficient lines of the form for your requirements, please copy additional forms.
- 4 Provide full details of requirements e.g. power, vehicle access, insurance cover, amusements, keys etc.

**Please return these form(s) no later than - 4 WEEKS PRIOR TO THE EVENT to:-**

Hawkesbury Sports Council Inc.  
 P.O. Box 5623, South Windsor. NSW. 2756  
 Fax No.:- (02) 4578 8323  
 Email:- hawksports@bigpond.com

**APPLICATIONS RECEIVED WITHOUT THE REQUIRED NOTICE MAY NOT BE APPROVED.**



**SMOKING IS NOT PERMITTED WITHIN 10 METRES OF SPORTING PARTICIPANTS**



**GLASS IS NOT PERMITTED ON SPORTING FIELDS**



**NO DOGS (excluding Guide Dogs) ARE PERMITTED ON SPORTING FIELDS**

**IT IS AGAINST THE LIQUOR ACT TO SELL ALCOHOL WITHOUT A PERMIT**

**BOOKING DETAILS - CASUAL HIRE**

GROUND	DAY	DATE	TIMES	
			Start	Finish
<b>Event:-</b>				

**Additional requirements:**

Please mark which facilities (if available) are required:

<input type="checkbox"/>	<b>Floodlights</b>	<input type="checkbox"/>	<b>Toilets</b>
<input type="checkbox"/>	<b>Canteen</b>	<input type="checkbox"/>	<b>Storage</b>
<input type="checkbox"/>	<b>Change rooms</b>	<input type="checkbox"/>	<b>Key</b>
<input type="checkbox"/>	<b>Other</b>		

**GROUND CLOSURE / WET WEATHER CONTACT**



**Please complete these important details:-**

I, ....., as RESPONSIBLE REPRESENTATIVE OF THE ABOVE ASSOCIATION / GROUP have read the wet weather ground hire policy and am aware of it's application in relation to active playing fields and facilities used by our group.

Name:-			
Signature		Date:-	
Telephone (h)		Mobile:-	

NOTE:- The wet weather contact person MUST be contactable after hours. A daytime only phone number is neither suitable nor acceptable for this purpose in case grounds need to be closed on short notice due to weather conditions or unforeseen circumstances.

**Ground closures are advised on the Hawkesbury City Council website at:-**

<http://www.hawkesbury.nsw.gov.au/community/parks-and-recreation/sporting/hawkesbury-sports-grounds-information>

**Office use only:**

Application Approved - Yes/ No                      Fees charged \$.....                      Invoice no .....

Public Liability Insurance Policy No - .....