



Hawkesbury City Council

ordinary  
meeting  
minutes

date of meeting: 26 July 2016

location: council chambers

time: 6:30 p.m.



**ORDINARY MEETING**

**Minutes: 26 July 2016**

**MINUTES**

– **WELCOME**

**Prayer**

**Acknowledgement of Indigenous Heritage**

– **APOLOGIES AND LEAVE OF ABSENCE**

– **DECLARATION OF INTERESTS**

– **SECTION 1 - Confirmation of Minutes**

– **ACKNOWLEDGEMENT OF OFFICIAL VISITORS TO THE COUNCIL**

– **SECTION 2 - Mayoral Minutes**

– **EXCEPTION REPORT - Adoption of Items Not Identified for Discussion and Decision**

– **SECTION 3 - Reports for Determination**

**Planning Decisions**

**General Manager**

**City Planning**

**Infrastructure Services**

**Support Services**

– **SECTION 4 - Reports of Committees**

– **SECTION 5 - Notices of Motion**

– **QUESTIONS FOR NEXT MEETING**

– **REPORTS TO BE DISCUSSED IN CONFIDENTIAL SESSION**

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 26 July 2016, commencing at 6:34pm.

The Mayor offered congratulations to St Peter's Anglican Church for its 175<sup>th</sup> Anniversary.

Reverend Wayne Tildsley of St Peter's Anglican Church, Richmond, representing the Hawkesbury Minister's Association, gave the opening prayer at the commencement of the meeting.

### ATTENDANCE

**PRESENT:** Councillor K Ford, Mayor, Councillor Dr W Mackay (OAM), Deputy Mayor and Councillors B Calvert, P Conolly, M Creed, M Lyons-Buckett, C Paine, B Porter, P Rasmussen, J Reardon, T Tree and L Williams.

**ALSO PRESENT:** Acting General Manager - Laurie Mifsud, Director City Planning - Matt Owens, Director Infrastructure Services - Jeff Organ, Acting Director Support Services - Emma Galea, Executive Manager - Community Partnerships - Joseph Litwin, Development Services Manager - Cristie Evenhuis, Manager Corporate Services and Governance - Ian Roberts and Administrative Support Coordinator - Natasha Martin.

Councillor Williams arrived at the meeting at 6:44pm.

Councillor Mackay arrived at the meeting at 6:55pm.

### SECTION 1 - Confirmation of Minutes

#### 224 RESOLUTION:

RESOLVED on the motion of Councillor Porter and seconded by Councillor Rasmussen that the Minutes of the Ordinary Meeting held on the 12 July 2016, be confirmed.

#### 225 RESOLUTION:

RESOLVED on the motion of Councillor Porter and seconded by Councillor Reardon that the Minutes of the Extraordinary Meeting held on the 12 July 2016, be confirmed.

**ORDINARY MEETING**

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**SECTION 3 - Reports for Determination**

**PLANNING DECISIONS**

**Item: 145**                    **CP - DA0697/15 - 74 Bathurst Street, Pitt Town - Lot 74 DP1115117 - Four lot Torrens title subdivision - (94598, 73916, 89429, 135917, 130488)**

**Previous Item:**            92, Ordinary (31 May 2016)

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Mr Andrew Edwards addressed Council, speaking for the recommendation.

**MOTION:**

RESOLVED on the motion of Councillor Porter, seconded by Councillor Reardon.

***Refer to RESOLUTION***

**226 RESOLUTION:**

RESOLVED on the motion of Councillor Porter, seconded by Councillor Reardon.

That Development Application DA0697/15 at Lot 74 DP 1115117, 74 Bathurst Street, Pitt Town for a four lot Torrens title subdivision be approved subject to the following conditions:

***General***

1. The development shall take place generally in accordance with the stamped plans, specifications and accompanying documentation submitted with the application except as modified by these further conditions.
2. No excavation, site works or building works shall be commenced prior to the issue of an appropriate Construction or Design Compliance Certificate.
3. The accredited certifier shall provide copies of all Part 4A Certificates issued under the Environmental Planning and Assessment Act, 1979 relevant to this development to Hawkesbury City Council within seven days of issuing the certificate. A registration fee applies.
4. All vegetative debris (including felled trees) resulting from the approved clearing of the site for construction, is to be chipped or mulched. Tree trunks are to be recovered for posts, firewood or other appropriate use. No vegetative material is to be disposed of by burning.
5. This development falls within the Sewerage Scheme controlled by Hawkesbury City Council. Therefore Hawkesbury City Council is the approving authority for all sewer works. As this development involves additions to the existing Sewer System, a payment of the prescribed inspection fee for sewer works is required to be paid prior to the issue of the Construction Certificate.



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### ***Prior to Issue of Construction Certificate***

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. The Construction Certificate shall be obtained prior to the commencement of any civil construction works or building works.

6. An Environmental Management and Rehabilitation Plan for the development site shall be prepared by an appropriately qualified person. The Plan shall address (without being limited to) the clearing of vegetation, lopping and removal of trees, earthworks, erosion control, site rehabilitation and landscaping.

All site works shall be carried out in accordance with the Plan. Implementation of the Plan shall be supervised by an appropriately qualified person.

7. Payment of the prescribed inspection fee for both internal and external sewer drainage work is required to be made to Hawkesbury City Council prior to the issue of a construction certificate.
8. Where required payment of a contribution to Council towards sewer headworks in accordance with Council's fees and charges must be paid prior to the issue of a Construction Certificate.
9. The applicant must submit a Major/Minor Works Sewer Application showing provision of a sewer connection for each lot in the subdivision. This application is to also provide details of the proposed sewer main encasement for approval prior to commencement of any works on the site.

The applicant must submit a copy of the approved plans associated with the Major/Minor Sewer Works application to the Principal Certifying Authority (this plan will be marked with a green stamp and be signed and dated).

10. Construction of the driveway and retaining walls are not to commence until three copies of the plans and specifications of the proposed works are submitted to and approved by Council or an Accredited Certifier.
11. The payment of and a Compliance Certificate Inspection Fee are required when submitting Civil Engineering Plans to Hawkesbury City Council for Approval. A fee quote will be provided by Hawkesbury City Council on request.
12. A Traffic Guidance Scheme prepared in accordance with AS1742-3 2002 by an appropriately qualified person shall be submitted to Council. Where the works affect Roads and Traffic Authority controlled roads, the traffic guidance scheme is to be approved by the Roads and Traffic Authority before submission to Council.
13. A vehicular driveway and layback/crossing must be constructed. The driveway must:
  - a) have a minimum width of 6m within the road reserve, 6m for the first 6m within the boundary and 3m within the remainder of the property
  - b) not interfere with the existing public utility infrastructure
  - c) be constructed of concrete with a slip resistant finish
  - d) be in accordance with Hawkesbury Council's Development Control Plan Appendix E.

Details are to be provided on plans submitted to the certifying authority prior to issue of a Construction Certificate.

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14. To verify that vehicular access will comply with AS2890.1:2004 Parking Facilities Part 1 Off Street Parking requirements, a scaled long section of the proposed driveway from the boundary to the garage must be submitted for the Construction Certificate and shall include:
  - a) existing natural surface levels
  - b) proposed grades and finished surface levels of the driveway
  - c) preliminary details of the method of treatment of any fill/retaining wall which may be required in conjunction with the proposed driveway.
  
15. A drainage design of the site must be submitted and approved prior to the release of the Construction Certificate. The plan must:
  - a) be to the satisfaction of the Certifying Authority
  - b) comply with Council's Hawkesbury Development Control Plan (Part I & Chapter 8) and Australian Standard AS3500 – Plumbing and Drainage unless variation is specifically noted and approved on DA concept drainage plan
  - c) clearly show how proposed lots 72 and 73 legally drain to an easement or if no easement exists then an appropriately sized level spreader or infiltration trench must be included in the drainage design
  - d) clearly show how proposed lots 71 and 74 legally drain the rear of those lots to an easement or if no easement can be created then an appropriately sized level spreader or infiltration trench must be included in the drainage design covered by appropriate easements if required
  - e) clearly show how overland flow along the Eastern boundary will be collected and directed into a satisfactory stormwater discharge system in order to minimise effects on neighbouring properties.
  
16. All earthworks on site must comply with the following:
  - a) topsoil shall only be stripped from approved areas and shall be stockpiled for re-use during site rehabilitation and landscaping
  - b) all disturbed areas are to be stabilised/revegetated, using a minimum 300mm surface layer of topsoil, as soon as practicable after the completion of filling works
  - c) once the topsoil has been removed the natural batter should be suitably stepped, scarified or roughened to prevent slipping and the fill is to be keyed in to hold the toe of the fill batter in place
  - d) where batters exceed a ratio of three horizontal to one vertical, retaining walls, stone flagging or terracing shall be constructed
  - e) all fill within the site shall be placed in layers not exceeding 300mm thickness and compacted to achieve a minimum dry density ratio of 98% when tested in accordance with Australian Standard AS 1289: Methods of testing soils for engineering purposes unless otherwise specified.

Details satisfying the above requirements are to be submitted to the Principal Certifying Authority prior to the issue of the Construction Certificate.

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17. Any retaining walls having a height exceeding 600mm proposed in conjunction with the development are required to be designed by a practicing structural engineer.

The design must be submitted to the Principal Certifying Authority prior to issue of the Construction Certificate.

18. A Section 73 "Notice of Requirements" under the Sydney Water Act 1994 must be obtained from Sydney Water Corporation.

Application must be made through an authorised Water Servicing Coordinator. Please refer to the Building Developing and Plumbing section of the web site [www.sydneywater.com.au](http://www.sydneywater.com.au) then refer to "Water Servicing Coordinator" under "Developing Your Land" or telephone 13 20 92 for assistance.

Following application a "Notice of Requirements" will advise of water infrastructure to be built and charges to be paid. Please make early contact with the Coordinator, since building of water infrastructure can be time consuming and may impact on other services and building, driveway or landscape design.

### ***Prior to Commencement of Works***

19. All traffic management devices shall be installed and maintained in accordance with the approved traffic guidance scheme.
20. Erosion and sediment control devices are to be installed and maintained until the site is fully stabilised in accordance with the approved plan and Hawkesbury Development Control Plan chapter on Soil Erosion and Sedimentation.
21. The applicant shall advise Council of the name, address and contact number of the principal certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act 1979.
22. At least two days prior to commencement of works, notice is to be given to Hawkesbury City Council in accordance with the Environmental Planning and Assessment Regulation.
23. Measures shall be implemented to prevent vehicles tracking sediment, debris, soil and other pollutants onto any road.
24. Toilet facilities (to the satisfaction of Council) shall be provided for workmen throughout the course of building operations. Such facility shall be located wholly within the property boundary.
25. The approved plans must be submitted to Sydney Water for approval. Following this assessment, the approved plans are to be appropriately stamped. The approved stamped plans must be provided to the Principal Certifying Authority prior to the commencement of works.

Please refer to the web site <http://www.sydneywater.com.au/tapin/index.htm> or telephone 1300 082 746 Monday to Friday 8:30am to 5:30pm.

### ***During Construction***

26. Site and building works (including the delivery of materials to and from the property) shall be carried out only on Monday to Friday between 7am – 6pm and on Saturdays between 8am – 4pm.
27. The development shall not create adverse impacts to neighbouring properties in relation to overland flow and must meet the following requirements:
  - a) water flowing from the property must not be redirected or concentrated to adjoining properties
  - b) water flowing into the property from adjoining lots shall not be impeded or diverted

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- c) water flow shall follow the natural flow directions without increasing velocity.
28. No fill shall be brought onto the site as part of this development.
29. The property entry and exit points shall be secured at all times to prevent the unauthorised entry of vehicles, and to ensure that the site manager can control and prevent dumping of waste and potentially contaminated material whilst fill material is being imported or managed on site.
30. Dust control measures, e.g. vegetative cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas.
31. All redundant vehicular concrete driveways must be removed and the area appropriately turfed and/or paved in a manner that conforms with adjoining road reserve. The area forward of the front boundary must be kept smooth, even and free from any trip hazards. This work must be carried out at the developer's expense, including all alterations of public infrastructure where necessary.
32. All redundant vehicular layback crossing/s must be removed and replaced with kerb and gutter to match existing. This work must be carried out at the developer's expense, including all alterations of public infrastructure where necessary.
33. All retaining walls must be located wholly within the property, including footings and agricultural drainage lines. Construction of retaining walls or associated drainage work along common boundaries must not compromise the structural integrity of any existing structures.
34. Sewerage Reticulation, including junctions, shall be constructed to each lot in the subdivision where not already provided and to the satisfaction of the sewer authority.
35. All civil construction works required by this consent shall be in accordance with Hawkesbury Development Control Plan 2002 – Appendix E Civil Works Specification.
36. Inspections shall be carried out and compliance certificates issued by Council or an accredited certifier for the components of construction detailed in Hawkesbury Development Control Plan 2002 – Appendix E Civil Works Specification, Part II, Table 1.1.
37. The site shall be kept clean and tidy during the demolition and construction period and all unused building materials and rubbish shall be removed from the site upon completion of the project. The following restrictions apply during construction:
- a) stockpiles of topsoil, sand, aggregate, spoil or other material shall be stored clear of any drainage path or easement, natural watercourse, footpath, kerb or road surface and shall have measures in place to prevent the movement of such material off site
- b) building operations such as brick cutting, washing tools, concreting and bricklaying shall be undertaken only within the site
- c) builders waste must not be burnt or buried on site. All waste (including felled trees) must be contained and removed to a Waste Disposal Depot.
38. At all times during demolition a competent person shall directly supervise work. It is the responsibility of the person to ensure that:
- a) adjoining owners are given 24 hours' notice, in writing, prior to commencing demolition
- b) utility services within the structure not required to be maintained during the demolition work shall be properly disconnected and sealed before any demolition commences
- c) the site shall be secured at all times against the unauthorised entry of persons or vehicles

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- d) safe access and egress from adjoining buildings is to be maintained at all times for the duration of the demolition work
  - e) precautions are taken to ensure that the stability of all parts of the structure and the safety of persons on and outside the site are maintained, particularly in the event of sudden and severe weather changes
  - f) the structure and all components shall be maintained in a stable and safe condition at all stages of the demolition work
  - g) demolition activity shall not cause damage to or adversely affect the structural integrity of adjoining buildings
  - h) removal of dangerous or hazardous materials shall be carried out in accordance with the provisions of all applicable State legislation and with any relevant recommendations published by the National Occupational Health and Safety Commission (Worksafe Australia)
  - i) all work shall be carried out in accordance with AS2601 and the Work Plan submitted with the development application
  - j) unless otherwise permitted by Council, the structure is to be demolished in reverse order of construction, being progressive and having regard to the type of construction, to enable the maximum separation and recycling of demolished materials to take place
  - k) no material is to be burnt on site.
39. An appropriately qualified licensed asbestos removalist shall be engaged to remove any asbestos material associated with the demolition of existing structures onsite.
40. All asbestos waste material shall be disposed of at an appropriate waste facility. Receipts shall be provided to the principal certifying authority confirming where the asbestos waste has been sent to.
41. If an excavation associated with the erection or demolition of a building or building envelope extends below the level of the base of the footings of a building on an adjoining allotment of land, including a public road or place, the person causing the excavation to be made:
- a) must preserve and protect the building from damage
  - b) if necessary, must underpin and support the building in an approved manner
  - c) must, at least seven days before excavating below the level of the base of the footings of a building on an adjoining allotment of land, give notice of intention to do so to the owner of the adjoining allotment of land and furnish particulars of the excavation to the owner of the building being erected or demolished.
- The person acting in accordance with this Consent is liable for any part of the cost of work carried out for the purposes of this condition, whether carried out on the allotment of land being excavated or on the adjoining allotment of land.
42. There must be an area of land on the lot that is above the 1 in 100 year flood level of RL 17.3m AHD that is sufficient for the erection of a dwelling house without the requirement for importing additional fill material to the site.

### ***Prior to issue of Construction Compliance Certificate***

43. Prior to the issue of a Construction Compliance Certificate all works must be completed in accordance with the approved Construction Certificate Plans, approved supporting documentation and to the satisfaction of the Principal Certifying Authority.

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44. The retaining walls are to be certified on completion by a suitably qualified and experienced Structural Engineer.
45. A survey plan showing all existing services on the lots including sewer connections, water connections and stormwater disposal shall be submitted. The plan shall demonstrate that there are no encroachments over remaining or proposed boundaries.

### ***Prior to issue of Subdivision Certificate***

46. A Construction Compliance Certificate for works approved under the Construction Certificate is required prior to the Issue of a Subdivision Certificate.
47. A soil contamination report certifying that all lots are suitable for their intended uses.
48. Documentary evidence from a Telecommunications Carrier confirming that services are available for the development shall be provided to the Principal Certifying Authority prior to issue of the Subdivision Certificate.
49. A Section 73 Compliance Certificate under the Sydney Water Act 1994 must be provided to the Principal Certifying Authority prior to issue of the Subdivision Certificate. For details refer to Sydney Water's website.
50. A written clearance from Hawkesbury City Council (as the local sewer authority) that the development is suitably connected to the reticulated sewerage is required to be submitted to the Principal Certifying Authority prior to the issue of an interim occupation certificate.
51. Documentary evidence from an Energy Provider confirming that satisfactory arrangements have been made to service the proposed development shall be provided to the Principal Certifying Authority prior to the issue of the Subdivision Certificate.
52. A plan of subdivision prepared to the requirements of the Land Titles Office, shall be submitted to Council, with four copies.
53. Payment of a Subdivision Certificate Release Fee in accordance with Council's Fees and Charges at the time of lodgement of the linen plan.
54. Lots affected by new easements must be burdened with easements and restrictions on the use of land to the satisfaction of the Principal Certifying Authority and the relevant utility provider.
55. Prior to the release of the subdivision certificate it will be necessary to submit:
  - a) four paper prints of the final plan of subdivision prepared to the requirements of The Lands & Titles Office and incorporating Council approved road names
  - b) the original and three paper copy of the 88B Instrument and Administration Sheet.
56. Works As Executed plans must be submitted to the Principal Certifying Authority by a Registered Surveyor with the Subdivision Certificate application. The Works As Executed dimensions and levels must be shown in red on a copy of the approved Construction Certificate plans. As a minimum the plan must show:
  - a) compliance with the approved design plans of all drainage works within council land, road reserve and drainage easements including connection into the subject lot/s, surface and invert levels of all pits, invert levels and sizes of all pipelines
  - b) certification from a registered surveyor that all storm water pipes and other services are wholly within an appropriate easement

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- c) compliance with the approved design plans of paved areas within rights of carriageway and road reserve
- d) the extent, depth and final levels of filling
- e) the location of all underground service conduits
- f) all deviations from the approved Civil Engineering Plans.

All levels must relate to Australian Height Datum.

57. A plan prepared by a registered surveyor shall be submitted to ensure that there are no unlawful encroachments and that the subdivision complies with easement restrictions and boundary setback requirements. The plan must show:
- a) all existing, services on the lots including septic tank and effluent disposal area, sewer connections, water connections and stormwater disposal
  - b) all existing buildings and significant structures
  - c) proposed and existing easements
  - d) lot boundaries.

### **Advisory Notes:**

- i. The applicant shall make themselves aware of any User Restriction, Easements and Covenants to this property and shall comply with the requirements of any Section 88B Instrument relevant to the property in order to prevent the possibility of legal proceedings against them.
- ii. Private Accredited Certifiers do not have any authority to issue Engineering Approvals or carry out inspections for works on Public Roads under the Roads Act 1993.
- iii. The developer is responsible for all costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include water, sewerage, drainage, power, communication, footways, kerb and gutter.
- iv. The applicant is advised to consult with the relevant:
  - a) water and sewer provider
  - b) electricity provider
  - c) natural gas provider
  - d) telecommunications carrier
  - e) road authority

regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public roads.

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In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

<b>For the Motion</b>	<b>Against the Motion</b>
Councillor Calvert	NIL
Councillor Conolly	
Councillor Creed	
Councillor Ford	
Councillor Lyons-Buckett	
Councillor Paine	
Councillor Porter	
Councillor Rasmussen	
Councillor Reardon	
Councillor Tree	

Councillors Mackay and Williams were absent from the meeting.



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**GENERAL MANAGER**

**Item: 146**                    **GM - Revised Fit For The Future Proposal - (79351, 95496)**

**Previous Item:**        138, Ordinary (12 July 2016)  
                              4, Ordinary (2 February 2016)  
                              NM, ordinary (27 October 2015)  
                              RM, Ordinary (30 June 2015)  
                              85, Extraordinary (23 June 2015)

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**MOTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**227 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That the Statement of Actions, as appended in Attachment 1 to this report, and the revised Fit for the Future Council Improvement Proposal as appended as Attachment 2 to this report, prepared in accordance with amendments previously approved by Council, be endorsed for submission to the Office of Local Government.

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**CITY PLANNING**

**Item: 147**                    **CP - Fire Safety Matter - Hannapak - 32 Beaumont Avenue and 24 Bells Line of Road, North Richmond - (95498, 75170)**

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**MOTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**228 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That:

1. Council receive and note the inspection report and recommendations from the Commissioner of Fire and Rescue NSW regarding the premises at 32 Beaumont Avenue and 24 Bells Line of Road, North Richmond.
2. An inspection of the premises be undertaken in mid-August 2016.
3. If appropriate, a Fire Safety Notice and Order be issued to the owner of the subject property requiring certain actions be carried out. The period for compliance with the Order is recommended to be 30 days.
4. Delegation to amend any Order given and/or resolve the outstanding matter be given to the General Manager.
5. Council write to the Commissioner of Fire and Rescue NSW and advise of the inspection findings and action taken.

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**SUPPORT SERVICES**

**Item: 148                    SS - Monthly Investments Report - June 2016 - (95496, 96332)**

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**MOTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**229 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

The report regarding the monthly investments for June 2016 be received and noted.

**Item: 149                    SS - Community Sponsorship Program - 2016/2017 - Round 1 - (95496, 96328)**

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Councillor Calvert declared a significant non-pecuniary conflict of interest in this matter as he is a member of the management committee of Hawkesbury Skills Inc who have applied for a grant. He left the Chamber and did not take part in voting or discussion on the matter.

Councillor Ford declared a less than significant non-pecuniary conflict of interest in this matter as he is on the Board of Peppercorn Services Inc as a representative of Council and no further action is required.

Councillor Lyons-Buckett declared a less than significant non-pecuniary conflict of interest in this matter as she is the Public Officer for the Kurrajong Community Forum and a member of the Management Committee of the North Richmond Community Centre Inc and no further action is required.

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**MOTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**230 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That Council:

1. Approve payments of Section 356 Financial Assistance to the organisations and individuals listed, and at the level recommended in Table 1 of this report.
  2. Note that the required Sponsorship Agreements for Applicants 1 through 3 have been previously executed to provide for the continuation of funding for these proposals.
  3. Approve the execution of Council's standard Sponsorship Agreement for the applications 6, 9, 15, 21, 24, 26 and 27, identified in Table 1 of this report.
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**Item: 150**                    **SS - Council Resolution Summary - January to June 2016 - (95496, 96333)**

**Previous Item:**        NM2, Ordinary (24 June 2014)

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**MOTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**231 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That the report regarding Council resolutions for the period of 1 January 2016 to 30 June 2016 be received and noted.

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**SECTION 4 - Reports of Committees**

**ROC                      Audit Committee Meeting Minutes - 11 May 2016 - (91369, 79351, 95496)**

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**232 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That the minutes of the Audit Committee held on 11 May 2016 as recorded on pages 51 to 57 of the Ordinary Business Paper be received.

**ROC                      Hawkesbury Access and Inclusion Advisory Committee Minutes - 12 May 2016  
- (124569, 96328)**

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**233 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That the minutes of the Hawkesbury Access and Inclusion Committee held on 12 May 2016 as recorded on pages 58 to 62 of the Ordinary Business Paper be received.

**ROC                      Local Traffic Committee - 11 July 2016 - (80245)**

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**234 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That the minutes of the Local Traffic Committee held on 11 July 2016 as recorded on pages 63 to 93 of the Ordinary Business Paper be adopted.

**ORDINARY MEETING**

**Minutes:** 26 July 2016

**QUESTIONS FOR NEXT MEETING**

**Councillor Questions from Previous Meetings and Responses - (79351)**

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There were no responses to Questions in relation to previous Questions for Next Meeting.

**ORDINARY MEETING****Minutes:** 26 July 2016**Questions for Next Meeting**

#	Councillor	Question	Response
1	Lyons-Buckett	Requested an update on any outstanding matters in regard to the development application for 64 Grandview Lane, Bowen Mountain.	Director City Planning
2	Paine	Requested an investigation be carried out in regard to compliance matters relating to the business operating from 211 George Street, Windsor.	Director City Planning
3	Calvert	Requested an investigation into a 3 hectare subdivision at Kaldow Street, Grose Vale.	Director City Planning
4	Rasmussen	Enquired if it is possible for Council to conduct a Council poll in accordance with Clause 14 of the Local Government Act 1993, to establish the community's view on a third crossing of the Hawkesbury River, between Richmond Bridge and Windsor in lieu of the two lane bridge.	Acting Director Support Services
5	Williams	Enquired if new signs at Court Street, Windsor could be erected stating 'Residents Excepted'.	Director Infrastructure Services

**ORDINARY MEETING**

**Minutes:** 26 July 2016

**CONFIDENTIAL REPORTS**

**235 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

**Item: 151 IS - Tender No. 00978 - Hire and Maintenance of Landfill Plant at Hawkesbury City Waste Management Facility - (95495, 112179, 82995)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act, 1993 as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting or proposes to conduct business and, therefore, on balance, be contrary to the public interest.*

**Item: \*152 IS - Tender No. 00981 - McLeod Park, South Windsor Landscape Construction Works - (95495, 79354)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act, 1993 as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

**Item: 153 GM - Staff Matter - (79351)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act, 1993 as it relates to personnel matters concerning particular individuals (other than councillors).*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the Press and the public left the Council Chambers.

**236 RESOLUTION:**

RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.



**ORDINARY MEETING**

**Minutes: 26 July 2016**

**Item: 151**                    **IS - Tender No. 00978 - Hire and Maintenance of Landfill Plant at Hawkesbury City Waste Management Facility - (95495, 112179, 82995) CONFIDENTIAL**

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**MOTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**237 RESOLUTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That:

1. The tender proposal submitted by Select Civil Pty Ltd for the hire and maintenance of heavy plant to Hawkesbury City Waste Management Facility, in the amount of \$1,057,039.20 (excluding GST), be accepted for tender 00978.
2. The Seal of Council be affixed to any necessary documentation.

**Item: 152**                    **IS - Tender No. 00981 - McLeod Park, South Windsor Landscape Construction Works - (95495, 79354) CONFIDENTIAL**

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**MOTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

*Refer to RESOLUTION*

**238 RESOLUTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Reardon.

That:

1. The tender proposal submitted by Undercover Landscapes Pty Ltd to undertake Tender No. 00981, McLeod Park Landscape Construction Works, at a cost of \$217,169.01 (excluding GST) be accepted.
2. The Seal of Council be affixed to any necessary documentation.

**ORDINARY MEETING**

**Minutes:** 26 July 2016

**Item: 153                    GM - Staff Matter - (79351)    CONFIDENTIAL**

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**MOTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Rasmussen.

*Refer to RESOLUTION*

**239 RESOLUTION:**

The Acting General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Creed, seconded by Councillor Rasmussen.

That Council receive and note the course of action proposed by the Acting General Manager in the report and as discussed at the meeting in connection with this matter.

The meeting terminated at 8:05pm.

Submitted to and confirmed at the Ordinary meeting held on 9 August 2016.

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Mayor