



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 25 September 2007

location: council chambers

time: 5:00 p.m.



mission statement

***“To create opportunities
for a variety of work
and lifestyle choices
in a healthy, natural
environment”***

How Council Operates

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are held on the second Tuesday of each month, except January, and the last Tuesday of each month, except December. The meetings start at 5:00pm with a break from 7:00pm to 7:30pm and are scheduled to conclude by 11:00pm. These meetings are open to the public.

When a Special Meeting of Council is held it will usually start at 7:00pm. These meetings are also open to the public.

Meeting Procedure

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the issues to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager at least two hours before the meeting of those matters they wish to discuss. A list will then be prepared of all matters to be discussed and this will be publicly displayed in the Chambers. At the appropriate stage of the meeting, the Chairperson will move for all those matters not listed for discussion to be adopted. The meeting then will proceed to deal with each item listed for discussion and decision.

Public Participation

Members of the public can request to speak about a matter raised in the business paper for the Council meeting. You must register to speak prior to 3:00pm on the day of the meeting by contacting Council. You will need to complete an application form and lodge it with the General Manager by this time, where possible. The application form is available on the Council's website, from reception, at the meeting, by contacting the Manager Corporate Services and Governance on 4560 4426 or by email at lmifsud@hawkesbury.nsw.gov.au.

The Mayor will invite interested persons to address the Council when the matter is being considered. Speakers have a maximum of five minutes to present their views. If there are a large number of responses in a matter, they may be asked to organise for three representatives to address the Council.

A Point of Interest

Voting on matters for consideration is operated electronically. Councillors have in front of them both a "Yes" and a "No" button with which they cast their vote. The results of the vote are displayed on the electronic voting board above the Minute Clerk. This was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

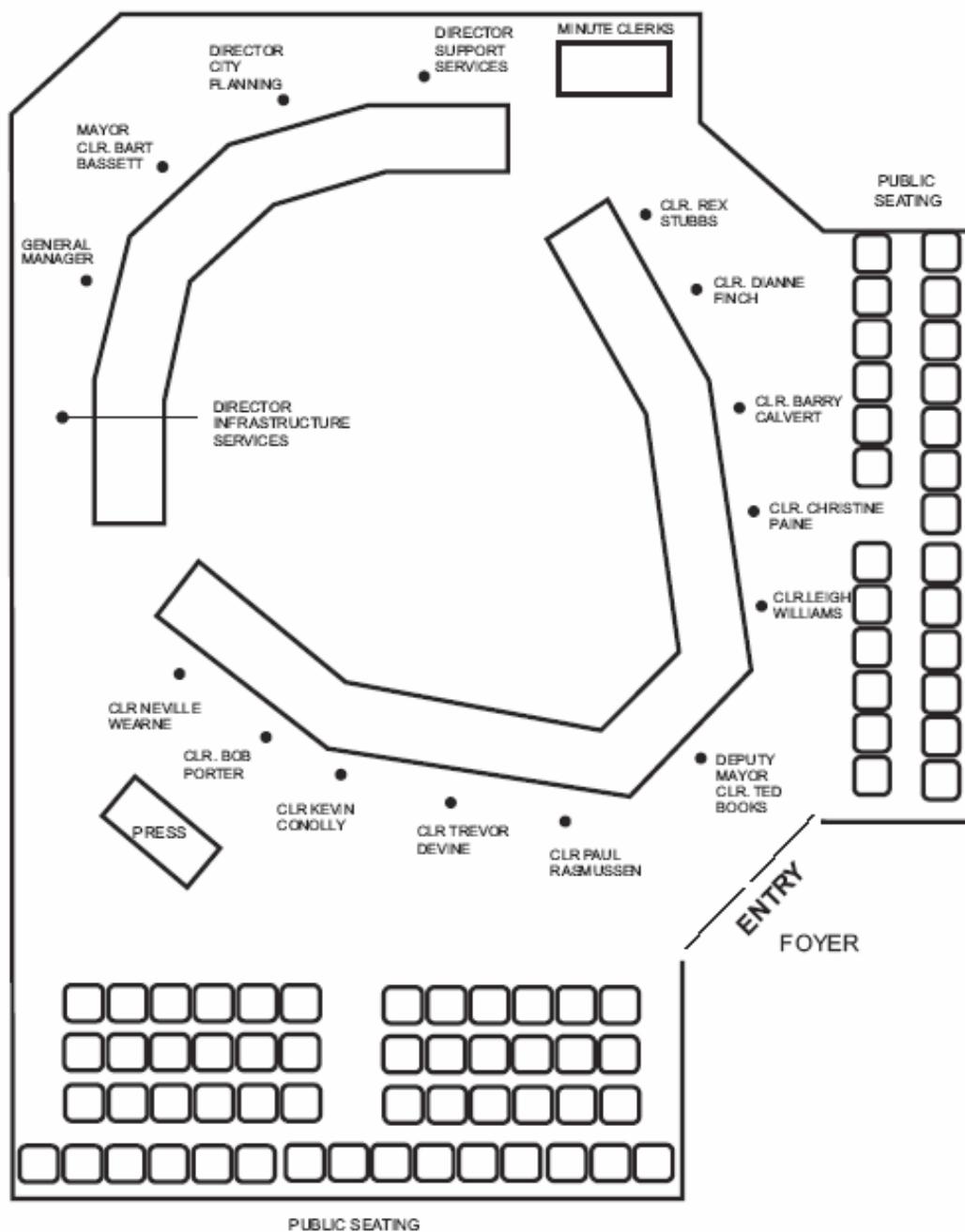
Website

Business Papers can be viewed on Council's website from noon on the Friday before each meeting. The website address is www.hawkesbury.nsw.gov.au.

Further Information

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone 02 4560 4426.

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**Acting General Manager
City Planning
Infrastructure Services
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SECTION 3 - Notices of Motion

NM1 - Proposed Kurrajong Community Centre - McMahon's Park, Kurrajong - (80093, 95498)

Submitted by: Councillor Calvert

NOTICE OF MOTION:

That further action in relation to the construction of the proposed new Kurrajong Community Centre in McMahon's Park, Kurrajong be deferred until a report is submitted to Council in relation to concerns raised by the McMahon's Park Management Association in connection with the design and location of the proposed facility and its effects on the surrounding park.

BACKGROUND:

Council has previously considered and endorsed the design concept for the proposed new Kurrajong Community Centre and the development application for its construction has recently been approved.

However, concerns have recently been expressed by the McMahon's Park Management Association with the facilities design and effects on the park. The Association has also made some suggestions to possibly overcome their concerns.

Whilst extensive consultations have taken place to date concerning this facility I would suggest that in view of the concerns now being raised that Council should consider a report on these concerns prior to the project proceeding further.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF NOTICE OF MOTION Oooo

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SECTION 4 - Reports for Determination

CITY PLANNING

Item: 195 CP - Cultural Services Suite of Logos and Visual Identity - (103542)

REPORT:

This report has been prepared to seek Council's approval for the adoption of a suite of logos and visual identity for the Hawkesbury Cultural Precinct. The logos and a style guide for regulating their use, was the subject of a Councillor Briefing held on Tuesday, 4 September 2007.

Rationale for Logos and Visual Identity

Council's Cultural Services includes the Hawkesbury Regional Gallery, the new Hawkesbury Regional Museum and Hawkesbury Library Service (incorporating both the Central Library in Windsor and the Richmond Branch Library). All of these cultural services operate from Council owned public facilities which gives rise to a requirement for Council to actively promote and market their use - not only by ratepayers and residents but also by visitors from outside the local area to assist them to find the gallery, library and museum in order to learn more about the City of Hawkesbury. All of the facilities have a role to play in cultural tourism within the Hawkesbury.

Cultural Services activities include the production of information in print and digital formats as well as online, and development of exhibitions that may tour to other places. All these products should be clearly branded in order to enhance the profile of Hawkesbury City Council's cultural services at a local, regional, state, national and global level. The goal is to promote easy and quick identification by customers, and build positive recognition by the use of distinct logos for each cultural service.

The use of logos will assist Cultural Services in its marketing and audience development strategies. The Hawkesbury Regional Gallery logo has now been in use for two years and has successfully created and marketed a Gallery brand. The adoption of a broader suite of logos and a style guide regulating their use (as appended in Attachment 2) will expand this strategy to incorporate the new Hawkesbury Regional Museum and the Hawkesbury Library Service.

The style guide builds on a proven design concept and explicitly acknowledges Council's continuing support of its cultural services by ensuring that where required, the cultural service logos will be co-branded with the Hawkesbury City Council Logo. The style guide provides for the flexible use of logos to suit different applications within a standardised operational framework to ensure quality control.

Hawkesbury Regional Gallery Logo

During community workshops for the Cultural Plan one symbol stood out as the most important marker for the region: the Hawkesbury River. Workshop participants expressed respect for indigenous cultural heritage, and the Darug traditional owner's word for the Hawkesbury River, 'Deerubbin' was generally known.

Darug painter Edna Watson had gifted a work representing a reconciliation ceremony by the river to Council in 1999. This painting was centrally featured in the Gallery's inaugural exhibition, *Agri/culture: Re-creating the living Landscape*. The sinuous lines of the river's current were recognised as excellent symbols of a flow of cultural energy, a positive force bringing the new cultural precinct into existence.

Once copyright agreement had been secured with the artist and Edna's blessing extended to her river motif being adapted, a designer was engaged to distil a graphic 'essence' from the river painting.

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Hawkesbury Regional Museum Logo

The Hawkesbury Regional Museum logo has been based on a key museum collection object - a flood boat. The flood boat will also be displayed as an iconic object within the permanent exhibition.

The Hawkesbury Historical Society Committee has approved the logo and expressed "enthusiasm for such a logo that could depict the life of the Hawkesbury in the image of a boat on water... the flood boat depicted as our symbol will complement the valuable flood boat that is such an important part of the museum collection" (Attachment 1).

Hawkesbury Library Service Logo

The Hawkesbury Library Service logo can be read as an L for Library, h for Hawkesbury or as a half opened book. Stylistically, it also links with the other two logos.

Application and Implementation

The visual identity will be rolled out incrementally as resources allow. A priority will be to badge the regional museum externally, and to apply the logo to relevant building fixtures, exhibition components and promotional materials during the establishment phase. This will create a new, updated identity distinguishing the new phase of the museum from the previous Hawkesbury Historical Museum and Information Centre phase of operation.

The Library logo, along with the Gallery logo will be used on the Deerubbin Centre building to help people locate these facilities. It will also be used on updated print, digital and online publications and promotional materials. The brand will also inform any internal signage refurbishments that are able to be implemented.

Conformance to Strategic Plan

The proposal is deemed to conform to the following objectives and strategic directions set out in Council's Strategic Plan;

"An informed community working together through strong local and regional connections."

Funding

There are no funding implications arising directly from this report.

RECOMMENDATION:

That Council adopt the Cultural Services logos and visual identity, and Style Guide as attached to the report.

ATTACHMENTS:

- AT - 1 Letter from Hawkesbury Historical Society Committee dated 19 September 2007.
- AT - 2 Cultural Services Style Guide for logos and visual identity (*distributed under separate cover*).

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AT - 1 Letter from Hawkesbury Historical Society Committee dated 19 September 2007

**To View This Image,
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oooO END OF REPORT Oooo

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Item: 196 CP - Rear Pergola - Lot 15 DP24043, 67 Burdekin Road, Wilberforce NSW 2756 - (DA0376/07, 15410, 15411, 95498)

Development Information

Applicant: Mr M Spicer & Ms L Richardson
Owner: Mr M Spicer & Ms L Richardson
Zone: Environmental Protection - Agricultural Protection
Advertising: Not Required
Date Received: 5 July 2007

Key Issues: ♦ Development Without Consent

Recommendation: Approval

REPORT:

Introduction

The applicant is seeking the approval for the use of the existing structure as a deck and awning.

In accordance with the Council's recent resolution, in respect to retrospective approvals, the application is being reported to Council.

Background

Council approved -BA0373/88 which involved a 3m deck and awning at the rear of the dwelling, running the length of the building. This was located adjacent to the swimming pool. This deck and awning was in a state of disrepair and the owner stated that they replaced the rotting timbers.

Description of Proposal

The structure, as constructed comprises of a deck 6m x 6m with an awning over that area which is 4.75m at the apex. Adjacent to this is a shade cloth awning 13m x 6m over the existing pool. With the upgrade of the existing deck and awning, the overall structure is 19m x 9m.

The awning has been constructed to increase the weather protection to the pool area and the dwelling as well as increasing the outdoor entertaining area.

The applicant has stated that the shade cloth area over the pool is required as their family members have a skin condition that requires them to stay out of the sun.

Statutory Framework - Unlawful Structures

The Environmental Planning and Assessment Act 1979 does not make provisions for development consent to be granted retrospectively but under section 109A of the Act there is a distinction between the *unlawful erection of a structure* and the *unlawful use of land or a structure*. Section 109A reads:

1. *The use of a building, work or land which was unlawfully commenced is not rendered lawful by the occurrence of any subsequent event except:*
 - (b) *the granting of development consent to that use.*

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Therefore, the development application is required to be considered on its merits and should the use of the structures be deemed consistent with relevant planning controls then an application for a Building Certificate is required to be submitted to Council.

As previously mentioned, the Act does not provide for retrospective approval for unlawful structures but a person may obtain a Section 149 Building Certificate from Council. The certificate differs from a development consent or building approval for a structure, in that it confers certain forms of legal immunity on the structure (Section 149E of the Act) rather than granting consent for the structure. It is important to note that the Section 149 certificate does not make an unlawful structure lawful but simply makes it immune from certain types of legal action for a period of seven years.

Matters for consideration under Section 79(c) of the Environmental Planning and Assessment Act 1979.

a) the provisions of:

i) any environmental planning instrument (ie LEPs, REPs & SEPPs)

The subject property is zoned Environmental Protection - Agriculture Protection

The Planning Instruments which are considered to control development on the site are;

- Sydney regional Environmental Planning Policy 20.
- Hawkesbury City Council Local Environmental Plan 1989. (HLEP)

Comment

The proposal is not inconsistent with the relevant Planning Instruments and relevant provisions.

ii) any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority

Apart from a draft LEP to convert the existing LEP into the Standard Template format, there are no relevant draft EPI's that affect the land or the proposal.

iii) any development control plan applying to the land

Hawkesbury Development Control Plan 2002

The following table provides an assessment of the proposed development against the requirements for residential development:

Element	Rules	Provides	Complies
Height	(a) New buildings are to be constructed within the Building Height Plane for the relevant residential use. (Refer to Table 1). The Building Height Plane is to be adjusted for sloping sites to follow the natural ground level.	All elevations	Complies
	(b) Building to the side and back boundary within the Building Height Plane is permitted where: It can be shown that the building to the boundary doesn't reduce the privacy of neighbouring dwellings and their private open space and does not reduce their existing solar access; and	Structure is over 7m to the closest property boundary.	Complies

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Element	Rules	Provides	Complies
	<p>The continuous length of the boundary walls is not more than 10m or is a maximum of 50% of the boundary length; whichever is the shorter.</p> <p>(c) Exemptions to the Building Height Plane may be granted in the following circumstances:</p> <p>Single dwellings proposed on flood prone land;</p> <p>Single dwellings proposed on lots with a frontage of less than 14m at the building line; and</p> <p>Chimneys, satellite dishes and aerials</p> <p>Applicants seeking an exemption to the Building Height Plane must demonstrate clearly why the compliance is unreasonable.</p>	N/A	N/A
Setbacks	<p>(a) For sites fronting main or arterial roads, buildings are to be set 10 metres back from the front boundary unless there are exceptional physical circumstances. The 10m setback commences after any road widening which may affect the subject land.</p> <p>(b) For sites fronting a local road buildings are to be set 7.5m back from the front boundary. In areas where there is prior development the established pattern is to be regarded as the standard setback.</p> <p>(c) For battleaxe blocks the general setback from the rear boundary of the property in front is to be 6 metres.</p> <p>(d) For the minor frontage on corner blocks, the minimum building setback is to be 2 metres.</p>	<p>Structure is located at the rear of the dwelling.</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>Complies</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>
Development Fronting Rear Lanes		Development does not front to a rear lane.	N/A

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Element	Rules	Provides	Complies
Landscaped Areas	<p>(a) All forms of residential development are to contain pervious soft landscaped areas to a total of 30% of the total site area. This may be calculated by adding together soft landscaped areas of private and common open space. Development proposals, where required, are to indicate the proportion of the total site area that is:</p> <p>total "soft" landscaped area;</p> <p>total ground level private open space; and</p> <p>total common open space</p>	Development has existing landscape area.	Complies
Private Open Space	<p>(a) Single dwelling houses and multi unit housing are to provide at least one area of private open space for each dwelling.</p>	Private Open space available and existing.	Complies
	<p>(b) The total of private open space at ground level must be a minimum of 20% of the site area, regardless of permeability of the surface. This space must:</p> <p>be capable of containing a rectangle 5 metres x 6 metres that has a slope less than 1:10;</p> <p>not be comprised of any area with a dimension less than 4 metres; and</p> <p>be exclusive of clothes drying areas, driveways, car parking and other utility areas.</p>	Private Open space available and existing.	Complies
	<p>(c) Private open space shall not be located in the front boundary setback.</p>	Area located to the rear of the dwelling.	Complies
	<p>(d) Any above ground level balcony or rooftop area designed for private open space must have minimum area of 10 square meters with a minimum dimension of 2 metres. This area is not included in the calculation for the provision of total private open space.</p>	N/A	N/A
Common Use Open Space		Development does not have common open space.	N/A

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Element	Rules	Provides	Complies
Access and Parking		Drive way existing. Application does not change existing arrangements.	N/A
Basement Parking			N/A
Visual Amenity	(a) Where there is potential for loss of privacy the proposal should incorporate some of the techniques illustrated in the DCP.	Visual amenity adequate.	Complies
	(b) Where there is no alternative to a window, it should be screened.	Visual amenity adequate.	Complies
Acoustic Privacy	(a) Acoustic privacy is to be considered at the design stage.	Proposal is over 7m from the property boundary and is landscaped.	Complies
	(b) Site layouts should ensure parking areas; streets and shared driveways have a line of sight separation of at least 3 metres from bedroom windows.	N/A	N/A
	(c) A distance of at least 3 metres should separate openings of adjacent dwellings.	Structure is over 7m from the property boundary.	Complies
External Noise and Vibration			N/A
Safety and Security	(a) Each dwelling is to be provided with direct and convenient pedestrian access to a private or public road.	Satisfactory.	Yes
	(b) Barriers to prevent movement between internal roof spaces of adjoining dwellings are required.	N/A	N/A
	(c) Elements to be incorporated in site and building design and include: doorway/entry safety and surveillance to and from the footpath illumination of public spaces including all pedestrian paths, shared areas, parking areas and building entries to the relevant Australian Standard.	Satisfactory	Yes

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Element	Rules	Provides	Complies
	<p>Visibility to the street from the front of the development</p> <p>Restricted access to the rear of the site.</p>		
Utility and Site Services	(a) Where reticulated water is not available, a minimum storage of 100 000 litres must be provided. A minimum of 10 000 litres must be available at all times for fire fighting.	N/A	N/A
Cables	(a) The design, location and construction of utility services must satisfactorily meet the requirements of both the relevant servicing authority and Council.	Cables exist on site.	Complies
Recycling, garbage and mail	(a) Collection areas must be integrated into the overall site and building design.	Satisfactory.	Yes
Fencing and Retaining Walls		N/A	N/A
Energy Efficiency Chapter	(a) NatHERS Assessment and/or Energy Performance Statement.	Not required as development is not over \$100,000	N/A

The structure complies with the requirements.

iv) any matters prescribed by the regulations

There are no matters discernable that are prescribed by the Regulations that affect the development.

b) the likely impacts the development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The development is not considered to be out of character with the surrounding landscape and it is unlikely that the development will have any adverse environmental impact on the locality.

c) the suitability of the site for the development

The site is suitable for the development.

d) any submissions made in accordance with the EPA Act or Regulations

The application did not require notification and no submissions were received.

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e) the public interest.

The matter is not considered to be contrary to the general public interest.

Conclusion

The proposed development complies with the provisions of Hawkesbury Local Environmental Plan 1989 and Hawkesbury Development Control Plan and has no environmental impact.

RECOMMENDATION:

That the Development Application DA0376/07 for use of the structure as a deck and awning be approved subject to the conditions following:

General Conditions

1. The development shall take place in accordance with the stamped plans, specifications and accompanying documentation submitted with the application except as modified by these further conditions.
2. The approved use shall not commence until all conditions of this Development Consent have been complied with.
3. The development shall comply with the provisions of the Building Code of Australia at all times.
4. The development shall comply with the Environmental Planning and Assessment Act, 1979 at all times.

During Construction

5. Mandatory inspections shall be carried out and Compliance Certificates issued only by Council or an accredited certifier for the following components or construction:

Note: Structural Engineer's Certificates, Drainage Diagrams and Wet Area Installation Certificates are NOT acceptable unless they are from an accredited person.

(a) prior to occupation of the building.

6. No internal or external alterations shall be carried out without prior approval of Council.

Advisory Notes

*** Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable to prosecution under the National Parks and Wildlife Act 1974.

*** The applicant is advised to consult, if applicable, with:

- (a) Sydney Water Corporation Limited
- (b) Integral Energy
- (c) Natural Gas Company
- (d) a local telecommunications carrier

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regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public roads.

ATTACHMENTS:

There are no supporting documents for this report.

AT - 1 Site Locality Plan

AT - 2 Site Plan

AT - 3 Elevations and Floor Plan

AT - 4 Photographs of the Structure

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AT - 1 Site Locality Plan

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AT - 2 Site Plan

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AT - 4 Photographs of the Structure

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INFRASTRUCTURE SERVICES

Item: 197 IS - Reduction in the Cost of Mulch from the Hawkesbury City Waste Management Facility - (95495)

REPORT:

Due to the ongoing receipt of green waste into Council's waste facility, substantial amounts of mulched green waste is available for sale.

As the storage area for such materials is limited and the need for the community to conserve the use of water on their gardens is paramount, it is considered appropriate to make the material available to the public at a reduced cost until the end of December 2007, or whilst stocks are available.

The cost for the mulched materials in Council's fees and charges schedule is presently \$35.00 per tonne.

It is proposed to reduce this cost down to \$15.00 per tonne and advertise the offer in the local media in an effort to reduce the volume of material at the site.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Objective: Implement plans and controls to manage and reduce waste and promote the environmental health of the city."

Funding

The reduction in the costs will have some impact on the income of the waste facility, however, can be absorbed into the current budget and will allow better management of the facility.

RECOMMENDATION:

That the reduction in the cost of mulched green waste:

1. To \$15.00 per tonne until 25 December 2007, or whilst stocks last, be approved.
2. Be advertised in the local media.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

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Item: 198 **IS - Hollands Paddock Plan of Management - (79354)**

Previous Item: 136, Ordinary (27 June 2006)

REPORT:

Following the development of the landscape plan for Holland's Paddock and subsequent community consultation, Council at its meeting held 31 May 2005 resolved:

"That:

- 1. The landscape plan incorporating the changes suggested by the community be adopted and incorporated within the Plan of Management; and,*
- 2. The necessary steps required under the Act to amend the Plan of Management to permit a water tank and bubblers be undertaken."*

At the Ordinary Meeting on 27 June 2006, Council resolved:

"That the amendment to the Holland's Paddock Plan of Management, incorporating water storage tanks and bubblers, be adopted."

An application has been received from Pirasta Pty Limited requesting permission to lease the Deck above the water tanks within Hollands Paddock for the purpose of outdoor dining and to install spotlights and shade sails above the deck.

Before such a proposal can be considered, it is necessary to amend the existing Plan of Management for Hollands Paddock Reserve to authorise the lease/licence and the installation of the shade sails and spotlights.

Under the Local Government Act 1993, all leases and licences on community land must be authorised within a plan of management. The Act sets out conditions relating to the development and leasing of community lands.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Objective: A network of towns, villages and rural localities connected by well maintained public and private infrastructure which supports the social and economic development of the city."

Funding

No impact on current budget.

RECOMMENDATION:

That the proposed amendment to the Hollands Paddock Plan of Management to allow lease/licence of the deck area above the water tank for dining purposes, and the construction of shade sails be advertised in accordance with the requirements of the Local Government Act.

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ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

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SUPPORT SERVICES

Item: 199 **SS - Payments to Hawkesbury Sports Council Inc - (107, 96332, 95496, 73611)**

Previous Item: 27, Ordinary (13 February 2007)

REPORT:

Set out below are the summarised financials of Hawkesbury Sports Council Inc (HSC) for the year ended 30 June 2007.

	Income	Expenses	Deficit
OPERATING	\$711,874	\$817,450	(\$105,576)
Capital	\$241,349	\$373,056	(\$131,707)
Total	\$953,223	\$1,190,506	(\$237,283)

HSC has reported an operating loss for the year ending 30 June 2007 of \$105,576. Operating income increased 5% on the previous year, whilst operating expenses were up by 80% on an expanded maintenance program.

The capital program is showing a deficit for 2006/2007 of \$131,707. However, there was a catch-up in 2006/2007 and the position for 2005/2006 and 2006/2007 combined shows a matched position of capital income and capital works. HSC's balance sheet remains healthy as at 30 June 2007 with over \$300k in the general cheque account.

HSC continues to maintain, manage and improve Council's sporting facilities including mowing, cleaning, repairs and security as well as collecting fees from users of the facilities.

Council's funding allocation from general funds for 2006/2007 to HSC was \$778,750.00, which included \$215,000.00 for Capital works.

HSC's report is as follows:

"Over the last 12 months the following Capital Works projects have been undertaken by Hawkesbury Sports Council:

1. Floodlighting of Berger Road Soccer Fields.
2. Extensions to amenities facilities at Woodbury Reserve.
3. Deerubbin lights.
4. Turnbull tennis upgrade.
5. Colbee baseball extension.
6. McQuade building extension.

In addition, the following maintenance works have been completed.

1. Levelling and returfing of the grass netball courts at Mileham Street Netball Complex.
2. Broad leaf and bindi spraying of all Parks and Reserves.
3. Irrigation of Bensons 2.
4. Establishment of an additional A.F.L. Field at Bensons Lane.
5. Extension of irrigation at Bensons Baseball and Bensons Soccer.

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6. Slicing and fertilising of all playing fields (twice yearly).
7. Installation of taps for irrigation at Mileham Street Netball and Deerubbin Oval.
8. Rehousing of the pump station at Woodbury Reserve Dam.
9. Top dressing of Berger Road Soccer Fields, Deerubbin Oval, Bounty Reserve.
10. Division of the storage areas at Woodlands Ovals to allow for more efficient storage of cricket and soccer equipment.
11. Construction of a garbage compound at Mileham Street Netball Courts.

Development Applications have now been approved for the following:

1. The cricket storeroom at McQuade Park.
2. The erection of a shelter shed at Peel Park.

The construction of the cricket storeroom at McQuade Park is dependent upon \$32,000 of Section 94A funds.

During 2007/2008 HSC is endeavouring to carry out the following works:

1. Extensions to the amenities building at Deerubbin Park to better cater for the increasing rugby union registrations.
2. Installation of 2 synthetic cricket wickets at Colonial Reserve.
3. Erection of the shelter shed at Peel Park.
4. Extensive earthworks at Woodbury Reserve to improve ground drainage.
5. Hawkesbury Sports Council will be also be looking at funding the irrigation of Woodlands Ovals and Tamplin Field. It is expected that these projects will be completed in stages."

(Information supplied by Anne Neal from HSCI)

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Objective: Provide efficient allocation of financial and physical assets for the Hawkesbury Sports Council."

Funding

No effect on current funding.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING**Meeting Date:** 25 September 2007**Item: 200 SS - Consultants Utilised by Council - 1 January to 30 June 2007 - (95496, 79337)**

Previous Item: 187, Ordinary (14 June 2005)
 331, Ordinary (1 November 2005)
 19, Ordinary (31 January 2006)
 48, Ordinary (13 March 2007)

REPORT:

At the meeting of Council held on 14 June 2005 consideration was given to a report regarding the consultants utilised by Council. That report detailed various consultants, the purpose of the engagement and the expenditure in 2003/04 and 2004/05.

As a result of subsequent reports, Council has resolved that a six monthly report be submitted outlining Council's expenditure for consultancy fees.

The following table provides details of the various firms/persons the Council has utilised as consultants for the period January - June 2007 detailing the purpose of the consultancies and the amount paid in this period:

Firm	Purpose	01/01/2007 to 30/06/2007
Andrews Neil Pty Ltd	North Richmond DCP	\$30,730.00
Barker Ryan Consulting Pty Ltd	Design works	\$19,212.50
Berzins Environmental Planning Pty Ltd	LEP template and LEC evidence and attendance	\$17,260.00
C M Jewell & Associates Pty Ltd	Planning and Environmental Services	\$3,887.00
Cattarin & Co Pty Ltd	Structural certificate Yarramundi reserve	\$600.00
Census Applications Australia Pty Ltd	Demographic study	\$1,000.00
Connell Wagner	Planning and Environmental Services	\$8,400.00
Consulting Earth Scientists	Environmental monitoring at tip	\$31,535.92
Darug Custodian Aboriginal Corporation	Archaeological excavation – Windsor museum	\$3,465.00
David Braunstein	OH&S	\$10,475.00
Deerubbin Local Aboriginal Land Council	Cultural heritage assessment and salvage – Windsor museum	\$7,698.35
Donald Ellsmore	Heritage Consultant	\$12,265.00
Dylarna Corporation Pty Ltd trading as The Playground Doctor	Reports on Council playgrounds	\$4,250.00
Eco Logical Australia Pty Ltd	Field survey on remnant vegetation	\$69,538.50
Falson & Associates Pty Ltd	DA Assessment & LEC Expert Witness	\$1,466.00
Fiona Hamann	Media consultancy	\$1,004.50
Golder Associates Consultancy	Groundwater investigation – South Windsor night soil depot	\$24,490.00

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Firm	Purpose	01/01/2007 to 30/06/2007
Groundtruth Consulting	Soil material and geomorphology report – Windsor museum	\$1,250.00
Harris Page and Associates P/L	Fire Protection Services	\$3,300.00
Heggies Australia Pty Ltd	Mould & Asbestos investigation	\$2,070.00
Integrated Design Associates	Landscape plan – Wilberforce Park	\$1,000.00
Internal Audit Bureau of NSW	Internal audit review of payroll system	\$12,572.75
K D Wood Valuations (Aust) Pty Ltd	Property valuations	\$6,900.00
Kari l'Anson & Associates	Project co-ordination & casework supervision	\$17,520.00
LandArc	Plans of Management	\$35,650.00
Lanfax Laboratories	Wastewater review	\$1,800.00
Margaret Helman & Associates	Volunteer visitor services program	\$12,500.00
McArthur Management Services	Recruitment	\$35,450.00
McKinlay Morgan & Assoc P/L	Surveying & design	\$42,680.00
Micromex Systems Pty Ltd	Community engagement study	\$4,875.00
Morrison Low Consultants Pty Ltd	Asset management program	\$18,000.00
Neil Selmon Consulting Pty Ltd	Planning and Environmental Services – Pitt Town	\$15,600.00
OHS Services Australia Pty Ltd	OH&S consulting	\$52,150.00
Robert Pont Pty Limited	Architecture	\$35,500.00
QASCO Photography	Waste depot volume survey	\$14,376.00
Technology One Ltd	Financial software upgrades and enhancements	\$15,403.03
Twyford Consulting	Regional Companion Animals Act community education	\$1,300.00
Warwick Donnelly Pty Ltd	Structural engineer	\$21,277.50
TOTAL		\$598,452.05

Conformance to Strategic Plan

Not applicable as this is an information report requested by Council.

Funding

Not applicable as this is an information report requested by Council and costs detailed have been met within existing budgets

RECOMMENDATION:

That the information concerning consultancies utilised by Council during the period January to June 2007 be received.

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ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

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Item: 201 SS - Monthly Investments Report - August 2007 - (96332, 95496)

REPORT:

According to Clause 212 of the Local Government (General) Regulation 2005 the Responsible Accounting Officer must provide the Council with a written report setting out details of all money that the Council has invested under section 625 of the Local Government Act 1993. The report must include a certificate as to whether or not investments have been made in accordance with the Act, the Regulations and the Council's Investment Policy.

The following table lists the investment portfolio held by Council at 31 August 2007 in a form compliant with legislative and policy requirements.

All investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

August 2007

The following table indicates that Council held \$35.9 million in investments as at 31 August 2007. Details of the financial institutions or fund managers with which the investment was made, date investments were taken out, the period to maturity, the rate of return achieved and the credit rating of the investments are provided below.

Investment Type	Lodgement Date	Interest Rate %	Principal	Rating	Total
On Call					
CBA	31-Aug-07	6.45%	\$ 880,000.00	A1+	\$ 880,000.00
Term Investments					
CBA – Range Accrual Note	19-Jul-07	7.55%	\$ 500,000.00	A1+	
CBA – CPI Linked Note	4-Apr-07	9.00%	\$ 500,000.00	A1+	
LGFS	21-Aug-07	6.90%	\$ 2,000,000.00	A1+	
LGFS	31-Aug-07	6.94%	\$ 2,000,000.00	A1+	\$ 5,000,000.00
Managed Funds					
ANZ Cash Plus Fund	31-Aug-07	3.80%	\$ 953,090.55	AA	
Blackrock Diversified Credit Fund	31-Aug-07	-9.13%	\$ 3,019,176.91	A	
Macquarie Income Plus Fund No 1	31-Aug-07	3.00%	\$ 6,869,726.49	A	
Aberdeen Cash-Plus Fund	31-Aug-07	3.59%	\$ 7,434,978.44	A	
Perpetual Credit	31-Aug-07	-5.75%	\$ 6,527,018.09	A	
ING Enhanced Cash	31-Aug-07	2.70%	\$ 5,281,824.90	A	\$ 30,085,815.38
TOTAL INVESTMENT AS AT 31 AUGUST 2007					\$ 35,965,815.38

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Managed Funds

Bench Mark – August 2007	6.43%	Bench Mark - last 12 months	6.48%
Actual - August 2007	-0.56%	Actual -last 12 months	5.60%

Performance by Type

Category	Balance	Average Interest	Difference to Benchmark	Restriction Type	Amount
Cash at Call	\$ 880,000.00	6.45%	0.02%	External Restrictions -S94	\$ 4,805,849
Term Deposit	\$ 5,000,000.00	7.60%	1.17%	External Restrictions - Other	\$ 7,610,849
Managed Funds	\$ 30,085,815.38	-0.56%	-6.99%	Internal Restrictions	\$ 10,887,889
	\$ 35,965,815.38	4.50%	-1.93%	Unrestricted	\$ 12,661,228
				Total	\$ 35,965,815

The various sources of the restricted funds referred to in the above table are as follows:

External Restrictions – Section 94 Contributions

External Restrictions – Other (reserve details below)

Asset Replacement – Sewer
Waste Management Reserve
Heritage
Parks & Gardens
Sewerage Operating Reserve
Sewerage Treatment Reserve
Unexpended Grants Reserve
Stormwater Management

Internal Restrictions (reserve details below)

Drainage
Employees Leave Entitlements
Election
Extractive Industries
HLC Risk Management
Information Technology
Kerb & Gutter
Works
Plant Replacement
Fleet Management
Property Development (currently negative balance)
Risk Management
Roadworks
Sullage
Unspent Contributions
Workers Compensation

With regard to the above details those funds subject to external restrictions **cannot** be utilised for any purpose other than that specified.

In respect of funds subject to internal restrictions whilst it would “technically” be possible for these funds to be utilised for other purposes such a course of action, unless of a temporary internal loan basis, would not be recommended nor would it be “good business practice” as these funds have been allocated for specific purposes (information technology, plant replacement, fleet management, risk management, etc.) or to meet future know expenses that should be provided for on an ongoing basis (employee leave entitlements, election, workers compensation, etc.)

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Funds referred to as “unrestricted” are, effectively, Council's daily operational funding for purposes such as the payment of salaries and wages, various works proposed or in progress as adopted in Council's budget, daily operational expenses, etc. These “unrestricted” funds could only be utilised for other purposes by the reduction of a corresponding amount from a service or provision already included within Council's adopted budget. The level of these funds also vary depending upon the business cycle in areas such as the payment of creditors, receipt of rate payments, capital works and/or purchases, etc.

Investment Commentary

The investment portfolio increased by \$3.5m for the month. The increase is mainly due to the first quarter rate instalment. During August, income received including rates payments amounted to \$10.0m, while payments to suppliers and staff costs amounted to \$5.9m.

Managed Fund performance was below the benchmark (UBS Australia) Bank Bill Index in August 2007 with an average return after fees of -0.56%, compared with the index of 6.43%. The managed funds portfolio has achieved a return after fees for the past 12 months of 5.60%, which under performed the (UBS Australia) Bank Bill Index of 6.48% for the corresponding 12-month period.

The investment portfolio is diversified across a number of investment types. This includes a number of managed funds, term deposits and on-call accounts. Hawkesbury City Council has no direct investments in Collateralised Debt Obligations (CDO's). Council's investment in the Perpetual Credit Managed Fund has a small exposure of 2 – 3% of the fund to CDO holdings that are invested in the US sub prime mortgage market. Council's other Managed Funds have been affected by recent volatility of the Australian share market.

The Australian All Ordinaries (all ords) index reached a high of 6456.7 points in July 2007. By mid August the all ords index had dropped by 12%, and by mid September it has recovered by 11% to close at 6315.7 points (Friday 14 September 2007). The Reserve Bank of Australia (RBA) has been actively injecting funds into the banking system over the past month to ease the effects of the global credit squeeze.

The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Comparisons are made between existing investments with available products that are not part of Council's portfolio. Independent advice is sought on new investment opportunities. Moving forward, Council's management will continue to closely monitor the investment portfolio.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Objective: Maximise return on Council's investment portfolio "

Funding

Funds are invested with the aim of achieving budgeted income in 2007/2008.

RECOMMENDATION:

That the information be received and noted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

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CONFIDENTIAL REPORTS

Item: 202 IS - Tender for Telecommunications - Mobile Phone Carriers - (95495, 79340)
CONFIDENTIAL

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

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Item: 203 **IS - Tender No. 011/FY07 - Reconstruction and Bitumen Sealing of the Remaining Gravel Section of St Albans Road - (95495, 79344, 106075) CONFIDENTIAL**

Previous Item: 162, Ordinary (14 August 2007)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act, 1993, and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning tenders for the supply of goods and/or services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

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