



Hawkesbury City Council

ordinary  
meeting  
minutes

date of meeting: 26 September 2017

location: council chambers

time: 6:30 p.m.



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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 26 September 2017, commencing at 6:31pm.

**ATTENDANCE**

**PRESENT:** Councillor M Lyons-Buckett, Mayor, Councillor B Calvert, Deputy Mayor and Councillors P Conolly, E-J Garrow, A Kotlash, P Rasmussen, P Reynolds, S Richards, J Ross, T Tree, D Wheeler and N Zamprogno.

**ALSO PRESENT:** General Manager - Peter Conroy, Director City Planning - Matt Owens, Director Infrastructure Services - Jeff Organ, Director Support Services - Laurie Mifsud, Executive Manager - Community Partnerships - Joseph Litwin, Chief Financial Officer – Emma Galea, Deputy Chief Financial Officer – Vanessa Browning, Manager Corporate Communication - Suzanne Stuart, Manager Corporate Services and Governance - Michael Wearne and Administrative Support Coordinator - Natasha Martin.

**APOLOGIES AND LEAVE OF ABSENCE**

An apology for absence was received from Councillor Tree.

**291 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Conolly that the apology be accepted and that leave of absence from the meeting be granted.

**DECLARATIONS OF INTEREST**

There were no Declarations of Interest made.

**SECTION 1 - Confirmation of Minutes**

**292 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Conolly that the Minutes of the Ordinary Meeting held on the 12 September 2017, be confirmed.

SECTION 2 - Mayoral Minutes

**MM** **Greater Sydney Commission - District Plan - (79351, 79353, 125612)**

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett.

*Refer to RESOLUTION*

**293 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett.

That Council:

1. Note that the State Government has determined to merge the two former Greater Sydney Commission Districts (South West and West Districts) to better facilitate planning around the Western Sydney Airport, without consulting Council.
2. Staff liaise with the Greater Sydney Commission to ensure that Hawkesbury City Council's interests are appropriately reflected in the new Western City District Plan, in relation to matters such as:
  - a) the Richmond RAAF base and adjoining University land
  - b) National, State and Local Heritage features, including the Greater Blue Mountains National Park
  - c) the Hawkesbury River and the Hawkesbury Nepean Catchment
  - d) the preservation of agricultural land
  - e) housing diversity and affordability – including homelessness
  - f) educational opportunities
  - g) transport infrastructure including a third high level crossing of the Hawkesbury River
  - h) the growth of key employment sectors including those associated with aerospace, equine, agriculture, tourism, medical and retail activities
  - i) energy, energy efficiency and climate adaptive housing.
3. Note that it will be required to participate in the selection of the new District Commissioner for the Western City District.
4. Invite the Interim Commissioner for Western City District, Mr Geoff Roberts, to address Councillors at a Councillor Briefing Session.



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**SECTION 3 - Reports for Determination**

**GENERAL MANAGER**

**Item: 166**

**GM - 17th International Cities Town Centres and Communities Conference and 6th International Mainstreet Australia Conference - (79351)**

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**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

*Refer to RESOLUTION*

**294 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

That:

1. Attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the 17th International Cities Town Centres and Communities Conference and 6th International Mainstreet Australia Conference at an approximate cost of \$2,900 per delegate, be approved.
2. Councillors Garrow and Wheeler attend the 7th International Cities Town Centres and Communities Conference and 6th International Mainstreet Australia Conference as Council's nominated delegates.

**ORDINARY MEETING**

**Meeting Date:** 26 September 2017

**Item: 167**                      **GM - 2017 Local Government NSW Annual Conference - Submission of Motions - (79351, 79633)**

**Previous Item:**            145, Ordinary (29 August 2017)

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A MOTION was moved by Councillor Rasmussen, seconded by Councillor Reynolds.

That:

1. The report be received and noted.
2. Council submit the following motions to the 2017 Local Government NSW Annual Conference, as outlined in the report and discussed at the meeting:
  - a) Cost of Local Government Audit Arrangements.
  - b) NSW Audit Office's Management of the Value of Land Under Roads and Community Land.
  - c) That the NSW Government repeal ss23I-23LA Environment Planning and Assessment Act 1979 (NSW) which imposes:
    - mandatory IHAPs on only selected local government areas
    - significant financial costs upon outer urban councils that do not have a record of considering high numbers of applications.
  - d) In the event that repeal of subject provisions is refused, that the NSW Government defer the introduction of mandatory IHAPs until 1 July 2019, so as to provide Councils with sufficient time to update their relevant planning instruments to reflect the strategic direction of the elected Council.

**Background**

The NSW Government has imposed statutory obligations on some NSW local government areas in a manner incompatible with its stated principles of consultation and commitment to allow planning powers to remain in the hands of local communities.

The inconsistency with which these provisions are applied to only some areas and not on a state wide basis is discriminatory and without foundation. The stated rationale of these amendments does not align with the designated area of councils subjected to the legislation.

Councils have already finalised their budgets for the 2017/2018 year, and as many are operating under stringent conditions to meet their Fit For The Future status, the added financial burden without government assistance is untenable.

Many councils are in the process of amending and updating their planning instruments and should be given the opportunity to complete the translation of their collective strategic direction into such documents. This process can be lengthy with delays up to 18 months to have an LEP amendment passed by the State Government. To deny councils this right would be effectively acting against the wishes of the electorate. Therefore it is pertinent, if the government refuses to repeal the provisions that they allow an extension of time before a mandatory IHAP must be operational.

- e) That the NSW Government increase the pensioner concession rebate to better reflect increases in the average cost of rates to NSW households and provide relief at 50% of the average rating charge.

## ORDINARY MEETING

Meeting Date: 26 September 2017

### Background

The pensioner concession rate was introduced by the NSW State Government in 1993 to provide a rates subsidy at a level of 50% of the average ratings charge i.e. \$250. That amount has not increased, despite lobbying by Councils and the Combined Pensioners and Superannuants Association. The current subsidy is now less than 25% of the average ratings charge. While Councils can provide additional subsidies, these shortfalls in Council revenue must be met by other residents and this has become increasingly burdensome.

We call on the NSW State Government to re-evaluate the pensioner concession scheme and rates subsidy to again meet the 50% relief figure determined in 1993. This would require an increase in the subsidy to approximately \$500.

- f) That Council seek direction from the State Government in relation to its future intentions concerning the Fire and Emergency Services Levy.
  - g) That Council calls on the State Government to respond to the IPART Report on 'Review of Local Government Rating System', that it releases the final version of the Report and advise of their intentions in respect of the recommendations in the Report and provide appropriate modelling in respect of all Local Government Areas, including the Hawkesbury City Council LGA.
3. The General Manager be delegated the authority to prepare and submit the motions outlined in part 2, to the 2017 Local Government NSW Annual Conference.

An AMENDMENT was moved by Councillor Conolly, seconded by Councillor Richards.

That:

1. The report be received and noted.
2. Council submit the following motions to the 2017 Local Government NSW Annual Conference, as outlined in the report and discussed at the meeting:
  - a) Cost of Local Government Audit Arrangements.
  - b) NSW Audit Office's Management of the Value of Land Under Roads and Community Land.
  - c) That the NSW Government increase the pensioner concession rebate to better reflect increases in the average cost of rates to NSW households and provide relief at 50% of the average rating charge.

### Background

The pensioner concession rate was introduced by the NSW State Government in 1993 to provide a rates subsidy at a level of 50% of the average ratings charge i.e. \$250. That amount has not increased, despite lobbying by Councils and the Combined Pensioners and Superannuants Association. The current subsidy is now less than 25% of the average ratings charge. While Councils can provide additional subsidies, these shortfalls in Council revenue must be met by other residents and this has become increasingly burdensome.

We call on the NSW State Government to re-evaluate the pensioner concession scheme and rates subsidy to again meet the 50% relief figure determined in 1993. This would require an increase in the subsidy to approximately \$500.

- d) That Council seek direction from the State Government in relation to its future intentions concerning the Fire and Emergency Services Levy.

**ORDINARY MEETING**

**Meeting Date:** 26 September 2017

- e) That Council calls on the State Government to respond to the IPART Report on 'Review of Local Government Rating System', that it releases the final version of the Report and advise of their intentions in respect of the recommendations in the Report and provide appropriate modelling in respect of all Local Government Areas, including the Hawkesbury City Council LGA.
3. The General Manager be delegated the authority to prepare and submit the motions outlined in part 2, to the 2017 Local Government NSW Annual Conference.

The Amendment was lost

**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

*Refer to RESOLUTION*

**295 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

That:

1. The report be received and noted.
2. Council submit the following motions to the 2017 Local Government NSW Annual Conference, as outlined in the report and discussed at the meeting:
  - a) Cost of Local Government Audit Arrangements.
  - b) NSW Audit Office's Management of the Value of Land Under Roads and Community Land.
  - c) That the NSW Government repeal ss23I-23LA Environment Planning and Assessment Act 1979 (NSW) which imposes:
    - mandatory IHAPs on only selected local government areas
    - significant financial costs upon outer urban councils that do not have a record of considering high numbers of applications.
  - d) In the event that repeal of subject provisions is refused, that the NSW Government defer the introduction of mandatory IHAPs until 1 July 2019, so as to provide Councils with sufficient time to update their relevant planning instruments to reflect the strategic direction of the elected Council.

**Background**

The NSW Government has imposed statutory obligations on some NSW local government areas in a manner incompatible with its stated principles of consultation and commitment to allow planning powers to remain in the hands of local communities.

The inconsistency with which these provisions are applied to only some areas and not on a state wide basis is discriminatory and without foundation. The stated rationale of these amendments does not align with the designated area of councils subjected to the legislation.

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Councils have already finalised their budgets for the 2017/2018 year, and as many are operating under stringent conditions to meet their Fit For The Future status, the added financial burden without government assistance is untenable.

Many councils are in the process of amending and updating their planning instruments and should be given the opportunity to complete the translation of their collective strategic direction into such documents. This process can be lengthy with delays up to 18 months to have an LEP amendment passed by the State Government. To deny councils this right would be effectively acting against the wishes of the electorate. Therefore it is pertinent, if the government refuses to repeal the provisions that they allow an extension of time before a mandatory IHAP must be operational.

- e) That the NSW Government increase the pensioner concession rebate to better reflect increases in the average cost of rates to NSW households and provide relief at 50% of the average rating charge.

### **Background**

The pensioner concession rate was introduced by the NSW State Government in 1993 to provide a rates subsidy at a level of 50% of the average ratings charge i.e. \$250. That amount has not increased, despite lobbying by Councils and the Combined Pensioners and Superannuants Association. The current subsidy is now less than 25% of the average ratings charge. While Councils can provide additional subsidies, these shortfalls in Council revenue must be met by other residents and this has become increasingly burdensome.

We call on the NSW State Government to re-evaluate the pensioner concession scheme and rates subsidy to again meet the 50% relief figure determined in 1993. This would require an increase in the subsidy to approximately \$500.

- f) That Council seek direction from the State Government in relation to its future intentions concerning the Fire and Emergency Services Levy.
  - g) That Council calls on the State Government to respond to the IPART Report on 'Review of Local Government Rating System', that it releases the final version of the Report and advise of their intentions in respect of the recommendations in the Report and provide appropriate modelling in respect of all Local Government Areas, including the Hawkesbury City Council LGA.
3. The General Manager be delegated the authority to prepare and submit the motions outlined in part 2, to the 2017 Local Government NSW Annual Conference.

**ORDINARY MEETING****Meeting Date:** 26 September 2017**Item: 168****GM - Appointment of Committees, Delegates and Representatives - (79351, 95496)****MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Garrow.

*Refer to RESOLUTION***296 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Garrow.

That the delegates and representatives to the Committees for the second year of the 2016-2018 Mayoral Term, being for September 2017 to September 2018 be as follows:

<b>Committee</b>	<b>Function</b>	<b>Councillor Representation</b>	<b>Current Councillor Representatives</b>
<b>a) Committees of Council</b>			
Human Services Advisory Committee	To provide advice and recommendations for the co-ordination of community and social planning for the City of Hawkesbury and to provide a mechanism for the discussion of social issues.	Four Councillors	Clr Lyons-Buckett (Mayor) Clr Calvert (Deputy Mayor) Clr Garrow Clr Richards
Hawkesbury Civics and Citizenship Committee	To consider and determine nominations for recipients of Citizenship Awards (Australia Day, Sports Medal).	Three Councillors	Clr Lyons-Buckett (Mayor) Clr Richards Clr Zamprogno
Waste Management Advisory Committee	Established to develop options for future waste management in the City of Hawkesbury	Four Councillors	Clr Lyons-Buckett (Mayor) Clr Rasmussen Clr Richards Clr Wheeler
Hawkesbury Sustainability Advisory Committee	Established to provide a forum for community representatives, Councillors and Council officers to focus on sustainability issues and to ensure a coordinated approach to the development, implementation and evaluation of Council's grant funded sustainability projects and other Council approved sustainability initiatives.	Two Councillors	Clr Kottlash Clr Wheeler

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<b>Committee</b>	<b>Function</b>	<b>Councillor Representation</b>	<b>Current Councillor Representatives</b>
Heritage Advisory Committee	Provides advice to Council regarding heritage and related issues.	Three Councillors	Clr Reynolds Clr Wheeler Clr Zamprogno
Floodplain Risk Management Advisory Committee	Advisory Committee established to provide input in relation to floodplain management issues.	Five Councillors	Clr Lyons-Buckett (Mayor) Clr Kotlash Clr Rasmussen Clr Reynolds Clr Wheeler
General Manager's Performance Review Panel	To review the performance of the General Manager	Mayor, two Councillors and one Councillor nominated by the General Manager, if he or she so chooses	Clr Lyons-Buckett (Mayor) Clr Conolly Clr Rasmussen And one Councillor nominated by the General Manager, if he so chooses.
Audit Committee	Provide independent assurance and assistance to Council on risk management, control, governance and external accountability responsibilities.	Two Councillors One alternate Councillor	Clr Rasmussen Clr Ross Clr Conolly (alternate)
Hawkesbury Access and Inclusion Advisory Committee	Provide advice on strategies to eliminate barriers which may prevent residents and visitors from accessing services and facilities and participating in community and civic life.	Two Councillors	Clr Calvert (Deputy Mayor) Clr Ross
Hawkesbury Tourism Advisory Committee	Established to support the implementation of the Hawkesbury Tourism Strategy.	Three Councillors	Clr Garrow Clr Rasmussen Clr Richards
<b>b) Statutory Committees</b>			
Local Traffic Committee	Committee responsible for considering and recommending requests for alterations to traffic facilities and other traffic related matters.	One Councillor	Clr Reynolds
clubGrants Local Committee	To consider and rank applications received under the clubGrants Scheme.	Mayor	Clr Lyons-Buckett (Mayor)
Greater Sydney Local Land Services Local Government Advisory Group	Committee established by NSW Government to co-ordinate catchment management	One Councillor	Clr Kotlash

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<b>Committee</b>	<b>Function</b>	<b>Councillor Representation</b>	<b>Current Councillor Representatives</b>
<b>c) Committees where Council has a Financial Interest</b>			
Regional Strategic Alliance	Regional Strategic Alliance between Hawkesbury, Penrith and Blue Mountains Councils established with the objective to enhance each Council's local government areas and its broader subregion.	Mayor Deputy Mayor One alternate Councillor	Clr Lyons-Buckett (Mayor) Clr Calvert (Deputy Mayor) Clr Conolly (alternate)
CivicRisk West/CivicRisk Mutual	Self-insurance agency established by consortium of participating Councils.	One Councillor	Clr Rasmussen
McMahon's Park Management Committee	Incorporated body with delegated responsibility for management and operation of McMahons Park.	One Councillor One alternate Councillor	Clr Conolly Clr Kotlash (alternate)
Hawkesbury Sports Council	Incorporated body with delegated responsibility for management and operation of Council facilities.	One Councillor One alternate Councillor	Clr Richards Clr Garrow (alternate)
Peppercorn Services Inc.	Incorporated body with delegated responsibility for management and operation of Council auspiced community services (externally funded).	One Councillor	Clr Garrow
Western Sydney Regional Organisation of Councils	Regional Body established to co-ordinate lobbying for Western Sydney	Two Councillors One alternate Councillor	Clr Calvert (Deputy Mayor) Clr Zamprogno Clr Lyons-Buckett (Mayor) (alternate)
Hawkesbury River County Council	Statutory Body responsible for management of noxious weeds.	Two Councillors	Clr Kotlash Clr Zamprogno
Hawkesbury Sister City Association	Incorporated Body responsible for coordinating Sister City activities.	Two Councillors	Clr Conolly Clr Garrow Clr Rasmussen (alternate) Clr Wheeler (alternate)



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Committee	Function	Councillor Representation	Current Councillor Representatives
<b>d) Other Committees</b>			
NSW Public Libraries	Established to represent and support the interests of NSW public libraries.	One Councillor	Clr Lyons-Buckett (Mayor)
Western Sydney Academy of Sport	Regional Body established to co-ordinate lobbying for sports development in Western Sydney.	One Councillor (not compulsory)	Clr Reynolds Clr Calvert (Deputy Mayor) (alternate)
Council Budget Preparation Process	To attend the annual Council budget preparation process meetings.	One Councillor (Council previously also appointed an additional Councillor)	Clr Lyons-Buckett (Mayor) Clr Conolly

Item: 169

**GM - Various Committees - Annual Reports - (79351, 95496)****MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

***Refer to RESOLUTION*****297 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That:

1. The contents of the report and the annual reports of the various Council Committees and Working Groups for the first year of the 2016-2018 Mayoral Term as detailed in the report be received.
2. The results of the proposed review of the Annual Report process be reported back to Council.

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**Item: 170**                    **GM - Review of Council's Strategies for Financial Sustainability - (79351)**

**Previous Item:**        155, Ordinary (29 August 2017)  
                              211, Ordinary (11 October 2016)

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**MOTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

*Refer to RESOLUTION*

**298 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That:

1. Council receive and note the Morrison Low Consultants Pty Ltd Report – Review of Council's Strategies for Long Term Financial Sustainability.
2. The Supplementary Resourcing Strategy 2017-2027 to include appropriate wording as detailed in this report, in regard to Council's:
  - a) asset capitalisation policies and practices
  - b) approach to asset management as detailed in this report.
3. The Morrison Low Consultants Pty Ltd Report – Review of Council's Strategies for Long Term Financial Sustainability be presented to a Councillor Briefing Session and the author of the Consultant Report be invited to attend the Briefing Session.

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**CITY PLANNING**

**Item: 171 CP - Local Heritage Assistance Fund 2017/2018 - Minor Improvements/Conservation Works to Heritage Listed Residential Properties in the Windsor and Richmond Historic Townships - (95498, 124414)**

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**MOTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Rasmussen.

***Refer to RESOLUTION***

**299 RESOLUTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Rasmussen.

That:

1. Council approve financial assistance up to \$2,000 under Section 356 of the Local Government Act 1993 for each of the ten applicants, under the terms of the Local Heritage Assistance Fund 2017/2018.
2. The successful applicants for the Local Heritage Assistance Fund 2017/2018 be advised accordingly.
3. Council use the remaining funding available from the Local Heritage Assistance Fund 2017/2018 to fund the refurbishment of the Council owned Slab Barn adjacent to the Tebbutts Observatory.

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**Item: 172**                    **CP - Review of Council's Floodplain Risk Management Advisory Committee Objectives for 2017-2021 (95498, 86589, 124414)**

**Previous Item:**        2, FRMAC (16 February 2017)  
                              2, FRMAC (20 April 2017)  
                              2, FRMAC (31 August 2017)

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**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Garrow.

*Refer to RESOLUTION*

**300 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Garrow.

That:

1. Council approve the following objectives of the Floodplain Risk Management Advisory Committee:
  - a) To advise Council about information, research and analysis required to understand the nature and degree of flood risk in Hawkesbury LGA generally and in particular localities.
  - b) To advise Council about town planning measures and standards considered necessary to minimise risk to life and property in Hawkesbury LGA.
  - c) To advise Council about road and drainage infrastructure and other physical works required to minimise risk to life and property in Hawkesbury LGA.
  - d) To advise Council about education and public awareness strategies associated with floodplain management and to act on Council's behalf to implement these Council adopted strategies as required.
  - e) To recommend to Council measures to reduce flood risk to Council's infrastructure and buildings.
  - f) To assist the Council in advocating, consideration of, and implementing the strategies contained within the Hawkesbury Nepean Floodplain Review Taskforce report, 'Resilient Valley, Resilient Communities' in partnership with relevant state agencies and stakeholders.
  - g) To advise Council in relation to representations to other levels of government in support of initiatives to reduce flood risk to life and property in Hawkesbury LGA.
  - h) To assist the Council in the development and implementation of a Flood Risk Management Plan to increase the Hawkesbury community's resilience in responding to flood events.
  - i) To advise the Council on the implementation of strategies associated with floodplain management contained within the Hawkesbury Community Strategic Plan.
  - j) To advise the Council in respect of funding opportunities and potential partnerships in respect of Floodplain Risk Management.
2. The Constitution for the Floodplain Risk Management Advisory Committee be amended to include the approved objectives.

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**Meeting Date:** 26 September 2017

**Item: 173**                    **CP - Review of Council's Heritage Advisory Committee Objectives for 2017-2021 - (95498, 124414, 80242)**

**Previous Item:**        2, HAC (23 February 2017)  
                              1, HAC (25 May 2017)  
                              2, HAC (3 August 2017)

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**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

*Refer to RESOLUTION*

**301 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

That

1. Council approve the following objectives of the Heritage Advisory Committee:
  - a) To promote the recognition of the heritage of the Hawkesbury through advice to Council about heritage assistance, grant applications review and recommendations.
  - b) To advise and make recommendations to Council in relation to the nomination and deletion of Heritage Listed items from the Local Environmental Plan (LEP) and to identify items of State significance, which should be included in the NSW Heritage Office State Heritage Register or of National significance.
  - c) To promote the history and heritage of the Hawkesbury and its links to the tourism economy, and to liaise with local communities and businesses in organising heritage events and to provide advice to Council on heritage programming, exhibitions, education and heritage related tourism events.
  - d) To advise Council and work with the community to increase awareness of heritage matters through education such as publications, seminars, public displays and award recommendations.
  - e) To provide Council with advice on the management of heritage within the area. This includes reviewing Council or government policies that affect the Local Government Area heritage, recommending conservation objectives, policies and strategies and providing advice on these matters where appropriate.
  - f) To provide Council with advice on the consistent management and balanced treatment of heritage places forming the cultural heritage of the area by identifying places of cultural significance within the city and to encourage their conservation for today's and future generations.
  - g) To act as a reference and peer review body as required for heritage surveys, conservation reports, planning studies and other heritage related bodies of work.
  - h) To work with the community and heritage item owners in the promotion, education, advocacy, encouragement, understanding, use and enjoyment of the cultural heritage of the Hawkesbury and to provide advice thereon to Council.
  - i) To advise and assist the Council in the implementation of strategies associated with heritage matters contained within the Hawkesbury Community Strategic Plan.

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- j) To showcase Hawkesbury's heritage by making heritage more accessible and attractive to everyone.
- 2. The Constitution for the Heritage Advisory Committee be amended to include the approved objectives.

**Item: 174**                    **CP - Review of Council's Human Services Advisory Committee Objectives for 2017-2021 - (95498, 124414, 123486)**

**Previous Item:**        3, HSAC (9 February 2017)  
                              1, HSAC (4 May 2017)  
                              1, HSAC (27 July 2017)

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**MOTION:**

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Garrow.

*Refer to RESOLUTION*

**302 RESOLUTION:**

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Garrow.

That

- 1. Council approve the following objectives of the Human Services Advisory Committee:
  - a) To provide advice and assist Council in the development and drafting of a Human Services Planning Strategy. The proposed Strategy is to be consistent with the directions, strategies, and goals within the Hawkesbury Community Strategic Plan.
  - b) To provide advice to Council on consultative strategies for inviting submissions and comments in relation to the Human Services Planning Strategy.
  - c) To review the directions, strategies, and goals within the Hawkesbury Community Strategic Plan to undertake a gap analysis of human service needs of residents of the Hawkesbury.
  - d) To assist in the identification of community indicators to measure progress in the improvement of well-being of residents of the Hawkesbury which reflects the human service priorities identified within the Hawkesbury Community Strategic Plan.
  - e) To assist council staff to coordinate an integrated human service planning framework to facilitate the development of a plan of action for the provision of priority human services to residents of the Hawkesbury.
  - f) To provide a mechanism through which Council can be informed of human service issues where Council may be in a position to seek a resolution or advice regarding these issues through representation, lobbying and/or advocating to government agencies and/or elected representatives.
- 2. The constitution of the Human Services Advisory Committee be amended to include the approved objectives.

**ORDINARY MEETING**

**Meeting Date:** 26 September 2017

**INFRASTRUCTURE SERVICES**

**Item: 175**                    **IS - Review of Asset Management Policy - (95495)**

**Previous Item:**        Ordinary (29 September 2009)

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**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

*Refer to RESOLUTION*

**303 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That Council endorse the inclusion of the Draft Asset Management Policy, attached as Attachment 1 to this report, within the Draft Supplementary Resourcing Strategy for public exhibition noting that the Draft Supplementary Resourcing Strategy is to be reported to the next Ordinary Meeting to be held on 10 October 2017.

**Item: 176**                    **IS - Rural Fire Service - Brigade Station Replacement - (95495, 79016)**

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**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

*Refer to RESOLUTION*

**304 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Calvert.

That Council receive and note the report on Rural Fire Service Brigade Station replacement.

**ORDINARY MEETING**

**Meeting Date: 26 September 2017**

**SUPPORT SERVICES**

**Item: 177                    SS - Monthly Investments Report - August 2017 - (95496, 96332)**

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**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Richards.

*Refer to RESOLUTION*

**305 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Richards.

The report regarding the monthly investments for August 2017 be received and noted.

**Item: 178                    SS - Debt Recovery, Pensioner Concession and Hardship Policy - (95496, 96332)**

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**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Garrow.

*Refer to RESOLUTION*

**306 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Garrow.

That:

1. The Debt Recovery, Pensioner Concession and Hardship Policy, attached as Attachment 1 to the report, be placed on public exhibition for a period of not less than 28 days.
2. The outcome of the public exhibition be further reported to Council.



**ORDINARY MEETING**

**Meeting Date:** 26 September 2017

**Item: 179**                    **SS - Fraud and Corruption Prevention Policy - (95496, 96333)**

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**MOTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

*Refer to RESOLUTION*

**307 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Reynolds.

That:

1. The Fraud and Corruption Prevention Policy, attached as Attachment 1 to this report, be placed on public exhibition for a period of 28 days.
2. The outcome of the public exhibition period be further reported to Council.

**Item: 180**                    **SS - General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2017 - (95496, 96332)**

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**MOTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

*Refer to RESOLUTION*

**308 RESOLUTION:**

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That:

1. Council note the following Statement in respect of Section 413(2)(c) of the Local Government Act 1993, as to its Annual Financial Statements:
  - a) Council's Annual Financial Statements for 2016/2017 have been drawn up in accordance with:
    - the Local Government Act 1993 (as amended) and the Regulation made there under
    - the Australian Accounting Standards and Professional Pronouncements
    - the Local Government Code of Accounting Practice and Financial Reporting
  - b) the Statements present fairly the Council's financial position and operating result for the year
  - c) the Statements are in accordance with the Council's accounting and other records

**ORDINARY MEETING**

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- d) the signatories do not know of anything that would make these Statements false or misleading in any way
2. Council sign the "Statements by Councillors and Management". The Statements are to be signed by the Mayor, Deputy Mayor, General Manager and the Responsible Accounting Officer.
3. Council seek a presentation from the NSW Audit Office and its representative, at a Council Meeting following the completion of the audit.

**Item: 181**                      **SS - Renewal of Licence Agreements, Peppercorn Place, 320 George Street, Windsor - (95496, 96328)**

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**MOTION:**

RESOLVED on the motion of Councillor Garrow, seconded by Councillor Rasmussen.

*Refer to RESOLUTION*

**309 RESOLUTION:**

RESOLVED on the motion of Councillor Garrow, seconded by Councillor Rasmussen.

That

1. The information be received.
2. The Seal of Council be affixed to Licence Agreements between Hawkesbury City Council and Peppercorn Services Inc., Bridges Disability Services Inc. and Uniting Care NSW.

**SECTION 4 - Reports of Committees**

**ROC - Human Services Advisory Committee - 27 July 2017 - (124414, 123486)**

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**310 RESOLUTION:**

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Richards.

That the minutes of the Human Services Advisory Committee held on 27 July 2017 as recorded on pages 167 to 173 of the Ordinary Business Paper be received.

**ROC - Heritage Advisory Committee - 3 August 2017 - (80242, 124414)**

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**311 RESOLUTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Reynolds.

That the minutes of the Heritage Advisory Committee held on 3 August 2017 as recorded on pages 174 to 182 of the Ordinary Business Paper be received.

**ROC - Local Traffic Committee - 11 September 2017 - (80245)**

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**312 RESOLUTION:**

RESOLVED on the motion of Councillor Reynolds, seconded by Councillor Kotlash.

That the minutes of the Local Traffic Committee held on 11 September 2017 as recorded on pages 183 to 232 of the Ordinary Business Paper be adopted.

**ORDINARY MEETING**

Questions for Next Meeting

**QUESTIONS FOR NEXT MEETING**

**Councillor Questions from Previous Meetings and Responses - (79351)**

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**Raised at the Ordinary Meeting held – 12 September 2017**

There were no responses to Questions in relation to previous Questions for Next Meeting.

**ORDINARY MEETING**

## Questions for Next Meeting

**Questions for Next Meeting**

#	Councillor	Question	Response
1	Garrow	Enquired if the large sign outside the Windsor Function Centre is allowable and if there are actions that can be taken to make it look better.	Director City Planning
2	Lyons-Buckett	Requested advice as to who is responsible for regulating the parking of trucks and their trailers on the road side.	Director City Planning

**CONFIDENTIAL REPORTS**

**313 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Richards.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

**Item: 182 IS - Drainage Update - Price Lane, Agnes Banks - (95495)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposed to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

**Item: 183 SS - Property Matter - Lease to Stephen Hile - 139 March Street, Richmond - (112106, 95496, 22455)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

**Item: 184 SS - Property Matter - Road Widening - Lease and Compulsory Acquisition by Roads and Maritime Services - Part 1 of Terrace Road, North Richmond - (100920, 95496, 112106)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with these confidential matters.

There was no response, therefore, the Press and the public left the Council Chambers.

**314 RESOLUTION:**

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly that open meeting be resumed.

**ORDINARY MEETING**  
**CONFIDENTIAL REPORTS**

**Item: 182**                    **IS - Drainage Update - Price Lane, Agnes Banks - (95495) CONFIDENTIAL**

**Previous Item:**        164, Ordinary (12 September 2017)  
                              NM2, Ordinary (09 May 2017)  
                              134, Ordinary (28 June 2011)  
                              268, Ordinary (30 November 2010)  
                              249, Ordinary (09 November 2010)

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**MOTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

*Refer to RESOLUTION*

**315 RESOLUTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That no further drainage improvements be undertaken within the properties of 22 Price Lane, 340 and 342 Castlereagh Road, Agnes Banks.

**Item: 183**                    **SS - Property Matter - Lease to Stephen Hile - 139 March Street, Richmond - (112106, 95496, 22455) CONFIDENTIAL**

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**MOTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

*Refer to RESOLUTION*

**316 RESOLUTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Kotlash.

That:

1. Council agree to enter into a new lease with Mr Stephen Hile in regard to 139 March Street, Richmond, as outlined in this report.
2. Authority be given for any documentation in association with this matter to be executed under the Seal of Council.
3. Details of Council's resolution be conveyed to the Lessee, together with the advice that Council is not, and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.

**ORDINARY MEETING**  
**CONFIDENTIAL REPORTS**

**Item: 184**                    **SS - Property Matter - Road Widening - Lease and Compulsory Acquisition by Roads and Maritime Services - Part 1 of Terrace Road, North Richmond - (100920, 95496, 112106) CONFIDENTIAL**

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**MOTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

*Refer to RESOLUTION*

**317 RESOLUTION:**

The Director Support Services advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Conolly, seconded by Councillor Rasmussen.

That:

1. Council not enter into a lease agreement with Roads and Maritime Service for Part of 1 Terrace Road, North Richmond, for the reasons outlined in this report.
2. The Roads and Maritime Service be advised that Council has no objection to the Roads and Maritime Service compulsory acquisition of an area, in the order of 120m<sup>2</sup> within 1 Terrace Road, North Richmond (Lot 1 DP 1183329) under the terms outlined in this report.
3. Council consent to the acquisition of the land by the Roads and Maritime Service referred to in part 2 by compulsory acquisition process, including the reduction of the Proposed Acquisition Notice period to seven days.
4. Authority be given for any documentation in association with the report to be executed under the Seal of Council.
5. Details of Council's resolution be conveyed to the Roads and Maritime Service, together with the advice that Council is not, and will not, be bound by the terms of its resolution, until such time as appropriate documentation to put such resolution into effect has been agreed to and executed by all parties.

The Mayor extended best wishes to Clr Conolly on the birth of his son.

The meeting terminated at 8:55pm.

Submitted to and confirmed at the Ordinary meeting held on 10 October 2017.

.....  
Mayor