



Hawkesbury City Council

attachment 1
to
item 143

Operational Plan

2018/2019

date of meeting: 13 June 2018

location: council chambers

time: 6:30 p.m.

HAWKESBURY CITY COUNCIL **OPERATIONAL PLAN** **2018-2019**

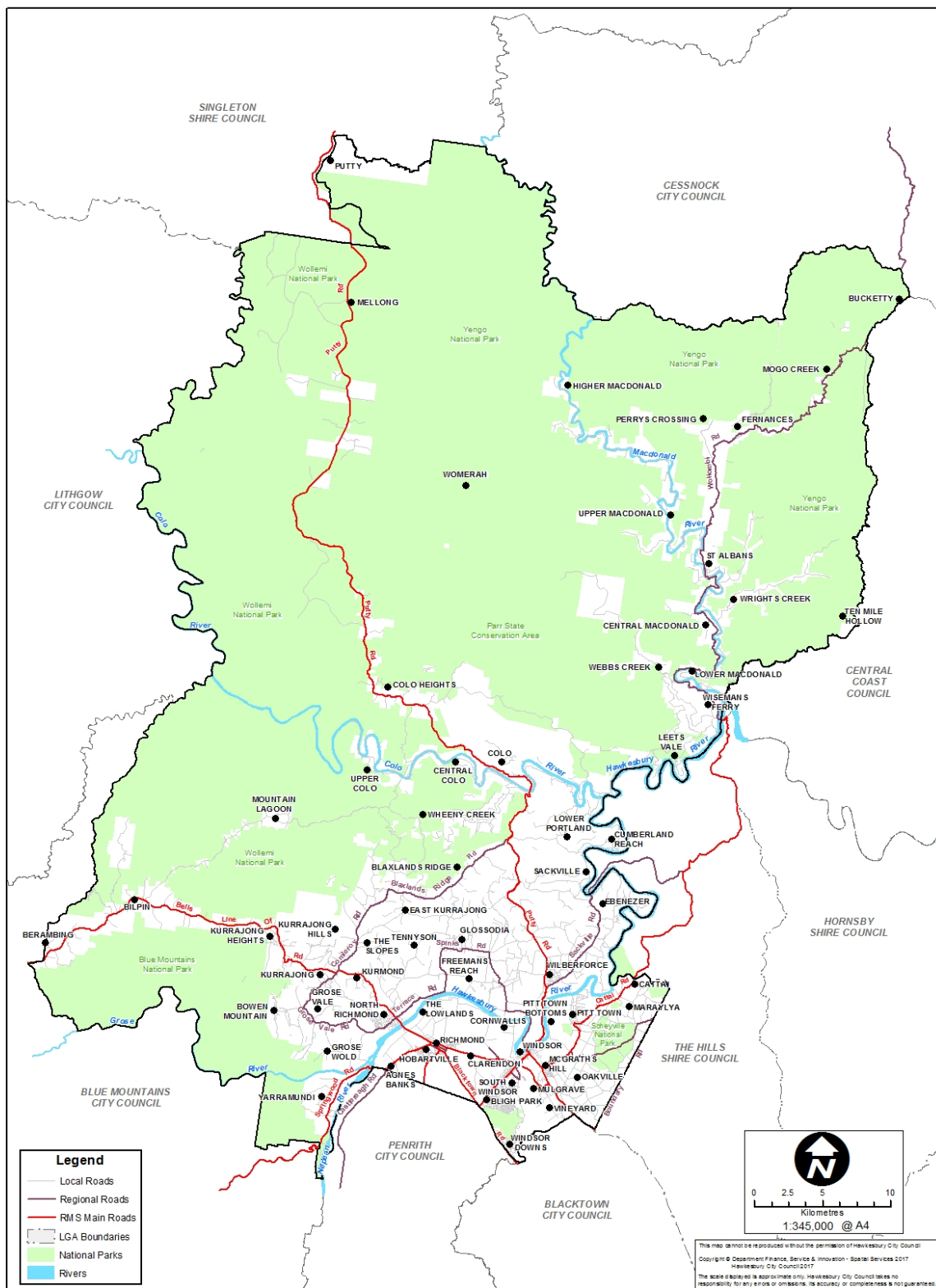
The Hawkesbury 2036...It's Our Future





HAWKESBURY CITY COUNCIL

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A message from Councillors

Operational Plan 2018-2019

We are proud to introduce the Hawkesbury Operational Plan 2018-2019.

We have listened to what you as a community have told us are your aspirations for the future in preparing our Community Strategic Plan and turned those into a plan of actions as outlined in the Delivery Program 2017-2021.

This Operational Plan 2018-2019 represents the second year of Council's commitment to implementing the Delivery Program 2017-2021 and in doing so turning the aspirations for the future of the Hawkesbury community that we captured into our Community Strategic Plan into activities and actual outputs.

This Operational Plan 2018-2019 supports the Delivery Program 2017-2021 and spells out the details of the Delivery Program including individual projects and activities that will be undertaken in the coming financial year.

The Major Operational Plan Highlights for 2018/2019 include:
(See pages 8 and 9 for details).

- Building Improvements - \$2.2M
- Parks, Recreation Facilities and Amenities Improvements - \$1.7M
- Road Rehabilitation and Upgrades - \$7.4M
- Stormwater Drainage Improvement Program - \$1.4M
- Enhanced Pedestrian Safety and Accessibility - \$0.4M
- Road Surface Renewals - \$1.2M
- Solar Initiative Program - \$1.2M
- Works and Programs enabled by SRV (subject to IPART approval) - \$4.8M

We will continue to work closely with our executive in a collaborative manner to ensure the successful implementation of this Operational Plan 2018/2019. Accounting for our stewardship of the community's long term goals, we will report back to the community via the Annual Report on what has been achieved during the second year of implementing the Delivery Program 2017-2021.

Our continued commitment to the Hawkesbury community is to deliver on the actions contained within the Operational Plan 2018/2019 and to keep you informed of this progress and involved in the process.

We look forward to delivering these actions for the Hawkesbury community.

Operational Plan 2018-2019



L-R Back row: Councillor Sarah Richards, Councillor Patrick Conolly, Councillor Barry Calvert (Deputy Mayor), Councillor Paul Rasmussen, Councillor Emma-Jane Garrow, Councillor Nathan Zamprogno.

L-R Front row: Councillor Tiffany Tree, Councillor John Ross, Councillor Amanda Kotlash, Councillor Mary Lyons-Buckett (Mayor), Councillor Peter Reynolds, Councillor Danielle Wheeler.

Operational Plan 2018-2019

Hawkesbury City Council's vision, mission and values respond to our community's aspirations for the future.

Our Vision

We see the Hawkesbury as a vibrant and collaborative community living in harmony with our history and environment, whilst valuing our diversity, striving for innovation, a strong economy and retaining our lifestyle and identity.

Our Mission

Hawkesbury City Council leading and working with our community to create a healthy and resilient future.

Our Values

Hawkesbury City Council is a professional, friendly and ethical organisation that consults with, and listens to the community. In our daily activities we embrace the following values, and aim to deliver on these in an effective and efficient manner.

PROFESSIONAL

We set clear goals, measure results and seek to improve

We are sustainable

We are resilient

ETHICAL

We behave with integrity

We keep our commitments and deliver

We make fair and consistent decisions

ENGAGING

We value open and clear communication

We listen to the contribution of every individual

We value differences in people and their perspectives

COLLABORATIVE

We work together

We are cooperative

We share our ideas and talents



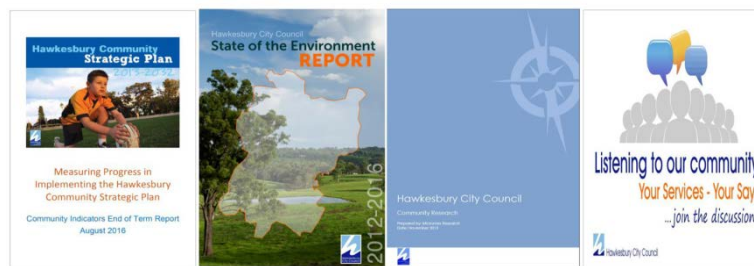
Integrated Planning and Reporting Framework

Operational Plan 2018-2019

Planning for a sustainable future

The process

The Hawkesbury Community Strategic Plan (CSP) was originally adopted by Council in 2009 and reviewed in 2017. The review of the CSP was supported by a Community Engagement Strategy. This latest review of the CSP provided a unique opportunity to review the overarching vision and strategy for the Hawkesbury to ensure it reflects the community's aspirations, and that the strategies are measurable. In preparing this CSP, we have listened to what the community has said it wants and taken into account the outcomes of the following reports:



In reviewing the CSP, Council and the community considered:

- Where are we now?
- Where do we want to go?
- How will we get there?
- How will we know when we get there?

Why

The CSP sits above all other Council Plans and Policies. Its purpose is to identify the Hawkesbury community's priorities and aspirations for the future. The strategies within it should take into consideration the issues and pressures that affect the community and the level of resources realistically available. Given this, the significance of the CSP to the community, and to Council, is of the highest order and ensuring that it is fully reflective of the Hawkesbury community's aspirations is viewed as critical.

Legislation requires that each newly elected Council must review their respective CSP and develop a new Delivery Program by 30 June in the year following the local government elections (i.e. 30 June 2017).

Operational Plan 2018-2019

How the framework links works and links to other plans

The Integrated Planning and Reporting Framework requires all local authorities in NSW to produce a Community Strategic Plan with a minimum timeframe of 10 years which is based on aspirations rather than actions. All subsequent Plans and Policies that outline Council's actions stem from the Community Strategic Plan including the Resourcing Strategy, a Delivery Program with a timeframe of four years (term of the Council), an annual Operational Plan, and an Annual Report. The following diagram, adapted from the Integrated Planning and Reporting Manual shows the structure and interrelated nature and linkages of plans in the Integrated Planning and Reporting Framework.



Community Strategic Plan

The CSP is the highest level plan that a council will prepare. It is a long term plan that identifies the main priorities and aspirations for the future of the local government area. The CSP establishes the strategic objectives together with strategies for achieving those objectives.

The CSP is to:

- address civic leadership, social, environmental and economic issues in an integrated manner
- be based on social justice principles of equity, access, participation and rights
- be adequately informed by relevant information relating to civic leadership, social, environmental and economic issues
- be developed having due regard to the State government's State Plan and other relevant State and regional plans of the State government.

While Council has a custodial role in initiating, preparing and maintaining the CSP on behalf of the Hawkesbury local government area, it is not wholly responsible for its implementation. Other partners, such as State agencies and community groups may also be engaged in delivering the long term objectives of the plan.

Resourcing Strategy

The CSP provides a vehicle for expressing long-term community aspirations. However, these will not be achieved without sufficient resources (i.e. time, money, assets and people) to actually carry them out.

The Resourcing Strategy consists of three components:

- Long Term Financial Planning
- Workforce Management Planning
- Asset Management Planning.

The Resourcing Strategy is the point where Council assists the community by sorting out who is responsible for what, in terms of the issues identified in the CSP. Some issues will clearly be the responsibility of Council, some will be the responsibility of other levels of government and some will rely on input from community groups or individuals. The Resourcing Strategy focuses in detail on matters that are the responsibility of the Council and looks more generally at matters that are the responsibility of others.

Delivery Program

The Delivery Program details the principal activities to be undertaken by Council over a four year period to implement the strategies established by the CSP within the resources available under the Resourcing Strategy.

The Council must establish a new Delivery Program after each ordinary election of Councillors to cover the principal activities of the Council for the four year period commencing on 1 July following an ordinary election.

The General Manager must ensure that regular progress reports are provided to the Council, reporting its progress with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every six months.

Operational Plan

The Operational Plan spells out the details of the Delivery Program by identifying the projects, programs and the activities to be engaged in by Council during the year to achieve the commitments made in the Delivery Program.

The Operational Plan includes Council's Statement of the Revenue Policy for the year covered by the Operational Plan.

Annual Report

The Annual Report is one of the key points of accountability between Council and the community.

The Annual Report focuses on Council's implementation of the Delivery Program and Operational Plan. The report also includes some information that is prescribed by the *Local Government (General) Regulation 2005*. This information has been included in the Regulation because the State Government believes that it is important for community members to know about it, to help their understanding of how Council has been performing both as a business entity and a community leader.

What has Council done in response to this framework?

In October 2016, Council resolved to implement a Community Engagement Strategy to inform the development of the Community Strategic Plan. The primary objectives of the Strategy were to:

1. document community needs, issues and priorities
2. clarify community priorities and expectation for the future
3. validate future priorities.

The new Council elected in September 2016 had an opportunity to review the CSP and as a result a new Community Engagement Strategy was adopted by Council for this purpose.

On 28 March 2017 Council adopted the new Hawkesbury Community Strategic Plan 2017-2036 after extensive community engagement.

After further community consultation, the new 4 year Delivery Program 2017-2021, Resourcing Strategy 2017-2021 and the 2017-2018 Operational Plan was adopted by Council on 13 April 2017.





A Snapshot

A Snapshot

Major Works and Highlights



Building Improvements - \$2.2M

- Deerubbin Centre
- Governor Phillip Park Boat Club
- Greenhills Childcare Centre
- North Richmond Community Precinct
- Pitt Town Community Facility
- Wilberforce Preschool
- Wilberforce School of Arts



Road Rehabilitation and Upgrades - \$7.4M

- Mountain Lagoon Road, Bilpin
- Cornwallis Road, Cornwallis
- East Kurrajong Road, East Kurrajong
- Sackville Road, Ebenezer
- Kurmond Road, Freemans Reach
- Terrace Road, Freemans Reach
- Kurmond Road, Kurmond
- Grose Vale Road, Kurrajong
- Old Hawkesbury Road, McGraths Hill
- Redbank Road, North Richmond
- Bathurst Street, Pitt Town
- Hall Street, Pitt Town
- The Driftway, Richmond
- Teviot Street, Richmond
- Settlers Road, St Albans
- Ham Street, South Windsor



Parks, Recreation Facilities & Amenities Improvements - \$1.7M

- Church Street Reserve
- Deerubbin Park
- Fernadell Park
- Ham Common
- Hanna Park
- Hawkesbury Park
- Holmes Drive Reserve
- Howe Park
- Macquarie Park
- McKenzie Park
- McQuade Park
- McMahon Park
- Pitt Town Memorial Park
- Woodbury Reserve
- Freemans Reach Tennis Court
- Hawkesbury Leisure Centres
- Richmond Pool
- Windsor Mall



Stormwater Drainage Improvement Program - \$1.4M

- Bradley Road Reserve, Bligh Park
- Rifle Range Road x George Street, Bligh Park
- Wheelbarrow Ridge Road, Colo Heights
- Ham x Macquarie Street, South Windsor
- Baker Street, Windsor



Enhanced Pedestrian Safety and Accessibility - \$0.4M

- Guardian Street, Bligh Park
- Enfield Avenue, North Richmond
- Flinders Pathway, North Richmond
- Chapel Street, Richmond
- East Market Street, Richmond
- Lennox Street, Richmond
- March Street, Richmond
- Moray Street, Richmond
- Paget Street, Richmond
- Pitt Street, Richmond
- Windsor Street, Richmond
- Argyle Street, South Windsor
- Collith Avenue, South Windsor
- George Street, South Windsor
- Macquarie Street, South Windsor
- Mileham Street, South Windsor
- Catherine Street, Windsor
- George Street, Windsor
- Johnston Street, Windsor
- The Terrace, Windsor
- Wilberforce Shopping Centre Precinct



Unsealed Road Renewals - \$0.2M
 Extension of Cycleways - \$0.2M
 Contribution to Hawkesbury Sports Council - \$1.1M
 Contribution to Emergency Services - \$1.5M
 Heritage Program - \$0.4M
 Purchase of Library Resources - \$0.3M
 Ferry Overhaul - \$500K
 Construction of new Waste Management Cell - \$1.0M
 Solar Initiatives - \$1.2M



Road Surface Renewals - \$1.2M

- | | |
|---------------------|------------------|
| • Agnes Banks | • Maraylya |
| • Bligh Park | • Mulgrave |
| • Bowen Mountain | • Oakville |
| • Cattai | • Pitt Town |
| • Central Macdonald | • Sackville |
| • East Kurrajong | • South Windsor |
| • Ebenezer | • The Slopes |
| • Freemans Reach | • Vineyard |
| • Grose Vale | • Webbs Creek |
| • Hobartville | • Wheeny Creek |
| • Kurrajong | • Wilberforce |
| • Kurrajong Heights | • Windsor |
| • Kurrajong Hills | • Windsor Downs |
| • Lower Macdonald | • Wisemans Ferry |
| • North Richmond | • Yarramundi |
| • Richmond | |

Solar Initiative Program - \$1.2M



Works and Programs enabled by SRV - \$4.8M

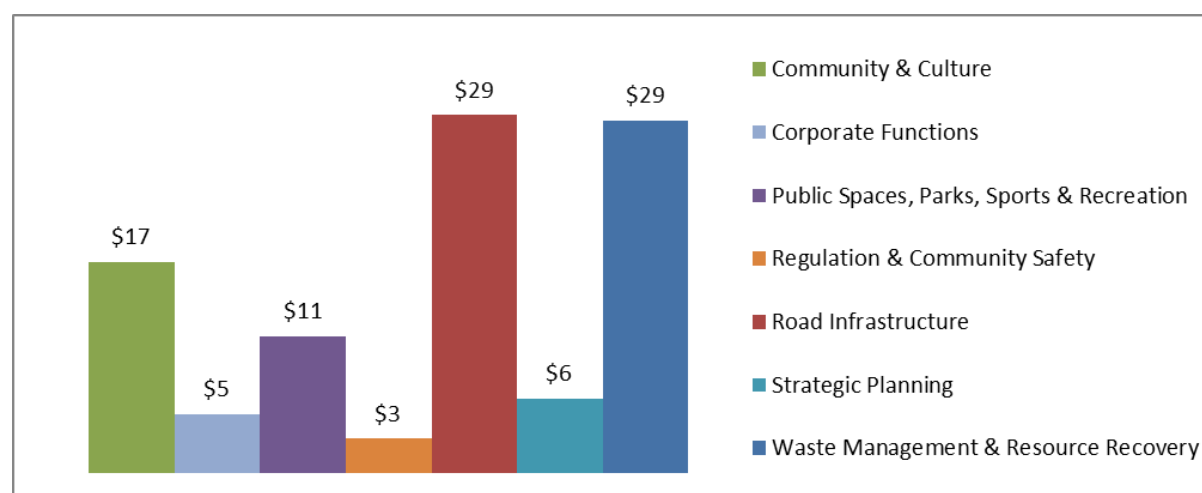
- Business Improvement - \$0.3M
- Volunteering & Community Development - \$0.2M
- Environment & Sustainable Living - \$0.2M
- Road Infrastructure Capital Works - \$2.9M
- Road Maintenance - \$0.2M
- Public Domain & Parklands Capital Works - \$0.2M
- Public Domain & Parklands Maintenance - \$0.2M
- Transport & Infrastructure Planning - \$0.2M
- Heritage & Urban Design - \$0.1M
- Economic Development & Events - \$0.3M

Operational Plan 2018-2019

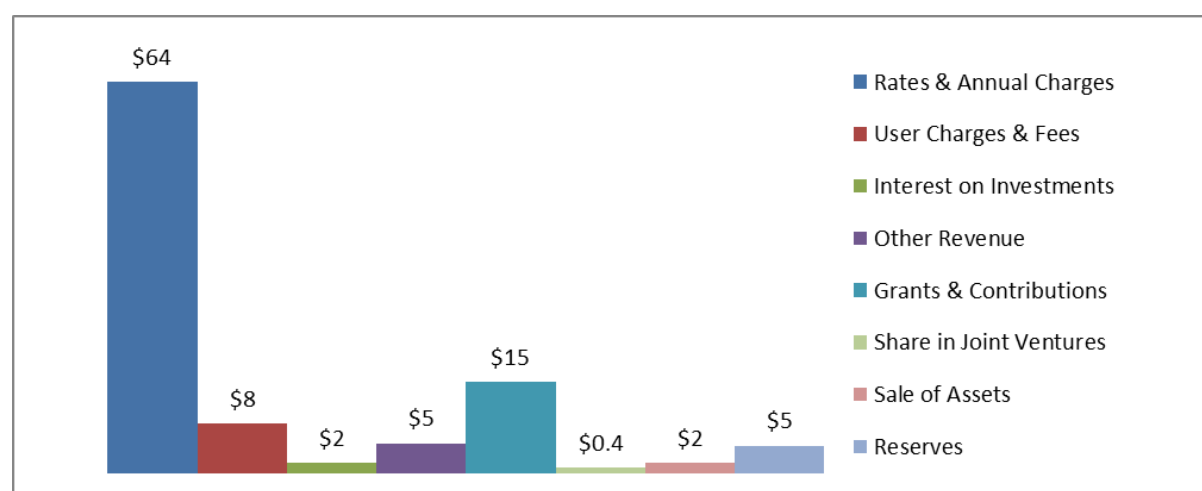
Our Budget

| Where does the money come from? | \$Million | Where does Council spend our money? | \$Million |
|---------------------------------|-------------|---|-------------|
| Rates and Annual Charges | 56.3 | Community and Culture | 15.2 |
| User Charges and Fees | 7.2 | Corporate Functions | 4.3 |
| Interest on Investments | 1.6 | Public Spaces, Parks, Sports and Recreation | 9.9 |
| Other Revenue | 4.4 | Regulation and Community Safety | 2.5 |
| Grants and Contributions | 13.2 | Road Infrastructure | 25.8 |
| Share in Joint Ventures | 0.3 | Strategic Planning | 5.4 |
| Sale of Assets | 1.5 | Waste Management & Resource Recovery | 25.4 |
| Internal Reserves (Net) | 4.0 | | |
| TOTAL | 88.5 | TOTAL | 88.5 |

How Council spends every \$100



How Council funds this





Operational Plan 2018-2019

Summary of Major Functions






Waste Management & Resource Recovery




| Services and Facilities Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|--|--|--|----------------|---|
| Landfill Operations | 1.3.1, 1.3.2, 1.5.2, 3.3.1, 3.3.2. | 1.3.1.1, 1.3.1.3, 1.3.2, 1.5.2, 3.3.1.1, 3.3.2. | \$2.5M |  |
| Kerbside Waste Collection & Recycling | 3.3.1, 3.3.2. | 3.3.1.2, 3.3.2. | \$11.3M |  |
| Sewer & Effluent Reuse Operations | 1.3.1, 3.1.1, 3.1.2, 3.1.3, | 1.3.1.1, 1.3.1.3, 3.1.2, 3.1.3. | \$7.5M |  |
| Sullage Collection & Disposal | 3.1.1, 3.1.2, 3.1.3, 3.1.4, 4.2.1. | 3.1.1.1, 3.1.2, 3.1.3, 3.1.4, 4.2.1.1. | \$1.8M |  |
| On-Site Sewer Management Facilities | 3.1.4. | 3.1.4. | \$0.3M |  |













Road Infrastructure

| Services and Facilities Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|---|---|--|----------------|--|
| Road maintenance and Construction | 1.3.1, 1.3.2, 1.3.3, 1.4.1, 1.6.2, 4.1.1, 4.1.3, 4.1.4, 4.2.2. | 1.3.1.1-3, 1.3.2, 1.3.3, 1.4.1, 4.1.1.1&2, 4.1.4, 4.2.2 | \$27.2M |  |
| Ferry Operations | 4.1.1, 4.1.3. | 4.1.1.1&2, 4.1.3. | \$1.2M |  |
| Pathways | 1.3.1, 1.3.2, 1.3.3, 4.1.1, 4.1.3, 4.1.4, 4.2.2. | 1.3.1.1-3, 1.3.2, 1.3.3, 4.1.1.1&2, 4.2.2. | \$1.1M |  |
| Car Parks | 1.3.3, 4.1.1. | 1.3.3, 4.1.1.1&2. | \$45K |  |
| Traffic Management & Street Lighting | 4.1.1, 4.1.2, 4.1.3, 4.1.4, 4.2.1. | 4.1.1.1&2, 4.1.2, 4.1.3, 4.1.4, 4.2.1.1&2. | \$2.0M |  |

Community and Culture

| Services and Facilities Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|---|--|--|----------------|---|
| Community and Civic Events | 5.2.4, 5.4.1, 5.5.1, 5.5.2, 5.5.3, 5.6.1. | 5.2.4, 5.4.1, 5.5.1, 5.5.2, 5.5.3, 5.6.1. | \$0.3M |  |
| Community Buildings & Management | 4.3.3, 4.3.5. | 4.3.3.1&2, 4.3.5. | \$7.1M |  |
| Community & Event Sponsorship | 2.3.1, 2.3.3, 2.4.1, 5.6.1 | 2.3.1, 2.3.3, 2.4.1, 5.6.1. | \$0.1M |  |
| Library, Gallery & Museum | 2.3.2, 2.3.3, 2.4.2, 2.5.2, 4.3.5. | 2.3.2, 2.3.3, 2.4.2, 2.5.2, 4.3.5. | \$3.1M |  |
| Community Partnerships Planning and Programs | 2.1.2, 2.2.1, 2.3.1, 2.3.3, 2.4.1, 5.2.4. | 2.1.2, 2.2.1, 2.3.1, 2.3.3, 2.4.1, 5.2.4. | \$0.8M |  |
| Emergency Services & Disaster Management | 1.4.1, 2.1.1, 2.3.1, 2.3.2. | 1.4.1, 2.1.1, 2.1.2, 2.3.2. | \$3.1M | |
| Community Engagement | 1.1.1, 1.2.1, 1.2.2. | 1.1.1, 1.2.1, 1.2.2. | \$0.6M | |
| Visitor Information services | 5.7.1, 5.7.2. | 5.7.1.4&5, 5.7.2. | \$0.3M | |






Public Spaces, Parks, Sports & Recreation





| Services and Facilities Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|---|---|---|----------------|--|
| Parks & Public Domain Cleaning & Maintenance | 1.3.1, 1.3.2, 1.3.3, 2.1.2, 2.2.2, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 3.1.2, 4.3.1, 4.3.2, 4.3.3, 5.4.2, 5.5.1, 5.5.3. | 1.3.1.1-3, 1.3.2, 1.3.3, 2.1.2, 2.2.2, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 3.1.2, 4.3.1, 4.3.2, 4.3.3.2, 5.4.2, 5.5.1, 5.5.3. | \$7.8M |  |
| Street Sweeping | 4.3.1, 4.3.2. | 4.3.1, 4.3.2. | \$0.5M |  |
| Playing Fields and Courts | 2.2.2, 2.3.2. | 2.2.2, 2.3.2. | \$0.8M |  |
| Swimming Pools and Stadiums | 1.3.1, 1.3.2, 1.3.3, 2.2.1, 2.2.2, 2.4.1, 4.3.2. | 1.3.1.1-3, 1.3.2, 1.3.3, 2.2.1, 2.2.2, 2.4.1, 4.3.2. | \$2.3M |  |
| Cemeteries | 2.5.2, 2.5.3. | 2.5.2, 2.5.3.2. | \$0.2M |  |

















Strategic Planning


| Services and Facilities Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|---|--|---|----------------|---|
| Strategic Land Use Planning | 1.3.1, 1.4.1, 1.4.2, 4.2.2, 5.1.1, 5.1.4, 5.1.5, 5.2.2, 5.2.3., 5.3.1, 5.3.3, 5.6.2. | 1.3.1.1&3, 1.4.1, 1.4.2, 4.2.2, 5.1.1.1&2, 5.1.4, 5.1.5, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2, 5.6.2. | \$1.4M |  |
| Development Assessments | 1.5.1, 3.4.2. | 1.5.1, 3.4.2. | \$2.0M |  |
| Infrastructure Planning, Design and Delivery | 4.1.1, 4.1.2, 4.1.3, 4.1.4, 4.2.1, 4.2.2, 5.1.1, 5.1.3, 5.1.5, 5.3.1, 1.6.2. | 4.1.1.1&2, 4.1.2, 4.1.3, 4.1.4, 4.2.1.2, 4.2.2, 5.1.1.2, 5.1.3, 5.1.5, 5.3.1.1&2, 1.6.2. | \$1.1M |  |
| Recreational & Open Space Planning | 4.2.2, 4.3.1, 4.3.2, 5.1.1, 5.3.1. | 4.2.2, 4.3.1, 4.3.2, 5.1.1.2, 5.3.1.1&2. | \$25K |  |
| Environmental Management | 3.1.1, 3.1.2, 3.1.3, 3.1.4, 4.2.1. | 3.1.1.1, 3.1.2, 3.1.3, 3.1.4, 4.2.1.1&2. | \$0.6M |  |
| Placemaking Programs | 5.5.1, 5.5.2, 5.5.3. | 5.5.1, 5.5.2, 5.5.3. | \$0.1M | |
| Economic Development & Tourism | 1.4.1, 1.4.2, 2.3.3, 5.4.3, 5.5.2, 5.6.1, 5.7.1, 5.7.2, 5.7.3, 5.8.1, | 1.4.1, 1.4.2, 2.3.3, 5.4.3.2, 5.5.2, 5.6.1, 5.7.1.1-5, 5.7.2, 5.7.3, 5.8.1. | \$0.3M | |

Corporate Functions

| Services and Facilities Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|---|--|---|----------------|---|
| Information, Mapping & Technology Platforms | 1.6.2 | 1.6.2 | \$3.8M |  |
| Records Management | 1.6.2 | 1.6.2 | \$0.7M |  |
| Printing | 1.6.2 | 1.6.2 | \$0.2M |  |
| Corporate Governance | 1.4.1, 1.6.2 | 1.4.1, 1.6.2. | \$2.8M |  |
| Risk Management | 1.6.1, 1.6.2 | 1.6.1, 1.6.2. | \$1.3M |  |
| Customer Services | 1.2.3 | 1.2.3 | \$1.3M |  |
| Rates, Procurement & Financial Services | 1.3.1, 1.5.2, 1.6.2. | 1.3.1.1&2, 1.5.2, 1.6.2. | \$4.6M |  |
| Human Resources | 1.6.1, 1.6.2 | 1.6.1, 1.6.2. | \$0.6M |  |
| Property Management | 4.3.4. | 4.3.4. | \$0.6M |  |
|    | | | | |

Regulatory & Community Safety

| Services and Facilities Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|---|--|---|----------------|---|
| Parking Patrol | 1.5.1, 2.1.2. | 1.5.1, 2.1.2. | \$0.3M |  |
| Regulation | 1.5.1. | 1.5.1. | \$0.5M |  |
| Companion Animal Services & Shelter | 1.5.1 | 1.5.1. | \$0.8M |  |
| Public & Environmental Health Programs | 1.5.1 | 1.5.1. | \$0.4M |   |










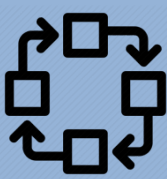


Strategic Initiative

Program Highlights

A More Commercial and Accountable Council

| Key Highlight Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|-----------------------------------|--|--|----------------|---|
| Business Strategy | 1.3.1, 1.5.1, 1.5.2. | 1.3.1.1&2, 1.5.1, 1.5.2. | Staff Time |  |
| Property Strategy | 1.3.1, 1.5.1, 1.5.2. | 1.3.1.1&2, 1.5.1, 1.5.2. | Staff Time |  |
| Organisational Development | 1.6.1, 1.6.2. | 1.6.1, 1.6.2. | \$0.2M |  |
| Business Improvements | 1.6.2 | 1.6.2. | \$0.2M |  |
| Enterprise Risk Management | 1.6.2. | 1.6.2. | Staff Time |  |
| Corporate Planning | 1.3.1 | 1.3.1.1&2. | \$0.1M | |
| Asset Management | 1.3.1, 1.3.2, 1.3.3, 1.5.2, 4.1.1, 4.1.3, 4.2.1, 4.2.2. | 1.3.1.1&2, 1.3.2, 1.3.2, 1.5.2, 4.1.1.1&2, 4.1.3, 4.2.1.1&2, 4.2.2. | \$0.2M | |
| Project Delivery | 1.6.2. | 1.6.2. | \$0.4M | |









Program Highlights

Working in Partnership with our Community

| Key Highlight Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|--|---|--|----------------|--|
| Volunteers and Community programs | 2.3.1, 2.3.2, 2.3.3, 2.3.4, 2.4.1. | 2.3.1, 2.3.2, 2.3.3, 2.3.4, 2.4.1. | \$0.2M |      |
|  |  |  | | |

Program Highlights

Valuing our Natural and Built Environment









| Key Highlight Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|--|---|--|----------------|---|
| Heritage and Urban Design | 5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3. | 5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2. | \$0.1M |  |
| Environmental | 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1, 3.3.2. | 3.1.1.1&2, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1.1-3, 3.3.2. | \$0.2M |  |
| Climate and Energy Efficiencies | 3.2.1, 3.2.2, 3.2.3, 3.3.2. | 3.2.1, 3.2.2, 3.2.3, 3.3.2. | \$1.2M |  |
| | | | |  |
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| |  |  | |  |

Program Highlights

A Vibrant, Connected and Liveable Hawkesbury

| Key Highlight Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|---|---|---|----------------|--|
| Transport and Infrastructure | 5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3. | 5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2. | \$0.2M |  |
| Places and Spaces | 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1, 3.3.2. | 3.1.1.1&2, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1.1-3, 3.3.2. | Staff Time |  |
| Tourism and Events | 3.2.1, 3.2.2, 3.2.3, 3.3.2. | 3.2.1, 3.2.2, 3.2.3, 3.3.2. | \$0.1M |  |
| Town Centre Program | 5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3. | 5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2. | Staff Time |  |
| <div>    </div> | | | | |
|  | | | | |

Program Highlights Planning for a Sustainable Hawkesbury

| Key Highlight Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|---|---|---|----------------|---|
| Strategic Planning: Land Use | 5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3. | 5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2. | \$0.1M |  |
| Section 94 | 3.1.1, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1, 3.3.2. | 3.1.1.1&2, 3.1.2, 3.1.3, 3.1.4, 3.2.1, 3.2.2, 3.2.3, 3.3.1.1-3, 3.3.2. | \$0.1M |  |
| Urban Strategy | 3.2.1, 3.2.2, 3.2.3, 3.3.2. | 3.2.1, 3.2.2, 3.2.3, 3.3.2. | \$50K |  |
| Regional Open Space Strategy | 5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3. | 5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2. | \$40K |  |
| Advocacy | 5.2.1, 5.2.2, 5.2.3, 5.3.1, 5.3.2, 5.3.3. | 5.2.1, 5.2.2, 5.2.3, 5.3.1.1&2, 5.3.3.1&2. | Staff Time |  |
| <div>    </div> <div> Advocacy </div> | | | | |

Program Highlights

Strengthening our Capacity and Voice

| Key Highlight Area | Community Strategic Plan 2017-2036 (CSP) Link | Delivery Program (DP) 2017-2021 Link | Budget \$'s | CSP Area Highlighted (Symbol) |
|---|--|---|----------------|--|
| Strategic Alliances: Western City Deals, Regional Strategic Alliance, WSROC and Other. | 1.4.2. | 1.4.2. | \$0.5M |      |
|  | | | | |



Actions

| | | |
|---|---|---|
| CSP Strategy 1.1.1 Council's elected leaders will actively connect and collaborate with the community. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Achieve an increased community awareness of Council's elected leader's roles and responsibilities. | Council's elected leaders will attend events, functions and engagement activities throughout the year. | Number of events, functions and engagement activities attended. |
| CSP Strategy 1.2.1 Provide open and clear lines of communication with the community that use the most current forms of digital technology. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Provide a diverse range of opportunities for the community to be involved and engaged, seeking to achieve this through adherence to the International Association Public Participation principles | <ol style="list-style-type: none"> 1. Implement actions in the Digital Communication Strategy. 2. Commence reviewing Council's corporate website. | <ol style="list-style-type: none"> 1. Actions Implemented. 2. Identify community needs. Statistical information reviewed. |
| CSP Strategy 1.2.2 Council's communication will be enhanced to ensure community awareness and understanding of the role Council plays in everyday life in the Hawkesbury. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop and implement community engagement programs. | Continue to annually engage with the community about Council's roles and functions. | Location, number and variety of engagement activities undertaken. |



| CSP Strategy 1.2.3 Provide quality customer service to the community. | | |
|---|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| <ol style="list-style-type: none"> 1. Provide customer services in accordance with International Customer Service Standard (ICSS) benchmarks. 2. Implement Council's Customer Service Improvement Strategy to support the provision of reliable and responsive customer services. | Implement a program for the roll-out of on-line and digital customer service platforms. | Number of customer transactions migrated to online and digital platforms. |

| CSP Strategy 1.3.1 In all of Council's strategies, plans and decision making there will be a strong focus on financial sustainability. | | |
|--|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| <ol style="list-style-type: none"> 1. Develop and implement strategies to deliver sustainable services and facilities. 2. Identify and seek alternative income streams. 3. Develop a budget that sustains our provision of services and assets. | <ol style="list-style-type: none"> 1. Informed by the annual Audit Program, pursue business process reviews, and where appropriate, implement outcomes of the review. 2. Review policy and procedures for development contributions plans and Voluntary Planning Agreements | <ol style="list-style-type: none"> 1. Business processes reviewed and implemented where appropriate. 2. Policy and procedures reviewed. |

| CSP Strategy 1.3.2 Meet the needs of the community now and into the future by managing Council's assets with a long-term focus. | | |
|---|--|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop and implement asset management strategies and plans to support sustainable service provision, in line with community expectations | Collaborate through the Regional Strategic Alliance on a regional approach to asset management. Including the completion of condition audits on relevant asset categories. | Complete condition audits on relevant asset categories. |



| CSP Strategy 1.3.3 Decisions relating to determining priorities will be made in the long term interests of the community. | | |
|---|--|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| Implement Council's Fit For The Future Strategies. | Implement Council's Fit for the Future Strategies in the development of the annual Operational Plan. | Actions implemented in accordance with the Fit for the Future strategies. |
| CSP Strategy 1.4.1 Foster positive relationships with all tiers of government and peak bodies to ensure a thorough understanding of the challenges and local requirements of the Hawkesbury. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Positive relationships with all tiers of government and peak bodies are pursued to enable Council to advise on the challenges and requirements of the Hawkesbury. | Engage with and provide advice to relevant government agencies and peak bodies in relation to the challenges and requirements of the Hawkesbury. | Engagement undertaken and advice provided. |
| CSP Strategy 1.4.2 Achieve higher strategic capacity through strategic alliances and partnerships. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop and maintain partnerships that facilitate management of resources and funding. | Work with strategic partners to pursue objectives in relation to: <ul style="list-style-type: none"> • Tourism • Waste Management • Asset Management • Procurement • Auditing • Environment • Transport • Employment | Identify outcomes and record results. |



| SP Strategy | | |
|--|---|---|
| 1.5.1 Undertake Council initiatives within a clear and fair framework of strategic planning, policies, procedures and service standards as required under all regulatory frameworks. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Comply with all statutory corporate planning and reporting requirements | <ol style="list-style-type: none"> 1. Prepare Business Plans for each Council Business Unit, incorporating: <ul style="list-style-type: none"> • Policies • Enterprise Risk Management • Delegations • Authorities and Licenses • Training • Budgets • Resources • Contracts • Tenders 2. Prepare a draft Dashboard of Compliance with Legislative Requirements and Customer Service Standards. | <ol style="list-style-type: none"> 1. Business Plans completed. 2. Draft Dashboard completed. |

| CSP Strategy | | |
|--|--|--|
| 1.5.2 Best practice, sustainability principles, accountability and good governance are incorporated in all activities undertaken by Council. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop and implement best practice processes and reporting measures. | <ol style="list-style-type: none"> 1. Investigate customer service complaints and compliments in accordance with process and timeframes within Council's Complaints Policy. 2. Conduct audits in accordance with the Annual Audit Program and report progress in relation to Audit findings. | <ol style="list-style-type: none"> 1. Number of complaints finalised within timeframes. 2. Audits completed and recommendations implemented. |



| | | |
|---|--|---|
| CSP Strategy 1.6.1 Council will seek to attract, develop and retain highly skilled staff and a highly capable workforce. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Implement strategies identified in Council's Workforce Management Plan. | Implement strategies identified in Council's Workforce Management Plan. | Strategies implemented. |
| CSP Strategy 1.6.2 Council's workforce, systems and processes will support high performance and optimal service delivery for our community. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Council's workforce, systems and processes will support high performance and optimal service delivery for our community. | Initiate an organisation-wide program of Business Improvement processes linked to Council's Fit for the Future Strategies and Customer Service Outcomes. | Development and implementation of Business Improvement processes. |



Actions

| CSP Strategy 2.1.1. Meet the needs of our community through effective flood, fire and other natural disaster management plans that promote the protection of life, property and infrastructure. | | |
|--|---|--|
| Delivery Program Activity | Operational Plan Action | Measure |
| <ol style="list-style-type: none"> 1. Implement Council's Hawkesbury Floodplain Risk Management Plan. 2. Implement Council's Natural Hazards Resilience Study. 3. Participate with other authorities in the planning and implementation of their emergency and risk management plans. | <ol style="list-style-type: none"> 1. Implement agreed priority actions of the Hawkesbury Floodplain Risk Management Plan. 2. Implement priority actions of Council's Natural Hazards Resilience Study. 3. Work with Rural Fire Service to develop and implement yearly hazard reduction programs. | <ol style="list-style-type: none"> 1. Actions implemented. 2. Actions implemented. 3. Hazard Reduction program developed and implemented. |

| CSP Strategy 2.1.2 Make the Hawkesbury a friendly place where people feel safe. | | |
|--|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| Take action and develop partnerships to strengthen and achieve a safe and inclusive community. | <ol style="list-style-type: none"> 1. Implement crime prevention projects to respond to community safety concerns. 2. Implement Year 2 actions of the Hawkesbury Family and Domestic Violence Action Plan. 3. Implement anti-bullying initiatives based on the Hawkesbury Youth Summit Recommendations. 4. Implement priority activities and campaigns in Road Safety Action Plan | <ol style="list-style-type: none"> 1. Number of projects and activities implemented. 2. Year 2 actions implemented. 3. Number of activities implemented. 4. Annual action plan developed and implemented. |



| CSP Strategy 2.2.1 Healthy, active ageing programs are promoted in partnership with government agencies and community organisations. | | |
|--|---|-------------------------------|
| Delivery Program Activity | Operational Plan Action | Measure |
| Resource the joint planning and provision of activities and programs which support healthy lifestyles. | Deliver health awareness and active lifestyle programs in partnership with the Hawkesbury District Health Service, YMCA and other stakeholders. | Number of programs delivered. |

| CSP Strategy 2.2.2 Encourage active participation in a range of sporting and recreational pursuits. | | |
|---|--|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| Implement the Hawkesbury Regional Open Space Strategy. | Implement the priority actions of the Hawkesbury Regional Open Space Strategy. | Number of priority actions implemented. |

| CSP Strategy 2.3.1 Encourage and facilitate community partnerships. | | |
|--|---|----------------------------|
| Delivery Program Activity | Operational Plan Action | Measure |
| Provide financial and other support to assist community groups to build social capital through the sponsorship of community programs and events. | Implement Council's Community Sponsorship Program and support the delivery of non-Council funding programs. | Value of support provided. |



| | |
|---------------------|--|
| CSP Strategy | 2.3.2 Support and expand active volunteering. |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|--|---|---|
| Support and resource active volunteerism within the community. | <ol style="list-style-type: none"> 1. Explore opportunities to expand the number of volunteers across Council operations. 2. Support community management of community services. 3. Support community management of community facilities (halls and community centres). 4. Support volunteer Bush Care groups. 5. Support Clean-up Australia Day volunteers. 6. Promote the Cultural Services volunteer program. 7. Maintain the Community Volunteer Program at the Hawkesbury Companion Animal Shelter. | <ol style="list-style-type: none"> 1. Volunteer numbers. 2. Number of requests responded to within required timeframes. 3. Number of requests responded to within required timeframes and increase in utilisation of community facilities. 4. Number of groups and participants supported. 5. Number of sites and participants. 6. Number of volunteers. Training and recognition programs delivered. 7. Program maintained and volunteer numbers monitored. |

| | |
|---------------------|--|
| CSP Strategy | 2.3.3 Advocate and facilitate constructive and productive partnerships with residents, community groups and institutions. |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|---|---|--|
| Advocate and facilitate constructive and productive partnerships with residents, community groups and institutions. | Provide corporate governance and financial services to delegated managing agents for Council's externally funded community services (Peppercorn Services Inc.). | Funding and statutory requirements as negotiated with funding bodies achieved. |

| | |
|---------------------|--|
| CSP Strategy | 2.3.4 Develop opportunities for active involvement of residents in the management of parks and public spaces in the Hawkesbury. |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|---|--|--|
| Develop opportunities for active involvement of residents in the management of parks and public spaces in the Hawkesbury. | Continue the partnership with the Hawkesbury Sports Council to deliver contemporary solutions to sporting needs. | <ol style="list-style-type: none"> 1. Funding provided. 2. Annual report to Council from Sports Council. |



| | |
|---------------------|---|
| CSP Strategy | 2.4.1 Work in partnership with government and community organisations to improve services and facilities for disadvantaged and vulnerable groups, and to build stronger and more cohesive communities. |
|---------------------|---|

| Delivery Program Activity | Operational Plan Action | Measure |
|---|---|---|
| Advocate for the provision of affordable and accessible health care, housing, aged care, mental health, youth and family services and other community services. | <ol style="list-style-type: none"> 1. Implement Council-endorsed priority actions of the Affordable Housing Working Group. 2. Prepare a Health and Well-being Action framework. 3. Participate on local, regional and State planning forums to advocate for the affordable housing and human service needs of the Hawkesbury. 4. Work with community groups to establish and support community and bush tucker groups. 5. Investigate establishment of a Homelessness Hub. | <ol style="list-style-type: none"> 1. Actions implemented. 2. Framework prepared. 3. Meetings attended as required. 4. Number of initiatives commenced. 5. Options for a Homelessness Hub reported to Council. |

| | |
|---------------------|--|
| CSP Strategy | 2.4.2 Provide flexible services that can adapt to changing community needs and service demands. |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|--|--|---|
| Undertake community consultation and engagement to understand community needs and service demands. | Undertake community consultation and engagement to understand community needs and service demands. | Consultation and engagement undertaken as required. |



| CSP Strategy 2.5.1 Encourage and support all residents to participate in all aspects of community, cultural and civic life. | | |
|--|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| <ol style="list-style-type: none"> 1. Work in partnership with government and non-government agencies to develop and deliver action plans for an inclusive community. 2. Resource the planning of activities and events which celebrate community and cultural diversity in conjunction with inter-agency organising committees. 3. Provide a range of cultural and community programs and services, and civic events, that strengthen the capacity, well-being and cultural identity of our community. | <ol style="list-style-type: none"> 1. Implement Year 2 actions of Council's Disability Inclusion Access Plan. 2. Work with young people and youth service providers to plan and stage Youth Summits and implement recommendations arising from Youth Summit proceedings. 3. Provide financial and other support to community groups to plan and deliver community events and activities. 4. Outcomes of youth services and facilities audit are reviewed to identify options for improving youth services/facilities. 5. Work with members of LGBTQI community to facilitate a local annual community event and undertake initiatives that recognise and celebrate community diversity. 6. Adopt the Hawkesbury Cultural Development Plan. 7. Provide library outreach services and access to library collections. | <ol style="list-style-type: none"> 1. Year 2 actions implemented. 2. Youth Summit 2019 held and outcomes reported to Council. 3. Number of events supported. 4. Strategies for youth services and facilities development reported to Council. 5. Annual event supported. Number of initiatives undertaken. 6. Plan reported to Council for adoption. 7. Number of book deposit visits. Number of library pop ups. Number of nursing home and house-bound visits. |



| CSP Strategy 2.5.2 Provide community and cultural services through a range of affordable and accessible facilities. | | |
|--|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| Provide a range of cultural and community programs and services that strengthen the capacity, well-being and cultural identity of our community. | <ol style="list-style-type: none"> 1. Provide Gallery exhibitions and services which celebrate our local culture and strengthen the cultural identity of our community. 2. Provide library collections and services that strengthen capacity and well-being of our community. | <ol style="list-style-type: none"> 1. Number of Exhibitions, public programs involving local artists, local artists stock in Gallery shop and number of Gallery visitors. 2. Number of different programs, collections items, and library visitors. |

| CSP Strategy 2.5.3 Recognise, conserve and promote the area's history and heritage for current and future generations. | | |
|---|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| <ol style="list-style-type: none"> 1. Provide a range of history and cultural heritage programs and exhibitions. 2. Review and implement Council's Heritage Strategy. 3. Through the Masterplanning processes for the revitalisation of the Richmond and Windsor Town Centres provide opportunity to consider the recognition and promotion of the area's history and heritage. 4. Provide a range of media to recognize and promote the area's history and heritage. | <ol style="list-style-type: none"> 1. Provide library programs which celebrate our local history and manage the library's local history collection. 2. Provide museum collection programs which celebrate our significant heritage and history and manage the museum's history collection. 3. Review and implement agreed priority actions of Council's Heritage Strategy. 4. Complete master planning for town centre revitalisation of Richmond and Windsor. 5. Work with respective Committees to produce a range of media to promote the areas heritage. | <ol style="list-style-type: none"> 1. Number of local history programs, participants, collections items, and items online. 2. Number of exhibitions, public programs, participants, and collection items. 3. Review completed and actions implemented. 4. Complete masterplans. 5. Range of media released and promoted. |



Actions

| CSP Strategy | | |
|--|--|---|
| 3.1.1 Encourage effective management and protection of our rivers, waterways, riparian land, surface and ground waters, and natural eco-systems through local action and regional partnerships. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| <ol style="list-style-type: none"> 1. Manage and protect our rivers, waterways, riparian land, surface and groundwaters, and natural eco-systems through local action and regional partnerships. 2. Create opportunities to work with local volunteers and provide education on environmental issues, threats and opportunities. | Implement the priority actions of the Upper Hawkesbury River Estuary Coastal Zone Management Plan. | Actions implemented. |
| CSP Strategy | | |
| 3.1.2 Act to protect and improve the natural environment, including working with key agency partners. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Take action and engage with relevant government agencies and community groups to protect the natural environment. | Actively manage onsite sewage management systems effectively through the NSW Septic Safe Program. | Implement program for management of systems in accordance with the provisions of the NSW Septic Safe Program. |



| CSP Strategy 3.1.3 Minimise our community's impacts on habitat and biodiversity, and protect areas of conservation value. | | |
|---|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop and implement programs that encourage the community to care for the natural environment. | <ol style="list-style-type: none"> 1. Provide bush regeneration activities on riparian corridors and natural ecosystems within Council managed land. 2. Grow endemic plants at the community nursery for parks, reserves, and Land-care groups. | <ol style="list-style-type: none"> 1. Number and location of activities. 2. Number of plants distributed. |
| CSP Strategy 3.1.4 Use a range of compliance measures to protect the natural environment. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Identify, investigate and resolve unauthorised and environmentally harmful development | Identify, investigate and resolve unauthorised and environmentally harmful development in accordance with Council's Compliance & Enforcement Policy. | Investigations undertaken and compliance action taken. |
| CSP Strategy 3.2.1 Our community is informed and acts to reduce our ecological footprint. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop and implement community sustainability programs. | Review and implement Council's Waste Education Program. | Program reviewed and implemented. |
| CSP Strategy 3.2.2 Alternative forms of energy are embraced throughout the Hawkesbury. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Investigate and implement alternative energy forms where feasible. | Implement renewable energy and energy efficiency projects. | Projects implemented. |



| CSP Strategy 3.2.3 Become a carbon neutral Local Government Area. | | |
|--|--|--|
| Delivery Program Activity | Operational Plan Action | Measure |
| Investigate opportunities and take action to assist Council in becoming a carbon neutral organisation. | Based on the baseline data, investigate opportunities for Council to manage, lead and advocate for the benefits to becoming a carbon neutral organisation. | Opportunities identified and investigated. |

| CSP Strategy 3.3.1 Develop and maintain active partnerships that will result in the innovative management of our community's waste, with an emphasis on resource recovery and waste minimisation. | | |
|---|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| <ol style="list-style-type: none"> Finalise and commence implementation of a Waste Management Strategy. Conduct kerbside recycling audits with a view to reducing contamination levels. Operate recycled water systems at South Windsor and McGraths Hill Sewage Treatment Plants. | <ol style="list-style-type: none"> In the context of the Regional Strategy and the Regional Strategic Alliance, prepare a draft Council Waste Management Strategy. Operate recycled water systems at South Windsor and McGraths Hill Sewage Treatment Plants. | <ol style="list-style-type: none"> Draft strategy prepared and reported. Number of customers and volume of recycled water used. |

| CSP Strategy 3.3.2 Undertake community education on best practice environmental sustainability and climate change issues | | |
|--|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop and implement environmental sustainability and climate change education programs. | <ol style="list-style-type: none"> Implement Council's Waste Education Program. Provide information for tenants of Council leased buildings on caring for their environment and implementing sustainable practices. | <ol style="list-style-type: none"> Program reviewed and implemented. Information provided as necessary. |



| CSP Strategy 3.4.1 Work with businesses and tourism operators to promote good practice and sustainability principles. | | |
|---|--|--|
| Delivery Program Activity | Operational Plan Action | Measure |
| 1. Undertake the industrial premises audit program. 2. Undertake the inspection of regulated commercial premises in accordance with a risk based program. | 1 Undertake the industrial premises audit program targeting small and medium businesses that pose a significant risk to the environment. 2 Conduct inspections of food shops, public swimming pools, skin penetration premises and cooling systems in accordance with legislative requirements. | 1. Program undertaken. 2. Inspections undertaken. |
| CSP Strategy 3.4.2 Development is functional, attractive and sympathetic with the environment, and avoids unnecessary use of energy, water or other resources. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Investigate opportunities and act to encourage development that is functional, attractive and sympathetic with the environment, and avoids unnecessary use of energy, water or other resources. | Incorporate ecologically sustainable building and road construction practices into Council projects. | Use of water and energy efficient products and technology. Use of sustainable, renewable and recycled building and road construction materials. |



Actions

| CSP Strategy | | |
|--|---|--|
| 4.1.1 Our roads and other transport infrastructure will be planned and provided to ensure connected, efficient and safe movement for all modes of transport. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| <ol style="list-style-type: none"> 1. Explore and implement solutions to traffic congestion on our major roads. 2. Advocate for the provision of major transport services and linkages to improve transport connections within and external to the City. | <ol style="list-style-type: none"> 1. Undertake a review of parking requirements and provisions in Windsor and Richmond, and implement solutions to address any identified parking issues. 2. Complete Stage 2 of the comprehensive traffic study of the Hawkesbury. 3. Assist the NSW Roads and Maritime Service in understanding and taking action to reduce traffic congestion within the Hawkesbury. 4. Advocate for the provision of major transport services and linkages to improve transport connections within and external to the Hawkesbury. | <ol style="list-style-type: none"> 1. Solutions explored and implemented. 2. Stage 2 completed. 3. Assistance provided to NSW RMS. 4. Advocacy undertaken. |
| CSP Strategy | | |
| 4.1.2 Establish and maintain relationships with transport providers and other levels of government to improve and extend public transport services. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Establish and maintain relationships with transport providers and other levels of government to improve and extend public transport services. | Work with Peppercorn Services Inc. and other providers to improve access to community transport services. | Access provided to community transport services. |



| CSP Strategy | | |
|---|--|--|
| 4.1.3 Have a comprehensive transport system of well maintained local and regional linkages that are financially and environmentally sustainable and respond to community safety, priorities and expectations. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| 1. Undertake operational programs associated with construction and maintenance of roads and ancillary facilities. | All works and activities undertaken with Capital Works Program and Operational Plan. | Works completed on time and within budget. |
| | | |
| CSP Strategy | | |
| 4.1.4 Provide mobility links throughout the City to connect our centres, parks and facilities. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Review and implement the Hawkesbury Mobility Plan. | Implement the Hawkesbury Mobility Plan. | Priority works implemented. |



| CSP Strategy 4.2.1 Our community's current and future utility infrastructure needs (water, sewer, waste, stormwater, gas, electricity and telecommunications) are identified and delivered. | | |
|---|---|--|
| Delivery Program Activity | Operational Plan Action | Measure |
| <ol style="list-style-type: none"> Design, construct, operate and maintain Council's wastewater, stormwater and solid waste facilities to ensure efficient and effective best practices. Assist other levels of government to deliver the utility infrastructure for which they are responsible. With providers and users, report any telecommunication service shortfall issues. Advocate to improve delivery of telecommunication services, incorporating a range of telecommunication services. Investigate telecommunications directions, in particular the digital era. | <ol style="list-style-type: none"> Provide sillage pump out services to residential, commercial and industrial customers. Explore opportunities to increase use of the recycled water system at the South Windsor Sewage Treatment Plant. Assist relevant government agencies to remedy existing utility infrastructure deficiencies and ensure the provision of necessary utility infrastructure for new development. | <ol style="list-style-type: none"> Services provided. Number of customers and volume of recycled water used. Assistance provided. |
| CSP Strategy 4.2.2 New development and infrastructure provision is aligned and meets community needs. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Plan for the infrastructure needs of the community and identify infrastructure requirements for new development. | Identify, seek funding, and enable the delivery of infrastructure associated with new development to meet community needs. | Appropriate infrastructure requirements are included in relevant development consents, Development Contribution Plans and Voluntary Planning Agreements. |



| CSP Strategy 4.3.1 Provide a variety of quality passive recreation spaces including river foreshores, parks, bushland reserves and civic spaces to enhance our community's health and lifestyle. | | |
|--|---|--|
| Delivery Program Activity | Operational Plan Action | Measure |
| Provide passive recreation opportunities in accordance with the Hawkesbury Regional Open Space Strategy. | Manage passive recreational spaces in accordance with strategies. | Actions implemented. |
| CSP Strategy 4.3.2 Provide a variety of quality active recreation spaces including playgrounds, sporting fields, pool, stadium and multipurpose centres to enhance our community's health and lifestyle. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Provide active recreation opportunities in accordance with the Hawkesbury Regional Open Space Strategy. | Manage active recreational spaces in accordance with strategies. | Actions implemented. |
| CSP Strategy 4.3.3 Provide a variety of quality shared spaces including meeting spaces accommodating public art, cultural and environmental amenity to enhance our community's health and lifestyle. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| 1. Provide sustainable support for community groups. 2. Prepare design briefs for redevelopment of community precincts and upgrade of community facilities. | 1. Manage Deerubbin Centre community rooms for use by community groups. 2. Manage Museum bookings for community meetings and events. 3. Prepare a design brief for redevelopment of the North Richmond Community Precinct. 4. Prepare a design brief for redevelopment of the Bligh Park Community Precinct. | 1. Number of bookings by community groups. 2. Number of bookings by community groups. 3. Design brief prepared. 4. Design brief prepared. |



| CSP Strategy 4.3.4 Manage commercial spaces available for business and investment across the Hawkesbury's local centres. | | |
|--|--|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| Seek to optimize occupancy rates for Council owned commercial properties. | Seek to optimise occupancy rates and rental returns for Council owned commercial properties | <ol style="list-style-type: none"> 1. Occupancy rates of Council owned commercial properties. 2. Rental returns to Council. |
| CSP Strategy 4.3.5 Provision by Council of the administrative and civic spaces on behalf of the community including the Council's Administrative Buildings, Local Libraries, Gallery, Museum and heritage buildings. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Provide administrative and commercial spaces on behalf of the community. | <ol style="list-style-type: none"> 1. Review Library, Gallery and Museum spaces so that they evolve to attract a wide range of users. 2. Implement Council's building maintenance program. | <ol style="list-style-type: none"> 1. Place and spaces reviewed. 2. Program implemented. |



Actions

| CSP Strategy 5.1.1 Council's Planning is integrated and long term. | | |
|---|--|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| 1. Council's planning is consistent with the Office of Local Government's Integrated Planning and Reporting Framework. 2. Implement Council's Fit For The Future strategies. | 1. Ensure that Council's planning is consistent with the Office of Local Government's Integrated Planning and Reporting Framework. 2. Implement Council's Fit of the Future strategies. | 1. Compliance with Office of Local Government Planning and Reporting Framework. 2. Strategies implemented. |
| CSP Strategy 5.1.2 Council's decision making on all matters is transparent, accessible and accountable. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Council meetings are held in accordance with the Code of Meeting Practice and Council resolutions are documented and available. | Ensure compliance with Code of Meeting Practice. | Compliance with Code of Meeting Practice. |
| CSP Strategy 5.1.3 Council will continually review its service provision to ensure best possible outcomes for the community. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Undertake community engagement relating to service level reviews. | Undertake community engagement in relation to any further business process and/or service reviews. | Engagement and reviews undertaken. |



| CSP Strategy 5.1.4 Encourage increased community participation in planning and policy development. | | |
|--|--|----------------------------------|
| Delivery Program Activity | Operational Plan Action | Measure |
| Encourage increased community participation in planning and policy development. | Undertake community engagement associated with planning and policy development in accordance with Council's Engagement Policy and/or legislative requirements. | Community engagement undertaken. |

| CSP Strategy 5.1.5 The needs of our community will be reflected in Local, State and Regional Plans. | | |
|---|---|----------------------|
| Delivery Program Activity | Operational Plan Action | Measure |
| Advocate for the expressed needs of the Hawkesbury to be included in local, regional and State plans. | Advocate for the expressed needs of the Hawkesbury to be included in local, regional and State plans. | Advocacy undertaken. |

| CSP Strategy 5.2.1 Our planning and actions will ensure that Aboriginal and Non Aboriginal heritage are integral to our City. | | |
|---|---|--|
| Delivery Program Activity | Operational Plan Action | Measure |
| Review and implement Council's Heritage Strategy. | 1. Review and implement priority actions of the Heritage Strategy. | 1. Strategy reviewed and actions implemented. |
| | 2. Complete masterplanning processes for Richmond and Windsor Town Centres. | 2. Masterplanning processes completed. |
| | 3. Museum manages the Aboriginal and Non Aboriginal collections in its care and provides interpretation of Aboriginal and Non Aboriginal history. | 3. Number of collections, exhibitions, publications, public programs, and consultation with Aboriginal groups. |



| | | |
|--|--|---|
| CSP Strategy 5.2.2 Encourage and implement progressive urban design, sensitive to environment and heritage issues. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Explore and implement progressive urban design, sensitive to environment and heritage issues. | Review and amend the Hawkesbury Local Environmental Plan 2012 and Hawkesbury Development Control 2002. | Local Environmental Plan and Development Control Plan reviewed and amended where appropriate. |
| CSP Strategy 5.2.3 Sympathetic, adaptive and creative uses for heritage sites and buildings across the City will be encouraged and promoted. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Encourage and promote sympathetic adaptive and creative uses of heritage sites and buildings. | Engage specialist Heritage and Urban Design Resource to service the heritage and urban design needs of the Council. | Resource established. |
| CSP Strategy 5.2.4 As a community, we will identify ways to become better connected with our Aboriginal people, their history and culture. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop and implement a Reconciliation Action Plan. | Reconciliation Action Plan reported to Council and a resourcing framework for implementing Year 1 actions developed. | Action Plan complete and resourcing framework developed. |
| CSP Strategy 5.3.1 Growth and change in the Hawkesbury will be identified, planned for and valued by the community. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| 1. Prepare and implement necessary strategies to inform landuse, infrastructure and service plans. 2. Lobby other levels of government to deliver the infrastructure and services for which they are responsible. | Complete the Rural and Urban Land Strategy. | Strategy completed. |



| | |
|---------------------|--|
| CSP Strategy | 5.3.2 The diverse housing needs of our community will be met through research, active partnerships and planned development. |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|--|---|--|
| <ol style="list-style-type: none"> 1. Establish partnerships with developers and community housing providers. 2. In conjunction with regional stakeholders plan and implement a Regional Housing Strategy. | Investigate affordable rental housing opportunities and partnerships. | Affordable rental housing opportunities and partnerships investigated and reported to Council. |

| | |
|---------------------|--|
| CSP Strategy | 5.3.3 Plan for a balance of agriculture, natural environment and housing that delivers viable rural production and maintains rural character. |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|---|---|---------------------|
| <ol style="list-style-type: none"> 1. Develop and implement a Rural and Resource Land Strategy. 2. Prepare necessary strategies to inform landuse plans and education awareness programs based on a peri-urban context. | Complete the Rural and Urban Land Strategy. | Strategy completed. |

| | |
|---------------------|---|
| CSP Strategy | 5.4.1 Celebrate and use our rivers for a range of recreation, leisure, tourism and event activities. |
|---------------------|---|

| Delivery Program Activity | Operational Plan Action | Measure |
|--|--|---|
| Implement the Hawkesbury Horizon Initiative. | <ol style="list-style-type: none"> 1. Provide access to the Hawkesbury River for events and recreational activities. 2. Seek funding associated with implementation of the Hawkesbury Horizon Initiative through the Greater Sydney Commission, the City Deal and other opportunities. | <ol style="list-style-type: none"> 1. Number of events held along river foreshore. 2. Funding sought. |



| | |
|---------------------|---|
| CSP Strategy | 5.4.2 Develop active partnerships and implement programs designed to improve the health of our rivers and river banks. |
|---------------------|---|

| Delivery Program Activity | Operational Plan Action | Measure |
|--|--|----------------------|
| Implement Council's Upper Hawkesbury River Estuary Coastal Zone Management Plan. | Implement the priority actions of the Upper Hawkesbury River Estuary Coastal Zone Management Plan. | Actions implemented. |

| | |
|---------------------|--|
| CSP Strategy | 5.4.3 Encourage agriculture production, vegetation conservation, tourism, recreation and leisure uses within our floodplains. |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|---|--|----------------------|
| <ol style="list-style-type: none"> 1. Implement the Hawkesbury Floodplain Risk Management Plan. 2. Explore business opportunities in 'green space' to use floodplain lands. | Implement agreed priority actions of the Hawkesbury Floodplain Risk Management Plan. | Actions implemented. |

| | |
|---------------------|--|
| CSP Strategy | 5.5.1 Revitalise and enhance our two significant town centres of Windsor and Richmond, to create thriving centres each with its own character that attracts residents, visitors and businesses. |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|---|---|---|
| Take action to revitalise and enhance the Windsor and Richmond town centres in order to create thriving centres each with its own character that attracts residents, visitors and businesses. | <ol style="list-style-type: none"> 1. Work with community event organisers to develop events that showcase and build on strengths of towns and villages. 2. Implement Gallery and Museum programs and promotions which enhance their reputation as cultural tourism destinations and community resources. 3. Undertake masterplanning process for Richmond and Windsor. 4. Implement Library programs and promotions to attract use and visitation. | <ol style="list-style-type: none"> 1. Number and type of events. 2. Number of Gallery and Museum visitors from outside the LGA. 3. Complete masterplanning 4. Number of visitors to Richmond and Windsor Central Library. |



| CSP Strategy 5.5.2 Create active partnerships to develop a network of vibrant centres, creating opportunities for business growth and community connection. | | |
|---|---|---|
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop opportunities for the active involvement of residents and business to participate in precinct planning activities. | <ol style="list-style-type: none"> 1. Maintain and refine annual events calendar. 2. Undertake community engagement in relation to the masterplanning process for Richmond and Windsor. | <ol style="list-style-type: none"> 1. Calendar maintained. 2. Engagement undertaken. |
| CSP Strategy 5.5.3 Assist our town and village centres to become vibrant local hubs. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Prepare and implement strategies to activate town centres and villages that also showcase our heritage and character. | <ol style="list-style-type: none"> 1. Maintain and refine annual events calendar. 2. Undertake masterplanning process for Richmond and Windsor. | <ol style="list-style-type: none"> 1. Calendar maintained. 2. Masterplanning completed. |
| CSP Strategy 5.6.1 Foster and promote an annual program of events, festivals, sporting and cultural activities that allows our communities to connect and celebrate with one another. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Develop and implement annual events programs. | Maintain and refine annual events calendar. | <ol style="list-style-type: none"> 1. Calendar maintained. 2. Number and variety of events. 3. Attendance at events. |



| | |
|---------------------|--|
| CSP Strategy | 5.6.2 Masterplanning processes will be prepared in consultation with the community, key stakeholders and partners to establish the specific strategies for town and village centres |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|---|--|--|
| Encourage and facilitate community engagement and participation associated with Masterplanning processes. | Undertake masterplanning process for Richmond and Windsor. | 1. Masterplanning processes completed. |

| | |
|---------------------|--|
| CSP Strategy | 5.7.1 Working in partnership we will actively market our City and our capabilities to existing and potential businesses, visitors, investors. |
|---------------------|--|

| Delivery Program Activity | Operational Plan Action | Measure |
|---|---|--|
| <ol style="list-style-type: none"> 1. Define local and regional markets. 2. Support training, networking and development of business community to address business skills and job creation and retention. 3. Develop and implement an Economic Development Strategy. 4. Review and provide visitor services. 5. Develop a Hawkesbury Brand Strategy. | <ol style="list-style-type: none"> 1. Work with the Hawkesbury Tourism Advisory Committee and the Regional Strategic Alliance in the enhancement of the visitor information website. 2. Work with support agencies to investigate employment opportunities for people with disability. 3. Prepare a brief for a Hawkesbury Brand Strategy. | <ol style="list-style-type: none"> 1. Enhancements completed. 2. Programs implemented. 3. Strategy brief completed. |

| | |
|---------------------|---|
| CSP Strategy | 5.7.2 Working in partnership we will develop the Hawkesbury tourism product to enhance and strengthen opportunities within our tourism sector. |
|---------------------|---|

| Delivery Program Activity | Operational Plan Action | Measure |
|---|---|--|
| Work with tourism sector and other parties to develop a local and regional approach to tourism. | In the context of the Hawkesbury Tourism Strategy, work with Regional Strategic Alliance partners and the Hawkesbury Tourism Advisory Committee to identify and pursue opportunities to grow local tourism. | Actions implemented to grow local tourism. |



| | | |
|--|--|---|
| CSP Strategy 5.7.3 Businesses are encouraged and upskilled to adopt more ethical and sustainable practices. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Facilitate access to learning opportunities for business and employees to improve business ethics and practices. | Convene meetings and events with a range of business interests. | Number of meetings and events. |
| CSP Strategy 5.8.1 Plan for a range of industries that build on the strengths of the Hawkesbury to stimulate investment and employment in the region. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Planning instruments and other land use documents are to include provisions to provide a range of business activities consistent with environmental constraints and strengths of Hawkesbury. | Review LEP and DCP to reflect opportunities emanating from the Greater Sydney Commission District Plan and the City Deal to press for the retention and expansion of the range of business activities. | LEP and DCP reviewed and amended where necessary. |
| CSP Strategy 5.8.2 Increase the focus on jobs and innovation to build on our strengths and achieve a diverse industry base. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| Monitor changes in employment and investigate jobs skills and skills of the future and growth sectors. | Identify and develop strategic relationships with potential partners. | Partnerships identified and meetings held. |
| CSP Strategy 5.8.3 Actively support the retention of the Richmond Royal Australian Airforce Base and enhanced aviation related industry, building on existing facilities. | | |
| Delivery Program Activity | Operational Plan Action | Measure |
| 1. Advocate for the retention of RAAF Base Richmond. 2. Monitor Defence and Aviation industry sectors contribution to the local economy. | Pursue opportunities such as the Greater Sydney Commission District Plan and the City Deal to press for the retention and expansion to RAAF and related activities at Richmond. | Retention and expansion of RAAF and related activities at Richmond. |



| CSP Strategy 5.8.4 Work towards ensuring that all people in our community have access to safe, nutritious, affordable and sustainably produced food. | | |
|--|---|---------------------|
| Delivery Program Activity | Operational Plan Action | Measure |
| Work in partnership with businesses, community and public health agencies to promote access to safe, nutritious, affordable and sustainably produced food. | Complete Rural and Urban Land Strategy. | Strategy completed. |

| CSP Strategy 5.8.5 Plan for the continuance and growth of agricultural industry uses with in the Hawkesbury. | | |
|--|---|---------------------|
| Delivery Program Activity | Operational Plan Action | Measure |
| 1. Planning instruments and other landuse documents to include provisions for agricultural business activities within environmental constraints and strengths of the Hawkesbury. | Complete Rural and Urban Land Strategy. | Strategy completed. |





2018/2019 Estimates of Income and Expenditure

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Financial Sustainability

Council has adopted and commenced implementing a range of strategies to ensure we become Fit for the Future (FFTF), as measured by NSW Government's seven FFTF benchmarks. Council has projected that FFTF status will be attained from 2020/2021 and will meet each of these benchmarks. This will ensure that Council can begin to provide services at the level expected from our community into the long-term.

The following table demonstrates the change in the FFTF ratios over the last three years, due to the implementation of several of these strategies. The main objective has been to improve the Operating Performance Ratio, which is projected to improve by 14% in 2018/2019, as against the result in 2016/2017. This is due to Council being successful in being granted a Special Rate Variation (SRV), announced by the Independent Pricing & Regulatory Tribunal (IPART) on 15 May 2018.

| FFTF Ratio | Benchmark | 2016/2017 Actuals | 2017/2018 Original Budget | 2018/2019 Draft Budget | |
|--|------------|-------------------|---------------------------|------------------------|--|
| Operating Performance (OPR) | 0 | -0.07 | -0.07 | -0.06 | |
| Own Source Revenue (OSR) | >60% | 66.4% | 85.2% | 82.5% | |
| Building and Infrastructure Asset Renewal (IR) | >100% | 141.7% | 72.4% | 92.4% | |
| Infrastructure Backlog (IB) | <2% | 2.5% | 2.5% | 2.6% | |
| Asset Maintenance (AM) | >100% | 83.0% | 97.8% | 100.3% | |
| Debt Service (DS) | >0%<20% | 1.1% | 1.1% | 1.1% | |
| Operating Expenditure Per Capita (OEPC) | Decreasing | Decreasing | Decreasing | Decreasing | |

The table below summarises the main actions undertaken as part of implementing the strategies within Council's FFTF Plan and the outcome achieved in relation to the 2018/2019 Budget.

| Action | Outcome of Action |
|--|--|
| No CPI on non-core services | Savings in operating expenditure of \$48K |
| Operational efficiencies | Savings in operating expenditure of \$530K |
| Review of insurance model | Saving in operating expenditure of \$38K |
| Regional Strategic Alliance | Savings in operating expenditure of \$131K |
| Energy Efficiency Initiatives | Savings in operating expenditure of \$75K |
| Storm-water Management Charge | Increase in operating income of \$539K |
| Review fees for discretionary services | Increase in operating income of \$24K |
| Sustainable growth | Increase in operating income of \$233K |
| Childcare Building Levy | Increase in operating income of \$41K |
| Property Portfolio Review | Increase in capital income of \$500K |

In order to meet the FFTF benchmarks by 2020/2021, as required by the NSW Government, Council needs to take strong action to ensure that the Operating Performance Ratio is met. As Council has already implemented many strategies to reduce operating expenditure and increase operating income generated from sources other than rates income, the critical strategy left to implement is a Special Rate Variation to fund borrowings required to meet the infrastructure asset benchmarks. Council submitted a Special Rate Variation to the Independent Pricing and Regulatory Tribunal (IPART) in February 2018. The application requested an additional 7.2% on top of the 2.3% rates peg set by IPART. The additional rates are required in order to fund works required to meet asset management

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benchmarks and to augment programs outlined within Council's Community Strategic Plan (CSP). An additional \$4.8M of works and programs are able to be delivered, as Council was successful in obtaining the Special Rate Variation.

The Special Rate Variation incorporates increases in rates for both 2019/20 and 2020/21 (approximately 7.5% in each year, excluding the rate peg). Further information on the Special Rate Variation and associated works and programs is available within Council's Resourcing Strategy.

Operational Plan 2018-2019

Income Statement

| (\$'000) | Original Budget 2017/2018 | Budget 2018/2019 |
|--|---------------------------------|---------------------|
| Income from Continuing Operations | | |
| Revenue | | |
| Rates and Annual Charges | (51,923) | (56,331) |
| User Charges and Fees | (6,473) | (7,154) |
| Interest and Investment Revenue | (1,201) | (1,569) |
| Other Revenues | (4,019) | (4,396) |
| Grants and Contributions provided for Operating Purposes | (6,422) | (6,990) |
| Grants and Contributions provided for Capital Purposes | (3,428) | (6,235) |
| Share of Interest in Joint Ventures | (265) | (265) |
| Total Income from Continuing Operations | (73,731) | (82,940) |
| Expenses from Continuing Operations | | |
| Employee Benefits and On-Costs | 26,879 | 28,431 |
| Borrowing Costs | 304 | 303 |
| Materials and Contracts | 17,288 | 18,484 |
| Depreciation and Amortisation | 18,452 | 19,214 |
| Other Expenses | 12,154 | 13,555 |
| Total Expenses from Continuing Operations | 75,076 | 79,987 |
| Net Operating Result for the Year | 1,345 | (2,953) |
| Net Operating Result for the year before Grants and Contributions provided for Capital Purposes | 4,773 | 3,282 |
| Source of capital funding (excluding reserves) | | |
| Proceeds from the sale of capital assets | (870) | (1,497) |
| Depreciation | (18,452) | (19,214) |
| Grants and Contributions - Capital | (3,428) | (6,235) |
| | (22,750) | (26,946) |
| Application of Capital Funding | | |
| New Assets | | |
| Land, Building and Land Improvements | 192 | 3,508 |
| Roads, Bridges, Footpaths and Drainage | 2,708 | 4,875 |
| Sewer Infrastructure | - | - |
| Parks Assets and Other Structures | 340 | 322 |
| Renewal of Assets | | |
| Land, Building and Land Improvements | 680 | 1,942 |
| Roads, Bridges, Footpaths and Drainage | 7,837 | 10,026 |
| Sewer Infrastructure | 200 | 1,000 |
| Parks Assets and Other Structures | 1,149 | 781 |
| Other Assets | 591 | 1,738 |
| Plant and Equipment | 2,611 | 3,480 |
| | 16,308 | 27,672 |
| Net Capital Expenditure | (6,442) | 726 |
| Retained (surplus)/deficit from prior years | | |
| Transfer from Reserves | (35,439) | (44,127) |
| Transfer (to) Reserves | 37,108 | 40,119 |
| | 1,669 | (4,008) |
| Retained (surplus)/deficit available for general funding purposes | - | - |

Glossary of Terms

To assist in the understanding of the budgeted estimates of income and expenditure included within this section of the 2018/2019 Operational Plan, a glossary of terms has been provided below.

| Term | Definition |
|--|---|
| Application of capital funding | Various categories of capital expenditure, sorted by asset class and whether works are new or renewal. |
| Capital expenditure | Costs associated with works that improve the level of service able to be provided to the community from an asset. |
| Capital funding | Funds used to provide capital expenditure. |
| Consultants | Professionals that are external to Council, used to provide expert advice when either resources are not available internally, or independence is required. |
| Contributions – outside bodies | Funds that are contributed by Council towards other organisations. These contributions are either regulated or required for Council to participate or be represented by the organisation. Organisations include the EPA, State Planning Commission, Hawkesbury River County Council, WSROC and the Regional Strategic Alliance. |
| Depreciation | Costs that reflect the consumption of the value of an asset over time. |
| Employee Costs | Expenses incurred relating to the employment of salary and wages staff, including: worked time, allowances, overtime, leave entitlements, staff training, superannuation, workers compensation and casuals. |
| Expenditure from continuing operations | Costs incurred in relation to Council providing goods and services to the community. |
| Income from continuing operations | Income generated by Council to fund the provision of goods and services to the community. |
| Overheads | Distribution of internal service costs incurred, that are not directly allocated. For example, payroll processing, IT support and hardware, corporate governance, word processing and risk management. |
| Net capital expenditure | The net result of deducting the capital expenditure from capital funding. |
| Net operating result | The result from deducting expenses from income relating to continuing operations. |
| New Assets | The acquisition of or the upgrade/extension of current infrastructure assets, such as buildings, roads, sewer and parks. |
| Renewal of Assets | Capital expenditure that is required to bring or retain infrastructure assets at a satisfactory level to provide adequate services. |
| Reserves | Funds dedicated for specific purposes. For example, Developer contributions received are held in reserve until enough money exists to fund works identified in a Contributions Plan. |
| (Surplus)/Deficit | If income is greater than expenditure, a surplus results and is indicated by a negative value in the Budgeted Income Statement. If expenditure is greater than income, a deficit results and is indicated by a positive value in the Budgeted Income Statement. |

Operational Plan 2018-2019

Summary of Expenditure

| (\$'000) | Original Budget 2017/2018 | Budget 2018/2019 |
|---|---------------------------------|---------------------|
| Employee Benefits and On-Costs | 26,879 | 28,431 |
| Borrowing Costs | 304 | 303 |
| Materials and Contracts | | |
| Animal Control | 198 | 185 |
| Audit Services | 68 | 100 |
| Bushcare | 259 | 266 |
| Buildings and Facilities | 1,083 | 1,181 |
| Communications and Civic Events | 285 | 426 |
| Community Services | 126 | 140 |
| Consultants | 453 | 833 |
| Corporate Services | 1,584 | 1,588 |
| Cultural Services | 224 | 230 |
| Domestic Waste Management | 3,884 | 3,990 |
| Emergency Services | 133 | 209 |
| Legal Expenses | 300 | 250 |
| Local Economic Development and Tourism | 121 | 121 |
| Parks and Recreation | 1,006 | 1,135 |
| Regulatory Services | 158 | 125 |
| Sullage Service | 1,319 | 1,625 |
| Sewer Service | 1,836 | 1,283 |
| Transport Infrastructure | 3,305 | 3,937 |
| Waste Management Facility | 946 | 860 |
| Depreciation and Amortisation | 18,452 | 19,214 |
| Other Expenses | | |
| Bank Charges | 186 | 184 |
| Better Waste Program | - | 101 |
| Contributions - Outside Bodies | 3,914 | 4,106 |
| Contributions - Sports Council and Leisure Centre | 937 | 1,048 |
| Councillor Fees | 357 | 360 |
| Electricity | 830 | 810 |
| Elections | - | - |
| Emergency Services | 1,167 | 1,106 |
| Gas | 74 | 51 |
| Information Services | 882 | 991 |
| Insurance | 850 | 892 |
| Licences, Subscriptions and Memberships | 211 | 202 |
| Miscellaneous | 595 | 972 |
| Printing and Postage | 242 | 263 |
| Remediation Works – Waste Management Facility | 0 | 700 |
| Sponsorship and Donations | 100 | 115 |
| Street Lighting | 674 | 639 |
| Telecommunications | 117 | 129 |
| Treatment Works | 814 | 688 |
| Water | 204 | 199 |
| Total Expenses from Continuing Operations | 75,076 | 79,988 |
| Costs of Governance included above | 549 | 487 |

Operational Plan 2018-2019

Capital Works Program

| Project | Project Description | Budget 2018/2019 |
|--|---|---------------------|
| Information Technology | | 571,796 |
| 001839 | Purchase of Cemetery Database | 25,000 |
| 002003 | Mapping Technology* | 25,185 |
| 002004 | Additional Software Licencing | 8,000 |
| 002011 | Records System Management | 78,402 |
| 002012 | Finance and Human Resources System Management* | 89,714 |
| 002013 | Property & Rating System Enhancements | 121,354 |
| 002017 | Network Infrastructure Upgrade | 119,000 |
| 002959 | Mobile Devices | 10,000 |
| 002961 | Computer Monitors | 2,500 |
| 003768 | Councillor Mobile Devices | 5,000 |
| 003856 | Reactive Hardware Breakages | 7,500 |
| 004497 | Disaster Recovery Infrastructure | 80,141 |
| Library Resources | | 287,821 |
| 001745 | Digital Media | 9,750 |
| 001746 | Children & Young Adults Books | 44,512 |
| 001747 | Large Books | 20,315 |
| 001748 | Talking Books | 30,235 |
| 001749 | Non-Fiction Books | 48,756 |
| 001750 | Fiction Books | 48,665 |
| 001751 | DVDs | 22,331 |
| 001752 | Suggest to Buy | 18,000 |
| 001753 | Music CDs | 3,000 |
| 001754 | Periodicals | 13,205 |
| 001755 | Local Studies | 15,052 |
| 002044 | Additional Library resources | 2,800 |
| 003916 | Library Book Sales | (4,900) |
| 004514 | 2018/19 Local Priority Grant | 16,100 |
| Renewal and Upgrade of Road Network | | 13,025,707 |
| | Road Pavement Renewal Program | 1,242,338 |
| | Upgrade and Re-sheeting of Unsealed Roads | 200,000 |
| 001963 | The Driftway, Londonderry – Road Rehabilitation | 100,000 |
| 001978 | Miscellaneous Traffic Facilities - Minor Works / Renewals | 40,000 |
| 001984 | Acquisition costs - Road Reserve Realignments | 50,000 |
| 002000 | Guard rail installations - Various locations | 100,000 |
| 002045 | Reactive Road Rehabilitation | 1,539,281 |
| 002046 | Road Shoulder Renewal | 100,000 |
| 002077 | Dedicated Road Assets | 1,464,900 |
| 003176 | Overhaul of Lower Portland Ferry | 200,000 |
| 004554 | Sackville Road, Ebenezer – Road Rehabilitation | 460,000 |

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| Project | Project Description | Budget 2018/2019 |
|--|--|---------------------|
| 004591 | East Kurrajong Road, East Kurrajong – Road Rehabilitation | 271,413 |
| 004592 | Ham Street, South Windsor (near Blackman Crescent) – Rehab | 50,000 |
| 004593 | Hall Street West, Pitt Town – Local Road Upgrade | 700,266 |
| 004594 | Hall Street Middle, Pitt Town – Local Road Upgrade | 877,523 |
| 004595 | Bathurst & Hall Streets, Pitt Town – Intersection Improvement | 200,000 |
| 004658 | Cornwallis Road, Cornwallis – Road Rehabilitation | 120,000 |
| 004660 | Teviot Street, Richmond – Road Rehabilitation | 370,000 |
| 004662 | Old Hawkesbury Road, McGraths Hill - Road Rehabilitation | 180,000 |
| 004663 | Kurmond Road, Freemans Reach - Road Rehabilitation | 415,000 |
| 004664 | Terrace Road, Freemans Reach - Road Rehabilitation | 133,000 |
| 004665 | Settlers Road, St Albans - Road Rehabilitation | 370,000 |
| 004666 | Mountain Lagoon Road, Bilpin - Road Rehabilitation | 230,000 |
| 004667 | Kurmond Road, Kurmond - Road Rehabilitation | 650,000 |
| 004668 | Grose Vale Road, Kurrajong - Road Rehabilitation | 110,000 |
| 004669 | Redbank Road, North Richmond - Road Rehabilitation | 340,000 |
| 004674 | St Albans Village Roads - Seal Gravel Roads* | 420,000 |
| 004675 | Fairey Road, South Windsor - Seal Gravel Roads* | 180,000 |
| 004691 | Spinks Road, Glossodia, Easterly from Boomerang Drive – Rehab* | 223,100 |
| 004692 | Spinks Road, North Richmond, near Currency Creek - Road Rehab* | 444,000 |
| 004693 | McGrath Rd, McGraths Hill, between Old Hawkesbury & Windsor Rds* | 133,200 |
| 004694 | Grose Vale Road, Grose Vale, West of Bells Road - Road Rehab* | 111,000 |
| 004695 | Grose Wold Road, Grose Wold - Road Rehabilitation* | 266,400 |
| 004696 | Greggs Road, Kurrajong - Road Rehabilitation* | 134,900 |
| 004697 | Tennyson Road, Tennyson, near Griffins Road - Road Rehabilitation* | 99,900 |
| 004698 | King Road, Wilberforce, southerly from new section - Road Rehab* | 499,486 |
| Renewal and Upgrade of Kerb, Gutter & Stormwater Infrastructure | | 1,381,614 |
| 001958 | Reactive Kerb, Gutter, Stormwater Rehabilitation | 561,271 |
| 004699 | Ham & Macquarie Streets, South Windsor – Pipe open channel drain | 175,000 |
| 004700 | Baker Street, Windsor - Replace drainage converter | 112,000 |
| 004701 | Wheelbarrow Ridge Road - Construct pipe culvert | 17,000 |
| 004587 | Rifle Range Rd/George Street - Reconstruct surcharge pit | 226,419 |
| 004588 | Bradley Rd Reserve, Stage 2 - Pipe open channel drain | 289,924 |
| Renewal and Construction of Footpaths and Shared Pathways | | 1,027,200 |
| 001737 | Extension of Cycleway Network – Bligh Park to South Windsor | 200,000 |
| 002038 | Reconstruct Footpaths and Minor Works - Various Locations | 16,000 |
| 002074 | Pedestrian Access Management Plan Program | 16,000 |
| 004637 | New Footpath - Mileham Street, South Windsor (West side) | 38,700 |
| 004638 | New Footpath - Argyle Street, South Windsor (North side) | 19,500 |
| 004639 | New Footpath - Lennox Street, Richmond (South side) | 27,000 |
| 004640 | New Footpath - Paget Street, Richmond (East side) | 13,000 |
| 004641 | New Footpath - Pitt Street, Richmond (East side) | 11,000 |

Operational Plan 2018-2019

| Project | Project Description | Budget 2018/2019 |
|---|---|---------------------|
| 004642 | New Footpath - Macquarie St, South Windsor | 140,000 |
| 004643 | East Market St, Richmond - Footpath Renewal | 25,000 |
| 004644 | Moray St, Richmond - Footpath Renewal | 3,000 |
| 004645 | Windsor St, Richmond - Footpath Renewal | 13,000 |
| 004646 | Chapel St, Richmond - Footpath Renewal | 10,000 |
| 004647 | March St, Richmond - Footpath Renewal | 28,000 |
| 004648 | Guardian Street, Bligh Park - Footpath Renewal | 4,500 |
| 004649 | George Street, South Windsor - Footpath Renewal | 2,700 |
| 004650 | Collith Avenue, South Windsor - Footpath Renewal | 4,500 |
| 004651 | Johnston Street, Windsor - Footpath Renewal | 6,000 |
| 004652 | George Street, Windsor - Footpath Renewal | 17,000 |
| 004653 | Catherine Street, Windsor - Footpath Renewal | 4,000 |
| 004654 | The Terrace, Windsor - Footpath Renewal | 3,600 |
| 004655 | Flinders Pathway, North Richmond - Footpath Renewal | 2,700 |
| 004656 | Enfield Avenue, North Richmond - Footpath Renewal | 22,000 |
| 004676 | Woods Rd, George St to Collith Ave* | 93,500 |
| 004677 | Collith Ave, East side Collith Ave to school* | 27,000 |
| 004678 | Cox Street, West side rail crossing to McQuade* | 15,000 |
| 004679 | Cox Street, East side Hawkesbury Valley Way to rail car park* | 36,000 |
| 004680 | Argyle St, North side Cox to Macquarie St* | 58,000 |
| 004681 | Argyle St, Sth side Cox St to Church St* | 18,000 |
| 004682 | Macquarie St, east side George to Drummond* | 90,000 |
| 004683 | Wilberforce Shopping Centre Precinct* | 43,000 |
| 004684 | Bourke St, West Lennox to Joseph St* | 19,500 |
| Fleet, Public Works Plant and Equipment | | 2,100,840 |
| | Fleet and Public Works Plant Net Changeover | 2,088,840 |
| 001789 | Equipment Purchases – Council Depot Workshop | 7,000 |
| 002098 | Equipment Purchases – Fire Control | 5,000 |
| Miscellaneous | | 616,381 |
| | Sale of Operational Land | (500,000) |
| 001732 | Aerial Photography-Hawkesbury LGA* | 60,000 |
| 002022 | Construction of Waste Management Facility Cell – Stage One | 1,000,000 |
| 002495 | Construction of Plinths at Richmond Lawn Cemetery | 40,000 |
| 004324 | Banner Program | 16,381 |
| Renewal, Upgrade and Construction of Council & Community Buildings | | 2,756,352 |
| 004042 | Nth Richmond Community Precinct Extensions | 1,130,000 |
| 004422 | New Freemans Reach Bush Fire Shed Construction | 1,100,000 |
| 004423 | Reactive Capital Repairs | 214,563 |
| 004596 | Pitt Town Community Facility – Concept Plan | 50,000 |
| 004598 | Administration Building Fit-out Renewal | 46,439 |
| 004599 | Governor Phillip Park Boat Club Fit-out Renewal | 70,000 |
| 004600 | 52 Berger Road - Floor Covering Renewal | 10,000 |

Operational Plan 2018-2019

| Project | Project Description | Budget 2018/2019 |
|--|---|---------------------|
| 004601 | Administration Building Switch Board Replacement | 20,000 |
| 004602 | Dight Street Offices Switch Board Replacement | 40,000 |
| 004605 | Wilberforce School of Arts Floor Covering Renewal | 10,000 |
| 004606 | Lower Portland Ferry Masters Cottage Roof Renewal | 5,000 |
| 004608 | Administration Building Roof and Ceiling Renewal | 40,000 |
| 004609 | Deerubbin Centre Air-conditioning Filter Renewal | 8,000 |
| 004610 | Greenhills Childcare Centre Air-conditioning Renewal | 5,000 |
| 004612 | 22 Bosworth Street Electrical Renewal | 2,000 |
| 004614 | Wilberforce Preschool Hydraulics Renewal | 5,350 |
| Energy Efficiency Initiatives | | 1,164,723 |
| 004671 | Solar Initiative Program – General Fund Sites | 578,378 |
| 004672 | Solar Initiative Program – Sewer Sites | 586,345 |
| Sewer Schemes | | 1,000,000 |
| 003063 | Sewer Pump Station 'F' | 50,000 |
| 003071 | Sewer Pump Station 'O' | 50,000 |
| 003081 | Generator-Pump Station 'Q' | 150,000 |
| 003083 | Treatment Works - McGraths Hill | 200,000 |
| 003086 | Treatment Works - South Windsor | 400,000 |
| 003090 | Diffusers Sth Windsor Treatment Works | 150,000 |
| Renewal, Upgrade and Construction of Open Spaces, Amenities and Recreational Facilities | | 2,232,108 |
| 000968 | Installation of Safety Nets – Indoor Stadium | 80,000 |
| 002042 | Sports Council Capital Contribution | 293,102 |
| 004589 | McMahon Park Improvements - Stage 2 | 45,454 |
| 004590 | Oasis Landscaping Upgrade | 215,889 |
| 004597 | Fernadell Park Recreation Facilities – Concept Plan | 50,000 |
| 004603 | Hawkesbury Oasis Pool Surface Renewal | 163,500 |
| 004604 | Woodbury Reserve Floodlight Renewal | 61,487 |
| 004607 | Hawkesbury Oasis Roof Renewal | 150,000 |
| 004611 | Hawkesbury Oasis Pool Heat Pump Replacement | 50,000 |
| 004613 | Macquarie Park Amenities & Showers Hydraulics Renewal | 80,000 |
| 004615 | McQuade Park Pathway | 25,000 |
| 004616 | McQuade Park Grandstand Retaining Wall and Surrounds | 60,000 |
| 004617 | Pitt Town Memorial Park Seat Replacement | 2,500 |
| 004618 | Holmes Drive Reserve Picnic Setting Replacement | 6,324 |
| 004619 | McKenzie Park Seat Replacement | 2,500 |
| 004620 | Church Street Reserve Seat Replacement | 1,500 |
| 004621 | Howe Park Picnic Setting Replacement | 6,000 |
| 004622 | Hawkesbury Park Bollard Replacement | 3,100 |
| 004623 | Freemans Reach Reserve Tennis Court Upgrade | 68,031 |
| 004624 | McQuade Park Lake Precinct Improvement & Restoration | 210,336 |
| 004625 | Deerubbin Park Design | 30,000 |

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| Project | Project Description | Budget 2018/2019 |
|--|--|---------------------|
| 004626 | McMahon Park – Car-park Extension & Furniture Replacement | 50,000 |
| 004627 | Windsor Mall Picnic Tables Program | 20,000 |
| 004628 | Windsor Mall Plant Replacement Program | 10,000 |
| 004629 | Windsor Mall Plant Box Replacement Program | 30,000 |
| 004630 | Windsor Mall Tree Removal and Replacement Program | 8,000 |
| 004631 | Windsor Mall Paver Repairs Program | 50,000 |
| 004632 | Hanna Park Entrance and Car-park Upgrade | 96,385 |
| 004633 | Ham Common Skate Park Resurfacing | 70,000 |
| 004634 | Richmond Pool Cleaning System | 18,000 |
| 004635 | Richmond Pool New & Replacement Seating | 10,000 |
| 004636 | Richmond Pool Filter Replacement | 65,000 |
| 004685 | Ham Common Park Furniture, Picnic Shelter and other Renewal* | 39,180 |
| 004686 | Ham Common Play Equipment, including "Fat Albert" Renewal* | 59,320 |
| 004687 | Half Moon Farm - Entry Structure Renewal* | 1,500 |
| 004688 | Governor Phillip Park - Riverbank Stabilisation* | 100,000 |
| Capital Works Program (Net of Capital Proceeds) | | 26,164,542 |

* Indicates works funded by the additional funds raised by the Special Rate Variation





2018/2019 Revenue Policy

Revenue Policy

Types of Revenue

The sources of funds to enable Council to carry out its works and services and provision of facilities are from the following revenue categories:

- rates
- annual charges for services
- fees for services
- Federal and State Government grants
- borrowings
- earnings from investments and entrepreneurial activities.

Critical to the development of the Statement of Revenue Policy is that the principles of efficiency, effectiveness and equity are demonstrated.

Efficiency ensures that resources are devoted to the most valuable ends as determined by Council, whilst using as few resources as possible. It relates to the cost at which services and facilities as desired by the community are delivered or provided.

Effectiveness relates to the satisfaction of stated objectives so that outcomes of decisions and the needs and demands of consumers are taken into consideration. Effectiveness is clearly demonstrated by the relative service standards or qualities to the satisfaction of a particular group's needs.

Equity ensures that services are provided to those who need them, even though they may be unable to pay for the particular service.

This document provides pricing policies for rates, annual charges for services and fees for specific services provided by Council.

Rates and Charges

Revenue Policy – Rating

Rate Pegging

Rate pegging limits the amount that Council can increase its rate revenue from one year to the next by a nominated percentage. The Independent Pricing and Regulatory Tribunal has determined the rate pegging amount for 2018/2019 is 2.3%.

Special Rate Variation

Council has been successful in its application for a Special Rate Variation commencing in 2018/2019. The Independent Pricing and Regulatory Tribunal advised that Council will be permitted to increase rates revenue by 9.5% for 2018/2019. This increase is 7.2% above advised rate peg.

Land Valuations

Rates are assessed on a rate in the dollar as a product of the land value supplied by the Valuer General. The Valuation of Land Act requires the Council to assess the rates on the most recent values provided by the Valuer General. A revaluation of the Hawkesbury Local Government Area (LGA) took place in 2016. These valuations were used for the first time for rating purposes in 2017/2018 and will be used again in 2018/2019 and 2019/2020. The rates levied in the 2018/2019

year will be based on land values totalling \$12,515,037,105 as at 1 July 2018, as determined by the NSW Valuer General.

Rating Categories

In accordance with Section 514 of the *Local Government Act 1993* (Act), each parcel of land within the LGA has been categorised for rating purposes and owners are notified on their annual rate notice.

Under Section 554 of the Act all land is rateable unless it is exempt from rating. Sections 555 and 556 of the Act define the categories under which a parcel of land must fall in order to be eligible for exemption from rating. Ratepayers that are eligible under these sections may apply to Council for exemption from rating.

The Act also provides for all rateable properties to be categorised into one of four categories of ordinary rates as follows:

- Farmland Category
- Mining Category
- Residential Category
- Business Category.

For 2018/2019, Council will levy rates on the following categories and sub-categories.

Farmland Category

This Category includes any parcel of rateable land valued as one assessment and the dominant use of the land is for farming. The farming activity must have a significant and substantial commercial purpose or character and must be engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made). Properties which meet these criteria are categorised as 'Farmland'.

Residential Category

This Category includes any rateable parcel of land valued as one assessment and the dominant use is for residential accommodation; or if vacant land is zoned or otherwise designated for use for residential purposes under an environmental planning instrument; or is rural residential land.

Business Category

This Category includes rateable land that cannot be classified as farmland, residential or mining. Council has three sub-categories established within the Business Category as follows:

- **Business Area 1** – Business rated properties within defined areas in Richmond, Windsor, Vineyard and Mulgrave.

The defined area for Richmond is the area bounded by Lennox Street, Bourke Street, Windsor Street, Hobart Street, Pitt Street, Francis Street, March Street, Chapel Street and East Market Street.

The defined area for Windsor is the area bounded by the Railway Line, Rickaby's Creek, Hawkesbury River, Bridge Street and South Creek.

The defined area for Vineyard and Mulgrave is the area bounded by Windsor Road, South Creek, Railway Road South and Bandon Road.

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- **Business Area 2** – Business rated properties within defined areas in North Richmond and South Windsor.

The defined area for North Richmond is the area is bounded by a Radius of 650m from the Centre Point of the intersection of Bells Line of Road, Beaumont Avenue and Grose Vale Road.

The defined area for South Windsor is the area bounded by Macquarie Street, Woods Road, South Creek and the Railway Line.

- **Business Area Other** – All other business rated properties not falling within any of the defined areas in Richmond, Windsor, Vineyard, Mulgrave, North Richmond and South Windsor.

Ordinary Rates

For 2018/2019, Council will collect its rating revenue from determined categories and sub-categories thereof predominantly through an ad valorem rate in the dollar, with a base rate being applicable as shown in the below table.

| Rate Category/ Sub-Category | No. of Properties | Rateable Land Value | % Land Value | Notional Yield | % of Notional Yield | Ad valorem Rate in \$ | Base Amount | Base Amount % of Yield |
|--------------------------------|----------------------|-------------------------|--------------------|---------------------|---------------------------|-----------------------------|----------------|---------------------------------|
| Residential | 23,882 | \$10,922,958,022 | 87.21% | \$29,490,867 | 85% | 0.190186 | \$365 | 29.56% |
| Business Area 1 | 754 | \$393,174,158 | 3.18% | \$1,770,734 | 5% | 0.380372 | \$365 | 14.48% |
| Business Area 2 | 372 | \$173,909,953 | 1.40% | \$797,285 | 2% | 0.380372 | \$365 | 15.86% |
| Business Area Other | 422 | \$259,413,972 | 2.07% | \$1,140,768 | 4% | 0.380372 | \$365 | 12.58% |
| Farmland | 601 | \$765,581,000 | 6.13% | \$1,529,790 | 4% | 0.171167 | \$365 | 14.34% |
| Total | 26,031 | \$12,515,037,105 | 100% | \$34,729,444 | 100% | | | |

Base Amount

Council may levy up to 50% of its rating income (notional yield) within a category or sub-category by way of a Base Amount. The Base Amount applies to a category or sub-category, the applicable base amount is applied equally to all properties within the category or sub-category. After applying the Base Amount to a property, the remainder of ordinary rate applicable to that property is levied through the application of the relevant ad valorem rate (rate in the dollar) to the land value of that property.

A Base Amount is used to more equitably levy the total amount of rates across ratepayers where land values vary greatly within categories of ratepayers or there are disproportionate variations in valuations arising from a new valuation. Essentially the application of a Base Amount reduces the effect of land valuations on the rates payable.

Section 536 of the Act stipulates the criteria that are relevant in determining the Base Amount. In determining the proportion of rating income to be levied through a Base Amount for the respective relevant categories and sub-categories, Council has had regard to the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities and the degree of congruity and homogeneity between the values of properties that would be

subject to the rate and their spread throughout the area. For the relevant categories and sub-categories, a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.

Taking into account these factors, rates from the Residential, Business and Farmland categories are levied on the basis of the proportion of the rating income (notional yield) allowed to be levied through a Base Amount for each Category based on 30% of the Residential Category.

Notes:

Variations will occur throughout the budget year between the estimated rate revenue indicated above and the actual income received. Reasons for variations between estimated income and actual income received include:

- Previously non-rateable properties becoming rateable during the year.
- Properties being withheld from rating, pending revised valuation particulars from the Valuer General's Office. This occurs when properties are subdivided and new valuation particulars are requested for the newly created lots. This usually results in an increase in the valuation base for the following year.
- Properties being rated for previous years upon receipt of new valuation particulars. There is a time delay associated with requesting new valuation particulars. This may result in some properties not being rated for a particular year until subsequent rating periods. This artificially inflates the rating revenue received for the year the rates are actually levied.
- Any change in rating category is to take effect from the following quarter from when the application was received, should that application be successful.

Rating of Subdivided Land

Following the sub-division of a parcel of land, rates cannot be levied on new lots until supplementary valuations have been provided to the Council by the Valuer General and the Council has categorised each of the new parcels. Once this has happened, Council can levy rates on a pro-rata basis from the date the deposited plan was registered.

When Council levies rates on new parcels of land on a pro-rata basis, an adjustment must be made in respect of the land that existed prior to the subdivision to reflect that rates and charges are only payable on that parcel up until the date of subdivision.

Annual Charges

In accordance with Section 501 of the Act, in addition to ordinary rates and special rates, Council may levy an annual charge for any of the following services:

- waste management services
- sewerage services
- water supply services
- drainage services
- any service prescribed by the regulations.

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Domestic Waste Management

Domestic Waste Management (DWM) Services generally means waste of a kind and quantity ordinarily generated on domestic premises and includes waste that may be recycled and garden organics.

In accordance with Section 504 of the Act, income obtained from charges for domestic waste management has been calculated so as to not exceed the reasonable cost to the council of providing the service. Council separately accounts for income raised through an annual charge for the provision of the DWM service and applies this revenue towards the cost of providing the service.

The DWM service for 2018/2019 includes the applicable bin service, the recycling bin service, the garden organics waste bin service and the one bulk kerbside collection service. DWM services are charged on a per dwelling basis. Council is required to levy a DWM service availability charge on properties that do not utilise the service but are located within the service area, to reflect the cost of the availability of the service to those properties.

For 2018/2019, Domestic Waste Management charges have been increased by 2.5% and Business Waste Management charges have been increased by 4.2%.

The below table illustrates the Waste Management charges for 2018/2019.

| Charge 2017/2018 | Description | Charge 2018/2019 |
|--|--|---------------------|
| DOMESTIC | | |
| Without Garden Organics Service | | |
| \$532.47 | 240 litre bin - Weekly | \$545.78 |
| \$336.82 | 140 litre bin - Weekly | \$345.24 |
| \$336.82 | 240 litre bin - Fortnightly | \$345.24 |
| \$236.51 | 140 litre bin – Fortnightly | \$242.42 |
| With Garden Organics Service | | |
| \$608.69 | 240 litre bin - Weekly | \$623.91 |
| \$413.04 | 140 litre bin - Weekly | \$423.37 |
| General Services | | |
| \$153.91 | Availability - Weekly | \$157.76 |
| \$76.95 | Availability - Fortnightly | \$78.87 |
| \$89.33 | 240 litre additional garden organics bin | \$91.56 |
| \$89.33 | 240 litre additional recycling bin | \$91.56 |
| POA | Multiple waste collection service | POA |
| BUSINESS | | |
| \$734.84 | 240 litre bin - Weekly | \$765.70 |
| \$449.68 | 140 litre bin - Weekly | \$468.57 |
| \$89.33 | 240 litre additional garden organics bin | \$93.08 |
| \$89.33 | 240 litre additional recycling bin | \$93.08 |
| POA | Multiple waste collection service | POA |

Sewerage Service

Council provides reticulated sewerage services to the areas of:

- Bligh Park
- Clarendon
- McGraths Hill and Mulgrave Industrial Area
- Pitt Town
- South Windsor and South Windsor Industrial Area
- Windsor
- Windsor Downs
- Other minor extensions.

Residential Sewerage Charge

Council levies an annual charge for sewerage services provided to each residential dwelling, whether by way of mixed development, single dwelling, dual occupancy, strata or non-strata units/flats. The residential sewer rate is calculated on the basis that revenue raised is sufficient to fund the cost of providing the service, the ongoing sewerage network maintenance and renewal, and major capital works planned for future years.

Business Sewerage Charge

Businesses pay a sewerage charge rate based on usage. Five categories have been derived for volume discharges ranging from less than 1,000L per day (Category 1) to greater than 20,000L per day (Category 5).

Additionally, a Trade Waste Excess Volume Charge applies to the Category 5 discharges. Those businesses with volumes exceeding 20,000 litres per day (Category 5) will attract the excess volume charge for each kilolitre in excess of 20kL per day.

In addition to the excess volume charge, a trade waste mass loading charge may be levied, based on the strength of pollutants in the waste stream in Categories 2, 3, 4 and 5. The mass load will be calculated on the entire volume discharge, not just the excess, and charged according to pre-determined rates. Mass loading content may include Biochemical Oxygen Demand (BOD), Suspended Solids, Total Grease and Oil, Chemical Oxygen Demand (COD), Total Organic Carbon (TOC), Total Dissolved Solids (TDS) Group 1 Pollutant and other pollutant groups.

Volumes of waste generated consistently above the initial assessed categorisation will result in a review of the nominated category. An appeal mechanism will also enable the category to be reviewed when a property owner feels the assessed volume is too high.

Where industrial or commercial premises contain strata or non-strata units constructed under current planning laws these units are self-contained and considered separate entities; that is each unit contains its own amenities (toilets, showers, sink, canteen etc.). In these cases, a sewerage rate is calculated based on volume discharged to the sewerage system and applied to each unit.

Where industrial or commercial premises contain non-strata units constructed under older planning laws and may not be self-contained, that is where several units share amenities; these units can be aggregated to a single annual charge based on a combined volume discharge to the sewerage system.

Council levies an Unconnected Annual Charge (availability charge) on properties that do not utilise the sewerage service but are located within the service area, to reflect the cost of the availability of the service to those properties.

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For 2018/2019, Sewerage charges have been increased by 5.49%.

The below table shows the Sewerage charges for 2018/2019.

| Charge 2017/2018 | Type of Service | Charge 2018/2019 |
|----------------------------------|--|----------------------------------|
| RESIDENTIAL | | |
| \$773.62 | Residential Connected | \$816.09 |
| \$515.16 | Residential Unconnected | \$543.44 |
| BUSINESS | | |
| \$900.46 | Category 1 (<1,000 litres per day) | \$949.90 |
| \$4,514.94 | Category 2 (1,001 to 5,000 litres per day) | \$4,762.81 |
| \$8,993.99 | Category 3 (5,001 to 10,000 litres per day) | \$9,487.76 |
| \$17,933.06 | Category 4 (10,001 to 20,000 litres per day) | \$18,917.58 |
| \$17,933.06 (plus volumetric) | Category 5 (>20,000 litres per day)* | \$18,917.58 (plus volumetric) |
| \$519.10 | Business - Unconnected | \$547.60 |

* Plus Trade Waste Excess Volume Charge of \$3.06 per kilolitre for Category 5 properties.

Sullage Service

Council provides a sullage pump-out service to properties that are not serviced by Sydney Water or the Windsor Sewer Scheme and do not have an on-site sewerage management facility. An annual charge is levied for the Sullage service.

Extra services and Emergency Services may be requested at any time during the financial year at an additional fee per service.

The sullage service charges are calculated on the basis that revenue raised is sufficient to fund the cost of providing the service.

For 2018/2019, Sullage charges have been increased by 7.33%.

The below table shows the Sullage service charges for 2018/2019.

| Charge 2017/2018 | Type of Service | Charge 2018/2019 |
|---------------------|---|---------------------|
| RESIDENTIAL | | |
| \$2,026.16 | Fortnightly Residential | \$2,174.68 |
| \$4,052.32 | Weekly Residential | \$4,349.36 |
| \$163.02 | Emergency Service | \$174.97 |
| \$129.83 | Extra Service | \$139.35 |
| BUSINESS | | |
| \$22.31 | Commercial per 1000 litre (min volume 2500 litre) | \$23.95 |

Stormwater Management Service Charge

This charge enables Council to deliver an additional \$517K worth of new stormwater infrastructure to and \$10K towards a water quality testing program. The charges to be levied are shown in the table below.

| Category | Annual Charge | Income |
|--------------------|---|-----------|
| RESIDENTIAL | | |
| Residential | \$25.00 | \$338,760 |
| Residential Strata | \$12.50 | |
| BUSINESS | | |
| Business | \$25.00 per 350m ² , or part thereof, up to a maximum of \$1,500 | \$199,869 |
| Business Strata | Pro-rata of the above, based on land valuation apportionment | |
| Total Revenue | | \$538,629 |

Pensioner Concessions

Concession on the rates and charges levied are available to eligible pensioners. Council offers a number of rating concessions to pensioners over and above the mandatory concessions. No State Government subsidy is received against these additional concessions.

Pensioner Rebates are only available to eligible pensioners from 1 July in the rating year in which they apply (or from the applicable quarter in the same year).

- Ordinary Rates and Domestic Waste Management Service Charge**

The Act provides for pension rebates of up to 50% of the aggregated ordinary rates and domestic waste management service charges, to a maximum of \$250.

Under the State's mandatory Pensioner Concession Scheme, the State Government reimburses Council 55% (up to \$137.50 per property) of the rates and charges written off under the provisions of the Act. Council funds the remaining 45% (up to \$112.50).

- Sewerage Service Charge**

A concession is available to eligible pensioners who are subject to the residential connected charge under the Windsor Sewerage Scheme. The mandatory concession in respect to Sewerage charges is \$87.50 of which the State Government provides a reimbursement to Council of 55% (\$48.13). This amount has remained unchanged since 1989. The total concession provided has traditionally been in excess of this, being based on 50% of the applicable charge. The additional concession amount is fully funded by Council.

- Sullage Service Charge**

Council provides eligible pensioners receiving a sullage pump-out service with a pensioner concession additional to that received for rates and garbage. This subsidy is not available to pensioners who have non-eligible adult residents living at their property.

This rebate is fully funded by Council and is based on 50% of the applicable charge. The State Government provides no assistance towards pensioners on the sullage service.

Fees and Charges

Fee Pricing Policy

Council provides a wide range of services to the community and applies fees and charges accordingly. Each fee has been based on the pricing policy relevant and applicable to the fee and in line with competitive neutrality principles.

| Code | Pricing Policy | Description |
|------|-----------------------|--|
| S | Statutory Fee | Price set to comply with statutory legislation |
| E | External Cost | Price determined by external parties |
| N | Nil Cost Recovery | No fee charged |
| P | Partial Cost Recovery | Price partially recovers costs |
| F | Full Cost Recovery | Price recovers costs attributable to good or service |
| R | Rate of Return | Price recovers all costs plus a set return |
| M | Market Rate | Price based on relevant market rate |

Section 610E of the Act allows Council to waive payment of, or reduce a fee in a particular case if is satisfied that the case falls within a category of hardship or any other category that Council has determined it may consider waiving payment, or reducing a fee for this category. This does not apply to statutory, or otherwise regulated fees and charges.

Council has determined the following categories:

| Category | Description |
|----------------|---|
| Hardship | Where there is evidence that the payment of the fee or charge will impose unreasonable financial hardship on the applicant given their particular circumstances |
| Charity | Where the applicant is a registered charity and the fee is for a service that will enable the provision of charitable services |
| Not For Profit | Where the applicant is an organisation that holds "not for profit" status and the fee is for a service that will enable the achievement of their objectives and betterment for the Hawkesbury community |
| Commercial | To attract functions or activities to the Hawkesbury Local Government Area, where there is a longer term benefit to the Hawkesbury community |

The following principles will be considered when applying any reduction or waiver of a fee or charge:

- compliance with statutory requirements
- fairness and consistency
- integrity
- equity
- transparency.

The Council will directly, or through delegated authority, assess and make determinations on requests for reduction or waiver of fees in accordance with the above Categories.

Meeting Rooms – Deerubbin Centre

The meeting rooms in the Deerubbin Centre are available for hire or for free use. Hirers/Users are categorised as follows:

| Group Category | Description of Group/Individual | Subject to Hire Fee? |
|----------------|--|----------------------|
| A | Category A includes: | No |
| | <ol style="list-style-type: none"> 1. Local political party entities whose members are volunteers and which do not charge attendees any entry fee, and 2. Local Government Area (LGA) Community Groups. To be defined as an LGA or Local Community Group (for the purposes of Hawkesbury City Council's fees and charges), and therefore be eligible for free use of community rooms, <i>all of the following four criteria</i> must be met (supportive documentation may be required): <ol style="list-style-type: none"> a) An organised, volunteer, membership-based group whose objective is to support or engage in activities of public interest and; b) Operates on a non-profit basis and receives no government funding to provide services and; c) Is located within the Hawkesbury Local Government Area (LGA) or can provide documented evidence that at least 50% of their membership base resides in the Hawkesbury LGA and; d) Provides community or cultural benefits to the residents of the LGA | |
| B | Category B includes | Yes |
| | <ol style="list-style-type: none"> 1. Non LGA community groups that are organised, volunteer and membership-based and operate on a non-profit basis. 2. Self-employed persons for the purpose of providing service to the community on a cost recovery basis only. 3. Non-profit organisations with reasonable means, for example lease of own facilities, or ownership of assets including money and property, or in receipt of government funding to provide services. | |
| C | Category C includes | Yes |
| | <ol style="list-style-type: none"> 1. Commercial, for profit businesses. 2. Groups or organisations that distribute money that it makes to its members. 3. Consortiums or organised groups of businesses where the primary purpose of coming together is to promote goods and services and develop for-profit activities, for example: product launches and demonstrations; luncheons; tradeshow; swap meets. 4. Self-employed persons for the purpose of providing services to the public for personal profit. 5. Federal, State, and Local Government (except Hawkesbury City Council) departments or agencies. 6. Non-Government Organisations fully operating under Federal, State, and Local government auspices or funding arrangements. 7. Non-profit organisations with substantial means, for example ownership of assets or paid staff. | |

Category A hirers have free use of the meeting rooms within the Deerubbin Centre. Category B and C hirers are subject to hire fees as outlined in the Fees and Charges.

Financial Assistance given by Council

Council may seek to advance its strategic and operational objectives by providing financial and other support to individuals, community groups and business entities. In line with Section 356 of the Act, Council may by way of resolution, contribute money or otherwise grant financial assistance.

To facilitate the provision of financial assistance to individuals, community groups and business entities, Council has adopted a Sponsorship Policy and established a Community Sponsorship Program. The Program provides for the following categories of financial assistance:

- a) **Three Year Event Sponsorship** – where community groups or business entities can apply for financial assistance to stage not-for-profit civic, community or cultural events which addresses a community need or objective identified in Council's adopted strategic and other plans;
- b) **Access to Community Facilities** – where members of the public or community groups can apply for financial assistance to meet a portion of the costs of hiring a Council or community facility to conduct social, recreational, cultural or other not-for-profit activities;
- c) **Program or Activity Seeding Grant** – where members of the public or community groups can apply for financial assistance to conduct community and cultural programs and activities; or to purchase community resources and complete minor capital works; or to undertake public education and awareness programs. To be eligible for funding under this category, the applicant's proposal must address a need or objective identified in Council's adopted strategic and other plans;
- d) **Minor Assistance** – where individuals and community groups can apply for a donation or financial assistance for requests which may fall outside the scope of activities identified above. These requests can involve donations which deliver an "individual gain" to a member of the public – as outlined in Section 356 of the Act – where the donation enables an individual or community group to compete in a civic, cultural, philanthropic, or sporting events or competitions in a representative capacity.
- e) **Accessibility Improvements** - where community agencies and business owners who operate retail or service outlets which are open to the public on a daily basis and have completed an access audit undertaken in conjunction with the Hawkesbury Access and Inclusion Advisory Committee. These requests are to fund specific accessibility improvements, which have been identified following the completion of an access audit. A maximum of \$3,000 provided on a 50:50 basis – where the applicant provides a co-contribution of the same value as the amount applied for. Applicants would be required to provide two quotes for the proposed accessibility improvements.
- f) Council may provide funding to enable not-for-profit community groups to apply for a refund of Development Application fees for renovations or additions to Council owned buildings or facilities.

In addition to these categories of financial assistance, Council also sponsors the Hawkesbury Sister Cities Program and will provide financial assistance of up to \$500 as a contribution to the cost of individual students participating in the Sister City Student Exchange Program. Council also contributes funding towards the staging of the Hawkesbury City Eisteddfod and the rental of the Council owned building occupied by the Womens' Cottage.

Council provides a range of in kind services through the provision of staff and the use free of charge of community rooms and other Council owned buildings.

Goods and Services Tax (GST)

Council has registered for GST. The ABN of Council is 54 659 038 834.

The Federal Treasury announced within the 2010/2011 Commonwealth Budget that the Treasurer's Division 81 Determination (which listed the Treasurers' determinations on GST exempt items) would be replaced with a new 'principles based regime' from 1 July 2011. Effective 1 July 2013, Local Governments are required to assess all (new and existing) taxes, fees and charges to determine the GST status.

Fees and Charges have been based on the best available information in relation to the GST impact on the fees and charges at time of publication. It should be noted that all fees and charges are subject to change in accordance with amendments to the Goods and Services Tax Legislation and subsequent ATO rulings and regulations.

Please note: 2018/2019 fees listed are inclusive of GST where applicable.

Kerbing and Guttering Contributions by Adjoining Owners

The Act provides that recovery from the adjoining owner of a property may be made for up to 50% of the costs of the construction of kerbing and guttering. This applies for all future works, upon completion, with 50% of costs recovered for the adjoining front boundary and 25% of the costs recovered for the side boundary constructions on corner blocks.

Interest on Overdue Rates and Annual Charges

In accordance with Section 566 of the Act, the interest rate charged on overdue rates and charges for 2018/2019 by Council, is set at up to the maximum permitted by the Minister for Local Government.

Interest on Overdue Sundry Debts

Sundry Debts greater than 180 days incur interest charges at the same rate which is applicable to overdue rates.

Legal Charges

Legal fees charged on applicable outstanding Rates and Charges are levied in accordance with the Schedule provided by NSW Courts.

Payment of Interest on Securities

Upon application, interest is paid on security deposits due for refund. Interest payable is calculated at the equivalent rate achieved on investments less the administration charge.

Proposed Borrowings

In accordance with Section 405(2) of the Act and Clause 201 of the *Local Government (General) Regulation 2005*, Council is required to provide a statement of:

- the amounts of any proposed borrowings (other than internal borrowing)
- the sources from which they are proposed to be borrowed
- the means by which they are proposed to be secured.

In March 2013, Council entered into a Loan Agreement with the Commonwealth Bank in relation to a loan in the amount of \$5.26 million.

The loan is secured by Council's income in accordance with Clause 23 of the Local Government Financial Management Regulation 2005 which requires that "*the repayment of money borrowed by a council (whether by way of overdraft or otherwise), and the payment of any interest on that money, is a charge on the income of the Council*".

The loan has been undertaken as part of Council's participation in the Local Infrastructure Renewal Scheme (LIRS) administered by the Office of Local Government. The LIRS provides for subsidised interest loans to be utilised for accelerated infrastructure works. The loan funds will be utilised to fund an accelerated timber bridge replacement program.

As Council's application to the Independent Pricing and Regulatory Tribunal for a Special Rate Variation of 9.5% (including the rate peg) commencing in 2018/2019 was successful Council intends on borrowing \$3 million in 2018/2019 to bring forward needed infrastructure renewal works, in line with Council's Fit for the Future Plan. The loan will be secured by Council's income in accordance with Clause 23 of the Local Government (General) Regulation, 2005.



2018/2019 Fees and Charges

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|-----------------------------------|--|--|----------------|----------------|-----|-------------------|
| STRATEGIC ACTIVITIES | | | | | | |
| LOCAL ECONOMIC DEVELOPMENT | | | | | | |
| SA.1 | Sale of Merchandise | Per item or unit price | POA | P | Y | POA |
| SA.2 | Signage Policy (Directional) | | | | | |
| SA.2.1 | Signs - Commercial on Public Land | Per sign | \$1,030.00 | F | X | \$1,030.00 |
| SA.3 | Economic Development Activities | | | | | |
| SA.3.1 | Business Development Promotions and Projects | Per item or unit price | POA | M | Y | POA |
| SA.3.2 | | Per item or unit price | POA | M | Y | POA |
| SA.4 | Biz Connect Room (Digital Domain) | | | | | |
| SA.4.1 | Hire of Biz Connect Room (Digital Domain) | Per hour Room only | \$16.00 | P | Y | \$16.00 |
| SA.4.2 | Hire of Biz Connect Room (Digital Domain) | Per hour Room and IT Equipment | POA | P | Y | POA |
| CORPORATE COMMUNICATIONS | | | | | | |
| EVENTS | | | | | | |
| CC.1 | Event Application Fees | | | | | |
| CC.1.1 | Application Fee | | Free | N | | Free |
| CC.1.2 | Late Application Fee | 2 months or less | \$100.00 | P | X | \$100.00 |
| CC.2 | Traffic and Transport Management for Events | | | | | |
| CC.2.1 | Late Application Fee - Special Events - Traffic Management | | \$115.00 | P | X | \$115.00 |
| CC.3 | Non Exclusive use events | | | | | |
| CC.3.1 | Administration/Booking Fee | | | | | |
| CC.3.2 | Events in Parks | Included but not limited to the following activities: Weddings, Events, Parties, Large gatherings, Markets or Activities involving temporary structures | | | | |
| CC.3.3 | Small to Medium Events | Up to 200 people Excluding War Memorial Events | \$64.00 | P | Y | \$66.00 |
| CC.3.4 | Large Events | Over 200 people | \$107.00 | F | Y | \$110.00 |
| CC.3.5 | Personal trainers/Boot camps | Per season Summer (September - March), Winter (April - August) | \$768.00 | F | Y | \$791.00 |
| CC.3.6 | Personal trainers/Boot camps/Other Commercial users | Casual hourly rate | \$24.00 | F | Y | \$25.00 |
| CC.3.7 | Wedding at McQuade Park | Per hour (Maximum 2 hours) Includes Booking Fee | \$115.00 | F | Y | \$120.00 |
| CC.3.8 | Refundable Bond | | | | | |
| CC.3.9 | Sporting/Community event | Minimum fee | \$200.00 | P | X | \$200.00 |
| CC.3.10 | Corporate/Business event | Minimum fee | \$1,000.00 | P | X | \$1,000.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|--|--|----------------|----------------|-----|-------------------|
| CC.4 | Exclusive use events | Exclusive use is where the activity/event takes over the whole or part of a park and restricts usage to that area | | | | |
| CC.4.1 | Administration/Booking Fee | | | | | |
| CC.4.2 | Community organisation event (not for profit) | Where the event is no more than 3 consecutive days | | | | |
| CC.4.3 | Set up - Prior to Event | Per day | \$320.00 | P | Y | \$330.00 |
| CC.4.4 | Event days | Per day | \$850.00 | P | Y | \$875.00 |
| CC.4.5 | Removal/Clean up - Post Event | Per day | \$320.00 | P | Y | \$330.00 |
| CC.4.6 | Corporate/Business organisation event | Where the event is no more than 3 consecutive days | | | | |
| CC.4.7 | Set up - Prior to Event | Per day | \$550.00 | F | Y | \$567.00 |
| CC.4.8 | Event days | Per day | \$1,090.00 | F | Y | \$1,123.00 |
| CC.4.9 | Removal/Clean up - Post Event | Per day | \$545.00 | F | Y | \$562.00 |
| CC.4.10 | Community/Corporate/Business organisation event | Where the event is more than 3 consecutive days | POA | F | Y | POA |
| | Exclusive use events | | | | | |
| | For areas less than 1000m2 or less than 40% of the park, a reduced fee of 50% applies | | | | | |
| CC.4.11 | Refundable Bond | | | | | |
| CC.4.12 | Sporting/Community event | Minimum fee | \$200.00 | P | X | \$200.00 |
| CC.4.13 | Corporate/business event | Minimum fee | \$1,000.00 | P | X | \$1,000.00 |
| CC.5 | Events Services | | | | | |
| CC.5.1 | Electricity | Per day | \$93.00 | P | Y | \$96.00 |
| Amended | Water | Per day | \$93.00 | P | Y | \$96.00 |
| Proposed New Fee | Parking and event fencing set up | Per day | | F | Y | \$2,200.00 |
| Proposed New Fee | Parking and event fencing pack up | Per day | | F | Y | \$2,200.00 |
| Proposed New Fee | Commercial Stallholder Fee - where Council is the event organiser | Per day, per event (Minimum fee) | | R | Y | \$330.00 |
| Proposed New Fee | Food/Alcohol Stallholder Consultant | | | | | |
| Proposed New Fee | Food/Alcohol Stallholder fee - where external consultant is in engaged | Per stall, per day, per event | | R | Y | \$110.00 |
| CC.5.8 | Garbage Service | | | | | |
| CC.5.9 | Delivery & Pick-up of bins | For Events held in Council owned parks only | | | | |
| CC.5.10 | 1 to 10 bins | | \$360.00 | F | Y | \$371.00 |
| CC.5.11 | 11 to 25 bins | | \$720.00 | F | Y | \$742.00 |
| CC.5.12 | Emptying Fee | Per bin | \$16.50 | F | Y | \$17.00 |
| CC.5.13 | Replacement bin due to vandalism or theft | | \$106.00 | F | Y | \$110.00 |
| CC.5.14 | Toilet cleaning | Prior to event | \$85.00 | P | Y | \$88.00 |
| CC.6 | Casual Use of Parks and Reserves | | | | | |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|----------------|---|---|----------------|----------------|-----|-------------------|
| CC.6.1 | Park Access | | | | | |
| CC.6.2 | Establishment fee for use of parks as compounds by Contractors | | \$260.00 | F | X | \$270.00 |
| CC.6.3 | Rental per week for compound site | Per m2 | \$1.25 | F | X | \$1.30 |
| CC.6.4 | Parks access administration fee | | \$64.00 | F | X | \$66.00 |
| CC.7.5 | Use of Parks and Reserves by Hot Air Balloons | | | | | |
| CC.7.6 | Annual administration booking fee | | \$64.00 | P | Y | \$66.00 |
| CC.7.7 | Fee per launch, landing or tether | For annual bookings | \$26.00 | R | Y | \$27.00 |
| CC.7.8 | Casual hire fee | Per launch, landing or tether | \$115.00 | R | Y | \$119.00 |
| CC.8.9 | Circuses/Fairs/Carnivals and other similar size events | | | | | |
| CC.8.10 | Set up/Removal/Non-Show days | Per day | \$546.00 | F | Y | \$563.00 |
| CC.8.11 | Show days | | \$1,092.00 | F | Y | \$1,125.00 |
| CC.9.12 | Markets and Fetes (Excluding Windsor Mall) | Rate per day | | | | |
| CC.9.13 | Application Fee - Community | | \$100.00 | F | Y | \$103.00 |
| CC.9.14 | Application Fee - Commercial | | \$500.00 | F | Y | \$515.00 |
| CC.9.15 | Commercial Markets - Richmond Park | Per day within designated area | \$600.00 | F | Y | \$620.00 |
| CC.9.16 | Commercial Markets - Governor Phillip Reserve | Per day within designated area | \$600.00 | F | Y | \$620.00 |
| CC.9.17 | Other Markets | | POA | F | Y | POA |
| CC.10 | Use of park to access private property for building/landscape works | | | | | |
| CC.10.1 | Administration fee | | \$64.00 | P | X | \$66.00 |
| CC.10.2 | Inspection fee | | \$123.00 | F | X | \$127.00 |
| CC.10.3 | Refundable Bond | Minimum | \$2,000.00 | P | X | \$2,000.00 |
| CC.11 | Food Premises Registration and Inspection | Temporary and/or Mobile Food Vending Equipment | | | | |
| CC.11.1 | Temporary and/or mobile food vending equipment registration and inspection fee | Fee paid 30 days prior to event | | | | |
| CC.11.2 | Temporary Food Premises Category 1 | Per annum (fee paid 30 days prior to event) | \$134.00 | P | X | \$138.00 |
| CC.11.3 | Temporary Food Premises Category 2 | Per annum (fee paid 30 days prior to event) | \$100.00 | P | X | \$103.00 |
| CC.11.4 | Temporary Food Premises Category 3 | Per annum (fee paid 30 days prior to event) | \$66.50 | P | X | \$68.50 |
| CC.11.5 | Temporary and/or mobile food vending equipment registration and inspection fee | | | | | |
| CC.11.6 | Temporary Food Premises Category 1 | Per annum | \$173.00 | P | X | \$178.20 |
| CC.11.7 | Temporary Food Premises Category 2 | Per annum | \$129.00 | P | X | \$132.90 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---------|------------------------------------|------------|----------------|----------------|-----|----------------|
| CC.11.8 | Temporary Food Premises Category 3 | Per annum | \$86.50 | P | X | \$89.10 |

ADVERTISING AND PROMOTION

CC.12 Banner Pole Hire

| | | | | | | |
|---------|---------------------------|---------------------------------------|----------|---|---|-----------------|
| CC.12.1 | Application Fee | Covers a period of 2 weeks per banner | \$20.00 | P | X | \$25.00 |
| CC.12.2 | Removal of overdue banner | | \$130.00 | F | X | \$135.00 |
| CC.12.3 | Refundable key bond | | \$30.00 | P | X | \$30.00 |
| CC.12.4 | Late return of key | | \$13.00 | P | X | \$14.00 |

CC.13 Banner Production External Organisations

| | | | | | | |
|---------|----------------------------|------------------|----------|---|---|-----------------|
| CC.13.1 | Supply of completed banner | Per linear metre | \$106.00 | P | Y | \$109.18 |
|---------|----------------------------|------------------|----------|---|---|-----------------|

| | | | | | | |
|-------|---------------------------|--|-----|---|---|------------|
| CC.14 | Sale of Promotional Items | | POA | P | Y | POA |
|-------|---------------------------|--|-----|---|---|------------|

ENVIRONMENT AND REGULATORY SERVICES

CARAVAN PARKS, CAMPING GROUNDS & MANUFACTURED HOME ESTATES

| | | | | | | |
|------|--|-----------------------------|----------|---|---|-----------------|
| RS.1 | Application for approval to operate | Per site (minimum \$100.00) | \$20.50 | P | X | \$21.50 |
| RS.2 | Reinspection of application for approval to operate | Per site (minimum \$100.00) | \$20.50 | P | X | \$21.50 |
| RS.3 | Periodic inspection | Per site (minimum \$100.00) | \$20.50 | P | X | \$21.50 |
| RS.4 | Reinspection required due to non compliance in periodic inspection | Per site (minimum \$80.00) | \$18.50 | P | Y | \$19.10 |
| RS.5 | Issue replacement approval to new proprietor | | \$76.00 | P | X | \$78.50 |
| RS.6 | Application and Inspection of Installations on Caravan Parks | | \$139.00 | P | X | \$143.20 |
| RS.7 | Reinspection required for Installations on Caravan Parks | | \$90.50 | P | X | \$93.20 |
| RS.8 | Application and Inspection of structure associated with manufactured home and completion certificate | | \$139.00 | P | X | \$143.20 |
| RS.9 | Reinspection of structure associated with manufactured home and completion certificate | | \$90.10 | P | X | \$92.80 |

COMPANION ANIMALS

Charges for the following animals:-

1) Hawkesbury City Council - Cats & Dogs

2) Penrith City Council - Cats & Dogs

3) The Hills Shire Council - Cats & Dogs

4) Hornsby Shire Council - Cats & Dogs

5) Other Councils - Cats & Dogs

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|---|--|----------------|----------------|-----|-----------------|
| RS.10 | Companion Animals Registration Fees | Companion Animals Amendment Bill 2013 (NSW) Schedule 2 Amendment of Companion Animals Regulation 2008 | | | | |
| RS.10.1 | Desexed Animal (Cats & Dogs) | or as determined by Legislation | \$55.00 | S | X | \$55.00 |
| RS.10.2 | Animal not desexed (Cats & Dogs) | or as determined by Legislation | \$201.00 | S | X | \$201.00 |
| RS.10.3 | Pensioner (desexed animal) (Cats & Dogs) | or as determined by Legislation | \$23.00 | S | X | \$23.00 |
| RS.10.4 | Breeder (Cats & Dogs) | Per animal or as determined by Legislation | \$55.00 | S | X | \$55.00 |
| Proposed New Fee | Desexed Animal sold by eligible pound or shelter | | | S | X | \$27.50 |
| | A recognised Breeder means a person who is a prefix endorsed member of the following:- | | | | | |
| | - Royal NSW Canine Council Ltd | | | | | |
| | - NSW Cat Fanciers Assoc Inc | | | | | |
| | - Waratah State Cat Alliance Inc | | | | | |
| RS.11 | Micro-chipping (Cats & Dogs) | Per animal | \$52.00 | P | Y | \$53.60 |
| RS.12 | Micro-chipping Cat/Dog for Animal Welfare Groups that have Section 16D exemption under the NSW Companion Animals Act 1998 | Per animal | \$8.00 | P | Y | \$8.30 |
| RS.13 | Vaccinating Cat/Dog for Animal Welfare Groups that have Section 16D exemption under the NSW Companion Animals Act 1998 | Per animal | \$11.50 | P | Y | \$11.90 |
| | Note: A dog formerly registered with the Greyhound Racing Act (1985), will have the applicable registration fee reduced by \$15.00 | | | | | |
| RS.14 | Compliance Certificates | Companion Animals Regulation 2008 - Regulation 25 for the purpose of the Companion Animals Act 1998 - Section 58H | | | | |
| RS.14.1 | Certificate of compliance with enclosure requirements for dangerous, menacing or restricted dog, including inspection | | \$150.00 | S | X | \$150.00 |
| RS.15 | Hire of Animal Control Goods | | | | | |
| RS.15.1 | Traps | | | | | |
| RS.15.2 | Cats - Hire of Traps | Per fortnight Plus Fee RS.15.3 | \$32.80 | P | Y | \$33.80 |
| RS.15.3 | Cats - Deposit on Trap Hire | Refundable on return of trap | \$158.20 | P | X | \$163.00 |
| RS.15.4 | Dogs - Hire of Traps | Per fortnight Plus Fee RS.15.5 | \$39.50 | P | Y | \$40.70 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|--|--|----------------|----------------|-----|-----------------|
| RS.15.5 | Dogs - Deposit on Trap Hire | Refundable on return of trap | \$300.30 | P | X | \$309.40 |
| RS.16 | Companion Animals Impounding | | | | | |
| RS.16.1 | Cats Impounding | | | | | |
| RS.16.2 | Release fee | | \$42.50 | P | X | \$43.80 |
| RS.16.3 | Maintenance | Per day | \$28.80 | F | X | \$37.50 |
| RS.16.4 | Subsequent releases - same owner/same cat within 12 month period | | \$111.80 | R | X | \$115.20 |
| RS.16.5 | Dogs Impounding | | | | | |
| RS.16.6 | Release fee | | \$63.70 | P | X | \$65.70 |
| RS.16.7 | Maintenance | Per day | \$31.20 | F | X | \$40.60 |
| RS.16.8 | Subsequent releases - same owner/same dog within 12 month period | | \$119.60 | R | X | \$123.20 |
| RS.17 | Sales of animals | | | | | |
| RS.17.1 | Sale of Cats | | | | | |
| RS.17.2 | Male kittens under 3 years | Per animal Includes registration, micro-chipping and desexing | \$158.40 | P | Y | \$163.20 |
| RS.17.3 | Male kittens under 3 years (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | \$124.30 | P | Y | \$128.10 |
| Amended | Male cats 3 years to 10 years | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$128.10 |
| Amended | Male cats 3 years to 10 years (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$94.10 |
| Amended | Male cats 10 years and older | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$84.10 |
| Amended | Male cats 10 years and older (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$61.40 |
| Proposed New Fee | Male cat of any age already desexed | 20% discount on sale price (sale price subject to age group) | | P | Y | POA |
| RS.17.9 | Female kittens under 3 years | Per animal Includes registration, micro-chipping and desexing | \$181.50 | P | Y | \$187.00 |
| RS.17.10 | Female kittens under 3 years (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | \$147.40 | P | Y | \$151.90 |
| Amended | Female cats 3 years to 10 years | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$151.90 |
| Amended | Female cats 3 years to 10 years (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$116.70 |
| Amended | Female cats 10 years and older | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$106.70 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|---|--|----------------|----------------|-----|-----------------|
| Amended | Female cats 10 years and older (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$77.90 |
| Proposed New Fee | Female cat of any age already desexed | 20% discount on sale price (sale price subject to age group) | | P | Y | POA |
| RS.17.16 | Sale of dogs | | | | | |
| RS.17.17 | Dogs and Pups under 4 years | Per animal Includes registration, micro-chipping and desexing | \$385.00 | P | Y | \$396.60 |
| RS.17.18 | Dogs and Pups under 4 years (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | \$350.90 | P | Y | \$361.50 |
| Amended | Male dogs 4 years to 9 years | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$268.50 |
| Amended | Male dogs 4 years to 9 years (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$233.40 |
| Amended | Male dogs 10 years and older | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$170.00 |
| Amended | Male dogs 10 years and older (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$124.00 |
| Proposed New Fee | Male dog of any age already desexed | 20% discount on sale price (sale price subject to age group) | | P | Y | POA |
| Amended | Female dogs 4 years to 9 years | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$291.20 |
| Amended | Female dogs 4 years to 9 years (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$256.10 |
| Amended | Female dogs 10 years and older | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$190.00 |
| Amended | Female dogs 10 years and older (Pensioner sale) | Per animal Includes registration, micro-chipping and desexing | | P | Y | \$138.70 |
| Proposed New Fee | Female dog of any age already desexed | 20% discount on sale price (sale price subject to age group) | | P | Y | POA |
| RS.18 | Surrender and Collection of Animals | | | | | |
| RS.18.1 | Surrender of cats to pound - Hawkesbury residents ONLY | Per animal | \$180.25 | P | X | \$185.70 |
| RS.18.2 | Surrender of cats to pound - Non-Hawkesbury residents | Per animal | \$396.55 | R | X | \$408.50 |
| RS.18.3 | Surrender of dogs to pound - Hawkesbury residents ONLY | Per animal | \$252.35 | P | X | \$260.00 |
| RS.18.4 | Surrender of dogs to pound - Non-Hawkesbury residents | Per animal | \$468.65 | R | X | \$482.70 |
| RS.19 | Collection of surrendered cat or dog from private premises | | | | | |
| RS.19.1 | Within 30 km of the animal shelter | Per animal Plus Fees RS.18.1 to RS.18.4 | \$127.20 | F | X | \$131.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|---|--|----------------|----------------|-----|-----------------|
| RS.19.2 | Between 30 km and 60 km of the animal shelter | Per animal Plus Fees RS.18.1 to RS.18.4 | \$166.80 | F | X | \$171.80 |
| RS.19.3 | Greater than 60 km of the animal shelter | Per animal Plus Fees RS.18.1 to RS.18.4 | \$206.60 | F | X | \$212.80 |
| RS.20 | Stock Impounding | | | | | |
| | Driving Fees - under clause 2(4) of the Impounding Act 1993 | Additional charges will apply for after hours, weekend & public holidays | | | | |
| Proposed New Fee | Call out fee | Collection of animal already contained | | F | Y | \$110.00 |
| Proposed New Fee | Call out fee where the animal is not contained | Additional charges are applicable if the animal is not contained and a portable yard is required | | F | Y | POA |
| RS.20.3 | Transportation fees | Per km to secure holding facility | | F | Y | \$0.83 |
| RS.20.4 | Pound Keepers Fees for Sustenance | | | | | |
| RS.20.5 | Horses | Per head, per day | | F | Y | \$66.00 |
| RS.20.6 | Cattle | Per head, per day | | F | Y | \$55.00 |
| RS.20.7 | Sheep | Per head, per day | | F | Y | \$44.00 |
| RS.20.8 | Pigs | Per head, per day | | F | Y | \$49.50 |
| RS.20.9 | Goats | Per head, per day | | F | Y | \$44.00 |
| Proposed New Fee | Impounding fees to owner of animal(s) | Per animal per day whilst held at the holding facility | | F | Y | POA |
| HEALTH SERVICES | | | | | | |
| RS.21 | Food Premises Annual Administration Charge | Food Regulation 2015, Part 10 Clause 183 | | | | |
| | This administration fee does not apply to School Canteens and Not for Profit Organisations | | | | | |
| RS.21.1 | 5 or less FTE Food Handlers at premises | | \$156.00 | P | X | \$195.00 |
| RS.21.2 | 6-50 FTE Food Handlers at premises | | \$312.00 | P | X | \$378.00 |
| Proposed New Fee | Supermarkets | | | P | X | \$800.00 |
| RS.22 | Food Premises Inspection Fees | | | | | |
| RS.22.1 | Category 1 (Food Authority P3) | Per annum for each inspection | \$134.00 | P | X | \$178.00 |
| RS.22.2 | Category 2 (Food Authority P1 or P2) | Per annum for each inspection | \$173.50 | P | X | \$217.50 |
| RS.22.3 | Category 3 (Food Authority P1 or P2) | Per annum for each inspection | \$227.00 | P | X | \$271.00 |
| Proposed New Fee | Supermarkets | Per annum for each inspection | | P | X | \$633.40 |
| RS.22.5 | Inspection/Reinspection of low risk food business (Food Authority P4) | | \$40.00 | P | X | \$41.20 |
| RS.22.6 | Reinspection after non-compliance | | \$120.00 | P | X | \$200.00 |
| RS.23 | Temporary and/or mobile food vending equipment registration and inspection fee - Fee paid 30 days prior to event | | | | | |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|---|---|----------------|----------------|-----|-----------------|
| RS.23.1 | Temporary Food Premises Category 1 | Per annum (fee paid 30 days prior to event) | \$134.00 | P | X | \$138.00 |
| RS.23.2 | Temporary Food Premises Category 2 | Per annum (fee paid 30 days prior to event) | \$100.00 | P | X | \$103.00 |
| RS.23.3 | Temporary Food Premises Category 3 | Per annum (fee paid 30 days prior to event) | \$66.50 | P | X | \$68.50 |
| RS.24 | Temporary and/or mobile food vending equipment registration and inspection fee | | | | | |
| RS.24.1 | Temporary Food Premises Category 1 | Per annum | \$173.00 | P | X | \$178.20 |
| RS.24.2 | Temporary Food Premises Category 2 | Per annum | \$129.00 | P | X | \$132.90 |
| RS.24.3 | Temporary Food Premises Category 3 | Per annum | \$86.50 | P | X | \$89.10 |
| RS.25 | Reinspection after non-compliance for temporary and/or mobile food vending equipment | | \$107.00 | P | X | \$110.20 |
| RS.26 | Issuing of notices under the Food Act | | \$330.00 | S | X | \$330.00 |
| RS.27 | Pre-purchase inspection of food premises and written report | | \$260.00 | R | X | \$267.80 |
| RS.28 | Scores on Door review | | \$121.00 | P | Y | \$200.00 |
| RS.29 | Inspection of Other Premises | | | | | |
| RS.29.1 | Brothels | | \$121.00 | P | X | \$300.00 |
| RS.29.2 | Legionella Control | | \$121.00 | P | X | \$124.70 |
| RS.29.3 | Hairdressing | | \$121.00 | P | X | \$124.70 |
| RS.29.4 | Skin penetration | | \$121.00 | P | X | \$180.00 |
| RS.29.5 | Public and Semi Public Swimming Pools | | \$121.00 | P | X | \$124.70 |
| Proposed New Fee | Legionnaire Re-inspection | | | P | X | \$130.50 |
| Proposed New Fee | Skin Penetration Re-inspection | | | P | X | \$97.90 |
| RS.30 | Annual Registration of Premises | | | | | |
| RS.30.1 | Brothels | | \$36.50 | P | X | \$37.60 |
| RS.30.2 | Legionella Control | | \$36.50 | P | X | \$37.60 |
| RS.30.3 | Hairdressing | | \$36.50 | P | X | \$37.60 |
| RS.30.4 | Skin penetration | | \$36.50 | P | X | \$37.60 |
| RS.30.5 | Public and Semi Public Swimming Pools | | \$36.50 | P | X | \$37.60 |
| RS.30.6 | Water carting | | \$36.50 | P | X | \$37.60 |
| RS.30.7 | Registration of Portable Water Suppliers | | \$36.50 | P | X | \$37.60 |
| RS.31 | Undertakers Premises/Mortuary | | | | | |
| RS.31.1 | Application for approval to operate an undertakers premises | | \$158.00 | F | X | \$162.80 |
| RS.31.2 | Periodic inspection of undertakers premises | | \$173.00 | P | X | \$178.20 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-----------------------------------|---|---|----------------|----------------|-----|-----------------|
| RS.31.3 | Application for approval to operate a mortuary | | \$158.00 | F | X | \$162.80 |
| RS.31.4 | Periodic inspection of mortuary | | \$173.00 | F | X | \$178.20 |
| RS.32 | Water Sampling | | | | | |
| RS.32.1 | Bacteriological water sampling for public swimming pools | | \$93.00 | P | X | \$95.80 |
| RS.32.2 | Chemical and bacteriological water sampling and investigation for on-site water tanks including annual sampling of commercial premises and supplies | | \$172.00 | F | X | \$177.20 |
| RS.32.3 | Cryptosporidium Analysis | | POA | M | X | POA |
| RS.32.4 | Inspection of water carting vehicle/tanks | | \$97.50 | P | X | \$100.50 |
| RS.33 | Education Courses run by Council | | | | | |
| RS.33.1 | Skin penetration, beauty treatment and hairdressing training courses | | \$53.50 | F | Y | \$55.10 |
| RS.33.2 | Pool maintenance training courses | | \$53.50 | F | Y | \$55.10 |
| RS.33.3 | Food handling education course | | \$53.50 | F | Y | \$55.10 |
| RS.33.4 | Not-for-profit organisations | Minimum charge | Free | N | Y | \$10.00 |
| RS.34 | Public Health Act 2010 & Regulations 2012 | | | | | |
| RS.34.1 | Improvement Notices and Prohibition Orders under the Public Health Regulations 2012 (Regulation 97) - Prescribed Fee | | \$560.00 | S | X | \$560.00 |
| RS.34.2 | Improvement Notices and Prohibition Orders under the Public Health Regulations 2012 (Regulation 97) - In any other case | | \$270.00 | S | X | \$270.00 |
| RS.34.3 | Re-inspection of premises subject of prohibition order | Public Health Regulation 2012 - Regulation 98 Per hour (Minimum charge 1/2 hour to a maximum charge of 2 hours - excluding travel time) | \$250.00 | S | X | \$250.00 |
| RS.34.4 | Notification of installation or carrying out a function under Public Health Act & Regulations Issue notice or order for Regulated Systems | | \$100.00 | S | X | \$100.00 |
| REGULATION AND ENFORCEMENT | | | | | | |
| RS.35 | Location Costs for Stolen & Abandoned Vehicles | | | | | |
| RS.35.1 | Zone 1 - Richmond, Windsor, Pitt Town, Cattai | | \$178.00 | F | X | \$183.40 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|----------------|---|-------------------------------------|----------------|----------------|-----|-----------------|
| RS.35.2 | Zone 2 - Kurrajong, Kurrajong Heights, East Kurrajong ,Glossodia, Blaxland Ridge and Ebenezer area | | \$187.00 | F | X | \$192.60 |
| RS.35.3 | Zone 3 - Bilpin, Colo Heights, Upper Colo areas | | \$250.00 | F | X | \$257.50 |
| RS.35.4 | Zone 4 - MacDonald Valley, St Albans and to the northern and north eastern boundaries | | \$250.00 | F | X | \$257.50 |
| RS.35.5 | Stationery, typing and the like involved in advice to Police and contractor including appropriate photographs | | \$57.50 | F | X | \$59.30 |
| RS.35.6 | Notification letter to owner, if applicable | | \$42.50 | F | X | \$43.80 |
| RS.35.7 | Storage charges for keeping vehicle in custody | At Contractors' Costs | POA | F | X | POA |
| RS.35.8 | Towing & removal (by Contractor) | | \$103.00 | F | X | \$106.10 |
| RS.35.9 | Advertising Costs of abandoned vehicles | | | | | |
| RS.35.10 | Advertising Cost | Advertising cost, Plus Fee RS.35.11 | POA | M | Y | POA |
| RS.35.11 | Administration Fee | Plus Fee RS.35.10 | \$121.00 | F | Y | \$124.70 |
| RS.36 | Other Impounding and Retrieval Fees | | | | | |
| RS.36.1 | Retrieval of confiscated shopping trolleys | | \$178.00 | R | X | \$183.40 |
| RS.36.2 | Retrieval of confiscated charity bins | | \$301.00 | R | X | \$310.10 |
| RS.37 | Environmental Protection Inspections | | | | | |
| RS.37.1 | Non-compliance reinspection of business after environmental review | Per hour | \$120.20 | F | Y | \$123.80 |
| RS.37.2 | Request for voluntary environmental review of business | Per hour | \$120.20 | F | Y | \$123.80 |
| RS.37.3 | Noise level reading and assessment | Per hour | \$110.00 | F | X | \$113.80 |
| RS.37.4 | Noise level reading and assessment after normal business hours | Per hour | \$207.50 | F | X | \$213.80 |
| RS.37.5 | Audit of industrial/commercial premises for environmental compliance | Per hour | \$109.50 | F | X | \$112.80 |
| RS.37.6 | Research and preparation of report for site history of contamination | Per hour | \$109.50 | F | X | \$112.80 |
| RS.37.7 | Intensive agriculture premises inspection (piggeries, poultry, cattle etc.) | | \$142.50 | F | X | \$146.80 |
| RS.38 | Environmental Protection Notices under POEO Act 1997 | | | | | |
| RS.38.1 | Issuing notice administration fee | | \$535.00 | S | X | \$550.00 |
| RS.38.2 | Monitoring compliance to notice issued | Per hour | \$110.00 | F | X | \$113.30 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---------------------------------------|--|--|----------------|----------------|-----|-------------------|
| RS.38.3 | Outstanding notices or orders information in register | | \$100.00 | F | X | \$103.00 |
| RS.39 | Public Health Consultation and Investigation | | | | | |
| RS.39.1 | Pollution control investigation charges to polluter | Per hour | \$120.50 | F | Y | \$124.10 |
| RS.40 | Certificates/Documents Available-Regulatory Services | | | | | |
| RS.40.1 | S735A LGA Certificate-Outstanding notices and orders | | \$100.00 | F | X | \$103.00 |
| RS.40.2 | S735A LGA Certificate-Urgency Fee (24hrs turnaround) | Plus Fee RS.40.1 | \$57.00 | P | X | \$58.70 |
| RS.40.3 | S121ZP, EP & A Certificate-Outstanding notices and orders | | \$100.00 | F | X | \$103.00 |
| RS.40.4 | S121ZP, EP & A Certificate-Urgency Fee (24hrs turnaround) | Plus Fee RS.40.3 | \$57.00 | F | X | \$58.70 |
| RS.41 | Registration Fees | | | | | |
| RS.41.1 | A' Framed sign on Council land | Annual administration fee | \$157.00 | F | X | \$161.70 |
| SEWERAGE MANAGEMENT FACILITIES | | | | | | |
| RS.42 | Sales | | | | | |
| RS.42.1 | Sale of septic irrigation warning signs | | \$21.50 | F | Y | \$22.20 |
| RS.43 | Certificates/Documents available | | | | | |
| RS.43.1 | Copy of approval to operate septic system | | \$26.25 | F | X | \$27.10 |
| RS.44 | Septic Tanks Inspections | | | | | |
| RS.44.1 | Licence Fee - "Approval to operate a Sewerage Management Facility". | | \$145.00 | F | X | \$149.40 |
| RS.44.2 | Pre-purchase inspection of Sewerage Management Facility and written report | | \$145.00 | F | X | \$149.40 |
| RS.44.3 | Sewerage Management Facility re-inspection Fee where 'still failing' OR 'not ready' | | \$107.00 | F | X | \$168.00 |
| RS.44.4 | Application to install a centralised Sewage Management Facility (e.g. Community Title) | Plus \$210.90 per allotment | \$313.80 | F | X | \$323.20 |
| RS.44.5 | Inspection of Decommissioned Sewerage Management Facility | | \$76.50 | P | X | \$78.80 |
| RS.44.6 | Septic tank application fee to install a Domestic System | Including assessment, 2 inspections & approval to operate for first year | \$511.00 | M | X | \$526.30 |
| RS.45 | Septic tank application fee to install a Commercial System | | | | | |
| RS.45.1 | Commercial septic systems less than \$20,000 | Includes assessment and 2 inspections | \$511.00 | M | X | \$526.30 |
| RS.45.2 | Commercial septic systems greater than or equal to \$20,000 | Includes assessment and 4 inspections | \$1,160.50 | M | X | \$1,195.30 |
| RS.45.3 | Application to alter a Sewerage Management System | 50% of current application fee for same system | POA | M | X | POA |
| RS.45.4 | Application fee to install a Greywater System | Including assessment, 2 inspections & approval to operate for first year | \$511.00 | M | X | \$526.30 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------------------|--|---|----------------|----------------|-----|--------------------|
| RS.46 | Inspection of Private Water Scheme plumbing and drainage | | | | | |
| RS.46.1 | Inspection of private water scheme plumbing and drainage | Per inspection | \$187.00 | M | X | \$192.60 |
| RS.47 | Plumbing and Drainage Inspections | | | | | |
| RS.47.1 | Single Inspection | Internal and external | \$148.00 | M | X | \$152.50 |
| WASTE COLLECTION | | | | | | |
| RS.48 | Waste Bins | | | | | |
| RS.48.1 | 120/140L size | | \$66.00 | R | X | \$68.00 |
| RS.48.2 | 240L size | | \$97.00 | R | X | \$99.90 |
| RS.48.3 | Second hand 240L | | \$44.00 | R | X | \$45.30 |
| RS.48.4 | Recycle bins | | \$94.00 | R | X | \$96.80 |
| RS.48.5 | Educational stickers for Waste and Recycling Bins | | \$6.25 | R | Y | \$6.45 |
| OTHER | | | | | | |
| RS.49 | Advertising Structures/Signs | | | | | |
| RS.49.1 | Sandwich Board Annual fee | | \$157.00 | R | X | \$161.70 |
| RS.49.2 | Retrieval of confiscated unauthorised sign on public land | | \$224.50 | R | X | \$231.30 |
| RS.50 | Land Clearing - Hazard reduction (S66 Rural Fires Act) | | | | | |
| RS.50.1 | Contractor's cost for land clearing | Contractors' Fee, Plus Fee RS.50.2 | POA | M | Y | POA |
| RS.50.2 | Administration Charge | Plus Fee RS.50.1 | \$408.50 | R | Y | \$420.80 |
| RS.51 | Sale of Tender Documents | | | | | |
| RS.51.1 | Sale of Tender documents (printing, paper, expertise, overheads) | | POA | F | Y | POA |
| DEVELOPMENT SERVICES | | | | | | |
| CONSTRUCTION AND DEVELOPMENT | | | | | | |
| DS.1 | Development Applications | | | | | |
| DS.1.1 | General Development | See Clause 246B EP&A Regulation 2000 | | | | |
| DS.1.2 | Not exceeding \$5,000 | | \$110.00 | S | X | \$110.00 |
| DS.1.3 | \$5,001 - \$50,000 | Plus \$3.00 each \$1,000 above \$5,000 | \$170.00 | S | X | \$170.00 |
| DS.1.4 | \$50,001 - \$250,000 | Plus \$3.64 each \$1,000 above \$50,000 | \$352.00 | S | X | \$352.00 |
| DS.1.5 | \$250,001 - \$500,000 | Plus \$2.34 each \$1,000 above \$250,000 | \$1,160.00 | S | X | \$1,160.00 |
| DS.1.6 | \$500,001 - \$1,000,000 | Plus \$1.64 each \$1,000 above \$500,000 | \$1,745.00 | S | X | \$1,745.00 |
| DS.1.7 | \$1,000,001 - \$10,000,000 | Plus \$1.44 each \$1,000 above \$1,000,000 | \$2,615.00 | S | X | \$2,615.00 |
| DS.1.8 | More than \$10,000,000 | Plus \$1.19 each \$1,000 above \$10,000,000 | \$15,875.00 | S | X | \$15,875.00 |
| DS.1.9 | Change of Use (Where no cost of works) | See Clause 250 EP&A Regulations 2000 | \$285.00 | S | X | \$285.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|--|--|----------------|----------------|-----|-------------------|
| DS.2 | Dwelling-houses | | | | | |
| DS.2.1 | Dwelling - houses not exceeding \$100,000 | See Clause 247 EP&A Regulations 2000 | \$455.00 | S | X | \$455.00 |
| DS.2.2 | Dwelling - houses exceeding \$100,000 | Fee calculated according to General Development Refer to Fees DS.1.1 | POA | S | X | POA |
| DS.3 | Development Application for Tree Removal | | | | | |
| DS.3.1 | 1 to 5 trees | Located on Heritage Listed Property | \$130.00 | P | X | \$134.00 |
| DS.3.2 | 6 to 25 trees | Located on Heritage Listed Property | \$285.00 | P | X | \$295.00 |
| DS.3.3 | More than 25 trees | Fee calculated according to General Development Refer to Fees DS.1.1 | POA | S | X | POA |
| DS.4 | Development Application for Pools | | | | | |
| DS.4.1 | Pool - Permanent | Fee calculated according to General Development Refer to Fees DS.1.1 | POA | S | X | POA |
| DS.4.2 | Pool - Temporary (e.g. inflatable, self supporting) | Minimum charge under General Development Refer to Fees DS.1.1 | \$110.00 | S | X | \$110.00 |
| DS.5 | Notification of Development Applications (Hawkesbury DCP) | | | | | |
| DS.5.1 | Requiring adjoining owners' advertisement | Plus Fees DS.5.2 - DS.5.5 | \$420.25 | P | X | \$433.00 |
| DS.5.2 | Notification Site Sign | | \$77.25 | F | X | \$80.00 |
| DS.5.3 | Requiring adjoining owners letters only (up to 20 properties) | | \$181.30 | P | X | \$187.00 |
| DS.5.4 | Requiring adjoining owners letters only (21 to 100 properties) | | \$381.00 | P | X | \$392.00 |
| DS.5.5 | Requiring adjoining owners letters only (more than 100 properties) | | \$515.00 | P | X | \$530.00 |
| Proposed New Fee | Notification of Development | EP&A Regulations 2000 | | | | |
| Proposed New Fee | Requiring notice for 8.2 Review | | | S | X | \$392.00 |
| Proposed New Fee | Requiring notice under S4.55(2) or S4.56(1) | | | S | X | \$530.00 |
| DS.6.3 | Notice and advertising of designated development | See Clause 252(a) EP&A Regulations 2000 | \$2,220.00 | S | X | \$2,220.00 |
| Proposed New Fee | Advertised Development | See Clause 252(b) EP&A Regulations 2000 | | S | X | \$1,105.00 |
| Proposed New Fee | Prohibited Development | See Clause 252(c) EP&A Regulations 2000 | | S | X | \$1,105.00 |
| Proposed New Fee | Notified Development | See Clause 252(d) EP&A Regulations 2000 | | S | X | \$1,105.00 |
| DS.7 | Building Construction Certificates | | | | | |
| DS.7.1 | Building Class 1 and 10 Buildings | | | | | |
| DS.7.2 | Up to \$5,000 | | \$296.00 | R | Y | \$305.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---------------|---|---|----------------|----------------|-----|-------------------|
| DS.7.3 | \$5,001 up to \$12,000 | | \$590.00 | R | Y | \$608.00 |
| DS.7.4 | \$12,001 up to \$100,000 | | \$950.00 | R | Y | \$979.00 |
| DS.7.5 | \$100,001 up to \$200,000 | | \$1,100.00 | R | Y | \$1,133.00 |
| DS.7.6 | \$200,001 up to \$350,000 | | \$1,500.00 | R | Y | \$1,545.00 |
| DS.7.7 | Greater than \$350,000 | \$1,957.00 Plus 0.1% of estimated cost of Development | POA | R | Y | POA |
| DS.7.8 | Building Class 2 - 9 Buildings | | | | | |
| DS.7.9 | Up to \$5,000 | | \$450.00 | R | Y | \$463.50 |
| DS.7.10 | \$5,001 up to \$100,000 | | \$850.00 | R | Y | \$875.50 |
| DS.7.11 | \$100,001 up to \$250,000 | | \$1,700.00 | R | Y | \$1,750.00 |
| DS.7.12 | \$250,001 up to \$1,000,000 | | \$3,200.00 | R | Y | \$3,296.00 |
| DS.7.13 | Greater than \$1,000,000 | \$8,034.00 Plus 0.1% of estimated cost of Development | POA | R | Y | POA |
| DS.8 | Certifiers' review (Engineering or Building) of works (not covered by above or elsewhere) - rate per hour | \$337.35 for first hour, then \$168.65 per hour or part thereof | POA | M | Y | POA |
| DS.9 | Amended Building Construction Certificate (Minor change) | 25% of original CC Fee | POA | M | Y | POA |
| DS.10 | Amended Building Construction Certificate (Major change) | 50% of original CC Fee | POA | M | Y | POA |
| DS.11 | Additional Fees | | | | | |
| DS.11.1 | Bushfire Assessment Level (BAL) - Risk assessment | Includes inspection | \$450.00 | M | Y | \$463.50 |
| DS.11.2 | Hoarding application fee | Plus Fee DS.11.3 or Fee DS.11.4 | \$220.00 | M | X | \$226.60 |
| DS.11.3 | Type "A" Hoarding weekly rate | Per m2 up to 4 weeks, \$18.00 per m2 thereafter Plus Fee DS.11.2 | \$23.00 | M | X | \$23.70 |
| DS.11.4 | Type "B" Hoarding weekly rate | Per linear metre Plus Fee DS.11.2 | \$17.00 | M | X | \$17.50 |
| DS.11.5 | Mandatory inspection prior to release of Construction Certificate | | \$175.00 | M | Y | \$180.25 |
| DS.12 | Scanning of hard copy documents and conversion into electronic format | | | | | |
| DS.12.1 | Documents (except DA form) are provided in electronic format (e.g. pdf) | File conversion fee may still apply see below | Free | N | | Free |
| DS.12.2 | S4.55(1) Applications | | Free | N | | Free |
| DS.12.3 | Applications (Value of works less than \$100,000) | | \$25.00 | M | Y | \$26.00 |
| DS.12.4 | Applications (Value of works between \$100,001 and \$500,000) | | \$49.00 | M | Y | \$50.00 |
| DS.12.5 | Applications (Value of works between \$500,001 and \$1,000,000) | | \$97.00 | M | Y | \$100.00 |
| DS.12.6 | Applications (Value of works between \$1,000,001 and \$2,000,000) | | \$301.00 | M | Y | \$310.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|--------------|---|---------------------------------------|----------------|----------------|-----|-----------------|
| DS.12.7 | Applications (Value of works greater than \$2,000,000) | | \$662.00 | M | Y | \$682.00 |
| DS.12.8 | Applications (Any value) - Not for Profit Organisations | | Free | N | | Free |
| DS.12.9 | Subdivision - DA, Eng, CC & Sub Cert (3 Lots or less) | | \$49.00 | M | Y | \$50.00 |
| DS.12.10 | Subdivision - DA, Eng, CC & Sub Cert (4-19 Lots) | | \$151.00 | M | Y | \$156.00 |
| DS.12.11 | Subdivision - DA, Eng, CC & Sub Cert (20 lots or more and/or incorporating a road) | | \$666.00 | M | Y | \$686.00 |
| DS.12.12 | Subdivision - Boundary adjustment under LEP 2012 | | \$151.00 | M | Y | \$156.00 |
| DS.13 | Miscellaneous Documents | | | | | |
| DS.13.1 | Minimum Charge | Plus Fees DS.13.2 - DS.13.4 | \$31.00 | M | Y | \$32.00 |
| DS.13.2 | Up to A4 | Per page Plus Fee DS.13.1 | \$3.10 | M | Y | \$3.20 |
| DS.13.3 | A3 | Per page Plus Fee DS.13.1 | \$6.20 | M | Y | \$6.40 |
| DS.13.4 | Documents greater than A3 | Plus Fee DS.13.1 | \$25.00 | M | Y | \$26.00 |
| DS.14 | File conversion of electronic documents | | | | | |
| DS.14.1 | Documents (except application or certificate form) are provided in digital format consistent with Council naming conventions and file format requirements | | Free | N | | Free |
| DS.14.2 | S4.55(1) Applications | | Free | N | | Free |
| DS.14.3 | Applications (Value of works less than \$100,000) | | \$12.40 | M | Y | \$13.00 |
| DS.14.4 | Applications (Value of works between \$100,001 and \$500,000) | | \$25.00 | M | Y | \$26.00 |
| DS.14.5 | Applications (Value of works between \$500,001 and \$1,000,000) | | \$49.00 | M | Y | \$50.50 |
| DS.14.6 | Applications (Value of works between \$1,000,001 and \$2,000,000) | | \$150.40 | M | Y | \$155.00 |
| DS.14.7 | Applications (Value of works greater than \$2,000,000) | | \$331.00 | M | Y | \$341.00 |
| DS.14.8 | Applications (Any value) - Not for Profit Organisations | | Free | N | | Free |
| DS.15 | Subdivision (DA, Eng, CC & Sub Cert) | | | | | |
| DS.15.1 | 3 Lots or less | | \$25.00 | M | Y | \$26.00 |
| DS.15.2 | 4 - 19 Lots | | \$75.00 | M | Y | \$77.00 |
| DS.15.3 | 20 lots or more and/or incorporating a road | | \$343.00 | M | Y | \$353.00 |
| DS.15.4 | Boundary adjustments under LEP 2012 | | \$75.20 | M | Y | \$77.50 |
| DS.16 | Stamping additional hard copy plans | When in excess of 1 set for applicant | \$25.00 | M | Y | \$26.00 |

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|---|--|---|----------------|----------------|-----|-------------------|
| Building projects (other than dwellings & residential additions) which involve civil works, e.g. car parks, drainage, etc. will be subject to the additional CC fees in the Subdivision and Civil Works section of this document | | | | | | |
| DS.17 | Building Compliance Certificates | Includes all inspections | | | | |
| DS.17.1 | Residential (Class 1,4) | | \$1,225.00 | M | Y | \$1,262.00 |
| DS.17.2 | Residential Additions | | \$1,225.00 | M | Y | \$1,262.00 |
| DS.17.3 | Residential Flat Building (Class 2) | Per unit | \$1,225.00 | M | Y | \$1,262.00 |
| DS.17.4 | Commercial (Class 3,5,6 and 9) | Per unit Or \$1,040.75 per 500m2 floor area (whichever is greater) | \$1,225.00 | M | Y | \$1,262.00 |
| DS.17.5 | Industrial (Class 7 and 8) | Per unit Or \$1,040.75 per 500m2 floor area (whichever is greater) | \$1,225.00 | M | Y | \$1,262.00 |
| DS.17.6 | Other Class 10 structures | | \$525.00 | M | Y | \$541.00 |
| DS.17.7 | Demolition | | \$525.00 | M | Y | \$541.00 |
| DS.18 | Pools | | | | | |
| DS.18.1 | In ground | Permanent | \$700.00 | M | Y | \$721.00 |
| DS.18.2 | Above ground | Permanent | \$200.00 | M | Y | \$206.00 |
| DS.18.3 | Temporary | e.g. inflatable, self supporting | \$175.00 | M | Y | \$180.00 |
| DS.18.4 | Re-inspection where failed or not ready | | \$175.00 | M | Y | \$180.00 |
| DS.18.5 | Single Inspection | | \$175.00 | M | Y | \$180.00 |
| DS.18.6 | Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - First Year | | Free | N | | Free |
| DS.18.7 | Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - Subsequent years | | \$175.00 | M | Y | \$180.00 |
| DS.19 | Occupation Certificates | | | | | |
| DS.19.1 | Occupation Certificate - Class 1 (or combined Class 1 & 10) | | \$250.00 | M | Y | \$258.00 |
| DS.19.2 | Occupation Certificate - Class 10 (50% of Class 1) | | \$125.00 | M | Y | \$129.00 |
| DS.19.3 | Occupation Certificate - Class 2-9 | | \$750.00 | M | Y | \$773.00 |
| DS.19.4 | Re-inspection where failed | | \$175.00 | M | Y | \$180.00 |
| DS.20 | Resited Dwellings | | | | | |
| DS.20.1 | Refundable Deposit - Transit Damage | | \$1,425.00 | M | X | \$1,468.00 |
| DS.20.2 | Route inspection fee | | \$175.00 | M | X | \$180.00 |
| DS.21 | Inspection of building | Where it is proposed to have it removed and re-erected | | | | |
| DS.21.1 | Up to distance of 100km | | \$525.00 | M | X | \$541.00 |

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|--|--|--|----------------|----------------|-----|-------------------|
| DS.21.2 | In excess of 100km | | POA | M | X | POA |
| DS.22 | Complying Development Certificate | | | | | |
| DS.22.1 | CDC pre-certificate review (all development types) | 40% of relevant CDC Fee (Fees DS.22.2 to DS.22.14), whichever is greater | POA | M | Y | POA |
| DS.22.2 | CDC - Building Class 1 and 10 Buildings | | | | | |
| DS.22.3 | Up to \$5,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable | \$351.00 | R | Y | \$362.00 |
| DS.22.4 | \$5,001 up to \$12,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable | \$763.00 | R | Y | \$786.00 |
| DS.22.5 | \$12,001 up to \$100,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable | \$1,484.00 | R | Y | \$1,529.00 |
| DS.22.6 | \$100,001 up to \$200,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable | \$1,998.00 | R | Y | \$2,058.00 |
| DS.22.7 | \$200,001 up to \$350,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable | \$3,245.00 | R | Y | \$3,342.00 |
| DS.22.8 | Greater than \$350,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable Plus 0.1% estimated cost of development | POA | R | Y | POA |
| DS.22.9 | CDC - Building Class 2 - 9 Buildings | | | | | |
| DS.22.10 | Up to \$5,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable | \$505.00 | R | Y | \$520.00 |
| DS.22.11 | \$5,001 up to \$100,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable | \$1,384.00 | R | Y | \$1,426.00 |
| DS.22.12 | \$100,001 up to \$250,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable | \$2,598.00 | R | Y | \$2,676.00 |
| DS.22.13 | \$250,001 up to \$1,000,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable | \$5,765.00 | R | Y | \$5,938.00 |
| DS.22.14 | Greater than \$1,000,000 | Plus Fee DS.17 to Fee DS.18.3, where applicable Plus 0.1% estimated cost of development | POA | R | Y | POA |
| DS.23 | Mandatory inspection prior to release of Complying Development Certificate | | \$175.00 | M | Y | \$180.00 |
| DS.24 | Modification of Complying Development Certificate - Minor (S4.30 of EP&A Act 1979) | 40% of the original fee | POA | M | Y | POA |
| DS.25 | Modification of Complying Development Certificate - Major (S4.30 of EP&A Act 1979) | 65% of the original fee | POA | M | Y | POA |
| To ensure that Council's prices for building certification services are competitive, Council will match the price of any genuine written quotation from a private certifier | | | | | | |
| SUBDIVISION AND CIVIL WORKS | | | | | | |
| DS.26 | Development Application Fees | | | | | |
| DS.26.1 | New public road (See Clause 249(a)(i) EP&A Regulations 2000) | Plus \$65.00 per additional lot | \$665.00 | S | X | \$665.00 |

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|-----------------|--|--|----------------|----------------|-----|-----------------|
| DS.26.2 | No new road (See Clause 249(a)(i) EP&A Regulations 2000) | Plus \$53.00 per additional lot | \$330.00 | S | X | \$330.00 |
| DS.26.3 | Strata (See Clause 249(b) EP&A Regulations 2000) | Plus \$65.00 per additional lot | \$330.00 | S | X | \$330.00 |
| DS.27 | Design Compliance Certificate (Civil Works) or Subdivision Construction Certificate | See Clause 109C EPA Act | | | | |
| DS.27.1 | Full width road construction | | | | | |
| DS.27.2 | Residential, commercial & industrial | | | | | |
| DS.27.3 | Minimum Charge | Or Fee DS.27.4, whichever is greater | \$790.00 | M | Y | \$814.00 |
| DS.27.4 | Charge per linear metre | Per linear metre Or Fee DS.27.3, whichever is greater | \$20.00 | M | Y | \$20.60 |
| DS.27.5 | Rural Road | | | | | |
| DS.27.6 | Minimum Charge | Or Fee DS.27.7, whichever is greater | \$602.00 | M | Y | \$620.00 |
| DS.27.7 | Charge per linear metre | Per linear metre Or Fee DS.27.6, whichever is greater | \$10.00 | M | Y | \$10.30 |
| DS.27.8 | Half width road construction | | | | | |
| DS.27.9 | Residential, commercial & industrial | | | | | |
| DS.27.10 | Minimum Charge | Or Fee DS.27.11, whichever is greater | \$573.00 | M | Y | \$590.00 |
| DS.27.11 | Charge per linear metre | Per linear metre Or Fee DS.27.10, whichever is greater | \$14.50 | M | Y | \$15.00 |
| DS.27.12 | Access Ways (includes crossings) | | | | | |
| DS.27.13 | Residential | Per driveway | \$220.00 | M | Y | \$227.00 |
| DS.27.14 | Rural | Per driveway | \$355.00 | M | Y | \$366.00 |
| DS.27.15 | Drainage where no road or access works | | | | | |
| DS.27.16 | Minimum Charge | Or Fee DS.27.17, whichever is greater | \$260.00 | M | Y | \$268.00 |
| DS.27.17 | Charge per linear metre | Per linear metre Or Fee DS.27.16, whichever is greater | \$1.75 | M | Y | \$1.80 |
| DS.28 | Car Parking Areas | Maximum of 4 spaces For greater than 4 spaces - Fee DS.28 Plus Fee DS.30 | \$214.00 | M | Y | \$220.00 |
| DS.29 | On site stormwater detention | | \$334.00 | M | Y | \$344.00 |
| DS.30 | Certifiers' review (Engineering or Building) of works | \$337.40 for first hour, then \$168.65 per hour or part thereof | POA | M | Y | POA |
| DS.31 | Amended Design Compliance Certificate (Civil Works) or Subdivision Construction Certificate - Minor change to CC | 25% of original CC Fee | POA | M | Y | POA |

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|-----------------|--|--|----------------|----------------|-----|----------------|
| DS.32 | Amended Design Compliance Certificate (Civil Works) or Subdivision Construction Certificate - Major change to CC | 50% of original CC Fee | POA | M | Y | POA |
| DS.33 | Issue 88B signing of Plan (and related documents) | | \$160.00 | M | X | \$165.00 |
| DS.34 | Compliance Certificate fees (Civil Works) or Subdivision Works Inspection | See Clause 109C EPA Act | | | | |
| DS.34.1 | Full width road construction | | | | | |
| DS.34.2 | Residential, commercial & industrial | | | | | |
| DS.34.3 | Minimum Charge | Or Fee DS.34.4, whichever is greater | \$1,535.00 | M | Y | \$1,581.00 |
| DS.34.4 | Charge per linear metre | Per linear metre Or Fee DS.34.3, whichever is greater | \$39.00 | M | Y | \$40.20 |
| DS.34.5 | Rural Road | | | | | |
| DS.34.6 | Minimum Charge | Or Fee DS.34.7, whichever is greater | \$1,199.00 | M | Y | \$1,235.00 |
| DS.34.7 | Charge per linear metre | Per linear metre Or Fee DS.34.6, whichever is greater | \$17.50 | M | Y | \$18.00 |
| DS.34.8 | Half width road construction | | | | | |
| DS.34.9 | Residential, commercial & industrial | | | | | |
| DS.34.10 | Minimum Charge | Or Fee DS.34.11, whichever is greater | \$1,145.00 | M | Y | \$1,179.00 |
| DS.34.11 | Charge per linear metre | Per linear metre Or Fee DS.34.10, whichever is greater | \$29.00 | M | Y | \$30.00 |
| DS.34.12 | Access Ways (includes crossings) | | | | | |
| DS.34.13 | Residential | Per driveway | \$445.00 | M | Y | \$458.00 |
| DS.34.14 | Rural | Per driveway | \$721.00 | M | Y | \$743.00 |
| DS.34.15 | Drainage where no Road or access works | | | | | |
| DS.34.16 | Minimum Charge | Or Fee DS.34.17, whichever is greater | \$195.00 | M | Y | \$201.00 |
| DS.34.17 | Charge per linear metre | Per linear metre Or Fee DS.34.16, whichever is greater | \$2.10 | M | Y | \$2.15 |
| DS.35 | Car Parking Areas Compliance Certificate | Maximum of 4 spaces For greater than 4 spaces - Fee DS.35 Plus Fee DS.37 | \$373.00 | M | Y | \$384.00 |
| DS.36 | On-site stormwater detention | | \$572.00 | M | Y | \$589.00 |
| DS.37 | Certifiers' review (Engineering or Building) of works | \$337.40 for first hour, then \$168.65 per hour or part thereof | POA | M | Y | POA |
| DS.38 | Re-inspection fee (where job not ready) | | \$271.00 | M | Y | \$279.00 |

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|------------------------------------|--|--|----------------|----------------|-----|-------------------|
| DS.39 | Subdivision Certificate Fees | | | | | |
| DS.39.1 | Subdivision Certificate | | | | | |
| DS.39.2 | Torrens Title | | | | | |
| DS.39.3 | Torrens Title | Plus Fee DS.39.4 Plus Fees DS.65 - DS.65.4 (where applicable) | \$349.00 | M | X | \$359.00 |
| DS.39.4 | Charge Per Lot as shown on plan | Plus Fee DS.39.3 Plus Fees DS.65 - DS.65.4 (where applicable) | \$175.00 | M | X | \$180.00 |
| DS.39.5 | Community Title | | | | | |
| DS.39.6 | Community Title | Plus Fee DS.39.7 Plus Fees DS.65 - DS.65.4 (where applicable) | \$675.00 | M | X | \$695.00 |
| DS.39.7 | Charge Per Lot as shown on plan | Plus Fee DS.39.6 Plus Fees DS.65 - DS.65.4 (where applicable) | \$175.00 | M | X | \$180.00 |
| DS.39.8 | Strata title | | | | | |
| DS.39.9 | Strata title | Plus Fee DS.39.10 Plus Fee DS.40 | \$557.00 | M | X | \$574.00 |
| DS.39.10 | Charge Per Lot as shown on plan | Plus Fee DS.39.9 Plus Fee DS.40 | \$175.00 | M | X | \$180.00 |
| DS.40 | Mandatory inspection prior to release of Strata Certificate | \$337.40 for first hour, then \$168.65 per hour or part thereof | POA | M | X | POA |
| DS.41 | Re-certification of previously approved plan/Subdivision Certificate | | \$215.00 | M | X | \$221.00 |
| DS.42 | Performance Security Application & Administration Fee | | | | | |
| DS.42.1 | Administration Fee - Security for works with a value of less than \$10,000 | | \$344.00 | M | Y | \$354.00 |
| DS.42.2 | Administration Fee - Security for works with a value of \$10,000 or more | | \$1,198.00 | M | Y | \$1,234.00 |
| ADDITIONAL APPLICATION FEES | | | | | | |
| DS.43 | Integrated Development | | | | | |
| DS.43.1 | Administration fee payable to Council in addition to DA Fee | See Clause 253 (1) EP&A Reg 2000 | \$140.00 | S | X | \$140.00 |
| DS.43.2 | Fee payable to each approval body in addition to DA fee | See Clause 253 (4) EP&A Reg 2000 | \$320.00 | S | X | \$320.00 |
| DS.44 | Development Requiring Concurrence | | | | | |
| DS.44.1 | Administration fee payable to Council in addition to DA Fee | See Clause 252A (1) EP&A Reg 2000 | \$140.00 | S | X | \$140.00 |
| DS.44.2 | Fee payable to each concurrence authority in addition to DA Fee | See Clause 252A (5) EP&A Reg 2000 | \$320.00 | S | X | \$320.00 |
| DS.45 | Designated Development | | | | | |
| DS.45.1 | Administration fee payable to Council in addition to DA Fee | See Clause 251 EP&A Reg 2000 | \$920.00 | S | X | \$920.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|--|--|----------------|----------------|-----|-------------------|
| Proposed New Fee | Residential Apartment Building | Payable for DA modification if referred to Design Review Panel see Clause 248 EP&A Reg 2000 | | S | X | \$3,000.00 |
| MODIFICATION AND REVIEW OF DEVELOPMENT CONSENT | | | | | | |
| DS.46 | Modification of Consent Section 4.55 EP&A Act | See Clause 258 EP&A Reg 2000 | | | | |
| DS.46.1 | Minor error, misdescription or miscalculation only (by Applicant) - Section 4.55 (1) | | \$71.00 | S | X | \$71.00 |
| DS.46.2 | Modification involving minimal environmental impact- Section 4.55 (1A) | 50% of original DA fee, OR \$645.00 (whichever is less), Plus Fee DS.6 Notification Fee where required | POA | S | X | POA |
| DS.47 | Modification not of minimal environmental impact- Section 4.55 (2) | | | | | |
| DS.47.1 | Original DA fee less than \$100 | 50% of original DA fee, Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| DS.47.2 | Original DA fee \$100 or more, but no building, demolition or work | 50% of original DA fee, Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| DS.47.3 | Dwelling \$100,000 or less | \$190.00 Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| DS.47.4 | Other Development up to \$5,000 | \$55.00 Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| DS.47.5 | Other Development \$5,001 - \$250,000 | \$85.00 Plus \$1.50 each \$1,000, Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| DS.47.6 | Other Development \$250,001 - \$500,000 | \$500.00 Plus \$0.85 each \$1,000 above \$250,000 Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| DS.47.7 | Other Development \$500,001 - \$1,000,000 | \$712.00 Plus \$0.50 each \$1,000 above \$500,000 Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| DS.47.8 | Other Development \$1,000,001 - \$10,000,000 | \$987.00 Plus \$0.40 each \$1,000 above \$1,000,000 Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| DS.47.9 | Other Development more than \$10,000,000 | \$4,737.00 Plus \$0.27 each \$1,000 above \$10,000,000 Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| Proposed New Fee | Residential Apartment Building - Modification of consent (See Clause 4.55 (2) of the EP&A Act and Clause 115 (3) of the EP&A Reg 2000) | \$760.00 Plus Fees DS.47.1 - DS.47.9, where applicable | | S | X | POA |
| DS.48 | Review of Determination DA - Under Section 8.2 of EP&A Act 1979 | See Clause 257 EP&A Regulations 2000 | | | | |
| DS.48.1 | Does not involve erecting a building, demolition or work | 50% of original DA fee, Plus Fee DS.6 Notification Fee | POA | S | X | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-----------------------------------|--|---|----------------|----------------|-----|-----------------|
| DS.48.2 | Dwelling house \$100,000 or less | \$190.00 Plus Fee DS.6 Notification Fee | \$190.00 | S | X | POA |
| Proposed New Fee | Review of Rejection of 8.2 Application | See Clause 257A EP&A Regulations 2000 | | | | |
| Proposed New Fee | Less than \$100,000.00 | | | S | X | \$55.00 |
| Proposed New Fee | More than \$100,000.00 and less than \$1,000,000.00 | | | S | X | \$150.00 |
| Proposed New Fee | More than \$1,000,000.00 | | | S | X | \$250.00 |
| DS.50 | Other Development based on estimated value | | | | | |
| DS.50.1 | Up to \$5,000 | | \$55.00 | S | X | \$55.00 |
| DS.50.2 | \$5,001 - \$250,000 | \$85.00 Plus \$1.50 each \$1,000 above \$5,000 | POA | S | X | POA |
| DS.50.3 | \$250,001 - \$500,000 | \$500.00 Plus \$0.85 each \$1,000 above \$250,000 | POA | S | X | POA |
| DS.50.4 | \$500,001 - \$1,000,000 | \$712.00 Plus \$0.50 each \$1,000 above \$500,000 | POA | S | X | POA |
| DS.50.5 | \$1,000,001 - \$10,000,000 | \$987.00 Plus \$0.40 each \$1,000 above \$1,000,000 | POA | S | X | POA |
| DS.50.6 | More than \$10,000,000 | \$4,737.00 Plus \$0.27 each \$1,000 above \$10,000,000 | POA | S | X | POA |
| DS.51 | Review of Modification Determination - under Section 8.9 of EP&A Act 1979 | See Clause 258A EP&A Regulations 2000 | | | | |
| DS.51.1 | Review where modification application refused or conditions imposed | 50% of original DA fee, Plus Fee DS.6 Notification Fee | POA | S | X | POA |
| DS.52 | Amend Development, Section 4.55 or Section 8.2 application prior to determination | | | | | |
| DS.52.1 | Administration fee | 10% of DA Fee Plus Fee DS.6 Notification Fee (if required) | POA | M | X | POA |
| CERTIFICATES AND DOCUMENTS | | | | | | |
| DS.53 | Certificates/Reports | | | | | |
| DS.53.1 | S10.7 Planning Certificate | See Clause 259 of EP&A Regulations 2000 | | | | |
| DS.53.2 | S10.7 (2) Planning Certificate | | \$53.00 | S | X | \$53.00 |
| DS.53.4 | S10.7 (5) Planning Certificate | Certificate where advice is provided under Section 107 (5) of the Act | \$133.00 | S | X | \$133.00 |
| Amended | Certified copy of S10.7 Planning Certificate | Plus Fee DS.53.6 where applicable | \$53.00 | S | X | \$53.00 |
| DS.53.6 | Fax or postage of certified copy of S10.7 (2) or S10.7 (5) Planning Certificate | | | F | X | \$17.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|---|--|----------------|----------------|-----|-----------------|
| DS.54 | S6.23 (2) Building Certificates | See Clause 260 of EP&A Regulations 2000 | | | | |
| DS.54.1 | Class 1 (fee per dwelling) & Class 10 Buildings | | \$250.00 | S | X | \$250.00 |
| DS.54.2 | Additional Inspections | | \$90.00 | S | X | \$90.00 |
| DS.55 | Class 2-9 Buildings | | | | | |
| DS.55.1 | Not Exceeding 200 square metres | | \$250.00 | S | X | \$250.00 |
| DS.55.2 | Exceeding 200 square metres but not exceeding 2,000 square metres | \$250.00 Plus \$0.50 per m2, over 200m2 | POA | S | X | POA |
| DS.55.3 | Exceeding 2,000 square metres | \$1,165.00 Plus \$0.075 per m2, over 2,000m2 | POA | S | X | POA |
| DS.56 | Unapproved buildings as described in Clause 260 (3A), (3B) & (3C) of EP&A Regulations 2000 | | POA | S | X | POA |
| DS.56.1 | Copy of Building Certificate | See Clause 261 EP&A Regulations 2000 | \$13.00 | S | X | \$13.00 |
| DS.57 | Drainage Diagram | | \$23.30 | S | X | \$23.30 |
| Proposed New Fee | Sewer Reference Sheet | where Drainage Diagram is unavailable | | F | X | \$19.90 |
| DS.59 | Map Extract Certificate | See Clause 262 EP&A Regulations 2000 | \$53.00 | S | X | \$53.00 |
| DS.60 | Registration of all Part 4A or Complying Development Certificates (incl. Construction, Compliance, Occupation and Subdivision Certificates) | See Clause 263 EP&A Regulations 2000 | \$36.00 | S | X | \$36.00 |
| DS.61 | Submission of Annual Fire Safety Statement | | \$90.00 | F | X | \$92.70 |
| DS.62 | Certificate of Stage of Building Work | | \$171.00 | M | Y | \$176.00 |
| DS.63 | Swimming Pools Act | | | | | |
| DS.63.1 | Application for Exemption | See Clause 13 Swimming Pools Regulation 2008 | \$70.00 | S | X | \$70.00 |
| DS.63.2 | Swimming Pool Safety Inspection by accredited certifier - first inspection | See Clause 18 (a) Swimming Pools Regulation 2008 | \$150.00 | S | X | \$150.00 |
| DS.63.3 | Swimming Pool Safety Inspection by accredited certifier - follow up inspection | See Clause 18 (a) Swimming Pools Regulation 2008 | \$100.00 | S | X | \$100.00 |
| DS.63.4 | Register a swimming pool | See Clause 18 (d) Swimming Pools Regulation 2008 | \$10.00 | S | X | \$10.00 |
| DS.63.5 | Provision of Pool Register information - To owner or tenant or their agent only | See Clause 18 (d) Swimming Pools Regulation 2008 | \$10.00 | S | X | \$10.00 |
| DS.63.6 | Swimming Pool Resuscitation Sign | | \$26.00 | M | Y | \$26.80 |
| DS.64 | S88G Certificate | See Clause 43 Conveyancing (General) Regulations 2013 | | | | |
| DS.64.1 | S88G Certificate - no inspection required | See Clause 43(B) Conveyancing (General) Regulations 2013 | \$10.00 | S | X | \$10.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|----------------|--|--|----------------|----------------|-----|-----------------|
| DS.64.2 | S88G Certificate - inspection required | See Clause 43(A) Conveyancing (General) Regulations 2013 | \$35.00 | S | X | \$35.00 |
| DS.65 | Endorsement of Legal Documents relating to development and subdivision | | | | | |
| DS.65.1 | Section 88B | | \$206.00 | M | X | \$212.00 |
| DS.65.2 | Section 88E, positive covenant and restrictions-as-to-user (RATU) | | \$206.00 | M | X | \$212.00 |
| DS.65.3 | Endorsement of amended 88B or 88E | | \$206.00 | M | X | \$212.00 |
| DS.65.4 | Endorsement of Legal Documents by Council Resolution and Seal (where required) | | \$510.00 | M | X | \$525.00 |
| DS.66 | Maps, Plans & Documents | | | | | |
| DS.66.1 | Copies of Building Plans | | | | | |
| DS.66.2 | Customer printing approved plans from DA Tracker | | Free | N | | Free |
| DS.66.3 | Copy of Approved Plans (per DA or CC approval) - Class 1 and 10 | | \$83.00 | M | X | \$85.50 |
| DS.66.4 | Copy of Approved Plans (per DA or CC approval) - Class 2 - 9 | | \$158.00 | M | X | \$163.00 |
| DS.67 | Other Plans | | | | | |
| DS.67.1 | B1 sheet | | \$13.40 | M | X | \$13.80 |
| DS.67.2 | A1 sheet | | \$11.00 | M | X | \$11.30 |
| DS.67.3 | A2 sheet | | \$6.00 | M | X | \$6.20 |
| DS.67.4 | A3 sheet | | \$1.70 | M | X | \$1.75 |
| DS.67.5 | A4 sheet | | \$0.85 | M | X | \$0.90 |
| DS.68 | Photocopies | | | | | |
| DS.68.1 | Black & white - A4 | Per copy | \$0.85 | F | X | \$0.88 |
| DS.68.2 | Black & white - A3 | Per copy | \$1.70 | F | X | \$1.75 |
| DS.68.3 | Studies, reports & other documents | Cost Plus 50% | POA | M | X | POA |
| DS.69 | Administration Fees for Withdrawn Applications and Certificates | | | | | |
| DS.69.1 | Administration Fee: Cancelled or withdrawn applications for certificates, diagrams, etc. (deducted from refund) | | \$37.00 | M | Y | \$38.10 |
| DS.69.2 | Administration Fee: Cancelled or withdrawn applications for DA, CC (building and engineering), S96, S8.2 applications (deducted from refund) | | \$73.00 | M | Y | \$75.20 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---------------------------|---|--|----------------|----------------|-----|-----------------|
| DS.70 | Refunds for Withdrawn Applications and Certificates- (DA, CC, CDC, SC, \$4.55, \$8.2 only) | | | | | |
| DS.70.1 | Withdrawn within 3 days of lodgement - 100% of DA | 100% of DA Fee, Admin, Scanning | POA | M | X | POA |
| DS.70.2 | Withdrawn/Refund (prior to assessment) - 50% of DA Fee (excluding Scanning, Admin Fee and Plan First levy) | 50% of DA Fee only | POA | M | X | POA |
| DS.70.3 | Withdrawn/Refund (after 7 day letter issued) - the amount will be assessed based on the work performed by Council | Based on work done and staff time | POA | M | X | POA |
| MISCELLANEOUS FEES | | | | | | |
| DS.71 | Flood level advice - Basic | Letter confirming 1:100 level only | \$110.00 | M | Y | \$113.00 |
| DS.72 | Flood level advice - Detailed | Letter confirming 1:100 level, likely velocity, site specific matters etc. | \$546.00 | M | Y | \$562.00 |
| DS.73 | Flood level advice - CDC | Letter confirming 1:100 level, likely velocity, site specific matters etc. | \$546.00 | M | Y | \$562.00 |
| DS.74 | Amusement devices | Defined Sec 3 of Const Safety Act | \$60.00 | M | X | \$61.80 |
| DS.75 | Fees, Charges or Penalties permitted under legislation other than LGA | As specified in relevant legislation | POA | S | X | POA |
| DS.76 | Applications under Section 68 of the Local Government Act | | | | | |
| DS.76.1 | Solid fuel heater Approval | S68 Activity under the Local Govt Act 1993 | \$225.00 | R | X | \$232.00 |
| DS.76.2 | Application and Inspection of a structure associated with manufactured or relocatable home and completion certificate | S68 Activity under the Local Govt Act 1993 | \$527.00 | R | X | \$543.00 |
| DS.76.3 | Reinspection of a structure associated with manufactured or relocatable home and completion certificate | S68 Activity under the Local Govt Act 1993 | \$175.00 | R | X | \$180.00 |
| DS.76.4 | Other Section 68 Applications | | \$225.00 | R | X | \$232.00 |
| WRITTEN ADVICE | | | | | | |
| DS.77 | Written advice regarding Development Consent | \$138.00 per hour or part thereof (Minimum Fee \$138.00) | POA | P | Y | POA |
| DS.78 | Written advice regarding Building Consent | \$138.00 per hour or part thereof (Minimum Fee \$138.00) | POA | P | Y | POA |
| DS.79 | Response to written request involving interpretation or clarification of information/documents | \$138.00 per hour or part thereof (Minimum Fee \$138.00) | POA | P | Y | POA |
| DS.80 | Written advice regarding contaminated land enquiries | \$138.00 per hour or part thereof (Minimum Fee \$138.00) | POA | P | Y | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|------------------------------------|--|--|----------------|----------------|-----|-------------------|
| DS.81 | Written advice regarding exempt subdivision development | \$138.00 per hour or part thereof (Minimum Fee \$138.00) | POA | P | Y | POA |
| DS.82 | Prelodgement Meetings | Optional for: Commercial Development, Industrial Development; Mixed Use Development, Multi-dwelling Housing, Residential Flat Buildings and Subdivisions. If other Council staff or external consultants are required to attend the meeting, cost will be charged accordingly (Minimum Fee \$562.00) | POA | P | Y | POA |
| DS.83 | Enquiries using the Electronic Housing Code | | Free | N | | Free |
| STRATEGIC PLANNING SERVICES | | | | | | |
| ADDITIONAL APPLICATION FEES | | | | | | |
| SP.1 | Application to Prepare Local Environmental Plans (LEP's) or Preparation/Amendment of Development Control Plan (DCP) | | | | | |
| SP.1.1 | Planning proposals relating to Section 73A of the Environment Planning and Assessment Act 1979 matters | | \$2,280.95 | M | X | \$2,349.40 |
| SP.1.2 | Planning proposal - Reclassification of land only | \$17,483.65, Plus the cost of specialist advice and studies required Refund of 90% of fee if applicant withdraws prior to Council determination. Refund of 50% of fee if Council resolves not to proceed to Gateway Determination. Refund of 40% of fee if Gateway Determination is not to proceed. In all other circumstances, there will be no refund | \$16,974.40 | M | X | POA |

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|--------|--|--|----------------|----------------|-----|----------------|
| SP.1.3 | Planning proposal - Minor - relating to LEP Definitions, Clauses, Heritage Listings or minor additional permitted uses within an existing zone | \$10,927.30, Plus the cost of specialist advice and studies required Refund of 90% of fee if applicant withdraws prior to Council determination. Refund of 50% of fee if Council resolves not to proceed to Gateway Determination. Refund of 40% of fee if Gateway Determination is not to proceed. In all other circumstances, there will be no refund | \$10,609.00 | M | X | POA |
| SP.1.4 | Planning proposal - Major - relating to a change of zoning and/or minimum allotment size provisions (and development yield is below 20 lots) | \$27,318.20, Plus the cost of specialist advice and studies required Refund of 90% of fee if applicant withdraws prior to Council determination. Refund of 50% of fee if Council resolves not to proceed to Gateway Determination. Refund of 40% of fee if Gateway Determination is not to proceed. In all other circumstances, there will be no refund | \$26,522.50 | M | X | POA |
| SP.1.5 | Planning proposal - Significant - relating to a significant change of zoning and/or other provisions (and development yield exceeds 20 lots and/or development cost is more than \$10 million) | \$54,636.35, Plus the cost of specialist advice and studies required Refund of 90% of fee if applicant withdraws prior to Council determination. Refund of 50% of fee if Council resolves not to proceed to Gateway Determination. Refund of 40% of fee if Gateway Determination is not to proceed. In all other circumstances, there will be no refund | \$53,045.00 | M | X | POA |
| SP.1.6 | Preparation or variation to DCP - Minor - changes to existing DCP (eg. Minor changes to wording, diagrams) | Quotation on application - written response will be quoted at professional rate per hour (as per Fees FS.1) | POA | M | X | POA |
| SP.1.7 | Preparation or variation to DCP - Major - involving significant changes (eg. New DCP chapter) | Quotation on application - written response will be quoted at professional rate per hour for senior staff (as per Fees FS.1) | POA | M | X | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-----------------------------------|--|--|----------------|----------------|-----|-----------------|
| SP.2 | Advertising of Planning Proposals and DCP Variations | | | | | |
| SP.2.1 | Advertising for all applications (payable in addition to fee for planning proposal and/or DCP variation fee) | Plus Fees SP.1.1 - SP.1.7 Plus Fees SP.2.2 - SP.2.4 | \$420.25 | P | X | \$432.85 |
| SP.2.2 | Requiring adjoining owners letters only (up to 20 properties) | | \$181.30 | M | X | \$186.75 |
| SP.2.3 | Requiring adjoining owners letters only (21 to 100 properties) | | \$381.10 | M | X | \$392.50 |
| SP.2.4 | Requiring adjoining owners letters only (more than 100 properties) | | \$515.00 | M | X | \$530.45 |
| CERTIFICATES AND DOCUMENTS | | | | | | |
| SP.3 | Hawkesbury Development Control Plan | | | | | |
| SP.3.1 | Hard Copy - DCP & Appendices | See Clause 19 EP&A Reg 2000 | \$132.50 | M | X | \$136.50 |
| SP.3.2 | Hard Copy - DCP only | See Clause 19 EP&A Reg 2000 | \$93.95 | M | X | \$96.80 |
| SP.3.3 | Hard Copy - Appendices only | See Clause 19 EP&A Reg 2000 | \$67.50 | M | X | \$69.55 |
| SP.3.4 | CD Rom | See Clause 19 EP&A Reg 2000 | \$32.50 | M | X | \$33.50 |
| SP.3.5 | Download from www.hawkesbury.nsw.gov.au | See Clause 19 EP&A Reg 2000 | Free | N | | Free |
| SP.4 | Local Environmental Plan 1989 or 2012 | | | | | |
| SP.4.1 | Written document | | \$15.70 | M | X | \$16.20 |
| SP.4.2 | Download LEP 1989 maps from www.hawkesbury.nsw.gov.au | | Free | N | | Free |
| SP.4.3 | Coloured map set (LEP 1989 only) | | \$437.30 | M | X | \$450.45 |
| SP.4.4 | Single colour map (LEP 1989 only) | | \$57.80 | M | X | \$59.55 |
| SP.4.5 | Download LEP 2012 maps from www.hawkesbury.nsw.gov.au | | Free | N | | Free |
| SP.4.6 | Coloured map set (LEP 2012 only) | | POA | M | X | POA |
| SP.4.7 | Single colour map (LEP 2012 only) | | POA | M | X | POA |
| SP.5 | Development Contribution Plan (S94 Plan and S94a Plan) | | | | | |
| SP.5.1 | Hardcopy of Plan | See Clause 38 EP&A Reg 2000 | \$8.75 | M | X | \$9.00 |
| SP.5.2 | Internet download | See Clause 38 EP&A Reg 2000 | Free | N | | Free |
| SP.6 | Planning Studies | | | | | |
| SP.6.1 | Hawkesbury Residential Land Strategy | | | | | |
| SP.6.2 | Written document | | \$20.00 | M | X | \$20.00 |
| SP.6.3 | Download from www.hawkesbury.nsw.gov.au | | Free | N | | Free |

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|-------------------------------------|--|---|----------------|----------------|-----|-----------------|
| SP.6.4 | Hawkesbury Employment Land Strategy | | | | | |
| SP.6.5 | Written document | | \$22.00 | M | X | \$22.00 |
| SP.6.6 | Download from www.hawkesbury.nsw.gov.au | | Free | N | | Free |
| SP.6.7 | Hawkesbury Floodplain Risk Management Study and Plan | | | | | |
| SP.6.8 | Written document | | \$50.00 | M | X | \$50.00 |
| SP.6.9 | Download from www.hawkesbury.nsw.gov.au | | Free | N | | Free |
| MISCELLANEOUS FEES | | | | | | |
| SP.7 | Development Contribution Payment Rates (under Section 94/94a Plans) | | | | | |
| SP.7.1 | Provision of local infrastructure including, but not limited to, car parks, community facilities, land acquisition, park improvements, plan administration, recreation facilities, road works, stormwater drainage | As per Section 94/94a Plan, Adopted by Council, indexed accordingly | POA | F | X | POA |
| SP.8 | Drainage Works | S64 Local Government Act 1993 | | | | |
| SP.8.1 | Drainage Catchment 1 | Per m2 of site area | POA | F | X | POA |
| SP.8.2 | Drainage Catchment 2 | Per m2 of site area | POA | F | X | POA |
| SP.8.3 | Drainage Catchment 3 | Per m2 of site area | POA | F | X | POA |
| SP.8.4 | Drainage Catchment 4 | Per m2 of site area | POA | F | X | POA |
| SP.8.5 | Drainage Catchment 5 | Per m2 of site area | POA | F | X | POA |
| SP.8.6 | Drainage Catchment 6 | Per m2 of site area | POA | F | X | POA |
| CONSTRUCTION AND MAINTENANCE | | | | | | |
| CONSTRUCTION AND MAINTENANCE | | | | | | |
| CM.1 | Road Opening Permit | | \$218.15 | F | X | \$224.70 |
| | Restoration charges below must be paid in addition to the Road Opening Permit. Unless otherwise stated, all charges are per m2 and minimum area charged is 2m2 Also, any work performed adjacent to a state road or town centre, will incur an additional charge for traffic control to RMS standards, based on actual cost plus 5% | | | | | |
| CM.2 | Driveways- Restoration | | | | | |
| CM.2.1 | Concrete | | | | | |
| CM.2.2 | Residential driveways 100mm thick | Per m2 (Minimum area 2m2) | \$300.00 | F | X | \$309.00 |
| CM.2.3 | Industrial driveways 150mm thick concrete | Per m2 (Minimum area 2m2) | \$365.35 | F | X | \$376.30 |
| CM.2.4 | Pavers | | | | | |
| CM.2.5 | Returned to Council's Works Depot in good order | Per m2 (Minimum area 2m2) | \$390.00 | F | X | \$401.70 |
| CM.2.6 | Where Council is required to supply pavers | Per m2 (Minimum area 2m2) | \$469.65 | F | X | \$483.75 |
| CM.2.7 | Bitumen surfaces/paths | Per m2 (Minimum area 2m2) | \$183.30 | F | X | \$188.80 |

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|----------------|--|---|----------------|----------------|-----|-----------------|
| CM.2.8 | Formed paths - earth, grassed or gravel | Per m2 Up to 15m2 (Minimum area 2m2) | \$147.25 | F | X | \$151.70 |
| CM.2.9 | Formed paths - earth, grassed or gravel | For areas greater than 15m2, the first 15m2 is charged as per Fee CM.2.8, Plus \$28.08 per m2 thereafter | POA | F | X | POA |
| CM.2.10 | Non-Formed paths (All rural areas) | Per m2 (Minimum area 2m2) | \$13.50 | F | X | \$13.90 |
| CM.2.11 | Driveway Inspections Fees (Residential) | | | | | |
| CM.2.12 | First 2 inspections | | \$141.80 | F | X | \$146.05 |
| CM.2.13 | Subsequent inspections | | \$76.45 | F | X | \$78.75 |
| CM.2.14 | Driveway Inspections Fees (Commercial/Industrial) | | | | | |
| CM.2.15 | Inspection - Commercial/Industrial | | \$294.50 | F | X | \$303.35 |
| CM.3 | Footpaths - Restoration | | | | | |
| CM.3.1 | Concrete path | Per m2 (Minimum area 2m2) | \$259.45 | F | X | \$267.25 |
| CM.3.2 | Concrete with bitumen/asphalt surface paths | Per m2 (Minimum area 2m2) | \$273.60 | F | X | \$281.80 |
| CM.4 | Kerbing and Guttering - Restoration | | | | | |
| | | Per linear metre | | | | |
| CM.4.1 | Concrete kerb and gutter | Per metre (Minimum length 2m) | \$342.85 | M | X | \$353.15 |
| CM.5 | Roads - Restoration | | | | | |
| CM.5.1 | Formed roads (earth or gravel) | Per m2 (Minimum area 2m2) | \$203.05 | M | X | \$209.15 |
| CM.5.2 | Bitumen or asphalt surface (max 23mm thick A.C.) | | | | | |
| CM.5.3 | Per opening up to 50m2 | Per m2 (Minimum area 2m2) | \$273.70 | M | X | \$281.90 |
| CM.5.4 | Per opening after the first 50m2 | Fee CM.5.3 per m2 Plus \$217.92 per m2 thereafter | POA | M | X | POA |
| CM.5.5 | Asphaltic concrete pavement (deep lift) | | | | | |
| CM.5.6 | Per opening up to 35m2 (Minimum 2m2) | Per m2 Up to 35m2 (Minimum area 2m2) | \$362.85 | M | X | \$373.75 |
| CM.5.7 | Per opening after the first 35m2 | For areas greater than 35m2, the first 35m2 is charged as per Fee CM.5.6 Plus \$318.24 per m2 thereafter | POA | M | X | POA |
| CM.5.8 | Concrete pavement roads | Per m2 (Minimum area 2m2) | POA | M | X | POA |
| CM.6 | Kerbing and Guttering - New Construction | | | | | |
| CM.6.1 | Kerbing and guttering construction | | | | | |
| CM.6.2 | 50% of the cost of the work | | POA | F | Y | POA |
| CM.6.3 | 25% for side boundary on corner block | | POA | F | Y | POA |

Operational Plan 2018-2019

| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|------------------------------------|--|--|----------------|----------------|-----|-----------------|
| CM.7 | Private Works / Advertising Signs | | | | | |
| CM.7.1 | Industrial Area Advertising Boards | | | | | |
| CM.7.2 | Name & Address only | | \$177.00 | R | X | \$182.30 |
| CM.7.3 | Annual charge for maintaining Name and Address only sign | | \$123.60 | R | X | \$127.30 |
| CM.7.4 | Name, Address with Logo | | \$263.78 | R | X | \$271.70 |
| CM.7.5 | Annual charge for maintaining Name, Address with Logo sign | | \$185.35 | R | X | \$190.90 |
| CM.8 | Traffic Control Barrier Fee | | | | | |
| CM.8.1 | Barricades on footways, emergency barricades and lights & temporary footway crossings | | POA | F | X | POA |
| IRRIGATION LICENCE FEE | | | | | | |
| CM.9 | Permit to Irrigate Fee | | \$388.85 | M | X | \$400.50 |
| CM.9.1 | Annual Licence Fee | | \$163.65 | M | X | \$168.55 |
| OTHER FEES | | | | | | |
| CM.10 | Road Occupancy | | | | | |
| CM.10.1 | Permit to occupy road/footpath for Event purposes - must be accompanied by a Traffic Management Plan | Per day or part thereof | POA | M | X | POA |
| CM.10.2 | Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes - must be accompanied by a Traffic Management Plan | Per day or part thereof | \$218.15 | M | X | \$224.70 |
| CM.10.3 | Construction Establishment Fee | | \$872.50 | M | X | \$898.70 |
| CM.10.4 | Construction Zone | Per Week Per 12.5m (truck length) | \$109.10 | M | X | \$112.40 |
| CM.11 | Sale of Tender Documents | | | | | |
| CM.11.1 | Sale of Tender documents (printing, paper, expertise, overheads) | | POA | R | Y | POA |
| CM.12 | Road Closures | | | | | |
| CM.12.1 | Assess Traffic Management Plan | | POA | F | X | POA |
| DESIGN AND MAPPING SERVICES | | | | | | |
| SALES | | | | | | |
| DM.1 | Sale of Maps | Supplied from Geographical Information System | | | | |
| DM.1.1 | Category 1 : Basic map displaying cadastral information, topographic data such as creeks, rivers and contours | Prices for 1-10 sheets Price for 11 copies or more on application | | | | |
| DM.1.2 | A0 sheet | | \$57.20 | F | X | \$58.90 |
| DM.1.3 | A1 sheet | | \$54.50 | F | X | \$56.15 |
| DM.1.4 | A2 sheet | | \$35.65 | F | X | \$36.70 |
| DM.1.5 | A3 sheet | | \$26.60 | F | X | \$27.40 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|---|--|-----------------|----------------|----------|-----------------|
| DM.1.6 | A4 sheet | | \$19.35 | F | X | \$19.90 |
| DM.1.7 | Category 2 : Maps containing aerial photography, or maps created from existing data requiring minor manipulation and composition | Prices for 1-10 sheets Price for 11 copies or more on application | | | | |
| DM.1.8 | A0 sheet | | \$100.25 | F | X | \$103.25 |
| DM.1.9 | A1 sheet | | \$95.30 | F | X | \$98.15 |
| DM.1.10 | A2 sheet | | \$80.65 | F | X | \$83.10 |
| DM.1.11 | A3 sheet | | \$55.30 | F | X | \$56.95 |
| DM.1.12 | A4 sheet | | \$49.90 | F | X | \$51.40 |
| DM.1.13 | Category 3 : Maps using existing and third party data requiring digitising, manipulation and composition | Maps in Category 3 will be priced on quotation | | | | |
| DM.1.14 | A0 sheet | | POA | F | X | POA |
| DM.1.15 | A1 sheet | | POA | F | X | POA |
| DM.1.16 | A2 sheet | | POA | F | X | POA |
| DM.1.17 | A3 sheet | | POA | F | X | POA |
| DM.1.18 | A4 sheet | | POA | F | X | POA |
| DM.1.19 | Sale of Tender Documents | | | | | |
| DM.1.20 | Sale of Tender Documents (printing, paper, expertise, overheads) | At cost | POA | F | Y | POA |
| ROAD NAMING - NEW ROAD | | | | | | |
| DM.2 | Road Naming Application Fee per Road | Naming of newly created Public and Private roads - Fee excludes the sign and erection of the sign, which is to be priced on application | \$793.10 | F | X | \$816.90 |
| PARKS AND RECREATION - HAWKESBURY SPORTS COUNCIL | | | | | | |
| PLAYER FEE | | | | | | |
| SC.1 | Registered Player Fee | Per player | \$7.00 | E | Y | \$7.20 |
| GROUND AND FACILITY FEES | | | | | | |
| SC.2 | Basic Ground booking fee | Per field Per discipline season | \$740.00 | E | Y | \$765.00 |
| SC.3 | Casual Ground Hire | Full day | \$211.00 | E | Y | \$211.00 |
| BENSONS SPORTS FIELDS | | | | | | |
| SC.4 | Casual Turf Wicket Hire | Not including preparation fee | \$395.00 | E | Y | \$395.00 |
| SC.5 | Casual Turf Wicket Preparation Fee | | \$235.00 | E | Y | \$235.00 |
| SC.6 | Casual Synthetic Wicket Hire | | \$211.00 | E | Y | \$211.00 |
| SC.7 | Casual Bensons Other Ground Hire | | \$211.00 | E | Y | \$211.00 |
| OWEN EARLE OVAL | | | | | | |
| SC.8 | Owen Earle Oval | Not including preparation fee | \$513.00 | E | Y | \$513.00 |
| SC.9 | Owen Earle Turf Wicket Preparation | | \$270.00 | E | Y | \$270.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|--|---------------------------|----------------|----------------|-----|----------------|
| CANTEEN HIRE FEES | | | | | | |
| SC.10 | Per discipline season | | \$390.00 | E | Y | \$400.00 |
| SC.11 | Casual Hire | Per day Plus Fee SC.12 | \$162.00 | E | Y | \$165.00 |
| SC.12 | Casual Hire - Refundable deposit | | \$120.00 | E | X | \$120.00 |
| CALL OUT FEES | | | | | | |
| SC.13 | After hours call out fee for failing to secure buildings or turn off lights | | \$155.00 | E | Y | \$155.00 |
| FLOODLIGHTING/ELECTRICITY CHARGES | | | | | | |
| SC.14 | Casual hire | Per hour | \$50.00 | E | Y | \$50.00 |
| SC.14.1 | 1 night | Per week, Per season | \$210.00 | E | Y | \$242.00 |
| SC.14.2 | 2 nights | Per week, Per season | \$417.00 | E | Y | \$480.00 |
| SC.14.3 | 3 nights | Per week, Per season | \$570.00 | E | Y | \$615.00 |
| SC.14.4 | 4 nights | Per week, Per season | \$765.00 | E | Y | \$820.00 |
| SC.14.5 | 5 nights | Per week, Per season | \$950.00 | E | Y | \$1,020.00 |
| SC.14.6 | 6 nights | Per week, Per season | \$1,140.00 | E | Y | \$1,255.00 |
| SC.14.7 | 7 nights | Per week, Per season | \$1,320.00 | E | Y | \$1,450.00 |
| KEYS | | | | | | |
| SC.15 | Refundable key deposit | Per key | \$25.00 | E | X | \$25.00 |
| SC.16 | Replacement keys | | \$25.00 | E | Y | \$25.00 |
| | Each user is required to pay \$25 per key per season. The deposit will be refunded upon the return of the key at the completion of the season | | | | | |
| | To assist in the ground & facility security, every effort will be made to limit the number of keys issued to each ground user. Users are required to return keys at the end of each season | | | | | |
| | Additional or replacement keys, over and above the original key, will only be granted upon written application from the club, justifying why the key is required | | | | | |
| | Associations using various fields must arrange for access to grounds through the home team of each particular ground | | | | | |
| SECURITY/CLEANING BOND/ADMINISTRATION FEE | | | | | | |
| SC.17 | Casual bookings refundable security deposit | | | | | |
| SC.17.1 | Small Events | | \$250.00 | E | X | \$250.00 |
| SC.17.2 | Large Events | | \$1,044.00 | E | X | \$1,044.00 |
| SC.18 | Casual Administration fee | | \$155.00 | E | Y | \$155.00 |
| TENNIS AND NETBALL COURT HIRE | | | | | | |
| SC.19 | North Richmond Tennis Courts | | | | | |
| SC.19.1 | Permanent Bookings | | | | | |
| SC.19.2 | Per night hour | | \$16.00 | E | Y | \$20.00 |
| SC.19.3 | Per day hour | | \$12.00 | E | Y | \$12.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|---|---|----------------|----------------|-----|-----------------|
| SC.19.4 | Casual Bookings | | | | | |
| SC.19.5 | Per night hour | | \$25.00 | E | Y | \$100.00 |
| SC.19.6 | Per day hour | | \$15.00 | E | Y | \$40.00 |
| SCHOOL HIRERS | | | | | | |
| SC.20 | Primary School | Per field, Per school year | \$235.00 | E | Y | \$320.00 |
| SC.21 | High School | Per field, Per school year | \$360.00 | E | Y | \$490.00 |
| SC.22 | Tennis Courts | Per court, Per school year | \$115.00 | E | Y | \$120.00 |
| SC.23 | Netball Courts | Per court, Per school year | \$115.00 | E | Y | \$120.00 |
| SC.24 | Primary School Sports Association (P.S.S.A.) | Per competitor, Per sport | \$3.00 | E | Y | \$3.20 |
| Amended | School carnival and/or school event hire - Primary School | Per day | | E | Y | \$150.00 |
| Amended | School carnival and/or school event hire - High School | Per day | | E | Y | \$200.00 |
| EVENT BIN HIRE | | | | | | |
| SC.27 | Supply, Hire & Emptying of Bins | Per bin, Per day | \$24.00 | E | Y | \$24.00 |
| COMMERCIAL ORGANISATIONS - HIRE FEES | | | | | | |
| SC.28 | Commercial hire fees for organisations | Charged at the above rates Plus 25% commercial levy | POA | E | Y | POA |
| WET WEATHER TRAINING FACILITY | | | | | | |
| Amended | Large area - day hire (no floodlighting) | Per hour | | E | Y | \$40.00 |
| Amended | Small area - day hire (no floodlighting) | Per hour | | E | Y | \$20.00 |
| Amended | Large area - night hire with floodlighting | Per hour | | E | Y | \$100.00 |
| Amended | Small area - night hire with floodlighting | Per hour | | E | Y | \$50.00 |
| PARKS AND RECREATION - MCMAHONS PARK | | | | | | |
| PLAYER FEE | | | | | | |
| MP.1 | Registered Player Fee | Per player | \$7.00 | E | Y | \$7.20 |
| GROUND AND FACILITY FEES | | | | | | |
| MP.2 | Basic Ground booking fee | | | | | |
| MP.2.1 | Sports Oval per discipline season | | \$740.00 | E | Y | \$765.00 |
| MP.2.2 | Community Groups - per discipline season | Community groups, personal trainers, fitness groups etc Season is considered to be 6 months Does not include hire of lights | \$281.00 | E | Y | \$290.00 |
| MP.3 | Casual Ground Hire | | | | | |
| MP.3.1 | Full day | | \$211.00 | E | Y | \$211.00 |
| MP.3.2 | Kurrajong Community Centre | Includes use of the kitchen | | | | |
| MP.4 | Casual Hall bookings | | | | | |
| MP.4.1 | Hall | Full day | \$220.00 | E | Y | \$225.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|--|--|--|----------------|----------------|-----|-------------------|
| MP.4.2 | PA Hire | Per day | \$46.00 | E | Y | \$47.00 |
| MP.5 | Storage Rate | Per m2 Per season | \$175.00 | E | Y | \$180.00 |
| MP.6 | Casual Canteen hire | | | | | |
| MP.6.1 | Per day | | \$162.00 | E | Y | \$165.00 |
| FLOODLIGHTING/ELECTRICITY CHARGES | | | | | | |
| MP.7 | Casual hire | Per hour | \$50.00 | E | Y | \$50.00 |
| MP.8 | 1 night | Per week, per season | \$210.00 | E | Y | \$242.00 |
| MP.9 | 2 nights | Per week, per season | \$417.00 | E | Y | \$480.00 |
| MP.10 | 3 nights | Per week, per season | \$570.00 | E | Y | \$615.00 |
| MP.11 | 4 nights | Per week, per season | \$765.00 | E | Y | \$820.00 |
| MP.12 | 5 nights | Per week, per season | \$950.00 | E | Y | \$1,020.00 |
| KEYS | | | | | | |
| MP.13 | Refundable deposit | Per key | \$50.00 | E | X | \$50.00 |
| CALL OUTS | | | | | | |
| MP.14 | Failing to switch off floodlighting | | \$155.00 | E | Y | \$160.00 |
| MP.15 | Failing to secure Canteen/Hall building | | \$160.00 | E | Y | \$165.00 |
| SECURITY/CLEANING BOND | | | | | | |
| MP.16 | Casual Bookings refundable security deposit | Minimum charge | | | | |
| MP.16.1 | Small Events | | \$250.00 | E | X | \$250.00 |
| MP.16.2 | Large Events | | \$1,044.00 | E | X | \$1,044.00 |
| MP.17 | Casual Canteen/Hall hire | | | | | |
| MP.17.1 | Refundable security deposit | | \$200.00 | E | X | \$200.00 |
| CASUAL SCHOOL HIRE | | | | | | |
| MP.18 | Primary School - 1 day | Per week, per term | \$75.00 | E | Y | \$75.00 |
| MP.19 | Primary School - 2 days | Per week, per term | \$93.00 | E | Y | \$93.00 |
| MP.20 | High School | | POA | E | Y | POA |
| SCHOOL ATHLETICS CARNIVALS | | | | | | |
| MP.21 | Ground hire | Includes limited range of sporting equipment. Must be returned in the same condition | \$130.00 | E | Y | \$134.00 |
| MP.22 | Canteen/Hall hire | | \$70.00 | E | Y | \$72.00 |
| MP.23 | Ground marking | | \$83.00 | E | Y | \$85.00 |
| HAWKESBURY OUTREACH COMMUNITY SERVICES | | | | | | |
| MP.24 | Office Hire | 2 offices per year Indexed annually as per Contract, using CPI released by ABS | POA | E | Y | POA |
| All hire users (not casual) are required to lodge a key deposit refundable on return of all issued keys | | | | | | |
| All hire users are required to leave building premises and amenities clean and tidy | | | | | | |

Operational Plan 2018-2019

| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|--|--|--|----------------|----------------|-----|----------------|
| PARKS AND RECREATION - HAWKESBURY LEISURE CENTRES | | | | | | |
| AQUATICS | | | | | | |
| LC.1 | General | | | | | |
| LC.1.1 | Adult | | \$5.70 | E | Y | \$5.90 |
| LC.1.2 | Child | | \$4.20 | E | Y | \$4.30 |
| LC.1.3 | Concession | | \$4.20 | E | Y | \$4.30 |
| LC.1.4 | Family | | \$18.50 | E | Y | \$19.20 |
| LC.1.5 | Spectators | | \$2.00 | E | Y | \$2.10 |
| LC.2 | Vouchers | 10 visit passes | | | | |
| LC.2.1 | Adult | | \$49.00 | E | Y | \$50.50 |
| LC.2.2 | Child | | \$36.00 | E | Y | \$37.00 |
| LC.2.3 | Pensioner | | \$36.00 | E | Y | \$37.00 |
| LC.3 | Spa, Sauna, Steamroom | Including swim | | | | |
| LC.3.1 | Casual | | \$9.00 | E | Y | \$9.30 |
| LC.3.2 | Concession | | \$6.20 | E | Y | \$6.40 |
| LC.3.3 | After activity spa | | \$7.80 | E | Y | \$8.00 |
| LC.4 | 10 visit spa | | | | | |
| LC.4.1 | Casual | | \$80.00 | E | Y | \$83.00 |
| LC.4.2 | Concession | | \$54.00 | E | Y | \$56.00 |
| LC.5 | Birthday parties | Rate per catered person, Plus Fee LC.7 | \$26.00 | E | Y | \$27.00 |
| LC.6 | Birthday parties - Non-catered person | Rate per non-catered person, Plus Fee LC.7 | \$16.00 | E | Y | \$17.00 |
| LC.7 | Birthday parties where number of children exceeds 14 | Flat rate | \$50.00 | E | Y | \$55.00 |
| LC.8 | Fun Days | Range from \$6.50 - \$10.00, based on type of activity | POA | E | Y | POA |
| LC.9 | Aquatic Facility Hire | | | | | |
| LC.9.1 | Carnivals | | | | | |
| LC.9.2 | Pool hire | Per hour | \$43.00 | E | Y | \$44.50 |
| LC.9.3 | Student | | \$3.80 | E | Y | \$3.90 |
| LC.9.4 | Facilities | | | | | |
| LC.9.5 | Inflatable | Per 30 minutes | \$53.00 | E | Y | \$54.50 |
| LC.9.6 | Water Slide | Per 30 minutes | \$33.00 | E | Y | \$34.00 |
| LC.9.7 | Lagoon | Per hour | \$22.00 | E | Y | \$23.00 |
| LC.9.8 | Crèche Hire | Per hour | \$55.00 | E | Y | \$57.00 |
| LC.9.9 | Aerobics room hire | Per hour | \$55.00 | E | Y | \$57.00 |
| LC.9.10 | Lane Hire | | | | | |
| LC.9.11 | Lane hire 25m | Per hour | \$38.00 | E | Y | \$39.00 |
| LC.9.12 | Lane hire 50m | Per hour | \$43.00 | E | Y | \$44.20 |
| LC.10 | Learn to Swim Lessons | Personal Aquatic Survival Skills | | | | |
| LC.10.1 | Infants | | \$14.00 | E | F | \$15.00 |
| LC.10.2 | Pre School and School Age | | \$14.00 | E | F | \$15.00 |
| LC.10.3 | Private Swimming Lesson | 30 minutes | \$45.00 | E | F | \$46.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|----------------------------------|---|----------------|----------------|-----|-----------------|
| LC.10.4 | School lesson Swim | | \$7.20 | E | F | \$7.40 |
| LC.10.5 | Holiday Program | 5 lessons a week | \$70.00 | E | F | \$72.00 |
| LC.11 | Squad | Including Swimwest squad participants Swimwest to provide coaching | | | | |
| LC.11.1 | Gold/Silver PLUS Squad Swim Pass | 3 monthly pass | \$270.00 | E | Y | \$315.00 |
| LC.11.2 | Gold/Silver PLUS Squad Swim Pass | Per fortnight, by direct debit | \$44.00 | E | Y | \$52.00 |
| LC.11.3 | Bronze Squad Swim Pass | 3 monthly pass | \$230.00 | E | Y | \$245.00 |
| LC.11.4 | Bronze Squad Swim Pass | Per fortnight, by direct debit | \$37.00 | E | Y | \$39.50 |
| LC.11.5 | Mini Squad Swim Pass | 3 monthly pass | \$206.00 | E | Y | \$212.00 |
| LC.11.6 | Mini Squad Swim Pass | Per fortnight, by direct debit | \$33.00 | E | Y | \$34.00 |
| LC.11.7 | Casual Squads | | \$11.00 | E | Y | \$12.00 |
| Proposed New Fee | Silver Squad ONLY Swim Pass | 3 monthly pass | | E | Y | \$285.00 |
| Proposed New Fee | Silver Squad ONLY Swim Pass | Per fortnight, by direct debit | | E | Y | \$47.00 |
| LC.12 | Pool Membership | Includes spa and sauna | | | | |
| LC.12.1 | 12 Months | Single upfront membership | \$530.00 | E | Y | \$545.00 |
| LC.12.2 | Single | Per fortnight, by direct debit | \$20.00 | E | Y | \$21.00 |
| LC.12.3 | Family | Per fortnight, by direct debit | \$66.50 | E | Y | \$68.50 |
| LC.13 | Water Polo | | | | | |
| LC.13.1 | Water Polo Registration | Per season | \$80.00 | E | Y | \$83.00 |
| LC.13.2 | Water Polo Game Fee | Weekly game/entry fee | \$4.00 | E | Y | \$4.20 |
| LC.13.3 | Flipper Ball Registration | Per season | \$50.00 | E | Y | \$52.00 |

HEALTH AND FITNESS MEMBERSHIP

| | | | | | | |
|--------------|------------------------------|---|----------|---|---|-----------------|
| LC.14 | Membership | | | | | |
| LC.14.1 | 12 months - New | | \$925.00 | E | Y | \$950.00 |
| LC.14.2 | 12 months Renewal | Paid in full | \$810.00 | E | Y | \$835.00 |
| LC.14.3 | 12 months - Off Peak | | \$695.00 | E | Y | \$715.00 |
| LC.14.4 | Student Membership | Per fortnight, by direct debit Student verification required eg. Student Card | \$29.00 | E | Y | \$30.00 |
| LC.14.5 | Easy pay - Peak | Per fortnight, by direct debit | \$39.00 | E | Y | \$40.00 |
| LC.14.6 | Easy Pay - Off Peak | Per fortnight, by direct debit | \$29.00 | E | Y | \$30.00 |
| LC.14.7 | PrYme Adults - per fortnight | | \$22.00 | E | Y | \$22.50 |
| LC.14.8 | PrYme Adults - per 6 months | | \$264.00 | E | Y | \$270.00 |
| LC.14.9 | PrYme - Casual | | \$7.00 | E | Y | \$7.20 |
| LC.14.10 | Joining Fee | | \$80.00 | E | Y | \$80.00 |
| LC.14.11 | Rehabilitation - 3 months | | \$370.00 | E | Y | \$390.00 |
| LC.14.12 | Corporate membership | | \$700.00 | E | Y | \$720.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|--|--|----------------|----------------|-----|----------------|
| LC.14.13 | Corporate membership (fortnight by direct debit) | | \$29.00 | E | Y | \$30.00 |
| LC.14.14 | Aqua-aerobics | | \$11.00 | E | Y | \$11.30 |
| LC.14.15 | Teen Gym Membership | Per fortnight | \$21.00 | E | Y | \$21.50 |
| LC.14.16 | Personal Training - Half Hour | | \$42.00 | E | Y | \$44.00 |
| LC.14.17 | Personal training - Per Hour | | \$62.00 | E | Y | \$64.00 |
| LC.14.18 | Personal training - Per Hour (direct debit) | | \$55.00 | E | Y | \$56.50 |
| LC.14.19 | Personal training - 10 visit pack | Hourly sessions | \$550.00 | E | Y | \$565.00 |
| LC.14.20 | Personal training 3 Visits | Hourly sessions | \$165.00 | E | Y | \$170.00 |
| LC.15 | Casual | | | | | |
| LC.15.1 | Casual gym | Includes swim | \$19.00 | E | Y | \$19.50 |
| LC.15.2 | Casual aerobics | Includes swim | \$19.00 | E | Y | \$19.50 |
| LC.15.3 | Boot Camp | 6 Weeks, 3 hourly sessions per week | \$150.00 | E | Y | \$155.00 |
| LC.15.4 | Casual Kids Boot Camp | Hourly session Children aged between 5 and 11 years | \$10.00 | E | Y | \$10.00 |
| LC.16 | Crèche | | | | | |
| LC.16.1 | Crèche (member) | Per hour | \$2.00 | E | Y | \$2.10 |
| LC.16.2 | Crèche (non member) | Per hour | \$4.50 | E | Y | \$4.70 |
| LC.16.3 | Multi-Visit Pass | 40 visits | \$124.00 | E | Y | \$130.00 |
| INDOOR STADIUM | | | | | | |
| LC.17 | Sports Hall Hire Standard | | | | | |
| LC.17.1 | Commercial Competition Hire | | \$77.00 | E | Y | \$79.00 |
| LC.17.2 | Not for Profit Competition Hire Senior (HDBA) | | \$53.00 | E | Y | \$53.00 |
| LC.17.3 | General Hire - Peak | | \$57.00 | E | Y | \$59.00 |
| LC.17.4 | General Hire - Off Peak | | \$48.00 | E | Y | \$49.50 |
| LC.17.5 | Casual user | | \$5.00 | E | Y | \$5.00 |
| LC.17.6 | Ball Hire | Flat rate | \$2.00 | E | Y | \$2.00 |
| Proposed New Fee | General Hire - Half Court | Per hour | | E | Y | \$32.00 |
| Proposed New Fee | General Hire - Regular (10 weeks) | Per hour, 10 week minimum | | E | Y | \$55.00 |
| Proposed New Fee | Event Hire Bond | per day | | E | X | \$1,000.00 |
| LC.18 | Badminton | | | | | |
| LC.18.1 | Badminton | Per hour, per court | \$16.00 | E | Y | \$18.00 |
| LC.19 | Team Sports | | | | | |
| LC.19.1 | Adults | Per game | \$58.00 | E | Y | \$58.00 |
| LC.19.2 | Junior | Per game | \$43.00 | E | Y | \$43.00 |
| LC.20 | School use | Hours (9am - 5pm) | | | | |
| LC.20.1 | Per Child/no instructor | Per participant | \$5.50 | E | Y | \$5.70 |
| LC.20.2 | Per Child/with instructor | Per participant | \$7.20 | E | Y | \$7.40 |
| LC.21 | Meeting Room | Per hour | \$30.00 | E | Y | \$30.00 |
| LC.22 | Crèche | Per hour | \$3.80 | E | Y | \$4.50 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-----------------------------------|---|--|----------------|----------------|-----|----------------|
| LC.23 | Crèche Pass | 40 visits | \$100.00 | E | F | \$130.00 |
| LC.24 | Sports Membership Registration | Per person, per competition | \$16.00 | E | Y | \$25.00 |
| KIDZ MOVES | | | | | | |
| LC.25 | Kindergym | Per class | \$13.00 | E | Y | \$13.00 |
| LC.26 | Learn-to-play | Per class | \$13.00 | E | Y | \$10.00 |
| Proposed New Fee | Holiday Sports Clinic | Per session | | E | Y | \$40.00 |
| Proposed New Fee | Gymnastics - Recreation | Per hour | | E | Y | \$13.00 |
| Proposed New Fee | Gymnastics NSW Registration Recreational | Yearly registration | | E | Y | \$67.00 |
| Proposed New Fee | Gymnastics NSW Registration Kindergym | Yearly registration | | E | Y | \$52.00 |
| PARKS AND RECREATION - RECREATION | | | | | | |
| PARK BOOKINGS | | | | | | |
| PR.1 | Non Exclusive use events | | | | | |
| PR.1.1 | Administration/Booking Fee | | | | | |
| PR.1.2 | Events in Parks | Included but not limited to the following activities: Weddings, Events, Parties, Large gatherings, Markets or Activities involving temporary structures | | | | |
| PR.1.3 | Small to Medium Events | Up to 200 people Excluding War Memorial Events | \$64.00 | P | Y | \$66.00 |
| PR.1.4 | Large Events | Over 200 people | \$107.00 | F | Y | \$110.00 |
| PR.1.5 | Personal trainers/Boot camps | Per season Summer (September - March), Winter (April - August) | \$768.00 | F | Y | \$791.00 |
| PR.1.6 | Personal trainers/Boot camps/Other Commercial users | Casual hourly rate | \$24.00 | F | Y | \$25.00 |
| PR.1.7 | Wedding at McQuade Park | Per hour (Maximum 2 hours) Includes Booking Fee | \$115.00 | F | Y | \$120.00 |
| PR.1.8 | Refundable Bond | | | | | |
| PR.1.9 | Sporting/Community event | Minimum fee | \$200.00 | P | X | \$200.00 |
| PR.1.10 | Corporate/Business event | Minimum fee | \$1,000.00 | P | X | \$1,000.00 |
| PR.2 | Exclusive use events | Exclusive use is where the activity/event takes over the whole or part of a park and restricts usage to that area | | | | |
| PR.2.1 | Administration/Booking Fee | | | | | |
| PR.2.2 | Community organisation event (not for profit) | Where the event is no more than 3 consecutive days | | | | |
| PR.2.3 | Set up - Prior to Event | Per day | \$320.00 | P | Y | \$330.00 |
| PR.2.4 | Event days | Per day | \$850.00 | P | Y | \$875.00 |
| PR.2.5 | Removal/Clean up - Post Event | Per day | \$320.00 | P | Y | \$330.00 |
| PR.2.6 | Corporate/Business organisation event | Where the event is no more than 3 consecutive days | | | | |
| PR.2.7 | Set up - Prior to Event | Per day | \$550.00 | F | Y | \$567.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|----------------|---|--|----------------|----------------|-----|-------------------|
| PR.2.8 | Event days | Per day | \$1,090.00 | F | Y | \$1,123.00 |
| PR.2.9 | Removal/Clean up - Post Event | Per day | \$545.00 | F | Y | \$562.00 |
| PR.2.10 | Community/Corporate/Business organisation event | Where the event is more than 3 consecutive days | POA | F | Y | POA |
| | Exclusive use events For areas less than 1000m2 or less than 40% of the park, a reduced fee of 50% applies | | | | | |
| PR.2.11 | Refundable Bond | | | | | |
| PR.2.12 | Sporting/Community event | Minimum fee | \$200.00 | P | X | \$200.00 |
| PR.2.13 | Corporate/business event | Minimum fee | \$1,000.00 | P | X | \$1,000.00 |
| PR.3 | Events Services | | | | | |
| PR.3.1 | Electricity | | | | | |
| PR.3.2 | Corporate/business organisation | Per day | \$93.00 | P | Y | \$96.00 |
| PR.3.3 | Garbage Service | | | | | |
| PR.3.4 | Delivery & Pick-up of bins | For Events held in Council owned parks only | | | | |
| PR.3.5 | 1 to 10 bins | | \$360.00 | F | Y | \$371.00 |
| PR.3.6 | 11 to 25 bins | | \$720.00 | F | Y | \$742.00 |
| PR.3.7 | Emptying Fee | Per bin | \$16.50 | F | Y | \$17.00 |
| PR.3.8 | Replacement bin due to vandalism or theft | | \$106.00 | F | Y | \$110.00 |
| PR.3.9 | Toilet cleaning | Prior to event | \$85.00 | P | Y | \$88.00 |
| PR.4 | Casual Use of Parks and Reserves | | | | | |
| PR.4.1 | Park Access | | | | | |
| PR.4.2 | Establishment fee for use of parks as compounds by Contractors | | \$260.00 | F | X | \$270.00 |
| PR.4.3 | Rental per week for compound site | Per m2 | \$1.25 | F | X | \$1.30 |
| PR.4.4 | Parks access administration fee | | \$64.00 | F | X | \$66.00 |
| PR.4.5 | Use of Parks and Reserves by Hot Air Balloons | | | | | |
| PR.4.6 | Annual administration booking fee | | \$64.00 | P | Y | \$66.00 |
| PR.4.7 | Fee per launch, landing or tether | For annual bookings | \$26.00 | R | Y | \$27.00 |
| PR.4.8 | Casual hire fee | Per launch, landing or tether | \$115.00 | R | Y | \$119.00 |
| PR.4.9 | Circuses/Fairs/Carnivals and other similar size events | | | | | |
| PR.4.10 | Set up/Removal/Non-Show days | Per day | \$546.00 | F | Y | \$563.00 |
| PR.4.11 | Show days | | \$1,092.00 | F | Y | \$1,125.00 |
| PR.4.12 | Markets and Fetes (Excluding Windsor Mall) | Rate per day | | | | |
| PR.4.13 | Application Fee - Community | | \$100.00 | F | Y | \$103.00 |
| PR.4.14 | Application Fee - Commercial | | \$500.00 | F | Y | \$515.00 |
| PR.4.15 | Commercial Markets - Richmond Park | Per day within designated area | \$600.00 | F | Y | \$620.00 |
| PR.4.16 | Commercial Markets - Governor Phillip Reserve | Per day within designated area | \$600.00 | F | Y | \$620.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|----------------------------------|---|---|----------------|----------------|-----|----------------|
| PR.4.17 | Other Markets | | POA | F | Y | POA |
| PR.4.18 | Use of park to access private property for building/landscape works | | | | | |
| PR.4.19 | Administration fee | | \$64.00 | P | X | \$66.00 |
| PR.4.20 | Inspection fee | | \$123.00 | F | X | \$127.00 |
| PR.4.21 | Refundable Bond | Minimum | \$2,000.00 | P | X | \$2,000.00 |
| CAMPING FEES - UPPER COLO | | | | | | |
| PR.5 | Fee per person per night | Prepaid | | | | |
| PR.5.1 | Adult | 12 - 17 years of age must be supervised by an adult 18 years and above | \$11.00 | F | Y | \$12.00 |
| PR.5.2 | Children under 5 years of age | | Free | N | | Free |
| PR.5.3 | Children age 5 years to 12 years | | \$9.00 | F | Y | \$10.00 |
| PR.5.4 | Family | 2 adults and 2 children - children aged between 5 and 12 years | \$30.00 | P | Y | \$34.00 |
| PR.5.5 | Cancellation Fee - More than 7 days prior to arrival | 50% of fee paid Or \$50.00 minimum If the amount paid is less than \$50.00, whole payment will be forfeited | POA | P | Y | POA |
| PR.5.6 | Cancellation Fee - Within 7 days of arrival | 100% of fee paid | POA | P | Y | POA |
| | Campers can cancel and re-book their stay, at no additional charge, provided the booking date is within 6 months of the original reservation | | | | | |
| PR.6 | Fee per person per night | Not Prepaid | | | | |
| PR.6.1 | Adult | 12 - 17 years of age must be supervised by an adult 18 years and above | \$17.00 | R | Y | \$18.00 |
| PR.6.2 | Children under 5 years of age | | Free | N | | Free |
| PR.6.3 | Children age 5 years to 12 years | | \$12.00 | R | Y | \$13.00 |
| TREE PRESERVATION | | | | | | |
| PR.7 | Street Trees | | | | | |
| PR.7.1 | Administration fee for removal of street trees in township | On Council Land | \$64.00 | R | X | \$66.00 |
| PR.7.2 | Compensation for removal of tree on Council Land | Arising from approved development | \$430.00 | F | X | \$445.00 |
| PR.7.3 | Permit Application for Tree Removal | | | | | |
| PR.7.4 | 1 to 3 Trees | | \$110.00 | F | X | \$110.00 |
| PR.7.5 | 4 to 6 Trees | | \$130.00 | F | X | \$130.00 |
| PR.7.6 | 7 to 10 Trees | | \$150.00 | F | X | \$150.00 |
| PR.7.7 | 11 to 20 Trees | | \$180.00 | F | X | \$180.00 |
| PR.7.8 | 20 to 25 Trees | | \$230.00 | F | X | \$230.00 |
| Amended | More than 25 Trees and/or clearing of native vegetation or bush land | This includes the clearing of trees as well as other native vegetation (Not part of a development) | POA | F | X | POA |
| Amended | Written consent for tree removal | As per Fee FS.2 | | F | X | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|----------------------|--|--|----------------|----------------|-----|-------------------|
| CEMETERY FEES | | | | | | |
| PR.8 | Richmond Lawn Cemetery/Wilberforce Cemetery/Pitt Town Cemetery | | | | | |
| PR.8.1 | Plot Fees | | | | | |
| PR.8.2 | Burial Plot | Includes perpetual maintenance | \$3,200.00 | F | Y | \$3,600.00 |
| PR.8.3 | Surcharge for Non-Residents (new sites) | Does not include plot fee Plus Fee PR.8.2 | \$1,500.00 | F | Y | \$1,600.00 |
| PR.8.4 | Perpetual Maintenance | For plots purchased prior to July 2014 | \$660.00 | F | Y | \$880.00 |
| PR.8.5 | Interment Fee | First or second interment | \$1,500.00 | F | Y | \$1,500.00 |
| PR.8.6 | Fixing in concrete of inscribed stainless steel plaque | | \$400.00 | F | Y | \$415.00 |
| PR.8.7 | Additional inscription on existing plaque | | \$250.00 | F | Y | \$260.00 |
| PR.8.8 | Monument/headstone permit | For monumental application for installation and/or repairs for headstone or plaque | \$200.00 | F | X | \$200.00 |
| PR.8.9 | Associated Fees | | | | | |
| PR.8.10 | Interments after 2.30pm on weekdays | | \$400.00 | F | Y | \$415.00 |
| PR.8.11 | Interments on weekends/public holidays | | \$610.00 | F | Y | \$630.00 |
| PR.8.12 | Administration fee for relinquishing/reversing purchase of cemetery plots/niches | 10% of plot cost | POA | F | Y | POA |
| PR.8.13 | Placement of War Office plaque at Richmond Lawn Cemetery | | \$150.00 | F | Y | \$155.00 |
| PR.8.14 | Columbarium Walls/Rose Garden/Magnolia Garden/Burial Plots | | | | | |
| PR.8.15 | Niche in Columbarium, Magnolia Garden, Rose Garden or Burial Plot | Maximum of 2 ashes in a burial plot | \$600.00 | F | Y | \$620.00 |
| PR.8.16 | Ashes placed in coffin | Per Urn Maximum of 2 ashes in a burial plot | \$260.00 | F | Y | \$270.00 |
| PR.8.17 | Interment in the Magnolia Garden | First or second interment | \$300.00 | F | Y | \$310.00 |
| PR.8.18 | Bronze plaque on sandstone base | Maximum 8 lines | \$405.00 | F | Y | \$420.00 |
| PR.8.19 | Laser cut steel plaque on sandstone base | Maximum 8 lines | \$270.00 | F | Y | \$280.00 |
| PR.8.20 | Insignias | | POA | F | Y | POA |
| PR.8.21 | Niche in Columbarium - new Wilberforce Wall | New sandstone niche | \$350.00 | F | Y | \$350.00 |
| PR.8.22 | Interment into niche wall and sealing - new Wilberforce Wall | Includes interment and securing of new plaque | \$300.00 | F | Y | \$310.00 |
| PR.8.23 | Bronze plaque to niche wall - new Wilberforce Wall | Maximum 8 lines | \$720.00 | F | Y | \$740.00 |
| PR.8.24 | Probe of Grave | All cemeteries | \$500.00 | F | X | \$500.00 |
| PR.8.25 | Repair of Monumental Graves | All cemeteries Plus Fee PR.8.24 | POA | F | X | POA |

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|-------------------------|---|---------------------------------------|----------------|----------------|-----|-------------------|
| PR.9 | Lower Portland Cemetery | | | | | |
| PR.9.1 | Plot Fees | | | | | |
| PR.9.2 | Single Plot | | \$875.00 | E | Y | \$900.00 |
| PR.9.3 | Single Niche | | \$515.00 | E | Y | \$550.00 |
| PR.9.4 | Interment Fees | | | | | |
| PR.9.5 | Interment Fee | | \$75.00 | E | Y | \$100.00 |
| PR.10 | St Albans Cemetery | | | | | |
| PR.10.1 | Plot Fees | | | | | |
| PR.10.2 | Single Plot - Resident | | POA | E | Y | POA |
| PR.10.3 | Single Plot - Non Resident | | \$4,000.00 | E | Y | \$4,000.00 |
| PR.10.4 | Interment Fees | | | | | |
| PR.10.5 | Interment - Resident | | POA | E | Y | POA |
| PR.10.6 | Interment - Non Resident | | \$1,500.00 | E | Y | \$1,500.00 |
| MISCELLANEOUS | | | | | | |
| PR.11 | Banners | | | | | |
| PR.11.1 | Application Fee | Covers a period of 2 weeks per banner | \$20.00 | P | X | \$25.00 |
| PR.11.2 | Removal of overdue banner | | \$130.00 | F | X | \$135.00 |
| PR.11.3 | Refundable key bond | | \$30.00 | P | X | \$30.00 |
| PR.11.4 | Late return of key | | \$13.00 | P | X | \$14.00 |
| PR.12 | Community Nursery | | | | | |
| | If a Pre grow or forward order is cancelled, Council will endeavour to on-sell any stock that is commonly grown and held by the Nursery. Where Council is unable to do this, the client will be charged 100% of the quoted price | | | | | |
| PR.12.1 | Hycos cells | | | | | |
| PR.12.2 | 1 to 40 | Each | \$1.10 | P | Y | \$1.10 |
| PR.12.3 | 41 or more | Each | \$1.00 | P | Y | \$1.00 |
| PR.12.4 | Tubestock | | | | | |
| PR.12.5 | Tubestock - Approx 50mm x 50mm x 120mm - 1 to 20 | Each | \$2.20 | P | Y | \$2.20 |
| PR.12.6 | Tubestock - Approx 50mm x 50mm x 120mm - 21 or more | Each | \$1.70 | P | Y | \$1.80 |
| Proposed New Fee | Tubestock - 50mm x 50mm x 120mm | End of line or overgrown stock | | P | Y | POA |
| Proposed New Fee | Tubestock - 50mm x 50mm x 120mm | Sale of stock at Community Events | | P | Y | POA |
| PR.12.9 | Super Tube - Approx 65mm x 65mm x 160mm | | \$2.75 | P | Y | \$2.80 |
| PR.12.10 | Long stem- Approx 50mm x 50mm x 120mm | | \$2.75 | P | Y | \$2.80 |
| PR.12.11 | 2" Pot - 1 to 20 | Each | \$1.10 | P | Y | \$1.20 |
| PR.12.12 | 2" Pot - 21 or more | Each | \$1.00 | P | Y | \$1.10 |
| PR.12.13 | 6" Pot | Each | \$6.60 | P | Y | \$6.60 |
| PR.12.14 | 8" Pot | Each | \$8.80 | P | Y | \$8.80 |
| Proposed New Fee | 12" Pot | Each | | P | Y | \$30.00 |

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|-------------------------|--|--|----------------|----------------|-----|-----------------|
| Proposed New Fee | Tube return | Return 25 undamaged tubes to receive 1 free plant | | N | | Free |
| PR.12.17 | Tray Deposits | | \$3.30 | P | X | \$3.30 |
| PR.12.18 | Grow cells | | | | | |
| PR.12.19 | Small grow cells - Approx 20mm x 20mm x 20mm | Each | \$0.25 | P | Y | \$0.25 |
| PR.12.21 | Large grow cells - Approx 30mm x 30mm x 30mm | Each | \$0.45 | P | Y | \$0.45 |
| PR.12.22 | Planting Accessories | | | | | |
| PR.12.23 | Bamboo canes 11-13mm x 750mm | Each | \$0.30 | F | Y | \$0.30 |
| PR.12.24 | Frost bag tree sleeves 450mm x 350mm | Each | \$0.55 | F | Y | \$0.55 |
| PR.12.25 | Delivery for plants or planting accessories | Price per courier Plus 10% administration fee | POA | F | Y | POA |
| PR.13 | Film and Television | | | | | |
| PR.13.1 | Filming Application | Fees on application as per Local Government Filming Protocol Education facilities/students are exempt | POA | E | X | POA |
| PR.13.2 | Filming Inspection | Fees on application as per Local Government Filming Protocol | POA | E | X | POA |
| PR.14 | Opening of Gates | After hours | | | | |
| PR.14.1 | Minimum charge | Cost of staff/contractors to open the gates | \$145.00 | F | Y | \$150.00 |
| PR.15 | Sale of Tender Documents | | | | | |
| PR.15.1 | Sale of Tender documents (printing, paper, expertise, overheads) | | POA | P | Y | POA |
| PR.16 | Stage Hire | | | | | |
| PR.16.1 | Community Events | | \$382.00 | P | Y | \$420.00 |
| PR.16.2 | Private/Business Events | | \$557.00 | F | Y | \$600.00 |
| PR.16.3 | Skate Ramp Hire | | POA | F | Y | POA |
| PR.17 | Supply of Keys | | | | | |
| PR.17.1 | Supply of keys to Community Groups and Sports Bodies | | \$25.00 | F | Y | \$30.00 |
| PR.17.2 | Bond - Refundable deposit for keys on loan | | \$31.00 | P | X | \$30.00 |
| RICHMOND POOL | | | | | | |
| PR.18 | Admission Charges | | | | | |
| PR.18.1 | Adults | | \$4.60 | P | Y | \$4.80 |
| PR.18.2 | Pensioners, seniors, children & students | | \$3.50 | P | Y | \$3.60 |
| PR.18.3 | Accompanying parents/carers | | \$1.00 | P | Y | \$1.00 |
| PR.18.4 | School Accredited Learn to Swim Programs | | \$2.10 | P | Y | \$2.20 |
| PR.18.5 | Family - 2 adults and 3 children | Additional children incur entry charge | \$16.20 | P | Y | \$16.80 |
| PR.18.6 | Exclusive use of the pool - Half day | On approval | POA | P | Y | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|--------------------------|--|---|----------------|----------------|-----|-----------------|
| PR.18.7 | Exclusive use of the pool - Full day | On approval | POA | P | Y | POA |
| PR.19 | Entry Card | 20 passes | | | | |
| PR.19.1 | Adult | | \$64.40 | P | Y | \$67.20 |
| PR.19.2 | Child/Concession | | \$49.00 | P | Y | \$50.40 |
| PR.20 | Carnivals | Including school carnivals | | | | |
| PR.20.1 | Half Day Carnival | | \$180.00 | P | Y | \$185.50 |
| PR.20.2 | Full Day Carnival | | \$265.00 | P | Y | \$273.00 |
| PR.21 | Learn to Swim | | | | | |
| PR.21.1 | Learn to Swim class | | | | | |
| PR.21.2 | Learn to Swim class | Per person | \$11.60 | P | F | \$11.95 |
| PR.21.3 | Private Learn to Swim Lesson | | \$34.80 | P | F | \$35.85 |
| PR.21.4 | Family Learn to Swim class | When full school term or full 2 week intensive program (minimum 9) are purchased, the 2nd child and subsequent children in the family receive \$10.00 off the full term/intensive fee | POA | P | F | POA |
| PR.21.5 | Lane Hire | Per hour | \$16.50 | P | Y | \$33.00 |
| Proposed New Fee | Staying Active group fitness | Per person | | P | Y | \$7.50 |
| PR.21.7 | School survival class | Per child (Minimum 50 children) | \$7.50 | P | Y | \$7.70 |
| PR.22 | Season pass | | | | | |
| PR.22.1 | Adult | | \$257.50 | P | Y | \$265.00 |
| PR.22.2 | Child | | \$185.40 | P | Y | \$191.00 |
| Proposed New Fee | Platinum Family Entry Pass | Unlimited family entry for the Summer season including RSC Squads and limited Learn to Swim bookings | | P | Y | \$990.00 |
| PR.23 | Squad Training | | | | | |
| PR.23.1 | Casual visit | | \$11.60 | P | Y | \$11.95 |
| Proposed New Fee | 10 visit Squad pass | 10 visits (RSC Squads) to be used throughout Summer season | | P | Y | \$83.65 |
| Proposed New Fee | Monthly Squad pass | Unlimited Squad swim entry (RSC Squads) for calendar month | | P | Y | \$95.60 |
| PR.24 | Birthday Parties/Functions | | | | | |
| PR.24.1 | Hire of Club Room | | POA | P | Y | POA |
| TENNIS COURT HIRE | | | | | | |
| PR.25 | Non Commercial Hire for the following tennis courts | | | | | |
| PR.25.1 | Blaxlands Ridge | | | | | |
| PR.25.2 | Day Hire | Per court per hour, or part thereof | \$7.50 | P | Y | \$8.00 |
| PR.25.3 | Night Hire | Per court per hour, or part thereof | \$10.00 | P | Y | \$12.00 |

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|---------------------------------|--------------------------------------|---|----------------|----------------|-----|-----------------|
| PR.25.4 | Colo Heights | | | | | |
| PR.25.5 | Day Hire | Per court per hour, or part thereof | \$7.50 | P | Y | \$8.00 |
| PR.25.6 | Night Hire | Per court per hour, or part thereof | \$10.00 | P | Y | \$12.00 |
| PR.25.7 | Freeman's Reach | | | | | |
| PR.25.8 | Day Hire | Per court per hour, or part thereof | \$7.50 | P | Y | \$8.00 |
| PR.25.9 | Night Hire | Per court per hour, or part thereof | \$10.00 | P | Y | \$12.00 |
| PR.25.10 | Maraylya | | | | | |
| PR.25.11 | Day Hire | Per court per hour, or part thereof | \$7.50 | P | Y | \$8.00 |
| PR.25.12 | Night Hire | Per court per hour, or part thereof | \$10.00 | P | Y | \$12.00 |
| PR.25.13 | Pitt Town | | | | | |
| PR.25.14 | Day Hire | Per court per hour, or part thereof | \$7.50 | P | Y | \$8.00 |
| PR.25.15 | Night Hire | Per court per hour, or part thereof | \$10.00 | P | Y | \$12.00 |
| PR.25.16 | St Albans | | | | | |
| PR.25.17 | Day Hire | Per court per hour, or part thereof | \$7.50 | P | Y | \$8.00 |
| PR.25.18 | Night Hire | Per court per hour, or part thereof | \$10.00 | P | Y | \$12.00 |
| PR.25.19 | Tennis Shed hire | | POA | P | Y | POA |
| PR.25.20 | South Windsor | | | | | |
| PR.25.21 | Day Hire | Per hour | \$7.50 | M | Y | \$8.00 |
| PR.25.22 | Night Hire | Per hour | \$10.00 | M | Y | \$12.00 |
| PR.25.23 | Windsor - McQuade Park | | | | | |
| PR.25.24 | Day Hire | Per hour | \$7.50 | P | Y | \$8.00 |
| PR.25.25 | Night Hire | Per hour | \$10.00 | P | Y | \$12.00 |
| PR.25.26 | Club Members | Minimum 20 uses (For use on any of Council's courts) | POA | P | Y | POA |
| PR.25.27 | Commercial Hire for tennis courts | Charged at the above rates plus 25% commercial levy | POA | P | Y | POA |
| BOWEN MOUNTAIN PARK HALL | | | | | | |
| PR.26 | Bowen Mountain Park Hall hire | | | | | |
| PR.26.1 | Day Hire | | \$80.00 | E | Y | \$80.00 |
| PR.26.2 | Night Hire | | \$100.00 | E | Y | \$100.00 |
| PR.26.3 | Hire - per hour | Kitchen not being used | \$20.00 | E | Y | \$20.00 |
| PR.26.4 | Refundable Bond | | \$100.00 | E | X | \$100.00 |

Operational Plan 2018-2019

| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|--|---|--|----------------|----------------|-----|-----------------|
| WASTE MANAGEMENT - SEWER AND WASTE | | | | | | |
| COUNCIL SEWER CATCHMENTS AREA CHARGES | | | | | | |
| WM.1 | Developers Charges S.64 | | | | | |
| WM.1.1 | Residential | | | | | |
| WM.1.2 | Contribution for Pump Station carrier main and amplification of reticulation system | Per Lot Or as per adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.3 | Contribution for treatment works | Per Lot Or as per adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.4 | Industrial | | | | | |
| WM.1.5 | Mulgrave | Per gross Ha Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.6 | Fairey Road | Per gross Ha Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.7 | Properties in serviced areas not previously subject to contribution | Per gross Ha Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.8 | Additional lots created on other services areas | Per gross Ha Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.9 | Commercial (floor area) | Per square metre for additional development Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.10 | Residential Flat Buildings | Strata & Torrens | | | | |
| WM.1.11 | 1 Bedroom | No charge for first residential flat Per additional flat Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.12 | 2 Bedroom | No charge for first residential flat Per additional flat Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.13 | 3 Bedroom | No charge for first residential flat Per additional flat Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.14 | Duplex/Villas (Strata/Torrens Title) | Per Duplex/Villa Or as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.1.15 | Examination of Plans and Specifications including inspections | Pursuant to Section 307 Compliance Certificate | | | | |
| Proposed New Fee | Lodgement of Section 305 application | 50% of minimum charge, as per Fee WM.1.17 | | F | X | \$136.50 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|---|---|----------------|----------------|-----|----------------|
| WM.1.17 | Assessment for Construction Certificate (Section 305 application) | Minimum Charge \$272.97 (includes two hours assessment time) Plus \$136.49 per hour Less Fee WM.1.16, where applicable | POA | F | X | POA |
| WM.1.18 | Minor Works (Section 306 application) | Minimum Charge \$409.45 (includes three hours assessment time and one inspection) Plus \$136.49 per hour; Or Fee WM1.20, whichever is greater | POA | F | X | POA |
| WM.1.19 | Major Works (Section 306 application) | Minimum Charge \$409.45 (includes three hours assessment time and one inspection) Plus \$136.49 per hour; Or Fee WM1.20, whichever is greater | POA | F | X | POA |
| WM.1.20 | Per linear metre | \$2.71 Per linear metre | POA | F | X | POA |
| WM.1.21 | Additional junctions on same application | | \$87.28 | F | X | \$89.90 |
| WM.1.22 | Special Inspection | | \$143.00 | F | X | \$147.29 |
| S64 PITT TOWN DEVELOPMENT AREA - SEWERAGE INFRASTRUCTURE | | | | | | |
| WM.2 | Pump station T – Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.3 | Rising Main T – Pitt Town to McGraths Hill | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.4 | Fernadell carrier – Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.5 | Blighton carrier (option 1) – Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.6 | Storage at T – Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.7 | Pump Station C – Windsor | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.8 | Rising Main C - Windsor to South Windsor | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.9 | Storage at Pump Station C - Windsor | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.10 | Easements for rising main from Pump Station C to South Windsor | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.11 | Replacement of rising main J | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|---|---|----------------|----------------|-----|----------------|
| WM.12 | Upgrade to South Windsor STP inlet | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| WM.13 | Land dedication for Pump Station T at Pitt Town | Per additional allotment as per Adopted S64 Plan, indexed accordingly | POA | F | X | POA |
| S64 PITT TOWN DEVELOPMENT AREA - STORMWATER INFRASTRUCTURE | | | | | | |
| WM.14 | Bona Vista & Fernadell Precincts - Preliminary Studies /Plans, Land acquisition, Basin, Overland Flow Path and Wetland Construction | Per development as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| WM.15 | Contribution Area 1 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| WM.16 | Contribution Area 2 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| WM.17 | Contribution Area 3 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| WM.18 | Contribution Area 4 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| WM.19 | Contribution Area 5 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements | Per m2 as per Adopted Section 64 Plan, indexed accordingly | POA | F | X | POA |
| TRADE WASTE DISPOSAL IN COUNCIL'S SEWERS | | | | | | |
| WM.20 | Volume discharge, conveyance and treatment | Changes applied in accordance with Adopted Trade Waste Policy | | | | |
| WM.20.1 | Trade Waste Excess Volume Charge | Per kilolitre | \$2.90 | F | X | \$3.10 |
| WM.21 | Treatment charge only | | | | | |
| WM.21.1 | Correctional Facility, etc. | Per kilolitre | \$1.49 | F | X | \$1.55 |
| WM.22 | Mass loading | | | | | |
| WM.22.1 | Biochemical Oxygen Demand (BOD) | | | | | |
| WM.22.2 | Biochemical Oxygen Demand - Up to 100% | Per kilogram | \$3.27 | F | X | \$3.45 |
| WM.22.3 | Biochemical Oxygen Demand - Over 100% | Per kilogram | \$6.58 | F | X | \$6.94 |
| WM.22.4 | Suspended solids | | | | | |
| WM.22.5 | Suspended solids - Up to 100% | Per kilogram | \$2.84 | F | X | \$3.00 |
| WM.22.6 | Suspended solids - Over 100% | Per kilogram | \$5.70 | F | X | \$6.01 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-----------------|--|---|----------------|----------------|-----|-----------------|
| WM.22.7 | Total grease and oil (G & O) | | | | | |
| WM.22.8 | Total grease and oil (G & O) - Up to 100% | Per kilogram | \$4.00 | F | X | \$4.22 |
| WM.22.9 | Total grease and oil (G & O) - Over 100% | Per kilogram | \$8.01 | F | X | \$8.45 |
| WM.22.10 | Chemical Oxygen Demand (COD) | | | | | |
| WM.22.11 | Chemical Oxygen Demand (COD) - Up to 250mg per litre | 1/2 100% Standard BOD | \$1.53 | F | X | \$1.61 |
| WM.22.12 | Chemical Oxygen Demand (COD) - 251mg to 500mg per litre | 100% Standard BOD | \$3.06 | F | X | \$3.23 |
| WM.22.13 | Chemical Oxygen Demand (COD) - >500mg per litre | >100% Standard BOD | \$6.13 | F | X | \$6.47 |
| WM.22.14 | Total Dissolved Solids (TDS) | | | | | |
| WM.22.15 | Total Dissolved Solids (TDS) - Up to 550mg per litre | | Free | | | Free |
| WM.22.16 | Total Dissolved Solids (TDS) - 551mg to 1200mg per litre | 100% Standard | \$3.48 | F | X | \$3.67 |
| WM.22.17 | Total Dissolved Solids (TDS) - >1200mg per litre | > 100% Standard | \$6.96 | F | X | \$7.34 |
| WM.22.18 | | Where pH is outside standard limits, Indexed accordingly | POA | F | X | POA |
| WM.22.19 | Schedule A Charge Groups (mass) | | | | | |
| WM.22.20 | Group 1 - 100% standard | Per kilogram | \$3.72 | F | X | \$3.92 |
| WM.22.21 | Group 1 - Over 100% | Per kilogram | \$7.44 | F | X | \$7.85 |
| WM.22.22 | Group 2 - 100% standard | Per kilogram | \$75.01 | F | X | \$79.13 |
| WM.22.23 | Group 2 - Over 100% | Per kilogram | \$149.99 | F | X | \$158.22 |
| WM.22.24 | Group 3 - 100% standard | Per kilogram | \$187.76 | F | X | \$198.07 |
| WM.22.25 | Group 3 - Over 100% | Per kilogram | \$375.51 | F | X | \$396.13 |
| WM.22.26 | Group 4 - 100% standard | Per kilogram | \$375.51 | F | X | \$396.13 |
| WM.22.27 | Group 4 - Over 100% | Per kilogram | \$751.18 | F | X | \$792.42 |
| WM.23 | Chemical analysis | | | | | |
| WM.23.1 | Reimbursement to Council | | POA | F | X | POA |
| WM.23.2 | Sampling Fee | | \$119.52 | F | X | \$123.11 |
| WM.24 | Trade waste application | | \$276.17 | F | X | \$284.46 |
| WM.25 | Inspection fee | | \$92.16 | F | X | \$94.92 |
| WM.26 | Trade Waste Permission Renewal | | \$69.50 | F | X | \$71.59 |
| WM.27 | Trade Waste Formal Agreement Preparation | | \$367.36 | F | X | \$378.38 |
| WM.28 | Additional capacity for commercial customers | As per Trade Waste Agreement (Sum of Fee WM.1.2 and Fee WM.1.3) | POA | F | X | POA |
| SEWERAGE | | | | | | |
| WM.29 | Junction Sheets | | \$19.56 | F | X | \$20.15 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---------------------------|---|---|----------------|----------------|-----|----------------|
| SALES | | | | | | |
| WM.30 | Hay bales | Prices variable - dependent on quality | POA | R | Y | POA |
| WM.31 | Sale of Tender documents (printing, paper, expertise, overheads) | | POA | F | Y | POA |
| WASTE MANAGEMENT FACILITY | | | | | | |
| WM.32 | Waste Disposal Tipping Fees | | | | | |
| WM.32.1 | Recycling Centre Materials | Kerbside type materials | Free | N | | Free |
| WM.32.2 | Mattresses | | | | | |
| WM.32.3 | Mattresses - Other | | \$28.00 | F | Y | \$29.00 |
| WM.32.4 | Mattresses - Double or larger | | \$33.00 | F | Y | \$34.00 |
| WM.32.5 | White Goods (Metal) | | Free | N | | Free |
| WM.32.6 | Metal items | Excluding car bodies and gas bottles/tanks | Free | N | | Free |
| WM.32.7 | Tyres | | | | | |
| WM.32.8 | Tyres - Tyres on Rim | No heavy vehicle | \$11.00 | F | Y | \$12.00 |
| WM.32.9 | Tyres - Tyres de-rimmed | No heavy vehicle | \$8.00 | F | Y | \$9.00 |
| WM.32.10 | Truck | | \$14.83 | F | Y | \$15.27 |
| WM.32.11 | Super Single | | \$44.48 | F | Y | \$45.81 |
| WM.32.12 | Tractor - Small up to 1m high | | \$92.49 | F | Y | \$95.26 |
| WM.32.13 | Tractor - Large 1m to 2m high | | \$157.75 | F | Y | \$162.48 |
| WM.32.14 | Grader | | \$103.31 | F | Y | \$106.41 |
| WM.32.15 | Earthmoving - Small up to 1m high | | \$129.01 | F | Y | \$132.88 |
| WM.32.16 | Earthmoving - Medium 1m to 1.5m high | | \$252.15 | F | Y | \$259.71 |
| WM.32.17 | Earthmoving - Large greater than 1.5m high | | \$488.87 | F | Y | \$503.54 |
| WM.32.18 | Difficult to handle or special waste | | | | | |
| WM.32.19 | Base charge - Waste requiring separate/supervised burial, including security burials and commercial large animals | Plus Fee WM.32.20 | \$54.00 | F | Y | \$56.00 |
| WM.32.20 | Waste requiring separate/supervised burial, including security burials and commercial large animals | Only accepted with 24 hrs prior booking with gate house Per tonne (Minimum \$124.00) | \$338.00 | F | Y | \$425.00 |
| WM.32.21 | Load containing Expanded Plastic (e.g. polystyrene) & Synthetic Mineral fibre (e.g. insulation) | | | | | |
| WM.32.22 | Base charge - Load containing Expanded plastic (e.g. polystyrene) & Synthetic Mineral fibre (eg. insulation) | Plus Fee WM.32.23 | \$203.00 | F | Y | \$208.00 |
| WM.32.23 | Load containing Expanded plastic (eg. polystyrene) & Synthetic Mineral fibre (eg. insulation) | Per tonne | \$496.00 | F | Y | \$513.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-----------------|--|--|----------------|----------------|-----|-----------------|
| WM.32.24 | Mixed loads containing NO recyclable materials | | | | | |
| WM.32.25 | Waste loads less than or equal to 20 kg | Flat rate | \$11.00 | F | Y | \$15.00 |
| WM.32.26 | Base charge - Waste loads more than 20 kg | Plus Fee WM.32.27 | \$11.00 | F | Y | \$15.00 |
| WM.32.27 | Waste loads more than 20 kg (tonnage rate per tonne) | Per tonne (pro rata) | \$268.00 | F | Y | \$275.00 |
| WM.32.28 | Mixed loads containing recyclable materials | | | | | |
| WM.32.29 | Waste loads less than or equal to 20 kg | Flat rate | \$61.00 | F | Y | \$64.00 |
| WM.32.30 | Base charge - Waste loads more than 20 kg | Plus Fee WM.32.31 | \$61.00 | F | Y | \$64.00 |
| WM.32.31 | Waste loads more than 20 kg | Per tonne (pro rata) | \$411.00 | F | Y | \$425.00 |
| WM.32.32 | Other materials | | | | | |
| WM.32.33 | Small animals - cat , dog, sheep , goat etc. <60kg | Per animal | \$30.00 | F | Y | \$32.00 |
| WM.32.34 | Base charge - Large animals - horse, alpaca, cow etc. >60kg | Plus Fee WM.32.35 | \$33.00 | F | Y | \$35.00 |
| WM.32.35 | Large animals - horse, alpaca, cow etc. | Per tonne | \$311.00 | F | Y | \$321.00 |
| WM.32.36 | Plastic containers | Per Item Excl. DrumMuster and containers below 5 litre capacity | \$1.00 | F | Y | \$1.00 |
| WM.32.37 | Televisions and Computers | Per Item Product Stewardship Scheme items only | Free | P | N | Free |
| WM.32.38 | Building/Construction/Demolition/Renovation wastes | Separated and deposited to correct locations | | | | |
| WM.32.39 | Waste loads less than or equal to 20kg | Flat rate | \$11.00 | F | Y | \$15.00 |
| WM.32.40 | Base charge - Waste loads more than 20kg | Plus Fee WM.32.41 | \$11.00 | F | Y | \$15.00 |
| WM.32.41 | Waste loads more than 20kg (tonnage rate per tonne) | Per tonne | \$439.00 | F | Y | \$425.00 |
| WM.32.42 | Separated bricks, concrete, terracotta pipes and tiles up to 100kg | Minimum charge (Delivered as separate loads only) | \$20.00 | F | Y | \$35.00 |
| WM.32.43 | Separated bricks, concrete, terracotta pipes and tiles | Per tonne (Delivered as separate loads only) | \$175.00 | F | Y | \$182.00 |
| WM.32.44 | Timber Waste | | | | | |
| WM.32.45 | Waste loads less than or equal to 20 kg | Flat rate | \$11.00 | F | Y | \$15.00 |
| WM.32.46 | Base charge - Waste loads more than 20 kg | Plus Fee WM.32.47 | \$11.00 | F | Y | \$15.00 |
| WM.32.47 | Waste loads more than 20 kg (tonnage rate per tonne) | Per tonne (pro rata) | \$268.00 | F | Y | \$425.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|--|---|----------------|----------------|-----|----------------|
| WM.32.48 | Separated 100% vegetation loads free of any contamination | Excludes palm trees and fronds, bamboo, weeds, root ball and stumps and other non-mulchable garden organics which are charged as per Fee WM.32.24 | | | | |
| WM.32.49 | Less than 300 mm diameter | Per tonne Minimum charge \$10.00 | \$140.00 | F | Y | \$143.00 |
| WM.32.50 | 300 mm diameter or greater | Per tonne Minimum charge \$10.00 | \$188.00 | F | Y | \$193.00 |
| WM.32.51 | 9kg LPG bottles or smaller | | \$9.00 | F | Y | \$10.00 |
| WM.32.52 | Replacement of lost weighbridge card by the public | | \$55.00 | F | Y | \$55.00 |
| WM.32.53 | Reloading fee | For any misrepresented or unacceptable loads that require reloading for removal from the site | \$192.00 | F | Y | \$200.00 |
| Proposed New Fee | Boom gate damage fee | Chargeable when boomgate is damaged by vehicles | | F | Y | \$330.00 |
| | All above prices that include the Section 88 Waste Levy will be reduced by the Levy amount, where exemption from the Levy has been granted by the Department of Environment & Climate Change | | | | | |
| WASTE MANAGEMENT SALES | | | | | | |
| WM.33 | Sale of Goods | | | | | |
| WM.33.1 | Mulch | Per tonne loaded Maximum | \$10.00 | F | Y | \$15.00 |
| WM.33.2 | Fire wood / timber | Per tonne (when available) Maximum \$15.00 per tonne | POA | M | Y | POA |
| WM.33.3 | Metal | Per tonne | POA | M | Y | POA |
| WM.33.4 | Crushed aggregate | When available | POA | M | Y | POA |
| WM.33.5 | Soil | When available | POA | M | Y | POA |
| WM.33.6 | Other miscellaneous items | | POA | M | Y | POA |
| WM.33.7 | Soil conditioner | Per tonne loaded (when available) Maximum | \$10.00 | M | Y | \$15.00 |
| NON-POTABLE WATER SALES | | | | | | |
| WM.34 | Sale of recycled water | 75% of price charged per kilolitre of supply | POA | P | F | POA |
| COMMUNITY SERVICES | | | | | | |
| LONG DAY CHILD CARE (VARIOUS COMMUNITY ORGANISATIONS) | | | | | | |
| CS.1 | As determined by Child Care Service | | | | | |
| PRE-SCHOOL SERVICES (PEPPERCORN SERVICES INC) | | | | | | |
| CS.2 | As determined by Peppercorn Services Inc | | | | | |
| COMMUNITY FACILITY HIRE | | | | | | |
| CS.3 | Hall 3 Richmond Neighbourhood Centre (The Annex) | Per hour | \$12.00 | P | Y | \$12.00 |
| CS.4 | McGraths Hill Community Centre | Per hour | \$12.00 | P | Y | \$12.00 |
| CS.5 | Yarramundi Community Centre | Per hour | \$12.00 | P | Y | \$12.00 |
| CS.6 | Hire of hall for function | | \$170.00 | P | Y | \$170.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|---|--|----------------|----------------|-----|-----------------|
| CS.7 | Function bond | | \$220.00 | P | X | \$220.00 |
| CS.8 | Key bond - Hire of hall | | \$50.00 | P | X | \$50.00 |
| S377 DELEGATIONS TO COMMUNITY COMMITTEES | | | | | | |
| CS.9 | Bilpin District Hall | | | | | |
| CS.9.1 | Corporate hire of main hall for functions | | \$300.00 | E | Y | \$300.00 |
| Proposed New Fee | Corporate hire of main hall for functions - half day | | | E | Y | \$150.00 |
| CS.9.3 | Hire of main hall for functions | Per day | \$250.00 | E | Y | \$250.00 |
| CS.9.4 | Hire of main hall for meetings | Per hour | \$15.00 | E | Y | \$15.00 |
| CS.9.5 | Corporate hire of main hall for meetings | | \$18.00 | E | Y | \$18.00 |
| CS.9.6 | Hire of meeting room | Per hour | \$15.00 | E | Y | \$15.00 |
| CS.9.7 | Hire of kitchen appliances for function | Per appliance Per hour | \$15.00 | E | Y | \$15.00 |
| CS.9.8 | Function Bond | | \$500.00 | E | X | \$550.00 |
| CS.10 | Blaxlands Ridge Community Centre | | | | | |
| CS.10.1 | Hire of hall for functions | Per day | \$250.00 | E | Y | \$250.00 |
| CS.10.2 | Hire of hall for meeting or child's party | Per hour (Minimum three hour booking) | \$20.00 | E | Y | \$20.00 |
| CS.10.3 | Hire of hall for community groups | Per person (Minimum \$15.00) | \$5.00 | E | Y | \$5.00 |
| CS.10.4 | Hire of tennis court (without lights) | Per hour | \$6.00 | E | Y | \$6.00 |
| CS.10.5 | Hire of tennis court (with lights) | Per hour | \$10.00 | E | Y | \$10.00 |
| CS.10.6 | Hire of Old School House to Comleroy-Kurrajong Historical Society | Per year | \$350.00 | E | Y | \$350.00 |
| CS.10.7 | Hire of hall to HCOS for Preschool | Per day | \$60.00 | E | Y | \$60.00 |
| CS.10.8 | Hire of hall to HCOS - Additional hire | Per hour | \$15.00 | E | Y | \$15.00 |
| CS.10.9 | Hire of hall to HCOS - Extra Storeroom | Per term | \$55.00 | E | Y | \$55.00 |
| CS.10.10 | Hire of hall to HCOS - Floor levy | Per term | \$50.00 | E | Y | \$50.00 |
| CS.10.11 | Equipment hire - Tables | Each | \$10.00 | E | Y | \$10.00 |
| CS.10.12 | Equipment hire - Chairs | Each | \$0.50 | E | Y | \$0.50 |
| CS.10.13 | Function Bond | | \$250.00 | E | X | \$250.00 |
| CS.11 | Bligh Park Community Centre | | | | | |
| CS.11.1 | Tiningi Hall - Regular hire | Per hour | \$21.00 | E | Y | \$18.00 |
| CS.11.2 | Tiningi Hall - Casual Hire (Saturday) | | \$418.00 | E | Y | \$315.00 |
| Proposed New Fee | Tiningi Hall - Casual Hire (Sunday) | | | E | Y | \$325.00 |
| Proposed New Fee | Tiningi Hall - Casual Hire (Other days) | Per hour (minimum 2 hour booking) | | E | Y | \$47.50 |
| CS.11.5 | Tiningi Hall - Key bond | | \$200.00 | E | X | \$200.00 |
| CS.11.6 | Neighbourhood Centre Hall - Regular hire | Per hour | \$18.90 | E | Y | \$18.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|---|--|----------------|----------------|-----|----------------|
| CS.11.7 | Neighbourhood Centre Hall - Casual Hire (Saturday) | | \$327.00 | E | Y | \$325.00 |
| Proposed New Fee | Neighbourhood Centre Hall - Casual Hire (Sunday) | | | E | Y | \$235.00 |
| Proposed New Fee | Neighbourhood Centre Hall - Casual Hire (Other days) | Per hour (minimum 2 hour booking) | | E | Y | \$34.00 |
| CS.11.10 | Neighbourhood Centre Hall - Key bond for casual hire | | \$200.00 | E | X | \$200.00 |
| CS.11.11 | Neighbourhood Centre Meeting Lounge - Regular hire | Per hour | \$18.90 | E | Y | \$7.00 |
| CS.11.12 | Administration Fee | All halls | \$60.00 | E | Y | \$60.00 |
| Proposed New Fee | Hire of large cupboards | Per month | | | Y | \$14.00 |
| Proposed New Fee | Hire of small cupboards | Per month | | | Y | \$6.50 |
| CS.11.15 | Neighbourhood Centre - Key bond | All regular hirers | \$100.00 | E | X | \$100.00 |
| CS.12 | Glossodia Community Centre | | | | | |
| CS.12.1 | Hall Hire for a function | 6 hour hire Plus Fee CS.12.2 | \$300.00 | E | Y | \$200.00 |
| CS.12.2 | Additional Hall Hire | Per hour - after initial 6 hours | \$60.00 | E | Y | \$50.00 |
| CS.12.3 | Hall Hire - For Profit groups | Per hour | \$12.00 | E | Y | \$12.00 |
| CS.12.4 | Hall Hire - Not for Profit groups | Per hour | \$15.00 | E | Y | \$15.00 |
| CS.12.5 | Meeting Room Hire | Per hour | \$12.00 | E | Y | \$12.00 |
| CS.12.6 | Function bond | | \$250.00 | E | X | \$250.00 |
| CS.13 | Maraylya Hall | | | | | |
| CS.13.1 | Hall Hire for a function | | \$250.00 | E | Y | \$250.00 |
| Proposed New Fee | Hall Hire for a 4 hour day time party | | | E | Y | \$150.00 |
| Proposed New Fee | Casual Hall Hire for a meeting | Per hour | | E | Y | \$25.00 |
| CS.13.4 | Hall Hire Deposit | | \$200.00 | E | X | \$200.00 |
| CS.14 | North Richmond Community Centre | | | | | |
| CS.14.1 | Party Hire of Community Centre Hall 1 and Hall 2 (Saturday) | | \$600.00 | E | Y | \$600.00 |
| CS.14.2 | Party Hire of Community Centre Hall 1 and Hall 2 (Friday or Sunday) | | \$500.00 | E | Y | \$500.00 |
| CS.14.3 | Party Hire of Hall 1 only (Saturday) | | \$500.00 | E | Y | \$500.00 |
| CS.14.4 | Party Hire of Hall 1 (Friday) | | \$400.00 | E | Y | \$400.00 |
| CS.14.5 | Party Hire of Hall 1 (Sunday) | From 1pm - Midnight | \$300.00 | E | Y | \$300.00 |
| CS.14.6 | Party Hire of Hall 2 (Friday) | | \$350.00 | E | Y | \$350.00 |
| CS.14.7 | Party Hire of Hall 2 only (Saturday) | | \$400.00 | E | Y | \$400.00 |
| CS.14.8 | Party Hire of Hall 2 (Sunday) | | \$250.00 | E | Y | \$250.00 |
| CS.14.9 | Party Hire of Youth Hall (Friday, Saturday or Sunday) | | \$300.00 | E | Y | \$300.00 |
| CS.14.10 | Party Hire of any Hall - Children's Party (up to 12 years) | Hire up to 5 hours Before 4pm on Friday or Saturday and after 1pm on Sunday | \$150.00 | E | Y | \$150.00 |

Operational Plan 2018-2019

| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|--------------|---|---|----------------|----------------|-----|----------------|
| CS.14.11 | Permanent hire of Hall - For Profit groups rate | Per hour | \$23.00 | E | Y | \$23.00 |
| CS.14.12 | Permanent Hire of hall (for groups) - concessional rate | Per hour | \$17.00 | E | Y | \$17.00 |
| CS.14.13 | Hire of hall (for groups) - casual | Per hour (during the week) | \$25.00 | E | Y | \$25.00 |
| CS.14.14 | Hire of hall (for groups) (Weekends) | Per hour - casual rate | \$35.00 | E | Y | \$35.00 |
| CS.14.15 | Hire of Meeting Room or Foyer | Per hour - for profit group rate | \$16.00 | E | Y | \$16.00 |
| CS.14.16 | Hire of Meeting Room or Foyer | Per hour - concessional rate | \$11.00 | E | Y | \$11.00 |
| CS.14.17 | Hire of Meeting Room or Foyer | Per hour - casual rate | \$19.00 | E | Y | \$19.00 |
| CS.14.18 | Hire of large storage cupboard | Per month | \$10.00 | E | Y | \$10.00 |
| CS.14.19 | Hire of kitchen cupboard | Per month | \$5.00 | E | Y | \$5.00 |
| CS.14.20 | Refundable deposit for party hire | Other than 16th, 18th & 21st Birthdays | \$250.00 | E | X | \$250.00 |
| CS.14.21 | Refundable deposit for party hire | 16th, 18th and 21st Birthdays | \$500.00 | E | X | \$500.00 |
| CS.14.22 | Hall hire - Not for Profit Organisations (Weekdays) | Per hour - casual rate | \$25.00 | E | Y | \$25.00 |
| CS.14.23 | Hall hire - Not for Profit Organisations (Weekends) | Per hour - casual rate | \$35.00 | E | Y | \$35.00 |
| CS.14.24 | Meeting Room hire - Not for Profit Organisations (Weekdays) | Per hour - casual rate | \$18.00 | E | Y | \$18.00 |
| CS.14.25 | Meeting Room hire - Not for Profit Organisations (Weekends) | Per hour - casual rate | \$23.00 | E | Y | \$23.00 |
| CS.14.26 | Key deposit | | \$50.00 | E | X | \$50.00 |
| CS.14.27 | Additional hall hire fee to allow finish at 1.00am | | \$50.00 | E | Y | \$50.00 |
| CS.14.28 | Additional fee for Friday night set up (If available) | | \$100.00 | E | Y | \$100.00 |
| CS.15 | Richmond Community Centre | | | | | |
| CS.15.1 | Hire of hall - Function hire | | \$220.00 | E | Y | \$220.00 |
| CS.15.2 | Hire of hall - Casual users | Per hour - For profit group rate | \$22.00 | E | Y | \$22.00 |
| CS.15.3 | Hire of hall - Casual users | Per hour - concessional rate | \$18.00 | E | Y | \$18.00 |
| CS.15.4 | Hire crockery & glass | | \$50.00 | E | Y | \$50.00 |
| CS.15.5 | Refundable deposit (Cleaning/Damages) | | \$200.00 | E | X | \$200.00 |
| CS.15.6 | Refundable key deposit | | \$35.00 | E | X | \$35.00 |
| CS.15.7 | Hire of Meeting Room | Per hour - Non-profit making | \$15.00 | E | Y | \$15.00 |
| CS.15.8 | Hire of Meeting Room | Per hour - Profit making | \$20.00 | E | Y | \$20.00 |
| CS.15.9 | Hire of Meeting Room | All day rate - Non-profit making | \$35.00 | E | Y | \$35.00 |
| CS.15.10 | Hire of Meeting Room | All day rate - Profit making | \$50.00 | E | Y | \$50.00 |
| CS.15.11 | Hire of Office | Per hour - Non-profit making | \$12.00 | E | Y | \$12.00 |
| CS.15.12 | Hire of Office | Per hour - Profit making | \$17.00 | E | Y | \$17.00 |
| CS.15.13 | Hire of Office | All day rate - Non-profit making | \$25.00 | E | Y | \$25.00 |
| CS.15.14 | Hire of Office | All day rate - Profit making | \$38.00 | E | Y | \$38.00 |
| CS.16 | St Albans School of Arts | | | | | |
| CS.16.1 | Hire of hall | Up to 4 hours | \$45.00 | E | Y | \$45.00 |
| CS.16.2 | Hire of hall | Up to 8 hours - including set up/clean up | \$140.00 | E | Y | \$95.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-------------------------|---|---|----------------|----------------|-----|-----------------|
| CS.16.3 | Day/Night hire | Up to 24 hours (Day only) - including set up/clean up | \$165.00 | E | Y | \$145.00 |
| Proposed New Fee | Hire of Kitchen | | | E | Y | \$35.00 |
| CS.16.5 | Bond/Key Deposit | For all categories | \$500.00 | E | X | \$500.00 |
| CS.17 | Wilberforce School of Arts | | | | | |
| CS.17.1 | Hire of hall (for function) | | \$250.00 | E | Y | \$250.00 |
| CS.17.2 | Hire of hall - For groups | Per hour (\$55.00 minimum) | \$15.00 | E | Y | \$15.00 |
| CS.17.3 | Refundable key deposit | | \$50.00 | E | X | \$50.00 |
| CS.17.4 | Refundable Function Bond | | \$300.00 | E | X | \$300.00 |
| CS.18 | Kurrajong Community Centre | Includes use of kitchen | | | | |
| CS.18.1 | Permanent hall bookings | Per hour (Minimum 2 hour booking) | \$20.00 | E | Y | \$20.00 |
| CS.18.2 | Casual hall bookings | Entire hall - 8 hours | \$216.00 | E | Y | \$216.00 |
| CS.18.3 | Refundable Cleaning/Security deposit | | \$200.00 | E | X | \$200.00 |
| CS.18.4 | Refundable key deposit | | \$50.00 | E | X | \$50.00 |
| CS.19 | Colo Heights Hall | | | | | |
| CS.19.1 | Hire of hall (Playgroup) | Per session | \$5.00 | E | Y | \$5.00 |
| CS.19.2 | Casual hire | Per hour | \$10.00 | E | Y | \$10.00 |
| CS.19.3 | Function (Weeknights) | Per night (Weeknights) | \$50.00 | E | Y | \$50.00 |
| CS.19.4 | Function hire (Weekends) | Per day (weekends) | \$100.00 | E | Y | \$100.00 |
| CS.19.5 | Tennis court hire | Per hour | \$5.00 | E | Y | \$5.00 |
| CS.19.6 | Refundable deposit for party hire | | \$300.00 | E | X | \$300.00 |
| CS.20 | Hawkesbury Leisure and Learning Centre | | | | | |
| CS.20.1 | Regular hire of any 1 function space | Per hour (Minimum 3 hours) | \$22.00 | E | Y | \$22.00 |
| CS.20.2 | Casual hire of any 1 function space | Per hour (Minimum 3 hours) | \$27.50 | E | Y | \$27.50 |
| CS.20.3 | Regular hire of any 2 function spaces | Per hour | \$33.00 | E | Y | \$33.00 |
| CS.20.4 | Casual hire of any 2 function spaces | Per hour | \$41.25 | E | Y | \$41.25 |
| CS.20.5 | Casual hire of Cafe/Lounge/Courtyard | Per hour Only hired after 4.00pm | \$55.00 | E | Y | \$55.00 |
| CS.20.6 | Full day hire | All rooms Plus Fee CS.20.7 (where applicable) | \$200.00 | E | Y | \$200.00 |
| CS.20.7 | Weekend hire surcharge | All rooms Plus Fee CS.20.6 | \$50.00 | E | Y | \$50.00 |
| CS.20.8 | Hire of crockery/cutlery | Per day (0-100 people) | \$50.00 | E | Y | \$50.00 |
| CS.20.9 | Hire of crockery/cutlery | Per day (> 100 people) | \$100.00 | E | Y | \$100.00 |
| CS.20.10 | Hire of data projector and screen | Per day | \$50.00 | E | Y | \$50.00 |
| CS.20.11 | Key Bond | | \$100.00 | E | X | \$100.00 |
| CS.21 | South Windsor Family Centre | | | | | |
| CS.21.1 | Regular hire of main hall | Per hour (minimum 3 hours) | \$16.50 | E | Y | \$16.50 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|---|---|----------------|----------------|-----|-------------------|
| CS.21.2 | Casual hire of main hall | Per hour (minimum 3 hours) | \$22.00 | E | Y | \$22.00 |
| CS.21.3 | Regular hire of Small Meeting Room | Per hour (minimum 3 hours) | \$16.50 | E | Y | \$16.50 |
| CS.21.4 | Casual hire of Small Meeting Room | Per hour (minimum 3 hours) | \$22.00 | E | Y | \$22.00 |
| CS.21.5 | Regular hire of Child Care area | Per hour (minimum 3 hours) | \$19.80 | E | Y | \$19.80 |
| CS.21.6 | Casual hire of Child Care area | Per hour (minimum 3 hours) | \$22.00 | E | Y | \$22.00 |
| CS.21.7 | Key bond | | \$50.00 | E | X | \$50.00 |
| PEPPERCORN SERVICES TRANSPORT AND COMMUNITY SUPPORT SERVICES DIVISION | | | | | | |
| HOME AND COMMUNITY CARE | | As determined by Peppercorn Services Inc | | | | |
| CORPORATE SERVICES AND GOVERNANCE | | | | | | |
| GENERAL | | | | | | |
| CG.1 | Photocopies | | | | | |
| CG.1.1 | Black & white - A4 | Per copy | \$0.85 | F | Y | \$0.88 |
| CG.1.2 | Black & white - A3 | Per copy | \$1.70 | F | Y | \$1.75 |
| CG.2 | Courier Fees | | POA | F | Y | POA |
| CG.3 | Road Closure Application Fee | | | | | |
| CG.3.1 | Road vesting in Council | | \$1,114.00 | F | Y | \$1,147.42 |
| CG.3.2 | Unformed Council Public Road | | \$1,867.00 | F | Y | \$1,923.01 |
| CG.4 | Sale of Council Land - Road - Bond | | \$6,815.00 | F | X | \$6,815.00 |
| CG.5 | Request to transfer a Crown Road to Council | | \$150.00 | P | X | \$154.50 |
| CG.6 | Leasing of Roads | | | | | |
| CG.6.1 | Application for Lease - Road | | \$1,015.00 | F | X | \$1,045.45 |
| CG.6.2 | Lease of Road - Bond | | \$3,302.00 | F | X | \$3,302.00 |
| CG.7 | Australian Pioneer Village | | | | | |
| CG.7.1 | Filming or use of | To be negotiated with Lessee | POA | E | X | POA |
| ACCESS TO INFORMATION | | | | | | |
| CG.8 | Government Information (Public Access) Act | | | | | |
| CG.8.1 | Formal Access Applications | | | | | |
| CG.8.2 | Application Fee | The application fee counts as payment towards any processing charge payable | \$30.00 | S | X | \$30.00 |
| CG.8.3 | Processing Fee | Per hour | \$30.00 | S | X | \$30.00 |
| CG.8.4 | Financial hardship and/or special public benefit reasons | 50% reduction to final processing fee | POA | S | X | POA |
| CG.8.5 | Internal Review Application Fee | No further processing fees apply to internal reviews | \$40.00 | S | X | \$40.00 |
| CG.8.6 | Formal Access Applications by natural persons for their personal information only | | | | | |
| CG.8.7 | Application fee | The application fee counts as payment towards any processing charge payable | \$30.00 | S | X | \$30.00 |
| CG.8.8 | Processing fee | Per hour, after the first 20 hours | \$30.00 | S | X | \$30.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|--------------------------|---|---|----------------|----------------|-----|-----------------|
| CG.8.9 | Financial hardship and/ special public benefit reasons | 50% reduction to final processing fee | POA | S | X | POA |
| CG.8.10 | Informal Access Applications | | | | | |
| CG.8.11 | Archival retrieval fee | Per file Based on costs charged by State Records | POA | F | X | POA |
| CG.8.12 | Inspections of documents at Council Offices | | Free | S | | Free |
| CG.8.13 | Scanning Fees and Provision of Photocopies | Per page | | | | |
| CG.8.14 | Black & white - A4 | Per copy | \$0.85 | F | X | \$0.88 |
| CG.8.15 | Black & white - A3 | Per copy | \$1.70 | F | X | \$1.75 |
| CG.8.16 | Black & white - A2 | Per copy | \$4.50 | F | X | \$4.65 |
| CG.8.17 | Black & white - A1 | Per copy | \$8.50 | F | X | \$8.75 |
| CG.8.18 | Colour - A4 | Per copy | \$2.00 | F | X | \$2.06 |
| CG.8.19 | Colour - A3 | Per copy | \$4.00 | F | X | \$4.12 |
| CG.8.20 | Colour - A2 | Per copy | \$4.50 | F | X | \$4.80 |
| CG.8.21 | Colour - A1 | Per copy | \$8.50 | F | X | \$9.00 |
| CG.8.22 | Provision of Recordings &/or CDs | | | | | |
| CG.8.23 | Supply of CD | Each | \$41.00 | F | X | \$41.00 |
| WINDSOR MALL FEES | | | | | | |
| | Bond amount of \$1,000 is required or as otherwise determined by nominated Council Officer | | | | | |
| CG.9 | Banners | | | | | |
| CG.9.1 | Application fee | | \$100.00 | F | X | \$103.00 |
| CG.9.2 | Charge for Overdue Banner | One-off payment | \$100.00 | F | X | \$103.00 |
| CG.9.3 | Busking | | | | | |
| CG.9.4 | Adult | On application | \$20.00 | N | | Free |
| CG.9.5 | Child (under 18 years) | On application | \$10.00 | N | | Free |
| CG.9.6 | Display & Promotions | | | | | |
| CG.9.7 | For Profit Organisations | | | | | |
| CG.9.8 | Owners/Shopkeepers in the mall | | \$200.00 | F | X | \$206.00 |
| CG.9.9 | Owners/Shopkeepers in the LGA | | \$350.00 | F | X | \$360.50 |
| CG.9.10 | Owners/Shopkeepers - Other | | \$500.00 | F | X | \$515.00 |
| CG.9.11 | For Non Profit Organisations | | Free | N | | Free |
| CG.9.12 | Entertainment & Events | | | | | |
| CG.9.13 | Application Fee | Including 1 day Plus Fee CG.9.14 | \$500.00 | F | X | \$515.00 |
| CG.9.14 | Fee for each subsequent day | | \$500.00 | F | X | \$515.00 |
| CG.9.15 | Fundraising | | | | | |
| CG.9.16 | Application Fee | For Non Profit Organisations | Free | N | | Free |
| CG.9.17 | Retail | | | | | |
| CG.9.18 | Wagons | By licence and market evaluation | POA | M | Y | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-----------------------|--|--|----------------|----------------|-----|-----------------|
| CG.9.19 | Other | | | | | |
| CG.9.20 | Owners/Shopkeepers in the Mall | | \$200.00 | M | X | \$206.00 |
| CG.9.21 | Owners/Shopkeepers in the LGA | | \$350.00 | M | X | \$360.50 |
| CG.9.22 | Owners/Shopkeepers - Other | | \$500.00 | M | X | \$515.00 |
| CG.9.23 | Markets | | | | | |
| CG.9.24 | Windsor Mall Markets | | | | | |
| CG.9.25 | Application Fee | Plus Fee CG.9.26 | \$100.00 | F | X | \$100.00 |
| CG.9.26 | Charge per stall | Per day | \$30.00 | M | Y | \$30.90 |
| CG.9.27 | Outdoor Dining & Footpath Trading - In Windsor Mall | Excludes the use of the Use/Licensing of areas where specific facilities have been provided | | | | |
| CG.9.28 | Application Fee | Plus Fee CG.9.29 | \$130.00 | F | X | \$133.90 |
| CG.9.29 | Annual fee | Per m2 | \$86.35 | M | X | \$88.90 |
| CG.9.30 | Approval Variation Fee | | \$65.00 | F | X | \$66.95 |
| CG.9.31 | Public Research | | | | | |
| CG.9.32 | For Profit including promotions organisations | | | | | |
| CG.9.33 | Application Fee | | \$45.45 | F | X | \$46.80 |
| CG.9.34 | For Non Profit organisations | | | | | |
| CG.9.35 | Application Fee | | Free | N | | Free |
| CG.9.36 | Raffles or Lotteries | | | | | |
| CG.9.37 | For Profit, including promotions, organisations | | | | | |
| CG.9.38 | Application Fee | | \$68.15 | F | X | \$70.10 |
| CG.9.39 | For Non Profit Organisations | | | | | |
| CG.9.40 | Application Fee | | Free | N | | Free |
| CG.9.41 | Windsor Mall Rotunda | | | | | |
| CG.9.42 | For Profit, including promotions, organisations | | | | | |
| CG.9.43 | Application Fee | Including 1 day Plus Fee CG.9.44 | \$127.25 | F | X | \$131.07 |
| CG.9.44 | Fee for each subsequent day | Per day | \$140.00 | F | X | \$144.20 |
| CG.9.45 | For Non Profit Organisations | | | | | |
| CG.9.46 | Application Fee | | Free | N | | Free |
| FOOTPATH USAGE | | | | | | |
| CG.10 | Outdoor Dining and Footpath Trading | | | | | |
| CG.10.1 | Fee on application | | \$134.00 | F | X | \$138.02 |
| CG.10.2 | Approval Variation fee | | \$67.00 | F | X | \$69.01 |
| CG.10.3 | Annual Fee for occupation of footpath | Charge per m2 Per annum | | | | |
| CG.10.4 | Thompson Square and Windsor Mall environs | With the exclusion of the use/licensing of areas where specific facilities have been provided by Council, Per m2 | \$98.00 | M | X | \$100.94 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|--------------------------------------|---|--|----------------|----------------|-----|-----------------|
| CG.10.5 | Elsewhere in Windsor, Richmond and North Richmond | Per m2 | \$77.00 | M | X | \$79.31 |
| CG.10.6 | Elsewhere in the city | Per m2 | \$57.00 | M | X | \$58.71 |
| PRINTING AND SIGNWRITING FEES | | | | | | |
| CG.11 | Printing and Signwriting | External Organisations | | | | |
| CG.11.1 | Materials and machines costs | Plus wages costs, Plus up to 40% overheads fee | POA | F | Y | POA |
| CG.11.2 | Photocopies | | | | | |
| CG.11.3 | Black & white - A4 | Per copy | \$0.85 | F | Y | \$0.88 |
| CG.11.4 | Black & white - A3 | Per copy | \$1.70 | F | Y | \$1.75 |
| CG.11.5 | Colour - A4 | Per copy | \$2.00 | F | Y | \$2.06 |
| CG.11.6 | Colour - A3 | Per copy | \$4.00 | F | Y | \$4.12 |
| CG.11.7 | Banners | External Organisations | | | | |
| CG.11.8 | Supply of completed banner | Per linear metre | \$106.00 | P | Y | \$109.18 |
| SALE OF DOCUMENTS | | | | | | |
| CG.12 | Operational Plan and Delivery Program | | | | | |
| CG.12.1 | Internet | | Free | N | | Free |
| CG.12.2 | Hard Copy | | \$79.00 | P | X | \$81.37 |
| CG.13 | Annual Report | | | | | |
| CG.13.1 | Full report | Annual Report, State of the Environment Report & Financial Statements | | | | |
| CG.13.2 | Internet | | Free | N | | Free |
| CG.13.3 | Hard copy | 3 part document | \$49.00 | F | X | \$50.47 |
| CG.13.4 | Annual Report only | | | | | |
| CG.13.5 | Internet | | Free | N | | Free |
| CG.13.6 | Hard copy (1 part document) | 1 part document | \$23.00 | F | X | \$23.69 |
| CG.14 | State of the Environment Report only | | | | | |
| CG.14.1 | Internet | | Free | N | | Free |
| CG.14.2 | Hard copy | 1 part document | \$23.00 | F | X | \$23.69 |
| CG.15 | Financial Statements only | | | | | |
| CG.15.1 | Internet | | Free | N | | Free |
| CG.15.2 | Hard copy | 1 part document | \$13.00 | F | X | \$13.39 |
| CG.16 | Minute Book | | | | | |
| CG.16.1 | Copies of Minute Book | Per page | \$2.70 | F | X | \$2.78 |
| CG.16.2 | Postage & packaging | | POA | F | Y | POA |
| CG.17 | Council Meeting Business Paper | | | | | |
| CG.17.1 | Internet | | Free | N | | Free |
| CG.17.2 | Sale of Council Meeting Business Paper | Per annum | \$689.00 | F | X | \$709.67 |
| CG.17.3 | Postage & packaging | | POA | F | Y | POA |

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|---|--|--|----------------|----------------|-----|-----------------|
| CG.18 | Sale of Tender Documents | | | | | |
| CG.18.1 | Sale of Tender documents | At cost Printing, paper, expertise, overheads | POA | F | Y | POA |
| SUBPOENAS | | | | | | |
| CG.19 | Photocopies | | | | | |
| CG.19.1 | Black & white - A4 | Per copy | \$0.85 | F | X | \$0.88 |
| CG.19.2 | Black & white - A3 | Per copy | \$1.70 | F | X | \$1.75 |
| CG.19.3 | Colour - A4 | Per copy | \$2.00 | F | X | \$2.06 |
| CG.19.4 | Colour - A3 | Per copy | \$4.00 | F | X | \$4.12 |
| CG.19.5 | Provision of Tapes &/or Discs | Each | \$41.00 | F | X | \$42.23 |
| CG.19.6 | Subpoenas served on council | | | | | |
| CG.19.7 | Application Fee for Subpoenas | | \$74.00 | F | X | \$81.00 |
| CG.19.8 | Additional charge for Subpoenas served under seven days | | \$138.00 | F | X | \$142.14 |
| CG.19.9 | Processing charge after the 1st hour | 1st hour free Per hour or part thereof | \$81.00 | F | X | \$100.00 |
| CULTURAL SERVICES - GALLERY AND MUSEUM | | | | | | |
| REGIONAL GALLERY | | | | | | |
| GM.1 | Membership Program | | | | | |
| GM.1.1 | Pearl Membership | Volunteers | Free | N | | Free |
| GM.1.2 | Jets Membership | Full time students at approved institutions | \$15.00 | F | Y | \$15.00 |
| GM.1.3 | Opals Membership | Ordinary members | \$25.00 | F | Y | \$25.00 |
| GM.1.4 | Rubies Membership | Families with up to 2 adults and all children under 18 living at home | \$35.00 | F | Y | \$35.00 |
| GM.1.5 | Diamonds Membership | Corporate | \$500.00 | F | Y | \$250.00 |
| GM.2 | Gallery Merchandise | | | | | |
| GM.2.1 | Postcards, books, souvenirs, etc. | | | | | |
| GM.2.2 | Range- \$0.05 to POA | Per item | POA | R | Y | POA |
| GM.2.3 | Commission fee on consignment stock | Range - 20% to 50% Per item | POA | R | Y | POA |
| GM.2.4 | Commission fee on sale of artworks | 20% Commission Per item | POA | R | Y | POA |
| GM.3 | Gallery Activities | | | | | |
| GM.3.1 | Activities range in complexity, amount of consumables and other resources | May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour | | | | |
| GM.3.2 | Range: free to POA | Per person | POA | P | Y | POA |
| GM.3.3 | Range: free to POA | Per family with up to 2 adults and all children under 18 living at home Age ranges may apply to activities | POA | P | Y | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|-----------------------------------|--|---|----------------|----------------|-----|-----------------|
| GM.4 | Gallery Education Programs | | | | | |
| GM.4.1 | Basic activity or activity with facilitator, activity with materials etc. | | | | | |
| GM.4.2 | Range: free to POA | Per student | POA | P | Y | POA |
| GM.4.3 | Range: free to POA | Per school group | POA | P | Y | POA |
| GM.5 | Gallery Exhibitions | | | | | |
| GM.5.1 | Entry fee for special exhibitions | | | | | |
| GM.5.2 | Range: free to POA | Per person | POA | M | Y | POA |
| GM.5.3 | Range: free to POA | Per family with up to 2 adults and all children under 18 living at home | POA | M | Y | POA |
| GM.5.4 | Touring Exhibition Fee | Payment for exhibitions generated and toured by the Gallery | POA | M | Y | POA |
| REGIONAL GALLERY ROOM HIRE | | | | | | |
| GM.6 | Bond | Refundable | \$200.00 | P | X | \$400.00 |
| GM.7 | Gallery Room Hire | Dependant on the exhibition currently on show Paid staff in attendance is a requirement of hire conditions | | | | POA |
| | Functions held 9am-5pm weekdays (which require additional staffing), after 5pm weekdays and all functions held on weekends attract additional staffing charges: Starting from \$200 for 4 hours for a single staff member, depending on the size of the event | | | | | |
| GM.7.1 | Monday - Friday between 9.00am - 5.00pm Not available on public holidays | Per hour Plus Fee GM.7 if applicable | \$60.00 | R | Y | \$100.00 |
| GM.7.2 | Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am - 12.00am (midnight) Not available on public holidays | Per hour Plus Fee GM.7 | \$96.00 | R | Y | \$150.00 |
| GM.8 | Cleaning Fee - if additional cleaning is required | As per Fees FS.1 - FS.1.3 | POA | F | Y | POA |
| GM.9 | Breakages, loss or damage | Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment | POA | F | Y | POA |
| GM.10 | Security or staff call-out fee | As per Fees FS.1 - FS.1.3 | POA | M | Y | POA |
| REGIONAL MUSEUM | | | | | | |
| GM.11 | Museum Merchandise | | | | | |
| GM.11.1 | Postcards, books, souvenirs, etc. | | | | | |
| GM.11.2 | Range- \$0.05 to POA | Per item | POA | R | Y | POA |
| GM.11.3 | Commission fee on consignment stock | Range - 20% to 50%Per item | POA | R | Y | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|----------------|---|--|----------------|----------------|-----|----------------|
| GM.12 | Museum Activities | | | | | |
| GM.12.1 | Activities range in complexity, amount of consumables and other resources | May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour | | | | |
| GM.12.2 | Range: free to POA | Per person | POA | P | Y | POA |
| GM.12.3 | Range: free to POA | Per family with up to 2 adults and all children under 18 living at home Age ranges may apply to activities | POA | P | Y | POA |
| GM.13 | Museum Education Programs | | | | | |
| GM.13.1 | Basic activity or activity with facilitator; activity with materials, etc. | | | | | |
| GM.13.2 | Range: free to POA | Per student | POA | P | Y | POA |
| GM.13.3 | Range: free to POA | Per school group | POA | P | Y | POA |
| GM.14 | Museum Exhibitions | | | | | |
| GM.14.1 | Entry fee for special exhibitions | | | | | |
| GM.14.2 | Range: free to POA | Per person | POA | M | Y | POA |
| GM.14.3 | Range: free to POA | Per family with up to 2 adults and all children under 18 living at home | POA | M | Y | POA |
| GM.15 | Access to Former Mortuary | Paid staff is a requirement of hire conditions | | | | |
| GM.15.1 | Range: free to POA | Per person Plus Fees FS.1 - FS.1.3 for commercial business bookings | POA | F | Y | POA |
| GM.16 | Photographs and Images | | | | | |
| GM.16.1 | Supply of digital files of photographs or images in the Museum collection | | | | | |
| GM.16.2 | Low resolution digital images downloaded from website | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | Free | N | | Free |
| GM.16.3 | General purpose digital files | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | \$20.00 | P | X | \$20.00 |
| GM.16.4 | High resolution digital files | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | \$40.00 | P | X | \$40.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|----------------------------------|--|--|----------------|----------------|-----|-----------------|
| GM.16.5 | Reproduction and commercial use of photographs and images | Reproduction rights are not granted with the download or purchase of any digital file of photographs or images | | | | |
| GM.16.6 | Category A - Local Community Groups | Refer to Fees explanatory notes Free plus Fees GM.16.1 - GM.16.4 | POA | R | Y | POA |
| GM.16.7 | Category B | Refer to Fees explanatory notes \$50.00 plus Fees GM.16.1 - GM.16.4 | POA | R | Y | POA |
| GM.16.8 | Category C | Refer to Fees explanatory notes \$50.00 plus Fees GM.16.1 - GM.16.4, Plus Fees FS.1 - FS.1.3 | POA | R | Y | POA |
| GM.16.9 | Photograph Delivery | General purpose digital files may be emailed. High resolution digital files may be delivered using online delivery service. Fees apply for the supply of a USB and postage and handling, where applicable | | | | |
| GM.16.10 | Email | | Free | N | | Free |
| GM.16.11 | USB | Refer to Fee GM.11 | \$5.00 | F | Y | POA |
| GM.16.12 | Postage and handling within Australia | Recovery of postage and handling costs | \$10.00 | F | Y | \$5.00 |
| REGIONAL MUSEUM ROOM HIRE | | | | | | |
| GM.17 | Bond | Refundable | \$200.00 | P | X | \$400.00 |
| GM.18 | Museum Room Hire | Dependant on the exhibition currently on show Paid staff in attendance is a requirement of hire conditions | | | | POA |
| | Functions held 9am-5pm weekdays (which require additional staffing), after 5pm weekdays and all functions held on weekends attract additional staffing charges: Starting from \$200 for 4 hours for a single staff member, depending on the size of the event | | | | | |
| GM.18.1 | Hugh Williams Room only Monday - Friday 9.00am-5.00pm Not available on Public Holidays | Per hour Plus Fee GM.18 if applicable | \$40.00 | R | Y | \$60.00 |
| GM.18.2 | Hugh Williams Room only Saturday - Sunday 9.00am-12.00am (midnight) Monday - Friday 5.00pm - 12.00am (midnight) Not available on Public Holidays | Per hour Plus Fee GM.18 | \$64.00 | R | Y | \$90.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|--|---|----------------|----------------|-----|-----------------|
| GM.18.3 | Hugh Williams Room and Museum exhibition areas Monday - Friday 9.00am - 5.00pm Not available on Public Holidays | Per hour Plus Fee GM.18 if applicable | \$60.00 | R | Y | \$90.00 |
| GM.18.4 | Hugh Williams Room and Museum exhibition areas Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am - 12.00am (midnight) Not available on Public Holidays | Per hour Plus Fee GM.18 | \$96.00 | R | Y | \$120.00 |
| GM.18.5 | Howe House Monday - Friday 9.00am - 5.00pm Not available on Public Holidays | Per hour Plus Fee GM.18 if applicable | \$60.00 | R | Y | \$60.00 |
| GM.18.6 | Howe House Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am - 12.00am (midnight) Not available on Public Holidays | Per hour Plus Fee GM.18 | \$96.00 | R | Y | \$100.00 |
| GM.18.7 | Hugh Williams Room, Museum exhibition areas and Howe House Monday - Friday 9.00am - 5.00pm Not available on Public Holidays | Per hour Plus Fee GM.18 if applicable | \$100.00 | R | Y | \$120.00 |
| GM.18.8 | Hugh Williams Room, Museum exhibition areas and Howe House Monday - Friday 5.00pm - 12.00am (midnight) Saturday - Sunday 9.00am - 12.00am (midnight) Not available on Public Holidays | Per hour Plus Fee GM.18 | \$160.00 | R | Y | \$160.00 |
| GM.19 | Cleaning Fee | As per Fees FS.1 - FS.1.3 | POA | F | Y | POA |
| GM.20 | Breakages, loss or damage | Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment | POA | F | Y | POA |
| GM.21 | Security or staff call-out fee | As per Fees FS.1 - FS.1.3 | POA | M | Y | POA |
| CULTURAL SERVICES - LIBRARY SERVICES | | | | | | |
| LIBRARY SALES | | | | | | |
| LS.1 | Merchandise | Library bags, maps, plastic, etc. | | | | |
| LS.1.1 | Range- \$0.05 to POA | Per item | POA | R | Y | POA |
| LS.1.2 | Commission fee on consignment stock | Range - 20% to 50% Per item | POA | R | Y | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---------------------------|---|--|----------------|----------------|-----|----------------|
| LIBRARY ACTIVITIES | | | | | | |
| LS.2 | Library Activities | | | | | |
| LS.2.1 | Activities range in complexity, amount of consumables and other resources | May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour or school program | | | | |
| LS.2.2 | Range: free to POA | Per person | POA | P | Y | POA |
| LS.2.3 | Range: free to POA | Per group | POA | P | Y | POA |
| LS.3 | Photographs and Images | | | | | |
| LS.3.1 | Supply of digital files of photographs or images in the Local Studies collection | | | | | |
| LS.3.2 | Low resolution digital images downloaded from the Library website | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | Free | N | | Free |
| LS.3.3 | General purpose digital files | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | \$20.00 | P | X | \$20.00 |
| LS.3.4 | High resolution digital files | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | \$40.00 | P | X | \$40.00 |
| LS.3.5 | Reproduction and commercial use of photographs or images | Reproduction rights are not granted with the download or purchase of any digital file of photographs or images | | | | |
| LS.3.6 | Category A - Local Community Groups | Refer to Fees explanatory notes Free plus Fees LS.3.1 - LS.3.4 | POA | R | Y | POA |
| LS.3.7 | Category B | Refer to Fees explanatory notes \$50.00 plus Fees LS.3.1 - LS.3.4 | POA | R | Y | POA |
| LS.3.8 | Category C | Refer to Fees explanatory notes \$50.00 plus Fees LS.3.1 - LS.3.4, Plus Fees FS.1 - FS.1.3 | POA | R | Y | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|----------------|--|---|----------------|----------------|-----|----------------|
| LS.3.9 | Photograph and Scan Delivery | General purpose digital files may be emailed. High resolution digital files must be delivered using online delivery service. Fees apply for supply of a USB and postage and handling, where applicable | | | | |
| LS.3.10 | Email or online delivery | | Free | N | | Free |
| LS.3.11 | USB | Refer to Fee LS.1 | \$5.00 | F | Y | POA |
| LS.3.12 | Postage and handling within Australia | Recovery of postage and handling costs | \$10.00 | F | Y | \$5.00 |
| LS.4 | Card replacement | Borrower's cards - lost or damaged Original card is free | \$4.00 | F | X | \$4.00 |
| LS.5 | Public Computer Visitor Card - One day | Cost per day Time limits apply Wireless access is free of charge | \$3.00 | R | Y | \$3.00 |
| LS.6 | Public Computer Visitor Card - One week | Cost per week Time limits apply Wireless access is free of charge | \$15.00 | R | Y | \$15.00 |
| Amended | Temporary library membership | Fee for three month temporary Library membership for non-residents who live outside of NSW or unable to provide ID, as well as overseas visitors | \$50.00 | F | F | \$30.00 |
| LS.8 | Replacement of Meeting Room access card | Community Room Access | \$25.00 | R | X | \$25.00 |
| LS.9 | Ex-Library stock, donations including books and AV formats (poor/good condition) sales | | POA | P | Y | POA |
| LS.10 | Inter Library Loan from a Special or Uni Library | Where applicable, cost recovery of outsourced service Plus Fee LS.10.1 | | | | |
| LS.10.1 | Inter Library Loan handling fee | Per item | \$3.00 | P | Y | \$3.00 |
| LS.10.2 | Book or Journal Articles - Black & white | First 50 pages Plus Fee LS.10.3 where applicable | POA | E | Y | POA |
| LS.10.3 | Additional 50 pages | | POA | E | Y | POA |
| LS.10.4 | Colour copies | | POA | E | Y | POA |
| LS.10.5 | Lost or damaged inter library loan items | | POA | E | X | POA |
| LS.11 | Damaged, Lost or Non repairable items | | | | | |
| LS.11.1 | Non repairable or Lost item or component of a kit | | | | | |
| LS.11.2 | Replacement cost | Plus Fee LS.11.3 | POA | F | X | POA |
| LS.11.3 | Processing fee | | \$5.00 | P | X | \$8.00 |
| LS.12 | Repairable damaged item | | \$10.00 | P | X | \$10.00 |
| LS.13 | Photocopies & Printouts | Black and white | | | | |
| LS.13.1 | A4 size | | \$0.20 | F | Y | \$0.20 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|--|--|----------------|----------------|-----|-----------------|
| LS.13.2 | A3 size | | \$0.40 | F | Y | \$0.40 |
| LS.14 | Photocopies & Printouts | Colour | | | | |
| LS.14.1 | A4 size | | \$1.00 | R | Y | \$1.00 |
| LS.14.2 | A3 size | | \$2.00 | R | Y | \$2.00 |
| LS.15 | Reader printer | Microfilm/Microfiche | \$0.20 | R | Y | \$0.20 |
| LS.16 | Scanning - self service | | Free | N | | Free |
| Proposed New Fee | Scanning service | per page | | P | Y | \$0.05 |
| LS.18 | Use of Library 3D Printer | Up to 20 grams of filament, Plus \$0.20 per gram thereafter | \$10.00 | R | Y | \$10.00 |
| Proposed New Fee | Reference research fee | First 15 minutes of any reference enquiry is free Then, \$40 per hour, or part thereof | | P | F | POA |
| Proposed New Fee | Invigilator service (Exam supervision) | \$40 per hour to cover cost of staff member Hire of suitable meeting room is student responsibility | | P | Y | POA |
| Proposed New Fee | Book Club kits | Per Book Club Valid for 1 year, includes up to 8 books in a set and reading notes. Up to 11 sets in a year | | P | F | \$80.00 |
| Proposed New Fee | Disc cleaning (DVD/CD) | Per disc One week turnaround | | P | Y | \$2.00 |
| COMMUNITY ROOMS FEES AND CHARGES | | | | | | |
| LS.23 | Bond | Refundable | | | | |
| LS.23.1 | Category A - Local Community Groups | Refer to Fees explanatory notes | \$100.00 | P | X | \$100.00 |
| LS.23.2 | Categories B & C | Refer to Fees explanatory notes | \$200.00 | P | X | \$200.00 |
| Proposed New Fee | Administration fee - Category A | Per annum | | P | Y | \$10.00 |
| LS.24 | Community Rooms Hire | | | | | |
| LS.24.1 | Category A - Free to Local Community Groups | Refer to Fees explanatory notes | Free | N | | Free |
| LS.24.2 | Category B | Refer to Fees explanatory notes | | | | |
| LS.24.3 | Tebbutt Room | | | | | |
| | Monday - Friday 8.30am - 10.30pm | | | | | |
| LS.24.4 | Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays | Per hour | \$19.00 | M | Y | \$20.00 |
| LS.24.5 | Stan Stevens Studio | | | | | |
| | Monday - Friday 8.30am - 10.30pm | | | | | |
| LS.24.6 | Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays | Per hour | \$12.00 | M | Y | \$13.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|--|---|----------------|----------------|-----|----------------|
| LS.24.7 | Rozzoli Room | | | | | |
| LS.24.8 | Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays | Per hour | \$7.00 | M | Y | \$8.00 |
| LS.24.9 | Category C | Refer to Fees explanatory notes | | | | |
| LS.24.10 | Tebbutt Room | | | | | |
| LS.24.11 | Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays | Per hour | \$37.00 | M | Y | \$39.00 |
| LS.24.12 | Stan Stevens Studio | | | | | |
| LS.24.13 | Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays | Per hour | \$27.00 | M | Y | \$28.00 |
| LS.24.14 | Rozzoli Room | | | | | |
| LS.24.15 | Monday - Friday 8.30am - 10.30pm Saturday - Sunday 9.00am - 10.30pm Not available on Public Holidays | Per hour | \$19.00 | M | Y | \$20.00 |
| LS.25 | Community Rooms and Kitchens Cleaning Fee | Categories A, B and C As per Fees FS.1 - FS.1.3 | POA | F | Y | POA |
| LS.26 | Security or staff call-out Fee | As per Fees FS.1 - FS.1.3 | POA | M | Y | POA |
| LS.27 | Equipment Hire | | | | | |
| LS.27.1 | Refundable bond on equipment | | POA | P | X | POA |
| LS.28 | Failure to pack up equipment and furniture fee | Categories A, B and C As per Fees FS.1 - FS.1.3 | POA | M | Y | POA |
| LS.29 | Breakages, loss or damage | Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment | POA | F | Y | POA |
| CULTURAL SERVICES - VISITOR INFORMATION CENTRE | | | | | | |
| MERCHANDISE SALES | | | | | | |
| VC.1 | Merchandise | | | | | |
| VC.1.1 | Range- \$0.05 to POA | Per item | POA | R | Y | POA |
| VC.1.2 | Commission fee on consignment stock | Range - 10% to 50% Per item | POA | R | Y | POA |
| VC.1.3 | Commission on bookings | 6% commission | POA | R | Y | POA |
| VC.2 | Promotional Activities | | | | | |
| VC.2.1 | Range- \$50.00 to POA | Per item For provision of promotional service | POA | P | Y | POA |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|--|--|----------------|----------------|-----|-----------------|
| VC.3 | Photographs and Images | | | | | |
| VC.3.1 | Supply of digital files of photographs or images | | | | | |
| VC.3.2 | Low resolution digital images downloaded from website | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | Free | N | | Free |
| VC.3.3 | General purpose digital files | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | \$20.00 | P | X | \$20.00 |
| VC.3.4 | High resolution digital files | For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction | \$40.00 | P | X | \$40.00 |
| VC.3.5 | Reproduction and commercial use of photographs or images | Reproduction rights are not granted with the download or purchase of any digital file of photographs or images | | | | |
| VC.3.6 | Category A - Local Community Groups | Refer to Fees explanatory notes Free plus Fees VC.3.1 - VC.3.4 | POA | R | Y | POA |
| VC.3.7 | Category B | Refer to Fees explanatory notes \$50.00 plus Fees VC.3.1 - VC.3.4 | POA | R | Y | POA |
| VC.3.8 | Category C | Refer to Fees explanatory notes \$50.00 plus Fees VC.3.1 - VC.3.4, Plus Fees FS.1 - FS.1.3 | POA | R | Y | POA |
| VC.3.9 | Photograph delivery | General purpose digital files may be emailed. High resolution digital files must be delivered on USB and may be collected or posted. | | | | |
| VC.3.10 | Email or online delivery | | Free | N | | Free |
| VC.3.11 | USB | Refer to Fee VC.1 | \$5.00 | F | Y | POA |
| VC.3.12 | Postage and handling within Australia | Recovery of postage and handling costs | \$10.00 | F | Y | \$5.00 |
| FINANCIAL SERVICES | | | | | | |
| PROFESSIONAL AND ADMINISTRATION FEES | | | | | | |
| FS.1 | Staff technical/professional project services-General Manager, Directors, Managers | Per hour or part thereof (Min \$174.00) | \$169.00 | M | Y | \$174.00 |

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| Index | Fee Description | Conditions | 2017/2018 Fees | Pricing Policy | GST | 2018/2019 Fees |
|---|---|--|----------------|----------------|-----|-----------------|
| FS.2 | Staff technical/professional project services-General | Per hour or part thereof (Min \$130.50) | \$126.75 | M | Y | \$130.50 |
| FS.3 | Staff technical/professional project services-Administrative/Clerical | Per hour or part thereof (Min \$87.00) | \$84.50 | M | Y | \$87.00 |
| ADMINISTRATION CHARGES | | | | | | |
| FS.4 | Refunds - General | | \$41.00 | P | Y | \$42.25 |
| FS.5 | Refunds - Rates | | \$37.25 | P | X | \$38.50 |
| FS.6 | Returned Cheques or EFT - General | | \$52.25 | F | Y | \$54.00 |
| FS.7 | Cheque or EFT cancellation or Stop Payment request - General | | \$52.25 | F | Y | \$54.00 |
| FS.8 | Returned Cheques or Direct Debits - Rates | | \$47.50 | F | X | \$49.00 |
| FS.9 | Cheque cancellation or Stop Payment request - Rates | | \$47.50 | F | X | \$49.00 |
| FS.10 | Private Works Administration Charges | Up to 20% of cost | POA | F | Y | POA |
| FS.11 | Copy of Rate Notice | | \$20.00 | F | X | \$20.50 |
| SECTION 603 CERTIFICATES | | | | | | |
| FS.12 | S.603 Certificate | or as determined by Legislation | \$80.00 | S | X | \$80.00 |
| FS.13 | S.603 Certificate Urgency Fee | Fee Plus Fee FS.12 | \$53.00 | F | X | \$54.50 |
| FS.14 | S.603 Certificate Fax Copy Fee | | \$16.50 | F | Y | \$17.00 |
| FS.15 | S.603 Certificate Refunds Administration Fee | | \$37.25 | F | X | \$38.50 |
| LEGAL CHARGES | | | | | | |
| FS.16 | Court Fees | as per Court Fees Schedule | POA | E | X | POA |
| INFORMATION SERVICES | | | | | | |
| EXTRACTION & COLLATION OF INFORMATION FROM DATABASES | | | | | | |
| IS.1 | Minimum Fee | Plus Fees IS.1.1 to IS.1.2, where applicable | \$222.50 | R | X | \$222.50 |
| IS.1.1 | Printout Paper- Per 100 pages | Plus Fee IS.1 | \$77.40 | R | X | \$77.40 |
| IS.1.2 | Information provided- Per CD Rom | Plus Fee IS.1 | \$2.90 | R | X | \$2.90 |
| WEB SERVICES - RELATED ORGANISATIONS | | | | | | |
| Proposed New Fee | Mini Site Project Establishment | Minimum fee of \$1,500.00 applies | | R | Y | POA |
| Proposed New Fee | Hourly Rate for Mini Site Project Establishment | Per hour or part thereof (Min \$130.50) Minimum fee \$1,500.00 Minimum fee of \$1,000.00 per annum applies | | R | Y | POA |
| Proposed New Fee | Mini Site Hosting | Price negotiable dependent on size of site (e.g. amount of disk storage space required) Per annum | | R | Y | POA |
| Proposed New Fee | Web Development/Consultancy/Support | Per hour or part thereof (Min \$130.50) | | R | Y | POA |

