attachment 1 to item88

The Quarterly Budget Review Statement

March 2019

date of meeting: 28 May 2019

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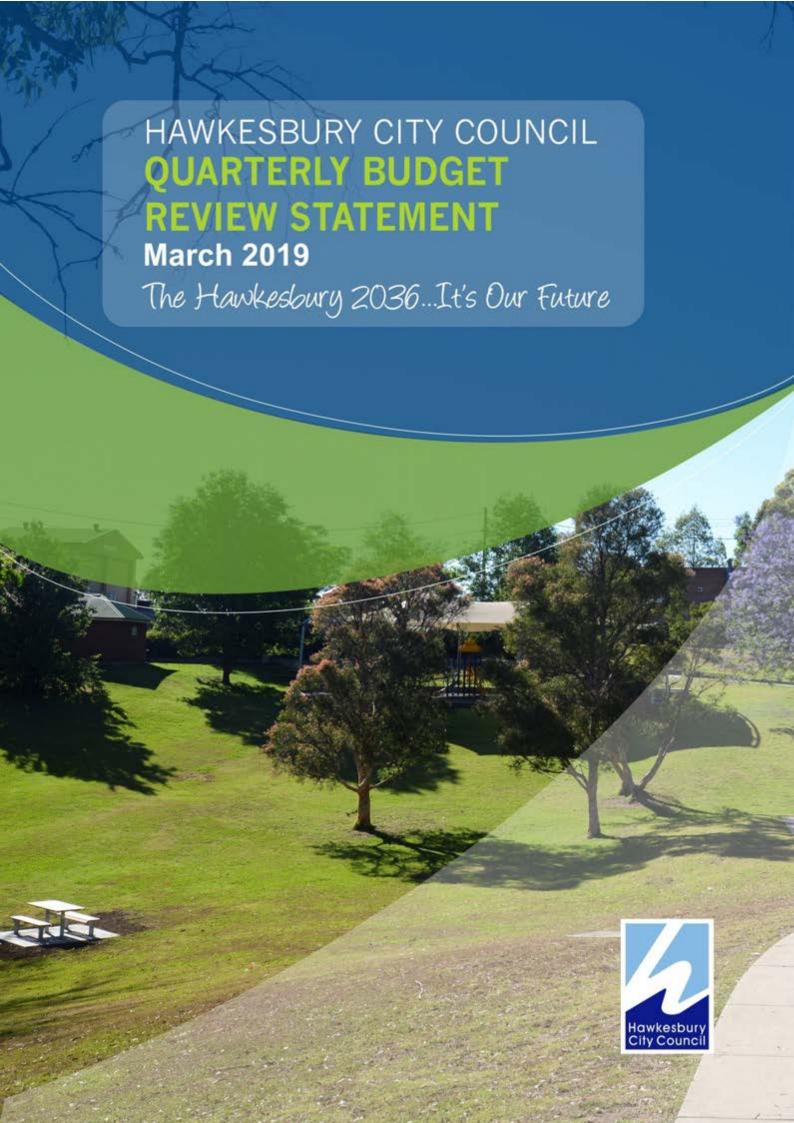


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Executive Summary

Financial Performance

Financial Position

The Quarterly Budget Review Statement - March 2019 notes that proposed favourable Budget variations are in excess of proposed unfavourable variations. It therefore recommends a number of variations that result in an overall Surplus budgeted position. It is proposed that the Surplus is budgeted to be transferred to the Contingency Reserve resulting in an overall balanced budget being maintained.

Details of all variations processed in this Quarterly Budget Review Statement have been included at the end of this document. Commentary on Council's financial performance for the period ending 31 March 2019, and details on the more significant issues in this Quarterly Budget Review Statement are provided below.

Operating Revenue

As at the end of the third quarter, Council's operating revenue from general rates and annual charges, user charges and fees, other income streams and operating grants, net of any applicable subsidies, is \$68.8M, and after the recommended variations, is tracking to meet the projected FY Budget of \$73.7M. As at the end of March 2019, interest and investment earnings are \$1.3M, tracking to meet the projected FY Budget of \$1.8M.

Operating Expenditure

Council incurs operating expenditure in delivering operational programs as outlined in the adopted 2018/2019 Operational Plan. Council's operating budgets are expended in maintaining the infrastructure in the Hawkesbury such as parks, recreational facilities, roads, bridges, community buildings and community facilities. These funds are also required to deliver essential services to the community, including waste, sewerage, storm water services, community services and cultural services. Other services provided include city planning and support services. Apart from direct service delivery, Council also supports other bodies, including emergency services and recreational services by way of contributions. Main expenditure items include employee costs, materials, contractors, consultants, legal expenses, contributions and utilities.

As at the end of March 2019, operating expenditure, excluding depreciation, amounts to \$42.7M, or 65.3% of the projected FY budget of \$65.4M. Based on these figures, overall, operating expenditure is tracking well against budget, due to the proposed variances included in the Quarterly Budget Review Statement.

Operating income and expenditure reports are prepared and analysed on a monthly basis to ensure that problem areas are identified and acted upon in a timely manner.

Capital Expenditure

For the 2018/2019 financial year, Council has a FY Budget for capital works of \$40.3M, excluding March Quarterly Budget Review Statement variations, of \$0.4M. As at the end of the third quarter, actual capital expenditure amounted to \$13.2M. A number of projects are in the planning or procurement phase as at the reporting period, with a further \$5.3M committed.

Capital expenditure (excluding dedicated assets) in the third quarter of the financial year includes expenditure on new infrastructure assets, with \$256K spent on land, buildings and land improvements, \$2.9M on roads, bridges, footpaths and drainage and \$277K for park improvement and recreation.

Infrastructure renewal expenditure amounted to \$886K spent on land, buildings and land improvements, \$3.2M spent on roads, bridges, footpaths and drainage, \$781K on sewer infrastructure and \$1.3M on park improvement and recreation.

Capital expenditure as at the end of the third quarter also included \$3.2M in respect of plant and equipment, and \$387K on other assets including library resources and IT equipment.

Cash and Investments

Council's reserve balances as at the end of the third quarter amount to \$47.2M. This balance was made up of \$29.3M in externally restricted reserves and \$17.9M in internally restricted reserves.

Council's investments portfolio as at the end of March 2019 is \$57.1M and returned an annualised average of 2.63% for over the period 1 July 2018 to 31 March 2019.

Analysis of the more significant adjustments included in the Quarterly Budget Review Statement can be found within this document.

Quarterly Budget Review Statement

The Quarterly Budget Review Statement of the 2018/2019 Operational Plan is reported to Council in accordance with the requirements of Clause 203 of the Local Government (General) Regulation 2005. The Quarterly Budget Review Statement recommends budget adjustments that result in a balanced adjustment for the quarter.

In the third Quarterly Budget Review Statement of the financial year, the projected final result of all income and expenditure lines are estimated and budgets adjusted where appropriate. Operating expenditure trending under the FY Budget is only reduced by amounts necessary to offset unfavourable variances to maintain a balanced budget.

Unfavourable adjustments required to meet existing commitments or to implement Council resolutions are included in the Quarterly Budget Review Statement, as are certain unfavourable income budget adjustments.

Financial Position

The Quarterly Budget Review Statement – March 2019 (Quarterly Budget Review Statement) recommends budgetary adjustments that result in an overall Surplus budgeted position. Proposed favourable Budget variations are in excess of proposed unfavourable variations. It is proposed that the Surplus is budgeted to be transferred to the Contingency Reserve, resulting in an overall balanced budget being maintained.

Council is in a satisfactory short term financial position and remains on track to achieve the required Fit for the Future Ratios, as planned in its Long-Term Financial Plan. However it will be critical that economic conditions are closely monitored. Two major economic conditions are currently impacting on Council's budgets and operations, namely:

• The housing market, with 3.2% decline in Sydney real estate market over the last quarter, continues to impact some of Council's main revenue lines.

 On the expenditure side, unprecedented infrastructure spending across a range of projects, by different levels of government, is impacting on Council's ability to deliver projects on time within the set budget. In a very active market, it is becoming increasingly difficult to attract suitable staff and to secure contractors. The limited availability of contractors and the increased levels of infrastructure projects are also resulting in inflated prices being faced during some procurement process.

The Quarterly Budget Review Statement is the mechanism stipulated by the Local Government Regulations 2005 for councils to revise the adopted Operational Plan for the year to reflect the actual financial performance as at the end of each Quarter, and projected to the end of the financial year. This review ensures Council's Budget remains current and relevant throughout the financial year, and provides early indication of progress in achieving financial targets.

In revising estimates, a conservative approach has been taken. Unfavourable trends relating to income outside Council's control are proposed to be adjusted to reflect the anticipated performance up to the 30 June 2019. Unfavourable trends relating to expenditure outside Council's control are also proposed to be adjusted for the same period.

The more significant items of the March 2019 Quarterly Budget Review include:

Income Adjusted as a result of Property Market Downturn – Net Unfavourable Variance \$105K

As part of the December 2018 Quarterly Budget Review, a number of unfavourable variations to income lines were necessary to reflect the impact of the downturn in the property market being experienced at the time due to:

- Tighter lending conditions due to APRA imposed prudential legislation, the Banking Royal Commission and reduction in property values making it more difficult for lenders to use equity to refinance or gain bridging finance;
- Deferrals in property investments due to the upcoming election and changes proposed for the gearing of property and Capital Gains Tax,
- Market correction to the property boom; and
- Reduced foreign investment due to the slowing of the global economy.

In the third Quarter of 2018/2019, the Sydney Property Market has continued to experience a significant downturn.

There are several income lines that are impacted by the property market, with reduced housing sales and slower levels of development and housing construction.

As a result of the continued property market downturn and the associated drop in lodgements, the following unfavourable variances are included in this Quarterly Budget Review Statement , in order to adjust the budget to the forecasted end of year result:

- Section 603 Certificates reduced by \$27K. As at the end of the reporting period had earned 56% of the full year budget, being \$60K of \$108K;
- Construction Certificates reduced by \$27K. As at the end of the reporting had earned 69% of the full year budget, being \$137K of \$198K;

- Plumbing and Drainage Inspections reduced by \$26K. As at the end of the reporting period had earned 64% of the full year budget, being \$100K of \$156K; and
- Development Applications reduced by \$25K. As at the end of the reporting period this income line was in line with budgetary projections, but has since significantly slowed, requiring the unfavourable variance.

General Rates – Net Favourable Variance \$204K

A variable variance of \$204K is included in this Quarterly Budget Review Statement to adjust the amount budgeted for general rates revenue in line with the amount generated as at the end of the reporting period. The additional income is a result of additional properties through subdivisions.

Plant Replacement – Net Favourable Variance \$74K

A review undertaken of budgeted plant replacement has resulted in the deferral of two vehicles, as the condition of the vehicles was better than projected at the time of the development of the Original Budget.

• Independent Hearing and Assessment Panel Costs – Net Favourable Variance \$50K

The Local Planning Panel has not been required to meet each month, resulting in a net favourable variance of \$50K.

Compliance Certificate Income – Favourable Variance \$31K

An increase in Compliance Certificate Income of \$31K has resulted from the next stage of lots being released by the Redbank development.

• Sewerage Management Facility Income – Favourable Variance \$27K

Due to changes in processes to enable an increase in the number of inspections per month, the projected end of year result for Sewerage Management Facility Income has increased by \$27K.

• Swimming Pool Program Income – Unfavourable Variance \$61K

The Quarterly Budget Review Statement includes a decrease in the income projected to be earned in relation to the annual Swimming Pool Program. The resources available for this Program have been dealing with pool complaints and property sales and Council has not been in a position to undertake the previous proactive Swimming Pool Inspection Program. This Program has been revised for the 2019/2020 year and beyond to reflect Council resources.

• Compliance Fines – Unfavourable Variance \$33K

This budget has been impacted by the shortage in staff, resulting in a projected result \$33K less than the Full Year Budget. An unfavourable variance of this amount is included in this Quarterly Budget Review Statement.

Investment Property Revaluation – Unfavourable Variance \$30K

In line with Accounting Standards, a full revaluation of Council's Investment Property Portfolio is required at least every three years. The full revaluation is required this financial year and \$30K has been included in this Quarterly Budget Review Statement.

• Companion Animal Shelter Income – Net Unfavourable Variance \$28K

Companion Animal Shelter Income in relation to impounding and sales has been reduced by \$28K. Due to the current capital works, the number of kennels available has been reduced in the short term and the Shelter has been required to reduce the price charged for the purchase of dogs.

• Veterinary Fees – Unfavourable Variance \$21K

There have been a larger number of cats received by the Shelter and these have been required to be de-sexed before they can be re-homed. This has resulted in an increase of \$21K being included in this Quarterly Budget Review Statement.

McQuade Park Pond Rehabilitation – Nil Net Adjustment

Tendered prices exceeded the budget allocation and the externally prepared estimate. This was, in part, due to further deterioration of associated drainage infrastructure. Funding is available within the drainage renewal budget to accommodate this element (\$100K). Deferral of lower priority path and paving upgrade works in the same park is proposed, and these works will be in included in future programs associated with the Park (\$85K).

• Grants – Additional Works and Programs Totalling \$605K

A number of adjustments relating to grant funding successfully secured by Council, are included in this Quarterly Budget Review Statement . These adjustments have a nil effect on the Budget position, as amounts included for income have a corresponding amount for expenditure. The securing of grant funding assists Council to undertake works otherwise not funded through Council's available funds.

There are several major adjustments relating to grant funding, as outlined below:

- Privately Owned Heritage Remediation (Stage 2) The Office of Environment and Heritage has granted Council \$250K for the second stage of the Privately Owned Heritage Remediation as part of the Heritage Near Me Funding Program.
- Air-Conditioning Renewal at Fire Control Centre The Rural Fire Service has granted Council \$150K for the renewal of air-conditioning at the Fire Control Centre.
- Annual Program Funding Create NSW has granted Council \$105K towards the costs of providing arts and cultural activities and programs at the Hawkesbury Regional Gallery and Hawkesbury Regional Museum.
- Save Our Species The NSW Environmental Trust has granted Council a total of \$154K over several years to assist in the survival of the shale sandstone transition forest. An amount of \$25K has been received and incorporated into the Quarterly Budget Review Statement.
- *Indigenous Garden* Create NSW has granted Council \$75K towards the development of an Indigenous and endemic edible garden at the Hawkesbury Regional Museum.

Reserve Funded Adjustments

The following adjustments are within internally or externally restricted funds, and consequently have nil impact on Council's overall position:

- Section 64A Plan Reserve An increase of \$39K for Section 64 Plan Development Contributions (Sewer) has been included, in line with contributions received.
- Section 7.11 Extractive Industries In line with the amount forecasted to be received by the end of the financial year, the amount budgeted for contributions paid by extractive industries has been reduced by \$75K.
- Workers Compensation Reserve An increase of \$120K has been included to fund additional expenditure projected to the end of the financial year. The majority of the increase is attributable to a long standing and ongoing claim relating to a single employee.
- Legal Services Reserve This Reserve was established to cover unexpected large legal cases, outside budget projections. An additional \$50K is required to cover expected legal expenses for the remainder of the financial year. It is proposed this budget adjustment is funded from this Reserve.
- Property Development Reserve An amount of \$35K is required to fund legal costs associated with the management of the property portfolio. This amount is partly offset with \$29K received from Roads and Maritime Services for the compulsory acquisition of 1 Terrace Road, North Richmond for the purposes of road widening. The amount of \$29K was determined by the Valuer General as being appropriate compensation for the acquisition.
- Domestic Waste Management Reserve An unfavourable variance of \$37K is included
 in the Quarterly Budget Review Statement for overtime projected as a result of a staff
 vacancy being covered. Also included, was an increase in domestic waste income due to
 the continuation of a bin audit program, which has identified bin services being provided
 that were not charged, totalling \$23K.
- Waste Management Facility Reserve The following adjustments have been included in the Quarterly Budget Review Statement :
 - An unplanned failure of a leachate pump required replacement (\$35K);
 - Consultants were engaged to undertake works as a result of internal compliance audit requirements (\$34K);
 - The construction of cell 6 was delayed due to the need to finalise the lease prior to contractual commitment to construct, resulting in less funding required for this financial year. This project extends over a two year period. Contract to continue in 2019/2020.
- Sewerage Reserves The following adjustments have been proposed as part of the Quarterly Budget Review Statement :
 - An increase of \$139K for the renewal of Pump Station Q. The estimated budget cost was based on previous similar contracts undertaken. The tender result is \$139K higher than projected.
 - Unplanned expenditure for Sewer Treatment Plants of \$119K, due to assets needing unforeseen replacement.
 - Unplanned expenditure for Pump Stations of \$108K, due to assets needing unforeseen replacement.
 - The tender for Pump Station F and Pump Station O came in \$86K over projections. The estimated budget cost was based on a previous pump replacement project.

- An increase in overtime of \$49K due to increased sewer blockages, severe wet weather events and callouts to pump station faults.
- Essential works were identified at the McGraths Hill wetland ponds during a high water level event where cross flows of treated water and lower quality water was identified as being a potential issue requiring raising of embankments to ensure ongoing licence compliance. This required an unbudgeted expenditure of \$30K.
- The tender amount accepted for the renewal of diffusers was \$42K less than forecasted.
- An amount of \$53K was received in relation to an insurance settlement for costs associated with a sewer spill in 2015.

The Quarterly Budget Review Statement includes a number of minor adjustments and reallocation of funds that have not been detailed above

Contingency Reserve

Council established a Contingency Reserve for the purpose of building up funding that could be accessed should a Budget Deficit arise due to unforeseen unfavourable circumstances. Over the years, Council was able to set funds aside through favourable Budget variations.

As detailed in this report, a small surplus of \$60K has been achieved as part of this Quarterly Budget Review Statement . It is recommended to transfer this surplus to the Contingency Reserve, in order to partly reinstate the Reserve, that was reduced as part of the December 2018 Quarterly Budget Review Statement . This will result in an overall balanced budget position being maintained.

Performance against Financial Sustainability Benchmarks

The table below provides an update of Council's performance against the Financial Sustainability Benchmarks, as determined as part of the Fit for the Future Framework.

Table 2

Financial Sustainability Ratio	Benchmark	Original Budget 18/19	Amended Budget 18/19 After Mar Quarterly Budget Review Statement
Operating Performance	>/= 0	-0.06	-0.14
Own Source Revenue	> 60%	82.5%	84.6%
Asset Renewal	> 100%	92.4%	135.8%
Infrastructure Backlog	< 2%	2.60%	1.0%
Asset Maintenance	> 100%	100.3%	86.9%
Debt Service	0%-20%	1.1%	2.2%
Real Operating Expenditure per Capita	Decrease	Decrease	Increase

As shown in table above, the proposed amendments included in the Quarterly Budget Review Statement will result in changes to the projected Financial Sustainability Ratios:

- a) The Operating Performance Ratio deteriorates to -0.14 due to a decrease in projected operating income and increased expenditure since the adoption of the 2018/2019 Original Budget.
- b) Asset Maintenance Ratio declines due to Council's focus remaining on asset renewal.
- c) The Real Operating Expenditure per Capita no longer meets the benchmark due to the aforementioned increases. Operating expenditure has increased since the adoption of the 2018/2019 original budget, without a corresponding increase in population.

Conclusion

The Quarterly Budget Review Statement recommends budget adjustments that result in an overall balanced adjustment for the quarter. Variations proposed are necessary to ensure appropriate budget allocations are available to deliver Council's Adopted Operational Plan.

Statement by the Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Hawkesbury City Council for the quarter ended 31 May 2019 indicates that Council's projected financial position at 30 June 2019 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: date: 8 May 2019

Emma Galea

Responsible Accounting Officer

Income and Expenses Budget Review Statement by Report Code

(\$'000)	Original Budget 2018/2019	Carry Forwards 2017/2018	Adopted Variations for Sep Qtr	Adopted Variations for Dec Qtr	Revised Budget 2018/2019	Variations for Mar Qtr	Projected Year End Result	Actual YTD 2018/2019
Income								
Rates & Annual Charges	56,331	_	335	120	56,786	236	57,022	57,019
User Charges & Fees	7,154	-	(198)	(384)	6,572	(140)	6,432	4,833
Interest & Investment Revenue	1,569	-	-	179	1,748	-	1,748	1,331
Other Revenues	4,396	-	10	(122)	4,285	274	4,559	3,251
Grants & Contributions - Operating	6,990	-	(1,859)	152	5,282	388	5,670	3,725
Grants & Contributions - Capital	6,235	-	(643)	1,522	7,114	192	7,305	2,972
Net gains from the disposal of assets	-	-		-	-	-	_	-
Share of Interests in Joint Ventures	265	-	-	-	265	-	265	-
Total Income from Continuing Operations	82,940	-	(2,355)	1,467	82,052	950	83,002	73,132
Expenses								
Employee Costs	28,431	290	69	(189)	28,601	430	29,030	20,812
Borrowing Costs	303	-	-	139	442	-	442	126
Materials & Contracts	18,484	1,741	555	647	21,427	610	22,038	12,353
Depreciation	19,214	, -	-	16	19.230	_	19,230	12,272
Other Expenses	13,555	211	(116)	350	14,000	(121)	13,880	9,191
Net Losses from disposal of assets	-	-	-	-	-	- '	-	183
Share of Interests in Joint Ventures	_	_	_	-	_	-	_	-
Total Expenses from Continuing Operations	79,987	2,243	508	962	83,700	920	84,620	54,937
Net Operating Result from Continuing Operations	2,953	(2,243)	(2,863)	505	(1,648)	30	(1,618)	18,195
Net Operating Result before Capital Items	(3,282)	(2,243)	(2,220)	(1,016)	(8,762)	(162)	(8,924)	15,223

Income and Expenses Budget Review Statement by CSP Theme

(\$'000's)	Original Budget 2018/2019	Carry Forwards 2017/2018	Adopted Variations for Sep Qtr	Adopted Variations for Dec Qtr	Revised Budget 2018/2019	Variations for Mar Qtr	Projected Year End Result	Actual YTD 2018/2019
Income								
Governance	9	-	-	-	9	(3)	6	3
Our Leadership	45,886	-	(1,308)	(248)	44,331	(7)	44,323	41,801
Our Community	1,843	-	(931)	(41)	871	572	1,443	870
Our Environment	874	-	(61)	(43)	770	(23)	747	564
Our Assets	34,017	-	(53)	1,771	35,735	410	36,145	29,650
Our Future	311	-	(2)	27	336	1	337	243
Total Income from Continuing Operations	82,940	-	(2,355)	1,467	82,052	950	83,002	73,132
Expenses								
Governance	487	135	(138)	212	696	82	778	398
Our Leadership	8,678	521	6	177	9,382	110	9,492	6,061
Our Community	8,110	212	180	11	8,513	350	8,863	5,876
Our Environment	2,482	76	9	(59)	2,508	5	2,513	1,635
Our Assets	57,506	459	437	594	58,996	372	59,368	39,338
Our Future	2,724	840	14	27	3,605		3,605	1,628
Total Expenses from Continuing Operations	79,987	2,243	508	962	83,700	920	84,620	54,937
Net Operating Result from Continuing Operations	2,953	(2,243)	(2,863)	505	(1,648)	30	(1,618)	18,195
Net Operating Result before Capital Items	(3,282)	(2,243)	(2,220)	(1,016)	(8,762)	(162)	(8,924)	15,223

Capital Budget Review Statement

(\$.000)	Original Budget 2018/2019	Carry Forwards 2017/2018	Adopted Variations for Sep Qtr	Adopted Variations for Dec Qtr	Revised Budget 2018/2019	Variations for Mar Qtr	Projected Year End Result	Actual YTD 2018/2019
Capital Expenditure								
New Assets								
Land, Building & Land Improvements	3,508	260	(951)	138	2,955	223	3,178	256
Roads, Bridges, Footpaths & Drainage	4,875	2,690	265	337	8,167	(21)	8,146	2,893
Sewer Infrastructure	-	-	-	-	-	-	-	-
Parks Assets & Other Structures	322	273	800	(29)	1,366	9	1,375	277
Renewal of Assets								
Land, Building & Land Improvements	1,942	980	512	116	3,550	708	4,257	886
Roads, Bridges, Footpaths & Drainage	10,026	2,035	(278)	964	12,747	(265)	12,483	3,235
Sewer Infrastructure	1,000	109	665	244	2,018	340	2,358	781
Parks Assets & Other Structures	781	751	53	431	2,016	(114)	1,902	1,266
Other Assets	1,738	633	(8)	(438)	1,926	(508)	1,418	387
Plant & Equipment	3,480	1,989	123	1	5,593	(14)	5,579	3,179
Total Capital Expenditure	27,672	9,720	1,183	1,763	40,337	358	40,696	13,161
Capital Funding								
Accumulated Depreciation	19,214	_	-	16	19,230	_	19,230	12,272
Capital Grants & Contributions	6,235	_	(643)	1,522	7,114	192	7,305	2,972
Reserves			, ,					
External Restrictions	1,921	3,787	4,930	698	11,336	507	11,843	(6,387)
Internal Restrictions	2,087	8,176	(903)	527	9,887	(343)	9,544	2,420
New Loans					-		-	
Receipts from Sale of Assets								
Plant & Equipment	992	-	19	18	1,029	89	1,118	680
Other Assets	5	-	-	-	5	2	7	7
Sewer Infrastructure	-	-	-	-	-	35	35	-
Parks Assets & Other Structures	-	-	-	-	-	-	-	23
Land and Buildings	500	-	-	-	500	38	538	46
Total Capital Funding	30,954	11,963	3,403	2,779	49,099	520	49,619	12,033
Net Capital Funding - Surplus/(Deficit)	(3,282)	(2,243)	(2,220)	(1,016)	(8,762)	(162)	(8,924)	1,128
Net Operating Result (excl. Capital Grants)	(3,282)	(2,243)	(2,220)	(1,016)	(8,762)	(162)	(8,924)	15,223
Retained surlplus/(deficit) available for general funding purposes	-	-	-	-	-	-	-	(14,095)

Cash and Investments Budget Review Statement

(\$000's)	Opening Reserve	Original Budget	Carry Forwards	Adopted Variations for Sep	Adopted Variations	Revised Budget	Variations	Projected Budget	Projected Closing	Actual YTD
	Balance	Transfers	Transfers	Qtr		Transfers	for Mar Qtr	Transfers	Balances	2018/2019
Externally Restricted (1)										
S64 Sewerage Contributions	735	154	-	26	1,573	1,753	40	1,793	2,528	2,509
S64 Drainage Works Reserve	1,774	-	-	(998)	(108)	(1,107)	-	(1,107)	667	746
7.11 Contributions	9,606	(756)	(1,804)	(307)	(530)	(3,397)	(77)	(3,474)	6,132	9,485
7.12 Contribution	2,734	414	(408)	(128)	15	(107)	-	(107)	2,627	3,081
Better Waste & Recycling Fund Reserve	148	-	(148)	-	-	(148)	-	(148)	-	151
Domestic Waste Mangement Reserve	1,455	383	(376)	114	37	158	(31)	127	1,582	5,174
Infrastructure Borrowings Reserve	-	(2,827)	-	-	-	(2,827)	-	(2,827)	(2,827)	-
Low Cost Loan - Vineyard	-	-	-	_	(855)	(855)	-	(855)	(855)	-
Local Infrastructure Renewal Scheme Loan Reserve	(2,214)	544	_	_	(160)	384	-	384	(1,830)	(1,828)
Sewerage Capital	9,230	72	(109)	(725)	(328)	(1,090)	(415)	(1,504)	7,726	9,905
Sewer Operating Reserve	(6,649)	174	11	69	(149)	105	(31)	74	(6,575)	(4,177)
Stormwater Mgmt Reserve	1,796	(90)	(341)	(9)	5	(435)	(2)	(437)	1,359	2,045
South Windsor Effluent Re-use Scheme	352	11	-	-	-	11	10	21	373	375
Unspent Grants Reserve	3,338	-	(537)	(2,796)	-	(3,333)	(5)	(3,338)	(0)	1,276
Unspent Contributions Reserve	603	_	(75)	(175)	(222)	(472)		(472)	131	515
4.5 Redbank VPA	27	-	-	-	25	25	4	28	55	57
Total Externally Restricted	22,934	(1,921)	(3,787)	(4,930)	(698)	(11,335)	(507)	(11,843)	11,091	29,314
(1) Funds that must be spent for a specific purpose	,	,					` ′	, , ,	ŕ	,
Internally Restricted (2)										
Bligh Park Reserve	56	(39)	-	-	-	(39)	(17)	(55)	1	17
Carryover Reserve	8,467	(411)	(8,056)	-	(3)	(8,470)	3	(8,467)	(0)	4,875
Contigency Reserve	721	(359)	-	-	(236)	(595)	60	(535)	187	242
Construction Engineering Reserve	191	-	-	51	(16)	35	(17)	18	209	193
Election Reserve	141	100	-	-	-	100	-	100	241	241
ELE Reserve	1,465	-	-	-	-	-	-	-	1,465	1,465
Heritage Reserve	80	-	(5)	-	-	(5)	-	(5)	75	80
Information Tech Reserve	517	(243)	(69)	32	-	(280)	4	(276)	241	494
Multi-year Infrastructure Projects Reserve	267	-	-	-	-	-	-	-	267	267
Legal Services Reserve	250	-	-	-	(125)	(125)	(50)	(175)	75	125
Planning Proposals Reserve	38	27	-	-	-	27	-	27	65	30
Property Development Reserve	439	391	-	(40)	(5)	347	(7)	340	779	345
Risk Management Reserve	173	-	(16)	-	-	(16)	-	(16)	157	157
Sullage Reserve	144	(137)	-	(11)	1	(147)	9	(138)	6	459
Waste Management Facility Reserve	6,546	(1,417)	(29)	902	(68)	(612)	477	(135)	6,411	8,193
Workers Compensation Reserve	800	, , ,	- '	(31)	(75)	(106)	(120)	(226)	574	694
Total Internally Restricted	20,297	(2,087)	(8,176)	<u> </u>	(527)	(9,887)	· · · · · ·	(9,544)	10,754	17,878
(2) Funds that must be spent for a specific purpose		())	(=, = =)		(/	(-//		(272.23)	.,	,
Total Reserve (accrual basis)	43,232	(4,008)	(11,963)	(4,027)	(1,224)	(21,222)	(164)	(21,386)	21,845	47,192

Unrestricted (cash basis)

14,548

Total Cash & Investments

56,655

<u>Investments</u>

Investments have been invested in accordance with Council's Investment Policy.

<u>Cash</u>

The Cash at Bank figure included in the Cash & Investment Statement totals \$703,536.

This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 31 March 2019.

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual	ll balances held as follows:	\$ 000's
Cash at Bank (as per bank statements) Investments on Hand		704 56,388
less: Unpresented Cheques less: Payments not processed	(Timing Difference)	(117) (347)
add: Undeposited Funds	(Timing Difference)	44
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	(17)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	-
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	-
Reconciled Cash at Bank & Investments	-	56,655
Balance as per Review Statement:	_ _	56,655
Difference:		-

Key Performance Indicators Budget Review Statement

(\$000's)	Actu	Actuals Prior Periods			Current Projection	
	Prior Pe				Indicator	
	16/17	17/18	18/19	18/19	18/19	

1. Operating Performance Ratio (General Fund)

Operating Revenue (excl. Capital) - Operating Expenses
Operating Revenue (excl. Capital Grants & Contributions) -0.07 -0.05 -0.06 -0.06 -0.06 -0.132

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Minimum Benchmark: 0.0



2. Own Source Revenue Ratio (General Fund)

Operating Revenue (excl. ALL Grants & Contributions)
Total Operating Revenue (incl. Capital Grants & Cont)

66.4%
68.7%
82.5%
61,502
72,712
84.6%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

Minimum Benchmark: 60.0%



3. Building and Infrastructure Asset Renewal Ratio (General Fund)

Asset Renewals (Building and Infrastructure) 141.7% 57.0% 92.4% 18,735 135.89 13,797

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

Minimum Benchmark: 100.0



SORTE A SOCIETY OF THE SOCIETY OF TH	Act	uals	Original	Current Projectio	
(\$'000\$)	Prior F	eriods	Budget	Amounts	Indicator
	16/17	17/18	18/19	18/19	18/19
4. Infrastructure Backlog Ratio (General Fund)					
Est costs to bring assets to a satisfactory condition	2.5%	1.8%	2.6%	7,033	1.0%
WDV of Building & Infrastructure Assets	2.5%	1.070	2.0%	692.876	1.0%

To assess the extent to which asset renewal is required to maintain or improve service delivery in a sustainable manner.

Minimum Benchmark: less than 2.0%

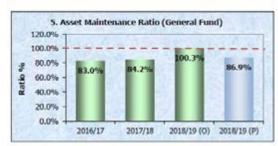


5. Asset Maintenance Ratio (General Fund)

Asset Maintenance	83.0%	94.200	100.3%	13,879	86.9%
Required Asset Maintenance	03,070	84.2%	100,5%	15,975	00,970

To assess the rate of asset degradation (or renewal).

Minimum Benchmark: 100%

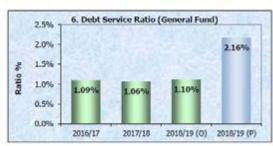


6. Debt Service Ratio (General Fund)

Cost of Debt Service (interest & principal repayments)	1.09%	1.06%	1.10%	1,448	2.16%
Operating Revenue (excl. Capital Grants & Contributions)	1.0370	1.00%	1.10%	67,132	2.10%

This ratio measures the effectiveness of Council's management of debt servicing to smooth funding costs and promote intergenerational equity.

Minimum Benchmark: Greater than 0% and less than or equal to 20%



And the second s	Act	uals	Original	Current Projection	
(\$000's)	Prior F	Prior Periods		Amounts	Indicator
	16/17	17/18	18/19	18/19	18/19
7. Real Operating Expense per Capita R	atio (General Fund)				
Discounted Operating Expenses	0.00	0.88	0.04	67,252	0.00
Population	0.90	0.00	0.91	69,702	0.96

To assess the efficiency of Council's operations.

Minimum Benchmark: Decrease in trend over five years.



8. Unrestricted Current Ratio (Consolidated)

Current Assets less all External Restrictions 3.3 2.9 2.6 32,483 Current Liabilities less Specific Purpose Liabilities 3.3 2.9 2.6

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Minimum Benchmark: 1.5



9. Rates, Annual Charges, Interest & Extra Charges Outstanding (Consolidated)

 Rates, Annual & Extra Charges Outstanding
 5.5%
 5.7%
 5.6%
 3,134
 5.5%

 Rates, Annual & Extra Charges Collectible
 5.5%
 5.7%
 5.6%
 5.5%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Maximum Benchmark: 5.0



2.4

Tarroni, ec. p.	Act	uals	Original	Current Projection		
(\$000's)	Prior Periods		Budget	Amounts	Indicato	
[S] P	16/17	17/18	18/19	18/19	18/19	
10. Cash Expense Cover Ratio (Consolidated)						
Current Year's Cash & Cash Equivalents (incl.TDs)	8.9	12.4	10.6	37,619	6.9	
Operating & financing activities Cash Flow payments	0.8	12.4	10.0	5,465	0.8	

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Minimum Benchmark: 3.0

11. Capital Expenditure Ratio (Consolidated)					
Annual Capital Expenditure	10	4.4	4.4	40,338	24
Annual Depreciation	1.8	1.4	1,4	19.230	2.1

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.

Minimum Benchmark: 1.10





Contracts Budget Review Statement

Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Various	Code of Conduct Reviews Panel	N/A 2	26-Feb-19	4 vears	Y

Notes:

- 1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 whatever is the lesser.
- 2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
- 3. Contracts for employment are not required to be included.

Tenders Awarded under Delegation of General Manager - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
EMT Pty Ltd	Refurbishment of sedimentation tank and clarifier number 2 at South Windsor Treatment Plant	\$557,255	18-Feb-19	9 months	Υ
Civil Constructions	Design and construct discharge line at South Windsor Treatment Plant	\$483,899	15-Mar-19	6 months	Υ
Mack Civil	Teviot Street rehabilitation and upgrade works	\$945,828	27-Mar-19	6 months	Υ
Tonkin Consulting	Design and supervision of Cell 6 construction at Hawkesbury Waste Management Facility	\$213,740	18-Feb-19		Υ
The Green Guys	Supply, installation and maintenance of solar power	\$708,375	7-Jan-19	5 years	Υ
Todae Solar	Supply, installation and maintenance of solar power	N/A	7-Jan-19	2 years	Υ

Consultancy and Legal Expenses Budget Review Statement

Expense	YTD Expenditure (Actual Dollars)	Bugeted (Y/N)
Consultancies	729,249	Υ
Legal Fees	505,891	Υ

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

Quarterly Budget Variations - Summary

Natural Account	Variation
INCOME FROM CONTINUING OPERATIONS	
Rates & Annual Charges	
1101. Residential Rates Income	323,775
1102. Farmland Rates Income	-91,606
1103. Business Rates Income	-26,604
1118. Abandonments	-1,512
1109. Domestic Waste Charges	23,345
1127. Sewer Rates Residential Connected	2,972
1128. Sewer Rates Residential Unconnected	1,226
1129. Sewer Rates Business Connected	2,891
1130. Sewer Rates Business Unconnected	-1,649
1133. Stormwater Charge - Residential	-1,727
1137. Sewer Pensioner Council Rebate	-1,686
1140. Sullage Collection Annual Residential	6,614
Total Rates & Annual Charges	236,039
User Charges & Fees	
1145. Sullage Collection Extra Service-Residenti	1,255
1149. Sullage Emergency Services	1,190
1160. Section 603 Certificate Income	-27,400
1310. Septic Tank Permits	-25,723
1311. Construction Certificates	-26,949
1312. Long Service Leave Commission	-2,135
1313. S6.23 Certificates	-12,750
1316. Complying Development Certificates	761
1319. Occupation Certificates	-7,000
1320. Subdivision Fees	29,060
1321. Development Application	-25,320
1322. Sect 10.7 Certificates	-12,700
1323. Development Control Income	-2,800
1326. Sundry Develop Income	1,092
1331. Licences & Fees	-12,200
1338. Animal Sales Income	-24,868
1339. Animal Impounding Income	-3,111
1351. Inspection Services	-52,029
1361. Richmond Pool Income	-18,860
1362. Public Cemeteries Sundry Income	-22,334
1364. Learn to Swim	4,227
1403. Road Reinstatement Fees	113,071
1404. Road Opening Permits	-5,972
1719. Library Charges and Fees	-1,609
1752. Disposal Fees (Gate Takings)	-17,957
1770. Sewer Connections	4,669
1771. Pasture Improvement Income	11,171
1772. Sale of Drainage Diagram	-1,784
1937. Other Works Contributions	6,061
1938. Parks' Bookings	-9,000
Total User Charges & Fees	-139,944

Proposed

Natural Account	Proposed Variation
Natural Account	Variation
Other Income	40 504
1150. Charges & Fees Recovery Legal Costs	-40,591 24,787
1155. Rental, Lease and fees Income 1156. Shops & Offices - Rental Income	11,550
1157. Other Rents & Leases	2,810
1163. Derrubbin Centre Electricity Income External	-5,527
1164. Deerubbin Centre Air Conditioning Income-External	-6,483
1175. External Recycled Water Income	9,497
1197. Administration Fee Income	1,320
1341. Fines & Penalties	-32,524
1353. Nursery Income	-15,500
1360. Agricultural Fees	3,568
1391. Private Works Print & Signwriting Income	-2,540
1407. Income-Infringements	9,452
1703. GST Fuel Rebate	-23,212
1710. Staff Reimbursements 1751. Recycling Income	5,129 17,009
1780. Insurance Settlement	67,695
1799. Sundry Income	247,389
Total Other Income	273,829
Total other moonie	270,020
Operating Grants and Contributions	
181A. Regional Roads-Roads Block RTA Grants	-6,691
181G. Reg Roads-Traffic Facilities Block RTA G	-6,000
183C. Save Our Species - NSW Enviro Trust	24,624
183M. Street Tree Planting Program-Dept Plan & Env	12,500
1868. Yth Worker-Salary Subsidy-FaCS CBNepean950	1,844
186Y. Library Per Capita Sub-State Lib of NSW	-3,100
187J. Lib L/ Priority Proj Grant-State Lib	3,100
187S. Arts Funding Program	105,000
188K. LGovt Heritage Places Fund-OEH-Gr 188K 188L. Heritage Near Me Funding - Office Env & Heritage	6,500 250,000
1892. Fire Hazard Reduction-NSW RFS Grant	1,006
1893. Street Lighting Subsidy-RTA	4,000
189P. Small Business Month-NSW Dept Industry	-5,000
1901. Contributions	2,095
1923. Contributions Trees	-1,999
Total Operating Grants and Contributions	387,879
Capital Grants & Contributions	
3813. Indigenous Garden-Create NSW	75,000
3892. Fire Hazard Reduction-NSW RFS Grant	2,400
3901. Capital Contribution	150,000
3903. S64 Sewer Contribution (No specific Catch)	39,315
3924. S7.11 Extractive Industries Contribution	-75,000 191,715
Total Capital Grants & Contributions	191,713
INCOME FROM CONTINUING OPERATIONS	949,518

Natural Account	Proposed Variation
EXPENDITURE FROM CONTINUING OPERATIONS	ranaaon
EXPENDITURE FROM CONTINUING OF EXAMINAS	
Employee Costs	
2101. Salaries	-48,545
2107. Casuals	-3,812
2108. Travelling	4,052
2109. Workers Compensation	-120,000
2110. Overtime	-138,416
2111. Superannuation 2112. Allowances	-4,567 -22,393
2114. Training	-23,127
2117. Payroll Tax	-10,834
2119. Public Holidays	-35,284
2122. Wages	-40,048
2123. Wages Oncosts	-11,273
2134. Sick Leave on cost - out doors staff	-14,470
2135. Staff Conferences	19,599
2141. Function Reviews	22,646
2563. Tertiary Education Assistance	-3,000
2568. Licences and Accreditations	-3,423
2570. Safety Expenses & Training	3,116
Total Employee Costs	-429,779
Materials & Contracts	
1000. Plant Surplus -PW Hire Earned	58,225
2000. Plant - Running Costs	-12,362
2116. Contractors	-22,646
2244. Debt Recovery Expenses	40,591
2251. Legal Expenses - Support Services	-35,161
2264. Legal Expenses-Infrastructure Services	-1,324
2265. Legal Expenses-City Planning 2403. Plant On Costs	-50,000 123,663
2407. Consultancy Fees	133,663 -430,709
2410. External Plant Hire	-257,994
2418. Private Works Print & Signwriting Expend	600
2421. Artists and Curators Fees	1,150
2429. Contractors Charges	-21,606
2430. Production & Exhibition Expenses	3,386
2431. Education & Public Programs	-52,500
2435. Promotion Expenditure	-1,508
2436. Veterinary Expenses	-20,535
2443. Collections Management	-1,174
2456. Employment Agencies	-115,574
2490. Activity Expenses	-1,150
2491. Consumables	-2,150
2504. Bush Fire Mitigation Works	-1,106
2510. Local Economic Development Program	11,262 785
2511. Sustenance 2512. Food & Beverages subject to FBT (entertainment)	-4.000
2512. Food & Beverages subject to FBT (entertainment) 2540. Lower Portland Ferry	13,086
2590. Print Machine Maintenance	-2,000
2591. Print Machine Rental	2,000
2604. Security	1,193
2605. Maintenance - Furniture & Fittings	1,304
2606. Maintenance - Buildings	66,280
-	

	Proposed
Natural Account	Variation
2607. Maintenance - Plant & Equipment	-35,304
2614. Air Conditioning	-23,920
2618. Parks - M&R	52,276
2619. Buildings Works Program	21,046
2620. Bus Shelter Maintenance	2,500
2621. Bridge Maintenance	17,166
2625. Road Line & Signs Maintenance	13,852
2626. Footpaths Maintenance	-40,567
2627. Unpaved Footpaths Maintence	1,000
2628. Road Restorations	-84,140
2632. Standpipes Mtce & Repair	5,765
2633. Sundry Survey Works	830
2636. Storm Damages	-1,800
2641. Roadworks Maintenance	696,085
2643. Roadworks Maint Clear Drainage Structure	-90,039
2649. Roadworks Maintenance Shoulder Grading	-66,000
2654. Roadworks Maint Gravel Sheet Pavement	-33,900
2656. Roadworks Maint - Maintenance Grading	-2,289
2662. Infringement Processing Expenses	2,297
2671. General Maintence Drainage Structures	8,357
2678. Land Management Bushcare 2681. Tree Maintenance	-24,624
	-11,741
2684. Contract Mowing	10,000 -1,255
2742. Annual Support and Maintence 2743. Network Administration	-1,255 -7,335
2756. Shops & Offices - Services	5.748
2768. Communication & Stakeholder Pgm Expenses	7,002
2770. Valuation Expenses	-39,500
2900. Stores Items	-33,289
2911. Cost of Goods Sold	-1,162
2922. Pool M & R	-1,916
2931. Spray Irrigation Costs	-8,576
2932. Sewer Maintenance	-15,430
2934. Pumping Stations M&R	-128,007
2963. Waste Depot Work Expenditure	-13,729
2970. Other Waste Disposal Expenses	-92,503
2986. Museum Program Expenses	4,166
2989. Property Management Fees	-1,455
Total Materials & Contracts	-610,365

Material Assessment	Proposed Variation
Natural Account	Variation
Other Expenses	0.4.700
2267. Excess on Insurance Claims	-34,729
2402. Sundry Expenses	124,218
2405. Contribution to outside bodies	99,900 3,126
2408. Printing & Stationery Costs 2422. Telephone Expenses	-1,620
2424. Panel Member Fees	40,000
2426. Licences, Subscriptions & Memberships	-109,150
2427. Advertising	21,000
2439. Courier Costs	-1,074
2500. Heritage Programs - Assistance Funds	-30,000
2521. Members Fees Section 29A	6,846
2550. Fire Control Operating Ex	4,091
2571. Rates Property Revaluation	-4,280
2600. Gas	9,475
2601. Electricity	-29,135
2602. Water	31,337
2603. Insurance	-4,882
2637. Insurance - Public Liability Claims	2,490
2744. Corporate Systems	24,500
2930. Treatment Works Operating Expenditure	-31,525
Total Other Expenses	120,588
EXPENDITURE FROM CONTINUING OPERATIONS	(919,556)
NET CAPITAL EXPENDITURE	
NET CAPITAL EXPENDITURE	
Investment Properties at fair value	
4966. Investment Propety - Building	-16,528
Total Investment Properties at fair value	-16,528
Property, Plant & Equipment	
3101. Sale of Plant	89,257
3102. Sale of Library Books	1,961
3107. Sale of Sewer Assets	35,242
3404. Sale of Operational Land	9,094
3406. Sale of Community Land	28,682
4101. Purchase of Plant	3,067
4103. Purchase of Computer Equipment	14,003
4106. Purchase Office Equipment	905
4109. Car Park Construction	-13,186
4113. Purchase Sewer Assets	-41,953
4114. Purchase Park Assets	-2,400
4132. Purchase of Software	-15,837
4406. Capex - Swimming Pool	2,779
4612. Purchase of Furniture & Fittings	-4,091
4613. Purchase of Equipment	-4,169
4650. Land - Operational Land	-6,280
4652. Long Term Waste Strategy	2,092
4719. Cycleways Construction	4,200
4720. Road Rehabilitation	79,465
4730. Construct Footpaths	-12,386
4750. Kerb and Gutter Construction 4755. Kerb & Gutter Renewal	-227,746
4755. Kerb & Gutter Renewal 4760. Drainage Construction	331,252 172,100
4700. Drainage Outstudion	172,100

	Proposed
Natural Account	Variation
4764. Land Acquisiton - Drainage	-175,606
4780. Land Improvements - Depreciable	-345,543
4781. Traffic Facilities	-46,611
4801. Park Improvement Program	5,970
4802. Park Improvement Furniture Replacement	-11,915
4804. Park Improvement Program Landscaping	109,043
4806. Purchase Other Structures	-36,516
4824. Park Improvements-IRP	1,464
4901. Building Construction	-457,519
4904. Building Services - IRP	69,370
4953. Sewer Rehabilitation	-4,312
4955. Treatment Works Upgrade	-56,254
4957. Upgrade Pump Stations	-237,837
4970. Provision for Cell Construction	650,000
4971. Capital Works-Waste	-85,903
4973. Car Park	-1,464
Total Property, Plant & Equipment	-177,582
NET CAPITAL EXPENDITURE	(194,110)
RESERVE FUNDING	
Cash Assets	
3201. Tfr from Rsve Capital - Sewer	382,396
3203. Tfr from Rsve Domestic Waste Management	53,778
3228. Tfr From Construction Engineering Reserve	16,700
3229. Tfr from Rsve Sewer Operating Reserve	156,739
3230. Tfr from Waste Mgmt Facility Reserve	-481,924
3248. Tfr from Rsve Info Tech Reserve	6,546
3251. Tfr from Rsve Carryovers Reserve	-2,831
3254. Tfr from Rsve Property Developt't Reserv	35,161
3260. Tfr from Rsve Workers Comp Reserve	120,000
3266. Trf from Unspnt Cntrib Bligh Pk JV Resrv	16,778
3267. Tfr from Unexpended Grants Reserve	5,000
3270. Tfr from Contingency Reserve	-60,363
3272. Tfr From Legal Services Reserve	50,000
4201. TFR to Rsve Capital - Sewer	32,266
4203. TFR to Rsve Domestic Waste Management	-22,508
4229. TFR to Rsve Sewer Operating Reserve	-125,733
4230. Tfr to Waste Mgmt Facility Reserve	5,360
4238. Tfr To Sth Windsor Effluent Reuse Scheme Reserve	-9,758
4246. TFR to Rsve S7.11 Extra Industries Reserv	77,062
4248. TFR to Rsve Information Technology Reser	-10,640
4254. TFR to Rsve Property Development Reserve	-28,682
4257. TFR to Rsve Sullage Reserve	-9,059
4264. TRF to Rsve S64 Sewerage Contributions	-40,396
4287. Tfr To 4.5 Redbank VPA	-3,471
4292. TFR to Stormwater Charge Reserve	1,727
Total Cash Assets	164,148

TOTAL OF PROPOSED VARIATIONS

TOTAL RESERVE FUNDING

0

164,148

