



Hawkesbury City Council

Attachment 2
to
item 190

Council Resolutions Summary -
January - June 2019

date of meeting: 29 October 2019
location: council chambers
time: 6:30 p.m.

Meeting Date	Meeting	Item No	Item Description	Resolution No	Summary of Resolution	Division	Status	Date Completed	Action Outcome Taken to Date	Estimated Completion Date
12/02/2019	Ordinary	001	GM - Australian Local Government Women's Association of New South Wales Annual Conference (79351, 95655)	2	1.Attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the Australian Local Government Women's Association, New South Wales Branch, Annual Conference to be held from 4 to 6 April 2019 at an approximate cost of \$1,080 plus travel expenses, per delegate be approved. 2.After returning from the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.	General Manager	Completed	12/02/2019	1. No Councillors nominated to attend. 2. As no Councillors nominated to attend, no report is required.	
12/02/2019	Ordinary	002	GM - Australia Day 2019 - (95496, 96328, 79351)	3	That Council's Australia Citizenship Ceremonies Code Hawkesbury City Council submission, as attached as Attachment 2 to this report be forwarded to the Department of Home Affairs.	General Manager	Completed	25/02/2019	Council's submission forwarded on 25 February 2019. Commonwealth Government decision received in September 2019.	
12/02/2019	Ordinary	010	NM - Sand and Gravel Mining on the Hawkesbury Floodplain - (79351, 138882)	11	That Council takes a policy position on sand and gravel mining, that; 1.Reaffirms Resolution 259 of 2013 which states that Council:- (i) Is completely opposed to sand or gravel mining on the Richmond Lowlands, and (ii) Calls on the State Government to remove Item 2 of Schedule 5 of the Sydney Regional Environmental Plan No. 9 Extractive Industries, and any other references to Richmond Lowlands; 2. Opposes sand and gravel mining across the Hawkesbury River Floodplain, particularly on agricultural and environmentally sensitive lands, land close to residential development and land with high heritage and tourism significance, and that (i) Council staff ensure this position is included when undertaking strategic planning and any review of strategic and statutory planning instruments, including the DCP and LEP. (ii) Council's position on sand and gravel mining is presented when such a matter is being considered by the relevant planning panel. (iii) Council develop a policy on sand and gravel mining across the Hawkesbury Local Government Area.	Director City Planning	In Progress		1. Noted. 2. (i), (ii) Noted 2. (iii) Research being undertaken as a result of the current Development Application in the system.	31/03/2020
12/02/2019	Ordinary	013	SS - Lease to Anthony Riley - Cafe - Ham Common, Part of 264 Hawkesbury Valley Way, Clarendon - (95496, 112106, 106692)	14	1. Council proceed to publicly exhibit and notify the proposed lease to Mr Anthony Riley for the café located in Ham Common, being Part of Lot 3 in Deposited Plan 1062683, 264 Hawkesbury Valley Way, Clarendon as outlined in the report, in accordance with Section 47 of the Local Government Act 1993. 2. At the expiration of the public notification exhibition process outlined in Part 1 above, the following action be taken: a) Should any submissions be received regarding the proposed lease to Mr Anthony Riley, a further report be submitted to Council, or b) (i) Should no submissions be received, Council enter into a new lease with Mr Anthony Riley for the café located in Ham Common, being Part of Lot 3 in Deposited Plan 1062683, 264 Hawkesbury Valley Way, Clarendon, as outlined in the report. (ii) Authority be given for any documentation in association with the matter to be executed under the Seal of Council. 3. Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.	Director Support Services	Completed	11/07/2019	1. Notifications to adjoining owners sent 21 February 2019. Submission period closed 25 March 2019. No submissions received. 2. Lease sent to Solicitors for registration in July 2019. 3. Details of resolution sent 21 February 2019.	
12/02/2019	Ordinary	014	SS - Property Matter - Lease of Shop 12, Wilberforce Shopping Centre - Stakks Pty Ltd - (95496, 112106, 99221, 116970)	15	That: 1.Council agree to enter into a variation of the lease with Stakks Pty Ltd for the property known as Shop 12, Wilberforce Shopping Centre, by amending the commencement date of the lease to the date that any Construction Certificate approval is granted. 2.Authority be given for the variation of the lease and any other relevant documentation in association with this matter to be executed under the Seal of Council. 3.Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council is not, and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.	Director Support Services	In Progress		1. Agreed. 2. Revised lease received from Council's solicitors on 5 March 2019 for approval prior to being provided to the lessee for signing. 3. Details of resolution sent to lessee on 20 February 2019. The lessee has been unable to obtain their construction certificate and at this stage cannot proceed with the lease. They continue to work on obtaining their construction certificate.	30/06/2020

Meeting Date	Meeting	Item No	Item Description	Resolution No	Summary of Resolution	Division	Status	Date Completed	Action Outcome Taken to Date	Estimated Completion Date
12/02/2019	Ordinary	015	SS - YMCA NSW - Management and Operation of the Hawkesbury Leisure Centres - (95496)	16	<p>1.Council agree to enter into a Deed of Variation of the current Formal Instrument of Agreement with YMCA NSW and exercise the option for a further period of up to two years with YMCA NSW, commencing from 1 July 2019, for the management and operation of the Hawkesbury Leisure Centres, being the Oasis Aquatic and Leisure Centre and the Hawkesbury Indoor Stadium.</p> <p>2.The General Manager be given delegated authority to negotiate the Deed of Variation of the current Formal Instrument of Agreement in regard to the option period of up to two years, commencing from, 1 July 2019.</p> <p>3.Authority be given for the Deed of Variation to the current Formal Instrument of Agreement and any documentation in association with the matter to be executed under the Seal of Council.</p> <p>4.Details of Council's resolution be conveyed to YMCA NSW, together with advice that Council is not, and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.</p>	Director Support Services	In Progress		<p>1. Letter sent to YMCA NSW on 18 February 2019 advising of resolution details. Response received 27 March 2019 confirming YMCA intends to continue to manage the Centres.</p> <p>2. Instruction to Marsdens to issue Deed of Variation to YMCA. Awaiting signed document from YMCA.</p> <p>3. Documentation will be signed under the Seal of Council.</p> <p>4. Details of resolution sent to YMCA on 19 February 2019.</p>	30/11/2019
26/02/2019	Ordinary	016	GM - Rethinking the Urban Forest - Inaugural Conference (79351, 84060)	19, 20	<p>19. 1. Attendance of nominated Councillors and staff as considered appropriate by the General Manager, at the Rethinking the Urban Forest Inaugural Conference to be held on 24 May 2019 at a cost of \$250 plus travel expenses, per delegate be approved.</p> <p>2. After returning from the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.</p> <p>20. That Councillor Wheeler attend the Urban Forest Inaugural Conference as Council's nominated delegate.</p>	General Manager	In Progress		<p>1. Attendance approved. Councillor registered and attended conference held 24 May 2019.</p> <p>2. Report from Councillor pending.</p>	31/12/2019
26/02/2019	Ordinary	017	GM - Hawkesbury Sister City Association Program - 2019 Student Exchange Program (79351, 73610)	21	<p>That under the provisions of Section 356 of the Local Government Act, 1993, and in accordance with Council's Sister City Program Policy, Council donate \$500 to each of the following students participating in the 2019 student exchange program visit to Temple City being:</p> <p>Ms Katelyn Derwin Ms Rose Ryan Mr Archer Dunncliff Ms Clare Adamson Mr Campbell Egan Ms Taylah Barbeitos</p>	General Manager	Completed	15/03/2019	The cheques for the Temple City students were raised on 12 March 2019 and provided to the Hawkesbury Sister City Association on 15/3/2019.	
26/02/2019	Ordinary	018	CP - Outcome of Exhibition of Thompson Square Conservation Management Plan - (80242, 124414)	22, 23	<p>1. That Council adopt the final Thompson Square Conservation Management Plan attached as Attachment 7 to the report.</p> <p>2. That Council liaise with the Reconciliation Action Plan Working Group to ensure that Aboriginal heritage is properly represented in the Thompson Square Conservation Management Plan.</p>	Director City Planning	Completed	26/02/2019	<p>1. Conservation Management Plan adopted</p> <p>2. Thompson Square Conservation Management Plan raised with Council's Community Services section who are preparing a Reconciliation Action Plan.</p>	
26/02/2019	Ordinary	020	SS - December 2018 Quarterly Budget Review Statement - (95496, 96332)	25	<p>1. The information contained in the report be received.</p> <p>2. The Quarterly Budget Review Statement December 2018 be adopted.</p> <p>3. The Contingency Reserve be utilised to fund the budgeted Deficit in the amount of \$236,283.</p> <p>4. Council note the remedial actions outlined in the report that have been recommended by the Responsible Accounting Officer.</p>	Director Support Services	Completed	26/02/2019	<p>1. Information received and noted.</p> <p>2. Statement adopted.</p> <p>3. Funds have been allocated.</p> <p>4. Noted.</p>	
26/02/2019	Ordinary	021	SS - Proposed Lease Agreement with Girl Guides Australia NSW & ACT for use of portion of Holland's Paddock, 50 The Terrace, Windsor - (95496, 96328)	26	<p>1. Council approve the lease with Girl Guides Australia NSW & ACT with respect to a portion of Holland's Paddock, 50 The Terrace, Windsor in accordance with the lease conditions outlined within this report.</p> <p>2. Authority be given for any documentation in association with the matter to be executed under the Seal of Council.</p> <p>3. Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.</p>	Director Support Services	In Progress		<p>1. Approved.</p> <p>2. Finalised lease has been provided to Girl Guides - Council awaiting signed lease to be returned from Girl Guides Association.</p> <p>3. Final version of lease is currently with Girl Guides Association awaiting signatures</p>	30/11/2019

Meeting Date	Meeting	Item No	Item Description	Resolution No	Summary of Resolution	Division	Status	Date Completed	Action Outcome Taken to Date	Estimated Completion Date
26/02/2019	Ordinary	024	ROC - Audit Committee - 5 December 2018 - (95496, 91369, 79351)	29	<p>That in relation to the Minutes of the Audit Committee Meeting held on 5 December 2018:</p> <p>1. Council receive and note the Committee Minutes in respect of Items 1, 2, 4, 5, 6, 7, 8 and 9, and General Business.</p> <p>2. Council endorse the Committee Recommendation in respect of Item 3, namely:</p> <p>"That Council:</p> <p>1. Note the approaches suggested by the General Manager as to how the Council might begin the process of addressing the potential risks outlined in the preliminary findings of the Risk Register Review.</p> <p>2. Specifically endorse the methodology outlined in the report in relation to third party relationships, in particular:</p> <p>a. The engagement of InConsult Pty Limited to work with Council staff to develop and implement a program to address this issue</p> <p>b. Key features of the program are likely to include:</p> <p>i. Confirming all third party relationships that are currently in place across the organisation</p> <p>ii. Identifying Best Practice examples of third party relationships, the attributes of which can be used to evaluate the arrangements that currently exist within Council</p> <p>iii. Engaging with each organisation/entity to:</p> <p>1. Explain the purpose of the project i.e. to identify and manage Council Risks in relation to the activities that the third party undertake on behalf of Council</p> <p>2. Evaluate the third party against Best Practice</p> <p>3. Identify any third party activities that have the potential to impact on Council in terms of Health and Safety, Environmental, Financial, Legal and Reputational etc.</p> <p>4. Identify any opportunities to better manage the third party relationship and thereby mitigate potential risks going forward</p> <p>c. The progression of this initiative be reported back to the Audit Committee.</p> <p>3. Note the Business Process Improvement methodology outlined in the report, and endorse Cemetery Management being added to the future works program in relation to Business Process Improvement."</p>	Director Support Services	Completed	26/02/2019	<p>1. Minutes received and noted.</p> <p>2a. Draft Contract received from InConsult to carry out third party relationships review.</p>	
26/02/2019	Oridnary	025	ROC - Floodplain Risk Management Advisory Committee - 6 December 2018 - (86589, 124414)	30	<p>That:</p> <p>1. The Minutes of the Floodplain Risk Management Advisory Committee Meeting held on 6 December 2018 be received and noted.</p> <p>2. In relation to Item 2 of the Minutes, Council endorse the recommendation of the Floodplain Risk Management Advisory Committee, namely that Council:</p> <p>a) Explore opportunities for Civic Mutual to take on insurance for speciality areas.</p> <p>b) Investigate ways in which to alert people to the availability of insurance brokers.</p> <p>c) Investigate the provision of an education program, including insurance resilience and loss of power.</p> <p>d) Call for assessment of the extent of power loss west of the river during flood events.</p> <p>e) Propose to the Australian Local Government Association the matter of rising insurance premiums, and loss of power be taken up as an issue.</p> <p>f) Advocate for the government to lower stamp duty on insurance policies.</p> <p>3. In relation to Item 3 of the Minutes, Council endorse the recommendation of the Floodplain Risk Management Advisory Committee, namely that Council investigate the feasibility of developing a Disaster and Emergency Dashboard.</p>	Director City Planning	Completed	26/02/2019	<p>1. Minutes received and noted.</p> <p>2. Discussions with Insurance Council of Australia are ongoing.</p> <p>3. Grant funding applied for re Disaster and Emergency Dashboard.</p>	
26/02/2019	Oridnary	030	NM1 - Investigate Costs of Increased Kerbside Rubbish Collections	35	<p>That Council investigate the costs of increasing the number of kerbside collections available to residents each year and other options for kerbside collection, and a report be prepared for Council to consider these matters.</p>	General Manager	Completed		Matter further Reported to Council at Ordinary meeting 12 June 2019.	
26/02/2019	Oridnary	031	NM2 - Richmond Bridge Duplication - (79351, 125612, 80106, 138882, 138881)	36	<p>1. Support a bypass of Richmond and North Richmond, as the duplication of the Richmond Bridge in its current location is not a bypass.</p> <p>□</p> <p>2. Convey this position to the RMS currently conducting the Early Consultation on Richmond Bridge Duplication Project. Additionally express our wish that the bypass investigations be based on:</p> <p>(a) Hawkesbury City Council traffic data studies,</p> <p>(b) A detailed strategic transport plan of the Hawkesbury basin,</p> <p>(c) Flood evacuation capacity and interaction with existing flood evacuation routes,</p> <p>(d) Consideration of heritage value.</p> <p>3. Nominate a delegation to attend a meeting with the Minister for Roads, Maritime and Freight - The Hon. Melinda Pavey MP, the Shadow Minister for Roads, Maritime and Freight - Ms Jodi McKay, MP and the appropriate RMS Officers to convey this position.</p>	General Manager	In Progress		<p>1. Noted.</p> <p>2. Letters sent to the Roads and Maritime Services, The Minister for Roads, Maritime & Freight, Shadow Minster 27 February 2019.</p> <p>3. Follow-up letter to new Minister for Transport and Roads sent 10 September 2019.</p> <p>4. Letter sent to RMS 27 February 2019. 6519023.</p> <p>5. Completed traffic study to be reported to Council.</p>	Timeline determined by State Government.

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26/02/2019	Oridnary	033	CP - Appointment of Community Representative to the Waste Management Advisory Committee - (124414, 95249, 95498)	39	That Courtney McGregor be appointed as a community representative from a Local Environmental Network/Organisation on the Waste Management Advisory Committee.	Director City Planning	Completed	6/03/2019	Successful applicant notified 6 March 2019. ECM no.6527202.	
12/03/2019	Oridnary	036	GM - Event Sponsorship Round 2 2018/2019	44	<p>1. Under the 2018/2019 Event Sponsorship Program, agree to support the organisations and individuals listed at the level recommended in Table 1 of this report.</p> <p>2. Approve the execution of Council's standard Sponsorship Agreement for the applications as identified in Table 1 of this report.</p> <p>3. Continue to modify the timing of the sponsorship rounds offered as part of the Events Sponsorship Program to incorporate the ongoing findings from the implementation of the Events Strategy.</p>	General Manager	Completed	1/05/2019	<p>1. Sponsorships agreed to.</p> <p>2. Pitt Town Progress Association - Agreement signed and returned</p> <p>Ski Racing NSW - Agreement signed and returned</p> <p>Windsor Business Group - Agreement signed and returned</p> <p>Dogs in the Park - Agreement signed and returned</p> <p>Prospect Caravan Club - Agreement signed and returned</p> <p>Kurrajong Community Forum - Event did not go ahead</p> <p>Hawkesbury Environment Network - Agreement signed and returned</p> <p>St Stephens Church - Agreement signed and returned</p> <p>3. Ongoing modifications made to the program including better alignment with funding allocation of Round 1 and 2 during the financial year.</p>	
26/03/2019	Oridnary	048	CP - Western Parkland City Liveability Program Funding Agreement - (95498, 124414, 140984)	56	That authority be granted for the Western Parkland City Liveability Program Funding Agreement, and any documentation associated with this matter to be executed under the Seal of Council.	Director City Planning	Completed	7/05/2019	Agreement executed under Seal of Council 7/05/2019	
26/03/2019	Oridnary	050	ROC - Floodplain Risk Management Advisory Committee - 14 February 2019 - (86589, 124414)	58	<p>That:</p> <p>1. The Minutes of the Floodplain Risk Management Advisory Committee Meeting held on 14 February 2019 be received and noted.</p> <p>2. In relation to Item 2 of the Minutes, Council endorse the recommendation of the Floodplain Risk Management Advisory Committee, namely that Council:</p> <p>"Endorse the following priority projects for proposed grant applications to the Office of Environment & Heritage Floodplain Management Grants Program 2019-2020:</p> <p>a) Flood Risk Management Plans for MacDonald River, Colo River and Webbs Creek Areas.</p> <p>b) Overland Flooding in Urban Areas.</p> <p>c) Amendment to the Hawkesbury Floodplain Risk Management Plan 2012, pending release of the Hawkesbury-Nepean Regional Flood Study"</p> <p>3. In relation to the matter raised in General Business (Richmond Bridge Duplication Project) the Floodplain Risk Management Advisory Committee be advised of the resolution of Council at its Ordinary Meeting on 26 February 2019 following consideration of a Notice of Motion on the subject matter.</p> <p>4. Council request any relevant flood studies that may complement our information from neighbouring Councils within the Hawkesbury river catchment.</p>	Director City Planning	Completed	26/03/2019	<p>1. Minutes received and noted.</p> <p>2. Grant applied for re Office of environment and Heritage Floodplain Management Gransts Program 2019-2020 - awaiting outcome.</p> <p>3. Committee was advised of resolution of Ordinary Meeting 26 February 2019 as follows:</p> <p><i>" That Council:</i></p> <p><i>1. Support a bypass as the duplication of the Richmond Bridge in its current location is not a bypass.</i></p> <p><i>2. Convey this position to the RMS currently conducting the Early Consultation on Richmond Bridge Duplication Project. Additionally express our wish that the bypass investigations be based on:</i></p> <p><i>(a) Hawkesbury City Council traffic data studies,</i></p> <p><i>(b) A detailed strategic transport plan of the Hawkesbury basin,</i></p> <p><i>(c) Flood evacuation capacity and interaction with existing flood evacuation routes,</i></p> <p><i>(d) Consideration of heritage value.</i></p> <p><i>3. Nominate a delegation to attend a meeting with the Minister for Roads, Maritime and Freight - The Hon. Melinda Pavey MP, the Shadow Minister for Roads, Maritime and Freight - Ms Jodi McKay, MP and the appropriate RMS Officers to convey this position."</i></p> <p>4. Ongoing discussion with neighbouring Councils in relation to flood studies.</p>	

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26/03/2019	Ordinary	055	SS - Easement - 96 Rifle Range Road, Bligh Park and Berger Road Drainage Reserve, 43 Berger Road, South Windsor - (124575, 112106, 95496)	63	<p>That:</p> <p>1. Council publicly exhibit and notify adjoining owners of the proposed easement to Endeavour Energy in regard to the creation of an easement of an area, in the order of 697m2 within 96 Rifle Range Road, Bligh Park (Lot 1251 in DP 800323) and the Berger Road Drainage Reserve, 43 Berger Road, South Windsor (Lot 20 in DP 27136) as shown in Attachment 1 to this report, and compensation in the amount detailed in this report be accepted by Council.</p> <p>2. At the expiration of the public notification period outlined in Part 1 above, the following action be taken:</p> <p>a) Should any submissions be received regarding the proposed easement with Endeavour Energy, a further report be submitted to Council, or</p> <p>b) Should no submissions be received;</p> <p>(i) Council agree to the proposed easement through 96 Rifle Range Road, Bligh Park (Lot 1251 in DP 800323) and the Berger Road Drainage Reserve, 43 Berger Road, South Windsor (Lot 20 in DP 27136), as outlined in this report.</p> <p>(ii) The applicant ensure that no trees are removed and that the site is restored to its original condition after the works have been completed.</p> <p>(iii) The applicant reimburse Council for all legal costs incurred by Council in relation to the easement.</p> <p>(iv) Authority be given for any plans and other documentation in association with this matter be executed under the Seal of Council.</p> <p>(v) Details of the resolution be conveyed to the applicant together with the advice that Council is not and will not be bound by the terms of its resolution until such time as appropriate documentation to put such resolution into effect has been agreed to and executed by all parties.</p>	Director Support Services	Completed	23/10/2019	<p>1. Easement was placed on public exhibition between 8/4/2019 and 6/5/2019. No submissions were received.</p> <p>2. Compensation paid on 24 May 2019. Survey documentation signed and registered.</p> <p>Documentation signed on 24 July 2019 with registration of the easement occurring on 4 September 2019 .</p>	
26/03/2019	Ordinary	056	SS - Lease to Johnny Odesho and William Koro - 37 Macquarie Street, Windsor - (112106, 95496, 141425, 141426)	64	<p>That:</p> <p>1. Council agree to enter into a new lease with Johnny Odesho and William Koro for the property known as 37 Macquarie Street Windsor.</p> <p>2. Authority be given for the Lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.</p> <p>3. Details of Council's resolution be conveyed to the proposed Lessees, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.</p>	Director Support Services	Completed	27/08/2019	<p>1. Agreed to lease.</p> <p>2. Sent to Lessee's Solicitor July 2019..</p> <p>3. Letter to Trump Lawyers advising of Council's resolution.</p> <p>Lease has been registered.</p>	
9/04/2019	Ordinary	058	GM - 2019 National General Assembly of Local Government (79351, 82046)	69, 70	<p>Resolution 69</p> <p>That:</p> <p>1. Attendance of nominated Councillors and staff as considered by the General Manager, at the 2019 National General Assembly of Local Government at an approximate cost of \$2,500 plus travel expenses, per delegate be approved.</p> <p>2. After returning from the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.</p> <p>Resolution 70</p> <p>That Councillors Lyons-Buckett, Wheeler and Zamprogno attend the 2019 National General Assembly of Local Government as Council's nominated delegates.</p>	General Manager	In Progress		<p>1. Councillors registered and attending the National General Assembly of Local Government in June 2019.</p> <p>2. Reports following Assembly are pending.</p>	31/12/2019
9/04/2019	Ordinary	059	GM - 2019 Floodplain Management Australia Conference (79351, 80286)	71, 72	<p>Resolution 71</p> <p>That:</p> <p>1. Attendance of nominated Councillors and/or staff as considered by the General Manager, at the 2019 Floodplain Management Australia National Conference at an approximate cost of \$2,500 plus travel expenses, per delegate be approved.</p> <p>2. After returning from the Conference, delegates provide a written report to the General Manager detailing the proceedings and findings, as well as any other aspects of the Conference relevant to Council business and/or the local community.</p> <p>Resolution 72</p> <p>1. That Councillors Lyons-Buckett, Rasmussen and Wheeler (alternate) attend the 2019 Floodplain Management Australia National Conference as Council's nominated delegates.</p>	General Manager	In Progress		<p>1. Councillors registered and attended conference in May 2019.</p> <p>2. Reports following conference are pending.</p>	31/12/2019
30/04/2019	Ordinary	067	SS - Asset Management and Depreciation - (95496, 96332)	82	<p>That:</p> <p>1. Council receive and note the report.</p> <p>2. A further report be brought back to Council reporting the actions outlined in the 2017/2018 NSW Audit Office Management Letter.</p>	Director Support Services	In Progress		<p>1. Information received and noted.</p> <p>2. An update regarding the 2017/2018 Management Actions will be included in the report on the Audited 2018/2019 Financial Statements to be submitted to Council in November 2019.</p>	30/11/2019

Meeting Date	Meeting	Item No	Item Description	Resolution No	Summary of Resolution	Division	Status	Date Completed	Action Outcome Taken to Date	Estimated Completion Date
30/04/2019	Ordinary	068	SS - 2018/2019 Community Sponsorship Strategy - (95496, 96328)	83	<p>That:</p> <p>1.The Draft Community Sponsorship Strategy, attached as Attachment 1 to the report, be placed on public exhibition for a period of not less than 28 days.</p> <p>2.At the expiry of the exhibition period the following action be taken:</p> <p>(a)Should any submissions be received, a further report be submitted to Council summarising the submissions together with a response to the matters raised in the submissions;</p> <p>(b)Should no submissions be received, Council adopt the Draft Community Sponsorship Strategy, attached as Attachment 1 to the report.</p> <p>3.Council endorse the proposed draft 'Guidelines for Working with Charitable Organisations', as attached as Attachment 2 to the report. □</p> <p>4.Council commence consultation with the Hawkesbury Eisteddfod and the Hawkesbury Area Women and Kids Collective (The Womens Cottage) with a view to negotiating a third party service agreement for the ongoing sponsorship of these organisations.</p>	Director Support Services	Completed and In progress	26/6/2019 (Items 1,2, & 3)	<p>1. Completed exhibition closed 26 June 2019</p> <p>2. (a)No submissions received (b) Strategy adopted</p> <p>3. Completed - Guidelines endorsed.</p> <p>4. In progress - KPIs for Hawkesbury Eisteddfod being developed with view to negotiating a third party service agreement. Unable to negotiate a third party service agreement with Hawkesbury Area Women and Kids Collective (The Women's Cottage) until the expiry of their existing Community Sponsorship agreement 30 November 2021.</p>	4. 31/12/2019
30/04/2019	Ordinary	069	SS - Fit for the Future Strategy: Council Owned Child Care Centres, Building Renewal Charge and Draft Lease - Outcome of Consultation - (95496)	84	<p>1.Council approve the execution of three year leases with the Golden Valley Childrens Centre, Greenhills Child Care Centre, Hobartville Long Day Pre-School, McGraths Hill Childrens Centre, Elizabeth St Extended Hours Pre-School, Richmond Preschool Kindergarten, Wilberforce Early Learning Centre, Windsor Pre-School, and Wilberforce Pre-School, in accordance with the proposed lease conditions outlined within this report.</p> <p>2.Authority be given for the leases and any other documentation in association with the matter to be executed under the Seal of Council.</p> <p>3.Details of Council's resolution be conveyed to the proposed Lessees, together with the advice that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.</p>	Director Support Services	In progress		<p>1. Leases approved.</p> <p>2. Final lease and appendices to be reported to Council once endorsed by the childare centres</p> <p>3. Lessees have been notified</p>	31/12/2019
30/04/2019	Ordinary	073	CP - Contract Tender No. 009/FY09 - Provision of Co-mingled Kerbside Recycling Collection and Processing Service - (95498, 96330)	89	<p>That:</p> <p>1. The information contained within the report be received and noted.</p> <p>2. Council, in accordance with the provisions of Section 55(3)(i) of the Local Government Act 1993, not invite public tenders due to extenuating circumstances, and approve a further 12 month contract for the Provision of Co-mingled Kerbside Recycling Collection and Processing Services with JJ Richards & Sons Pty Ltd, under the same general terms and conditions in the current contract.</p> <p>3. Authority be given for the contract and any other documentation in association with the matter to be executed under the Seal of Council.</p>	Director City Planning	Completed	5/06/2019	<p>1. Information received and noted.</p> <p>2. 12 month contract approved.</p> <p>3. Executed under Seal of Council 5 June 2019</p>	
30/04/2019	Ordinary	074	IS - Lease from Western Sydney University - Part of South Windsor Waste Management Facility, being Lot 192 in Deposited Plan 729625 - (112106, 95496, 95495, 79541, 112179)	90	<p>That:</p> <p>1.Council agree to enter into a new lease with Western Sydney University for the parcel of land known as Lot 192 in Deposited Plan 729625 as outlined in the report.</p> <p>2.Authority be given for the lease and any other documentation in association with this matter to be executed under the Seal of Council.</p> <p>3.Details of Council's resolution be conveyed to Western Sydney University, together with the advice that Council is not and will not be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.</p>	Director Infrastructure Services	<p>1. Completed</p> <p>2. Completed</p> <p>3. Completed</p>	<p>1. 30/04/2019</p> <p>2. 30/04/2019</p> <p>3. 24/9/2019</p>	<p>1. Lease approved.</p> <p>2. Authority given.</p> <p>3. The lease has been delivered to Western Sydney University for execution. WSU will then attend to registration of the lease. Council has executed the lease.</p>	

Meeting Date	Meeting	Item No	Item Description	Resolution No	Summary of Resolution	Division	Status	Date Completed	Action Outcome Taken to Date	Estimated Completion Date
30/04/2019	Ordinary	075	SS - Lease to The Minister for Police and Emergency Services (Fire and Rescue NSW) - Unformed Road Reserve adjoining 43 March Street, Richmond - (112106, 95496, 120506)	91	<p>That:</p> <p>1.Council proceed to publically exhibit the proposed Deed of Lease with The Minister for Police and Emergency Services (Fire & Rescue NSW) for the road reserve adjoining 43 March Street, Richmond, as outlined in the report, in accordance with Section 154 of the Roads Act, 1993.</p> <p>2. At the expiration of the public exhibition period outlined in Part 1, the following action be taken:</p> <p>(a) Should any submissions be received regarding the proposed Agreement to The Minister for Police and Emergency Services (Fire & Rescue NSW) a further report be submitted to Council, or</p> <p>(b) Should no submissions be received:</p> <p>i. Council agree to enter into a new Deed of Lease with The Minister for Police and Emergency Services (Fire & Rescue NSW) in regard to the unformed road adjoining 43 March Street, Richmond, as outlined in this report.</p> <p>ii. Authority be given for the Deed of Lease and any other documentation in association with the matter to be executed under the Seal of Council.</p> <p>iii. Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.</p>	Director Support Services	In Progress		<p>1. Lease advertised between 23/5/2019 and 20/6/2019.</p> <p>2. Tenant advised. Lease to be signed by Council.</p>	30/11/2019
30/04/2019	Ordinary	076	SS - Peppercorn Place: Lease of Vacant Activity Room - (95496, 96328, 28772)	92	<p>That:</p> <p>1. Council agree to enter into a Licence Agreement, as outlined in this report, with Health and Leisure to You in regard to vacant Activity Room space at Peppercorn Place, 320 George Street, Windsor for the period from 1 May 2019 to 31 December 2021.</p> <p>2. Authority be given for the Licence Agreement, and any other documentation in association with the matter to be executed under the Seal of Council.</p> <p>3. Details of Council's resolution be conveyed to the proposed tenant, together with the advice that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.</p>	Director Support Services	Completed	25/06/2019	<p>1. Health and Leisure to You withdrew tenancy proposal. No licence agreement will be entered into with this organisation with the declined offer being reported to Council as Item 121 at the Council meeting on 25 June 2019.</p> <p>2. Health and Leisure to You withdrew tenancy proposal. No licence agreement will be entered into with this organisation with the declined offer being reported to Council as Item 121 at the Council meeting on 25 June 2019.</p> <p>3. Health and Leisure to You withdrew tenancy proposal. No licence agreement will be entered into with this organisation with the declined offer being reported to Council as Item 121 at the Council meeting on 25 June 2019.</p>	
14/05/2019	Ordinary	077	IS - Markets in Richmond Park and McQuade Park - (95495, 79354, 127235, 129069)	96	<p>That:</p> <p>1.Richmond Fresh Food be given approval to hold a Saturday weekly growers market at Richmond Park from 1 July 2019 to 30 June 2020 subject to the following:</p> <p>a) Council's general park conditions.</p> <p>b) Council's fees and charges.</p> <p>c) The Richmond Park Plans of Management.</p> <p>d) Satisfactory management of conflict with other users.</p> <p>e) The stall holders using suitable matting under their stall</p> <p>2. The General Manager be given authority to negotiate additional markets, if required by Richmond Fresh Food.</p> <p>3. AMA Event Management not be given approval to hold monthly markets at McQuade Park, and Council enter into discussions with AMA Event Management in respect to the holding of markets in an alternate location within the Local Government Area.</p> <p>4. Consideration of other opportunities for markets be explored as part of the City Deal Liveability project to activate and revitalise the Windsor, South Windsor and Richmond Town Centres.</p> <p>5. A Local Government Area wide markets strategy and policy be brought to Council for consideration no later than March 2020.</p>	Director City Planning	<p>1. Completed</p> <p>2. Completed</p> <p>3. Ongoing</p> <p>4. Ongoing</p> <p>5. Ongoing</p>	<p>1. Sponsorship letter/agreement signed by V Hanna (event organiser) on 1/7/19 (doc set id: 6643243). Parks approval and conditions letter sent 3/1/19 for 1 January to 31 December 2019 (doc set id: 6467248)</p> <p>2. 14/5/2019</p>	<p>1. Agreement / Letter sent to event organiser</p> <p>2. Authority given</p> <p>3. Discussions with AMA to be held inconjunction with Market Policy Development.</p> <p>4 & 5. To be completed as part of the development of a Markets Strategy and Policy. The process has commenced and due to be completed by February 2020.</p>	<p>1. Complete</p> <p>2. Complete</p> <p>3. Ongoing</p> <p>4. February 2020</p> <p>5. February 2020</p>

Meeting Date	Meeting	Item No	Item Description	Resolution No	Summary of Resolution	Division	Status	Date Completed	Action Outcome Taken to Date	Estimated Completion Date
14/05/2019	Ordinary	084	IS - Extension of Contract No 00974 - Collection, Transportation and Disposal of Biosolids from South Windsor and McGraths Hill Sewage Treatment Plants - (95495, 112179)	104	That: 1. The current contract for the Collection, Transportation and Disposal of Biosolids from South Windsor and McGraths Hill Sewage Treatment Plants with Bettergrow Pty Ltd be extended until midnight on 30 June, 2021 with the new price of \$80.00 per wet tonne (fixed for the two year period). 2. The Seal of Council be affixed to any necessary documentation.	Director Infrastructure Services	Completed	3/06/2019	Extension / Variation approved and signed by both parties.	
28/05/2019	Ordinary	086	GM - 2019 Hawkesbury Local Business Awards - (79351, 80198)	107	That: 1.Council sponsor the 2019 Hawkesbury Local Business Awards to the value of \$5,500 (excluding GST). 2.A Sponsorship Agreement be entered into with Precedent Productions Pty Ltd for the 2019 Local Business Awards.	General Manager	Completed	30/06/2019	1. Cheque raised in June 2019. 2. Agreement signed and returned.	
28/05/2019	Ordinary	091	SS - 2019/2020 Remuneration for Mayor and Councillors - (95496, 96332)	112	That: 1.Council respectfully decline the offer of a further increase in the annual fees for Councillors, the Mayor and the Deputy Mayor. 2.The annual fees for the Councillors, the Mayor and the Deputy Mayor for 2019/2020 be set at the same fees applicable for 2018/2019 as follows:- a)The annual fee for Councillors be set at \$19,310. b)The additional annual fee for the Mayor be set at \$42,120, and the Deputy Mayor's additional annual fee be set at \$6,318, to be deducted from the Mayor's \$42,120 annual fee.	Director Support Services	Completed	28/05/2019	1. Increase in fees declined. 2. Annual Fees for the Councillors, the Mayor and the Deputy Mayor set at the same level as 2018/2019:a) The annual fee for Councillors set at \$19,310. The additional annual fee for the Mayor be set at \$42,120, and the Deputy Mayor's additional annual fee set at \$6,318, deducted from the Mayor's \$42,120 annual fee.	
28/05/2019	Ordinary	092	SS - Code of Meeting Practice - (95496, 96333, 79351)	113	That the Code of Meeting Practice, attached as Attachment 1 to this report, be adopted, subject to the following amendments: 1.The subsequent Clauses to read as follows:- 4.2 Members of the public may address Council on any items in the Business Paper, with the public only addressing Council in regard to the Confirmation of Minutes concerning the validity of the minutes. 5.4 A Councillor's request for leave of absence from council meetings should identify (by date) the meetings from which the Councillor intends to be absent and the grounds upon which the leave of absence is being sought. 9.10 If the General Manager considers that a Mayoral Minute submitted for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the General Manager may prepare a report in relation to the Mayoral Minute for inclusion with the business papers for the meeting at which the Mayoral Minute is to be considered by the Council. 11.5 Voting at a meeting, including voting in an election at a meeting, is to be by open means with all Councillors who are present in the chamber required to stand in favour of the motion or amendment being voted on. However, the Council may resolve that the voting in any election by Councillors for Mayor or Deputy Mayor is to be by secret ballot. 2. The following non-mandatory Clauses be removed: 3.15 10.9 3. All Clause numbers in the Code of Meeting Practice be adjusted accordingly.	Director Support Services	Completed	7/06/2019	Code/Policy updated with changes and place on Website, Policy Register and Councillor HUB. Hard copies circulated to Councillors and MANEX. All relevant publications updated to reflect new Code of Meeting Practice clauses numbers and guidelines.	
28/05/2019	Ordinary	096	SS - Land Acquisition - Parts 629 and 669 Upper Macdonald Road, St Albans - (95496, 27078, 27079)	118	That: 1.The acquisition of an area of land in the order of 6,115.6m2 within 629 and 669 Upper Macdonald Road, St Albans (Lot 2 in DP 1104141 and Lot 1 in DP 154934), as outlined in Attachment 1 to this report, proceed. 2.Compensation in the amount detailed in this report be paid to the property owners in respect of the acquisition of part of 629 and 669 Upper Macdonald Road, St Albans (Lot 2 in DP 1104141 and Lot 1 in DP 154934). 3.Council bear all costs associated with the process of acquiring the subject portions of land excluding any fencing affected by the acquisition. 4.Following the acquisition of the land, Council classify proposed Lots 3, 4, 5 and 6 in Deposited Plan 1222864 as 'Operational Land' under Section 31(2a) of the Local Government Act, 1993. 5.Authority be given for any documentation in association with this matter to be executed under the Seal of Council. 6.Details of Council's resolution be conveyed to the affected landowners together with the advice that Council is not, and will not, be bound by the terms of its resolution until such time as appropriate documentation to put such resolution into effect has been agreed to and executed by all parties.	Director Support Services	In Progress		1. Contracts have been executed by Council and are waiting exchange. 2. Compensation will be paid after contracts have been exchanged. 3. This will be paid as part of the compensation. 4. This will be paid as the matter progresses., after Contracts have been exchanged. 5. The use of the Seal has not been required as yet. 6. Letter advising the landowner of Council's resolution has been sent. Draft Contracts issued to property owner.	30/06/2020

Meeting Date	Meeting	Item No	Item Description	Resolution No	Summary of Resolution	Division	Status	Date Completed	Action Outcome Taken to Date	Estimated Completion Date
28/05/2019	Ordinary	097	SS - Proposed Road Closure adjoining 1273 and 1275 Upper Macdonald Road, Upper Macdonald - (95496, 112106, 34783, 27338)	119	<p>That:</p> <p>1.Council publicly exhibit and notify adjoining owners of the proposed road closure of an area in the order of 2,116.8m2 adjoining 1273 and 1275 Upper Macdonald Road, Upper Macdonald, as shown in Attachment 1 to this report.</p> <p>2.Council publish an amended version of this report, that does not contain the financial compensation details, for the purposes of public exhibition and for notification to the relevant Government agencies.</p> <p>3.At the expiration of the public exhibition period outlined in Part 1, the following action be taken:</p> <p>(a)Should any submissions be received regarding the proposed road closure a further report be submitted to Council, or</p> <p>(b)Should no submissions be received:</p> <p>i.Council approve the road closure of proposed Lot 1, being part of the closed portion of the former road reserve adjoining 1273 Upper Macdonald Road, Upper Macdonald, with Council retaining ownership.</p> <p>ii.Council approve the road closure and transfer proposed Lot 2, being part of the closed portion of former road reserve to the owners of 1275 Upper MacDonald Road, Upper Macdonald (Formerly Lot 1349 in DP997871 now Lot 5 in DP1206627) at no cost.</p> <p>iii.Upon closure of the former road reserve (proposed Lots 1 and 2) the land be classified as 'Operational Land' under Section 31(2A) of the Local Government Act, 1993.□</p> <p>iv.Council is to bear all costs associated in the closure of the former road reserve.</p> <p>v.Authority be given for the Road Closure Plan, Transfer and any documentation in association with the matter to be executed under the Seal of Council.</p> <p>vi.Details of Council's resolution be conveyed to the adjoining owner of 1275 Upper Macdonald Road, Upper Macdonald, together with the advice that Council is not, and will not, be bound by the terms of the resolution, until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.</p>	Director Support Services	In Progress		<p>1. Advertised in the Courier 20 June 2019. Notification to adjoining owners. 6623507 and 6623509.</p> <p>2. Not required.</p> <p>3. Amended/updatedplans 6668352. Plans handed to Pikes & Verekers 9/9/2019.</p> <p>Plan awaiting registration nby NSW Leand Registry Services.</p>	31/12/2019
12/06/2019	Extraordinary	099	GM - 2019/2020 Event Sponsorship - Round 1 - (79351)	122	<p>That Council:</p> <p>1.Under the 2019/2020 Event Sponsorship Program, agree to support the organisations and individuals listed at the level recommended in Attachment 1 of this report and waive the park fees associated with Application 7 – Utopian Touring Event - Dinner by the River.□</p> <p>2.Approve the execution of Council's standard Sponsorship Agreement for the applications as identified in Attachment 1 of this report.</p> <p>3.Continue to review and refine modify the Events Sponsorship Program to incorporate the ongoing findings from the implementation of the Events Strategy.</p>	General Manager	Completed	September 2019	<p>1. NSW Aboriginal Association - Agreement signed and returned</p> <p>Upper Hawkesbury Power Boat Club - Agreement signed and returned</p> <p>Bilpin Garden Club - Agreement signed and returned</p> <p>Hawkesbury Valley Baptist Church - Agreement signed and returned</p> <p>Rotary Club of Richmond - Agreement signed and returned</p> <p>Kurrajong Community Forum - Agreement signed and returned</p> <p>Utopian Touring - Agreement signed and returned and park fees waived</p> <p>Richmond Good Food Market - Agreement signed and returned</p> <p>BBQ Grange Pty Ltd - Agreement signed and returned</p> <p>Hawkesbury Remakery - Agreement signed and returned</p> <p>Pitt Town Anzac Day Planning committee - Agreement signed and returned</p> <p>Hawkesbury District Agricultural Association - Agreement signed and returned</p> <p>Tomahawk Marketing - Agreement signed and returned</p> <p>St Albans Folk Festival - Agreement signed and returned</p> <p>Hawkesbury Chamber of commerce - Agreement signed and returned</p> <p>NSW Water Ski Federation - Agreement signed and returned</p> <p>2. Agreements excuted as above</p> <p>3. Ongoing refinement of Events Sponsorship Program including a review of the criteria at the completion of 2019/2020 Round 1 and 2.</p>	
12/06/2019	Extraordinary	100	CP - Provision of Kerbside Bulk Waste Collection and Processing Service - (95498, 96330)	126	<p>That:</p> <p>1.The information contained within the report be received and noted.</p> <p>2.Council, in accordance with the provisions of Section 55(3)(i) of the Local Government Act 1993, not invite public tenders due to extenuating circumstances, and approve a further 12 month contract for the Provision of Kerbside Bulk Waste Collection and Processing Service with Cleanaway Pty Ltd, under the same general terms and conditions in the current contract.</p> <p>3.Authority be given for the contract and any other documentation in association with the matter to be executed under the Seal of Council.</p> <p>4.Council review the areas that are currently able to access a regular Green Bin Collection with a view to increasing the number of households that could potentially access this service.</p>	Director City Planning	Completed	9/08/2019	<p>1. Completed - received and noted.</p> <p>2. Completed - agreed</p> <p>3. Completed - executed under Seal</p> <p>4. To be considered as part of Council's Waste Strategy.</p>	
12/06/2019	Extraordinary	101	IS - Tender No. T00086 - Reconstruction of Failed Sealed Pavement Sections of King, Sackville, East Kurrajong and Settlers Roads - (95495, 79344)	127	<p>That Council:</p> <p>1.Note the acceptance of the schedule of rates tender of MJ & MD Skinner Earthmoving Pty Ltd for Road Rehabilitation of Separable Portion 1- King Road and Separable Portion 4 - Settlers Road in the amounts of \$619,806 and \$394,525 (GST excl) respectively.</p> <p>2.In accordance with Section 178 (3)(f) Local Government (General) Regulation 2005, not accept any tender for Separable Portion 2 and 3 - Sackville Road and East Kurrajong Road and carry out the requirements of the proposed contracts itself.</p>	Director Infrastructure Services	Completed	3/07/2019	<p>Tender documents approved by both parties for Separable Portion 1 and Separable Portion 4 as per Resolution. No tender for Separable Portion 2 and Separable Portion 3 as per Resolution.</p>	

Meeting Date	Meeting	Item No	Item Description	Resolution No	Summary of Resolution	Division	Status	Date Completed	Action Outcome Taken to Date	Estimated Completion Date
25/06/2019	Ordinary	103	CP - Draft Submission to IPART Draft Assessment of Vineyard Precinct Contribution Plan - (95498)	130	That Council make a submission in response to IPART's Assessment of the Vineyard Precinct Contributions Plan based on the draft submission in Attachment 3 of the report, the key elements of which relate to: <ul style="list-style-type: none"> • Land Values • Stormwater Works • Transport Costs • Open Space Embellishment Costs • Loan Interest Costs 	Director City Planning	Completed	28/06/2019	Submission sent to IPART 28 June 2019.	
25/06/2019	Ordinary	104	GM - Nominations for Local Government Representatives for the Greater Blue Mountains World Heritage Area Advisory Committee (79351, 79633)	131	That Council endorse the nomination of Councillor Kotlash to Local Government NSW as a representative of the Greater Blue Mountains World Heritage Area Advisory Committee.	General Manager	In Progress		1. Nomination of Councillor submitted to Local Government NSW on 27 June 2019. 2. Response regarding nomination outstanding as at 10/9/19. Follow-up email sent to the Local Government NSW who advised that the Minister's decision on the nominees is imminent.	31/12/2019
25/06/2019	Ordinary	106	CP - Hawkesbury Companion Animal Shelter - (95498, 39906, 141941)	133	That: 1.The information be received. 2.Council formally conclude the Hawkesbury Companion Animal Shelter Working Group and thank the members for their work in the review of the shelter.	Director City Planning	Completed	28/08/2019	1. Complete - noted and received. 2. Members of the CASWG were invited to opening of new roof installation at Shelter on 28 August 2019. This included a formal thank you to members of the Group and concluded the Working Group.	
25/06/2019	Ordinary	107	CP - Draft Notice of Approval - Protection of the Environment Operations (Clean Air) Regulation 2010 - (95498, 96330)	134	That: 1.Council receive and note the report. 2.In accordance with Clause 13(3)(d) of the Protection of Environment Operations (Clean Air) Regulation 2010, Council place on public exhibition its draft Notice of Approval, attached as Attachment 1 to this report. 3.Following the public exhibition of the draft Notice of Approval, a further report be prepared for Council's consideration of any public submissions. In the event that no public submissions are received, the draft Notice of Approval will take effect at the expiration of the exhibition period.	Director City Planning	Completed	24/09/2019	1. Noted 2. Draft Notice of Approval placed on exhibition until 23 August 2019. 3. Three submissions received - further reported to Council 24/9/19.	
25/06/2019	Ordinary	110	SS - 2018/2019 Community Sponsorship Program - Round 3 - (95496, 96328)	137	That Council: 1.Approve payments of Section 356 Financial Assistance to the organisations and individuals listed and at the level recommended in the tables in this report. 2.Approve execution of Council's standard Sponsorship Agreement for Applications 8, 9, 10 and 11, as identified in the tables in this report.	Director Support Services	Completed	30/09/2019	1. Payments approved 2. Sponsorship agreements executed	
25/06/2019	Ordinary	114	ROC - Floodplain Risk Management Advisory Committee - 18 April 2019 - (86589, 124414)	141	That: 1.The Minutes of the Floodplain Risk Management Advisory Committee Meeting held on 18 April 2019 be received and noted. 2.In relation to Item 1 of the report of the Floodplain Risk Management Advisory Committee Minutes, that Council receive a separate report detailing consideration of: a)The adoption of the flood data from Infrastructure NSW's Hawkesbury-Nepean Valley Regional Flood Study Draft Report for the purpose of informing floodplain risk management. b)The review and update of the Hawkesbury Floodplain Risk Management Study and Plan 2012 to incorporate the flood data from the Hawkesbury-Nepean Valley Regional Flood Study Draft Report for the purpose of floodplain risk management and developing flood related controls to meet current best practice.	Director City Planning	In Progress		1. Completed - received and noted. 2. Hawkesbury-Nepean Valley Regional Flood has been Study released and data has been provided. Officers are currently considering this matter further.	Ongoing
25/06/2019	Ordinary	116	ROC - Heritage Advisory Committee - 23 May 2019 - (124414, 80242)	143	That: 1.The Minutes of the Heritage Advisory Committee, held on 23 May 2019 be received and noted. 2.In relation to Item 3 of the Minutes, Council endorse the recommendation of the Heritage Advisory Committee, namely that: "Council make representations to the Local State Member to discuss issues arising from the implementation of the Heritage Near Me Program." 3.Council seek a meeting between Robyn Preston MP, Member for Hawkesbury, the Chair and Deputy Chair of the Heritage Advisory Committee and Council's Heritage Advisor to discuss issues arising from the Heritage Near Me Privately Owned Heritage Remediation Project. 4.In relation to the matter in General Business Item – Windsor Bridge Replacement Project – Thompson Square Artefacts, Council endorse the recommendation of the Heritage Advisory Committee, namely that: a)Council submit the Thompson Square Conservation Management Plan to the Heritage Council for endorsement. b)The matter be treated as a matter of urgency.	Director City Planning	In Progress		1.Completed - received and noted. 2. Completed - endorsed. 3. Completed - meeting scheduled with Member for Hawkesbury for 28 August at 4:30pm. 4.Commenced preparation of the application to the Heritage Council and expect to lodge prior to end of October 2019.	31/12/2019

Meeting Date	Meeting	Item No	Item Description	Resolution No	Summary of Resolution	Division	Status	Date Completed	Action Outcome Taken to Date	Estimated Completion Date
25/06/2019	Ordinary	121	SS - Peppercorn Place: Lease of Vacant Training Room - (95496, 96328, 78340)	149	That: 1.Council agree to amend the existing Licence Agreement entered into with Bridges Disability Services on 26 September 2017, for the occupancy of rooms within Peppercorn Place, 320 George Street, Windsor to accommodate the changed occupancy footprint, as outlined in this report. 2.Authority be given for the amended Licence Agreement, and any other documentation in association with the matter to be executed under the Seal of Council. 3.Details of Council's resolution to be conveyed to the proposed tenant, together with the advice that Council is not, and will not, be bound by the terms of the resolution until such time as appropriate legal documentation to put such resolution into effect has been agreed to and executed by all parties.	Director Support Services	In Progress		1. Existing Licence Agreement amended 2. Amended Licence Agreement provided to Licencee 22 August 2019 - awaiting return of this to be executed under Seal of Council 3. Completed	30/11/2019
25/06/2019	Ordinary	122	SS - Outstanding Receivable - Bad Debt Write Off - 2018/2019 - (95496, 96332)	150	That the debt owed by Debtor Account 7304917 in respect of Subpoena Application, Processing and Copy Costs totalling \$2,458 be written off as a Bad Debt.	Director Support Services	Completed	30/06/2019	The debt owed by Debtor Account 7304917 in respect of Subpoena Application, Processing and Copy Costs totalling \$2,458 has been written off as a Bad Debt for the financial year ending 30 June 2019.	