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ordinary meeting business paper

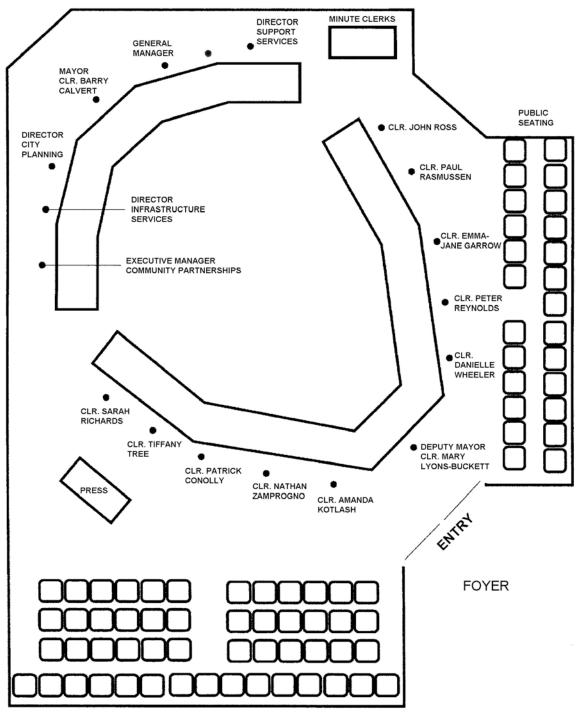
> date of meeting: 12 November 2019 location: council chambers time: 6:30 p.m.



mission statement

Hawkesbury City Council leading and working with our community to create a healthy and resilient future.





PUBLIC SEATING

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Procedural Matters

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PROCEDURAL MATTERS

Welcome

The Mayor, Councillor Barry Calvert will acknowledge the Indigenous Heritage.

The General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

Attendance

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

Apologies and Leave of Absence

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

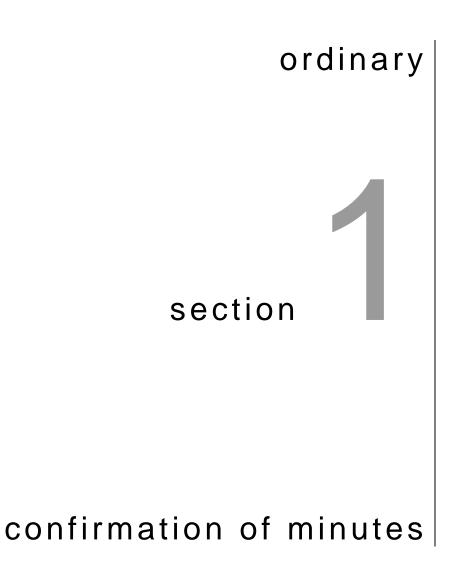
Declaration of Interest

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

Acknowledgement of Official Visitors to the Council

A presentation will be provided by Council's Auditor, Mr James Winter from Grant Thornton and Ms Somaiya Ahmed from the NSW Audit Office, in respect of Council's Audited 2018/2019 Financial Report.

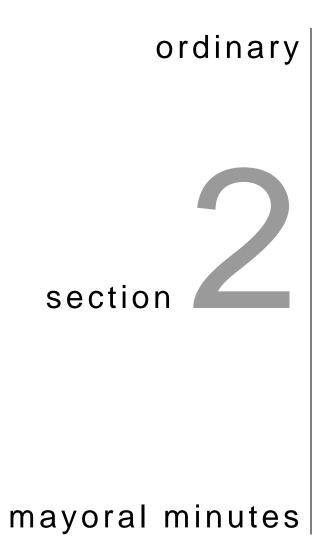
Procedural Matters



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SECTION 1 - Confirmation of Minutes

ORDINARY MEETING SECTION 2 – Mayoral Minute



ORDINARY MEETING SECTION 2 – Mayoral Minute

SECTION 2 – Mayoral Minute

Meeting Date: 12 November 2019

SECTION 2 – Mayoral Minutes

There was no Mayoral Minute at the time of preparing this Business Paper.

Notwithstanding the above, pursuant to Clauses 9.6-9.9 of Council's Code of Meeting Practice, the Mayor may submit a Mayoral Minute to the meeting without notice in relation to any matter or topic that:

- Is within the jurisdiction of the Council
- Council has official knowledge of

However, a Mayoral Minute must not be put without notice if it relates to a routine or non-urgent matter.

A matter is considered to be urgent when it requires a decision by the Council before the next scheduled ordinary meeting of the Council.

ORDINARY MEETING SECTION 2 – Mayoral Minute

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reports for determination

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SECTION 3 – Reports for Determination

GENERAL MANAGER

Item: 204GM - Request for Modifications - Windsor Bridge Replacement Project -
(80093, 79351)Previous Item:270, Ordinary (29 October 2019)Directorate:General Manager

A report regarding this matter will be circulated before the Council Meeting.

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CITY PLANNING

Item: 205	CP - Annual Report 2018/2019 Incorporating Audited Financial Statements - (95498, 124414, 79351)
Previous Item:	270, Ordinary (13 November 2018)
Directorate:	City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to present Council's Annual Report 2018/2019 and accompanying audited Financial Statements.

EXECUTIVE SUMMARY:

The Annual Report 2018/2019 and accompanying audited Financial Statements have been prepared in accordance with the requirements of the *Local Government Act 1993* and the *Local Government (General) Regulation 2005.*

Council is required to prepare an Annual Report and audited Financial Statements each year. This report and statements must be submitted to the Office of Local Government by 30 November 2019.

RECOMMENDATION SUMMARY:

The report recommends that the Annual Report and Financial Statements be received and noted, forwarded to the Office of Local Government and made available on Council's website by 30 November 2019.

REPORT:

Context and Background

The *Local Government Act 1993* requires that each Council must prepare an Annual Report by 30 November 2019. The main purpose of the Annual Report is for Council to report on its achievements in implementing its four year Delivery Program. To do this, a report on the achievement of the actions identified in Council's Operational Plan for the relevant financial year is used to inform the Annual Report.

The Local Government Act also requires that audited Financial Statements accompany the Annual Report.

Figure 1 below outlines in the Local Government Planning and Reporting Framework, and identifies where the Annual Report sits in that Framework.

SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

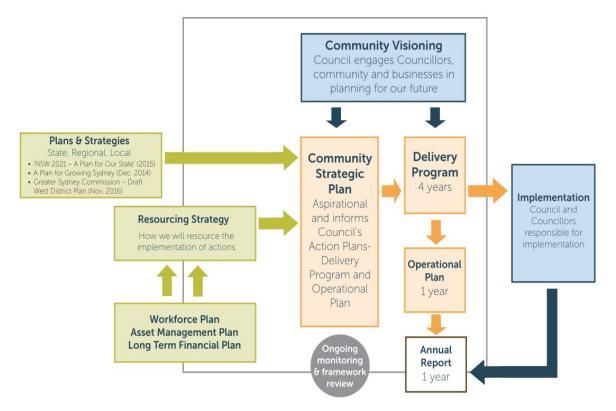


Figure 1: Local Government Planning and Reporting Framework

The following is a summary of the requirements of Section 404 of the Local Government Act 1993:

- Council must prepare an Annual Report within five months of the end of the financial year i.e. 30 November
- the report must outline Council's achievements in implementing its Delivery Program
- the report must contain Council's audited Financial Statements and Notes, and any information required by the Regulation or the Guidelines
- a copy of the report must be posted on Council's website and provided to the Minister for Local Government.

The Annual Report is one of the key points of accountability between a Council and its community. It is not a report to the Office of Local Government or the NSW Government, it is a report to the community. The Annual Report focuses on Council's implementation of the Delivery Program and Operational Plan because these are the plans that are wholly Council's responsibility

The Annual Report also includes information that is prescribed by the *Local Government (General) Regulation 2005.* This information has been included by the NSW State Government to assist the community in understanding how Council has been performing both as a business entity and as a community leader.

Clause 217 of the *Local Government (General) Regulation 2005* requires the following information to be included in the Annual Report:

- details of overseas visits by councillors and council staff
- details of mayoral and councillor fees, expenses and facilities
- contracts awarded by Council

SECTION 3 – Reports for Determination

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- amounts incurred in relation to legal proceedings
- private works and financial assistance
- details of external bodies, companies and partnerships
- details of the General Manager's total remuneration
- details of the total expenditure on Senior Staff remuneration
- information on stormwater levies and charges
- information on companion animals management
- a statement of the activities undertaken by Council to implement its equal employment opportunity management plan.

Detailed History, including previous Council decisions

Council is reporting on the 2018/2019 Operational Plan based on the Focus Areas associated with the adopted Hawkesbury Community Strategic Plan 2017-2036.

The following table provides a summary of progress in delivering the actions from the adopted Delivery Program 2017-2021, and Council's achievements and challenges in 2018-2019.

The information below shows our progress against each of our five Delivery Program Areas for 2018-2019. For more details see the full Delivery Program outcomes in the 'Delivery Program Activities and Operational Plan Actions for the period 1 July 2018 to 30 June 2019' section.

The Hawkesbury 2036 It's Our Future 2017-2036	
Our Achievements in 2018-2019	Challenges in 2018-2019
 Undertook extensive engagement with the community in 2018-2019 including the 'Connecting with Our Community 'consultation across 8 towns and <u>villages using</u> an increased range of communication tools. All twenty 'Fit for the Future' strategies are being implemented and on schedule to be completed by 2021/2022. Managed and maintained over 50 services and facilities for the community and maintained partnerships to successfully manage resources and funding with a range of organisations including: a) YMCA Hawkesbury Oasis facilities b) Peppercorn Services Inc. c) A range of community and financial partnerships. High level compliance (94%) with all statutory planning and reporting requirements. Implemented 12 on-line customer request forms including: barking dogs, bin requests, dumped rubbish, planning information requests, togada reporting. 	 Implementing regionally significant projects such as the Hawkesbury River Foreshore Investigation Area. Advancing affordable Housing Partnerships to develop a range of strategies and models to house our diverse community. Delivering sustainable services and facilities within our means. Working with State and Federal agencies to deliver key the Hawkesbury Nepean Flood Risk Management Strategy.



	Our Achievements in 2018-2019	Challenges in 2018-2019
1.	Supported the community through a range of community programs including: Event Sponsorship to the value of \$56,942; provided \$6,000 to the Sister City Student Exchange Sponsorship, Heritage Assistance Grant \$25,000 and supported our farmers via the Buy a Bale Program to the amount of \$18,192	 Implementing flood, fire, and other natural disaster management plans in partnership with other levels of government and community agencies.
2.	Initiated a Homeless Project with key stakeholders including Windsor Police, Wentworth Community Housing, NSW Department of Family and Community Services – Housing, Platform Youth Services, St John of God Hospital, Nepean Blue Mountains Local Health District – Mental Health and Hawkesbury's Helping Hands	 Supporting community groups and agencies in a competitive environment with resource constraints.
3.	Customer service team received a total of 56251 calls	
4.	Supported active volunteering with RFS and SES, Bushcare groups, Clean-up Australia day,	
	Cultural Services volunteers, and other groups through site management, resources, and other specific requests for support.	
5.	Continued to deliver the community safety projects including four safety information sessions delivered in relation to cyber safety for seniors, fraud avoidance, youth cyber safety and elder abuse. Workshops conducted in partnership with Hawkesbury Police Area Command	

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The Hawkedowry 2036 It's Our Future 2017-2036	
 Our Achievements in 2018-2019 Improved water quality in our river through monitoring waste water services in line with EPA licences, maintaining Gross Pollutant Traps and 77 million litres of sullage was collected and disposed of at Council's South Windsorand Sewerage Treatment Facility. Council continued to deliver a number of waste education initiatives during 2018-2019 which aimed to increase resource recovery, reduce waste to landfill and reduce bin contamination. The Community Recycling Centre opened in December 2018 and up until 30 June 2019 taken in over 34,000kg of "problem waste" (eg paint and household chemicals) Continued to work on reducing our environmental footprint and dependency on non-renewable resources in the Roads and Rehabilitation Program through re-using existing material. 29,193 plants were produced at the nursery in 2018/19. Of these 793 were given away at information days and the remainder were sold wither directly from the nursery (16,550) Penrith City Council (2,627), Hawkesbury River County Council (3,530), schools (410) and the remainder being sold to our own bushcare sites and parks. Solar panels have been rolled out to six high energy use Council owned buildings, realising 443 megawatts in energy savings per year (equivalent to 61 household's energy consumption. Energy efficient air conditioning units and building management systems which control all electricity use in buildings have been nolled out. 	 Challenges in 2018-2019 Setting and maintaining higher environment standards within current resources. Working with other agencies and levels of government to collaborate better in caring for our environment. Continued benchmarking and full implementation of a strategic Waste Management Strategy.



The Hawkesbury 2036... It's Our Future 2017-

Our Achievements in 2018-2019	Challenges in 2018-2019
 Council staff continue to work with and advocate for transport services and connections through Roads & Maritime Services (RMS) and City Deals. Stage 2 traffic modeling has been undertaken, 	Establishing partnerships with state agencies and finding funding for a Transport Strategy
incorporating traffic counts and use of origin/destination data. Modeling completed with scenario	for the Hawkesbury. Ensuring that all agencies and levels of
testing being finalised. Testing of various growth and development scenarios for future year planning has commenced.	government are playing their part in linking
 Co-ordinated the implementation of the Hawkesbury Mobility Plan and completed Stage 5 of Bligh Park, South Windsor, shared pathway. 	roads, transport, and telecommunication services to the Hawkesbury.
 Continued to maintain our vast network of local roads, bridges, kerb and gutter, footpaths and street signage. 	
 Council spent approximately \$9.6M on roads (including footpaths and drainage) \$3.1M on building works. \$2.3M on parks, and \$2.3M on sewer infrastructure. 	

2017-2036

building works, \$2.3M on parks, and \$2.3M on sewer infrastructure.



The Hawkesbury 2036... It's Our Future **Our Future**

- Our Achievements in 2018-2019

 1. Community engagement was undertaken across a range of Council activities such as parks planning, development of policies and plans and council services. Examples of this include: review of Council's website, review of the Hawkesbury Companion Animal Shelter, Community Sponsorship Program, Media Policy, Pile Burning Policy, Pool Inspection Program, Code of Meeting Practice, Code of Conduct and the Regulatory and Compliance
 2

 2. Continued to operate the Visitors. Information Centre to maintain Level 2 accreditation
 2
- Continued to operate the Visitors Information Centre to maintain Level 2 accreditation.
 Funding of \$15 million was confirmed under the City Deals Livability Program and Council completed an Expression of Interest process and commenced the selective tender process. Successful tenderer to be engaged in 2019/2020.
 Continued to implement the Upper Hawkesbury River Estuary Coastal Zone Management Plan
- Continued to implement the opper nawkesoury River Estuary Coastar Zone management Pro Strategic including grant applications and support bushcare with revegetation works.
- Challenges in 2018-2019
 1. Implementation of Fit <u>For The</u> Future
 Strategies have continued. The primary
 strategy being a Special Rate Variation was
 approved by IPART and adopted by Council
 as part of the 2018/2019 Operational Plan.
 2. Planning for growth and change by
 preparation of a Rural Land Strategy, and
 reviewing the Hawkesburg Employment
 - reviewing the Hawkesbury Employment Lands and Hawkesbury Residential Land Strategies.

Policy considerations

Council's Annual Report 2018/2019 addresses the requirements of the *Local Government Act 1993* and *Local Government (General) Regulation 2005* and other acts and regulation as required by the Office of Local Government under the Integrated Planning and Reporting requirements for local councils in New South Wales.

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Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy, although the Annual Report provides details of community engagement undertaken by Council throughout 2018/2019.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Areas, Directions and Strategies within the CSP.

Our Leadership

- 1.1 Local Leadership and effective governance Provide representative, responsive and accountable governance.
 - 1.1.1 Council's elected leaders will actively connect and collaborate with the community.
- 1.3 Financial Sustainability Build strong financial sustainability for now and future generations.
 - 1.3.1 In all of Council's strategies, plans and decision making there will be a strong focus on financial sustainability.
 - 1.3.2 Meet the needs of the community now and into the future by managing Council's assets with a long-term focus.
 - 1.3.3 Decisions relating to determining priorities will be made in the long term interests of the community.

Our Future

- 5.1 Strategic Planning Governance
 - 5.1.1 Council's planning is integrated and long term.
 - 5.1.2 Council's decision making on all matters is transparent, accessible and accountable.
 - 5.1.3 Council will continually review its service provision to ensure best possible outcomes for the community.
 - 5.1.5 The needs of our community will be reflected in Local, State and Regional Plans.

Discussion

Council is requested to consider and note the attached Annual Report 2018/2019 and accompanying audited Financial Statements.

Financial Implications

There are no financial implications directly applicable to this report.

Fit For The Future Strategy Considerations

The Annual Report 2018/2019 addresses the 20 expenditure and revenue measures in Council's Fit For The Future Improvement Plan, and reports progress to date in achieving those targets.

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Conclusion

The aim of this report is to present Council's Annual Report 2018/2019 and accompanying audited Financial Statements which have been prepared in accordance with the requirements of the *Local Government Act 1993* and the *Local Government (General) Regulation 2005.*

The Annual Report is one of the key points of accountability between a Council and its community and the Annual Report 2018/2019 outlines Council's achievements in implementing the annual Operational Plan and four year Delivery Program which sit under the Hawkesbury Community Strategic Plan 2017-2036.

The *Local Government Act 1993* requires that Council must prepare an Annual Report by 30 November each year with a copy posted on Council's website and provided to the Minister for Local Government.

RECOMMENDATION:

That:

- 1. Council's Annual Report 2018/2019 and accompanying audited Financial Statements be received and noted, and a copy forwarded to the Office of Local Government by 30 November 2019.
- 2. The Annual Report 2018/2019 and accompanying audited Financial Statements be made available on Council's website by 30 November 2019.

ATTACHMENTS:

- AT 1 Annual Report 2018/2019 (Distributed Under Separate Cover)
- AT 2 General Purpose and Special Purpose Financial Statements and Special Schedules for the period ending 30 June 2019 (*Distributed Under Separate Cover*)

0000 END OF REPORT 0000

Meeting Date: 12 November 2019

SUPPORT SERVICES

Item: 206	SS - General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2019 - (95496, 96332)
Previous Item:	181, Ordinary (24 September 2019)
Division:	Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to submit the 2018/2019 General Purpose Financial Statements and Special Purpose Financial Statements for the period ended 30 June 2019 (2018/2019 Financial Statements) to Council, in accordance with the requirements of the Local Government Act, 1993 (the Act).

EXECUTIVE SUMMARY:

Council's 2018/2019 Financial Statements have now been completed, audited and advertised in accordance with the Act. The Report on the Conduct of the Audit, expressing an unmodified audit opinion, has been received from The NSW Audit Office, and is contained with the 2018/2019 Financial Statements, which are available for inspection by Councillors and the community.

Representatives from both The NSW Audit Office and Grant Thornton will be in attendance at the meeting, to make a presentation in respect of Council's audited 2018/2019 Financial Statements.

RECOMMENDATION SUMMARY:

The report recommends that Council note the completion of the 2018/2019 Financial Statements.

REPORT:

Context and Background

Council's 2018/2019 Financial Statements have been completed, audited and advertised in accordance with the provisions of the Act. The Report on the Conduct of the Audit, expressing an unmodified audit opinion, has been received from The NSW Audit Office, and is contained with the 2018/2019 Financial Statements, which are available for inspection by Councillors and the community.

The Act requires that the meeting set for the presentation of the financial reports, must be at least seven days after public notice is given, and within five weeks after the Auditor's reports are given to Council. The Auditor's reports were received on 24 October 2019, and public notice was given in the Hawkesbury Courier on Thursday, 31 October 2019.

The Statements, as attached to this report, reflect all audit adjustments, including those arising from the Sewer Asset Revaluation. Other changes arising out of the audit include changes to wording regarding certain disclosures to ensure greater transparency and understanding for users of the Statements.

Consultation

Public notice of the Council Meeting on 12 November 2019 has been given in the Hawkesbury Courier on Thursday, 31 October 2019. The 2018/2019 Financial Statements have been placed on exhibition from

SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

Friday, 1 November 2019, and hard copies are available at Council's Administration Building and on Council's website.

In accordance with Section 420(1) of the Act, any person may make a submission to Council regarding the Financial Statements or with respect to the Auditor's reports. All submissions must be in writing and will be referred to The NSW Audit Office, and Council can take such action as it considers appropriate. The closing date for submissions is Tuesday, 19 November 2019.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategies within the CSP.

Our Leadership

- 1.3 Financial Sustainability Build strong financial sustainability for now and future generations.
 - 1.3.1 In all of Council's strategies, plans and decision making there will be a strong focus on financial sustainability.
 - 1.3.2 Meet the needs of the community now and into the future by managing Council's assets with a long-term focus.

Discussion

At the Council Meeting on 24 September 2019, Council considered and referred to audit, the Report "General Purpose and Special Purpose Statements for the year ended 30 June 2019". As outlined in this Report, a full revaluation of sewer assets was required, and was in progress. Council's Statements, including the sewer revaluation, have now been audited in accordance with the Act.

The Sewer Asset Revaluation resulted in an increase of \$56 million in assets and comprehensive income. The revaluation was undertaken by a qualified external valuer, APV – Valuers and Asset Management. The underlying reason for the increase in value is that the replacement cost of assets has increased reflecting current rates and market.

It is to be noted that despite the significant increase in value the associated accumulated depreciation has not increased at the same rate due to a change in valuation methodology regarding useful life. Assets were componentised into short and long life components, resulting in a decrease in the accumulated depreciation.

The Statements, as attached to this report, reflect all audit adjustments, including those arising from the Sewer Asset Revaluation. Other changes arising out of the audit include changes to wording regarding certain disclosures to ensure greater transparency and understanding for users of the Statements.

All changes, including audit adjustments and sewer have resulted in changes to amounts included in the report submitted to Council, resulting in main from the sewer revaluation. A summary of the impact of all adjustments is provided in the updated key financial information provided below.

Operating Performance

There were no changes relating to Statement of Financial Performance.

Statement of Financial Performance	24/09/19 \$'000	12/11/19 \$'000	Movement Increase /(Decrease)
Income from continuing operations	107,622	107,622	0
Expenses from continuing operations	79,340	79,340	0

SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

Statement of Financial Performance	24/09/19 \$'000	12/11/19 \$'000	Movement Increase /(Decrease)
Net Operating Result for the year	28,282	28,282	0
Capital Grants and Contributions	22,963	22,963	0
Net Operating Result before Capital Grants and Contributions	5,319	5,319	0

Details of revenues and expenses for 2018/2019 as compared to the previous year are as follows:

Income from continuing operations	2018/2019 \$'000	2017/2018 \$'000	Movement Inc/(Dec)
Rates and Annual Charges	57,453	52,906	4,547
User Charges and Fees	6,912	7,021	(109)
Interest	1,768	1,520	248
Other Operating Revenue	7,171	6,483	688
Grants and Contributions – Operating	11,093	7,217	3,876
Grants and Contributions – Capital	22,963	19,052	3,911
Profit from Joint Venture Equity	262	304	(42)
Total Income from Continuing Operations	107,622	94,503	13,119

Expenses from continuing operations	2018/2019 \$'000	2017/2018 \$'000	Movement Inc/(Dec)
Employee costs	28,949	26,798	2,151
Borrowing costs	305	364	(59)
Materials and Contracts	19,312	17,690	1,622
Depreciation and Amortisation	18,640	19,485	(845)
Other Expenses	11,834	11,605	229
Revaluation Decrement	0	178	(178)
Loss on Sale of Assets	300	97	203
Total Expenses from Continuing Operations	79,340	76,217	3,123

Balance Sheet

The Balance Sheet discloses the assets, liabilities and equity of Council. The table below displays Council's reported Balance Sheet as at 30 June 2019. There were changes to the Statement of Financial Position, mainly due to the revaluation of sewer assets.

Statement of Financial Position	24/09/19 \$'000	12/11/19 \$'000	Movement Increase/ (Decrease)
Current Assets	72,998	73,161	163
Non-Current Assets	1,043,142	1,099,064	55,922

SECTION 3 – Reports for Determination

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Statement of Financial Position	24/09/19 \$'000	12/11/19 \$'000	Movement Increase/ (Decrease)
Total Assets	1,116,140	1,172,225	56,085
Current Liabilities	21,077	21,077	0
Non-Current Liabilities	13,205	13,205	0
Total Liabilities	34,282	34,282	0
Net Assets	1,081,858	1,137,943	56,085
Equity	1,081,858	1,137,943	56,085

Performance Indicators

Council's financial statements disclose a number of financial indicators, which are detailed below:

Financial Performance Indicator	June 2019	June 2018
Operating Performance Ratio	3.77%	-3.97%
Own Source Operating Revenue Ratio	67.13%	70.96%
Unrestricted Current Ratio	3.21	3.02
Debt Service Ratio	17.79x	13.37x
Rates, Annual Charges, Interest and Extra Charges Outstanding Percentage	6.81%	5.92%
Cash Expense Cover Ratio	12.7mths	12.4mths
Buildings and Infrastructure Renewals Ratio	72.85%	59.60%

Interpretation of Financial Results

Council's operating result improved from a surplus of \$18.3 million in 2017/2018 to \$28.3 million in 2018/2019. The net operating result before capital grants and contributions was a surplus of \$5.3 million in 2018/2019, compared to a \$0.8 million deficit in 2017/2018. The improvement in the operating result is contributed to increased rates due to the Special Rates Variation, increased Annual Charges and the receipt of a \$3.9 million grant from the Western Sydney City Deals.

Council's cash and current investments increased from \$58.8 million to \$65.1 million during the reporting period, and included restricted and unrestricted funds.

Council's Unrestricted Current Ratio at 30 June 2019 is 3.21, which improved and remained significantly above the accepted industry benchmark of 1.5. The Debt Service Ratio was 17.79 and remains better than the accepted industry benchmark of 2. This is due to Council's borrowings decreasing by \$0.9 million after repayments during the year.

The Own Source Operating Revenue Ratio declined, down to 67.13% as against 70.96% for 2017/2018. This reflects increases in revenues from grants and contributions.

The Rates Outstanding Ratio increased to 6.81% of collectables. Council's Debt Recovery Policy allows for ratepayers to enter into a payment arrangement with Council, and also has special provisions limiting debt recovery action taken in regard to amounts outstanding by Pensioners. These Policy provisions restrict debt recovery action to some extent and result in a higher ratio than would otherwise be the case. Whilst the ratio is higher than the accepted industry benchmark of 5%, the exclusion of amounts on payment

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arrangements and amounts owed by Pensioners, results in this ratio being 3.43%, which is better than the benchmark of 5%.

The Buildings and Infrastructure Renewals Ratio indicates that infrastructure assets are being renewed at 73% of the rate at which they are depreciating. This reflects that an improved level of investment in assets renewals is required, in order to reduce the Council's current infrastructure backlog. This is a timing difference only due to works still being in progress as at June 2019.

Council's financial position for the period ended 30 June 2019 is considered to be sound and stable.

Whilst it is estimated that Council needs to spend over \$10 million to bring its assets back to the standard, as indicated by the backlog ratio, Council has, through a focus on asset renewal, now met the benchmark for backlog.

Council has also continued to focus on maintaining Council's assets, which is reflected in the improvement in the asset maintenance ratio, as outlined earlier in the report. For 2018/2019, the ratio was only slightly below the benchmark, at 98.77% compared to 100%.

Financial Implications

There are no financial implications applicable to this report. The Statements are the mechanism by which the financial performance and financial position, over the 12 months ending 30 June 2019 are reported. Any observed concerning trends are noted and addressed by management.

Fit For The Future Strategy Considerations

The subject of this report does not directly align with a specific Fit for the Future Strategy, but does provide an overview on the financial performance of 2018/2019. This performance provides a basis to assess Council's progress in achieving the overall Fit for the Future objectives, being to attain financial sustainability and meet all the Fit for the Future benchmarks by 2020/2021.

The table below summarises the Fit for Future key performance indicators for the reporting period. These indicators are based on the General Fund only, in line with the Office of Local Government methodology.

Financial Sustainability Ratio	Benchmar k	Result at 30 June 2019	Benchmark Met in 18/19
Operating Performance	>/= 0%	2.44%	Yes
Own Source Revenue	> 60%	65.44%	Yes
Asset Renewal	> 100%	80.4%	No
Infrastructure Backlog	< 2%	1.35%	Yes
Asset Maintenance	> 100%	96.98%	No
Debt Service	0%-20%	0.96%	Yes
Real Operating Expenditure per Capita	Decrease	Decrease	Yes

Conclusion

Council's 2018/2019 Financial Statements have been completed, audited and advertised in accordance with the provisions of the Act. The Report on the Conduct of the Audit, expressing an unmodified audit opinion, has been received from The NSW Audit Office, and is contained with the 2018/2019 Financial Statements, which are available for inspection by Councillors and the community.

The 2018/2019 Financial Statements and associated Audit Reports have also been formally presented to Council's Audit Committee for noting.

Meeting Date: 12 November 2019

RECOMMENDATION:

That Council:

- 1. Note the completion of the General Purpose and Special Purpose Financial Statements and Special Schedules, for the period ended 30 June 2019.
- 2. Note the NSW Audit Office report on the conduct of the Audit and expressing an unmodified audit opinion.
- 3. Thank the representatives from The NSW Audit Office and Grant Thornton, for their presentation in respect of Council's audited 2018/2019 Financial Statements.

ATTACHMENTS:

AT - 1 General Purpose Financial Statements and Special Purpose Financial Statements for the year ended 30 June 2019 - (*Distributed under separate cover*).

0000 END OF REPORT Ooo

Meeting Date: 12 November 2019

Item: 207 SS - Draft Dementia Friendly Hawkesbury Plan 2019-2021 - (95496, 96328)

Division: Support Services

PURPOSE OF THE REPORT:

This report has been prepared to seek Council approval to publicly exhibit the Draft Dementia Friendly Hawkesbury Plan 2019 - 2021. The report outlines the consultations undertaken in the preparation of the Draft Plan.

EXECUTIVE SUMMARY:

This report presents the Draft Dementia Friendly Hawkesbury Plan 2019-2021, for the consideration of Council. The Draft Dementia Friendly Hawkesbury Plan is attached as Attachment 1 to this report. The report details the framework developed by Dementia Australia, the consultation undertaken to inform development of the Draft Plan and recommends that Council endorse the Draft Plan, to be placed on public exhibition in accordance with Council's Community Engagement Policy.

RECOMMENDATION SUMMARY:

The report recommends that Council adopt the Draft Plan as final, should no submissions be received during the public exhibition period. It also recommends that the Access and Inclusion Advisory Committee establish a Dementia Working Group to oversee implementation of the adopted Dementia Friendly Hawkesbury Plan 2019 – 2021.

REPORT:

Context and Background

Over the next 30 years, the prevalence of dementia in the Hawkesbury is due to increase by 241% (Alzheimer's Australia NSW and Deloitte Access Economics Report, August 2014), exceeding the forecasted general population growth of the Hawkesbury which is 49%, (NSW Department of Planning and Environment) over the same period. In response to this emerging issue, Council included in the 2019/2020 Operational Plan the initiative to 'Develop Dementia Friendly Hawkesbury Plan, including rolling out community education on dementia friendly spaces'.

In accordance with this, Council staff commenced work with the Access and Inclusion Advisory Committee to establish a working group with the necessary expertise to develop a Draft Plan.

A Terms of Reference for the working group was developed specifying the following objectives:

- 1. Develop a Draft Dementia Friendly Hawkesbury Plan that includes all of Dementia Australia's minimum elements for endorsement, within the context of the Council's core business and Community Strategic Plan.
- 2. Establish a collaborative/consultative process for engaging people living with a diagnosis of dementia and their carers to inform the development of the Dementia Friendly Hawkesbury Plan.
- 3. Develop a timeline to guide development, launch and implementation of the Dementia Friendly Hawkesbury Plan, including consultation with Dementia Australia at such milestones.

Meeting Date: 12 November 2019

- 4. Consider Dementia Friendly Hawkesbury Plan implementation issues to inform consultation with relevant community groups and stakeholders.
- 5. Design and present final draft of the Dementia Friendly Hawkesbury Plan to be reported to the Committee for the ultimate consideration of Council.

The working group comprised of seven core members with demonstrated industry, professional and/or personal experience in the field of dementia care and support. Working group membership included carers, local dementia services, Dementia Advisory Service, GP representatives, Nepean Blue Mountains Primary Health Network, members of the community services sector, Council staff and a member of the Access and Inclusion Advisory Committee.

The preparation of the Draft Plan involved the working group conducting a series of focus groups to consult with people living with a diagnosis of dementia, carers, service providers and the wider community. Focus groups were held in a range of community settings and within aged care facilities to ensure people had the opportunity to participate in consultations at a time and in a setting suitable for them.

In addition to the focus groups, online and hard copy surveys were distributed. Given that a key aim of the Draft Dementia Friendly Hawkesbury Plan is to encourage businesses to make practical changes that will positively impact the lives of people living with dementia and their carers, Council staff also targeted education and consultation with businesses, through existing initiatives and networks such as Hawkesbury Small Business Week and at Chamber of Commerce meetings.

Consultations and surveys targeted the key priority areas identified in the Dementia Australia "*Dementia Friendly Communities*" Framework. The priority areas in the Draft Plan presented for the consideration of Council have further expanded on the required priorities areas to address all issues raised during the consultations and to meet elements of the Human Services Outcomes Framework (State Government planning framework to support human service provision and planning).

The nine priority areas in the Draft Plan are:

- 1. Empower people living with dementia and their carers to have a voice.
- 2. Improve availability and access to information.
- 3. Increase community awareness and understanding about dementia.
- 4. Increase opportunities to engage and participate in the community.
- 5. Increase support to maintain economic participation.
- 6. Improve access to affordable and convenient transportation options.
- 7. Improve access to appropriate health and care services to continue to live at home for as long as possible.
- 8. Improve the access, safety and inclusivity of environments.
- 9. Identify and promote dementia-friendly business and services.

The Draft Plan identifies 38 actions and identifies both outcome and output measures for these 38 actions. The proposed outcome measures align with community indicators linked to the Community Strategic Plan, so that progress against these outcomes can be measured through the biennial Hawkesbury Community Survey.

In the same manner in which the Hawkesbury Access and Inclusion Plan 2017 – 2021 has been implemented, it is proposed that Council establish the Dementia Working Group as a sub-committee of the Access and Inclusion Advisory Committee and delegate responsibility for overseeing the implementation of

SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

the Plan to the working group. Progress in implementing the Plan will be reported to Council in accordance with Council's Integrated Performance and Reporting Framework.

Detailed History, including previous Council decisions

Development of a Dementia Friendly Hawkesbury Plan is an action within the 2019/2020 Operational Plan, adopted by Council at its ordinary meeting 12 June 2019.

Policy considerations

Development and delivery of a Dementia Friendly Hawkesbury Plan is consistent with Council's adopted Access and Inclusion Policy which states that Council will work with the community to eliminate barriers, which may prevent residents and visitors from participating fully in community and civic life.

Consultation

The issues raised in this report concern matters which constitute a trigger for Community Engagement under Council's Community Engagement Policy.

It is proposed the Draft Dementia Friendly Hawkesbury Plan 2019-2021 be placed public exhibition for a period of 28 days.

It should be noted that the content of the Draft Plan has been based on consultations undertaken with people living with dementia, carers, local businesses and organisations. Details of the consultations are included in the appendices of the Draft Plan. The Access and Inclusion Advisory Committee resolved to report the Draft Plan to Council to place on public exhibition at its meeting on 29 August 2019.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Directions and Strategies within the CSP.

Our Community

- 2.1 Community Safety is improved
 - 2.1.2 Make the Hawkesbury a friendly place where people feel safe
- 2.4 Community Wellbeing and local services
 - 2.4.1 Work in partnership with government and community organisations to improve services and facilities for disadvantaged and vulnerable groups, and to build stronger and more cohesive communities.

Discussion

The Draft Plan proposes Council commission the Hawkesbury Access and Inclusion Advisory Committee to establish a Dementia Working Group as a sub-committee to oversee implementation of the Plan. The Dementia Working Group will have representatives with the essential industry expertise and consumer representation to work with the broader community to determine how to best implement actions within the Plan. Under this framework the Working Group would prepare advice for the consideration of the Committee and Council.

To track progress in the implementation of the Plan the Working Group, in conjunction with Council staff, will prepare an annual progress report to be reported to Council through the Access and Inclusion Advisory Committee.

SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

Financial Implications

The matters raised in this report have indirect financial implications. Expenditure in the form of resources will be incurred in association with these matters.

Implementation of the Dementia Friendly Hawkesbury Plan 2019-2021 will require the allocation of staff hours and resources which will be negotiated in conjunction with the development of branch work plans, and within Council's budget planning processes.

Fit For The Future Strategy Considerations

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal has no resourcing implications; outside of Council's adopted 2019/2020 Operational Plan, which will adversely impact on Council's financial sustainability.

Conclusion

The Draft Dementia Friendly Hawkesbury Plan presented for the consideration of Council has been developed following broad community consultation. Achieving a dementia inclusive and friendly community is a challenging undertaking that will require the development of partnership approaches between agencies and community.

It is proposed that the Draft Plan be placed on public exhibition for 28 days in accordance with Council's Community Engagement Policy. In the event that there are no submissions received, it is recommended that Council adopts the Draft Plan for implementation following the public exhibition period.

To ensure the Draft Plan was informed by both people living with diagnosis or dementia, carers and industry experts, the Access and Inclusion Advisory Committee established a Dementia Working Group as a sub-committee with necessary skills-set to drive development of the plan. It is proposed that the Access and Inclusion Advisory Committee established the Dementia Working Group as an enduring sub-committee to oversee implementation of the adopted Dementia Friendly Hawkesbury Plan.

RECOMMENDATION:

That:

- 1. Council place the Draft Hawkesbury Dementia Friendly Plan 2019 2021, attached as Attachment 1 to the report, on public exhibition for 28 days.
- 2. At the expiration of the public notification exhibition process, as outlined in Part 1 above, the following action be taken:
 - a) Should any submissions be received regarding the Draft Dementia Friendly Hawkesbury Plan 2019-2021, a further report be submitted to Council, or
 - b) (i) Should no submissions be received, Council adopt the Draft Hawkesbury Dementia Friendly Plan 2019-2021, as attached as Attachment 1 to this report.
 - Council commission the Access and Inclusion Advisory Committee to establish a Dementia Working Group to oversee implementation of the Dementia Friendly Hawkesbury Plan 2019-2021.

ATTACHMENTS:

AT - 1 Draft Dementia Friendly Hawkesbury Plan 2019-2021 - (Distributed under separate cover).

0000 END OF REPORT Ooo

Meeting Date: 12 November 2019

ltem: 208	SS - Rating Exemption - Lot 2, SP 37044 - 2/101 Colonial Drive, Bligh Park - (96596, 96332)
Division:	Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to determine a rating exemption application received from The Salvation Army NSW Property Trust requesting an exemption from rating for the property known as 2/101 Colonial Drive, Bligh Park (Lot 2 SP 37044).

EXECUTIVE SUMMARY:

A rating exemption may be sought by an individual or organisation based on certain criteria as set out in the Local Government Act, 1993 (the Act).

The Act stipulates the criteria required to be met for a rating exemption to apply. Section 555(1)(e)(ii) of the Act, stipulates that land that belongs to a religious body and is occupied and used in connection with a building used or occupied solely as the residence of a minister of religion in connection with any such church or building, is exempt from general rates.

An application has been received from The Salvation Army NSW Property Trust requesting an exemption from rating for the property known as 2/101 Colonial Drive, Bligh Park (Lot 2, SP 37044), as the property is occupied by a minister of religion.

RECOMMENDATION SUMMARY:

This report recommends that the subject property is granted an exemption from general rates and the stormwater charge applicable to the property, in accordance with Section 555(1)(e)(ii) of the Local Government Act, 1993 and Clause 125A(1) of the Local Government (General) Regulation 2005.

REPORT:

Context and Background

An application has been received from The Salvation Army NSW Property Trust requesting an exemption from rating for the property known as 2/101 Colonial Drive, Bligh Park (Lot 2 SP 37044).

The general rates applicable to the property amount to \$726.07. The stormwater charge applicable to this property is \$12.50. The total amount proposed to be exempt is \$738.57.

The Salvation Army NSW Property Trust is a religious and charitable organisation that owns properties that are predominantly used for religious worship and charitable purposes, including crisis accommodation for those that are suffering hardship.

The property at 2/101 Colonial Drive, Bligh Park (Lot 2 SP 37044) is being used as a retired Officers quarters. An Officer of the Salvation Army is ordained and the equivalent of full-time clergy in other Christian denominations.

The application for rate exemption is made in accordance with Section 555(1)(e)(ii) of the Local Government Act, 1993, which provides as follows:

SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

"S 555 What land is exempt from all rates?

- (1) The following land is exempt from all rates.
 - (e) land that belongs to a religious body and is occupied and used in connection with:
 - (ii) a building used or occupied solely as the residence of a minister of religion in connection with any such church or building, or"

If the property meets the criteria of Section 555(1)(e)(ii) of the Local Government Act, 1993, the stormwater charge is automatically exempt under Clause 125A(1) of the Local Government (General) Regulation 2005.

The application for the rating and stormwater charge exemption received from The Salvation Army NSW Property Trust has been assessed against this Section of the Act.

Policy considerations

A rating exemption may be sought by an individual or organisation based on certain criteria as set out in Sections 555 and 556 the Local Government Act, 1993. A stormwater charge exemption can be granted under Clause 125A(1) of the Local Government (General) Regulation 2005.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Leadership

- 1.3 Financial Sustainability Build strong financial sustainability for now and future generations.
 - 1.3.1 In all of Council's strategies, plans and decision making there will be a strong focus on financial sustainability.

Discussion

The Salvation Army NSW Property Trust is a religious and charitable organisation that owns properties that are predominantly used for religious worship and charitable purposes, including crisis accommodation for those that are suffering hardship. The property is occupied by a minister of religion.

Accordingly, the application for a rating exemption meets the requirements of Section 555(1)(e)(ii) of the Act, and the exemption should be granted.

Financial Implications

The matters raised in this report have direct financial implications. The income from rates is provided for in the 2019/2020 Adopted Operational Plan. The rating exemption, if granted, will result in a negative variation to this income in 2019/2020, and this will need to be addressed in the next Quarterly Budget Review. However, this amount will be recovered through the Notional Yield calculation for 2020/2021.

Fit For The Future Strategy Considerations

The proposal is not currently aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. However, the rating exemption will only

SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

have a minor impact and not expected to significantly impact the overall achievement of the Fit for the Future objectives.

Conclusion

The property is owned by a religious and charitable organisation and the property is occupied by a minister of religion. This satisfies the requirements of Section 555(1)(e)(ii) of the Local Government Act, 1993 and an exemption from general rates and stormwater charge should be granted.

RECOMMENDATION:

That:

- 1. The Salvation Army NSW Property Trust be granted an exemption from rating from 1 July 2019, for the property known as 2/101 Colonial Drive, Bligh Park (Lot 2, SP 37044).
- An amount of \$738.57 be abandoned in respect of rates and stormwater charge for the period 1 July 2019 to 30 June 2020, for the property known as 2/101 Colonial Drive, Bligh Park (Lot 2, SP 37044).

ATTACHMENTS:

There are no supporting documents for this report.

0000 END OF REPORT Ooo

ORDINARY MEETING SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

ltem: 209	SS - Rating Exemption - Lot 21, DP 37044 - 18 Rose Street, Wilberforce - (95496, 96332)
Division:	Support Services

PURPOSE OF THE REPORT:

The purpose of this report is to determine a rating exemption application received from the Thomas and Jane Rose Family Society Inc. requesting an exemption from rating for the property known as 18 Rose Street, Wilberforce (Lot 21, DP 829589).

EXECUTIVE SUMMARY:

A rating exemption may be sought by an individual or organisation based on certain criteria as set out in the Local Government Act, 1993 (the Act).

The Act stipulates the criteria required to be met for a rating exemption to apply. Section 556(1)(a) and (h) stipulates land that is a public place and land that belongs to a public benevolent institution or public charity and is used or occupied by the institution or charity for the purposes of the institution or charity, is exempt from general rates.

An application has been received from Thomas and Jane Rose Family Society Inc. requesting an exemption from rating for the property known as 18 Rose Street, Wilberforce (Lot 21, DP 829589) as the property is owned by a registered charity.

RECOMMENDATION SUMMARY:

This report recommends that the subject property is granted an exemption from general rates and the stormwater charge applicable to the property, in accordance with Section 556(1)(a) and (h) of the Local Government Act, 1993 and Clause 125A(1) of the Local Government (General) Regulation 2005.

REPORT:

Context and Background

An application has been received from Thomas and Jane Rose Family Society Inc. requesting an exemption from rating for the property known as 18 Rose Street Wilberforce, (Lot 21, DP 829589).

The Business rates applicable to the property amount to \$1,780.41. The stormwater charge applicable to this property is \$175.00. The total amount proposed to be exempt is \$1,955.41.

The Thomas and Jane Rose Family Society Inc. is a registered charity and public benevolent institution that operates Rose Cottage. Rose Cottage is the oldest slab dwelling in Australia. Rose Cottage is a historic site under a heritage conservation agreement and is an important part of Australian colonial history and is used as a museum.

The property at 18 Rose Street, Wilberforce (Lot 21, DP 829589) is being used as a museum. The museum is open to the public each Sunday from 10am to 4pm and for organised tour groups on Tuesdays and Wednesdays. Picnics and reunions for the descendants of Thomas and Jane Rose are also held on the grounds. The property also provides a meeting place for the Thomas and Jane Rose Family Society Inc. members overseeing and maintaining the property.

SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

The application for rate exemption is made in accordance with Section 556(1)(a) and (h) of the Local Government Act, 1993, which provides as follows:

"556 What land is exempt from all rates, other than water supply special rates and sewerage special rates?

- (1) The following land is exempt from all rates, other than water supply special rates and sewerage special rates:
 - (a) land that is a public place,
 - (h) land that belongs to a public benevolent institution or public charity and is used or occupied by the institution or charity for the purposes of the institution or charity,"

If the property meets the criteria of Section 556(1)(a) and (h) of the Local Government Act, 1993, the stormwater charge is automatically exempt under Clause 125A(1) of the Local Government (General) Regulation 2005.

The application for the rating and stormwater charge exemption received from Thomas and Jane Rose Family Society Inc. has been assessed against this Section of the Act.

Policy considerations

A rating exemption may be sought by an individual or organisation based on certain criteria as set out in Sections 555 and 556 the Local Government Act, 1993. A stormwater charge exemption can be granted under Clause 125A(1) of the Local Government (General) Regulation 2005.

Consultation

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

Conformance to the Hawkesbury Community Strategic Plan 2017-2036

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Leadership

- 1.3 Financial Sustainability Build strong financial sustainability for now and future generations.
 - 1.3.1 In all of Council's strategies, plans and decision making there will be a strong focus on financial sustainability.

Discussion

The Thomas and Jane Rose Family Society Inc. is a registered charity and public benevolent institution that operates Rose Cottage. Rose Cottage is used a museum and the museum is open to the public.

Accordingly, the application for a rating exemption meets the requirements of Section 556(1)(a) and (h) of the Local Government Act, 1993, and the exemption should be granted.

Financial Implications

The matters raised in this report have direct financial implications. The income from rates is provided for in the 2019/2020 Adopted Operational Plan. The rating exemption, if granted, will result in a negative variation to this income in 2019/2020, and this will need to be addressed in the next Quarterly Budget Review. However, this amount will be recovered through the Notional Yield calculation for 2020/2021.

SECTION 3 – Reports for Determination

Meeting Date: 12 November 2019

Fit For The Future Strategy Considerations

The proposal is not currently aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. However, the rating exemption will only have a minor impact and not expected to significantly impact the overall achievement of the Fit for the Future objectives.

Conclusion

The property is owned by a registered charity and public benevolent institution and the property is used as a museum that is open to the public. This satisfies the requirements of Section 555(1)(a) and (h) of the Local Government Act, 1993 and an exemption from general rates and stormwater charge should be granted.

RECOMMENDATION:

That:

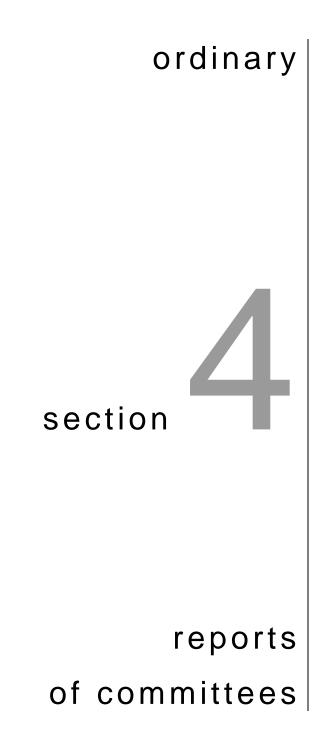
- 1. The Thomas and Jane Rose Family Society Inc. be granted an exemption from rating from 1 July 2019 for the property known as 18 Rose Street, Wilberforce (Lot 21, DP 829589).
- 2. An amount of \$1,955.41 be abandoned in respect of rates and stormwater charge for the period 1 July 2019 to 30 June 2020 for the property known as 18 Rose Street, Wilberforce (Lot 21, DP 829589).

ATTACHMENTS:

There are no supporting documents for this report.

0000 END OF REPORT Ooo

ORDINARY MEETING SECTION 3 – Reports for Determination



Meeting Date: 12 November 2019

SECTION 4 – Reports of Committees

No Reports of Committees.

ORDINARY MEETING SECTION 5 – Notices of Motion

Meeting Date: 12 November 2019



notices of motion

ORDINARY MEETING SECTION 5 – Notices of Motion

ORDINARY MEETING SECTION 5 – Notices of Motion

SECTION 5 - Notices of Motion

Meeting Date: 12 November 2019

SECTION 5 – Notices of Motion

No Notices of Motion.

Confidential Reports

Meeting Date: 12 November 2019

CONFIDENTIAL REPORTS

Item: 210SS - Acquisition of Crown Land under Council's Management by Roads and
Maritime Services - Park of Lot 7008 in DP1029964 (now Lot 71 in DP1238663)
and Lot 345 in DP752061, Bridge Street, Windsor - (14893, 100920, 95496)Previous Item:32, Ordinary (23 February, 2016)
302, Ordinary (11 December 2018)Directorate:Support Services

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(g) of the Act as it relates to legal advice concerning ongoing Class 3 legal proceedings in the Land and Environment Court and the information is regarded as advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

Confidential Reports

Meeting Date: 12 November 2019

Item: 211	SS - Proposal to Sale of Shares in Southern Phone Company Limited - (95496, 96332)
Previous Item:	107, Ordinary (26 November 2002)
Directorate:	Support Services

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(d) of the Act as it relates to a proposal to sell shares in Southern Phone Company Limited and the information is regarded as being commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, confer a commercial advantage on a competitor of the Council, or reveal a trade secret and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

Confidential Reports

Meeting Date: 12 November 2019

Item: 212 SS - Assignment of Lease From Datanetwork Services Australasian Holdings Pty Ltd to Ross Shaun Corporation Pty Ltd - Shop 7, Wilberforce Shopping Centre - (95496, 112106, 20367, 147403)

Directorate: Support Services

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

Confidential Reports

Meeting Date: 12 November 2019

Item: 213	SS - Lease to Mina Girgis and Fady Girgis - Shop 6, Wilberforce Shopping Centre - (112106, 95496, 117043, 117044)
Previous Item:	59, Ordinary, 24 February 2015
Directorate:	Support Services

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.



ordinary meeting

end of business paper

This business paper has been produced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.