



# Ordinary Meeting

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Date of meeting: 08 February 2022  
Location: By audio-visual link  
Time: 6:30 p.m.

**BUSINESS PAPER**



**ORDINARY MEETING****Table of Contents****Meeting Date:** 08 February 2022**TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE</b>
	<b>PROCEDURAL MATTERS</b>	<b>3</b>
	<b>SECTION 1 - Confirmation of Minutes</b>	<b>6</b>
	<b>SECTION 2 - Mayoral Minutes</b>	<b>8</b>
	<b>SECTION 3 - Reports for Determination</b>	<b>11</b>
	<b>GENERAL MANAGER</b>	<b>11</b>
Item: 026	GM - Request for Leave of Absence - Councillor Paul Veigel - (79351, 155349)	11
	<b>CITY PLANNING</b>	<b>12</b>
Item: 027	CP - Draft Wayfinding and Signage Strategy - (95498, 124414, 147666)	12
	<b>INFRASTRUCTURE SERVICES</b>	<b>18</b>
Item: 028	IS - Draft Woodbury Reserve Masterplan and Plan of Management - (95495, 79354)	18
	<b>SECTION 4 - Reports of Committees</b>	<b>40</b>
	<b>SECTION 5 - Notices of Motion</b>	<b>43</b>
Item: 029	RM - Rural Boundary Clearing Code - (95498, 125612, 138882, 138884)	43
Item: 030	NM1 - Reporting on Councillor Attendance and Engagement - (138884, 79351)	45
Item: 031	NM2 - Mulgrave Railway Station Car Park - (155349, 79351)	47
Item: 032	NM3 - Request Costings for Local Contractors to Undertake Road Works in Emergency Situations - (125612, 79351)	50
	<b>CONFIDENTIAL REPORTS</b>	<b>51</b>

**ORDINARY MEETING**

**Table of Contents**

**Meeting Date:** 08 February 2022

**ORDINARY MEETING**  
**Procedural Matters**  
**Meeting Date: 08 February 2022**

**PROCEDURAL MATTERS**

**Welcome**

The Mayor, Councillor Patrick Conolly will acknowledge the Indigenous Heritage.

The General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

**Attendance**

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

**Apologies and Leave of Absence**

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

**Declaration of Interest**

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

**Acknowledgement of Official Visitors to the Council**

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

**ORDINARY MEETING**

**Procedural Matters**

**Meeting Date:** 08 February 2022

Ordinary

Section 1

Confirmation of minutes

**ORDINARY MEETING**

**SECTION 1 - Confirmation of Minutes**

**Meeting Date:** 08 February 2022

**SECTION 1 - Confirmation of Minutes**





# Ordinary Meeting

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Date of meeting: 25 January 2022  
Location: By audio-visual link  
Time: 6:30 p.m.

MINUTES



**ORDINARY MEETING****Table of Contents****Minutes: 25 January 2022****TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE</b>
<b>ATTENDANCE</b>		<b>3</b>
<b>APOLOGIES AND LEAVE OF ABSENCE</b>		<b>3</b>
<b>DECLARATIONS OF INTEREST</b>		<b>3</b>
<b>SECTION 1 - Confirmation of Minutes</b>		<b>4</b>
<b>SECTION 2 – Mayoral Minutes</b>		<b>5</b>
Item: 007	MM - Warragamba Dam Raising Project - (125610)	5
<b>SECTION 3 – Reports for Determination</b>		<b>6</b>
<b>GENERAL MANAGER</b>		<b>6</b>
Item: 008	GM - 2022 Local Government NSW Special Conference - (79351, 79633)	6
<b>INFRASTRUCTURE SERVICES</b>		<b>7</b>
Item: 009	IS - Local Roads and Community Infrastructure Program Phase 3 - Proposed Projects - (95495, 79344)	7
<b>SUPPORT SERVICES</b>		<b>8</b>
Item: 010	SS - Investment Report - November 2021 - (95496, 96332)	8
Item: 011	SS - Investment Report - December 2021 - (95496, 96332)	9
Item: 012	SS - Audit Committee Annual Report - September 2021 - (95496, 91369, 79351)	10
Item: 013	SS - Code of Meeting Practice - (95496, 96333, 79351)	11
<b>SECTION 4 – Reports of Committees</b>		<b>12</b>
Item: 014	ROC - Audit Committee - 24 November 2021 - (91369, 94596, 79351)	12
Item: 015	ROC - Local Traffic Committee - 10 January 2022 - (80245)	13
<b>SECTION 5 – Notices of Motion</b>		<b>14</b>
Item: 016	RM1 - Review of Hawkesbury Local Environment Plan 2012 - (95498, 124414, 125610, 111628, 155349)	14
Item: 017	RM2 - Rural Boundary Clearing Code - (95498, 125610, 111628, 138879)	16
Item: 018	NM1 - Community Halls within the Hawkesbury Local Government Area - (125612)	17
Item: 019	NM2 - Council Rating System - (138879)	18

## **ORDINARY MEETING**

### **Table of Contents**

**Minutes:** 25 January 2022

Item: 020	NM3 - Staff Bonuses - (155346)	19
Item: 021	NM4 - Establishment of Economic Investment and Tourism Committee - (155346)	20
Item: 022	NM5 - Council Committee Review - (125612)	21
<b>QUESTIONS FOR NEXT MEETING</b>		<b>22</b>
Item: 023	Response to Councillor Question Taken on Notice at the Council Meeting - 23 November 2021 - (79351)	22
<b>CONFIDENTIAL REPORTS</b>		<b>23</b>
Item: 024	SS - Appointments to Hawkesbury Local Planning Panel - (95496)	24
Item: 025	SS - Migration of Council's Corporate Systems to Software as a Service - (95496, 79352)	25

## ORDINARY MEETING

Minutes: 25 January 2022

Minutes of the Ordinary Meeting held by Audio-Visual Link, on 25 January 2022, commencing at 6:32pm.

### Welcome

The Mayor, Councillor Patrick Conolly acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Recording of the Council Meeting
- Statement regarding people addressing the Meeting

### ATTENDANCE

**PRESENT:** Councillor Patrick Conolly, Mayor, Councillor Barry Calvert, Deputy Mayor and Councillors Shane Djuric, Eddie Dogramaci, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Sarah Richards, Les Sheather, Paul Veigel, Danielle Wheeler and Nathan Zamprognio.

**ALSO PRESENT:** General Manager - Elizabeth Richardson, Director City Planning - Linda Perrine, Director Infrastructure Services - Will Barton, Director Support Services - Laurie Mifsud, Chief Financial Officer - Emma Galea, Manager Corporate Communications, Events and Services - Suzanne Stuart, Manager Community Planning and Partnerships - Meagan Ang, Manager Information Services - Donna McCue, Manager Corporate Services and Governance - Charles McElroy and Administrative Support Coordinator - Tracey Easterbrook.

### APOLOGIES AND LEAVE OF ABSENCE

There were no apologies or requests for leave of absence received from Councillors.

### DECLARATIONS OF INTEREST

Councillor Richards declared interests on Items 9, 16 and 24.

Councillor Wheeler declared an interest on Item 20.

### Acknowledgement of Official Visitors to the Council

There were no official visitors to the Council.

## **ORDINARY MEETING**

**Minutes:** 25 January 2022

### **SECTION 1 - Confirmation of Minutes**

**8 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett and seconded by Councillor Zamprogno that the Minutes of the Ordinary Meeting held on the 23 November 2021, be confirmed.

**9 RESOLUTION:**

RESOLVED on the motion of Councillor Richards and seconded by Councillor Lyons-Buckett that the Minutes of the Ordinary Meeting held on the 11 January 2022, be confirmed.

## ORDINARY MEETING

Minutes: 25 January 2022

### SECTION 2 – Mayoral Minutes

**Item: 007**                      **MM - Warragamba Dam Raising Project - (125610)**

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Mr Michael Want addressed Council, speaking against the motion in the business paper.

**MOTION:**

RESOLVED on the motion of Mayor, Councillor Conolly.

*Refer to RESOLUTION*

**10 RESOLUTION:**

RESOLVED on the motion of Mayor, Councillor Conolly.

That Council:

1. Calls on the NSW Government to recognise that:
  - a) The Hawkesbury Valley has the largest unmitigated flood risk in New South Wales, if not Australia.
  - b) Infrastructure NSW and Water NSW have considered a number of flood mitigation infrastructure options, and the Warragamba Dam Raising Project (by 14m for flood mitigation purpose only) was identified as the option with the best cost-benefit ratio.
  - c) The risk to our community is significant and well documented, and that we need the Government to act urgently to address the risk.
  - d) Further delays to the Warragamba Dam Raising Project will continue to put our community in danger.
2. Write to the Premier, the Minister for Western Sydney and the Member for Hawkesbury in addition to the Chair of the Select Committee on the Proposal to Raise the Warragamba Dam Wall to advise them of our resolution.

**For the Motion:** Councillors Conolly, Reardon, Richards, Sheather, Veigel and Zamprogno.

**Against the Motion:** Councillors Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett and Wheeler.

**Absent:** Nil.

The Motion was carried on the casting vote of the Mayor, Councillor Conolly.

**ORDINARY MEETING**

**Minutes: 25 January 2022**

**SECTION 3 – Reports for Determination**

**GENERAL MANAGER**

**Item: 008**                      **GM - 2022 Local Government NSW Special Conference - (79351, 79633)**

**Previous Item:**            171, Ordinary (14 September 2021)  
6, Ordinary (11 January 2022)

**Directorate:**                General Manager

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**MOTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

***Refer to RESOLUTION***

**11 RESOLUTION:**

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council submit to the 2022 Local Government NSW Special Conference Motion 1 as outlined in this report dealing with refining post-disaster planning approval processes.

**For the Motion:**            Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.



## ORDINARY MEETING

Minutes: 25 January 2022

### INFRASTRUCTURE SERVICES

**Item: 009**                      **IS - Local Roads and Community Infrastructure Program Phase 3 - Proposed Projects - (95495, 79344)**

**Previous Item:**              057, Ordinary (30 March 2021)  
                                     151, Ordinary (11 August 2020)

**Directorate:**                Infrastructure Services

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Councillor Richards declared a significant non-pecuniary conflict of interest in this matter as it relates to a Federal Government Grant, and Councillor Richards is a Federal election candidate. She left the Meeting and did not take part in voting or discussion on the matter.

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#### **MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Sheather.

***Refer to RESOLUTION***

#### **12 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Sheather.

That Council:

1. Subject to adjustments that may be necessary to achieve the greatest benefit to Council and the community as detailed in the report, adopts the list of projects as identified in Table 1 of this Report as its preferred program for the Local Roads and Community Infrastructure Program Phase 3 and submits this list to the Department of Infrastructure, Transport, Regional Development and Communications for approval; and
2. Delegates to the General Manager, the authority to make amendments to the adopted projects for the purpose of meeting budget constraints.

**For the Motion:**              Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Councillor Richards.

**ORDINARY MEETING**

**Minutes:** 25 January 2022

**SUPPORT SERVICES**

**Item: 010**                      **SS - Investment Report - November 2021 - (95496, 96332)**

**Previous Item:**              097, Ordinary (25 May 2021)

**Directorate:**                Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

**13 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

That the Monthly Investment Report for November 2021 be received and noted.

**For the Motion:**              Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

**ORDINARY MEETING**

**Minutes:** 25 January 2022

**Item: 011**                      **SS - Investment Report - December 2021 - (95496, 96332)**

**Previous Item:**            097, Ordinary (25 May 2021)

**Directorate:**                Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

**14 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

That the Monthly Investment Report for December 2021 be received and noted.

**For the Motion:**            Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

## ORDINARY MEETING

Minutes: 25 January 2022

**Item: 012**                      **SS - Audit Committee Annual Report - September 2021 - (95496, 91369, 79351)**

**Directorate:**                Support Services

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### **MOTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Calvert.

*Refer to RESOLUTION*

### **15 RESOLUTION:**

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Calvert.

That:

1. The Audit Committee's Annual Report for the period ending 22 September 2021 be received and noted.
2. The Audit Committee's annual report for the following year focus on providing a summary of the outcomes of the Committee.
3. Items such as the following should not take precedence:
  - a) Profile of Committee Members
  - b) Committee Report Card
  - c) Committee Participation
  - d) Committee Guests
  - e) Committee and Standing Reports

**For the Motion:**                Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

## ORDINARY MEETING

Minutes: 25 January 2022

**Item: 013**                      **SS - Code of Meeting Practice - (95496, 96333, 79351)**

**Previous Item:**            204, Ordinary (26 October 2021)  
                                 41, Ordinary (23 February 2021)

**Directorate:**                Support Services

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### **MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

### ***Refer to RESOLUTION***

### **16 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

That:

1. The Draft Code of Meeting Practice, attached as Attachment 1 to this report, be placed on public exhibition for 28 days, with submissions being accepted from interested parties for 42 days.
2. At the expiration of the public notification period, a further report be submitted to Council.

**For the Motion:**            Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**        Nil.

**Absent:**                        Nil.

## ORDINARY MEETING

Minutes: 25 January 2022

### SECTION 4 – Reports of Committees

**Item: 014**                      **ROC - Audit Committee - 24 November 2021 - (91369, 94596, 79351)**

**Directorate:**                Support Services

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

*Refer to RESOLUTION*

**17 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

That Council receive and note the Minutes of the Audit Committee Meeting held on the 24 November 2021.

**For the Motion:**                Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**            Nil.

**Absent:**                            Nil.

**ORDINARY MEETING**

**Minutes:** 25 January 2022

**Item: 015**                      **ROC - Local Traffic Committee - 10 January 2022 - (80245)**

**Directorate:**                Infrastructure Services

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

***Refer to RESOLUTION***

**18 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

That Council receive and note the recommendations in the minutes of the Hawkesbury City Council Traffic Committee meeting held on 10 January 2022.

**For the Motion:**                Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**            Nil.

**Absent:**                            Nil.

## ORDINARY MEETING

Minutes: 25 January 2022

### SECTION 5 – Notices of Motion

**Item: 016**                      **RM1 - Review of Hawkesbury Local Environment Plan 2012 - (95498, 124414, 125610, 111628, 155349)**

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Councillor Richards declared a significant non-pecuniary conflict of interest in this matter as members of the reference group work with her partner. Her partner is no longer a member of the reference group. She left the Meeting and did not take part in voting or discussion on the matter.

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Ms Barbara Tarnawski addressed Council, speaking for the recommendation in the business paper.

**MOTION:**

RESOLVED on the motion of Mayor, Councillor Conolly, seconded by Councillor Sheather.

***Refer to RESOLUTION***

**19 RESOLUTION:**

RESOLVED on the motion of Mayor, Councillor Conolly, seconded by Councillor Sheather.

That resolution 289 from the Ordinary Meeting of Council on 23 November 2021 regarding Review of Hawkesbury Local Environment Plan 2012, be rescinded.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

**For the Motion:**                      Councillors Conolly, Calvert, Kotlash, Reardon, Sheather and Veigel.

**Against the Motion:**                Councillors Djuric, Dogramaci, Lyons-Buckett, Wheeler and Zamprogno.

**Absent:**                                  Councillor Richards.



## ORDINARY MEETING

Minutes: 25 January 2022

### MOTION:

RESOLVED on the motion of Mayor, Councillor Conolly, seconded by Councillor Kotlash.

### *Refer to RESOLUTION*

### 20 RESOLUTION:

RESOLVED on the motion of Mayor, Councillor Conolly, seconded by Councillor Kotlash.

That Council:

1. Council seek advice from the Hawkesbury Local Planning Panel in regards to the draft document.
2. Council provide the LEP/DCP Reference Group with the draft document and hold a briefing session so the members of the group can provide feedback directly to councillors.
3. The matter be reported back to Council with this advice, for Council to consider whether to proceed with the preparation of a planning proposal.

In accordance with Section 375A of the Local Government Act 1993 a division is required to be called whenever a planning decision is put at a council or committee meeting. Accordingly, the Chairperson called for a division in respect of the motion, the results of which were as follows:

**For the Motion:** Councillors Conolly, Calvert, Kotlash, Reardon, Sheather and Veigel.

**Against the Motion:** Councillors Djuric, Dogramaci, Lyons-Buckett, Wheeler and Zamprogno.

**Absent:** Councillor Richards.

**ORDINARY MEETING**

**Minutes: 25 January 2022**

**Item: 017                      RM2 - Rural Boundary Clearing Code - (95498, 125610, 111628, 138879)**

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**MOTION:**

RESOLVED on the motion of Mayor, Councillor Conolly, seconded by Councillor Dogramaci.

***Refer to RESOLUTION***

**21      RESOLUTION:**

RESOLVED on the motion of Mayor, Councillor Conolly, seconded by Councillor Dogramaci.

That resolution 262 from the Ordinary Meeting of Council on 12 October 2021 regarding the Rural Boundary Clearing Code, be rescinded.

**For the Motion:**                      Councillors Conolly, Dogramaci, Reardon, Richards, Sheather and Veigel.

**Against the Motion:**                Councillors Calvert, Djuric, Kotlash, Lyons-Buckett, Wheeler and Zamprogno.

**Absent:**                                Nil.

The Motion was carried on the casting vote of the Mayor, Councillor Conolly.

**MOTION:**

RESOLVED on the motion of Mayor, Councillor Conolly, seconded by Councillor Sheather.

***Refer to RESOLUTION***

**22      RESOLUTION:**

RESOLVED on the motion of Mayor, Councillor Conolly, seconded by Councillor Sheather.

That Council opt in to the NSW Rural Fire Service Rural Boundary Clearing Code.

**For the Motion:**                      Councillors Conolly, Dogramaci, Reardon, Richards, Sheather and Veigel.

**Against the Motion:**                Councillors Calvert, Djuric, Kotlash, Lyons-Buckett, Wheeler and Zamprogno.

**Absent:**                                Nil.

The Motion was carried on the casting vote of the Mayor, Councillor Conolly.

**ORDINARY MEETING**

**Minutes: 25 January 2022**

**Item: 018**                      **NM1 - Community Halls within the Hawkesbury Local Government Area - (125612)**

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**MOTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

***Refer to RESOLUTION***

**23 RESOLUTION:**

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That Council facilitate a meeting of representatives from community halls within the Local Government Area with the aim of:

1. Discussing potential sharing of resources, information, procurement and opportunities to access grant funding;
2. Preparing a register comprising contact details, descriptions of onsite facilities and equipment, and indicating areas where interactions and support can be offered between community halls;
3. Considering an ongoing mechanism for regular engagement of hall representatives with Council and each other; and
4. Identifying respective roles and responsibilities that will be reflected in a renewed agreement between Council and hall committees, to support optimal usage and improvements of these halls.

**For the Motion:**                      Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:**              Nil.

**Absent:**                                  Nil.

## ORDINARY MEETING

Minutes: 25 January 2022

### Item: 019                      NM2 - Council Rating System - (138879)

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A MOTION was moved by Councillor Richards, seconded by Councillor Sheather.

That Council:

1. Notes the current rating system is considered unfair by many residents.
2. Requests a briefing to explain to all Councillors the options available to Council to levy rates, specifically covering the projected impact of moving to a 50% base rate for the residential category.

An AMENDMENT was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Notes the current rating system is considered unfair by many residents.
2. Requests a briefing to explain to Councillors the options available for the levying of rates, including various base rates, minimum rate, and other methods applicable to the Hawkesbury Local Government Area and their likely impacts.

**For the Amendment:** Councillors Djuric, Dogramaci, Kotlash, Lyons-Buckett, Wheeler and Zamprogno.

**Against the Amendment:** Councillors Conolly, Calvert, Reardon, Richards, Sheather and Veigel.

**Absent:** Nil.

The Amendment was carried on the casting vote of the Mayor, Councillor Conolly.

### **MOTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Sheather.

### ***Refer to RESOLUTION***

### **24 RESOLUTION:**

RESOLVED on the motion of Councillor Richards, seconded by Councillor Sheather.

That Council:

1. Notes the current rating system is considered unfair by many residents.
2. Requests a briefing to explain to Councillors the options available for the levying of rates, including various base rates, minimum rate, and other methods applicable to the Hawkesbury Local Government Area and their likely impacts.

## ORDINARY MEETING

Minutes: 25 January 2022

**For the Motion:** Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

### **ADJOURNMENT OF MEETING**

The Mayor adjourned the meeting at 9:01pm for a short break. The meeting resumed at 9:11pm.

#### **Item: 020                      NM3 - Staff Bonuses - (155346)**

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Councillor Wheeler declared a pecuniary interest in this matter as her husband is employed by Hawkesbury City Council. She left the Meeting and did not take part in voting or discussion on the matter.

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A MOTION was moved by Councillor Dogramaci.

That Council award each staff member (excluding management) a quarterly bonus of not less than \$100.

There was no seconder for the motion and the motion lapsed.

## ORDINARY MEETING

Minutes: 25 January 2022

### Item: 021                      NM4 - Establishment of Economic Investment and Tourism Committee - (155346)

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A MOTION was moved by Councillor Dogramaci, seconded by Councillor Sheather.

That Council establish a new Economic Investment and Tourism Committee, and that staff report back to Council with Draft Terms of Reference for the Committee.

An AMENDMENT was moved by Councillor Veigel, seconded by Councillor Reardon.

That Council ask the Partnerships and Innovations Committee for a report regarding engagement with the business and tourism community. This report should outline:

1. A review of actions already taken by Council to increase engagement;
2. Options and recommendations for further engagement with the business and tourism community, that may include the establishment of an Economic, Investment and Tourism Reference Group; and
3. Draft Guidelines, and the process for establishing any Economic, Investment and Tourism Reference Group.

**For the Amendment:** Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Amendment:** Nil.

**Absent:** Nil.

The Amendment was carried.

#### **MOTION:**

RESOLVED on the motion of Councillor Dogramaci, seconded by Councillor Sheather.

#### ***Refer to RESOLUTION***

### **25 RESOLUTION:**

RESOLVED on the motion of Councillor Dogramaci, seconded by Councillor Sheather.

That Council ask the Partnerships and Innovations Committee for a report regarding engagement with the business and tourism community. This report should outline:

1. A review of actions already taken by Council to increase engagement;
2. Options and recommendations for further engagement with the business and tourism community, that may include the establishment of an Economic, Investment and Tourism Reference Group; and
3. Draft Guidelines, and the process for establishing any Economic, Investment and Tourism Reference Group.

## ORDINARY MEETING

Minutes: 25 January 2022

**For the Motion:** Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

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### Item: 022                      NM5 - Council Committee Review - (125612)

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A MOTION was moved by Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That Council hold a Councillor workshop as soon as practicable to review the efficacy, transparency, and accountability of the Committee System, addressing but not limited to:

1. Community representation on committees or at committee meetings of Committees of Council.
2. Community input into committee agenda items.
3. System for Councillor representatives on external committees and organisations to ensure Council and Hawkesbury community are kept updated on the decisions, directions and proposals of those organisations.
4. Mechanism for how Council Communications will ensure significant decisions or proposals impacting Hawkesbury Council, and/or ratepayers/residents will be published.

**For the Motion:** Councillors Djuric, Dogramaci, Lyons-Buckett, Sheather, Wheeler and Zamprogno.

**Against the Motion:** Councillors Conolly, Calvert, Kotlash, Reardon, Richards and Veigel.

**Absent:** Nil.

The Motion was lost on the casting vote of the Mayor, Councillor Conolly.

**ORDINARY MEETING**

**Minutes:** 25 January 2022

**QUESTIONS FOR NEXT MEETING**

**Item: 023                      Response to Councillor Question Taken on Notice at the Council Meeting - 23  
November 2021 - (79351)**

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Further question and comments to Councillor Questions Taken on Notice listed in the Business Paper, were provided.



## ORDINARY MEETING

Minutes: 25 January 2022

### CONFIDENTIAL REPORTS

#### 26 RESOLUTION:

RESOLVED on the motion of Councillor Richards, seconded by Councillor Sheather.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act 1993, members of the Press and the public be excluded from the Council Meeting during consideration of the following items:

**Item: 024 SS - Appointments to Hawkesbury Local Planning Panel – (95496)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act, 1993 as it relates to personnel matters concerning particular individuals (other than councillors).*

**Item: 025 SS - Migration of Council's Corporate System to Software as a Service – (95496, 79352)**

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (proposes to conduct) business.*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

#### 27 RESOLUTION:

RESOLVED on the motion of Councillor Kotlash, seconded by Councillor Richards that open meeting be resumed.

## ORDINARY MEETING

Minutes: 25 January 2022

**Item: 024**                      **SS - Appointments to Hawkesbury Local Planning Panel - (95496)**

**Previous Item:**            245, Ordinary (23 November 2021)  
                                 089, Ordinary (11 May 2021)  
                                 056, Ordinary (30 March 2021)

**Directorate:**                City Planning

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Councillor Richards declared a significant non-pecuniary conflict of interest in this matter as one applicant is working with her partner and another applicant is a member of her Rotary Club. She left the Meeting and did not take part in voting or discussion on the matter.

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The General Manager advised that whilst in closed session, a Procedural Motion was moved by Councillor Veigel, that Item 024: Appointments to Hawkesbury Local Planning Panel, not be dealt with on block. The Procedural Motion was carried.

### **MOTION:**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

### ***Refer to RESOLUTION***

### **28 RESOLUTION:**

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Zamprogno, seconded by Councillor Lyons-Buckett.

That:

1. The information provided in the report in relation to the role of community members on the Hawkesbury Local Planning Panel be received and noted.
2. Council appoint the following as community representatives for the pool of community members of the Hawkesbury Local Planning Panel for meetings of the Local Planning Panel until 29 February 2024.
  - Graham Edds
  - Paul Rogers
  - Michael Edwards
  - Preeti Karan
  - Brett Mason
3. Advise the Department of Planning, Industry and Environment of the additional community representatives appointed by Council to the Hawkesbury Local Planning Panel.
4. Advise the eligible applicants of Council's determination and thank them for their interest in this matter.

## ORDINARY MEETING

Minutes: 25 January 2022

**For the Motion:** Councillors Calvert, Djuric, Lyons-Buckett, Reardon, Sheather, Wheeler and Zamprogno.

**Against the Motion:** Councillors Conolly, Dogramaci, Kotlash, and Veigel.

**Absent:** Councillor Richards.

**Item: 025**                      **SS - Migration of Council's Corporate Systems to Software as a Service - (95496, 79352)**

**Directorate:** Support Services

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### MOTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

#### *Refer to RESOLUTION*

### 29 RESOLUTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Zamprogno.

That:

1. The report be received and noted.
2. In accordance with the provisions of Section 55(3)(i) of the Local Government Act 1993, Council not call tenders for the migration to, and provision of Council's corporate systems to software as a service, on the TechnologyOne cloud base, on the basis of extenuating circumstances for the following reasons:
  - a) A lack of other preconfigured local government integrated enterprise resource software as a service solutions;
  - b) Leveraging existing system capabilities in the TechnologyOne solution;
  - c) The cost and time burden of proceeding to tender to make a similar assessment for an inferior financial outcome.
  - d) Unavailability of competitive tenderers to provide software as a service for TechnologyOne software.
3. Council enter into a five year contract with TechnologyOne for migration to, and the provision of software as a service, as outlined in the report.
4. The General Manager be given delegated authority to execute any documentation associated with the final agreement between Council and TechnologyOne.

**For the Motion:** Councillors Conolly, Calvert, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Richards, Sheather, Veigel, Wheeler and Zamprogno.

**Against the Motion:** Nil.

**Absent:** Nil.

**ORDINARY MEETING**

**Minutes:** 25 January 2022

The meeting terminated at 10:43pm.

Submitted to and confirmed at the Ordinary meeting held on 8 February 2022.

.....  
Mayor

Ordinary

Section **2**

Mayoral minutes

**ORDINARY MEETING**  
**SECTION 2 – Mayoral Minute**  
**Meeting Date:** 08 February 2022

**SECTION 2 - Mayoral Minutes**

There was no Mayoral Minute at the time of preparing this Business Paper.

Notwithstanding the above, pursuant to Clauses 9.6-9.9 of Council's Code of Meeting Practice, the Mayor may submit a Mayoral Minute to the meeting without notice in relation to any matter or topic that:

- Is within the jurisdiction of the Council
- Council has official knowledge of.

However, a Mayoral Minute must not be put without notice if it relates to a routine or non-urgent matter.

A matter is considered to be urgent when it requires a decision by the Council before the next scheduled ordinary meeting of the Council.

Ordinary

Section 3

Reports  
for determination

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 08 February 2022



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

**SECTION 3 - Reports for Determination**

**GENERAL MANAGER**

**Item: 026**                      **GM - Request for Leave of Absence - Councillor Paul Veigel - (79351, 155349)**

**Directorate:**                  General Manager

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**PURPOSE OF THE REPORT:**

The purpose of this report is to advise of a leave of absence request from Councillor Paul Veigel.

**EXECUTIVE SUMMARY:**

Councillor Paul Veigel has applied for leave of absence from the Council Meeting on 22 February 2022.

**RECOMMENDATION:**

That Council consider the application from Councillor Paul Veigel for leave of absence from the Ordinary meeting of Council on 22 February 2022.

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**BACKGROUND**

Councillor Paul Veigel has applied for leave of absence from the Council on Tuesday, 22 February 2022 due to a previously booked commitment.

**COMMUNITY ENGAGEMENT**

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

**CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036**

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

Our Leadership

1.1 Local Leadership and effective governance - Provide representative, responsive and accountable governance.

1.1.1 Council's elected leaders will actively connect and collaborate with the community.

**FINANCIAL IMPACT**

There are no financial implications applicable to this report.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

**CITY PLANNING**

**Item: 027**                      **CP - Draft Wayfinding and Signage Strategy - (95498, 124414, 147666)**

**Previous Item:**            179, Ordinary (28 September 2021)

**Directorate:**              City Planning

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**PURPOSE OF THE REPORT:**

The purpose of this report is to advise Council of the outcome of the public exhibition of the Draft Wayfinding and Signage Strategy and seek to adopt the Strategy.

**EXECUTIVE SUMMARY:**

The Wayfinding and Signage Strategy project was created to improve how visitors and residents are guided through the Hawkesbury Local Government Area, to discover the diverse experiences, attractions, and services that Council offers. The Blueprint consultancy was engaged to create a Wayfinding and Signage Strategy and design which will be scalable from the larger town centres to the smallest villages.

Council at its meeting on 28 September 2021, resolved to place the Draft Wayfinding and Strategy on public exhibition.

The Draft Strategy was publicly exhibited for 28 days from 7 October 2021 to 5 November 2021. Eight submissions were received during the exhibition and the issues raised have been summarised in this report.

**RECOMMENDATION:**

That Council:

1.     Adopt the Wayfinding and Signage Strategy attached as Attachment 1 to this report.
  2.     Note that place based engagement will be undertaken during the detail design phase.
- 

**BACKGROUND**

At the Ordinary Meeting Council held on 28 September 2021, consideration was given to a report regarding the Draft Wayfinding and Signage Strategy. Council adopted the following resolution relevant to this report:

*"That:*

1.     *Council endorse the Draft Wayfinding and Signage Strategy attached to this report.*
2.     *The Draft Wayfinding and Signage Strategy will be placed on public exhibition for a period of 28 days.*

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

3. *At the expiration of the public exhibition period, the following action be taken:*
- a) *Should any submissions be received regarding the Draft Wayfinding and Signage Strategy, a further report be submitted to Council or*
  - b) *Should no submissions be received, Council adopts the Draft Wayfinding and Signage strategy attached to this report."*

**DISCUSSION**

Council at its meeting on 28 September 2021 resolved to place the Draft Wayfinding and Signage Strategy on public exhibition for 28 days from 7 October 2021 to 5 November 2021. The development of the Draft Wayfinding and Signage Strategy is based on best precedent wayfinding examples and principles.

The public exhibition was located on the "YourHawkesbury-YourSay" website advertised through Council's social media channels and included in the business newsletter.

There was a total of eight submissions received which are summarised in the table below with the comments received and Council staff responses to the submissions.

**Submissions Received and Outcomes**

Number	Comment	Outcome
1	I would like to see signage on the main entry roads to Windsor giving directions to Windsor Mall. Overall signs are severely lacking and I'm glad this project will address it.	Main entry signage and content will be developed in detailed design stage.
2	I prefer to see signage and information on vertical surfaces and not on the ground. When walking, keeping your eyes raised to pay attention to navigation and safety of movement while searching for and reading information is much safer than stopping to peruse information at your feet and losing situational awareness. Consistent design principles used in constructing free standing information aids (boards, boxes, sculptures etc.) and project strategy based location along with technology augmentation is a welcome objective.	An inlay signage option has been developed to provide a flexible alternative to the larger format signs when there may not be available room.
3	<p>I would like to see cycling opportunities emphasised more in signage, for example preferred safe cycle routes that may encourage the use of safer back streets or scenic routes.</p> <p>Also shared pathway signs and bike destinations e.g. Pughs Lagoon, the Lowlands between Richmond and Windsor, villages like Kurrajong.</p> <p>If water stations and bike racks were available that could be indicated on signage as well.</p> <p>Overall, signage can give the community the</p>	<p>The scope for this project was to focus on wayfinding in towns and villages.</p> <p>Suggestions in relation to cycle paths will be forwarded for consideration in the planning for cycle paths.</p>

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

Number	Comment	Outcome
	impression that cyclists are welcome and catered for.	
4	<p>Is it possible to have directional signage to the Settlers Arms Inn at St Albans it is an amazing convict built Pub that still has its original authenticity. It is owned and run by a three generation family being built in 1836 makes it one of the oldest pubs in Australia and it would be nice to be included in some of the directional signage.</p> <p>Also we have three cemeteries of which some of the graves go back beyond the 1840s that would be great to have some directional signage for that as well. Also St Joseph's guest house a convict built restored catholic church building 1839 making it the second oldest Catholic Church in Australia they could have a bit of signage as well please.</p>	<p>This is the strategy development phase and the next stage is detailed design. All suggestions such as this will be considered in the detail design phase and the timing and roll out of implementation will be included in the new Council's Delivery Program.</p>
5	<p>This is a missed opportunity. We need a thought-out Hawkesbury identity for the cities, towns and villages, a 'narrative' for the whole of Hawkesbury. From such a strategy you could then evolve the signage and wayfinding to suit the different situations.</p> <p>Council has two other important activities underway, - Aboriginal Cultural Heritage Study February 2021 (Public Exhibition September 2021). - Reconciliation Action Plan (Version 5 pending review). Consideration of the NSW Geographical Names Boards principles for Traditional Aboriginal Place Names when they describe - "Recommendations for Indigenous Naming Conventions".</p> <p>Darkinjung peoples are not referred to, only Darug (or Dharug). Local place name practices are mentioned. However, it appears the document is written without knowledge of The Dyarubbin Project: Aboriginal history, culture and places on the Hawkesbury River - Grace Karskens et al (Rev. John McGarvie's list of 178 Aboriginal place names along Dyarubbin, the Hawkesbury River).</p> <p>Entry points (LGA regional road signage and information).  Tourist drive/destination localities,  Local/traditional place names, Community safety and awareness, Wildlife awareness</p>	<p>The identity of Hawkesbury City Council as a Local Government Area and destination was a separate project prior to the Wayfinding and Signage project. The corporate logo, brand and font have been represented on signage according to council guidelines.</p> <p>The framework for the wayfinding signage has been developed and the next phase of the project is the detailed design phase where these activities will be considered.</p> <p>The consultant will work closely with all relevant stakeholders to ensure that all content, wording and naming conventions are correct.</p> <p>Main entry signage and content will be developed in the next phase of the project which is the detailed design stage.</p> <p>This is the strategy development phase and the next stage is detailed design. All suggestions such as this will be considered in the detail design phase and the timing and roll out of implementation will be included in</p>

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

Number	Comment	Outcome
	<p>How does the Draft Wayfinding and Signage Strategy work with State / Roads signage?</p> <p>How do the proposals work when Council boundaries meet, such as in Wisemans Ferry</p>	<p>the new Council's Delivery Program. Please note that signage relating to safety and awareness and wildlife awareness will need to be considered separately and may include liaison with relevant state agencies.</p> <p>The Wayfinding and Signage will be cohesive with Transport for NSW standards.</p> <p>The Wayfinding and Signage suite will be implemented within the Hawkesbury Local Government Area. The signage is based on best precedent examples and principles.</p>
6	I support the inclusion of known Dharug place names in the wayfinding signage.	This will be considered in the next phase of the project which is the detailed design stage.
7	<p>Lack of 'local' flavour taken into consideration - 'The Forgotten Valley' – which is a local branding theme.</p> <p>Lack of signage for local landmarks during the Gospers Mountain catastrophe.</p> <p>Notably there is absolutely nothing in the document on Central, Lower, Upper or Higher MacDonald, or St Albans.</p> <p>Overall, it appears to be a very generic corporate document that does not seek to engage with or reflect the community but will absorb community funds in delivering a generic corporate wayfinding and signage rollout.</p>	<p>The identity of Hawkesbury City Council as a Local Government Area and destination was a separate project prior to the Wayfinding and Signage project. The corporate logo, brand and font have been represented on signage according to council guidelines.</p> <p>This is the strategy development phase and the next stage is detailed design. All suggestions such as this will be considered in the detail design phase and the timing and roll out of implementation will be included in the new Council's Delivery Program. Please note that signage relating to safety and awareness will need to be considered separately and may include liaison with relevant state agencies.</p> <p>During the detail design phase consideration can be given to how far signage can be modified to reflect villages however key to this will be budget and maintenance as individual customised signage</p>

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

Number	Comment	Outcome
		is more expensive and will impact Council's ability to rollout new signage across the whole local government area.
8	<p>Our response to the Wayfinding and Signage Strategy relates only to the heritage precinct of Windsor.</p> <p>We believe that wayfinding and signage in this heritage precinct of Windsor should be informed by, not applied to the space. This heritage precinct deserves a specific, distinctive approach, which may be different from the approach applied to the broader Hawkesbury local government area.</p> <p>In the site observation photos of Windsor Mall on pages 14, 15 and 16 of the Strategy, the historic ambience of Windsor's <i>old town</i> is evident. This heritage does not need to be "interpreted" by the addition of more signage. We do agree that a decluttering of signage in this precinct is needed. However, 21<sup>st</sup> century wayfinding signs and colour palettes are inappropriate for use in this area. The historic elements such as bollards and gas lamps should be retained in situ, and signage should be kept to a minimum and styled in such a way that it blends into the space.</p>	<p>This is the strategy development phase and the next stage is detailed design. All suggestions such as this will be considered in the detail design phase and the timing and roll out of implementation will be included in the new Council's Delivery Program.</p>

Based on the Council response to the matters raised in the public exhibition of the Draft Strategy, no further changes will be made to the Draft Strategy as the matters outlined above are to be considered in the next phase of the project, which is the detail design phase.

### COMMUNITY ENGAGEMENT

Community consultation has been undertaken in line with Council's Community Engagement Policy. The Draft Wayfinding and Signage Strategy was placed on public exhibition for the period of 28 days from 7 October 2021 to 5 November 2021.

### CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036

The proposal is consistent with following the following Focus Area, Directions and Strategies with the CSP.

#### Our Future

5.5 Reinforcing our dynamic places – Supporting the revitalisation of our Town Centres and growth of our business community.

5.5.2 Create active partnerships to develop a network of vibrant centres, creating opportunities for business growth and community connection

5.6 Instigating Place Making Programs – Celebrate our creativity and cultural expressions

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

5.7 Tourism and Economic Development – Promote our community as the place to visit, work and invest

5.7.1 Working in partnership we will actively market our City and capabilities to existing and potential businesses, visitors and investors

**FINANCIAL IMPACT**

Funding for the project has been identified in the adopted 2021/2022 adopted Operational Plan and Draft 2022/2023 Operational Plan.

**ATTACHMENTS:**

**AT - 1** Draft Wayfinding and Signage Strategy - *(Distributed under separate cover)*.

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

**INFRASTRUCTURE SERVICES**

**Item: 028**                      **IS - Draft Woodbury Reserve Masterplan and Plan of Management - (95495, 79354)**

**Previous Item:**            104, Ordinary (8 June 2021)

**Directorate:**              Infrastructure Services

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**PURPOSE OF THE REPORT:**

The purpose of this report is to present the draft Woodbury Reserve Plan of Management and Masterplan for adoption.

**EXECUTIVE SUMMARY:**

The Woodbury Reserve Plan of Management and Masterplan have been developed to reflect changes in legislation, state and local government objectives and community needs.

The Plans have been developed in consultation with the community and stakeholders. They identify priority projects for upgrading the reserve, providing a long-term vision that ensures any future improvements are appropriate and that the recreational, cultural and environmental values of the site will be retained.

Development of the Plan of Management and Masterplan does not represent a formal commitment to funding. Works will be considered for inclusion in Council's Operational Plans in accordance with the plan's priorities, the financial allocations identified in the Long - Term Financial Plan and external funding opportunities as they arise from time to time.

The 2021/2022 Operational Plan provides \$403,000 to commence detailed design and construction of initial works.

Part of Woodbury Reserve is managed by Hawkesbury Sports Council.

**RECOMMENDATION:**

That Council:

1.     Adopt the Woodbury Reserve Plan of Management, including Masterplan attached at Attachment 3 and 4, respectively, to the report.
  2.     Categorises the land within Woodbury Reserve as detailed in Figure 3 of this report.
-



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

**BACKGROUND**

Woodbury Reserve, Glossodia, is a District level park that provides a range of active and passive recreation opportunities as well as hosting a childcare centre and bushfire brigade. The Reserve is comprised of (see figure 1):

- Sports field (currently used for soccer and cricket)
- Playground
- Bushland, including a creek with an inline dam
- Unformed car park
- Informal tracks and bike jumps
- Golden Valley Child Learning Centre
- Glossodia Bush Fire Brigade.

The 2021/2022 Operational Plan includes \$403,200 for future capital works projects within Woodbury Reserve.

Consultants, Place Design Group, have been engaged to update the Woodbury Reserve Plan of Management and Masterplan. The documents communicate the vision for Woodbury Reserve as a district park that maximises the full potential of the site and the recreation opportunities it will provide as part of a broader park network.

Community values and aspirations for the reserve have informed the Masterplan which also considers future recreation demand that might be generated as a result of the Jacaranda development.

On 8 June 2021, Council resolved:

*"That:*

1. *Council publicly exhibit the Draft Woodbury Reserve Plan of Management attached as Attachment 1 to the report, including the Masterplan, allowing the community a minimum of 42 days to provide comment on the Plan.*
2. *The matter be reported back to Council following the public exhibition period."*

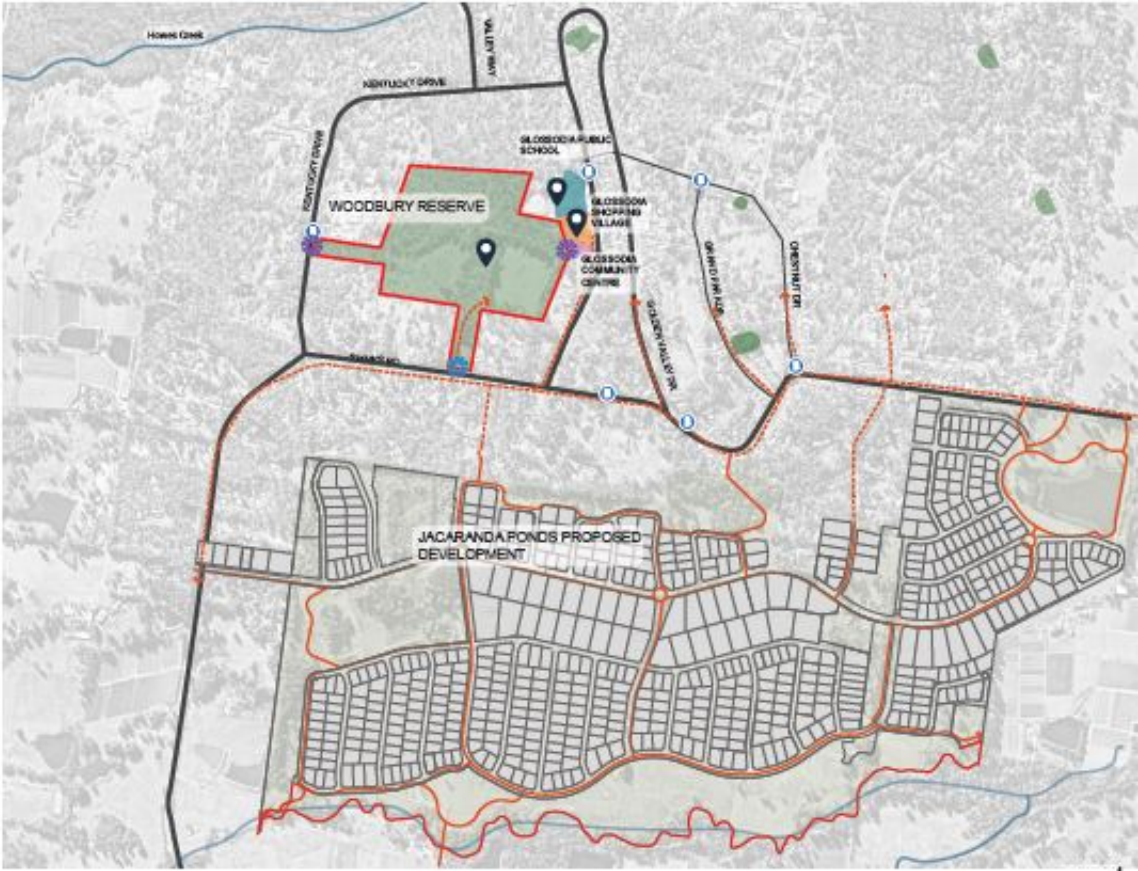
**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

**Location Plan**



**Figure 1: Woodbury Reserve - main features**

<p align="center"><b>ORDINARY MEETING</b></p> <p align="center"><b>SECTION 3 – Reports for Determination</b></p> <p align="center"><b>Meeting Date:</b> 08 February 2022</p>
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**Figure 2: Context of Woodbury Reserve in relation to proposed Jacaranda development**

## Relevant Legislation

Local Government Act 1993.

## DISCUSSION

The draft Woodbury Reserve Plan of Management and Masterplan documents were placed on public exhibition from the period 24 June 2021 until 8 September 2021.

A total of 29 submissions were received. All submissions were supportive of the Plans, with key themes discussed in Table 1 below. A copy of the full submissions are attached as Attachment 1 to this report.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

Topic	Comment	Staff Response
Parking	The NSW RFS requires 24/7/365 access to the Glossodia Brigade Station and planned Brigade Station car park once established.	Access to the Glossodia Park Fire Station and car park will be provided 24hrs, every day of the year.
Access	The NSW RFS required access to the Reserve for fire suppression at all times	Any locked gates will include a RFS padlock for brigades to be able to access the Reserve.
Vegetation Management	Future Hazard Reduction Works may be required within the Reserve and permanent asset protection zones are required adjacent to the Pre-school and Primary School.	A permanent asset protection zone is established along all bushland boundaries of the Reserve, with a wider asset protection zone to be established along the boundary with the pre-school and Primary school.
	Request to keep the Reserve as near natural condition as possible while 'improvements' to a minimum	The Plans propose a balanced approach to providing natural areas whilst also providing areas for active and passive recreation.
Dam Management	Request to improve the dam / clean rubbish out of the dam.	The Plan of Management authorises the maintenance of the dam.
Play Equipment	Request for more play equipment and water park	The Plan of Management recommends upgrading the playground and providing activities for a range of ages.
	Request for play space to be more inclusive	The Plans recommend upgrading the playground to be more inclusive.
Basketball	Support for a basketball space	Noted. The proposed court could be a multi-use court for netball and basketball.
BMX track	There is a lot of support for the BMX track and request that it be implemented in the short term rather than the long term to cater for the number of children in the area.	Noted. The Plan recommends staging of a pump track as a long term priority (10+ years) however timing is dependent upon funding availability and development of supporting infrastructure.
	Request for a single track for Mountain Bikers	Noted. This will be considered at detailed design stage.
Skate Park	Support for a proper skate park, manual pad, small to large quarterpipes for people of varying skill	The Plans propose the development of a skate park and details will be further developed at design stage.
Walking tracks	Support for more walking tracks that are maintained	The Plans propose upgrading and developing additional paths.
Footpaths	Complaint that there aren't footpaths on local roads that lead to the park	Footpaths are proposed as in-kind contribution from the Jacaranda development.
Car park	Support for the development of car parks that are well maintained	New car parking areas are proposed which will be sealed
Entry Road	Support for the entry road to be all weather access	The new entry road will be sealed.



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

Dog off-leash	Support for a dog park	The Plans propose the development of a dog off leash area in the long term.
Toilets	Request to upgrade the toilets	Addressed in the Plans.
	Request that the toilets be open outside of sporting times.	Addressed in the Plans.
Picnic Facilities	Request for more sheltered table areas, seating, drinking fountains, BBQs	The Plans propose providing additional picnic facilities, details to be determined at detailed design stage but will include shelters, seats, bbqs and drinking fountains.
Security	Request to include security measures such as lighting and methods to exclude vehicles and motorbikes such as barriers and signage. CCTV requested near club house as the area does get vandalised.	Noted, this will be addressed at detailed design stage.
Sportsfield	Request for a higher fence to keep balls in the field	Noted, this will be addressed at detailed design stage.
	Support for the ongoing use and upgrade of the fields for cricket and soccer including lighting	Noted. Upgrade of sporting fields is permissible under the Plan of Management.

A Public Hearing was held on 9 August 2021 to amend the categorisation of land at Woodbury Reserve. The Plan of Management proposes to re-categorise the open paddock which was categorised as “Bushland” to “Park” which is more consistent with the existing landscape character and will allow for more passive and active amenity in this area. Attachment 2 to this report provides more detail about the public hearing and re-categorisation.

The Public Hearing was held online due to public health safety restrictions relating to COVID-19. Five members of the public attended the meeting. There were no objections to the proposed categories.

Figure 3 below shows the final categorisations for the park. This figure is also referred in Attachment 2 - Public Hearing Report and Attachment 3 Woodbury Reserve Plan of Management.



**Figure 3: Proposed Categorisation of Woodbury Reserve**

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

There are no major changes required to the Plan of Management or Masterplan as a result of the Public Consultation or Public Hearing.

### **COMMUNITY ENGAGEMENT**

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy, being a report on the outcome of community engagement for the draft Woodbury Reserve Plan of Management.

### **CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036**

The proposal is consistent with the following Focus Area, Direction and Strategy within the CSP.

#### Our Assets

4.3 Places and Spaces - Provide the right places and spaces to serve our community

- 4.3.1 Provide a variety of quality passive recreation spaces including river foreshores, parks, bushland reserves and civic spaces to enhance our community's health and lifestyle.
- 4.3.2 Provide a variety of quality active recreation spaces including playgrounds, sporting fields, pool, stadium and multipurpose centres to enhance our community's health and lifestyle.
- 4.3.3 Provide a variety of quality shared spaces including meeting spaces accommodating public art, cultural and environmental amenity to enhance our community's health and lifestyle.

### **FINANCIAL IMPACT**

Council's 2021/2022 Operational Plan makes provision of \$403,000 to undertake detailed design and construction of priority works at Woodbury Reserve. A number of priority projects will be developed under the Voluntary Planning Agreement for the Jacaranda development.

The Long-Term Financial Plan will not be able to fund all works identified in the Masterplan and Park Plans of Management. This situation has been clearly communicated to stakeholders during the course of developing the plans, in particular that these plans:

- Are long term plans to clearly outline community aspirations and ensure that all works are consistent with those long-term community objectives
- Will be used to prioritise works against allocations in the Long-Term Financial Plan via the annual Operational Plan
- Will be used as the basis for determining how any relevant developer contribution funds should be allocated
- Will be used to support applications for grants and other external funding opportunities to compliment the funds allocated in the Annual Operational Plans.

### **FIT FOR THE FUTURE STRATEGY CONSIDERATIONS**

The proposal is aligned with Council's long term plan to improve and maintain organisational sustainability and achieve Fit for the Future financial benchmarks. The proposal will enable Council to continue to provide and maintain service levels to meet established community expectations as budgeted for in the Long-Term Financial Plan.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date:** 08 February 2022

**ATTACHMENTS:**

- AT - 1** Submissions received during public exhibition - *(Distributed under separate cover)*.
- AT - 2** Public Hearing Report.
- AT - 3** Woodbury Reserve Plan of Management - *(Distributed under separate cover)*.
- AT - 4** Woodbury Reserve Masterplan - *(Distributed under separate cover)*.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

**AT - 2 Public Hearing Report**



**Public Hearing for re-categorisation of Woodbury Reserve**  
**Final Report**



10<sup>th</sup> September 2021



**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

**Contents**

<b>1. Introduction .....</b>	<b>1</b>
1.1 Background.....	1
<b>2. Community Land Categorisation .....</b>	<b>1</b>
2.1 Community Land.....	1
2.2 Categorisation of community land .....	3
Categories of community land .....	3
What are the guidelines for categorising community land?.....	3
Core objectives for management community land .....	3
2.3 Plans of management for community land .....	6
2.4 Public hearings for categorisations of community land .....	6
Why hold a public hearing to categorise community land? .....	6
Who conducts a Public Hearing? .....	6
What happens after the public Hearing? .....	6
<b>3 Proposed Re-categorisation of Woodbury Reserve.....</b>	<b>7</b>
3.1 Location and ownership of Woodbury Reserve.....	7
3.2 Land Description and Improvements.....	7
3.3 Current and proposed categorisation of Woodbury Reserve .....	8
3.4 Public Hearing and submissions.....	10
3.5 Recommendation.....	10

*Public Hearing for re-categorisation of Woodbury Reserve  
September 2021*

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

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## **1. Introduction**

### **1.1 Background**

The Local Government Act 1993 requires all community land owned or managed by Councils to be categorised as either:

- Park
- Sportsground
- Natural Area
- General Community Use
- Cultural Significance.

Woodbury Reserve, Glossodia is community land and is currently categorised at Park, Sportsground, Natural Area and General Community Use.

Hawkesbury City Council is proposing to introduce new sporting and recreational facilities and spaces to Woodbury Reserve. A draft Masterplan has been prepared to show the planned sporting, recreation and community facilities and spaces. The proposed facilities and spaces will require changes in categorisation of some parts of Woodbury Reserve from Natural Area to Park.

Community Land is also required to be subject to a Plan of Management prepared under the Local Government Act. Council placed the draft Plan of Management and Masterplan on public exhibition from 22 June 2021 to 8 September 2021.

A public hearing is required under Section 40A of the Local Government Act 1993 to receive community submissions about categorising or re-categorising community land. Under the Act the public hearing must be chaired by an independent facilitator.

## **2. Community Land Categorisation**

### **2.1 Community Land**

The Local Government Act 1992 sets out a range of requirements that Hawkesbury City Council is legally bound to adhere to. These requirements include the management of community land owned by Hawkesbury City Council

Woodbury Reserve is owned by Hawkesbury City Council and is classified as community land under the Local Government Act 1993.

1

*Public Hearing for re-categorisation of Woodbury Reserve  
September 2021*

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**



**Figure 1: Classification and Categorisation of community land**  
 (Source: Parkland Planners)

The Local Government Act requires that all land owned by Council must be classified as "community" or "operational" land.

Community land is intended to be managed for use by the community for purposes including environmental protection, recreational, cultural, social and educational activities. Community land may only be leased or licensed for up to 21 years without the Minister's consent or up to 30 years with the Minister's consent, it cannot be sold, and its use is restricted to the above purposes.

Conversely, operational land is land that can be used for any purposes deemed fit by Council, may be used for commercial purposes, be leased for a longer period, and can be sold.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

## **2.2 Categorisation of community land**

### ***Categories of community land***

The Local Government Act 1993 required that all community land be categorised as one or more of the following:

- Park
- Sportsground
- Natural Area
- General Community Use
- Area of Cultural Significance.

Community land that is categorised as a natural area is to be further categorised as one or more of the following:

- Bushland
- Wetland
- Escarpment
- Watercourse
- Foreshore
- A category prescribed by the regulations.

### ***What are the guidelines for categorising community land?***

Guidelines for categorising community land as a particular category are provided in the Local Government Regulation 2005 (Clause 102 of 111) and can be found in Tables 1 and 2.

The Department of Local Government's revised Practice Note on Public Land Management (Department of Local Government, 2000) made general recommendations on the guidelines for categorising community land. The Practice Note stated:

*"Council must have regard to the guidelines in determining a category but are not required to adopt any category merely because the land fits the description in the guidelines. Council should look at all the circumstances of the land in making a decision as to categorisation. For example, a piece of land may seem to satisfy the guidelines for more than one category. Council has a discretion in this case to look at the land in context, taking into account all relevant material before determining a category. It is important that Council be able to justify a decision."*

Also, Council may have a piece of community and, parts of which may be best managed as different categories, for example a piece of land with remnant bushland in one part and children's play equipment in another. Council can categorise land as part "Natural Area – Bushland" and part "Park". It is strongly recommended that the land in each category not overlap.

### ***Core objectives for management community land***

Each category and sub-category of community land has core objectives that apply to it under the Local Government Act. The core objectives outline the approach to management of the land covered by the category. The core objectives for each category of community and are set out in Sections 36E to 36N of the Local Government Act 1993.

The guidelines and core objectives for the categories which are proposed for Woodbury Reserve are in Table 1 and 2.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

**Table 1 - Guidelines and core objectives for categories of community land proposed for Woodbury Reserve.**

Category	Guidelines	Core Objectives
Park	Land that is, or is proposed to be, improved by landscaping, gardens or the provision of non-sporting equipment and facilities, for use mainly for passive or active recreational, social, educational and cultural pursuits that do not unduly intrude on the peaceful enjoyment of the land by others.	<ul style="list-style-type: none"> <li>• Encourage, promote, and facilitate recreational, cultural, social and educational pastimes and activities.</li> <li>• Provide for passive recreational activities or pastimes and for the casual playing of games.</li> <li>• Improve the land in such a way as to promote and facilitate its use to achieve the other core objective for its management.</li> </ul>
Sportsground	If the land is used or proposed to be used primarily for active recreation involving organised sports or the playing of outdoor games.	<ul style="list-style-type: none"> <li>• Encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games.</li> <li>• Ensure that such activities are managed having regard to any adverse impact on nearby residences.</li> </ul>
Natural Area	If the land, whether or not in an undisturbed state, possesses a significant geological feature, geomorphological feature, landform, representative system or other natural feature of attribute that would be sufficient to further categorise the land as bushland, wetland, escarpment, watercourse of foreshore under section 36(5) of the Act.	<ul style="list-style-type: none"> <li>• Conserve biodiversity and maintain ecosystem function in respect of the land, or the feature or habitat in respect of which the land is categorised as a natural area.</li> <li>• Maintain the land, or that feature or habitat, in its natural state and setting.</li> <li>• Provide for the restoration and regeneration of the land.</li> <li>• Provide for community use of and access to the land in such a manner as will minimise and mitigate any disturbance caused by human intrusion.</li> <li>• Assist in and facilitate the implementation of any provisions restricting the use and management of the land that are set out in a recovery plan or threat abatement plan prepared under the Threatened Species Conservation Act 1995 or the Fisheries Management Act 1994.</li> </ul>
General Community Use	Land that may be made available for use for any purpose for which community land may be used, whether by the public at large or by specific sections of the public.	<ul style="list-style-type: none"> <li>• Promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and the wider public in relation to: <ul style="list-style-type: none"> <li>– Public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public.</li> <li>– Purposes for which a lease, license or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to the public utilities).</li> </ul> </li> </ul>

Under Section 36(5) of the Act, Natural Areas are required to be further categorised as bushland, wetland, escarpment, watercourse or foreshore based on the dominant character of the natural area.

4

*Public Hearing for re-categorisation of Woodbury Reserve  
September 2021*

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

**Table 2 Guidelines and core objectives for Natural Area subcategories that apply to Woodbury Reserve**

Category	Guidelines	Core Objectives
Natural Area – Watercourse	<p>Land that is categorised as a natural area should be further categorised as a watercourse under section 35(5) of the Act if the land includes:</p> <ul style="list-style-type: none"> <li>Any stream of water, whether perennial or intermittent, flowing in a natural channel, or in a natural channel that has been artificially improved, or in an artificial channel that has changed the course of the stream of water, and any other stream of water into or from which the stream of water flows, and</li> <li>Associated riparian land or vegetation, including and that is protected and for the purposes of the Rivers and Foreshores Improvement Act 1948 or State protected land identifies in an order under section 7 of the Native Vegetation Conservation Act 1997.</li> </ul>	<ul style="list-style-type: none"> <li>Manage watercourses so as to protect the biodiversity and ecological values of the instream environment, particularly in relation to water quality and water flows.</li> <li>Manage watercourses so as to protect the riparian environment, particularly in relation to riparian vegetation and habitats and bank stability, and</li> <li>Restore degraded watercourse, and</li> <li>Promote community education and community access to and use of the watercourse, without compromising the other core objectives of the category.</li> </ul>
Natural Area – Bushland	<p>Land that is categorised as a natural area should be further categorised as bushland under section 36(5) of the Act if the land contains primarily native vegetation and that vegetation:</p> <ul style="list-style-type: none"> <li>Is the natural vegetation or a remainder of the natural vegetation of the land, or</li> <li>Although not the natural vegetation of the land, is still representative of the structure or floristics, of the natural vegetation in the locality.</li> </ul>	<ul style="list-style-type: none"> <li>Ensure the ongoing ecological viability of the land by protecting the ecological biodiversity and habitat values of the land, the flora and fauna (including invertebrates, fungi and microorganisms) of the land and other ecological values of the land.</li> <li>Protect the aesthetic, heritage, recreational, educational and scientific values of the land.</li> <li>Promote the management of the land in a manner that protects and enhances the values and quality of the land and facilitates public enjoyment of the land, and to implement measures directed to minimising or mitigating any disturbances caused by human intrusion.</li> <li>Restore degraded bushland.</li> <li>Protect existing land forms such as drainage lines, watercourse and foreshores.</li> <li>Retain bushland in parcels of a size and configuration that will enable the exiting plant and animal communities to survive in the long term.</li> </ul>

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

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		<ul style="list-style-type: none"><li>• Protect bushland as a natural stabiliser of the soil surface.</li></ul>
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### **2.3 Plans of management for community land**

The Local Government Act requires Council to prepare a Plan of Management for community Land and to manage the land according to the Plan of Management applying to the land.

Requirements of the Local Government Act for the contents of a Plan of Management include categorisation of the land.

A draft Plan of Management for Woodbury Reserve has been prepared and is on public exhibition from Thursday 24 June 2021 until Friday 10<sup>th</sup> September 2021.

Any proposed changes or comments must be provided to Council by the nominated closing date to be considered prior the plan being formally adopted by Council.

### **2.4 Public hearings for categorisations of community land**

#### ***Why hold a public hearing to categorise community land?***

A public hearing is required under Section 40A of the Local Government Act 1993 if:

- A Plan of Management proposes to categorise the community land covered by the Plan of Management and that land has not previously been categorised.
- A Plan of Management proposes to re-categorise the community land covered by a Plan of Management.

#### ***Who conducts a Public Hearing?***

An Independent chairperson will conduct the public hearing, and provide a report to Council with recommendations on the proposed categorisation of community land.

The person presiding at a public hearing must not be:

- A Councillor or employee of the Council holding the public hearing.
- A person who has been a Councillor or employee of that Council at any time during the 5 years before the date of his or her appointment.

#### ***What happens after the public Hearing?***

Council must make a copy of the report regarding the outcomes of the public hearing available for inspection by the public at a location within the area of Council no later than four days after it has received the final report from the person presiding at the public hearing.

The public hearing report will be presented to Council for its information when it considers adopting the Woodbury Reserve Plan of Management.

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

### 3 Proposed Re-categorisation of Woodbury Reserve

#### 3.1 Location and ownership of Woodbury Reserve

Woodbury Reserve is located within a semi-rural /residential area between Golden Valley Drive, Spinks Road and Kentucky Road, Glossodia. The reserve is comprised of three parcels of land which are owned by Hawkesbury City Council and classified as community land:

- Lot 457 in DP 214756 – major portion including child learning centre, sports field, children's play area, car parking area, bushland, open paddock and dam (17.16 ha)
- Lot 464 in DP 214756 – narrow bushland corridor adjoining Kentucky Drive (1.01ha)
- Lot 514 in DP214756 – including Glossodia Bush Fire Brigade building and curtilage (1.01ha).

#### 3.2 Land Description and Improvements

Woodbury Reserve is a large park that contains a large portion of degraded bushland, a creek with an in-line dam, sporting fields, amenities, playground, car park and a large open paddock used for passive recreation. A Childcare Centre is in the north-east corner of the reserve and a Bush Fire Brigade building is located in the southern portion, off Spinks Road.



**Figure 2 Vegetation, Ecology and Landscape Features**  
(Source: Place Design Group – Woodbury Reserve Masterplan draft)

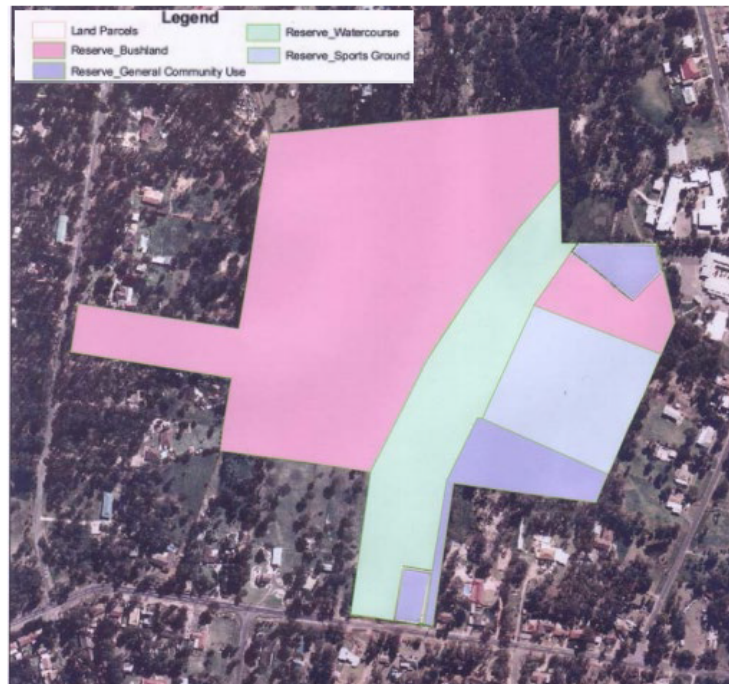


**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

### 3.3 Current and proposed categorisation of Woodbury Reserve

Woodbury Reserve is currently categorised as Sportsground, Natural Area – Watercourse, Natural Area – Bushland and General Community Use as shown in Figure 3.

Council proposes to re-categorise part of the area categorised as Natural area- bushland, to Park as shown in Figure 4 because such categorisation would be more consistent with the existing grassland character and the proposed development set out in the Woodbury Reserve Masterplan as shown in Figure 5.



**Figure 3: Current categorisation of Woodbury Reserve**

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**



**Figure 4: Proposed Categorisation of Woodbury Reserve**



**Figure 5: Woodbury Reserve Landscape Masterplan (draft)**

9  
*Public Hearing for re-categorisation of Woodbury Reserve  
 September 2021*

**ORDINARY MEETING**  
**SECTION 3 – Reports for Determination**  
**Meeting Date: 08 February 2022**

### 3.4 Public Hearing and submissions

The public hearing for the proposed re-categorisation of Woodbury Reserve was held on **Monday 9 August 2021** from **6.00pm to 7.00pm**

Due to current Covid Restrictions, the meeting was held via Zoom and submissions about the proposed re-categorisation could be made:

- **Verbally** at the public hearing on 9<sup>th</sup> August 2021
- **Online** via [www.yourhawkesbury-yoursay.com.au](http://www.yourhawkesbury-yoursay.com.au) under the Woodbury Reserve Plan of Management project banner.

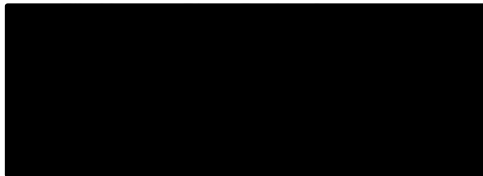
The Question to address in the submission was:

**Do you agree or not with the proposal to re-categorise community land comprising Woodbury Reserve as Park, Sportsground, General Community Use and Natural Area as shown in Figure 1 of the draft Woodbury Reserve Plan of Management and Figure 4 of this document? Why or why not?**

#### Public Hearing Attendees:

The hearing was chaired by Baz Richards from Place Design Group.

In attendance were:



#### Public Hearing Summary

At the public hearing, Baz Richards (Place Design Group) presented the background of the project and communicated to all attendees the proposed area of land for re-categorisation (the western paddock area) to be re-categorised from 'Bushland' to 'Park'.

Following a short discussion, there were no (zero) objections to the proposed re-categorisation of this area of land.

#### Additions comments made by attendees

Additional comments were made by the attendees that safety and car parking were the key issues for Woodbury Reserve and these issues should be a priority for the future development of the reserve, followed by the provision of netball facilities.

Further discussion points were raised on the proposed location of the new 'Optus Tower', near the RFS building on Spinks Road, and whether there was a more suitable location. These comments were noted, and it was confirmed at the public hearing that this is a separate discussion and that there will be an opportunity to comment on the proposed 'Optus Tower' in a different forum.

### 3.5 Recommendation

It is recommended that Council re-categorises the area of land to the west of the site from 'Bushland' to 'Park' as shown in figure 4 and in the Woodbury Reserve Draft Plan of Management (2021). There were no objections to this re-categorisation at the public hearing and therefore no compelling reasons have been presented to change the proposed re-categorisation. This area of land is not consistent

10

*Public Hearing for re-categorisation of Woodbury Reserve  
September 2021*

**ORDINARY MEETING**

**SECTION 3 – Reports for Determination**

**Meeting Date:** 08 February 2022

---

with a bushland character, it is an open and sloping paddock. The re-categorisation of land is more in keeping with the existing landscape character and responds to the community aspirations identified during the engagement process (2020) – and will allow for more active and passive amenity in this area of the reserve.

11

*Public Hearing for re-categorisation of Woodbury Reserve  
September 2021*

**oooO END OF REPORT Oooo**

Ordinary

Section **4**

Reports  
of committees

**ORDINARY MEETING**

**SECTION 4 – Reports of Committees**

**Meeting Date:** 08 February 2022

**SECTION 4 – Reports of Committees**

No Reports of Committees.

Ordinary

Section 5

Notices of motion

**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date:** 08 February 2022



**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date: 08 February 2022**

**SECTION 5 – Notices of Motion**

**Item: 029**                      **RM - Rural Boundary Clearing Code - (95498, 125612, 138882, 138884)**

---

**Submitted by:** Councillor Mary Lyons-Buckett  
Councillor Danielle Wheeler  
Councillor Nathan Zamprogno

**RESCISSION MOTION:**

That resolution 22 from the Ordinary Meeting of Council on 25 January 2022, being the substantive motion from Item 017, Rural Boundary Clearing Code, be rescinded.

**SUBSTANTIVE MOTION:**

That Council:

1. Engage in consultation to inform the decision on whether or not Council should opt in to the Rural Boundary Clearing Code. Those stakeholders should include the RFS and RFS personnel, environmental groups, WIRES, Indigenous groups, National Parks, affected property owners and bushfire management experts.
2. Receive a report which includes the following:
  - a) The results of this consultation.
  - b) Advice about what other peri-urban Councils have chosen to do, ie opt in or not, and their reasoning.
  - c) Council's responsibility and the additional resourcing required for Council to:
    - i. Provide landowners guidance on proposed land-clearing activities
    - ii. Provide an adequate compliance and enforcement regime.
  - d) Advice concerning what geospatial mapping tools Council possesses to measure tree coverage across the Local Government Area, changes to tree coverage over time, and reports on the merits of acquiring those tools if we do not have them.
  - e) Advice that details the overlap of koala habitat with affected rural zones and the adequacy of mapping and population information in these areas.
3. Request that the Rural Fire Service make available the Rural Boundary Mapping Tool to Council and Hawkesbury Rural Fire Service personnel to evaluate the impact of the Boundary Clearing Code on particular areas.
4. Advice on what funding is available for the Hawkesbury LGA under the recently announced \$50 million Federal funding for koala recovery and if that funding can be used by Council for mapping and habitat management in rural zones.
5. Advice on what additional Federal bushfire recovery funding is available and whether this funding could be used by Council for mapping, habitat and asset protection.

**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date:** 08 February 2022

**NOTE BY MANAGEMENT:**

Resolution 22 from the Ordinary Meeting of Council on 25 January 2022 regarding the Rural Boundary Clearing Code was as follows:

*"That Council opt in to the NSW Rural Fire Service Rural Boundary Clearing Code."*

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF REPORT Oooo**

**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date: 08 February 2022**

**Item: 030**                      **NM1 - Reporting on Councillor Attendance and Engagement - (138884, 79351)**

---

**Submitted by:** Councillor Zamprognio

**NOTICE OF MOTION:**

That:

1. During each term of Council, that Council collects data on:
  - a) The number of formal Council meetings each Councillor has attended.
  - b) The number of briefings, workshops, and community engagement sessions each Councillor has attended.
  - c) The number of committees each Councillor is a member of.
  - d) The number of committee meetings each Councillor has attended (including, where possible, external bodies such as HRCC and WSROC).
  - e) The number of conferences, professional development sessions and events Councillors have attended, where such attendance incurs a cost to Council.
  - f) The number of occasions where the casting vote of the Mayor or Chair is used to resolve a substantive motion before Council.
2. Council tabulates that data for the whole term and reports it on a per-Councillor basis, at least two months before a planned Local Government general election.

**BACKGROUND**

Hawkesbury Council's Community Strategic Plan twice emphasises accountability in Government. Its very first clause (1.1) binds us to "Provide representative, responsive and *accountable* governance". Clause 5.1.2, "Council's decision making on all matters is transparent, accessible and *accountable*." Council's Code of Conduct binds Councillors to "...exercise a reasonable degree of care *and diligence* in carrying out your functions."

Despite this, at the end of a Council term, many voters, even those who regard themselves as engaged and informed concerning Council, find it hard to locate accurate summary data in fulfilment of these requirements. Council already records and reports much of the data recommended in the motion, but piece-meal:

- Conference attendance and expenses are reported in the Annual Report.
- Council reports on the individual attendance of Councillors at Committees in the minutes and reports of those committees, and the minutes of external bodies available to Council also lists attendance.
- Council maintains, for regulatory purposes, attendance of Councillors at formal meetings and the votes of Councillors on substantive motions and records them in their minutes. Council does not however record Councillor attendance at briefings, workshops and community engagement meetings. The motion therefore in most cases merely requests the tabulation and summarisation of data which is already collected, and can do so without onerous additional administrative overhead. It

**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date:** 08 February 2022

is my belief that, being diligent and accountable elected representatives, any Councillor should be proud to demonstrate their conduct through such a report.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF NOTICE OF MOTION Oooo**

**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date: 08 February 2022**

**Item: 031**                      **NM2 - Mulgrave Railway Station Car Park - (155349, 79351)**

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**Submitted by:** Councillor Veigel

**NOTICE OF MOTION:**

That Council:

1. Write to the Minister for Transport Hon. David Elliott MP and the Member for Hawkesbury Robyn Preston MP to advise them that the commuter carpark at Mulgrave Station is unsafe in areas and is inadequate for the number of people who now park and ride at this railway station.
2. Request that the NSW Government install floodlighting for the three overflow (unsealed) car park areas.
3. Request that Transport for NSW regularly inspect the railway station's surrounds for rubbish that has been dumped illegally and remove if needed.

**BACKGROUND**

There has been a significant increase in the utilisation of this railway station over the last few years, which has created more demand for car parking. There are currently three overflow car parking areas which are not lit, and not very visible from the road or station which is a safety concern for people returning to their vehicles after dark.

It has also been noticed that there is often illegal dumping at the railway station, and it should be pointed out to TFNSW that the station carpark and surrounds are their responsibility to maintain to an appropriate standard.

**ATTACHMENTS:**

**AT - 1** Photographs of the Mulgrave Railway Station Car Park.

**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date: 08 February 2022**

**AT - 1 Photographs of the Mulgrave Railway Station Car Park**





**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date: 08 February 2022**



oooO END OF NOTICE OF MOTION Oooo



**ORDINARY MEETING**  
**SECTION 5 – Notices of Motion**  
**Meeting Date: 08 February 2022**

**Item: 032**                      **NM3 - Request Costings for Local Contractors to Undertake Road Works in Emergency Situations - (125612, 79351)**

---

**Submitted by:** Councillor Lyons-Buckett

**NOTICE OF MOTION:**

That:

1. Council request costings on the design and implementation of a system to authorise local contractors to undertake road works in emergency situations, and
2. Such costing be reported back to Council in sufficient time to consider inclusion in the 2022/2023 budget.

**BACKGROUND**

The frequency and severity of natural disasters impacting the Hawkesbury in recent times has shown us how easy it is for communities to suddenly be plunged into isolation due to damage such as fallen trees, damage to roads, bridges, and facilities.

The capacity to restore connectivity is often impeded by the strong demand for resources, and the vast expanse of our Local Government Area.

This Notice of Motion seeks to have staff obtain some quotes on what the design and implementation of a system to be put in place would cost, to allow use of authorised local contractors in specific circumstances.

If it is not cost-prohibitive then further work could be carried out to establish whether this is feasible to consider as a measure in the future.

**FINANCIAL IMPACT**

There are no financial implications applicable to this report.

**NOTE BY MANAGEMENT**

Road maintenance is a considerable component of Council's budget and more importantly, is a key driver for achieving design asset life and providing agreed levels of service to the community.

It is the intention that the approach to and the processes and practices relating to road maintenance activities will be the subject to ongoing reviews in the coming months and into 2022/2023. The substance of the motion, being a system for engaging locally-based contractors in the event of isolation during natural disasters, can be incorporated into this action.

**ATTACHMENTS:**

There are no supporting documents for this report.

**oooO END OF NOTICE OF MOTION Oooo**



**ORDINARY MEETING**  
**Confidential Reports**  
**Meeting Date:** 08 February 2022

**CONFIDENTIAL REPORTS**

No Confidential Reports.



## Ordinary Meeting

## End of Business Paper

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