



Ordinary Meeting

Date of meeting: 31 January 2023
Location: Council Chambers
Time: 6:30 p.m.

BUSINESS PAPER

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ORDINARY MEETING
Procedural Matters
Meeting Date: 31 January 2023

PROCEDURAL MATTERS

Welcome

The Mayor, Councillor Sarah McMahon will acknowledge the Indigenous Heritage.

The General Manager will address the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

Attendance

Attending Councillors and Council staff members will be noted for the purposes of the Minutes.

Statement of Ethical Obligations

On 11 January 2022 in accordance with Section 233A of the Local Government Act 1993, Councillors took an oath or made an affirmation of office to undertake the duties of the office of Councillor in the best interests of the people of the Hawkesbury City Council Local Government Area and the Hawkesbury City Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in Councillors under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

Council's Code of Conduct requires Councillors to disclose and appropriately manage conflicts of interest.

Apologies and Leave of Absence or Attendance by Audio-Visual Link

The Mayor will ask for any Apologies or Leave of Absence Requests to be noted.

Declaration of Interest

The Mayor will ask for any Declaration of Interests from the attending Councillors. These will then be addressed at the relevant item.

Acknowledgement of Official Visitors to the Council

The Mayor will acknowledge and welcome official visitors to the Council and make any relevant presentations as required.

ORDINARY MEETING

Procedural Matters

Meeting Date: 31 January 2023

Ordinary

Section 1

Confirmation of minutes

ORDINARY MEETING

SECTION 1 - Confirmation of Minutes

Meeting Date: 31 January 2023

SECTION 1 - Confirmation of Minutes

- Ordinary - 13 December 2022
- Extraordinary - 17 January 2023



Ordinary Meeting

Date of meeting: 13 December 2022
Location: Council Chambers
Time: 6:30 p.m.

MINUTES

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ORDINARY MEETING

Minutes: 13 December 2022

Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on 13 December 2022, commencing at 6:30pm.

Welcome

The Mayor, Councillor Sarah McMahon acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT: Councillor Sarah McMahon, Mayor, Councillor Barry Calvert, Deputy Mayor and Councillors Patrick Conolly, Shane Djuric, Eddie Dogramaci, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Les Sheather, Paul Veigel, Danielle Wheeler and Nathan Zamprognio.

ALSO PRESENT: General Manager - Elizabeth Richardson, Acting Director City Planning - Meagan Ang, Director Infrastructure Services - Will Barton, Director Corporate Services - Laurie Mifsud, Manager Corporate Communication - Suzanne Stuart, Chief Financial Officer - Vanessa Browning, Waste Education Officer - Justin Murphy, Manager Resource Recovery - Samuel Swain, Manager City Services - Christopher Amit, General Counsel - Craig Winn, Manager Governance - Charles McElroy and Council Committee Officer - Amy Birks.

APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK

There were no apologies or leave of absences received from Councillors.

DECLARATIONS OF INTEREST

Councillor Djuric declared an interest on Item 223.

Councillor Wheeler declared interests on Items 223 and 225.

Acknowledgement of Official Visitors to the Council

There were no official visitors to Council.

SECTION 1 - Confirmation of Minutes

257 RESOLUTION:

RESOLVED on the motion of Councillor Reardon and seconded by Councillor Sheather that the Minutes of the Ordinary Meeting held on the 22 November 2022, be confirmed.

ORDINARY MEETING

Minutes: 13 December 2022

SECTION 3 – Reports for Determination

GENERAL MANAGER

Item: 212 **GM - WestInvest Additional Project, Local Government Allocation - (79351)**

Previous Item: 083, Ordinary (10 May 2022)

Directorate: General Manager

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

Refer to RESOLUTION

258 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

That Council:

1. Note the report on the additional project for the Local Government Allocation, WestInvest Program.
2. Nominate the Tamplin Field project, as described in this report, as it's additional project for the Local Government Allocation under the NSW Government's WestInvest Program.

For the Motion: Councillors McMahon, Conolly, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprognio.

Against the Motion: Councillor Dogramaci.

Absent: Councillor Calvert.

ORDINARY MEETING

Minutes: 13 December 2022

CITY PLANNING

Item: 213 **CP - Draft Local Approvals Policy - Caravan Parks - (95498)**

Previous Item: 194, (12 October 2021)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

Refer to RESOLUTION

259 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Reardon.

That:

1. The Draft Local Approvals Policy – Caravan Parks, attached as Attachment 1 to this report, be placed on public exhibition for a period of not less than 42 days.
2. At the expiration of the public exhibition period outlined in part 1 above, the following action be taken:
 - a) Should any submissions be received regarding the Draft Local Approvals Policy – Caravan Parks, a further report be submitted to Council, or
 - b) Should no submissions be received, Council adopt the Draft Local Approvals Policy – Caravan Parks attached as Attachment 1 to this report.

For the Motion: Councillors McMahon, Conolly, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci.

Absent: Councillor Calvert.

ORDINARY MEETING

Minutes: 13 December 2022

Item: 214 **CP - Raising the Warragamba Dam Wall - Exhibition of the Critical State Significant Infrastructure and Preferred Infrastructure Report - (95498)**

Previous Item: 229, Ordinary (23 November 2021)

Directorate: City Planning

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Sheather.

Refer to RESOLUTION

260 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Sheather.

That Council endorse the draft submission included as Attachment 4 to the report regarding the Warragamba Dam Wall Raising Project.

For the Motion: Councillors McMahon, Conolly, Reardon, Sheather, Veigel and Zamprogno.

Against the Motion: Councillors Calvert, Kotlash, Dogramaci, Djuric, Lyons-Buckett and Wheeler.

Absent: Nil.

The Motion was carried on the casting vote of the Mayor, Councillor McMahon.

ORDINARY MEETING

Minutes: 13 December 2022

CORPORATE SERVICES

Item: 215 **CS - Council Resolution Summary - January 2022 to June 2022 - (95496)**

Previous Item: 088, Ordinary (10 May 2022)
 239, Ordinary (23 November 2021)
 063, Ordinary (30 March 2021)
 188, Ordinary (29 September 2020)
 088, Ordinary (12 May 2020)
 190, Ordinary (29 October 2019)
 040, Ordinary (12 March 2019)
 213, Ordinary (28 August 2018)
 NM2, Ordinary (24 June 2014)

Directorate: Corporate Services

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

Refer to RESOLUTION

261 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Wheeler.

That this matter be deferred to a future Councillor Workshop and reported back to Council by February 2023.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

Minutes: 13 December 2022

INFRASTRUCTURE SERVICES

Item: 216 **IS - Outcome of Public Exhibition - Draft Waste and Resource Recovery Strategy 2032 - (95495)**

Previous Item: 158, Ordinary (13 September 2022)

Directorate: Infrastructure Services

Mr John Ross addressed Council, speaking against the recommendation in the business paper.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

262 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Adopt the Waste and Resource Recovery Strategy 2032 attached as Attachment 1 to this report.
2. Write to the NSW Government to return 100% of the monies collected by the NSW State Government as part of the waste levy to local governments to:
 - a) Support local and regional Council resource recovery programs and regional capital infrastructure investment.
 - b) Build a recycling industry that actually creates a market for recycled products and creates jobs from the transformation of our waste for reuse in other materials.
 - c) Expand and urgently implement education programs for residents and local businesses to drive down waste to landfill.
3. Receive a report on the cost of the establishment of a polystyrene collection point at the Hawkesbury Waste Management Facility.
4. Provide its resolution and Attachment 1 to the report to the Western Sydney Regional Organisation of Councils.

For the Motion: Councillors McMahon, Calvert, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogn.

Against the Motion: Councillors Conolly and Dogramaci.

Absent: Nil.

ORDINARY MEETING

Minutes: 13 December 2022

Item: 217 **IS - Update on Rising Main C - (95495)**

Previous Item: 127, Ordinary (19 July 2022)

Directorate: Infrastructure Services

Mr John Ross addressed Council speaking against the recommendation in the business paper.

MOTION:

RESOLVED on the motion of Councillor Sheather, seconded by Councillor Veigel.

Refer to RESOLUTION

263 RESOLUTION:

RESOLVED on the motion of Councillor Sheather, seconded by Councillor Veigel.

That Council:

1. Receive and note the update on the progress of Rising Main C, the projected total costs to be incurred and measures being undertaken to seek funding from other levels of government and insurance.
2. Approve external borrowings of \$32.5 million to fund the rectification and ancillary works associated with Rising Main C, with the acceptance of the preferred loan offer to be delegated to the General Manager, in accordance with Council's Borrowing Policy.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel and Wheeler.

Against the Motion: Councillors Dogramaci and Zamprogno.

Absent: Nil.

ORDINARY MEETING

Minutes: 13 December 2022

Item: 218 IS - Sewerage Scheme Review - (95495)

Directorate: Infrastructure Services

Mr John Ross addressed Council speaking against the recommendation in the business paper.

A MOTION was moved by Councillor Conolly, seconded by Councillor Veigel.

That Council:

1. Receive and note the report on the Sewerage Business Review.
2. Adopt, as its preferred option for future detailed feasibility analysis, the full divestment of the Sewerage Business.
3. Receive a future report on the outcome of the detailed feasibility analysis of the divestment of the Sewerage Business.

An AMENDMENT was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Receive and note the report on the Sewerage Business Review.
2. Receive a future report on the outcome of the detailed feasibility analysis of the divestment of the Sewerage Business.

For the Amendment: Councillors Djuric, Lyons-Buckett, Sheather and Wheeler.

Against the Amendment: Councillors Calvert, Conolly, Dogramaci, Kotlash, McMahon, Reardon, Veigel and Zamprogno.

Absent: Nil.

The Amendment was lost.

MOTION:

That Council:

1. Receive and note the report on the Sewerage Business Review.
2. Adopt, as its preferred option for future detailed feasibility analysis, the full divestment of the Sewerage Business.
3. Receive a future report on the outcome of the detailed feasibility analysis of the divestment of the Sewerage Business.

A PROCEDUAL MOTION was moved by Councillor Wheeler, seconded by Councillor Lyons-Buckett that this item be dealt with in seriatim.

The Procedural Motion to deal with item in seriatim was carried.

ORDINARY MEETING

Minutes: 13 December 2022

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Veigel.

Refer to RESOLUTION

264 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Veigel.

That Council:

1. Receive and note the report on the Sewerage Business Review.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Dogramaci.

Absent: Nil.

265 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Veigel.

That Council:

2. Adopt, as its preferred option for future detailed feasibility analysis, the full divestment of the Sewerage Business.

For the Motion: Councillors McMahon, Calvert, Conolly, Kotlash, Reardon, Veigel and Zamprogno.

Against the Motion: Councillors Djuric, Dogramaci, Lyons-Buckett, Sheather and Wheeler.

Absent: Nil.

ORDINARY MEETING

Minutes: 13 December 2022

266 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Veigel.

That Council:

3. Receive a future report on the outcome of the detailed feasibility analysis of the divestment of the Sewerage Business.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Veigel, Wheeler and Zamprogno.

Against the Motion: Councillor Sheather.

Absent: Nil.

ORDINARY MEETING

Minutes: 13 December 2022

SECTION 4 – Reports of Committees

Item: 219 ROC - Innovation and Partnerships Committee - 8 November 2022 - (79351)

Directorate: General Manager

MOTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Veigel.

Refer to RESOLUTION

267 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Veigel.

That in relation to the Minutes of the Innovation and Partnerships Committee Meeting held on the 8 November 2022:

1. Council receive and note the Innovation and Partnership Committee in respect to Item 1.
2. Council endorse the Committee Recommendation in respect to Confirmations of Minutes:
 - "2. Council seek an update from the Member for Macquarie, Susan Templeman MP, regarding mobile coverage in Bilpin and remote areas of the Hawkesbury given the changes that have occurred since the previous meeting of the Innovation and Partnerships Committee in August 2021."
3. Council endorse the Committee Recommendations in respect of Item 2 (Economic, Investment and Tourism), namely:
 - "2. Receive a verbal or written report to the next Innovation and Partnerships Committee Meeting outlining the status of actions identified in the Business Recovery Plan.
 3. Following receipt of a verbal or written report outlining the status of actions identified in the Business Recovery Plan, the Committee to determine if further engagement with the business community is needed to implement the Business Recovery Plan."
4. Council endorse the Committee Recommendations in respect of Item 3 (Heavy Vehicle Movement Investigation in the Hawkesbury Local Government Areas), namely:
 - "2. Note the demand of heavy vehicles be considered as a key driver in the development of the next Transport Asset Management Plan.
 3. Note the outcome of this be reported back to an Ordinary Meeting of Council as part of the normal reporting process for Asset Management Plans.
 4. Recommend that Council use this report to continue advocacy through State agencies and the National Heavy Vehicle Regulator to address amenity impacts of heavy vehicles."

ORDINARY MEETING

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For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

Minutes: 13 December 2022

Item: 220 **ROC - Audit, Risk and Improvement Committee - 14 November 2022 - (158054, 95496)**

Directorate: Corporate Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

Refer to RESOLUTION

268 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Wheeler.

That Council receive and note the Minutes of the Audit, Risk and Improvement Committee Meeting held on the 14 November 2022.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

Minutes: 13 December 2022

Item: 221 **ROC - Local Traffic Committee - 14 November 2022 - (95495, 80245)**

Directorate: Infrastructure Services

MOTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

Refer to RESOLUTION

269 RESOLUTION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

That the Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Local Traffic Committee meeting held on 14 November 2022.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Nil.

ORDINARY MEETING

Minutes: 13 December 2022

QUESTIONS FOR NEXT MEETING

Item: 222

**Responses to Councillor Questions Taken on Notice at the Council Meeting -
22 November 2022 - (79351)**

The responses to Questions Taken on Notice at the Council Meeting on 22 November 2022 were noted.

ORDINARY MEETING

Minutes: 13 December 2022

CONFIDENTIAL REPORTS

270 RESOLUTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Kotlash.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chambers during consideration of the following items:

Item: 217 AT - 2 - Confidential details of TCE Contract - Confidential

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning pricing for the supply of services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 217 AT - 3 - Technical Drawings - Confidential

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) and 10A(2)(d)(iii) of the Local Government Act, 1993 as it relates to details of unique technical detailed design drawings and plans provided by a third party. The third party retains copyright over the drawings and plans, and they constitute trade secrets. It is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and/or would reveal a trade secret, and therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 218 AT - 1 - HCC Sewerage Scheme Review - Final Report (September 2022) - Confidential

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) and 10A(2)(d)(iii) of the Local Government Act, 1993 as it relates to details of unique technical detailed design drawings and plans provided by a third party. The third party retains copyright over the drawings and plans, and they constitute trade secrets. It is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and/or would reveal a trade secret, and therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 223 CS - Assignment of Lease from Australiana Pioneer Village Limited to The Friends of The Australiana Pioneer Village Society Inc - Australiana Pioneer Village, 496 Wilberforce Road, Wilberforce - (112106, 95496, 104161)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

ORDINARY MEETING

Minutes: 13 December 2022

Item: 224 CS - Appointment of Investment Advisor - (95496)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning pricing for the supply of services to Council and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

Item: 225 CS - Hawkesbury Allied Health Pty Ltd - Shops 10 and 11, Glossodia Shopping Village, 160-164 Golden Valley Drive, Glossodia - (112106, 95496, 31304, 11976)

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act, 1993 as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.*

2. In accordance with the provisions of Section 11(2) & (3) of the Local Government Act, 1993 the reports, correspondence and other relevant documentation relating to these matters be withheld from the Press and public.

271 RESOLUTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Kotlash that open meeting be resumed.

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Item: 223 **CS - Assignment of Lease from Australiana Pioneer Village Limited to The Friends of The Australiana Pioneer Village Society Inc - Australiana Pioneer Village, 496 Wilberforce Road, Wilberforce - (112106, 95496, 104161)**

Previous Item: 10, Ordinary (2 February 2010)

Directorate: Corporate Services

Councillor Wheeler declared a pecuniary interest in this matter as her son is employed as a contactor by the Friends of the Australiana Pioneer Village. She left the Chamber and did not take part in voting or discussion on the matter.

Councillor Djuric declared a significant non-pecuniary conflict of interest in this matter as he volunteers at the community garden within the Pioneer Village, and is friends with the organiser of the community garden. He left the Chamber and did not take part in voting or discussion on the matter.

MOTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

Refer to RESOLUTION

272 RESOLUTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Kotlash.

That:

1. Council agree to the Assignment of Lease for the property known as Australiana Pioneer Village, 496 Wilberforce Road, Wilberforce from Australiana Pioneer Village Limited to The Friends of The Australiana Pioneer Village Society Inc, as outlined in this report.
2. Authority be given for the Assignment of Lease and any other relevant documentation in association with this matter to be executed under the Seal of Council.
3. Details of Council's resolution be conveyed to the proposed Assignor and proposed Assignee, together with the advice that Council, is not and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.

For the Motion: Councillors McMahon, Calvert, Conolly, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel and Zamprogno.

Against the Motion: Nil.

Absent: Councillors Djuric and Wheeler.

ORDINARY MEETING

Minutes: 13 December 2022

Item: 224 **CS - Appointment of Investment Advisor - (95496)**

Previous Item: 202, Ordinary (29 October 2019)

Directorate: Corporate Services

MOTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Reardon.

Refer to RESOLUTION

273 RESOLUTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Reardon.

That Prudential Investment Services Corp be appointed as Council's Investment Advisor for a period of three years, with the option to extend for a further two years at Council's sole discretion, commencing on 1 January 2023 and ending 31 December 2026.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Dogramaci.

ORDINARY MEETING

Minutes: 13 December 2022

Item: 225 **CS - Hawkesbury Allied Health Pty Ltd - Shops 10 and 11, Glossodia Shopping Village, 160-164 Golden Valley Drive, Glossodia - (112106, 95496, 31304, 11976)**

Directorate: Corporate Services

Councillor Wheeler declared a significant non-pecuniary conflict of interest in this matter as she is currently a patient at a practice carried on by the proposed Lessee. She left the Chamber and did not take part in voting or discussion on the matter.

MOTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

Refer to RESOLUTION

274 RESOLUTION:

The General Manager advised that whilst in closed session, the Council RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Councillor Conolly.

That:

1. Council agree to enter into a new lease with Hawkesbury Allied Health Pty Ltd in regard to Shops 10 and 11, Glossodia Shopping Village, in accordance with the proposal outlined in the report.
2. Authority be given for the Lease and any documentation with this matter to be executed under the Seal of Council.
3. Details of Council's resolution be conveyed to the proposed Lessee, together with the advice that Council is not, and will not, be bound by the terms of its resolution, until such time as appropriate legal documentation to put such a resolution into effect has been agreed to and executed by all parties.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Dogramaci, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Wheeler.

The meeting terminated at 9:21pm.

Submitted to and confirmed at the Ordinary meeting held on 31 January 2023.

.....
Mayor



Extraordinary Meeting

Date of meeting: 17 January 2023
Location: Council Chambers
Time: 6:30 p.m.

MINUTES

EXTRAORDINARY MEETING

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Minutes: 17 January 2023

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EXTRAORDINARY MEETING

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EXTRAORDINARY MEETING

Minutes: 17 January 2023

Minutes of the Extraordinary Meeting held at the Council Chambers, Windsor, on 17 January 2023, commencing at 6:32pm.

Welcome

The Mayor, Councillor Sarah McMahon acknowledged the Indigenous Heritage.

The General Manager addressed the Council meeting, mentioning:

- Emergency Procedures
- Recording of the Council Meeting
- Statement regarding people addressing the Meeting
- Mobile phones

ATTENDANCE

PRESENT:

At Council Chambers: Councillor Sarah McMahon, Mayor, Councillor Barry Calvert, Deputy Mayor and Councillors Patrick Conolly, Amanda Kotlash, Mary Lyons-Buckett, Jill Reardon, Les Sheather, Paul Veigel, Danielle Wheeler and Nathan Zamprogno.

By Audio-Visual Link: Councillor Shane Djuric.

ALSO PRESENT: General Manager - Elizabeth Richardson, Acting Director Infrastructure Services - Jackie Carr, Director Corporate Services - Laurie Mifsud, Manager Corporate Communication and Events - Suzanne Stuart, Manager City Services - Christopher Amit and Administrative Support Coordinator - Tracey Easterbrook.

APOLOGIES AND LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK

An apology for absence was received from Councillor Eddie Dogramaci.

1 RESOLUTION:

RESOLVED on the motion of Councillor Reardon and seconded by Councillor Conolly that the apology be accepted and that leave of absence from the meeting be granted.

The Mayor, Councillor Sarah McMahon advised that the General Manager received from Councillor Djuric, a written request to attend tonight's Extraordinary Council meeting by audio-visual link, as he is out of the Hawkesbury area until 19 January 2023.

2 RESOLUTION:

RESOLVED on the motion of Councillor Reardon, seconded by Councillor Conolly that approval be granted for Councillor Djuric to attend the Extraordinary Council Meeting on 17 January 2023 by audio-visual link as he is out of the Hawkesbury area.

DECLARATIONS OF INTEREST

There were no Declarations of Interest made.

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Acknowledgement of Official Visitors to the Council

There were no official visitors to Council.

EXTRAORDINARY MEETING

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SECTION 5 - Notices of Motion

Item: 001 NM - Warning Signs and Swimming Safety in Macquarie Park - (138882)

Mr Michael Morris, Mr Bill Sneddon and Ms Madeline Hili addressed Council, speaking for the recommendation in the business paper.

A PROCEDURAL MOTION was moved by Councillor Wheeler, seconded by Councillor Veigel that Council move into Committee of the Whole to consider this matter.

The Procedural Motion was carried.

A PROCEDURAL MOTION was moved by Councillor Conolly, seconded by Councillor Lyons-Buckett that Council move out Committee of the Whole.

The Procedural Motion was carried.

The General Manager reported to Council that whilst in Committee of the Whole, the Committee discussed a number of matters in relation to swimming safety at Macquarie Park, these included:

- Signage - Location and Content
- Communication - Community Education
- Naming terminology
- Provision of exclusive netting
- Wearing of life jackets.

The General Manager reported that the following recommendation was made by the Committee of the Whole.

That Council:

1. Notes that Council has engaged Royal Life Saving NSW in 2018 and 2021 and has done so again in 2023 to undertake a new safety assessment of the site.
2. As a matter of urgency, erects clear and concise warning signs at several locations in Macquarie Park, including on the sand bank at the river. Signs should plainly state that it can be dangerous to swim at the site and include languages other than English and international symbols for risk of drowning. Additional warnings about strong currents, shifting sands, debris, pollution and lack of supervision should be included but must not detract from the main message that swimming at this site is extremely dangerous.
3. Requests the Mayor contact other relevant agencies, including Sydney Water and Tourism NSW, and mapping sites like Google Maps, informing them of the dangers at this site and asking them not to promote it as a swimming spot or use the term "Windsor Beach".
4. Refer the matter to a Councillor Workshop to be held in February 2023 for further action.

MOTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

Refer to RESOLUTION

EXTRAORDINARY MEETING

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3 RESOLUTION:

RESOLVED on the motion of Councillor Wheeler, seconded by Councillor Lyons-Buckett.

That Council:

1. Notes that Council has engaged Royal Life Saving NSW in 2018 and 2021 and has done so again in 2023 to undertake a new safety assessment of the site.
2. As a matter of urgency, erects clear and concise warning signs at several locations in Macquarie Park, including on the sand bank at the river. Signs should plainly state that it can be dangerous to swim at the site and include languages other than English and international symbols for risk of drowning. Additional warnings about strong currents, shifting sands, debris, pollution and lack of supervision should be included but must not detract from the main message that swimming at this site is extremely dangerous.
3. Requests the Mayor contact other relevant agencies, including Sydney Water and Tourism NSW, and mapping sites like Google Maps, informing them of the dangers at this site and asking them not to promote it as a swimming spot or use the term "Windsor Beach".
4. Refer the matter to a Councillor Workshop to be held in February 2023 for further action.

For the Motion: Councillors McMahon, Calvert, Conolly, Djuric, Kotlash, Lyons-Buckett, Reardon, Sheather, Veigel, Wheeler and Zamprogno.

Against the Motion: Nil.

Absent: Councillor Dogramaci.

The meeting terminated at 8:05pm.

Submitted to and confirmed at the Ordinary meeting held on 31 January 2023.

.....
Mayor

Ordinary

Section **2**

Mayoral minutes

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Meeting Date: 31 January 2023

ORDINARY MEETING
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SECTION 2 – Mayoral Minutes

Item: 002 **MM1 - McQuade Park and Vicinity Improvements - (138879, 79353)**

BACKGROUND:

McQuade Park is located in the township of Windsor, NSW. Originally occupied by the local Darug and Darkinjung people, it was set aside as a future town square in 1810 by the then Governor of NSW, Governor Lachlan Macquarie. At this time, it was referred to it as 'The Great Square'.

In 1811, James Meehan surveyed the space and by 1827, the area was expanded and the shape became an irregular pentagon. By the 1840's, due to its proximity to St Matthew's Anglican Church, it was known as the 'Church Green'. In 1868 it was officially dedicated for Public Recreation and in 1874, was granted to the Municipal Council of Windsor as Trustees of the Crown Land. .

It was in 1872 that the Councillors voted to name the space 'McQuade Park', after John McQuade, the current town Mayor. This was later rescinded and named 'Windsor Park'. Over the next few years, this name was changed back and forth, depending on political will and although the name was resolved to be 'Windsor Park' in 1878, it was still largely referred to as 'McQuade Park' and is recorded as McQuade Park in the Government Gazette in 1904, 1938 and 1949 and formally named McQuade Park under the Geographical Names Act in 1974.

Over the years, the park has been used for military parades, sport and passive recreation activities and had a number of public amenities added, including the War Memorial, Tennis Courts and the Country Women's Association building. In the 70's, a portion was resumed for the Windsor Bowling Club. The lake was built in 1970's and sculpture of Governor Macquarie was added in 1994.

McQuade Park is currently Crown Land, managed by Hawkesbury City Council. Council recently adopted the McQuade Park Plan of Management, an extensive document written by Hawkesbury City Council staff, that details what can and cannot be done within the historic park.

This Mayoral Minute intends to state, that once NSW Government Ministerial approval has been granted for the Plan of Management, the report outlining the above items will need to be considered for potential funding requirements and scheduling of works. It must be noted that all works need to be consistent with the approved Plan of Management and be done in consultation with relevant stakeholders.

The further enhancement of McQuade Park is essential for the improvement of Windsor and as an attraction for tourism, which helps small businesses and the local economy, as well as for sporting matches. It is also vitally important to honour the history of the Square and the important part it played in shaping the town of Windsor, which is the third colonial settlement on mainland Australia.

This Mayoral Minute aims to draw attention to this importance and build on the evolving nature of the square, whilst keeping with historical themes. It must continue to be a space that is celebrated, enhances civic pride, acknowledges history and is kept in a state that generations to come will appreciate and enjoy.

RECOMMENDATION:

That:

1. Council prepare a report regarding permissibility, costs, funding options and potential timing of delivery, for each of the following projects in McQuade Park:
 - a) Signage - erect signage on each corner with the words 'The Great Square' and other names used for the park over time, including McQuade Park. Also include Indigenous names and references, in consultation with the local Darug community. This is to be large and attention

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- grabbing to promote tourism and a sense of place and be within the guidelines of the current Wayfinding and Signage plans.
- b) Fountain - replace the current fountain in the pond with a larger one and ensure it is equipped with lighting. This lighting should be in various colours, for various occasions and displayed every night. This will require an upgraded pump, which needs to be screened so as not to be a visual distraction.
 - c) Smaller Fountain - ensure it is operation and turned on.
 - d) Fountain Pump - (current) screen the pump and its housing with a visually appealing feature, so that it does not detract from the park.
 - e) The Pond Bridge - the bridge to the island, and around the island, should have an arched white picket railing. The tree in the middle should consist of a variety that flowers all year round, encouraging bridal and other forms of photography into the locality.
 - f) RSL Cenotaph – ensure this is erected as soon as possible (once the DA process is complete and in conjunction with the Windsor RSL Sub branch), which when the fountain is lit up, will become a prominent feature of the park.
 - g) View Corridors - Remove the necessary trees, as outlined in the Plan of Management, to construct two 'View Corridors', which as per the Plan of Management, are tree lined corridors, one from the Council Chambers to St Matthew's Anglican Church and the other from Hawkesbury Valley Way to the Church.
 - h) Further trees - Plant more trees as compensation for the removal of others.
 - i) Undergrowth - Ensure the undergrowth of trees in the park are pruned to a height where buildings and features of prominence can be seen, and not hidden by foliage.
 - j) Oleander trees - remove these poisonous trees, located near the Bowling Club.
 - k) Fencing - The cable railing around Don't Worry field should be replaced with a period sympathetic low white post and rail type fence.
 - l) Bins - replace the bins with more appealing bins, in keeping with the heritage theme of the park.
 - m) Tables and chairs - replace all old and ruined tables and chairs with new ones, keeping with the heritage theme of the park.
 - n) Playground - construct a new playground to replace the existing old one, located next to the Grandstand.
 - o) Events - create a calendar of potential events to be held in McQuade Park, including outdoor concerts on the island, picnics, car meets, markets etc.
 - p) Maintenance - create a plan of maintenance, discussing number of staff required and the cost and outline whether an MoU can be created with local Mens Sheds or Community groups, to assist with the work.
2. Council investigate the possibility of Gateway signage on the corner of Hawkesbury Valley Way and Macquarie Street, as well as at other entry sites to Windsor including Windsor Bridge on the Wilberforce side and Windsor Road McGraths Hill), stating 'Welcome to Historic Windsor', in conjunction with the guidelines of the current Wayfinding and Signage plans.

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3. Signage and fencing at and around the Catholic Burial Ground opposite the Council Chamber.
4. This report be returned to Council within three months.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF MAYORAL MINUTE Oooo

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Item: 003 **MM2 - Project Funding - NSW Government's WestInvest Program - (138879, 79353)**

BACKGROUND:

Over recent months, the NSW Government, under their \$1.6 Billion WestInvest Program, have announced funding for a range of transformative projects across the Hawkesbury. Discussed in detail below, this has resulted in the Hawkesbury securing a substantial \$98 million worth of investment.

This once in a lifetime opportunity to upgrade our Council assets has been greatly welcomed and over the coming years, will result in aging and outdated facilities being given a dramatic facelift. This will ensure that local residents and visitors to the Hawkesbury have access to state-of-the-art community and sporting precincts.

Based on financial constraints, Hawkesbury City Council would never have had these funds available to upgrade our facilities independently. In that regard, sincere thanks must be conveyed to all participants who enabled this to occur – both the Hawkesbury State MP Robyn Preston and our hard working Council staff, who worked tirelessly to submit very high quality applications, resulting in such successful outcomes.

The projects:

On 19 January 2022, Council was advised it had been successful in receiving funding through the NSW Government's WestInvest Community Competitive Round for the following projects:

Richmond Swimming Centre (\$30,319,843)

The redevelopment of the current 1960s facility will greatly improve the accessibility and services on offer at the swimming centre and enable it to operate all year round. The improvements include:

- All-season usage through an indoor and outdoor aquatic space allowing a new 8 lane 50m pool with separable boom that separates into two 25m pools (one with the ability to enclose during winter).
- Accessibility upgrades to make the pools accessible to less mobile children and adults
- Interactive, zero-depth splash feature park for young children
- Increased shade throughout the site
- Additional community infrastructure including picnic facilities
- Improved water efficiency upgrades to aging plant and equipment.

North Richmond Community Precinct (\$23,970,000)

The redevelopment of the North Richmond Community Centre will create a hub that will serve as a meeting and cultural space, social and recreational hub, and a much-needed fit-for-purpose emergency evacuation centre for our community residing west of the Hawkesbury River. The improvements include:

- A branch library service and technology space
- Performing arts and rehearsal space with a mobile stage for musical and theatre productions as an extension to the existing Youth Centre
- Multipurpose art studio space
- Indoor sports stadium and change rooms to support hard-court sports including netball, basketball, futsal and volleyball
- Emergency evacuation centre for use during natural disasters through upgrades to the existing centre
- Precinct grounds improvements to create a mix of active and passive outdoor spaces with seating, shaded areas, barbecues, a shared bike path and additional carparking.

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Tamplin Field Redevelopment (\$9,795,000)

Tamplin Field at Hobartville has been identified as the site of the Hawkesbury's first publicly-accessible synthetic field. This will enable sport to continue to operate on the site following extended periods of wet weather.

- The facility currently caters to rugby league, little athletics, dog training, school sports, and personal trainers. It is envisaged that all of these sports will still operate from this facility with an "off-field" area being provided for the dog training group.
- A synthetic field will enable high-profile sports to be catered for, including premier league soccer, as well as the current sports and activities. The upgrade will also include, lighting, fencing, carparking and amenities.

Oasis Aquatic and Leisure Centre Upgrade (\$6,716,000)

The Oasis Aquatic and Leisure Centre is a high use facility by the community, providing sport, fitness and leisure services for the local government area and surrounding districts. The improvements will expand upon the current centre to include better amenities for patrons, including:

- Children's splash park
- New shallow-depth program pool for learn to swim and seniors programs, including accessibility ramp and hydrotherapy
- Extended group fitness room with a climbing wall facility
- Additional school-age program amenities
- New covered deck to connect changerooms to the outdoor café
- Touchpads at the end of the main pool
- Extended child minding areas
- Additional carparking to cater for large events
- Outdoor gym.

Cycleway Bridge over Rickabys Creek (\$4,695,810)

The construction of a second bridge over Rickabys Creek at the Hawkesbury Valley Way will provide a shared-path crossing linkage between the shared path from Richmond to the off-road cycleway with improved safety from Rickabys Creek to Windsor – completing the off-road cycle route between Richmond and Windsor.

Prior to the above, additional projects had been announced at the end of 2022, which were funded under the 'Local Government Allocation' of the program. They were:

- Upgrade of Woodbury Reserve, Glossodia (\$5,423,000)
- New Recreation and Community Facility at Fernadell Park, Pitt Town (\$4,538,000)
- Kurrajong to Kurmond Cycleway (\$4,538,000)
- Discover the Hawkesbury – New Wayfinding Signage (\$2,346,000)

To break it down, this month's announcement amounted to \$75.5 million and in conjunction with the \$22.5 million previously approved, our total allocation under the program totals \$98 million. This is a brilliant outcome and a mammoth win for the Hawkesbury.

To conclude this process, Council now needs to resolve to support one final project. This is because in December 2022, Council resolved at its meeting to bring forward the redevelopment of Tamplin Field (with reduced scope) to be included as part of the unspent 'Local Government Allocation' of \$4.78 million. As Tamplin Field has now been funded in full through the Community Competitive round, there is still the opportunity to pull forward another unsuccessful project into our 'Local Government Allocation' which hasn't been fully expended. Based on community advocacy and need, this Mayoral Minute intends to nominate the redevelopment of Turnbull Oval, North Richmond, as the final project.

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All projects are required to be completed by December 2026. Staff are currently working on detailed project planning and have advised that a number of these major projects will progress through engagement with key stakeholders and the community. It is this point that is vital to a successful outcome and I want to reassure the community that for each project, extensive community consultation will take place. So I urge everyone to keep up to date with Council as we communicate with you throughout the process and ensure that you have your say.

There is no doubt that these projects will transform the region and deliver much-needed social, health, lifestyle and flood resilience benefits to the entire community. These projects will replace and update much-used but tired and outdated facilities that will be enjoyed well into the future. Local families, adults, children, grandparents, sporting clubs, cyclists, those who enjoy organised and individual fitness activities – there will be something for everyone with these new projects. We have such a unique opportunity before us and I look forward to working hand in hand with the community to deliver the final result.

For more information on Council's WestInvest projects, please visit this dedicated page on our website: <https://www.hawkesbury.nsw.gov.au/for-residents/westinvest-projects>

RECOMMENDATION:

That Council:

1. Note the successful project funding applications from the NSW Government's WestInvest program as follows:
 - a) Richmond Swimming Centre - \$30,319,843
 - b) North Richmond Community Precinct - \$23,970,000
 - c) Tamplin Field Redevelopment - \$9,795,000
 - d) Oasis Aquatic and Leisure Centre Upgrade - \$6,716,000
 - e) Cycleway Bridge over Rickabys Creek - \$4,695,810
 - f) Upgrade of Woodbury Reserve, Glossodia - \$5,423,000
 - g) New Recreation and Community Facility at Fernadell Park, Pitt town - \$4,538,000
 - h) Kurrajong to Kurmond Cycleway - \$4,538,000
 - i) Discover the Hawkesbury – New Wayfinding Signage - \$2,346,000.
2. Write to the State Member for Hawkesbury, Robyn Preston MP, thanking her for her advocacy under the program;
3. Write to all staff who worked tirelessly on the applications for the WestInvest projects, thanking them for their extraordinary efforts within tight deadlines;
4. Allocate the remaining funds under WestInvest, amounting to \$4.78 million to the redevelopment of Turnbull Oval, North Richmond.

ATTACHMENTS:

- AT - 1** Richmond Swimming Centre Plan.
- AT - 2** North Richmond Community Precinct
- AT - 3** Tamplin Field Redevelopment Plan.
- AT - 4** Oasis Aquatic and Leisure Centre Upgrade Plan.
- AT - 5** Cycleway Bridge over Rickabys Creek Plan.

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AT - 1 Richmond Swimming Centre Plan



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AT - 2 North Richmond Community Precinct



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AT - 3 Tamplin Field Redevelopment Plan



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AT - 4 Oasis Aquatic and Leisure Centre Upgrade Plan



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AT - 5 Cycleway Bridge over Rickabys Creek Plan



oooO END OF MAYORAL MINUTE Oooo

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Ordinary

Section 3

Reports
for determination

ORDINARY MEETING

SECTION 3 – Reports for Determination

Meeting Date: 31 January 2023

ORDINARY MEETING
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Meeting Date: 31 January 2023

SECTION 3 – Reports for Determination

PLANNING DECISIONS

Item: 004 **CP - Redbank Voluntary Planning Agreement - Proposed Grose River Bridge Crossing - (95498, 124414)**

Previous Item: 200, Ordinary (22 November 2022)
 152, Ordinary (13 September 2022)
 123, Ordinary (19 July 2022)
 152, Ordinary (10 August 2021)
 11, Ordinary (11 February 2020)
 294, Ordinary (11 December 2018)
 124, Ordinary (29 May 2018)
 118, Ordinary (27 June 2017)
 99, Ordinary (24 June 2014 – deferred 1 July 2014)
 54, Ordinary (25 March 2014)
 223, Ordinary (12 November 2013)

Directorate: City Planning

PURPOSE OF THE REPORT:

The purpose of this report is to provide an update on the preparation of alternative routes for the proposed Grose River Bridge Crossing, and to seek a determination from Council regarding a preferred alignment for the route.

The determination this report seeks relates only to a preferred alignment for the Grose River Bridge Crossing.

Upon nomination of a preferred route alignment, the following steps will occur:

- Redbank Voluntary Planning Agreement will be amended to include the new route alignment and place on public exhibition to invite comment from the broader community
- Following public exhibition of the draft amended Redbank Voluntary Planning Agreement, a further report will be prepared for Council's consideration of the outcome of public exhibition period, including any submissions received.

EXECUTIVE SUMMARY:

At its Ordinary Meeting on 13 September 2022, Council considered the draft amended Redbank Voluntary Planning Agreement - Proposed Grose River Bridge Crossing - Post Exhibition Report.

At that meeting it was resolved:

"That:

1. *Council supports the intent of the revised VPA to construct a bridge over the Grose River at the location indicated in Annexure E, plus approach roads connecting Grose Vale Road and Springwood Road.*
2. *Council endorses the variation of the milestone relating to the practical Completion of Peel Park, from the 90^{1st} urban lot to the 915th urban lot (schedule 2, item 1.7).*

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3. *Council acknowledges concerns raised in 256 of the 377 submissions during the VPA exhibition process and resolves that the road alignment in the vicinity of the dwelling at 1 Ashtons Road be re-examined.*
4. *Consideration be given in the ongoing negotiations to:*
 - a) *The ability of the Maunsell 1986 design commissioned by the then DMR to deliver an AusRoads compliant road which also delivers on the 1:100 flood immunity.*
 - b) *Places no restraint on the examination of an alternative route passing through adjacent properties.*
 - c) *Determines the number of properties requiring partial acquisition if an alignment passing just to the east of the dwelling at 1 Ashtons Road were constructed.*
5. *The matter be further reported to Council."*

In accordance with Council's resolution three new alternative route options were prepared and provided to Transport for NSW, Council, Redbank Communities and potentially impacted property owners for input.

On the basis of the assessment of the route options by Council staff, the feedback received from Transport for NSW and given no indication of support for options from the property owners who met with Council Staff, two route alignment options are now provided for consideration, and to seek a determination from Council regarding a preferred route alignment to include in an amended Voluntary Planning Agreement for public exhibition purposes.

RECOMMENDATION:

That:

1. Council determines its preferred route alignment for the proposed Grose River Bridge Crossing.
2. The selected route alignment from Point 1 above be included in an amended Redbank Voluntary Planning Agreement, and publicly exhibited for a minimum of 28 days.
3. The matter be reported to Council following completion of the public exhibition of the draft amended Redbank Voluntary Planning Agreement.

BACKGROUND

At its Ordinary Meeting on 19 July 2022, Council considered a report in relation to a draft amended Redbank Voluntary Planning Agreement, where it was resolved that Council:

"Place the draft amended Redbank Voluntary Planning Agreement and Explanatory Note included as Attachment 1 to the report on public exhibition for a minimum of 28 days, with the draft amended Redbank Voluntary Planning Agreement to be reported back to Council following the exhibition prior to finalisation."

The draft amended Redbank Voluntary Planning Agreement was placed on public exhibition between 28 July and 29 August 2022. There were 377 submissions received, with 121 being in favour of the Voluntary Planning Agreement amendments, and 256 not in favour of the Voluntary Planning Agreement amendments.

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Council considered the draft amended Redbank Voluntary Planning Agreement - Proposed Grose River Bridge Crossing - Post Exhibition Report at its Ordinary Meeting on 13 September 2022, where it resolved:

"That:

1. *Council supports the intent of the revised VPA to construct a bridge over the Grose River at the location indicated in Annexure E, plus approach roads connecting Grose Vale Road and Springwood Road.*
2. *Council endorses the variation of the milestone relating to the practical Completion of Peel Park, from the 90^{1st} urban lot to the 915th urban lot (schedule 2, item 1.7).*
3. *Council acknowledges concerns raised in 256 of the 377 submissions during the VPA exhibition process and resolves that the road alignment in the vicinity of the dwelling at 1 Ashtons Road be re-examined.*
4. *Consideration be given in the ongoing negotiations to:*
 - a) *The ability of the Maunsell 1986 design commissioned by the then DMR to deliver an AusRoads compliant road which also delivers on the 1:100 flood immunity.*
 - b) *Places no restraint on the examination of an alternative route passing through adjacent properties.*
 - c) *Determines the number of properties requiring partial acquisition if an alignment passing just to the east of the dwelling at 1 Ashtons Road were constructed.*
5. *The matter be further reported to Council."*

Subsequent to the Council resolution, the Maunsell 1986 design was reviewed to determine its compliance to current Austroads design standards and its prospective utility as an alternative route option. It is noted that the location of the proposed road in the Maunsell 1986 design is relatively closely aligned with Option 2, with the road located primarily on the property at 228-248 Grose River Road, but with sections of the embankment located at the front of the property at 1 Ashtons Road, and at other points in close proximity to the common boundary between 1 Ashtons Road and 228-248 Grose River Road.

However, it is noted that the Maunsell 1986 design was prepared when the flood level was lower than the current flood planning level ie. current flood planning level is based on studies from 1996 and 1997 and increased the flood planning level by approximately 1.3 metres from the previous 1984 study. To comply with the current flood planning level would require raising of the new road in the Maunsell 1986 design which in turn would require higher embankments that will likely have a greater impact on the property at 1 Ashtons Road. As such, the Maunsell 1986 design it is not one of the design options referenced in this report.

As the examination of an alternative route impacted the timing of the delivery of the milestones associated with the Grose River Bridge Crossing within the Voluntary Planning Agreement, Council resolved to amend the timing of milestone delivery at its Ordinary Meeting on 22 November 2022.

Based on the Council Resolution from 13 September 2022, ARUP (the consultant engaged by Redbank Communities to design the route option previously reported to Council) prepared three alternative route options that placed no restraint on passing through adjacent properties for the Grose River Bridge Crossing. The three alternative route options prepared are attached as Attachment 1, 2 and 3 to this report.

Council staff sent correspondence to all of the property owners that could potentially be affected by the new route design options. The property owners were sent a copy of each design and invited to meet directly with Council staff to discuss the matter further.

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The three route design options were assessed by Council staff and representatives from Transport for NSW to determine if any of the route options presented discernible issues that would differentiate the design options from an engineering or future ongoing maintenance perspective. Transport for NSW advised that a design that delivers a straighter alignment without a reverse curve is preferred; Council staff did not identify any design concerns.

With regard to Council's resolution of 13 September 2022, considerations regarding each design option are detailed below:

Option 1

- Partial acquisition of three properties
- Road and Access onto Springwood Road above 1:100 Flood level
- Australian Standards (Design Speed 70km/h, Posted 60km/h).

Option 2

- Partial acquisition of three properties
- Road and Access onto Springwood Road above 1:100 Flood level
- Australian Standards (Design Speed 70km/h, Posted 60km/h).

Option 3

- Partial acquisition of four properties
- Road and Access onto Springwood Road above 1:100 Flood level
- Australian Standards (Design Speed 70km/h, Posted 60km/h).

Discussions with affected property owners has been undertaken.

- The property owners at 1 Ashtons Road outlined that they did not support any part of the proposed route utilising their property, and considered that it should be located further into the property at 228-248 Grose River Road.
- The property owners at 228-248 Grose River Road outlined that their property is used as a horse stud and as such is not unused land. Further, that the land affected by Options 1 and 2 in particular contains land above the 1:100 flood level which is utilised in times of flooding (including flooding in 2021 and 2022) to safely keep their horses on site. Loss of land in this location as a consequence of Options 1 or 2 would lessen the land available during floods.

During discussions with property owners there was no indication of support for any of the design options from the property owners that met. There was no indication with Council staff and the following was identified. On the basis of the assessment of the route options by Council staff, the feedback received from Transport for NSW and the property owners it is considered that only Option 3 could be omitted from the route alignment considerations. As such, both Option 1 and Option 2 are now provided for Council's consideration and to seek Council's determination regarding a preferred alignment.

Relevant Legislation

The Environmental Planning and Assessment Act 1979

The Environmental Planning and Assessment Regulation 2000.

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DISCUSSION

Both of the proposed alignments will require land acquisition and as such, will subsequently be subject to consideration by Transport for NSW following Council's adoption of a preferred alignment.

In terms of Transport for NSW comments with respect to the three new concepts, the straighter alignments without the reverse curve are preferred; that is Option 3 is the least preferred option from Transport for NSW's perspective. Other comments received related to the design of the bridge itself, and not the route selection. Those further comments will be able to be considered in the design of the bridge following selection of a preferred route alignment.

In terms of the acquisitions impacts on the two key affected properties at 1 Ashtons Road and 228-248 Grose River Road, the following is provided.

The design of Option 2, sees the road almost aligned with the centre of the common boundary between the two properties:

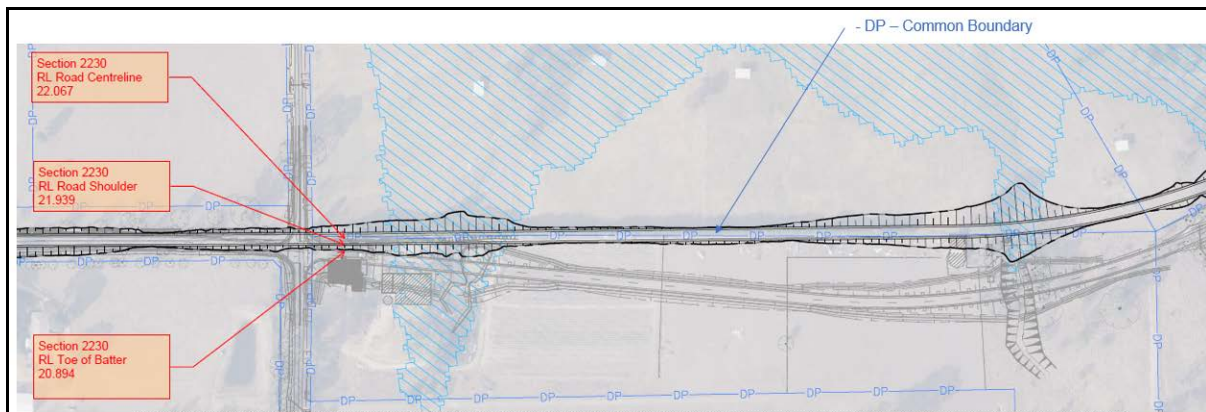


Figure 1: Option 2, with common property boundary marked

Option 2 is therefore considered to most equitably share the burden of any permanent acquisition for the project. With respect to the proximity of Option 2 to the existing dwelling at 1 Ashtons Road, the following detail is provided:

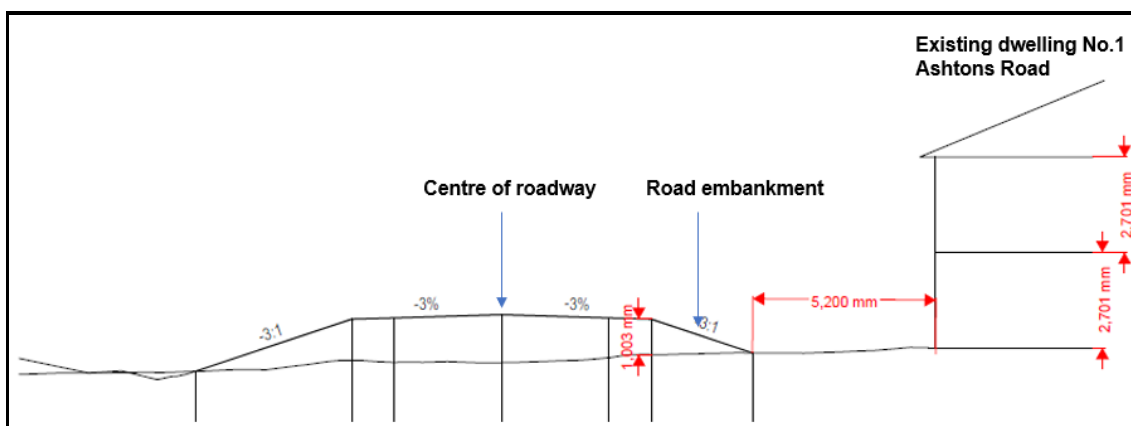


Figure 2: Typical cross-section depicting Option 2 relative to existing dwelling.

The above image illustrates that Option 2 provides for a distance of 5.2 metres from the existing dwelling to the proposed road embankment, with approximately 8 metres to the proposed road shoulder. These typical sections are included as Attachment 4 to this report.

Option 1 see the proposed road alignment largely located within the property at 228-248 Grose River Road, with only minimal encroachments for embankments on 1 Ashtons Road:

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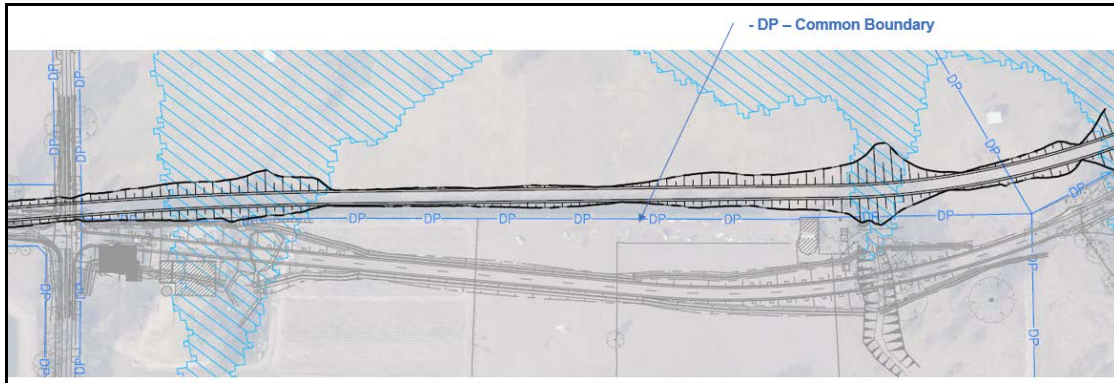


Figure 3: Option 1, with common property boundary marked

Option 1 provides for an approximate distance of 12 - 13 metres from the existing dwelling to the proposed road embankments, with approximately 15 - 16 metres to the proposed road shoulder.

Whilst not as equitable in terms of permanent land acquisition, this option provides for some improvement in amenity to the existing dwelling at 1 Ashtons Road.

COMMUNITY ENGAGEMENT

Council has undertaken discussions with affected property owners and parties to the Redbank Voluntary Planning Agreement, including Redbank Communities and Transport for NSW. Following a decision by Council on a preferred route alignment, a draft amended Voluntary Planning Agreement, including the new preferred alignment, will be placed on public exhibition for broader community consultation.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objectives set out within the CSP.

Reliable Council

- 4.1 Provide representative, responsive and accountable governance.
- 4.2 Encourage an informed community.
- 4.7 Encourage informed planning, balanced growth and community engagement.
- 4.8 Facilitate the delivery of infrastructure through relevant agencies and Council's own works.

FINANCIAL IMPACT

There may be financial implications associated with this report should Council become the requiring authority for land acquisition.

The prospective financial implications arising from this determination would not be known until such time that advice from Transport for NSW regarding the funding of land acquisition is received and a determination made by the Valuer General.

Planning Decision

As this matter is covered by the definition of a "planning decision" under Section 375A of the Local Government Act 1993, details of those Councillors supporting or opposing a decision on the matter must be recorded in a register. For this purpose, a division must be called when a motion in relation to the matter is put to the meeting. This will enable the names of those Councillors voting for or against the motion to be recorded in the minutes of the meeting and subsequently included in the required register.

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ATTACHMENTS:

- AT - 1** Grose River Bridge Crossing - Option 1 - *(Distributed under separate cover).*
- AT - 2** Grose River Bridge Crossing - Option 2 - *(Distributed under separate cover).*
- AT - 3** Grose River Bridge Crossing - Option 3 - *(Distributed under separate cover).*
- AT - 4** Typical Section Details - *(Distributed under separate cover).*

oooO END OF REPORT Oooo

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CORPORATE SERVICES

Item: 005 **CS - Investment Report - November 2022 - (95496)**

Previous Item: 129, Ordinary (19 July 2022)

Directorate: Corporate Services

PURPOSE OF THE REPORT:

The purpose of this report is to provide the Council with a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993.

EXECUTIVE SUMMARY:

This report indicates that Council held \$79.8 million in investments as at 30 November 2022 and outlines that all investments were made in accordance with the Act, the Regulation and Council's Investment Policy. The increase from the \$56 million held as at the 31 October 2022 relates to the drawdown of a \$17 million loan approved in Operational Plans relating to the Infrastructure Borrowings Program.

RECOMMENDATION:

That the Monthly Investment Report for November 2022 be received and noted.

BACKGROUND

Council held \$79.8 million in investments as at 30 November 2022. Details on the composition of the Investment Portfolio, and its compliance with Council's Investment Policy are provided below. Details include the financial institutions with which the investments were made, the maturity date (where applicable), the rate of return achieved, the credit rating of the institutions both in the short term and the long term, the percentage of the total portfolio, exposure to credit ratings bands and the spread of maturities.

1. Composition of Investment portfolio

Tables 1 to 3 below provide details regarding the \$79.8 million in investments as at 30 November 2022.

Table 1 – Summary of Council's Investment Portfolio as at 30 November 2022

Product Type	Face Value	% of Total
At Call Deposits	\$13,335,818	16.7%
Term Deposits - Fixed Rate	\$65,500,000	82.1%
NSW TCorp Long Term Growth Fund	\$939,081	1.2%
Grand Total	\$79,774,899	100.0%

Table 2 – Total Investments by Issuer's Long – Term Credit Rating

Long Term Credit Rating	Face Value	% of Total
AA-	\$75,835,818	95.0%
BBB+	\$3,000,000	3.8%
NSW TCorp Managed Funds*	\$939,081	1.2%
Grand Total	\$79,774,899	100.0%

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Table 3 – Fixed Term Deposits

Institution	Long Term Rating	Short Term Rating	Maturity	Rate	Face Value
Bank of Queensland			04-Mar-24	1.70%	\$2,000,000
ME Bank (part of BOQ)	BBB+	A-2	09-Dec-22	0.70%	\$1,000,000
Commonwealth Bank of Australia	AA-	A-1+	08-Dec-22	0.46%	\$1,000,000
			10-Feb-23	3.48%	\$4,000,000
			02-Mar-23	0.85%	\$2,000,000
			15-Mar-23	3.73%	\$3,000,000
			22-Mar-23	3.78%	\$3,000,000
			21-Apr-23	2.20%	\$2,000,000
			05-May-23	3.08%	\$2,000,000
			08-Jun-23	3.68%	\$1,500,000
			20-Nov-23	0.65%	\$1,000,000
			10-Apr-24	3.01%	\$2,000,000
National Australia Bank	AA-	A-1+	29-Dec-22	0.45%	\$3,000,000
			22-Feb-23	0.50%	\$2,000,000
			08-Mar-23	0.50%	\$1,000,000
			28-Mar-23	3.85%	\$5,000,000
			31-May-23	4.15%	\$5,000,000
			08-Sep-23	0.60%	\$1,000,000
			19-Aug-24	0.75%	\$3,000,000
			10-Sep-24	0.80%	\$1,000,000
			19-Nov-24	0.75%	\$1,000,000
			15-Jan-25	0.80%	\$500,000
			05-Mar-25	1.05%	\$1,500,000
			03-Nov-25	0.95%	\$500,000
			19-Nov-25	0.90%	\$500,000
			13-Jan-26	1.00%	\$500,000
			04-Mar-26	1.30%	\$1,500,000
Westpac	AA-	A-1+	11-Jan-23	0.79%	**\$3,000,000
			25-Jan-23	3.10%	\$2,000,000
			10-Feb-23	0.88%	**\$2,000,000
			11-Apr-23	1.86%	\$1,500,000
			09-Jun-23	0.90%	**\$1,000,000
			27-Jun-23	3.81%	\$3,500,000
			10-Nov-23	1.11%	**\$1,000,000
Grand Total					\$65,500,000

**Environmental, Social and Governance **Environmental, Social and Governance (ESG) investments as per Council's Investment Policy.

2. Environmental, Social and Governance (ESG) Investments

Tables 4 and 5 below provide the details on Environment, Social and Governance (ESG) investments and the proportion compared to the total Investment Portfolio.

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Table 4 – ESG Investments

Institution	Long Term Rating	Short Term Rating	Maturity	Rate	Face Value
Westpac	AA-	A-1+	11-Jan-23	0.79%	\$3,000,000
	AA-	A-1+	10-Feb-23	0.88%	\$2,000,000
			09-Jun-23	0.90%	\$1,000,000
			10-Nov-23	1.11%	\$1,000,000
Grand Total					\$7,000,000

Table 5 – Summary of Council's Investment Portfolio in Terms of ESG

Product Type	Face Value	% of Total
Environmental, Social and Governance (ESG)	\$7,000,000	10.69%
Other	\$58,500,000	89.31%
Grand Total	\$65,500,000	100.0%

3. Compliance to Investment Policy

Tables 6 to 7 below summarise Council's exposure limits to the credit ratings bands, term to maturity parameters and compliance with Council's Investment Policy.

Table 6 – Exposure Limits to credit ratings bands

Long-Term Credit Rating	Exposure of Entire Portfolio		
	Actual	Maximum	Compliant
AAA to AA- or Major Bank and below	95.1%	100%	Yes
A+ to A- and below	0.0%	50%	Yes
BBB+ to BBB and below	3.8%	40%	Yes
BBB- and below	0.0%	10%	Yes
NSW TCorp Funds	1.2%	20%	Yes

Table 7 – Term to Maturity

Long-Term Credit Rating	Term to Maturity	
	Maximum	Compliant
AA+, AA, AA- (and Major Banks)	5 years	Yes
A+, A, A-	3 years	Yes
BBB+, BBB, BBB-	3 years	Yes
Non-rated ADIs	1 year	Yes

4. Portfolio Return

Council's investment portfolio (excluding At Call Deposits and NSW TCorp Managed Funds) provided a weighted average return (running yield) as shown in Table 8 below.

Table 8 – Portfolio Return

30 November 2022	Monthly Return	Annual Return
Hawkesbury City Council – Investment Portfolio	0.186%	1.130%
Benchmark – Bloomberg Ausbond Bank Bill Index	0.249%	1.005%
Performance Relative to Benchmark	-0.063%	0.125%

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Based on Council's Investment Advisor, Amicus Advisory Pty Ltd's advice, the running yield is the most appropriate for Council's portfolio. The rationale for this conclusion is that if all investments are purchased at par and mature at par, then the return over the holding period of that investment is simply the running yield.

Relevant Legislation

According to Clause 212 of the Local Government (General) Regulation 2021, the Responsible Accounting Officer must provide the Council with a written report setting out details of all money that the Council has invested under Section 625 of the Local Government Act 1993. The report must include a certificate as to whether investments have been made in accordance with the Act, the Regulation, and the Council's Investment Policy.

Investment Certification

The Responsible Accounting Officer hereby certifies that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

DISCUSSION

Council's investments and returns achieved are driven and impacted by economic and market conditions. Council's Investment Advisor, Amicus Advisory Pty Ltd has reviewed Council's investments as at 30 November 2022 and has advised as follows:

- *Council's investment portfolio annual return is around 19bps above the Bank Bill index. This return excludes at Call Accounts and NSW TCorp Managed Fund. However as explained in recent Amicus reports, the benchmark index is of shorter duration than the portfolio and therefore responds (rises) more quickly in a rising interest rate environment. While absolute investment portfolio performance has risen as per the chart above, performance relative to the benchmark has fallen and we expect both trends to continue in coming months.*
- *The benchmark index rose by 25bps over the month. The previous mark to market effect has now essentially unwound and the expected rises will now essentially be due to running yield absent any unexpected and major interest rate movements. The index now has a running yield of 2.96%, but with current 3 month BBSW rates of 3.09% and more interest rate rises expected, this average running yield will likely continue to rise. Hence, monthly increases of around 25bps+ (3.00%/12) should now be the norm for the bank bill index going forward. The 12 month rolling rate will also increase by approximately this same margin each month until May 2023 simply because between November 2021 and May 2022, the cumulative index return was less than 1bp so effectively each monthly increase will add the same to the 12 month rolling return. This will put pressure on portfolio returns relative to the index for at least the next five months.*
- *On a 12 month rolling basis we do not expect Council's investment performance to remain above the index going into 2023. This is due to two factors. Firstly, even if investment portfolio performance kept pace with the index on a monthly basis earning 20bps to 25bps as above, the 12 month rolling performance would still fall as Council made positive returns in the November 2021 to May 2022 period (as per the example given) when the index did not and when these months exit the 12 month rolling return it will provide a drag on performance. Secondly, because of the need to utilise investment funds in Council's operations, maturing funds have been used to meet expenditures rather than being re-invested. This has meant Council has been unable to take advantage of Term Deposits most recently paying between 4% and 5% interest rates and floating rate notes with coupon margins above 100bps that would have boosted investment performance both now and until their maturity.*
- *Amicus suggests Council pursues the following investment strategies with regards to any excess liquidity:*
 - *Invest in a Major Bank or other highly rated FRN so long as the credit margin is above 100bps. It might be worth considering putting surplus funds aside for future FRN opportunities (rolling \$1 million earmarked for FRNs) so Council could invest as they arise. The rationale being:*

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- *FRN's are currently offering better value than Term Deposits.*
- *It is part of the overall agreed investment strategy to invest in Term Deposits when they offer better value than FRN's and vice versa, but in practice this policy cannot be implemented until Council is willing to invest in FRNs.*
- *New issue FRN's offer the best value but the timeframes for making an investment decision are around one half day (or one full day at most) and so Hawkesbury needs to have the internal processes in place to respond within these timeframes.*
- *Usually once a Council has purchased its first FRN, the subsequent purchases are much easier because everyone involved in the process within Council is far more familiar and comfortable with the process, but this level of familiarity and comfort cannot be gained until the first purchase is made.*
- *While this is a short term objective it is of longer term strategic value effectively opening up this area of the market for ongoing investments for Council to be accessed when FRN's offer better value than Term Deposits.*
- *Invest in the best Term Deposit rates available within the capacity of Policy limits.*
- *Take limited exposures to issuers outside the Major Banks in short-dated Term Deposits if rates are attractive. No more \$4 million of the total portfolio per entity is recommended based on the assumption the portfolio size will not fall below \$40 million and cause a breach of the 10% limit, i.e. \$4 million / \$75 million = 5.3% (current portfolio size), \$4 million / \$39 million = 10.3%. This is a very low risk strategy given the steps taken by the Reserve Bank of Australia to ensure no Authorised Deposit Taking Institutions will fail due to liquidity reasons in the short-term.*
- *Consider investing in longer dated fixed rate investments. While interest rates may rise, taking a limited exposure to longer dated fixed rate investments to enhance current portfolio is prudent so long as these investments are with high quality institutions (Major Banks and other ADI's rated "A" or above).*
- *Amicus estimates, based on a portfolio size of around \$55 million, Council will earn an estimated \$900K for the Financial Year 2022 – 2023. The derivation of this estimate is as follows: Interest is likely to increase as Term Deposit investments made earlier at interest rates of less than 1% mature and are re-invested at current rates of between 2% and 3% on average. Re-investment opportunities are likely to improve as the cash rate rises and if, as we expect, the cash rate rises to close to 3% by year end, investment opportunities of between 3% and 4% will likely be available in the second half of the year. However, Council has made some legacy investments when rates were lower (such as longer dated NAB TDs totalling \$10 million that mature between 2025 and 2026 that have a weighted average rate of 0.92%) which will provide a drag on overall investment returns.*
- *Overall, exposures to individual entities and to credit limits have been well managed. Amicus generally recommends its clients operate with "buffers" between policy limit maximums and minimums to provide flexibility and avoid breaches.*
- *Progress has been made in investing in ESG investments as part of the overall portfolio. However, to increase current levels, Council will need to aggressively pursue opportunities when they arise.*

Restriction of Funds

Council's total investment portfolio as at 30 November 2022 included funds that are restricted as to what they can be expended on.

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Table 9 – Restriction of Funds

Restriction Type	Amount	%
External Restrictions - S7.11 and S7.12 Developer Contributions	\$19,460,703	24.39%
External Restrictions - Western Parkland City Liveability Program	\$4,257,813	5.34%
External Restrictions - Bushfire and Flood Grants	\$7,131,305	8.94%
External Restrictions - Other (e.g. domestic waste, sewerage)	\$5,068,798	6.35%
Internal Restrictions (e.g. election, workers compensation, Employee Leave Entitlements)	\$19,187,694	24.05%
Unrestricted	\$24,668,586	30.93%
Total	\$79,774,899	100.00%

Unrestricted funds, whilst not subject to a restriction for a specific purpose, are fully committed to fund operational and capital expenditure in line with Council's adopted Operational Plan. As there are timing differences between the accounting for income and expenditure in line with the Plan, and the corresponding impact on Council's cash funds, a sufficient level of funds is required to be kept at all times to ensure Council's commitments are met in a timely manner. Council's cash management processes are based on maintaining enough cash levels to enable commitments to be met when due, while at the same time ensuring investment returns are maximised through term investments where possible.

In addition to funds being fully allocated to fund the Operational Plan activities, funds relating to closed self-funded programs and that are subject to legislative restrictions cannot be utilised for any purpose other than that specified. Externally restricted funds include funds relating to Section 7.11 and Section 7.12 Contributions, Domestic Waste Management, Sewerage Management, Stormwater Management and Grants.

Funds subject to an internal restriction refer to funds kept aside for specific purposes, or to meet future known expenses. This allows for significant expenditures to be met in the applicable year without having a significant impact on that year. Internally restricted funds include funds relating to Tip Remediation, Workers Compensation, and Elections.

COMMUNITY ENGAGEMENT

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objective set out within the CSP.

Reliable Council

4.3 Build strong financial sustainability for now and future generations.

FINANCIAL IMPACT

The matters raised in this report have direct financial implications. The income applicable was provided for in the 2022/2023 Adopted Operational Plan.

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ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

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Item: 006 **CS - 2023 National Assembly of Local Government - Conference Motions - (95496)**

Directorate: Corporate Services

PURPOSE OF THE REPORT:

The purpose of this report is to consider the submission of motions for 2023 National General Assembly of Local Government to be held in Canberra in from 13 to 15 June 2023.

EXECUTIVE SUMMARY:

The Australian Local Government Association (ALGA) is the peak organisation Local Government. Each State Local Government Association and the Local Government Association of the Northern Territory are members of ALGA. Hawkesbury City Council is a member of the NSW peak body, Local Government NSW.

The National General Assembly is an annual conference convened by ALGA. Information concerning the criteria for the submission of Conference motions has been distributed by ALGA however at the time of preparation of this report the costings and registration information for the Conference have not been released.

A further report will be provided to Council once this additional information is available, and this will consideration of the attendance of nominated Councillors at the Conference.

RECOMMENDATION:

That Councillors provide any proposed motions for the 2023 National General Assembly of Local Government to the General Manager by Monday, 20 February 2023 to be included for consideration by Council at the Council Meeting on 14 March 2023.

BACKGROUND

Convened annually by the Australian Local Government Association, the National General Assembly (NGA) of Local Government is the peak annual event for Local Government.

This event provides a unique opportunity for Local Government to engage directly with the Federal Government, to develop national policy and to influence the future direction of our councils and our communities.

Motions

The Australian Local Government Association has called for motions to be considered at the National General Assembly (dates yet to be set) and have asked councils to submit any motions by Friday, 24 March 2023.

Motions are to have a clear national objective, a summary of the key arguments in support of the motion as well as the endorsement of Council. Attached as Attachment 1 to this report is the Australian Local Government Association's Call for Motions Discussion paper for the Assembly. This document is also available by accessing the following link <https://alga.com.au/calling-for-2023-nga-motions/>.

The theme of the 2023 Conference is “*Our Communities, Our Future*”. The Discussion Paper contains information about the process for submission and consideration of proposed Conference motions, and the criteria for motions.

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The Discussion Paper refers to how the Conference theme “conveys the critical importance of our communities, how they are the focus of our attention, and how they are at the centre of all our work.”

The Discussion Paper encourages councils, when submitting motions, they should either:

- *“Focus on practical and deliverable programs and policies that the Australian Government can support and work directly with the local government sector to build our communities; or*
- *New program ideas that would help the local government sector to deliver national objectives.”*

To be eligible for inclusion in the National General Assembly Business Papers, and subsequent debate on the floor of the Assembly, motions must meet the following criteria set out in the Discussion Paper:

- "1. Be relevant to the work of local government nationally.*
- 2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.*
- 3. Be consistent with the themes of the NGA.*
- 4. Complement or build on the policy objectives of ALGA and your state or territory local government association.*
- 5. Be submitted by a council which is a financial member of their state or territory local government association.*
- 6. Propose a clear action and outcome ie call on the Australian Government to act on something.*
- 7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.*
- 8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.*
- 9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.*
- 10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally."*

To enable motions to be considered by Council and submitted to the Australian Local Government Association by the required date, it is requested that any motions for consideration of Council be submitted to the General Manager by Monday, 20 February 2023 to be included for consideration by Council at the Council meeting on 14 March 2023.

In 2022, Council submitted a motion dealing with a Federal Disaster Recovery Fund, as follows:

"That the ALGA calls on the Federal Government establish a Disaster Recovery Fund that can be immediately accessed by councils in the event of a natural disaster. The fund would be available to councils to undertake immediate emergency works, essential public asset reconstruction works and immediate clean up where applicable."

There is an expectation that if Council submits a motion, a Council representative is present at the 2023 National General Assembly to move and speak to the motion if required.

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DISCUSSION

Consideration should be given to the relevance of the National General Assembly to Council's business and available budget to cover costs of attendance.

Any proposed Conference Motions would need to be provided to the General Manager by Monday, 20 February 2023.

As set out in Attachment 1 to this report, proposed motions, when submitted to the National General Assembly, are required to contain sufficient background information to enable delegates, including those with no knowledge of the issue, to consider the issue.

COMMUNITY ENGAGEMENT

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objective set out within the CSP.

Reliable Council

- 4.1 Provide representative, responsive and accountable governance.
- 4.2 Encourage an informed community.

FINANCIAL IMPACT

The matters raised in this report have no direct financial implications. If Council at a subsequent meeting resolves to approve the attendance of Councillors at the Conference, that expenditure is provided for in the Adopted 2022/2023 Operational Plan.

Expenses for attendance at conferences, and related travel expenses are provided for in Council's Payment of Expenses and Provision of Facilities to Councillors Policy.

ATTACHMENTS:

- AT - 1** 2023 National General Assembly of Local Government - Discussion Paper Call for Motions - *(Distributed under separate cover).*

oooO END OF REPORT Oooo

ORDINARY MEETING
SECTION 3 – Reports for Determination
Meeting Date: 31 January 2023

Item: 007 **CS - Pecuniary Interest Return - Designated Person - (95496, 96333)**

Directorate: Corporate Services

PURPOSE OF THE REPORT:

The purpose of this report is to table a Disclosure of Pecuniary Interests and Other Matters Return, which has been recently lodged by a Designated Person, as required by Clause 4.21(a) of Council's Code of Conduct.

EXECUTIVE SUMMARY:

Councillors and other members of Council staff identified as Designated Persons under Council's Code of Conduct are required to complete a Pecuniary Interest Return form identifying any pecuniary and other types of interests that they hold as at their date of commencement with Council.

A Return has recently been lodged with the General Manager and is now tabled at the first Council meeting held after the required lodgement date.

RECOMMENDATION:

That the Clause 4.21(a) Pecuniary Interest Return be received and noted.

BACKGROUND

Councillors and other members of Council staff who hold a position involving the exercise of functions that, in their exercise, could give rise to a conflict between the person's duty as a member of staff and the person's private interest, are identified by Council as a "Designated Person", as defined by Clause 4.8 of Council's Code of Conduct (the Code).

Designated Persons are required by Clause 4.21(a) of the Code to complete a Return form identifying any pecuniary and other types of interests that they hold as at their date of commencement with Council.

The Return form must be lodged with the General Manager within three months of the Designated Person's date of commencement with Council and must be tabled at the first Council meeting held after the required lodgement date.

Policy considerations

Section 440AAB of the Local Government Act, 1993, relates to the register of Pecuniary Interest Returns made by Councillors and Designated Persons, and the tabling of these Returns:

"440AAB Register and tabling of returns

- (1) The general manager must keep a register of returns disclosing interests that are required to be lodged with the general manager under a code of conduct.*
- (2) Returns required to be lodged with the general manager must be tabled at a meeting of the council, being the first meeting held after the last day specified by the code of lodgement, or if the code does not specify a day, as soon as practicable after the return is lodged."*

In accordance with Section 440AAB(1) of the Act and Clause 4.24 of the Code, a register of all Returns lodged by Councillors and Designated Persons, in accordance with Clause 4.21 of the Code, is currently kept by Council, as required by this part of the Act and the Code.

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In accordance with Section 440AAB(2) of the Act and Clause 4.25 of the Code, all Returns lodged by Councillors and Designated Persons under Clause 4.21(a) of the Code, must be tabled at the first Council meeting held after the required lodgement date.

DISCUSSION

With regard to Section 440AAB(2) of the Act and Clause 4.25 of the Code, the following Clause 4.21(a) Return has been lodged:

Position	Return Date	Date Lodged
Manager Regulatory Services	17 October 2022	16 January 2023

The above Designated Person has lodged their Clause 4.21(a) Return prior to the due date (being three months after the Return Date), as required by the Act and the Code for the receipt of the Returns.

The above details are now tabled in accordance with Section 440AAB(2) of the Act and Clause 4.25 of the Code, and the abovementioned Return is available for inspection, if requested.

COMMUNITY ENGAGEMENT

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2017-2036

The proposal is consistent with the following Long-Term Community Objectives set out within the CSP.

Reliable Council

4.1 Provide representative, responsive and accountable governance.

FINANCIAL IMPACT

There are no financial implications applicable to this report.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ORDINARY MEETING
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Item: 008 **CS - Review of Council Committees - (79351)**

Previous Item: 256, Ordinary (8 December 2020)
 010, Ordinary (25 January 2021)
 190, Ordinary (15 November 2022)

Directorate: General Manager

PURPOSE OF THE REPORT:

The purpose of this report is to provide recommendations for the operation of Council Committees, and to inform Council of the status of matters referred by Council to existing Council Committees and working groups.

EXECUTIVE SUMMARY:

In 2020 Council resolved to adopt a new Council Committee structure, which included the dissolution of the then existing Council Committees (with the exception of the Heritage Committee), and establishment of the following Council Committees:

- Community Services Committee
- Environment Committee
- Innovation and Partnerships Committee
- Disaster and Emergency Committee

At its meeting on 25 January 2021, Council resolved to adopt a Council Committee Constitution, to nominate Councillors to the new Committees, and to seek a report on outstanding actions to be reassigned to the new Committees and to working groups.

At its meeting on 15 November 2022 Council considered a Notice of Motion concerning the development of Operating Guidelines for Council's Advisory Committees and resolved to hold a Councillor Workshop on Tuesday, 29 November 2022 to review the operation of Council Committees so that all Councillors could have input into how Committee guidelines should be developed.

The Councillor Workshop was held on 29 November 2022. Following the discussion at the Workshop, this report gives consideration to the following actions:

- Dissolution of the Community Services, Environment and Innovation and Partnerships Committees
- Retention of the Heritage Committee and the Disaster and Emergency Committee
- Enabling provision for the establishment of Working Groups
- Preparation of information concerning the status of items referred by Council to the Committees proposed to be dissolved
- Drafting of terms of reference/constitutions for the Heritage Committee and Disaster and Emergency Committee.

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RECOMMENDATION:

That Council:

1. Dissolve the following Council Committees:
 - a) Community Services Committee
 - b) Environment Committee
 - c) Innovation and Partnerships Committee.
2. Retain the Heritage Committee.
3. Retain the Disaster and Emergency Committee, the membership being all 12 Councillors.
4. Endorse the preparation of the following Council Committee Constitutions:
 - a) Heritage Committee Constitution
 - b) Disaster and Emergency Committee Constitution.
5. As required, establish by Council resolution working groups, provide working groups with a clear and specific question or task to complete, and endorse the preparation of a template to be used for the establishment of working groups.
6. Note the outstanding items referred from Council to each of the Community Services Committee, Environment Committee and Innovation and Partnerships Committee as contained in Table 1 in this report.

BACKGROUND

At the Council Meeting on 8 December 2020, Council considered a Motion regarding Council Committees and resolved as follows:

“That Council:

1. *Recognises the extensive work and consultation on the review of the committee structure, and thanks the relevant officers and committee members for their input.*
2. *Dissolves the following Council committees as of 31 December 2020:*
 - *Access and Inclusion Committee*
 - *Human Services Committee*
 - *Tourism Committee*
 - *Waste Management Committee*
 - *Civics and Citizenship Committee*
 - *Floodplain Risk Management Committee*
 - *Infrastructure Committee*
 - *Environmental Sustainability Committee*
3. *Establishes the following standing committees:*

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New Committee	Functions
Community Services	<ul style="list-style-type: none"> • Civic and Citizenship • Enhancing the Arts • Human Services • Access and Inclusion
Environment	<ul style="list-style-type: none"> • Waste management • Environmental sustainability
Innovation and Partnerships	<ul style="list-style-type: none"> • Tourism • Infrastructure • New Technologies
Disaster and Emergency	<ul style="list-style-type: none"> • Emergency and disaster management

4. *Asks the Mayor to write to each member of the dissolved committees to thank them for their service and to inform them of the opportunity to participate in the new committee structure.*
5. *Requires that at least one Council Briefing Session every three months be devoted to disaster / emergency management matters. This includes briefings on floods, bushfires and other disasters both natural and human-made. This meeting will constitute the meeting of the Disaster and Emergency Committee.*
6. *Affirms that the role of Council committees is to provide advice and information to assist with Council decision making. Council shall therefore provide the long-term directions for each committee as well as setting short term tasks.*
7. *Five Councillors will be appointed to the four standing committees listed above and these five Councillors will be the only members of the committees.*
8. *Is to receive a report at the first Ordinary Meeting of 2021 that:*
 - *Informs Council of the outstanding actions of all of the dissolved committees and the Heritage Committee, so that strategically important work and short-term tasks can be reviewed, reassigned to a newly established committee or reported to Council for a decision.*
 - *Assists Council to review the work of the existing committees and set the longer-term objectives, directions and timeframes for each new committee for 2021.*
9. *Requires that committees shall report regularly to Council in the following ways:*
 - *Provide succinct and clear minutes which include a summary of the committee's progress towards the objectives set for them by Council. This summary is to include a self-evaluation of the committee's performance linked to the Community Strategic Plan.*
 - *Provide regular and timely advice including recommended actions.*
10. *Notes that the agenda for committee meetings will be set by Council. If the Council does not set any agenda matters then the committees will not meet. Council will refer matters to the committees either from Council Meetings or from Briefing Sessions. This system of committees is designed to imitate the committee system currently operating in State and Commonwealth Parliaments and many other councils. Where possible committees should restrict their meetings to Tuesdays.*
11. *Requires that committee agendas be published in a similar manner to the way that Council Meetings are currently published so that the community has advanced notice of what will be discussed. All members of the public are welcome to make submissions to the committee and can attend and participate in the committee meetings. Only the five Councillors will have voting rights, with the exception of the Heritage Committee (see point 13).*

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12. *Recognises that committees have the ability to establish issues-based working groups when required. The committees will set the agenda for the working groups and the working groups will report back to the committee. Each working group is to focus on one particular issue and be dissolved when the relevant work has been completed. Working groups may be composed of community members as well as relevant experts.*
13. *The existing Heritage Committee will remain unchanged in that it will retain its current membership with full voting rights. The way its agenda is set and its reporting requirements will change to coincide with the other newly formed committees.”*

A Draft Council Committee Constitution was prepared to provide the framework for the operation of Council Committees and was adopted by Council at its meeting on 25 January 2021.

Council's Code of Meeting Practice applies to committees of Council whose members are all Councillors. Subject to specific provisions of the Code, each committee may regulate its own procedure.

The Council Committee Constitution set the framework to apply to Council Committees, with the intention that it override the provisions of the Code of Meeting Practice in the event of any inconsistency.

By resolution Council appointed members to the Council Committees in accordance with the Council Committee Constitution, noting specific provisions applicable to the Disaster and Emergency Committee and the Heritage Committee.

Following the adoption of the new Committee Structure, Council Committees met as required. The use of the Zoom audio-visual webinar function enabled members of the public to register to attend Committee meetings, to register to speak on items on the agenda and to speak generally to agenda items after registered speakers had addressed the Committee.

Some of the issues identified during the operation of the Committee structure which commenced in 2021 include:

- The need for more clarity about how items are referred from Council to Committees, and the trigger for the holding of Committee meetings
- The mechanism by which a Committee provides advice to Council.

At its meeting on 15 November 2022 Council considered a Notice of Motion concerning the development of Operating Guidelines for Council's Advisory Committees and resolved as follows:

“That Councillors hold a Councillor only Workshop on Tuesday, 29 November 2022 to review the operation of Council Committees so that all Councillors can have input into how committee guidelines should be developed.”

At the Councillor Workshop on 29 November 2022, Councillors discussed issues with the operation of the current Committee structure and options to best facilitate the provision of advice to Council when required.

The recommendations made in this report flow from the discussions at the Councillor Workshop on 29 November 2022.

It is noted that Council has other statutory Committees such as the Audit, Risk and Improvement Committee and the Local Traffic Committee. These Committees are outside the scope of this report. Matters dealt with in this report only apply to Committees subject to Council's resolution at its meeting on 8 December 2020.

Relevant Legislation

Section 377 of the Local Government Act 1993.

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DISCUSSION

Committees and Working Groups

Having regard to discussions at the Councillor Workshop on 29 November 2022, it is proposed that the existing Council Committees be dissolved, with the exception of the Heritage Committee and the Disaster and Emergency Committee.

It is also proposed that Council establish working groups, as required, to deal with particular issues as they arise. These working groups would be established by resolution of Council, or where established by a Committee, by resolution of that Committee, for a defined period (and subsequently adopted by Council). Council, or the Committee establishing the working group would nominate a specific question for the working group to answer, or an issue to investigate or task to complete, before reporting back to Council or the Committee.

Working groups may be formed by:

- Nomination of Councillors and/or other individuals including Committee members
- The seeking of expressions of interest from appropriately targeted groups.

It is suggested that a template be developed containing the matters needing consideration when Council resolves to establish a working group.

Council Committee Constitutions

Subject to the endorsement of the recommendations contained in this report concerning the structure of Council Committees, it is proposed that draft constitutions for the Heritage and Disaster and Emergency Committees be prepared. In doing so, consideration would be given to the matters raised in the Notice of Motion before the Council Meeting on 15 November 2022 and matters raised at the Councillor Workshop on 29 November 2022.

Council's Code of Meeting Practice contains provisions applying to Committees of Council whose members are all Councillors.

Council Committees whose members include persons other than Councillors may adopt their own rules for meetings unless Council determines otherwise. It is proposed that this be reflected in the draft Committee constitutions.

It is also open to Council to adopt amendments to the Committee Constitutions if the need arises.

Heritage Committee

The Heritage Committee includes four Councillor members and 14 community representative members. The Council Committee Constitution contains provisions dealing with membership and voting rights of each of the Committees, including the Heritage Committee (and other matters).

It is proposed that amendments be made in the draft Heritage Committee Constitution, including to reflect Council's resolution at its meeting on 11 October 2022, in part as follows:

"The Heritage Committee meets no less than four times per year, with staff to provide Committee members with meeting dates until the end of the 2023 calendar year. Additional meetings may be called where required."

Disaster and Emergency Committee

The current Council Committee constitution refers to membership of the Committee being all twelve Councillors, and relevant agency representatives. During the development of the existing Committee structure, it was proposed that this Committee include standing representation from Police (Emergency

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Management), State Emergency Services, NSW Rural Fire Service, NSW Fire and Rescue and Department of Planning (formerly Office of Environment and Heritage) and Infrastructure NSW, with only Councillor representatives having voting rights.

Agency representatives have been invited and have participated in Disaster and Emergency Committee meetings.

There is a recognition that the Disaster and Emergency Committee may need to consider items which warrant the meeting being closed to members of the public, in the same way that Council meetings may be closed pursuant to the Local Government Act 1993 and the Code of Meeting Practice.

It is recommended that the membership of the Disaster and Emergency Committee be limited to all twelve Councillors and that agency representatives continue to be invited to attend and participate in meetings.

Under the Code of Meeting Practice, pre-meeting briefing sessions may be held prior to meetings of Committees of Council of which all the members are Councillors.

Subject to Council resolving to amend the Council Committee Structure as recommended in this report, a separate Disaster and Emergency Committee Constitution would be developed.

Whilst the previous Floodplain Risk Management Advisory Committee was dissolved as part of the structural changes made in 2020, it was intended that matters previously dealt with by this Committee be dealt with within the Disaster and Emergency Committee. At its meeting on 13 September 2022 Council resolved to establish a dedicated Floodplain Management Committee or sub-committee of the Disaster and Emergency Committee.

The process for seeking expressions of interest for membership of a sub-committee of the Disaster and Emergency Committee is currently underway.

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Table 1: Matters referred to existing Council Committees

Council Meeting Date	Resolution No.	Description	Resolution Part Summary	Status
25 January 2022	RES025/22	Establish of Economic Investment and Tourism Committee	That Council ask the Innovation and Partnerships Committee for a report regarding engagement with the business and tourism community. This report should outline: 1. A review of actions already taken by Council to increase engagement; 2. Options and recommendations for further engagement with the business and tourism community, that may include the establishment of an Economic, Investment and Tourism Reference Group; and 3. Draft Guidelines, and the process for establishing any Economic, Investment and Tourism Reference Group.	This was to be considered by the Innovation and Partnerships Committee on Monday, 25 October 2022, however that meeting was cancelled. Should Council proceed with the dissolution of the Innovation and Partnerships Committee, this matter will be reported to a Council meeting.
22 February 2022	RES050/22/4	Council Consider Using Modular Infrastructure Biological Services Systems	That Council requests that the Environment Committee provide advice to Council on the feasibility of the use of such systems and this advice be provided in consultation with waste experts from other government agencies and industry, WSROC, the hospitality and grocery industries and the like and the broader community.	Council is working in partnership with Western Sydney University and Sydney Water on the Hawkesbury Circular Economy Hub with investigations underway to include an insect biological system.

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Council Meeting Date	Resolution No.	Description	Resolution Part Summary	Status
19 July 2022	RES160/22	Electricity Supply	Form a Councillor Working Group to consider the issue of electricity supply, including to communications towers, during natural disasters in the Hawkesbury. The Working Group should review the challenges involved in supplying electricity during a flood and potential solutions, and provide a report to the Disaster and Emergency Committee to make a recommendation to Council on a submission to the relevant agencies, outlining actions they could take to limit the loss of electricity supply and communications during natural disasters.	This matter will be referred to the next meeting of the the Disaster and Emergency Committee.
13 September 2022	RES205/22	Establishment of a Floodplain Management Sub-Committee to the Disaster and Emergency Committee	That Council establish a dedicated Floodplain Management Committee or sub-committee of the Disaster and Emergency Committee to address flood-related issues, and to incorporate the existing resolutions which established working groups to look at flood-related issues;	In progress, applications for the Floodplain Management Sub-Committee by Expression of Interest close on 27 January 2023.

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Council Meeting Date	Resolution No.	Description	Resolution Part Summary	Status
13 December 2022	RES267/22	Innovation and Partnerships Committee – 8 November 2022	Council endorse the Committee Recommendations in respect of Item 2 (Economic, Investment and Tourism), namely:"2. Receive a verbal or written report to the next Innovation and Partnerships Committee Meeting outlining the status of actions identified in the Business Recovery Plan.3. Following receipt of a verbal or written report outlining the status of actions identified in the Business Recovery Plan, the Committee to determine if further engagement with the business community is needed to implement the Business Recovery Plan."	A report has been prepared for the next Innovation and Partnerships Committee Meeting. Should Council proceed with the dissolution of the Innovation and Partnerships Committee, this matter will be reported to a Council meeting.

Working Groups

Following the restructure of Council Committees in 2020, Council resolved to endorse the reassignment of projects then assigned to working groups, in accordance with the following table:

Table 2: Working Groups

Current Working Group	Project	Status of Project	Recommended Committee
Reconciliation Action Plan Working Group	To develop a Reconciliation Action Plan	Draft Reconciliation Action Plan is with Reconciliation Australia pending approval	No project required to be reassigned.
Enhancing the Arts in the Hawkesbury Working Group	No specific current project	Not applicable	No project required to be reassigned.
Dementia Friendly Working Group	To oversee the implementation of the Year 1 Projects from the Dementia Friendly Hawkesbury Plan	Implementation of Dementia Friendly Hawkesbury Plan is ongoing and has been absorbed into operational work plans.	Community Services Committee, to receive annual updates on the progress of the Implementation of the Dementia Friendly Hawkesbury Plan.

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The Reconciliation Action Plan Working Group was formed for the purpose of developing a Draft Reconciliation Plan, which has been completed.

Should Council proceed with the dissolution of the Community Services Committee, the updates on the progress of the Implementation of the Dementia Friendly Hawkesbury Plan will instead be provided to a Council meeting.

Working Groups have also been established within the Heritage Committee to carry out specific tasks.

COMMUNITY ENGAGEMENT

The issues raised in this report concern matters which do not require community consultation under Council's Community Engagement Policy.

CONFORMANCE TO THE HAWKESBURY COMMUNITY STRATEGIC PLAN 2022-2042

The proposal is consistent with the following Long-Term Community Objective set out within the CSP.

Reliable Council

- 4.1 Provide representative, responsive and accountable governance.
- 4.2 Encourage an informed community.

FINANCIAL IMPACT

There are no financial implications applicable to this report.

ATTACHMENTS:

There are no supporting documents for this report

oooO END OF REPORT Oooo

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Ordinary

Section **4**

Reports
of committees

ORDINARY MEETING

SECTION 4 – Reports of Committees

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SECTION 4 – Reports of Committees

Item: 009 **ROC - Minutes Local Traffic Committee - 9 January 2023 - (95495)**

Directorate: Infrastructure Services

PURPOSE OF THE REPORT:

The purpose of this report is to present the Minutes of the Local Traffic Committee, held on 9 January 2023.

EXECUTIVE SUMMARY:

The Local Traffic Committee considered five items, contained within the minutes of the Local Traffic Committee.

The Committee has been constituted for the purpose of providing technical review and advice on various traffic related matters, to Council in the exercising of its delegated functions as they relate to the regulation of traffic on the public road network, for which Council is the Roads Authority. The Committee has, however, no delegation authority in its own right and cannot bind Council.

The recommendations of the Committee are in line with the objectives of the Committee, as set out under the Delegation Instrument, and with established practices and procedures.

RECOMMENDATION:

That Council adopt the recommendations contained in the minutes of the Hawkesbury City Council Local Traffic Committee meeting held on 9 January 2023.

DISCUSSION

The Committee considered staff reports on a range of matters as shown in the attached minutes (Attachment 1).

- Special Event Matter - Item 2.1: Parramatta Cycling Club Road Cycling Races 2023 - Oakville Events
- Special Event Matter - Item 2.2: Hawkesbury Show 2023 - Hawkesbury Showground, Clarendon
- General Traffic Matter - Item 2.3: Proposed Signposting and Line Marking for No. 66 to 82 Fairey Road, South Windsor DA0420/18
- General Traffic Matter - Item 2.4: Proposed Signposting and Line Marking for the Vineyard Precinct at No. 184 Commercial Road, Vineyard - DA0154/19
- General Traffic Matter - item 2.5: Proposed Roundabout, Signposting and Linemarking for the Southern Heights - Keyline Road - Redbank, North Richmond DA0334/18.

ATTACHMENTS:

AT - 1 Minutes of the Local Traffic Committee held on 9 January 2023.

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AT - 1 Minutes of the Local Traffic Committee held on 9 January 2023

Minutes of the Meeting of the Local Traffic Committee held remotely on Monday, 9 January 2023 commencing at 3pm.

ATTENDANCE

Present: Councillor Mary Lyons-Buckett, Hawkesbury City Council
Ms Thera Hobbs, Office of Member for Hawkesbury
Ms Anu Mohandas, Transport for NSW (TfNSW)
Ms Virginia Ellis, Office of Member for Hawkesbury

Apologies: Inspector Mark Harvey, NSW Police Force
Senior Constable Damien Mitchell, NSW Police Force
Mr Steve Grady, Busways
Mr Ben Cantor, Busways

In Attendance: Mr Christopher Amit, Hawkesbury City Council, (Chair)
Ms Cathy Mills, Hawkesbury City Council

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Hobbs, that the apologies be accepted.

DECLARATIONS OF INTEREST:

There were no Declarations of Interest made.

SECTION 1 - Minutes

Item 1.1 Confirmation of Minutes

The Committee resolved on the Motion of Councillor Lyons Buckett, seconded by Ms Hobbs, that the Minutes from the previous meeting held on Monday, 14 November 2022 be confirmed.

Item 1.2 Business Arising

There was no business arising from the previous minutes.

SECTION 2 - Reports for Determination

Item: 2.1 LTC - Parramatta Cycling Club Road Cycling Races 2023 - Oakville Events (Hawkesbury) - (80245, 82935)

REPORT:

Introduction:

An application has been received from the Parramatta Cycling Club seeking approval (in traffic management terms) to conduct the Parramatta Cycling Club Road Cycling Races 2023 - Oakville Events.

The event organiser has advised;

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- The event has been held annually, for 30 years.
- Parramatta Cycling Club has been conducting club-level road racing on the roads around Oakville. Some who have engaged in these races have gone on to achieve great success in the Olympics, Commonwealth Games and World Championships.
- The cycling events will be held on 13 separate Saturdays and one Sunday, during the period of 01 April 2023 to 23 September 2023. Five alternate dates are requested in the event that one of the scheduled dates are cancelled due to rain, safety or other matters, with the final alternate date being 23 September 2023.
- The proposed dates are;
 - 01 April 2023
 - 15 April 2023
 - 29 April 2023
 - 13 May 2023
 - 20 May 2023 (Alternate Date)
 - 27 May 2023
 - 10 June 2023
 - 17 June 2023 (Alternate Date)
 - 24 June 2023
 - 08 July 2023
 - 15 July 2023 (Alternate Date)
 - 16 July 2023 (Sunday)
 - 22 July 2023
 - 05 August 2023
 - 12 August 2023 (Alternate Date)
 - 19 August 2023
 - 02 September 2023
 - 16 September 2023
 - 23 September 2023 (Alternate Date).
- Each event will be conducted between 1:30pm and 4pm, with racing commencing at 2pm. The Sunday event will be undertaken between 8am and 4pm to accommodate the two junior races. The Junior courses are for the under 19 age group.
- The event is a Race and there will be 4 to 5 graded races up to 60 kilometres in length or a duration of 90 to 120 minutes.
- The main course is 7.1 kilometres in length with the two junior courses for the Sunday event consisting of 6.5 kilometres and 3.5 kilometres. Both junior courses are part of the overall 7.1 kilometre course. The 6.5 kilometre course is applicable for the Junior 'Older' riders and the 3.5 kilometre course is applicable for the Junior 'Younger' riders.
- There will be up to 100 participants.
- Approximately 30 spectators are expected.
- There will be 4 to 5 groups with each group not to exceed 20 riders.
- The event starts and finishes at Oakville Public School, located at No. 46 Ogden Road, Oakville.
- Utilising the School's parking facilities will eliminate traffic congestion in the start/finish area.
- Traffic control arrangements will be in place with no road closures required.

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- The average speeds for races at Category 2 level vary from 30kph to 40kph, all of which are well below the posted speed limit. The only exception to this situation is the final sprint, which traditionally occurs within the last 200 metres of the race. In order to protect all riders and motorists, this section of the course is sterilised by the exclusion of motorised vehicles for the period of the sprint, generally less than 60 seconds.
- The course follows an anti-clockwise direction which utilises left turns only at intersections to ensure the safety of participants and motorists.
- The course has been chosen because of its remote location and minimum impact on the local amenity.
- Accredited traffic marshals are in constant two way radio communication between marshals and all escort vehicles and the start line.
- Prior to racing commencing, the course is subject to a physical inspection, in the event that circumstances have changed since the last race.
- The Club will utilise a roaming Commissaires vehicle as an escort for public awareness and also for observing race and road infringements.
- All riders are informed that should they breach any directive, by the marshal, commissaire or official, they face disqualification. If in the view of such officials the breach is serious, the riders also face fines and potential suspension.
- All riders in the event are to be licensed through the Australian Cycling Federation and there is a policy of no license, no start.
- The Bicycle Race will be conducted along the following route;
 - Commencing at Oakville Public School, Oakville, and entering Ogden Road,
 - Travel a short distance along Ogden Road and then into Hanckel Road,
 - (The Junior 3.5 kilometre course will require riders to turn left from Hanckel Road into Oakville Road and travel along Oakville Road to Old Pitt Town Road and turn left into Old Pitt Town Road and follow the remainder of the Course),
 - Travel along Hanckel Road and turn left into Old Pitt Town Road,
 - (The Junior 6.5 kilometre course will require riders to turn left from Hanckel Road into Speets Road and travel along Speets Road to Old Pitt Town Road and turn left into Old Pitt Town Road and follow the remainder of the Course).
 - Travel along Old Pitt Town Road and turn left into Saunders Road,
 - Travel along Saunders Road and turn left into Smith Road,
 - Travel along Smith Road and turn left into Ogden Road,
 - Travel along Ogden Road finishing at Oakville Public School.
 - The route distance is approximately 7.1 kilometres.

Refer to Attachment 1: Parramatta Cycling Club Road Cycling Races 2023 - Oakville Events - Event Route Plan.

RECOMMENDATION TO COMMITTEE:

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <https://www.hawkesbury.nsw.gov.au/your-council/events/traffic-management-for-special-events>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is

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the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Transport for NSW – TfNSW (formerly RTA/RMS) publication “Guide to Traffic and Transport Management for Special Events” (Version 3.4) and the Hawkesbury City Council special event information package.

2. The Parramatta Cycling Club Road Cycling Races 2023 - Oakville Events planned for;

- 01 April 2023
- 15 April 2023
- 29 April 2023
- 13 May 2023
- 20 May 2023 (Alternate Date)
- 27 May 2023
- 10 June 2023
- 17 June 2023 (Alternate Date)
- 24 June 2023
- 08 July 2023
- 15 July 2023 (Alternate Date)
- 16 July 2023 (Sunday)
- 22 July 2023
- 05 August 2023
- 12 August 2023 (Alternate Date)
- 19 August 2023
- 02 September 2023
- 16 September 2023
- 23 September 2023 (Alternate Date)

by the Parramatta Cycling Club along the Oakville Route be classified as a “Class 2” special event, in terms of traffic management, under the “Traffic and Transport Management for Special Events” guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS).

3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health & Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation’s web site at <http://www.dsr.nsw.gov.au>; additionally Council has an events template which can be provided to assist in identifying and controlling risks);

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- 4b. the event organiser is to assess the risk and address the suitability of the entire route/site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the route/site by the event organiser prior to preparing the TMP and prior to the event.
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; a copy of the Police Force approval to be submitted to Council;
- 4d. the event organiser is to submit a Transport Management Plan (TMP) for the entire route/event incorporating Traffic Control Plans (TCP) for the entire route, which needs to include details such as the specific position of barriers, signs etc, required for the event which includes the closing sprint at the end of the race, to Council for acknowledgement and Transport for NSW – TfNSW (formerly RTA/RMS) for concurrence. The TCP should be prepared by a person holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS) to satisfy the requirements of WHS legislation and associated Codes of Practice and Australian Standards;
- 4e. the event organiser is to submit to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 noting Council and Transport for NSW – TfNSW (formerly RTA/RMS) as interested parties on the Policy and that Policy is to cover both on-road and off-road activities;
- 4f. as the event will traverse public roads and require traffic control, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road;
- 4g. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; a copy of this approval to be submitted to Council;
- 4h. the event organiser is to advertise the event in the local press stating the entire route/extent of the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, two weeks prior to the event; a copy of the proposed advertisement to be submitted to Council (indicating the advertising medium);
- 4i. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4j. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4k. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; a copy of the correspondence has been submitted to Council;
- 4l. the event organiser is to submit the completed " Traffic and Transport Management for Special Events – Final Approval Application Form (Form C)" to Council;

During the event:

- 4m. access is to be maintained for businesses, residents and their visitors;

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- 4n. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4o. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4p. the cyclists are to be made aware of and are to follow all the general road user rules whilst cycling on public roads;
- 4q. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices are to be placed along the route during the event, under the direction of a traffic controller holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4r. the competitors and participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and,
- 4s. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Councillor Lyons-Buckett, seconded by Ms Hobbs.

Support for the Recommendation: Unanimous support

That:

- 1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <https://www.hawkesbury.nsw.gov.au/your-council/events/traffic-management-for-special-events>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Transport for NSW – TfNSW (formerly RTA/RMS) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
- 2. The Parramatta Cycling Club Road Cycling Races 2023 - Oakville Events planned for;
 - 01 April 2023
 - 15 April 2023
 - 29 April 2023
 - 13 May 2023
 - 20 May 2023 (Alternate Date)
 - 27 May 2023
 - 10 June 2023
 - 17 June 2023 (Alternate Date)
 - 24 June 2023
 - 08 July 2023
 - 15 July 2023 (Alternate Date)
 - 16 July 2023 (Sunday)
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- 02 September 2023
- 16 September 2023
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by the Parramatta Cycling Club along the Oakville Route be classified as a “Class 2” special event, in terms of traffic management, under the “Traffic and Transport Management for Special Events” guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS).

3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health & Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation’s web site at <http://www.dsr.nsw.gov.au>; additionally Council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire route/site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the route/site by the event organiser prior to preparing the TMP and prior to the event.
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; a copy of the Police Force approval to be submitted to Council;
- 4d. the event organiser is to submit a Transport Management Plan (TMP) for the entire route/event incorporating Traffic Control Plans (TCP) for the entire route, which needs to include details such as the specific position of barriers, signs etc, required for the event which includes the closing sprint at the end of the race, to Council for acknowledgement and Transport for NSW – TfNSW (formerly RTA/RMS) for concurrence. The TCP should be prepared by a person holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS) to satisfy the requirements of WHS legislation and associated Codes of Practice and Australian Standards;
- 4e. the event organiser is to submit to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 noting Council and Transport for NSW – TfNSW (formerly RTA/RMS) as interested parties on the Policy and that Policy is to cover both on-road and off-road activities;
- 4f. as the event will traverse public roads and require traffic control, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road;

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- 4g. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; a copy of this approval to be submitted to Council;
- 4h. the event organiser is to advertise the event in the local press stating the entire route/extent of the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, two weeks prior to the event; a copy of the proposed advertisement to be submitted to Council (indicating the advertising medium);
- 4i. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
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- 4k. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event, with that letter advising full details of the event; a copy of the correspondence has been submitted to Council;
- 4l. the event organiser is to submit the completed " Traffic and Transport Management for Special Events – Final Approval Application Form (Form C)" to Council;

During the event:

- 4m. access is to be maintained for businesses, residents and their visitors;
- 4n. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4o. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4p. the cyclists are to be made aware of and are to follow all the general road user rules whilst cycling on public roads;
- 4q. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices are to be placed along the route during the event, under the direction of a traffic controller holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4r. the competitors and participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and,
- 4s. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

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Item: 2.2 LTC - Hawkesbury Show 2023 - Hawkesbury Showground, Clarendon - (Hawkesbury) - (80245, 74207, 123265)

REPORT:

An application has been received on behalf of the Hawkesbury District Agricultural Association seeking approval (in traffic management terms) to conduct the Hawkesbury Show between 28 to 30 April 2023 within the Hawkesbury Showground, Clarendon.

The event organiser has advised:

- The Hawkesbury Show is a major community event, featuring agricultural displays, rides, show bags, sideshows, business promotions and exhibition of arts and craft shows that have been held at the showground for over 135 years.
- The times for operation are proposed from 9am to 11:30pm for both Friday, 28 and Saturday, 29 April, and 9am to 4pm for Sunday, 30 April 2023.
- It is expected that the exhibitors and workers will start to arrive at the site from 6am daily and will come and go until 11:30pm on Friday and Saturday nights. The final pack-down of the Show will occur after the Sunday closing time of 4pm, with vehicular movements expected to continue up to 8pm.
- The showground is located on Racecourse Road, with the Hawkesbury Racecourse and the Clarendon Railway Station located opposite.
- The event is expected to attract approximately 250 participants.
- The event is expected to attract approximately 70,000 visitors over the three days it will operate.
- It is estimated approximately 26% of the total number of visitors will attend the show on Friday, 42% will attend the show on Saturday and 32% will attend the show on Sunday.
- It is anticipated that most visitors (an estimated 85%) will travel by car. They will park within the Hawkesbury Showground car parking area, the UWS Hawkesbury Campus/Clarendon paddock, the Hawkesbury Equestrian Centre (Racecourse), or in the road reserve areas of Hawkesbury Valley Way and Racecourse Road and walk to one of the pedestrian entry gates.
- An additional train will be provided by Sydney Trains on the Saturday and Sunday, with the train terminating at Clarendon Station and returning towards Blacktown. The additional train will not affect traffic crossing the railway line.
- Due to the excessive traffic delays experienced in 2021, the traffic management for the site was reviewed for the 2022 event and changes implemented to better control access to and from the event site. The 2023 event will be in line with the measures from the 2022 event.
- Patrons travelling by train will use the Gates 1, 2 and 3 which are accessed from Racecourse Road. It is likely that Gate 1 will be the main point of access for commuters to gain access – which is located at the northern point of the Showground.
- Traffic controllers will be used near the railway level crossing to safely manage pedestrians that either travel by train to Clarendon Station, park within the Racecourse or along Racecourse Road near Gate 1. In addition to this the Railway parking area on the western side of Racecourse Road, north of Gate 1 will be closed off and used as a pedestrian holding area. This will separate pedestrians and moving traffic along Racecourse Road.

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- Traffic controllers will manage the movement of pedestrians in the vicinity of the railway line and from the railway station, crossing Racecourse Road to Gate 1. The Traffic controllers will control traffic along Racecourse Road and the access road to the Racecourse.
- In addition to the roadway areas, accredited traffic controllers will be used within the showground to manage pedestrian movements between the event parking and pedestrian entry gates 7 and 13.
- Vehicle access to and from the Showground car park for the 2023 event will be similar to the 2022 event. This will result in turn restrictions and traffic control points being established/implemented along several of the access roads:
 - Hawkesbury Valley Way – Ban the right turn into Racecourse Road between 8am to 9pm for both Friday, 28 and Saturday, 29 April, and 8am to 3pm on Sunday 30 April 2023.
 - Traffic controllers to manage the right turn out of Racecourse Road onto Hawkesbury Valley Way between 8am to 11:30pm for both Friday, 28 and Saturday, 29 April, and 8am to 5pm on Sunday 30 April 2023. The Traffic controllers to ensure that traffic along Hawkesbury Valley Way is not held for more than 1 minute.
 - Traffic controllers to manage traffic queues in Racecourse Road and prevent queuing across the Railway level crossing and pedestrians crossing Racecourse Road.
 - Blacktown Road – Ban the right turn into Racecourse Road between 8am to 11:30m for both Friday, 28 and Saturday, 29 April, and 8am to 5pm on Sunday 30 April 2023. This will result in left in and left out movements at Racecourse Road.
 - Blacktown Road at the University Private Road will operate under traffic control for the entry and exit sequencing for event traffic.
- An alternate Bypass route will be available for motorist to travel between Richmond and Windsor and avoid Hawkesbury Valley Way near Racecourse Road. The bypass route will be along Bourke Street, Francis Street, Jersey Street, Dight Street and Percival Street. A number of VMSs will be provided to guide the traffic along this route for traffic travelling in both directions.
- The majority of the visitors will park within the Hawkesbury Showground in the dedicated Hawkesbury Showground Car Park adjacent to the western boundary of the Showground. Access will be from either Racecourse Road or Blacktown Road.
 - Access from Racecourse Road to the Showground carpark for patrons will be mainly from Gate 4 along Racecourse Road with early entry from Gate 5.
 - Event early entry will operate between 6am to 9am for all the three days from Gate 5.
 - Event general entry will operate between 8am to 11:30pm for both Friday, 28 and Saturday, 29 April, and 8am to 5pm on Sunday 30 April 2023 from Gate 4.
 - The access road from Gate 4 will allow for two-way traffic flow.
 - Event general exit from the Showground carpark onto Racecourse Road will be from Gate 5. This will be permitted between 8am to 11:30pm for both Friday, 28 and Saturday, 29 April, and 8am to 5pm on Sunday 30 April 2023.
 - Access to and from the Showground Road for Staff, Stall Holders, Trade, Livestock Floats and Catering will be from Racecourse Road.
 - Entry will be through Gates 2 and 3 and will operate between 6am to 9am for all the three days.
 - Exit will be through Gate 4 with the access road operating to allow two-way traffic flow and will operate between 8am to 11:30pm for both Friday, 28 and Saturday, 29 April, and 8am to 5pm on Sunday 30 April 2023.
 - Access from Blacktown Road to the Showground carpark for patrons will be from the University Private Road and the access road will operate as a one way road for entry and exit depending on the times of operation.
 - Event entry will operate between 6am and 9pm for both Friday, 28 and Saturday, 29 April, and 8am to 3pm on Sunday 30 April 2023.

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- Event exit will operate between 9pm and 11:30pm for both Friday, 28 and Saturday, 29 April, and 3pm to 5pm on Sunday 30 April 2023.
- The splitting of the access points will prevent the queuing of vehicles along the access roads such as Hawkesbury Valley Way, Blacktown Road and Racecourse Road.
- It is expected that there will be impacts on traffic during the opening hours and for 1 to 2 hours before and after closing times. The impact generally will be in the form of traffic delays in the vicinity of the site, as vehicles enter and leave the event, and negotiate the intersections with adjoining roads, with moderate delays expected during peak traffic times. It is anticipated that the changes proposed for this event, which is similar to those from the 2022 event, will minimise the traffic delays experienced during the 2021 event.
- It is expected that approximately 20,000 vehicles will travel to this area during the three days of the Show.
- Parking is available for more than 20,000 vehicles each day
- 'Free Parking' signs are to be located at Hawkesbury Valley Way, Blacktown Road and Racecourse Road directing vehicular traffic into the Hawkesbury Showground.
- To prevent significant vehicular traffic congestion whether entering or leaving Racecourse Road between Hawkesbury Valley Way and the Clarendon Railway Crossing, it is proposed to provide a temporary fence around the 'triangle' Reserve Land located in this area. This will prevent the unauthorised parking of motor vehicles in this area. The concrete pedestrian path adjacent to Hawkesbury Valley Way will not be obstructed or the required sight distance for vehicles exiting Racecourse Road.
- Mobile VMS Units will be erected along March Street, Castlereagh Road, Lennox Street, Hawkesbury Valley Way, Blacktown Road, and Windsor Street notifying motorists of the access points for the event parking and alternative/bypass route around the event site.
- Certified Traffic Controllers are to be used at all intersecting points with additional Traffic Controllers being available as required to direct traffic.
- Application has been made with Transport for NSW – TfNSW (formerly RTA/RMS) for the following speed limit reductions to improve safety around the event precinct;
 - Hawkesbury Valley Way, speed reduction from 70km/h to 60km/h extending approximately 200 to 300metres either side of Racecourse Road.
 - Racecourse Road, speed reduction from 60km/h to 40km/h: between Hawkesbury Valley Way and Rickaby Street.
 - Blacktown Road, speed reduction from 80km/h to 40km/h extending approximately 300 to 400metres either side of Racecourse Road and The Driftway with the speed zone also extending into these roads for approximately 100 to 200metres.
 - Blacktown Road, speed reduction from 80km/h to 60km/h extending approximately 300 to 400metres either side of the University Private Road and Campus Road with the speed zone also extending into these roads for approximately 100 to 200metres.

Details of the Event Site Plan, Traffic Control Plans for Intersection Controls, Entry and Exit into the Showground, Alternate Bypass Route Plan and VMS Location Plan are contained in Attachments 1 to 9.

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RECOMMENDATION TO COMMITTEE:

That:

1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <https://www.hawkesbury.nsw.gov.au/your-council/events/traffic-management-for-special-events>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Transport for NSW – TfNSW (formerly RTA/RMS) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
2. The Hawkesbury Show 2023 planned for between 28 to 30 April 2023, within the Hawkesbury Showground, Clarendon, be classified as a "Class 1" special event, in terms of traffic management, under the "Traffic and Transport Management for Special Events" guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS).
3. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders. (information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally council has an events template which can be provided to assist in identifying and controlling risks);
- 4b. the event organiser is to assess the risk and address the suitability of the entire site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the site by the event organiser prior to the event;
- 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; a copy of the Police Force approval to be submitted to Council;
- 4d. the application including the TMP, and the associated TCP is to be submitted to Transport for NSW – TfNSW (formerly TMC) for authorisation as this is a Class 1 event.
- 4e. the event organiser is to obtain approval from Transport for NSW – TfNSW (formerly TMC) as this is a "Class 1" event which will have a traffic impact on both Hawkesbury Valley Way and Blacktown Road (state roads) as well as the proposed temporary speed reductions required for the following roads;

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- Hawkesbury Valley Way, speed reduction from 70km/h to 60km/h extending approximately 200 to 300metres either side of Racecourse Road.
- Racecourse Road, speed reduction from 60km/h to 40km/h: between Hawkesbury Valley Way and Rickaby Street.
- Blacktown Road, speed reduction from 80km/h to 40km/h extending approximately 300 to 400metres either side of Racecourse Road and The Driftway with the speed zone also extending into these roads for approximately 100 to 200metres.
- Blacktown Road, speed reduction from 80km/h to 60km/h extending approximately 300 to 400metres either side of the University Private Road and Campus Road with the speed zone also extending into these roads for approximately 100 to 200metres.

a copy of the Transport for NSW – TfNSW (formerly TMC) approval to be submitted to Council;

- 4f. as the event requires traffic control on public roads and the provision of the Crossing Points, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road;
- 4g. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; a copy of this approval to be submitted to Council;
- 4h. the event organiser is to advertise the event in the local press stating the entire extent of the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, two weeks prior to the event; a copy of the proposed advertisement to be submitted to Council (indicating the advertising medium);
- 4i. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4j. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
- 4k. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of the event and along the alternate bypass route, with that letter advising full details of the event; a copy of the correspondence to be submitted to Council;
- 4l. the event organiser is to submit the completed "Traffic and Transport Management for Special Events – Final Approval Application Form (Form C)" to Council;

During the event:

- 4m. access is to be maintained for businesses, residents and their visitors;
- 4n. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4o. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);

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- 4p. in accordance with the submitted TMP and associated TCP, appropriate advisory signs - including temporary speed restriction signs (subject to Transport for NSW – TfNSW (formerly TMC and RTA/RMS) requirements), shall be placed at the event organiser's expense after all the required approvals are obtained from the relevant authorities - and traffic control devices are to be placed during the event, under the direction of a traffic controller holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4q. the participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and
- 4r. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Lyons-Buckett, seconded by Ms Hobbs.

Support for the Recommendation: Unanimous support

That:

- 1. The approval conditions listed below relate only to matters affecting the traffic management of the event. The event organiser must obtain all other relevant approvals for this event. The event organiser must visit Council's web site, <https://www.hawkesbury.nsw.gov.au/your-council/events/traffic-management-for-special-events>, and refer to the documentation contained within this link which relates to other approvals that may be required for the event as a whole. It is the responsibility of the event organiser to ensure that they comply with the contents and requirements of this information which includes the Transport for NSW – TfNSW (formerly RTA/RMS) publication "Guide to Traffic and Transport Management for Special Events" (Version 3.4) and the Hawkesbury City Council special event information package.
- 2. The Hawkesbury Show 2023 planned for between 28 to 30 April 2023, within the Hawkesbury Showground, Clarendon, be classified as a "Class 1" special event, in terms of traffic management, under the "Traffic and Transport Management for Special Events" guidelines issued by Transport for NSW – TfNSW (formerly RTA/RMS).
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- 4. No objection (in terms of traffic management) be held to this event subject to compliance with the information contained within the application submitted and the following conditions:

Prior to the event:

- 4a. the event organiser is responsible for ensuring the safety of all involved in relation to the proposed event and must fully comply with the requirements of the Work Health and Safety (WHS) Act 2011, WHS Regulations 2011 and associated Australian Standards and applicable Codes of Practice. It is incumbent on the organiser under this legislation to ensure all potential risks are identified and assessed as to the level of harm they may pose and that suitable control measures are instigated to either eliminate these or at least reduce them to an acceptable level. This will include assessing the potential risks to spectators, participants and road/park/facility users etc during the event including setting up and clean-up activities. This process must also include (where appropriate) but is not limited to the safe handling of hazardous substances, electrical equipment testing, tagging and layout, traffic/pedestrian management plans, certification and licensing in relation to amusement rides, relevant current insurance cover and must be inclusive of meaningful consultation with all stakeholders.

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(information for event organisers about managing risk is available on the NSW Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>; additionally council has an events template which can be provided to assist in identifying and controlling risks);

- 4b. the event organiser is to assess the risk and address the suitability of the entire site as part of the risk assessment considering the possible risks for all participants. This assessment should be carried out by visual inspection of the site by the event organiser prior to the event;
 - 4c. the event organiser is to obtain approval to conduct the event, from the NSW Police Force; a copy of the Police Force approval to be submitted to Council;
 - 4d. the application including the TMP, and the associated TCP is to be submitted to Transport for NSW – TfNSW (formerly TMC) for authorisation as this is a Class 1 event.
 - 4e. the event organiser is to obtain approval from Transport for NSW – TfNSW (formerly TMC) as this is a "Class 1" event which will have a traffic impact on both Hawkesbury Valley Way and Blacktown Road (state roads) as well as the proposed temporary speed reductions required for the following roads;
 - Hawkesbury Valley Way, speed reduction from 70km/h to 60km/h extending approximately 200 to 300metres either side of Racecourse Road.
 - Racecourse Road, speed reduction from 60km/h to 40km/h: between Hawkesbury Valley Way and Rickaby Street.
 - Blacktown Road, speed reduction from 80km/h to 40km/h extending approximately 300 to 400metres either side of Racecourse Road and The Driftway with the speed zone also extending into these roads for approximately 100 to 200metres.
 - Blacktown Road, speed reduction from 80km/h to 60km/h extending approximately 300 to 400metres either side of the University Private Road and Campus Road with the speed zone also extending into these roads for approximately 100 to 200metres.
- a copy of the Transport for NSW – TfNSW (formerly TMC) approval to be submitted to Council;
- 4f. as the event requires traffic control on public roads and the provision of the Crossing Points, the event organiser is required to submit a Road Occupancy Application (ROA) to Council, with any associated fee, to occupy the road;
 - 4g. the event organiser is to obtain approval from the respective Land Owners for the use of their land for the event; a copy of this approval to be submitted to Council;
 - 4h. the event organiser is to advertise the event in the local press stating the entire extent of the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, two weeks prior to the event; a copy of the proposed advertisement to be submitted to Council (indicating the advertising medium);
 - 4i. the event organiser is to notify the details of the event to the NSW Ambulance Service, Fire and Rescue NSW, NSW Rural Fire Service and SES at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
 - 4j. the event organiser is to directly notify relevant bus companies, tourist bus operators and taxi companies operating in the area which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; a copy of the correspondence to be submitted to Council;
 - 4k. the event organiser is to directly notify all the residences and businesses which may be affected by the event, including the proposed traffic control measures and the traffic impact/delays expected, due to the event, at least two weeks prior to the event; The event organiser is to undertake a letter drop to all affected residents and businesses in proximity of

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the event and along the alternate bypass route, with that letter advising full details of the event; a copy of the correspondence to be submitted to Council;

- 4l. the event organiser is to submit the completed "Traffic and Transport Management for Special Events – Final Approval Application Form (Form C)" to Council;

During the event:

- 4m. access is to be maintained for businesses, residents and their visitors;
- 4n. a clear passageway of at least four metres in width is to be maintained at all times for emergency vehicles;
- 4o. all traffic controllers / marshals operating within the public road network or road related area, are to hold appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4p. in accordance with the submitted TMP and associated TCP, appropriate advisory signs - including temporary speed restriction signs (subject to Transport for NSW – TfNSW (formerly TMC and RTA/RMS) requirements), shall be placed at the event organiser's expense after all the required approvals are obtained from the relevant authorities - and traffic control devices are to be placed during the event, under the direction of a traffic controller holding appropriate certification as required by Transport for NSW – TfNSW (formerly RTA/RMS);
- 4q. the participants are to be advised of the traffic control arrangements in place, prior to the commencement of the event; and
- 4r. all roads and marshalling points are to be kept clean and tidy, with all signs and devices to be removed immediately upon completion of the activity.

Item: 2.3 LTC - Proposed Signposting and Line Marking for No. 66 to 82 Fairey Road, South Windsor DA0420/18 - (Hawkesbury) - (80245, 73621, 123265)

REPORT:

Development Consent No. DA0420/18 has been granted for the construction of 25 Industrial Lots and One Residue Lot. The Site is across three existing Lots consisting of No. 66 (Lot 2 DP 264159), No 70 (Lot 1 DP 316663) and No 82 (Lot 17 DP 736138) Fairey Road, South Windsor.

The site is bounded by Fairey Road, No. 54 Fairey Road to the north, No 100 Fairey Road to the south and Sydney Train's Rail Corridor on the North Eastern side as outlined in Figure 1.

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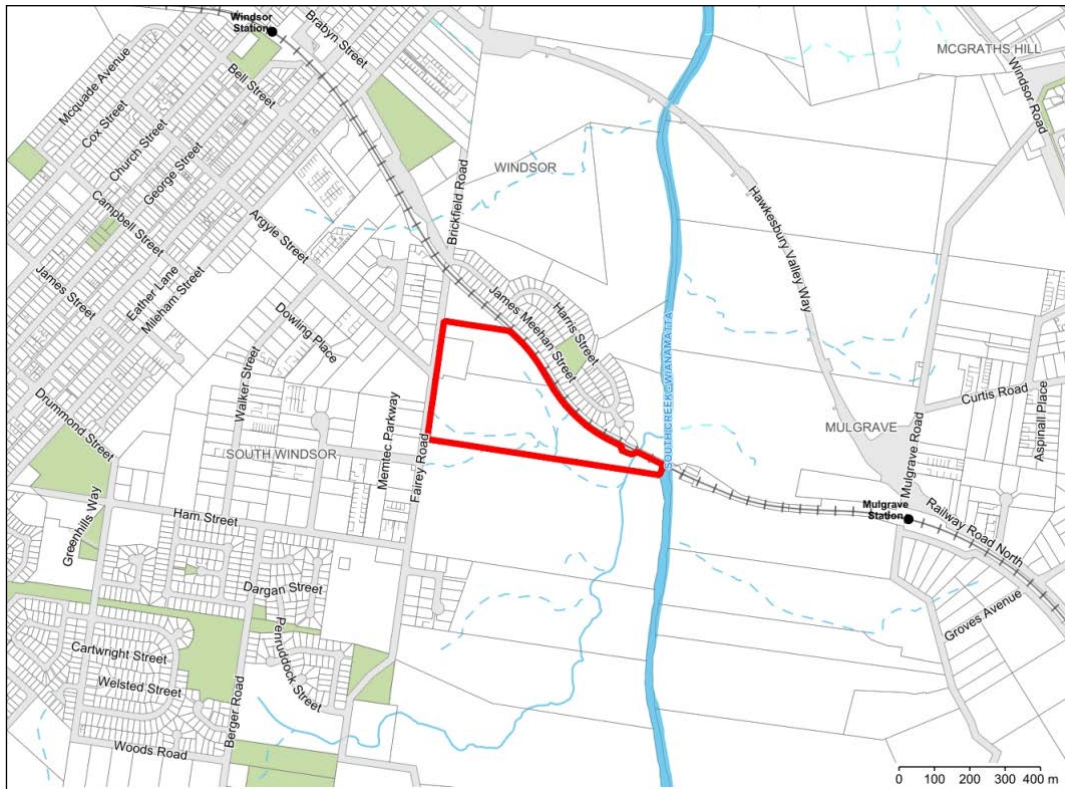


Figure 1: Site of Proposed Development – No. 66 to 82 Fairey Road, South Windsor

The development will result in two new roads accessed from Fairey Road with associated street parking, landscaped areas and half-width road widening of Fairey Road across the development frontage to Fairey Road, South Windsor.

The eastern side of Fairey Road consists of a gravel shoulder and table drain, with the western side consisting of a sealed shoulder and kerb and gutter along the existing industrial properties. The proposed works will include widening Fairey Road with the provision of kerb and gutter along the eastern table drain and to provide an overall 13metre wide road between kerbs.

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Figure 2: Site Layout of Proposed Development – No. 66 to 82 Fairey Road, South Windsor

Road 01 and Road 02, which both have a 13m carriageway, will be linemarked along its full length with a combination of double centre lines (BB), separation lines (S1) and edge lines (E1) creating 3m parking lanes and 3.5m travelling lanes.

Road 01 at its intersection with Fairey Road and Road 02 at its intersection with Road 01 will have a Give Way control and Holding line (TB/TB1).

The cul-de-sacs for Roads 01 and 02 (13.5m radius) will be sign posted with No Stopping zones which extend from No Stopping zones along both roads to ensure turning and swept paths for vehicles is not obstructed.

Swept/Turning path diagrams (Attachments 3 and 7) have been provided for the 19m design vehicle (Prime Mover and Semi-Trailer) and the 25m check vehicle (B-Double). The swept paths for 25m B-Double has shown a slight encroachment over the BB line at the T-Junctions and also at the culdesacs where it encroaches slightly over the kerb undertaking a continuous turn. It should be pointed out that generally, B-Double trucks access terminal points and do not turn around in culdesacs. The swept paths for the 19m Semi-Trailer clear the BB lines at the intersections and the culdesacs are negotiated without encroaching over the kerb. The purpose of the check vehicle is to ensure that there are no physical barriers prohibiting the manoeuvre. On this basis, the manoeuvres are acceptable, taking into consideration the road dimensions, geometry, grades, and kerb returns are in accordance with the relevant standards.

Details of the proposed treatments including the Signage and Linemarking are outlined in the plans prepared by Group Development Services Pty Ltd (P00493-CI-SWC-1351-6 and P00493-CI-SWC-1352-4) - Attachments 1 and 2.

Summary:

The Signage and Line marking plans prepared by Group Development Services Pty Ltd (P00493-CI-SWC-1351-6 and P00493-CI-SWC-1352-4) associated with the Development Application DA0420/18 be implemented

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RECOMMENDATION TO COMMITTEE:

The Signage and Line marking plans prepared by Group Development Services Pty Ltd (P00493-CI-SWC-1351-6 and P00493-CI-SWC-1352-4) associated with the Development Application DA0420/18 be implemented.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Lyons-Buckett, seconded by Ms Hobbs.

Support for the Recommendation: Unanimous support

That:

The Signage and Line marking plans prepared by Group Development Services Pty Ltd (P00493-CI-SWC-1351-6 and P00493-CI-SWC-1352-4) associated with the Development Application DA0420/18 be implemented.

Item: 2.4 LTC - Proposed Signposting and Line Marking for the Vineyard Precinct at No. 184 Commercial Road, Vineyard - DA0154/19 - (Hawkesbury) - (80245, 73621, 123265)

REPORT:

Development Consent No. DA0154/19 has been granted to construct road and drainage works to create 39 residential lots within the Vineyard Precinct. The proposed development is within No. 184 Commercial Road, Vineyard (Lot 10 DP 1274807) which is bound by Commercial Road and Chapman Road as outlined in Figures 1 and 2. These works are Stage 1 of the Development.



Figure 1: Site Locality within the Vineyard Precinct

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Figure 2: Site Extent and Road Layout

The proposed road network, as outlined in Figure 3, will connect to Commercial Road and Chapman Road. The proposed roads are listed below with their corresponding road widths between kerbs.

- Commercial Road – Collector Road 13m Carriageway (Partial Road Re-Construction)
- Chapman Road - Collector Road 13m Carriageway (Partial Road Re-Construction)
- Road 01 - Local Road 4.5m Carriageway (Partial Half Road Width Construction from CH 0 at Chapman Road to CH 115). 9m Carriageway when full road construction is completed.
- Road 01 - Local Road 9m Carriageway (Full Road Width Construction from CH 115 to Commercial Road)
- Road 02 - Local Road 9m Carriageway (Full Road Width Construction - Full Length)
- Road 03 - Local Road 9m Carriageway (Full Road Width Construction - Partial Length at intersection with Road 02).

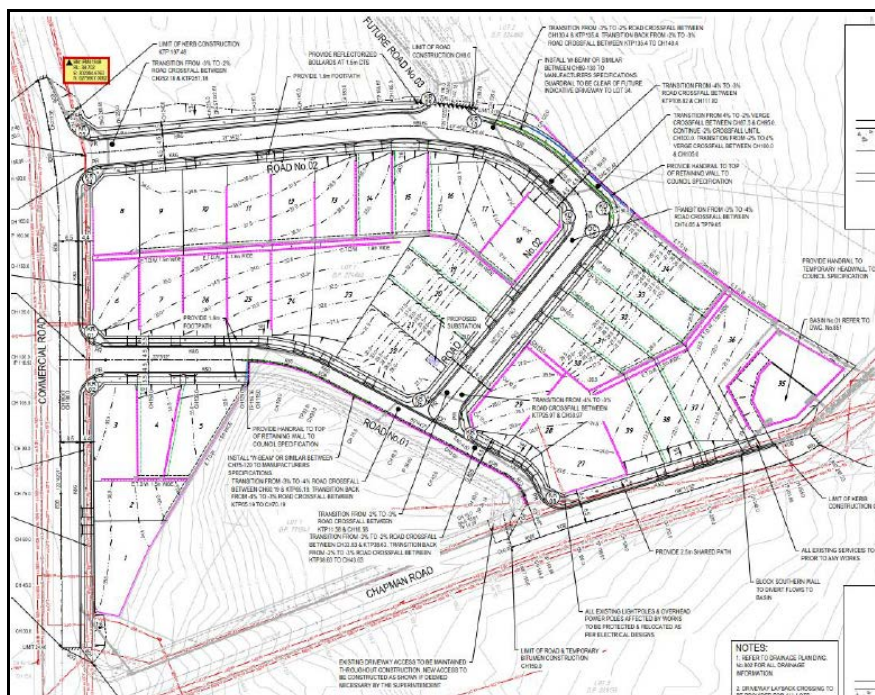


Figure 3: Road Layout and Road Numbers

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All intersections as part of this development are T-Junctions. Signposting and line marking locations are consistent across all intersections for this development in accordance with the conditions of consent.

Road 01 at its intersection with Commercial Road and Road 02 at intersection with Commercial Road will be line marked with a double barrier centre line (BB) 15m at its T-Junction and will have a Give Way control and Holding line (TB/TB1). Road 02 at its intersection with Road 01 will be controlled by a Give Way control and Holding line (TB/TB1). A centreline will not be provided in Road 02 due to the half road width construction of Road 01 which will allow for larger vehicles to turn in and out of Road 02 without restriction. Road 01 will be constructed to its full width as part of the development of No. 62 Chapman Road (Stage 2).

Road 01 will operate as a temporary half-road width with one-way traffic flow in the direction of Chapman Road to Commercial Road and will be signposted with temporary, One-Way, No Entry and Turn restriction signs as well as No Parking and No Stopping zones to ensure there is no obstruction to traffic flow. Road 01 will only permit vehicles to exit onto Commercial Road with vehicles not permitted to enter Road 01 from Commercial Road. Once Road 01 is built to its full width of 9metres, it will operate with two way traffic flow for its full length and be provided with a centre double barrier line (BB) along its length with Road 02 at its intersection with Road 01 also marked with 15m of BB lines. In addition to this the, turn restriction signs and other signs required for the temporary one-way movement will be removed.

The partial reconstruction of Commercial Road and Chapman Road will be undertaken along the development site frontage. The partial road construction will allow for a 6.5m carriageway between the pavement crown to the site frontage and a minimum 3m wide lane on the opposite side of the development.

All temporary zones will be reviewed when the opposite side of Road 01 is developed in the future and actioned accordingly if they are to be adjusted or removed. Details of the proposed signage and line marking is outlined in the Plans prepared by Callibre (20-000594-702-S4.55-7) – Attachment 1.

Swept/Turning path diagrams (Attachments 2 to 14) have been provided for the 8.8m design vehicle (MRV-Truck) and the 12.5m check vehicle (HRV-Truck). The swept paths for 12.5m HRV Truck has shown a slight encroachment over the BB line at the T-Junctions with the 8.8m MRV clearing the BB line. The purpose of the check vehicle is to ensure that there are no physical barriers prohibiting the manoeuvre. On this basis, the manoeuvres are acceptable, taking into consideration the road dimensions, geometry, grades, and kerb returns are in accordance with the relevant standards.

The design plans have been prepared by Callibre (Project Ref. 20-000594) and Certification provided by Hawkesbury City Council. The certification indicates compliance of the road design, and that all relevant standards and road widths can accommodate the proposed line marking treatments in accordance with the relevant standards.

The signage and line marking plan prepared by Callibre (20-000594-702-S4.55-7) has been submitted to the Local Traffic Committee for concurrence and approval in accordance with the Development Consent conditions.

Summary:

The Signage and Line marking plan prepared by Callibre (20-000594-702-S4.55-7) associated with the Development Application DA0154/19 be implemented.

RECOMMENDATION TO COMMITTEE:

The Signage and Line marking plan prepared by Callibre (20-000594-702-S4.55-7) associated with the Development Application DA0154/19 be implemented.

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COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Lyons-Buckett, seconded by Ms Hobbs.

Support for the Recommendation: Unanimous support

That:

The Signage and Line marking plan prepared by Callibre (20-000594-702-S4.55-7) associated with the Development Application DA0154/19 be implemented.

Item: 2.5 LTC - Proposed Roundabout, Signposting and Linemarking for the Southern Heights - Keyline Road - Redbank, North Richmond DA0334/18 - (Hawkesbury) - (80245, 73621, 123265, 112157, 146425)

REPORT:

Development Consent No. DA0334/18 has been granted to construct road and drainage works as part of the Redbank Village Centre. The works are being undertaken as part of DA0334/18 for the Southern Heights precinct which is part of the overall Redbank Development of approximately 1,400 lots in North Richmond.



Figure 1: Site of proposed Development

The proposed road (Road 351 – Keyline Road) will connect to Yobarnie Avenue which provides access to the Development site from Grose Vale Road. The proposed road (Road 351 – Keyline Road) is a Collector Road with a 11m carriageway between kerbs. Road 351 being a collector road and with a 11.0m carriageway is to be marked with a double barrier centre line (BB) and Edge Lines (E1). The travelling lanes are to be 3.0m wide with 2.5m wide parking lanes.

Road 351 at its north-eastern end forms a T-Junction with Yobarnie Avenue and was constructed as part of the Yobarnie Avenue works. Road 351 is marked and sign posted at this intersection with Giveway

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controls. Road 351 at its south-western end connects with future roads Road 353 and Road 352 (Private Road). The intersection of these three roads will be treated with a roundabout. The roundabout will have an inner radius of 3.5m with a Kerb profile, and an outer radius of 8m providing a 30mm lip for the Annulus. The 4.5m section around the outer part of the Annulus will be mountable. The circulating road will have an outer radius along the Kerb line of 14.64m.

Details of the proposed treatments including Swept/Turning paths are outlined in attachments 1 to 6 and within the plans prepared by J.Wyndham Price - Project 110185-11. The Swept paths satisfy the manoeuvring of the 8.8m design vehicle (Service Truck) and the 12.5m check vehicle (SU Truck).

The signage and line marking plan prepared by J. Wyndham Prince (Plan No: 110185-11- CA2801 - J) has been submitted to the Local Traffic Committee for its concurrence and approval in accordance with the Development Consent conditions.

Summary:

It is proposed that the Signage and Line marking plan prepared by J.Wyndham Price (Plan No: 110185-11- CA2801 - J) associated with the roadworks and roundabout for Keyline Road (Road 351) at its intersection with future roads Road 353 and Road 352 (Private Road), in conjunction with the Development Application DA0334/18, be implemented.

RECOMMENDATION TO COMMITTEE:

The Signage and Line marking plan prepared by J.Wyndham Price (Plan No: 110185-11- CA2801 - J) associated with the roadworks and roundabout for Keyline Road (Road 351) at its intersection with future roads Road 353 and Road 352 (Private Road), in conjunction with the Development Application DA0334/18, be implemented.

COMMITTEE RECOMMENDATION:

RESOLVED on the motion of Lyons-Buckett, seconded by Ms Hobbs.

Support for the Recommendation: Unanimous support

That:

The Signage and Line marking plan prepared by J.Wyndham Price (Plan No: 110185-11- CA2801 - J) associated with the roadworks and roundabout for Keyline Road (Road 351) at its intersection with future roads Road 353 and Road 352 (Private Road), in conjunction with the Development Application DA0334/18, be implemented.

SECTION 3 - Reports for Information

There were no Reports for Information.

SECTION 4 - General Business

There was no General Business.

SECTION 5 - Next Meeting

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The next Local Traffic Committee meeting will be held on 13 February 2023 at 3pm.

The meeting terminated at 3:30pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

SECTION 4 – Reports of Committees

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Ordinary

Section 5

Notices of motion

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SECTION 5 – Notices of Motion

Item: 010 **NM1 - Prayer/Blessing at Council Meetings - (155346)**

Submitted by: Councillor Dogramaci

NOTICE OF MOTION:

That Council:

1. Re-introduce a prayer/blessing at the beginning of each public Council meeting held in the Chambers.
2. Write to all Clergy from all denominations-believers or not, throughout the Hawkesbury and invite them to offer this prayer/blessing and for all those who accept, set up a rotating roster for participation.
3. Amend the Code of Meeting Practice accordingly.

BACKGROUND

A prayer has traditionally been given before Council meetings throughout the History of Hawkesbury City Council. This practice was unfairly abolished in 2016 and this Notice of Motion intends to re-instate this custom.

Adding to above, I also would like very much the reason/s of abolishing and on what ground/s and by whom, whose votes and other related reasons in predominantly a Christian country.

NOTE BY MANAGEMENT

Council's adopted Code of Meeting Practice is based on the Model Code of Meeting Practice (Model Code) prescribed by regulation. The Model Code contains both mandatory and non-mandatory provisions. Council's adopted Code of Meeting Practice must not contain provisions which are inconsistent with the mandatory provisions. The Model Code does not contain any provisions concerning prayer or blessing at Council meetings.

At its meeting on 31 January 2017, Council resolved to adopt an amended Code of Meeting Practice. The amendments included the removal of the prayer from the Order of Business provision in the Code (currently clause 8.1).

Under the Local Government Act 1993 (the Act) Council can amend its Code of Meeting Practice only by adopting a Code of Meeting Practice in accordance with the Act. This requires:

- The preparation of a draft Code
- A resolution to give public notice of the draft Code by placing it on public exhibition for not less than 28 days, and allowing not less than 42 days for submissions to be made to Council
- Advertising of the public exhibition and making the draft Code available
- Considering any submissions received and including them in a further report to Council
- The adoption of the draft Code placed on public exhibition, or amendment of the draft Code.
- Where Council decides to amend the draft Code placed on public exhibition, it may publicly exhibit the amended draft Code in accordance with the Act, or if Council is of the opinion that the amendments are not substantial, it may adopt the draft Code without further exhibition.

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Notwithstanding the minor change that would be required to prepare a draft Code for public exhibition, the process described above would require dedicated staff time across various areas of Council including Governance, Corporate Communication and Administrative Support. This could delay various tasks presently underway.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF NOTICE OF MOTION Oooo

ORDINARY MEETING
SECTION 5 – Notices of Motion
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Item: 011 **NM2 - Pathway - Pitt Town Road, McGraths Hill - (155346)**

Submitted by: Councillor Dogramaci

NOTICE OF MOTION:

That Council provide a report at the next Council meeting outlining the following with regard to the recently completed pathway along Pitt Town Road (From Ivy Avenue to Windsor Road):

1. Who was the contractor
2. What was the initial cost and what pool of funds did it come from
3. Who designed the pathway and who supervised it during the construction
4. Who certified the pathway as acceptable
5. Is there any intention to fix the inaccuracies in the pathway.
6. The total cost of the completed project-not necessarily where the money came from.
7. The guarantee/warranty of the construction in writing if extra money paid for repairs since then.
8. The very reason of the project winding right, left, right and left again, and right and left, up, down.
9. What was the reason of not fill and not going through the marsh which currently vermin and red belly snakes have been seen and reported to the General Manager.

BACKGROUND

Since the path's completion last year, I have repeatedly asked for clarification on the above issues from staff. This Notice of Motion intends to produce that information in a report to come back to Council. Suffice to say, my motion of the very same was left unanswered! Short of clarity and was evasive. The email from Infrastructure management clearly states that the contract was awarded and should have commenced from Windsor Road all the way to Ivy Avenue.

Very interestingly! And although it was confirmed that the full construction cost was paid in FULL! And as per the tender, and contrary to the email, the Pathway starts from Charles Street to Ivy Avenue. There is about 100-150 metres or more concrete Pathway is missing. I need the full details of the project including all above.

NOTE BY MANAGEMENT

Council was previously provided information on the footpath constructed between Ivy Avenue and terminating approximately Charles Street, McGraths Hill, to the 22 February, 2022 Ordinary Meeting, which was:

"This project was funded from Phase 2 of the Local Roads and Community Infrastructure Program, a federally funded program. The initial scope of the project was to construct a footpath from Ivy Avenue to Windsor Road along the northern side of Pitt Town Road.

Construction of the path concluded at approximately 19 Pitt Town Road owing to the presence of drainage issues (ponding water) and the constraint on width between the travel lane and property boundaries. Addressing the cause of the drainage issue is the responsibility of Transport for NSW to resolve and staff are presently attempting to discuss this with TfNSW, as well as how to overcome the constraint on width.

The cost of the project reflects the actual length of path constructed, not the initial scope.

Whilst staff are able to provide the name of the contractor engaged to undertake the work, the purpose for seeking the detail is unclear. The awarding of contracts and procurement processes are subject to the strict provisions of the Local Government Act and Council's own procurement policies

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to ensure probity and value for money. All contracts entered into over \$150,000 in value are reported publicly through Council's Annual Report."

The advice in the above 'Note from Management' in 2022 remains current. It is not accurate to state that Council paid for any footpath which was not constructed.

Since this time, staff have raised the matter of the ponding water with Transport for NSW on several occasions and Transport for NSW are reviewing the issue.

If a report were to be provided to the next Ordinary Meeting of Council, there would be a delay to one of the following tasks presently underway, including the preparation of the 2023-24 Capital Works Program, Council's application to the Disaster Ready Fund or Council's Regional and Local Road Repair Program, given the current commitment of staff.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF NOTICE OF MOTION Oooo

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Item: 012 **NM3 - Richmond Bridge Duplication Project - (125612, 1388820)**

Submitted by: Councillor Lyons-Buckett
Councillor Wheeler

NOTICE OF MOTION:

That:

1. Council receive a briefing as soon as possible from Transport for NSW regarding the most recent proposal for the Richmond Bridge Duplication Project.
2. The briefing include (but not be limited to) information on the following:
 - Impacts on the local road network (access, traffic flow etc.)
 - Impacts related to flooding and floodplain from the presence of the proposed bridge and road network
 - Impacts on the commercial and residential sectors of Richmond, North Richmond and Hobartville
 - Impacts on heritage
 - Impacts on tree canopy and environmental impacts
 - Rationale of proposed noise abatement measures
 - Relationship to State Government strategic plans for future transport and development
3. Council request Transport for NSW hold a public meeting in Hobartville to explain the impacts of the project (specifically the section in Hobartville) and hear public feedback.

NOTE BY MANAGEMENT

Arrangements have been made for Transport for NSW to brief Councillors on 7 February 2023 with respect to the 'New Richmond Bridge and traffic improvements - Revised Preferred Option Report' released by Transport for NSW in December 2022.

Representatives from Transport for NSW have indicated that a further community reference group meeting will be held, the date of which will be announced late January 2023.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF NOTICE OF MOTION Oooo

ORDINARY MEETING
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QUESTIONS FOR NEXT MEETING

Item: 013 **Responses to Councillor Questions Taken on Notice at the Council Meeting - 13 December 2022 - (79351)**

The following questions were raised from Councillors regarding matters on the Council Meeting Business Paper of 13 December 2022. The questions were taken on notice and the responses are provided below.

#	Councillor	Question	Response
1	Veigel	Does Council have data on the percentage of recyclable material that is placed in general waste collection bins and goes to landfill?	The Director Infrastructure Services advised Council completes waste audits approximately every three years. The last audit in 2020 showed that 17.8% by weight of accepted recycling material is in the red bin.
2	Veigel	What is done with expanded polystyrene delivered to collection points?	The Director Infrastructure Services advised Council understands that other collection points currently either have expanded polystyrene (EPS) melted or compacted to form a denser product on site. This is either through a machine permanently on site or by a contractor visiting the site. This denser product is then sent to processing facilities to form new products. Expanded Polystyrene Australia, a body representing EPS manufacturers states that the majority of EPS is sent overseas for reprocessing.
3	Sheather	Are Council staff aware of the 20,000 flood scenarios that were modelled as part of the Hawkesbury Nepean Regional Flood Study	<p>The Director City Planning advised Officers are aware of the Hawkesbury Nepean Regional Flood Study 2019 prepared by Infrastructure NSW (https://flooddata.ses.nsw.gov.au/dataset/hnv-rfs-report)</p> <p>The Hawkesbury Nepean Regional Flood Study 2019 used a 'Monte Carlo' modelling approach, generating 20,000 potential flood events to mimic the variability of actual floods in the Hawkesbury-Nepean Valley.</p> <p>A Monte Carlo simulation is used to model the probability of different outcomes in a process that cannot easily be predicted due to the intervention of random variables. It is a technique used to understand the impact of risk and uncertainty.</p> <p>The application of the Monte Carlo modelling approach better replicates the variability of floods in the Hawkesbury-Nepean Valley, and modelled 20,000 potential flood scenarios.</p> <p>The Regional Flood Study used the outputs from the Monte Carlo analysis to calculate flood levels, extents, depths, provisional flood</p>

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			<p>hazard and hydraulic categories for a series of design events, where the design events are representative of the frequency quantiles from the Monte Carlo modelling. The design events included are the 1 in 5, 1 in 10, 1 in 20, 1 in 50, 1 in 100, 1 in 200, 1 in 500, 1 in 1000, 1 in 2000, 1 in 5000 AEP events and the probable maximum flood (PMF).</p> <p>Using the Monte Carlo approach, the Regional Flood Study also generated outputs on rate of rise, time to rise, rate of fall, time to fall, time above critical levels and travel time for key locations in the floodplain.</p> <p>The Review of the Hawkesbury Floodplain Risk Management Study and Plan 2012 that is currently being undertaken by Council is informed by the Hawkesbury Nepean Regional Flood Study 2019, along with the new 2D model of the Hawkesbury-Nepean Valley that is being prepared by Infrastructure NSW.</p>
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oooO END OF REPORT Oooo

ORDINARY MEETING
Confidential Reports
Meeting Date: 31 January 2023

CONFIDENTIAL REPORTS

Item: 014 **NM4 - Council's Sewer System - (155346)**

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(d)(i) of the Act as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 31 January 2023

Item: 015 **CS - Lease to Amy Mary Platt - Shop 3, McGraths Hill Shopping Centre, 1 Phillip Place, McGraths Hill - (112106, 95496, 125184)**

Previous Item: 95, Ordinary (27 May 2014)

Directorate: Corporate Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.

ORDINARY MEETING

Confidential Reports

Meeting Date: 31 January 2023

Item: 016 CS - Property Matter - Lease to Stephen Hile - 139 March Street, Richmond -
(112106, 95496, 22455)

Directorate: Corporate Services

REASON FOR CONFIDENTIALITY

*This report is **CONFIDENTIAL** in accordance with the provisions of Part 1 of Chapter 4 of the Local Government Act 1993 and the matters dealt with in this report are to be considered while the meeting is closed to the press and the public.*

Specifically, the matter is to be dealt with pursuant to Section 10A(2)(c) of the Act as it relates to details concerning the leasing of a Council property and it is considered that the release of the information would, if disclosed, confer a commercial advantage on a person or organisation with whom the Council is conducting (or proposes to conduct) business and, therefore, if considered in an open meeting would, on balance, be contrary to the public interest.

In accordance with the provisions of Section 11(2) & (3) of the Local Government Act 1993, the reports, correspondence and other relevant documentation relating to this matter are to be withheld from the press and public.



Ordinary meeting

End of Business Paper

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