

HAWKESBURY CITY COUNCIL

OPERATIONAL PLAN 2025/2026



www.hawkesbury.nsw.gov.au

STATEMENT OF COMMITMENT TO FIRST NATIONS PEOPLES

Council acknowledges the Dharug and Darkinjung people as the Traditional Custodians of the land throughout the Hawkesbury.

Council recognises the continuing connection of First Nations people to their Country and respects the cultures and histories of Aboriginal and Torres Strait Islander peoples as the first peoples of this land.

OUR COMMUNITY'S VISION

Our Hawkesbury 2045:

We see the Hawkesbury as a vibrant and collaborative community living in harmony with our history and environment, whilst valuing our diversity, striving for innovation and a strong economy, to preserve and enhance our lifestyle and identity.

ABOUT THE PLAN

The Operational Plan sets out Council's actions, programs, and budget for the year ahead.

It details the specific initiatives that will be delivered in the first year of the Delivery Program 2025–2029, creating a clear link between the community's long-term goals in the Community Strategic Plan: Our Hawkesbury 2045 and the services, projects, and priorities Council will implement over the next 12 months.



Image: Gow Reserve,
McGraths Hill

CONTENTS

A Message from Our Councillors	6
Operational Plan 2025/2026 Summary	7
Integrated Planning and Reporting Framework	8
Major Projects 2025/2026	10
Works Program Snapshot	12
10 Targets to Measure Success	14
Our Budget	16
Service Reviews	17
How to Read This Plan	18
Operational Plan 2025/2026 Actions	19
Strategic Direction 1 - Great Place to Live	20
Strategic Direction 2 - Sustainable Environments and Heritage	26
Strategic Direction 3 - Thriving Economy	32
Strategic Direction 4 - Effective Leadership	36
2025/2026 Estimates of Income and Expenditure	45
Glossary of Terms	46
Capital Works Program	49
Revenue Policy 2025/2026	53
Fees and Charges 2025/2026	68

A MESSAGE FROM OUR COUNCILLORS

Council is proud to present the 2025/2026 Operational Plan.

The Plan highlights Council's contribution to delivering the four Strategic Directions outlined in our long-term Community Strategic Plan: Our Hawkesbury 2045.

This Plan represents the first year of action under the new Delivery Program 2025-2029, outlining specific details of the projects and activities that will be undertaken in the coming financial year.

Our continued commitment to the Hawkesbury community is to deliver on the actions contained within the 2025/2026 Operational Plan and to keep you informed of the progress.

Major Operational Plan highlights for 2025/2026 include budgets of:

- \$89.4 million on improving local roads and drainage.
- \$36.0 million on upgrading public spaces, parks, sports and recreation facilities.
- \$43.3 million on community and culture including local events, our Libraries, Gallery and Museum.
- \$41.4 million on waste collection, landfill and sewer.

Key initiatives will include:

- The delivery of a significant \$101.8 million Capital Works Program.
- Continued focus on finalising flood recovery works and actions across the Hawkesbury.
- Continued engagement, design and construction on the city shaping Western Sydney Infrastructure Grants Projects.
- Strategy and action implementation to progress delivering our 10 Targets.
- Continuing to provide and improve services for our community.

We are working closely with our Executive Leadership Team to ensure the successful implementation and reporting of this Operational Plan.

We will report back to our community via the Quarterly Budget Review, Six Monthly Progress Report and Annual Report on what has been achieved, and progress made during implementation.

We look forward to delivering these actions for our community and continuing to drive progress towards the community's vision for the Hawkesbury.



OPERATIONAL PLAN SUMMARY

THE PLAN

The Operational Plan is Council's action plan for achieving the community priorities outlined in the Community Strategic Plan. It is prepared each year and identifies the projects, programs and activities that Council will fund and deliver across the next 12 months.

Our Operational Plan 2025/2026 was developed through an extensive planning and prioritisation process. It contains 114 key actions for delivery across a wide range of services and work areas, a comprehensive capital works program and annual budget.

The plan is structured around delivering on the four key Strategic Directions of the Community Strategic Plan: Our Hawkesbury 2045.



**GREAT PLACE
TO LIVE**



**SUSTAINABLE
ENVIRONMENTS
AND HERITAGE**



**THRIVING
ECONOMY**



**EFFECTIVE
LEADERSHIP**

KEY PRIORITIES 2025/2026



\$102 Million Capital Program focused on flood recovery, asset renewal and Western Sydney Infrastructure Grants Projects.

Implementing actions from key informing strategies to create a sustainable Hawkesbury and deliver on our 10 Targets.



Continuously improving our service delivery to keep the Hawkesbury running and provide value for our community.

INTEGRATED PLANNING AND REPORTING FRAMEWORK

THE PROCESS

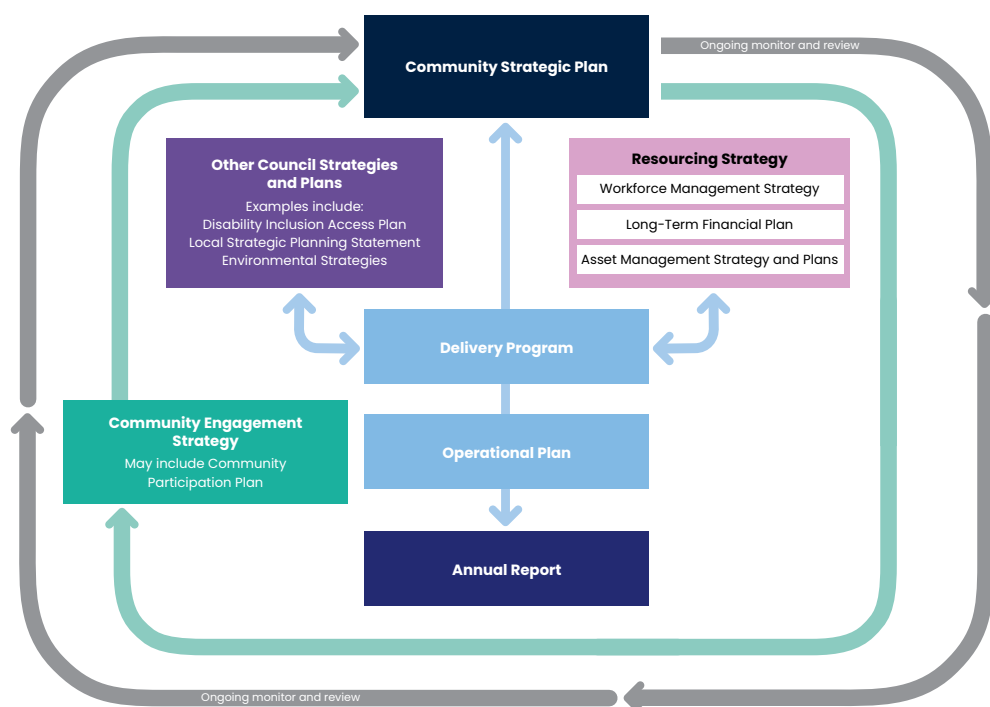
All Councils in NSW operate under the Integrated Planning and Reporting (IP&R) framework. The IP&R framework guides how each Council develops, documents and reports on their strategic plans under the Local Government Act 1993. It ensures that Council has effective plans for the future of the region, robust actions and projects to move things forward, and touch points to engage and update the community.

OPERATIONAL PLAN (THIS DOCUMENT)

The Operational Plan outlines Council's commitment to delivering services, projects and initiatives over an annual period. It translates the strategic priorities set in the Delivery Program 2025–2029 into clear actions and resource allocations for the financial year, ensuring alignment with the long-term goals of the Community Strategic Plan: Our Hawkesbury 2045.

Adopted annually, the Operational Plan identifies the specific focus areas for the year ahead, including key action deliverables and responsibilities. It supports transparency and accountability by clearly setting out how Council will deliver on its strategic commitments within available resources, while responding to emerging needs and opportunities.

The Operational Plan is accompanied by Council's annual Budget, which details the funding required to deliver the actions. This enables Council to monitor progress, manage resources effectively, and report back to the community on the outcomes achieved each year.



Office of Local Government – Integrated Planning and Reporting Framework 2021

RESOURCING STRATEGY

The Resourcing Strategy outlines how Council will support the implementation of the Delivery Program and Operational Plan over the short, medium and long term. It ensures that Council has the people, money and asset management capabilities to deliver services, meet community expectations and remain sustainable. The Resourcing Strategy is made up of:

Long Term Financial Plan (LTFP): This plan ensures that Council's financial resources are sustainable over a 10-year period. It enables responsible budgeting, planning for future infrastructure needs, and balancing community priorities with available funding. The LTFP also tests financial scenarios to improve long term outcomes with increased investment

Asset Management Strategy and Plans: This guides the sustainable maintenance, renewal and development of Council's infrastructure and assets. It ensures that assets such as roads, buildings, parks and drainage systems are managed effectively to provide long-term value to the community.

Workforce Management Strategy: This identifies the skills, capacity and capability Council needs to deliver its services and strategic priorities. It ensures that Council can attract, retain, and develop the right people to meet current and future demands.

To learn more and view all of Council's plans, visit: [Our IP&R Web-page](#)

COUNCIL'S ROLE

The role Council plays in delivering the strategies outlined in the CSP will vary depending on the priority, need, or opportunity. While the Operational Plan details the activities Council is directly responsible for, many of the goals also require collaboration, advocacy or partnership with other levels of government, key organisations and our community.

LEAD

Council takes responsibility for delivering projects and actions, with dedicated resources, clear timelines and communication of progress and outcomes.

PARTNER

Council works with key partners to deliver projects and actions, focusing on collaboration and ensuring mutual input and benefits.

ADVOCATE

Council influences decision-makers by developing an informed position and pushing for changes that support the priorities and strategies.

SUPPORT

Council provides assistance, such as in-kind support or resources, to externally led projects and actions that help deliver on the strategies.

ENABLE

Council helps build the capacity of others to deliver on the strategies by guiding, connecting, and enabling them to take action on their own initiatives.

MAJOR PROJECTS 2025/2026

WESTERN SYDNEY INFRASTRUCTURE GRANTS PROGRAM

In 2022, the NSW Government created the Western Sydney Infrastructure Grants Program (formerly WestInvest), which provided 15 Western Sydney Councils a total of \$2 billion – consisting of \$400 million of guaranteed funding and \$1.6 billion of competitive funding to deliver transformational infrastructure.

Hawkesbury City Council has received \$98 million in funding, contributing to \$113 million to deliver significant recreation, culture and amenity projects for the Hawkesbury community. \$38 Million in funding is allocated for 2025/2026.

All projects have faced budget pressures due to rising construction costs since the original funding applications. To manage this, Council is applying value engineering and cost management strategies during the design phase. Project scopes are being reviewed to balance short-term delivery with long-term community benefit. Community feedback will help inform Council's decisions on scope and priorities.

RICKABY'S CREEK BRIDGE CYCLEWAY

2025/2026 Budget – \$3.6M

Construction of a shared-path crossing from Richmond to the off-road cycleway with improved safety, providing an off-road crossing of Rickaby's Creek and enhancing linkages between Windsor and Richmond.

2025/2026 Actions – Completion of detailed design, approval from Transport for NSW and invite tenders for construction.

TAMPLIN FIELD HOBARTVILLE REDEVELOPMENT

2025/2026 Budget – \$3.1M

Tamplin Field will be redeveloped into a first-class sports and recreation precinct. Upgrades include a competition level running track, multipurpose field, playspace and dog training area. Lighting, parking and amenities will also be improved.

2025/2026 Actions – Completion of detailed design, award construction tender and commence construction.

OASIS AQUATIC AND FITNESS CENTRE IMPROVEMENTS

2025/2026 Budget – \$0.7M

Upgrades to the facility including children's splash park, shallow-depth program pool, deck space, increased parking, improved amenities and outdoor gym.

2025/2026 Actions – Endorsement of Plan of Management by Crown Land, development application approval, complete 75% design and invite design and construct tender.

KURRAJONG TO KURMOND CYCLEWAY

2025/2026 Budget – \$4.1M

Delivery of a shared off-road path alongside Bells Line of Road between Kurmond and Kurrajong, increasing active transport and recreation options for residents and tourists.

2025/2026 Actions – Completion of detailed design, approval from Transport for NSW, award construction tender and progress construction.

TURNBULL OVAL, NORTH RICHMOND UPGRADE

2025/2026 Budget – \$2.8M

Redevelopment of the oval including landscaping, grandstand and clubhouse, paving, playground and carparking.

2025/2026 Actions – Endorsement of Plan of Management by Crown Land, completion of detailed design, award construction tender and progress construction.

WOODBURY RESERVE, GLOSSODIA UPGRADE

2025/2026 Budget – \$4.0M

Significant upgrades of the recreation spaces including new playground, multi-purpose courts, amenities building, parking, shared paths, barbecue facilities and off-leash area.

2025/2026 Actions – Award of landscape and new amenities block tender and progress construction

RICHMOND SWIMMING CENTRE REDEVELOPMENT

2025/2026 Budget – \$3.2M

The redevelopment of the current 1960s facility will greatly improve the accessibility and services on offer at the swimming centre and enable it to operate all year round. Improvements include all season usage, accessibility upgrades, interactive splash feature park, increased shade, picnic facilities and improved amenities.

2025/2026 Actions – Development application approval, complete 75% design and invite design and construct tender.

NORTH RICHMOND COMMUNITY PRECINCT

2025/2026 Budget – \$5.7M

The redevelopment of the North Richmond Community Centre will create a hub that will serve as a meeting and cultural space, social and recreational hub, and a much needed fit-for-purpose emergency evacuation centre for the community residing west of the Hawkesbury River.

2025/2026 Actions – Emergency Evacuation Centre – Complete detailed design, development application approval, award construction tender and commence construction. Community Centre – Progress detailed design and development application review.

WAYFINDING AND SIGNAGE PROJECT

2025/2026 Budget – \$2.3M

This project will introduce a cohesive and consistent signage suite to assist user friendly navigation throughout the important places, histories and stories of the Hawkesbury region.

2025/2026 Actions – Complete installation of LGA entry and town centre signages.

FERNADELL PARK, PITT TOWN

2025/2026 Budget – \$8.5M

Fernadell Park in Pitt Town is being redeveloped in line with a Council-adopted Masterplan to meet the needs of the growing community. The upgrade will include new sports fields, multi-purpose courts, an amenities building, shaded play areas, and a fenced off-leash dog park. The park will also feature accessible pathways, picnic shelters, and a new community centre to create a welcoming and inclusive space for all.

2025/2026 Actions – Community Centre – Development application approval, finalise detailed design, award construction tender and progress construction. Landscape / Park component – Progress construction, complete early works and services, complete sports field and multi-sports court.

HAWKESBURY FIRE CONTROL CENTRE

Hawkesbury City Council, in partnership with the NSW Government, is developing a new Hawkesbury Fire Control Centre to enhance emergency response capabilities in the region. The new facility will be situated at the corner of Kurmond and McKinnons Roads in Wilberforce, adjacent to the existing NSW State Emergency Service (SES) Hawkesbury Headquarters, creating a dedicated Emergency Services Precinct.

2025/2026 Actions – Progress the project planning, detailed design and development consent for the new Hawkesbury Fire Control Centre.

WORKS PROGRAM SNAPSHOT

CAPITAL WORKS PROGRAM HIGHLIGHTS 2025/2026

A total budget of \$101.8 million has been allocated for the 2025/2026 Capital Works Program. Outside of the Western Sydney Infrastructure Grants Program, this years works are predominantly focused on road, public domain, open space and buildings renewal projects. A full listing of Council's Capital Works Program is provided on page 49.

ROAD REHABILITATION AND UPGRADES – \$48.2M



- Tennyson Road, Tennyson
- Spinks Road, Freemans Reach
- Old Pitt Town Road, Oakville
- Hanckel Road, Oakville
- Freemans Reach Road, Freemans Reach
- Scheyville Road Rehabilitation
- Sanctuary Drive, Windsor Downs
- Boundary Road, Vineyard
- Kurmond Road, Freemans Reach
- Bathurst Street, Pitt Town
- Walker Street, South Windsor
- Grose Wold Road, Grose Wold
- Grono Farm Road, Wilberforce
- Percival Street, Clarendon
- Gorricks Lane, Freemans Reach
- Riverview Street, North Richmond
- Sirius Road, South Windsor
- Buckingham Street, Pitt Town
- Road Resealing Program
- Minor Road Rehabilitation Program
- Road Resurfacing Program
- Local and Regional Roads Program

PUBLIC DOMAIN, OPEN SPACE AND RECREATION – \$28.8M



- Western Sydney Infrastructure Grants Program
- Park Furniture Program
- Liveability Program
- Minor Playground Renewal Program
- Bligh Park Playground
- Lions Park, Richmond Playspace Upgrade
- Upper Colo Facilities
- Richmond Lawn Cemetery
- Howe Park, The Terrace

COUNCIL AND COMMUNITY BUILDINGS – \$9.7M



- North Richmond Community Precinct and Evacuation Centre
- Hawkesbury Oasis and Fitness Centre Improvements
- Deerubbin Park Sporting Amenities
- Women's Cottage Extension
- Community facilities Accessibility Upgrades
- Minor Building renewal Program

STORMWATER DRAINAGE IMPROVEMENT PROGRAM – \$2.1M



- Kerb and Gutter Renewal Program
- Stormwater Assets Design Program
- Stormwater Asset Renewal Program
- Freemans Reach Road Stormwater

ENVIRONMENT, SUSTAINABILITY & OTHER WORKS



- Waste Management Facility Leachate System and Cell Construction – \$1.5M
- Urban Tree Inventory Mapping – \$0.1M
- CCTV Stormwater Inspections – \$0.25M
- Sewer Pump station renewal – \$0.38M
- Sports Council Capital Contribution – \$0.36M
- Library Resources – \$0.3M
- Contribution to Emergency Services – \$1.6M
- Footpath Renewal Program – \$0.2M

10 TARGETS TO MEASURE SUCCESS

The 10 Targets are the key goals Council aims to achieve across the Delivery Program 2025–2026. These targets were developed in direct response to the community’s identified priorities. Each target aligns with a major priority in the CSP, ensuring Council’s work is purpose-driven and responsive to what matters most to our residents.

This section describes the major actions that will help deliver on each target for 2025/2026, which are further detailed throughout the Operational Plan.

INCREASE INFRASTRUCTURE RENEWAL TO REDUCE UNFUNDED PROJECTS BY A MINIMUM OF 20%

Council will increase investment in renewing ageing infrastructure and assets, reducing the unfunded projects by at least 20%. This will ensure improvements in the condition of roads and other essential assets to ensure safer, more reliable and sustainable infrastructure.

2025/2026 Actions – Deliver renewal program on all asset classes.

COMPLETE AND IMPLEMENT COUNCIL’S SUITE OF ENVIRONMENTAL, HERITAGE AND RESILIENCE STRATEGIES

Council will complete and implement a comprehensive suite of strategies focused on the environment, heritage, and resilience. These strategies will guide actions to protect natural and cultural assets and strengthen the community’s ability to prepare for and respond to future challenges including natural disasters. They will also help us celebrate and tell the stories of our rich history and people.

2025/2026 Actions – Develop and adopt the Resilience Strategy. Deliver key actions from the the Urban Greening Strategy, Net Zero and Water Efficiency Strategy, Environmental Sustainability Strategy and Climate Change Resilience and Adaptation Action Plan. Deliver the Heritage Program.

COMPLETE AND OPEN EACH WESTERN SYDNEY INFRASTRUCTURE GRANTS PROJECT

Council will complete and open all infrastructure projects funded through the Western Sydney Infrastructure Grants Program. Delivering new and enhanced community facilities and public spaces that improve liveability and access across the region. This will include significant community engagement and planning to ensure each project can be delivered sustainably.

2025/2026 Actions – Significantly progress scoping, engagement, design and construction of each project.

UPGRADE AND RELAUNCH COUNCIL’S WEBSITE

Council will upgrade and relaunch its website to provide a more modern, accessible, and user friendly platform. This will make it easier for residents, local businesses and organisations to find information, access services, and engage with Council online.

2025/2026 Actions – Develop project plan and commence key actions including improving website search functions and template designs.

REVITALISE KEY COMMUNITY FACILITIES AND OPEN SPACES TO INCREASE ACCESS AND UTILISATION

Council will revitalise selected community facilities and open spaces to improve their functionality, inclusiveness, usage and appeal. These upgrades will increase community access, support local activation, and encourage broader use by people of all ages.

2025/2026 Actions – Delivery key capital works. Develop actions plan to improve facility management models.

SIGNIFICANTLY IMPROVE CURRENT DEVELOPMENT APPLICATION PROCESSES

Council will significantly improve its Development Application processes to increase efficiency, transparency, and responsiveness. These improvements will support an improved customer experience, satisfaction and communication.

2025/2026 Actions – Complete AI trial. Review key processes.

REDUCE COUNCIL'S OPERATIONAL EMISSIONS TO MOVE CLOSER TO NET ZERO

Council will reduce its operational greenhouse gas emissions through targeted actions in energy efficiency, fleet management, and procurement. This will move the organisation closer to Net Zero and demonstrate leadership in climate action.

2025/2026 Actions – Improve data monitoring and capture. Develop Net Zero Pathways.

DELIVER SIGNIFICANT IMPROVEMENTS IN RETURNS FROM COUNCIL'S PROPERTY STRATEGY INCLUDING LAND HOLDINGS IN WINDSOR

Council will deliver stronger financial returns through strategic management of its property portfolio, including investigating options for key land holdings in Windsor. Increased revenue will help fund community services, infrastructure, and future investment.

2025/2026 Actions – Complete Child Care Centre and Remnant Land reviews.

INCREASE ECONOMIC ACTIVITY IN RICHMOND AND WINDSOR CBDS

Council will implement initiatives to boost economic activity in the Richmond and Windsor CBDs by supporting local businesses, enhancing public spaces, and promoting the unique character of both town centres. The completion of the Liveability Program and delivery of key events including Light Up Windsor and Savour the Flavour will continue to be key actions.

2025/2026 Actions – Implement the Place Activation Program, Local Attraction Program and host our calendar of iconic major events.

COMPLETE MAJOR PLANNING INITIATIVES TO MANAGE GROWTH WITHIN THE HAWKESBURY LGA

Council will complete major planning initiatives that guide how growth is managed across the Hawkesbury. These plans, including continued work on the Local Environment Plan, Development Control Plan and key flood studies will ensure future development is sustainable, well located, and consistent with the community's vision for the area.

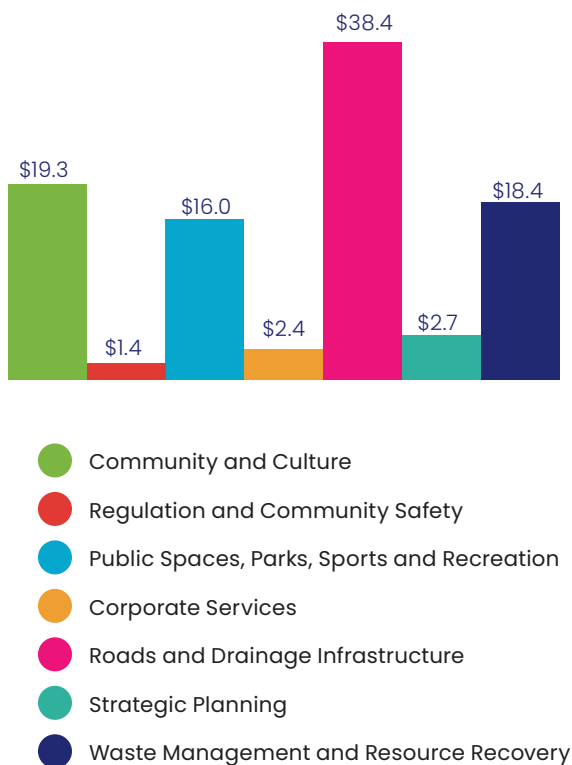
2025/2026 Actions – Progress Local Environment Plan review and relevant Development Control Plan updates.

OUR BUDGET

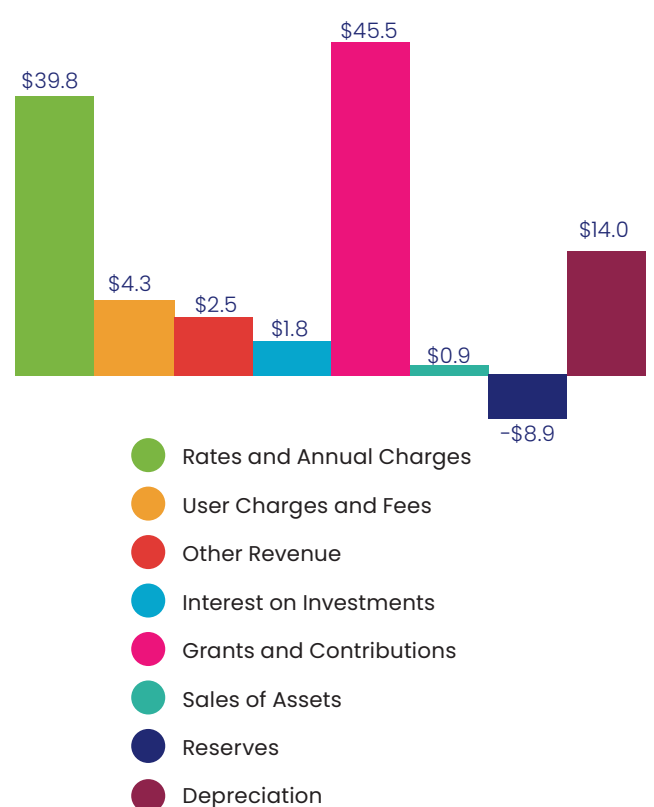
Where does Council spend our money?	\$Million
Community and Culture	43.3
Corporate Services	5.5
Public Spaces, Parks, Sports and Recreation	36.0
Regulation and Community Safety	3.1
Road and Drainage Infrastructure	89.4
Strategic Planning	6.1
Waste Management and Resource Recovery	41.4
TOTAL	224.8

Where does the money come from?	\$Million
Rates and Annual Charges	89.5
User Charges and Fees	9.7
Interest on Investments	4.1
Other Revenue	5.6
Grants and Contributions	102.3
Sale of Assets	2.1
Internal Reserves (Net)* money moving to reserves for future expenditure	-20.0
Depreciation	31.5
TOTAL	224.8

HOW COUNCIL WILL SPEND EVERY \$100



HOW COUNCIL WILL FUND THIS WITH EVERY \$100



SERVICE REVIEWS

Council provides a wide range of services to our community every day. This includes external services such as Waste Collection, Open Space, Events and the Companion Animal Shelter, as well as internal services that support both the organisation and city, including Asset Systems, Governance and Strategic Planning. Some of these services are guided by legislative requirements while others have more flexibility in their delivery. A full list of Council's services is contained within the Delivery program 2025-2029.

Council will undertake a program targeted service reviews to examine the performance and cost effectiveness of its functions. These reviews will assess alignment with strategic priorities, community expectations, and best practice standards. The findings will inform decisions around improving service delivery, service levels, refining processes, and exploring alternative models to ensure ongoing value and responsiveness.

Where required, these service reviews will involve community engagement to help understand the needs and priorities of users and stakeholders. Outcomes will be reported on as part of this Operational Plan through the Six Monthly Progress Report, Annual Report and to the Audit, Risk and Improvement Committee (ARIC).

The following Service Reviews are planned for 2025/2026:

- **Childcare Centre Review**
- **Remnant Land Review**
- **Development Engineering Services Review**

Other functional reviews and service reviews may be added to the schedule if key opportunities arise throughout the year.



Image: North Richmond Community Centre

HOW TO READ THIS PLAN

The Operational Plan 2025/2026 has been structured around the four key Strategic Directions of the CSP, linking directly from the Delivery Program 2025–2029.



**GREAT PLACE
TO LIVE**



**SUSTAINABLE
ENVIRONMENTS
AND HERITAGE**



**THRIVING
ECONOMY**



**EFFECTIVE
LEADERSHIP**

This Operational Plan focuses on the specific actions Council will deliver in the 2025/2026 financial year and how those actions contribute to Principal Activities and Strategic Directions.

The below section explains each element of the plan to help understand how to read and interpret the coming pages.

CSP STRATEGIES

These are the strategic directions and goals identified in the CSP. They reflect the community's long-term aspirations and guide Council's Principal Activities, priorities and services. Multiple delivery partners are responsible for implementing these strategies.

PRINCIPAL ACTIVITIES

Principal Activities are the major areas of work Council will deliver during its term to drive progress against each CSP Strategy, as detailed in the Delivery Program 2025–2029.

OPERATIONAL PLAN ACTION

This is the specific Action Council will deliver during the 2025/2026 financial year under each Principal Activity.

DELIVERABLE(S)

The deliverables outline what will be produced or completed under of each action for the 2025/2026 period. They are the tangible outputs used to track progress.

RESPONSIBLE LEAD UNIT

This identifies the Council team or unit responsible for delivering the action.

COUNCIL STRATEGY LINK

This section shows how each Action aligns with Council's adopted strategies and plans. It ensures that informing strategies are effectively integrated, with many actions in the Operational Plan drawn directly from these strategies.

OPERATIONAL PLAN 2025/2026

STRATEGIC DIRECTION 1

GREAT PLACE TO LIVE



WHAT IT MEANS

Hawkesbury is a region of vibrant towns and villages, each with unique strengths, opportunities, and character. This strategic direction focuses on creating accessible, connected, and resilient communities where people feel safe, supported, and engaged.

By investing in our places, spaces, and infrastructure, we foster thriving communities that embrace cultural identity, sustainable growth, and a strong sense of belonging. Through collaboration and empowerment, we ensure that Hawkesbury remains a great place to live.

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 1.1 Collaborate with and empower the community to be resilient				
1.1.1 Support community resilience through planning, education and key initiatives	Resilience Strategy	Develop and adopt Resilience Strategy	Strategic Planning	Resilience Strategy
	Community Hubs	Deliver the Community Hubs initiative across the Hawkesbury	Community Planning and Partnerships	
1.1.2 Strengthen flood and bushfire emergency plans, preparedness and hazard awareness	Hawkesbury Fire Control Centre	Progress the project planning, detailed design and development consent for the new Hawkesbury Fire Control Centre	Infrastructure Services	
	Emergency Management Program	Provide effective disaster management and support, as required Deliver Local Emergency Management Officer responsibilities Implement key actions from the Resilience Strategy	Infrastructure Operations	Resilience Strategy

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 1.2 Encourage, educate and enable our community to be safe and healthy				
1.2.1 Promote community health, wellbeing, and safety through education and programs	Disability Inclusion Action Plan Implementation	Implement key initiatives for the current year in the Disability Inclusion Action Plan Provide support and oversight of cross Council deliverables Convene engagement with Disability Inclusion Advisory Group Provide statutory reports on progress	Community Planning and Partnerships	Disability Inclusion Action Plan 2023–2026
	Child Safety Framework and Action Plan implementation	Implement key initiatives from the Child Safety Action Plan Provide support and oversight of cross Council deliverables Support internal cultural initiatives including training	Community Planning and Partnerships	Child Safe Framework and Action Plan
1.2.2 Encourage active participation in a range of sporting, recreation and health pursuits for all ages	Western Sydney Infrastructure Grants Program	Complete various phases for all key projects Report back to Council on any changes required against grant Complete all activity reports for the grant body	Capital Programs	
	Richmond Pool and Hawkesbury Oasis Aquatic and Fitness Centre	Continue management of the Richmond Pool and Hawkesbury Oasis Aquatic and Fitness Centre including operating models	City Services	
	Hawkesbury Sports Council (HSC) support program	Support HSC to develop and deliver their sports plan and capital works Develop a Service Level Agreement between Council and the Hawkesbury Sports Council	City Services	Social Infrastructure Strategy 2024–2034 Asset Management Strategy

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 1.3 Create opportunities for partnerships, connection and collaboration				
1.3.1 Encourage and facilitate community partnerships and support services	Community Sponsorship Program	Facilitate promotion, processing and distribution of community sponsorship funding three times during the year in line with Program Guidelines Continue to support a range of community programs and events in branch portfolio areas Review Strategy and progress for adoption	Community Planning and Partnerships	
1.3.2 Support and expand active volunteering	Volunteer Program	Implement actions to attract and retain volunteering	Community Planning and Partnerships	Volunteer Strategy
	Arts and Culture Volunteer Program	Promote Arts and Culture Volunteering to recruit and train new volunteers Provide opportunities for Volunteers to upskill and undergo additional training	Arts and Culture	Cultural Plan
CSP Strategy – 1.4 Invest in our places, spaces and infrastructure to support thriving, prepared communities				
1.4.1 Enhance accessibility, safety and connectivity of our places and spaces	Community Safety Program	Deliver community safety projects and activities in conjunction with Transport for NSW and Hawkesbury Police Area command Deliver program of activities as agreed with Transport for NSW Implement priority activities in the Road Safety Action Plan	Community Planning and Partnerships	
	Community Facilities Improvement Program	Develop action plan to improve facility management models	Community Planning and Partnerships	Social Infrastructure Strategy 2024-2034

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
1.4.2 Provide, maintain and improve our parks and open spaces, libraries, Museum and Gallery, buildings and facilities	Open Space Capital Works Program	Design and deliver 25/26 Capital Works Program	Project Delivery	Asset Management Strategy
	Building Capital Works Program	Design and deliver 25/26 Capital Works Program	Project Delivery	Asset Management Strategy
	Open Space Enhancement and Maintenance Program	Maintenance activities prioritised, scheduled and completed in a timely manner to enhance the use of these facilities by our community	Infrastructure Operations	
	Building Enhancement and Maintenance Program	Deliver Preventative and reactive maintenance works scheduled and completed in a timely manner with minimal impact to users/tenants Deliver planned capital works projects	Infrastructure Operations	
	Parks Planning	Develop Parks Planning Program based on priorities and available resource	Strategic Planning	Land Management Plans
	Social Infrastructure Strategy	Deliver key actions from the Social Infrastructure Strategy	Strategic Planning	Social Infrastructure Strategy 2024–2034
	Cemeteries Improvement Program	Implement improvements from the Cemeteries Service Review. Implement changes to the Internment Industry Scheme to be compliant with the license conditions for Council Cemeteries	City Services	
	Windsor River Users Hub	Commence project planning and designs for the Windsor River Users Hub	Capital Programs	

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 1.5 Enrich our local identity by enhancing connection to our unique stories, landscapes and places				
1.5.1 Develop connections with our First Nation's people to celebrate and preserve culture and stories	Reconciliation Action Plan Development and Implementation	Develop action plan priorities and work plan Provide support and oversight of cross Council deliverables Convene engagement with Reconciliation Action Plan Working Group	Community Planning and Partnerships	Reconciliation Action Plan
	Aboriginal Community Stories and Relationships Program	Collaborate with the local Dharug community continue to build relationships and develop relevant exhibitions, programs and events Engage key stakeholders and/or knowledge holders to advise in the delivery and implementation of programs for the Aboriginal Endemic Garden	Arts and Culture	Reconciliation Action Plan Cultural Plan
1.5.2 Deliver a range of programs that support story telling and connections to our culture	Museum, Library and Gallery Grants Program	Complete key grant programs including: Museum Garden Grant, Gallery Arts Trail, Gallery Lighting Grant, Museum/Gallery Sackville Grant, Burnt into Memory Grant and Library Digital IT Hub Grant	Arts and Culture	Cultural Plan
	Youth Program	Develop plans for the next Youth Summit codesigned with Youth Services Support the development of an ongoing Youth Advisory Group or Council	Community Planning and Partnerships	
	Cultural Plan Implementation	Develop action plan priorities and work plan Implement measurable KPIs against actions	Arts and Culture	Cultural Plan

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 1.6 Effectively manage sustainable growth that contributes to the overall health of the Hawkesbury				
1.6.1 Plan for and manage development to balance growth, sustainability, and community benefit	Contributions Planning and Growth Centre Projects	Review Vineyard 7.11 Contribution Plan Review Hawkesbury 7.11 Contribution Plan Develop Section 64 Contribution Plan – Thornton Precinct Finalise Section 64 Contribution Plan – Cattai	Strategic Planning	Contributions Plans (s7.11, s7.12, s64)
	Development Application Process Improvements	Deliver key improvements to processes Complete AI Trial in partnership with NSW Department of Planning	Development Assessment	
1.6.2 Protect environmental and rural character through planning controls and advocacy	Strategic Land Use Planning Program	Progress Local Environment Plan Review Complete required Development Control Plan updates Process Planning Proposals and Scoping Proposals	Strategic Planning	
	Floodplain Management Program	Complete Hawkesbury Floodplain Risk Management Study and Plan Complete Macdonald and Colo Rivers, Greens and Webbs Creek Flood Study and Floodplain Risk Management Study and Plan Complete Redbank Flood Study Complete Redbank Floodplain Risk Management Study and Plan	Strategic Planning	Floodplain Risk Management Study and Plan
CSP Strategy – 1.7 Create connected transport options and networks that are integrated, safe and cater for different needs				
1.7.1 Develop, enhance and advocate for improved transport networks including active transport links	Transport Network Enhancement and Maintenance Program	Maintenance activities prioritised, scheduled and completed to maximise safety of road users. Deliver planned capital works projects	Infrastructure Operations	Active Transport Plan

STRATEGIC DIRECTION 2 SUSTAINABLE ENVIRONMENTS AND HERITAGE



WHAT IT MEANS

Hawkesbury is a region deeply connected to its natural landscapes and rich heritage, where history and environment shape the identity of our communities. This strategic direction focuses on safeguarding our cultural and environmental legacy through responsible management, collaboration, and informed decision-making.

By respecting the knowledge of our people, preserving historic places and traditions, and leading positive change, we ensure that future generations inherit a thriving and sustainable region. By protecting our waterways, nurturing biodiversity, and working together as custodians of the land, we strengthen the heart of our Hawkesbury.

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 2.1 Value, protect and enhance Hawkesbury’s heritage and historic assets				
2.1.1 Deliver heritage conservation support programs and initiatives	Heritage Program	Administer Local Heritage Assistance Fund Provide Heritage Advisory Service Complete Slab Barn Study Deliver the Inventory Listings Project Implement Aboriginal Cultural Heritage Study of funding permits Complete heritage referrals/minor works maintenance requests	Strategic Planning	Heritage Strategy
	Hawkesbury History, Arts and Heritage Program	Conserve and promote Hawkesbury’s history and heritage through exhibitions, publications, and programs Share local histories and stories through outreach programs and digital platform such as websites, social media and podcasts	Arts and Culture	Cultural Plan

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 2.2 Enrich collaborations through connection to nature, environments and heritage				
2.2.1 Deliver programs and projects that connect people with Hawkesbury’s natural environment and ecology	Protecting the Natural Environment Program	Deliver the Bushcare and Bush Regeneration Program Operate Community Nursery and supply endemic plants Actively manage high conservation areas	City Services	Environmental Sustainability Strategy 2023–2033 Net Zero Emissions and Water Efficiency Strategy
CSP Strategy – 2.3 Build understanding of the importance of a healthy environment to social and economic wellbeing				
2.3.1 Lead and support environmental sustainability programs and promote sustainable practices	Urban Greening Strategy and Environmental Sustainability Strategy Implementation	Establish Urban Greening Working Group Undertake inventory of Urban Street Trees Establish Green Grid Action 10 short term actions from Environmental Sustainability Strategy Finalise Hawkesbury Nepean River System Coastal Management Program	Strategic Planning	Environmental Sustainability Strategy 2023–2033 Urban Greening Strategy 2023–2033
	Biodiversity Program including Koala Plan of Management	Complete Fine Scale Vegetation Mapping Complete Koala Feed Tree Species List Completed Complete Koala Occupation Surveys	Strategic Planning	Environmental Sustainability Strategy 2023–2033 Urban Greening Strategy 2023–2033 Koala Plan of Management

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
2.3.2 Implement compliance and regulatory measures to protect our environments	Swimming Pool Compliance Delivery	Deliver annual program of Swimming Pool Compliance inspections	Development Assessment	
	Regulatory Staff Development and Training Program	Deliver training program on key policies and procedures	Regulatory Services	
	Illegal Dumping Program	Promote use of online reporting tools Seek grant funding opportunities Investigate and pursue incidents of illegal dumping	Regulatory Services	
	Notice and Order Process Implementation	Implement actions to ensure all notices and orders are issued in line with new processes	Regulatory Services	
	Responsible Pet Ownership Program	Investigate future options for the Companion Animal Shelter Deliver programs including microchipping	Regulatory Services	
	Health Inspection Program	Deliver the annual inspection programs for Environmental Health	Regulatory Services	

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 2.4 Empower the Hawkesbury to make sustainable choices				
2.4.1 Implement programs that promote sustainable living, waste management and resource conservation	Property Bin Audit	Undertake a wider bin audit and finalise recommendations	Resource Recovery	Waste and Resource Recovery Strategy 2032
	Waste and Resource Recovery Strategy Implementation	Implement key actions from the Waste and Resource Recovery Strategy Conduct four resource recovery activities and engagements	Resource Recovery	Waste and Resource Recovery Strategy 2032
	Litter Prevention Plan	Implement Litter Prevention Plan actions	Resource Recovery	Litter Prevention Strategy
	FOGO Planning and Implementation	Deliver key planning initiatives from the adopted Implementation Plan	Resource Recovery	Food Organics Garden Organics (FOGO) Transition Plan
	Beyond 2026 (Waste Facility Strategy)	Deliver key planning initiatives from the adopted Implementation Plan	Resource Recovery	Waste and Resource Recovery Strategy 2032 Landfill Management Strategy (Beyond 2026)

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 2.5 Invest in actions that support healthy environments, waterways and ecosystems				
2.5.1 Develop active partnerships and implement programs designed to improve the health of our rivers, environments and ecosystems	Hazard Reduction Program	Partner with Rural Fire Services to deliver hazard reduction programs on Council managed land	City Services	
	Hawkesbury Nepean Nutrient Offset Framework	Continue development and implementation of Council's response to the requirements of the NSW Environmental Protection Authority's Hawkesbury–Nepean Nutrient Offset Framework	Wastewater Management	
	Stormwater Pipes CCTV Camera Inspections	Complete inspection program as per the schedule	Asset Systems and Planning	Asset Management Strategy
	Stormwater Capital Works Program	Design and deliver 25/26 Capital Works Program	Project Delivery	Asset Management Strategy
	Integrated Water Cycle Management Strategy	Develop and adopt an Integrated Water Cycle Management (IWCM) Strategy	Wastewater Management	
	Waste Water Operating Model	Deliver continued review of Council's Waste Water Operations	Wastewater Management	
	Riverbank Erosion Program	Work with impacted landowners to improve erosion and sediment controls Deliver education and compliance program	Regulatory Services	Regulatory Services

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 2.6 Develop our understanding of the Hawkesbury’s contribution to changing climate and invest in mitigation actions				
2.6.1 Lead climate action through initiatives and education	Electric Plant and Vehicle Transition Program	Continue to review and assess EV options where feasible Procure electric plant identified in the 10-year Plant Replacement Program Trial and progressively implement electric plant when infrastructure, funding and technology permits	Infrastructure Operations	Climate Change Risk Assessment and Adaptation Action Plan Net Zero Emissions and Water Efficiency Strategy
	Net Zero and Water Efficiency Strategy and Climate Change Resilience and Adaptation Action Plan Implementation	Develop Net Zero Pathways Convene the Renewable and Assets Working Group Install 3 EV chargers and continue EV transition into fleet Publish Net Zero and Water Efficiency data	Strategic Planning	Climate Change Risk Assessment and Adaptation Action Plan Net Zero Emissions and Water Efficiency Strategy

STRATEGIC DIRECTION 3 THRIVING ECONOMY



WHAT IT MEANS

Hawkesbury is a region of innovation, opportunity, and local enterprise, where businesses, tourism, and creative industries drive economic growth while preserving our unique character. This strategic direction focuses on fostering a thriving economy that supports local businesses, encourages circular practices, and promotes the Hawkesbury as a premier destination to visit, work, and invest.

Through investment in our roads and vital infrastructure, tourism, and cultural activation, we strengthen connections between our towns and villages, ensuring equitable access to opportunities. By supporting local artists, businesses, and sustainable practices, we cultivate an economy that is innovative, inclusive, and future focused.

Principal Activity 2025-2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 3.1 Invest in and advocate for our roads and transport infrastructure				
3.1.1 Deliver road maintenance and upgrade programs to improve our transport networks	Roads Capital Works Program	Design and deliver 25/26 Capital Works Program	Project Delivery	Asset Management Strategy
	Infrastructure Recovery Program	Deliver budgeted programs of infrastructure recovery work utilising grant funding	Capital Programs	Asset Management Strategy
CSP Strategy – 3.2 Support our local businesses to be innovative, sustainable and connected				
3.2.1 Deliver programs that promote business innovation and strengthen local business networks	Local Business Workshop, Seminar and Skills Development Program	Review program in accordance with adopted Economic Development Strategy and engagement with local businesses Deliver revised program	Economic Development	Economic Development Strategy

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 3.3 Promote the Hawkesbury as a great place to visit, work and invest				
3.3.1 Deliver targeted tourism and destination marketing campaigns	Local Economy and Tourism Advocacy	Attend regional workshops and events Provide feedback on regional items within timeframes as required Engage with local businesses to update them on opportunities and monitor local industry needs	Economic Development	Economic Development Strategy
	Visitor Information Centre Operations	Research and develop a Customer Satisfaction Program Review results to maintain a positive average Implement recommended actions from the service review of the Centre	Economic Development	Economic Development Strategy Destination Management Plan
	Local Attraction Program	Develop yearly program for Visitor Information Centre promotion attendance Monitor promotional activities and pilot key actions	Economic Development	Economic Development Strategy Destination Management Plan
	Destination Management Plan	Complete review of the Destination Management Plan Investigate tourism opportunities and other data to inform review	Economic Development	Destination Management Plan

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
3.3.2 Support the growth of jobs and key industries including agribusiness and tourism	Economic Development Strategy	Develop and adopt revised strategy Commence implementation of actions	Economic Development	Economic Development Strategy
	Liquid Trade Waste Framework	Develop Liquid Trade Waste Policy	Wastewater Management	
	Annual Fire Safety Schedule Program	Implement actions to continuously improve Annual Fire Safety Program	Development Assessment	
	Agritourism Community Safety Education Program	Deliver an education program for Agritourism providers	Regulatory Services	
CSP Strategy – 3.4 Enhance the unique qualities and connectivity of our towns and villages to contribute to a thriving Hawkesbury				
3.4.1 Deliver place based improvements that celebrate the identity and maximise appeal of towns and villages	Place Activation Program	Roll out and complete the South Windsor and Windsor Shop-front Façade Improvement Program Research and develop activation program for main town centres and villages Execute new place activation program Review and revise annual activation Program	Economic Development	Economic Development Strategy
	Place Plans	Complete and adopt Place Plans	Economic Development	Place Plans

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 3.5 Invest in local artists and creators to enrich Hawkesbury’s identity and economy				
3.5.1 Deliver initiatives that support and promote local arts and culture	Lifelong Learning Program	Collaborate with local services, health, seniors, preschools, homeschools and schools to integrate library and gallery resources Develop and implement site specific public programs such as Dementia Tours and Culture Dose of Kids	Arts and Culture	Cultural Plan
CSP Strategy – 3.6 Create opportunities for place-making celebrations, events, activations and cultural expressions				
3.6.1 Host and support celebrations, events and cultural expressions	Event Program	Deliver Council’s calendar of iconic, civic and community events	Communication and Events	Events Strategy
	Review Events Program and Sponsored Events Program	Review calendar of events and budget Review Sponsored Events Program Review and adopt Sustainable Events Policy	Communication and Events	Events Strategy
	Deerubbin Centre 20th Anniversary Program	Deliver anniversary programs connecting with lifecycle programs and sustainability	Arts and Culture	

STRATEGIC DIRECTION 4 EFFECTIVE LEADERSHIP



WHAT IT MEANS

Strong, accountable, and inclusive leadership is the foundation of a thriving Hawkesbury. This strategic direction focuses on fostering collaboration, bold decision making, and community driven governance to ensure sustainable and impactful outcomes.

By embracing shared responsibility, we empower leaders at all levels within Council, government, businesses, and the community to work together, guided by the Community's vision for the Hawkesbury. Through informed choices, dynamic leadership, and meaningful engagement, we build trust, resilience, and a culture of empowerment.

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 4.1 Provide representative, responsive and accountable governance				
4.1.1 Strengthen governance frameworks and accountability measures	Strategy Program	Conduct a Strategy and Action Plan review Develop a Strategy Guideline and Reporting Framework Embed and improve Strategy program reports and dashboards	Business Transformation and Customer Experience	
	Integrated Planning & Report Framework	Produce an endorsed Operational Plan Produce an endorsed Annual Report and Six-Monthly Progress Reports Embed and update Delivery Program Dashboard metrics/datasets Conduct the Community Satisfaction Survey and review future approach	Business Transformation and Customer Experience	

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
4.1.1 Strengthen governance frameworks and accountability measures	Financial Sustainability Program	Quarterly Budget Review Statements submitted to Council within legislative timeframes Review options to ensure Council's long term financial sustainability including rating Review and adopt Long Term Financial Plan	Financial Services	Long Term Financial Plan
	Fees and Charges Module	Implement new Fees and Charges module to improve processes and compliance	Financial Services	Long Term Financial Plan
	Procurement Improvement Program	Implement key audit actions to improve procurement processes	Financial Services	Long Term Financial Plan
	Records Management Strategic Plan	Implement the 2025/2026 actions from the Strategic Plan Review and develop a new Records Management Strategic Plan for the 2026/2027 to 2029/2030 period	Governance and Risk	Records Management Strategic Plan
	Legislative Compliance Framework	Develop a Legislative Compliance Framework Develop and roll out education and awareness program Conduct regular reporting on legislative compliance	Governance and Risk	
	Governance Framework	Develop Governance Framework Develop and roll out education and awareness program and resources	Governance and Risk	

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
4.1.1 Strengthen governance frameworks and accountability measures	Internal Audit Framework	Deliver annual Audit Program Develop Internal Audit Framework Develop and roll out education and awareness program and resources Convene the Audit, Risk and Improvement Committee	Governance and Risk	
	Risk Management Framework	Develop resources to support risk management culture Develop and roll out education and awareness program and resources Conduct regular reporting on risk management	Governance and Risk	Risk Management Framework
CSP Strategy – 4.2 Foster diverse, inclusive and informed community leadership				
4.2.1 Actively engage the community on key decisions and projects	Western Sydney Infrastructure Grants Program Engagement	Deliver the Western Sydney Infrastructure Grants Program engagement program and monitor engagement	Communication and Events	Communications and Engagement Strategy 2024–2028
	Communication and Engagement Strategy Implementation	Ensure information on social media is reflected on the website Identify further opportunities for direct mail that is targeted and cost effective Identify further opportunities within the Student Leadership Program to educate students Identify further opportunities to engage young people	Communication and Events	Communications and Engagement Strategy 2024–2028

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
4.2.1 Actively engage the community on key decisions and projects	Social Media Platform Review	Work with stakeholders to streamline Council's social media platforms	Communication and Events	Communications and Engagement Strategy 2024–2028
	Major Project Engagement	Develop and deliver communications and engagement campaigns on Council's major projects	Communication and Events	Communications and Engagement Strategy 2024–2028
CSP Strategy – 4.3 Establish strong leadership networks and engagement to collaborate across shared responsibilities				
4.3.1 Develop collaborative action plans with regional delivery partners	Advocacy and Partnerships Program	<p>Advocate on behalf of the Hawkesbury for positive outcomes on major regional issues and projects</p> <p>Build strategic partnerships that benefit the Hawkesbury and assist in delivering on the CSP Strategic Directions</p>	General Manager	
CSP Strategy – 4.4 Support a strong local Council that delivers on its values and commitments				
4.4.1 Provide key corporate services that facilitate effective service delivery	HR Policy and Procedures Review	<p>Develop a working review document for Policies and Procedures</p> <p>Review, consult and implement revised Policies and Procedures</p>	People and Development	Workforce Management Strategy
	Safety Culture Framework	<p>Develop a WHS maturity/culture assessment</p> <p>Develop 3-year road map</p> <p>Implement key activities from roadmap</p>	People and Development	Workforce Management Strategy

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
4.4.1 Provide key corporate services that facilitate effective service delivery	WHS Leadership Capability	Review and implement Leadership KPIs Develop WHS leadership capability training Implement agreed WHS leadership training Develop new manager/ leadership induction training program	People and Development	Workforce Management Strategy
	Trainee/ Apprenticeship Program	Develop and implement participant learning and networking activity program Complete future grant applications Develop program promotion plan Develop transition to permanent employment plan	People and Development	Workforce Management Strategy
	Work Experience Program	Develop and gain endorsement for formal work experience program Liaise with public high schools on program opportunities	People and Development	Workforce Management Strategy
	Connected Leader Development Program	Develop and deliver targeted Connected Leader staff sessions on a range of important topics	People and Development	Workforce Management Strategy
	Cyber Security Framework	Investigate and procure identified tools and associated resourcing Implement mitigation tools and strategy	Information Services	Cyber Security Framework

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
4.4.1 Provide key corporate services that facilitate effective service delivery	Major TechnologyOne (ERP system) Upgrade	Implement CiA Live Phase 2 implementation – Enterprise Cash Receipting Implement CiA Live Phase 2 implementation – Sundry Debtors including online Debtors payments Implement CiA Live Phase 3 implementation – Simple Applications	Information Services	ICT Strategy
	Lease replacement of Network Infrastructure and Desktop Equipment	Complete key service and equipment changeovers	Information Services	ICT Strategy
	WiFi Upgrades	Complete key WiFi upgrades	Information Services	ICT Strategy
	Council Property Management	Optimise commercial occupancy rates and commercial rental returns Transfer expired leases to new leases at current market rates	Property Management and Strategy	Property Strategy
	Property Strategy and Policy Implementation	Complete Child Care Centre Review Complete Remnant Land Review Commence review of Council owned car parks Commence Windsor CBD Precinct property scoping	Property Management and Strategy	Property Strategy
	Land Acquisitions Program	Complete land acquisitions required to support Council's strategic objectives	Property Management and Strategy	Property Strategy

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
4.4.2 Provide key customer services that improve our customer experience	Customer Service Experience Strategy Action Plan Implementation	Implement the Customer Service Experience Strategy	Business Transformation and Customer Experience	Customer Service Experience Strategy Action Plan
	Website Upgrade	Improve Website Search Function Refresh Council Website template designs and features Develop a Content Management System How to Guide including template standards Develop and roll out a training program	Business Transformation and Customer Experience	Communications and Engagement Strategy 2024–2028
	Museum, Library and Gallery Website Improvements	Develop and deliver improved website templates Review content of the Library, Museum and Gallery websites to ensure that it is accessible and relevant to the community	Arts and Culture	
CSP Strategy – 4.5 Invest in engagement and evidence gathering that supports good decision making and advocacy				
4.5.1 Improve data gathering and engagement that supports continuous improvement and strategy development	Data Analytics and Visualisations Program	Enhance Council dashboards for internal and public use Improve waste and recycling collection tools Strengthen data management and access systems	Business Transformation and Customer Experience	
	Operational Excellence	Embed Operational Excellence Framework and report on continuous improvement progress	Business Transformation and Customer Experience	

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
4.5.1 Improve data gathering and engagement that supports continuous improvement and strategy development	Service Reviews Framework	Deliver the annual Service Review schedule and report on improvement progress	Business Transformation and Customer Experience	
	Asset Management Strategy and Asset Management Plans	Deliver key strategic actions from the adopted Asset Management Strategy and Plans Complete Annual Review and update of the Strategy and Plans Update the five-year rolling program	Asset Systems and Planning	Asset Management Strategy
	Asset Management System Improvements	Update dashboarding of key asset data Integrate with mapping systems Improve collaboration and promotion of project lifecycle management	Asset Systems and Planning	Asset Management Strategy
	Capital Works Program Design and Development	Complete 75% of the 26/27 projects scoped and 50% of the 27/28 projects designed.	Asset Systems and Planning	Asset Management Strategy
	Infrastructure Operations Improvement Program	Implement Service Review Management actions	Infrastructure Operations	
	Project and Change Management Framework	Embed and improve the Framework Deliver training and program reports	Business Transformation and Customer Experience	

Principal Activity 2025–2029	Operational Plan Action 2025/2026	Deliverable(s) 2025/2026	Responsible Lead Unit(s)	Council Strategy Link
CSP Strategy – 4.6 Empower bold decision making for a sustainable Hawkesbury				
4.6.1 Promote sustainable decision making through strong policy development and implementation	Policy Review Program	Implement the actions from Year 1 of the Policy Review Program	Governance and Risk	

2025/2026 ESTIMATES OF INCOME AND EXPENDITURE

FINANCIAL SUSTAINABILITY

One of Council's long-term objectives is to build strong financial sustainability for now and future generations. This will ensure that Council can continue to provide services at the level expected from our community into the long-term.

The Long Term Financial Plan is reviewed regularly and strategies developed to ensure continued financial sustainability.

The following table shows the change in financial sustainability performance measures, as determined by the NSW Office of Local Government, over the last three years and the projected results as of 30 June 2025 and 30 June 2026.

Performance Measure	Benchmark	2021/2022 Actual Results	2022/2023 Actual Result	2023/24 Actual Result	2024/2025 Amended Budget	2025/2026 Draft Budget
Operating Performance	0	0.155	0.213	0.155	0.253	0.197
Own Source Revenue	>60%	58.1%	49.5%	46.1%	44.9%	48.5%
Building and Infrastructure Asset Renewal	>100%	150.0%	125.5%	212.0%	385.2%	203.8%
Infrastructure Backlog	<2%	2.1%	3.4%	3.1%	4.4%	4.7%
Asset Maintenance	>100%	91.7%	102.4%	96.4%	122.8%	119.6%
Debt Service	>0%<20%	2.8%	3.4%	2.6%	3.1%	3.2%

*Measures as reported in Council's Audited Financial Statements.

The projected Own Source Revenue Ratio will not meet the benchmark of 60% as a result of the level of operating grants in the form of the Disaster Recovery Funding Arrangements to address flood recovery. This is a temporary issue and will resolve in future years as this work is completed.

The Infrastructure Backlog Ratio is also projected not to meet the benchmark of 2%. This has arisen from delays in capital renewals arising from natural disasters and historic levels of underfunding of asset renewal. The overall conditions of assets has also declined as a result of damages arising from flooding, which is being addressed. This indicates that the level of funding required for renewal needs to increase in order to maintain assets in a safe and functional condition. The Asset Management Strategy provides more details on Council's asset portfolio, future challenges and strategies.

GLOSSARY OF TERMS

To assist in the understanding of the budgeted estimates of income and expenditure included within this section of the 2025/2026 Operational Plan, a glossary of terms has been provided below.

TERM	DEFINITION
Application of capital funding	Various categories of capital expenditure, sorted by asset class and whether works are new or renewal.
Capital expenditure	Costs associated with works that improve the level of service able to be provided to the community from an asset.
Capital funding	Funds used to provide capital expenditure.
Consultants	Professionals that are external to Council, used to provide expert advice when either resources are not available internally, or independence is required.
Contributions – outside bodies	Funds that are contributed by Council towards other organisations. These contributions are either regulated or required for Council to participate or be represented by the organisation. Organisations include the EPA, State Planning Commission, Hawkesbury River County Council, and WSROC.
Depreciation	Costs that reflect the consumption of the value of an asset over time.
Employee Costs	Expenses incurred relating to the employment of salary and wages staff, including: worked time, allowances, overtime, leave entitlements, staff training, superannuation, workers compensation and casuals.
Expenditure from continuing operations	Costs incurred in relation to Council providing goods and services to the community.
Income from continuing operations	Income generated by Council to fund the provision of goods and services to the community.
Overheads	Distribution of internal service costs incurred, that are not directly allocated. For example, payroll processing, IT support and hardware, corporate governance, word processing and risk management.
Net capital expenditure	The net result of deducting the capital expenditure from capital funding.
Net operating result	The result from deducting expenses from income relating to continuing operations.

TERM	DEFINITION
New Assets	The acquisition of or the upgrade/extension of current infrastructure assets, such as buildings, roads, sewer and parks.
Renewal of Assets	Capital expenditure that is required to bring or retain infrastructure assets at a satisfactory level to provide adequate services.
Reserves	Funds dedicated for specific purposes. For example, Developer contributions received are held in reserve until enough money exists to fund works identified in a Contributions Plan.
(Surplus)/Deficit	If income is greater than expenditure, a surplus results and is indicated by a negative value in the Budgeted Income Statement. If expenditure is greater than income, a deficit results and is indicated by a positive value in the Budgeted Income Statement.



Image: Memorial Park, Pitt Town

INCOME STATEMENT – CONSOLIDATED

Income Type	Original Budget 2024/2025 (\$'000)	Draft Budget 2025/2026 (\$'000)
Income from Continuing Operations		
REVENUE		
Rates and Annual Charges	-83,285	-89,476
User Charges and Fees	-10,606	-9,711
Other Revenue	-1,980	-1,766
Grants and Contributions provided for Operating Purposes	-63,535	-41,573
Grants and Contributions provided for Capital Purposes	-55,993	-60,680
Interest and Investment Income	-3,942	-4,117
Other Income	-3,576	-3,840
Total Income from Continuing Operations	-222,917	-211,162
EXPENSES FROM CONTINUING OPERATIONS		
Employee Benefits and On-Costs	39,730	40,719
Materials and Services	39,579	39,968
Borrowing Costs	3,034	2,602
Depreciation and Amortisation and Impairment	26,778	31,498
Other Expenses	6,477	6,597
Total Expenses from Continuing Operations	115,598	121,383
Net Operating Result for the Year	-107,319	-89,779
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	-51,326	-29,099
SOURCE OF CAPITAL FUNDING (EXCLUDING RESERVES)		
Proceeds from the sale of capital assets	-1,657	-2,067
Depreciation	-26,778	-31,498
Grants and Contributions – Capital	-55,993	-60,680
	-84,428	-94,244
APPLICATION OF CAPITAL FUNDING		
New Assets		
Land, Building and Land Improvements	13,142	18,495
Roads, Bridges, Footpaths and Drainage	12,214	8,537
Sewer Infrastructure	600	0
Parks Assets and Other Structures	19,899	16,928
Renewal of Assets		
Land, Building and Land Improvements	6,342	1,435
Roads, Bridges, Footpaths and Drainage	63,277	49,708
Sewer Infrastructure	1,924	755
Parks Assets and Other Structures	8,134	1,259
Other Assets	582	1,986
Plant and Equipment	4,165	4,275
	130,279	103,378
Net Capital Expenditure	45,851	9,134
Retained (surplus)/deficit from prior years		
Transfer to/(from) Reserves	5,475	19,965
Retained (surplus)/deficit available for general funding purposes	0	0

CAPITAL WORKS PROGRAM

PROJECT DESCRIPTION	Draft Budget 2025/2026 (\$)
INFORMATION TECHNOLOGY	251,220
Additional Software Licensing	720
Hawkesbury Internet Site Enhancements	50,000
Network Infrastructure Upgrade	60,500
Computer Monitors	3,000
Councillor Mobile Devices	5,000
Computer Equipment	50,000
IT Disaster Recovery Infrastructure	42,000
Cyber Security	40,000
LIBRARY RESOURCES	292,736
Digital Media	42,702
Children & Young Adults Books	40,245
Large Books	22,775
Talking Books	40,170
Non-Fiction Books	35,391
Fiction Books	35,792
DVDs	10,300
Suggest to Buy	17,080
Music CD's	1,413
Periodicals	11,387
Local Studies	14,072
Additional Library resources	2,874
2025/2026 Local Priority Grant	18,535
NEW, RENEWAL AND UPGRADE OF ROAD NETWORK	48,170,960
Thomas James Bridge, Wiseman's Ferry	5,251,620
Landslips - Local	1,890,703
St Albans Road, St Albans	6,778,799
Minor EPAR Packages 2, 3 and 6	1,258,600
8 Local Roads	4,435,425
Major Landslips Local Package	2,500,000
Major Landslips - Regional	2,500,000

PROJECT DESCRIPTION	Draft Budget 2025/2026 (\$)
Cornwallis Road, Cornwallis	5,000,000
Local Roads Program	841,590
Regional Roads Program	58,188
Greens Road, Lower Portland – Seal Gravel Road	435,596
Tennyson Road, Tennyson	820,000
Spinks Road, Freemans Reach	720,000
Old Pitt Town Road, Oakville	670,000
Hanckel Road, Oakville	470,000
Freemans Reach Road, Freemans Reach	620,000
Scheyville Road Rehabilitation	378,000
Sanctuary Drive, Windsor Downs	652,050
Boundary Road, Vineyard	30,000
Road Resealing Program	1,200,000
Minor Road Rehabilitation Program	800,000
Road Rehab Design and Construct Program	8,073,939
Road Rehabilitation Design Only	450,000
Road Resurfacing (Mill and Fill) Program	500,000
NEW, RENEWAL AND UPGRADE OF KERB, GUTTER AND STORMWATER INFRASTRUCTURE	2,052,650
Kerb and Gutter Renewal Program	200,000
Storm Water Assets Design Program	250,000
Stormwater Asset Renewal Program	995,000
Freemans Reach Road Stormwater	607,650
RENEWAL AND CONSTRUCTION OF PATHWAYS	7,895,662
Footpath Renewal Program	200,000
Kurrajong–Kurmond Cycleway	4,139,080
Cycleway over Rickaby's Creek	3,556,582
FLEET, PUBLIC WORKS, PLANT AND EQUIPMENT	2,124,647
Fleet and Public Works Plant Net Changeover	2,214,647
MISCELLANEOUS	1,650,458
Cell Construction – Waste Management Facility	200,000
Leachate System – Waste Management Facility	1,300,000
East Kurrajong – Enviro Monitoring and Remediation	80,000
Computer Equipment – Waste Management Facility	70,458
Vineyard Precinct Infrastructure Loan Interest	185,856

PROJECT DESCRIPTION	Draft Budget 2025/2026 (\$)
RENEWAL, UPGRADE AND CONSTRUCTION OF COUNCIL AND COMMUNITY BUILDINGS	9,698,862
North Richmond Community Precinct Upgrade	2,956,026
North Richmond Evacuation Centre	2,470,000
Hydraulic Renewal Program	50,000
Replacement of Hot water pump – Oasis	10,000
Replacement of Water Storage Tank – Wilberforce depot	50,000
RPZ device replacement- Deerubbin Centre	10,000
Richmond Neighborhood Centre	40,000
Childcare Renewal Program	80,000
Roof Sheeting Replacement Program	180,000
Animal Shelter Upgrade	80,000
Minor Building Renewal Program	50,000
Chiller 1 Replacement – Stage 2 – Deerubbin Centre	350,000
Fan Coil Unit Replacement – Stage 2 – Windsor Function Centre	50,000
Womens Cottage Extension	640,000
Capital Program Costs	70,926
Facility Operation Relocation	196,596
Public Amenities – Navua Reserve	100,000
Public Amenities – Argyle Bailey Reserve	100,000
Sporting Amenities-Brinsley Park	100,000
Sporting Amenities-The Breakaway	100,000
Deerubbin Park New Amenities	850,000
Community Facilities Accessibility Upgrades	484,866
Oasis Aquatic and Fitness Centre Improvements	680,448
SEWER SCHEMES	755,000
Sewer Pipe Relining Program	35,000
Treatment Works – McGraths Hill (Reactive)	110,000
Treatment Works – South Windsor (Reactive)	110,000
Sewer Pump Station I Renewal	375,000
Reactive Pump Station Works	125,000
RENEWAL, UPGRADE AND CONSTRUCTION OF PUBLIC DOMAIN, OPEN SPACES AND RECREATION	28,789,120
Liveability Program	2,778,097
Windsor Mall – Upgrade & Renewal Works	368,000
Bligh Park Playground	250,000

PROJECT DESCRIPTION	Draft Budget 2025/2026 (\$)
Park Furniture – Navua Reserve	10,000
Park Furniture – Argyle Bailey Reserve	25,000
Park Furniture – The Breakaway	30,000
Park Furniture – Brinsley Park	30,000
Richmond Lawn Cemetery Richmond	105,600
Sports Council Capital Contribution	358,664
Howe Park, The Terrace	200,000
Ham Common Playspace	150,000
Lions Park, Richmond Playspace	350,000
Richmond Park, Richmond Playspace	80,000
Rutherglen Reserve, Hobartville Playspace	40,000
McKenzie Park Playground	40,000
Bona Vista Park Playspace	40,000
Upper Colo Facilities	47,128
Richmond Swimming Pool Upgrade	3,198,158
Tamplin Field Redevelopment	3,117,739
Wayfinding and Signage Program	2,320,189
Turnbull Oval Upgrade	2,764,648
Western Sydney Infrastructure Grants Program Costs	26,070
Fernadell Park	8,500,000
Woodbury Reserve	3,959,827
Capital Works Program (total)	101,771,314

2025/2026 REVENUE POLICY

REVENUE POLICY

TYPES OF REVENUE

The sources of funds to enable Council to carry out its works and services and provision of facilities are from the following revenue categories:

- rates
- annual charges for services
- fees for services
- Federal and State Government grants
- borrowings
- earnings from investments and entrepreneurial activities.

Critical to the development of the Statement of Revenue Policy is that the principles of efficiency, effectiveness and equity are demonstrated.

Efficiency ensures that resources are devoted to the most valuable ends as determined by Council, whilst using as few resources as possible. It relates to the cost at which services and facilities as desired by the community are delivered or provided.

Effectiveness relates to the satisfaction of stated objectives so that outcomes of decisions and the needs and demands of consumers are taken into consideration. Effectiveness is clearly demonstrated by the relative service standards or qualities to the satisfaction of a particular group's needs.

Equity ensures that services are provided to those who need them, even though they may be unable to pay for the particular service.

This document provides pricing policies for rates, annual charges for services and fees for specific services provided by Council.

RATES AND CHARGES

REVENUE POLICY – RATING

Rate Pegging

Rate pegging limits the amount that Council can increase its rate revenue from one year to the next by a nominated percentage. The Independent Pricing and Regulatory Tribunal has determined the rate pegging amount for 2025/2026 is 3.9%, unchanged at 0% population growth factor.

Land Valuations

Rates are assessed on a rate in the dollar as a product of the land value supplied by the Valuer General. The Valuation of Land Act requires the Council to assess the rates on the most recent values provided by the Valuer General. A revaluation of the Hawkesbury Local Government Area (LGA) took place in 2024. These valuations will be used for the first time for rating purposes in 2025/2026 and will be used again in 2026/2027 and 2027/2028. The rates levied in the 2025/2026 year will be based on land values totaling \$22,666,621,281, as determined by the NSW Valuer General.

Rating Categories

In accordance with Section 514 of the Local Government Act 1993 (Act), each parcel of land within the LGA has been categorised for rating purposes and owners are notified on their annual rate notice.

Under Section 554 of the Act all land is rateable unless it is exempt from rating. Sections 555 and 556 of the Act define the categories under which a parcel of land must fall in order to be eligible for exemption from rating. Ratepayers that are eligible under these sections may apply to Council for exemption from rating.

The Act also provides for all rateable properties to be categorised into one of four categories of ordinary rates as follows:

- Farmland Category
- Mining Category
- Residential Category
- Business Category.

For 2025/2026, Council will levy rates on the following categories and sub-categories.

Farmland Category

This Category includes any parcel of rateable land valued as one assessment and the dominant use of the land is for farming. The farming activity must have a significant and substantial commercial purpose or character and must be engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made). Properties which meet these criteria are categorised as 'Farmland'.

Residential Category

This Category includes any rateable parcel of land valued as one assessment and the dominant use is for residential accommodation; or if vacant land is zoned or otherwise designated for use for residential purposes under an environmental planning instrument; or is rural residential land.

Business Category

This Category includes rateable land that cannot be classified as farmland, residential or mining. Council has three sub-categories established within the Business Category as follows:

- **Business Area 1** – Business rated properties within defined areas in Richmond, Windsor, Vineyard and Mulgrave.

The defined area for Richmond is the area bounded by Lennox Street, Bourke Street, Windsor Street, Hobart Street, Pitt Street, Francis Street, March Street, Chapel Street and East Market Street.

The defined area for Windsor is the area bounded by the Railway Line, Rickaby's Creek, Hawkesbury River, Bridge Street and South Creek.

The defined area for Vineyard and Mulgrave is the area bounded by Windsor Road, South Creek, Railway Road South and Bandon Road.

- **Business Area 2** – Business rated properties within defined areas in North Richmond and South Windsor.

The defined area for North Richmond is the area is bounded by a Radius of 650m from the Centre Point of the intersection of Bells Line of Road, Beaumont Avenue and Grose Vale Road.

The defined area for South Windsor is the area bounded by Macquarie Street, Woods Road, South Creek and the Railway Line.

- **Business Area Other** – All other business rated properties not falling within any of the defined areas in Richmond, Windsor, Vineyard, Mulgrave, North Richmond and South Windsor.

ORDINARY RATES

For 2025/2026, Council will collect its rating revenue from determined categories and sub-categories thereof predominantly through an ad valorem rate in the dollar, with a base rate being applicable as shown in the table below.

ORDINARY RATES TABLE 2025/2026

Rate Category/ Sub-Category	No. of Properties	Rateable Land Value	% Land Value	Notional Yield	% of Notional Yield	Ad valorem Rate in \$	Base Amount	Base Amount % of Yield
Residential	25,619	\$19,242,188,979	84.64%	\$43,248,915	84.07%	0.116252	\$815	48.28%
Business Area 1	806	\$1,007,746,519	4.43%	\$2,999,941	5.83%	0.232504	\$815	21.90%
Business Area 2	439	\$669,507,797	2.94%	\$1,914,417	3.72%	0.232504	\$815	24.96%
Business Area Other	403	\$424,752,343	1.87%	\$1,316,011	2.56%	0.232504	\$815	24.96%
Farmland	623	\$1,390,191,000	6.12%	\$1,962,257	3.81%	0.104627	\$815	25.88%
Total	27,890	\$22,734,386,638	100%	\$51,441,541	100%			



Image: Woodbury Reserve, Glossodia

Base Amount

Council may levy up to 50% of its rating income (notional yield) within a category or sub-category by way of a Base Amount. The Base Amount applies to a category or sub-category, the applicable base amount is applied equally to all properties within the category or sub-category. After applying the Base Amount to a property, the remainder of ordinary rate applicable to that property is levied through the application of the relevant ad valorem rate (rate in the dollar) to the land value of that property.

A Base Amount is used to more equitably levy the total amount of rates across ratepayers where land values vary greatly within categories of ratepayers or there are disproportionate variations in valuations arising from a new valuation. Essentially the application of a Base Amount reduces the effect of land valuations on the rates payable.

Section 536 of the Act stipulates the criteria that are relevant in determining the Base Amount. In determining the proportion of rating income to be levied through a Base Amount for the respective relevant categories and sub-categories, Council has had regard to the extent to which projected ad valorem rates on individual properties do not reflect the cost of providing necessary services and facilities and the degree of congruity and homogeneity between the values of properties that would be subject to the rate and their spread throughout the area. For the relevant categories and sub-categories, a rate that is wholly an ad valorem rate would result in an uneven distribution of the rate burden because a comparatively high proportion of assessments would bear a comparatively low share of the total rate burden.

Taking into account these factors, rates from the Residential, Business and Farmland categories are levied on the basis of the proportion of the rating income (notional yield) allowed to be levied through a Base Amount for each Category based on up to 50% of the Residential Category.

Notes:

Variations will occur throughout the budget year between the estimated rate revenue indicated above and the actual income received. Reasons for variations between estimated income and actual income received include:

- Previously non-rateable properties becoming rateable during the year.
- Properties being withheld from rating, pending revised valuation particulars from the Valuer General's Office. This occurs when properties are subdivided and new valuation particulars are requested for the newly created lots. This usually results in an increase in the valuation base for the following year.
- Properties being rated for previous years upon receipt of new valuation particulars. There is a time delay associated with requesting new valuation particulars. This may result in some properties not being rated for a particular year until subsequent rating periods. This artificially inflates the rating revenue received for the year the rates are actually levied.
- Any change in rating category is to take effect from the following quarter from when the application was received, should that application be successful.

Rating of Subdivided Land

Following the sub-division of a parcel of land, rates cannot be levied on new lots until supplementary valuations have been provided to the Council by the NSW Valuer General and the Council has categorised each of the new parcels.

Once this has happened, Council can levy rates on a pro-rata basis from the date the deposited plan was registered.

When Council levies rates on new parcels of land on a pro-rata basis, an adjustment must be made in respect of the land that existed prior to the subdivision to reflect that rates and charges are only payable on that parcel up until the date of subdivision.

ANNUAL CHARGES

In accordance with Section 501 of the Act, in addition to ordinary rates and special rates, Council may levy an annual charge for any of the following services:

- waste management services
- sewerage services
- water supply services
- drainage services
- any service prescribed by the regulations.

Waste Management

Domestic Waste Management (DWM) Services generally means waste of a kind and quantity ordinarily generated on domestic premises and includes waste that may be recycled and garden organics.

In accordance with Section 504 of the Act, income obtained from charges for domestic waste management has been calculated so as to not exceed the reasonable cost to the council of providing the service. Council separately accounts for income raised through an annual charge for the provision of the DWM service and applies this revenue towards the cost of providing the service.

The DWM service for 2025/2026 includes the applicable bin service, the recycling bin service, the garden organics waste bin service and the one bulk kerbside collection service. DWM services are charged on a per dwelling basis. Council is required to levy a DWM service availability charge on properties that do not utilise the service but are located within the service area, to reflect the cost of the availability of the service to those properties.

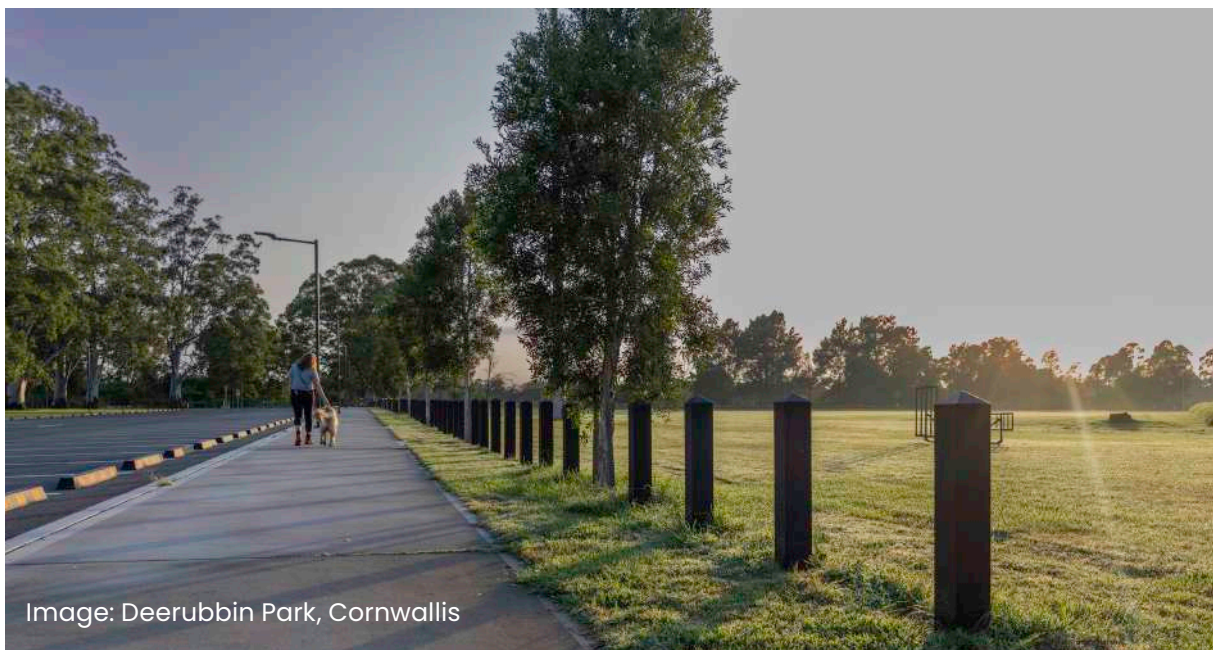


Image: Deerubbin Park, Cornwallis

For 2025/2026, Domestic Waste Management charges have been increased by 9.95% and Business Waste Management charges have been increased by 9.95%.

The table below illustrates the Waste Management charges for 2025/2026.

Charge 2024/2025	Description	Charge 2025/2026
DOMESTIC		
Without Garden Organics Service		
\$757.00	240 litre bin - Weekly	\$832.30
\$478.85	140 litre bin - Weekly	\$526.50
\$478.85	240 litre bin - Fortnightly	\$526.50
\$336.30	140 litre bin - Fortnightly	\$369.75
With Garden Organics Service		
\$865.40	240 litre bin - Weekly	\$951.50
\$587.25	140 litre bin - Weekly	\$645.70
General Services		
\$218.80	Availability - Weekly	\$240.55
\$109.40	Availability - Fortnightly	\$120.30
\$127.55	240 litre additional garden organics bin	\$140.25
\$127.55	240 litre additional recycling bin	\$140.25
POA	Multiple waste collection service	POA
BUSINESS		
\$1,107.45	240 litre bin - Weekly	\$1,217.65
\$694.30	140 litre bin - Weekly	\$763.40
\$770.86	240 litre bin - Fortnightly	\$847.55
\$474.45	140 litre bin - Fortnightly	\$521.65
\$134.65	240 litre additional garden organics bin	\$148.05
\$134.65	240 litre additional recycling bin	\$148.05
POA	Multiple waste collection service	POA

The estimated yield from Waste Management charges is \$22,701,897

Sewerage Service

Council provides reticulated sewerage services to the areas of:

- Bligh Park
- Clarendon
- McGraths Hill and Mulgrave Industrial Area
- Pitt Town
- South Windsor and South Windsor Industrial Area
- Windsor
- Windsor Downs
- Other minor extensions.

Residential Sewerage Charge

Council levies an annual charge for sewerage services provided to each residential dwelling, whether by way of mixed development, single dwelling, dual occupancy, strata or non-strata units/flats. The residential sewer rate is calculated on the basis that revenue raised is sufficient to fund the cost of providing the service, the ongoing sewerage network maintenance and renewal, and major capital works planned for future years.

Business Sewerage Charge

Businesses pay a sewerage charge rate based on usage. Five categories have been derived for volume discharges ranging from less than 1,000L per day (Category 1) to greater than 20,000L per day (Category 5).

Additionally, a Trade Waste Excess Volume Charge applies to the Category 5 discharges. Those businesses with volumes exceeding 20,000 litres per day (Category 5) will attract the excess volume charge for each kilolitre in excess of 20kL per day.

Trade Waste mass loading charge may be levied based on the strength of pollutants in the waste stream and is applicable to Categories 4 and 5. Mass load will be charged for the entire volume when the concentration of a substance exceeds domestic concentration, see Table 1. Any item not in the table are deemed not typical for residential waste and will be charged for any concentration present.

Substance	Concentration (mg/L)
Biochemical oxygen demand (BOD5)	300
Suspended Solids	300
Total Oil and grease	50
Ammonia (as Nitrogen)	35
Total Kjeldahl nitrogen (TKN)	50
Total phosphorus	10
Total dissolved solids	550
Sulphate (SO4)	50

Table 1: Deemed concentration of substances in domestic sewage

Volumes of waste generated consistently above the initial assessed categorisation will result in a review of the nominated category. An appeal mechanism will also enable the category to be reviewed when a property owner feels the assessed volume is too high.

Where industrial or commercial premises contain strata or non-strata units constructed under current planning laws these units are self-contained and considered separate entities; that is each unit contains its own amenities (toilets, showers, sink, canteen etc.). In these cases, a sewerage rate is calculated based on volume discharged to the sewerage system and applied to each unit.

Where industrial or commercial premises contain non-strata units constructed under older planning laws and may not be self-contained, that is where several units share amenities; these units can be aggregated to a single annual charge based on a combined volume discharge to the sewerage system.

Council levies an Unconnected Annual Charge (availability charge) on properties that do not utilise the sewerage service but are located within the service area, to reflect the cost of the availability of the service to those properties.

For 2025/2026, Sewerage charges have been increased by 6%.

The table below shows the Sewerage charges for 2025/2026.

Charge 2024/2025	Type of Service	Charge 2025/2026
RESIDENTIAL		
\$1,240.20	Residential Connected	\$1,314.60
\$825.90	Residential Unconnected	\$875.45
BUSINESS		
\$1,443.55	Category 1 (<1,000 litres per day)	\$1,530.15
\$7,238.00	Category 2 (1,001 to 5,000 litres per day)	\$7,672.30
\$14,418.40	Category 3 (5,001 to 10,000 litres per day)	\$15,283.50
\$28,748.70	Category 4 (10,001 to 20,000 litres per day)	\$30,473.60
\$28,748.70	Category 5 (>20,000 litres per day)*	\$30,473.60
\$832.20	Business - Unconnected	\$882.15

* Plus Trade Waste Excess Volume Charge of \$5.22 per kilolitre for Category 5 properties.
The estimated yield from Sewerage charges is \$12,388,309.



Image: Wilberforce School of Arts

Sullage Service

Council provides a sullage pump-out service to properties that are not serviced by Sydney Water or the Windsor Sewer Scheme and do not have an on-site sewerage management facility. An annual charge is levied for the Sullage service.

Extra services and Emergency Services may be requested at any time during the financial year at an additional fee per service.

The sullage service charges are calculated on the basis that revenue raised is sufficient to fund the cost of providing the service.

For 2025/2026 Sullage charges have been increased by 6.0%.

The table below shows the Sullage service charges for 2025/2026.

Charge 2024/2025	Type of Service	Charge 2025/2026
RESIDENTIAL		
\$2,874.55	Fortnightly Residential	\$3,047.00
\$5,749.05	Weekly Residential	\$6,094.00
\$231.30	Emergency Service	\$245.20
\$184.15	Extra Service	\$195.20
BUSINESS		
\$31.65	Commercial per 1000 litre (min volume 2500 litre)	\$33.55

The estimated fees from Sullage service charges are \$2,782,151.

Stormwater Management Service Charge

This charge enables Council to deliver additional new stormwater infrastructure, \$30K towards a water quality testing program, and \$100K for enhanced maintenance of stormwater infrastructure assets. The charges to be levied are shown in the table below.

Category	Annual Charge
RESIDENTIAL	
Residential	\$25.00
Residential Strata	\$12.50
BUSINESS	
Business	\$25.00 per 350m ² , or part thereof, up to a maximum of \$1,500
Business Strata	Pro-rata of the above, based on land valuation apportionment

The estimated yield from Stormwater Management Service charges is \$547,601.

Drainage Management Charge

The previously referred to stormwater charge has not been applied to the North Richmond (Redbank) area.

Given the unique nature of the stormwater system in the area, a Drainage Management charge under Section 501 of the Local Government Act, 1993, is levied on all properties in the identified urban release area in North Richmond (Redbank), to recover ongoing maintenance and renewal costs, and legislative obligations in regard to the drainage infrastructure in this area.

Funding collected under this charge will be applied specifically to works and maintenance in the collection area.

The Table below shows the Drainage Management charges for 2025/2026.

Charge 2024/2025	Category	Charge 2025/2026
RESIDENTIAL		
\$150.00	Drainage Management	\$220.00
BUSINESS		
\$150.00	Drainage Management	\$220.00

The estimated yield from Drainage Management charge is \$265,320.

PENSIONER CONCESSIONS

Concession on the rates and charges levied are available to eligible pensioners. Council offers a number of rating concessions to pensioners over and above the mandatory concessions.

No State Government subsidy is received against these additional concessions.

Pensioner Rebates are only available to eligible pensioners from 1 July in the rating year in which they apply (or from the applicable quarter in the same year).

Ordinary Rates and Domestic Waste Management Service Charge

The Act provides for pension rebates of up to 50% of the aggregated ordinary rates and domestic waste management service charges, to a maximum of \$250.

Under the State's mandatory Pensioner Concession Scheme, the State Government reimburses Council 55% (up to \$137.50 per property) of the rates and charges written off under the provisions of the Act. Council funds the remaining 45% (up to \$112.50).

Sewerage Service Charge

A concession is available to eligible pensioners who are subject to the residential connected charge under the Windsor Sewerage Scheme. The mandatory concession in respect to Sewerage charges is \$87.50, of which the State Government provides a reimbursement to Council of 55% (\$48.13).

This amount has remained unchanged since 1989. The total concession provided has traditionally been in excess of this, being based on 50% of the applicable charge. The additional concession amount is fully funded by Council.

Sullage Service Charge

Council provides eligible pensioners receiving a sullage pump-out service with a pensioner concession additional to that received for rates and garbage. This subsidy is not available to pensioners who have non-eligible adult residents living at their property.

This rebate is fully funded by Council and is based on 50% of the applicable charge. The State Government provides no assistance towards pensioners on the sullage service.

FEES AND CHARGES

Fee Pricing Policy

Council provides a wide range of services to the community and applies fees and charges accordingly. Each fee has been based on the pricing policy relevant and applicable to the fee and in line with competitive neutrality principles.

Code	Pricing Policy	Description
S	Statutory Fee	Price set to comply with statutory legislation
E	External Cost	Price determined by external parties
N	Nil Cost Recovery	No fee charged
P	Partial Cost Recovery	Price partially recovers costs
F	Full Cost Recovery	Price recovers costs attributable to good or service
R	Rate of Return	Price recovers all costs plus a set return
M	Market Rate	Price based on relevant market rate

Section 610E of the Act allows Council to waive payment of, or reduce a fee in a particular case if it is satisfied that the case falls within a category of hardship or any other category that Council has determined it may consider waiving payment, or reducing a fee for this category.

Category	Description
Hardship	Where there is evidence that the payment of the fee or charge will impose unreasonable financial hardship on the applicant given their particular circumstances
Charity	Where the applicant is a registered charity and the fee is for a service that will enable the provision of charitable services
Not For Profit	Where the applicant is an organisation that holds not for profit status and the fee is for a service that will enable the achievement of their objectives and betterment for the Hawkesbury community
Commercial	To attract functions or activities to the Hawkesbury Local Government Area, where there is a longer-term benefit to the Hawkesbury community
Natural Disaster Relief	Where the applicant has been adversely impacted as a result of a natural disaster. Waiving of any fees is subject to Council Resolution.

The following principles will be considered when applying any reduction or waiver of a fee or charge:

- compliance with statutory requirements
- fairness and consistency
- integrity
- equity
- transparency
- commerciality.

The Council will directly, or through delegated authority, assess and make determinations on requests for reduction or waiver of fees in accordance with the above Categories.

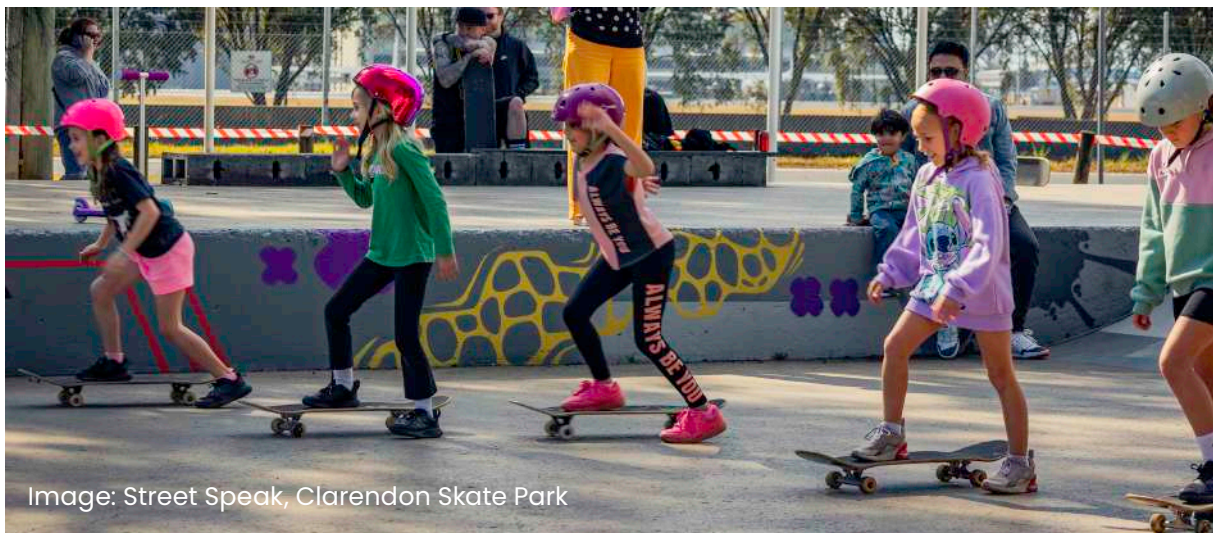
Meeting Rooms – Deerubbin Centre and Hawkesbury Regional Museum (excluding Howe House)

The meeting rooms in the Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House, are available for hire or for free use as follows:

Free Use – Meeting Rooms Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House

Local Community Group (for the purposes of Hawkesbury City Council's fees and charges) and therefore be eligible for free use of meeting rooms at the Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House, all of the following five criteria must be met (supportive documentation may be required):

- a) An organised, volunteer, membership-based group whose objective is to support or engage in activities of public interest and;
- b) Operates on a non-profit basis and received no government funding to provide services and;
- c) Is located within the Hawkesbury Local Government Area (LGA) or can provide documented evidence that a least 50% of their membership base resides in the Hawkesbury LGA and;
- d) Provides community or cultural benefits to the residents of the LGA and;
- e) Be a non-political group.



All other hires of the meeting rooms at the Deerubbin Centre and Hawkesbury Regional Museum, excluding Howe House, with the exception of Local Community Groups, as defined above, are subject to the fees as outlined in the Fees and Charges. Council has determined the following categories:

Group Category	Description of Group/Individual	Subject to Hire Fee?
A	<p>Category A includes:</p> <ol style="list-style-type: none"> 1. Local Government Area (LGA) Community Groups <p>To be defined as a LGA Community Group (for the purposes of Hawkesbury's City Council's fees and charges), and therefore be eligible for free use of community rooms all of the following five criteria must be met (supportive documentation may be required):</p> <ol style="list-style-type: none"> a. An organised, volunteer, membership-based group whose objective is to support or engage in activities of public interest and; b. Operates on a non-profit basis and receives no government funding to provide services and; c. Is located with the Hawkesbury LGA or can provide evidence that at least 50% of their membership resides in the Hawkesbury LGA and; d. Provides community or cultural benefits to the residents of Hawkesbury LGA and; e. Is not a political party. 	NO
B	<p>Category B includes:</p> <ol style="list-style-type: none"> 1. Non LGA community groups that are organised, volunteer and membership-based and operate on a non-profit basis. 2. Self-employed persons for the purpose of providing service to the community on a cost-recovery basis. 3. Non-profit organisations with reasonable means, for example lease own facilities or have assets such as money or property, or in receipt of government funding to provide their services. 	YES
C	<p>Category C includes:</p> <ol style="list-style-type: none"> 1. Commercial, for profit businesses. 2. Groups or organisations that distributes money that it makes to its members. 3. Consortiums or organised groups of businesses where the primary purpose of getting together is to promote goods and services and develop for profit activities, for example product launches and demonstrations; luncheons; tradeshow; swap meets. 4. Self-employed persons for the purpose of providing services to the public for profit. 5. State, Federal and Local Government (excluding Hawkesbury City Council) departments or agencies. 6 Non-Government Organisations fully operating under State, Federal or Local Government auspices or funding arrangements. 7. Non-profit organisations with substantial means, for example ownership of assets or paid staff. 	YES

Category A hirers have free use of the meeting rooms within the Deerubbin Centre. Category B and C hirers are subject to hire fees outlined in the Fees and Charges.

Goods and Services Tax (GST)

Council has registered for GST. The ABN of Council is 54 659 038 834.

Fees and Charges have been based on the best available information in relation to the GST impact on the fees and charges at time of publication. It should be noted that all fees and charges are subject to change in accordance with amendments to the Goods and Services Tax Legislation and subsequent ATO rulings and regulations.

The 2025/2026 fees listed are inclusive of GST where applicable.

Statutory Fees and Charges

Statutory Fees are those fees determined by legislative requirements or determined by Ministerial decision. Prices set by State or Federal legislation as new or amended are applicable from the date of gazettal without further notice given. Council may apply any new fees of this nature.

Kerb and Guttering Contributions by Adjoining Owners

The Act provides that recovery from the adjoining owner of a property may be made for up to 50% of the costs of the construction of kerbing and guttering. This applies for all future works, upon completion, with 50% of costs recovered for the adjoining front boundary and 25% of the costs recovered for the side boundary constructions on corner blocks.

Interest on Overdue Rates and Annual Charges

In accordance with Section 566 of the Act, the interest rate charged on overdue rates and charges for 2025/2026 by Council, is set at up to the maximum permitted by the Minister for Local Government.

Payment of Interest Securities

Upon application, interest is paid on security deposits due for refund. Interest payable is calculated at the equivalent rate achieved on investments less the administration charge.

Merchant Fees

Council charges merchant fees to cover the costs associated with processing credit card payments. The current charge applicable to credit card payments is 0.75%.

Legal Charges

Legal fees charged on applicable outstanding Rates and Charges are levied in accordance with the Schedule provided by NSW Courts.

Interest on Overdue Sundry Debts

Sundry Debts greater than 180 days may incur interest charges at the same rate which is applicable to overdue rates.

Proposed Borrowings

In accordance with Section 405(2) of the Act and Clause 201 of the Local Government (General) Regulation 2021, Council is required to provide a statement of:

- the amounts of any proposed borrowings (other than internal borrowing)
- the sources from which they are proposed to be borrowed
- the means by which they are proposed to be secured

No provision for new borrowings has been included in the 2025/2026 Operational Plan.

Financial Assistance given by Council

Council may seek to advance its strategic and operational objectives by providing financial and other support to individuals, community groups and business entities. In line with Section 356 of the Act, Council may by way of resolution, contribute money or otherwise grant financial assistance.

To facilitate the provision of financial assistance to individuals, community groups and business entities, Council has adopted a Sponsorship Policy and established a Community Sponsorship Program. The Community Sponsorship Program provides financial assistance to projects and activities which deliver on the objectives of the Hawkesbury Community Strategic Plan and other plans adopted by Council.

Council also contributes funding towards the staging of the Hawkesbury City Eisteddfod and the rental of the Council owned building occupied by the Women's Cottage.

Council provides a range of in-kind services through the provision of staff and the use free of charge of community rooms and other Council owned buildings.



Image: Willowglen Bridge, Kurrajong

2025/2026 FEES AND CHARGES

Economic Development	69
Visitor Information Centre	69
Communications and Events	69
Regulatory Services	71
Development Assessment	77
Strategic Planning Services	90
Community Services	93
Infrastructure Operations	98
City Services	100
Open Space Services	101
City Services - Hawkesbury Sports Council	108
City Services - McMahons Park	110
City Services - Hawkesbury Oasis Aquatic and Fitness Centre	111
Wastewater Operations	113
Resource Recovery	117
Property and Strategy	120
Governance	123
Arts and Culture - Gallery and Museum	124
Arts and Culture - Library Services	128
Financial Services	132
General Counsel	132

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
ECONOMIC DEVELOPMENT						
LOCAL ECONOMIC DEVELOPMENT						
ED.1	Economic Development Activities					
ED.1.1	Business Development Promotions and Projects	Per item or unit price	POA	M	Y	POA
ED.1.2	Tourism Promotion and Projects	Per item or unit price	POA	M	Y	POA
ED.2	Biz Connect Room (Digital Domain)					
ED.2.1	Hire of Biz Connect Room (Digital Domain)	Per hour Room only	\$26.18	P	Y	\$27.00
ED.2.2	Hire of Biz Connect Room (Digital Domain)	Per hour Room and IT Equipment	POA	P	Y	POA
VISITOR INFORMATION CENTRE						
MERCHANDISE SALES						
VC.1	Merchandise					
VC.1.1	Range- \$0.05 to POA	Per item	POA	R	Y	POA
VC.1.2	Commission fee on consignment stock	Range - 10% to 50% Per item	POA	R	Y	POA
VC.1.3	Commission on bookings	6% commission	POA	R	Y	POA
VC.2	Promotional Activities					
VC.2.1	Range- \$50.00 to POA	Per item For provision of promotional service	POA	P	Y	POA
VC.3	Photographs and Images	Refer to Fees LS.3.1 – LS.3.10				
VC.4	Walking Tours					
VC.4.1	Local Heritage Walking Tour	Per person 1 - 1.5 hour walking tour through Richmond or Windsor, focusing on local heritage highlights		F	Y	\$10.00
VC.4.2	Heritage Tour Guide Hire – Commercial	Tour Guide Hire for commercial businesses to guide visitors around the Hawkesbury		M	Y	POA
COMMUNICATIONS AND EVENTS						
EVENTS						
CC.1	Event Application Fees					
CC.1.1	Application Fee		Free	N		Free
CC.1.2	Late Application Fee	2 months or less	\$102.00	P	X	\$105.05
CC.2	Traffic and Transport Management for Events					
CC.2.1	Late Application Fee – Special Events – Traffic Management		\$117.30	P	X	\$120.80
CC.3	Community/Corporate/Business organisation event	Where the event is more than 3 consecutive days	POA	F	Y	POA
CC.4	Events Services					
CC.4.1	Parking and event fencing set up	Per day	\$2,454.95	F	Y	\$2,528.60
CC.4.2	Parking and event fencing pack up	Per day	\$2,454.95	F	Y	\$2,528.60
CC.4.3	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 3m Event Space – Tier 1	Per day, per event (Minimum fee)	\$348.40	R	Y	\$358.85

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CC.4.4	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 6m Event Space – Tier 1	Per day, per event (Minimum fee)	\$420.75	R	Y	\$433.35
CC.4.5	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 3m Event Space – Tier 2	Per day, per event (Minimum fee)	\$232.25	R	Y	\$239.20
CC.4.6	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 6m Event Space – Tier 2	Per day, per event (Minimum fee)	\$280.50	R	Y	\$288.90
CC.4.7	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 3m Event Space – Tier 3	Per day, per event (Minimum fee)	\$127.70	R	Y	\$131.55
CC.4.8	Commercial Stallholder Fee – where Council is the Event Organiser – 3m x 6m Event Space – Tier 3	Per day, per event (Minimum fee)	\$154.25	R	Y	\$159.00
CC.4.9	Commercial Stallholder Fee – where the Event Space is greater than 3m x 6m	Applicable Event Space fee plus \$20 per additional metre Per day, per event	POA	R	Y	POA
CC.4.10	Marquee temporary structure – 3m x 3m Event Space	Per day, per event (Minimum fee)	\$300.00	R	Y	\$309.00
CC.4.11	Marquee temporary structure – 3m x 6m Event Space	Per day, per event (Minimum fee)	\$550.00	R	Y	\$566.50
CC.4.12	Fete temporary structure – 2.4m x 2.4m Event Space	Per day, per event (Minimum fee)	\$150.00	R	Y	\$154.50
CC.4.13	Fete temporary structure – 4.8m x 4.8m Event Space	Per day, per event (Minimum fee)		M	Y	\$300.00
CC.4.14	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 1	Per Event	\$50.00	P	Y	\$51.50
CC.4.15	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 2	Per Event	\$30.00	P	Y	\$30.90
CC.4.16	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 3	Per Event	\$25.00	P	Y	\$25.75
CC.4.17	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 4	Per Event	\$15.00	P	Y	\$15.45
CC.4.18	Entry Fee – Event Demonstrations/ Workshops/Tickets – Tier 5	Per Event	\$5.00	P	Y	\$5.15
CC.5	Markets and Fetes (Excluding Windsor Mall)	Rate per day				
CC.5.1	Other Markets		POA	F	Y	POA
CC.5.2	Provision of power	Rate per day		M	Y	\$150.00
CC.5.3	Tag and testing per chord	Rate per chord		M	Y	\$10.00
ADVERTISING AND PROMOTION						
CC.6	Banner Production	External Organisations				
CC.6.1	Supply of completed banner	Per linear metre	\$129.28	P	Y	\$133.16
CC.7	Sale of Promotional Items		POA	P	Y	POA
PRINTING AND SIGNWRITING FEES						
CC.8	Printing and Signwriting	External Organisations				
CC.8.1	Materials and machines costs	Plus wages costs, Plus up to 40% overhead fee	POA	F	Y	POA
CC.9	Photocopies					
CC.9.1	Black & white – A4	Per copy	\$1.04	F	Y	\$1.07

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CC.9.2	Black & white – A3	Per copy	\$2.08	F	Y	\$2.14
CC.9.3	Colour – A4	Per copy	\$2.42	F	Y	\$2.49
CC.9.4	Colour – A3	Per copy	\$4.91	F	Y	\$5.06
CC.10	Banners	External Organisations				
CC.10.1	Supply of completed banner	Per linear metre	\$129.28	P	Y	\$133.16
REGULATORY SERVICES						
CARAVAN PARKS, CAMPING GROUNDS AND MANUFACTURED HOME ESTATES						
RS.1	Application for approval to operate	Per site (minimum \$150.00)	\$25.49	P	X	\$26.25
RS.2	Inspection/Reinspection	Per site (minimum \$150.00)	\$25.49	P	X	\$26.25
RS.3	Re-issue Approval to Operate		\$92.97	P	X	\$95.75
COMPANION ANIMALS						
RS.4	Companion Animals Registration Fees	Companion Animals Amendment Bill 2013 (NSW) Schedule 2 Amendment of Companion Animals Regulation 2008				
RS.4.1	Dog – Desexed (by relevant age)	Per animal or as determined by Legislation	\$78.00	S	X	\$80.00
RS.4.2	Dog – Desexed (by relevant age) – Eligible Pensioner	Per animal or as determined by Legislation	\$34.00	S	X	\$35.00
RS.4.3	Dog – Desexed (sold by Pound/Shelter)	Per animal or as determined by Legislation	Free	S		Free
RS.4.4	Dog – Combined registration and not desexed (by relevant age)	Combined fee for animal not desexed by 6 months old and registration Per animal or as determined by Legislation	\$262.00	S	X	\$269.00
RS.4.5	Dog – Not desexed (not recommended by vet)	Per animal or as determined by Legislation	\$78.00	S	X	\$80.00
RS.4.6	Dog – Not desexed (not recommended by vet) – Eligible Pensioner	Per animal or as determined by Legislation	\$34.00	S	X	\$35.00
RS.4.7	Dog – Not desexed (recognised breeder)	Per animal or as determined by Legislation	\$78.00	S	X	\$80.00
RS.4.8	Dog – Working	Per animal or as determined by Legislation	Free	S		Free
RS.4.9	Dog – Service of the State	Per animal or as determined by Legislation	Free	S		Free
RS.4.10	Dog – Registered but not desexed (by relevant age)	Additional fee applicable where the animal is registered but has not been desexed by 6 months of age. Per animal or as determined by Legislation	\$184.00	S	X	\$189.00
RS.4.11	Assistance Animal – Dog/Cat	Per animal or as determined by Legislation	Free	S		Free
RS.4.12	Cat – Desexed or Not Desexed	Per animal or as determined by Legislation	\$68.00	S	X	\$70.00
RS.4.13	Cat – Desexed – Eligible Pensioner	Per animal or as determined by Legislation	\$34.00	S	X	\$35.00
RS.4.14	Cat – Desexed (sold by Pound/Shelter)	Per animal or as determined by Legislation	Free	S		Free
RS.4.15	Cat – Not desexed (not recommended by vet)	Per animal or as determined by Legislation	\$68.00	S	X	\$70.00
RS.4.16	Cat – Not desexed (not recommended by vet) – Eligible Pensioner	Per animal or as determined by Legislation	\$34.00	S	X	\$35.00
RS.4.17	Cat – Not desexed (recognised breeder)	Per animal or as determined by Legislation	\$68.00	S	X	\$70.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
RS.4.18	Late Registration Fee – Dog/Cat	Where the registration fee has not been paid 28 days after the date on which the animal is required to be registered	\$22.00	S	X	\$23.00
RS.4.19	Annual Permits	Per animal or as determined by Legislation				
RS.4.20	Cats not desexed by four months of age	Per animal, per year or as determined by Legislation	\$96.00	S	X	\$99.00
RS.4.21	Dogs of a restricted breed	Per animal, per year or as determined by Legislation	\$230.00	S	X	\$236.00
RS.4.22	Dogs declared to be dangerous	Per animal, per year or as determined by Legislation	\$230.00	S	X	\$236.00
RS.4.23	Late Permit Fee	Where the permit fee has not been paid 28 days after the date on which the animal is required to be permitted	\$22.00	S	X	\$23.00
RS.4.24	Sale of signage to dangerous dog owners	As required by Legislation	\$27.64	F	Y	\$29.00
RS.4.25	Dangerous dog collars	Price range: Small – \$45.00, Medium – \$48.00 Large – \$51.00 X Large – \$55.00 Design as required by Legislation	POA	F	Y	POA

Exemptions will be in place for cats that are registered by 1 July 2020, cats kept for breeding purposes by members of recognised breeding bodies, and cats which cannot be desexed for medical reasons.

Owners of dogs of a restricted breed or declared to be dangerous will be required to pay an annual permit in addition to their one-off lifetime pet registration fee. This applies to dogs that are already registered.

A recognised Breeder means a person who is a prefix endorsed member of the following: Royal NSW Canine Council Ltd, NSW Cat Fanciers Assoc Inc, Waratah State Cat Alliance Inc.

Note: A dog formerly registered with the Greyhound Racing Act (1985), will have the applicable registration fee reduced by \$15.00.

RS.5	Micro-chipping (Cats & Dogs)	Per animal	\$10.00	P	Y	\$10.00
RS.6	Engraved Pet Tag	Per animal		P	Y	\$10.00
RS.7	Compliance Certificates	Companion Animals Regulation 2008 – Regulation 25 for the purpose of the Companion Animals Act 1998 – Section 58H				
RS.7.1	Certificate of compliance with enclosure requirements for dangerous, menacing or restricted dog, including inspection		\$150.00	S	X	\$150.00
RS.8	Hire of Animal Control Goods					
RS.8.1	Traps					
RS.8.2	Cats – Hire of Traps	Per fortnight Plus Fee RS.8.3	\$40.15	P	Y	\$41.00
RS.8.3	Deposit on Trap Hire	Refundable on return of trap	\$193.01	P	X	\$200.00
RS.8.4	Dogs – Hire of Traps	Per fortnight Plus Fee RS.8.3	\$48.60	P	Y	\$50.00
RS.9	Companion Animals Impounding					
RS.9.1	Cats Impounding					
RS.9.2	Hawkesbury Resident Admission Fee		\$40.00	P	X	\$41.00
RS.9.3	Hawkesbury Resident Daily Fee		\$32.00	P	X	\$33.00
RS.9.4	Dogs Impounding					
RS.9.5	Hawkesbury Resident Admission Fee		\$40.00	P	X	\$41.00
RS.9.6	Hawkesbury Resident Daily Fee		\$48.00	P	X	\$49.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
RS.10	Sales of animals					
RS.10.1	Sale of Cats					
RS.10.2	Cat		\$99.00	M	Y	\$99.00
RS.10.3	Cat of the Week		\$49.00	M	Y	\$49.00
RS.10.4	Sale of dogs					
RS.10.5	Dog					
RS.10.6	Dog of the Week		\$49.00	M	Y	\$49.00
RS.11	Surrender and Collection of Animals					
RS.11.1	Surrender of cats to Animal Shelter	Per animal	\$215.42	P	Y	\$220.00
RS.11.2	Surrender of dogs to Animal Shelter	Per animal	\$301.64	P	Y	\$310.00
RS.12	Stock Impounding					
	Fees – per Part 8 Clause S.55 of the Public Spaces (Unattended Property) Act 2021	Additional charges will apply for after hours, weekend & public holidays				
RS.12.1	Call out fee	Collection of animal already contained	\$121.61	E	Y	\$125.00
RS.12.2	Call out fee where the animal is not contained	Additional charges are applicable if the animal is not contained and a portable yard is required	POA	E	Y	POA
RS.12.3	Transportation fees	Per km to secure holding facility	\$0.94	E	Y	\$0.97
RS.12.4	Pound Keepers Fees for Sustenance					
RS.12.5	Horses	Per head, per day	\$72.92	E	Y	\$75.00
RS.12.6	Stock animals (except Horses)	Per head, per day	\$60.78	E	Y	\$63.00
HEALTH SERVICES						
RS.13	Food Premises License (& Administration) Fee	Food Regulation 2025				
	This administration fee does not apply to Schools and Not for Profit Organisations					
RS.13.1	5 or less FTE Food Handlers at premises		\$341.69	P	X	\$351.95
RS.13.2	6–50 FTE Food Handlers at premises		\$447.64	P	X	\$461.05
RS.13.3	51 or more FTE Food Handlers at premises		\$947.06	P	X	\$975.45
RS.13.4	Annual License (& Administration) Fee – Pro Rata Application	Review for the proration of the Food Premises License (& Administration) Fee for businesses that cease operating mid way through the financial year, with evidence. Refer to Fee FS.3		F	X	POA
RS.14	Food Safety Inspection Fees – Fixed Premises	"Initial inspection fee on a fixed premise Includes a follow-up inspection, minor in nature, that is resolved without further intervention by Council if required"				
RS.14.1	Pre-purchase/Pre-operational Inspection & Report fee	Request for pre-Occupation Certificate operation inspection under the Food Act 2003	\$226.00	P	X	\$233.00
RS.14.2	Food Business Inspection Fee High Risk	Per annum for each inspection	\$321.32	P	X	\$330.00
RS.14.3	Food Business Inspection Fee Medium Risk	Per annum for each inspection	\$257.61	P	X	\$265.00
RS.14.4	Food Business Inspection Fee Low Risk	Per annum for each inspection	\$210.87	P	X	\$217.00
RS.14.5	Supermarkets Food Business Inspection Fee	Per annum for each inspection	\$730.07	P	X	\$752.00
RS.14.6	Reinspection fee	Where an inspection occurred and identified a failure whereby a reinspection is required to ensure the regulated entity has completed the actions needed come up to the standard	\$236.78	P	X	\$233.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
RS.14.7	Issuing of notices under the Food Act – Scheduled Fee		\$330.00	S	X	\$565.00
RS.14.8	Scores on Door inspection	Food Safety Program	\$236.78	P	Y	\$244.00
RS.15	Mobile Food Vehicles & Temporary Food Stall Application Fees					
RS.15.1	Lodgement of Registration of Mobile & Temporary Food Businesses (TFP)	Processing fee for Mobile & Temporary Food Businesses (TFP) registration	\$30.00	P	X	\$30.00
RS.16	Mobile Food Vehicles & Temporary Food Stall Inspection Fee					
RS.16.1	Temporary Food Premises High Risk	Per annum	\$214.22	P	X	\$220.00
RS.16.2	Temporary Food Premises Medium Risk	Per annum	\$157.84	P	X	\$163.00
RS.16.3	Temporary Food Premises Low Risk	Per annum	\$107.11	P	X	\$110.00
RS.16.4	Temporary Food Premises reinspection fee	Reinspection fee	\$130.88	P	X	\$135.00
RS.17	Public Health Notification Fee	Notification lodgement processing fee				
RS.17.1	Brothels		\$44.55	P	X	\$105.00
RS.17.2	Water Cooling Systems		\$154.64	S	X	\$120.00
RS.17.3	Hairdressing		\$44.55	P	X	\$105.00
RS.17.4	Skin penetration		\$44.55	P	X	\$105.00
RS.17.5	Public and Semi Public Swimming Pools		\$44.55	P	X	\$105.00
RS.17.6	Water carting/Potable Water Suppliers		\$44.55	P	X	\$105.00
RS.18	Undertakers Premises/Mortuary					
RS.18.1	Application for approval to operate an undertakers premises		\$105.00	S	X	\$105.00
RS.18.2	Pre-purchase/Pre-operational Inspection & Report fee	Request for pre-Occupation Certificate operations inspection for Undertakers/ Mortuary	\$115.00	P	X	\$118.00
RS.18.3	Periodic inspection of undertakers premises		\$211.08	P	X	\$218.00
RS.18.4	Application for approval to operate a mortuary		\$105.00	S	X	\$105.00
RS.18.5	Periodic inspection of mortuary		\$203.96	F	X	\$210.00
RS.19	Inspection (& Administration) Fee of Other Premises	Notification lodgement processing fee				
RS.19.1	Brothels		\$355.14	P	X	\$365.80
RS.19.2	Water Cooling Systems	Per water cooling system incl RMP	\$147.73	P	X	\$220.00
RS.19.3	Water Cooling System reinspection		\$147.73	P	X	\$152.15
RS.19.4	Hairdressing		\$147.73	P	X	\$152.15
RS.19.5	Hairdressing reinspection		\$147.73	P	X	\$152.15
RS.19.6	Skin penetration		\$213.12	P	X	\$219.50
RS.19.7	Skin Penetration reinspection		\$213.12	P	X	\$219.50
RS.19.8	Public and Semi Public Swimming Pools	For premises with one swimming pool Plus Fee RS.19.9 where applicable	\$147.73	P	X	\$152.15
RS.19.9	Public and Semi Public Swimming Pools – inspection of additional pools	Per pool, Where there is more than one pool on the premises	\$38.32	P	X	\$39.45
RS.19.10	Inspection of water carting vehicle/tanks		\$119.04	P	X	\$122.60
RS.19.11	Pre-purchase and /or Pre-operational inspection and Report			F	X	\$250.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
RS.20	Testing					
RS.20.1	Water Testing		\$175.00	P	X	\$180.25
RS.20.2	Soil testing			P	X	\$180.00
RS.21	Education Courses run by Council					
RS.21.1	Food handling education course		\$65.33	F	Y	\$67.30
RS.21.2	Not-for-profit organisations	Minimum charge	\$11.99	P	Y	\$12.35
RS.22	Public Health Act 2010 & Regulations 2012					
RS.22.1	Improvement Notices and Prohibition Orders under the Public Health Regulations 2012 (Regulation 97) – Prescribed Fee		\$560.00	S	X	\$635.00
RS.22.2	Improvement Notices and Prohibition Orders under the Public Health Regulations 2012 (Regulation 97) – In any other case		\$270.00	S	X	\$295.00
RS.22.3	Re-inspection of premises subject of prohibition order	Public Health Regulation 2012 – Regulation 98 Per hour Minimum charge 1/2 hour to a maximum charge of 2 hours – excluding travel time	\$250.00	S	X	\$255.00
RS.22.4	Notification of installation or carrying out a function under Public Health Act & Regulations Issue notice or order for Regulated Systems		\$115.00	S	X	\$120.00
REGULATION AND ENFORCEMENT						
RS.23	Location Costs for Stolen & Abandoned Vehicles					
RS.23.1	Zone 1 – Richmond, Windsor, Pitt Town, Cattai		\$363.00	F	Y	\$374.00
RS.23.2	Zone 2 – Kurrajong, Kurrajong Heights, East Kurrajong ,Glossodia, Blaxland Ridge and Ebenezer area		\$374.00	F	Y	\$385.00
RS.23.3	Zone 3 – Bilpin, Colo Heights, Upper Colo areas		\$455.40	F	Y	\$496.00
RS.23.4	Zone 4 – MacDonald Valley, St Albans and to the northern and north eastern boundaries		POA	F	Y	POA
RS.23.5	Administration Fee		\$159.50	F	Y	\$164.00
RS.24	Other Impounding and Retrieval Fees					
RS.24.1	Retrieval of confiscated shopping trolleys	Release of impounded shopping trolleys	\$217.67	R	Y	\$247.00
RS.24.2	Retrieval of confiscated charity bins	Release of impounded charity bins	\$367.08	R	Y	POA
RS.24.3	Retrieval of confiscated unauthorised sign on public land	Release of impounded signs	\$274.00	R	Y	\$310.00
RS.25	Environmental Protection Inspections					
RS.25.1	Non-compliance reinspection of business after environmental review	Per hour	\$146.58	F	Y	\$151.00
RS.25.2	Request for voluntary environmental review of business	Per hour	\$146.58	F	Y	\$151.00
RS.25.3	Noise level reading and assessment	Per hour	\$134.75	F	X	\$138.80
RS.25.4	Noise level reading and assessment after normal business hours	Per hour	\$253.16	F	X	\$260.75
RS.25.5	Audit of industrial/commercial premises for environmental compliance	Per hour	\$133.60	F	X	\$137.60
RS.25.6	Research and preparation of report for site history of contamination	Per hour	\$133.60	F	X	\$137.60

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
RS.25.7	Intensive agriculture premises inspection (piggeries, poultry, cattle etc.)		\$173.85	F	X	\$179.05
RS.25.8	Industrial Audit Inspection Fee		\$107.27	P	X	\$110.50
RS.25.9	Underground Petroleum Storage System Program	Protection of the Environment Operations (Underground Petroleum Storage Systems) Regulation 2019	\$308.87	F	X	\$318.15
RS.26	Environmental Protection Notices under POEO Act 1997					
RS.26.1	Issuing notice administration fee	A prescribed fee payable under the Act, section 94(2), 100(2) or 267A(2)	\$803.00	S	X	\$821.00
RS.26.2	Clean-up Notice - monitoring or compliance costs	Per hour The Regulatory Authority that issues a clean-up notice to a person may, by notice in writing, require the person to pay all or any reasonable costs and expenses incurred by the Authority.	\$150.00	F	X	\$154.50
RS.27	Environmental Protection Notices under EP&A Act 1979					
RS.27.1	Cost Compliance Notice	"Investigation of legislative breach notices for costs (non Land and Environment Court matters) Detailed cost break down per investigation"		F	X	POA
RS.28	Outstanding notices or orders information in register		\$122.03	F	X	\$125.70
RS.29	Public Health Consultation and Investigation					
RS.29.1	Pollution control investigation charges to polluter	Per hour	\$147.00	F	Y	\$151.40
RS.30	Certificates/Documents Available-Regulatory Services					
RS.30.1	S735A LGA Certificate-Outstanding notices and orders		\$122.03	F	X	\$125.70
RS.30.2	S735A LGA Certificate-Urgency Fee (24hrs turnaround)	Plus Fee RS.30.1	\$69.63	P	X	\$71.70
RS.30.3	S121ZP, EP & A Certificate-Outstanding notices and orders		\$122.03	F	X	\$125.70
RS.30.4	S121ZP, EP & A Certificate-Urgency Fee (24hrs turnaround)	Plus Fee RS.30.3	\$70.72	F	X	\$72.85
RS.31	Local Government Act 1993 (Section 82) Objections					
RS.31.1	Local Government Act Objection Assessment Fee	The applicant must specify the grounds of the objection		S	X	\$250.00
SEWAGE MANAGEMENT FACILITIES						
RS.32	Sales					
RS.32.1	Sale of septic irrigation warning signs		\$26.44	F	Y	\$27.25
RS.33	Certificates/Documents available					
RS.33.1	Copy of approval to operate septic system		\$32.30	F	X	\$33.25
RS.34	Septic Tanks Inspections					
RS.34.1	Licence Fee - Approval to operate a Sewage Management Facility		\$176.94	F	X	\$182.25
RS.34.2	Licence Fee - "Approval to operate a Sewage Management Facility" - multiple systems on a residential property	Per additional system Plus Fee RS.34.1	\$130.04	F	X	\$135.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
RS.34.3	After hours Sewage Management Facility Inspection Saturday Only		\$353.26	F	X	\$353.25
RS.34.4	Pre-purchase inspection of Sewage Management Facility and written report		\$176.94	F	X	\$250.00
RS.34.5	Sewage Management Facility re-inspection fee		\$106.22	F	X	\$250.00
RS.34.6	Application to install a centralised Sewage Management Facility (e.g. Community Title)	Plus \$215.55 per allotment	\$1,000.00	F	X	\$1,000.00
RS.34.7	Inspection of Decommissioned Sewage Management Facility		\$93.39	P	X	\$96.20
RS.34.8	Application to install a Sewage Management Facility (Domestic)	Including assessment, 2 inspections & approval to operate for first year	\$1,000.00	M	X	\$1,000.00
RS.34.9	Application to alter a Sewage Management System (Domestic)	Any domestic system (new method/ upgrade to disposal area, increase in potential hydraulic load), including assessment and 1 inspection		M	X	\$500.00
RS.35	Application to install a Sewage Management Facility (Commercial)					
RS.35.1	Application to install a Sewage Management Facility (Commercial <10,000 litre/day)	Includes assessment and 2 inspections	\$1,000.00	M	X	\$1,000.00
RS.35.2	Application to install a Sewage Management Facility (Commercial >10,000 litre/day)	Includes assessment and 4 inspections	\$1,414.81	M	X	\$1,500.00
RS.35.3	Application to alter a Sewage Management System (Commercial)	Any commercial system (new method/ upgrade to disposal area, increase in potential hydraulic load), including assessment and 1 inspection	\$500.00	M	X	\$500.00
RS.35.4	Application to amend Sewage Management System plan	Processing of amended approved plans for any system (e.g. additional drainage lines, change location of approved disposal area etc) but with no increase in potential hydraulic load		P	X	\$140.00
RS.36	Inspection of Private Water Scheme plumbing and drainage					
RS.36.1	Inspection of private water scheme plumbing and drainage	Per inspection	\$228.04	M	X	\$234.90
RS.37	Plumbing and Drainage Inspections					
RS.37.1	Single Inspection	Internal, External and Final	\$176.63	M	X	\$181.95
DEVELOPMENT ASSESSMENT						
CONSTRUCTION AND DEVELOPMENT						
DS.1	Development Applications	Schedule 4 Part 2 of the Environmental Planning and Assessment (EP&A) Regulation 2021				
DS.1.1	General Development	Schedule 4 Item 2.1 of the EP&A Regulation 2021				
DS.1.2	Not exceeding \$5,000		\$144.00	S	X	\$147.00
DS.1.3	\$5,001 – \$50,000	Plus \$3.00 each \$1,000 above \$5,000	\$220.00	S	X	\$226.00
DS.1.4	\$50,001 – \$250,000	Plus \$3.64 each \$1,000 above \$50,000	\$459.00	S	X	\$469.00
DS.1.5	\$250,001 – \$500,000	Plus \$2.34 each \$1,000 above \$250,000	\$1,509.00	S	X	\$1,544.00
DS.1.6	\$500,001– \$1,000,000	Plus \$1.64 each \$1,000 above \$500,000	\$2,272.00	S	X	\$2,325.00
DS.1.7	\$1,000,001 – \$10,000,000	Plus \$1.44 each \$1,000 above \$1,000,000	\$3,404.00	S	X	\$3,483.00
DS.1.8	More than \$10,000,000	Plus \$1.19 each \$1,000 above \$10,000,000	\$20,667.00	S	X	\$21,146.00
DS.1.9	Change of Use (Where no cost of works)	Schedule 4 – Item 2.7 of the EP&A Regulations 2021	\$371.00	S	X	\$379.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.1.10	Signage for Development Applications	Development for the purposes of 1 or signs but only if this fee exceeds the fee payable under Fees SA.1.1-DS.1.8 (a) \$379.00 for 1 sign, plus (b) \$93.00 for each additional sign	POA	S	X	POA
DS.1.11	Dwelling-houses					
DS.1.12	Dwelling - houses not exceeding \$100,000	Schedule 4 - Item 2.3 of the EP&A Regulations 2021	\$592.00	S	X	\$606.00
DS.1.13	Dwelling - houses exceeding \$100,000	Fee calculated according to General Development Refer to Fees DS.1. - DS.1.9	POA	S	X	POA
DS.2	Development Application for Tree Removal					
DS.2.1	1 to 5 trees	Located on Heritage Listed Property	\$160.40	P	X	\$165.20
DS.2.2	6 to 25 trees	Located on Heritage Listed Property	\$351.11	P	X	\$361.65
DS.2.3	More than 25 trees	Located on Heritage Listed Property	\$429.11	P	X	\$442.00
DS.3	Development Application for Pools					
DS.3.1	Pool - Permanent	Fee calculated according to General Development Refer to Fees DS.1 - DS.1.9	POA	S	X	POA
DS.3.2	Pool - Temporary (e.g. inflatable, self supporting)	Minimum charge under General Development Refer to Fees DS.1 - DS.1.9	POA	S	X	POA
DS.4	Notification of Development Applications (Hawkesbury DCP)					
DS.4.1	Requiring adjoining owners' advertisement	Plus Fees DS.4.2 - DS.4.5	\$513.66	P	X	\$529.05
DS.4.2	Notification Site Sign		\$95.38	F	X	\$98.25
DS.4.3	Requiring adjoining owners letters only (up to 50 properties)		\$223.22	P	X	\$375.00
DS.4.4	Requiring adjoining owners letters only (51 to 100 properties)		\$465.97	P	X	\$479.95
DS.4.5	Requiring adjoining owners letters only (more than 100 properties)		\$627.41	P	X	\$646.25
DS.5	Notification of Development	EP&A Regulation 2021				
DS.5.1	Requiring notification to be given under Section 8.3 of the Environmental Planning and Assessment Act 1979	Schedule 4 - Item 7.7 of the EP&A Regulation 2021	\$807.00	S	X	\$807.00
DS.5.2	Requiring notice under S4.55(2) or S4.56(1)	Schedule 4 - Item 4.6 of the EP&A Regulations 2021	\$866.00	S	X	\$886.00
DS.5.3	Notice and advertising of designated development	Schedule 4 - Item 3.5 of the EP&A Regulation 2021	\$2,890.00	S	X	\$2,957.00
DS.5.4	Advertised Development	Schedule 4 - Item 3.6 of the EP&A Regulation 2021	\$1,438.00	S	X	\$1,472.00
DS.5.5	Prohibited Development	Schedule 4 - Item 3.7 of the EP&A Regulation 2021	\$1,438.00	S	X	\$1,472.00
DS.5.6	Notified Development	Schedule 4 - Item 3.8 of the EP&A Regulation 2021	\$1,438.00	S	X	\$1,472.00
DS.6	Building Construction Certificates					
DS.6.1	Building Class 1 and 10 Buildings					
DS.6.2	Up to \$5,000		\$371.69	R	Y	\$382.85
DS.6.3	\$5,001 up to \$12,000		\$739.02	R	Y	\$761.20
DS.6.4	\$12,001 up to \$100,000		\$1,189.86	R	Y	\$1,225.55
DS.6.5	\$100,001 up to \$200,000		\$1,378.38	R	Y	\$1,419.75

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.6.6	\$200,001 up to \$350,000		\$1,877.95	R	Y	\$1,934.30
DS.6.7	Greater than \$350,000	\$2,444.40 Plus 0.1% of estimated cost of Development	POA	R	Y	POA
DS.6.8	Building Class 2 – 9 Buildings					
DS.6.9	Up to \$5,000		\$564.59	R	Y	\$581.55
DS.6.10	\$5,001 up to \$100,000		\$1,378.38	R	Y	\$1,419.70
DS.6.11	\$100,001 up to \$250,000		\$2,128.29	R	Y	\$2,192.15
DS.6.12	\$250,001 up to \$1,000,000		\$4,008.39	R	Y	\$4,128.65
DS.6.13	Greater than \$1,000,000	\$10,034.20 Plus 0.1% of estimated cost of Development	POA	R	Y	POA
DS.6.14	Certification work involving referral to Fire and Rescue NSW	Where Council needs to pay referral fees to Fire & Rescue NSW		F	Y	POA
DS.7	Certifiers' review (Engineering or Building) of works (not covered by above or elsewhere) – rate per hour	\$424.15 for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.8	Amended Building Construction Certificate (Minor change)	25% of original CC Fee	POA	M	Y	POA
DS.9	Amended Building Construction Certificate (Major change)	50% of original CC Fee	POA	M	Y	POA
DS.10	Additional Fees					
DS.10.1	Bushfire Assessment Level (BAL) – Risk assessment	Includes inspection	\$564.59	M	Y	\$564.59
DS.10.2	Hoarding application fee	Plus Fee DS.10.3 or Fee DS.10.4	\$276.36	M	X	\$276.36
DS.10.3	Type "A" Hoarding weekly rate	Per m2 up to 4 weeks, \$23.45 per m2 thereafter Plus Fee DS.10.2	\$29.26	M	X	\$29.26
DS.10.4	Type "B" Hoarding weekly rate	Per linear metre Plus Fee DS.10.2	\$22.77	M	X	\$22.77
DS.10.5	Mandatory inspection prior to release of Construction Certificate		\$219.97	M	Y	\$219.97
DS.10.6	Transfer of Principal Certifying Authority role to Council		\$2,255.08	M	Y	\$2,255.08
DS.10.7	Certification Fees (Private or Contract Certifier engaged by Council)	Where Council is required to engage an independent certifier to carry out certification work on behalf of Council. Contractor's fees plus \$100 administration fee	POA	F	Y	POA
DS.11	File conversion of electronic documents from the NSW Planning Portal					
DS.11.1	Non-compliance of documents submitted through the NSW Planning Portal	Applicable where the documents submitted through the NSW Planning Portal are in the incorrect format Per Fees FS.1 – FS.3	POA	R	Y	POA
DS.12	Stamping additional hard copy plans	When in excess of 1 set for applicant	\$32.51	M	Y	\$32.51
	Building projects (other than dwellings & residential additions) which involve civil works, e.g. car parks, drainage, etc. will be subject to the additional CC fees in the Subdivision and Civil Works section of this document					
DS.13	Building Compliance Certificates	Includes all inspections				
DS.13.1	Residential (Class 1,4)		\$1,737.08	M	Y	\$1,789.20
DS.13.2	Residential Additions		\$1,737.08	M	Y	\$1,789.20
DS.13.3	Residential Flat Building (Class 2)	Per unit	\$1,737.08	M	Y	\$1,789.20

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.13.4	Commercial (Class 3,5,6 and 9)	Per unit Or \$1,277.55 per 500m2 floor area (whichever is greater)	\$1,737.08	M	Y	\$1,789.20
DS.13.5	Industrial (Class 7 and 8)	Per unit Or \$1,250.10 per 500m2 floor area (whichever is greater)	\$1,737.08	M	Y	\$1,789.20
DS.13.6	Other Class 10 structures		\$744.47	M	Y	\$766.80
DS.13.7	Demolition		\$744.47	M	Y	\$766.80
DS.13.8	Late Building Inspection within 48 hrs		\$110.51	M	Y	\$113.80
DS.13.9	Single Inspection			M	Y	\$255.60
DS.13.10	Re-inspection where failed or not ready			M	Y	\$255.60
DS.14	Building Compliance Certificates - Swimming Pools	Compliance and Non-Compliance Certificates				
DS.14.1	In ground	Permanent	\$992.61	M	Y	\$1,022.40
DS.14.2	Above ground	Permanent	\$496.33	M	Y	\$511.20
DS.14.3	Temporary	e.g. inflatable, self supporting	\$248.14	M	Y	\$255.60
DS.14.4	Single Inspection		\$248.14	M	Y	\$255.60
DS.14.5	Re-inspection where failed or not ready		\$248.14	M	Y	\$255.60
DS.14.6	Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - First Year		Free	N		Free
DS.14.7	Single inspection (Swimming Pools only - for portable/inflatable pools or where Swimming Pool Compliance Certificate is required) - Subsequent years		\$248.14	M	Y	\$255.60
DS.15	Occupation Certificates					
DS.15.1	Occupation Certificate - Class 1 (or combined Class 1 & 10)		\$316.40	M	Y	\$380.00
DS.15.2	Occupation Certificate - Class 10 (50% of Class 1)		\$158.20	M	Y	\$200.00
DS.15.3	Occupation Certificate - Class 2-9		\$942.77	M	Y	\$971.00
DS.15.4	Re-inspection where failed		\$249.24	M	Y	\$255.60
DS.16	Resited Dwellings					
DS.16.1	Refundable Deposit - Transit Damage		\$1,704.57	M	X	\$1,755.71
DS.16.2	Route inspection fee		\$243.85	M	X	\$251.17
DS.17	Inspection of building	Where it is Proposed New Fee to have it removed and re-erected				
DS.17.1	Up to distance of 100km		\$646.94	M	X	\$666.35
DS.17.2	In excess of 100km		POA	M	X	POA
DS.18	Complying Development Certificate					
DS.18.1	CDC pre-certificate review (all development types)	40% of relevant CDC Fee (Fees DS.18.2 to DS.18.18), whichever is greater	POA	M	Y	POA
DS.18.2	CDC - Demolition					
DS.18.3	Class 10 Building/Structure		\$221.07	R	Y	\$227.70
DS.18.4	Class 1 Building		\$442.15	R	Y	\$455.40
DS.18.5	Class 2-9 Buildings		POA	R	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.18.6	CDC – Building Class 1 and 10 Buildings					
DS.18.7	Up to \$5,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$442.15	R	Y	\$455.40
DS.18.8	\$5,001 up to \$12,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$955.75	R	Y	\$984.40
DS.18.9	\$12,001 up to \$100,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$1,859.52	R	Y	\$1,915.30
DS.18.10	\$100,001 up to \$200,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$2,503.22	R	Y	\$2,578.30
DS.18.11	\$200,001 up to \$350,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$4,087.49	R	Y	\$4,210.00
DS.18.12	Greater than \$350,000	\$5,905.90 Plus Fee DS.13 to Fee DS.14.3, where applicable Plus 0.1% estimated cost of development	POA	R	Y	POA
DS.18.13	CDC – Building Class 2 – 9 Buildings					
DS.18.14	Up to \$5,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$632.86	R	Y	\$651.85
DS.18.15	\$5,001 up to \$100,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$1,734.93	R	Y	\$1,787.00
DS.18.16	\$100,001 up to \$250,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$3,253.13	R	Y	\$3,350.70
DS.18.17	\$250,001 up to \$1,000,000	Plus Fee DS.13 to Fee DS.14.3, where applicable	\$7,219.27	R	Y	\$7,435.85
DS.18.18	Greater than \$1,000,000	\$13,968.15 Plus Fee DS.13 to Fee DS.14.3, where applicable Plus 0.1% estimated cost of development	POA	R	Y	POA
DS.19	Mandatory inspection prior to release of Complying Development Certificate		\$249.24	M	Y	\$256.70
DS.20	Modification of Complying Development Certificate – Minor (\$4.30 of EP&A Act 1979)	40% of the original fee	POA	M	Y	POA
DS.21	Modification of Complying Development Certificate – Major (\$4.30 of EP&A Act 1979)	65% of the original fee	POA	M	Y	POA
To ensure that Council's prices for building certification services are competitive, Council will match the price of any genuine written quotation from a private certifier						
SUBDIVISION AND CIVIL WORKS (Including works related to Roads Act Approval and Section 68 Local Government Act Approval – Stormwater Drainage)						
DS.22	Development Application Fees					
DS.22.1	New public road (Schedule 4 – Item 2.4(a) of the EP&A Regulation 2021)	Plus \$65.00 per additional lot	\$865.00	S	X	\$885.00
DS.22.2	No new road (Schedule 4 – Item 2.5 of the EP&A Regulation 2021)	Plus \$53.00 per additional lot	\$430.00	S	X	\$440.00
DS.22.3	Strata (Schedule 4 – Item 2.6 of the EP&A Regulation 2021)	Plus \$65.00 per additional lot	\$430.00	S	X	\$430.00
DS.22.4	Appointment and acceptance of Council as the Principal Certifying Authority	\$424.15 for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.22.5	Plan Checking – Construction Certificate (Civil Works) or Subdivision Construction Certificate – excluding drainage	Plus Drainage Fee DS.23.15, where applicable Plus Fees DS.31 – Fees DS.34 See Clause 6.4 EP&A Act 1979				
DS.22.6	Full width road construction – excluding drainage	Plus Drainage Fee DS.23.15, where applicable				

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.23.2	Residential, commercial & industrial					
DS.23.3	Minimum Charge	Or Fee DS.23.4, whichever is greater	\$964.45	M	Y	\$993.40
DS.23.4	Charge per linear metre	Per linear metre Or Fee DS.23.3, whichever is greater	\$27.10	M	Y	\$27.90
DS.23.5	Rural Road – (Excludes Drainage Fee – Refer to 23.15)					
DS.23.6	Minimum Charge	Or Fee DS.23.7, whichever is greater	\$734.75	M	Y	\$756.80
DS.23.7	Charge per linear metre	Per linear metre Or Fee DS.23.6, whichever is greater	\$14.10	M	Y	\$14.50
DS.23.8	Half width road construction – (Excludes Drainage Fee – Refer to 23.15)					
DS.23.9	Residential, commercial & industrial– (Excludes Drainage Fee – Refer to 23.15)					
DS.23.10	Minimum Charge	Or Fee DS.23.11, whichever is greater	\$699.00	M	Y	\$719.95
DS.23.11	Charge per linear metre	Per linear metre Or Fee DS.23.10, whichever is greater	\$18.45	M	Y	\$19.00
DS.23.12	Access Ways (includes crossings)– (Excludes Drainage Fee – Refer to 23.15)					
DS.23.13	Residential	\$424.15 for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.23.14	Rural	\$424.15 for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.23.15	Drainage					
DS.23.16	Minimum Charge	Or Fee DS.23.17, whichever is greater	\$410.70	M	Y	\$423.00
DS.23.17	Charge per linear metre (including pits and outlet)	Per linear metre Or Fee DS.23.16, whichever is greater	\$2.50	M	Y	\$2.60
DS.24	Car Parking Areas	Maximum of 4 spaces For greater than 4 spaces – Fee DS.24 Plus Fee DS.26	\$261.20	M	Y	\$269.00
DS.25	On site stormwater detention	\$424.15for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.26	Certifiers' review (Engineering or Building) of works	\$424.15for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.27	Amended Construction Certificate (Civil Works) or Subdivision Construction Certificate – Minor change to CC	25% of original CC Fee	POA	M	Y	POA
DS.28	Amended Construction Certificate (Civil Works) or Subdivision Construction Certificate – Major change to CC	50% of original CC Fee	POA	M	Y	POA
DS.29	Issue 88B signing of Plan (and related documents)		\$195.05	M	X	\$201.00
DS.30	Construction Inspection – Compliance Certificate (Civil Works) or Roads Act Approval Works Inspections, Subdivision Works Inspections or Section 68 Local Government Act Approvals (Stormwater Drainage)					
		Plus Fees DS.23 – Fees DS.26 See Clause 6.4 EP&A Act 1979				
DS.30.1	Full width road construction					
DS.30.2	Residential, commercial & industrial					
DS.30.3	Minimum Charge	Or Fee DS.30.4, whichever is greater	\$1,871.45	M	Y	\$1,927.60
DS.30.4	Charge per linear metre	Per linear metre Or Fee DS.30.3, whichever is greater	\$47.70	M	Y	\$49.16

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.30.5	Rural Road					
DS.30.6	Minimum Charge	Or Fee DS.30.7, whichever is greater	\$1,461.80	M	Y	\$1,505.65
DS.30.7	Charge per linear metre	Per linear metre Or Fee DS.30.6, whichever is greater	\$21.70	M	Y	\$22.35
DS.30.8	Half width road construction					
DS.30.9	Residential, commercial & industrial					
DS.30.10	Minimum Charge	Or Fee DS.30.11, whichever is greater	\$1,397.90	M	Y	\$1,439.85
DS.30.11	Charge per linear metre	Per linear metre Or Fee DS.30.10, whichever is greater	\$36.85	M	Y	\$37.95
DS.30.12	Access Ways (includes crossings)					
DS.30.13	Residential	\$424.15 for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.30.14	Rural	\$424.15 for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.30.15	Drainage					
DS.30.16	Minimum Charge	Or Fee DS.30.17, whichever is greater	\$238.40	M	Y	\$245.55
DS.30.17	Charge per linear metre	Per linear metre Or Fee DS.30.16, whichever is greater	\$6.50	M	Y	\$6.70
DS.31	Car Parking Areas Compliance Certificate	Maximum of 4 spaces For greater than 4 spaces – Fee DS.31 Plus Fee DS.33	\$455.15	M	Y	\$468.80
DS.32	On-site stormwater detention		\$696.80	M	Y	\$717.70
DS.33	Certifiers' review (Engineering or Building) of works	\$424.15 for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.34	Re-inspection fee (where job not ready or deferred)	\$424.15 for first hour, then \$210.95 per hour or part thereof	POA	M	Y	POA
DS.35	Subdivision Certificate Fees					
DS.35.1	Subdivision Certificate					
DS.35.2	Torrens Title					
DS.35.3	Torrens Title	Plus Fee DS.35.4 Plus Fees DS.61 – Fee DS.61.2 (where applicable)	\$425.90	M	X	\$438.70
DS.35.4	Charge Per Lot as shown on plan	Plus Fee DS.35.3 Plus Fees DS.61 – Fee DS.61.2 (where applicable)	\$213.50	M	X	\$219.90
DS.35.5	Reinspection for Linen – to be applied after inspection of plans/documents or if site inspection reveals incomplete documentation or works	50% of original fees	POA	M	X	POA
DS.35.6	Community Title					
DS.35.7	Community Title	Plus Fee DS.35.8 Plus Fees DS.61 – Fee DS.61.4 (where applicable)	\$823.60	M	X	\$848.30
DS.35.8	Charge Per Lot as shown on plan	Plus Fee DS.35.7 Plus Fees DS.61 – Fee DS.61.4 (where applicable)	\$213.50	M	X	\$219.90
DS.35.9	Reinspection for Linen – to be applied after inspection of plans/documents or if site inspection reveals incomplete documentation or works	50% of original fees	POA	M	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.35.10 Strata title						
DS.35.11	Strata title	Plus Fee DS.35.12, Plus Fee DS.36	\$675.30	M	X	\$695.55
DS.35.12	Charge Per Lot as shown on plan	Plus Fee DS.35.11, Plus Fee DS.36	\$213.50	M	X	\$219.90
DS.35.13	Mandatory inspection prior to release of Strata Certificate	\$424.15 for first hour, then \$210.95 per hour or part thereof	POA	M	X	POA
DS.35.14	Reinspection for Linen – to be applied after inspection of plans/documents or if site inspection reveals incomplete documentation or works	50% of original fees	POA	M	X	POA
DS.36	Re-endorsement of previously approved plan/Subdivision Certificate		\$262.20	M	X	\$270.05
DS.37 Performance Security Application & Administration Fee						
DS.37.1	Administration Fee – Security for works with a value of less than \$10,000		\$424.65	M	Y	\$437.40
DS.37.2	Administration Fee – Security for works with a value of \$10,000 or more		\$1,460.80	M	Y	\$1,504.60
DS.37.3	Administration fee – Security for Bonding of Street Trees		\$418.30	M	Y	\$430.85
DS.37.4	Bonding of Street Trees	\$1,116.15 per tree, Plus Fee DS.37.3	POA	M	Y	POA
ADDITIONAL APPLICATION FEES						
DS.38 Integrated Development						
DS.38.1	Administration fee payable to Council in addition to DA Fee	Schedule 4 – Item 3.1(a) of the EP&A Regulation 2021	\$183.00	S	X	\$187.00
DS.38.2	Fee payable to each approval body in addition to DA fee	Schedule 4 – Item 3.1(b) of the EP&A Regulation 2021	\$416.00	S	X	\$426.00
DS.39 Development Requiring Concurrence						
DS.39.1	Administration fee payable to Council in addition to DA Fee	Schedule 4 – Item 3.2(a) of the EP&A Regulation 2021	\$183.00	S	X	\$187.00
DS.39.2	Fee payable to each concurrence authority in addition to DA Fee	Schedule 4 – Item 3.2(b) of the EP&A Regulation 2021	\$416.00	S	X	\$426.00
DS.40 Designated Development						
DS.40.1	Administration fee payable to Council in addition to DA Fee	Schedule 4 – Item 3.3 of the EP&A Regulation 2021	\$1,198.00	S	X	\$1,226.00
DS.40.2	Residential Apartment Building	"Payable for DA modification if referred to Design Review Panel Schedule 4 – Item 3.4 of the EP&A Regulation 2021"	\$3,905.00	S	X	\$3,996.00
MODIFICATION AND REVIEW OF DEVELOPMENT CONSENT						
DS.41 Modification of Consent Section 4.55 EP&A Act 1979						
Schedule 4 Item 4 of the EP&A Regulation 2021						
DS.41.1	Minor error, misdescription or miscalculation only (by Applicant) – Section 4.55 (1)	Schedule 4 – Item 4.1 of the EP&A Regulation 2021	\$92.00	S	X	\$95.00
DS.41.2	Modification involving minimal environmental impact– Section 4.55 (1A) or Section 4.56 (1)	Schedule 4 – Item 4.2 of the EP&A Regulation 2021 50% of original DA fee, OR \$859.00 (whichever is less), Plus Fee DS.6 Notification Fee where required	POA	S	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.42	Modification not of minimal environmental impact– Section 4.55 (2) or Section 4.56 (1)					
DS.42.1	Original DA fee less than \$100	Schedule 4 – Item 4.3(a) of the EP&A Regulation 2021 50% of original DA fee, Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.42.2	Original DA fee \$100 or more, but no building, demolition or work	Schedule 4 – Item 4.3(b) of the EP&A Regulation 2021 50% of original DA fee, Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.42.3	Dwelling \$100,000 or less	Schedule 4 – Item 4.4 of the EP&A Regulation 2021 \$253.00 Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.42.4	Other Development up to \$5,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$73.00 Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.42.5	Other Development \$5,001 – \$250,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$113.00 Plus \$1.50 each \$1,000, Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.42.6	Other Development \$250,001 – \$500,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$666.00 Plus \$0.85 each \$1,000 above \$250,000 Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.42.7	Other Development \$500,001 – \$1,000,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$949.00 Plus \$0.50 each \$1,000 above \$500,000 Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.42.8	Other Development \$1,000,001 – \$10,000,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$1,314.00 Plus \$0.40 each \$1,000 above \$1,000,000 Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.42.9	Other Development more than \$10,000,000	Schedule 4 – Item 4.5 of the EP&A Regulation 2021 \$6,310.00 Plus \$0.27 each \$1,000 above \$10,000,000 Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.42.10	Residential Apartment Building – Modification of consent (See Clause 4.55 (2) of the EP&A Act and Item 6.7 of the EP&A Reg 2001)	Schedule 4 – Item 4.6 of the EP&A Regulation 2021 \$886.00 Plus Fees DS.45.1 – DS.45.2, where applicable	POA	S	X	POA
DS.42.11	Residential Apartment Building – Modification of consent where accompanied by a statement of qualified designer	Schedule 4 – Item 4.7 of the EP&A Regulation 2021 \$1013.00 Plus Fees DS.45.1 – DS.45.2, where applicable	POA	S	X	POA
DS.42.12	Specialist Technical Advice required in assessing an application, such as architecture, threatened species, noise, traffic, access and disability advice and major environmental impacts	100% of costs of each provision of advice	POA	F	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.43	Review of Determination DA – Under Section 8.3 of the Environmental Planning and Assessment Act 1979	Schedule 4 Part 7 of the EP&A Regulation 2021 Plus Fees DS.45.1 – DS.45.2, where applicable				
DS.43.1	Does not involve erecting a building, demolition or work	Schedule 4 – Item 7.1 of the EP&A Regulation 2021 50% of original DA fee, Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.43.2	Dwelling house \$100,000 or less	Schedule 4 – Item 7.2 of the EP&A Regulation 2021 \$253.00 Plus Fee DS.5 Notification Fee where required	POA	S	X	POA
DS.44	Review of Rejection of 8.3 Application	Schedule 4 Item 7.4 of the EP&A Regulation 2021				
DS.44.1	Less than \$100,000.00	Schedule 4 – Item 7.4(a) of the EP&A Regulation 2021	\$71.00	S	X	\$71.00
DS.44.2	More than \$100,000.00 and less than \$1,000,000.00	Schedule 4 – Item 7.4(b) of the EP&A Regulation 2021	\$195.00	S	X	\$195.00
DS.44.3	More than \$1,000,000.00	Schedule 4 – Item 7.4(c) of the EP&A Regulation 2021	\$325.00	S	X	\$325.00
DS.45	Other Development based on estimated value	Schedule 4 Item 7.3 of the EP&A Regulation 2021				
DS.45.1	Up to \$5,000		\$71.00	S	X	\$73.00
DS.45.2	\$5,001 – \$250,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$114.00 Plus \$1.50 each \$1,000 above \$5,000	POA	S	X	POA
DS.45.3	\$250,001 – \$500,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$666.00 Plus \$0.85 each \$1,000 above \$250,000	POA	S	X	POA
DS.45.4	\$500,001 – \$1,000,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$949.00 Plus \$0.50 each \$1,000 above \$500,000	POA	S	X	POA
DS.45.5	\$1,000,001 – \$10,000,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$1,314.00 Plus \$0.40 each \$1,000 above \$1,000,000	POA	S	X	POA
DS.45.6	More than \$10,000,000	Schedule 4 – Item 7.3 of the EP&A Regulation 2021 \$6,310.00 Plus \$0.27 each \$1,000 above \$10,000,000	POA	S	X	POA
DS.46	Review of Modification Determination – under Section 8.9 of EP&A Act 1979	Schedule 4 Item 7.5 of the EP&A Regulation 2021				
DS.46.1	Review where modification application refused or conditions imposed	50% of original DA fee, Plus Fee DS.5 Notification Fee	POA	S	X	POA
DS.47	Amend Development, Section 4.55 or Section 8.2 application prior to determination					
DS.47.1	Administration fee	50% of DA Fee Plus Fee DS.5 Notification Fee where required	POA	M	X	POA
DS.47.2	Application to extend Development Consent under Section 4.54 of the EP&A Act 1997	\$370.55 Plus \$742.25 if notice is required under Section 4.55(2) or Section 4.56(1) of the EP&A Act 1997	POA	M	X	POA
DS.47.3	Application to amend Section 88B Instrument		\$1,083.65	M	X	\$1,116.16

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.48	S6.23(2) Building Information Certificates					
DS.48.1	Class 1 (fee per dwelling) & Class 10 Buildings		\$433.45	F	X	\$446.45
DS.48.2	Additional Inspections		\$238.40	F	X	\$245.55
DS.49	Class 2–9 Buildings					
DS.49.1	Not Exceeding 200 square metres		\$433.45	F	X	\$446.45
DS.49.2	Exceeding 200 square metres but not exceeding 2,000 square metres		\$2,167.30	F	X	\$2,232.30
DS.49.3	Exceeding 2,000 square metres	\$2,232.30 Plus \$0.03 per m2, over 2,000m2	POA	F	X	POA
DS.50	Building Information Certificate applications related to unlawfully constructed work		POA	S	X	POA
DS.50.1	Class 10 Building Structure		\$1,625.50	F	X	\$1,700.00
DS.50.2	Class 1 Building		\$3,251.00	F	X	\$4,000.00
DS.50.3	Class 2–9 Buildings		\$11,378.25	F	X	\$13,000.00
DS.50.4	Building Information Certificate involving a Performance Solution under the Building Code Australia (All Classes)	Charge applies per Performance Solution	\$541.80	F	X	\$700.00
DS.51	Copy of Building Certificate		\$14.35	F	X	\$14.78
DS.52	Drainage Diagram		\$26.00	F	X	\$26.78
DS.53	Sewer Reference Sheet	Where Drainage Diagram is unavailable	\$22.80	F	X	\$23.48
DS.54	Map Extract Certificate	Schedule 4 – Item 9.9 of the EP&A Regulation 2021	\$62.00	S	X	\$62.00
DS.55	Registration of all Part 6 or Complying Development Certificates (incl. Construction, Compliance, Occupation and Subdivision Certificates)		\$36.00	S	X	\$36.00
DS.56	Submission of Annual Fire Safety Statement					
DS.56.1	1–4 required Fire Safety Measures		\$174.50	F	X	\$179.75
DS.56.2	5–11 required Fire Safety Measures			F	X	\$250.00
DS.56.3	12 or more required Fire Safety Measures			F	X	\$400.00
DS.57	Preparation of Fire Safety Schedule	Per hour or part thereof (Minimum \$161.50)	\$155.29	F	X	\$161.50
DS.58	Request for time extension for submission of Annual Fire Safety Statement (AFSS)		\$108.35	F	X	\$111.60
DS.59	Stay of infringement notice for not submitting an Annual Fire Safety Statement (AFSS)		\$433.45	F	X	\$446.45
DS.60	Swimming Pools Act					
DS.60.1	Application for Exemption	Part 4, Clause 13(1) Swimming Pools Regulation 2018	\$250.00	S	X	\$250.00
DS.60.2	Swimming Pool Safety Inspection by accredited certifier – first inspection	Clause 19(a) Swimming Pools Regulation 2018	\$150.00	S	X	\$150.00
DS.60.3	Swimming Pool Safety Inspection by accredited certifier – follow up inspection	Clause 19(b) Swimming Pools Regulation 2018	\$100.00	S	X	\$100.00
DS.60.4	First inspection where Certificate of Compliance ceased to be valid	Clause 19(c) Swimming Pools Regulation 2018	\$150.00	S	X	\$150.00
DS.60.5	Subsequent inspections where Certificate of Compliance ceased to be valid	Clause 19(d) Swimming Pools Regulation 2018	\$100.00	S	X	\$100.00
DS.60.6	Register a swimming pool		\$10.00	S	X	\$10.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.60.7	Provision of Pool Register information – To owner or tenant or their agent only	Clause 25 Swimming Pools Regulation 2018	\$10.00	S	X	\$10.00
DS.60.8	Swimming Pool Resuscitation Sign		\$30.00	M	Y	\$31.00
DS.61	S88G Certificate	Clause 29 Conveyancing (General) Regulations 2013				
DS.61.1	S88G Certificate – no inspection required	Clause 29(b) Conveyancing (General) Regulations 2013	\$10.00	S	X	\$10.00
DS.61.2	S88G Certificate – inspection required	Clause 29(a) Conveyancing (General) Regulations 2013	\$35.00	S	X	\$35.00
DS.62	Endorsement of Legal Documents relating to development and subdivision					
DS.62.1	Section 88B		\$251.38	M	X	\$258.90
DS.62.2	Section 88E, positive covenant and restrictions-as-to-user (RATU)		\$251.38	M	X	\$258.90
DS.62.3	Endorsement of amended Section 88B or Section 88E		\$251.38	M	X	\$258.90
DS.62.4	Endorsement of Legal Documents by Council Resolution and Seal (where required)		\$622.02	M	X	\$640.70
DS.62.5	Endorsement of Legal Documents via PEXA Workspace arrangement		POA	M	Y	POA
DS.63	Maps, Plans & Documents					
DS.63.1	Copies of Building Plans					
DS.63.2	Customer printing approved plans from DA Tracker		Free	N		Free
DS.63.3	Copy of Approved Plans (per DA or CC approval) – Class 1 and 10		\$101.87	M	X	\$101.87
DS.63.4	Copy of Approved Plans (per DA or CC approval) – Class 2 – 9		\$192.91	M	X	\$192.91
DS.64	Other Plans					
DS.64.1	B1 sheet		\$16.60	M	X	\$17.10
DS.64.2	A1 sheet		\$14.35	M	X	\$14.78
DS.64.3	A2 sheet		\$7.75	M	X	\$7.98
DS.64.4	A3 sheet		\$2.20	M	X	\$2.27
DS.64.5	A4 sheet		\$1.10	M	X	\$1.13
DS.65	Photocopies					
DS.65.1	Black & white – A4	Per copy	\$1.04	F	X	\$1.07
DS.65.2	Black & white – A3	Per copy	\$2.08	F	X	\$2.14
DS.65.3	Studies, reports & other documents	Cost Plus 50%	POA	M	X	POA
DS.66	Administration Fees for Withdrawn Applications and Certificates					
DS.66.1	Administration Fee: Cancelled or withdrawn applications for certificates, diagrams, etc. (deducted from refund)		\$45.49	M	Y	\$46.85
DS.66.2	Administration Fee: Cancelled or withdrawn applications for DA, CC (building and engineering), S96, S8.2 applications (deducted from refund)		\$89.94	M	Y	\$92.65
DS.67	Refunds for Withdrawn Applications and Certificates– (DA, CC, CDC, SC, S4.55, S8.2 only)					

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.67.1	Withdrawn within 3 days of lodgement – 100% of DA	100% of DA Fee, Admin, File Conversion	POA	M	X	POA
DS.67.2	Withdrawn/Refund (prior to assessment) – 50% of DA Fee (excluding Scanning, Admin Fee and PlanFirst levy)	50% of DA Fee only	POA	M	X	POA
DS.67.3	Withdrawn/Refund (after 7 day letter issued) – the amount will be assessed based on the work performed by Council	Based on work done and staff time	POA	M	X	POA
MISCELLANEOUS FEES						
DS.68	Flood level advice – Basic	Letter confirming 1:100 level only	\$198.30	M	Y	\$204.25
DS.69	Flood level advice – Detailed	Letter confirming 1:100 level, likely velocity, site specific matters etc.	\$666.50	M	Y	\$686.50
DS.70	Flood level advice – CDC	Letter confirming 1:100 level, likely velocity, site specific matters etc.	\$666.50	M	Y	\$686.50
DS.71	Fees, Charges or Penalties permitted under legislation other than LGA	As specified in relevant legislation	POA	S	X	POA
DS.72	Applications under Section 68 of the Local Government Act					
DS.72.1	Solid fuel heater Approval	S68 Activity under the Local Govt Act 1993	\$276.36	R	X	\$284.65
DS.72.2	Amusement devices	S68 Activity under the Local Govt Act 1993	\$73.71	M	X	\$75.90
DS.72.3	Application and Inspection of installations on Caravan Parks	S68 Activity under the Local Govt Act 1993	\$643.70	R	X	\$663.00
DS.72.4	Reinspection required of installations on Caravan Parks	S68 Activity under the Local Govt Act 1993	\$214.58	R	X	\$221.00
DS.72.5	Application and Inspection of a structure associated with manufactured or relocatable home and completion certificate	S68 Activity under the Local Govt Act 1993	\$643.70	R	X	\$663.00
DS.72.6	Reinspection of a structure associated with manufactured or relocatable home and completion certificate	S68 Activity under the Local Govt Act 1993	\$214.58	R	X	\$221.00
DS.72.7	Other Section 68 Applications		\$270.10	R	X	\$278.20
WRITTEN ADVICE						
DS.73	Written advice regarding Development Consent	\$161.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.74	Written advice regarding Building Consent	\$161.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.75	Response to written request involving interpretation or clarification of information/ documents	\$161.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.76	Written advice regarding contaminated land enquiries	\$161.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.77	Written advice regarding exempt subdivision development	\$161.50 per hour or part thereof (Minimum Fee \$161.50)	POA	P	Y	POA
DS.78	Prelodgement Meetings – General	Per hour (Minimum Fee \$686.45) All subsequent meetings will be charged.	POA	P	Y	POA
DS.79	Prelodgement Meetings – Major	Per hour (Minimum Fee \$1,026.85) All subsequent meetings will be charged.	POA	P	Y	POA
DS.80	Review of Revised Proposal – General	Per hour (Minimum Fee \$507.90)	POA	P	Y	POA
DS.81	Review of Revised Proposal – Major	Per hour (Minimum Fee \$820.40)	POA	P	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
DS.82	Written confirmation of Heritage Works Exemption requests under Clause 5.10(3) of HLEP 2012	Per hour (Minimum Fee \$468.80)	POA	P	X	POA

STRATEGIC PLANNING SERVICES

ADDITIONAL APPLICATION FEES

SP.1	Application to Prepare Local Environmental Plans (LEP's) or Preparation/Amendment of Development Control Plan (DCP)					
SP.1.1	Planning Proposals relating to Section 3.22 of the Environment Planning and Assessment Act 1979 matters – Typographical, administrative errors, discrepancies and minor mapping errors/anomalies		\$2,683.93	M	X	\$2,764.45
SP.1.2	Planning proposal – Reclassification of land only	\$25,000.00, Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund.	POA	M	X	POA
SP.1.3	Planning Proposal – Basic – Written Amendments to existing Hawkesbury Local Environmental Plan 2012 only, and not resulting in any increased density or subdivision of land	\$15,000.00, Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund.	POA	M	X	POA
SP.1.4	Planning Proposal – Standard – Both Written and Mapping Amendments to existing Hawkesbury Local Environmental Plan 2012 (eg. heritage listings, additional permitted uses, etc) and map amendments (eg. Zoning, Lot Size) that result in an increased development yield of 20 lots/dwellings or less	\$70,000.00, Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund.	POA	M	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
SP.1.5	Planning proposal – Complex – relating to a significant change of zoning and/or other provisions (and development yield exceeds 20 lots and/or development cost is more than \$10 million)	\$100,000.00, Additional cost of any specialist advice and studies to be incurred by the applicant. 70% of refund if notice of withdrawal is provided up to 14 days prior to being reported to the Hawkesbury Local Planning Panel. 50% of refund if notice of withdrawal is provided up to 14 days prior to being reported to a Council Meeting. 40% of refund if Planning Proposal is not supported by Council, or if withdrawn within 14 days of the Council meeting. 30% of refund if notice of withdrawal is within 14 days of Gateway Determination. In all other circumstances, there will be no refund.	POA	M	X	POA
SP.1.6	Preparation or variation to DCP – Minor – changes to existing DCP (eg. Minor changes to wording, diagrams)	Quotation on application – written response will be quoted at professional rate per hour (as per Fee FS.1)	POA	M	X	POA
SP.1.7	Preparation or variation to DCP – Major – involving significant changes (eg. New DCP chapter)	Quotation on application – written response will be quoted at professional rate per hour for senior staff (as per Fee FS.1)	POA	M	X	POA
SP.1.8	Planning Proposal Pre-lodgement Meetings – General	Per hour (Minimum Fee \$686.45) All subsequent meetings will be charged	POA	P	Y	POA
SP.1.9	Planning Proposal Pre-lodgement Meetings – Major	Per hour (Minimum Fee \$1,026.85) All subsequent meetings will be charged	POA	P	Y	POA
Amended	Scoping Proposal	Scoping Proposal Application fee (includes one meeting) To be paid prior to any consideration by Council	\$5,000.00	R	Y	\$6,000.00
SP.2	Advertising of Planning Proposals and DCP Variations					
SP.2.1	Advertising for all applications (payable in addition to fee for planning proposal and/or DCP variation fee)	"Plus Fees SP.1.1 – Fees SP.1.7 Plus Fees SP.2.2 – Fees SP.2.4"	\$513.66	P	X	\$529.05
SP.2.2	Requiring adjoining owners letters only (up to 50 properties)		\$223.22	P	X	\$375.00
SP.2.3	Requiring adjoining owners letters only (51 to 100 properties)		\$465.97	P	X	\$479.95
SP.2.4	Requiring adjoining owners letters only (more than 100 properties)		\$627.41	P	X	\$646.25
SP.3	Works in Kind					
SP.3.1	Works in Kind Proposal Fees					
SP.3.2	For each Section 7.11 work listed in a contributions plan	\$5,253.00 Plus Fee SP.3.4	POA	F	X	POA
SP.3.3	Works in Kind Supervision Fees					
SP.3.4	Works in Kind Supervision Fee	3% of the value of Section 7.11 work listed in a contributions plan	POA	F	X	POA
CERTIFICATES AND DOCUMENTS						
SP.4	Hawkesbury Development Control Plan					
SP.4.1	Hard Copy – DCP & Appendices	See Clause 19 EP&A Regulation 2000	\$161.55	M	X	\$165.00
SP.4.2	Hard Copy – DCP only	See Clause 19 EP&A Regulation 2000	\$114.54	M	X	\$120.00
SP.4.3	Hard Copy – Appendices only	See Clause 19 EP&A Regulation 2000	\$82.24	M	X	\$90.00
SP.4.4	CD or USB	See Clause 19 EP&A Regulation 2000	\$39.63	M	X	\$50.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
SP.4.5	Download from www.hawkesbury.nsw.gov.au	See Clause 19 EP&A Regulation 2000	Free	N		Free
SP.5	Local Environmental Plan 1989 or 2012					
SP.5.1	Written document		\$19.16	M	X	\$20.00
SP.5.2	Download LEP 1989 maps from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.5.3	Coloured map set (LEP 1989 only)		\$533.03	M	X	\$600.00
SP.5.4	Single colour map (LEP 1989 only)		\$70.52	M	X	\$75.00
SP.5.5	Download LEP 2012 maps from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.5.6	Coloured map set (LEP 2012 only)		POA	M	X	POA
SP.5.7	Single colour map (LEP 2012 only)		POA	M	X	POA
SP.6	Development Contribution Plan (Section 7.11 and 7.12 – Formerly S94 Plan and S94a Plan)					
SP.6.1	Hardcopy of Plan	See Clause 38 EP&A Reg 2000	\$10.47	M	X	\$25.00
SP.6.2	Internet download	See Clause 38 EP&A Reg 2000	Free	N		Free
SP.7	Planning Studies					
SP.7.1	Hawkesbury Local Housing Strategy					
SP.7.2	Written document		\$23.14	M	X	\$25.00
SP.7.3	Download from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.7.4	Hawkesbury Employment Land Strategy					
SP.7.5	Written document		\$25.34	M	X	\$30.00
SP.7.6	Download from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.7.7	Hawkesbury Floodplain Risk Management Study and Plan					
SP.7.8	Written document		\$57.59	M	X	\$60.00
SP.7.9	Download from www.hawkesbury.nsw.gov.au		Free	N		Free
SP.7.10	Certificates/Reports					
SP.7.11	S10.7 Planning Certificate	Schedule 4 Part 9 of the EP&A Regulation 2021				
SP.7.12	S10.7 (2) Planning Certificate	Schedule 4 – Item 9.7 of the EP&A Regulation 2021	\$69.00	S	X	\$69.00
SP.7.13	S10.7 (5) Planning Certificate	Certificate where advice is provided under Section 107 (5) of the Act	\$156.00	S	X	\$156.00
SP.7.14	Certified copy of S10.7 Planning Certificate	Plus Fee DS.50.5, where applicable	\$62.00	S	X	\$62.00
SP.7.15	Fax or postage of certified copy of S10.7 (2) or S10.7 (5) Planning Certificate		\$19.25	F	X	\$19.83
MISCELLANEOUS FEES						
SP.8	Infrastructure Contribution Payment Rates (under Section 7.11 and 7.12 – Formerly Section 94/94a Plans)	Refers to Sections 7.11 and 7.12 of the Environmental Planning and Assessment Amendment Act 2017 (NSW)				
SP.8.1	Provision of local infrastructure including, but not limited to, car parks, community facilities, land acquisition, park improvements, plan administration, recreation facilities, road works, stormwater drainage	"As per Section 7.11 and 7.12 Formerly 94/94a Plan, Adopted by Council, indexed accordingly "	POA	F	X	POA
SP.9	Drainage Works	S64 Local Government Act 1993				
SP.9.1	Drainage Catchment 1	Per m2 of site area	POA	F	X	POA
SP.9.2	Drainage Catchment 2	Per m2 of site area	POA	F	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
SP.9.3	Drainage Catchment 3	Per m2 of site area	POA	F	X	POA
SP.9.4	Drainage Catchment 4	Per m2 of site area	POA	F	X	POA
SP.9.5	Drainage Catchment 5	Per m2 of site area	POA	F	X	POA
SP.9.6	Drainage Catchment 6	Per m2 of site area	POA	F	X	POA
SP.10	S64 Pitt Town Development Area - Stormwater Infrastructure					
SP.10.1	Bona Vista & Fernadell Precincts - Preliminary Studies /Plans, Land acquisition, Basin, Overland Flow Path and Wetland Construction	Per development as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.2	Contribution Area 1 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.3	Contribution Area 2 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.4	Contribution Area 3 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.5	Contribution Area 4 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA
SP.10.6	Contribution Area 5 - Preliminary investigations and plans, Stormwater infrastructure, Land acquisition and creation of easements	Per m2 as per Adopted Section 64 Plan, indexed accordingly	POA	F	X	POA

COMMUNITY SERVICES

COMMUNITY FACILITY HIRE

CS.1	Hire of Council Managed Community Centres for meetings	Per hour	\$20.00	P	Y	\$20.00
CS.2	Hire of Council Managed Community Centres for function	Per day	\$265.00	P	Y	\$275.00
CS.3	Function Bond for Council Managed Community Centre		\$265.00	P	X	\$275.00

COMMUNITY CENTRES AND HALLS

CS.4	Blaxlands Ridge Community Centre					
CS.4.1	Hire of hall for meetings	Per hour	\$20.00	E	Y	\$20.00
CS.4.2	Hire of hall for functions	Per day	\$265.00	E	Y	\$275.00
CS.4.3	Tennis court hire - day hire	Per hour	Free	E		Free
CS.4.4	Tennis court hire - with lights	Per hour	\$13.00	E	Y	\$13.50
CS.4.5	Hire of Old School House to Comleroy-Kurrajong Historical Society	Per year	\$365.00	E	Y	\$376.00
CS.4.6	Hire of hall to HCOS for Preschool	Per day	\$65.00	E	Y	\$65.00
CS.4.7	Function Bond		\$265.00	E	X	\$275.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CS.5	Colo Heights Hall					
CS.5.1	Casual hire	Per hour	\$12.00	E	Y	\$12.00
CS.5.2	Function hire	Per day	\$105.00	E	Y	\$110.00
CS.5.3	Tennis court hire – Day hire	Per hour	Free	E		Free
CS.5.4	Tennis court hire – with lights	Per hour	\$13.00	E	Y	\$13.50
CS.5.5	Refundable deposit for party hire		\$265.00	E	X	\$275.00
All hire users (not casual) are required to lodge a key deposit refundable on return of all issued keys						
All hire users are required to leave building premises and amenities clean and tidy						
CS.6	Bilpin District Hall					
CS.6.1	Hire of main hall for functions	Full day (6 hours or more)	\$260.00	E	Y	\$310.00
CS.6.2	Hire of main hall for functions	Half day (3 hours or less)	\$0.00	E	Y	\$155.00
CS.6.3	Hire of main hall (Meetings, Classes, Activities)	Per hour	\$16.00	E	Y	\$15.50
CS.6.4	Hire of meeting room	Per hour	\$16.00	E	Y	\$10.50
CS.6.5	Function Bond	Half and full day	\$575.00	E	X	\$550.00
CS.6.6	Cleaning Fee (Optional)	Half and full day	\$0.00	E	Y	\$210.00
CS.7	Bligh Park Community Centre					
CS.7.1	Tiningi Hall Meeting Room – Regular hire	Per hour Minimum 10 bookings	\$22.00	E	Y	\$23.00
CS.7.2	Tiningi Hall Meeting Room – Casual Hire (Weekday hire)	Per hour	\$26.00	E	Y	\$26.00
CS.7.3	Tiningi Hall Meeting Room – Casual Hire (Weekend hire)	Per hour	\$32.00	E	Y	\$32.00
CS.7.4	Tiningi Hall Meeting Room – Not-for-Profit – Regular Hire	Per hour Minimum 10 bookings	\$16.00	E	Y	\$16.00
CS.7.5	Tiningi Hall Meeting Room – Not-for-Profit – Casual Hire (Weekday hire)	Per hour	\$20.00	E	Y	\$21.00
CS.7.6	Tiningi Hall Meeting Room – Not-for-Profit – Casual Hire (Weekend hire)	Per hour	\$24.00	E	Y	\$24.00
CS.7.7	Tiningi Hall Main Hall – Regular hire	Per hour Minimum 10 bookings	\$29.00	E	Y	\$30.00
CS.7.8	Tiningi Hall Main Hall – Casual Hire (Weekday hire)	Per hour Minimum 2 hour hire	\$54.00	E	Y	\$56.00
CS.7.9	Tiningi Hall Main Hall – Casual Hire (Weekend hire)	Per hour Minimum 4 hour hire	\$64.00	E	Y	\$66.00
CS.7.10	Tiningi Hall Main Hall – Not-for-Profit – Regular Hire	Per hour Minimum 10 bookings	\$23.00	E	Y	\$24.00
CS.7.11	Tiningi Hall Main Hall – Not-for-Profit – Casual Hire (Weekday hire)	Per hour Minimum 2 hour hire	\$48.00	E	Y	\$50.00
CS.7.12	Tiningi Hall Main Hall – Not-for-Profit – Casual Hire (Weekend hire)	Per hour Minimum 4 hour hire	\$58.00	E	Y	\$60.00
CS.7.13	Tiningi Hall – Function Hire (Monday – Thursday)	Hire period 8.5 hours	\$400.00	E	Y	\$420.00
CS.7.14	Tiningi Hall – Function Hire (Friday – Sunday)	Hire period 8.5 hours	\$490.00	E	Y	\$500.00
CS.7.15	Tiningi Hall – additional function hire	Per hour	\$50.00	E	Y	\$50.00
CS.7.16	Bligh Park Neighbourhood Centre Meeting Room – Regular Hire	Per hour Minimum 10 bookings	\$14.00	E	Y	\$15.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CS.7.17	Bligh Park Neighbourhood Centre Meeting Room – Casual Hire (Weekday hire)	Per hour	\$17.00	E	Y	\$17.00
CS.7.18	Bligh Park Neighbourhood Centre Meeting Room – Casual Hire (Weekend hire)	Per hour	\$22.00	E	Y	\$22.00
CS.7.19	Bligh Park Neighbourhood Centre Meeting Room – Not-for-Profit – Regular Hire	Per hour Minimum 10 bookings	\$12.00	E	Y	\$12.00
CS.7.20	Bligh Park Neighbourhood Centre Meeting Room – Not-for-Profit – Casual Hire (Weekday hire)	Per hour	\$14.00	E	Y	\$14.00
CS.7.21	Bligh Park Neighbourhood Centre Meeting Room – Not-for-Profit – Casual Hire (Weekend hire)	Per hour	\$18.00	E	Y	\$18.00
CS.7.22	Bligh Park Neighbourhood Centre Main Hall – Regular Hire	Per hour Minimum 10 bookings	\$24.00	E	Y	\$25.00
CS.7.23	Bligh Park Neighbourhood Centre Main Hall – Casual Hire (Weekday hire)	Per hour Minimum 2 hour hire	\$44.00	E	Y	\$46.00
CS.7.24	Bligh Park Neighbourhood Centre Main Hall – Casual Hire (Weekend hire)	Per hour Minimum 4 hour hire	\$54.00	E	Y	\$56.00
CS.7.25	Bligh Park Neighbourhood Centre Main Hall – Not-for-Profit – Regular Hire	Per hour Minimum 10 bookings	\$19.00	E	Y	\$20.00
CS.7.26	Bligh Park Neighbourhood Centre Main Hall – Not-for-Profit – Casual Hire (Weekday hire)	Per hour Minimum 2 hour hire	\$38.00	E	Y	\$39.00
CS.7.27	Bligh Park Neighbourhood Centre Main Hall – Not-for-Profit – Casual Hire (Weekend hire)	Per hour Minimum 4 hour hire	\$48.00	E	Y	\$49.00
CS.7.28	Bligh Park Neighbourhood Centre – Function Hire (Monday – Thursday)	Hire period 8.5 hours	\$300.00	E	Y	\$340.00
CS.7.29	Bligh Park Neighbourhood Centre – Function Hire (Friday – Sunday)	Hire period 8.5 hours	\$400.00	E	Y	\$420.00
CS.7.30	Bligh Park Neighbourhood Centre – additional function hire	Per hour	\$40.00	E	Y	\$40.00
CS.7.31	Bond (refundable) – Regular Hirers		\$100.00	E	X	\$100.00
CS.7.32	Bond (refundable) – Casual or Function Hirers		\$200.00	E	X	\$200.00
CS.7.33	Annual Administration Fee – Regular Hirers		\$65.00	E	Y	\$65.00
CS.7.34	Non-refundable Booking Fee – Casual or Function Hirers		\$65.00	E	Y	\$65.00
CS.7.35	Optional Cupboard Hire	Per month	\$20.00	E	Y	\$20.00
CS.8	Glossodia Community Centre					
CS.8.1	Hall Hire	Per hour Minimum 4 hours	\$25.00	E	Y	\$26.00
CS.8.2	Function bond		\$500.00	E	X	\$515.00
CS.8.3	Administration Fee	Non Refundable	\$50.00	E	Y	\$52.00
CS.9	North Richmond Community Centre					
CS.9.1	Party Hire of Community Centre Hall 1 and Hall 2 (Friday 1pm to midnight)		\$650.00	E	Y	\$650.00
CS.9.2	Party Hire of Community Centre Hall 1 and Hall 2 (Saturday and Sunday 2pm to midnight)		\$650.00	E	Y	\$650.00
CS.9.3	Party Hire of Hall 1 only (Friday 1pm to midnight) During school holidays only		\$400.00	E	Y	\$400.00
CS.9.4	Party Hire of Hall 1 (Saturday and Sunday 1pm to midnight)		\$400.00	E	Y	\$400.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CS.9.5	Party Hire of Hall 2 (Friday 12 pm to midnight)		\$400.00	E	Y	\$400.00
CS.9.6	Party Hire of Hall 2 only (Saturday all day to midnight)		\$400.00	E	Y	\$400.00
CS.9.7	Party Hire of Hall 2 (Sunday 1.30 pm to midnight)		\$400.00	E	Y	\$400.00
CS.9.8	Party Hire of Youth Hall (Friday, Saturday and Sunday all day to midnight)		\$300.00	E	Y	\$300.00
CS.9.9	Permanent hire of Hall - For Profit groups rate	Per hour Minimum 10 bookings	\$26.00	E	Y	\$28.00
CS.9.10	Permanent Hire of Hall - Not for Profit Organisations	Per hour Minimum 10 bookings	\$20.00	E	Y	\$22.00
CS.9.11	Hire of Hall - Private and Profit (Weekdays)	Per hour Minimum 3 hours hire	\$38.00	E	Y	\$40.00
CS.9.12	Hire of Hall - Private and Profit (Weekends)	Per hour Minimum 3 hours hire	\$43.00	E	Y	\$45.00
CS.9.13	Permanent Hire of Counselling Room	Per hour - For Profit group rate Minimum 10 bookings	\$19.00	E	Y	\$21.00
CS.9.14	Permanent Hire of Meeting Room or Foyer	"Per hour - Not For Profit group rate Minimum 10 bookings"	\$14.00	E	Y	\$16.00
CS.9.15	Counselling Room Hire - Profit and Private (Weekdays)	Per hour - casual rate	\$23.00	E	Y	\$25.00
CS.9.16	Counselling Room Hire - Profit and Private (Weekends)	Per hour - casual rate	\$28.00	E	Y	\$30.00
CS.9.17	Hire of Hall cupboards - Subject to availability	Per month	\$10.00	E	Y	\$10.00
CS.9.18	Hire of kitchen cupboard- Subject to availability	Per month	\$5.00	E	Y	\$5.00
CS.9.19	Refundable Security Bond		\$200.00	E	X	\$200.00
CS.9.20	Hall hire - Not for Profit Organisations (Weekdays)	Per hour - casual rate	\$28.00	E	Y	\$30.00
CS.9.21	Hall hire - Not for Profit Organisations (Weekends)	Per hour - casual rate	\$38.00	E	Y	\$40.00
CS.9.22	Meeting Room hire - Not for Profit Organisations (Weekdays)	Per hour - casual rate	\$21.00	E	Y	\$23.00
CS.9.23	Meeting Room hire - Not for Profit Organisations (Weekends)	Per hour - casual rate	\$26.00	E	Y	\$28.00
CS.9.24	Key deposit		\$50.00	E	X	\$50.00
CS.9.25	Additional fee for Friday night set up (if available)		\$100.00	E	Y	\$100.00
Amended Richmond Neighbourhood Centre						
CS.10.1	Hire of hall - Function hire		\$235.00	E	Y	\$245.00
CS.10.2	Hire of hall - Casual users	Per hour - For profit group rate	\$25.00	E	Y	\$27.00
CS.10.3	Hire of hall - Casual users	Per hour - Non profit making rate	\$21.00	E	Y	\$23.00
CS.10.4	Hire of hall - All day rate	Non-profit making	\$100.00	E	Y	\$110.00
CS.10.5	Hire of hall - All day rate	Profit making	\$140.00	E	Y	\$145.00
CS.10.6	Refundable deposit (Cleaning/Damages)		\$210.00	E	X	\$250.00
CS.10.7	Refundable key deposit		\$35.00	E	X	\$40.00
CS.10.8	Hire of Meeting Room	Per hour - Non-profit making	\$17.00	E	Y	\$17.00
CS.10.9	Hire of Meeting Room	Per hour - Profit making	\$22.00	E	Y	\$22.00
CS.10.10	Hire of Meeting Room	All day rate - Non-profit making	\$60.00	E	Y	\$60.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CS.10.11	Hire of Meeting Room	All day rate - Profit making	\$75.00	E	Y	\$75.00
CS.10.12	Hire of Office - External	All day rate - Non-profit making	\$55.00	E	Y	\$57.00
CS.10.13	Hire of Office - External	All day rate - Profit making	\$75.00	E	Y	\$77.00
CS.10.14	Hire of Office - External - Weekly	Non - profit making	\$250.00	E	Y	\$260.00
CS.10.15	Hire of Office - External - Weekly	Profit making	\$315.00	E	Y	\$330.00
CS.10.16	Hire of Office - Internal	All day rate - Non-profit making	\$45.00	E	Y	\$47.00
CS.10.17	Hire of Office - Internal	All day rate - Profit making	\$60.00	E	Y	\$62.00
CS.10.18	Hire of Office - Internal - Weekly	Non - profit making	\$200.00	E	Y	\$210.00
CS.10.19	Hire of Office - Internal - Weekly	Profit making	\$270.00	E	Y	\$280.00
CS.11	St Albans School of Arts					
CS.11.1	Hire of hall - Local Resident	Per hour		E	Y	\$20.00
CS.11.2	Hire of hall - Non-Resident	Per hour		E	Y	\$30.00
CS.11.3	Hire of hall - Local Resident for up to 4 hours		\$45.00	E	Y	\$45.00
CS.11.4	Hire of hall - Non-Resident for up to 4 hours		\$75.00	E	Y	\$75.00
CS.11.5	Hire of hall - Local Resident Up to 8 hours	Including set up/clean up	\$65.00	E	Y	\$65.00
CS.11.6	Hire of Kitchen - Local Resident Up to 8 hour	Including set up/clean up		E	Y	\$25.00
CS.11.7	Hire of Barbeque - Local Resident Up to 8 hour	Including set up/clean up		E	Y	\$25.00
CS.11.8	Hire of hall - Non-Resident	Up to 8 hours Including set up/clean up	\$150.00	E	Y	\$150.00
CS.11.9	Hire of kitchen - Non-Resident	8 hour hire Including set up/clean up		E	Y	\$40.00
CS.11.10	Hire of barbeque - Non-Resident	8 hour hire Including set up/clean up		E	Y	\$25.00
CS.11.11	24 Hour hire - Non-Resident	Up to 24 hours (Day only) Including set up/clean up	\$200.00	E	Y	\$200.00
CS.11.12	Hire of kitchen - Non-Resident	24 hour hire Including set up/clean up		E	Y	\$50.00
CS.11.13	Hire of barbeque - Non-Resident	24 hour hire Including set up/clean up		E	Y	\$25.00
CS.11.14	Weekend and Event Hire - Local Resident	Minimum two day hire 9:15 am Sat to Midnight Sun		E	Y	\$180.00
CS.11.15	Hire of kitchen - Local Resident	Minimum two day hire 9:15 am Sat to Midnight Sun		E	Y	\$50.00
CS.11.16	Hire of barbeque - Local Resident	Minimum two day hire 9:15 am Sat to Midnight Sun		E	Y	\$25.00
CS.11.17	Weekend and Event Hire - Non-Resident	Minimum two day hire 9:15 am Sat to Midnight Sun	\$180.00	E	Y	\$300.00
CS.11.18	Hire of kitchen - Non-Resident	Minimum two day hire 9:15 Sat to Midnight Sun		E	Y	\$70.00
CS.11.19	Hire of barbeque - Non-Resident	Minimum two day hire 9:15 Sat to Midnight Sun		E	Y	\$25.00
CS.11.20	PA System			E	Y	\$50.00
CS.11.21	Projector and Screen			E	Y	\$75.00
CS.11.22	Projector, Screen and PA			E	Y	\$100.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CS.11.23	Public Liability Insurance			E	Y	\$90.00
CS.11.24	Bond/Key Deposit	For all categories	\$500.00	E	X	\$500.00
CS.12	Hawkesbury Leisure and Learning Centre					
CS.12.1	Regular hire of any 1 function space	Minimum 3 hours Per hour	\$23.00	E	Y	\$25.00
CS.12.2	Casual hire of any 1 function space	Minimum 3 hours Per hour	\$29.00	E	Y	\$31.00
CS.12.3	Regular hire of any 2 function spaces	Per hour	\$35.00	E	Y	\$36.00
CS.12.4	Casual hire of any 2 function spaces	Per hour	\$44.00	E	Y	\$45.00
CS.12.5	Casual hire of Cafe/Lounge/Courtyard	Per hour Only hired after 4.00pm	\$58.00	E	Y	\$60.00
CS.12.6	Full day hire	All rooms Plus Fee CS.18.7 (where applicable)	\$211.00	E	Y	\$216.00
CS.12.7	Weekend hire surcharge	All rooms Plus Fee CS.18.6	\$53.00	E	Y	\$54.00
CS.12.8	Hire of crockery/cutlery	Per day (0-100 people)	\$53.00	E	Y	\$54.00
CS.12.9	Hire of crockery/cutlery	Per day (> 100 people)	\$106.00	E	Y	\$108.00
CS.12.10	Hire of data projector and screen	Per day	\$53.00	E	Y	\$54.00
CS.12.11	Key Bond		\$100.00	E	X	\$108.00
CS.13	South Windsor Family Centre					
CS.13.1	Regular hire of main hall	Minimum 3 hours Per hour	\$17.00	E	Y	\$18.00
CS.13.2	Casual hire of main hall	Minimum 3 hours Per hour	\$23.00	E	Y	\$24.00
CS.13.3	Regular hire of Small Meeting Room	Minimum 3 hours Per hour	\$17.00	E	Y	\$18.00
CS.13.4	Casual hire of Small Meeting Room	Minimum 3 hours Per hour	\$23.00	E	Y	\$24.00
CS.13.5	Regular hire of Child Care area	Minimum 3 hours Per hour	\$21.00	E	Y	\$22.00
CS.13.6	Casual hire of Child Care area	Minimum 3 hours Per hour	\$23.00	E	Y	\$24.00
CS.13.7	Key bond		\$50.00	E	X	\$52.00
INFRASTRUCTURE OPERATIONS						
TRANSPORT OPERATIONS						
TO.1	Road Opening Permit	Plus Fees TO.1.1 – TO.5.8, where applicable Unless otherwise stated, all charges are per m2 and minimum area charged is 2m2	\$258.75	F	X	\$266.50
TO.1.1	Restoration works requiring authorised traffic control	Contractors' costs plus 5% Plus Fees TO.1.1 – TO.5.8, where applicable		R	Y	POA
TO.1.2	Restoration works surcharge	A surcharge of 50% will apply when restoration works are required on major roads or commercial precincts that require works to be undertaken at night or on weekends Plus Fees TO.1.1 – TO.5.8, where applicable		R	Y	POA
TO.2	Driveways- Restoration					
TO.2.1	Concrete					
TO.2.2	Residential driveways 100mm thick	Per m2 (Minimum area 2m2)	\$365.65	F	X	\$376.60

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
TO.2.3	Industrial driveways 150mm thick concrete	Per m2 (Minimum area 2m2)	\$445.30	F	X	\$458.65
TO.2.4	Pavers					
TO.2.5	Returned to Council's Works Depot in good order	Per m2 (Minimum area 2m2)	\$475.40	F	X	\$489.65
TO.2.6	Where Council is required to supply pavers	Per m2 (Minimum area 2m2)	\$572.45	F	X	\$589.60
TO.2.7	Bitumen surfaces/paths	Per m2 (Minimum area 2m2)	\$346.75	F	X	\$357.15
TO.2.8	Formed paths – earth, grassed or gravel	Per m2 Up to 15m2 (Minimum area 2m2)	\$179.55	F	X	\$184.95
TO.2.9	Formed paths – earth, grassed or gravel	For areas greater than 15m2, the first 15m2 is charged as per Fee CM.2.8, Plus \$33.53 per m2 thereafter	POA	F	X	POA
TO.2.10	Non-Formed paths (All rural areas)	Per m2 (Minimum area 2m2)	\$16.50	F	X	\$17.00
TO.2.11	Driveway Inspections Fees (Residential)					
TO.2.12	First 2 inspections		\$230.00	F	X	\$236.90
TO.2.13	Subsequent inspections		\$93.25	F	X	\$96.05
TO.2.14	Driveway Inspections Fees (Commercial/Industrial)					
TO.2.15	Inspection – Commercial/Industrial		\$390.00	F	X	\$401.70
TO.3	Footpaths – Restoration					
TO.3.1	Concrete path	Per m2 (Minimum area 2m2)	\$355.45	F	X	\$366.10
TO.3.2	Concrete with bitumen/asphalt surface paths	Per m2 (Minimum area 2m2)	\$355.45	F	X	\$366.10
TO.4	Kerbing and Guttering – Restoration	Per linear metre				
TO.4.1	Concrete kerb and gutter	Per metre (Minimum length 2m)	\$417.90	M	X	\$430.45
TO.5	Roads – Restoration					
TO.5.1	Formed roads (earth or gravel)	Per m2 (Minimum area 2m2)	\$247.50	M	X	\$254.95
TO.5.2	Bitumen or asphalt surface (max 23mm thick A.C.)					
TO.5.3	Per opening up to 50m2	Per m2 (Minimum area 2m2)	\$384.70	M	X	\$396.25
TO.5.4	Per opening after the first 50m2	Fee CM.5.3 per m2 Plus \$265.58 per m2 thereafter	POA	M	X	POA
TO.5.5	Asphaltic concrete pavement (deep lift)					
TO.5.6	Per opening up to 35m2 (Minimum 2m2)	Per m2 Up to 35m2 (Minimum area 2m2)	\$566.75	M	X	\$583.75
TO.5.7	Per opening after the first 35m2	For areas greater than 35m2, the first 35m2 is charged as per Fee CM.5.6 Plus \$387.90 per m2 thereafter	POA	M	X	POA
TO.5.8	Concrete pavement roads	Per m2 (Minimum area 2m2)	POA	M	X	POA
TO.6	Kerbing and Guttering – New Construction					
TO.6.1	Kerbing and guttering construction					
TO.6.2	50% of the cost of the work	As per Contractors' charges	POA	F	Y	POA
TO.6.3	25% for side boundary on corner block	As per Contractors' charges	POA	F	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
TO.7	Private Works / Advertising Signs					
TO.7.1	Industrial Area Advertising Boards					
TO.7.2	Name & Address only		\$216.60	R	X	\$223.10
TO.7.3	Annual charge for maintaining Name and Address only sign		\$150.65	R	X	\$155.15
TO.7.4	Name, Address with Logo		\$321.55	R	X	\$331.20
TO.7.5	Annual charge for maintaining Name, Address with Logo sign		\$225.90	R	X	\$232.70
TO.8	Traffic Control Barrier Fee					
TO.8.1	Barricades on footways, emergency barricades and lights & temporary footway crossings		POA	F	X	POA
IRRIGATION LICENCE FEE						
TO.9	Permit to Irrigate Fee		\$473.90	M	X	\$488.10
TO.9.1	Annual Licence Fee		\$199.45	M	X	\$205.45
OTHER FEES						
TO.10	Road Occupancy					
TO.10.1	Permit to occupy road/footpath for Event purposes – must be accompanied by a Traffic Management Plan	Per day or part thereof	POA	M	X	POA
TO.10.2	Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Regional/Local Roads in Non-Commercial areas – must be accompanied by a Traffic Management Plan, if required	Per week or part thereof	\$268.00	M	X	\$276.05
TO.10.3	Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Regional/Local Roads in Commercial areas – must be accompanied by a Traffic Management Plan, if required	Per day or part thereof	\$268.00	M	X	\$276.05
TO.10.4	Permit to occupy road/footpath, to stand crane/vehicle or for any other construction purposes on Roads and Maritime Services (RMS) controlled roads	Applications must be approved by RMS prior to consideration by Council	POA	M	X	POA
TO.10.5	Construction Establishment Fee		\$1,063.50	M	X	\$1,095.40
TO.10.6	Construction Zone	Per Week Per 12.5m (truck length)	\$133.30	M	X	\$137.30
TO.11	Sale of Tender Documents					
TO.11.1	Sale of Tender documents (printing, paper, expertise, overheads)		POA	R	Y	POA
TO.12	Road Closures					
TO.12.1	Assess Traffic Management Plan		POA	F	X	POA
CITY SERVICES						
SALES						
CY.1	Sale of Maps	Supplied from Geographical Information System				
CY.1.1	Category 1: Maps displaying cadastral data, creeks, rivers and contours	Prices for 1–10 sheets Price for 11 copies or more on application				
CY.1.2	A0 sheet		\$69.63	F	X	\$71.70
CY.1.3	A1 sheet		\$66.40	F	X	\$68.40
CY.1.4	A2 sheet		\$43.40	F	X	\$44.70

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CY.1.5	A3 sheet		\$32.40	F	X	\$33.40
CY.1.6	A4 sheet		\$23.55	F	X	\$24.25
CY.1.7	Category 2 : Maps displaying aerial photography, slope data, vegetation or data requiring manipulation.	Prices for 1-10 sheets Price for 11 copies or more on application				
CY.1.8	A0 sheet		\$122.10	F	X	\$125.75
CY.1.9	A1 sheet		\$116.10	F	X	\$119.60
CY.1.10	A2 sheet		\$98.25	F	X	\$101.20
CY.1.11	A3 sheet		\$67.30	F	X	\$69.30
CY.1.12	A4 sheet		\$60.80	F	X	\$62.60
CY.1.13	Sale of Tender Documents					
CY.1.14	Sale of Tender Documents (printing, paper, expertise, overheads)	At cost	POA	F	Y	POA
ROAD NAMING – NEW ROAD						
CY.2	Road Naming Application Fee	Naming of newly created Public and Private Roads – The Fee is for up to and including 5 roads (road names) per application within the one site. More than 5 road names will be priced in multiple blocks of 5 road names. The Fee excludes the sign and erection of the sign.	\$970.00	F	X	\$1,000.00
OPEN SPACE SERVICES						
PARK BOOKINGS						
OS.1	Non Exclusive use events					
OS.1.1	Administration/Booking Fee					
OS.1.2	Events in Parks	Included but not limited to the following activities: Weddings, Events, Parties, Large gatherings, Markets or Activities involving temporary structures				
OS.1.3	Small to Medium Events	Up to 200 people Excluding War Memorial Events This fee is non refundable	\$103.00	P	Y	\$106.00
OS.1.4	Large Events	Over 200 people This fee is non refundable	\$131.00	F	Y	\$150.00
OS.1.5	Personal trainers/Boot camps	Per season Summer (September – March), Winter (April – August)	\$935.00	F	Y	\$963.00
OS.1.6	Personal trainers/Boot camps/Other Commercial users	Casual hourly rate	\$30.00	F	Y	\$31.00
OS.1.7	Weddings	Per hour (Maximum 2 hours) Includes Booking Fee	\$200.00	F	Y	\$150.00
OS.1.8	Late Booking Fee	Urgent bookings for Parks' events Applies to any application received within two weeks of the event	\$100.00	R	Y	\$105.00
OS.1.9	Refundable Bond					
OS.1.10	Sporting/Community event	Minimum fee	\$300.00	P	X	\$300.00
OS.1.11	Corporate/Business event	Minimum fee	\$1,000.00	P	X	\$1,000.00
OS.2	Exclusive use events	Exclusive use is where the activity/event takes over the whole or part of a park and restricts usage to that area				
OS.2.1	Administration/Booking Fee	Plus Fee OS.1.3 or OS.1.4				

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
OS.2.2	Community organisation event (not for profit)	Where the event is no more than 3 consecutive days				
OS.2.3	Set up – Prior to Event	Per day	\$395.00	P	Y	\$405.00
OS.2.4	Event days	Per day	\$1,038.00	P	Y	\$1,070.00
OS.2.5	Removal/Clean up – Post Event	Per day	\$395.00	P	Y	\$405.00
OS.2.6	Corporate/Business organisation event	Where the event is no more than 3 consecutive days				
OS.2.7	Set up – Prior to Event	Per day	\$677.00	F	Y	\$700.00
OS.2.8	Event days	Per day	\$1,353.00	F	Y	\$1,400.00
OS.2.9	Removal/Clean up – Post Event	Per day	\$676.00	F	Y	\$700.00
OS.2.10	Community/Corporate/Business organisation event	Where the event is more than 3 consecutive days	POA	F	Y	POA
OS.2.11	Refundable Bond					
OS.2.12	Sporting/Community event	Minimum fee	\$300.00	P	X	\$300.00
OS.2.13	Corporate/business event	Minimum fee	\$1,000.00	P	X	\$1,000.00
OS.3	Events Services					
OS.3.1	Electricity					
OS.3.2	Corporate/business organisation	Per day	\$160.00	P	Y	\$165.00
OS.3.3	Garbage Service					
OS.3.4	Delivery & Pick-up of bins	For Events held in Council owned parks only				
OS.3.5	1 to 10 bins		\$445.00	F	Y	\$460.00
OS.3.6	11 to 25 bins		\$885.00	F	Y	\$910.00
OS.3.7	Emptying Fee	Per bin	\$27.00	F	Y	\$28.00
OS.3.8	Replacement bin due to vandalism or theft		\$129.00	F	Y	\$133.00
OS.3.9	Toilet cleaning	Prior to event	\$110.00	P	Y	\$113.00
OS.4	Casual Use of Parks and Reserves					
OS.4.1	Park Access					
OS.4.2	Establishment fee for use of parks as compounds by Contractors		\$310.00	F	X	\$320.00
OS.4.3	Rental per week for compound site	Per m2	\$1.50	F	X	\$1.60
OS.4.4	Parks access administration fee		\$104.00	F	X	\$107.00
OS.4.5	Use of Parks and Reserves by Hot Air Balloons					
OS.4.6	Annual administration booking fee		\$104.00	P	Y	\$107.00
OS.4.7	Fee per launch, landing or tether	For annual bookings	\$33.00	R	Y	\$34.00
OS.4.8	Casual hire fee	Per launch, landing or tether	\$143.00	R	Y	\$148.00
OS.4.9	Circuses/Fairs/Carnivals and other similar size events					
OS.4.10	Set up/Removal/Non-Show days	Per day	\$677.00	F	Y	\$700.00
OS.4.11	Show days		\$1,353.00	F	Y	\$1,400.00
OS.4.12	Markets and Fetes (Excluding Windsor Mall)	Rate per day				
OS.4.13	Application Fee – Community	New Markets only	\$125.00	F	Y	\$130.00
OS.4.14	Application Fee – Commercial	New Markets only	\$612.00	F	Y	\$630.00
OS.4.15	Commercial Markets – Richmond Park	Per day within designated area	\$716.00	F	Y	\$740.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
OS.4.16	Other Markets		POA	F	Y	POA
OS.4.17	Use of park to access private property for building/landscape works					
OS.4.18	Administration fee		\$104.00	P	X	\$107.00
OS.4.19	Inspection fee		\$153.00	F	X	\$160.00
OS.4.20	Refundable Bond	Minimum	\$2,000.00	P	X	\$2,000.00
OS.5	Use of park by Registered Food Vans					
OS.5.1	Registered Food Van	Per van, per day	POA	F	Y	POA
OS.5.2	Registered Food Van	Per van, for a 6 month period at a fixed location	POA	F	Y	POA
CAMPING FEES – UPPER COLO						
OS.6	Fee per person per night	Prepaid				
OS.6.1	Adult/Child over 5 years	Children aged 17 years and under must be supervised by an adult 18 years and above	\$15.00	F	Y	\$16.50
OS.6.2	Children under 5 years of age		Free	N		Free
OS.6.3	Family	2 adults and 2 children – children aged between 5 and 12 years	\$45.00	P	Y	\$50.00
OS.6.4	Group	"Per person Minimum 50 people"	POA	F	Y	POA
OS.6.5	Cancellation Fee – More than 7 days prior to arrival	"50% of fee paid Or \$55.00 minimum If the amount paid is less than \$55.00, whole payment will be forfeited"	POA	P	Y	POA
OS.6.6	Cancellation Fee – Within 7 days of arrival	100% of fee paid	POA	P	Y	POA
Campers can cancel and re-book their stay, at no additional charge, provided the booking date is within 6 months of the original reservation.						
OS.7	Fee per person per night	Not Prepaid				
OS.7.1	Adult/Child over 5 years	Children aged 17 years and under must be supervised by an adult 18 years and above	\$25.00	R	Y	\$27.50
OS.7.2	Children under 5 years of age		\$5.00	N		\$5.50
TREE PRESERVATION						
OS.8	Street Trees					
OS.8.1	Administration fee for removal of street trees in township	On Council Land	\$104.00	R	X	\$107.00
OS.8.2	Compensation for removal of tree on Council Land	Arising from approved development	\$520.00	F	X	\$536.00
OS.8.3	Permit Application for Tree Removal	Modifications to an application must be lodged as a new application. Permit is issued for a 12 month period – expired permits are subject to a new application, fees apply				
OS.8.4	1 to 3 Trees		\$139.00	F	X	\$145.00
OS.8.5	4 to 6 Trees		\$153.00	F	X	\$160.00
OS.8.6	7 to 10 Trees		\$177.00	F	X	\$185.00
OS.8.7	11 to 20 Trees		\$215.00	F	X	\$225.00
OS.8.8	20 to 25 Trees		\$274.00	F	X	\$285.00
OS.8.9	More than 25 Trees and/or clearing of native vegetation or bushland	This includes the clearing of trees as well as other native vegetation (Not part of a development)	POA	F	X	POA
OS.8.10	Written consent for tree removal	Per hour or part thereof (Min \$161.50)	POA	F	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CEMETERY FEES						
OS.9	Richmond Lawn Cemetery/Wilberforce Cemetery/Pitt Town Cemetery/St Albans	All Fees below must be paid at time of purchase				
OS.9.1	Plot Fees					
OS.9.2	Burial Plot (a perpetual interment right)	Plus fee OS 9.4, Plus Fee OS 9.3 where applicable	\$3,614.00	F	X	\$3,722.00
OS.9.3	Surcharge for Non-Residents (new sites)	Plus fee OS 9.2. Out of area/Non residents are those who live outside the boundaries of the Hawkesbury Local Government Area (LGA)	\$2,310.00	F	Y	\$2,380.00
OS.9.4	Perpetual Maintenance	Fee applies to plots purchased prior to July 2014 and from 1 July 2024	\$1,228.00	F	Y	\$1,265.00
OS.9.5	Interment Fee	First or second interment into a burial plot Plus Fee OS.9.6, where applicable	\$2,090.00	F	Y	\$2,155.00
OS.9.6	Interments on weekends/public holidays	Plus Fee OS.9.5	\$870.00	F	Y	\$900.00
OS.9.7	Inscribed Bronze Burial Plaque		\$1,016.00	F	Y	\$1,050.00
OS.9.8	Monument/headstone permit	For monumental application for installation and/or repairs for headstone or plaque	\$270.00	F	X	\$280.00
OS.9.9	Cemetery Administration Fee	Per hour or part thereof (Minimum charge \$150.00)	\$103.54	F	Y	\$150.00
OS.9.10	Associated Fees					
OS.9.11	Transfer of a Burial Licence	Plus Fee OS.9.3, where applicable (where transfer is to a resident living outside the Hawkesbury LGA)	\$103.54	F	Y	\$107.70
OS.9.12	Administration fee for relinquishing/reversing purchase of cemetery plots/niches	10% of plot cost	POA	F	Y	POA
OS.9.13	Placement of War Office plaque at Richmond Lawn Cemetery		\$210.00	F	Y	\$216.00
OS.9.14	Administration fee - Exhumation of remains		\$180.00	F	Y	\$300.00
OS.9.15	Exhumation of remains	As per Contractors' charges Plus Fee OS.9.14	POA	F	Y	POA
OS.9.16	Columbarium Walls/Rose Garden/Magnolia Garden/Burial Plots					
OS.9.17	Niche in Columbarium, Magnolia Garden or Rose Garden (including interment right)	Permit/registration-Maximum of 2 ashes in a burial plot	\$777.00	F	X	\$800.00
OS.9.18	Ashes placed in coffin at time of interment	Permit/registration Maximum of 2 ashes in a burial plot	\$370.00	F	Y	\$380.00
OS.9.19	Interment of ashes in garden niche/plot	First or second interment	\$427.00	F	Y	\$440.00
OS.9.20	Bronze Ashes Plaque	Maximum 8 lines	\$578.00	F	Y	\$595.00
OS.9.21	Double bronze plaque (135mm x 270mm)		\$750.00	F	Y	\$772.00
OS.9.22	Insignias and photographs		POA	F	Y	POA
OS.9.23	Probe of Grave	All cemeteries	\$680.00	F	X	POA
OS.9.24	Repair of Monumental Graves	All cemeteries Plus Fee OS.9.9	POA	F	X	POA
OS.9.25	Perpetual Maintenance	To cover ongoing maintenance for the ash gardens	\$200.00	F	Y	\$206.00
OS.9.26	Interment Services Levy	Fees are not applicable to interment services provided for children under 12 years of age or for people who are destitute				
OS.9.27	Ash interment	Per interment performed Payable at the time the interment service is rendered	\$69.30	S	Y	\$69.30

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
OS.9.28	Burial	Per burial performed Payable at the time the interment service is rendered	\$171.60	S	Y	\$171.60
OS.9.29	Stainless Steel Plaque replacement	Council no longer provides stainless steel plaques for its cemeteries. Where Council has previously sold a plot/niche that includes a stainless steel plaque, a bronze plaque will be offered at cost as a replacement		F	Y	POA
OS.10	Lower Portland Cemetery					
OS.10.1	Plot Fees					
OS.10.2	Single Plot		\$986.00	E	X	\$1,016.00
OS.10.3	Single Niche		\$595.00	E	X	\$613.00
OS.10.4	Interment Fees					
OS.10.5	Interment Fee		\$1,430.00	E	Y	POA
OS.10.6	Perpetual Maintenance	To cover ongoing maintenance for the Lower Portland Cemetery (burials)	\$500.00	E	Y	\$500.00
OS.10.7	Perpetual Maintenance	To cover ongoing maintenance for the Lower Portland Cemetery (Ashes)	\$200.00	E	Y	\$200.00
MISCELLANEOUS						
OS.11	Banners					
OS.11.1	Application Fee	Per banner Covers a period of 2 weeks	\$30.00	P	X	\$31.00
OS.11.2	Removal of overdue banner		\$156.00	F	X	\$161.00
OS.11.3	Refundable key bond		\$35.00	P	X	\$50.00
OS.11.4	Late return of key		\$17.00	P	X	\$18.00
OS.12	Community Nursery					
	If a Pre grow or forward order is cancelled, Council will endeavour to on-sell any stock that is commonly grown and held by the Nursery. Where Council is unable to do this, the client will be charged 100% of the quoted price					
OS.12.1	Hiko cells					
OS.12.2	1 to 40 cells	Each	\$1.60	P	Y	POA
OS.12.3	Tubestock					
OS.12.4	Tubestock – Approximate size 50mm x 50mm x 120mm – 1 to 20	Each	\$2.80	P	Y	\$3.00
OS.12.5	Tubestock – Approximate size 50mm x 50mm x 120mm – 21 or more	Each	\$2.20	P	Y	\$2.50
OS.12.6	Tubestock – Approximate size 50mm x 50mm x 120mm – 1000 or more	Each	\$2.00	P	Y	\$2.20
OS.12.7	Tubestock – 50mm x 50mm x 120mm	End of line or overgrown stock	POA	P	Y	POA
OS.12.8	Tubestock – 50mm x 50mm x 120mm	Sale of stock at Community Events	POA	P	Y	POA
OS.12.9	Super Tube – Approximate size 65mm x 65mm x 160mm		POA	P	Y	POA
OS.12.10	Long stem– Approximate size 50mm x 50mm x 120mm		POA	P	Y	POA
OS.12.11	2" Pot – 1 to 20	Each	\$3.00	P	Y	\$3.50
OS.12.12	6" Pot	Each	\$14.00	P	Y	\$15.00
OS.12.13	8" Pot	Each	\$22.00	P	Y	\$25.00
OS.12.14	12" Pot	Each	\$55.00	P	Y	\$60.00
OS.12.15	Tube return	Return 30 undamaged tubes to receive 1 free plant	Free	N		Free

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
OS.12.16	Tray Deposits		\$5.00	P	X	\$5.00
OS.12.17	Grow cells					
OS.12.18	Small grow cells – Approximate size 20mm x 20mm x 20mm	Each	POA	P	Y	POA
OS.12.19	Large grow cells – Approximate size 30mm x 30mm x 30mm	Each	POA	P	Y	POA
OS.12.20	Planting Accessories					
OS.12.21	Bamboo canes 10–12mm x 750mm	Each	\$0.50	F	Y	\$0.55
OS.12.22	Frost bag tree sleeves 450mm x 350mm	Each	\$0.80	F	Y	\$0.85
OS.12.23	Delivery for plants or planting accessories	Price per courier Plus 10% administration fee	POA	F	Y	POA
OS.12.24	Enviro Seeding Guard	400mm x 137mm diameter	\$2.00	F	Y	\$2.20
OS.12.25	Contract Growing	Payment required in stages– Stage 1 – 30% of total cost Stage 2 – 30% of total cost Stage 3 – remaining 40% of total cost	POA	F	Y	POA
OS.12.26	Holding Fee	After 30 days, uncollected purchases will incur an additional charge of 10% of the total cost of the original order, Per month, until collected	POA	F	Y	POA
OS.13	Film and Television					
OS.13.1	Filming Application	Fees on application as per Local Government Filming Protocol Education facilities/students are exempt	POA	E	X	POA
OS.13.2	Filming Inspection	Fees on application as per Local Government Filming Protocol	POA	E	X	POA
OS.14	Opening of Gates					
OS.14.1	Minimum charge	Cost of staff/contractors to open the gates	\$75.00	F	Y	\$75.00
OS.15	Sale of Tender Documents					
OS.15.1	Sale of Tender documents (printing, paper, expertise, overheads)		POA	P	Y	POA
OS.16	Supply of Keys					
OS.16.1	Supply of keys to Community Groups and Sports Bodies		\$40.00	F	Y	\$40.00
OS.16.2	Bond – Refundable deposit for keys on loan		\$50.00	P	X	\$50.00
RICHMOND POOL						
OS.17	Admission Charges					
OS.17.1	Adults		\$5.70	P	Y	\$5.90
OS.17.2	Pensioners, seniors, children & students		\$4.40	P	Y	\$4.60
OS.17.3	Accompanying parents/carers		\$1.00	P	Y	\$1.00
OS.17.4	School Accredited Learn to Swim Programs		\$2.65	P	Y	\$2.75
OS.17.5	Family – 2 adults and 3 children	Additional children incur entry charge	\$20.20	P	Y	\$21.00
OS.17.6	Exclusive use of the pool – Half day	On approval	POA	P	Y	POA
OS.17.7	Exclusive use of the pool – Full day	On approval	POA	P	Y	POA
OS.17.8	Staff Hire	Per hour, per person Additional staff required at the request of event organiser	\$50.00	F	Y	\$100.00
OS.18	Entry Card	20 passes				
OS.18.1	Adult		\$79.80	P	Y	\$82.60

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
OS.18.2	Child/Concession		\$61.60	P	Y	\$64.40
OS.19	Carnivals	Including school carnivals				
OS.19.1	Half Day Carnival		\$220.00	P	Y	\$227.00
OS.19.2	Full Day Carnival		\$327.00	P	Y	\$337.00
OS.20	Learn to Swim					
OS.20.1	Learn to Swim class					
OS.20.2	Learn to Swim class	Per person	\$14.50	P	F	\$15.00
OS.20.3	Private Learn to Swim Lesson		\$43.50	P	F	\$60.00
OS.20.4	Family Learn to Swim class	When full school term or full 2 week intensive program (minimum 9) are purchased, the 2nd child and subsequent children in the family receive \$10.00 off the full term/intensive fee	POA	P	F	POA
OS.21	Lane Hire	Per hour	\$34.90	P	Y	\$36.00
OS.22	Staying Active Group Fitness	Per person	\$8.70	P	Y	\$9.00
OS.23	Staying Active Group Fitness – 10 pass		\$73.00	P	Y	\$75.00
OS.24	School survival class	Per child (Minimum 50 children)	\$8.85	P	F	\$9.10
OS.25	Season pass					
OS.25.1	Adult		\$314.00	P	Y	\$323.00
OS.25.2	Child		\$226.00	P	Y	\$233.00
OS.25.3	Platinum Family Entry Pass	Unlimited family entry for the Summer season including RSC Squads and limited Learn to Swim bookings	\$1,150.00	P	Y	\$1,185.00
OS.26	Squad Training					
OS.26.1	Casual visit		\$14.50	P	Y	\$15.00
OS.26.2	10 visit Squad pass	10 visits (RSC Squads) to be used throughout Summer season	\$101.50	P	Y	\$105.00
OS.26.3	Monthly Squad pass	Unlimited Squad swim entry (RSC Squads) for calendar month	\$116.00	P	Y	\$120.00
OS.26.4	Season Squad pass (Individual)		\$464.00	P	Y	\$480.00
OS.27	Birthday Parties/Functions					
OS.27.1	Hire of Club Room		POA	P	Y	POA
TENNIS COURT HIRE						
OS.28	Non Commercial Hire of Tennis Courts	Freeman's Reach, Maraylya, Pitt Town, St Albans & Windsor (McQuade Park)				
OS.28.1	Day Hire	Per court per hour, or part thereof	\$12.00	P	Y	\$13.00
OS.28.2	Night Hire	Per court per hour, or part thereof	\$14.00	P	Y	\$15.00
OS.28.3	Club Members/Regular Users	Minimum 10 consecutive bookings (For use on any of Council's courts)	POA	P	Y	POA
OS.28.4	Commercial Hire for tennis courts	Charged at the above rates, Plus 25% commercial levy	POA	P	Y	POA
BOWEN MOUNTAIN PARK HALL						
OS.29	Bowen Mountain Park Hall hire					
OS.29.1	Day/Night Hire		\$120.00	E	Y	\$150.00
OS.29.2	Hire – per hour	Kitchen not being used	\$30.00	E	Y	\$40.00
OS.29.3	Refundable Bond	Left clean and tidy with no damage	\$100.00	E	X	\$100.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CITY SERVICES – HAWKESBURY SPORTS COUNCIL						
PLAYER FEE						
SC.1	Registered Player Fee	Per player	\$7.85	E	Y	\$8.00
GROUND AND FACILITY FEES						
SC.2	Basic Ground booking fee	Per field Per discipline season	\$875.00	E	Y	\$900.00
SC.3	Casual Ground Hire					
SC.3.1	Casual Ground Hire –Full day		\$236.00	E	Y	\$245.00
SC.3.2	Casual Ground Hire –Half Day			E	Y	\$122.50
SC.3.3	Ground Hire Cancellation fee –	For cancelling less than 1 week prior to booking 50% of booking fee		E	Y	POA
SC.3.4	Unauthorised ground usage fee			E	Y	\$500.00
BENSONS SPORTS FIELDS						
SC.4	Casual Turf Wicket Hire	Not including preparation fee	\$435.00	E	Y	\$435.00
SC.5	Casual Turf Wicket Preparation Fee		\$258.00	E	Y	\$258.00
SC.6	Casual Synthetic Wicket Hire		\$236.00	E	Y	\$236.00
SC.7	Casual Bensons Other Ground Hire		\$236.00	E	Y	\$236.00
OWEN EARLE OVAL						
SC.8	Owen Earle Oval	Not including preparation fee	\$565.00	E	Y	\$565.00
SC.9	Owen Earle Turf Wicket Preparation		\$302.00	E	Y	\$302.00
CANTEEN HIRE FEES						
SC.10	Per discipline season		\$455.00	E	Y	\$455.00
SC.11	Casual Hire	"Per day Plus Fee SC.12"	\$185.00	E	Y	\$185.00
CALL OUT FEES						
SC.12	After hours call out fee for failing to secure buildings or turn off lights		\$178.00	E	Y	\$178.00
FLOODLIGHTING/ELECTRICITY CHARGES						
SC.13	Casual hire	Per hour	\$58.00	E	Y	\$58.00
SC.13.1	1 night	"Per week, Per season"	\$325.00	E	Y	\$340.00
SC.13.2	2 nights	"Per week, Per season"	\$630.00	E	Y	\$650.00
SC.13.3	3 nights	"Per week, Per season"	\$725.00	E	Y	\$745.00
SC.13.4	4 nights	"Per week, Per season"	\$975.00	E	Y	\$1,005.00
SC.13.5	5 nights	"Per week, Per season"	\$1,205.00	E	Y	\$1,240.00
SC.13.6	6 nights	"Per week, Per season"	\$1,500.00	E	Y	\$1,545.00
SC.13.7	7 nights	"Per week, Per season"	\$1,720.00	E	Y	\$1,771.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
KEYS						
SC.14	Refundable key deposit	Per key	\$35.00	E	X	\$35.00
SC.15	Replacement keys		\$35.00	E	Y	\$35.00
Each user is required to pay \$25 per key per season. The deposit will be refunded upon the return of the key at the completion of the season						
To assist in the ground and facility security, every effort will be made to limit the number of keys issued to each ground user. Users are required to return keys at the end of each season						
Additional or replacement keys, over and above the original key, will only be granted upon written application from the club, justifying why the key is required						
Associations using various fields must arrange for access to grounds through the home team of each particular ground						
SECURITY/CLEANING BOND/ADMINISTRATION FEE						
SC.16	Casual bookings refundable security deposit					
SC.16.1	Small Events		\$310.00	E	X	\$320.00
SC.16.2	Large Events		\$1,280.00	E	X	\$1,280.00
SC.17	Casual Administration fee		\$180.00	E	Y	\$180.00
TENNIS AND NETBALL COURT HIRE						
SC.18	North Richmond Tennis Courts					
SC.18.1	Permanent Bookings					
SC.18.2	Per night hour		\$24.00	E	Y	\$24.00
SC.18.3	Per day hour		\$14.00	E	Y	\$14.00
SC.18.4	Casual Bookings					
SC.18.5	Per night hour		\$32.00	E	Y	\$32.00
SC.18.6	Per day hour		\$20.00	E	Y	\$20.00
SCHOOL HIRERS						
SC.19	Primary School	"Per field, Per school year"	\$520.00	E	Y	\$535.00
SC.20	High School	"Per field, Per school year"	\$765.00	E	Y	\$790.00
SC.21	Tennis Courts	"Per court, Per school year"	\$175.00	E	Y	\$175.00
SC.22	Netball Courts	"Per court, Per school year"	\$175.00	E	Y	\$175.00
SC.23	Primary School Sports Association (P.S.S.A.)	"Per competitor, Per sport"	\$4.50	E	Y	\$4.50
SC.24	School carnival and/or school event hire – Primary School	Per day	\$200.00	E	Y	\$210.00
SC.25	School carnival and/or school event hire – High School	Per day	\$270.00	E	Y	\$280.00
EVENT BIN HIRE						
SC.26	Supply, Hire & Emptying of Bins	Per bin, Per day	\$31.00	E	Y	\$31.00
COMMERCIAL ORGANISATIONS – HIRE FEES						
SC.27	Commercial hire fees for organisations	Charged at the above rates Plus 25% commercial levy	POA	E	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
WET WEATHER TRAINING FACILITY						
SC.28	Large area – day hire (no floodlighting)	Per hour	\$50.00	E	Y	\$50.00
SC.29	Small area – day hire (no floodlighting)	Per hour	\$25.00	E	Y	\$25.00
SC.30	Large area – night hire with floodlighting	Per hour	\$120.00	E	Y	\$120.00
SC.31	Small area – night hire with floodlighting	Per hour	\$60.00	E	Y	\$60.00
CITY SERVICES – MCMAHONS PARK						
PLAYER FEE						
MP.1	Registered Player Fee	Per player	\$7.85	E	Y	\$8.00
GROUND AND FACILITY FEES						
MP.2	Basic Ground booking fee					
MP.2.1	Sports Oval per discipline season		\$875.00	E	Y	\$900.00
MP.2.2	Community Groups – per discipline season	Community groups, personal trainers, fitness groups etc Season is considered to be 6 months Does not include hire of lights	\$341.00	E	Y	\$351.00
MP.3	Casual Ground Hire					
MP.3.1	Full day		\$236.00	E	Y	\$245.00
MP.3.2	Ground Hire Cancellation fee	For cancelling less than 1 week prior to booking 50% of booking fee		E	Y	POA
MP.3.3	Unauthorised ground usage fee			E	Y	\$500.00
MP.4	Canteen Hire					
MP.4.1	Per Discipline/Season		\$321.00	E	Y	\$331.00
MP.4.2	Per day		\$185.00	E	Y	\$185.00
FLOODLIGHTING/ELECTRICITY CHARGES						
MP.5	Casual hire	Per hour	\$58.00	E	Y	\$58.00
MP.6	1 night	Per week, per season	\$325.00	E	Y	\$340.00
MP.7	2 nights	Per week, per season	\$630.00	E	Y	\$650.00
MP.8	3 nights	Per week, per season	\$725.00	E	Y	\$745.00
MP.9	4 nights	Per week, per season	\$975.00	E	Y	\$1,005.00
MP.10	5 nights	Per week, per season	\$1,205.00	E	Y	\$1,240.00
KEYS						
MP.11	Refundable deposit	Per key	\$50.00	E	X	\$50.00
CALL OUTS						
MP.12	Failing to switch off floodlighting		\$178.00	E	Y	\$178.00
MP.13	Failing to secure Canteen/Hall building		\$178.00	E	Y	\$178.00
SECURITY/CLEANING BOND						
MP.14	Casual Bookings refundable security deposit	Minimum charge				
MP.14.1	Small Events		\$310.00	E	X	\$320.00
MP.14.2	Large Events		\$1,280.00	E	X	\$1,280.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
SCHOOL ATHLETICS CARNIVALS						
MP.15	Ground hire	Includes limited range of sporting equipment. Must be returned in the same condition	\$158.00	E	Y	\$163.00
MP.16	Canteen/Hall hire		\$84.00	E	Y	\$86.00
MP.17	Ground marking		\$100.00	E	Y	\$150.00
MP.18	Kurrajong Community Centre	Includes use of kitchen				
MP.18.1	Casual Hall Hire	Full day	\$267.00	E	Y	\$275.00
MP.18.2	Regular Hall Hire	Per hour Minimum 10 hours paid in advance, and then per term as required	\$25.00	E	Y	\$26.00
MP.18.3	Meeting Room Hire	Small part of hall only	\$68.00	E	Y	\$70.00
MP.18.4	PA Hire	Per day	\$55.00	E	Y	\$57.00
MP.18.5	Storage Rate	Per m2 Per season	\$213.00	E	Y	\$219.00
MP.18.6	Refundable security deposit		\$200.00	E	X	\$200.00
MP.18.7	Office Hire	2 offices per year Indexed annually as per Contract, using CPI released by ABS	POA	E	Y	POA
CITY SERVICES – HAWKESBURY OASIS AQUATIC AND FITNESS CENTRE						
AQUATICS						
LC.1	General					
LC.1.1	Adult		\$7.10	E	Y	\$7.40
LC.1.2	Child		\$5.20	E	Y	\$5.40
LC.1.3	Concession		\$5.20	E	Y	\$5.40
LC.1.4	Family		\$22.50	E	Y	\$23.00
LC.1.5	Spectators		\$2.80	E	Y	\$3.00
LC.2	Vouchers	10 visit passes				
LC.2.1	Adult		\$61.50	E	Y	\$64.50
LC.2.2	Child		\$44.50	E	Y	\$46.50
LC.2.3	Pensioner		\$44.50	E	Y	\$46.50
LC.3	Spa, Sauna, Steam room	Including swim				
LC.3.1	Casual		\$11.50	E	Y	\$12.00
LC.3.2	Concession		\$7.80	E	Y	\$8.00
LC.4	10 visit spa					
LC.4.1	Casual		\$99.00	E	Y	\$104.00
LC.4.2	Concession		\$68.00	E	Y	\$71.50
LC.5	Birthday parties	Rate per catered person, Plus Fee LC.7	\$34.00	E	Y	\$36.00
LC.6	Birthday parties – Non-catered person	Rate per non-catered person, Plus Fee LC.7	\$23.00	E	Y	\$25.00
LC.7	Birthday parties where number of children exceeds 14	Flat rate	\$90.00	E	Y	\$100.00
LC.8	Fun Days	Range from \$6.50 – \$10.00, based on type of activity	POA	E	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
LC.9	Aquatic Facility Hire					
LC.9.1	Carnivals					
LC.9.2	Pool hire – 50 metre pool	Per hour	\$54.00	E	Y	\$57.00
LC.9.3	Pool hire – 25 metre pool	Per hour	\$47.00	E	Y	\$49.50
LC.9.4	Student		\$5.00	E	Y	\$5.20
LC.9.5	Lifeguard Hire	Per Lifeguard	\$120.00	E	Y	\$130.00
LC.9.6	Facilities					
LC.9.7	Inflatable	Minimum 1 hour booking	\$69.00	E	Y	\$250.00
LC.9.8	Water Slide	Minimum 1 hour booking	\$46.00	E	Y	\$100.00
LC.9.9	Lagoon	Per hour	\$40.50	E	Y	\$42.50
LC.9.10	Crèche Hire	Per hour	\$74.50	E	Y	\$100.00
LC.9.11	Aerobics room hire	Per hour	\$74.50	E	Y	\$100.00
LC.9.13	Lane Hire					
LC.9.14	Lane hire 25m	Per hour	\$47.00	E	Y	\$49.50
LC.9.15	Lane hire 50m	Per hour	\$54.00	E	Y	\$57.00
LC.10	Learn to Swim Lessons	Personal Aquatic Survival Skills				
LC.10.1	Infants		\$21.00	E	F	\$22.00
LC.10.2	Pre School and School Age		\$21.00	E	F	\$22.00
LC.10.3	School lesson Swim		\$9.50	E	F	\$10.00
LC.10.4	Holiday Program	5 lessons a week	\$91.50	E	F	\$100.00
LC.10.5	Swimability	Private one on one lesson Per lesson	\$24.50	E	F	\$25.50
LC.11	Squad	Including Swimwest squad participants Swimwest to provide coaching				
LC.11.1	Gold/Silver PLUS Squad Swim Pass	3 monthly pass	\$430.00	E	Y	\$400.00
LC.11.2	Gold/Silver PLUS Squad Swim Pass	Per fortnight, by direct debit	\$63.00	E	Y	\$66.00
LC.11.3	Bronze Squad Swim Pass	3 monthly pass	\$287.00	E	Y	\$300.00
LC.11.4	Bronze Squad Swim Pass	Per fortnight, by direct debit	\$48.00	E	Y	\$50.50
LC.11.5	Mini Squad Swim Pass	3 monthly pass	\$249.00	E	Y	\$260.00
LC.11.6	Mini Squad Swim Pass	Per fortnight, by direct debit	\$41.50	E	Y	\$43.50
LC.11.7	Casual Squads		\$18.50	E	Y	\$19.50
LC.11.8	Silver Squad ONLY Swim Pass	3 monthly pass	\$377.00	E	Y	\$360.00
LC.11.9	Silver Squad ONLY Swim Pass	Per fortnight, by direct debit	\$56.50	E	Y	\$59.00
LC.12	Pool Membership	Includes spa and sauna				
LC.12.1	12 Months	Single upfront membership	\$657.00	E	Y	\$690.00
LC.12.2	Single	Per fortnight, by direct debit	\$30.00	E	Y	\$31.50
HEALTH AND FITNESS MEMBERSHIP						
LC.13	Membership					
LC.13.1	12 months – New		\$1,134.00	E	Y	\$1,190.00
LC.13.2	12 months Renewal	Paid in full	\$996.00	E	Y	\$1,045.00
LC.13.3	12 months – Off Peak		\$853.00	E	Y	\$895.00
LC.13.4	Student Membership	Per fortnight, by direct debit Student verification required eg. Student Card	\$36.00	E	Y	\$38.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
LC.13.5	Easy pay – 12 month minimum term	Per fortnight, by direct debit	\$40.00	E	Y	\$42.00
LC.13.6	Easy pay – Peak	Per fortnight, by direct debit	\$48.00	E	Y	\$50.50
LC.13.7	Easy Pay – Off Peak	Per fortnight, by direct debit	\$37.00	E	Y	\$39.00
LC.13.8	PrYme Adults – per fortnight		\$29.00	E	Y	\$30.00
LC.13.9	PrYme Adults – per 6 months		\$330.00	E	Y	\$340.00
LC.13.10	PrYme – Casual		\$8.50	E	Y	\$9.00
LC.13.11	Joining Fee		\$90.00	E	Y	\$95.00
LC.13.12	Rehabilitation – 3 months		\$477.00	E	Y	\$500.00
LC.13.13	Corporate membership		\$864.00	E	Y	\$905.00
LC.13.14	Corporate membership (fortnight by direct debit)		\$36.00	E	Y	\$38.00
LC.13.15	Aqua-aerobics		\$14.00	E	Y	\$14.50
LC.13.16	Teen Gym Membership	Per fortnight	\$29.00	E	Y	\$30.00
LC.13.17	Personal training – Per Hour		\$80.00	E	Y	\$83.00
LC.13.18	Personal training – Per Hour (direct debit)		\$73.00	E	Y	\$77.00
LC.13.19	Personal Training – Groups	Group of 2 people – \$82.00 per hour Group of 3 people – \$93.00 per hour	POA	E	Y	POA
LC.13.20	Personal training – 10 visit pack	Hourly sessions	\$668.00	E	Y	\$700.00
LC.13.21	PT Starter Pack	3 one hour sessions First time users only	\$215.00	E	Y	\$225.00
LC.13.22	Body Composition Scan		\$42.50	E	Y	\$45.00
LC.14	Casual					
LC.14.1	Casual gym	Includes swim	\$23.00	E	Y	\$24.00
LC.14.2	Casual aerobics	Includes swim	\$23.00	E	Y	\$24.00
LC.14.3	Boot Camp	6 Weeks, 3 hourly sessions per week	\$178.00	E	Y	\$185.00
LC.14.4	Casual Kids Boot Camp	Hourly session Children aged between 5 and 11 years	\$13.00	E	Y	\$14.00
LC.15	Crèche					
LC.15.1	Crèche (member)	Per hour	\$3.50	E	Y	\$3.70
LC.15.2	Multi-Visit Pass	20 visits	\$56.00	E	Y	\$58.00
WASTEWATER OPERATIONS						
COUNCIL SEWER CATCHMENTS AREA CHARGES						
WW.1	Developers Charges S.64					
WW.1.1	Residential					
WW.1.2	Contribution for Pump Station carrier main and amplification of reticulation system	\$5,629.65 per lot Or as per adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.1.3	Contribution for treatment works	\$5,629.65 per lot Or as per adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.1.4	Industrial					
WW.1.5	Mulgrave	\$120,249.40 per gross hectare Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.1.6	Fairey Road	\$120,249.40 per gross hectare Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
WW.1.7	Properties in serviced areas not previously subject to contribution	\$120,249.40 per gross hectare Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.1.8	Additional lots created on other services areas	\$307.43 per gross hectare Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.1.9	Commercial (floor area)	\$12.02 per square metre for additional development Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.1.10	Residential Flat Buildings	Strata & Torrens				
WW.1.11	1 Bedroom	No charge for first residential flat \$5,441.44 per additional flat Or as per Adopted S64 Plan, indexed accordingly, one third of (Fee WM.1.2 plus Fee WM.1.3)	POA	F	X	POA
WW.1.12	2 Bedroom	No charge for first residential flat \$6,959.24 per additional flat Or as per Adopted S64 Plan, indexed accordingly, two thirds of (Fee WM.1.2 plus Fee WM.1.3)	POA	F	X	POA
WW.1.13	3 Bedroom	No charge for first residential flat \$7,858.59 per additional flat Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.1.14	Duplex/Villas (Strata/Torrens Title)	\$10,582.56 per duplex/villa Or as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.1.15	Section 305 Applications – Examination of Plans and Specifications including inspections	Pursuant to Section 307 Compliance Certificate				
WW.1.16	Lodgement of Section 305 application		\$189.98	F	X	\$201.38
WW.1.17	Minor or Major Works (Section 306 application)	Minimum Charge \$554.80 (includes up to two hours assessment time and one inspection) Plus Fee WM.1.20 for each additional hour; Or Fee WM.1.19, whichever is greater	POA	F	X	POA
WW.1.18	Per linear metre	\$3.59 per linear metre Or Fee WM.1.17, whichever is greater	POA	F	X	POA
WW.1.19	Additional junctions on same application		\$125.14	F	X	\$132.65
WW.1.20	Special Inspection or per hour assessment		\$204.94	F	X	\$217.24
S64 PITT TOWN DEVELOPMENT AREA – SEWERAGE INFRASTRUCTURE						
WW.2	Pump station T – Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.3	Rising Main T – Pitt Town to McGraths Hill	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.4	Fernadell carrier – Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.5	Blighton carrier (option 1) – Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.6	Storage at T – Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
WW.7	Pump Station C – Windsor	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.8	Rising Main C – Windsor to South Windsor	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.9	Storage at Pump Station C – Windsor	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.10	Easements for rising main from Pump Station C to South Windsor	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.11	Replacement of rising main J	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.12	Upgrade to South Windsor STP inlet	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA
WW.13	Land dedication for Pump Station T at Pitt Town	Per additional allotment as per Adopted S64 Plan, indexed accordingly	POA	F	X	POA

TRADE WASTE DISPOSAL IN COUNCILS SEWERS

WW.14	Volume discharge, conveyance and treatment	Changes applied in accordance with Adopted Trade Waste Policy				
WW.14.1	Trade Waste Volume Charge – Category 5	Per kilolitre	\$4.92	F	X	\$5.22
WW.14.2	Trade Waste Pre-treatment Non-compliance Volume Charge – Category 1	Per kilolitre	\$2.41	F	X	\$2.55
WW.14.3	Trade Waste Pre-treatment Non-compliance Volume Charge – Category 2	Per kilolitre	\$21.75	F	X	\$23.06
WW.15	Treatment charge only					
WW.15.1	Correctional Facility, etc.	Per kilolitre	\$3.94	F	X	\$4.18
WW.16	Mass loading	Charges are applicable to all Category 2 – 5 Dischargers				
WW.16.1	Biochemical Oxygen Demand (BOD)					
WW.16.2	Biochemical Oxygen Demand – up to 300mg/L		FREE	N		FREE
WW.16.3	Biochemical Oxygen Demand – over 300mg/L	Per kilogram	\$1.08	F	X	\$1.15
WW.16.4	Suspended solids					
WW.16.5	Suspended solids – up to 300mg/L		Free	N		Free
WW.16.6	Suspended solids – over 300mg/L	Per kilogram	\$1.39	F	X	\$1.47
WW.16.7	Total grease and oil (G & O)					
WW.16.8	Total grease and oil (G & O) – up to 50mg/L		Free	N		Free
WW.16.9	Total grease and oil (G & O) – over 50mg/L	Per kilogram	\$1.96	F	X	\$2.08
WW.16.10	Total Dissolved Solids (TDS)					
WW.16.11	Total Dissolved Solids (TDS) – up to 550mg per litre		Free	N		Free
WW.16.12	Total Dissolved Solids (TDS) – 551mg to 850mg per litre	Per kilogram	\$0.32	F	X	\$0.34
WW.16.13	Total Dissolved Solids (TDS) – >850mg per litre	Per kilogram	\$0.56	F	X	\$0.59
WW.16.14	Charging rate for pH if outside the approved range pH Coefficient (K) = \$0.54	$K \times \text{actual pH} - \text{approved pH} \times 2 \times \text{actual pH} - \text{approved pH} $	POA	F	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
WW.16.15 Ammonia (as Nitrogen)						
WW.16.16	Ammonia (as Nitrogen) – up to 35 mg/L		FREE	N		FREE
WW.16.17	Ammonia (as Nitrogen) – over 35 mg/L	Per kilogram	\$3.17	F	X	\$3.36
WW.16.18 Total Kjeldahl Nitrogen (TKN)						
WW.16.19	Total Kjeldahl Nitrogen (TKN) – up to 50 mg/L		FREE	N		FREE
WW.16.20	Total Kjeldahl Nitrogen (TKN) – over 50 mg/L	Per kilogram	\$1.08	F	X	\$1.15
WW.16.21	Cadmium	Per kilogram	\$35.41	F	X	\$37.53
WW.16.22	Chromium	Per kilogram	\$35.41	F	X	\$37.53
WW.16.23	Copper	Per kilogram	\$21.75	F	X	\$23.06
WW.16.24	Cyanide	Per kilogram	\$107.50	F	X	\$113.95
WW.16.25	Fluoride	Per kilogram	\$5.44	F	X	\$5.76
WW.16.26	Lead	Per kilogram	\$53.11	F	X	\$56.30
WW.16.27	Methylene blue active substances (MBAS)	Per kilogram	\$1.08	F	X	\$1.15
WW.16.28	Nickel	Per kilogram	\$35.41	F	X	\$37.53
WW.16.29	Petroleum hydrocarbons	Per kilogram	\$3.60	F	X	\$3.82
WW.16.30	Phosphorous (Total P) – up to 10 mg/L		FREE	N		FREE
WW.16.31	Phosphorous (Total P) – over 10 mg/L	Per kilogram	\$2.21	F	X	\$2.34
WW.16.32	Sulphate (SO4) – up to 50 mg/L		FREE	N		FREE
WW.16.33	Sulphate (SO4) – over 50 mg/L	Per kilogram	\$0.50	F	X	\$0.53
WW.16.34	Zinc	Per kilogram	\$21.75	F	X	\$23.06
WW.16.35 Schedule A Charge Groups (mass)						
WW.16.36	Group 1 – 100% standard	Per kilogram	\$5.76	F	X	\$6.10
WW.16.37	Group 1 – Over 100%	Per kilogram	\$11.53	F	X	\$12.22
WW.16.38	Group 2 – 100% standard	Per kilogram	\$116.21	F	X	\$123.18
WW.16.39	Group 2 – Over 100%	Per kilogram	\$232.38	F	X	\$246.32
WW.16.40	Group 3 – 100% standard	Per kilogram	\$290.90	F	X	\$308.36
WW.16.41	Group 3 – Over 100%	Per kilogram	\$581.82	F	X	\$616.73
WW.16.42	Group 4 – 100% standard	Per kilogram	\$581.82	F	X	\$616.73
WW.16.43	Group 4 – Over 100%	Per kilogram	\$1,163.84	F	X	\$1,233.67
WW.17 Chemical analysis						
WW.17.1	Reimbursement to Council	Sample analysis	POA	F	X	POA
WW.17.2	Sampling collection fee		\$171.27	F	X	\$181.55
WW.18	Trade waste application	Includes one inspection	\$395.78	F	X	\$419.53
WW.19	Inspection fee		\$132.05	F	X	\$139.98
WW.20	Trade Waste Permission Renewal		\$99.60	F	X	\$105.58
WW.21	Trade Waste Formal Agreement Preparation		\$526.45	F	X	\$558.04
WW.22	Additional capacity for commercial customers	As per Trade Waste Agreement (Sum of Fee WW.1.2 and Fee WW.1.3)	POA	F	X	POA
SEWERAGE						
WW.23	Junction Sheets		\$28.03	F	X	\$29.71
WW.24	Damage Investigation Fee–Investigation into damage of Councils infrastructure	\$4,558.00 per damaged asset requiring investigation, Charged to the party responsible for the damage	POA	F	X	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
WW.25	Inflow and Infiltration Charge	Charged in the event of unauthorised discharge to sewer, eg. stormwater and other non-sewage discharges, causing excess inflow and infiltration and associated costs.		F	X	\$657.31
WW.26	Access Chamber Clearance Charge	Charged when manholes on private properties are covered or obstructed, requiring extra work to access them for maintenance.		F	X	\$971.16
SALES						
WW.26	Hay bales	Prices variable – dependent on quality	POA	R	Y	POA
WW.27	Sale of Tender documents (printing, paper, expertise, overheads)		POA	F	Y	POA
NON-POTABLE WATER SALES						
WW.29	Sale of Recycled Water	Based on average daily consumption for each month				
WW.29.1	0 to 150 kilolitres per day	Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less	\$0.23	P	F	\$0.91
WW.29.2	151 to 300 kilolitres per day	Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less	\$0.12	P	F	\$0.73
WW.29.3	301 to 500 kilolitres per day	Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less	\$0.04	P	F	\$0.58
WW.29.4	>500 kilolitres per day	Per kilolitre Or 50% of price charged per kilolitre of supply, whichever is less	\$0.01	P	F	\$0.47
RESOURCE RECOVERY						
WASTE MANAGEMENT FACILITY						
RR.1	Items available for disposal free of charge					
RR.1.1	Recycling materials found in kerbside (yellow) bins	Approved kerbside recycling materials similar to current yellow bin service	Free	N		Free
RR.1.2	Community Recycling Centre (CRC) Materials, approved managed by the NSW EPA	Items approved under the Community Recycling Centre scheme, managed by the NSW EPA	Free	N		Free
RR.1.3	Metal	Excluding car bodies, gas bottles, liquids or dangerous goods, fridges, freezers and air conditioners	Free	N		Free
RR.1.4	Electronic waste (E-waste)	E-Waste as listed under the National Product Stewardship Scheme. Additional e-waste as approved.	Free	N		Free
RR.1.5	White Goods containing mostly metal	Excluding fridges, freezers and air conditioners	Free	N		Free
RR.1.6	Polystyrene (Clean, White), up to 10 pieces	Domestic quantities only (up to 10 pieces), clean, white and from household or domestic appliances. No beads, balls or from commercial quantities or appliances.	Free	N		Free
RR.1.7	Domestic, Clean, separated cardboard	Free	Free	N		Free
RR.2	Counted Items	As determined by waste origin				
RR.2.1	Fridges, freezers and air conditioners (Inside LGA)	\$44 per item, where fridge, freezer or air conditioner requires degassing prior to disposal, otherwise cost is free. Evidence required to substantiate degassing.	POA	F	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
RR.2.2	Fridges, freezers and air conditioners (Outside LGA)	\$66 per item, where fridge, freezer or air conditioner requires degassing prior to disposal, otherwise cost is free. Evidence required to substantiate degassing.	POA	F	Y	POA
RR.2.3	Car Tyres, including 4WD tyres (Inside LGA)	Must be clean, with or without rim Maximum 4 tyres No heavy vehicle tyres	\$22.00	F	Y	\$25.00
RR.2.4	Car Tyres, including 4WD tyres (Outside LGA)	Must be clean, with or without rim Maximum 4 tyres No heavy vehicle tyres	\$52.00	F	Y	\$55.00
RR.2.5	Mattresses – any size (Inside LGA)	Per mattress	\$45.00	F	Y	\$49.00
RR.2.6	Mattresses – any size (Outside LGA)	Per mattress	\$99.00	F	Y	\$99.00
RR.2.7	Empty Waste oil containers (Inside LGA)	Waste oil containers up, per container	\$3.00	F	Y	\$3.00
RR.2.8	Empty Waste oil containers (Outside LGA)	Waste oil containers up, per container	\$5.00	F	Y	\$5.00
RR.3	Landfill Disposal Fees (Inside LGA Only)					
RR.3.1	Residential Waste loads less than or equal to 20kg	Residential waste, minimum charge	\$33.00	F	Y	\$38.00
RR.3.2	Business or Commercial Waste loads less than or equal to 20kg	Commercial or Business waste, minimum charge	\$88.00	F	Y	\$99.00
RR.3.3	Residential General Waste more than 20kg	Per tonne (pro rata) Plus Fee RR.3.1	\$440.00	P	Y	\$490.00
RR.3.4	Business or Commercial General Waste more than 20kg	Per tonne (pro rata) Plus Fee RR.3.2	\$480.00	P	Y	\$520.00
RR.3.5	Recycling contaminated with waste up to 20kg	Minimum charge Loads containing greater than 10% recycling or resource recovery items unwilling to be separated	\$220.00	F	Y	\$280.00
RR.3.6	Recycling contaminated with waste greater than 20kg	Per tonne (pro rata) Plus Fee RR.3.5 Loads containing greater than 10% recycling or resource recovery items unwilling to be separated	\$960.00	F	Y	\$1,100.00
RR.3.7	Insulation, Polystyrene or Difficult Waste, Livestock and non-domestic animals up to and including 20kg	Minimum charge Waste requiring special burial or management, polystyrene, insulation or other light weight materials	\$550.00	F	Y	\$560.00
RR.3.8	Insulation, Polystyrene or Difficult Waste, Livestock and non-domestic animals more than 20kg	Per kilogram Plus Fee RR.3.8 Minimum charge 20kg, charged in 20kg allotments Waste requiring special burial or management, polystyrene, insulation or other light weight materials.	\$3.30	F	Y	\$3.50
RR.3.9	Domestic Animal Disposal	Minimum charge, up to 20kg	\$33.00	F	Y	\$38.00
RR.3.10	Domestic Animal Disposal – greater than 20kg	Per tonne (pro rata) Plus Fee RR.3.10	\$550.00	F	Y	\$560.00
RR.3.11	Building, Demolition, Renovation and Construction Waste	Per tonne (pro rata) Plus Fee RR.3.1 or Fee RR.3.2 Depending on whether material is commercial or domestic	\$620.00	F	Y	\$640.00
RR.4	Resource Recovery Fees		As determined by waste origin			
RR.4.1	Residential Resource Recovery loads less than or equal to 20kg (inside LGA)	Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg	\$33.00	F	Y	\$38.00
RR.4.2	Business or Commercial Resource Recovery loads less than or equal to 20kg (inside LGA)	Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg	\$88.00	F	Y	\$99.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
RR.4.3	Residential Resource Recovery loads less than or equal to 20kg (Outside LGA)	Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg	\$43.00	F	Y	\$44.00
RR.4.4	Business or Commercial Resource Recovery loads less than or equal to 20kg (Outside LGA)	Minimum charge For all resource recovery items excluding green waste, less than or equal to 20kg	\$114.00	F	Y	\$118.00
RR.4.5	Separated bricks, concrete, terracotta pipes and tiles (Inside LGA)	Per tonne (pro rata) Plus Fee RR.4.1 to RR.4.2, whichever is applicable Delivered as separate loads only	\$230.00	F	Y	\$235.00
RR.4.6	Separated bricks, concrete, terracotta pipes and tiles (Outside LGA)	Per tonne (pro rata) Plus Fee RR.4.3 to RR.4.4, whichever is applicable Delivered as separate loads only	\$299.00	F	Y	\$310.00
RR.4.7	Separated bricks, concrete, terracotta pipes, clean soil and excavated natural material and tiles greater than 30 tonnes	Large deliveries of clean and separated bricks, concrete, terracotta pipes and tiles or clean soil and excavated natural material that meets the required regulations estimated 30 tonnes or greater		F	Y	POA
RR.4.8	Green waste (separated 100% vegetation free of contamination (Inside LGA)	Per tonne (pro rata) Excludes palm trees and fronds, bamboo, weeds, root ball and stumps and other non-mulchable garden organics	\$220.00	F	Y	\$230.00
RR.4.9	Green waste (separated 100% vegetation free of contamination (Outside LGA)	Per tonne (pro rata) Excludes palm trees and fronds, bamboo, weeds, root ball and stumps and other non-mulchable garden organics	\$230.00	F	Y	\$230.00
RR.4.10	Separated timber products (not including contaminated products such as CCA etc) (Inside LGA)	Per tonne (pro rata) Plus Fee RR.4.1 to RR.4.2, whichever is applicable Delivered as separate loads only	\$600.00	F	Y	\$620.00
RR.4.11	Separated timber products (not including contaminated products such as CCA etc) (Outside LGA)	Per tonne (pro rata) Plus Fee RR.4.3 to RR.4.4, whichever is applicable Delivered as separate loads only	\$780.00	F	Y	\$800.00
RR.4.12	Business Clean cardboard more than 20kg (Inside LGA)	per tonne (pro rata), greater than 20kg	\$110.00	P	Y	Free
RR.4.13	Business Clean cardboard more than 20kg (Outside LGA)	per tonne (pro rata), greater than 20kg	\$143.00	P	Y	Free
RR.5	Miscellaneous					
RR.5.1	Reloading fee	For any misrepresented or unacceptable loads that require reloading for removal from the site	\$230.00	F	Y	\$240.00
RR.5.2	Boom gate damage fee	Chargeable when boomgate is damaged by vehicles	\$380.00	F	Y	\$400.00
RR.5.3	Holding fee for vehicles	Per day or part thereof	\$44.00	P	Y	\$45.00
All above prices that include the Section 88 Waste Levy will be reduced by the Levy amount, where exemption from the Levy has been granted by the NSW EPA.						
Any waste received outside of the Hawkesbury Local Government Area and is landfilled, or waste that is received outside of our normal operational hours must have prior agreement with Council and will incur a 25% additional charge on the correlating fees and charges. This excludes waste or resource recovery materials received from other Councils via prior arrangement and agreement with Hawkesbury City Council.						
RR.5.4	Large volumes of Waste outside of LGA (>5 tonnes)	Waste will not be accepted from outside the LGA without prior arrangement and agreement from Council		R	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
SALE OF WASTE BINS						
RR.6	Waste Bins					
RR.6.1	120/140L size		\$95.00	R	X	\$98.00
RR.6.2	240L size		\$118.00	R	X	\$120.00
RR.6.3	Second hand 240L		\$55.00	R	X	\$57.00
RR.6.4	Recycle bins		\$118.00	R	X	\$120.00
RR.6.5	Educational stickers for Waste and Recycling Bins		\$8.00	R	Y	\$8.50
PROPERTY AND STRATEGY						
GENERAL						
PS.1	Photocopies					
PS.1.1	Black & white - A4	Per copy	\$1.04	F	Y	\$1.07
PS.1.2	Black & white - A3	Per copy	\$2.08	F	Y	\$2.14
PS.2	Courier Fees		POA	F	Y	POA
PS.3	Road Closure Application Fee					
PS.3.1	Road vesting in Council		\$1,359.69	F	Y	\$1,400.50
PS.3.2	Unformed Council Public Road		\$2,275.71	F	Y	\$2,344.00
PS.4	Sale of Council Land - Road - Bond	Costs recovery for legal, survey and valuation fees incurred for the sale. Where applicable, the balance of the bond is refundable	\$8,065.62	F	X	\$8,308.00
PS.5	Request to transfer a Crown Road to Council		\$184.38	P	X	\$190.00
PS.6	Leasing of Roads					
PS.6.1	Application for Lease - Road		\$1,238.65	F	X	\$1,276.00
PS.6.2	Lease of Road - Bond		\$3,906.10	F	X	\$4,023.50
PS.7	Easement over Council Property					
PS.7.1	Administration Fee		\$1,054.33	F	Y	\$1,086.00
PS.7.2	Bond	Costs recovery for legal, survey and valuation fees incurred for the easement. Where applicable, the balance of the bond is refundable	\$13,309.20	F	X	\$13,710.00
PS.7.3	Compensation payable to Council	As determined by a Valuation Report conducted by a Certified Practicing Valuer	POA	M	Y	POA
PS.8	Request to purchase land					
PS.8.1	Administration Fee	Fee for consideration of unsolicited offers/ bids/proposals of Council owned land Plus Fee PS.8.2, where applicable		E	Y	\$2,200.00
PS.8.2	Additional Costs	Applicant to cover Council's other costs including but not limited to legal, valuation and surveying. Plus Fee PS.8.1 (Minimum charge of \$5,000.00)		F	X	POA
PS.9	Ground Anchor Placement					
PS.9.1	Application fee for placement of ground anchors on Council Land		\$1,884.60	M	X	\$1,941.50
PS.9.2	Ground anchor permit	Per anchor	\$916.13	M	X	\$944.00
PS.10	Land Classification Certificate					
PS.10.1	Section 54 Local Government Act	On application	\$55.28	M	X	\$57.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
PS.11	Requests for Owners Consent					
PS.11.1	Administration Fee	For requests to provide owners consent for Council owned or managed land (other than commercial Council tenants)		M	Y	\$165.00
PS.12	Place Naming Requests					
PS.12.1	Administration Fee	For unsolicited request to name a place of structure on Council owned or managed land		M	Y	\$2,530.00
PS.13	Australian Pioneer Village					
PS.13.1	Filming or use of	To be negotiated with Lessee	POA	E	X	POA
PS.14.1	Native Title Advice					
PS.14.1	Native Title Advice	Provision of Native Title advice for acts undertaken on Crown Land managed by Council As per Fees FS.1 – FS.3	POA	M	Y	POA
WINDSOR MALL FEES						
Bond amount of \$1,000 is required or as otherwise determined by nominated Council Officer						
PS.15	Banners					
PS.15.1	Application fee		\$121.98	F	X	\$126.00
PS.15.2	Charge for Overdue Banner	One-off payment	\$121.98	F	X	\$126.00
PS.15.3	Busking					
PS.15.4	Adult	On application	Free	N		Free
PS.15.5	Child (under 18 years)	On application	Free	N		Free
PS.15.6	Display & Promotions					
PS.15.7	For Profit Organisations					
PS.15.8	Owners/Shopkeepers in the mall		\$243.74	F	X	\$251.50
PS.15.9	Owners/Shopkeepers in the LGA		\$426.65	F	X	\$439.50
PS.15.10	Owners/Shopkeepers – Other		\$609.51	F	X	\$628.00
PS.15.11	For Non Profit Organisations		Free	N		Free
PS.15.12	Entertainment & Events					
PS.15.13	Application Fee	Including 1 day Plus Fee PS.15.14	\$609.51	F	X	\$628.00
PS.15.14	Fee for each subsequent day		\$609.51	F	X	\$628.00
PS.15.15	Fundraising					
PS.15.16	Application Fee	For Non Profit Organisations	Free	N		Free
PS.15.17	Other					
PS.15.18	Owners/Shopkeepers in the Mall		\$243.74	M	X	\$251.50
PS.15.19	Owners/Shopkeepers in the LGA		\$426.65	M	X	\$439.50
PS.15.19	Owners/Shopkeepers – Other		\$610.14	M	X	\$628.50
PS.15.20	Markets					
PS.15.21	Windsor Mall Markets					
PS.15.22	Application Fee	Plus Fee PS.15.23	POA	F	X	POA
PS.15.23	Charge per stall	Per day	POA	M	Y	POA
PS.15.24	Public Research					

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
PS.15.25	For Profit including promotions organisations					
PS.15.26	Application Fee		\$55.28	F	X	\$57.00
PS.15.27	For Non Profit organisations					
PS.15.28	Application Fee		Free	N		Free
PS.15.29	Raffles or Lotteries					
PS.15.30	For Profit, including promotions, organisations					
PS.15.31	Application Fee		\$83.03	F	X	\$86.00
PS.15.32	For Non Profit Organisations					
PS.15.33	Application Fee		Free	N		Free
PS.15.34	Windsor Mall Rotunda					
PS.15.35	For Profit, including promotions, organisations					
PS.15.36	Application Fee	Including 1 day Plus Fee PS.15.37, where applicable	\$155.06	F	X	\$160.00
PS.15.37	Fee for each subsequent day	Per day	\$170.66	F	X	\$176.00
PS.15.38	For Non Profit Organisations					
PS.15.39	Application Fee		Free	N		Free
PS.12.41	For Non Profit Organisations					
PS.12.42	Application Fee		Free	N		Free
FOOTPATH USAGE						
PS.16	Outdoor Dining and Footpath Trading					
PS.16.1	Fee on application		\$163.33	F	X	\$218.25
PS.16.2	Approval Variation fee		\$81.67	F	X	\$84.20
PS.16.3	Annual Fee for occupation of footpath	Charge per m2 Per annum				
PS.16.4	Thompson Square and Windsor Mall environs	With the exclusion of the use/licensing of areas where specific facilities have been provided by Council, Per m2	\$119.46	M	X	\$123.10
PS.16.5	Elsewhere in Windsor, Richmond and North Richmond	Per m2	\$93.92	M	X	\$96.75
PS.16.6	Elsewhere in the city	Per m2	\$69.52	M	X	\$71.65
PS.17	Registration Fees					
PS.17.1	A' Framed sign on Council land	Annual administration fee	\$191.65	F	X	\$197.40
OTHER						
PS.18	Advertising Structures/Signs					
PS.18.1	Sandwich Board Annual fee		\$183.05	R	X	\$191.65
PS.18.2	Retrieval of confiscated unauthorised sign on public land		\$261.70	R	X	\$274.00
LEASE FEES						
PS.14	PEXA Registration Fee	Charge per document requiring registration Plus any other applicable fees for related documents eg. Plans or leases – cost plus \$150	POA	R	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
PS.19	Lease or Licence to Community and Not-for-Profit Organisations	Leasing of Council owned or managed properties				
PS.20	Lease preparation fee	Per lease or licence	\$834.98	M	Y	\$860.50
PS.20.1	Telecommunications Facilities	Leasing of Council owned or managed properties for the purpose of a telecommunications Facility				
PS.21	Administration Fee	Application Fee (non-refundable) for the consideration of new facilities, modifications or co-location requests		M	Y	\$1,460.00
PS.21.1	Bond	Additional Costs – Applicant is to meet all of Council's fair and reasonable costs including but not limited to valuation and legal		F	X	\$5,000.00
PS.22	Lease Fee	To be negotiated with Council		M	Y	POA
PS.23	Temporary Use of Land					
PS.24	Administration Fee	Administration fee for request to use Council owned or managed land on temporary basis, not a lease or licence		E	Y	\$550.00
PS.24.1	Lease Fee	Minimum rate per annum per site – set at minimum Crown Land Rental rate		E	Y	POA
PS.24.2						
ACCESS TO INFORMATION						
CG.1	Government Information (Public Access) Act					
CG.1.1	Formal Access Applications					
CG.1.2	Application Fee	The application fee counts as payment towards any processing charge payable	\$30.00	S	X	\$30.00
CG.1.3	Processing Fee	Per hour	\$30.00	S	X	\$30.00
CG.1.4	Financial hardship and/or special public benefit reasons	50% reduction to final processing fee	POA	S	X	POA
CG.1.5	Internal Review Application Fee	No further processing fees apply to internal reviews	\$40.00	S	X	\$40.00
CG.1.6	Formal Access Applications by natural persons for their personal information only					
CG.1.7	Application fee	The application fee counts as payment towards any processing charge payable	\$30.00	S	X	\$30.00
CG.1.8	Processing fee	Per hour, after the first 20 hours	\$30.00	S	X	\$30.00
CG.1.9	Financial hardship and/ special public benefit reasons	50% reduction to final processing fee	POA	S	X	POA
CG.1.10	Informal Access Applications					
CG.1.11	Informal Processing Fee – Building and Development	Per hour	\$55.00	F	X	\$56.65
CG.1.12	Informal Processing Fee – Other Requests	Per hour	\$21.00	F	F	\$21.65
SALE OF DOCUMENTS						
CG.1	Suite of Corporate Documents	Annual Report, State of the Environment Report & Financial Statements				
CG.1.1	Full report					
CG.1.2	Internet		Free	N		Free
CG.1.3	Hard copy	3 part document	\$60.00	F	X	\$61.80

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
CG.2	Annual Report only					
CG.2.1	Internet		Free	N		Free
CG.2.2	Hard copy (1 part document)	1 part document	\$29.00	F	X	\$29.90
CG.3	State of the Environment Report only					
CG.3.1	Internet		Free	N		Free
CG.3.2	Hard copy	1 part document	\$29.00	F	X	\$29.90
CG.4	Financial Statements only					
CG.4.1	Internet		Free	N		Free
CG.4.2	Hard copy	1 part document	\$16.00	F	X	\$16.50
CG.5	Operational Plan and Delivery Program					
CG.5.1	Internet		Free	N		Free
CG.5.2	Hard Copy		\$91.95	P	X	\$94.70
CG.6	Minute Book					
CG.6.1	Copies of Minute Book	Per page	\$4.00	F		\$4.10
CG.6.2	Postage & packaging		POA	F	Y	POA
CG.7	Council Meeting Business Paper					
CG.7.1	Internet		Free	N		Free
CG.8	Sale of Tender Documents					
CG.8.1	Sale of Tender documents	"At cost Printing, paper, expertise, overheads"	POA	F	X	POA
SUBPOENAS						
CG.9	Photocopies					
CG.9.1	Black & white – A4	Per copy	\$1.50	F	X	\$1.55
CG.9.2	Black & white – A3	Per copy	\$2.50	F	X	\$2.58
CG.9.3	Colour – A4	Per copy	\$2.50	F	X	\$2.58
CG.9.4	Colour – A3	Per copy	\$5.00	F	X	\$5.15
CG.9.5	Provision of Tapes, Discs and/or USB sticks	Each	\$50.00	F	X	\$51.50
CG.9.6	Subpoenas served on council					
CG.9.7	Application Fee for Subpoenas		\$100.00	F	X	\$103.00
CG.9.8	Additional charge for Subpoenas served under seven days		\$175.00	F	X	\$180.25
CG.9.9	Processing charge after the 1st hour	1st hour free Per hour or part thereof	\$120.00	F	X	\$123.60
ARTS AND CULTURE – GALLERY AND MUSEUM						
REGIONAL GALLERY						
GM.1	Gallery Merchandise					
GM.1.1	Postcards, books, souvenirs, etc.					
GM.1.2	Range- \$0.05 to POA	Per item	POA	R	Y	POA
GM.1.3	Commission fee on consignment stock	Range – 20% to 50% Per item	POA	R	Y	POA
GM.1.4	Commission fee on sale of artworks	20% – 40% Commission Per item	POA	R	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
GM.2	Gallery Activities					
GM.2.1	Activities range in complexity, amount of consumables and other resources	May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour				
GM.2.2	Range: free to POA	Per person	POA	P	Y	POA
GM.2.3	Range: free to POA	Per household, with up to 2 adults and all children under 18 residing at the same address Age ranges may apply to activities	POA	P	Y	POA
GM.2.4	Market stall Booking Fee	Stall holder booking and participation Fee, power and equipment not included, approximate space allocated 3m x 3 m		M	Y	POA
GM.3	Gallery Education Programs					
GM.3.1	Basic activity or activity with facilitator, activity with materials etc.					
GM.3.2	Range: free to POA	Per student	POA	P	Y	POA
GM.3.3	Range: free to POA	Per school group	POA	P	Y	POA
GM.4	Gallery Exhibitions					
GM.4.1	Entry fee for special exhibitions					
GM.4.2	Range: free to POA	Per person	POA	M	Y	POA
GM.4.3	Range: free to POA	Per household, with up to 2 adults and all children under 18 residing at the same address	POA	M	Y	POA
GM.4.4	Touring Exhibition Fee	Payment for exhibitions generated and toured by the Gallery	POA	M	Y	POA
REGIONAL GALLERY ROOM HIRE						
GM.5	Bond	Refundable	\$414.00	P	X	\$426.40
GM.5.1	Gallery Room Hire	Dependant on the exhibition currently on show. Access conditions may apply. Paid Gallery staff in attendance is a requirement of hire conditions. Functions held 9am-5pm weekdays (which require additional staffing), after 5pm weekdays and all functions held on weekends attract additional staffing charges: Starting from \$200 for 4 hours for a single staff member, depending on the size of the event				
GM.5.2	"Monday – Friday between 9.00am – 5.00pm Not available on public holidays"	Per hour Plus Fee GM.5.1 if applicable Minimum 3 hour hire	\$161.00	R	Y	\$165.85
GM.5.3	"Monday – Friday 5.00pm – 12.00am (midnight) Saturday – Sunday 9.00am – 12.00am (midnight) Not available on public holidays "	Per hour Plus Fee GM.5.1 if applicable Minimum 3 hour hire	\$192.00	R	Y	\$197.75
GM.5.4	Cleaning Fee – if additional cleaning is required	As per Fees FS.1 – FS.3	POA	F	Y	POA
GM.5.5	Breakages, loss or damage	Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment	POA	F	Y	POA
GM.5.6	Security or staff call-out fee	As per Fees FS.1 – FS.3	POA	M	Y	POA
GM.5.7	Collection Object photography for Gallery collection	Price will be based on photographers quote, administration cost, licensing and delivery fees	POA	F	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
REGIONAL MUSEUM						
GM.6	Museum Merchandise					
GM.6.1	Postcards, books, souvenirs, etc.					
GM.6.2	Range- \$0.05 to POA	Per item	POA	R	Y	POA
GM.6.3	Commission fee on consignment stock	Range - 20% to 50% Per item	POA	R	Y	POA
GM.7	Museum Activities					
GM.7.1	Activities range in complexity, amount of consumables and other resources	May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour				
GM.7.2	Range: free to POA	Per person	POA	P	Y	POA
GM.7.3	Range: free to POA	Per household, with up to 2 adults and all children under 18 residing at the same address Age ranges may apply to activities	POA	P	Y	POA
GM.7.4	Market stall booking fee	Stall holder booking and participation fee Approximate space allocated is 3m x 3 m Access to power and equipment not available		M	Y	POA
GM.8	Museum Education Programs					
GM.8.1	Basic activity or activity with facilitator; activity with materials, etc.					
GM.8.2	Range: free to POA	Per student	POA	P	Y	POA
GM.8.3	Range: free to POA	Per school group	POA	P	Y	POA
GM.9	Museum Exhibitions					
GM.9.1	Entry fee for special exhibitions					
GM.9.2	Range: free to POA	Per person	POA	M	Y	POA
GM.9.3	Range: free to POA	Per household, with up to 2 adults and all children under 18 residing at the same address	POA	M	Y	POA
GM.10	Access to Former Mortuary	Paid staff in attendance is a requirement of after hours access. After 5pm weekdays and on weekends: \$54.44 per hour for a single staff member				
GM.10.1	Staff attendance charged on an hourly basis	Per hour or part thereof, (Minimum charge - \$57.70)	\$56.00	F	Y	\$57.70
GM.11	Photographs and Images					
GM.11.1	Collection Object photography for Gallery collection	Price will be based on photographers quote, administration cost, licensing and delivery fees	POA	F	Y	POA
REGIONAL MUSEUM ROOM HIRE						
GM.12	Bond	Refundable	\$414.00	P	X	\$426.40
GM.12.1	Museum Room Hire	Dependant on the exhibition currently on show. Paid Museum staff in attendance is a requirement of hire conditions. Functions held 9am-5pm weekdays (which require additional staffing), after 5pm weekdays and all functions held on weekends attract additional staffing charges: Starting from \$200 for 4 hours for a single staff member, depending on the size of the event	POA	R	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
GM.12.2	Category A – LGA Community Groups	Hugh Williams Room only Monday – Friday 9.00am–5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable		N		Free
GM.12.3	Category B – Non LGA or Not for profit Community Groups	Hugh Williams Room only Monday – Friday 9.00am–5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable		P	Y	\$22.00
GM.12.4	Category C – Business hire	Hugh Williams Room only Monday – Friday 9.00am–5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$41.00	R	Y	\$41.00
GM.12.5	Category C – Business hire	Hugh Williams Room only Saturday – Sunday 9.00am–12.00am (midnight) Monday – Friday 5.00pm – 12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$47.00	R	Y	\$47.00
GM.12.6	Category C – Business hire	Hugh Williams Room and Museum exhibition areas Monday – Friday 9.00am – 5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$161.00	R	Y	\$161.00
GM.12.7	Category C – Business hire	Hugh Williams Room and Museum exhibition areas Monday – Friday 5.00pm –12.00am (midnight) Saturday – Sunday 9.00am –12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$192.00	R	Y	\$192.00
GM.12.8	Category C – Business hire	Howe House Monday – Friday 9.00am – 5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$63.00	R	Y	\$63.00
GM.12.9	Category C – Business hire	Howe House Monday – Friday 5.00pm – 12.00am (midnight) Saturday – Sunday 9.00am –12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$105.00	R	Y	\$105.00
GM.12.10	Category C – Business hire	Hugh Williams Room, Museum exhibition areas and Howe House Monday – Friday 9.00am – 5.00pm Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$210.00	R	Y	\$210.00
GM.12.11	Category C – Business hire	Hugh Williams Room, Museum exhibition areas and Howe House Monday – Friday 5.00pm – 12.00am (midnight) Saturday – Sunday 9.00am –12.00am (midnight) Not available on Public Holidays Per hour Plus Fee GM.12.1 if applicable	\$240.00	R	Y	\$240.00
GM.12.12	Cleaning Fee	As per Fees FS.1 – FS.3	POA	F	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
GM.12.13	Breakages, loss or damage	Where applicable cost recovery for replacement or repairs of community rooms and kitchen contents or building plant and equipment	POA	F	Y	POA
GM.12.14	Security or staff call-out fee	As per Fees FS.1 – FS.3	POA	M	Y	POA
ARTS AND CULTURE – LIBRARY SERVICES						
LIBRARY SALES						
LS.1	Merchandise	Library bags, maps, plastic, etc.				
LS.1.1	Range- \$0.05 to POA	Per item	POA	R	Y	POA
LS.1.2	Commission fee on consignment stock	Range – 20% to 50% Per item	POA	R	Y	POA
LIBRARY ACTIVITIES						
LS.2	Library Activities					
LS.2.1	Activities range in complexity, amount of consumables and other resources	May be a basic activity or an activity involving e.g. an author, artist, performer, speaker, facilitator or a guided tour or school program				
LS.2.2	Range: free to POA	Per person	POA	P	Y	POA
LS.2.3	Range: free to POA	Per group	POA	P	Y	POA
LS.2.4	Market stall booking fee	Stall holder booking and participation Fee, power and equipment not included, approximate space allocated 3m x 3 m		M	Y	POA
LS.3	Images and Copying	Includes physical photographs and digital files				
LS.3.1	Reproduction of digital copies of images or materials from the Local Studies Collection					
LS.3.2	Low resolution digital images downloaded from the Library website	For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction	Free	N		Free
LS.3.3	General purpose digital files	Generic request for digital .jpg files. For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction \$20.00 plus Fee LS.17	POA	P	X	POA
LS.3.4	High resolution digital files	Generic request for high resolution digital .tif files. For personal use only e.g. Private research or display, reference and study purposes, presentations Image/s not used for commercial purposes or reproduction \$40.00 plus Fee LS.17	POA	P	X	POA
LS.3.5	Generic Image Request for Commercial Purpose – Digital files	Image/s to be used for commercial purposes or reproduction \$40.00 plus Fee LS.17		P	Y	POA
LS.3.6	Generic Image Request for Commercial Purpose – High Resolution	Image/s to be used for commercial purposes or reproduction \$80.00 plus Fee LS.17		P	Y	POA
LS.3.7	Specific Image Request – Non – Commercial Use – Digital files	Supply digital .jpg files for commercial purposes or reproduction \$44.00 per image		P	Y	\$44.00
LS.3.8	Specific Image Request – Commercial Use – Digital files	Supply digital .jpg files for commercial purposes or reproduction \$88.00 per image		P	Y	\$88.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
LS.3.9	Specific Image Request – Non Commercial Use – High Resolution Digital files	High resolution digital .tif files for personal use only, eg private research or display, reference or study purposes. \$44.00 per image.		P	Y	\$44.00
LS.3.10	Specific Image Request – Non Commercial Use – Digital files	Digital .jpg files for personal use only, eg private research or display, reference or study purposes. \$22.00 per image.		P	Y	\$22.00
LS.3.11	Copyright Fee – for Council owned photographs	Copyright is not granted with the download or purchase of any digital file of photographs or images. To publish an image please complete a Permission to publish form. The form is located https://hawkesbury.nsw.gov.au/library				
LS.3.12	Copyright Fee for Non Commercial Use – For Library, Museum and Gallery.	Free plus cost of supply of photograph file; Fees LS.3.1 – LS.3.4 plus; Fee LS.17	POA	R	Y	POA
LS.3.13	Copyright Fee for Commercial use – For Library, Museum and Gallery.	Contact the Library, Gallery or Museum directly for print, usage and licencing fees for images across various mediums	POA	R	Y	POA
LS.3.14	Photograph and Scan Delivery	General purpose digital files may be emailed. High resolution digital files must be delivered using online delivery service. Fees apply for supply of a USB and postage and handling, where applicable				
LS.3.15	USB	Refer to Fee LS.1	POA	F	Y	POA
LS.3.16	Postage and handling within Australia	Recovery of postage and handling costs	POA	F	Y	POA
LS.4	Card replacement	Borrower's cards – lost or damaged Original card is free	\$4.40	F	X	\$4.55
LS.5	Public Computer Visitor Card – One day	Cost per day Time limits apply Wireless access is free of charge	\$4.40	R	Y	\$4.55
LS.6	Public Computer Visitor Card – One week	Cost per week Time limits apply Wireless access is free of charge	\$17.28	R	Y	\$17.80
LS.7	Temporary library membership	Fee for three month temporary Library membership for non-residents who live outside of NSW or unable to provide ID, as well as overseas visitors	\$34.55	F	Y	\$35.60
LS.8	Ex-Library stock, donations including books and AV formats (poor/good condition) sales		POA	P	Y	POA
LS.9	Inter Library Loan from a Special or Uni Library	Where applicable, cost recovery of outsourced service Plus Fees LS.9.1				
LS.9.1	Inter Library Loan handling fee	Per item	\$4.40	P	Y	\$4.55
LS.9.2	Interlibrary Loan fee to libraries without a reciprocal arrangement	Per item		E	Y	\$36.95
LS.9.3	Book or Journal Articles – Black & white	First 25 pages Plus Fee LS.9.3 where applicable	POA	E	Y	POA
LS.9.4	Additional 25 pages		POA	E	Y	POA
LS.9.5	Colour copies		POA	E	Y	POA
LS.9.6	Lost or damaged inter library loan items		POA	E	X	POA
LS.10	Damaged, Lost or Non repairable items					
LS.10.1	Non repairable or Lost item or component of a kit					
LS.10.2	Replacement cost	Plus Fee LS.10.3	POA	F	X	POA
LS.10.3	Processing fee		\$11.10	P	X	\$11.45

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
LS.11	Repairable damaged item		\$13.51	P	X	\$13.90
LS.12	Photocopies & Printouts	Black and white				
LS.12.1	A4 size		\$0.20	F	Y	\$0.20
LS.12.2	A3 size		\$0.40	F	Y	\$0.40
LS.13	Photocopies & Printouts	Colour				
LS.13.1	A4 size		\$1.00	R	Y	\$1.00
LS.13.2	A3 size		\$2.00	R	Y	\$2.00
LS.14	Reader printer	Microfilm/Microfiche	\$0.20	R	Y	\$0.20
LS.15	Scanning – self service		Free	N		Free
LS.16	Scanning service	Per page	\$0.20	P	Y	\$0.20
LS.17	Laminating Service					
LS.17.1	A3 Laminating per page			M	Y	\$4.40
LS.17.2	A4 Laminating per page			M	Y	\$2.20
LS.17.3	Laminating Business card size			M	Y	\$1.10
LS.18	Research fee including local studies, reference and reproduction search fee	As per Fee FS.2	POA	P	F	POA
LS.19	Invigilator service (Exam supervision)	\$51.75 per hour to cover cost of staff member Hire of suitable meeting room is student responsibility	POA	P	Y	POA
LS.20	Book Club kits	Per Book Club Valid for 1 year, includes up to 8 books in a set and reading notes. Up to 11 sets in a year	\$54.44	P	F	\$60.00
LS.21	Disc cleaning (DVD/CD)	Per disc One week turnaround	\$2.30	P	Y	\$2.37
LS.22	3D Printing	Fee payable for single print up to 20 grams of filament plus \$0.25 per gram thereafter. Additional set up fee of \$5 per job. Jobs are capped at 10 hours.	\$10.89	P	Y	\$11.22
LS.23	Exhibition Space Hire					
LS.23.1	Exhibition space hire – long wall			M	Y	POA
LS.23.2	Exhibition space hire – large display cabinet			M	Y	POA
MEETING ROOMS						
LS.24	Bond	Refundable bond – applicable to all hirers	\$105.00	P	X	\$105.00
LS.24.1	Meeting Room Access Card	Access card fee for meeting room users who have multiple bookings. Meeting room can be accessed without staff involvement	\$30.00	P	Y	\$30.00
LS.24.2	Annual Administration Fee – Local Community Groups	Per annum (Refer to Revenue Policy Meeting Room Hire Explanatory Notes)	\$20.94	P	Y	\$23.00
LS.25	Meeting Rooms Hire					
LS.25.1	Co work Space	Per hour		M	Y	\$11.00
LS.25.2	Tebbutt Room					
LS.25.3	Category A – Local Community Groups	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	Free	N		Free
LS.25.4	Category B – Community Organisations	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	\$22.00	P	Y	\$26.00

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
LS.25.5	Category C – Business hire	Refer to Revenue Policy Meeting Room Hire Explanatory Notes Monday – Friday 8.30am – 10.30pm Saturday – Sunday 9.00am – 10.30pm Not available on Public Holidays Per hour	\$44.00	M	Y	\$48.00
LS.25.6	Stan Stevens Studio					
LS.25.7	Category A – Local Community Groups	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	Free	N		Free
LS.25.8	Category B – Community Organisations	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	\$17.80	P	Y	\$20.00
LS.25.9	Category C – Business hire	Refer to Revenue Policy Meeting Room Hire Explanatory Notes Monday – Friday 8.30am – 10.30pm Saturday – Sunday 9.00am – 10.30pm Not available on Public Holidays Per hour	\$35.60	M	Y	\$38.00
LS.25.10	Rozzoli Room					
LS.25.11	Category A – Local Community Groups	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	Free	N		Free
LS.25.12	Category B – Community Organisations	Refer to Revenue Policy Meeting Room Hire Explanatory Notes	\$11.52	P	Y	\$13.00
LS.25.13	Category C – Business hire	Refer to Revenue Policy Meeting Room Hire Explanatory Notes Monday – Friday 8.30am – 10.30pm Saturday – Sunday 9.00am – 10.30pm Not available on Public Holidays Per hour"	\$23.03	M	Y	\$25.00
LS.25.14	Meeting Rooms and Kitchens Cleaning Fee	Applicable to Local Community Groups and hirers As per Fees FS.1 – FS.3	POA	F	Y	POA
LS.25.15	Security or staff call-out Fee	Applicable to Local Community Groups and hirers As per Fees FS.1 – FS.3	POA	M	Y	POA
LS.25.16	Replacement of Meeting Room access card	Community Room Access	\$30.00	R	X	\$32.00
LS.25.17	Cancellation Fee	Bookings cancelled within five business days prior to booking will be required to pay the standard hire fee	POA	M	X	POA
LS.25.18	Equipment Hire					
LS.25.19	Refundable bond on equipment	Applicable to Local Community Groups and hirers	POA	P	X	POA
LS.25.20	Failure to pack up equipment and furniture fee	Applicable to Local Community Groups and hirers As per Fees FS.1 – FS.3	POA	M	Y	POA
LS.25.21	Breakages, loss or damage	Applicable to Local Community groups and hirers. Cost recovery for replacement or repair of meeting rooms and kitchen contents or building plant and equipment.	POA	F	Y	POA

Index	Fee Description	Conditions	2024/25 Fees (GST Incl)	Pricing Policy	GST	2025/26 Fees (GST Incl)
FINANCIAL SERVICES						
PROFESSIONAL AND ADMINISTRATION FEES						
FS.1	Staff technical/professional project services- General Manager, Directors, General Counsel, Managers	Per hour or part thereof (Min \$215.30)	\$207.03	M	Y	\$215.30
FS.2	Staff technical/professional project services- General	Per hour or part thereof (Min \$161.50)	\$155.29	M	Y	\$161.50
FS.3	Staff technical/professional project services- Administrative/Clerical	Per hour or part thereof (Min \$107.70)	\$103.54	M	Y	\$107.70
ADMINISTRATION CHARGES						
FS.4	Refunds Requests		\$44.55	P	Y	\$46.35
FS.5	Administration Fee for cancelled, dishonoured or disputed payments	Plus additional charges from bank for trace, recall, dishonour or chargeback	\$47.50	F	Y	\$49.40
FS.6	Private Works Administration Charges	Up to 20% of cost	POA	F	Y	POA
FS.7	Administration Charges for Grant Reporting - Council as an Agent	As negotiated between parties prior to agreement for Council to administer grant	POA	F	Y	POA
FS.8	Project Management Charges for Delivery of Works - Council as an Agent	As negotiated between parties prior to agreement for Council to manage project	POA	F	Y	POA
FS.9	Copy of Rate Notice		\$26.50	F	X	\$27.60
SECTION 603 CERTIFICATES						
FS.14	S.603 Certificate	or as determined by Legislation	\$100.00	S	X	\$100.00
FS.15	S.603 Certificate Urgency Fee	Plus Fee FS.14	\$31.50	F	X	\$35.00
GENERAL COUNSEL						
LEGAL CHARGES						
GC.1	Court Fees	as per Court Fees Schedule	POA	E	X	POA



Address	366 George Street, Windsor NSW 2756
Mailing Address	PO Box 146, Windsor NSW 2756
Phone	(02) 4560 4444
Email	council@hawkesbury.nsw.gov.au
Website	www.hawkesbury.nsw.gov.au
Office Hours	Monday to Friday 8:30am – 5pm